

**SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT  
BOARD OF COMMISSIONERS REGULAR MEETING  
Everett Headquarters Building, 2320 California Street  
Zoom Online Platform Option Available**

**June 4, 2024**

**CONVENE REGULAR MEETING – 9:00 a.m. – Commission Meeting Room**

**Virtual Meeting Participation Information**

Join Zoom Meeting:

- Use link  
[https://us06web.zoom.us/j/88003782323?pwd=vVDE2e\\_IVXTBjAlBC9K0XRZDdKIHuw.mHKEsQSxmUGjujy](https://us06web.zoom.us/j/88003782323?pwd=vVDE2e_IVXTBjAlBC9K0XRZDdKIHuw.mHKEsQSxmUGjujy)
- Dial in: (253) 215-8782
- Meeting ID: 880 0378 2323
- Passcode: 241689

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

- A. Updates
  - 1. [Media](#)
  - 2. Other
- B. [Energy Assistance Update](#)
- C. [Organized Market Updates](#)

**RECONVENE REGULAR MEETING - 1:30 p.m. – Commission Meeting Room/Virtual Meeting Participation**

**2. RECOGNITION/DECLARATIONS**

- A. [Employee of the Month for June - Lee Banghart](#)

**3. COMMENTS FROM THE PUBLIC**

If you are attending the meeting virtually (using the link or number provided above) please indicate that you would like to speak by clicking “raise hand” and the Board President will call on attendees to speak at the appropriate time. If you are joining by phone, dial \*9 to “raise hand.”

**Continued →**

**4. CONSENT AGENDA**

- A. [Approval of Minutes for the Regular Meeting of May 21, 2024](#)
- B. [Bid Awards, Professional Services Contracts and Amendments](#)
- C. [Consideration of Certification/Ratification and Approval of District Checks and Vouchers](#)
- D. [Consideration of a Resolution Approving Amendment No. 1 to the Collective Bargaining Agreement Between Public Utility District No. 1 of Snohomish County and the International Brotherhood of Electrical Workers, Local No. 77, for the Period of April 1, 2024, Through March 31, 2028](#)

**5. PUBLIC HEARING AND ACTION**

- A. [Consideration of a Resolution Declaring Certain Real Property and Other Property Interests of the District Situated in Lynnwood, Washington, to be Surplus and Authorizing Transfer of Said Real Property to the City of Lynnwood, Washington, and Granting of a Stormwater Drainage Easement in Favor of the City of Lynnwood, Washington](#)

**6. [CEO/GENERAL MANAGER REPORT](#)**

**7. COMMISSION BUSINESS**

- A. [Commission Reports](#)
- B. [Commissioner Event Calendar](#)
- C. [2024 Treasury, Budget, Forecast, and Major Project Status Report – April](#)
- D. [Consideration of a Motion Approving Board Governance Policy Principles](#)

**8. GOVERNANCE PLANNING**

- A. [Governance Planning Calendar](#)

**ADJOURNMENT**

June 5 - 6, 2024:

Public Power Council (PPC) Meetings – Portland, OR

June 9 - 12, 2024:

American Public Power Association (APPA) Annual Conference – San Diego, CA

The next scheduled regular meeting is June 18, 2024

Agendas can be found in their entirety on the Snohomish County Public Utility District No. 1 web page at [www.snopud.com](http://www.snopud.com). For additional information contact the Commission Office at 425.783.8611



BUSINESS OF THE COMMISSION

Meeting Date: June 4, 2024

Agenda Item: 1

TITLE

CEO/General Manager’s Briefing and Study Session

SUBMITTED FOR: Briefing and Study Session

CEO/General Manager	John Haarlow	8473
Department	Contact	Extension
Date of Previous Briefing:		
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- ☒ Decision Preparation
- ☐ Policy Discussion
- ☐ Policy Decision
- ☐ Statutory
- ☐ Incidental (Information)
- ☐ Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Executive Limitations, EL-9, Communications and Support to the Board – the CEO/General Manager shall...marshal for the board as many...points of view, issues and options as needed for fully informed Board choices.

List Attachments:  
CEO/General Manager’s Briefing and Study Session attachments



*Energizing Life In Our Communities*

# Media Report

Aaron Swaney, Lead Communications Specialist

June 4, 2024





# Media Coverage

SNOHOMISH  
**PUD**  
*Energizing Life In Our Communities*

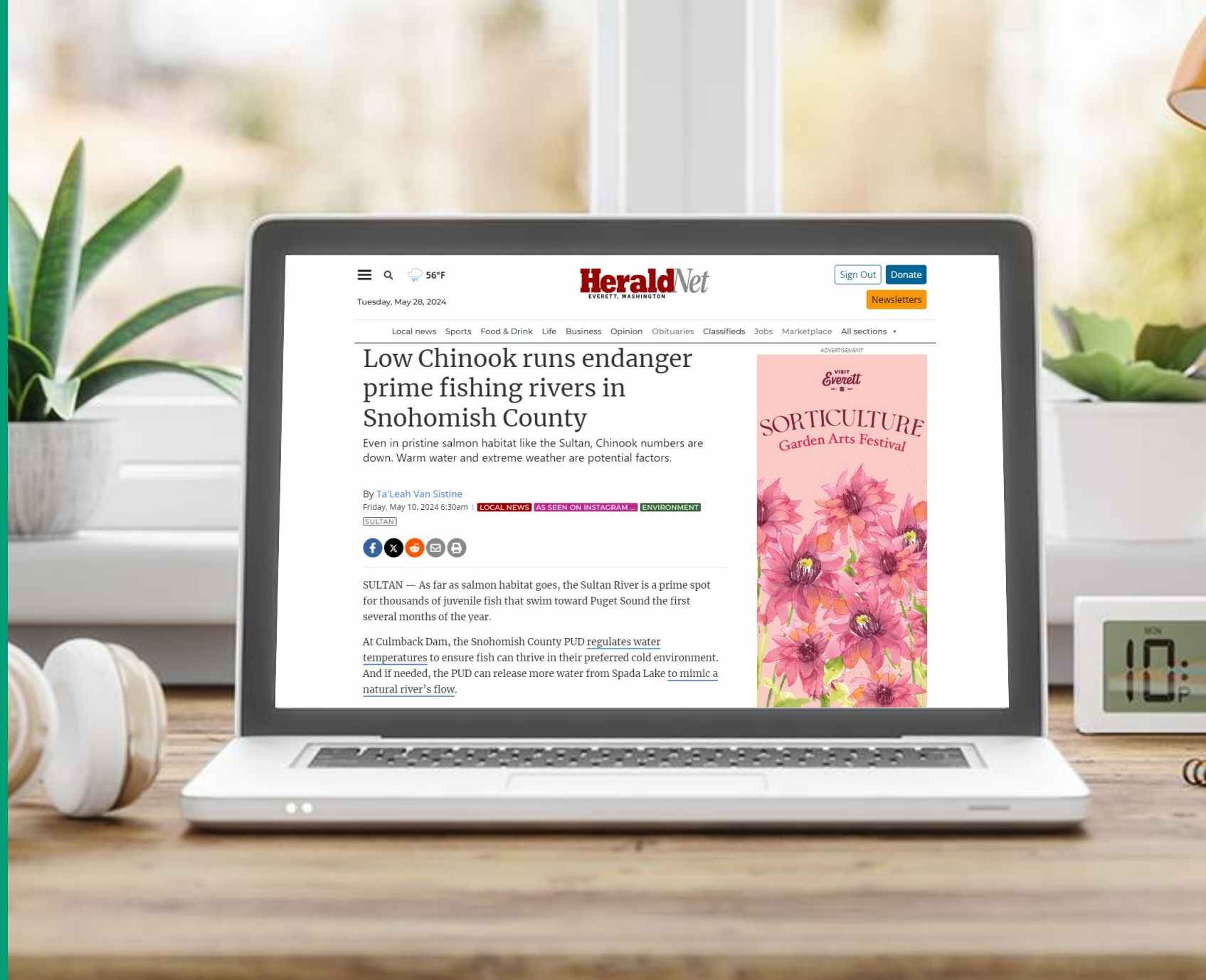
## MEDIA COVERAGE

# Showcased in Chinook Herald Story

May 10, 2024

Reporter/Photographer visited  
PUD fish biologists at smolt trap

Story showed PUD diligence to  
protect fish in Sultan River



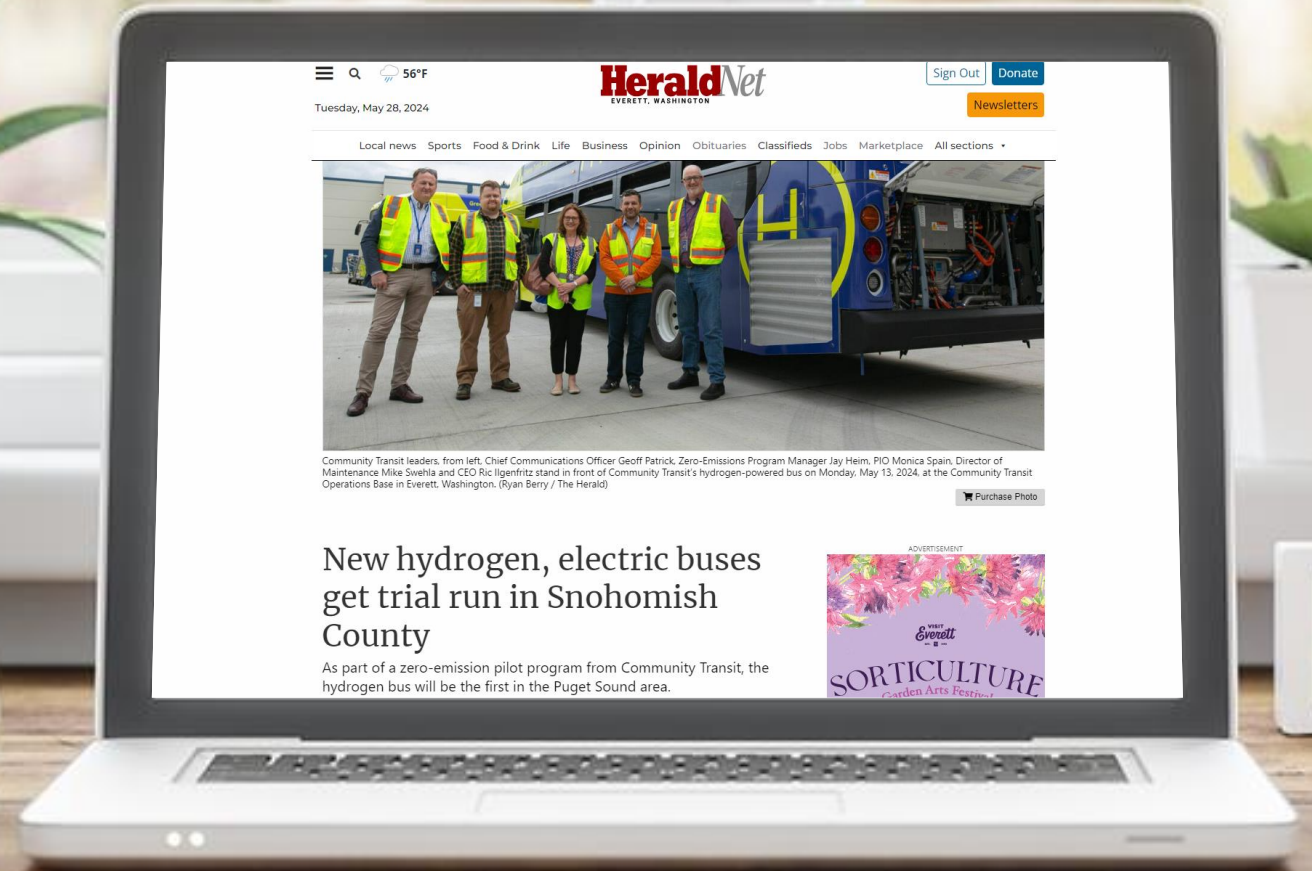
## MEDIA COVERAGE

# CT Electric Bus Story

May 17, 2024

Story highlighted our work with  
Community Transit (CT) to  
prepare for future electric buses

Planning for both grid expansion  
and impact to power supply





# Media Coverage

## Everett Herald

Herald column focuses on water conservation

Included in Paul Roberts' op-ed on decarbonizing energy

## EPA ENERGY STAR NextGen

Program to advance new technologies in the residential building sector

PUD one of only four utilities in the nation to develop incentives

## Local Government Urban Agriculture

Story focused on Woods Creek Sustainability Center and Food Forest

Benefits of urban agriculture

Teaches public about native plants, food production



# Publications

SNOHOMISH  
**PUD**  
*Energizing Life In Our Communities*



# PUBLICATION

# The Wire

Set to hit mailboxes in June

- Big Summer Projects
- Andra Flaherty, Engineer Extraordinaire
- Run for Warmth promo
- New Electrical Service Requirements (ESR) tool
- 75th Celebration: Remember the Inaugural Day Storm





# PUBLICATION

# NWPPA Bulletin

Camano Transmission Line Project  
showcased in May issue

Kellie Stickney article highlighted  
how innovative approach kept  
work in-house, saved millions of  
dollars





# Energy Assistance Update

Jeff Feinberg, Senior Manager Energy Services and Customer Innovations

Missy Wilch, Program Manager III

Previously presented: October 7, 2019

June 4, 2024



# Energy Assistance Update

## Goals:

- No decision is needed
- Update of public reporting and program development

## Agenda:

- Clean Energy Transformation Act, Energy Assistance Reporting 2022/2023
- Energy Assistance Program Goals and Development
  - Phase 1: Refine
  - Phase 2: Data Informed Programming
  - Phase 3: Tactical Marketing and Outreach

# Clean Energy Transformation Act (CETA)

3

Primarily focused on decarbonizing the fuel mix in Washington.

Signed into law May 7, 2019.

*Additionally* focused on leaving no customer behind in the Clean Energy Transition.

- Energy Assistance Programs established and available to vulnerable customers by 7/31/2021.
- Utilities must develop targets to understand the costs to reduce **energy burden of vulnerable customers\*** at 60% by 2030, and 90% by 2045.
- Evaluate programs to determine progress and outreach.

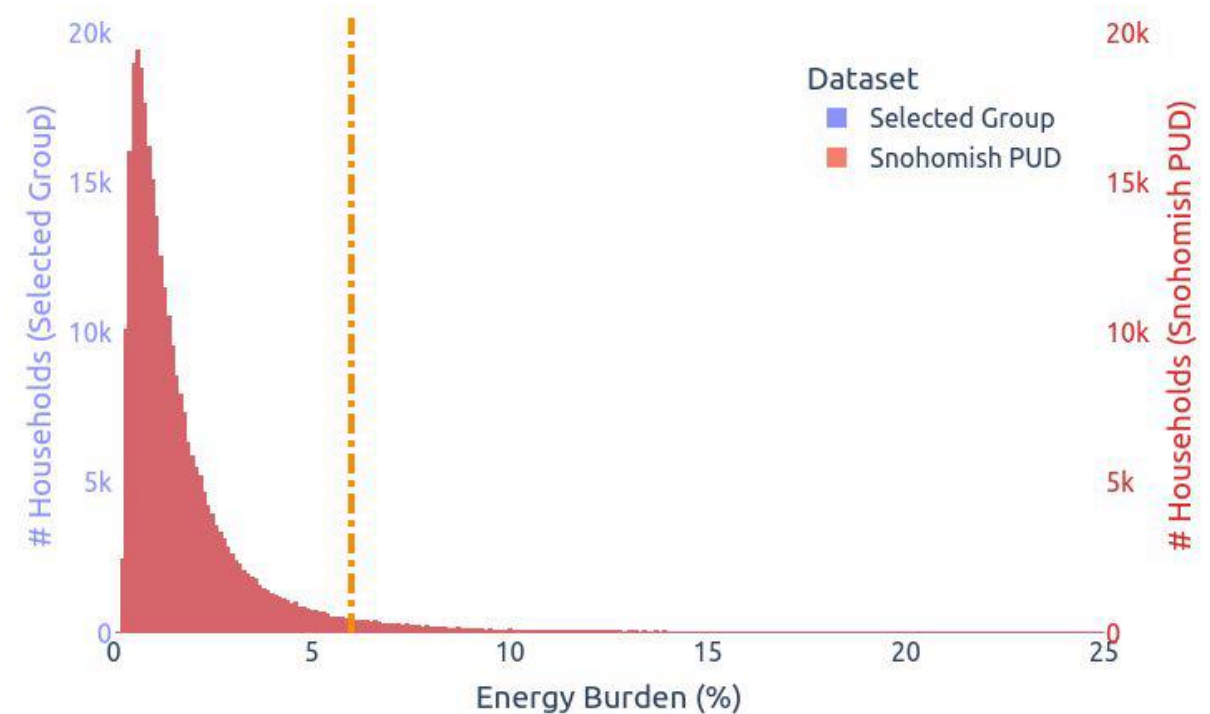


# CETA, Energy Assistance

## Key Terms/Metrics:

- **Energy Burden:** The amount of annual household income spent of annual energy bills.
- **Vulnerable Customers:** The larger of 80% Area Median Income (AMI) or 200% Federal Poverty Level (FPL).
- Under CETA, the required assessment, asks us to look at customers that are both vulnerable (at or below 80% AMI, for us) AND have an energy burden greater than 6%.

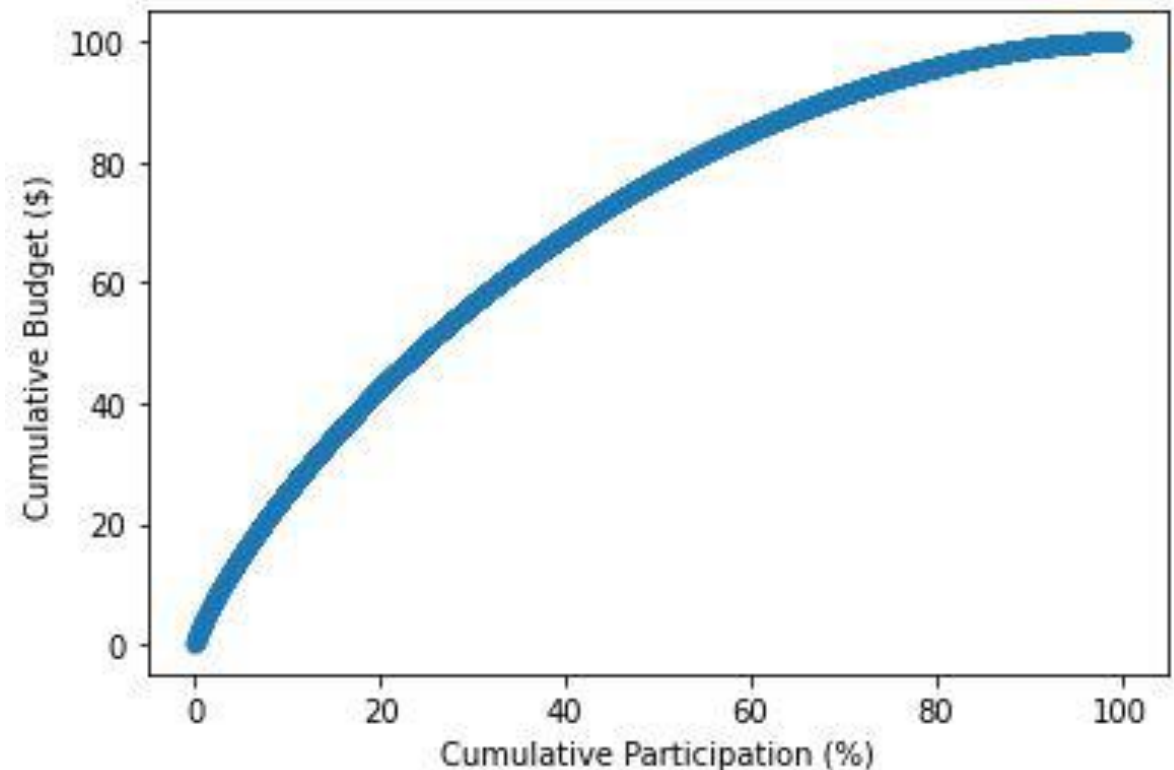
*Bottom line: Our prime target for energy assistance is approximately 22,000 “high-burden customers”*



# CETA Energy Assistance Reporting

As of 2023, current funding (\$9.59M) is exceeding 60% of the need (\$15.3M).

- Investment evaluation highlights:
  - **10% highest use participants** utilize 25-28% of budget.
  - **50% highest use participants** utilize 78% of budget.
  - **Top 5 users will receive** \$3,000-\$4,000 in discounts in 2024.



# CETA Energy Assistance Results (22/23)



Low Income

Electricity Bills:

\$ 1,335

Average annual electricity expenses for households in selected group.

Non-Low  
Income

Electricity Bills:

\$ 1,365

Average annual electricity expenses for households in selected group.

High Burden

Electricity Bills:

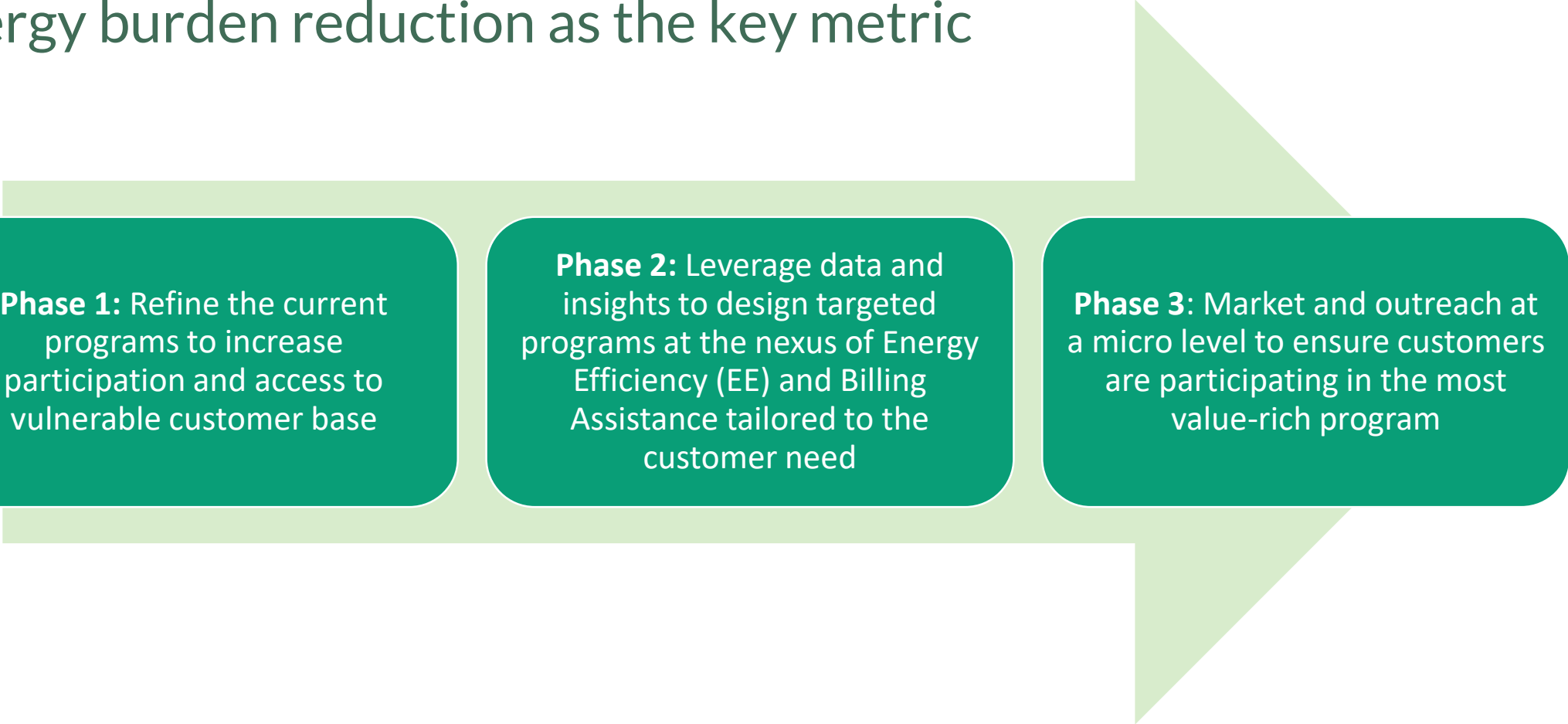
\$ 1,907

Average annual electricity expenses for households in selected group.

→ Best practice is to have at least 60-70% of the need available as program funding - no funding increases are required at this time.

# Evolving Our Approach(es)

Transition from billing assistance, to energy assistance and energy burden reduction as the key metric



**Phase 1:** Refine the current programs to increase participation and access to vulnerable customer base

**Phase 2:** Leverage data and insights to design targeted programs at the nexus of Energy Efficiency (EE) and Billing Assistance tailored to the customer need

**Phase 3:** Market and outreach at a micro level to ensure customers are participating in the most value-rich program



# Phase 1: Refine

## Tiered Income Qualified Discount (IQD) program:

Discount tier is based on published **Federal Poverty Levels**:

- 0-100% FPL = 50% discount.
- 101-200% FPL = 25% discount.

An estimated 30,000+ Snohomish County households live under the 200% poverty level.

We currently have 13,000 customers enrolled in our IQD Program.

