

**SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT
BOARD OF COMMISSIONERS REGULAR MEETING
Everett Headquarters Building, 2320 California Street
Zoom Online Platform Option Available**

February 18, 2025

CONVENE REGULAR MEETING – 9:00 a.m. – Commission Meeting Room

Virtual Meeting Participation Information

Join Zoom Meeting:

- Use link:
<https://us06web.zoom.us/j/85243146040?pwd=PIyQh3k07CXR4k3nGq2PXc5dRadVUF.1>
- Dial in: (253) 215-8782
- Meeting ID: 852 4314 6040
- Passcode: 151363

1. COMMENTS FROM THE PUBLIC

If you are attending the meeting virtually (using the link or number provided above) please indicate that you would like to speak by clicking “raise hand” and the Board President will call on attendees to speak at the appropriate time. If you are joining by phone, dial *9 to “raise hand or *6 to unmute.”

2. CONSENT AGENDA

- A. [Approval of Minutes for the Regular Meeting of February 4, 2025](#)
- B. [Bid Awards, Professional Services Contracts and Amendments](#)
- C. [Consideration of Certification/Ratification and Approval of District Checks and Vouchers](#)
- D. [Consideration of an Amendment to Contractor Prequalification of Bidders for Electrical Line Work for the District During 2025](#)

3. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

- A. Updates
 - 1. [Legislative](#)
 - 2. Other
- B. [Strategic Plan Quarterly Update](#)

4. CEO/GENERAL MANAGER REPORT

Continued →

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consideration of a Resolution Authorizing the Chief Customer Officer, Customer and Energy Services, of Public Utility District No. 1 of Snohomish County to Execute Amendment No. 4 to the Agreement 2019-20 Low Income Weatherization and Energy Savings Agreement With Snohomish County and Ratifying the Increase in Incentives for Certain Energy Efficiency Measures
- B. Consideration of a Resolution Authorizing the Manager, Real Estate Services, to Execute all Necessary Documents to Purchase Certain Real Property (Tax Parcel Number 00394406501500) With an Address of 8505 172nd Street NW, Stanwood, Washington

6. COMMISSION BUSINESS

- A. Commission Reports
- B. Commissioner Event Calendar
- C. Consideration of a Resolution Approving the Second Amendment to Amended Employment Agreement Between Public Utility District No. 1 of Snohomish County and John A. Haarlow

7. GOVERNANCE PLANNING CALENDAR

- A. Governance Planning Calendar

EXECUTIVE SESSION – Recess into Executive Session to Discuss Computer and Telecommunications Security Risk Assessments – Training Center Room 1

ADJOURNMENT

February 19, 2025:

Greater Everett Chamber Meeting, Everett, WA

February 24 – 26, 2025:

American Public Power Association (APPA) Legislative Rally – Washington D.C.

The next scheduled regular meeting is March 4, 2025

Agendas can be found in their entirety on the Snohomish County Public Utility District No. 1 web page at www.snopud.com. For additional information contact the Commission Office at 425.783.8611

COMMENTS FROM THE PUBLIC



BUSINESS OF THE COMMISSION

Meeting Date: February 18, 2025

Agenda Item: 2A

TITLE

Approval of the Minutes for February 4, 2025

SUBMITTED FOR: Consent Agenda

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:		
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|---|-------------------------------------|--|
| <input type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input checked="" type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description: GP-3(4) ... a non-delegable, statutorily assigned Board duty as defined under RCW 54.12.090 – minutes.

List Attachments:

Preliminary Minutes

**PRELIMINARY
SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT**

Regular Meeting

February 4, 2025

The Regular Meeting was convened by President Sidney Logan at 9:00 a.m. Those attending were Tanya Olson, Vice-President; Julieta Altamirano-Crosby, Secretary; CEO/General Manager John Haarlow; Chief Legal Officer Colin Willenbrock; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

Changes to the agenda were made as follows: Add item 03A.02 “AT PLACES” amended Page 6, 20250121 REG FINAL.

1. RECOGNITION/DECLARATIONS

A. Employee of the Month for February – Brian Parsley

Brian Parsley was recognized as Employee of the Month for February.

2. COMMENTS FROM THE PUBLIC

There were no comments from the public.

3. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of January 21, 2025

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

Request for Proposal No. 24-1487-KP with Alamon, Inc.

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Purchase Order No. 4500096392 with Ivoxy Consulting

Purchase Order No. 4500096394 with Ivoxy Consulting

Purchase Order No. 4500096395 with Semaphore Consulting

Purchase Order No. 4500096396 with TechPower IT Solutions

Purchase Order No. 4500096397 with Ivoxy Consulting

Amendments:

Purchase Order No. 4500003656 with Petrocard

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Miscellaneous No. CW2236357 with Accelerated Innovations, LLC

Public Works Contract No. CW2255343 with EcoGrind Site Solutions, LLC

Professional Services Contract No. CW2254437 with Hargis Engineers

Contract Acceptance Recommendations:

Public Works Contract No. CW2255218 with PELLCO Construction, Inc.

- C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 3A – Approval of Minutes for the Regular Meeting of January 21, 2025, as amended; 3B – Bid Awards, Professional Services Contracts and Amendments; and 3C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

4. UPDATES

1. Media. Lead Communications Specialist Aaron Swaney provided a presentation on District related news and articles.
2. Legislative. There were no questions on the report. Chief Government Relations & Strategy Officer Kim Johnston provided the Board with an update on current legislative affairs.
3. Other. There were no other updates

5. PUBLIC HEARING AND ACTION

- A. Consideration of a Resolution Amending the District's Water Service Rates and Charges for Single Family, Multiple Family, and Commercial/Industrial Customers for Water Utility Service

President Logan reconvened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

A motion unanimously passed approving Resolution No. 6207 amending the District's Water Service rates and charges for single family, multiple family, and commercial/industrial customers for Water Utility Service.

6. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consideration of a Resolution Declaring Intent of the Commission to Seek Reimbursement for Certain Electric System Capital Expenditures Through the Issuance of Revenue Bonds

A motion unanimously passed approving Resolution No. 6208 declaring intent of the Commission to seek reimbursement for Certain Electric System Capital Expenditures through the issuance of revenue bonds.

- B. Consideration of a Resolution Revising the Non-Represented Salary Structure Table and Certain Portions of the Compensation Program

A motion unanimously passed approving Resolution No. 6209 revising the Non-Represented salary structure table and certain portions of the compensation program.

7. COMMISSION BUSINESS

- A. Commission Reports

The Board reported on Commission related topics and Board related events.

- B. Commissioner Event Calendar

There were no changes to the Commissioner event calendar.

- C. December 2024 District Performance Dashboard

There were no questions on the December 2024 District Performance Dashboard.

8. GOVERNANCE PLANNING

- A. Governance Planning Calendar

There were no changes to the Governance Planning Calendar.

9. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**A. Energy Assistance and Income Qualified Weatherization**

Senior Manager, Energy Services and Customer Innovations Jeff Feinberg provided an Energy Assistance program review and update to the Board.

The next step would be consideration of a resolution at the February 18, 2025, Commission meeting.

Commissioner Altamirano-Crosby requested that additional information be provided regarding the demographic information supplied by Snohomish County on how the funds are targeted toward different households. The Board concurred with the request.

B. Property Purchase in Stanwood for the Water Utility

Manager Real Estate Services Maureen Barnes informed the Board of a proposed property purchase located at 8505 – 172nd St NW, Stanwood.

The next step would be consideration of a resolution at the February 18, 2025, Commission meeting.

The meeting recessed at 9:59 a.m. and reconvened at 10:05 a.m.

C. Washington Open Government Training

Senior Counsel Sara Di Vittorio provided training on the Open Public Meeting Act, the Public Records Act, and Records Retention requirements, all of which are State required for elected and public records officers.

Those in attendance included Commissioners: Sidney Logan, Tanya Olson, and Julieta Altamirano-Crosby; CEO/General Manager John Haarlow; Chief Legal Officer Colin Willenbrock; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

10. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

EXECUTIVE SESSION

The Regular Meeting recessed at 11:21 a.m. and reconvened at 11:29 a.m. into Executive Session to discuss current or potential litigation, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 30 minutes, with no public announcements. Those in attendance were Commissioners Sidney Logan, Tanya Olson, and Julieta Altamirano-Crosby; CEO/General Manager John Haarlow; Chief Legal Officer Colin Willenbrock; and Clerk of the Board Allison Morrison. The Board then recessed into a second Executive Session to discuss the performance of a public employee. It was anticipated the Executive Session would last approximately 60 minutes, with no public announcements. Those in attendance were Commissioners Sidney Logan, Tanya Olson, and Julieta Altamirano-Crosby. At 12:55 p.m. the Executive Session was extended 20 minutes. The regular meeting recessed upon the conclusion of the Executive Session at 1:15 p.m.

ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of February 4, 2025, adjourned at 1:15 p.m.

Approved this 18th day of February, 2025.

Secretary

President

Vice President



BUSINESS OF THE COMMISSION

Meeting Date: February 18, 2025

Agenda Item: 2B

TITLE

CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations; Professional Services Contract Award Recommendations; Miscellaneous Contract Award Recommendations; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations

SUBMITTED FOR: Consent Agenda

<u>Contracts/Purchasing</u>	<u>Clark Langstraat</u>	<u>5539</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:		
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|---|-------------------------------------|--|
| <input type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input checked="" type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description, GP-3(4) ... non-delegable, statutorily assigned Board duty – Contracts and Purchasing.

The CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations \$120,000 and Over; Professional Services Contract Award Recommendations \$200,000 and Over; Miscellaneous Contract Award Recommendations \$200,000 and Over; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations contains the following sections:

Public Works Contract Award Recommendations;
None

Formal Bid Award Recommendations \$120,000 and Over;
None

Professional Services Contract Award Recommendations \$200,000 and Over;
None

Miscellaneous Contract Award Recommendations \$200,000 and Over (Pages 1 - 2);
Miscellaneous No. 4500096477 with Ivoxy Consulting, LLC
Miscellaneous No. 4500096637 with SAP America, Inc.

Interlocal Agreements and Cooperative Purchase Recommendations (Page 3);
CONTRACTS:
Contract No. 4600004465 with TechPower Solutions, Inc.
AMENDMENTS:
None

Sole Source Purchase Recommendations (Page 4);
Purchase Order No. 4500096601 with Wesco/Anixter, Inc.

Emergency Declarations, Purchases and Public Works Contracts (Page 5);
February 11, 2025, Declaration of an Emergency for Equipment Failure
Energy Biodigester

Purchases Involving Special Facilities or Market Condition Recommendations;
None

Formal Bid and Contract Amendments (Page 6);
Small Works Roster No. CW2257650 with Xylem 1, LLC

Contract Acceptance Recommendations (Page 7);
Public Works Contract No. CW2254281 with Davey Tree Surgery Company

List Attachments:

February 18, 2025 Report
Declaration of an Emergency

**Miscellaneous Contract Award Recommendation(s) \$200,000 And Over
February 18, 2025**

MISC. 4500096477

CommVault Subscription for
Data Storage and Protection

No. of Bids Solicited:	N/A	
No. of Bids Received:	N/A	
Project Leader & Phone No.:	Todd Wunder	Ext. 4450
Estimate:	\$312,266.53	

The District's enterprise backup solution is necessary to safeguard District data in the event of a disaster (cyber-attack, earthquake, flood, etc.). The solution provides District staff the ability to backup and recover all critical data and computing systems as necessary. This purchase includes immutable cloud storage that further protects the District's data, and provides recovery options, in the event of a cyber security ransomware attack. CommVault has been in use at the District for over seven years and is a critical component of all existing Disaster Recovery plans. Staff reviewed available cooperative contracts normally used for software purchases and found distributor pricing to be the lowest for this purchase.

<u>Vendor</u>	<u>Subtotal (w/o tax)</u>
Award To: Ivoxy Consulting, LLC	\$312,266.53

Summary Statement: Staff recommends approval to renew the CommVault annual software subscription for the District's data storage and protection solution for a two-year term in the not-to-exceed amount of \$312,266.53 plus applicable tax.

By approval of this award recommendation, the Board authorizes the District's CEO/General Manager or his designee to enter into the necessary agreements with Ivoxy Consulting in a form approved by General Counsel, for provision of the necessary services for two years in the amount \$312,266.53 plus tax in accordance with the terms and conditions described above and additional terms and conditions mutually acceptable to the parties.

**Miscellaneous Contract Award Recommendation(s) \$200,000 And Over
February 18, 2025**

MISC No. 4500096637

SAP Agentry Cloud Edition
(ACE) Subscription

Project Leader & Phone No.:	Jason Bruss	Ext. 8539
Estimate:	\$424,328.42	

SAP's mobile agentry applications will no longer receive maintenance support after 2024. District staff have determined that moving to the SAP Agentry Cloud Edition (ACE) cloud subscription ensures that we will be on a fully supported platform.

Additional benefits of moving to SAP ACE include improved user experience by streamlining access and authentication. The cloud service also reduces the need for hardware and related costs.

SAP ACE allows our teams to build and deploy mobile applications for managing business workflows, particularly focused on field service operations, by enabling access to critical data on mobile devices. SAP ACE is considered a key component for mobile workforce management solutions within SAP. Implementing this SAP solution allows the District to leverage current resources and licensing structure to achieve efficiencies and cost savings when compared to other available software.

This will be an approximate three-year contract in an amount of \$424,328.42 (an average of \$141,442.81 per year). As part of this procurement, SAP will allow the District to trade in the SAP software licenses that are part of our separate SAP Maintenance Agreement, and that will no longer be supported after 2025. This trade in will reduce our annual SAP maintenance spend by \$503,153.11 beginning on 1/1/2026. When we combine the annual cost of the subscription to the savings on our SAP maintenance, the net average annual cost savings is \$26,274.89 (or \$78,824.68 for the 3-year term).

<u>Vendor</u>	<u>Subtotal (w/o tax)</u>
Award To: SAP America, Inc.	\$424,328.42

Summary Statement: Staff recommends award to SAP America, Inc to purchase the SAP ACE subscription services in the amount of \$424,328.42 for an initial approximate three-year term. At the end of the initial three (3) year term, the Agreement will automatically renew for additional one-year terms provided that the fees for such services may be increased during each of such one-year renewal terms by an amount not to exceed 3.3%.

By approval of this recommendation, the Board authorizes the District's General Manager or his designee to enter into an agreement with SAP America, Inc. providing for the purchase of the SAP ACE subscription service described above, in accordance with the terms and conditions described above and additional terms and conditions mutually acceptable to the parties.

Cooperative Purchase Recommendations

February 18, 2025

State law permits a public agency to purchase from a contract entered into by another public agency, or group of public agencies as long as the agency has complied with its own statutory requirements for procuring the goods or services and , provided that the awarding agency posted the bid or solicitation notice (i) on a website established and maintained by a public agency, purchasing cooperative or similar service provider, or have provided an access link on the state's web portal to the notice. District staff have verified through documentation and/or individual questions to the applicable awarding entity that the awarding agency complied with its own requirements, met the notice requirements and Districts has an active Cooperative Purchasing Agreement.

Accordingly, staff recommends approval of the following contract:

CONTRACT

Awarded Supplier: TechPower Solutions, Inc.

\$900,000.00

Contract No. 4600004465

WA State Contract No. 05820; NASPO ValuePoint Master Agreement No. MNNVP-23011

Summary Statement: This blanket outline agreement is used by District ITS staff to purchase desktops/laptop computers, monitors and other related peripherals/computer equipment for fleet replacement, new employees, and other District technology needs.

Project Lead: Melissa Witzel, Ext. 8523

**Sole Source Purchase Recommendation(s) \$120,000 And Over
February 18, 2025**

Purchase Order No. 4500096601
Eaton NXSTS Reclosers

Project Leader & Phone No.:	John Hieb	Ext. 4395
Material Estimate:	\$10,000,000.00	

The Snohomish Secure, Modern, Automated, Reliable Technology (SnoSMART) program's Distribution Automation Infrastructure (DAI) project will install hundreds of wireless-communicating smart grid devices to improve reliability, mitigate wildfire risks, and reduce energy burdens to our customers. The DAI project is split into three elements: Smart Switch, Wildfire Mitigation, and Smart Voltage. These 3-phase recloser units are the primary equipment for the Smart Switch element that will improve the system reliability, increase system flexibility, and spur a generational leap forward for SnoPUD's distribution operations. These devices will be covered under SnoPUD's SnoSMART grant with Department of Energy's Grid Resilience and Innovation Partnerships (GRIP) program which will cover up to 50% of the cost of this equipment.

The District has standardized on Eaton's distribution voltage line reclosers and voltage regulators as the most cost-effective way to provide consistency in product already in service, excellent performance, standardized training for the District's linemen and servicemen, and standardized spares in inventory. Additionally, a significant library of support records and standardized templates has been developed, which would require substantial revision to accommodate another manufacturer's product. Wesco/Anixter, Incorporated is the only approved distributor for these items.

<u>Vendor</u>	<u>Subtotal (w/o tax)</u>
Award To: Wesco/Anixter, Incorporated, representing Eaton, a division of Cooper Power Systems, LLC	\$9,751,185.00

Summary Statement:

Staff recommends award to Wesco/Anixter, Incorporated, the sole approved distributor of Eaton recloser products in the amount of \$9,751,185.00, plus tax.

Emergency Declaration, Purchases, and Public Works Contracts February 18, 2024

February 11, 2025

Declaration of an Emergency for Equipment Failure
by Jason Zyskowski, Chief Energy Resources Officer

The following is a list of all the companies that were awarded contracts to assist Snohomish County PUD No. 1 in its emergency equipment repair work.

1. Regenisis, LLC

It is possible that the contract listed above may exceed \$50,000.00.

Formal Bid and Contract Amendment(s)
February 18, 2025

SWR No. CW2256669

Picnic Point 12-1414, 12-1415,
12-1416, 12-1417 - Transmission and
Distribution Line Clearance
(24-1503-KP)

Contractor/Consultant/Supplier:	Xylem 1, LLC, formerly Kemp West.		
Project Leader & Phone No.:	Leon Burfiend	Ext.	5657
Amendment No.:	3		

Original Contract Amount: \$339,825.00

Present Contract Amount: \$339,825.00

Amendment Amount: \$32,700.00

New Contract Amount: \$372,525.00

Original Start/End: 11/12/2024-01/11/2025

Present Start/End: 11/12/2024-01/25/2025

New End Date: 01/24/2025

Summary Statement: Staff recommends approval of Amendment No. 3 to increase the contract value by \$32,700.00 for additional danger trees removed during the work. All work was completed on January 24, 2025.

This contract was bid and awarded using the District's Small Works Roster, which has a dollar threshold of \$350,000.00. The project leader's estimate for this work was \$300,000.00 and the awarded low bid was \$339,825.00, which was within the 15% allowed by state law. The danger tree removal contained within this amendment has caused the final contract amount to exceed the threshold of \$350,000.00.

Summary of Amendments:

Amendment No.1 dated January 13, 2025, extended the contract term for an additional 14 days due to the Contractor working for the District during the major storm.

Amendment No. 2 dated January 24, 2025, in consideration of the Owner's consent to this assignment (Kemp West, Inc. to Xylem 1, LLC), Xylem 1, LLC accepted and agreed to all terms of the contract and to perform and observe all the obligations under Contract #CW2256669 and Scope of Work, without modification. Xylem 1, LLC also agreed to all terms of Kemp West, Inc.'s Small Works Roster Contract #028 when performing the work under Contract #CW2256669.

Contract Acceptance Recommendations(s)
February 18, 2025

**Accept Contract(s) as complete and grant approval to release
Retained Fund after full compliance with Departments of Labor
and Industries, Revenue and Employment Security.**

PWC No. CW2254281

Lake Goodwin- Circuits 12-379,
12-380, 12-382, 12-383;
Transmission And Distribution
Line Clearance

Contractor:	Davey Tree Surgery Company		
Start/End:	03/05/2024 – 11/15/2024		
Evaluator & Phone No.:	Randy Gusa	Ext. 5608	
No. of Amendments:	2		
Retained Fund:	\$99,486.80		

Original Contract Amount: \$1,949,336.00

Total Amendment Amount: \$40,400.00

Final Contract Amount: \$1,989,736.00

Summary None
Statement:

DECLARATION OF EMERGENCY
For the Only Purpose of
WAIVER OF COMPETITIVE BIDDING REQUIREMENTS

WHEREAS RCW 39.04.280 authorizes the District to waive statutory competitive bidding requirements in the event of emergency, or pursuant to written policy; and

WHEREAS, Resolution No. 4848, Exhibit "A," and District Directive 70 authorize the District's General Manager or General Manager's Designee, in the event of an emergency, to waive formal selection and competitive bidding processes, and to award any necessary contracts for professional services, work or purchases or to direct that certain work be done by District personnel; and

WHEREAS, on February 7, 2025, I was informed of the following events and circumstances, which create the need for an emergency declaration:

On Friday, February 1, 2025, the District's Siemens Generator at the Qualco Energy Biodigester went offline. An inspection by District staff with a borescope revealed that a valve had failed in one of the cylinders and that there was additional damage related to the valve failure. As a result of the Siemens Generator going offline, the Generator is no longer generating electricity and is not able to provide heat to the anaerobic Biodigester. A back-up boiler is operating but does not provide the same heating capacity to the anaerobic Biodigester. With the current and future temperature forecast there is an immediate need to return the Siemens Generator to operational status to avoid a material loss or damage to property that would result if the temperature in the Biodigester falls below a level that the anaerobic colony can function and restricts the ability of the facility to accept additional substrate.

WHEREAS, the above-described conditions and circumstances constitute unforeseen circumstances beyond control of the District that: (a) present a real, immediate threat to the proper performance of essential functions, including providing continuous and reliable electrical generation and heating capacity associated with the District's Siemens Generator at the Qualco Energy Biodigester, which is interconnected to the District's electrical system, and (b) will likely result in material loss or damage to property if immediate action is not taken; and

NOW, THEREFORE, I find and declare that an emergency situation exists, requiring immediate response by the District, and further, that the requirement for use of competitive selection and bidding is hereby waived and contracts may be awarded on behalf of the District, subject to my approval, as required for timely and effective response to such emergency situation, until such time that the emergency is abated. Reasonable precautions should be taken to secure the lowest price practicable under the circumstances. The written findings of emergency will be entered into the public record no later than two weeks following the issuance of any contract awards under this emergency declaration.

Dated this 11th day of February, 2025.



Jason Zyskowski
Chief Energy Resources Officer
Public Utility District No. 1 of Snohomish County
2320 California Street
Everett, WA 98206-1107



BUSINESS OF THE COMMISSION

Meeting Date: February 18, 2025

Agenda Item: 2C

TITLE

Consideration of Certification/Ratification and Approval of District Checks and Vouchers

SUBMITTED FOR: Consent Agenda

<u>General Accounting & Financial Systems</u>	<u>Shawn Hunstock</u>	<u>8497</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|---|-------------------------------------|--|
| <input type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input checked="" type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description: GP-3(4)(B)(2)a non-delegable, statutorily assigned Board duty to approve vouchers for all warrants issued.

The attached District checks and vouchers are submitted for the Board's certification, ratification and approval.

List Attachments:
Voucher Listing

CERTIFICATION/RATIFICATION AND APPROVAL

We, the undersigned of the Public Utility District No. 1 of Snohomish County, Everett, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, and the Checks or Warrants listed below are ratified/approved for payment this 18th day of February 2025.

