

**PRELIMINARY
SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT**

Regular Meeting

January 7, 2025

The Regular Meeting was convened by President Sidney Logan at 9:00 a.m. Those attending were Tanya Olson, Vice-President; CEO/General Manager John Haarlow; Chief Legal Officer Colin Willenbrock; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. COMMISSION BUSINESS

A. Oath of Office – Julieta Altamirano-Crosby, Commissioner District 2

Julieta Altamirano-Crosby took her Oath of Office for the position of Commissioner District 2.

The meeting recessed at 9:09 a.m. and reconvened at 9:23 a.m.

2. RECOGNITION/DECLARATIONS

A. Team of the Month for January – Vegetation Management Team

The Vegetation Management Team was recognized as Team of the Month for January.

3. COMMENTS FROM THE PUBLIC

The following public provided comments:

- Shannon Sessions

4. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of December 17, 2024

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

PO 4500095710 with Intergraph Corporation

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

None

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

None

Contract Acceptance Recommendations:

None

- C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 4A – Approval of Minutes for the Regular Meeting of December 17, 2024; 4B – Bid Awards, Professional Services Contracts and Amendments; and 4C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

5. UPDATES

- A. Media. Lead Communications Specialist Aaron Swaney provided a presentation on District related news and articles.
- B. Other. There were no other updates.

6. PUBLIC HEARING

- A. Cost-of-Service Analysis and Preliminary Rate Design 2025 – 2029

President Logan opened the public hearing.

There being no questions from the Board or the public, the public hearing was continued.

A motion unanimously passed continuing the public hearing on the Cost-of-Service Analysis and Preliminary Rate Design 2025 - 2029 to Tuesday, January 21, 2025, at 9:00 a.m., at 2320 California Street in Everett, WA.

B. 2025 Water General Retail Rate Proposal – City of Everett Pass Through

President Logan opened the public hearing.

There being no questions from the Board or the public, the public hearing was continued.

A motion unanimously passed continuing the public hearing on the 2025 Water General Retail Rate Proposal – City of Everett Pass Through to Tuesday, January 21, 2025, at 9:00 a.m., at 2320 California Street in Everett, WA.

7. PUBLIC HEARING AND ACTION

A. First Quarter 2025 Surplus Disposition – Supplemental

President Logan opened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

Based on staff's recommendations that the items were no longer necessary or useful to the District, a motion unanimously passed approving those items listed on Exhibit A of the First Quarter 2025 Surplus Disposition - Supplemental be declared surplus and be sold for high bid or disposed of according to the policy in the First Quarter of 2025.

8. COMMISSION BUSINESS

A. Commission Reports

There were no reports.

B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

C. November 2024 District Dashboard

CEO/General Manager John Haarlow responded to questions on the November 2024 District Dashboard.

D. Discussion of Representatives to Organizations and Committees for 2025

Representatives for 2025 were adopted as follows:

American Public Power Association (APPA) & Legislative Relations Committee	Delegate:	Sidney (Sid) Logan
	Alternate:	Tanya (Toni) Olson

Energy Northwest (ENW)	Delegate:	Sidney (Sid) Logan
	Alternate:	Julieta Altamirano-Crosby

Northwest Public Power Association (NWPPA)	Delegate:	Julieta Altamirano-Crosby
	Alternate:	Tanya (Toni) Olson

APPA Policy Makers Council	Delegate:	Sidney (Sid) Logan
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E. 2024 Treasury, Budget, and Project Status Report - November

There were no questions on the 2024 Treasury, Budget, and Project Status Report – November.

9. GOVERNANCE PLANNING

A. Governance Planning Calendar

There were no changes to the Governance Planning Calendar.

10. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. 2025 Legislative Session

Senior State Government & External Affairs Specialist Ryan Collins provided a presentation and framework for the upcoming 2025 Legislative Session.

B. 2025 Water Utility General Retail Rate Proposal

Manager, Water Utility Business Services Christina Arndt provided the Board with updated 2025 water rate revenue and rate projections.

The next steps would be returning to the Board on January 21, 2025, for a public hearing and on February 4, 2025, for a public hearing and action. The revised Water Retail Rate is planned to take effect on March 1, 2025.

11. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

The meeting recessed at 10:53 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Sidney Logan at 1:30 p.m. Those attending were Tanya Olson, Vice-President; Julieta Altamirano-Crosby, Secretary; CEO/General Manager John Haarlow; Chief Legal Officer Colin Willenbrock; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

12. NEW COMMISSIONER ORIENTATION

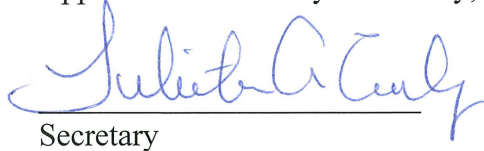
Chief Legal Officer Colin Willenbrock facilitated the following departments presenting to the Commissioners:


- A. Legal
- B. Government Relations
- C. Human Resources
- D. IT
- E. Power Supply

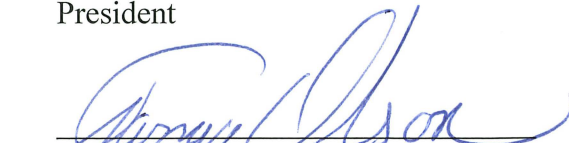
ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of January 7, 2025, adjourned at 2:55 p.m.

Approved this 21st day of January, 2025.


Secretary


President


Vice President