## Paperwork... and more paperwork!

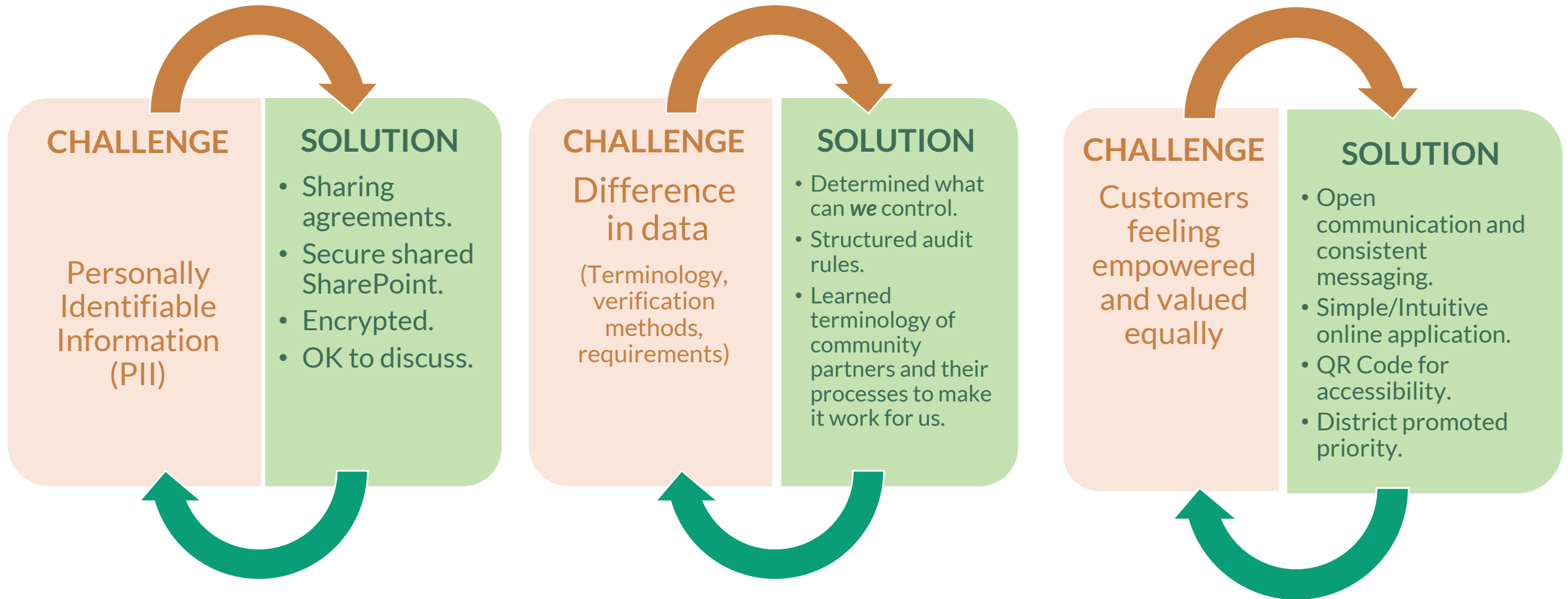
- We were evaluating every income document submitted with an application to determine customer eligibility. **Very** time consuming.

## Lost in the paperwork

- Applications include a box for customers who would like to be considered for future Income Qualified EE / Conservation Assistance programs.

# Phase 1: Refine

Shared goal with stakeholder to remove unnecessary boundaries and reduce customers getting stuck in a navigation cycle.



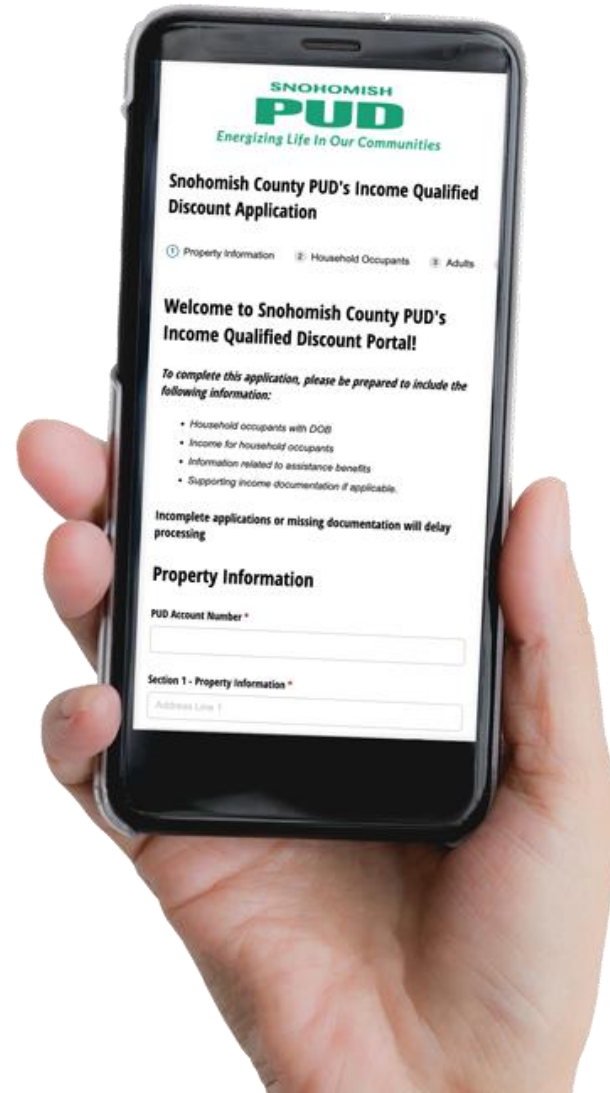
# Phase 1: Refine

Leveraging agency partners to reduce redundant verification and build collaboration

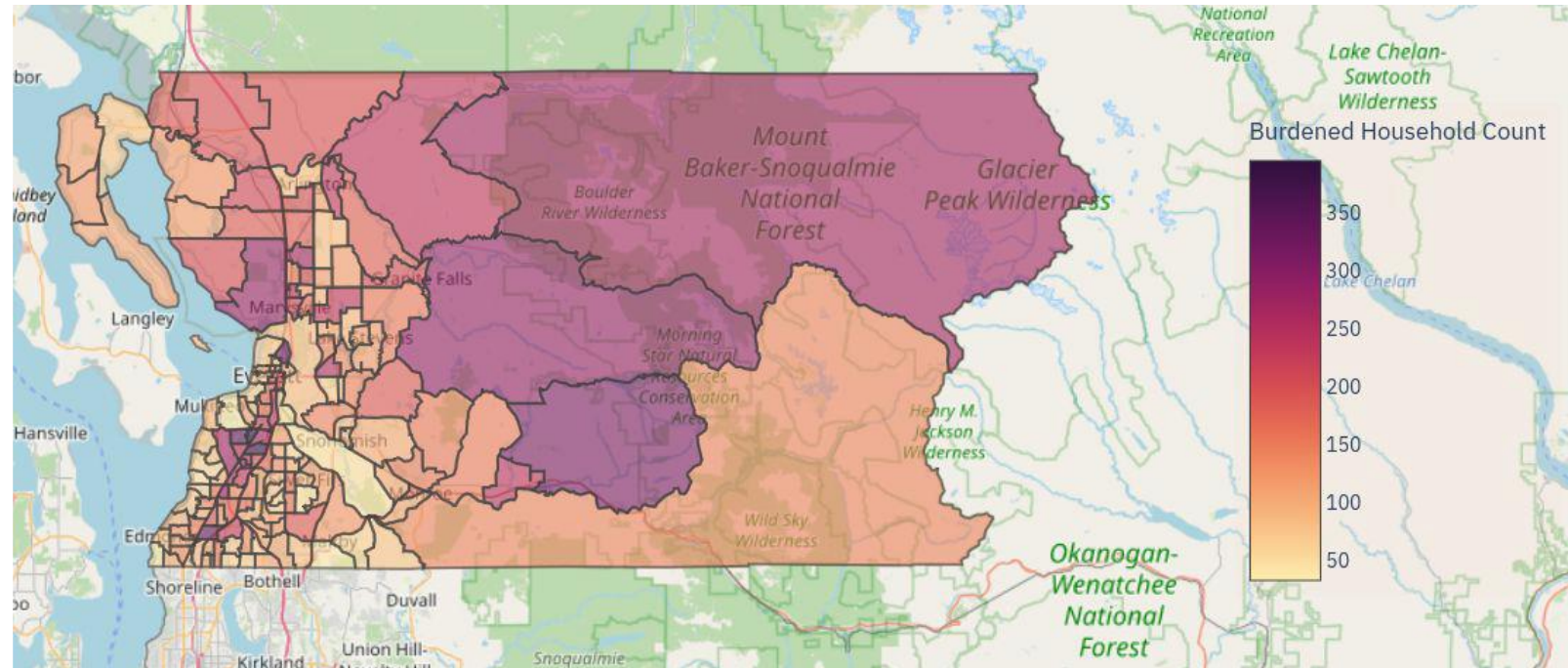
<b>Project PRIDE (PP)</b> (Grants to customers, Funds from PUD donations)	PP verifies income Ledger for payment includes columns with verified Household (HH) size / income Application for PP includes 'OK to release' info
<b>DSHS</b> (Dept. of Social and Health Services)	Extensive interview process for access and sharing agreement put in place Limited access, but enough to meet our needs Customers provides client ID or SS# to verify information on Benefits Verification System (BVS)
<b>NSLP</b> (National School Lunch Program )	Federally mandated and monitored by the state Community Eligibility Provision (CEP) School criteria identified Reduced our requirements to meet different information provided by the 15 school districts in our territory
<b>Tribal Temporary          Assistance for Needy          Families (TANF)</b> (Specific TANF program moderated by Tribe)	Funds received by Tribal members and already vetted as Low Income Sharing agreement on file with Tribe Encrypted excel spreadsheet provided by Tribe when move-ins occur

# Phase 1: Refine: Online Application

- Application launched 5/1/2024
- Since launch 327 apps processed versus paper alone
- **188% increase** from same month last year
- CSRs/customers can complete app in real time and upload when needed from phone/device



# Phase 2: Data-Informed Programming

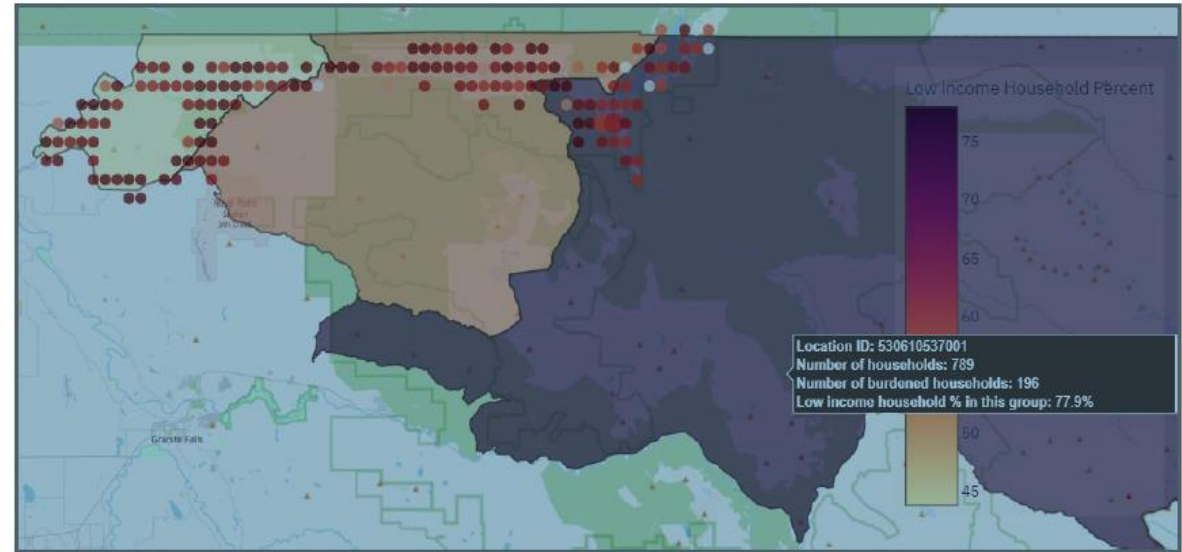
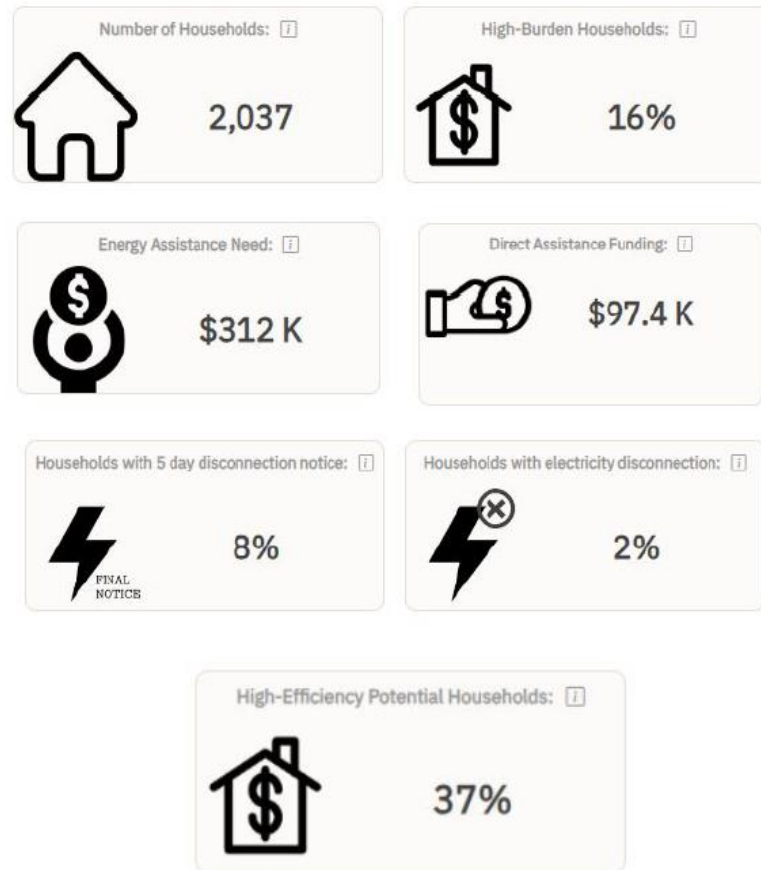


- Energy Burden accounts for socioeconomics and consumption
- Energy Burden is rural and urban
- A toolbox of programs will be required to meet goal



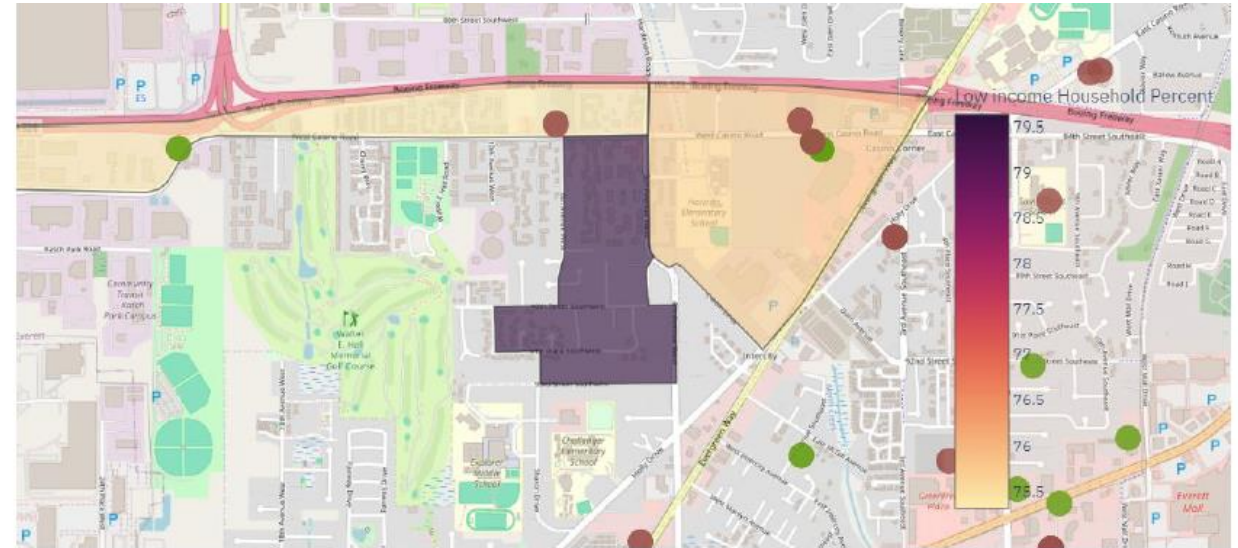
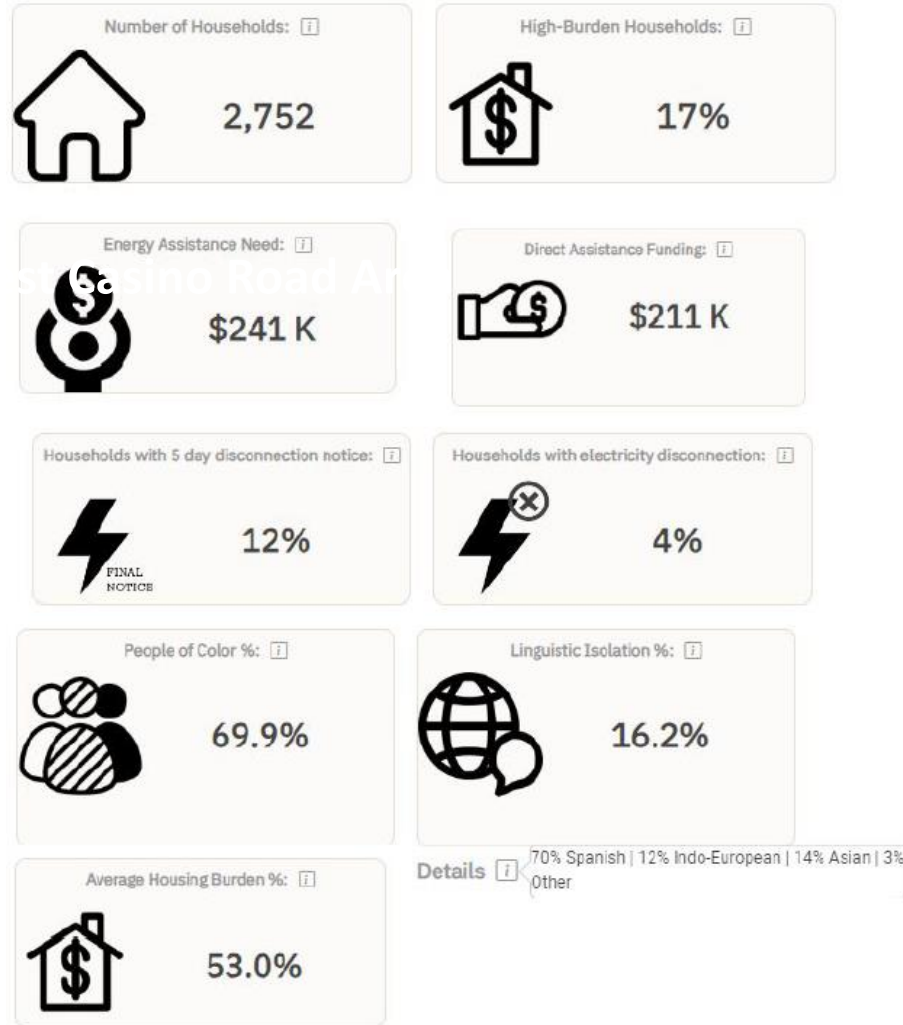
# Phase 2: Data-Informed Programming

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- Rural community
- Predominantly low-income
- Underserved by discounts/LIHEAP
- Mix of owner occupied single family and manufactured homes

# Phase 2: Data-Informed Programming



- Predominantly Latino community
- Slightly underserved by programs
- High rents and high disconnection rates



# Phase 3: Marketing, outreach

## Income-Qualified PUD Bill Discounts

You may be eligible for a 25% or 50% discount off your PUD bill, based on your income level.

Visit [snopud.com/discounts](https://snopud.com/discounts) to learn more and see if you qualify.

Learn How to  
Reduce Your  
Help You

Pow  
Talk

Bill stuffers and print materials

power Appreciation Day at the Woods Register today



Customer Service: Training to educate, assist and create safe space for customers



Educate case managers and advocates on conservation measures and programs offered



Partner directly with schools



Public events and direct community outreach



Social media

homish  
(PUD)  
qualified

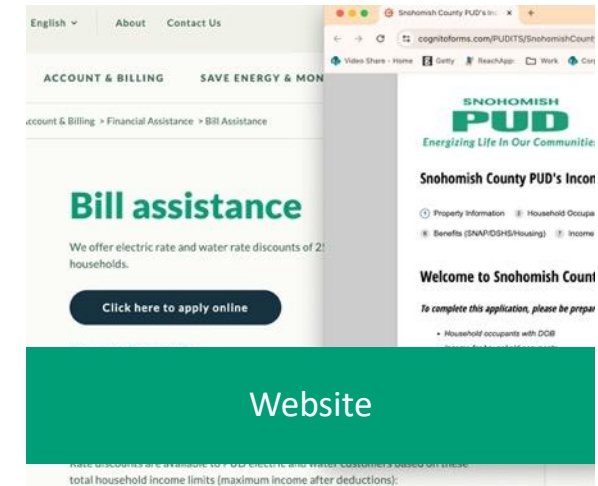
Check your eligibility and sign up here:



[snopud.com/discounts](https://snopud.com/discounts)

QR Codes

discount. at the link above, or stop by any PUD office



Website

# Questions?



# Organized Market Updates

Adam Cornelius, Power Analyst

Date: June 4, 2024

Prior Presentations: 9/5/2023, 3/7/2023, 3/21/2022, 8/17/2021

# Presentation Overview

- Informational-only; no near-term Board action recommended.
- Refresher on Regional Organized Market efforts and the PUD's engagement.
- Update on Day-Ahead Market development progress:
  - Southwest Power Pool (SPP): Markets+.
  - California Independent System Operator (CAISO): Extended Day Ahead Market (EDAM).
  - BPA Day Ahead Market decision process.
- Outline of next steps in regional efforts.



# Regional Organized Markets Refresher

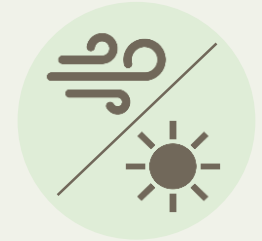
# Benefits of regional organized markets



New opportunities to market surplus power and purchase lower-cost power across bigger, more diverse footprint.



Potential for more efficient use of transmission system.



Potential for greater ability to integrate renewables.

## Today

Most Western utilities have joined a *Real-Time (RT)* market:

- CAISO Western Energy Imbalance Market (WEIM) or SPP Western Energy Imbalance Services (WEIS).
- Small fraction of energy optimized and settled via the RT market.
- Vast majority of trading is bilateral.



## Upcoming

Utilities developing and preparing to join *Day-Ahead (DA)* market:

- Options: CAISO EDAM or SPP Markets+.
- Both options also include associated RT markets.
- Most energy would be optimized and settled via DA or RT market.
- Long-term/mid-term bilateral trading expected to continue.

# PUD Engagement

- Participating in market development discussions allows us to better understand impacts and influence market design on behalf of our customers.
- Internal cross-functional Organized Markets Team used to monitor developments and coordinate policy feedback to markets.
- Participation in stakeholder processes:
  - Funding/voting member of Markets+ Phase 1 (tariff and protocol development).
  - EIM/EDAM stakeholder processes.
  - BPA DA Market decision process.
- Trade organizations: engagement with peers and leverage staff expertise.





# SPP Markets+ Updates

# Markets+ Development Overview

## Phase 1: 2023-2024

- PUD funded Phase 1 and staff has been very active in workgroups and task forces.
- April 2023 – March 2024: Tariff Development.
- Tariff filed with FERC March 29, 2024 (docket ER24-1658).
- April 2024-December 2024: Protocol development and work on “parking lot” items underway.

## Phase 2: 2025-2027

- Implementation efforts to bridge the period from tariff approval to go-live.
- Phase 2 funding commitment expected to be requested near the end of 2024:
  - Significantly higher expected cost than Phase 1.
  - Details TBD.

# Markets+ Focus Areas for PUD staff

8

- **Governance (Joe Fina)**
  - Stakeholder-led policy, tariff, and protocol development
  - Primary independent oversight from Markets+ Independent Panel; limited role for SPP board
  - Markets+ Legal Group created and chaired by Joe Fina
- **Greenhouse Gas (GHG) Accounting (Ian Hunter)**
  - Compatibility with WA Climate Commitment Act
  - Ensure forward clean energy contracts (including BPA) are appropriately attributed to WA loads
- **Value for Hydro (Adam Cornelius)**
  - Preserve hydro owners' ability to manage complex resource limitations (e.g., water supply, fish, license)
  - Ensure hydro owners able to reflect opportunity costs in offers
- **Resource Adequacy/Reliability (Garrison Marr)**
  - Required Western Resource Adequacy Program (WRAP) participation supports sufficient power supply and reliability
  - Must offer obligation rules compatible with energy-limited hydro resources
- **Transmission (Kim Haugen)**
  - Transmission usage compatible with existing Open Access Transmission Tariff framework
  - Transmission Contributor model allows footprint connectivity across non-participating transmission systems – similar to EIM/EDAM
- **Congestion Rent Allocation (Adam Cornelius)**
  - Market participants use transmission rights to financially hedge against locational price differences between supply and load
  - Allocation directly to rights-holders preserves value of rights and ensures consistent treatment across footprint

# Markets+ FERC Process

- SPP filed tariff with FERC on March 29, 2024.
- Supportive comments from many participating utilities and other stakeholders including:
  - Snohomish, Chelan and Tacoma joint comments.
  - Public Power Council.
  - BPA.
- Concerns raised by several parties focused on transmission usage, GHG framework, governance, and potential seams issues:
  - Answers to concerns have been filed by SPP, PPC, and BPA among others.
- SPP requested approval by July 31, 2024, in order to facilitate implementation:
  - FERC under no obligation to act by this date.
- Effective date of tariff TBD, dependent on go-live date.