CERTIFICATION:

Certified as correct:

CEO/General Manager



Auditor

F. Colin Willenbrock

Chief Financial Officer/Treasurer

RATIFIED AND APPROVED:

Board of Commissioners:

President

Vice-President

Secretary

TYPE OF DISBURSEMENT	PAYMENT REF NO.	DOLLAR AMOUNT	PAGE NO.
REVOLVING FUND			
Customer Refunds, Incentives and Other	1133662 - 1133818	\$40,786.82	2 - 6
Electronic Customer Refunds	00529587127 - 000529694929	\$17,009.81	26 - 28
WARRANT SUMMARY			
Warrants	8081259 - 8081404	\$2,787,679.98	7 - 11
ACH	6052525 - 6052845	\$7,423,359.90	12 - 22
Wires	7003532 - 7003545	\$32,254,510.46	23
Payroll - Direct Deposit	5300001193 - 5300001193	\$5,226,325.84	24
Payroll - Warrants	845390 - 845399	\$20,837.08	24
Automatic Debit Payments	5300001188 - 5300001196	\$3,746,001.38	25
	GRAND TOTAL	\$51,516,511.27	

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
1/27/25	1133662	JOSE ANTONIO GARCIA PULIDO	\$157.28
1/27/25	1133663	STEPHANIE RUSSO	\$2,185.00
1/27/25	1133664	JEREMIAH CARTER	\$2,200.00
1/27/25	1133665	WILLIAM ROSSMAN	\$69.40
1/28/25	1133666	VOID	\$0.00
1/28/25	1133667	MACKENZIE WALSH	\$41.29
1/28/25	1133668	VOID	\$0.00
1/28/25	1133669	GARY MEANS	\$364.25
1/28/25	1133670	RILEY SCHUMACHER	\$13.60
1/28/25	1133671	MEGAN KAWAGOE	\$13.23
1/28/25	1133672	IRMA COLINDRES RUIZ	\$19.66
1/28/25	1133673	FELICIA STARK	\$79.09
1/28/25	1133674	ALINE MARTINEZ LOPEZ	\$102.54
1/28/25	1133675	CANELA AISAIA	\$28.21
1/28/25	1133676	HUSEBY HOMES LLC	\$16.42
1/28/25	1133677	GABRIEL LOPEZ	\$31.55
1/28/25	1133678	THERESA WHORLEY	\$56.52
1/29/25	1133679	REAL PROPERTY ASSOCIATES INC	\$104.19
1/29/25	1133680	MARILYN DAVIS	\$115.66
1/29/25	1133681	MERCY PROPERTIES WASHINGTON III LLC	\$15.40
1/29/25	1133682	CHINMOY MOHAPATRA	\$23.58
1/29/25	1133683	WALTERS & WOLF CURTAIN WALL	\$562.52
1/29/25	1133684	COMMUNITY HEALTHCARE FEDERAL CU	\$37.24
1/29/25	1133685	MOUNTLAKE PROPERTIES LLC	\$41.62
1/29/25	1133686	HEIDI RICHARDSON	\$69.42
1/29/25	1133687	LAWRENCE BOSA	\$27.67
1/29/25	1133688	SAMUEL SWADENER	\$90.29
1/29/25	1133689	IVON ALEJANDRA TAPIA REYES	\$101.10
1/29/25	1133690	TIA GARCIA	\$105.94
1/29/25	1133691	MICHAEL JUSTIN QUIJANO	\$23.35
1/29/25	1133692	ROLANDO FUENMAYOR	\$110.06
1/29/25	1133693	TAMARA MCNAIR	\$123.23

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
1/29/25	1133694	YOSI RATAG	\$60.93
1/29/25	1133695	LINK LOGISTICS REAL ESTATE MGMT LLC	\$1,909.83
1/29/25	1133696	MAINVUE WA LLC	\$61.45
1/29/25	1133697	BALAJI NARAYANAN	\$48.62
1/29/25	1133698	DIANA MILLER	\$170.72
1/29/25	1133699	FRG REED LLC	\$149.85
1/29/25	1133700	FRG REED LLC	\$142.32
1/30/25	1133701	FLOYD COLLINS	\$149.92
1/30/25	1133702	TAMARON RANCH	\$21.52
1/30/25	1133703	RITA SALVADOR	\$57.55
1/30/25	1133704	KAREN MCKEEN	\$1,000.00
1/30/25	1133705	ERNIE THOMAS	\$35.51
1/30/25	1133706	KAREN FOLEY	\$16.91
1/30/25	1133707	JACK GLENN	\$44.79
1/30/25	1133708	PILCHUCK PROPERTIES LLC	\$14.78
1/30/25	1133709	VIDAL CEBALLOS MARINO	\$142.48
1/30/25	1133710	MARISSA SISSEL	\$18.63
1/30/25	1133711	MASS ELECTRIC CONSTRUCTION CO	\$71.34
1/30/25	1133712	ZEINA SELIM	\$37.39
1/30/25	1133713	SAMEER POKHREL	\$127.28
1/30/25	1133714	DENIESE ADAMS	\$8.01
1/30/25	1133715	CHRIST'S COMMUNITY CHURCH GRANITE FALLS	\$11.85
1/30/25	1133716	CONNER HOMES AT BRASSWOOD LLC	\$100.59
1/30/25	1133717	BMCH WASHINGTON LLC	\$377.91
1/30/25	1133718	BMCH WASHINGTON LLC	\$265.74
1/30/25	1133719	BMCH WASHINGTON LLC	\$354.31
1/30/25	1133720	LENNAR NORTHWEST INC	\$265.60
1/30/25	1133721	JOAN MIDDENDORF	\$24.33
2/3/25	1133722	PAUL WASHINGTON	\$30.78
2/3/25	1133723	PAUL JONES	\$163.97
2/3/25	1133724	BRIAN DURFEE	\$57.74
2/3/25	1133725	COLIN FERENCE	\$232.61

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
2/3/25	1133726	KPNVDS LNU	\$44.00
2/3/25	1133727	PROJECT PRIDE	\$2,392.04
2/3/25	1133728	IRA TIGNER	\$744.50
2/3/25	1133729	CHUCK HARGRAVE	\$640.63
2/3/25	1133730	JAMES GLEAVE	\$19.87
2/3/25	1133731	ROSE JACQUET	\$10.38
2/3/25	1133732	KENNY YEY	\$181.99
2/3/25	1133733	SHAWNA STOUT	\$470.33
2/3/25	1133734	SANDRA MCKEE	\$47.11
2/3/25	1133735	ARLINGTON ADVANCED MFG PARK LLC	\$207.34
2/3/25	1133736	LIBERTY SQUARE GJJ LLC	\$30.91
2/3/25	1133737	STEVEN COZAKOS	\$106.17
2/3/25	1133738	ROBERT HARRIS	\$500.00
2/3/25	1133739	KAREN HUDSON	\$170.18
2/3/25	1133740	LAURA YOUNG	\$1,547.34
2/4/25	1133741	JOHN LINDSTROM	\$42.95
2/4/25	1133742	SLATE COFFEE LLC	\$321.48
2/4/25	1133743	LIDIA BARRERA	\$21.20
2/4/25	1133744	JOSE HERNANDEZ	\$15.77
2/4/25	1133745	KEREL CARTER	\$96.90
2/4/25	1133746	CHASE STUART	\$170.91
2/4/25	1133747	VAL QUILTY	\$407.75
2/4/25	1133748	RAVENWOOD CONSTRUCTION LLC	\$346.58
2/4/25	1133749	JACKSON PARK	\$139.80
2/4/25	1133750	FOUR CORNERS LLC	\$32.10
2/4/25	1133751	ANTONIO REESE	\$134.86
2/4/25	1133752	RAMU PONNEGANTI	\$93.26
2/4/25	1133753	STEPHEN DILLENBURG	\$89.28
2/4/25	1133754	PACIFIC RIDGE - DRH, LLC	\$133.99
2/4/25	1133755	PACIFIC RIDGE - DRH, LLC	\$117.43
2/4/25	1133756	JASON THOMAS	\$633.35
2/4/25	1133757	JEREMY LIM	\$142.31

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
2/4/25	1133758	PACIFIC RIDGE - DRH, LLC	\$15.23
2/4/25	1133759	RUPA KALADHAR RENTAL LLC	\$150.88
2/4/25	1133760	MAHMOOD KHOKHAR	\$92.12
2/4/25	1133761	PACIFIC RIDGE - DRH, LLC	\$335.43
2/4/25	1133762	EDUARDO JURADO	\$17.01
2/4/25	1133763	TRACY COCHRAN	\$585.34
2/4/25	1133764	GARY MILLER	\$148.69
2/4/25	1133765	CAROL BIRKS	\$45.74
2/4/25	1133766	SABRINA BOYLAN	\$6.54
2/4/25	1133767	MITCHELL FUNG	\$83.42
2/4/25	1133768	CHARTER CLUB OWNER LLC	\$27.47
2/4/25	1133769	ARTURO ZENDEJAS	\$167.25
2/4/25	1133770	KAREN SHULTZ	\$30.01
2/4/25	1133771	ERNEST GOLA	\$45.00
2/4/25	1133772	NICOLE LUCAS	\$72.55
2/4/25	1133773	U S DEPT OF AGRICULTURE	\$78.12
2/4/25	1133774	GINA MCBRIDE	\$116.83
2/4/25	1133775	JANUARY KING	\$26.29
2/5/25	1133776	BEULAH JACKSON	\$111.53
2/5/25	1133777	JUNG WELCH	\$20.43
2/5/25	1133778	JUDY BURNS	\$104.79
2/5/25	1133779	DELANNA MORGAN	\$180.89
2/5/25	1133780	JEFF HAUSE	\$69.54
2/5/25	1133781	HEATHER SNOW	\$157.88
2/5/25	1133782	DEE ANNA NELSEN	\$28.67
2/5/25	1133783	SANDRA LUCIEN	\$102.75
2/5/25	1133784	JANET LOVATT	\$47.64
2/5/25	1133785	EDWARD WELCH	\$47.79
2/5/25	1133786	PEGGY SUE ROBERTS	\$472.60
2/5/25	1133787	ARLINGTON ADVANCED MFG PARK LLC	\$250.04
2/5/25	1133788	YINGCHANG ZHANG	\$45.74
2/5/25	1133789	KATHRYN JAMES	\$18.33

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
2/6/25	1133790	JAMES MILES	\$113.53
2/6/25	1133791	LORI SAMPLES	\$69.75
2/6/25	1133792	NICHOLAS ROGERS	\$77.68
2/6/25	1133793	SELINA LUCAS	\$409.71
2/6/25	1133794	KEAGAN COLTON	\$8.11
2/6/25	1133795	SSHI LLC	\$38.30
2/6/25	1133796	ANASTASIA PETRYK	\$122.37
2/6/25	1133797	PACIFIC RIDGE - DRH, LLC	\$44.31
2/6/25	1133798	PACIFIC RIDGE - DRH, LLC	\$40.74
2/6/25	1133799	SAUK SUIATTLE INDIAN TRIBE	\$21.82
2/6/25	1133800	SAMANTHA SAMULIS	\$53.39
2/6/25	1133801	JAMES MACKEY	\$175.75
2/6/25	1133802	NATHAN SAUER	\$90.50
2/6/25	1133803	NOVO ON 52ND LLP	\$31.20
2/6/25	1133804	NICOLE MORGAN	\$2,267.24
2/6/25	1133805	CONSTANCE VAN DUZER	\$1,548.00
2/7/25	1133806	PATRICIA BAKKE	\$31.16
2/7/25	1133807	FORREST LEMME	\$2,021.40
2/7/25	1133808	SUMMER SEASONS LLC	\$55.48
2/7/25	1133809	TOM RILEY	\$19.17
2/7/25	1133810	MARY KAY LEWIS	\$118.35
2/7/25	1133811	JOSHWA THANGADURAI	\$5,551.30
2/7/25	1133812	PRISCILLA REYNOLDS	\$5.21
2/7/25	1133813	GLEIBERMAN PROPERTIES INC	\$97.62
2/7/25	1133814	MARTHA LOTZ	\$12.55
2/7/25	1133815	DAMIR MUKHAMETZIANOV	\$83.04
2/7/25	1133816	NKOSKHONA NCANANA	\$13.13
2/7/25	1133817	LENNAR NORTHWEST INC	\$42.85
2/7/25	1133818	JAYDEN CLAIR	\$763.34

Total: \$40,786.82

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
1/28/25	8081259	ADAMANT HOMES	\$3,788.44
1/28/25	8081260	BNSF RAILWAY COMPANY	\$5,631.15
1/28/25	8081261	COMCAST HOLDING CORPORATION	\$211.61
1/28/25	8081262	CITY OF EVERETT	\$236.44
1/28/25	8081263	GETTY IMAGES US INC	\$1,980.00
1/28/25	8081264	CITY OF MONROE	\$854.25
1/28/25	8081265	CITY OF MOUNTLAKE TERRACE	\$398.26
1/28/25	8081266	GENUINE PARTS COMPANY	\$107.96
1/28/25	8081267	PITNEY BOWES INC	\$211.01
1/28/25	8081268	PUBLIC POWER COUNCIL	\$219,584.00
1/28/25	8081269	REGIONAL DISPOSAL COMPANY	\$10,143.40
1/28/25	8081270	SECURITY CONTRACTOR SERV INC	\$819.75
1/28/25	8081271	SKAGIT LAW GROUP PLLC	\$220.00
1/28/25	8081272	SOUND PUBLISHING INC	\$49.98
1/28/25	8081273	WESCO GROUP INC	\$447.93
1/28/25	8081274	ALDERWOOD WATER & WASTEWATER DISTRI	\$90.90
1/28/25	8081275	BICKFORD MOTORS INC	\$3,842.37
1/28/25	8081276	JEFFREY HATHAWAY	\$12.42
1/28/25	8081277	GREAT WESTERN INK	\$1,081.96
1/28/25	8081278	HUBBELL POWER SYSTEMS	\$4,668.51
1/28/25	8081279	GARY D KREIN	\$2,198.00
1/28/25	8081280	LAKE STEVENS SEWER DIST	\$126.89
1/28/25	8081281	LAKE STEVENS SEWER DIST	\$2,159.30
1/28/25	8081282	NW TRANSMISSION INC	\$1,534.07
1/28/25	8081283	ROOSEVELT WATER ASSN INC	\$131.00
1/28/25	8081284	STANWOOD REDI MIX INC	\$730.85
1/28/25	8081285	CITY OF EVERETT	\$1,098.90
1/28/25	8081286	QUALITY TRAINING SYSTEMS INC	\$10,694.00
1/28/25	8081287	AVEVA SOFTWARE LLC	\$71,961.33
1/28/25	8081288	PUBLIC UTILITY DIST NO 1 OF CLALLAM	\$186,573.11
1/28/25	8081289	CROWN CASTLE INTERNATIONAL CORP	\$7,548.07
1/28/25	8081290	THE PAPE GROUP INC	\$3,421.09

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
1/28/25	8081291	PNG MEDIA LLC	\$354.32
1/28/25	8081292	OCCUPATIONAL HEALTH CENTERS OF WA P	\$55.00
1/28/25	8081293	PERFORMANCE VALIDATON INC	\$15,336.00
1/28/25	8081294	NW METAL FINISHING	\$1,914.50
1/28/25	8081295	CONCENTRIC LLC	\$710.20
1/28/25	8081296	EMPIRE WELL DRILLING LLC	\$2,288.55
1/28/25	8081297	ANGEL OF THE WINDS CASINO	\$115,838.04
1/28/25	8081298	DARYL JAN HABICH ESTATE	\$8,750.00
1/28/25	8081299	ROGER BELL REAL ESTATE HOLDINGS	\$6,180.00
1/28/25	8081300	LINDA HORNING HABICH	\$2,000.00
1/28/25	8081301	OBERON WA LLC	\$10,072.03
1/28/25	8081302	CURALINC LLC	\$3,630.00
1/28/25	8081303	DESIGNS NORTHWEST ARCHITECTS INC	\$1,000.00
1/28/25	8081304	REBECCA DELANEY	\$2,200.00
1/28/25	8081305	SAF GARD SAFETY SHOE CO	\$1,101.41
1/28/25	8081306	ARROW INSULATION INC	\$1,381.00
1/28/25	8081307	SUPERIOR GLASS INSTALLATIONS INC	\$2,941.50
1/28/25	8081308	HARTS PLUMBING & EXCAVATION LLC	\$15,992.23
1/30/25	8081309	HEY HEY LLC	\$993.36
1/30/25	8081310	MELINDA D PEASE	\$861.00
1/30/25	8081311	AT&T CORP	\$1,655.14
1/30/25	8081312	EQUIFAX INFORMATION SERVICES LLC	\$10,369.58
1/30/25	8081313	CITY OF EVERETT	\$3,331.00
1/30/25	8081314	GENUINE PARTS COMPANY	\$3,323.44
1/30/25	8081315	US BANK NA	\$3,488.82
1/30/25	8081316	STATE OF WASHINGTON	\$150.00
1/30/25	8081317	WASTE MANAGEMENT OF WASHINGTON INC	\$1,691.98
1/30/25	8081318	AUTOMATIC DOOR & GATE COMPANY	\$13,298.25
1/30/25	8081319	BICKFORD MOTORS INC	\$1,177.96
1/30/25	8081320	ENGINUIITY ADVANTAGE LLC	\$400.00
1/30/25	8081321	RODLAND MOTOR COMPANY	\$12,092.00
1/30/25	8081322	HDR ENGINEERING INC	\$1,371.00

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
1/30/25	8081323	PUD NO 1 OF COWLITZ CO	\$175,498.78
1/30/25	8081324	ACHILLES USA INC	\$129,887.28
1/30/25	8081325	THE PAPE GROUP INC	\$322.44
1/30/25	8081326	KENDALL DEALERSHIP HOLDINGS LLC	\$982.71
1/30/25	8081327	REECE CONSTRUCTION COMPANY	\$7,450.98
1/30/25	8081328	IRIS GROUP HOLDINGS LLC	\$1,020.45
1/30/25	8081329	MISSION GROWN LLC	\$56,142.80
1/30/25	8081330	ST MORITZ CONDOMINIUM OWNERS ASSN	\$12,641.00
1/30/25	8081331	THE BARTELL DRUG COMPANY	\$32.89
1/30/25	8081332	LUMENAL LIGHTING LLC	\$475.41
1/30/25	8081333	SNOHOMISH COUNTY AIRPORT	\$45.00
2/4/25	8081334	LAUREL KNIGHT-KEANE	\$6,854.90
2/4/25	8081335	NP CASCADE PHASE 2 LLC	\$32,285.67
2/4/25	8081336	ARBITER SYSTEMS INC	\$4,281.92
2/4/25	8081337	AT&T CORP	\$3,323.57
2/4/25	8081338	COMCAST HOLDING CORPORATION	\$178.12
2/4/25	8081339	CITY OF EVERETT	\$245,415.59
2/4/25	8081340	HAT ISLAND COMMUNITY ASSN	\$100.00
2/4/25	8081341	GENUINE PARTS COMPANY	\$611.05
2/4/25	8081342	OLYMPIC VIEW WATER SEWER	\$121.92
2/4/25	8081343	PITNEY BOWES INC	\$2,308.69
2/4/25	8081344	PUBLIC GENERATING POOL	\$15,556.00
2/4/25	8081345	REPUBLIC SERVICES INC	\$1,734.64
2/4/25	8081346	SOUND PUBLISHING INC	\$97.02
2/4/25	8081347	WASTE MANAGEMENT OF WASHINGTON INC	\$5,708.48
2/4/25	8081348	ATHANASE P MELIOPOULOS	\$5,700.00
2/4/25	8081349	BICKFORD MOTORS INC	\$722.22
2/4/25	8081350	CITY OF BRIER	\$682.50
2/4/25	8081351	DIRECTV ENTERTAINMENT HOLDINGS LLC	\$222.98
2/4/25	8081352	ECO 3 ASSOCIATES LLC	\$7,550.00
2/4/25	8081353	THE HO SEIFFERT COMPANY	\$3,790.00
2/4/25	8081354	EDS MCDUGALL LLC	\$785.00

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
2/4/25	8081355	MANTIS MFG INC	\$4,313.58
2/4/25	8081356	P&R TECHNOLOGIES INC	\$2,397.78
2/4/25	8081357	TECHPOWER SOLUTIONS INC	\$98,217.63
2/4/25	8081358	TWELVE THIRTY ONE INCORPORATED	\$340.69
2/4/25	8081359	WYNNE AND SONS INC	\$137.38
2/4/25	8081360	SNOHOMISH COUNTY 911	\$119,885.65
2/4/25	8081361	WHITMAN REQUARDT AND ASSOC LLP	\$150.00
2/4/25	8081362	KENDALL DEALERSHIP HOLDINGS LLC	\$726.10
2/4/25	8081363	GUARD PEST CONTROL	\$2,061.40
2/4/25	8081364	IRIS GROUP HOLDINGS LLC	\$500.05
2/4/25	8081365	METER READINGS HOLDING I CORP	\$16,340.72
2/4/25	8081366	STONE SECURITY LLC	\$6,479.59
2/4/25	8081367	SOLARA INC	\$32,725.32
2/4/25	8081368	IDTECHEX INC	\$7,975.00
2/4/25	8081369	ARROW INSULATION INC	\$1,322.00
2/4/25	8081370	GB ENTERPRISES OF WASHINGTON LLC	\$1,585.00
2/4/25	8081371	ALL CLIMATE INC	\$2,675.00
2/4/25	8081372	HARTS PLUMBING & EXCAVATION LLC	\$14,850.81
2/4/25	8081373	MARY WICKLUND	\$16.90
2/4/25	8081374	VOID	\$0.00
2/6/25	8081375	T-MOBILE WEST LLC	\$5,687.93
2/6/25	8081376	MSR TAMBARK HOMES 9, LLC	\$35,712.04
2/6/25	8081377	FEDERAL EXPRESS CORP	\$3.48
2/6/25	8081378	CORE & MAIN LP	\$2,377.81
2/6/25	8081379	GENUINE PARTS COMPANY	\$961.68
2/6/25	8081380	RIVERSIDE TOPSOIL INC	\$310.00
2/6/25	8081381	SIX ROBBLEES INC	\$1,052.96
2/6/25	8081382	THE BOEING COMPANY	\$71,278.05
2/6/25	8081383	US DEPT OF AGRICULTURE	\$6,167.50
2/6/25	8081384	WAGNER SMITH EQUIPMENT CO	\$571.05
2/6/25	8081385	BICKFORD MOTORS INC	\$13,666.66
2/6/25	8081386	ENGUITY ADVANTAGE LLC	\$869.12

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
2/6/25	8081387	SNOHOMISH COUNTY	\$70.61
2/6/25	8081388	PUBLIC UTILITY DIST NO 1 OF	\$9,200.85
2/6/25	8081389	SNOHOMISH COUNTY SOCIETY OF	\$7,679.28
2/6/25	8081390	USGS NATIONAL CENTER	\$70,560.00
2/6/25	8081391	CITY OF EVERETT	\$62.10
2/6/25	8081392	DEPARTMENT OF THE TREASURY	\$6,581.35
2/6/25	8081393	ELECTROIMPACT INC	\$4,482.86
2/6/25	8081394	SNOHOMISH COUNTY 911	\$23,589.37
2/6/25	8081395	TENNANT SALES & SERVICE COMPANY	\$2,256.05
2/6/25	8081396	EDMONDS UNITED METHODIST CHURCH	\$179,270.00
2/6/25	8081397	KENDALL DEALERSHIP HOLDINGS LLC	\$50.53
2/6/25	8081398	NW METAL FINISHING	\$984.60
2/6/25	8081399	BAXTER AUTO PARTS INC	\$9,124.65
2/6/25	8081400	THE PAPE GROUP	\$265.31
2/6/25	8081401	CINTAS CORPORATION NO 2	\$6,171.52
2/6/25	8081402	EVERGREEN STATE SHEET METAL INC	\$224.14
2/6/25	8081403	HARTS PLUMBING & EXCAVATION LLC	\$7,486.38
2/6/25	8081404	DEPARTMENT OF THE TREASURY	\$497,226.23

Total: \$2,787,679.98

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
1/27/25	6052525	AAA MONROE ROCK CORP	\$379.93
1/27/25	6052526	ASPLUNDH TREE EXPERT LLC	\$4,375.97
1/27/25	6052527	CERIUM NETWORKS INC	\$15,836.86
1/27/25	6052528	CONSOLIDATED ELECTRICAL DISTRIBUTOR	\$8,077.65
1/27/25	6052529	DAVID EVANS & ASSOCIATES INC	\$7,673.50
1/27/25	6052530	INTERWEST CONSTRUCTION INC	\$228,163.54
1/27/25	6052531	JACO ANALYTICAL LAB INC	\$1,007.10
1/27/25	6052532	KUBRA DATA TRANSFER LTD	\$41,327.10
1/27/25	6052533	NORTH COAST ELECTRIC COMPANY	\$801.45
1/27/25	6052534	NORTHSTAR CHEMICAL INC	\$525.00
1/27/25	6052535	NW SUBSURFACE WARNING SYSTEM	\$4,352.04
1/27/25	6052536	ROMAINE ELECTRIC CORP	\$3,315.39
1/27/25	6052537	RWC INTERNATIONAL LTD	\$151.37
1/27/25	6052538	SHI INTERNATIONAL CORP	\$92,468.36
1/27/25	6052539	STELLA-JONES CORPORATION	\$71,706.89
1/27/25	6052540	PRATT HORSTMAN & STRATTON PLLC	\$668.95
1/27/25	6052541	WIDENET CONSULTING GROUP LLC	\$1,840.00
1/27/25	6052542	WILLIAMS SCOTSMAN INC	\$589.31
1/27/25	6052543	WASHINGTON ST NURSERY & LANDSCAPE A	\$4,510.00
1/27/25	6052544	B&L UTILITY INC	\$878.12
1/27/25	6052545	CELLCO PARTNERSHIP	\$1,894.97
1/27/25	6052546	CHAMPION BOLT & SUPPLY INC	\$302.23
1/27/25	6052547	DESIGNER DECAL INC	\$4,689.16
1/27/25	6052548	GENERAL PACIFIC INC	\$15,959.46
1/27/25	6052549	THE HANNON COMPANY	\$4,672.32
1/27/25	6052550	HOGLUNDS TOP SHOP INC	\$2,291.42
1/27/25	6052551	LENZ ENTERPRISES INC	\$966.00
1/27/25	6052552	BRIAN DAVIS ENTERPRISES INC	\$2,898.06
1/27/25	6052553	NORTHWEST CASCADE INC	\$3,911.19
1/27/25	6052554	OPEN ACCESS TECHNOLOGY INTL INC	\$1,016.77
1/27/25	6052555	DAVID JAMES PERKINS	\$3,680.00
1/27/25	6052556	LOUIS F MATHESON CONSTRUCTION INC	\$399.24

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
1/27/25	6052557	RMG FINANCIAL CONSULTING INC	\$2,200.00
1/27/25	6052558	ROHLINGER ENTERPRISES INC	\$8,751.92
1/27/25	6052559	SENSUS USA INC	\$198,973.70
1/27/25	6052560	TACOMA HYDRAULICS INC	\$1,321.00
1/27/25	6052561	TECH PRODUCTS INC	\$442.50
1/27/25	6052562	T-MOBILE USA INC	\$784.86
1/27/25	6052563	WALTER E NELSON CO OF WESTERN WA	\$10,894.44
1/27/25	6052564	GRAYBAR ELECTRIC CO INC	\$330.86
1/27/25	6052565	WILSON CONSTRUCTION COMPANY	\$30.04
1/27/25	6052566	ANIXTER INC	\$167,167.34
1/27/25	6052567	MALLORY SAFETY AND SUPPLY LLC	\$1,574.65
1/27/25	6052568	FINANCIAL CONSULTING SOLUTIONS GROU	\$2,137.50
1/27/25	6052569	Z2SOLUTIONS LLC	\$12,100.00
1/27/25	6052570	MOTION & FLOW CONTROL PRODUCTS INC	\$2,462.14
1/27/25	6052571	TRAFFIC CONTROL PLAN CO OF WA LLC	\$525.00
1/27/25	6052572	API GROUP LIFE SAFETY USA LLC	\$6,000.00
1/27/25	6052573	REXEL USA INC	\$2,556.32
1/27/25	6052574	HARMSSEN LLC	\$4,470.00
1/27/25	6052575	QCERA INC	\$2,396.00
1/27/25	6052576	TWILIO INC	\$8,305.78
1/27/25	6052577	JACKAREN CONSULTING	\$18,178.80
1/27/25	6052578	TRC ENGINEERS INC	\$60,115.65
1/27/25	6052579	CASCADE CONSULTANTS LLC	\$24,347.76
1/27/25	6052580	MORGAN LEWIS & BOCKIUS LLP	\$11,504.10
1/27/25	6052581	TERNIO II INC	\$300.00
1/27/25	6052582	SCI NETWORKS USA	\$27,925.00
1/27/25	6052583	NOKIA OF AMERICA CORP	\$732,339.39
1/27/25	6052584	PERFORMANCE SYSTEMS	\$78,451.04
1/27/25	6052585	RUBEN WILLIAM TRUJILLO	\$420.00
1/27/25	6052586	LUISANA HERNANDEZ	\$2,400.00
1/27/25	6052587	LOOMIS ARMORED US LLC	\$4,026.94
1/27/25	6052588	TOYOTA MATERIAL HANDLING NW INC	\$1,144.02

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
1/27/25	6052589	TESSCO TECHNOLOGIES INC	\$3,100.17
1/27/25	6052590	KPOCH INTERMEDIATE INC	\$88,204.58
1/27/25	6052591	MESA PRODUCTS INC	\$47,845.44
1/27/25	6052592	NORTHERN ENVIRONMENTAL LLC	\$1,200.00
1/27/25	6052593	WASHINGTON ENERGY SERVICES COMPANY	\$38,880.10
1/27/25	6052594	STILLWATER ENERGY LLC	\$18,275.00
1/27/25	6052595	FWH ACQUISITION COMPANY LLC	\$8,783.65
1/28/25	6052596	NW SUBSURFACE WARNING SYSTEM	\$419.76
1/28/25	6052597	PITNEY BOWES PRESORT SERVICES LLC	\$227.28
1/28/25	6052598	ROBERT HALF INTERNATIONAL INC	\$10,216.80
1/28/25	6052599	STAR RENTALS INC	\$650.61
1/28/25	6052600	WEST PUBLISHING CORPORATION	\$8,056.26
1/28/25	6052601	LONGS LANDSCAPE LLC	\$16,059.90
1/28/25	6052602	NORTHWEST CASCADE INC	\$2,363.50
1/28/25	6052603	PACIFIC MOBILE STRUCTURES INC	\$3,337.04
1/28/25	6052604	PORTAGE BAY SOLUTIONS INC	\$341.00
1/28/25	6052605	SENSUS USA INC	\$88,623.36
1/28/25	6052606	TOTAL LANDSCAPE CORP	\$537.60
1/28/25	6052607	ZIPPER GEO ASSOCIATES LLC	\$11,684.58
1/28/25	6052608	ROADPOST USA INC	\$1,314.00
1/28/25	6052609	TRACKER A DIVISION OF C2 LLC	\$12,352.00
1/28/25	6052610	FABER CONSTRUCTION CORP	\$343,245.69
1/28/25	6052611	DS SERVICES OF AMERICA INC	\$3,224.90
1/28/25	6052612	CURTIS A SMITH	\$13,882.28
1/28/25	6052613	MAPBOX INC	\$3,795.57
1/28/25	6052614	LIVEVIEW TECHNOLOGIES INC	\$19,392.32
1/28/25	6052615	SYNOPTIC DATA PBC	\$1,820.00
1/28/25	6052616	CLOUD CREEK SYSTEMS INC	\$8,000.00
1/28/25	6052617	AA REMODELING LLC	\$800.00
1/28/25	6052618	CM AIR PROS LLC	\$2,175.00
1/29/25	6052619	DAVID EVANS & ASSOCIATES INC	\$2,534.00
1/29/25	6052620	GLOBAL RENTAL COMPANY INC	\$21,980.00

