

## **SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT**

### **Regular Meeting**

**May 13, 2025**

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The Regular Meeting was convened by President Sidney Logan at 9:00 a.m. Those attending were Tanya Olson, Vice-President; Julieta Altamirano-Crosby, Secretary; CEO/General Manager John Haarlow; Chief Legal Officer Colin Willenbrock; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

#### **\* Items Taken Out of Order**

#### **\*\*Non-Agenda Items**

Changes to the agenda were made as follows: Add item 06C.02 "AT PLACES" amended Resolution Authorizing WSPP Agreement With Citadel Energy Marketing LLC and add Item 06D.02 "AT PLACES" amended page 1 Resolution Authorizing WSPP Agreement With Citadel Energy Marketing LLC.

### **1. RECOGNITION/DECLARATIONS**

#### **A. Employee of the Month for Heather Herbst**

Heather Herbst was recognized as Employee of the Month for May.

### **2. COMMENTS FROM THE PUBLIC**

The following public provided comments:

- Gayla Shoemaker, Edmonds, WA

### **3. CONSENT AGENDA**

#### **A. Approval of Minutes for the Regular Meeting of April 22, 2025, and the Special Meeting of April 26, 2025**

#### **B. Bid Awards, Professional Services Contracts and Amendments**

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

Request for Quotation No. 25-1533-CS with Electro-Technical Industries, Inc.

Request for Quotation No. 25-1558-BP with Titan Earthwork LLC

Professional Services Contract Award Recommendations \$200,000 and Over:

Professional Services Contract No. CW2258517 with Orrick, Herrington & Sutcliffe LLP

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Purchase Order No. 4500098325 with The Pape Group

Purchase Order No. 4500098368 with Global Rental Company

Purchase Order No. 4500098424 with CDW Government LLC

Amendments:

None

Sole Source Purchase Recommendations:

Purchase Order No. 4500098224 with S & C Electric Company

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments

Miscellaneous No. CW2244297 with Sensus USA Inc.

Miscellaneous No. CW2247986 with Total Landscape Corporation

Miscellaneous No. CW2251550 with Pacheco's Landscaping, LLC

Professional Services Contract No. CW2248119 with Chandler Asset Management, Inc.

Professional Services Contract No. CW2253437 with David Evans and Associates, Inc.

Contract Acceptance Recommendations:

None

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 3A – Approval of Minutes for the Regular Meeting of April 22, 2025, and the Special Meeting of April 26, 2025; 3B – Bid Awards, Professional Services Contracts and Amendments; and 3C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

#### 4. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Media. Chief Communications Officer Lisa Hunnewell provided a presentation on District related news and articles.
2. Legislative. State Government & External Affairs Specialist Ryan Collins provided a presentation on the key legislation report.
3. Other. There were no other updates

**B. Renewal of Third-Party Operating Reserves**

Senior Manager Power Supply Garrison Marr gave an overview of what Operating Reserves are, the cost of Operating Reserves, background and current Operating Reserve Arrangements.

The next step would be consideration of a resolution at the June 3, 2025, Commission meeting.

The meeting recessed at 10:00 a.m. and reconvened at 10:10 a.m.

**C. Enterprise Risk Management Program**

Manager Enterprise Risk Management Özden Bruce informed the Board of the current status of the District's Enterprise Risk Management (ERM) Program. Information included the background, overview of the program and the pilot phase progression.

The next step would be consideration of a resolution at the June 3, 2025, Commission meeting.

**D. Hampton Lumber Mill Contract Extension**

Utility Analyst Marie Morrison provided an overview of the Hampton Lumber Mill operations and cogeneration plant. The presentation included a brief history of the District's Power Purchase Agreement (PPA) and details of the proposed contract extension.

The next step would be consideration of a resolution to authorize the extension of the contract at the June 3, 2025, Commission meeting.

**E. Time-of-Day Rates**

The Time-of-Day Rates Teams presented to the Board the background information on the program, expansion of choices and customer benefits, along with the financial benefits for both the District and customers. The presentation also included staff's recommendation for a permanent rate.

The next steps would be to return at the June 3, 2025, Commission meeting for a Public Hearing and June 17, 2025, Commission meeting for consideration of a resolution.