# CAISO EDAM Updates

# CAISO EDAM Updates

- FERC approved most of the EDAM tariff in December 2023:
  - CAISO refiled one element (Market Access Charge) that FERC initially rejected.
- Several utilities have recently announced intentions to join EDAM with varying degrees of certainty:
  - Signed implementation agreement: **PacifiCorp.**
  - Announced intention to join EDAM: **Los Angeles Department of Water and Power, Balancing Area of Northern California, Portland General Electric.**
  - Leaning towards joining EDAM: **Idaho Power.**



# West-Wide Governance Pathways Initiative (WWGPI)

- Goal: *“Creation of a new, independently governed entity capable of offering an expansive suite of West-wide wholesale electricity market functions across the largest possible footprint”.*
- Straw Proposal issued April 2024:
  - Step 1 – near-term changes; no CA legislation needed:
    - Give the existing WEIM Governing Body “primary authority” over WEIM and EDAM.
  - Step 2 – longer-term changes; require CA enabling legislation:
    - Create new Regional Organization (separate from CAISO) as successor to WEIM Governing Body.
    - Give Regional Organization “sole authority” over market-related matters.
    - CAISO retains balancing authority responsibility.
- PUD staff has been monitoring WWGPI and engaging via PPC and PGP.

# Effects of Competition?

- We have recently observed several positive CAISO developments:
  - Renewed efforts at more independent governance via WWGPI.
  - CAISO has pursued additional stakeholder involvement in processes.
  - Focus on improving price formation.
  - Fast response to fix bidding rules for hydro and storage owners under high price conditions based on challenges faced during MLK weekend.
- Each of these items would be a positive outcome regardless of which market we end up in.



# Related BPA Processes

# BPA DA Market Decision Process

## Headline to date

- April 2024: *Preliminary* staff recommendation to pursue participation in a day-ahead market with Markets+ as preferable option.

## Process Ahead

- Summer workshops on scenario analysis.
- Draft Record of Decision (ROD) in August 2024.
- Final Decision in November 2024.



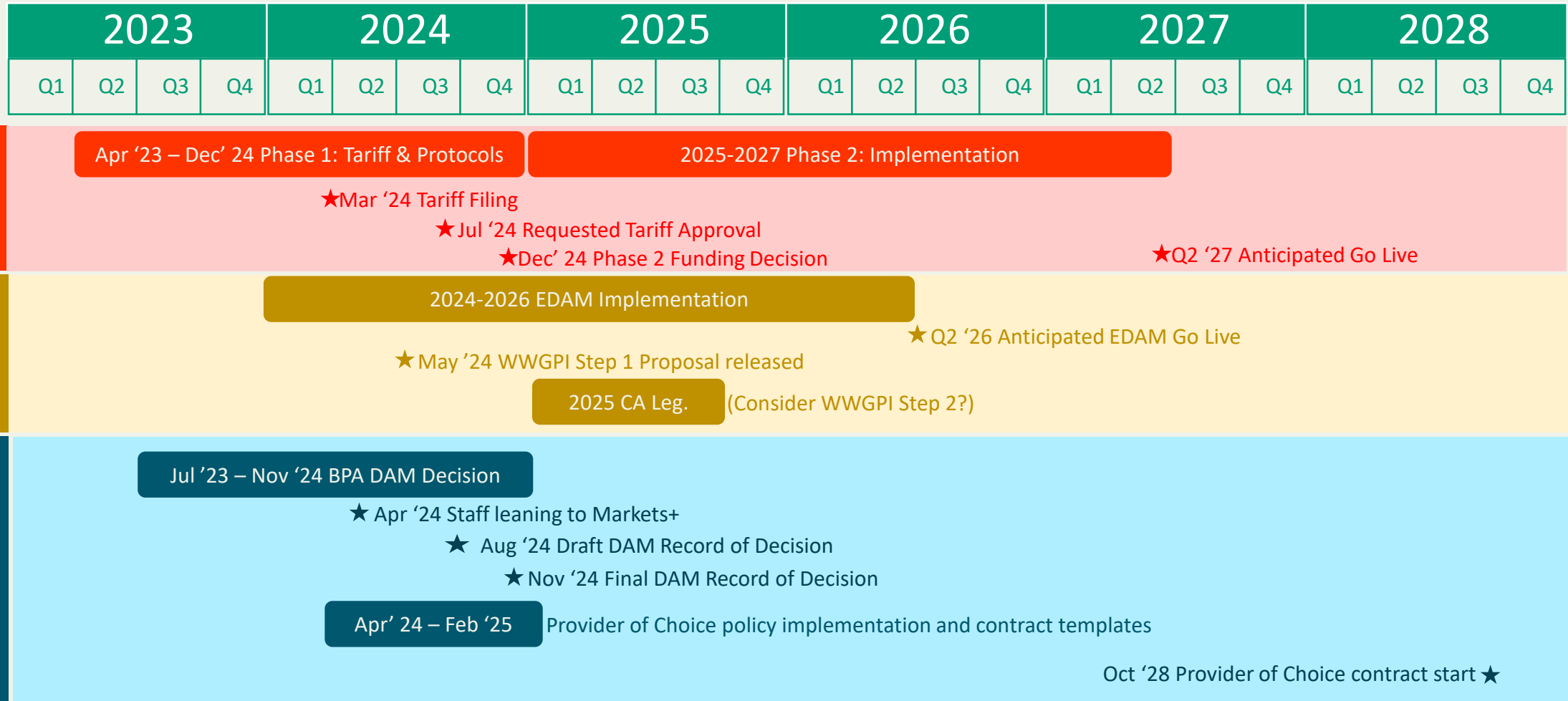
# BPA Provider of Choice Process

- Planned product customers (block and slice) have been engaging with BPA to develop Provider of Choice products that are DA market-ready.
- Goals:
  - BPA should economically offer Federal resources rather than “self-schedule” in order to maximize use of limited energy/water for benefit of its customers.
  - Preserve customers’ ability to appropriately share in costs and benefits associated with DA and RT market dispatch of Federal resources.
  - Ensure planned product customers can utilize share of energy, capacity, and flexibility of Federal Columbia River Power System (FCRPS) to support compliance with market rules.



# Timeline and Outlook

# Process Timelines



# Key Takeaways and Outlook

- District staff have been very engaged in all of these processes and we have seen positive developments from our participation.
- We are in a very fluid period as entities make decisions and outcomes are not always within our control.
- PUD staff will continue to engage to ensure best outcomes for the District and our customers.
- Hope to have a clearer picture over the next 6-12 months.
- Staff will keep Commission informed of significant developments as appropriate.





# Questions?



## BUSINESS OF THE COMMISSION

Meeting Date: June 4, 2024

Agenda Item: 2A

### TITLE

Employee of the Month for June – Lee Banghart

### SUBMITTED FOR: Recognition/Declarations

<u>Human Resources</u>	<u>Traci Brumbaugh</u>	<u>8626</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input checked="" type="checkbox"/>

### ACTION REQUIRED:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Decision Preparation | <input checked="" type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion    | (Information)                                  |  |
| <input type="checkbox"/> Policy Decision      |  |  |
| <input type="checkbox"/> Statutory            |  |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Lee began his career in 2011 as a CSR-in-Training in the Customer Service Department. After completing training, he was promoted to Customer Service Representative in the Customer Experience Call Center. Over the next seven years Lee continued to support multiple functional groups within the Customer and Energy Services division.

In May 2018, Lee was promoted to Business Analyst in the Customer Technology Systems Department. Three years later Lee was promoted again to Senior Business Analyst in Customer Systems.

In March 2024, Lee was promoted to Program Manager III in the Strategic Accounts, the position he holds today.

Lee will be presented by manager Shelly Pattison, Senior Manager Strategic Partnerships.

*List Attachments:*

Employee Profile

June's Team PUD Employee of the Month is a Champion of Champions. As leader of the Customer Self-Service Change Champions, he has created a positive and engaging environment where all members are encouraged to share ideas, discuss challenges, and offer feedback about upcoming enhancements. His commitment to communication and positively navigating change has created enhanced experiences for our customers and improved culture for employees. Please join us in congratulating our June Employee of the Month, Lee Banghart.

Lee began his career in 2011 as a CSR-in-Training in the Customer Service Department. After completing training, he was promoted to Customer Service Representative in the Customer Experience Call Center. In May 2018, Lee was promoted to Business Analyst in the Customer Technology Systems Department. Three years later, Lee was promoted again to Senior Business Analyst in Customer Systems. In March 2024, Lee was promoted to Program Manager III in Strategic Accounts.

As Program Manager, Digital Billing and Payment, Lee works with vendors, end users, IT, and other stakeholders to deliver billing and payment options through a variety of channels including MySnoPUD and Kubra. His work includes product support, monitoring, requirements gathering, change management and road mapping. Lee especially enjoys keeping up on new and future capabilities that could be leveraged to improve the user experience for customers and employees.

"One of the many things I appreciate about Lee is his ongoing commitment to look for ways to remove friction for customers paying their PUD bill," said Shelley Pattison, Senior Manager Strategic Partnerships. "He always wants to make sure our CSRs have the tools they need, so that everyone has the best experience possible."

According to Lee's colleagues, he is always willing to lend a helping hand has been instrumental in supporting the Customer Service Department on a daily basis with questions or issues pertaining to our CSS products such as MySnoPUD and Kubra.

"Lee is a great communicator and has really tried to ensure that Customer Service is notified in a timely manner of upcoming product updates or enhancements that will impact end users," said Michelle Stein, Lead Customer Service Representative-2. "He is aware of the impact that even the slightest of changes can have on our CSRs ability to provide a positive experience for our customers."

One of Lee's greatest contributions to the PUD has been his efforts to create an environment where all Team PUD members are made to feel like their input matters.

"In my short time at the PUD I have been impressed by Lee's ability to embody the PUD's values of including all, seeking growth, and being bold," said John Hoffman, AGM Customer and Energy Services. "Lee's positive attitude is well known, and he goes out of his way to create an encouraging environment where people can deliver their best."

According to Lee, his favorite achievements are what he calls, "small changes, big wins." He says that frequently the change or suggestion will be relatively small (e.g. labeling something differently), but the small change can have a big impact. One example Lee shared was the ability for a customer to edit their Autopay in MySnoPUD. Previously, customers had to fully cancel and

then restart Autopay if they needed to make a change. Convincing the vendor to expedite the change resulted in a big win for our customers.

Lee is known for his humility, dedication, and commitment to improvement, which is demonstrated when he shares his feelings about his colleagues nominating him for this recognition.

“Thank you for this recognition, no matter how surprised I was to hear it,” said Lee. “I want to give thanks for all the patience and grace given to me over the years. I may not be the quickest, but like my old Call Center Manager would say, I do try to be thorough! I am so fortunate to work at the PUD and with the CSS Team. To have a supportive and empowering manager and tight knit, high trust team makes all the difference. Beyond that, I have the pleasure of working with fantastic people from many from other departments including, IT, Customer and Energy Services, Customer Accounting, Data/Analytics, and more! The amount of brain power we have at the PUD is mind boggling.”



**COMMENTS FROM THE PUBLIC**



**PRELIMINARY  
SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT**

**Regular Meeting**

**May 21, 2024**

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The Regular Meeting was convened by President Sidney Logan at 9:00 a.m. Those attending were Tanya Olson, Vice-President; Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers John Hoffman, Guy Payne, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

**\* Items Taken Out of Order**

**\*\*Non-Agenda Items**

\*\*A moment of silence was observed in honor of District employee Jenni Lamarca.

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

**A. Updates**

1. Legislative. There were no questions on the report.
2. Other. There were no other reports.

**B. Surplus and Sale for Poplar Way Overpass Extension**

Manager, Real Estate Services Maureen Barnes provided a presentation on a request to surplus a portion of property and allow the sale of the property and an easement to the City of Lynnwood.

The next step would be a Public Hearing and Action at the June 4, 2024, Commission meeting.

**C. Post – 2028 BPA Power Contract Update**

Utility Analyst Marie Morrison provided an update on the Bonneville Power Administration (BPA) Post – 2028 Contract Briefing.

The next steps would include continued participation in the Public Rate Design Methodology (PRDM), Product Design, engagement in Day-Ahead Markets (DAM) and contract implementation with BPA with regards to Provider of Choice contracts, cost-effective options for non-federal resources and offerings of cost structure for Tier 2 products.

The meeting recessed at 9:47 a.m.

**RECONVENE REGULAR MEETING**

The Regular Meeting was reconvened by President Sidney Logan at 1:30 p.m. Those attending were Tanya Olson, Vice-President; Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers John Hoffman, Guy Payne, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

**\* Items Taken Out of Order****\*\*Non-Agenda Items****2. COMMENTS FROM THE PUBLIC**

The following public provided comments:

- Steven Keeler, Edmonds, provided documents at places, by reference made a part of the packet.

**3. CONSENT AGENDA**

A. Approval of Minutes for the Regular Meeting of May 7, 2024

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

Miscellaneous Contract No. CW2254866 with Gary D. Krein DBA All Star Fishing Charters

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Purchase Order No. 4500090768 with Clary Longview

Purchase Order No. 4500090913 with Global Rental Company

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Professional Services Contract No. CW2235869 with USIC Locating Services LLC DBA Onecall Holdings, Inc.

Professional Services Contract No. CW2238669 with D. Hittle & Associates, Inc.

Professional Services Contract No. CW2243799 with Consor North America, Inc.

Professional Services Contract No. CW2244307 with Universal Protection Services LP, DBA Allied Universal Security Services

Miscellaneous Contract No. CW2247986 with Total Landscape Corporation

Contract Acceptance Recommendations:

Invitation to Bid No. CW2254001 with Elevator Support Co LLC dba Electrical Support Company

- C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion passed unanimously approving Agenda Items 3A – Approval of Minutes for the Regular Meeting of May 7, 2024; 3B – Bid Awards, Professional Services Contracts and Amendments; and 3C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

#### **4. PUBLIC HEARING AND ACTION**

- A. Consideration of a Resolution Declaring Certain Property Interests Over a Portion of the Power Line Corridor Property of the District Commonly Known as the PNT Right-of-Way Located in the City of Everett, Snohomish County, Washington, to be Surplus and Authorizing the Manager, Real Estate Services, to Execute a Recreational Trail Easement in Favor of the City of Everett

A motion unanimously passed approving Resolution No. 6175 declaring certain property interests over a portion of the Power Line Corridor property of the District commonly known as the PNT Right-of-Way located in the City of Everett, Snohomish County, Washington, to be surplus and authorizing the Manager, Real Estate Services, to execute a Recreational Trail Easement in favor of the City of Everett.

#### **5. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Consideration of a Motion Accepting the 1<sup>st</sup> Quarter 2024 Financial Conditions and Activities Monitoring Report

Senior Manager, Controller and Auditor Shawn Hunstock provided a presentation on the 1<sup>st</sup> Quarter 2024 Financial Conditions and Activities Monitoring Report.

A motion unanimously passed accepting the 1<sup>st</sup> Quarter 2024 Financial Conditions and Activities Monitoring Report.

- B. Consideration of a Resolution Authorizing the CEO/General Manager and Treasurer of Public Utility District No.1 of Snohomish County to Purchase Insurance Coverage From Various Providers for and on Behalf of the District

A motion unanimously passed approving Resolution No. 6176 authorizing the CEO/General Manager and Treasurer of Public Utility District No.1 of Snohomish County to purchase insurance coverage from various providers for and on behalf of the District.

## **6. CEO/GENERAL MANAGER REPORT**

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

## **7. COMMISSION BUSINESS**

- A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

- B. Commissioner Event Calendar

Commissioner Wolfe requested to attend the Economic Alliance of Snohomish County (EASC) meeting on May 28, 2024.

- C. Strategic Plan – Quarterly Update Q1 2024

There were no questions on the Strategic Plan - Quarterly Update Q1 2024.

- D. April 2024 District Performance Dashboard

Staff responded to questions on the April 2024 District Performance Dashboard.

## **8. GOVERNANCE PLANNING**

- A. Governance Planning Calendar

There were no changes to the Governance Planning Calendar.



**ADJOURNMENT**

There being no further business or discussion to come before the Board, the Regular Meeting of May 21, 2024, adjourned at 2:23 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 4<sup>th</sup> day of June, 2024.

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Secretary

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President

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Vice President



## BUSINESS OF THE COMMISSION

Meeting Date: June 4, 2024

Agenda Item: 4B

### TITLE

CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations; Professional Services Contract Award Recommendations; Miscellaneous Contract Award Recommendations; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations

### SUBMITTED FOR: Consent Agenda

<u>Contracts/Purchasing</u>	<u>Clark Langstraat</u>	<u>5539</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |   |                                     |  |
|---|-------------------------------------|--|
| <input type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion    | (Information)                       |  |
| <input type="checkbox"/> Policy Decision      |                                     |  |
| <input checked="" type="checkbox"/> Statutory |                                     |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description, GP-3(4) ... non-delegable, statutorily assigned Board duty – Contracts and Purchasing.*

The CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations \$120,000 and Over; Professional Services Contract Award Recommendations \$200,000 and Over; Miscellaneous Contract Award Recommendations \$200,000 and Over; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations contains the following sections:

Public Works Contract Award Recommendations (Pages 1 - 2);  
Invitation to Bid No. 24-1459-KS with EcoGrind Site Solutions, LLC  
Invitation to Bid No. 24-1465-KS with B & L Utility, Inc.

Formal Bid Award Recommendations \$120,000 and Over (Page 3);  
Request for Quotation No. 24-1463-BP with Border States Industrial, Inc.

Professional Services Contract Award Recommendations \$200,000 and Over;  
None

Miscellaneous Contract Award Recommendations \$200,000 and Over;  
None

Interlocal Agreements and Cooperative Purchase Recommendations (Pages 4 - 6);  
Contracts:  
Contract Number CW2254901 with Clean Harbors Environmental Services, Inc.  
Purchase Order No. 4500091568 with Ivoxy Consulting  
Amendments:  
None

Sole Source Purchase Recommendations;  
None

Emergency Declarations, Purchases and Public Works Contracts;  
None

Purchases Involving Special Facilities or Market Condition Recommendations;  
None

Formal Bid and Contract Amendments (Page 7);  
Professional Services Contract No. CW2242407 with SCADA & Controls Engineering,  
Inc.

Contract Acceptance Recommendations;  
None

*List Attachments:*  
June 4, 2024 Report

**Public Works Contract Award Recommendation(s)**  
**June 4, 2024**

**ITB No. 24-1459-KS**

Sultan River Side Channel 1 Extension

No. of Bids Solicited:	52	
No. of Bids Received:	5	
Project Leader & Phone No.:	Adam Lewis	Ext. 1782
Estimate:	\$1,100,000.00	

**Description:**

Work Description: The purpose of this project is to create a supplemental side channel to increase fish spawning habitat in the Sultan River. The project will include clearing and excavating the new channel, placing logs to build engineered log structures, and then connecting it to the existing channels of the Sultan River. After constructing the channel, the project will include restoring the work area with native plants.

<u>Contractor</u>	<u>Subtotal (w/o tax)</u>
<b>Award To: EcoGrind Site Solutions, LLC</b>	<b>\$957,919.60</b>
Accord Contractors, LLC	\$1,049,310.00
A-1 Landscaping & Construction, Inc.	\$1,150,545.00
Welwest Construction, Inc.	\$1,251,114.00
Pacific Pile & Marine, LP	\$2,528,897.00

Summary Statement: Staff recommends award to EcoGrind Site Solutions, LLC, the low evaluated bidder, in the amount \$957,919.60, plus tax.

The bid submitted by Welwest Construction was in the amount of \$1,301,064.00 and contained a mathematical extension error of -\$49,950.00. After correcting this error, EcoGrind remains the low evaluated bidder.

This work is partially funded through a Grant from the Washington Department of Ecology. The successful bidder must comply with all funding requirements, including but not limited to state prevailing wage laws.

**Public Works Contract Award Recommendation(s)**  
**June 4, 2024**

**ITB No. 24-1465-KS**

2024 Capital Improvement, Marine Drive and Soundview Drive Water Main Project

No. of Bids Solicited:	38	
No. of Bids Received:	6	
Project Leader & Phone No.:	Andrew Sics	Ext. 3032
Estimate:	\$800,000.00	

**Description:**

The Work for this project includes: Installation of a 6" - 8" Pressure Reducing Valve, approximately 20 linear feet of six-inch, 1,330 linear feet of eight-inch, and 1,000 linear feet of twelve-inch ductile iron water main and associated fittings, four new fire hydrant assemblies and appurtenances, two combination air vacuum release assemblies, and one blowoff assembly. The project also includes installation of asphalt trench patching, asphalt restoration overlay, private asphalt, gravel driveway removal and restoration, erosion control and landscape/surface restoration. The location of the work is in the Warm Beach area on Marine Drive and Soundview Drive, near the City of Stanwood, in Snohomish County, Washington.

<u>Contractor</u>	<u>Subtotal (w/o tax)</u>
<b>Award To: B &amp; L Utility, Inc.</b>	<b>\$630,547.88</b>
RAW Land Construction LLC	\$723,343.00
Gregco Excavating LLC	\$754,839.00
SRV Construction, Inc.	\$859,674.50
In Depth Excavation	\$1,045,210.00
Colacurcio Brothers, Inc.	\$1,224,520.00

**Summary Statement:** Staff recommends award to B & L Utility, Inc., the low evaluated bidder, in the amount \$630,547.88, plus tax. However, the bid submitted by B & L was in the amount of \$630,545.90 and contained two mathematical extension errors of -\$1.98. After correcting these errors, B & L remains the low evaluated bidder.

The bid submitted by Colacurcio Brothers, Inc. was in the amount of \$1,234,520.00 and contained a mathematical addition error of -\$10,000.00. After correcting this error, B & L remains the low evaluated bidder.

**Formal Bid Award Recommendation(s) \$120,000 And Over  
June 4, 2024**

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**RFQ No. 24-1463-BP**

Insulated Overhead 4/0 Soft-Drawn  
Copper Conductor

No. of Bids Solicited:	4	
No. of Bids Received:	3	
Project Leader & Phone No.:	Zeke Schellberg	Ext. 4313
Material Estimate:	\$222,450.00	

Purchase 15,000 feet of 4/0 insulated soft drawn copper conductor to cover anticipated demand for the next 18 months.

<u>Vendor</u>	<u>Subtotal (w/o tax)</u>
<b>Award To: Border States Industrial, Inc.</b>	<b>\$199,950.00</b>
Anixter, Inc.	\$206,400.00
General Pacific, Inc.	\$205,305.00

Summary Statement: Staff recommends award to Border States Industrial, Inc., the low evaluated responsible bidder meeting the District's specification in the amount of \$199,950.00, plus tax.



## **Cooperative Purchase Recommendations**

### **June 4, 2024**

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State law permits a public agency to purchase from a contract entered into by another public agency as long as the contract is determined to have been awarded in compliance with the bidding requirements of the agency seeking to make the purchase, provided that the requirement for advertising or providing notice for bids is deemed satisfied if the awarding entity advertises according to its own bidding requirements, and either (i) posts the advertisement on any website sponsored by a public agency, purchasing cooperative or similar service provider, or (ii) provides an access link on the state's web portal to the notice. District staff have verified through documentation and/or individual questions to the applicable awarding entity that the bid process used for each purchase recommended below meets the District's procurement requirements.

Accordingly, staff recommends approval of the following contract:

#### **A. CONTRACTS**

Awarded Vendor Name: Clean Harbors Environmental Services, Inc. \$1,907,913.76  
Purchase Order/Contract Number: CW2254901  
Washington State Department of Enterprise Services (DES) Master Usage Agreement Number K2295  
State Contract No. 03614  
Description of Purchase: MESA-2 Phase 2: Battery Removal and Disposal (Hazardous waste transportation, treatment, and disposal services)  
Project Lead: Bob Anderson, Ext. 4309

This is the second and final phase of disposing of the District's vanadium electrolyte batteries. Phase one involved the removal of 97,000 gallons of vanadium electrolyte. This contract is to remove, transport and properly dispose of the residual approximately 4,200 gallons of vanadium electrolyte and sixteen battery containers with their components, piping, and other appurtenances from the District's failed MESA-2 utility scale flow battery system. The electrolyte is a hazardous material governed by state and federal regulations. The District deemed the electrolyte to be a hazardous waste after extensive research and declared it and the battery containers surplus to the District's needs on July 5, 2022. Staff recommends disposing of these in accordance with Directive 17, state and federal law requirements by using the state's contract with Clean Harbors Environmental Services, Inc.

Clean Harbors Environmental Services, Inc. meets the Washington State Department of Ecology (DOE) recommended qualifications for a hazardous waste disposal company: financially sound; licensed to handle hazardous waste; knowledge of and compliance with laws; demonstrated extensive experience removing and transporting hazardous waste with its own workforce. The electrolyte and other battery components will be taken to an appropriate disposal facility permitted for accepting and processing hazardous waste with an extensive history of successful operation. By law, as the generator of a hazardous waste the district remains liable for the waste even after it is processed and buried in the ground, so choosing a responsible transporter and repository is key to controlling the District's risk.

The electrolyte containment system is deteriorating, making the need for this contract urgent for the safety of staff and the environment. Given the amount of electrolyte, the regulations that assign to the District the liability for the electrolyte even after it is treated and disposed of, and the Washington Department of Ecology (DOE) website on choosing a contractor, staff recommends following the state guidelines for selecting a responsible contractor in whom the District is confident and disposing of the electrolyte.

## **Conclusion**

After long and careful consideration and research, staff recommend this award to Clean Harbors Environmental Services, Inc. as it controls the District's risks, transports the material the shortest distance and keeps it in a licensed facility that will treat it to make it less dangerous and store it responsibly. Staff is satisfied with Clean Harbors removal, transportation, processing and disposal of the first 97,000 gallons of vanadium electrolyte. Utilizing Clean Harbors for the remainder of the project consolidates the materials with one vendor making it easier to manage the District's on-going risk.