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
1/29/25	6052621	RWC INTERNATIONAL LTD	\$438.81
1/29/25	6052622	STELLA-JONES CORPORATION	\$35,350.64
1/29/25	6052623	TOPSOILS NORTHWEST INC	\$2,508.00
1/29/25	6052624	GENERAL PACIFIC INC	\$205,573.23
1/29/25	6052625	HERRERA ENVIRONMENTAL CONSULTANTS I	\$3,504.76
1/29/25	6052626	NORTHWEST CASCADE INC	\$641.63
1/29/25	6052627	PELLCO CONSTRUCTION INC	\$148,256.32
1/29/25	6052628	RELIANCE MANUFACTURING CORPORATION	\$209.03
1/29/25	6052629	ROHLINGER ENTERPRISES INC	\$15,253.41
1/29/25	6052630	TYNDALE ENTERPRISES INC	\$18,893.12
1/29/25	6052631	WESTERN PACIFIC CRANE & EQUIP LLC	\$484.49
1/29/25	6052632	ZIPPER GEO ASSOCIATES LLC	\$1,427.33
1/29/25	6052633	PUD NO 1 OF DOUGLAS COUNTY	\$141,337.77
1/29/25	6052634	BANK OF AMERICA NA	\$383,991.18
1/29/25	6052635	THEODORE BLAINE LIGHT III	\$5,992.50
1/29/25	6052636	WALTER E NELSON OF N WASHINGTON	\$471.38
1/29/25	6052637	TOYOTA MATERIAL HANDLING NW INC	\$9,387.56
1/29/25	6052638	TESSCO TECHNOLOGIES INC	\$126.70
1/29/25	6052639	GRANITE CONSTRUCTION COMPANY	\$267,156.32
1/29/25	6052640	GREEN LIGHTING LLC	\$12,602.46
1/30/25	6052641	ASPLUNDH TREE EXPERT LLC	\$31,943.85
1/30/25	6052642	HOWARD INDUSTRIES INC	\$68,766.63
1/30/25	6052643	NORTH COAST ELECTRIC COMPANY	\$2,239.06
1/30/25	6052644	PACIFIC TOPSOILS INC	\$161.55
1/30/25	6052645	STELLAR INDUSTRIAL SUPPLY INC	\$1,348.10
1/30/25	6052646	TOPSOILS NORTHWEST INC	\$264.00
1/30/25	6052647	TRENCHLESS CONSTR SVCS LLC	\$9,130.80
1/30/25	6052648	OTC GLOBAL HOLDINGS LP	\$850.00
1/30/25	6052649	CELLCO PARTNERSHIP	\$6,083.88
1/30/25	6052650	OTC GLOBAL HOLDINGS LP	\$1,475.00
1/30/25	6052651	GENERAL PACIFIC INC	\$287,164.30
1/30/25	6052652	HOGLUNDS TOP SHOP INC	\$1,555.09

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
1/30/25	6052653	BEN-KO-MATIC CO	\$1,490.45
1/30/25	6052654	SENSUS USA INC	\$1,193.74
1/30/25	6052655	SOUND SAFETY PRODUCTS CO INC	\$638.17
1/30/25	6052656	ZIPPER GEO ASSOCIATES LLC	\$18,239.99
1/30/25	6052657	SEATTLE NUT & BOLT LLC	\$326.29
1/30/25	6052658	MCWANE INC	\$71,372.86
1/30/25	6052659	INFOSOL INC	\$1,350.00
1/30/25	6052660	TARREN ACKERMANN	\$42,958.33
1/30/25	6052661	BORDER STATES INDUSTRIES INC	\$1,327.70
1/30/25	6052662	CABLE HUSTON LLP	\$3,184.00
1/30/25	6052663	GOLDFINCH BROTHERS INC	\$8,822.67
1/30/25	6052664	WASHINGTON ENERGY SERVICES COMPANY	\$9,009.66
1/30/25	6052665	JOSEPH RIFE	\$136.00
1/31/25	6052666	AVIAT US INC	\$18,828.07
1/31/25	6052667	HOWARD INDUSTRIES INC	\$107,778.93
1/31/25	6052668	MYCOFF FRY PARTNERS LLC	\$2,210.50
1/31/25	6052669	WIDENET CONSULTING GROUP LLC	\$2,469.00
1/31/25	6052670	EXCHANGEIT GROUP LLC	\$343.75
1/31/25	6052671	FWH ACQUISITION COMPANY LLC	\$70,512.28
1/31/25	6052672	WASHINGTON WATER HEATERS	\$7,940.28
1/31/25	6052673	JACOB LARSON	\$175.00
1/31/25	6052674	TREVOR NORDQUIST	\$286.00
2/3/25	6052675	CONSOLIDATED ELECTRICAL DISTRIBUTOR	\$6,989.64
2/3/25	6052676	DAVID EVANS & ASSOCIATES INC	\$6,294.52
2/3/25	6052677	HATCH ASSOCIATES CONSULTANTS INC	\$3,868.00
2/3/25	6052678	INTERCONTINENTAL EXCHANGE HOLDINGS	\$5,210.00
2/3/25	6052679	NORTH COAST ELECTRIC COMPANY	\$146.12
2/3/25	6052680	ROMAINE ELECTRIC CORP	\$4,117.73
2/3/25	6052681	RWC INTERNATIONAL LTD	\$1,334.21
2/3/25	6052682	SISKUN INC	\$933.88
2/3/25	6052683	TOPSOILS NORTHWEST INC	\$396.00
2/3/25	6052684	OLDCASTLE INFRASTRUCTURE INC	\$41,465.29

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
2/3/25	6052685	WW GRAINGER INC	\$130.28
2/3/25	6052686	DOBBS HEAVY DUTY HOLDINGS LLC	\$349.39
2/3/25	6052687	BRAKE & CLUTCH SUPPLY INC	\$350.24
2/3/25	6052688	THE COMPLETE LINE LLC	\$422.02
2/3/25	6052689	DESIGNER DECAL INC	\$6,891.28
2/3/25	6052690	ENERGY NORTHWEST	\$62,594.00
2/3/25	6052691	GENERAL PACIFIC INC	\$2,694.75
2/3/25	6052692	LENZ ENTERPRISES INC	\$1,086.89
2/3/25	6052693	LONE MOUNTAIN COMMUNICATIONS LLC	\$13,500.00
2/3/25	6052694	BRIAN DAVIS ENTERPRISES INC	\$567.74
2/3/25	6052695	NORTHWEST CASCADE INC	\$262.50
2/3/25	6052696	NORTHWEST TOWER ENGINEERING PLLC	\$2,500.00
2/3/25	6052697	RICOH USA INC	\$5,503.14
2/3/25	6052698	SENSUS USA INC	\$577,849.88
2/3/25	6052699	GRAYBAR ELECTRIC CO INC	\$992.55
2/3/25	6052700	ALTEC INDUSTRIES INC	\$1,839.92
2/3/25	6052701	ANIXTER INC	\$15,628.19
2/3/25	6052702	SEMAPHORE CORP	\$112.50
2/3/25	6052703	MOTION & FLOW CONTROL PRODUCTS INC	\$400.82
2/3/25	6052704	TRAFFIC CONTROL PLAN CO OF WA LLC	\$1,225.00
2/3/25	6052705	REXEL USA INC	\$627.14
2/3/25	6052706	RESOURCE INNOVATIONS INC	\$12,875.00
2/3/25	6052707	WORKLOGIX MANAGEMENT INC	\$750.00
2/3/25	6052708	ORSI LESSEE LLC	\$10,724.40
2/3/25	6052709	UNIVERSAL PROTECTION SERVICE LP	\$153,350.56
2/3/25	6052710	NOKIA OF AMERICA CORP	\$3,538.78
2/3/25	6052711	NORTH AMERICAN RESCUE HOLDINGS LLC	\$1,483.10
2/3/25	6052712	WALTER E NELSON OF N WASHINGTON	\$471.38
2/3/25	6052713	TOYOTA MATERIAL HANDLING NW INC	\$9,495.38
2/3/25	6052714	LUMEN TACTICAL LLC	\$1,795.93
2/3/25	6052715	FRANK DANIEL	\$45.55
2/3/25	6052716	MONICA GORMAN	\$114.80

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
2/3/25	6052717	WILLIAM GARBER	\$220.72
2/3/25	6052718	JEFFREY SELLENTIN	\$438.20
2/3/25	6052719	ORION EATON	\$91.54
2/3/25	6052720	BRETT PARKS	\$124.60
2/3/25	6052721	LIBERTY MUTUAL GROUP INC	\$52,944.70
2/4/25	6052722	CVENT INC	\$2,967.30
2/4/25	6052723	DAVID EVANS & ASSOCIATES INC	\$16,301.56
2/4/25	6052724	IVOXY CONSULTING INC	\$71,254.63
2/4/25	6052725	MCMASTER-CARR SUPPLY CO	\$20.89
2/4/25	6052726	NORTH COAST ELECTRIC COMPANY	\$2,269.03
2/4/25	6052727	ROMAINE ELECTRIC CORP	\$432.50
2/4/25	6052728	RWC INTERNATIONAL LTD	\$2,146.38
2/4/25	6052729	STELLAR INDUSTRIAL SUPPLY INC	\$2,087.53
2/4/25	6052730	TOPSOILS NORTHWEST INC	\$264.00
2/4/25	6052731	TRAYER ENGINEERING CORPORATION	\$422,064.00
2/4/25	6052732	GORDON TRUCK CENTERS INC	\$260.62
2/4/25	6052733	BRAKE & CLUTCH SUPPLY INC	\$1,791.39
2/4/25	6052734	DESIGNER DECAL INC	\$1,503.43
2/4/25	6052735	DICKS TOWING INC	\$313.22
2/4/25	6052736	HERRERA ENVIRONMENTAL CONSULTANTS I	\$1,801.63
2/4/25	6052737	NORTHWEST CASCADE INC	\$1.79
2/4/25	6052738	ANIXTER INC	\$724.94
2/4/25	6052739	YSI INCORPORATED	\$11,907.67
2/4/25	6052740	GRAVITEC SYSTEMS INC	\$23,366.00
2/4/25	6052741	MOTION & FLOW CONTROL PRODUCTS INC	\$1,999.87
2/4/25	6052742	API GROUP LIFE SAFETY USA LLC	\$2,077.12
2/4/25	6052743	LITE-ON TECHNOLOGY USA INC	\$209.80
2/4/25	6052744	CENVEO WORLDWIDE LIMITED	\$5,606.22
2/4/25	6052745	AGISSAR CORPORATION	\$457.11
2/4/25	6052746	GMES LLC	\$406.99
2/4/25	6052747	QUALUS LLC	\$32,035.50
2/4/25	6052748	TESSCO TECHNOLOGIES INC	\$108.32

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
2/4/25	6052749	EUROFINS ENVR TESTING AMERICA HOLDI	\$5,599.00
2/4/25	6052750	AMERICAN CRAWLSPACE & PEST SERVICES	\$1,306.00
2/4/25	6052751	BREEZE FREE INC	\$200.00
2/4/25	6052752	COZY HEATING INC	\$2,875.00
2/4/25	6052753	STILLY RIVER MECHANICAL INC	\$5,750.00
2/4/25	6052754	REFINED CONSULTING GROUP	\$2,500.00
2/4/25	6052755	CM AIR PROS LLC	\$4,350.00
2/4/25	6052756	WASHINGTON WATER HEATERS	\$40,232.30
2/4/25	6052757	WILLIAM HAUGEN	\$69.00
2/4/25	6052758	APRIL SULLIVAN	\$988.75
2/4/25	6052759	JESSICA RAAB HOLMGREN	\$105.00
2/4/25	6052760	JAKE LACKIE	\$537.00
2/4/25	6052761	FREDERICK WILLENBROCK	\$107.38
2/4/25	6052762	CLAYTON STANLEY	\$529.30
2/5/25	6052763	GLOBAL RENTAL COMPANY INC	\$10,469.00
2/5/25	6052764	NELSON DISTRIBUTING INC	\$1,148.27
2/5/25	6052765	NORTH COAST ELECTRIC COMPANY	\$1,075.62
2/5/25	6052766	ROMAINE ELECTRIC CORP	\$841.69
2/5/25	6052767	SISKUN INC	\$248.28
2/5/25	6052768	STELLAR INDUSTRIAL SUPPLY INC	\$44.56
2/5/25	6052769	TOPSOILS NORTHWEST INC	\$425.94
2/5/25	6052770	UNITED PARCEL SERVICE	\$1,170.62
2/5/25	6052771	VAN NESS FELDMAN LLP	\$440.00
2/5/25	6052772	WILLIAMS SCOTSMAN INC	\$1,484.69
2/5/25	6052773	DOBBS HEAVY DUTY HOLDINGS LLC	\$2,405.98
2/5/25	6052774	CELLCO PARTNERSHIP	\$105,121.74
2/5/25	6052775	GENERAL PACIFIC INC	\$322,152.17
2/5/25	6052776	LENZ ENTERPRISES INC	\$307.20
2/5/25	6052777	NORTHWEST CASCADE INC	\$334.00
2/5/25	6052778	BEN-KO-MATIC CO	\$472.02
2/5/25	6052779	SENSUS USA INC	\$88,623.36
2/5/25	6052780	SOUND SAFETY PRODUCTS CO INC	\$4,434.46

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
2/5/25	6052781	BRENT STAINER	\$425.00
2/5/25	6052782	SUMMIT LAW GROUP PLLC	\$1,875.00
2/5/25	6052783	T-MOBILE USA INC	\$196.90
2/5/25	6052784	STATE OF WASHINGTON	\$8,584.03
2/5/25	6052785	UNITED RENTALS NORTH AMERICA INC	\$1,925.76
2/5/25	6052786	ALTEC INDUSTRIES INC	\$245.82
2/5/25	6052787	TRAFFIC CONTROL PLAN CO OF WA LLC	\$175.00
2/5/25	6052788	OPENSQUARE HOLDINGS LLC	\$48,986.59
2/5/25	6052789	ADCOMM ENGINEERING LLC	\$6,412.50
2/5/25	6052790	CHANDLER ASSET MANAGEMENT INC	\$3,500.00
2/5/25	6052791	EUROFINS ENVR TESTING AMERICA HOLDI	\$243.00
2/5/25	6052792	FWH ACQUISITION COMPANY LLC	\$18,934.73
2/5/25	6052793	WASHINGTON WATER HEATERS	\$8,697.30
2/5/25	6052794	GAYLIN LARSON	\$92.40
2/5/25	6052795	BRETT PARKS	\$101.84
2/5/25	6052796	LIBERTY MUTUAL GROUP INC	\$23,909.92
2/6/25	6052797	ASPLUNDH TREE EXPERT LLC	\$2,004.58
2/6/25	6052798	DAVID EVANS & ASSOCIATES INC	\$246.48
2/6/25	6052799	PARAMETRIX INC	\$54,467.13
2/6/25	6052800	ROMAINE ELECTRIC CORP	\$202.37
2/6/25	6052801	RWC INTERNATIONAL LTD	\$60.79
2/6/25	6052802	TOPSOILS NORTHWEST INC	\$132.00
2/6/25	6052803	WILLIAMS SCOTSMAN INC	\$589.31
2/6/25	6052804	WW GRAINGER INC	\$93.92
2/6/25	6052805	COLEHOUR & COHEN INC	\$8,652.97
2/6/25	6052806	GENERAL PACIFIC INC	\$15,316.76
2/6/25	6052807	KEMP WEST INC	\$60,838.00
2/6/25	6052808	LENZ ENTERPRISES INC	\$446.40
2/6/25	6052809	NORTHWEST CASCADE INC	\$120.71
2/6/25	6052810	PUBLIC UTILITY DISTRICT EMPLOYEES	\$1,830.00
2/6/25	6052811	ROHLINGER ENTERPRISES INC	\$2,334.28
2/6/25	6052812	SENSUS USA INC	\$88,623.36

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
2/6/25	6052813	STOEL RIVES LLP	\$12,106.00
2/6/25	6052814	WESTERN PACIFIC CRANE & EQUIP LLC	\$7,059.13
2/6/25	6052815	ZIPPER GEO ASSOCIATES LLC	\$4,205.95
2/6/25	6052816	ALTEC INDUSTRIES INC	\$1,918.44
2/6/25	6052817	MORSE DISTRIBUTION INC	\$757.70
2/6/25	6052818	TRAFFIC CONTROL PLAN CO OF WA LLC	\$350.00
2/6/25	6052819	ADP INC	\$9,488.15
2/6/25	6052820	TESSCO TECHNOLOGIES INC	\$1,155.98
2/6/25	6052821	EUROFINS ENVR TESTING AMERICA HOLDI	\$234.00
2/6/25	6052822	WASHINGTON WATER HEATERS	\$31,072.60
2/6/25	6052823	NICHOLAS BELISLE	\$26.60
2/6/25	6052824	ADAM LEWIS	\$235.20
2/6/25	6052825	ELI HAKSO	\$243.00
2/6/25	6052826	GILLIAN ANDERSON	\$185.50
2/6/25	6052827	ERIC KNIGGE	\$128.00
2/6/25	6052828	LOGAN FORBIS	\$36.40
2/6/25	6052829	TREVOR NORDQUIST	\$185.00
2/7/25	6052830	CDW LLC	\$236.34
2/7/25	6052831	GLOBAL RENTAL COMPANY INC	\$4,945.50
2/7/25	6052832	UNITED PARCEL SERVICE	\$1,061.88
2/7/25	6052833	WIDENET CONSULTING GROUP LLC	\$4,041.07
2/7/25	6052834	LOUIS F MATHESON CONSTRUCTION INC	\$3,585.35
2/7/25	6052835	TOYOTA MATERIAL HANDLING NW INC	\$8,326.02
2/7/25	6052836	DANICA PATTISON	\$289.10
2/7/25	6052837	JEFFREY FENNEY	\$185.00
2/7/25	6052838	JONI WILBURN	\$159.60
2/7/25	6052839	TINA BYRLEY-NORRIS	\$19.60
2/7/25	6052840	KATIE MCEWEN	\$22.40
2/7/25	6052841	ROBERT MARKS	\$405.50
2/7/25	6052842	ERIN ABER	\$100.80
2/7/25	6052843	BRADLEY HAGGLUND	\$272.95
2/7/25	6052844	FREDERICK WILLENBROCK	\$44.80

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
2/7/25	6052845	HAILEY WANG	\$124.40
Total:			\$7,423,359.90

Detailed Disbursement Report

Accounts Payable Wires			
Payment Date	Payment Ref Nbr	Payee	Amount
1/27/25	7003532	US DEPARTMENT OF ENERGY	\$23,125,978.00
1/27/25	7003533	CRAWFORD & COMPANY	\$5,704.61
1/29/25	7003534	US BANK	\$35,367.59
1/29/25	7003535	CRAWFORD & COMPANY	\$2,329.58
1/30/25	7003536	MOBILIZZ INC	\$1,205.32
1/31/25	7003537	CRAWFORD & COMPANY	\$375.00
2/3/25	7003538	US DEPARTMENT OF ENERGY	\$4,933,866.00
2/3/25	7003539	LL&P WIND ENERGY INC	\$234,024.66
2/3/25	7003540	HOOTSUITE INC	\$11,610.80
2/3/25	7003541	MOBILIZZ INC	\$593.46
2/6/25	7003542	ICMA-RC	\$280,133.07
2/6/25	7003543	PUBLIC UTILITY DIST NO 1 OF SNOHOMI	\$20,655.77
2/6/25	7003544	ICMA-RC	\$776,897.91
2/7/25	7003545	US BANK NA	\$2,825,768.69
Total:			\$32,254,510.46

Detailed Disbursement Report

Payroll			
Period End Date	Payment Ref Nbr	Payee	Amount
2/5/25	5300001193	PUD EMPLOYEES - DIRECT DEPOSIT	\$5,226,325.84
2/7/25	845390 - 845399	PUD EMPLOYEES - WARRANTS	\$20,837.08

Detailed Disbursement Report

Automatic Debit Payments			
Payment Date	Payment Ref Nbr	Payee	Amount
1/27/25	5300001188	STATE OF WA DEPT OF REVEN	\$2,381,908.45
1/27/25	5300001189	STATE OF WA DEPT OF REVEN	\$11,061.40
1/29/25	5300001190	WELLNESS BY WISHLIST INC	\$2,500.00
1/30/25	5300001191	WELLNESS BY WISHLIST INC	\$25,334.54
2/3/25	5300001192	WELLNESS BY WISHLIST INC	\$8,856.09
2/5/25	5300001193	ADP INC	\$1,294,220.99
2/6/25	5300001194	US POSTAL SVC	\$10,000.00
2/7/25	5300001195	WELLNESS BY WISHLIST INC	\$10,359.97
2/3/25	5300001196	ELAVON INC DBA MERCHANT S	\$1,759.94
Total:			\$3,746,001.38

Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
1/27/25	000529587127	JENNI BONNER	\$20.95
1/27/25	000529587128	KARSIMI KONNEH	\$110.75
1/27/25	000529587129	KIMBERLY SHEPARD	\$107.56
1/27/25	000529587130	DIANA SHAROVARA	\$80.90
1/27/25	000529587131	HECTOR DIAZ	\$81.44
1/27/25	000529587132	HAMMEL BULLARD	\$300.00
1/27/25	000529587133	SHANNON BARBAN	\$109.09
1/27/25	000529587134	DANIELLE SEWELL	\$269.40
1/27/25	000529587135	AIMEE JOANIS	\$24.65
1/27/25	000529587136	KOLE BRADLEY KUK	\$11.56
1/27/25	000529587137	LAWRENCE MILLS	\$126.22
1/27/25	000529587138	ANNAS FARAJ	\$100.41
1/27/25	000529587139	CECILIA LUCAS SANGUINO	\$91.14
1/27/25	000529587140	RACHEL CROW	\$87.56
1/27/25	000529587141	HANNAH GUY	\$86.55
1/28/25	000529599005	RAEGAN TOWNE	\$167.38
1/28/25	000529599006	MICHAEL GATES	\$146.65
1/28/25	000529599007	NICHOLAS COLLINSON	\$133.60
1/28/25	000529599008	CONNIE SIMMONS	\$90.02
1/29/25	000529609255	ISABELLA SEET	\$124.84
1/29/25	000529609256	BILLSON SHEM	\$303.72
1/29/25	000529609257	RACHEL NEAL	\$398.54
1/29/25	000529609258	DONALD MINKLEY	\$169.04
1/29/25	000529609259	JESSE HAGEN	\$128.82
1/29/25	000529609260	WILLIAM HAMPEL	\$370.00
1/29/25	000529609261	SCOTT WEST	\$134.30
1/29/25	000529609262	IAN BONALLO	\$50.05
1/29/25	000529609263	ELVERTA YINGLING	\$47.61
1/29/25	000529609264	PEIRAN TAN	\$121.57
1/29/25	000529609265	JORGE RUEDA CALDERON	\$62.80
1/29/25	000529609266	RAUL RODRIGUEZ	\$112.41
1/31/25	000529628650	DAMILOLA AKAMO	\$196.60

Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
1/31/25	000529628651	JENNIFER MEN	\$166.71
1/31/25	000529628652	EMANUEL RODRIGUEZ FERNANDEZ	\$94.18
1/31/25	000529628653	JULIO ESQUIVEL PEREZ	\$130.11
1/31/25	000529628654	JULIO ESQUIVEL PEREZ	\$130.11
1/31/25	000529628655	REBECCA JETTE	\$521.79
1/31/25	000529628656	GARY MEANS	\$385.02
1/31/25	000529628657	SOMENDRAN RAJAH	\$49.01
1/31/25	000529628658	REBECCA JETTE	\$556.00
1/31/25	000529628659	PAUL KULANDER	\$137.18
1/31/25	000529628660	SOMENDRAN RAJAH	\$22.39
2/4/25	000529663898	ROCKPORT THURBER	\$80.00
2/4/25	000529663899	STEVEN RALPH	\$203.72
2/4/25	000529663900	STEVE HINES	\$415.28
2/4/25	000529663901	HEIDI DAHL	\$700.00
2/4/25	000529663902	JUMPEI WADA	\$57.53
2/4/25	000529663903	FATOU CEESAY	\$160.00
2/4/25	000529663904	SUSAN KING	\$300.00
2/4/25	000529663905	MARK WOLTER	\$90.46
2/4/25	000529663906	BRITTANY HERRERA	\$34.61
2/4/25	000529663907	SHARON HERRMANN	\$186.00
2/4/25	000529663908	HALEY JANSEN	\$182.96
2/4/25	000529663909	MARK WOLTER	\$90.46
2/4/25	000529663910	MOSAB ALSHAMI	\$84.47
2/4/25	000529663911	XINRAN LIU	\$156.18
2/4/25	000529663912	LOVENEET DHILLON	\$9.09
2/4/25	000529663913	AMBER RUSSELL	\$441.42
2/5/25	000529675679	RAYMOND HAWK	\$136.88
2/5/25	000529675680	MATTHEW WILCOX	\$981.60
2/5/25	000529675681	GEOFF MIDDLETON	\$290.82
2/5/25	000529675682	DAVID MOISE	\$398.01
2/5/25	000529675683	BRIELLE PRICE	\$200.57
2/5/25	000529675684	ALICIA KONE	\$282.98

Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
2/5/25	000529675685	CHRISTINA HUGHES	\$418.20
2/5/25	000529675686	LOLA APPEGATE	\$131.96
2/6/25	000529685059	DENISE SCOTT	\$481.92
2/6/25	000529685060	MARK NEUHAUSER	\$752.85
2/6/25	000529685061	YURII NAKONECHNYI	\$214.08
2/6/25	000529685062	BRYAN BRZEG	\$37.03
2/6/25	000529685063	RACHEL ARCHER	\$155.88
2/6/25	000529685064	CHRIS WISCOMB	\$20.17
2/6/25	000529685065	KIM BRUSO	\$131.90
2/6/25	000529685066	LEI ZHANG	\$448.42
2/6/25	000529685067	OLGA REYES	\$80.00
2/6/25	000529685068	TANNER OLSON	\$47.37
2/6/25	000529685069	SHEILA SHIMANZA	\$172.69
2/6/25	000529685070	PAULA BOYCE	\$113.06
2/6/25	000529685071	JOSHUA GRUPE	\$225.17
2/6/25	000529685072	ERIK ABRAHAMSON	\$350.48
2/6/25	000529685073	SHEILA SHIMANZA	\$103.43
2/6/25	000529685074	REBECCA RICHARDS	\$95.71
2/6/25	000529685075	STEFFI BROWNELL	\$61.32
2/7/25	000529694925	SARAVANAN SUBRAMANIAN	\$213.50
2/7/25	000529694926	SARAVANAN SUBRAMANIAN	\$106.75
2/7/25	000529694927	GREGORY FORREST	\$270.07
2/7/25	000529694928	MICHAEL MAKALE	\$281.57
2/7/25	000529694929	ALEXANDER JENSEN	\$54.61

Total: \$17,009.81



BUSINESS OF THE COMMISSION

Meeting Date: February 18, 2025

Agenda Item: 2D

TITLE:

Consideration of an Amendment to Contractor Prequalification of Bidders for Electrical Line Work for the District During 2025

SUBMITTED FOR: Consent Agenda

<u>Contracts/Purchasing</u>	<u>Clark Langstraat</u>	<u>5539</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	_____	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|---|-------------------------------------|--|
| <input type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input checked="" type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description: GP-3(4)(E) a non-delegable, statutorily assigned Board duty.

