

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

June 18, 2024

The Regular Meeting was convened by President Sidney Logan at 9:00 a.m. Those attending were Tanya Olson, Vice-President; Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers John Hoffman, Jeff Kallstrom, and Jason Zyskowski; Chief Financial Officer Scott Jones (virtually); other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

**A moment of silence was observed in honor of District employee Michael Sheahan.

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Legislative. There were no questions on the report.
2. Community Engagement. Lead Communications Specialist Kellie Stickney provided a presentation on District related Community Engagement activities.
3. Other. There were no other reports.

B. Connect Up Quarterly Update

Program Director Tim Epp provided an update on Connect Up, including the program's meter deployment status, AMI Network and daily operations/billing, and the development phase progress report.

The next Quarterly Update is scheduled for September 2024.

C. District-Owned Electric Vehicle Charging Retail Rate Update

Economist Christina Leineweber provided the Board with the Level 3 Current Charger information and rate recommendation, and the Level 2 New Charger information and rate recommendations.

The next steps would be to return at the July 2, 2024, Commission meeting for a Public Hearing, and the July 16, 2024, Commission meeting for a Public Hearing and Action. The proposed rate change would take effect on August 1, 2024.

EXECUTIVE SESSION

The Regular Meeting recessed at 10:02 a.m. and reconvened at 10:09 a.m. into Executive Session to discuss the performance of public employee, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 60 minutes, with no public announcements. Those in attendance were Commissioners Sidney Logan, Tanya Olson, and Rebecca Wolfe; and Commission & Executive Services Director Melissa Collins. At 11:02 a.m. the Executive Session was extended 20 minutes. The Regular Meeting recessed immediately upon conclusion of the Executive Session at 11:21 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Sidney Logan at 1:30 p.m. Those attending were Tanya Olson, Vice-President; Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers John Hoffman, Jeff Kallstrom, and Jason Zyskowski; Chief Financial Officer Scott Jones (virtually); other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order******Non-Agenda Items****2. COMMENTS FROM THE PUBLIC**

There were no comments from the public.

3. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of June 4, 2024

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Purchase Order No. 4500091767 with Sonsray Machinery

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Miscellaneous Contract No. 65673 with ARCOS, LLC

Professional Services Contract No. CW2249247 with Qualus LLC

Contract Acceptance Recommendations:

None

- C. Consideration of Certification/Ratification and Approval of District Check and Vouchers.

A motion unanimously passed approving Agenda Items 3A – Approval of Minutes for the Regular Meeting of June 4, 2024; 3B – Bid Awards, Professional Services Contracts and Amendments; and 3C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

4. PUBLIC HEARING AND ACTION

- A. Disposal of Surplus Property – 3rd Quarter 2024

President Logan opened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

Based on staff’s recommendations that the items were no longer necessary or useful to the District, a motion unanimously passed approving those items listed on Exhibits A and Exhibit B of the Surplus Property Recommendation Report be declared surplus and be sold for high bid or disposed of according to the policy in the 3rd Quarter of 2024.

5. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

6. COMMISSION BUSINESS

A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

C. Consideration of a Motion Approving Board Governance Policy Principles

A motion unanimously passed approving the Board Governance Policy Principles.

7. GOVERNANCE PLANNING

A. Governance Planning Calendar

CEO/General Manager John Haarlow provided an update on the Columbia River System Operations (CRSO).

Commissioner Logan requested that the July 2, 2024, Commission meeting begin at 1:30 p.m.

****8. ITEMS FOR INDIVIDUAL CONSIDERATION**

A. Consideration of a Resolution Approving and Authorizing the CEO/General Manager, on Behalf of Public Utility District No. 1 of Snohomish County, to Execute an Employee Retention Agreement With the Employees of the District Power Scheduling Department and International Brotherhood of Electrical Workers, Local No. 77

A motion unanimously passed approving Resolution No. 6179 authorizing the CEO/General Manager, on behalf of Public Utility District No. 1 of Snohomish County, to execute an Employee Retention Agreement with the employees of the District Power Scheduling Department and International Brotherhood of Electrical Workers, Local No. 77.

ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of June 18, 2024, adjourned at 2:02 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 2nd day of July, 2024.

Rebecca J. Wolfe
Secretary

[Signature]
President

[Signature]
Vice President