## **Cooperative Purchase Recommendations**

### **June 4, 2024**

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State law permits a public agency to purchase from a contract entered into by another public agency as long as the contract is determined to have been awarded in compliance with the bidding requirements of the agency seeking to make the purchase, provided that the requirement for advertising or providing notice for bids is deemed satisfied if the awarding entity advertises according to its own bidding requirements, and either (i) posts the advertisement on any website sponsored by a public agency, purchasing cooperative or similar service provider, or (ii) provides an access link on the state's web portal to the notice. District staff have verified through documentation and/or individual questions to the applicable awarding entity that the bid process used for each purchase recommended below meets the District's procurement requirements.

Accordingly, staff recommends approval of the following contracts/amendments:

#### **CONTRACTS**

Awarded Vendor Name: Ivoxy Consulting \$306,592.98 plus tax  
Purchase Order Number 4500091568  
Department of Enterprises (DES) Master Usage Agreement Number KK2295  
Washington State Participating State Contract #05820  
NASPO ValuePoint Master Agreement Number 23020

Description of Purchase: Data storage array upgrade to 219 Terabytes of data storage plus 8 months of maintenance.

This recommendation aligns with the strategy for supporting the District's mission and critical operations. This purchase will increase the District's enterprise data storage capacity, which is necessary due to continued growth in District data. This purchase will enable additional storage infrastructure features to protect District data during a disaster (e.g. earthquake, flood, cyber, or security incident). The maintenance term is eight months to align with the term of the existing equipment being upgraded. District staff worked with the vendor to save more than 40% from the NASPO pricing for the necessary infrastructure and negotiated a savings of 7% over NASPO pricing on maintenance.

Project Lead: Todd Wunder, Ext. 4450

**Formal Bid and Contract Amendment(s)**  
**June 4, 2024**

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**PSC No. CW2242407**

Water SCADA On-Call Contract

Contractor/Consultant/Supplier:	SCADA & Controls Engineering, Inc.	
Project Leader & Phone No.:	Kevin Presler	Ext. 3030
Amendment No.:	1	
Amendment:	\$200,000.00	

Original Contract Amount: \$300,000.00

Present Contract Amount: \$300,000.00

Amendment Amount: \$200,000.00

New Contract Amount: \$500,000.00

Original Start/End: 1/01/2021 - 12/31/2026

Present Start/End: 1/01/2021 - 12/31/2026

New End Date: N/A

Summary Statement: Over the past three years SCADA & Controls Engineering, Inc. (SCE) has provided planned support to replace Motorola RTU equipment, support and maintenance of the Water Utility's SCADA system, and assisted with associated electrical and controls troubleshooting. SCE also assisted with a variety of unplanned activities including SCADA support to develop a standard plan for in-house buildup and replacement of legacy control panels, automation of monthly water reports that are submitted to Department of Health, and higher-than-normal assistance with replacement and programming of failed and legacy instruments, analyzers, and meters. The water utility has partially completed the Motorola RTU replacement project and will need the continued support of SCE to program and commission the new equipment. The Water Utility also needs the continued on-call support of SCE to provide support, assistance, and troubleshooting as needs arise.



BUSINESS OF THE COMMISSION

Meeting Date: June 4, 2024

Agenda Item: 4C

TITLE

Consideration of Certification/Ratification and Approval of District Checks and Vouchers

SUBMITTED FOR: Consent Agenda

General Accounting & Financial Systems      Shawn Hunstock      8497  
Department      Contact      Extension  
Date of Previous Briefing: \_\_\_\_\_  
Estimated Expenditure: \_\_\_\_\_      Presentation Planned ☐

ACTION REQUIRED:

- ☐ Decision Preparation  
☐ Policy Discussion  
☐ Policy Decision  
☒ Statutory
- ☐ Incidental  
    (Information)
- ☐ Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description: GP-3(4)(B)(2)a non-delegable, statutorily assigned Board duty to approve vouchers for all warrants issued.*

The attached District checks and vouchers are submitted for the Board’s certification, ratification and approval.

*List Attachments:*  
    Voucher Listing



## CERTIFICATION/RATIFICATION AND APPROVAL

We, the undersigned of the Public Utility District No. 1 of Snohomish County, Everett, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, and the Checks or Warrants listed below are ratified/approved for payment this 4th day of June 2024.

### CERTIFICATION:

Certified as correct:

CEO/General Manager

*Shawn Huntstock*

Auditor

*Sirena Fothergill*

Chief Financial Officer/Treasurer

### RATIFIED AND APPROVED:

Board of Commissioners:

President

Vice-President

Secretary

TYPE OF DISBURSEMENT	PAYMENT REF NO.	DOLLAR AMOUNT	PAGE NO.
<b>REVOLVING FUND</b>			
Customer Refunds, Incentives and Other	1128960 - 1129108	\$47,081.75	2 - 6
Electronic Customer Refunds		\$9,120.41	7 - 9
<b>WARRANT SUMMARY</b>			
Warrants	8078242 - 8078429	\$3,320,845.49	10 - 15
ACH	6046459 - 6046761	\$4,909,458.16	16 - 25
Wires	7003260 - 7003280	\$24,168,027.22	26
Payroll - Direct Deposit	5300001033 - 5300001033	\$4,886,494.40	27
Payroll - Warrants	845179 - 845192	\$28,196.39	27
Automatic Debit Payments	5300001030 - 5300001036	\$6,354,364.01	28
	<b>GRAND TOTAL</b>	<b>\$43,723,587.83</b>	



## Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
5/13/24	1128960	LENNAR NORTHWEST INC	\$25.16
5/13/24	1128961	CHARLIE MORGAN	\$1,290.65
5/13/24	1128962	SHARON WILCOX	\$200.36
5/13/24	1128963	VINTAGE AT LAKEWOOD, LLC	\$11.62
5/14/24	1128964	MUHAMMAD ARIF	\$78.72
5/14/24	1128965	ANN PHELPS	\$79.16
5/14/24	1128966	DOLORES THOMPSON	\$314.88
5/14/24	1128967	KEPLER TIEDJE	\$24.97
5/14/24	1128968	LINDSEY WEBBER	\$807.63
5/14/24	1128969	SREIT CASCADIA POINTE LLC	\$28.82
5/14/24	1128970	WILLIAM KENNEDY	\$113.03
5/14/24	1128971	KENNEDY TRABOLD	\$28.13
5/14/24	1128972	EDYTHE PAVISH	\$38.98
5/14/24	1128973	MARGARET JENSEN	\$191.86
5/14/24	1128974	DYNASTY COFFEE LLC	\$31.22
5/14/24	1128975	YERIEL LLC	\$292.35
5/14/24	1128976	NATHAN GREEN	\$94.95
5/14/24	1128977	JULIE DAHL	\$75.99
5/14/24	1128978	TRI NGO	\$1,600.00
5/15/24	1128979	IAN WELLS	\$13.54
5/15/24	1128980	IH6 PROPERTY WASHINGTON LP	\$15.62
5/15/24	1128981	ALBERTO MIRANDA	\$51.03
5/15/24	1128982	MATTHEW ANDERSON	\$2,200.00
5/15/24	1128983	PACIFIC RIDGE - DRH, LLC	\$96.26
5/15/24	1128984	STEPS TOWARD INDEPENDENCE INC.	\$71.76
5/15/24	1128985	QUILCEDA CREEK APARTMENTS, LLC	\$47.21
5/15/24	1128986	BARBARA PUMPHREY	\$11.17
5/15/24	1128987	NANCY SMITH	\$2,200.00
5/15/24	1128988	GRAN INC	\$50.04
5/16/24	1128989	CRYSTAL SPRINGS APTS	\$37.26
5/16/24	1128990	CANDICE BURKE	\$15.09
5/16/24	1128991	KAREN HIGGINS	\$316.28

## Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
5/16/24	1128992	HOLLY CERVANTES	\$273.09
5/16/24	1128993	CHRISTOPHER SIGLER	\$24.23
5/16/24	1128994	IRENE DUNPHY	\$5,823.29
5/16/24	1128995	BRENT KIRK	\$9.54
5/16/24	1128996	EQUITY RESIDENTIAL PROP	\$41.98
5/16/24	1128997	GRAND INVESTMENTS LLC	\$6.89
5/16/24	1128998	MARK REDIS	\$24.95
5/16/24	1128999	PAMELA DAVIS	\$102.00
5/17/24	1129000	LINDA SANDERS	\$72.65
5/17/24	1129001	EVERGREEN PROPERTY VENTURES LP	\$72.46
5/17/24	1129002	CHARITY PSARADELIS	\$2,175.65
5/17/24	1129003	SHAYAN NOORDIDEH	\$59.76
5/17/24	1129004	FATEMEH NASIRISHELI	\$85.34
5/17/24	1129005	CORNERSTONE HOMES	\$19.66
5/17/24	1129006	RACHEL GOSSLEE	\$55.78
5/17/24	1129007	SREIT CASCADIA POINTE LLC	\$49.98
5/17/24	1129008	RAVENSWOOD APARTMENTS, LLC	\$82.85
5/20/24	1129009	BARBARA BANSENAUER	\$305.49
5/20/24	1129010	BEBE BESCH	\$32.88
5/20/24	1129011	SIOBHAN ANDERSON	\$94.14
5/20/24	1129012	HERBERT WEISSE	\$117.02
5/20/24	1129013	SHYANNE HOTTEL	\$14.37
5/20/24	1129014	LENNAR NORTHWEST INC	\$123.18
5/20/24	1129015	BRUCE HARRIS	\$176.35
5/20/24	1129016	GP GREEN LLC	\$154.75
5/20/24	1129017	QUILCEDA CREEK CASINO	\$3,242.66
5/20/24	1129018	JEFF HARDING	\$75.43
5/20/24	1129019	ALEX OBRIEN	\$36.78
5/20/24	1129020	CHARTER INVESTMENT CO	\$16.12
5/21/24	1129021	SHERRIE BARKER	\$45.61
5/21/24	1129022	GP GREEN LLC	\$130.16
5/21/24	1129023	ALDERWOOD APARTMENTS, L.L.C.	\$31.01

## Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
5/21/24	1129024	D JACK GRIFFITHS	\$42.46
5/21/24	1129025	CRYSTAL SPRINGS APTS	\$31.10
5/21/24	1129026	VOID	\$0.00
5/21/24	1129027	ALICIA TAING	\$92.65
5/21/24	1129028	PARK EDMONDS APARTMENTS, LLC	\$65.83
5/21/24	1129029	MICHAEL BISHOP	\$144.85
5/21/24	1129030	HANNAH ANDERSON	\$158.34
5/21/24	1129031	YANA PANKOVETS	\$8.49
5/21/24	1129032	LACEY SHERMAN	\$233.08
5/21/24	1129033	SEATTLE PACIFIC HOMES, INC	\$206.32
5/21/24	1129034	CHELSEY REMINGTON	\$69.66
5/21/24	1129035	LOW INCOME HOUSING INSTITUTE	\$63.68
5/21/24	1129036	KIMBERLY HALLGREN	\$459.00
5/21/24	1129037	TULALIP TRIBES LEASING	\$244.21
5/21/24	1129038	ETHAN MANCHESTER	\$17.72
5/22/24	1129039	PATRICIA WILLIAMSON	\$150.92
5/22/24	1129040	RM HOMES	\$183.22
5/22/24	1129041	ROBERT TAPPAN	\$169.00
5/22/24	1129042	WADE DACAR	\$206.17
5/22/24	1129043	MADISON HOWELL	\$122.78
5/22/24	1129044	PEGGY CHANEY	\$2,698.94
5/22/24	1129045	GRE EDMONDS LLC	\$424.36
5/22/24	1129046	MAE SHREAVES	\$1,567.59
5/22/24	1129047	CHRISTOPHER ROSS	\$56.38
5/22/24	1129048	JR LARRY VANWINKLE	\$174.62
5/22/24	1129049	QUILCEDA CREEK CASINO	\$28.35
5/22/24	1129050	WATERFRONT PLACE LP	\$156.63
5/22/24	1129051	CHARTER CLUB OWNER LLC	\$75.37
5/22/24	1129052	HELEN KNUTSON	\$57.83
5/22/24	1129053	DIXIE CAMARDO	\$40.81
5/22/24	1129054	GIOVANNI REYES-GRANADOS	\$430.06
5/22/24	1129055	MEGAN SWEETIN	\$157.67

## Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
5/22/24	1129056	ANTONIA BUELL	\$140.42
5/22/24	1129057	SASKIA GOTTUSO	\$121.94
5/22/24	1129058	DIANA MARTYNIUK	\$135.65
5/22/24	1129059	BRENDA SCHAFF	\$329.46
5/22/24	1129060	EMILY OSBORNE	\$166.45
5/22/24	1129061	AMANDA WILSON	\$238.00
5/22/24	1129062	TEKLE KULU	\$25.00
5/22/24	1129063	HEARTLAND CONSTRUCTION LLC	\$8.16
5/22/24	1129064	BRADLEY HENDERSON	\$181.23
5/22/24	1129065	DANIEL ELVIS MARGELU	\$834.09
5/23/24	1129066	LIYI LIANG	\$528.39
5/23/24	1129067	PHILIP CHURCHFIELD	\$1,007.00
5/23/24	1129068	PARK LANE APTS LLC	\$35.60
5/23/24	1129069	WASHINGTON EVERETT MISSION	\$59.36
5/23/24	1129070	PAULA WERTENBERGER	\$63.00
5/23/24	1129071	SUNI CHON	\$30.18
5/23/24	1129072	ALDERWOOD APARTMENTS, L.L.C.	\$83.76
5/23/24	1129073	JEREMIAH LAKABUNG	\$537.28
5/23/24	1129074	BENJAMIN CLAWSON	\$1,379.39
5/23/24	1129075	TRACI ANUNSON	\$67.95
5/23/24	1129076	DAVES FLOORING AND MORE LLC	\$53.92
5/23/24	1129077	JOLENE STEG	\$27.73
5/23/24	1129078	ERIN MCCARTNEY	\$115.80
5/23/24	1129079	PRCP-EVERETT,LLC	\$56.59
5/23/24	1129080	WEFILE INC	\$159.57
5/23/24	1129081	LGI HOMES - WASHINGTON, LLC	\$109.87
5/24/24	1129082	ESTATE OF MATTHEW WAYNE LARSEN	\$110.77
5/24/24	1129083	GORDON LARSON	\$66.59
5/24/24	1129084	RICHARD EISENHauer	\$70.37
5/24/24	1129085	STILLAGUAMISH TRIBE	\$161.89
5/24/24	1129086	KATHERINE TATE	\$799.69
5/24/24	1129087	JR RICHARD KLESICK	\$17.45

## Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
5/24/24	<a href="#">1129088</a>	TIMOTHY LAW	\$41.35
5/24/24	<a href="#">1129089</a>	MICHAEL RIVERA	\$113.17
5/24/24	<a href="#">1129090</a>	CRAIG KNUTSEN	\$99.89
5/24/24	<a href="#">1129091</a>	LENNAR NORTHWEST INC	\$352.97
5/24/24	<a href="#">1129092</a>	AMAN JAIN	\$64.25
5/24/24	<a href="#">1129093</a>	TYLER ALLEN	\$168.73
5/24/24	<a href="#">1129094</a>	ELINK REALTY LLC	\$23.48
5/24/24	<a href="#">1129095</a>	JACOB EDDY	\$818.27
5/24/24	<a href="#">1129096</a>	SARAH DILLENBECK	\$2,200.00
5/24/24	<a href="#">1129097</a>	SUNSET PARK SOUTH HOA	\$6.97
5/24/24	<a href="#">1129098</a>	BUN & OC RESTAURANT	\$382.98
5/24/24	<a href="#">1129099</a>	LARRY INGRAHAM	\$1,822.55
5/24/24	<a href="#">1129100</a>	SHERI DURST	\$74.55
5/24/24	<a href="#">1129101</a>	ELEVATE APTS LYNNWOOD LLC	\$168.60
5/24/24	<a href="#">1129102</a>	ISLAMIC CENTER OF MONROE	\$51.14
5/24/24	<a href="#">1129103</a>	CITYCENTER APARTMENTS LYNNWOOD PARTNERS	\$17.06
5/24/24	<a href="#">1129104</a>	CITYCENTER APARTMENTS LYNNWOOD PARTNERS	\$22.40
5/24/24	<a href="#">1129105</a>	CITYCENTER APARTMENTS LYNNWOOD PARTNERS	\$8.52
5/24/24	<a href="#">1129106</a>	MOUNTLAKE TERRACE INVESTORS LLC	\$169.38
5/24/24	<a href="#">1129107</a>	TOM KENDRICK	\$155.43
5/24/24	<a href="#">1129108</a>	SMOKEY POINT APARTMENTS IV LLC	\$29.63

**Total: \$47,081.75**

## Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
5/13/24	000527646229	MISTY GRIFFITH	\$951.42
5/13/24	000527646230	JOSE EL BAISSARI	\$61.32
5/13/24	000527646231	JOSE EL BAISSARI	\$34.51
5/13/24	000527646232	DONALD ALLOWAY JR	\$366.71
5/14/24	000527657539	CHRISTOPHER LEE	\$97.16
5/14/24	000527657540	NICOLE BROBAK	\$14.03
5/14/24	000527657541	JOHN TERAUDS	\$153.14
5/14/24	000527657542	MACKENZIE SELLEY	\$137.76
5/14/24	000527657543	RYAN GLOVER	\$48.13
5/14/24	000527657544	KAFFIE CLARK	\$110.98
5/14/24	000527657545	GARY FELDMAN	\$43.79
5/14/24	000527657546	BRANDON SHELBY	\$50.74
5/14/24	000527657547	BURL LENO	\$221.57
5/14/24	000527657548	JENNIFER PLUMB	\$94.76
5/14/24	000527657549	HARRIET ORTIZ	\$77.65
5/14/24	000527657550	CHERYL YOUNG	\$17.79
5/14/24	000527657551	EDUARD POPA	\$1,181.20
5/14/24	000527657552	TYTEANNA BELARDE	\$85.43
5/15/24	000527665942	KEN DEAN	\$145.49
5/15/24	000527665943	BARBARA SALO	\$92.92
5/17/24	000527686243	RONALD INNES	\$37.33
5/17/24	000527686244	DIANA OBERG	\$108.44
5/17/24	000527686245	JONATHAN REEVE	\$202.32
5/17/24	000527686246	CHRISTINE GREENE	\$141.36
5/17/24	000527686247	RANDY FRITCH	\$214.86
5/17/24	000527686248	MARIELLA ALCARAZ	\$33.00
5/17/24	000527686249	RONALD CONSER	\$183.27
5/17/24	000527686250	HAILEY BURGESS	\$10.22
5/17/24	000527686251	RYAN WOODLAND	\$290.00
5/17/24	000527686252	MAX MCMORROW	\$151.92
5/20/24	000527700131	ERIC MCCLURE	\$91.85
5/20/24	000527700132	DYLAN ROSIER	\$30.96



## Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
5/20/24	000527700133	AMANDA WALLACE	\$6.17
5/20/24	000527700134	RENE GOMEZ	\$19.81
5/20/24	000527700135	ILDAR GUMEROV	\$138.02
5/20/24	000527700136	KRISTINE POPE	\$113.00
5/20/24	000527700137	SANDEEP GOLI	\$224.45
5/21/24	000527711713	BRIAN WILSON	\$96.39
5/21/24	000527711714	ERIC MOSS	\$111.43
5/21/24	000527711715	DOUGLAS OWINGS	\$55.96
5/21/24	000527711716	DINA V STAKHNYUK	\$152.83
5/21/24	000527711717	JIEMAN HU	\$34.77
5/21/24	000527711718	JAIME LAROSA	\$51.86
5/21/24	000527711719	LINDSEY OGSTON	\$88.19
5/21/24	000527711720	SANDY HERNANDEZ	\$224.86
5/21/24	000527711721	ROSIE SHIRI WASTO	\$176.90
5/21/24	000527711722	DINA V STAKHNYUK	\$87.67
5/21/24	000527711723	RAUL PELAYO GUZMAN	\$53.21
5/21/24	000527711724	CARLEE SMITH	\$78.28
5/21/24	000527711725	PARIS LAKEY	\$80.00
5/23/24	000527726674	DEANNA GOULD	\$74.99
5/23/24	000527726675	ROBERT SPINGLER	\$743.16
5/23/24	000527726676	ANH TUAN PHAM	\$90.03
5/24/24	000527736342	ZACHARY WINGFIELD	\$190.54
5/24/24	000527736343	NICOLE COWLES	\$21.18
5/24/24	000527736344	WILLIAM DAO	\$7.94
5/24/24	000527736345	JZ REAL ESTATE LLC	\$156.82
5/24/24	000527736346	LORI MORRISON	\$26.16
5/24/24	000527736347	EMILY HAGELIN	\$202.69
5/24/24	000527736348	REMEMBER WHEN ANTIQUE MALL	\$19.84
5/24/24	000527736349	SANJAY THUMATI	\$9.65
5/24/24	000527736350	DERRICK ENSER	\$63.96
5/24/24	000527736351	MADISON JAYNES	\$67.84
5/24/24	000527736352	SEAN PUGMIRE	\$72.56

## Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
5/24/24	000527736353	KAMILE HOLLEMAN	\$28.92
5/24/24	000527736354	TAO XIE	\$41.72
5/24/24	000527736355	MITUL ASAWLA	\$26.58
Total:			\$9,120.41

## Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
5/14/24	8078242	ANIXTER INC	\$1,082.62
5/14/24	8078243	B&H FOTO & ELECTRONICS CORP	\$57,585.16
5/14/24	8078244	CITY OF EVERETT	\$197.01
5/14/24	8078245	FEDERAL EXPRESS CORP	\$28.94
5/14/24	8078246	CORE & MAIN LP	\$3,987.27
5/14/24	8078247	LEXISNEXIS RISK DATA MANAGEMENT INC	\$219.80
5/14/24	8078248	CITY OF MONROE	\$1,265.57
5/14/24	8078249	CITY OF MOUNTLAKE TERRACE	\$6,490.70
5/14/24	8078250	GENUINE PARTS COMPANY	\$971.52
5/14/24	8078251	PACIFIC NW SCALE CO INC	\$1,748.80
5/14/24	8078252	REPUBLIC SERVICES INC	\$1,499.06
5/14/24	8078253	RIVERSIDE TOPSOIL INC	\$250.00
5/14/24	8078254	SOUND PUBLISHING INC	\$49.98
5/14/24	8078255	STATE OF WASHINGTON	\$150.00
5/14/24	8078256	DOBBS HEAVY DUTY HOLDINGS LLC	\$602.11
5/14/24	8078257	AAA OF EVERETT FIRE	\$1,836.43
5/14/24	8078258	BICKFORD MOTORS INC	\$15,822.34
5/14/24	8078259	CAR WASH ENTERPRISES INC	\$85.00
5/14/24	8078260	EBEY HILL HYDROELECTRIC INC	\$1,718.39
5/14/24	8078261	EG SOLUTIONS INC	\$1,010.00
5/14/24	8078262	EMERALD SERVICES INC	\$611.48
5/14/24	8078263	RYAN SCOTT FELTON	\$662.26
5/14/24	8078264	QUALCO ENERGY	\$11,799.07
5/14/24	8078265	JAMES SIDERIUS	\$375.00
5/14/24	8078266	SNOHOMISH COUNTY	\$231.75
5/14/24	8078267	SNOHOMISH COUNTY	\$3,145.00
5/14/24	8078268	SUMMIT SAFETY SHOES	\$2,634.30
5/14/24	8078269	WYNNE AND SONS INC	\$79.13
5/14/24	8078270	KAISER FOUNDATION HEALTH PLAN OF WA	\$1,071.00
5/14/24	8078271	FSX INC	\$1,423.76
5/14/24	8078272	CRAWFORD & COMPANY	\$2,307.20
5/14/24	8078273	THE PAPE GROUP INC	\$18,760.41

## Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
5/14/24	8078274	WASHINGTON STATE DOT	\$383.94
5/14/24	8078275	BACKFLOWS NORTHWEST INC	\$2,032.98
5/14/24	8078276	CONCENTRIC LLC	\$464.54
5/14/24	8078277	SNOHOMISH COUNTY	\$13.68
5/14/24	8078278	RADIATE HOLDINGS LP	\$3,610.80
5/14/24	8078279	WACO INDUSTRIAL COATINGS INC	\$492.04
5/14/24	8078280	JAMIE KISS	\$1,103.30
5/14/24	8078281	JENSEN ENTERPRISES INC	\$15,946.22
5/14/24	8078282	NORTHWEST FIBER LLC	\$120.00
5/14/24	8078283	CLUB FITNESS EQUIPMENT INC	\$2,504.23
5/14/24	8078284	OLSON BROTHERS PRO-VAC LLC	\$5,561.00
5/14/24	8078285	BUSINESS INTERIORS NW INC	\$2,501.39
5/14/24	8078286	QUALUS LLC	\$27,385.50
5/14/24	8078287	CURTIS DAVIS	\$800.00
5/14/24	8078288	BATTELLE MEMORIAL INSTITUTE	\$2,000.00
5/14/24	8078289	RAYMOND A DURAN	\$660.00
5/14/24	8078290	BRITESWITCH LLC	\$21,207.10
5/14/24	8078291	GRANITE CONSTRUCTION COMPANY	\$585.35
5/14/24	8078292	MERIDIAN CENTER ELECTRIC INC	\$229.82
5/16/24	8078293	PACIFIC RIDGE - DRH, LLC	\$4,443.19
5/16/24	8078294	DR HORTON-SSHI	\$23,827.31
5/16/24	8078295	PAVEL P KUKHOTSKIY	\$796.00
5/16/24	8078296	215 WLD DOWNFIELD LLC	\$1,270.00
5/16/24	8078297	BRIDGE POINT EVERETT 500 LLC	\$70,692.72
5/16/24	8078298	ENVIRONMENTAL SYSTEMS RESEARCH INST	\$791.28
5/16/24	8078299	GLOBAL RENTAL COMPANY INC	\$769.30
5/16/24	8078300	IRON MOUNTAIN QUARRY LLC	\$1,232.95
5/16/24	8078301	CITY OF LYNNWOOD	\$363.44
5/16/24	8078302	GENUINE PARTS COMPANY	\$583.24
5/16/24	8078303	PACIFIC NW SCALE CO INC	\$8,113.10
5/16/24	8078304	PUGET SOUND ENERGY INC	\$5,807.46
5/16/24	8078305	CITY OF ARLINGTON	\$1,680.75

## Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
5/16/24	8078306	RIVERSIDE TOPSOIL INC	\$80.00
5/16/24	8078307	STATE OF WASHINGTON	\$9,437.16
5/16/24	8078308	ALDERWOOD WATER & WASTEWATER DISTRI	\$38.08
5/16/24	8078309	BICKFORD MOTORS INC	\$147.71
5/16/24	8078310	DAYVILLE HAY & GRAIN INC	\$519.77
5/16/24	8078311	D & G BACKHOE INC	\$17,842.10
5/16/24	8078312	LAKE STEVENS SEWER DIST	\$135.30
5/16/24	8078313	OAK HARBOR FREIGHT LINES INC	\$1,011.33
5/16/24	8078314	PUBLIC UTILITY DIST NO 1 OF	\$2,944.59
5/16/24	8078315	WYNNE AND SONS INC	\$19.78
5/16/24	8078316	LAMAR TEXAS LTD PARTNERSHIP	\$3,323.00
5/16/24	8078317	KIDDER MATHEWS INC	\$5,000.00
5/16/24	8078318	JENNIFER DARLENE WENZEL	\$768.60
5/16/24	8078319	NORTHWEST FIBER LLC	\$2,962.66
5/16/24	8078320	PURCELL TIRE & RUBBER COMPANY	\$231.87
5/16/24	8078321	COSCO FIRE PROTECTION INC	\$71,014.00
5/16/24	8078322	BOSA BOMARC LLC	\$34,932.02
5/16/24	8078323	CINTAS CORPORATION NO 2	\$1,174.64
5/16/24	8078324	CUSTOM TRUCK ONE SOURCE INC	\$17,019.10
5/16/24	8078325	ARROW INSULATION INC	\$796.00
5/16/24	8078326	GRANITE CONSTRUCTION COMPANY	\$1,193.91
5/21/24	8078327	PUGET SOUND ENERGY	\$13,060.65
5/21/24	8078328	COMCAST HOLDING CORPORATION	\$296.00
5/21/24	8078329	CITY OF DARRINGTON	\$8,188.17
5/21/24	8078330	D HITTLE & ASSOCIATES INC	\$2,357.32
5/21/24	8078331	DISH NETWORK	\$92.80
5/21/24	8078332	CITY OF GOLD BAR	\$11,416.22
5/21/24	8078333	CORE & MAIN LP	\$3,217.99
5/21/24	8078334	IRON MOUNTAIN QUARRY LLC	\$1,115.93
5/21/24	8078335	CITY OF MARYSVILLE	\$201,672.20
5/21/24	8078336	CITY OF MOUNTLAKE TERRACE	\$77,672.66
5/21/24	8078337	GENUINE PARTS COMPANY	\$4,132.06

## Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
5/21/24	8078338	RIVERSIDE TOPSOIL INC	\$525.00
5/21/24	8078339	SNOHOMISH COUNTY	\$10.00
5/21/24	8078340	SNOHOMISH COUNTY	\$10.00
5/21/24	8078341	SNOHOMISH COUNTY	\$10.00
5/21/24	8078342	SNOHOMISH COUNTY	\$10.00
5/21/24	8078343	SNOHOMISH COUNTY	\$3,438.00
5/21/24	8078344	CITY OF SULTAN	\$30,690.80
5/21/24	8078345	WAGNER SMITH EQUIPMENT CO	\$5,365.33
5/21/24	8078346	CITY OF ARLINGTON	\$124,175.14
5/21/24	8078347	BICKFORD MOTORS INC	\$1,618.71
5/21/24	8078348	CITY OF BOTHELL	\$115,950.04
5/21/24	8078349	CITY OF BRIER	\$17,854.70
5/21/24	8078350	CITY OF EDMONDS	\$174,611.36
5/21/24	8078351	RYAN SCOTT FELTON	\$32.15
5/21/24	8078352	CITY OF INDEX	\$847.77
5/21/24	8078353	GARY D KREIN	\$769.30
5/21/24	8078354	CITY OF LAKE STEVENS	\$162,439.64
5/21/24	8078355	CITY OF MONROE	\$84,024.24
5/21/24	8078356	JAMES SIDERIUS	\$250.00
5/21/24	8078357	SNOHOMISH COUNTY	\$2,239.22
5/21/24	8078358	CITY OF STANWOOD	\$32,164.05
5/21/24	8078359	TOWN OF WOODWAY	\$5,120.00
5/21/24	8078360	WYNNE AND SONS INC	\$137.38
5/21/24	8078361	CITY OF GRANITE FALLS	\$16,497.24
5/21/24	8078362	PACIFIC PUBLIC MEDIA	\$2,685.00
5/21/24	8078363	THE BANK OF NEW YORK MELLON TRUST	\$54.00
5/21/24	8078364	CITY OF EVERETT	\$652,184.89
5/21/24	8078365	EXELE INFORMATION SYSTEMS INC	\$1,161.56
5/21/24	8078366	CRAWFORD & COMPANY	\$220.80
5/21/24	8078367	FERGUSON ENTERPRISES LLC	\$179.25
5/21/24	8078368	REECE CONSTRUCTION COMPANY	\$337.08
5/21/24	8078369	GREEN REBATES LLC	\$91,463.21

## Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
5/21/24	8078370	RADIATE HOLDINGS LP	\$187.28
5/21/24	8078371	DARYL JAN HABICH ESTATE	\$8,750.00
5/21/24	8078372	ROGER BELL REAL ESTATE HOLDINGS	\$12,000.00
5/21/24	8078373	TANKNOLOGY INC	\$2,210.94
5/21/24	8078374	DR KARUNA SHARMA OD PLLC	\$1,512.00
5/21/24	8078375	J HARLEN COMPANY INC	\$6,780.83
5/21/24	8078376	THOMAS H WITTENBURG	\$7,583.00
5/21/24	8078377	5J DEVELOPMENT LLC	\$19,200.00
5/21/24	8078378	PACIFIC RESOURCES ASSOC LLC	\$1,364.00
5/21/24	8078379	ARROW INSULATION INC	\$1,181.00
5/21/24	8078380	BRITESWITCH LLC	\$683.00
5/21/24	8078381	CITY OF LYNNWOOD	\$188,983.68
5/21/24	8078382	CITY OF MUKILTEO	\$87,362.29
5/21/24	8078383	CITY OF SNOHOMISH	\$43,491.30
5/21/24	8078384	R&L GLASS INSTALLATION	\$2,625.00
5/23/24	8078385	CRAIG P SMITH	\$2,507.70
5/23/24	8078386	AT&T CORP	\$137,418.42
5/23/24	8078387	CLEAN HARBORS ENVIRONMENTAL	\$5,518.57
5/23/24	8078388	COMCAST HOLDING CORPORATION	\$163.06
5/23/24	8078389	CITY OF LYNNWOOD	\$485.43
5/23/24	8078390	CITY OF MARYSVILLE	\$160.92
5/23/24	8078391	BEACON PUBLISHING INC	\$660.00
5/23/24	8078392	GENUINE PARTS COMPANY	\$158.26
5/23/24	8078393	PUGET SOUND ENERGY INC	\$124,632.62
5/23/24	8078394	SEAHURST ELECTRIC CO INC	\$1,420.62
5/23/24	8078395	SNOHOMISH COUNTY	\$10.00
5/23/24	8078396	SNOHOMISH COUNTY	\$220.00
5/23/24	8078397	SNOHOMISH COUNTY	\$6.24
5/23/24	8078398	SOUND PUBLISHING INC	\$7,841.22
5/23/24	8078399	ALDERWOOD WATER & WASTEWATER DISTRI	\$46.75
5/23/24	8078400	AUTOMATIC DOOR & GATE COMPANY	\$6,452.92
5/23/24	8078401	BICKFORD MOTORS INC	\$1,744.87



## Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
5/23/24	8078402	CLEARVIEW GLASS CO INC	\$219.80
5/23/24	8078403	CROSS VALLEY WATER DISTRICT	\$217.76
5/23/24	8078404	DIRECTV ENTERTAINMENT HOLDINGS LLC	\$168.99
5/23/24	8078405	EDS MCDUGALL LLC	\$375.00
5/23/24	8078406	OAK HARBOR FREIGHT LINES INC	\$602.90
5/23/24	8078407	PACIFIC PUBLISHING CO INC	\$365.40
5/23/24	8078408	REX ELECTRIC SERVICE INC	\$5,556.66
5/23/24	8078409	SAFE SOFTWARE INC	\$3,494.82
5/23/24	8078410	SIEMENS INDUSTRY INC	\$12,834.12
5/23/24	8078411	CITY OF STANWOOD	\$1,625.67
5/23/24	8078412	STATE OF WASHINGTON	\$807.30
5/23/24	8078413	WELLSPRING FAMILY SERVICES	\$3,323.60
5/23/24	8078414	WRECKING BALL DEMOLITION LLC	\$28,959.59
5/23/24	8078415	PNG MEDIA LLC	\$354.32
5/23/24	8078416	DWYER R&D INC	\$492.90
5/23/24	8078417	PERFORMANCE VALIDATON INC	\$1,145.03
5/23/24	8078418	PURCELL TIRE & RUBBER COMPANY	\$2,127.98
5/23/24	8078419	DEFINING ENERGY NW LLC	\$148.63
5/23/24	8078420	ACCESS INFO INTERMEDIATE HLDNG I LL	\$52.98
5/23/24	8078421	ACCESS INFO INTERMEDIATE HLDNG I LL	\$3,854.87
5/23/24	8078422	TCF ARCHITECTURE PLLC	\$198.75
5/23/24	8078423	RMA GROUP INC	\$1,346.00
5/23/24	8078424	FORTERRA NW	\$1,972.50
5/23/24	8078425	JESSICA V MARQUEZ	\$680.00
5/23/24	8078426	TERRAPHASE ENGINEERING INC	\$157.00
5/23/24	8078427	ACCESS LIMITED CONSTRUCTION	\$32,910.83
5/23/24	8078428	SECOND BAPTIST CHURCH	\$4,927.00
5/23/24	8078429	TRI-WESTERN SYNDICATED INVESTMENTS	\$170,000.00

**Total: \$3,320,845.49**

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
5/13/24	6046459	HOWARD INDUSTRIES INC	\$241,263.47
5/13/24	6046460	MOTOR TRUCKS INTL & IDEALEASE INC	\$1,142.93
5/13/24	6046461	NORTH COAST ELECTRIC COMPANY	\$3,616.94
5/13/24	6046462	PACIFIC TOPSOILS INC	\$37.05
5/13/24	6046463	ROMAINE ELECTRIC CORP	\$121.20
5/13/24	6046464	RWC INTERNATIONAL LTD	\$70.20
5/13/24	6046465	SISKUN INC	\$188.97
5/13/24	6046466	SHI INTERNATIONAL CORP	\$354.36
5/13/24	6046467	STELLAR INDUSTRIAL SUPPLY INC	\$4,159.82
5/13/24	6046468	STELLA-JONES CORPORATION	\$36,080.57
5/13/24	6046469	TOPSOILS NORTHWEST INC	\$1,188.00
5/13/24	6046470	UNIVERSAL LANGUAGE SERVICE INC	\$44.05
5/13/24	6046471	GORDON TRUCK CENTERS INC	\$173.85
5/13/24	6046472	WW GRAINGER INC	\$106.65
5/13/24	6046473	COLEHOUR & COHEN INC	\$13,196.60
5/13/24	6046474	DESIGNER DECAL INC	\$1,503.44
5/13/24	6046475	EDGE ANALYTICAL INC	\$654.00
5/13/24	6046476	GENERAL PACIFIC INC	\$31,262.16
5/13/24	6046477	HOGLUNDS TOP SHOP INC	\$7,315.08
5/13/24	6046478	LENZ ENTERPRISES INC	\$1,066.76
5/13/24	6046479	NORTHWEST CASCADE INC	\$2,369.50
5/13/24	6046480	PACO VENTURES LLC	\$2,173.82
5/13/24	6046481	POLY BAG LLC	\$51.73
5/13/24	6046482	RICHARDSON BOTTLING COMPANY	\$108.28
5/13/24	6046483	ROHLINGER ENTERPRISES INC	\$104.30
5/13/24	6046484	RUBATINO REFUSE REMOVAL LLC	\$694.17
5/13/24	6046485	SENSUS USA INC	\$31,468.56
5/13/24	6046486	SOUND SAFETY PRODUCTS CO INC	\$217.12
5/13/24	6046487	TECH PRODUCTS INC	\$1,378.80
5/13/24	6046488	TOTAL LANDSCAPE CORP	\$15,882.27
5/13/24	6046489	TYNDALE ENTERPRISES INC	\$19,398.90
5/13/24	6046490	WALTER E NELSON CO OF WESTERN WA	\$4,905.28

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
5/13/24	6046491	ZIPPER GEO ASSOCIATES LLC	\$3,774.02
5/13/24	6046492	GRAYBAR ELECTRIC CO INC	\$900.69
5/13/24	6046493	ALTEC INDUSTRIES INC	\$3,021.60
5/13/24	6046494	ANIXTER INC	\$226,638.16
5/13/24	6046495	CONSOLIDATED PRESS LLC	\$36,555.12
5/13/24	6046496	TRAFFIC CONTROL PLAN CO OF WA LLC	\$525.00
5/13/24	6046497	QCERA INC	\$2,053.50
5/13/24	6046498	QCL INC	\$1,479.00
5/13/24	6046499	THE ADT SECURITY CORPORATION	\$931.40
5/13/24	6046500	SAFETY-KLEEN SYSTEMS INC	\$6,877.55
5/13/24	6046501	VNB CONSULTING SERVICES INC	\$3,080.00
5/13/24	6046502	HP INC	\$2,316.69
5/13/24	6046503	TORRIE OSTER	\$47.00
5/14/24	6046504	DOBLE ENGINEERING CO	\$32,788.94
5/14/24	6046505	HOWARD INDUSTRIES INC	\$47,674.61
5/14/24	6046506	MOTOR TRUCKS INTL & IDEALEASE INC	\$149.12
5/14/24	6046507	NELSON DISTRIBUTING INC	\$84.68
5/14/24	6046508	RWC INTERNATIONAL LTD	\$614.26
5/14/24	6046509	SHI INTERNATIONAL CORP	\$4,912.15
5/14/24	6046510	STELLAR INDUSTRIAL SUPPLY INC	\$501.28
5/14/24	6046511	TOPSOILS NORTHWEST INC	\$528.00
5/14/24	6046512	GORDON TRUCK CENTERS INC	\$112.81
5/14/24	6046513	WW GRAINGER INC	\$336.89
5/14/24	6046514	RS AMERICAS INC	\$168.70
5/14/24	6046515	CELLCO PARTNERSHIP	\$317.18
5/14/24	6046516	CUZ CONCRETE PRODUCTS INC	\$2,787.15
5/14/24	6046517	DESIGNER DECAL INC	\$3,434.45
5/14/24	6046518	EDGE ANALYTICAL INC	\$300.00
5/14/24	6046519	POWER ENGINEERS INC	\$11,234.84
5/14/24	6046520	RICHARDSON BOTTLING COMPANY	\$97.49
5/14/24	6046521	ROHLINGER ENTERPRISES INC	\$9,716.99
5/14/24	6046522	TYNDALE ENTERPRISES INC	\$881.82

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
5/14/24	6046523	UNITED REFRIGERATION INC	\$7,072.41
5/14/24	6046524	ALTEC INDUSTRIES INC	\$204.11
5/14/24	6046525	ANIXTER INC	\$10,249.97
5/14/24	6046526	SEATTLE NUT & BOLT LLC	\$4,702.13
5/14/24	6046527	CENVEO WORLDWIDE LIMITED	\$5,606.22
5/14/24	6046528	ARNETT INDUSTRIES LLC	\$656.50
5/14/24	6046529	WELLNESS BY WISHLIST INC	\$1,501.78
5/14/24	6046530	MING K LEUNG	\$651.86
5/14/24	6046531	ALEXANDRA LEGARE	\$1,422.22
5/14/24	6046532	RODDAN INDUSTRIAL	\$3,799.69
5/14/24	6046533	ITAD USA HOLIDNGS LLC	\$8,834.00
5/14/24	6046534	JEFFREY ROBERTS	\$125.25
5/14/24	6046535	JULIE MAINSTONE	\$228.99
5/14/24	6046536	JASON ZYSKOWSKI	\$286.05
5/14/24	6046537	SHELLEY PATTISON	\$934.23
5/14/24	6046538	NICHELE HALL	\$909.75
5/14/24	6046539	ADAM CORNELIUS	\$287.93
5/14/24	6046540	JACOB MANLEY	\$362.41
5/14/24	6046541	KEVIN DAVIS	\$40.44
5/15/24	6046542	MILES SAND & GRAVEL COMPANY	\$888.89
5/15/24	6046543	MOSS ADAMS LLP	\$6,843.39
5/15/24	6046544	UNITED PARCEL SERVICE	\$188.47
5/15/24	6046545	ALLIED BODY WORKS INC	\$9,868.45
5/15/24	6046546	DICKS TOWING INC	\$701.53
5/15/24	6046547	SENSUS USA INC	\$89,295.95
5/15/24	6046548	ARCOS LLC	\$16,485.00
5/15/24	6046549	LIBERTY MUTUAL GROUP INC	\$49,410.86
5/16/24	6046550	ALS GROUP USA CORP	\$390.00
5/16/24	6046551	ASPLUNDH TREE EXPERT LLC	\$28,105.06
5/16/24	6046552	CARDINAL PAINT & POWDER INC	\$112.43
5/16/24	6046553	FASTENAL COMPANY	\$633.02
5/16/24	6046554	MOTOR TRUCKS INTL & IDEALEASE INC	\$50.07

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
5/16/24	6046555	NORTH COAST ELECTRIC COMPANY	\$1,184.05
5/16/24	6046556	ROMAINE ELECTRIC CORP	\$1,788.06
5/16/24	6046557	RWC INTERNATIONAL LTD	\$151.69
5/16/24	6046558	SHI INTERNATIONAL CORP	\$5,168.05
5/16/24	6046559	SUBURBAN PROPANE	\$1,289.31
5/16/24	6046560	TERRACON CONSULTANTS INC	\$3,650.00
5/16/24	6046561	TESSCO INCORPORATED	\$183.15
5/16/24	6046562	TOPSOILS NORTHWEST INC	\$924.00
5/16/24	6046563	GORDON TRUCK CENTERS INC	\$274.70
5/16/24	6046564	WW GRAINGER INC	\$406.03
5/16/24	6046565	COLEHOUR & COHEN INC	\$99,339.16
5/16/24	6046566	GENERAL PACIFIC INC	\$88,945.69
5/16/24	6046567	BEN-KO-MATIC CO	\$576.62
5/16/24	6046568	SENSUS USA INC	\$79,563.62
5/16/24	6046569	SOUND SAFETY PRODUCTS CO INC	\$6,347.36
5/16/24	6046570	TECH PRODUCTS INC	\$872.90
5/16/24	6046571	TYNDALE ENTERPRISES INC	\$1,430.32
5/16/24	6046572	WALTER E NELSON CO OF WESTERN WA	\$1,449.92
5/16/24	6046573	ALTEC INDUSTRIES INC	\$2,440.04
5/16/24	6046574	ANIXTER INC	\$19,917.41
5/16/24	6046575	CG ENGINEERING PLLC	\$655.00
5/16/24	6046576	MOTION & FLOW CONTROL PRODUCTS INC	\$638.53
5/16/24	6046577	GLOBAL INFRASTRUCTURE SOLUTIONS INC	\$25,168.00
5/16/24	6046578	TARREN ACKERMANN	\$2,986.57
5/16/24	6046579	DIAMOND VOGEL INC	\$872.88
5/16/24	6046580	HALEY & ALDRICH INC	\$6,809.14
5/16/24	6046581	THE ADT SECURITY CORPORATION	\$379.16
5/16/24	6046582	USIC HOLDINGS INC	\$345.00
5/16/24	6046583	GLASS FIX LLC	\$420.92
5/16/24	6046584	ROUTEWARE INC	\$1,093.55
5/16/24	6046585	COHEN VENTURES INC	\$129,005.69
5/16/24	6046586	ADRIAN SARDANETA	\$110.00

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
5/16/24	6046587	HENRY SCHULLER	\$127.30
5/16/24	6046588	LEROY GREENMAN	\$311.00
5/16/24	6046589	CHELSEA RAY	\$53.60
5/16/24	6046590	REBECCA BRADLEY	\$45.56
5/17/24	6046591	AVISTA CORPORATION	\$60,080.00
5/17/24	6046592	MOTOR TRUCKS INTL & IDEALEASE INC	\$1,284.42
5/17/24	6046593	PORTLAND GENERAL ELECTRIC CO	\$17,609.00
5/17/24	6046594	PUGET SOUND ENERGY INC	\$23,718.00
5/17/24	6046595	TFS ENERGY LLC	\$925.00
5/17/24	6046596	TRENCHLESS CONSTR SVCS LLC	\$159,803.72
5/17/24	6046597	TULLETT PREBON AMERICAS CORP	\$1,000.00
5/17/24	6046598	WIDENET CONSULTING GROUP LLC	\$1,845.52
5/17/24	6046599	NORTHWEST CASCADE INC	\$1,760.90
5/17/24	6046600	SHERMAN & REILLY INC	\$15,002.03
5/17/24	6046601	CAPITAL ARCHITECTS GROUP PC	\$3,483.74
5/17/24	6046602	RENTOKIL NORTH AMERICA INC	\$163.65
5/17/24	6046603	WELLNESS BY WISHLIST INC	\$133.77
5/17/24	6046604	TRC ENGINEERS INC	\$59,376.41
5/17/24	6046605	CONSTELLATION ENERGY CORP	\$27,456.00
5/17/24	6046606	MERRILL LYNCH COMMODITIES INC	\$25,664.00
5/17/24	6046607	NORTHWESTERN COPRORATION	\$60.00
5/17/24	6046608	HP INC	\$2,316.69
5/17/24	6046609	SEATOWN ELECTRIC HEATING & AIR LLC	\$2,675.00
5/17/24	6046610	MISTY STEVENS	\$150.08
5/17/24	6046611	CHAD GRABNER	\$37.72
5/17/24	6046612	STEVEN CHENOWETH	\$136.00
5/20/24	6046613	ALASKAN COPPER & BRASS CO	\$2,951.08
5/20/24	6046614	CONSOLIDATED ELECTRICAL DISTRIBUTOR	\$12,581.19
5/20/24	6046615	MOTOR TRUCKS INTL & IDEALEASE INC	\$125.59
5/20/24	6046616	MYCOFF FRY PARTNERS LLC	\$25,000.00
5/20/24	6046617	NORTH COAST ELECTRIC COMPANY	\$405.66
5/20/24	6046618	PTC INC	\$517.13

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
5/20/24	6046619	PUGET SOUND ENERGY INC	\$25,000.66
5/20/24	6046620	ROYAL SWITCHGEAR MFG CO	\$64,700.00
5/20/24	6046621	RWC INTERNATIONAL LTD	\$1,068.35
5/20/24	6046622	SISKUN INC	\$1,793.00
5/20/24	6046623	SOUTHERN STATES LLC	\$30,005.15
5/20/24	6046624	STAR RENTALS INC	\$2,986.78
5/20/24	6046625	TOPSOILS NORTHWEST INC	\$792.00
5/20/24	6046626	WEST COAST PAPER CO	\$3,056.10
5/20/24	6046627	WW GRAINGER INC	\$184.46
5/20/24	6046628	BRAKE & CLUTCH SUPPLY INC	\$1,312.65
5/20/24	6046629	EDGE ANALYTICAL INC	\$500.00
5/20/24	6046630	GENERAL PACIFIC INC	\$6,806.99
5/20/24	6046631	LENZ ENTERPRISES INC	\$15.20
5/20/24	6046632	NORTHWEST CASCADE INC	\$275.00
5/20/24	6046633	SWC ENTERPRISES LLC	\$527.52
5/20/24	6046634	SENSUS USA INC	\$175,246.54
5/20/24	6046635	BRENT STAINER	\$400.00
5/20/24	6046636	TYNDALE ENTERPRISES INC	\$512.28
5/20/24	6046637	GRAYBAR ELECTRIC CO INC	\$146.44
5/20/24	6046638	ALTEC INDUSTRIES INC	\$737.43
5/20/24	6046639	ANIXTER INC	\$113,438.07
5/20/24	6046640	MOTION & FLOW CONTROL PRODUCTS INC	\$823.66
5/20/24	6046641	MORSE DISTRIBUTION INC	\$403.36
5/20/24	6046642	SMARTYSTREETS LLC	\$2,857.40
5/20/24	6046643	THE ADT SECURITY CORPORATION	\$594.83
5/20/24	6046644	MORGAN LEWIS & BOCKIUS LLP	\$49,248.50
5/20/24	6046645	ACT COMMODITIES INC	\$15,225.00
5/20/24	6046646	VNB CONSULTING SERVICES INC	\$4,950.00
5/20/24	6046647	HP INC	\$2,316.69
5/20/24	6046648	AA REMODELING LLC	\$1,375.00
5/20/24	6046649	REFINED CONSULTING GROUP	\$2,675.00
5/20/24	6046650	HOME COMFORT ALLIANCE LLC	\$1,675.00



## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
5/21/24	6046651	ALS GROUP USA CORP	\$110.00
5/21/24	6046652	IIA LIFTING SERVICES INC	\$1,260.00
5/21/24	6046653	HARGIS ENGINEERS INC	\$39,972.50
5/21/24	6046654	HOWARD INDUSTRIES INC	\$19,680.89
5/21/24	6046655	IBEW LOCAL 77	\$93,122.63
5/21/24	6046656	PACIFIC TOPSOILS INC	\$103.66
5/21/24	6046657	RWC INTERNATIONAL LTD	\$58.96
5/21/24	6046658	SCHWEITZER ENGINEERING LAB INC	\$351.86
5/21/24	6046659	STELLAR INDUSTRIAL SUPPLY INC	\$4,725.12
5/21/24	6046660	TACOMA SCREW PRODUCTS INC	\$160.55
5/21/24	6046661	TERRACON CONSULTANTS INC	\$17,309.41
5/21/24	6046662	TESSCO INCORPORATED	\$1,770.40
5/21/24	6046663	TOPSOILS NORTHWEST INC	\$396.00
5/21/24	6046664	UNITED PARCEL SERVICE	\$273.42
5/21/24	6046665	BRAKE & CLUTCH SUPPLY INC	\$2,748.07
5/21/24	6046666	DUNLAP INDUSTRIAL HARDWARE INC	\$175.93
5/21/24	6046667	GENERAL PACIFIC INC	\$112,814.55
5/21/24	6046668	HOGLUNDS TOP SHOP INC	\$7,260.13
5/21/24	6046669	LENZ ENTERPRISES INC	\$198.00
5/21/24	6046670	ROHLINGER ENTERPRISES INC	\$9,484.09
5/21/24	6046671	SENSUS USA INC	\$165,736.94
5/21/24	6046672	OFFICE OF THE SECRETARY OF STATE	\$1,880.00
5/21/24	6046673	GRAYBAR ELECTRIC CO INC	\$4,975.22
5/21/24	6046674	ANIXTER INC	\$12,770.24
5/21/24	6046675	SEATTLE NUT & BOLT LLC	\$2,082.00
5/21/24	6046676	ICONIX WATERWORKS INC	\$1,465.10
5/21/24	6046677	TRAFFIC CONTROL PLAN CO OF WA LLC	\$6,825.00
5/21/24	6046678	CARLSON SALES METERING SOLUTIONS	\$117,999.63
5/21/24	6046679	RESOURCE INNOVATIONS INC	\$2,420.00
5/21/24	6046680	ORSI LESSEE LLC	\$26,827.20
5/21/24	6046681	ELECTRO TECHNICAL INDUSTRIES INC	\$255,469.79
5/21/24	6046682	K&D SERVICES INC	\$12,089.74

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
5/21/24	6046683	PACHECOS LANDSCAPING LLC	\$560.49
5/21/24	6046684	AMERICAN CRAWLSPACE & PEST SERVICES	\$1,628.00
5/21/24	6046685	COHEN VENTURES INC	\$224,220.99
5/21/24	6046686	DAVID WEIL	\$262.90
5/21/24	6046687	SIDNEY LOGAN	\$255.22
5/22/24	6046688	CONSOLIDATED ELECTRICAL DISTRIBUTOR	\$338.60
5/22/24	6046689	MR TRUCK WASH INC	\$3,297.00
5/22/24	6046690	NORTH COAST ELECTRIC COMPANY	\$13,890.83
5/22/24	6046691	NORTHWEST POWER POOL CORP	\$9,779.21
5/22/24	6046692	PETROCARD INC	\$76,759.27
5/22/24	6046693	PITNEY BOWES PRESORT SERVICES LLC	\$313.85
5/22/24	6046694	PUGET SOUND ENERGY INC	\$1,063.09
5/22/24	6046695	STELLAR INDUSTRIAL SUPPLY INC	\$265.85
5/22/24	6046696	STELLA-JONES CORPORATION	\$30,176.92
5/22/24	6046697	TOPSOILS NORTHWEST INC	\$528.00
5/22/24	6046698	GORDON TRUCK CENTERS INC	\$277.16
5/22/24	6046699	BENS CLEANER SALES INC	\$2,278.14
5/22/24	6046700	BRAKE & CLUTCH SUPPLY INC	\$161.64
5/22/24	6046701	EDGE ANALYTICAL INC	\$1,214.00
5/22/24	6046702	KEMP WEST INC	\$854,085.00
5/22/24	6046703	NORTHWEST CASCADE INC	\$100.50
5/22/24	6046704	REINHAUSEN MANUFACTURING INC	\$8,265.78
5/22/24	6046705	LOUIS F MATHESON CONSTRUCTION INC	\$53.95
5/22/24	6046706	WALTER E NELSON CO OF WESTERN WA	\$263.83
5/22/24	6046707	ALTEC INDUSTRIES INC	\$280.65
5/22/24	6046708	TRAFFIC CONTROL PLAN CO OF WA LLC	\$175.00
5/22/24	6046709	ARNETT INDUSTRIES LLC	\$942.75
5/22/24	6046710	ADVANCED GOVERNMENT SERVICES LLC	\$5,244.95
5/22/24	6046711	PACHECOS LANDSCAPING LLC	\$17,014.78
5/22/24	6046712	MACHO MACHO LLC	\$1,758.40
5/22/24	6046713	SARA KURTZ	\$341.64
5/22/24	6046714	ZACHARY SCOTT	\$344.76

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
5/22/24	6046715	ERIC SCHELLBERG	\$723.28
5/22/24	6046716	JOHN HIEB	\$658.84
5/22/24	6046717	TREVOR ESTRADA	\$136.00
5/23/24	6046718	ASPLUNDH TREE EXPERT LLC	\$19,111.65
5/23/24	6046719	DOBLE ENGINEERING CO	\$1,869.00
5/23/24	6046720	NORTH COAST ELECTRIC COMPANY	\$483.65
5/23/24	6046721	NORTHWEST POWER POOL CORP	\$10,595.83
5/23/24	6046722	PACIFIC POWER GROUP LLC	\$7,961.16
5/23/24	6046723	PETROCARD INC	\$20,179.20
5/23/24	6046724	ROMAINE ELECTRIC CORP	\$1,031.49
5/23/24	6046725	STAR RENTALS INC	\$5,445.93
5/23/24	6046726	TESSCO INCORPORATED	\$331.45
5/23/24	6046727	TOPSOILS NORTHWEST INC	\$792.00
5/23/24	6046728	TRENCHLESS CONSTR SVCS LLC	\$25,797.36
5/23/24	6046729	VAN NESS FELDMAN LLP	\$5,000.00
5/23/24	6046730	CELLCO PARTNERSHIP	\$351.18
5/23/24	6046731	LI IMMIGRATION LAW PLLC	\$4,135.00
5/23/24	6046732	NORTHWEST CASCADE INC	\$1,705.00
5/23/24	6046733	REINHAUSEN MANUFACTURING INC	\$28,042.49
5/23/24	6046734	LOUIS F MATHESON CONSTRUCTION INC	\$3,026.15
5/23/24	6046735	SOUND SAFETY PRODUCTS CO INC	\$2,326.96
5/23/24	6046736	GRAYBAR ELECTRIC CO INC	\$58.58
5/23/24	6046737	ALTEC INDUSTRIES INC	\$10,858.49
5/23/24	6046738	REXEL USA INC	\$1,206.60
5/23/24	6046739	BALLARD INDUSTRIAL INC	\$4,685.40
5/23/24	6046740	CENVEO WORLDWIDE LIMITED	\$5,606.22
5/23/24	6046741	RENTOKIL NORTH AMERICA INC	\$329.70
5/23/24	6046742	MARIAN DACCA PUBLIC AFFAIRS LLC	\$9,683.00
5/23/24	6046743	GLASS FIX LLC	\$890.20
5/23/24	6046744	CB PACIFIC INC	\$24.00
5/23/24	6046745	HP INC	\$2,316.69
5/23/24	6046746	SLADE WILLS	\$185.00

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
5/23/24	6046747	LYNH DICKEN	\$99.16
5/23/24	6046748	ANDERS DAHL	\$558.45
5/23/24	6046749	MARIE MORRISON	\$835.89
5/23/24	6046750	MELISSA COLLINS	\$192.62
5/23/24	6046751	JAMIE CONTRERAS	\$166.16
5/23/24	6046752	JEFFREY SELLENTIN	\$502.50
5/24/24	6046753	MR TRUCK WASH INC	\$2,409.45
5/24/24	6046754	PRATT HORSTMAN & STRATTON PLLC	\$5,119.47
5/24/24	6046755	TRENCHLESS CONSTR SVCS LLC	\$6,871.42
5/24/24	6046756	WIDENET CONSULTING GROUP LLC	\$1,840.00
5/24/24	6046757	TYNDALE ENTERPRISES INC	\$718.97
5/24/24	6046758	B2T SOLUTIONS LLC	\$12,796.17
5/24/24	6046759	LISA HORNUNG	\$5.08
5/24/24	6046760	JOHN HAARLOW	\$2,199.82
5/24/24	6046761	RYAN COLLINS	\$111.00

**Total: \$4,909,458.16**

## Detailed Disbursement Report

Accounts Payable Wires			
Payment Date	Payment Ref Nbr	Payee	Amount
5/13/24	7003260	CRAWFORD & COMPANY	\$2,035.69
5/15/24	7003261	CRAWFORD & COMPANY	\$2,143.34
5/20/24	7003262	THE ENERGY AUTHORITY INC	\$630,140.46
5/20/24	7003263	CITY OF SEATTLE	\$330,243.90
5/20/24	7003264	CITY OF TACOMA WASHINGTON	\$1,800.00
5/20/24	7003265	HAMPTON LUMBER MILLS-WA INC	\$93,098.55
5/20/24	7003266	IDAHO POWER COMPANY	\$1,240.00
5/20/24	7003267	LL&P WIND ENERGY INC	\$480,325.23
5/20/24	7003268	MACQUARIE ENERGY NORTH AMERICA TRAD	\$806,319.00
5/20/24	7003269	SHELL ENERGY NORTH AMERICA LP	\$38,936.18
5/20/24	7003270	CRAWFORD & COMPANY	\$2,077.82
5/20/24	7003271	AVANGRID RENEWABLES HOLDINGS INC	\$838,047.51
5/20/24	7003272	DYNASTY POWER INC	\$220,230.00
5/21/24	7003273	ICMA-RC	\$274,006.19
5/21/24	7003274	PUBLIC UTILITY DIST NO 1 OF SNOHOMI	\$28,017.94
5/21/24	7003275	ICMA-RC	\$711,909.29
5/21/24	7003276	CRAWFORD & COMPANY	\$6,422.51
5/22/24	7003277	US DEPARTMENT OF ENERGY	\$19,672,421.00
5/22/24	7003278	MOBILIZZ INC	\$13,700.78
5/23/24	7003279	CRAWFORD & COMPANY	\$13,587.21
5/24/24	7003280	CRAWFORD & COMPANY	\$1,324.62

**Total: \$24,168,027.22**

## Detailed Disbursement Report

Payroll			
Period End Date	Payment Ref Nbr	Payee	Amount
5/20/24	5300001033	PUD EMPLOYEES - DIRECT DEPOSIT	\$4,886,494.40
5/22/24	845179 - 845192	PUD EMPLOYEES - WARRANTS	\$28,196.39

## Detailed Disbursement Report

Automatic Debit Payments			
Payment Date	Payment Ref Nbr	Payee	Amount
5/13/24	5300001030	STATE OF WA DEPT OF RETIR	\$2,194,112.81
5/10/24	5300001031	WELLNESS BY WISHLIST INC	\$19,879.38
5/17/24	5300001032	WELLNESS BY WISHLIST INC	\$10,616.44
5/20/24	5300001033	ADP INC	\$1,203,255.50
5/22/24	5300001034	WELLNESS BY WISHLIST INC	\$7,225.96
5/23/24	5300001035	STATE OF WA DEPT OF RETIR	\$206,743.50
5/24/24	5300001036	STATE OF WA DEPT OF REVEN	\$2,712,530.42

**Total: \$6,354,364.01**





## BUSINESS OF THE COMMISSION

Meeting Date: June 4, 2024

Agenda Item: 4D

### TITLE

Consideration of a Resolution Approving Amendment No. 1 to the Collective Bargaining Agreement Between Public Utility District No. 1 of Snohomish County and the International Brotherhood of Electrical Workers, Local No. 77, for the Period of April 1, 2024, Through March 31, 2028

### SUBMITTED FOR: Consent Agenda

<u>Human Resources</u>	<u>Chelsea Ray</u>	<u>8501</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	<u>May 21, 2024</u>	
Estimated Expenditure:	<u></u>	Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |  |                                     |  |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion               | (Information)                       |  |
| <input type="checkbox"/> Policy Decision                 |                                     |  |
| <input checked="" type="checkbox"/> Statutory            |                                     |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Governance Policy:*

*Executive Limitation - EL-5.8 - Financial Condition and Activities: The General Manager shall not, without prior approval of the Board, execute modifications to the collective bargaining agreement between the District and the International Brotherhood of Electrical Workers (IBEW) that exceed \$100,000 of additional expense to the District in the current or next fiscal year.*

*Governance Process, Board Job Description: GP-3(4) (A)1 non-delegable, statutorily assigned Board duty to fix compensation of employees by establishing a scale of salaries for specific classes of work.*

In the fall of 2023, the Union filed a representation petition concerning the District's Power Schedulers with the Washington State Public Employment Relations Commission ("PERC"). On

March 7, 2024, PERC certified the Union as the representative of the Power Schedulers for purpose of collective bargaining with the District.

Following said certification, the District and the Union entered into collective bargaining negotiations regarding the Power Schedulers. As a result of said collective bargaining, the Parties now desire to amend Section 8.21 (Power Scheduling Unit) of Article 8 (Special Working Rules By Units) and amend Article 9 (Compensation) of the current CBA in order to add the classifications of Power Trader-in-Training, Power Trader I, Power Trader II, Power Trader III, and Lead Power Trader.

#### RECOMMENDATIONS/FUTURE ACTIONS:

Staff recommends that the Commission pass a resolution approving and authorizing Amendment No. 1 to the current Collective Bargaining Agreement regarding the Power Schedulers.

#### *List Attachments:*

Resolution  
Attachment 1

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Approving Amendment No. 1 to the Collective Bargaining Agreement Between Public Utility District No. 1 of Snohomish County and the International Brotherhood of Electrical Workers, Local No. 77, for the Period of April 1, 2024, Through March 31, 2028

WHEREAS, on April 3, 2024, Public Utility District No. 1 of Snohomish County (“District”) and the International Brotherhood of Electrical Workers, Local No. 77 (“IBEW”) entered into the current Collective Bargaining Agreement (“CBA”) covering the time period of April 1, 2024, through March 31, 2028; and

WHEREAS, in the fall of 2023 the Union filed a representation petition concerning the District’s Power Schedulers with the Washington State Public Employment Relations Commission (“PERC”); and

WHEREAS, on March 7, 2024, PERC certified the Union as the representative of the Power Schedulers for purpose of collective bargaining with the District; and

WHEREAS, following said certification, the District and the Union entered into collective bargaining negotiations; and

WHEREAS, as a result of said collective bargaining, the Parties now desire to amend Section 8.21 (Power Scheduling Unit) of Article 8 (Special Working Rules By Units); and

WHEREAS, the Parties desire to amend Article 9 (Compensation) of the current CBA in order to add the classifications of Power Trader-in-Training, Power Trader I, Power Trader II, Power Trader III, and Lead Power Trader; and

WHEREAS, the Board of Commissioners has reviewed proposed Amendment No. 1 to the CBA, considered the recommendations of staff, and finds that the proposed Amendment No. 1 is in the best interests of the District and its ratepayers.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Public Utility District No. 1 of Snohomish County hereby approves proposed Amendment No. 1 to the current Collective Bargaining Agreement between the District and the International Brotherhood of Electrical Workers, Local No. 77, in the form set forth as Attachment 1, and approves and authorizes the execution and delivery of said Amendment No. 1 in the name and on behalf of the District by the CEO/General Manager of the District.

PASSED AND APPROVED this 4<sup>th</sup> day of June, 2024.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary

**Amendment No. 1 to the Collective Bargaining Agreement  
Regarding the Section 8.21 – Power Scheduling Unit**

This Amendment No. 1 of the Collective Bargaining Agreement (dated April 3, 2024) (“CBA”) is entered into by and between Public Utility District No. 1 of Snohomish County (“District”) and Local Union No. 77 of the International Brotherhood of Electrical Workers (“Union”). The District and the Union are also referred to herein individually as “Party” and collectively as “Parties.”

WHEREAS, the Parties desire to amend Section 8.21 (Power Scheduling Unit) of Article 8 (Special Working Rules By Units).

WHEREAS, the Parties desire to amend Article 9 (Compensation) of the current CBA in order to add the classifications of Power Trader-in-Training, Power Trader I, Power Trader II, Power Trader III, and Lead Power Trader.

NOW, THEREFORE, the Parties agree to amend the current CBA as follows:

1. Section 8.21 (Power Scheduling Unit) of Article 8 (Special Working Rules By Units) is amended as follows (new language is underlined):

**8.21 POWER SCHEDULING UNIT**

~~Intentionally left blank.~~

**8.21.1**

Definitions and application for the purpose of this section:

- (a) A shift is defined as the assigned number of hours and times to be worked by Power Scheduling personnel during each workday. The District and the Union will meet to mutually agree on what the shift(s) will be. In the event mutual agreement cannot be reached, the District will determine the shift(s).
- (b) A schedule is a combination of assigned shifts for an individual employee for a period of time (for example: five (5), eight (8) or ten (10) weeks). The assignment of shifts will be determined by seniority in accordance with Sections 6.2.
- (c) A schedule rotation is the combination of the individual schedules of the entire work group.

**8.21.2**

Schedule rotations will not be for less than one (1) year. At no later than the halfway point of the schedule rotation, the District will communicate to Power Scheduling personnel what the new shifts will be as per Subsection 8.21.1(a) above.

**8.21.3**

Power Traders shall have at least forty-eight (48) regularly scheduled consecutive hours off in a one hundred sixty-eight (168) hour period, unless otherwise agreed upon by the

Union and the District. The one hundred sixty-eight (168) hour period follows the standard work week, Sunday through Saturday.

- (a) If a Power Trader accepts a call out overtime shift (defined in Subsection 8.21.4(b)) and does not have forty-eight (48) consecutive hours off in one hundred sixty-eight (168) hours period, the Power Trader will be paid the equivalent number of hours for their missed hours off at the straight time rate, including travel time, if applicable. This additional payment represents unworked time and shall not be counted as time worked for the purposes of any WMLA/FLSA overtime calculation per Subsection 8.21.6.
- (b) Subsection 8.21.3 does not apply to planned overtime when notice of the planned overtime is provided more than eighteen (18) hours in advance of the planned overtime.
- (c) Subsection 8.21.3 does not apply to Lead Power Traders.
  - (i) Lead Power Traders may elect to take Rest Time to complete their regularly scheduled shift on overtime per Subsection 8.21.4(d). Lead Power Traders will be eligible for six (6) hours of Rest Time if called out for a night shift call out (Subsection 8.21.4(b)) and work four (4) or more consecutive hours immediately preceding their regularly scheduled day shift. Rest Time does not count as hours worked for overtime compensation purposes.

#### **8.21.3.1**

Power Traders may voluntarily trade shifts if the trade does not result in overtime payment/cost to the District and is pre-approved by the Power Scheduling Sr. Manager.

#### **8.21.4**

Planned and call out overtime:

- (a) Planned overtime is overtime offered more than eighteen (18) hours prior to the start time of the shift to be worked.
- (b) Call out overtime is overtime offered eighteen (18) hours or less prior to the start time of the shift to be worked.
- (c) Fair Share Premium and travel allowance will only apply to call out overtime and extension of shift but will not apply to planned overtime.
- (d) Power Traders who work planned or call out overtime, excluding meetings and training, four (4) or more consecutive hours immediately prior to the beginning of their regularly scheduled shift shall receive overtime pay for the hours worked during their regularly scheduled shift.

#### **8.21.4.1**

An employee shall be paid overtime at the rate of double time for work performed at times other than the regularly scheduled shift except for overtime due to meetings and training. For meetings and training that occur outside the employee's regularly scheduled shift, the employee shall be paid at one and one-half (1½) times the applicable rate. However, if an

employee has been on overtime status for four (4) or more hours preceding the meeting or training, that employee will remain in double-time status.

### **8.21.5**

For the purpose of twelve (12) hour shifts, the normally scheduled workweek may exceed forty (40) hours per week. When this occurs, in order to comply with WMWA/FLSA, the hours from forty-one (41) through forty-eight (48) will be paid at the WMWA/FLSA overtime rate of one and one-half (1½) times the employee's primary regular pay rate. All other overtime will be compensated at the collectively bargained rate outlined in Subsection 7.2.1, except for overtime due to meetings and training (8.21.4.1).

A shift that will result in more than eighteen (18) continuous hours worked must be pre-approved by the Power Scheduling Sr. Manager.

### **8.21.5.1**

Power Traders on a rotating shift schedule, excluding Relief Week, shall receive up to one-half (½) hour of overtime turnover pay per shift for real-time system information exchange as set forth in Subsection 7.2.1.

### **8.21.6**

Unworked time, including but not limited to Vacation/Sick leave, PTO/ESL, Holidays, NTA, Workers' Compensation, Jury Duty, paid administrative leave, Disability, Compensatory Time, etc., shall not be counted as time worked for purposes of any WMWA/FLSA calculation or any other payroll calculation where work must have actually been performed under a District work assignment.

### **8.21.7**      **RELIEF WEEK**

The Power Traders' shift rotation includes a Relief Week. The Relief Week consists of thirty-two (32) hours occurring in four (4) consecutive eight (8) hour workdays, Monday through Thursday. The normal work shifts during the Relief Week shall be 6:30am to 3:00pm.

- (a) Relief Weeks are to be utilized for training, coverage, and time away from the District (PTO, planned sick leave, comp time, etc.).
- (b) If a Holiday occurs anytime during the Relief Week, including Friday, the Holiday time off benefit will be counted as one (1) of the four (4) eight (8) hour day shifts of the Relief Week. If a Holiday occurs during the Relief Week and the employee cannot take eight (8) hours of scheduled time off due to covering other shifts, the employee will receive eight (8) hours Holiday pay on the Holiday and Subsection 8.21.14 will apply.
- (c) If an employee requests and is approved for PTO during the Relief Week and then is called in for coverage:
  - (i) The employee will receive the double time rate for all hours covered that the PTO was approved for if the call out occurred with less than thirty (30) days' notice from the approved PTO date. If the call out



exceeds thirty (30) days' notice, normal coverage requirements will apply.

#### **8.21.8**

Power Traders, when necessary, shall cover for the Short-Term Trader and Short-Term Transmission Trader/Scheduler, also known as the Day Ahead (DA) desks.

- (a) Training and coverage of the DA desks during the Relief Week shall be paid at the regular hourly rate.
- (b) Coverage of the DA desks that falls outside of the Power Traders' regularly scheduled shift(s) will be paid at the double time overtime rate.

#### **8.21.9**

Overtime paid due to covering another shift does not impact total Scheduled Overtime (SOT) hours worked during that Shift Work week as outlined in Subsection 8.21.5.

#### **8.21.10**

Non-shift work (i.e., training, meetings, etc.,) during regularly scheduled days off shall be paid as outlined in Section 8.21.4.1.

#### **8.21.11**

If an employee withdraws an approved PTO request thirty (30) days or more prior to the requested PTO date, the coverage assignments will revert to the Regularly Scheduled Rotation. An employee may request to withdraw an approved PTO request less than thirty (30) days before the start of the approved PTO. Approval of the withdrawal request by the Power Scheduling Sr. Manager is subject to the employee reaching and demonstrating mutual agreement regarding shift coverage with the employee who agreed to cover the shift at the time the withdrawal request is made. Without such mutual agreement, the request will be denied.

#### **8.21.12**

Any missed shift work can be accounted for using PTO or other approved leave but cannot be made up in a later week or Relief Week.

- (a) Example: An employee is two (2) hours late for a regularly scheduled shift. The employee may use two (2) hours of PTO for the missing hours and account for a ten (10) hour shift. The employee cannot add two (2) hours to a later shift or into the Relief Week to make the hours whole.

#### **8.21.13 HOLIDAYS**

Power Scheduling personnel on rotating shifts will observe and be compensated for Holidays in accordance with the following:

- (a) If the employee is scheduled to work any part of an observed Holiday (i.e. night shift before, day shift, or night shift of), the double time overtime rate will be paid for one (1) entire twelve (12) hour shift actually worked.
- (b) If the employee is scheduled to work on the observed Holiday and is taking PTO for the Holiday, the employee must take PTO for any scheduled hours that exceed eight (8) hours. For example:
  - (i) A twelve (12) hour day shift would record eight (8) hours Holiday and four (4) hours PTO.
- (c) If the employee is not scheduled to work on the Holiday, the next shift worked will be paid at the double time overtime rate. If the next shift worked falls in the Relief Week the employee shall be paid the overtime rate for all hours on the last shift preceding the observed Holiday.
- (d) If the employee is not scheduled to work on the observed Holiday but takes PTO for the first shift following the Holiday, they will record only four (4) hours PTO for that shift and will receive eight (8) hours of Holiday pay. They will not receive overtime for any subsequent shift related to the observed Holiday.
- (e) If the employee is not scheduled to work on the observed Holiday but takes PTO for the shift prior to the Holiday, the next shift worked after the Holiday will be at the double time overtime rate.
- (f) If the employee is not scheduled to work on the observed Holiday but takes PTO for the shift prior to and after the Holiday, the employee will record twelve (12) hours PTO for the shift prior to the Holiday and four (4) hours PTO for the shift after the Holiday and will receive eight (8) hours of Holiday pay. They will not receive overtime for any subsequent shift related to the observed Holiday.