RCW 54.04.085 requires that the District annually prequalify contractors bidding on certain categories of public works contracts prior to furnishing proposal forms to such bidders. For the calendar year 2025, the D-1 category requires an update.

After a review of each applicant, as summarized in the Prequalification Report, by representatives from Distribution Construction Services; Transmission, Engineering, Generation Engineering, Joint Use and Standards; Finance & Risk Management; and Safety; staff recommends that the contractor listed on the attached Prequalification Report be prequalified to bid electrical line construction work in the year 2025 for the category of D-1.

List Attachments:

Prequalification Report

PREQUALIFICATION REPORT

RECOMMENDATION TO PREQUALIFY CONTRACTOR FOR THE YEAR 2025 FOR ELECTRICAL CONSTRUCTION WORK

As required by RCW 54.04.085, the District must prequalify contractors interested in bidding electrical construction contracts.

STATEMENT

The 2025 roster of prequalified contractors was approved by Commission on December 17, 2024. Following this approval long-time prequalified contractor Kemp West Inc. was acquired by Xylem 1 LLC. The District has several active prequalified public works contracts with Kemp West, as well as a pending Small Works Roster award.

To maintain continuity of current contracts and complete pending awards, the District will need to complete the prequalification process for Xylem outside of the normal annual cycle. Xylem submitted all the required prequalification documents, and the necessary contractor audit, risk analysis, and reference reviews have been successfully completed by District staff.

RECOMMENDATION:

Based upon a review of the applicant's:

- Technical skills and qualifications to perform the work for which they have applied
- Financial condition
- Organizational/Operational experience
- References/Record of performance over the last (18 mo. or longer depending on category)
- Overall ability to comply with District contracting requirements
- Current registration with the State of Washington
- Current Workers Compensation and Employers' Liability
- Safety Record
- OSHA 300A Report,

For these reasons the Prequalification Committee recommends XYLEM 1 LLC be prequalified to complete existing contracts previously awarded to Kemp West Inc. and to bid on electrical construction work during the year 2025.



BUSINESS OF THE COMMISSION

Meeting Date: February 18, 2025

Agenda Item: 3

TITLE

CEO/General Manager's Briefing and Study Session

SUBMITTED FOR: Briefing and Study Session

CEO/General Manager	John Haarlow	8473
Department	Contact	Extension
Date of Previous Briefing:		
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Executive Limitations, EL-9, Communications and Support to the Board – the CEO/General Manager shall...marshal for the board as many...points of view, issues and options as needed for fully informed Board choices.

List Attachments:

CEO/General Manager's Briefing and Study Session attachments



2025 Legislative Session

Key Legislation Report
February 18, 2025














Ryan Collins
State Government & External Affairs Specialist III



Agenda

Purpose: Update the Commission on key state legislation.

Key Legislation Overview

	House of Origin			Opposite House			Concurrence	Governor Signature
	Policy Cutoff (2/21)	Fiscal Cutoff (2/28)	Floor Vote (3/12)	Policy Cutoff (4/2)	Fiscal Cutoff (4/8)	Floor Vote (4/16)	Floor Vote (4/27)	
County Public Utility Tax SB 5088 HB 1702								
Joint Use Agreements HB 1253			 90 - 6					
EFSEC Predictability HB 1237 SB 5246								
CETA No-Coal Fix HB 1329 SB 5401								
IOU Wildfire Mitigation Plan HB 1522 SB 5430								
Critical Energy Infrastructure HB 1610 SB 5583								
Expanded Community Solar Prog. HB 1804 SB 5634								
Distributed Energy Resources HB 1847								
Statewide Energy Assistance HB 1903								

SB 5088 | HB 1702 – Authorizing Counties to Impose a Public Utility Tax

County Public Utility Tax | Sen. Chapman (Co-sponsors); Rep. Wylie (Cosponsors)

Snohomish PUD Position

Under Review

Impacts to Snohomish PUD

The legislation would authorize Snohomish and Island County to add a pass-through tax of up to three percent on the PUD’s total gross income derived within the counties’ boundaries. This impacts the Commission’s local control by adding costs to consumers that are outside of the control of the Commission.

Similar to how the PUD passes municipal privilege taxes through to residents of the cities who charge it, the PUD would also pass this through to customers in unincorporated parts of our service area.

Summary of Bill

No new changes have been made to the legislation since the last Key Legislation update

- The bill would authorize counties to impose an excise tax on the privilege of engaging in business as a utility, which includes electric and water services, along with broadband, sewer, and solid waste.
- The bill stipulates that the utility tax is equal to the utilities’ gross income that is derived from providing service to consumers within the county minus residents in incorporated cities.
- The bill states a county may not impose a tax that exceeds three percent of total gross income and that the charge must be added as a separate line item on customers’ bills.
- The tax in the bill is not duplicative of existing privilege taxes and would only apply to utility customers in areas of the county that do not have a city privilege tax.

Commission Update 02/18/2025

- Scheduled for a public hearing on February 21.

Commission Update 02/04/2025

- No new actions have occurred since the January 21 commission update.

Commission Update 01/21/2025

- Referred to the House Local Government Committee on January 13.



SHB 1253 – Expanding the Ability of Consumer-Owned Utilities to Enter Into Joint Use Agreements

COU Joint Use Agreement | Rep. Ybarra ([Cosponsors](#))

Snohomish PUD Position

Support

Impacts to Snohomish PUD

The bill would clarify and provide additional flexibility for the PUD to engage in joint use or limited liability company agreements with non-utility generators outside the state, as well as with other business entities and individuals.

Summary of Bill

- The bill would amend statutory language related to public contracts, expanding authority for cities and public utility districts to enter into joint use agreements and limited liability company agreements to develop, use, or own energy-generating facilities.
- The bill would update current statute to include renewable energy facilities and related storage and transmission systems as eligible projects for joint use and limited liability agreements.
- The bill would expand the type of entities utilities could contract with to include regulated utilities in other states as well as other independent power producers or individuals.
- The latest version of the bill differentiates storage projects from transmission projects and permits joint use agreements to be applied to both.

Commission Update 02/18/2025

- Voted off the House floor on February 6. (yeas 90 ; nays 6).
- Referred to the Senate Environment, Energy, and Technology Committee.

Commission Update 02/04/2025

- The bill was [amended and voted out](#) of the House Environment and Energy Committee on January 28.
- Snohomish PUD requested the “energy storage” clarification amendment.

Commission Update 01/21/2024

- Seattle City Light worked with lawmakers and stakeholders to advance this proposal.
- Received a [public hearing](#) in House Environment & Energy on January 16.
- Snohomish PUD signed in support on January 16.

Policy
Committee
Public Hearing

Policy
Committee Exec
Action

Fiscal
Committee
Public Hearing

Fiscal
Committee Exec
Action

Chamber Floor

Policy
Committee
Public Hearing

Policy
Committee Exec
Action

Fiscal
Committee
Public Hearing

Fiscal
Committee
Executive Action

Chamber Floor

Concurrence
Vote

Governor
Signature

HB 1237 | SB 5246 – Facilitating Predictable and Timely Application Decisions by the Energy Facility Site Evaluation Council

EFSEC Predictability | Rep. Fitzgibbon (Cosponsors); Sen. Shewmake (Cosponsors)

Snohomish PUD Position

Neutral

Impacts to Snohomish PUD

The PUD has not engaged in the Energy Facility Site Evaluation Council process and is unlikely to do so.

However, the PUD would benefit from the bill enabling more certainty and predictability in the siting and approval process for third-party developers of major, large-scale clean energy projects.

Summary of Bill

No new changes have been made to the legislation since the last Key Legislation update

- The Energy Facility Site Evaluation Council (EFSEC) in Washington oversees the siting, permitting, and compliance of major energy facilities in the state.
- It provides a streamlined process to evaluate and authorize energy projects while ensuring environmental and public safety standards.
- At conclusion of review, EFSEC makes a recommendation to the Governor for approval or denial.
- The bill would amend how EFSEC recommends governor approval and binds the approval of sites if the site provides public benefits such as reducing emissions, aligning with the state’s energy strategy, or promoting the sale of non-emitting energy.
- Additionally, the project must show improvements in public and environmental health, as well as economic benefits resulting from reduced emissions.
- The bill would limit public hearings prior to the Council's recommendations. Hearings would only be required if the Council determines that the proposed site does not comply with existing environmental, zoning, or health regulations.

Commission Update 02/18/2025

- No new actions have occurred since the February 4 commission update.

Commission Update 02/04/2025

- Received a [public hearing](#) in House Environment & Energy on January 24.
- Received a [public hearing](#) in the Senate Environment, Energy, and Technology Committee on January 21.

Commission Update 01/21/2025

- Referred to House Environment & Energy on January 13.



HB 1329 | SB 5401 - Concerning Wholesale Power Purchases by Electric Utilities Under the Washington Clean Energy Transformation Act
CETA “No-Coal” Fix | Rep. Hunt (Cosponsors); Sen. Slatter (Cosponsors)

Snohomish PUD Position

Support

Impacts to Snohomish PUD

As the Bonneville Power Administration (BPA)’s largest single customer, the PUD wants to ensure Bonneville energy is compliant with all applicable state laws, including the Clean Energy Transformation Act.

This bill would close a source of legal uncertainty regarding the law’s “No-Coal” provision for BPA preference customers helping the PUD avoid unnecessary penalties while maintaining the strict removal of coal-fired generation from utility portfolios.

Summary of Bill

No new changes have been made to the legislation since the last Key Legislation update

- The bill would clarify that energy purchased under long-term contracts with BPA are excluded from the definition of “coal fired resource” unless BPA contracts with a coal resource directly.
- The bill would clarify that nothing in the Clean Energy Transformation Act (CETA) “No-Coal” provision prohibits an electric utility from purchasing or exchanging power from BPA.
- The bill would amend the current exemption for limited duration unspecified wholesale power purchases in the definition of “coal-fired resource from “not to exceed one month” to “not to exceed three months,” or “not to exceed six months” when it is necessary to meet a utility’s seasonal resource adequacy requirements under a regional resource adequacy program.

Commission Update 02/18/2025

- Received a [public hearing](#) in Senate Environment, Energy and Technology Committee on Feb 4.
- Snohomish PUD signed-in support on February 4.

Commission Update 02/04/2025

- The bill was [voted out](#) of the House Environment and Energy Committee on January 28.
- Referred to the House Rules Committee and is awaiting floor consideration.

Commission Update 01/21/2025

- Referred to House Environment & Energy on January 16.
- Scheduled for a [public hearing](#) on January 23.
- Snohomish PUD plans to support the legislation during the public hearing on January 23.



HB 1522 | SB 5430 – Concerning Approval of Electric Utility Wildfire Mitigation Plans

IOU Wildfire Mitigation Plans | Rep. Dent (*Cosponsors*); Sen. Chapman (*Cosponsors*)

Snohomish PUD Position

Neutral

Impacts to Snohomish PUD

The bill would only apply to Washington’s investor-owned utilities and would not impact the PUD’s operations.

The bill may open the door to a larger discussion on wildfire public policy.

Summary of Bill

- Starting in 2024, state law requires all Washington’s electric utilities to develop wildfire mitigation plans and review, revise, and adopt those plans every three years.
- All utilities are required to submit a copy of their wildfire mitigation plans to the Department of Natural Resources and Utility Wildland Fire Prevention Advisory Committee.
- The bill, which only impacts Investor-Owned Utilities, would require those utilities to file their wildfire mitigation plans with the Utilities and Transportation Commission (UTC).
- The bill would require the UTC to approve, reject, or approve with conditions those plans within **120** days of filing.
- The bill would also authorize the UTC to adopt additional departmental rules to implement this bill.
- A recent amendment would make the submission of wildfire plans mandatory, extend the UTC’s approval timeline, require additional stakeholder input in the plan approval process, and include a cost-benefit analysis for elements within wildfire plans.**

Commission Update 02/18/2025

- The bill was amended and voted out of the House Environment and Energy Committee on February 6.
- Referred to the House Rules Committee and is awaiting floor consideration.

Commission update 02/04/2025

- Received a public hearing in the House Environment & Energy Committee on January 30.

No Previous Updates

N/A



SHB 1610 | SB 5582 – Concerning the Disclosure of Critical Energy Infrastructure Information
Critical Energy Infrastructure | Rep. Hunt (Cosponsors); Sen. Boekneke (Cosponsors)

Snohomish PUD Position

Support

Impacts to Snohomish PUD

The bill would enable the PUD to protect information that could be used by bad actors to damage or interfere with critical energy infrastructure.

Creating this exemption is an important step to ensure Washington utilities are not unnecessarily exposed to both cyber and physical attacks, along with other external risks.

This bill would improve the reliability and safety of the energy supply for our community.

Summary of Bill

- The bill is Department of Commerce requested legislation.
- The bill would amend the Public Records Act by exempting critical energy infrastructure information that is collected in support of energy resilience and emergency management.
- The bill would define critical infrastructure as systems and assets both physical and virtual that if disrupted would diminish energy and jeopardize public health, safety and the public’s general welfare.
- The bill would define critical energy infrastructure information as information that is related to critical infrastructure’s location, or other information and records that could be used to threaten, compromise, or incapacitate the use of this infrastructure.
- **A recent amendment would clarify that information gathered on critical energy infrastructure would be exempt by any state or local agency, not just information collected by the state Energy Resilience and Emergency Management Office.**

Commission Update 02/18/2025

- The bill was **amended and voted out** of the State Government and Tribal Relations Committee on February 12.

Commission update 02/04/2025

- Scheduled for a **public hearing** on February 4 in the House State Government and Tribal Relations Committee
- Snohomish PUD signed-in support on February 4.

No Previous Updates

N/A



Expansion of State Community Solar Program through WSU | Rep. Fey (Cosponsors); Sen. Lovelett (Cosponsors)

Snohomish PUD Position

Support

Impacts to Snohomish PUD

The bill would make funding from the existing state led Washington State University (WSU) Community Solar Extension program more accessible for the PUD and our customers.

By allowing for a portion of incentives to be paid upfront, eligible applicants with limited budgets, such as schools and low-income service providers could participate.

Importantly, the bill would maintain an inclusive definition of community solar which has enabled the PUD to build projects that best meet the needs of our communities.

Summary of Bill

- The Washington State University Extension Energy Program administers a community solar incentive program, known as the Community Solar Expansion Program, that provides community solar incentive payments for the purpose of providing direct benefits to low-income communities.
- This bill would amend the existing WSU Energy program by altering the approval process to authorize pre-project reimbursement and make larger projects eligible to receive funding through the program.
- The bill would require all nonutility entities, except tribal governments and the sole low-income provider of a project, to register with the Utilities and Transportation Commission if they administer community solar projects.

Commission update 02/18/2025

- The bill received a [public hearing](#) in the House Environment and Energy Committee on February 10.
- The bill received a [public hearing](#) in the Senate Environment, Energy and Technology Committee on February 12.
- Snohomish PUD signed in support on February 10 and February 12.

No Previous Updates

N/A



HB 1847 – Prioritizing the Development of Distributed Alternative Energy Resources in Targeted Communities

Distributed Energy Resources | Rep. Doglio (Cosponsors)

Snohomish PUD Position

Concerns

Impacts to Snohomish PUD

The bill would affect the PUD's ability to comply with the Clean Energy Transformation Act by introducing new and challenging targets, with financial penalties if the PUD fails to meet them.

Additionally, the bill would alter the criteria for the PUD's resource planning process by prioritizing the development of distributed alternative energy resources without considering cost-effectiveness.

Summary of Bill

- The bill would require that by 2028 all state agencies in consultation with electric utilities identify property that could be suitable for alternative energy resources development and would authorize the State Energy Office at the Department of Commerce to be the state lead in facilitating the development of identified distributed alternative energy resource opportunities.
- The bill would authorize the Department of Ecology to evaluate the appropriateness of SEPA tools to expedite environmental review processes for distributed alternative energy resources.
- The bill would create a new target for utilities with over 25,000 customers under the Clean Energy Transportation Act (CETA) by requiring that at least ten percent of the utilities' clean energy target come from alternative energy sources and demand response programs.
- Utilities would be subject to CETA's penalties for failing to meet these targets.

Commission update 02/18/2025

- The bill received a [public hearing](#) in the House Environment and Energy Committee on February 10.
- Snohomish PUD signed-in "other" on February 10.

No Previous Updates

N/A



HB 1903 – Establishing a Statewide Low-Income Energy Assistance Program

Statewide Energy Assistance | Rep. Mena (Cosponsors)

Snohomish PUD Position

Under Review

Impacts to Snohomish PUD

PUD Staff is still assessing how this bill applies to Consumer-Owned Utilities and what level of state funding may become available.

Summary of Bill

- For context, this bill was crafted using the recommendations included in a [recent Department of Commerce report](#) that reported on the potential program designs of a statewide low-income energy assistance program.
- The bill would establish under the Department of Commerce a statewide low-income energy assistance program and require the department to initiate rulemaking to determine program eligibility, design, engagement, enrollment, as well as establish an advisory group.
- The bill would require investor-owned utilities to participate in the statewide low-income energy assistance program or opt-out of the program if they meet certain criteria and must report yearly to the Department of Commerce that the utility is meeting these criteria.
- The bill would allow all utilities regulated by the Clean Energy Transformation Act’s energy assistance provisions to comply directly with those provision’s requirements or comply by participating in the statewide low-income energy assistance program.
- The bill would authorize Climate Commitment Act funds to be used for a low-income energy assistance program.

Commission update 02/18/2025

- This bill received a [public hearing](#) in the House Environment and Energy Committee on February 13.
- Snohomish PUD signed-in “other” on February 13.

No Previous Updates

N/A





Energizing Life In Our Communities

Strategic Plan Quarterly Update

February 18, 2025

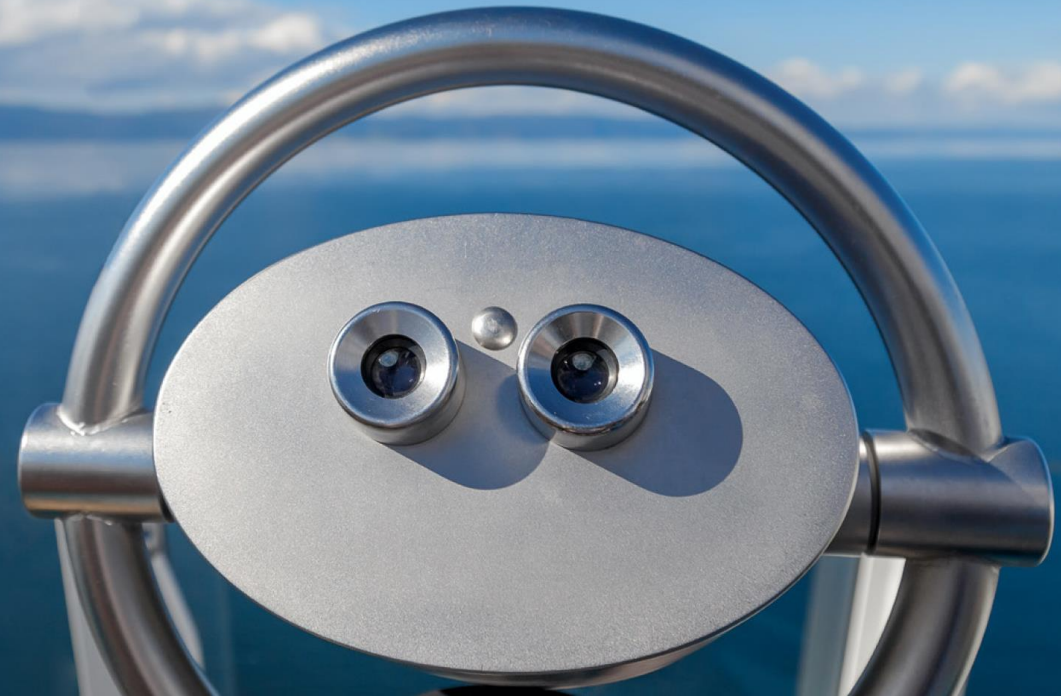
Laura Lemke
Senior Program Manager

Prior Presentation: August 20, 2024



FOCUS ON THE FUTURE

2023-2027 STRATEGIC PLAN



Prior Presentations & Conversations

Aug 20, 2024	Strategic Plan Quarterly Update
Feb 20, 2024	Strategic Plan Quarterly Update
Dec 5, 2023	2023-2027 Strategic Plan Update
Feb 7, 2023	Approval of the 2023-2027 Strategic Plan
Jan 24, 2023	Draft 2023-2027 Strategic Plan

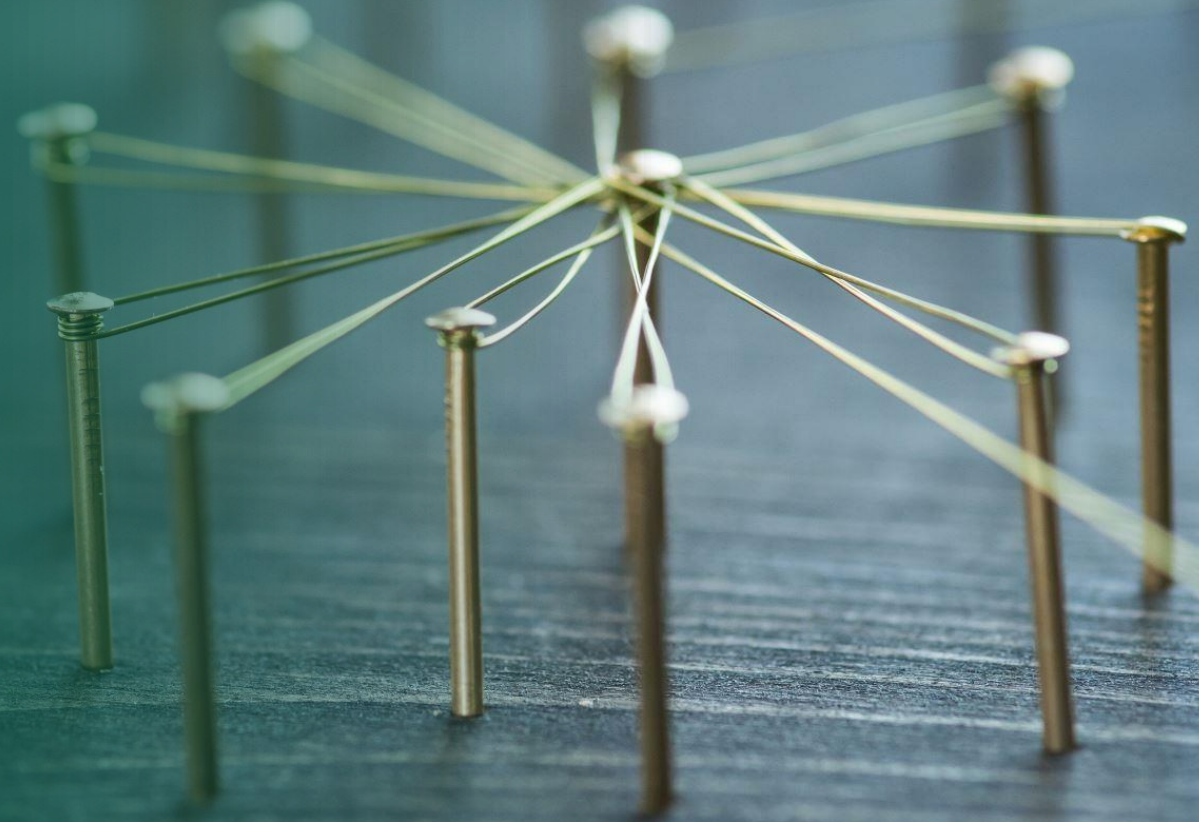
Approved 2023-2027 Strategic Plan: [Strategic Priorities - Snohomish County PUD \(snopud.com\)](https://snopud.com/strategic-priorities)



Today's Purpose:

Update on the
2023-2027 Strategic Plan
implementation.

This presentation is
informational,
no action is requested.



BACKGROUND:

Developing Our 2023-2027 Strategic Plan



Creating Clarity

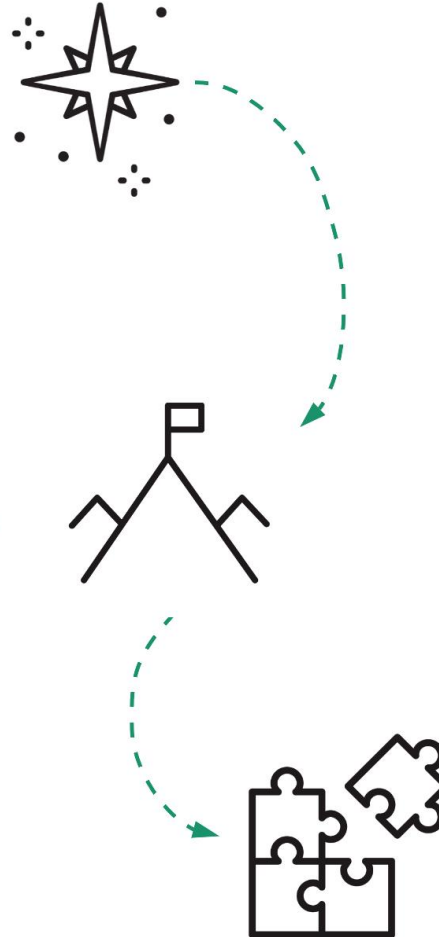
We deliver **essential utility services** to **help our communities thrive**.

*our **PURPOSE** answers "why do we exist?", it is the North Star that guides us.*

*our **VISION** answers "what do we aspire to be?" with where we're going next on our quest to fulfill our Purpose. It gives all of us a shared goal.*

Be the utility that **delights our customers** and **energizes life in our communities**.