**5. CEO/GENERAL MANAGER REPORT**

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

**6. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Consideration of a Resolution Authorizing the CEO/General Manager and Treasurer of Public Utility District No. 1 of Snohomish County to Purchase Insurance Coverage From Various Providers for and on Behalf of the District

A motion unanimously passed approving Resolution No. 6214 authorizing the CEO/General Manager and Treasurer of Public Utility District No. 1 of Snohomish County to purchase insurance coverage from various providers for and on behalf of the District.

- B. Consideration of a Resolution Authorizing the CEO/General Manager or his Designee, on Behalf of Public Utility District No. 1 of Snohomish County, to Request a BPA Provider of Choice Contract for the Load Following Power Product

A motion unanimously passed approving Resolution No. 6215 authorizing the CEO/General Manager or his designee, on behalf of Public Utility District No. 1 of Snohomish County, to request a BPA Provider of Choice Contract for the Load Following Power Product.

- C. Consideration of a Resolution Authorizing the CEO/General Manager or his designee, on Behalf of Public Utility District No. 1 of Snohomish County, to Execute a WSPP Agreement Schedule B Confirmation With Citadel Energy Marketing LLC for the District's Output Share of the White Creek Wind Project

A motion unanimously passed approving as amended Resolution No. 6216 authorizing the CEO/General Manager or his designee, on behalf of Public Utility District No. 1 of Snohomish County, to execute a WSPP Agreement Schedule B Confirmation with Citadel Energy Marketing LLC for the District's output share of the White Creek Wind Project.

- D. Consideration of a Resolution Authorizing the CEO/General Manager or his Designee, on Behalf of Public Utility District No. 1 of Snohomish County, to Execute a Master Transfer of Service Agreement, and Associated Confirmations, With Citadel Energy Marketing LLC

A motion unanimously passed approving as amended Resolution No. 6217 authorizing the CEO/General Manager or his designee, on behalf of Public Utility District No. 1 of Snohomish County, to execute a Master Transfer of Service Agreement, and Associated Confirmations, with Citadel Energy Marketing LLC.

- E. Consideration of a Resolution Authorizing the CEO/General Manager or his Designee, on Behalf of Public Utility District No. 1 of Snohomish County, to Execute two WSPP Agreement Schedule B Confirmations With Citadel Energy Marketing LLC for the Output From the District's Hancock and Calligan Hydroelectric Projects

A motion unanimously passed approving Resolution No. 6218 authorizing the CEO/General Manager or his designee, on behalf of Public Utility District No. 1 of Snohomish County, to execute two WSPP Agreement Schedule B Confirmations with Citadel Energy Marketing LLC for the output from the District's Hancock and Calligan Hydroelectric Projects.

## **7. COMMISSION BUSINESS**

### **A. Commission Reports**

The Board reported on Commission related topics and Board related events.

### **B. Commissioner Event Calendar**

There were no changes to the Commissioner Event Calendar.

### **C. March 2025 District Dashboard**

There were no questions on the March 2025 District Dashboard.

### **D. 2025 Strategic Plan Quarterly Update**

There were no questions on the 2025 Strategic Plan Quarterly Update.

### **E. 2025 Budget, Forecast, and Major Project Status Report – Q1**

There were no questions on the 2025 Budget, Forecast, and Major Project Status Report – Q1.

## **8. Governance Planning Calendar**

There were no changes to the Governance Planning Calendar.

**EXECUTIVE SESSION**

The Regular Meeting recessed at 12:27 p.m. and reconvened at 12:33 p.m. into an Executive Session to discuss current or potential litigation, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 30 minutes, with no public announcements. Those in attendance were Commissioners Sidney Logan, Tanya Olson, and Julieta Altamirano-Crosby; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Clerk of the Board Allison Morrison; and other District staff. The regular meeting recessed upon the conclusion of the Executive Session at 12:50 p.m.

**ADJOURNMENT**

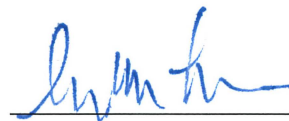
There being no further business or discussion to come before the Board, the Regular Meeting of May 13, 2025, adjourned at 12:50 p.m.

Approved this 3<sup>rd</sup> day of June, 2025.

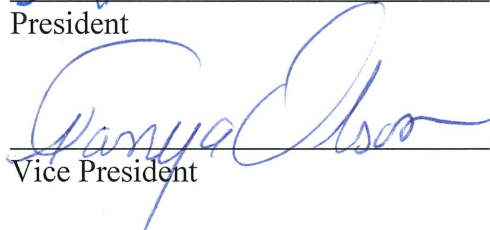
**(Absent)**

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Secretary



President



Vice President