**8.21.14**

A Power Trader who works on a District observed Holiday shall receive overtime pay for the hours actually worked on that Holiday in addition to the regular eight (8) hours Holiday pay, provided the employee reports for work, or is on PTO or paid sick leave for at least four (4) hours on both the regular scheduled workdays both immediately preceding and immediately following the Holiday.

**8.21.15 BEREAVEMENT LEAVE**

Power Scheduling personnel on rotating shifts may utilize up to three (3) shifts per occurrence of Sick Leave or ESL for the death of an immediate family member as defined in Subsection 5.8.2.

**8.21.16**

Power Scheduling Unit employees participating in the Compensatory Time Program per Section 7.2.8 may have no more than eighty (80) hours of compensatory time accumulated for the one (1) calendar year period. The use of compensatory time is restricted to the Power Trader's Relief Week.

**8.21.17**

The Power Scheduling Sr. Manager shall determine by an evaluation of workload when and if additional personnel are needed. When a Power Trader determines a need for additional Power Scheduling assistance, they will immediately notify the Power Scheduling Sr. Manager for approval.

**8.21.18**

Paid mealtime breaks may be taken intermittently during the workday not to exceed a total of thirty (30) minutes within every five (5) hours worked.

**8.21.18.1**

Paid rest breaks may be taken intermittently during the workday not to exceed a total of fifteen (15) minutes within every four (4) hours worked.

**8.21.18.2**

If a Power Trader is unable to take their allotted mealtime break(s) and/or rest break(s), the employee will be compensated at the double-time rate.

**8.21.19**

The Lead Power Trader shall either work five (5) weekdays, eight (8) hours per day, or four (4) weekdays, ten (10) hours per day, Monday through Friday, with Holidays off. A four (4) weekday, ten (10) hours per day schedule is subject to the approval of the Power Scheduling Sr. Manager.

**8.21.20 TRAINING**

Training Commitment:

The parties recognize that ongoing training is essential to maintaining a skilled workforce. Both parties commit to providing opportunities for training and development to enhance employees' skills and adaptability.

**8.21.20.1**

Implementation of New Systems/Operations/Software:

Any new systems, operations, software, or technologies introduced shall be accompanied by comprehensive training in accordance with Section 2.6.

**8.21.20.2**

Priority for Relief Weeks:

Necessary training will be prioritized for scheduling during Relief Week(s), subject to operational feasibility and scheduling constraints.

**8.21.20.3**

Lead Power Trader:

Successful completion of training and demonstrated proficiency at all levels. Lead Power Traders are selected by seniority of those who have completed the Leadership Training Program. Until the Leadership Training Committee implements the Leadership Training

Program for the Power Trader group, the selection for Lead Power Trader(s) will be in seniority order of qualified applicants who pass a collaborative interview process.

### **8.21.21**

Supervisors and affected employees will collaboratively develop and administer Work from Home (WFH) guidelines by unit that best serve customer needs.

2. The Power Scheduling Unit of Article 9 of the CBA is amended as follows to add the classifications of Power Trader-in-Training, Power Trader I, Power Trader II, Power Trader III, and Lead Power Trader:

<b>*General Wage Increase</b>	<b>% Shift Diff Pay</b>	<b>% Cert Pay</b>	<b>% of Rate</b>	<b>4/1/2024 3.5% GWI*</b>	<b>4/1/2025 3.25% GWI*</b>	<b>4/1/2026 3.25% GWI*</b>	<b>4/1/2027 3.25% GWI*</b>
Power Trader-in-Training	N/A	N/A	70.0%	\$63.02	\$65.07	\$67.18	\$69.37
Power Trader							
Level 1 – 1 <sup>st</sup> 12 mos.	N/A	N/A	86.0%	\$77.43	\$79.94	\$82.54	\$85.22
Level 2 – Next 12 mos.	N/A	N/A	96.5%	\$86.88	\$89.70	\$92.62	\$95.63
Level 3 – Thereafter	N/A	N/A	100.0%	\$90.03	\$92.96	\$95.98	\$99.10
Lead Power Trader	N/A	N/A	112.5%	\$101.28	\$104.58	\$107.97	\$111.48

3. This Amendment shall be effective on the date that its execution is authorized by the District Board of Commissioners.

4. Except as amended herein, all other terms, provisions and conditions of the current Collective Bargaining Agreement between the Parties remain in full force and effect.

The remainder of this page left deliberately blank.

Signatures are on the following page.

PUBLIC UTILITY DISTRICT NO. 1  
OF SNOHOMISH COUNTY

LOCAL UNION NO. 77 OF THE  
INTERNATIONAL BROTHERHOOD OF  
ELECTRICAL WORKERS

\_\_\_\_\_  
John Haarlow,  
CEO/General Manager

\_\_\_\_\_  
Rex Habner,  
Business Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Sara Kurtz,  
Interim Human Resources Director

\_\_\_\_\_  
Nichole Reedy,  
Senior Assistant Business Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_



## BUSINESS OF THE COMMISSION

Meeting Date: June 4, 2024

Agenda Item: 5A

### TITLE

Consideration of a Resolution Declaring Certain Real Property and Other Property Interests of the District Situated in Lynnwood, Washington, to be Surplus and Authorizing Transfer of Said Real Property to the City of Lynnwood, Washington, and Granting of a Stormwater Drainage Easement in Favor of the City of Lynnwood, Washington

### SUBMITTED FOR: Public Hearing and Action

<u>Real Estate Services</u>	<u>Maureen Barnes</u>	<u>4373</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	<u>May 21, 2024</u>	
Estimated Expenditure:	<u>N/A</u>	Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |  |                                     |  |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion               | (Information)                       |  |
| <input type="checkbox"/> Policy Decision                 |                                     |  |
| <input checked="" type="checkbox"/> Statutory            |                                     |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description, GP-3(4)(F)(1) a non-delegable statutorily assigned Board Duty to authorize acquisition and the disposition of certain properties and payment therefore.*

The District is the owner of certain real property located in Lynnwood, Washington that is commonly referred to as the PNT Right-of-Way and that is currently used in Lynnwood for both a recreational trail ("Interurban Trail") maintained by the City pursuant to a recreational trail easement and as a powerline corridor.

The City of Lynnwood desires to acquire a portion of said District Property, and a stormwater drainage easement over a small portion of the District Property, in connection with a City/WSDOT project to extend Poplar Way on the south side of Interstate 5 to 33rd Avenue West on the north side of Interstate 5 via an overpass, and to widen Alderwood Mall Boulevard and 33rd Avenue West.

The City has offered the District a total of Three Hundred Thousand Five Hundred Fifty Dollars (US \$300,550.00) for the purchase of the property (US \$228,250.00), stormwater drainage easement (US \$7850.00), and administrative settlement of the matter (US \$64,450).

If the Property and Stormwater Drainage Easement were acquired by the City, District staff recommend that the District would reserve a distribution and transmission easement for its facilities and lines in the area.

#### RECOMMENDATIONS/FUTURE ACTIONS:

District staff recommends that the that the Commission pass a resolution declaring the Property and the property interests represented by the Stormwater Drainage Easement surplus to the needs of the District and authorizing transfer of the Property to the City and granting of the Stormwater Drainage Easement in favor of the City for the offered consideration.

#### *List Attachments:*

- Resolution
- Attachment 1
- Attachment 2
- Attachment 3

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Declaring Certain Real Property and Other Property Interests of the District Situated in Lynnwood, Washington, to be Surplus and Authorizing Transfer of Said Real Property to the City of Lynnwood, Washington, and Granting of a Stormwater Drainage Easement in Favor of the City of Lynnwood, Washington

WHEREAS, the District is the owner of certain real property located in Lynnwood, Washington, and legally described in Attachment No. 1 (“District Property”); and

WHEREAS, the District Property includes a portion of District property that is commonly referred to as the PNT Right-of-Way and that is currently used in Lynnwood for both a recreational trail (“Interurban Trail”) maintained by the City pursuant to a recreational trail easement and as a powerline corridor; and

WHEREAS, the City of Lynnwood (“City”) desires to acquire a portion of the District Property (said portion to be referred herein as “Property” and legally described in Attachment No. 2), and a stormwater drainage easement over a small portion of the District Property (“Stormwater Drainage Easement” and legally described in Attachment No. 3) in connection with a City/WSDOT project to extend Poplar Way on the south side of Interstate 5 to 33<sup>rd</sup> Avenue West on the north side of Interstate 5 via an overpass, and to widen Alderwood Mall Boulevard and 33<sup>rd</sup> Avenue West; and

WHEREAS, if the Property and Stormwater Drainage Easement were acquired by the City, the District would reserve a distribution and transmission easement for its facilities and lines in the area and the Interurban Trail will continue uninterrupted via an underpass below the new Poplar Way bridge; and



WHEREAS, the City has offered the District a total of Three Hundred Thousand Five Hundred Fifty Dollars (US \$300,550.00) for the purchase of the Property (US \$228,250.00), Stormwater Drainage Easement (US \$7,850.00), and Administrative Settlement (US \$64,450); and

WHEREAS, District staff recommends that the Property and the property interests represented by the Stormwater Drainage Easement be declared surplus to the needs of the District and authorize the transfer of the Property to the City and granting of the Stormwater Drainage Easement in favor of the City for the offered consideration with the condition that a transmission and distribution easement be reserved in favor of the District; and

WHEREAS, the Commission held a public hearing to consider declaring the Property and the property interests represented by the Stormwater Drainage Easement surplus to the needs of the District and to consider authorizing transfer of the Property to the City and authorizing the granting of the Stormwater Drainage Easement in favor of the City for the offered consideration; and

WHEREAS, based upon the information presented and recommendation of staff, the Commission of Public Utility District No. 1 of Snohomish County finds that the Property (Attachment No. 2) and District's property interests in the Stormwater Drainage Easement (Attachment No. 3):

1. Are no longer necessary, material to, and useful in the District's operations; and
2. Are not required for continued public utility service.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County that:

1. The District's property interests in the Property (Attachment No. 2) and the Stormwater Drainage Easement (Attachment No. 3) are surplus to the District's needs; and

2. The Manager of the District's Real Estate Services, or her designee, is authorized to execute a Quitclaim Deed and all documents necessary to transfer the Property (Attachment No. 2) to the City of Lynnwood with the condition that a transmission and distribution easement be reserved in favor of the District, and to execute the Stormwater Drainage Easement (Attachment No. 3) in favor of the City of Lynnwood for the above referenced consideration and take all other reasonable and necessary actions to complete the transactions; provided that the final form of Deed and Stormwater Drainage Easement and all other documents related to the transactions shall be subject to the review and approval of the District's General Counsel or his designee.

PASSED AND APPROVED this 4<sup>th</sup> day of June, 2024.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary

Attachment 1

Parcel No. 27041500400100

Section 15; Township 27; Range 04 Quarter SE – THAT PORTION OF THE PUGET SOUND POWER AND LIGHT CORRIDOR RIGHT OF WAY OWNED BY PUBLIC UTILITY DISTRICT NO. 1 OF SNOHOMISH COUNTY LYING WITHIN SW1/4 OF THE SE1/4 LESS RIGHT OF WAY TO CITY OF LYNNWOOD PER QUIT CLAIM DEED RECORDED UNDER AFN 9708190069 AND CORRECTED BY QUIT CLAIM DEED RECORDED UNDER AFN 200205090768.

Parcel No. 27041500400200

Section 15; Township 27, Range 04 E – THAT PORTION OF THE PUGET SOUND POWER AND LIGHT CORRIDOR RIGHT OF WAY OWNED BY PUBLIC UTILITY NO. 1 OF SNOHOMISH COUNTY LYING WITHIN SE1/4 OF THE SE1/4.

SNOHOMISH COUNTY, WASHINGTON

After recording return document to: **Attachment 2**

City of Lynnwood  
Public Works Department  
19100 44th Ave W  
Lynnwood, WA 98036

**Document Title: Quit Claim Deed**  
**Reference Number of Related Document: N/A**  
**Grantor(s): Public Utilities District No. 1 of Snohomish County**  
**Grantee(s): City of Lynnwood**  
**Legal Description: Ptn of SW/SE & SE/SE STR 15-27N-4E, Snohomish County**  
**Additional Legal Description is on Page 4 of Document.**  
**Assessor's Tax Parcel Numbers: 27041500400100 & 27041500400200**

## **QUIT CLAIM DEED**

### **Poplar Way Bridge Extension Project**

The Grantor, **Public Utilities District No. 1 of Snohomish County**, a Washington municipal corporation, for and in consideration of the sum of TEN AND NO/100 (\$10.00) Dollars, and other valuable consideration, convey and quitclaim to the **City of Lynnwood**, a Washington municipal corporation, Grantee, the following described real property, and any after acquired interest therein, situated in Snohomish County, in the State of Washington:

For legal description and additional conditions  
See Exhibit A attached hereto and made a part hereof.

Grantor shall retain the non-exclusive perpetual right, privilege and authority to patrol, construct, erect, reconstruct, alter, improve, extend, repair, operate and maintain overhead and/or underground electric distribution lines and facilities, Grantor owned communication wires and cables, and other necessary or convenient appurtenances, across, over, under, through and upon the lands described in Exhibit A and visually depicted on Exhibit B.

**QUITCLAIM DEED**

It is understood and agreed that delivery of this deed is hereby tendered and that the terms and obligations hereof shall not become binding upon the **City of Lynnwood** unless and until accepted and approved hereon in writing for the **City of Lynnwood**, by its authorized agent.

Dated: \_\_\_\_\_, \_\_\_\_\_

**Public Utilities District No. 1 of Snohomish County**

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_

Accepted and Approved

**City of Lynnwood**

By: \_\_\_\_\_  
Christine Frizzell, Mayor

Date: \_\_\_\_\_

## STATE OF WASHINGTON )

) SS

On this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_, before me personally appeared \_\_\_\_\_ to me known to be the \_\_\_\_\_ of Public Utilities District No. 1 of Snohomish County, the municipal corporation that executed the foregoing instrument, and acknowledged said instrument to be the free and voluntary act and deed of said municipal corporation, for the uses and purposes therein mentioned, and on oath stated that he/she is authorized to execute said instrument.

Printed Name: \_\_\_\_\_

My commission expires \_\_\_\_\_

**Exhibit A**  
**Right-of-Way Acquisition**  
**Assessor's Parcel No. 27041500400100 and 27041500400200**

That portion of the Southwest Quarter of the Southeast Quarter of Section 15, Township 27 North, Range 4 East, W.M., in Snohomish County, Washington, described as follows:

Commencing at a point opposite Highway Engineer's Station LL 518+50 on the LL Survey line, as shown on Sheet 7 of 12 Sheets of the Right of Way Plan entitled SR5, E. 200<sup>th</sup> Street to Swamp Creek, approved March 28, 1961, and 183.75 feet Northwesterly therefrom, said point being the westernmost corner of Assessor's Parcel No. 27041500400100;

Thence North 52°42'25" East, along the Southeasterly Right of Way margin of Alderwood Mall Boulevard, a distance of 195.75 feet to the Point of Beginning;

Thence North 52°42'25" East, along said Southeasterly Right of Way margin, a distance of 704.70 feet;

Thence South 37°17'34" East a distance of 3.00 feet;

Thence South 52°42'25" West a distance of 38.42 feet;

Thence South 50°08'48" West a distance of 111.73 feet;

Thence South 52°42'26" West a distance of 177.87 feet;

Thence South 37°17'34" East a distance of 12.00 feet;

Thence South 52°42'26" West a distance of 57.13 feet;

Thence South 04°25'44" West a distance of 59.86 feet to a point on the Southeasterly line of said Assessor's Parcel and beginning of a nontangent 10,527.00 foot radius curve to the right, the center of which bears North 35°43'31" West;

Thence Southwesterly along said curve, through a central angle 00°37'26" and an arc distance of 114.63 feet;

Thence North 76°08'25" West a distance of 60.24 feet;

Thence South 52°42'26" West a distance of 43.93 feet;

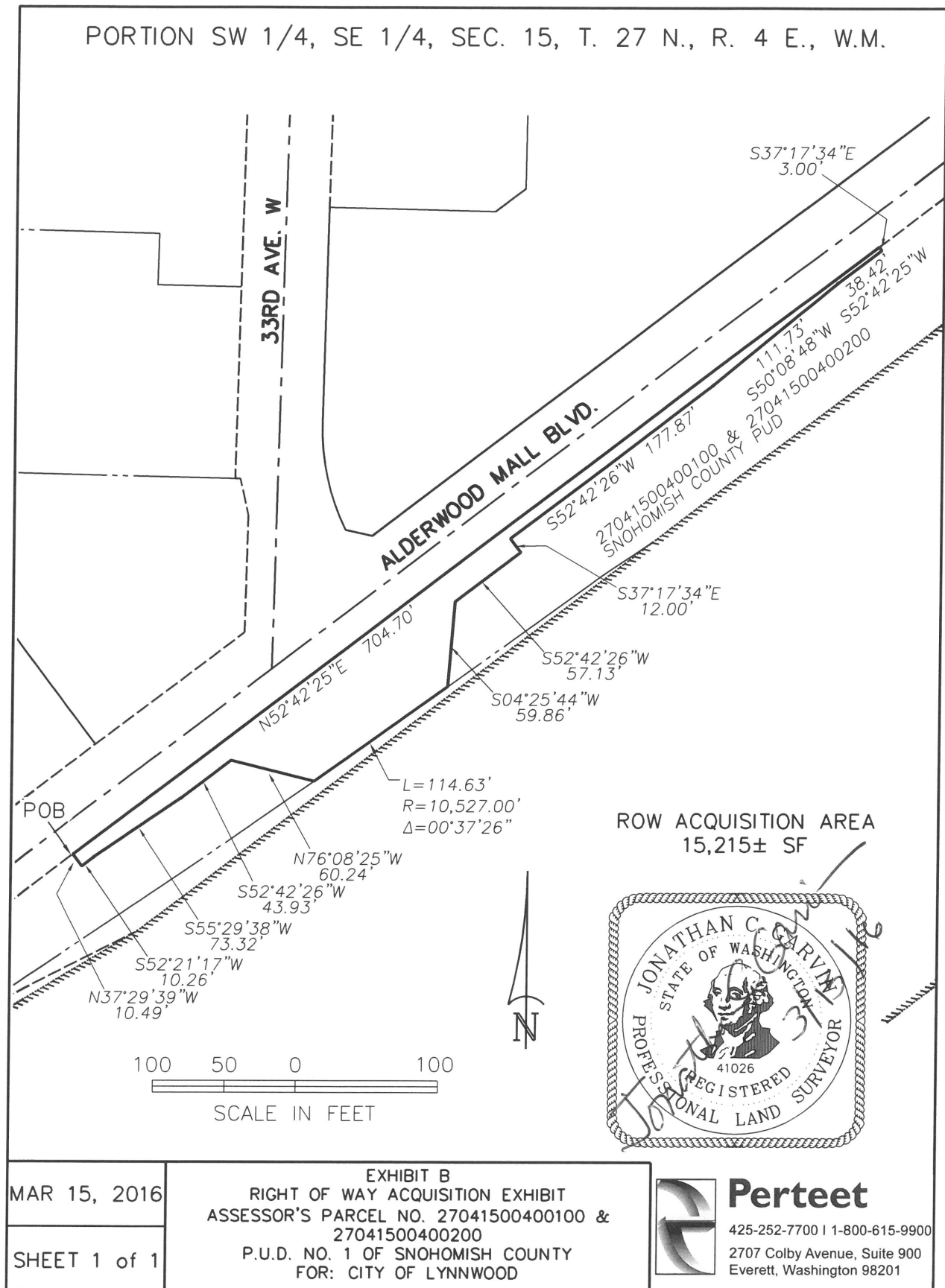
Thence South 55°29'38" West a distance of 73.32 feet;

Thence South 52°21'17" West a distance of 10.26 feet;

Thence North 37°29'39" West a distance of 10.49 feet to the Point of Beginning.

Having an area of 15,215 square feet, more or less.







**AFTER RECORDING RETURN TO:**  
**City of Lynnwood**  
**Public Works Department**  
**19100 44<sup>th</sup> Ave. W.**  
**Lynnwood, WA 98036**

**Attachment 3**

**STORMWATER DRAINAGE EASEMENT**

THIS STORMWATER DRAINAGE EASEMENT (“Easement”) is made this \_\_\_\_\_ day of \_\_\_\_\_, 2024, between Public Utility District No. 1 of Snohomish County, a Washington State municipal corporation (“Grantor”), and the City of Lynnwood, a Washington State municipal corporation. The Grantor and the Grantor are also referred to herein individually as “Party” and collectively as “Parties.”

WHEREAS, Grantor is the fee simple owner of certain real property (“Property”) in the County of Snohomish, State of Washington, legally described on attached and incorporated Exhibit “A.”

WHEREAS, the Grantee desires to acquire certain rights and privileges across, under and upon said Property for the facilitation of stormwater drainage in connection with its Poplar Way Bridge Extension.

NOW, THEREFORE, the Parties agree as follows:

1. Stormwater Drainage Easement. Grantor, for and in consideration of the sum of One Dollar (\$1.00) and other valuable consideration, receipt of which is hereby acknowledged, hereby conveys and grants to the Grantee and its assigns an easement for the facilitation of stormwater drainage from the Poplar Way Bridge Extension and as necessary to address water quantity, quality control, and drainage facility maintenance related to the protection of real property, drainage infrastructure, and natural resources of the Grantor, downstream property owners, and the general public, over, under, upon, and across upon that portion of the Property legally described as follows (“Easement Area”):

**LEGAL DESCRIPTION ATTACHED AS EXHIBIT A AND VISUALLY DEPICTED ON EXHIBIT B**

Together with the right of ingress to and egress from said Easement Area across the Property and adjacent lands of the Grantor, for the purposes described above and to provide trench stabilization during the construction, maintenance and/or repair of drainage control facilities. This Easement does not provide the general public with right of ingress and egress to the Easement Area.

2. Construction Work by Grantee. Prior to commencement of any construction work by Grantee within the Easement Area, notification and plans for the same shall be submitted to Grantor, and no such construction work by Grantee shall commence without Grantor’s prior written consent, which consent shall not be unreasonably withheld; provided, however, any changes or revisions in the plans shall be submitted to Grantor in a timely manner and also be subject to Grantor’s prior written consent.

3. Grantor’s Reservation of Rights and Use of Easement Area. Grantor reserves the right to use the Easement Area in a manner that does not interfere with Grantee’s use of the Easement Area, and/or interfere with, obstruct or endanger the usefulness of Grantee’s drainage control facilities located within the Easement Area.

4. Indemnification and Hold Harmless.

a. To the fullest extent permitted by law, Grantee hereby agrees to indemnify, defend, hold harmless and release Grantor and its elected officials, officers, employees

and agents from and against any and all liabilities, losses, claims, damages, costs, demands, fines, judgments, penalties, obligations and payments, together with any reasonable costs and expenses (including, without limitation, reasonable attorneys' fees and out-of-pocket expenses and reasonable costs and expenses of investigation) incurred in connection with any of the foregoing, to the extent they result from, relate to or arise out of or in connection with (i) work done or actions taken on the Easement Area and/or Property by the Grantee; (ii) design, operation, maintenance, repair or use of and/or failure to properly design, maintain, repair and/or use Grantor's drainage control facilities or improvements on the Easement Area and/or Property; (iii) any negligent act or omission, or intentional misconduct, by Grantor, its officials, employees, and/or agents, with respect to the Easement Area and/or Property; and (iv) violations of Environmental Laws and/or releases of Hazardous Substances arising from and/or related to activities of the Grantee and/or its officials, employees, and/or agents on, about, or with respect to the Property.

b. In the event that the Grantee and the Grantor are both negligent with regard to any particular event, then Grantee's liability for indemnification of Grantor shall be limited to Grantee's contributory negligence for any resulting suits, actions, claims, liability, damages, judgments, costs and expenses (including reasonable attorneys' fees and disbursements) that can be apportioned to the Grantee, its officials, employees, and/or agents.

c. Solely and expressly for purposes of its duties to indemnify and hold harmless the Grantor as set forth above, Grantee specifically waives any immunity it might have under the State Industrial Insurance law, RCW Title 51, or any similar worker's compensation act, in the event that a claim is made against Grantor for an injury to any employee of the indemnifying Party. EACH PARTY ACKNOWLEDGES THAT THIS WAIVER HAS BEEN MUTUALLY NEGOTIATED BY THE PARTIES.

d. For the purposes of this Section and this Easement, "Hazardous Substances," means any and all substances, chemicals, wastes, sewage or other materials that are now or hereafter regulated, controlled or prohibited by any Environmental Laws, including, without limitation, any (a) substance defined as a "hazardous substance", "extremely hazardous substance", "hazardous material", "hazardous chemical", "hazardous waste", "toxic substance" or "air pollutant" by the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. Section 9601, et seq.; the Hazardous Materials Transportation Act, 49 U.S.C. Section 1801, et seq.; the Resource Conservation and Recovery Act, 42 U.S.C. Section 6901, et seq.; the Federal Water Pollution Control Act, 33 U.S.C. Section 1251, et seq.; the Clean Air Act, 42 U.S.C. Section 7401, et seq.; the Emergency Planning and Community Right-to-Know Act, 42 U.S.C. Section 11001, et seq.; the Toxic Substances Control Act, 15 U.S.C. Section 2601 et seq.; the Occupational Safety and Health Act, 29 U.S.C. Section 651 et seq.; or the Occupational Safety and Health Standards, 25 C.F.R. 1910-1000 et seq.; the Model Toxics Control Act, RCW chapter 70A.305, and regulations promulgated thereunder, all as amended to date and as amended hereafter; (b) hazardous substance, hazardous waste, toxic substance, toxic waste or hazardous material, waste, chemical or compound described in any other Environmental Laws; and (c) asbestos, polychlorinated biphenyls, urea formaldehyde insulation, flammable or explosive or radioactive materials, gasoline, oil, motor oil, waste oil, petroleum (including, without limitation, crude oil or any component thereof), petroleum-based products, paints, solvents, lead, cyanide, DDT, printing inks, acids, pesticides, ammonium compounds, and other regulated chemical products.

e. For the purposes of this Section and this Easement, "Environmental Laws" means any and all federal, state and local laws, regulations, ordinances, codes and policies, and any and all judicial or administrative interpretations thereof by governmental authorities, as now in effect or hereinafter amended or enacted, relating to (i) pollution or protection of the environment, natural resources or health and safety; including, without limitation, those regulating, relating to, or imposing liability for emissions, discharges, releases or threatened releases of Hazardous Materials into the environment, or otherwise relating to the manufacture, processing, distribution, use, treatment, storage, disposal, release, transport or handling of Hazardous Materials; and (ii) the use of chemical, electrical, radiological or nuclear processes, radiation, sophisticated electrical

and/or mechanical equipment, sonar and sound equipment, lasers, and laboratory analysis and materials.

f. The provisions of this Section shall survive the expiration or termination of this License with respect to any event occurring prior to such expiration or termination.