By achieving our Vision, we will be the best utility for our communities. We will help our customers and communities creatively meet the future head on, powering a strong economy and environment. Given the opportunity, our customers will rave about our service and the value we provide and would choose us over any other option.



Every day, we **SAFEGUARD** what matters, putting employee and community safety first.

We have **INTEGRITY**, we are a TEAM
We **SERVE** with pride and **RISE** to challenges.
We choose to **INCLUDE** all, **SEEK** growth, and be **BOLD**.

*our **VALUES** describe the principles and expectations that guide employee behavior at all levels. They define the most important aspects of our culture and what makes us great.*

*our **COMMITMENT** articulates the tenets that anchor us and how we will fulfill our Purpose and achieve our Vision.*

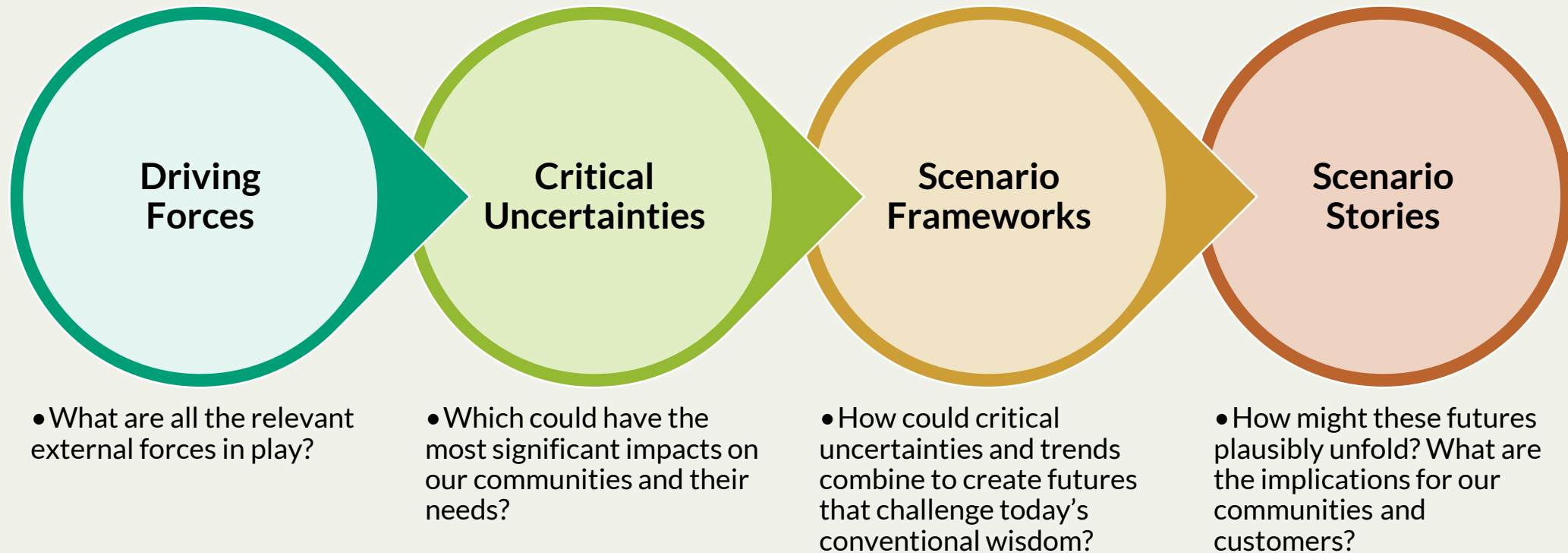
To fulfill our role in enabling the vitality of the communities we serve, today and tomorrow, we will:

- Be a **powerful partner**
- Provide **exceptional value**
- Deliver **excellent customer experiences**
- Be the **best** version of **TeamPUD**

Scenario Planning

Focal Question:

What might the communities we serve look like in 2040? How might our region change?



Background: August 17, 2021: District Strategy: Scenario Planning Briefing

Critical Opportunities & Threats

These opportunities and challenges are driven by external forces and their effects on our communities and our operating environment. Successfully navigating them requires significant, coordinated organizational responses from our leadership.

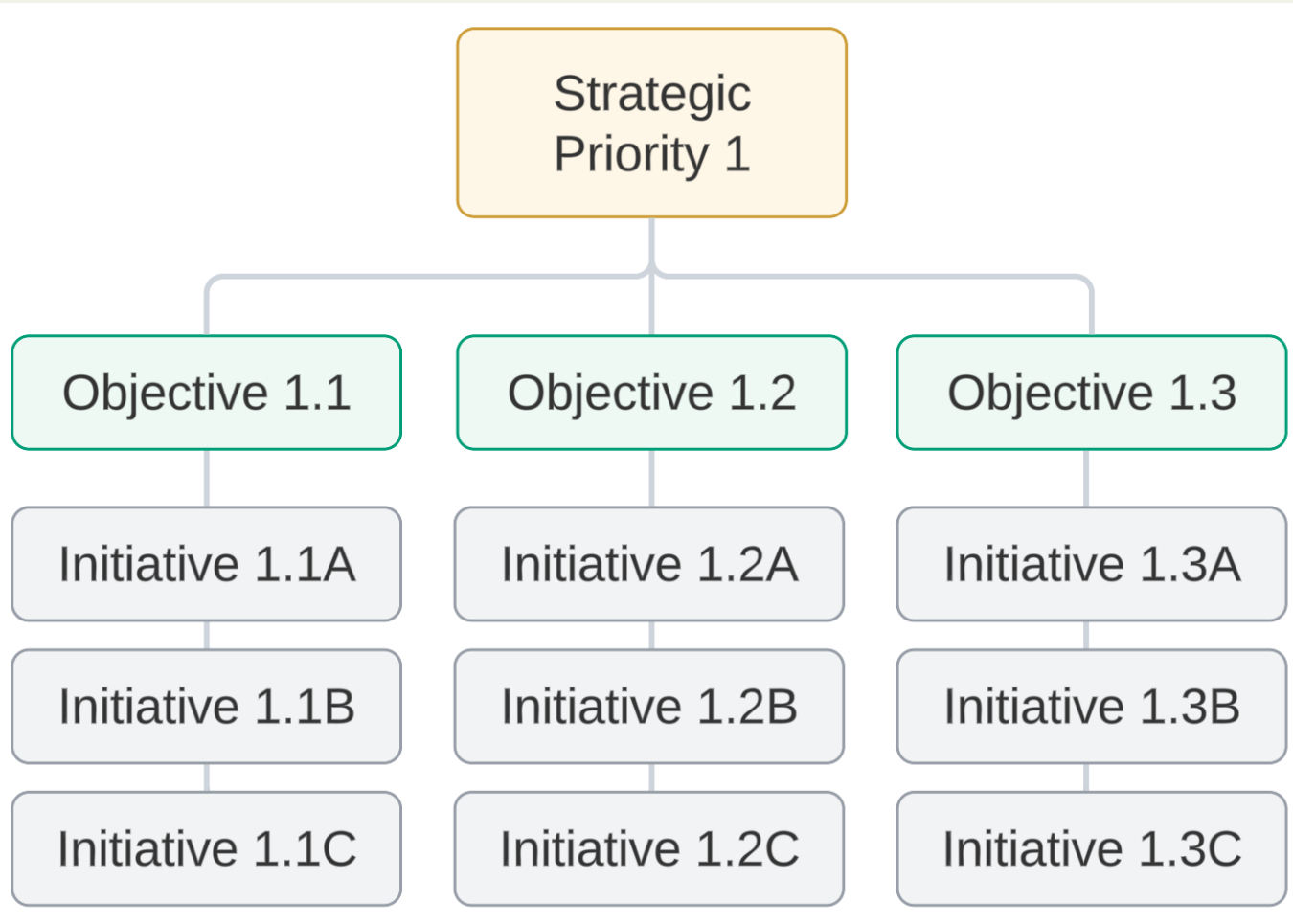
COMMUNITY AND OPERATING ENVIRONMENT	SYSTEM OPERATIONS, LOAD, AND SUPPLY
<ul style="list-style-type: none">• Quickly growing communities with diverse needs and new expectations.• Increasing community and customer reliance on electricity intensifying pressure for reliable and resilient service.• Technological change and accelerating adoption by our customers, communities, partners, and suppliers.• Regulatory requirements to decarbonize all aspects of District operations.• An increasingly competitive labor market.• Growing operating, maintenance, and capital costs driven by a multitude of factors.• Competition from new entrants into the energy and water utility markets.	<ul style="list-style-type: none">• Significant shifts in usage patterns and load growth driven by climate change, population growth, and electrification.• Supply-side resource challenges driven by new regulations, risks to existing resources, integration of new resources, new competition, and transmission constraints.• Increasingly severe and disruptive climate change impacts on our communities and operations.• Ever more sophisticated cyber threats and related regulations and penalties.• Sustained or intermittent supply-chain issues.

Background: [Jan 4, 2022, District Strategy: 2040 Scenario Planning Insights](#) and [Jan 25, 2022, Special Meeting – Strategic Priorities Workshop](#)

Our Strategic Priorities

1. Bolster operational reliability and resiliency
2. Enhance and evolve customer experiences
3. Actively help our communities thrive
4. Build a sustainable future with our communities
5. Create the culture and capabilities needed for the future

Our Strategic Plan Structure



Strategic Priority: A key area of focus required to achieve our vision and hold true to our Purpose and Commitment. We have five Strategic Priorities.

Strategic Objectives: The specific outcomes we are driving toward under a priority. There are 2 or more under each priority.

Strategic Initiatives: The specific work actions and work intended to help us achieve the objective. There are 3 or more under each objective.

Our Strategic Priorities and Objectives

Priority 1
**Bolster operational
reliability and resiliency**

Objective 1.1
**Develop the capabilities
required for an increasingly
complex energy future**

Objective 1.2
**Build the distribution grid of our
future**

Objective 1.3
**Ensure resource adequacy by
expanding and protecting
resources**

Objective 1.4:
**Preserve exceptional customer
value**

Priority 2
**Enhance and evolve
customer experiences**

Objective 2.1
**Center our work around
customer desires, challenges,
and expectations**

Objective 2.2
**Deliver creative, personal, and
convenient solutions**

Objective 2.3
**Give customers increased
flexibility and control over their
usage and costs**

Priority 3
**Actively help our
communities thrive**

Objective 3.1
**Strengthen our community
connections**

Objective 3.2
**Support the economic vitality of
our communities**

Objective 3.3
**Align our practices with our
communities' diverse needs**

Priority 4
**Build a sustainable future
with our communities**

Objective 4.1
**Responsibly minimize and
mitigate our environmental
impacts**

Objective 4.2
**Help our customers and
communities achieve their goals**

Priority 5
**Create the culture and
capabilities needed for
the future**

Objective 5.1
Be an employer of choice

Objective 5.2
**Evolve workforce skills and
capabilities**

Objective 5.3
**Increase organizational
alignment and effectiveness**



Objective Workshops

The Strategic Planning Team held workshops for each strategic objective. Up to 20 internal subject matter experts participated in each workshop.

Workshop Participants:

- Assessed current state by reviewing opportunities, threats, strengths, and weaknesses.
- Generated ideas for how we could achieve the objective.
- Recommended key initiatives and actions.

Workshops were held during July - September 2022:

- 67.5 hours of workshop time.
- 122 subject matter experts from across the District.
- 225 flip chart pages prioritized with 3,400 voting stickers.



2023-2027 Strategic Plan

Key Performance Metrics

Safeguard What Matters

Recordable Incident Rate

Last 12 Months

3.70

Prior 12M 4.71

↓

Incident Severity Rating

Last 12 Months

5.4

Prior 12M 18.0

↓

Preventable Vehicle Accidents

Last 12 Months

29

Prior 12M 33

↓

Employee Experience

Voluntary Employee Turnover

Last 12 Months

2.8%

Prior 12M 2.5%

↑

2 Years Ago 4.4%

↓

Employee Experience - 2024 Survey

Overall Favorability

68.2%

Overall Engagement

75.5%

Electric System Reliability

SAIDI *average minutes a customer was without power*

Last 12 Months

192.3

Target 105.0

↑

Prior 12M 112.1

↑

ASAI *% time power was available to average customer*

Last 12 Months

99.964%

Target 99.980%

↓

Prior 12M 99.979%

↓

SAIFI *average # times a customer was without power*

Last 12 Months

1.81

Target 1.00

↑

Prior 12M 1.08

↑

CEMI-5 *% customers experiencing >5 outages*

Last 12 Months

3.1%

Prior 12M 1.3%

↑

5 Yr Avg 1.5%

↑

Water System Reliability

Unplanned Outages per 1,000 Customers

Last 12 Months

0.54

Prior 12M 0.75

↓

Customer Experience

Overall Customer Satisfaction Index

2024 Overall

731

2023 Score 738

↓

Leader Score 768

↓

Net Promoter Score

2024 Overall

10

2023 Score 4

↑

Leader Score 44

↓

JD Power Residential Customer Satisfaction Survey

Community Engagement

Involvement in Community

2024 Overall

6.83

2023 Score 6.78

↑

Leader Score 7.39

↓

JD Power Residential Customer Satisfaction Survey

Date Notes:

Last 12 months = Jan 1, 2024 to Dec 31, 2024
and Quarter End = Dec 31, 2024

Financial Stability

Current Ratio

Electric

2.61

Requirement 1.00

↑

Same Q Last Yr 2.43

↑

Water

2.75

Requirement 1.00

↑

Same Q Last Yr 4.80

↓

Debt Service Coverage Ratio

Electric

3.32

Board Requirement 1.75

↑

Same Q Last Yr 3.96

↓

Water - Parity

3.33

Board Requirement 1.75

↑

Same Q Last Yr 6.40

↓

Operating Ratio

Electric

87.8%

Budget YTD 84.7%

↑

Last Yr YTD 83.9%

↑

Water

77.3%

Budget YTD 87.1%

↓

Last Yr YTD 71.7%

↑

2024 Financial Results are unaudited

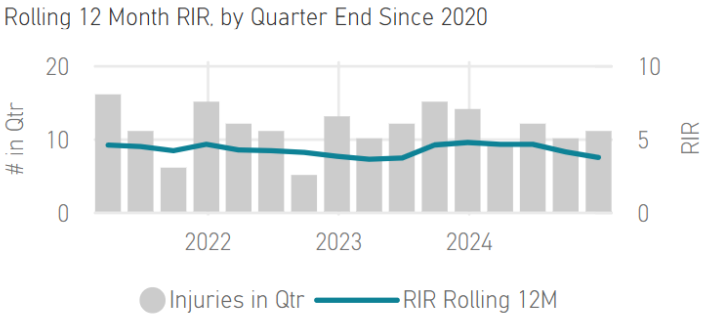
Safeguard What Matters

(data through December 31, 2024)

Recordable Incident Rate (RIR)

*(# recordable incidents * 200,000) / total working hours*

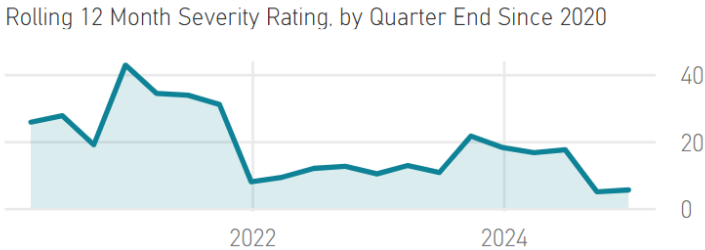
Last 12 Months
3.70 Prior 12M **4.71** | -22% | -1.02 ↓
42 recordable injuries, ▼ from 51 in the prior 12 months



Severity Rating

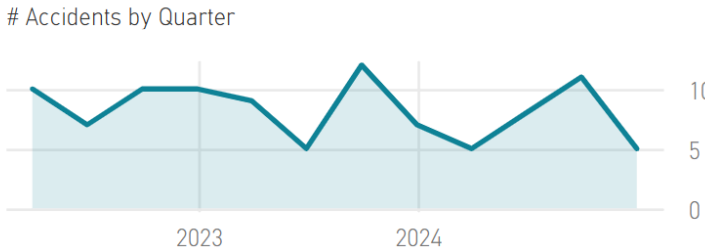
lost days / # recordable injuries

Last 12 Months
5.4 Prior 12M **18.0** | -70% | -12.7 ↓



Preventable Vehicle Accidents

Last 12 Months
29 Prior 12M **33** | -12% | -4 ↓



Recordable Incident Rate (RIR) provides a standardized measure of safety performance, allowing the District to track workplace injuries and illnesses over time, compare our safety record with industry benchmarks, and identify areas for improvement.

This rolling 12-month calculation is not our official OSHA recordable incident rate. The OSHA metric is calculated by calendar year.

Severity Rating provides a common language for discussing and understanding the impact of safety incidents.

The PUD’s Driving Committee meets the first Tuesday of each month to review accidents and determine which were preventable.

Note: Historical RIR may change as incidents may be reported up to one year after they occur and their classification of reportable or not may change. Severity rating may change as the count of recordable incidents shifts and as lost days continue to accrue to past injuries. The metrics will update each quarter to reflect the most recent data.

System Reliability

(data through December 31, 2024)

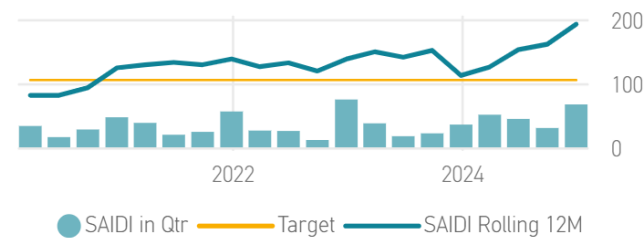
Electric System Reliability

SAIDI (System Avg Interruption Duration Index)
average minutes a customer was without power

Last 12 Months
192.3

Target **105.0** | **+87.3** ↑

Prior 12M **112.1** | **+80.2** ↑

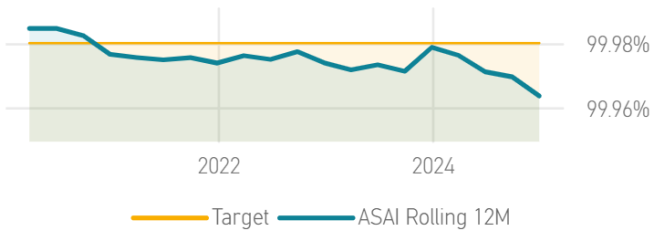


ASAI (Avg System Availability Index)
% time power was available to the average customer

Last 12 Months
99.964%

Target **99.980%** ↓

Prior 12M **99.979%** ↓

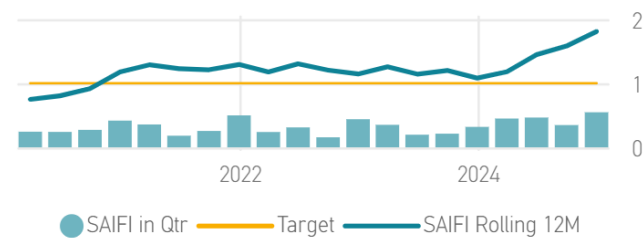


SAIFI (System Avg Interruption Frequency Index)
average # times a customer was without power

Last 12 Months
1.81

Target **1.00** | **+0.81** ↑

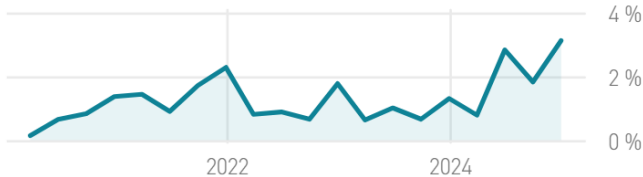
Prior 12M **1.08** | **+0.73** ↑



CEMI-5 (Customers Experiencing Multiple Interruptions)
% customers experiencing more than 5 outages

Last 12 Months
3.1%

Prior 12M **1.3%** | **+139%** | **+2pp** ↑



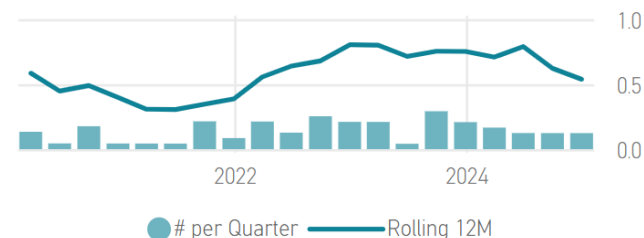
Note: Electric system reliability metrics exclude planned outages and Major Event Days (MEDs). MEDs are days in which the daily system SAIDI exceeds a calculated threshold that is evaluated and established for each calendar year. MEDs are identified to allow study of the system's daily operation without being influenced by a few large events.

Water System Reliability

Water Outages per 1,000 Customers
Unplanned outages only

Last 12 Months
0.54

Prior 12 **0.75** | **-29%** | **-0.21** ↓



A lower **SAIDI** value indicates fewer or shorter interruptions.

ASAI translate SAIDI into a metric that describes the percentage of time that power was available to customers. The calculation is:
$$(\text{total minutes in period} - \text{SAIDI minutes}) / \text{total minutes in period}$$

A lower **SAIFI** value indicates fewer power interruptions.

CEMI-5 includes outages of >1 minute. A lower score indicates that fewer customers are experiencing multiple outages.

Financial Stability

(data through December 31, 2024; 2024 financial results are unaudited)

Electric Utility

Current Ratio

Current & Accrued Assets / Current & Accrued Liabilities

Qtr End	Requirement	1.00	+1.61	⬆️
2.61	Last Qtr	2.21	+0.40	⬆️
	Same Q Last Yr	2.43	+0.18	⬆️

Debt Service Coverage Ratio

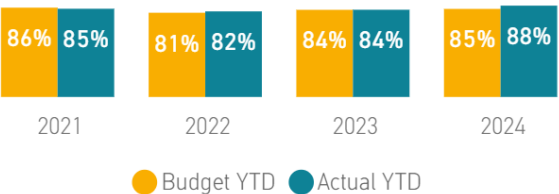
Operating Cash Flow / Total Debt

Qtr End	Board Requirement	1.75	+1.57	⬆️
3.32	Last Qtr	4.04	-0.72	⬆️
	Same Q Last Yr	3.96	-0.64	⬆️

Operating Ratio

Operating Expense / Operating Revenue

YTD	Budget YTD	84.7%	+4%	⬆️
87.8%	Last Yr YTD	83.9%	+5%	⬆️



Water Utility

Current Ratio

Current & Accrued Assets / Current & Accrued Liabilities

Qtr End	Requirement	1.00	+1.75	⬆️
2.75	Last Qtr	2.79	-0.05	⬆️
	Same Q Last Yr	4.80	-2.06	⬆️

Debt Service Coverage Ratio

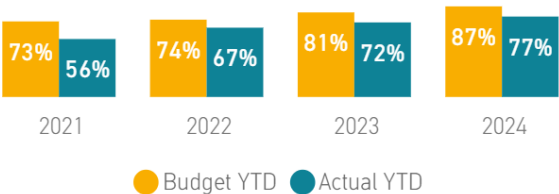
Operating Cash Flow / Total Debt

Qtr End	Board Requirement	1.75	+1.58	⬆️
3.33	Last Qtr	4.37	-1.04	⬆️
	Same Q Last Yr	6.40	-3.07	⬆️

Operating Ratio

Operating Expense / Operating Revenue

YTD	Budget YTD	87.1%	-11%	⬆️
77.3%	Last Yr YTD	71.7%	+8%	⬆️



Current Ratio measures an organization’s ability to pay its short-term obligations or those due within one year. A current ratio of 1 indicates that the company has exactly enough short-term assets to cover its short-term obligations.

Debt-Service Coverage Ratio is used to assess whether an organization has sufficient net operating income to service its debt obligations. The ratio can influence credit ratings, borrowing costs, and overall financial stability. A ratio of 1 indicates that an organization has exactly enough operating income to pay its debt service costs.

Operating Ratio is an indicator of operational effectiveness. It is also a useful benchmark for both comparing organizational performance over time and comparing our performance to that of similar organizations.

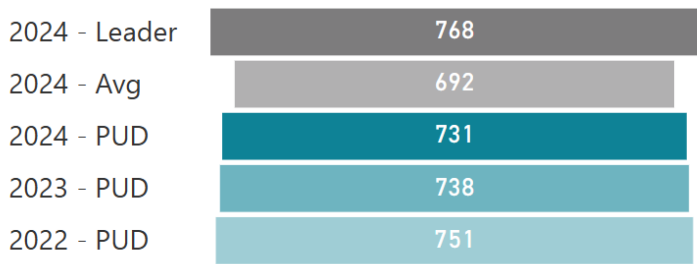
Operating Expense includes O&M, Transmission, and Purchased Power / Water costs. For better comparison, Operating Expense actuals exclude an annual year-end non-cash adjustment related to an accounting standard requirement.

Operating Revenue excludes the Unbilled Revenue Adjustment.

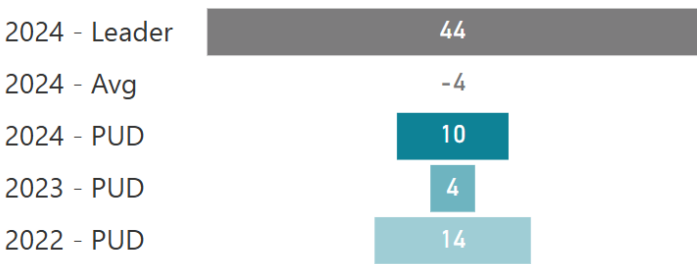
Customer Experience and Community Engagement

JD Power Residential Customer Satisfaction Survey

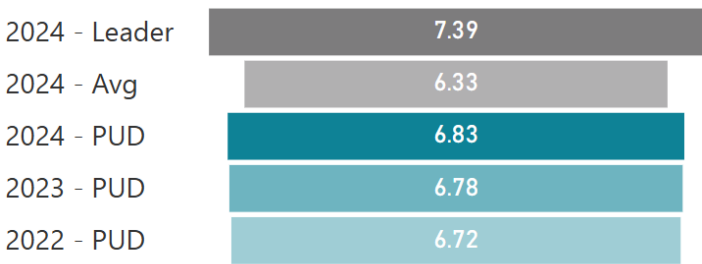
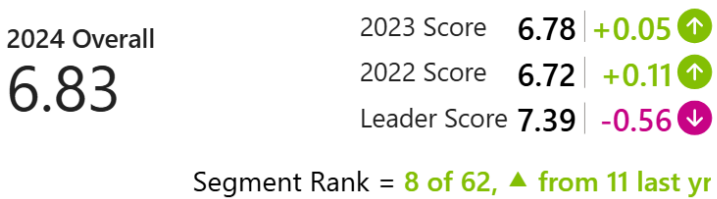
Overall Customer Satisfaction Index



Net Promoter Score



Involvement in Community



JD Power surveys evaluate the quality of customer service provided by an organization, based on factors such as the customer’s experience with the company’s representatives, resolution of issues, and overall satisfaction. This is the top-level aggregated score. Our target is 800.

