

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

February 4, 2025

The Regular Meeting was convened by President Sidney Logan at 9:00 a.m. Those attending were Tanya Olson, Vice-President; Julieta Altamirano-Crosby, Secretary; CEO/General Manager John Haarlow; Chief Legal Officer Colin Willenbrock; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

Changes to the agenda were made as follows: Add item 03A.02 "AT PLACES" amended Page 6, 20250121 REG FINAL.

1. RECOGNITION/DECLARATIONS

A. Employee of the Month for February – Brian Parsley

Brian Parsley was recognized as Employee of the Month for February.

2. COMMENTS FROM THE PUBLIC

There were no comments from the public.

3. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of January 21, 2025

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

Request for Proposal No. 24-1487-KP with Alamon, Inc.

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Purchase Order No. 4500096392 with Ivoxy Consulting

Purchase Order No. 4500096394 with Ivoxy Consulting

Purchase Order No. 4500096395 with Semaphore Consulting

Purchase Order No. 4500096396 with TechPower IT Solutions

Purchase Order No. 4500096397 with Ivoxy Consulting

Amendments:

Purchase Order No. 4500003656 with Petrocard

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Miscellaneous No. CW2236357 with Accelerated Innovations, LLC

Public Works Contract No. CW2255343 with EcoGrind Site Solutions, LLC

Professional Services Contract No. CW2254437 with Hargis Engineers

Contract Acceptance Recommendations:

Public Works Contract No. CW2255218 with PELLCO Construction, Inc.

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 3A – Approval of Minutes for the Regular Meeting of January 21, 2025, as amended; 3B – Bid Awards, Professional Services Contracts and Amendments; and 3C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

4. UPDATES

1. Media. Lead Communications Specialist Aaron Swaney provided a presentation on District related news and articles.
2. Legislative. There were no questions on the report. Chief Government Relations & Strategy Officer Kim Johnston provided the Board with an update on current legislative affairs.
3. Other. There were no other updates

5. PUBLIC HEARING AND ACTION

- A. Consideration of a Resolution Amending the District's Water Service Rates and Charges for Single Family, Multiple Family, and Commercial/Industrial Customers for Water Utility Service

President Logan reconvened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

A motion unanimously passed approving Resolution No. 6207 amending the District's Water Service rates and charges for single family, multiple family, and commercial/industrial customers for Water Utility Service.

6. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consideration of a Resolution Declaring Intent of the Commission to Seek Reimbursement for Certain Electric System Capital Expenditures Through the Issuance of Revenue Bonds

A motion unanimously passed approving Resolution No. 6208 declaring intent of the Commission to seek reimbursement for Certain Electric System Capital Expenditures through the issuance of revenue bonds.

- B. Consideration of a Resolution Revising the Non-Represented Salary Structure Table and Certain Portions of the Compensation Program

A motion unanimously passed approving Resolution No. 6209 revising the Non-Represented salary structure table and certain portions of the compensation program.

7. COMMISSION BUSINESS

- A. Commission Reports

The Board reported on Commission related topics and Board related events.

- B. Commissioner Event Calendar

There were no changes to the Commissioner event calendar.

- C. December 2024 District Performance Dashboard

There were no questions on the December 2024 District Performance Dashboard.

8. GOVERNANCE PLANNING

- A. Governance Planning Calendar

There were no changes to the Governance Planning Calendar.

9. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**A. Energy Assistance and Income Qualified Weatherization**

Senior Manager, Energy Services and Customer Innovations Jeff Feinberg provided an Energy Assistance program review and update to the Board.

The next step would be consideration of a resolution at the February 18, 2025, Commission meeting.

Commissioner Altamirano-Crosby requested that additional information be provided regarding the demographic information supplied by Snohomish County on how the funds are targeted toward different households. The Board concurred with the request.

B. Property Purchase in Stanwood for the Water Utility

Manager Real Estate Services Maureen Barnes informed the Board of a proposed property purchase located at 8505 – 172nd St NW, Stanwood.

The next step would be consideration of a resolution at the February 18, 2025, Commission meeting.

The meeting recessed at 9:59 a.m. and reconvened at 10:05 a.m.

C. Washington Open Government Training

Senior Counsel Sara Di Vittorio provided training on the Open Public Meeting Act, the Public Records Act, and Records Retention requirements, all of which are State required for elected and public records officers.

Those in attendance included Commissioners: Sidney Logan, Tanya Olson, and Julieta Altamirano-Crosby; CEO/General Manager John Haarlow; Chief Legal Officer Colin Willenbrock; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

10. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

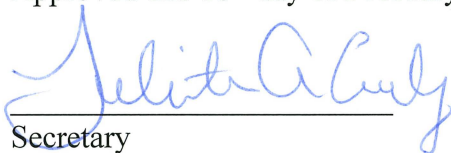
EXECUTIVE SESSION


The Regular Meeting recessed at 11:21 a.m. and reconvened at 11:29 a.m. into Executive Session to discuss current or potential litigation, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 30 minutes, with no public announcements. Those in attendance were Commissioners Sidney Logan, Tanya Olson, and Julieta Altamirano-Crosby; CEO/General Manager John Haarlow; Chief Legal Officer Colin Willenbrock; and Clerk of the Board Allison Morrison. The Board then recessed into a second Executive Session to discuss the performance of a public employee. It was anticipated the Executive Session would last approximately 60 minutes, with no public announcements. Those in attendance were Commissioners Sidney Logan, Tanya Olson, and Julieta Altamirano-Crosby. At 12:55 p.m. the Executive Session was extended 20 minutes. The regular meeting recessed upon the conclusion of the Executive Session at 1:15 p.m.

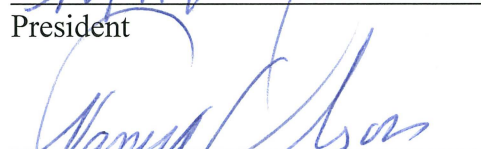
ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of February 4, 2025, adjourned at 1:15 p.m.

Approved this 18th day of February, 2025.


Secretary


President


Vice President