

## **SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT**

**Regular Meeting**

**October 6, 2025**

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The Regular Meeting was convened by President Sidney Logan at 9:00 a.m. Those attending were Tanya Olson, Vice-President; Julieta Altamirano-Crosby, Secretary; Chief Customer Officer John Hoffman; Chief Operating & Legal Officer Colin Willenbrock; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

**\* Items Taken Out of Order**

**\*\*Non-Agenda Items**

**1. RECOGNITION/DECLARATIONS**

A. Employee of the Month for October – Hoon Ha

Hoon Ha was recognized as Employee of the Month for October.

**2. COMMENTS FROM THE PUBLIC**

There were no comments from the public.

**3. CONSENT AGENDA**

A. Approval of Minutes for the Special Meeting of September 18, 2025, and the Regular Meeting of September 23, 2025

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

Invitation to Bid No. 25-1597-KS with D & G Backhoe, Inc.

Request for Proposal No. 25-1596-KP with Davey Tree Surgery Company

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

Miscellaneous No. CW2259788 with Siemens Industry, Inc.

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Purchase Order No. 4500100929 with Star Rentals

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Outline Agreement No. 4600004414 with Tyndale Enterprises, Inc.

Professional Services Contract No. CW2254726 with Jackaren Consulting

Miscellaneous No. CW2257582 with L & S Electric Inc.

Contract Acceptance Recommendations:

None

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 3A – Approval of Minutes for the Special Meeting of September 18, 2025, and the Regular Meeting of September 23, 2025; 3B – Bid Awards, Professional Services Contracts and Amendments; and 3C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

**4. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

A. Updates

1. Media. Manager Corporate Communications Aaron Swaney provided a presentation on District related news and articles.
2. Other. Federal Government & External Affairs Specialist Jenna Peth provided an update to the Board on the recent Government shutdown and its effects on the District.

B. Water Utility Daily Base Charge 2026

Manager Water Utility Business Services Christina Arndt provided a presentation on the proposed Water Utility Daily Base Charge. Information included monthly charge to daily charge rationale and details.

The next steps would be to return at the October 21, 2025, Commission meeting for consideration of a resolution with implementation of the change in Q1 2026.

C. City of Everett Purchased Water Cost Adjustment 2026

Manager Water Utility Business Services Christina Arndt provided a presentation on the City of Everett Purchased Water Cost Adjustment for 2026. Information included Background details, Water Utility Pass-Through Policy, and the Proposed Pass-Through Rate Adjustment.

The next steps would be to return at the October 21, 2025, Commission meeting for consideration of a resolution and to implement the adjustment on January 1, 2026.

**5. CEO/GENERAL MANAGER REPORT**

Chief Customer Officer John Hoffman reported on District related topics and accomplishments.

**6. PUBLIC HEARING**

A. 2026 Proposed Budget and Cost-of-Service Analysis

President Logan opened the public hearing.

Senior Manager Budget and Financial Planning Sarah Bond and Principal Economist Chistina Leinneweber provided a presentation to introduce the 2026 Proposed Budget and Electric System Cost-of-Service Analysis (COSA).

The 2026 Budget remaining hearing schedule was as follows:

October 21, 2025  
Electric System and Forecast

November 4, 2025  
Water System Forecast and Rates

November 18, 2025  
Proposed Changes and Amendments

December 2, 2025  
Request Approval of the 2026 Budget

There were no public comments.

A motion unanimously passed continuing the hearing on the 2026 Proposed Budget to Tuesday, October 21, 2025, at 9:00 a.m., at 2320 California Street in Everet, WA.

The meeting recessed at 10:29 a.m. and reconvened at 10:40 a.m.

**7. PUBLIC HEARING AND ACTION**

- A. Consideration of a Resolution Declaring Certain Real Property of the District Located at 9124 271<sup>st</sup> Street NW, Stanwood, Washington, to be Surplus and Authorizing the Sale and Transfer of the Property

President Logan opened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

A motion unanimously passed approving Resolution No. 6244 declaring certain real property of the District located at 9124 271<sup>st</sup> Street NW, Stanwood, Washington, to be surplus and authorizing the sale and transfer of the property.

- B. Consideration of a Resolution Declaring Certain Real Property of the District Located on 268<sup>th</sup> Street SW, Stanwood, Washington, Tax Parcel No. 32042000401800, to be Surplus and Authorizing the Sale and Transfer of the Property

President Logan opened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

A motion unanimously passed approving Resolution No. 6245 declaring certain real property of the District located on 268<sup>th</sup> Street SW, Stanwood, Washington, Tax Parcel No. 32042000401800, to be surplus and authorizing the sale and transfer of the property.

**8. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Introduction of a Resolution Authorizing the CEO/General Manager or his Designee to Execute Amendment No. 1 to the Wholesale Water Agreement Between Public Utility District No. 1 of Snohomish County and City of Snohomish

A motion unanimously passed to hold this resolution over to the next regular Board meeting to accommodate the statutory period required before adoption.

- B. Consideration of a Resolution Authorizing the CEO/General Manager or his Designee to Execute an Agreement for Purchase and Sale of Renewable Energy Credits Between the District and Lime Wind, LLC

A motion unanimously passed approving Resolution No. 6246 authorizing the CEO/General Manager or his designee to execute an agreement for purchase and sale of Renewable Energy Credits between the District and Lime Wind, LLC.

**9. COMMISSION BUSINESS**

A. Commission Reports

The Board reported on Commission related topics and Board related events.

B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

C. August 2025 District Performance Dashboard

There were no questions on the August 2025 District Performance Dashboard.

D. 2025 Treasury, Budget, and Project Status Report – August

There were no questions on the 2025 Treasury, Budget, and Project Status Report for August.

**10. GOVERNANCE PLANNING**

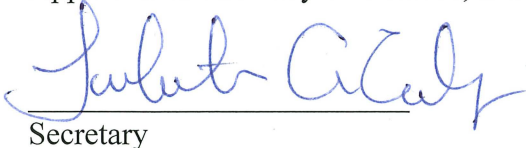
A. Governance Planning Calendar

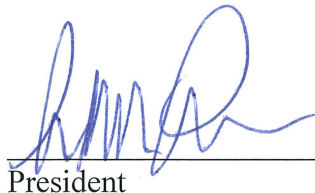
There were no changes to the Governance Planning Calendar.

**ADJOURNMENT**

There being no further business or discussion to come before the Board, the Regular Meeting of October 6, 2025, adjourned at 10:56 a.m.

Approved this 21<sup>st</sup> day of October, 2025.

  
Secretary

  
President

  
Vice President