The JD Power Net Promoter Score (NPS) starts by classifying respondents into promoter, detractor, and passive segments. Then, the % of customers that are detractors is subtracted from the % that are promoters to determine the NPS.

This JD Power Score is in response to the question "On a scale of 1-10, where 1 is unacceptable and 10 is Outstanding, how would you rate Snohomish PUD on Involvement in the Community (e.g. local charities, civic organizations, etc.)?"

*Note: Snohomish PUD is in the Midsize Utility segment, which includes a total of 62 utilities.
The Leader score shown above = the top score in that category. The Avg score = the Midsize Utility segment average score.*

Employee Experience

(data through December 31, 2024)

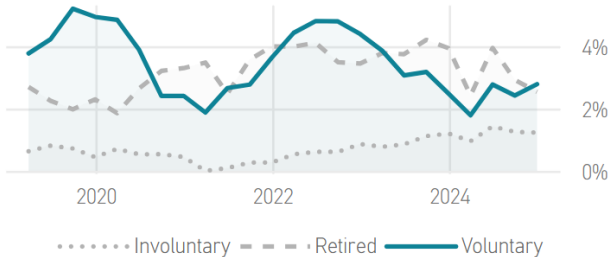
Voluntary Employee Turnover

excludes retirements and involuntary separations

Last 12 Months
2.8%

Prior 12M 2.5% **+12%** ↑
2 Years Ago 4.4% **-37%** ↓

Rolling 12-month Turnover, by Separation Reason



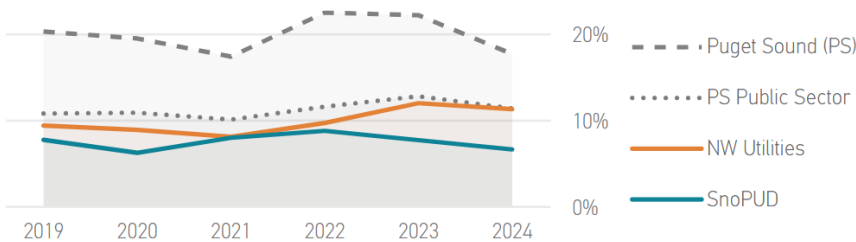
Overall Employee Turnover

includes all separation reasons

Last 12 Months
6.5%

Prior 12M 7.6% **-14%** ↓
2 Years Ago 8.7% **-25%** ↓

Annual Overall Turnover, with Milliman Benchmarks



Employee Experience

results from fall 2024 Employee Experience Survey

Overall Favorability
68.2%

Best Places to Work **76.0%** **-10.3%** ↓

Overall Engagement
75.5%

Best Places to Work **79.0%** **-4.4%** ↓

Voluntary Employee Turnover measures the rate at which employees willingly leave SnoPUD. This can reflect job satisfaction levels, career development opportunities, and overall employee engagement. Voluntary turnover also includes people satisfied with their work at SnoPUD that leave due to new opportunities, relocation, and personal reasons.

This is a best available metric. We anticipate supplementing or replacing it with a new employee engagement metric later this year.

Overall Employee Turnover with a comparison to regional benchmarks helps put SnoPUD's voluntary turnover into context. Benchmarks are provided by Milliman and available annually.

2024 is the first year for which Snohomish PUD has data. The survey will be conducted annually, and 2025 scores will be available after the 2025 survey is fielded and analytics are complete. Benchmarks are provided by Quantum ratings for their identified Best Places to Work employers with 1,000-4,999 employees.

Overall Favorability is the percentage of favorable survey responses for every survey question.

Overall Engagement is the % favorable responses to nine key employee engagement questions and captures the core of how employee engagement is measured. They help reveal the current state of employee engagement within organizations. Outcomes are not actionable as they are the targets the organization should strive to maintain or enhance.

Strategic Performance Metrics

(data through December 31, 2024; 2024 financial results unaudited)

Safeguard What Matters

Recordable Incident Rate

Last 12 Months
3.70
Prior 12M **4.71**

Incident Severity Rating

Last 12 Months
5.4
Prior 12M **18.0**

Preventable Vehicle Accidents

Last 12 Months
29
Prior 12M **33**

Employee Experience

Voluntary Employee Turnover

Last 12 Months
2.8%
Prior 12M **2.5%**
2 Years Ago **4.4%**

Employee Experience - 2024 Survey

Overall Favorability
68.2%
Overall Engagement
75.5%

Electric System Reliability

SAIDI *average minutes a customer was without power*

Last 12 Months
192.3
Target **105.0**
Prior 12M **112.1**

ASAI *% time power was available to average customer*

Last 12 Months
99.964%
Target **99.980%**
Prior 12M **99.979%**

SAIFI *average # times a customer was without power*

Last 12 Months
1.81
Target **1.00**
Prior 12M **1.08**

CEMI-5 *% customers experiencing >5 outages*

Last 12 Months
3.1%
Prior 12M **1.3%**
5 Yr Avg **1.5%**

Water System Reliability

Unplanned Outages per 1,000 Customers

Last 12 Months
0.54
Prior 12M **0.75**

Customer Experience

Overall Customer Satisfaction Index

2024 Overall
731
2023 Score **738**
Leader Score **768**

Net Promoter Score

2024 Overall
10
2023 Score **4**
Leader Score **44**

JD Power Residential Customer Satisfaction Survey

Community Engagement

Involvement in Community

2024 Overall
6.83
2023 Score **6.78**
Leader Score **7.39**

JD Power Residential Customer Satisfaction Survey

Date Notes:

Last 12 months = Jan 1, 2024 to Dec 31, 2024
and Quarter End = Dec 31, 2024

Financial Stability

Current Ratio

Electric
2.61
Requirement **1.00**
Same Q Last Yr **2.43**

Water
2.75
Requirement **1.00**
Same Q Last Yr **4.80**

Debt Service Coverage Ratio

Electric
3.32
Board Requirement **1.75**
Same Q Last Yr **3.96**

Water - Parity
3.33
Board Requirement **1.75**
Same Q Last Yr **6.40**

Operating Ratio

Electric
87.8%
Budget YTD **84.7%**
Last Yr YTD **83.9%**

Water
77.3%
Budget YTD **87.1%**
Last Yr YTD **71.7%**

2024 Financial Results are unaudited



2023-2027 Strategic Plan

Key Achievements Q3-Q4 2024

Key Achievements, Q3-Q4 2024

**BOLSTER
OPERATIONAL
RELIABILITY AND
RESILIENCY**

- Executed SnoSMART program grant contract with DOE.
- Transmission and Distribution Planning Guideline updates completed.
- All transmission lines fully inspected.
- Identified fault locations on highest SAIDI circuits for the last five years.
- Evaluated and finalized decision to switch BPA Power Products.
- Completed Q3 capacity exchange transaction for power scheduling services which helped the District acquire 50MW of market capacity while generating net revenue. This transaction saved the District \$1.2M+ while achieving the same portfolio goals.
- Enterprise Risk Management program identified, assessed and prioritized District's strategic risks.
- Budget and Cost Management Practices working group finalized financial values for employees.
- Rate updates addressed the seasonal rates transition for schedules 20, 25, 24 and made significant progress towards aligning the residential base charge with costs.

**EVOLVE AND
ENHANCE
CUSTOMER
EXPERIENCES**

- Proactive outage alert capability implemented.
- Enabled new alerts in MySnoPUD including Rejected Payment, Past Due Reminder, Credit Card Expiring.
- Customer-initiated moves went live in MySnoPUD.
- Interval pricing for Schedule 7, as a precursor for time-of-day rates, went live in SAP.
- Commercial and Industrial time of day rate pilot extended 1 year.
- Net Billing Rate (schedule 201) made permanent by Commission.

Key Achievements, Q3-Q4 2024

ACTIVELY HELP OUR COMMUNITIES THRIVE	<ul style="list-style-type: none">Engagement Council finalized their charter.Completed new load policy updates for loads up to 9.9MW.Connected approximately 5,000 new meters in 2024. Crew availability and apprenticeship recruitment are all on track and in good standing.
BUILD A SUSTAINABLE FUTURE WITH OUR COMMUNITIES	<ul style="list-style-type: none">Draft Environmental Sustainability Action Plan is under internal review and comment.Contract issued and permits submitted for Woods Creek Sustainability Center picnic shelter.Developed draft charter for revamped Environmental Advisory Team.
CREATE THE CULTURE AND CAPABILITIES NEEDED FOR THE FUTURE	<ul style="list-style-type: none">2024 employee engagement survey completed with a 68% response rate (806 responses). ELT identified fostering an accountability mindset and leadership accountability as the focus area for 2025.Improved job applicant experience by streamlining application to remove obsolete and redundant sections, implementing "mobile apply", and implementing resume parsing.Implemented SAP PeopleStories to enable better informed workforce decisions.Business Case training for IT Project Managers and Functional teams.Implement new ELT Business Review Meeting framework and division reports.

Questions & Discussion

2023 – 2027 Strategic Plan

2024 Q4 Achievements and Milestones by Strategic Objective



PRIORITY 1

BOLSTER OPERATIONAL RELIABILITY AND RESILIENCY

STRATEGIC OBJECTIVES	2024 Q4 KEY ACHIEVEMENTS AND ACTIVITIES	RELATED 2024 Q4 COMMISSION PRESENTATIONS
<div>1.1 Develop the capabilities for an increasingly complex energy future</div> <div>Jason Zyskowski Chief Energy Resources Officer</div>	<ul style="list-style-type: none">EVs incorporated into the existing load forecast.Load Forecasting Steering team established.Work has started on integrating AMI data into Synergi.Load Forecasting Request for Information (RFI) drafted and ready for release to vendors.	
<div>1.2 Build the distribution grid of our future</div> <div>Mark Flury (interim) Sr Manager Transmission & Distribution System Operations & Engineering</div>	<ul style="list-style-type: none">Initial development of Request for Proposals (RFP) to retain the services of a consultant for updates and revisions to the Long Range and Horizon Plans.SnoSMART program: Training recloser delivered and installed. Hired a relay technician, protection engineer, and ADMS engineer.	<ul style="list-style-type: none">2024 Wildfire Mitigation Plan Update Oct 7SnoSMART DOE Grant Contract Approved Oct 7Wildfire Mitigation Plan Approved & Adopted Oct 22SnoSMART Commission Update Dec 17
<div>1.3 Ensure resource adequacy by expanding and protecting resources</div> <div>Jason Zyskowski Chief Energy Resources Officer</div>	<ul style="list-style-type: none">2025 IRP work continues and is on track.Warm Beach Well #4 upgrade project near completion. Kayak Reservoir #2 work underway.Water AMI meter deployment on track and 50% complete.	<ul style="list-style-type: none">Water Supply Update Oct 22Renewable Request for Proposals Dec 17
<div>1.4 Preserve exceptional customer value</div> <div>Chief Financial Officer</div>	<ul style="list-style-type: none">Enterprise Risk Management program identified, assessed and prioritized strategic risks. Developed initial Risk Register and risk rating guidelines.Budget and Cost Management Practices team received approval of financial values.Rates team completed COSA workshops 3 and 4 with ELT. Addressed the seasonal rates transition for sch 20, 25, 24.	<ul style="list-style-type: none">Energy Risk Management Report Oct 222025 Load Forecast Oct 22Cost of Service (COSA) Theory & Process Nov 5Cost of Service Analysis and Preliminary Revenue Adjustments 2025-2029 Nov 19, Dec 3, Dec 172025 Water General Retail Rate Proposal Dec 172025 Proposed Budget Hearings Nov 5, Nov 19, Dec 3

PRIORITY 2

EVOLVE AND ENHANCE CUSTOMER EXPERIENCES

STRATEGIC OBJECTIVES	2024 Q4 KEY ACHIEVEMENTS AND ACTIVITIES	RELATED 2024 Q4 COMMISSION PRESENTATIONS
<div>2.1 Center our work around customer desires, challenges, and expectations</div> <div>John Hoffman Chief Customer Officer</div>	<ul style="list-style-type: none">Released RFI for future Voice of the Customer program to better understand what it will take to implement.Developed new JD Power quarterly reporting template that incorporates operational data to enabling more meaningful interpretations. Budget approval for the addition of JD Power Commercial survey in 2025.Opinion Dynamics completed peer portfolio comparison and will deliver results in mid-January. Evaluation focused on best practices for portfolio offerings and marketing strategies.	
<div>2.2 Deliver creative, personal, and convenient solutions</div> <div>John Hoffman Chief Customer Officer</div>	<ul style="list-style-type: none">Proactive outage alert capability went live 10/29/2024.Enabled the following new account alerts in MySnoPUD: Rejected Payment Email, Past Due Reminder, Credit Card Expiring.Customer-initiated moves went live in MySnoPUD.	
<div>2.3 Give customers increased flexibility and control over their usage and costs</div> <div>Kristi Sterling Chief Information Officer</div>	<ul style="list-style-type: none">Completed initial design of Time of Date rates processSnoPUD Commercial & Industrial Time of Day Rate pilot extended 1 year.Net Billing Rate made permanent (Schedule 201).Interval pricing for Schedule 7 went live in SAP.	<ul style="list-style-type: none">ConnectUp Quarterly Update Oct 7SnoPUD Commercial & Industrial Time of Day Rate Updated and Proposed Extension Nov 19Permanent Net Billing Rate Proposal Nov 19

PRIORITY 3

ACTIVELY HELP OUR COMMUNITIES THRIVE

STRATEGIC OBJECTIVES	2024 Q4 KEY ACHIEVEMENTS AND ACTIVITIES	RELATED 2024 Q4 COMMISSION PRESENTATIONS
<div>3.1 Strengthen our community connections</div> <div>Lisa Hunnewell Chief Communications Officer</div>	<ul style="list-style-type: none">The Engagement Council has been meeting monthly since ELT approval. We're currently addressing participation in Chambers of Commerce, event plans for the year, Directive 95 revisions, and developing data tracking tools.	<ul style="list-style-type: none">Regular Communications and Community Engagement briefings.
<div>3.2 Support the economic vitality of our communities</div> <div>Chief Financial Officer</div>	<ul style="list-style-type: none">Drafted initial vision statement for our role in fostering economic vitality in the communities we serve.Completed update to New Load Policy for loads up to 9.9MW. Continued work on demand credit payment agreements and any other necessary addendums to address unique project details.Met customer new connect needs with approximately 5,000 new meters connected in 2024.Crew availability and apprenticeship recruitment are on track and in good standing.	
<div>3.3 Align our practices with our communities' diverse needs</div> <div>Colin Willenbrock Chief Legal Officer</div>	<ul style="list-style-type: none">Completed meetings with key individuals around the utility to identify and understand processes and procedures that may have equity considerations.	

PRIORITY 4

BUILD A SUSTAINABLE FUTURE WITH OUR COMMUNITIES

STRATEGIC OBJECTIVES	2024 Q4 KEY ACHIEVEMENTS AND ACTIVITIES	RELATED 2024 Q4 COMMISSION PRESENTATIONS
<div>4.1 Responsibly minimize and mitigate our environmental impacts</div> <div>Colin Willenbrock Chief Legal Officer</div>	<ul style="list-style-type: none">Continued work on draft Environmental Sustainability Action Plan.Reviewed existing data on facilities energy usage, transportation usage and emissions.Contract issued and permits submitted for Woods Creek Sustainability shelter.Developed draft charter for revamped Environmental Advisory Team.	
<div>4.2 Help our customers and communities achieve their goals</div> <div>Colin Willenbrock Chief Legal Officer</div>	<ul style="list-style-type: none">Established cross-functional focus.Began discussion to help identify the guidelines and expectations.	

PRIORITY 5

CREATE THE CULTURE AND CAPABILITIES NEEDED FOR THE FUTURE

STRATEGIC OBJECTIVES	2024 Q4 KEY ACHIEVEMENTS AND ACTIVITIES	RELATED 2024 Q4 COMMISSION PRESENTATIONS
<div>5.1 Be an employer of choice</div> <div>Sara Kurtz Chief Human Resources Officer</div>	<ul style="list-style-type: none">• Developed and communicated manager workshops.• Shared employee engagement survey results with ELT. ELT identified accountability as our focus area for 2025.• Defined individual and leadership accountability as a core competency for employees and managers.	<ul style="list-style-type: none">• Retiree Benefit Program Oct 22
<div>5.2 Evolve workforce skills and capabilities</div> <div>Sara Kurtz Chief Human Resources Officer</div>	<ul style="list-style-type: none">• Train the Trainer curriculum completed; beta testing in Q1 2025.• Completed Worker Retraining Advisory Committee (WRAC) Ethics Awareness Training; requirement for 2025 WRAC Committee members.• SAP PeopleStories implemented.• Workforce dashboard complete.	
<div>5.3 Increase organizational alignment & effectiveness</div> <div>Kristi Sterling Chief Information Officer</div>	<ul style="list-style-type: none">• Program Manager and Data Scientist positions approved to support artificial intelligence (AI) strategy.• Business Case training for IT Project Managers and Functional teams.• New ELT Business Review Meeting framework implemented and division report templates with automated reporting developed.• Integrated Strategic Plan elements into New Employee Orientation, New Leader Training, 2025 SMART Goal Sessions, and other District trainings.	<ul style="list-style-type: none">• Strategic Plan Report Nov 19



BUSINESS OF THE COMMISSION

Meeting Date: February 18, 2025

Agenda Item: 4

TITLE

CEO/General Manager's Report

SUBMITTED FOR: CEO/General Manager Report

CEO/General Manager	John Haarlow	8473
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:		
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|---|--|--|
| <input type="checkbox"/> Decision Preparation | <input checked="" type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

The CEO/General Manager will report on District related items.

List Attachments:
None



BUSINESS OF THE COMMISSION

Meeting Date: February 18, 2025

Agenda Item: 5A

TITLE

Consideration of a Resolution Authorizing the Chief Customer Officer, Customer and Energy Services, of Public Utility District No. 1 of Snohomish County to Execute Amendment No. 4 to the Agreement 2019-20 Low Income Weatherization and Energy Savings Agreement With Snohomish County and Ratifying the Increase in Incentives for Certain Energy Efficiency Measures

SUBMITTED FOR: Items for Individual Consideration

Energy Services	Jeff Feinberg	1840
Department	Contact	Extension
Date of Previous Briefing:	<u>February 4, 2025</u>	
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input checked="" type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description, GP-3(4) ...non-delegable, statutorily assigned Board duty. Board action is required for an interlocal agreement by RCW 39.34.030(2) and RCW 39.34.080.

The Interlocal Cooperation Act (RCW Chapter 39.34) authorizes public agencies to enter into cooperative agreements with one another to make the most efficient use of their respective resources.

In May 2019, the District and Snohomish County entered into the 2019-20 Low Income Weatherization and Energy Savings Agreement ("Agreement") to help improve the energy efficiency of dwellings owned or occupied by eligible low-income electric customers and generate District energy savings. The Agreement has been extended and modified through Amendment Nos. 1, 2 and 3.

In April 2024, the Bonneville Power Administration (“BPA”) increased incentive amounts for implementation of certain energy efficiency measures. Exhibit B to the Agreement (attached to Amendment No. 4) lists the incentive amounts for various energy efficiency measures and was revised to reflect the increased level of BPA incentive amounts with an effective date of August 1, 2024.

The District and the County desire to amend the Agreement in accordance with proposed Amendment No. 4 to add a definition of measure incentive amounts to Section 1 of the Agreement and to ratify the increase in the measure incentive amounts for certain measures reflected in Exhibit B to the Agreement (attached to Amendment No. 4).

RECOMMENDATIONS/FUTURE ACTIONS:

Staff recommends that the Commission pass the resolution authorizing execution of Amendment No. 4 to the 2019-20 Low Income Weatherization and Energy Savings Agreement with Snohomish County and to ratify the increase in the measure incentive amounts for certain measures reflected in Exhibit B to the Agreement (attached to Amendment No. 4).

List Attachments:

Resolution
Attachment 1

RESOLUTION NO. _____

A RESOLUTION Authorizing the Chief Customer Officer, Customer and Energy Services, of Public Utility District No. 1 of Snohomish County to Execute Amendment No. 4 to the Agreement 2019-20 Low Income Weatherization and Energy Savings Agreement With Snohomish County and Ratifying the Increase in Incentives for Certain Energy Efficiency Measures

WHEREAS, the Interlocal Cooperation Act (RCW Chapter 39.34) authorizes public agencies to enter into cooperative agreements with one another to make the most efficient use of their respective resources; and

WHEREAS, the County is experienced at administering low-income residential assistance programs; and

WHEREAS, pursuant to Resolution No. 5907 (May 19, 2019), the District and Snohomish County entered into the 2019-20 Low Income Weatherization and Energy Savings Agreement (“Agreement”) to help improve the energy efficiency of dwellings owned or occupied by eligible low-income electric customers and generate District energy savings; and

WHEREAS, the Agreement has been extended and modified through Amendment Nos. 1 (Resolution No. 5987 (November 3, 2020)), 2 (Resolution No. 6036 (November 16, 2021)) and 3 (Resolution No. 6135 (August 22, 2023)); and

WHEREAS, in April 2024, the Bonneville Power Administration (“BPA”) increased incentive amounts for implementation of certain energy efficiency measures; and

WHEREAS, Exhibit B to the Agreement (attached to Amendment No. 4) lists the incentive amounts for various energy efficiency measures and was revised to reflect the increased level of BPA incentive amounts with an effective date of August 1, 2024; and

WHEREAS, the District and the County desire to amend the Agreement in accordance with proposed Amendment No. 4 to add a definition of measure incentive amounts to Section 1

of the Agreement and to ratify the increase in the measure incentive amounts for certain measures reflected in Exhibit B to the Agreement (attached to Amendment No. 4); and

WHEREAS, District staff recommends that District Board of Commissioners authorize execution of Amendment No. 4 to the Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Public Utility District No. 1 of Snohomish County that:

1. The Chief Customer Officer, Customer and Energy Services, or his designee, is authorized to execute, in the name of the District, Amendment No. 4 to the 2019-20 Low Income Weatherization and Energy Savings Agreement with Snohomish County in substantially the form attached as Attachment 1.
2. The increase in incentive amounts reflected in the revised Exhibit B to the Agreement (attached to Amendment No. 4) that were implemented on August 1, 2024, are hereby approved and ratified.

PASSED AND APPROVED this 18th day of February, 2025.

President

Vice-President

Secretary

Attachment 1

CW2237440
AMENDMENT No. 4 to
2019-20 LOW INCOME WEATHERIZATION AND ENERGY SAVINGS AGREEMENT

This Amendment No. 4 ("Amendment") to the 2019-20 Low Income Weatherization and Energy Savings Agreement ("Agreement") is made and entered into by and between Public Utility District No. 1 of Snohomish County, a Washington State municipal corporation ("PUD"), and Snohomish County, a political subdivision of Washington State ("County"). The PUD and the County are also referred to herein individually as "Party" and collectively as "Parties."

RECITALS

WHEREAS, under the Interlocal Cooperation Act (RCW Chapter 39.34), the PUD and the County entered into the Agreement in order to enable the County to assist the PUD in administering and delivering weatherization services to eligible PUD electric customers and generating energy savings for the PUD.

WHEREAS, the Agreement was extended and modified through Amendment Nos. 1, 2 and 3.

WHEREAS, the PUD and the County wish to amend the Agreement to add a definition of measure incentive amounts to Section 1 of the Agreement and to increase the measure incentive amounts for certain measures in Exhibit B to the Agreement.

NOW, THEREFORE, the Parties agree to amend the Agreement as follows:

1. A new Section 1.5.1 is added to read as follows: "Measure Incentive Amount' means the incentive amount listed in Exhibit B that the County may request as reimbursement for eligible Measures. The Measure Incentive Amount listed in Exhibit B may be adjusted as needed and appropriate by the authorized representatives of the Parties to reflect desired measure incentive funding changes, including but not limited to funding changes implemented by the Bonneville Power Administration, without further review and approval of the governing bodies of the Parties."
2. Substitute the attached revised Exhibit B, entitled "Exhibit B: 2023-2-24 Measure Incentive Amounts," for the previously amended Exhibit B.
3. The is Amendment shall be effective upon full execution by the Parties.

Except as modified herein, the original Agreement, as previously amended, remains fully in force and effect.

PUBLIC UTILITY DISTRICT NO. 1
OF SNOHOMISH COUNTY

SNOHOMISH COUNTY

By: _____
John Hoffman
AGM, Customer & Energy Service
Date: _____

By: _____
Gregg Farris
Surface Water Utility Director
Date: _____

Exhibit B

	2024			2025				
Energy Efficiency Measure	Single Family	Multi-Family	Manufactured Home	Single Family	Multi-Family	Manufactured Home	\$ per...	Measure Identifiers
Attic Insulation R0 to R38	\$2.43	\$1.92		\$2.55	\$2.02		Square Foot	Pre & post R-level
Attic Insulation R0 to R49	\$2.51	\$2.49		\$2.64	\$2.61		Square Foot	Pre & post R-level
Attic Insulation R11 to R38	\$1.59			\$1.67			Square Foot	Pre & post R-level
Attic Insulation R11 to R49	\$2.93			\$3.08			Square Foot	Pre & post R-level
Attic Insulation R19 to R38	\$1.29	\$1.29		\$1.35	\$1.35		Square Foot	Pre & post R-level
Attic Insulation R19 to R49	\$2.48	\$2.48		\$2.60	\$2.60		Square Foot	Pre & post R-level
Wall Insulation R0 to R11	\$2.75	\$2.75		\$2.89	\$2.89		Square Foot	Pre & post R-level
Floor Insulation R0 to R19	\$2.54	\$2.54		\$2.67	\$2.67		Square Foot	Pre & post R-level
Floor Insulation R0 to R22			\$3.17			\$3.33	Square Foot	Pre & post R-level
Floor Insulation R0 to R25	\$2.27			\$2.38			Square Foot	Pre & post R-level
Floor Insulation R0 to R30	\$2.20	\$2.20		\$2.31	\$2.31		Square Foot	Pre & post R-level
Floor Insulation R11 to R22			\$1.92			\$2.02	Square Foot	Pre & post R-level
Duct Insulation R0 to R11	\$2.22			\$2.33			Linear Foot	Pre & post R-level
Duct Sealing	\$630		\$550	\$662		\$578	Job	
Air Sealing – Whole House	\$0.66		\$0.68	\$0.69		\$0.71	CFM 50 Reduction	CFM 50 reduction
Windows Eff thru 7/31/2024	\$65.00	\$65.00	\$65.00	\$68.25	\$68.25	\$68.25	Square Foot	Pre-condition SP/DBI Metal, quantity, post U-value
Windows Eff 8/1/2024	\$75.00	\$75.00	\$75.00	\$78.75	\$78.75	\$78.75	Square Foot	Pre-condition SP/DBI Metal, quantity, post U-value
Ductless Heat Pump (existing forced air) Eff thru 7/31/2024	\$4,452.00		\$4,452.00	\$4,674.60		\$4,674.60	Job	Manufacturer, BTU/hr, and AHRI #
Ductless Heat Pump (existing zonal heat) Eff thru 7/31/2024	\$3,906.00		\$3,906.00	\$4,101.30		\$4,101.30	Job	Manufacturer, BTU/hr, and AHRI #
Ductless Heat Pump (existing forced air) Eff 8/1/2024	\$6,000.00		\$6,000.00	\$6,300.00		\$6,300.00	Job	Manufacturer, BTU/hr, and AHRI #
Ductless Heat Pump (existing zonal heat) Eff 8/1/2024	\$6,000.00		\$6,000.00	\$6,300.00		\$6,300.00	Job	Manufacturer, BTU/hr, and AHRI #

Heat Pump Water Heater	\$2,500.00	\$2,500.00	\$2,500.00	\$2,625.00	\$2,625.00	\$2,625.00	Job	Manufacturer, model number, NEEA Tier (3 or 4) and gallons
Communicating Line Voltage Thermostat	\$150.00	\$150.00		\$157.50	\$157.50		Item	Quantity, brand, model number
Advanced Smart Thermostat (forced air)	\$295.00		\$295.00	\$309.75		\$309.75	Item	Brand, model number
Custom Measures: For non residential building types and measures, incentive payment is based on calculated kilowatt hour savings using the current PUD Commercial Rebates workbooks. For example, incentives are available for lighting, space heat, water heat, etc.	\$0.60	\$0.60	\$0.60	\$0.63	\$0.63	\$0.63	Calculated kWh savings	Workbook completion



BUSINESS OF THE COMMISSION

Meeting Date: February 18, 2025

Agenda Item: 5B

TITLE

Consideration of a Resolution Authorizing the Manager, Real Estate Services, to Execute all Necessary Documents to Purchase Certain Real Property (Tax Parcel Number 00394406501500) With an Address of 8505 172nd Street NW, Stanwood, Washington

SUBMITTED FOR: Items for Individual Consideration

Real Estate Services	Maureen Barnes	4373
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	<u>February 4, 2025</u>	
Estimated Expenditure:	<u>\$295,000</u>	Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input checked="" type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description, GP-3(4)(F)(1) a non-delegable statutorily assigned Board Duty to authorize acquisition . . . and the disposition of certain properties and payment therefor.

In 2018, the District Board of Commissioners passed Resolution No. 5862 authorizing the District to acquire the Warm Beach Water Association System. As part of the acquisition, the District obtained an easement where the Warm Beach Water Treatment Plant and Well No. 4 are located ("Treatment Plant Property").

The real property located at 8505 172nd Street NW, Stanwood, Washington ("Property") is approximately 4.81 acres in size and is located adjacent to the Treatment Plant Property. District purchase of the Property would allow for future additional facilities, treatment, and storage and use of the Property as source protection, all as related to the Treatment Plant Property. Accordingly, on November 25, 2024, the District entered into a Purchase and Sale Agreement with

the property owner (John Gamlam) to acquire the Property for a purchase price of \$295,000, but expressly subject to the District Board of Commissioners approving the purchase.

District staff has completed their due diligence investigation of the Property and its condition, including but not limited to an environmental assessment of the site, and conclude that the Property that is appropriate for future development of additional facilities, treatment, and storage and use of the Property as source protection, all as related to the Treatment Plant Property.

RECOMMENDATIONS/FUTURE ACTIONS:

Staff recommends that the Commission pass a resolution authorizing purchase of the Property.

List Attachments:

Resolution

Attachment 1

RESOLUTION NO. _____

A RESOLUTION Authorizing the Manager, Real Estate Services, to Execute all Necessary Documents to Purchase Certain Real Property (Tax Parcel Number 00394406501500) With an Address of 8505 172nd Street NW, Stanwood, Washington

WHEREAS, in 2018, the District Board of Commissioners passed Resolution No. 5862 authorizing the District to acquire the Warm Beach Water Association System; and

WHEREAS, as part of the acquisition, the District obtained an easement where the Warm Beach Water Treatment Plant and Well No. 4 are located (“Treatment Plant Property”); and

WHEREAS, the real property located at 8505 172nd Street NW, Stanwood, Washington (Tax Parcel No. 00394406501500) (“Property”) is approximately 4.81 acres in size and is located adjacent to the Treatment Plant Property; and

WHEREAS, purchase of the Property would allow for future additional facilities, treatment, and storage and use of the Property as source protection, all as related to the Treatment Plant Property; and

WHEREAS, on or about November 25, 2024, the District entered into a Purchase and Sale Agreement with the property owner (John Gamlam) to acquire the Property for a purchase price of \$295,000, but expressly subject to the District Board of Commissioners approving the purchase (a copy of the Purchase and Sale Agreement is attached as Attachment 1); and

WHEREAS, staff has completed their due diligence investigation of the Property and its condition, including but not limited to an environmental assessment of the site, and conclude that the Property that is appropriate for future development of additional facilities,

treatment, and storage and use of the Property as source protection, all as related to the Treatment Plant Property; and

WHEREAS, District staff recommend that the District Board of Commissioners authorize the purchase of the Property.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County that the Manager of the District's Real Estate Services, or her designee, is authorized to:

1. Execute all documents in the name of and on behalf of the District that are required to complete the purchase of the Property pursuant to the terms of the Purchase and Sale Agreement subject to said documents being reviewed and approved by the District's General Counsel or his designee; and

2. Pay at closing the purchase price for the Property of \$295,000 plus certain other costs and expenses in accordance with the Purchase and Sale Agreement; and

3. Take all other actions necessary to close or otherwise complete the transaction.

PASSED AND APPROVED this 18th day of February, 2025.

President

Vice-President

Secretary

Form 25
Vacant Land PSA
Rev. 8/24
Page 1 of 6

VACANT LAND PURCHASE AND SALE AGREEMENT
Specific Terms

©Copyright 2024
Northwest Multiple Listing Service
ALL RIGHTS RESERVED

1. **Date:** 11/21/2024 **MLS No.:** 2302593 **Offer Expiration Date:** _____
2. **Buyer:** _____
Public Utility District No. 1 of Snohomish County a municipal Corporation
3. **Seller:** John Gamlam
Buyer Status
Seller
4. **Property:** Legal Description attached as Exhibit A. Tax Parcel No(s): _____
8505 172nd St. N.W. Stanwood snohomish Wash. 98292
Address City County State Zip
5. **Purchase Price:** \$ 295,000.00 Two hundred ninety five thousand U.S. Dollars
6. **Earnest Money:** \$ 5,000 U.S. Dollars; Delivery Date 7 days after mutual acceptance
To be held by ☐ Buyer Brokerage Firm; ☒ Closing Agent; ☐ In the form of a Promissory Note (included as an Addendum)
7. **Default:** (check only one) ☒ Forfeiture of Earnest Money; ☐ Seller's Election of Remedies
8. **Title Insurance Company:** First American Title Insurance Co.
9. **Closing Agent:** First American Title
Company Individual (optional)
10. **Closing Date:** 30 days or sooner from removal of 60 day feasibility period; **Possession Date:** ☒ on Closing; ☐ Other REMOVAL OF 60 DAY FEASIBILITY PERIOD
11. **Services of Closing Agent for Payment of Utilities:** ☐ Requested (attach NWMLS Form 22K); ☒ Waived
12. **Charges/Assessments Levied Before but Due After Closing:** ☐ assumed by Buyer; ☒ prepaid in full by Seller at Closing
13. **Seller Citizenship (FIRPTA):** Seller ☐ is; ☒ is not a foreign person for purposes of U.S. income taxation
14. **Subdivision:** The Property: ☐ must be subdivided before _____; ☒ is not required to be subdivided
15. **Feasibility Contingency:** ☐ Expires 60 days after mutual acceptance; ☐ Satisfied/Waived
16. **Information Verification Period:** ☐ Expires 60 days after mutual acceptance; ☐ Satisfied/Waived
17. **Agency Disclosure:** Buyer represented by: ☐ Buyer Broker; ☐ Buyer/Listing Broker (limited dual agent); ☒ unrepresented
Seller represented by: ☒ Listing Broker; ☐ Listing/Buyer Broker (limited dual agent); ☐ unrepresented
18. **Buyer Brokerage Compensation:** _____; ☐ Addendum for Buyer Credit
(a) Seller's Offer (if any) (b) Amount to be Paid by Seller
19. **Addenda:** 22T(Title Contingency) 35F(Feasibility) 34(Addendum)

DocuSigned by:
John Haarlow 11/25/2024
Buyer Signature Date
John Haarlow
Buyer Signature Date
Buyer Address
City, State, Zip
Buyer Phone No. Fax No.
Buyer E-mail Address
Buyer Brokerage Firm MLS Office No.
Buyer Broker (Print) MLS LAG No.
Firm Phone No. Broker Phone No. Firm Fax No.
Firm Document E-mail Address
Buyer Broker E-mail Address
Buyer Broker DOL License No. Firm DOL License No.

John Gamlam 11/21/2024
Seller Signature Date
815 Red Arrow Trail
Seller Address
Palm Desert, Ca. 92211
City, State, Zip
425-778-1390
Seller Phone No. Fax No.
johngamlam@msn.com
Seller E-mail Address
Pacific NW Realty 7423
Listing Brokerage Firm MLS Office No.
John Gamlam 76572
Listing Broker (Print) MLS LAG No.
Firm Phone No. Broker Phone No. Firm Fax No.
Firm Document E-mail Address
Listing Broker E-mail Address
Listing Broker DOL License No. Firm DOL License No.

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VACANT LAND PURCHASE AND SALE AGREEMENT
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- a. Purchase Price.** Buyer shall pay to Seller the Purchase Price, including the Earnest Money, in cash at Closing, unless otherwise specified in this Agreement. Buyer represents that Buyer has sufficient funds to close this sale in accordance with this Agreement and is not relying on any contingent source of funds, including funds from loans, the sale of other property, gifts, retirement, or future earnings, except to the extent otherwise specified in this Agreement. The parties shall use caution when wiring funds to avoid potential wire fraud. Before wiring funds, the party wiring funds shall take steps to confirm any wire instructions via an independently verified phone number and other appropriate measures.
- b. Earnest Money.** Buyer shall deliver the Earnest Money by the Delivery Date listed in Specific Term No. 6 (2 days after mutual acceptance if not filled in) to the party holding the Earnest Money (Buyer Brokerage Firm or Closing Agent). If sent by mail, the Earnest Money must arrive at Buyer Brokerage Firm or Closing Agent by the Delivery Date. If the Earnest Money is held by Buyer Brokerage Firm and is over \$10,000.00 it shall be deposited into an interest bearing trust account in Buyer Brokerage Firm's name provided that Buyer completes an IRS Form W-9. Interest, if any, after deduction of bank charges and fees, will be paid to Buyer. Buyer shall reimburse Buyer Brokerage Firm for bank charges and fees in excess of the interest earned, if any. If the Earnest Money held by Buyer Brokerage Firm is over \$10,000.00 Buyer has the option to require Buyer Brokerage Firm to deposit the Earnest Money into the Housing Trust Fund Account, with the interest paid to the State Treasurer, if both Seller and Buyer so agree in writing. If Buyer does not complete an IRS Form W-9 before Buyer Brokerage Firm must deposit the Earnest Money or the Earnest Money is \$10,000.00 or less, the Earnest Money shall be deposited into the Housing Trust Fund Account. Buyer Brokerage Firm may transfer the Earnest Money to Closing Agent at Closing. If all or part of the Earnest Money is to be refunded to Buyer and any such costs remain unpaid, the Buyer Brokerage Firm or Closing Agent may deduct and pay them therefrom. The parties instruct Closing Agent to provide written verification of receipt of the Earnest Money and notice of dishonor of any check to the parties and Brokers at the addresses and/or fax numbers provided herein.
- Upon termination of this Agreement, a party or the Closing Agent may deliver a form authorizing the release of Earnest Money to the other party or the parties. The party(s) shall execute such form and deliver the same to the Closing Agent. If either party fails to execute the release form, a party may make a written demand to the Closing Agent for the Earnest Money. Pursuant to RCW 64.04.220, Closing Agent shall deliver notice of the demand to the other party within 15 days. If the other party does not object to the demand within 20 days of Closing Agent's notice, Closing Agent shall disburse the Earnest Money to the party making the demand within 10 days of the expiration of the 20 day period. If Closing Agent timely receives an objection or an inconsistent demand from the other party, Closing Agent shall commence an interpleader action within 60 days of such objection or inconsistent demand, unless the parties provide subsequent consistent instructions to Closing Agent to disburse the earnest money or refrain from commencing an interpleader action for a specified period of time. Pursuant to RCW 4.28.080, the parties consent to service of the summons and complaint for an interpleader action by first class mail, postage prepaid at the party's usual mailing address or the address identified in this Agreement. If the Closing Agent complies with the preceding process, each party shall be deemed to have released Closing Agent from any and all claims or liability related to the disbursement of the Earnest Money. If either party fails to authorize the release of the Earnest Money to the other party when required to do so under this Agreement, that party shall be in breach of this Agreement. For the purposes of this section, the term Closing Agent includes a Buyer Brokerage Firm holding the Earnest Money. The parties authorize the party commencing an interpleader action to deduct up to \$750.00 for the costs thereof. The parties acknowledge that RCW 64.04.220 requires the court to award the Closing Agent its reasonable attorneys' fees and costs associated with an interpleader action.
- c. Condition of Title.** Unless otherwise specified in this Agreement, title to the Property shall be marketable at Closing. The following shall not cause the title to be unmarketable: rights, reservations, covenants, conditions and restrictions, presently of record and general to the area; easements and encroachments, not materially affecting the value of or unduly interfering with Buyer's reasonable use of the Property; and reserved oil and/or mining rights. Seller shall not convey or reserve any oil and/or mineral rights after mutual acceptance without Buyer's written consent. Monetary encumbrances or liens not assumed by Buyer, shall be paid or discharged by Seller on or before Closing. Title shall be conveyed by a Statutory Warranty Deed. If this Agreement is for conveyance of a buyer's interest in a Real Estate Contract, the Statutory Warranty Deed shall include a buyer's assignment of the contract sufficient to convey after acquired title. If the Property has been short platted, the Short Plat number is in the Legal Description.
- d. Title Insurance.** Seller authorizes Buyer's lender or Closing Agent, at Seller's expense, to apply for the then-current ALTA form of standard form owner's policy of title insurance from the Title Insurance Company. If Seller previously received a preliminary commitment from a Title Insurance Company that Buyer declines to use, Buyer shall pay any cancellation fees owing to the original Title Insurance Company. Otherwise, the party applying for title insurance shall pay any title cancellation fee, in the event such a fee is assessed. The Title Insurance Company shall send a copy of the preliminary commitment to Seller, Listing Broker, Buyer and Buyer Broker. The preliminary commitment, and the title policy to be issued, shall contain no exceptions other than the General Exclusions and Exceptions in said standard form and Special Exceptions consistent with the Condition of Title herein provided. If title cannot be made so insurable prior

<u>JH</u>	<u>11/25/2024</u>		<u>JH</u>	<u>11/21/2024</u>			
Buyer's Initials	Date	Buyer's Initials	Date	Seller's Initials	Date	Seller's Initials	Date

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to the Closing Date, then as Buyer's sole and exclusive remedy, the Earnest Money shall, unless Buyer elects to waive such defects or encumbrances, be refunded to Buyer, less any unpaid costs described in this Agreement, and this Agreement shall thereupon be terminated. Buyer shall have no right to specific performance or damages as a consequence of Seller's inability to provide insurable title.

e. **Closing and Possession.** This sale shall be closed by the Closing Agent on the Closing Date. "Closing" means the date on which all documents are recorded and the sale proceeds are available to Seller. If the Closing Date falls on a Saturday, Sunday, legal holiday as defined in RCW 1.16.050, or day when the county recording office is closed, the Closing Agent shall close the transaction on the next day that is not a Saturday, Sunday, legal holiday, or day when the county recording office is closed. Buyer shall be entitled to possession at 9:00 p.m. on the Possession Date. Seller shall maintain the Property in its present condition, normal wear and tear excepted, until Buyer is provided possession. Buyer reserves the right to walk through the Property within 5 days of Closing to verify that Seller has maintained the Property as required by this paragraph. Seller shall not enter into or modify existing leases or rental agreements, service contracts, or other agreements affecting the Property which have terms extending beyond Closing without first obtaining Buyer's consent, which shall not be unreasonably withheld.

f. **Section 1031 Like-Kind Exchange.** If either Buyer or Seller intends for this transaction to be a part of a Section 1031 like-kind exchange, then the other party shall cooperate in the completion of the like-kind exchange so long as the cooperating party incurs no additional liability in doing so, and so long as any expenses (including attorneys' fees and costs) incurred by the cooperating party that are related only to the exchange are paid or reimbursed to the cooperating party at or prior to Closing. Notwithstanding the Assignment paragraph of this Agreement, any party completing a Section 1031 like-kind exchange may assign this Agreement to its qualified intermediary or any entity set up for the purposes of completing a reverse exchange.

g. **Closing Costs and Prorations and Charges and Assessments.** Seller and Buyer shall each pay one-half of the escrow fee unless otherwise required by applicable FHA or VA regulations. Taxes for the current year, rent, interest, and lienable homeowner's association dues shall be prorated as of Closing. Buyer shall pay Buyer's loan costs, including credit report, appraisal charge and lender's title insurance, unless provided otherwise in this Agreement. If any payments are delinquent on encumbrances which will remain after Closing, Closing Agent is instructed to pay such delinquencies at Closing from money due, or to be paid by, Seller. Buyer shall pay for remaining fuel in the fuel tank if, prior to Closing, Seller obtains a written statement from the supplier as to the quantity and current price and provides such statement to the Closing Agent. Seller shall pay all utility charges, including unbilled charges. Unless waived in Specific Term No. 11, Seller and Buyer request the services of Closing Agent in disbursing funds necessary to satisfy unpaid utility charges in accordance with RCW 60.80 and Seller shall provide the names and addresses of all utilities providing service to the Property and having lien rights (attach NWMLS Form 22K Identification of Utilities or equivalent).

Buyer is advised to verify the existence and amount of any local improvement district, capacity or impact charges or other assessments that may be charged against the Property before or after Closing. Seller will pay such charges that are or become due on or before Closing. Charges levied before Closing, but becoming due after Closing shall be paid as agreed in Specific Term No.12.

h. **Sale Information.** Listing Broker and Buyer Broker are authorized to report this Agreement (including price and all terms) to the Multiple Listing Service that published it and to its members, financing institutions, appraisers, and anyone else related to this sale. Buyer and Seller expressly authorize all Closing Agents, appraisers, title insurance companies, and others related to this Sale, to furnish the Listing Broker and/or Buyer Broker, on request, any and all information and copies of documents concerning this sale.


i. **Seller Citizenship and FIRPTA.** Seller warrants that the identification of Seller's citizenship status for purposes of U.S. income taxation in Specific Term No. 13 is correct. Seller shall execute a certification (NWMLS Form 22E or equivalent) under the Foreign Investment In Real Property Tax Act ("FIRPTA") and provide the certification to the Closing Agent within 10 days of mutual acceptance. If Seller is a foreign person for purposes of U.S. income taxation, and this transaction is not otherwise exempt from FIRPTA, Closing Agent is instructed to withhold and pay the required amount to the Internal Revenue Service. Seller shall pay any fees incurred by Buyer related to such withholding and payment.

If Seller fails to provide the FIRPTA certification to the Closing Agent within 10 days of mutual acceptance, Buyer may give notice that Buyer may terminate the Agreement at any time 3 days thereafter (the "Right to Terminate Notice"). If Seller has not earlier provided the FIRPTA certification to the Closing Agent, Buyer may give notice of termination of this Agreement (the "Termination Notice") any time following 3 days after delivery of the Right to Terminate Notice. If Buyer gives the Termination Notice before Seller provides the FIRPTA certification to the Closing Agent, this Agreement is terminated and the Earnest Money shall be refunded to Buyer.

DS JA	11/25/2024			JAB	11/21/2024		
Buyer's Initials	Date	Buyer's Initials	Date	Seller's Initials	Date	Seller's Initials	Date

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- j. Notices and Delivery of Documents.** Any notice related to this Agreement (including revocations of offers or counteroffers) must be in writing. Notices to Seller must be signed by at least one Buyer and shall be deemed delivered only when the notice is received by Seller, by Listing Broker, or at the licensed office of Listing Broker. Notices to Buyer must be signed by at least one Seller and shall be deemed delivered only when the notice is received by Buyer, by Buyer Broker, or at the licensed office of Buyer Broker. Documents related to this Agreement, such as NWMLS Form 17C, Information on Lead-Based Paint and Lead-Based Paint Hazards, Public Offering Statement or Resale Certificate, and all other documents shall be delivered pursuant to this paragraph. Buyer and Seller must keep Buyer Broker and Listing Broker advised of their whereabouts in order to receive prompt notification of receipt of a notice.
- Facsimile transmission of any notice or document shall constitute delivery. E-mail transmission of any notice or document (or a direct link to such notice or document) shall constitute delivery when: (i) the e-mail is sent to both Buyer Broker and Buyer Brokerage Firm or both Listing Broker and Listing Brokerage Firm at the e-mail addresses specified on page one of this Agreement; (ii) Buyer Broker or Listing Broker provide written acknowledgment of receipt of the e-mail (an automatic e-mail reply does not constitute written acknowledgment); or (iii) if a party is unrepresented, the e-mail is sent directly to the party's e-mail address specified on page one of this Agreement. At the request of either party, or the Closing Agent, the parties will confirm facsimile or e-mail transmitted signatures by signing an original document.
- k. Computation of Time.** Unless otherwise specified in this Agreement, any period of time measured in days and stated in this Agreement shall start on the day following the event commencing the period and shall expire at 9:00 p.m. of the last calendar day of the specified period of time. Except for the Possession Date, if the last day is a Saturday, Sunday or legal holiday as defined in RCW 1.16.050, the specified period of time shall expire on the next day that is not a Saturday, Sunday or legal holiday. Any specified period of 5 days or less, except for any time period relating to the Possession Date, shall not include Saturdays, Sundays or legal holidays. If the parties agree that an event will occur on a specific calendar date, the event shall occur on that date, except for the Closing Date, which, if it falls on a Saturday, Sunday, legal holiday as defined in RCW 1.16.050, or day when the county recording office is closed, shall occur on the next day that is not a Saturday, Sunday, legal holiday, or day when the county recording office is closed. When counting backwards from Closing, any period of time measured in days shall start on the day prior to Closing and if the last day is a Saturday, Sunday or legal holiday as defined in RCW 1.16.050, the specified period of time shall expire on the next day, moving forward, that is not a Saturday, Sunday or legal holiday (e.g. Monday or Tuesday). If the parties agree upon and attach a legal description after this Agreement is signed by the offeree and delivered to the offeror, then for the purposes of computing time, mutual acceptance shall be deemed to be on the date of delivery of an accepted offer or counteroffer to the offeror, rather than on the date the legal description is attached. Time is of the essence of this Agreement.
- l. Integration and Electronic Signatures.** This Agreement constitutes the entire understanding between the parties and supersedes all prior or contemporaneous understandings and representations. No modification of this Agreement shall be effective unless agreed in writing and signed by Buyer and Seller. The parties acknowledge that a signature in electronic form has the same legal effect and validity as a handwritten signature.
- m. Assignment.** Buyer may not assign this Agreement, or Buyer's rights hereunder, without Seller's prior written consent, unless the parties indicate that assignment is permitted by the addition of "and/or assigns" on the line identifying the Buyer on the first page of this Agreement.
- n. Default.** In the event Buyer fails, without legal excuse, to complete the purchase of the Property, then the following provision, as identified in Specific Term No. 7, shall apply:
- i. Forfeiture of Earnest Money.** That portion of the Earnest Money that does not exceed five percent (5%) of the Purchase Price shall be forfeited to the Seller as the sole and exclusive remedy available to Seller for such failure.
- ii. Seller's Election of Remedies.** Seller may, at Seller's option, (a) keep the Earnest Money as liquidated damages as the sole and exclusive remedy available to Seller for such failure, (b) bring suit against Buyer for Seller's actual damages, (c) bring suit to specifically enforce this Agreement and recover any incidental damages, or (d) pursue any other rights or remedies available at law or equity.
- o. Professional Advice and Attorneys' Fees.** Buyer and Seller are advised to seek the counsel of an attorney and a certified public accountant to review the terms of this Agreement. Buyer and Seller shall pay their own fees incurred for such review. However, if Buyer or Seller institutes suit against the other concerning this Agreement, or if the party holding the Earnest Money commences an interpleader action, the prevailing party is entitled to reasonable attorneys' fees and expenses.
- p. Offer.** This offer must be accepted by 9:00 p.m. on the Offer Expiration Date, unless sooner withdrawn. Acceptance shall not be effective until a signed copy is received by the other party, by the other party's broker, or at the licensed

DS
 11/25/2024
 Buyer's Initials Date

Buyer's Initials

Date

 11/21/2024
 Seller's Initials Date

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- office of the other party's broker pursuant to General Term j. If this offer is not so accepted, it shall lapse and any Earnest Money shall be refunded to Buyer. 162 163
- q. **Counteroffer.** Any change in the terms presented in an offer or counteroffer, other than the insertion of or change to Seller's name and Seller's warranty of citizenship status, shall be considered a counteroffer. If a party makes a counteroffer, then the other party shall have until 9:00 p.m. on the counteroffer expiration date to accept that counteroffer, unless sooner withdrawn. Acceptance shall not be effective until a signed copy is received by the other party, the other party's broker, or at the licensed office of the other party's broker pursuant to General Term j. If the counteroffer is not so accepted, it shall lapse and any Earnest Money shall be refunded to Buyer. 164 165 166 167 168 169
- r. **Offer and Counteroffer Expiration Date.** If no expiration date is specified for an offer/counteroffer, the offer/counteroffer shall expire 2 days after the offer/counteroffer is delivered by the party making the offer/counteroffer, unless sooner withdrawn. 170 171 172
- s. **Agency Disclosure.** Buyer Brokerage Firm, Buyer Brokerage Firm's Designated Broker, Buyer Broker's Branch Manager (if any) and Buyer Broker's Managing Broker (if any) represent the same party that Buyer Broker represents. Listing Brokerage Firm, Listing Brokerage Firm's Designated Broker, Listing Broker's Branch Manager (if any), and Listing Broker's Managing Broker (if any) represent the same party that the Listing Broker represents. All parties acknowledge receipt of the pamphlet entitled "Real Estate Brokerage in Washington." 173 174 175 176 177
- t. **Brokerage Firm Compensation.** Seller and Buyer shall pay compensation in accordance with any listing or compensation agreement to which they are a party. The Listing Brokerage Firm's compensation shall be paid as specified in the listing agreement. The compensation offered by Seller to the Buyer Brokerage Firm, if any, is set forth in Specific Term No. 18(a), and if there is any inconsistency between the Buyer Brokerage Firm compensation offered and the description of the offered compensation stated in Specific Term No. 18(a), the terms shall be as set forth in the published offer. Seller shall pay the Buyer Brokerage Firm compensation set forth in Specific Term No. 18(b). Seller and Buyer hereby consent to Listing Brokerage Firm or Buyer Brokerage Firm receiving compensation from more than one party. Seller and Buyer hereby assign to Listing Brokerage Firm and Buyer Brokerage Firm, as applicable, a portion of their funds in escrow equal to such compensation and irrevocably instruct the Closing Agent to disburse the compensation directly to the Firm(s). In any action by Listing or Buyer Brokerage Firm to enforce this paragraph, the prevailing party is entitled to court costs and reasonable attorneys' fees. Seller and Buyer agree that the Firms are intended third-party beneficiaries under this Agreement. 178 179 180 181 182 183 184 185 186 187 188 189
- u. **Subdivision.** If the Property must be subdivided, Seller represents that there has been preliminary plat approval for the Property and this Agreement is conditioned on the recording of the final plat containing the Property on or before the date specified in Specific Term No. 14. If the final plat is not recorded by such date, this Agreement shall terminate and the Earnest Money shall be refunded to Buyer. 190 191 192 193
- v. **Feasibility Contingency.** Unless satisfied/waived, Buyer shall have the time period set forth in Specific Term No. 15 to verify the suitability of the Property for Buyer's intended use, including whether the Property can be platted, developed and/or built on (now or in the future) and what it will cost to do so. Buyer should not rely on any oral statements concerning this made by Seller, Listing Broker or Buyer Broker. Buyer should inquire at the city or county, and water, sewer or other special districts in which the Property is located. Buyer's inquiry should include, but not be limited to: building or development moratoriums applicable to or being considered for the Property; any special building requirements, including setbacks, height limits or restrictions on where buildings may be constructed on the Property; whether the Property is affected by a flood zone, wetlands, shorelands or other environmentally sensitive areas; road, school, fire and any other growth mitigation or impact fees that must be paid; the procedure and length of time necessary to obtain plat approval and/or a building permit; sufficient water, sewer and utility and any service connection charges; and all other charges that must be paid. Buyer and Buyer's agents, representatives, consultants, architects and engineers shall have the right, from time to time during and after the feasibility contingency, to enter onto the Property and to conduct any tests or studies that Buyer may need to ascertain the condition and suitability of the Property for Buyer's intended purpose. Buyer shall restore the Property and all improvements on the Property to the same condition they were in prior to the inspection. Buyer shall be responsible for all damages resulting from any inspection of the Property performed on Buyer's behalf. Seller shall cooperate with Buyer in obtaining permits or other approvals Buyer may reasonably require for Buyer's intended use of the Property; provided that Seller shall not be required to incur any liability or expenses in doing so. If Buyer does not give notice of disapproval on or before the time period set forth in Specific Term No. 15, this feasibility contingency shall conclusively be deemed satisfied. If Buyer gives timely notice of disapproval, then this Agreement shall terminate and the Earnest Money shall be refunded to Buyer. The Feasibility Contingency Addendum (NWMLS Form 35F), if included in the Agreement, supersedes the Feasibility Contingency in Specific Term No. 15 and this General Term v. 194 195 196 197 198 199 200 201 202 203 204 205 206 207 208 209 210 211 212 213 214 215

JH 11/25/2024

Buyer's Initials

Date

Buyer's Initials

Date

Seller's Initials

Date

Seller's Initials

Date

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VACANT LAND PURCHASE AND SALE AGREEMENT
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- w. Information Verification Period.** Unless satisfied/waived, Buyer shall have the time period set forth in Specific Term No.16 (10 days after mutual acceptance if not filled in) to verify all information provided from Seller or Listing Brokerage Firm related to the Property. This contingency shall be deemed satisfied unless Buyer gives notice identifying the materially inaccurate information within the time period set forth in Specific Term No. 16. If Buyer gives timely notice under this section, then this Agreement shall terminate and the Earnest Money shall be refunded to Buyer.
- x. Property Condition Disclaimer.** Buyer and Seller agree, that except as provided in this Agreement, all representations and information regarding the Property and the transaction are solely from Seller or Buyer, and not from any Broker. The parties acknowledge that the Brokers are not responsible for assuring that the parties perform their obligations under this Agreement and that none of the Brokers has agreed to independently investigate or confirm any matter related to this transaction except as stated in this Agreement, or in a separate writing signed by such Broker. In addition, Brokers do not guarantee the value, quality or condition of the Property and some properties may contain building materials, including siding, roofing, ceiling, insulation, electrical, and plumbing, that have been the subject of lawsuits and/or governmental inquiry because of possible defects or health hazards. Some properties may have other defects arising after construction, such as drainage, leakage, pest, rot and mold problems. In addition, some properties may contain soil or other contamination that is not readily apparent and may be hazardous. Brokers do not have the expertise to identify or assess defective or hazardous products, materials, or conditions. Buyer is urged to use due diligence to inspect the Property to Buyer's satisfaction and to retain inspectors qualified to identify the presence of defective or hazardous materials and conditions and evaluate the Property as there may be defects and hazards that may only be revealed by careful inspection. Buyer is advised to investigate whether the Property is suitable for Buyer's intended use and to ensure the water supply is sufficient to meet Buyer's needs. Buyer is advised to investigate the cost of insurance for the Property, including, but not limited to homeowner's, fire, flood, earthquake, landslide, and other available coverage. Buyer acknowledges that local ordinances may restrict short term rentals of the Property. Brokers may assist the parties with locating and selecting third-party service providers, such as inspectors or contractors, but Brokers cannot guarantee or be responsible for the services provided by those third parties. The parties shall exercise their own judgment and due diligence regarding third-party service providers.
- y. Fair Housing.** Seller and Buyer acknowledge that local, state, and federal fair housing laws prohibit discrimination based on sex, marital status, sexual orientation, gender identity, race, creed, color, religion, caste, national origin, citizenship or immigration status, families with children status, familial status, honorably discharged veteran or military status, the presence of any sensory, mental, or physical disability, or the use of a support or service animal by a person with a disability.

DS
JA 11/25/2024
Buyer's Initials Date

11/21/2024
Seller's Initials Date Seller's Initials Date

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Addendum/Amendment to P&S
Rev. 7/10
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ADDENDUM / AMENDMENT TO PURCHASE AND SALE AGREEMENT

The following is part of the Purchase and Sale Agreement dated 11-21-2024 1
between Public Utility District No. 1 of Snohomish a Municipal Corporation ("Buyer") 2
Buyer Buyer
and John Gamlam ("Seller") 3
Seller Seller
concerning 505 172nd St. N.W. Stanwood Wa. 98292 (the "Property"). 4
Address City State Zip

IT IS AGREED BETWEEN THE SELLER AND BUYER AS FOLLOWS: 5

The purchase and sale of the property that is the subject of this Addendum/Amendment and Purchase and Sale 6
Agreement dated November 21 2024 between parties is expressly subject to consideration and approval/disapproval of 7
the Public Utility District No. 1 of Snohomish County Board of Commissioners. 8
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ALL OTHER TERMS AND CONDITIONS of said Agreement remain unchanged. 31

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Seller's Initials Date Seller's Initials Date

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Feasibility Contingency Addendum
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FEASIBILITY CONTINGENCY ADDENDUM

The following is part of the Purchase and Sale Agreement dated 11-21-2024 1
between Public Utility District No. 1 of Snohomish County ("Buyer") 2
Buyer Buyer
and John Gamlam ("Seller") 3
Seller Seller
concerning 8505 172nd St. N.W. Stanwood Wa. 98272 (the "Property"). 4
Address City State Zip

1. **FEASIBILITY CONTINGENCY.** Buyer shall verify within 60 days (20 days if not filled in) after mutual acceptance (the "Feasibility Contingency Expiration Date") the suitability of the Property for Buyer's intended use. This feasibility contingency shall conclusively be deemed waived unless Buyer gives notice of disapproval on or before the Feasibility Contingency Expiration Date. If Buyer gives a timely notice of disapproval, then this Agreement shall terminate and the Earnest Money shall be refunded to Buyer. 5 6 7 8 9
2. **BUYER DUE DILIGENCE.** Buyer should not rely on any oral statements concerning the Property made by the Seller, Listing Broker or Buyer Broker. Buyer should inquire at the city or county, and water, sewer or other special districts in which the Property is located. Buyer's inquiry shall include, but not be limited to: whether the Property can be platted, developed and/or built on (now or in the future) and the related costs; building or development moratoria applicable to or being considered for the Property; any special building requirements, including setbacks, height limits or restrictions on where buildings may be constructed on the Property; whether the Property is affected by a flood zone, wetlands, shorelands or other environmentally sensitive area; road, school, fire and any other growth mitigation or impact fees that must be paid; the procedure and length of time necessary to obtain plat approval and/or a building permit; sufficient water, sewer and utility and any services connection charges; all other charges that must be paid. 10 11 12 13 14 15 16 17 18 19
3. **PROPERTY ACCESS.** Buyer and Buyer's agents, representatives, consultants, architects and engineers shall have the right, from time to time during the feasibility contingency, to enter onto the Property and to conduct any tests or studies that Buyer may need to ascertain the condition and suitability of the Property for Buyer's intended purpose. Buyer shall restore the Property and all improvements on the Property to the same condition they were in prior to the inspection. Buyer shall be responsible for all damages resulting from any inspection of the Property performed on Buyer's behalf. Seller shall cooperate with Buyer in obtaining permits or other approvals Buyer may reasonably require for Buyer's intended use of the Property; provided that Seller shall not be required to incur any liability or expense in doing so. 20 21 22 23 24 25 26 27
4. ☒ **AGREEMENT TERMINATED IF NOTICE OF SATISFACTION NOT TIMELY PROVIDED.** If checked, this Agreement shall terminate and Buyer shall receive a refund of the Earnest Money unless Buyer gives notice to Seller on or before the Feasibility Contingency Expiration Date that the Property is suitable for Buyer's intended purpose. 28 29 30 31

DS
JA 11/25/2024
Buyer's Initials Date Buyer's Initials Date
JA 11/21/2024
Seller's Initials Date Seller's Initials Date

Form 22T
Title Contingency Addendum
Rev. 7/23
Page 1 of 1

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TITLE CONTINGENCY ADDENDUM TO PURCHASE & SALE AGREEMENT

The following is part of the Purchase and Sale Agreement dated 11/21/2024 1
between Public Utility District No. 1 of Snohomish County ("Buyer") 2
Buyer Buyer
and John Gamlam ("Seller") 3
Seller Seller
concerning 8505 172nd St. N.W. Stanwood Wa. 98272 (the "Property"). 4
Address City State Zip

1. **Title Contingency.** This Agreement is subject to Buyer's review of a preliminary commitment for title insurance, 5
together with any easements, covenants, conditions and restrictions of record. Buyer shall have _____ 6
days (5 days if not filled in) from ☒ the date of Buyer's receipt of the preliminary commitment for title insurance; 7
or ☐ mutual acceptance (from the date of Buyer's receipt, if neither box checked) to give notice of Buyer's 8
disapproval of exceptions contained in the preliminary commitment. If Buyer receives the preliminary 9
commitment before mutual acceptance, Buyer's time to review shall begin on mutual acceptance. The 10
preliminary commitment delivered for review under this contingency need not identify Buyer as the insured. 11
Seller shall have _____ days (5 days if not filled in) after Buyer's notice of disapproval to give Buyer 12
notice that Seller will clear all disapproved exceptions. Seller shall have until the Closing Date to clear all 13
disapproved exceptions. 14
If Seller does not give timely notice that Seller will clear all disapproved exceptions, Buyer may terminate this 15
Agreement within 3 days after the deadline for Seller's notice. In the event Buyer elects to terminate the 16
Agreement, the Earnest Money shall be returned to Buyer. If Buyer does not timely terminate the Agreement, 17
Buyer shall be deemed to have waived all objections to title, which Seller did not agree to clear. 18
2. **Supplemental Title Reports.** If supplemental title reports disclose new exception(s) to the title commitment, 19
then the above time periods and procedures for notice, correction, and termination for those new exceptions 20
shall apply to the date of Buyer's receipt of the supplemental title report. The Closing date shall be extended as 21
necessary to accommodate the foregoing times for notices. 22
3. **Marketable Title.** This Addendum does not relieve Seller of the obligation to provide marketable title at Closing 23
as provided for in the Agreement. 24

DS
11/25/2024
Buyer's Initials Date Buyer's Initials Date Seller's Initials Date Seller's Initials Date



BUSINESS OF THE COMMISSION

Meeting Date: February 18, 2025

Agenda Item: 6A

TITLE

Commission Reports

SUBMITTED FOR: Commission Business

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:		
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|---|--|--|
| <input type="checkbox"/> Decision Preparation | <input checked="" type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

The Commissioners regularly attend and participate in meetings, seminars, and workshops and report on their activities.

List Attachments:
None



BUSINESS OF THE COMMISSION

Meeting Date: February 18, 2025

Agenda Item: 6B

TITLE

Commissioner Event Calendar

SUBMITTED FOR: Commission Business

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:		
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

The Commissioner Event Calendar is enclosed for Board review.

List Attachments:

Commissioner Event Calendar

Commissioner Event Calendar – 2025

February 2025

February 5 - 7:

Public Power Council (PPC)/ Pacific Northwest
Utilities Conference Committee (PNUCC) Meetings
Portland, OR
(Logan/Olson/Altamirano-Crosby)

February 11:

~~Economic Alliance Snohomish County (EASC)~~
~~Olympia Day – Olympia, WA~~
~~(Logan/Altamirano-Crosby)~~

February 11:

Stilly Valley Chamber Meeting
Arlington, WA
(Logan)

February 19:

Greater Everett Chamber Meeting
Everett, WA
(Logan/Olson/Altamirano-Crosby)

February 24 - 26:

American Public Power Association (APPA)
Legislative Rally – Washington D.C.
(Logan/Altamirano-Crosby)

February 2025

Commissioner Event Calendar – 2025

March 2025

March 5 - 6:

Public Power Council (PPC) Meetings
Portland, OR

March 7:

Pacific Northwest Utilities Conference Committee
(PNUCC) Meeting
Virtual

March 2025

Commissioner Event Calendar – 2025

April 2025

April 2 - 4:

Public Power Council (PPC)/ Pacific Northwest
Utilities Conference Committee (PNUCC) Meetings
Virtual

April 2025

Commissioner Event Calendar – 2025

May 2025

May 7 - 9:

Public Power Council (PPC)/ Pacific Northwest
Utilities Conference Committee (PNUCC) Meetings
Portland, OR

May 19 - 22:

Northwest Public Power Association (NWPPA)
Annual Meeting - Santa Rosa, CA
(Logan/Altamirano-Crosby)

May 2025

Commissioner Event Calendar – 2025

June 2025

June 4 - 5:

Public Power Council (PPC) Meetings
Portland, OR

June 6 - 12:

American Public Power Association (APPA) National
Conference - New Orleans, LA
(Logan/Altamirano-Crosby)

June 2025

Commissioner Event Calendar – 2025

July 2025

July 11:

Pacific Northwest Utilities Conference Committee (PNUCC) Meeting

Virtual

July 2025

Commissioner Event Calendar – 2025

August 2025

August 6 – 8:

Public Power Council (PPC)/ Pacific Northwest
Utilities Conference Committee (PNUCC) Meetings
Portland, OR

August 2025

Commissioner Event Calendar – 2025

September 2025

September 3 - 4:

Public Power Council (PPC) Meetings
Portland, OR

September 5:

Pacific Northwest Utilities Conference Committee
(PNUCC) Meeting
Virtual

September 2025

Commissioner Event Calendar – 2025

October 2025

October 1 – 3:

Public Power Council (PPC)/ Pacific Northwest
Utilities Conference Committee (PNUCC) Meetings
Portland, OR

October 2025

Commissioner Event Calendar – 2025

November 2025

November 5 – 7:

Public Power Council (PPC)/ Pacific Northwest
Utilities Conference Committee (PNUCC) Annual
Meetings
Portland, OR

November 2025

Commissioner Event Calendar – 2025

December 2025

December 2025

****For Planning Purposes Only and Subject to Change at any Time****



BUSINESS OF THE COMMISSION

Meeting Date: February 18, 2025

Agenda Item: 6C

TITLE

Consideration of a Resolution Approving the Second Amendment to Amended Employment Agreement Between Public Utility District No. 1 of Snohomish County and John A. Haarlow

SUBMITTED FOR: Commission Business

Commission Office	<u>Allison Morrison</u>	<u>8037</u>
Department	Contact	Extension
Date of Previous Briefing:	<u></u>	
Estimated Expenditure:	<u></u>	Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input checked="" type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description: GP-3(4) ... non-delegable, statutorily assigned duties: Statutorily Assigned Duty per RCW 54.16.100.

In October 2018, the Board of Commissioners appointed John A. Haarlow to fill the position of Chief Executive Officer (CEO)/General Manager due to his considerable experience and proven performance in successfully managing large organizations. Since that time the Board has regularly reviewed Mr. Haarlow's performance and has found him to be a highly successful CEO/General Manager, who has brought great value to the District.

Pursuant to state law, the Board has the authority to fix the compensation of the CEO/General Manager. The Board's policy is to consider compensation in the labor market when setting compensation levels to ensure that the District remains competitive and retains qualified, experienced staff.

In January 2023, the Board approved and executed an Amended Employment Agreement between Public Utility District No. 1 of Snohomish County and John A. Haarlow, which, among other things, established a new base salary and provided for two mechanisms for salary adjustments for Mr. Haarlow: (1) an annual base salary increase equal to the average base pay percentage increase

of non-represented employees plus any lump sum payment authorized in the District's Pay for Performance Matrix; and (2) the Commission committed to review market data once every year to determine whether any compensation adjustments should be made to ensure Mr. Haarlow's compensation is fair and equitable in the relevant market.

In July 2024, the Board approved and executed the First Amendment to the Amended Employment Agreement and established a new base salary following its review of market data.

The Board and Mr. Haarlow have mutually agreed not to do a market review of his salary for 2025 and instead determined that an annual adjustment to Mr. Haarlow's monthly expense reimbursement for automobile travel is warranted.

State law provides that the Board of Commissioners must set the compensation of the CEO/General Manager by resolution. Such resolution is attached hereto.

List Attachments:

Resolution

Exhibit A

RESOLUTION NO. _____

A RESOLUTION Approving the Second Amendment to Amended
Employment Agreement Between Public Utility District No. 1 of
Snohomish County and John A. Haarlow

WHEREAS, in October 2018, the Board of Commissioners appointed John A. Haarlow to fill the position of Chief Executive Officer (CEO)/General Manager of Public Utility District No. 1 of Snohomish County, Washington (the “District”), due to his considerable experience and proven performance in successfully managing large organizations; and

WHEREAS, pursuant to state law, the Board has the authority to fix the compensation of the CEO/General Manager; and

WHEREAS, the Board has regularly reviewed Mr. Haarlow’s performance since 2018 and has determined that he has been a highly successful manager and has brought great value to the District; and

WHEREAS, the Board’s policy is to be cognizant of compensation in the labor market and it is the Board’s policy to consider such information when setting compensation to ensure that the District remains competitive and retains qualified, experienced staff; and

WHEREAS, on January 24, 2023, the Board approved and executed an Amended Employment Agreement between the District and Mr. Haarlow; and

WHEREAS, the Amended Employment Agreement established an initial base salary and provided for two mechanisms for salary adjustments for Mr. Haarlow: (1) an annual base salary increase equal to the average base pay percentage increase of non-represented employees plus any lump sum payment authorized in the District’s Pay for Performance Matrix; and (2) the Commission committed to review market data once every year to determine

whether any compensation adjustments should be made to ensure Mr. Haarlow's compensation is consistent with the relevant market; and

WHEREAS, on July 2, 2024, the Board approved and executed the First Amendment to the Amendment Employment Agreement as considering current market data and determining that a new annual base salary was appropriate; and

WHEREAS, the Board and Mr. Haarlow have mutually agreed not to do a market review of his salary for 2025 and instead determined that an annual adjustment to Mr. Haarlow's monthly expense reimbursement for automobile travel is warranted.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Public Utility District No. 1 of Snohomish County, Washington, hereby approves the Second Amendment to Amended Employment Agreement between Public Utility District No. 1 of Snohomish County and John A. Haarlow, attached hereto as Exhibit A and incorporated herein.

PASSED AND APPROVED this 18th day of February, 2025.

President

Vice-President

Secretary

Second Amendment to Amended Employment Agreement
between
Public Utility District No. 1 of Snohomish County
and
John A. Haarlow

This Second Amendment to the Amended Employment Agreement between Public Utility District No. 1 of Snohomish County (“District”) and John A. Haarlow, is entered into as of the execution date set forth below.

WHEREAS, the District and Mr. Haarlow executed the Amended Employment Agreement on January 24, 2023; and

WHEREAS, the Amended Employment Agreement established an initial base salary and provided for two mechanisms for salary adjustments for Mr. Haarlow: (1) an annual base salary increase equal to the average base pay percentage increase of non-represented employees plus any lump sum payment authorized in the District’s Pay for Performance Matrix; and (2) the Commission committed to review market data once every year to determine whether any compensation adjustments should be made to ensure Mr. Haarlow’s compensation is fair and equitable in the relevant market; and

WHEREAS, the First Amendment to the Amended Employment Agreement, executed on July 2, 2024, established a new annual base salary following the Commission’s review of market data;

WHEREAS, the District and Mr. Haarlow have mutually agreed not to do a market review of his salary for 2025 and instead determined that an annual adjustment to Mr. Haarlow’s monthly expense reimbursement for automobile travel is warranted.

NOW, THEREFORE, the Parties agree to amend the Amended Employment Agreement as follows:

1. Under Section 4 of the Amended Employment Agreement, the second paragraph shall be replaced in its entirety with:

In lieu of other expense reimbursements for automobile travel, Mr. Haarlow shall receive seven hundred and seventy dollars (\$770) per month to defray costs incurred in using his automobile for official travel. Pursuant to RCW 42.24.090, it is the determination of the Commission that this means of reimbursement is less costly than providing an automobile to Mr. Haarlow. The monthly sum shall be automatically adjusted annually in accordance with the Internal Revenue Service (IRS) Standard Mileage Rate and the following formula: $((\text{New IRS Rate} - \text{Prior Year IRS Rate}) / (\text{Prior Year IRS Rate})) \times 100 = \text{Percentage adjustment to the monthly reimbursement amount.}$ As a condition of receiving this car allowance,

Mr. Haarlow understands that he is not eligible for and shall not seek or receive reimbursement for mileage incurred while using his personal automobile for District business.

Except as set forth in this Amendment, all other terms and conditions of the Amended Employment Agreement remain unchanged and in force.

IN WITNESS WHEREOF, the parties executed this Agreement on February ____, 2025.

Snohomish County Public Utility District No. 1

By: _____
John A. Haarlow

By: _____
Sidney Logan, President
Board of Commissioners

Governance Planning Calendar – 2025

To Be Scheduled

- Governance Policies Review and DEI Education Workshop

To Be Scheduled

- Time of Day Rates

Governance Planning Calendar – 2025

March 4, 2025

- Media
- Legislative
- Sound Everett Community Solar Project Update
- 2024 Safety Report
- Governance Planning Calendar

March 13, 2025

Special Meeting:

- Board Retreat – Policy Training

Governance Planning Calendar – 2025

March 18, 2025

- Legislative
- Connect Up Quarterly Update
- SnoSMART Program Update
- ~~2024 Clean Energy Transformation Act (CETA) Report Out~~ (now named Energy Independence Act Savings)
- 2024 Customer Assistance and Energy Burden Reduction Report Out
- Public Hearing and Action
→ Disposal of Surplus Property – 2nd Quarter
- Governance Planning Calendar

March 22, 2025

Special Meeting:

- North County Office Ribbon Cutting

Governance Planning Calendar – 2025

April 8, 2025

- Media
- Legislative
- Legislative Closing Report
- Governance Planning Calendar

April 22, 2025

- Community Engagement
- Legislative
- Water Supply Update
- Energy Risk Management Report
- 2025 Audit Results Public Utility District No. 1 of Snohomish County
- Monitoring Report:
→ 4th Quarter 2025 Financial Conditions and Activities Monitoring Report
- Governance Planning Calendar

Governance Planning Calendar – 2025

April 26, 2025

Special Meeting:

- Energy Block Party

Governance Planning Calendar – 2025

May 13, 2025

- Media
- Legislative
- Post Legislative Session Debrief
- Strategic Plan – Quarterly Update
- Monitoring Report:
 - 1st Quarter 2025 Financial Conditions and Activities Monitoring Report
- Governance Planning Calendar

Governance Planning Calendar – 2025

June 3, 2025

- Media
- Legislative
- Governance Planning Calendar

June 17, 2025

- Connect Up Quarterly Update
- Public Hearing and Action:
→ Disposal of Surplus Property – 3rd Quarter
- Governance Planning Calendar

Governance Planning Calendar – 2025

July 1, 2025

- Media
- Legislative
- Governance Planning Calendar

July 15, 2025

- Water Supply Update
- Energy Risk Management Report
- Monitoring Report:
→Asset Protection Monitoring Report
- Governance Planning Calendar

Governance Planning Calendar – 2025

August 5, 2025

- Media
- Legislative
- Monitoring Report:
→ 2nd Quarter Financial Conditions and
Activities Monitoring Report
- Governance Planning Calendar

August 19, 2025

- Strategic Plan – Quarterly Update
- 2026 Budget – Report of Filing and Notice of
Public Hearing
- Governance Planning Calendar

Governance Planning Calendar – 2025

September 9, 2025

- Media
- Legislative
- Connect Up Quarterly Update
- Governance Planning Calendar

September 23, 2025

- Public Hearing and Action:
 - Disposal of Surplus Property – 4th Quarter
- Governance Planning Calendar

Governance Planning Calendar – 2025

October 6, 2025

- Media
- Legislative
- Public Hearing:
→ Open 2026 Proposed Budget Hearing
- Governance Planning Calendar

October 21, 2025

- Water Supply Update
- Energy Risk Management Report
- Governance Planning Calendar

Governance Planning Calendar – 2025

November 4, 2025

- Media
- Strategic Plan – Quarterly Update (Questions Only)
- Public Hearing:
 - Continue Public Hearing on the 2026 Proposed Budget
- Monitoring Report:
 - 3rd Quarter Financial Conditions and Activities Monitoring Report
- Adopt Regular Commission Meeting Dates for the Year 2026
- Governance Planning Calendar

November 18, 2025

- Community Engagement
- Public Hearing:
 - Continue Public Hearing on the 2026 Proposed Budget
- Governance Planning Calendar

Governance Planning Calendar – 2025

December 2, 2025

- Media
- Legislative
- Public Hearing and Action:
 - Adopt 2026 Budget
- Monitoring Report:
 - Financial Planning and Budgeting Monitoring Report
- Elect Board Officers for the Year 2026
- Connect Up Quarterly Update
- Audit Activity Update
- Proposed 2026 Governance Planning Calendar

December 16, 2025

- Public Hearing and Action:
 - Disposal of Surplus Property - 1st Quarter 2026
 - Confirm Final Assessment Roll for LUD No. 67
- Adopt 2026 Governance Planning Calendar

Governance Planning Calendar – 2025

January

S	M	T	W	T	F	S
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February

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April

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May

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June

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July

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August

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31						

September

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October

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November

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December

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28	29	30	31			

For Planning Purposes Only and Subject to Change at any Time

EXECUTIVE SESSION

Tuesday, February 18, 2025

Discussion of Computer and Telecommunications Security Risk Assessments
Approximately 60 Minutes.