5. Insurance.

a. Self-Insurance or Self-Insured Municipal Risk Pool Coverage. The Grantee maintains a fully funded self-insurance program or the equivalent risk pool coverage for the protection and handling of the Grantee's liabilities, including injuries to persons and damage to property, automobile liability, professional liability, and workers compensation. The municipal risk pool coverage will respond if an incident occurs involving negligence of the Grantee's employees, commissioners, officers and agents acting in the scope of their employment.

The Grantee agrees, at its own expense, to maintain, through its risk pool membership, coverage for all of its liability exposures under this Easement. The Grantee agrees to provide at least thirty (30) calendar days prior written notice of any material change and will provide an Evidence of Coverage letter as adequate proof of coverage. The Grantor further acknowledges, agrees and understands that the Grantee does not purchase Commercial General Liability insurance and is a member of a self-insured municipal risk pool; therefore, the Grantee does not have the ability to add any party as an additional insured.

b. Contractor Insurance Requirements. In the event that Grantee utilizes a contractor(s) to perform work in the Easement Area and/or Property under this Easement, Grantee shall require and ensure that said contractor(s) meet the insurance requirements stated below. That Grantee shall require said contractor(s) furnishes to Grantee with a Certificate of Insurance as evidence of said coverage.

i. The contractor shall maintain the following insurance limits:

1. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.

2. Commercial General Liability insurance shall be written with limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate and \$2,000,000 products-completed operations aggregate limit.

ii. Said insurance shall include the Grantor, its officers, elected officials, employees and agents as additional insureds with respect to contractor's use of the Easement Area and/or Property under this Easement.

iii. Grantee shall collect Certificates of Insurance as evidence of said insurance prior to contractor(s) use of the Easement Area and/or Property pursuant to this Easement. Certificates of Insurance shall be authenticated by the proper officer of the insurer and shall state in particular those insured, the extent of the insurance, the location and operations to which the insurance applies, the expiration date and the below mentioned notice of cancellation clause.

iv. Contractor(s) shall not cause such insurance to lapse or be canceled during its use of the Easement Area and/or Property under this Easement. Contractor(s) shall provide that such insurance shall include a clause that the insurance policy or policies shall not be subject to cancellation or reduction in limits during such use until notice has been mailed to the Grantor stating the date when such cancellation or reduction shall be effective which date shall not be less than thirty (30) days after such notice.

c. The insurance requirements contained herein shall not in any manner be deemed to limit or qualify the liabilities and/or obligations of Grantee under this Easement.

6. Nonwaiver. The failure of either Party to insist upon or enforce strict performance by the other Party of any provision of this Easement, or to exercise any right under this Easement, shall not be construed as a waiver or relinquishment to any extent of the first Party's right to assert or rely upon any such provision or right in that or any other instance; rather, the same shall be and remain in full force and effect.

7. Entire Agreement. The Parties understand and agree that this document constitutes the whole agreement between them and supersedes all other prior agreements and understandings, whether oral or written, with regard to the subject matter of this Easement. This Easement shall not be modified or amended except by written amendment.

8. Fair Meaning. The terms of this Easement shall be given their fair meaning and shall not be construed in favor of or against either Party hereto because of authorship. This Easement shall be deemed to have been drafted by both Parties.

9. Severability.

a. If a court of competent jurisdiction holds any part, term or provision of this Easement to be illegal, or invalid in whole or in part, the validity of the remaining provisions shall not be affected, and the Parties' rights and obligations shall be construed and enforced as if the Easement did not contain the particular provision held to be invalid.

b. If any provision of this Easement is in direct conflict with any statutory provision of the State of Washington, that provision is direct conflict shall be deemed inoperative and null and void insofar as it conflicts, and shall be deemed modified to conform to such statutory provision.

10. Governing Law and Venue. This Easement is governed by and construed in accordance with the laws of the State of Washington. The venue for any legal action to enforce and/or interpret this Easement shall lie in the Superior Court of the state of Washington in and for Snohomish County.

11. Severability. If any provision of this Easement is found to be invalid, illegal, or unenforceable, that finding shall not affect the validity, legality, or enforceability of the remaining provisions.

12. Binding Effect. This Easement and the rights and obligations under this Easement are intended to and shall run with the Property and shall benefit and bind the Parties and their respective heirs, successors and assigns.

13. Authority. Each Party signing this Easement, if on behalf of an entity, represents that they have full authority to sign this Easement on behalf of such entity.

IN WITNESS WHEREOF, this instrument has been executed the day and year first above written.

*(Signatures on Following Pages)*

GRANTOR:  
PUBLIC UTILITY NO. 1 OF SNOHOMISH COUNTY

By: \_\_\_\_\_  
Maureen Barnes  
Manager, Real Estate Services  
Date: \_\_\_\_\_

**(REPRESENTATIVE ACKNOWLEDGEMENT)**

State of Washington  
County of Snohomish

I certify that I know or have satisfactory evidence that Maureen Barnes signed this instrument, on oath stated that she was authorized to execute the instrument and acknowledged it as the Manager, Real Estate Services Department of Public Utility Grantor No. 1 of Snohomish County to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

(Seal or Stamp)	Dated _____
	Signature of _____
	Notary Public _____
	Title _____ Notary Public
	My appointment expires _____

GRANTEE:  
CITY OF LYNNWOOD

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**(REPRESENTATIVE ACKNOWLEDGEMENT)**

State of Washington  
County of Snohomish

I certify that I know or have satisfactory evidence that \_\_\_\_\_ signed this instrument, on oath stated that (he, she) was authorized to execute the instrument and acknowledged it as the \_\_\_\_\_ of the City of Mountlake Terrace to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

(Seal or Stamp)	Dated _____
	Signature of _____
	Notary Public _____
	Title _____ Notary Public
	My appointment expires _____

**Exhibit A**  
**Permanent Stormwater Easement**  
**Assessor's Parcel No. 27041500400100 and 27041500400200**

That portion of the Southwest Quarter of the Southeast Quarter of Section 15, Township 27 North, Range 4 East, W.M., in Snohomish County, Washington, described as follows:

Commencing at a point opposite Highway Engineer's Station LL 518+50 on the LL Survey line, as shown on Sheet 7 of 12 Sheets of the Right of Way Plan entitled SR5, E. 200<sup>th</sup> Street to Swamp Creek, approved March 28, 1961, and 183.75 feet Northwesterly therefrom, said point being the westernmost corner of Assessor's Parcel No. 27041500400100;

Thence North 52°42'25" East, along the Southeasterly Right of Way margin of Alderwood Mall Boulevard, a distance of 195.75 feet to a point that is the westernmost corner of a parcel of land to be dedicated to the City of Lynnwood for Right of Way;

Thence South 37°29'39" East, along said proposed Right of Way margin, a distance of 10.49 feet;

Thence North 52°21'17" East, along said proposed Right of Way margin, a distance of 10.26 feet;

Thence North 55°29'38" East, along said proposed Right of Way margin, a distance of 73.32 feet;

Thence North 52°42'26" East, along said proposed Right of Way margin, a distance of 43.93 feet;

Thence South 76°08'25" East, along said proposed Right of Way margin, a distance of 60.24 feet to the Southeasterly line of said Assessor's Parcel and beginning of a nontangent 10,527.00 foot radius curve to the left, the center of which bears North 35°43'31" West;

Thence Northeasterly along said curve and line, through a central angle 00°37'26" and an arc distance of 114.63 feet;

Thence North 04°25'44" East, along said proposed Right of Way margin, a distance of 9.05 feet to the Point of Beginning;

Thence continuing North 04°25'44" East, along said proposed Right of Way margin, a distance of 14.17 feet;

Thence North 49°18'21" East, a distance of 144.10 feet;

Thence North 52°49'06" East, a distance of 301.96 feet;

Thence North 67°46'12" East, a distance of 74.63 feet;

Thence South 22°13'48" East, a distance of 10.00 feet;

Thence South 67°46'12" West, a distance of 73.32 feet;

Thence South 52°49'06" West, a distance of 300.34 feet;

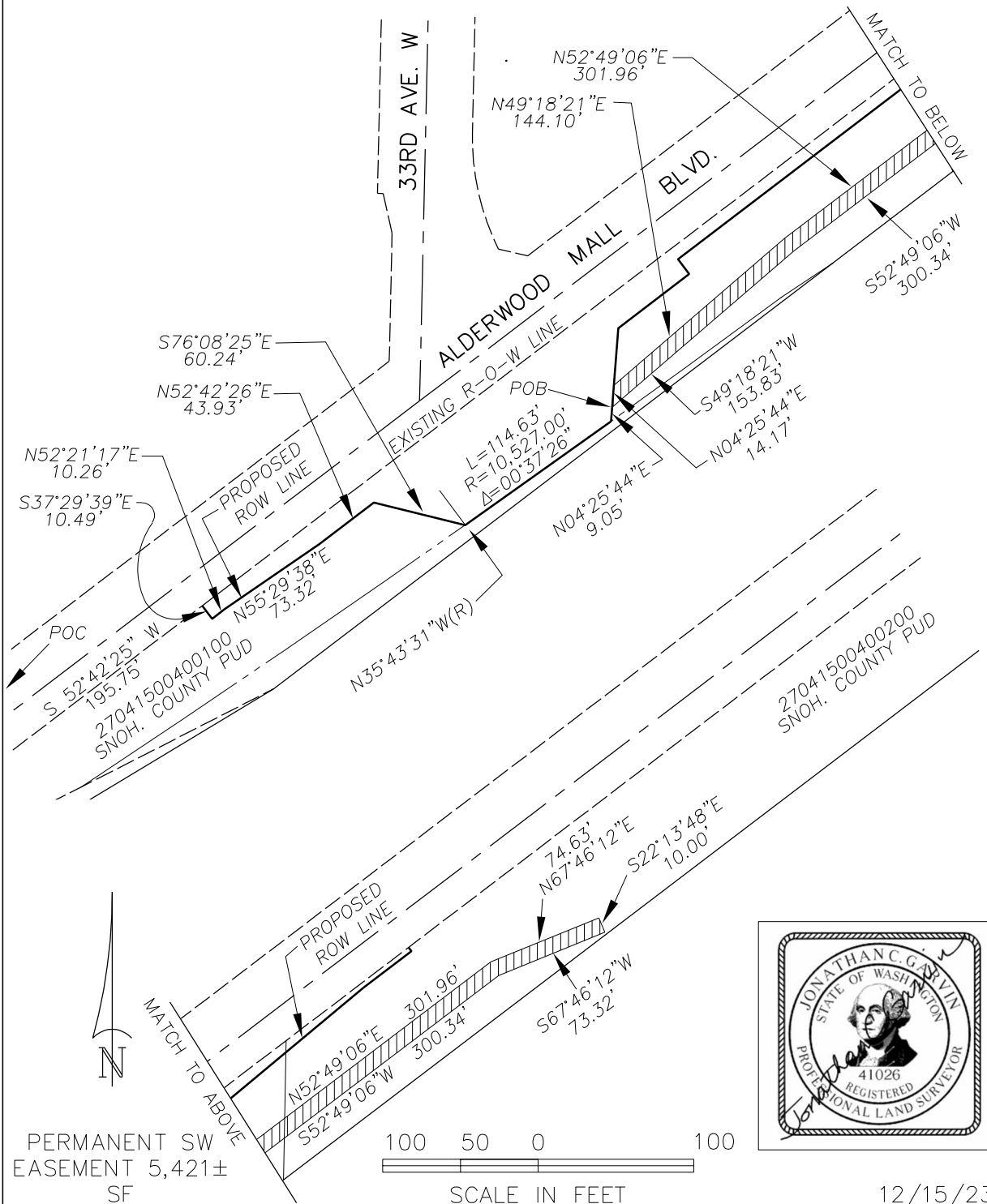
Thence South 49°18'21" West, a distance of 153.83 feet to the Point of Beginning.

Having an area of 5,421 square feet, more or less.



12/15/23

PORTION SW 1/4 & SE 1/4, SE 1/4, SEC. 15, T. 27 N., R. 4 E., W.M.



DEC. 15, 2023

SHEET 1 OF 1

EXHIBIT B  
PERMANENT STORMWATER EASEMENT EXHIBIT  
ASSESSOR'S PARCEL NOS. 27041500400100 AND  
27041500400200  
P.U.D. NO. 1 OF SNOHOMISH COUNTY  
FOR: CITY OF LYNNWOOD



**1 ALLIANCE**  
**GEOMATICS**  
SURVEYING & MAPPING

1261A 120TH AVE NE  
Bellevue, Washington 98005

Ph: (425) 598-2200  
Fax: (425) 502-8067

12/15/23





BUSINESS OF THE COMMISSION

Meeting Date: June 4, 2024

Agenda Item: 6

TITLE

CEO/General Manager’s Report

SUBMITTED FOR: CEO/General Manager Report

CEO/General Manager John Haarlow 8473  
Department Contact Extension  
Date of Previous Briefing:   
Estimated Expenditure: Presentation Planned ☐

ACTION REQUIRED:

- ☐ Decision Preparation
- ☒ Incidental
- ☐ Monitoring Report
- ☐ Policy Discussion
- (Information)
- ☐ Policy Decision
- ☐ Statutory

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

The CEO/General Manager will report on District related items.

List Attachments:  
None



BUSINESS OF THE COMMISSION

Meeting Date: June 4, 2024

Agenda Item: 7A

TITLE

Commission Reports

SUBMITTED FOR: Commission Business

Commission	Allison Morrison	8037
Department	Contact	Extension
Date of Previous Briefing:		
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Decision Preparation | <input checked="" type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion    | (Information)                                  |  |
| <input type="checkbox"/> Policy Decision      |  |  |
| <input type="checkbox"/> Statutory            |  |  |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

The Commissioners regularly attend and participate in meetings, seminars, and workshops and report on their activities.

List Attachments:  
None



# Commissioner Event Calendar – 2024

## June 2024

June 5 - 6:

Public Power Council/~~PNUGC~~ Meetings  
Portland, OR/Virtual  
(Logan/Wolfe/Olson)

June 9 - 12:

American Public Power Council (APPA) Annual  
Conference  
San Diego, CA  
(Logan/Wolfe)

## June 2024

## Commissioner Event Calendar – 2024

# July 2024

## July 4:

## Arlington Parade (Logan)

July 12:

PNUCC Meeting  
Virtual

# July 2024

## Commissioner Event Calendar – 2024

# August 2024

### August 7 - 9:

# Public Power Council/PNUCC Meetings Portland, OR

# August 2024

# Commissioner Event Calendar – 2024

## September 2024

September 4 - 6:  
Public Power Council/PNUCC Meetings  
Portland, OR

## September 2024

## Commissioner Event Calendar – 2024

# October 2024

### October 2 - 3:

## Public Power Council Meetings

Portland, OR

### October 4:

# PNUCC Meeting

## Virtual

# October 2024



## Commissioner Event Calendar – 2024

# November 2024

### November 6 - 8:

# Public Power Council/PNUCC Meetings Portland, OR

# November 2024

# Commissioner Event Calendar – 2024

**December 2024**

**December 2024**

**\*\*For Planning Purposes Only and Subject to Change at any Time\*\***

# 2024 Treasury, Budget, and Project Status Report

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Report to the Board of  
Commissioners

June 4, 2024





# Highlights April 2024



Energy Retail Sales in April exceeded budget expectations; however, we are still forecasting net income to fall below budget due to the impacts of the power market in January.

Capital project forecasts were reviewed and updated after the first quarter resulting in higher projections. Leadership will continue to review financial results and evaluate and prioritize capital spending.



# Electric System Treasury Report

## Key Performance Indicators

Revenue Fund

Days Cash on Hand

04/30/2024: 101 Days

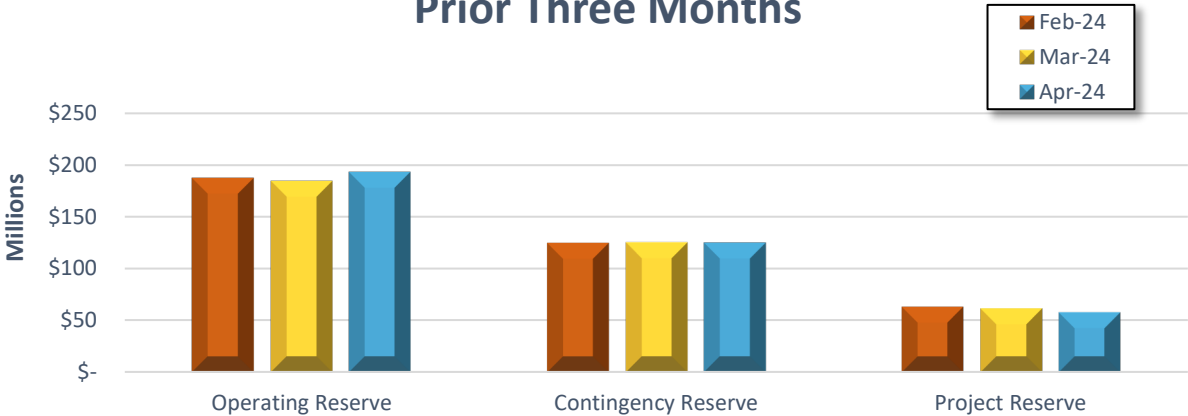
Requirement: 120 Days

Return on Investments

04/30/2024: 3.69%

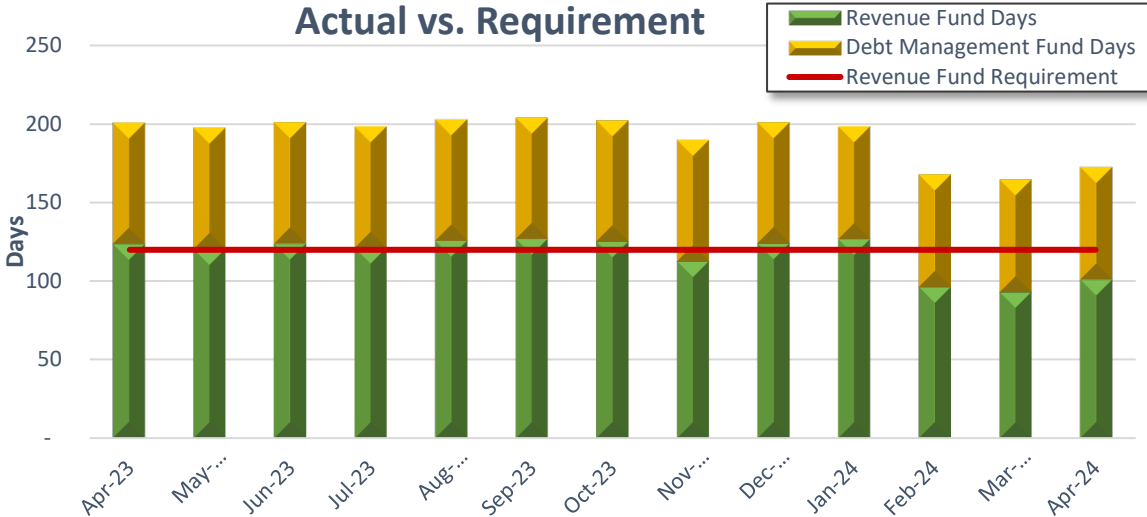
04/30/2023: 2.64%

Investment Portfolio Balance Trends by Month  
Prior Three Months



- The portfolio decreased by \$27 million since December 31, 2023, primarily due to significant wholesale market energy purchases made from the Operating Reserve in the first quarter.
- Proceeds received from the 2022 bond issuance, held in the Project Reserve, are transferred to the Operating Reserve after eligible capital expenditures are paid.
  - \$10 million of bond funds have been transferred from the Project Reserve to the Operating Reserve through April.
  - \$54 million of bond funds remain to be spent and will be transferred to the Operating Reserve through July 2025.

Days Cash on Hand  
Actual vs. Requirement



- Due to lower disbursement and higher than average receipts, the Revenue Fund (within the Operating Reserve) increased \$9 million in April.
- The Days Cash on Hand for the combined Operating Reserve is reported above. The Debt Management Fund is expected to be combined with the Revenue Fund through Resolution in the Fall.
- The average return on District investments continues to rise as investments are made at favorable interest rates observed in the current market environment.
  - \$5.5 million of cash interest income has been earned year to date, compared to \$4.3 million through April 2023.

# Electric System Budget and Forecast

## Highlights Through April 2024

- **Energy Retail Sales** were significantly higher than budget in April, increasing the year-end projection.
- **Energy Wholesale Sales** are higher than budget due to extreme market conditions in January. This has helped to partially reduce the impact of the higher market purchases incurred in the same month.
- **Other Operating Revenues** reflect unbudgeted revenue related to the RDC (Reserves Distribution Clause) from BPA.
- **Purchased Power** results reflect substantially higher market purchases in January due to extreme weather and market events.
- **Operations & Maintenance** costs reflect additional Transmission and Ancillary costs in January due to the extreme weather events. Departmental O&M spending is closely aligned with budgets.

	(\$000's)		(\$000's)	
	YTD Budget through April	YTD Results through April	2024 Budget	2024 Projection
<b>Operating Revenues</b>				
Energy Retail Sales	\$ 265,140	\$ 269,097	\$ 681,891	\$ 694,423
Energy Wholesale Sales	26,747	39,098	87,017	99,368
Other Operating Revenues	11,792	15,990	35,377	46,026
<b>Total Operating Revenues</b>	<b>\$ 303,679</b>	<b>\$ 324,185</b>	<b>\$ 804,285</b>	<b>\$ 839,817</b>
<b>Operating Expenses</b>				
Purchased Power	\$ 131,007	\$ 182,432	\$ 386,240	\$ 438,086
Operations & Maintenance	97,785	104,986	293,357	300,660
Taxes	16,525	16,946	42,500	45,279
Depreciation	22,273	22,325	66,818	66,871
<b>Total Operating Expenses</b>	<b>\$ 267,590</b>	<b>\$ 326,689</b>	<b>\$ 788,914</b>	<b>\$ 850,896</b>
<b>Net Operating Income</b>	<b>\$ 36,089</b>	<b>\$ (2,504)</b>	<b>\$ 15,371</b>	<b>\$ (11,079)</b>
Interest Income & Other	5,742	6,624	17,226	20,119
Interest Charges	(6,249)	(5,854)	(18,747)	(18,293)
Contributions	11,595	9,859	34,785	38,198
<b>Net Income</b>	<b>\$ 47,177</b>	<b>\$ 8,125</b>	<b>\$ 48,634</b>	<b>\$ 28,944</b>
Capital Expenditures	\$ 50,150	\$ 52,506	\$ 149,589	\$ 176,077

Capital variance explanations on subsequent slides



# Electric System Project Status Reports

YTD Budget	YTD Results	2024 Budget	2024 Forecast
\$10,993	\$12,309	\$32,979	\$34,683

**Substation:**

In 2024, there are twenty-two substation projects in various stages of design with ten slated for construction this year (4 major, 6 minor). **New:** Jennings Park substation: electrical construction underway; to be energized Q4 2024. Crosswind Substation: In design; civil construction starts Q3 2024; energize Q3 2025. **Upgrades:** Camano Substation rebuild: civil construction starts Q2 2024; energize Q3 2025. Clearview Substation: switchgear replacement Q2 – Q4 2024.

**System Reliability:**

Six Substation System Reliability projects are planned for 2024. Three are complete, one is in construction, and two are in design. Others: The final removal of the MESA-2 battery, (estimated cost \$3.3M - unbudgeted), will start in June and complete in early Q4 2024.

**Telecom:**

The South County fiber diversity and Stanwood-to-Camano fiber projects were completed early Q1 2024 and the AMI network deployment is on track to be completed by the end of the year. Telecom will deploy 29 sites of the new Next Generation transport network by Q3 2024 and 12 of 17 sites for the Radio Replacement project by Q4 2024. A critical fiber transport system between the Operations center and ARDC (Arlington Data Center) will be upgraded by Q3 2024 to provide additional bandwidth for IT Networks.

YTD Budget	YTD Results	2024 Budget	2024 Forecast
\$15,317	\$16,122	\$45,950	\$55,416

**Transmission and Distribution Projects:**

Approximately 230 bad order poles and 2.0 miles of depreciated cable have been replaced to date in 2024. Underground relocation associated with the County's Larch Way/Locust Way roundabout project was completed in Q1 2024, as was the final segment of the Ballinger Substation 5th Feeder. A relocation project in support of Lynnwood's new overpass project at Poplar Way is expected to be constructed this summer. We are projecting to be over budget due to a backlog of bad order poles, Twin City design work pushed from 2023, and more reimbursable work than planned.



# Electric System Project Status Reports

YTD Budget	YTD Results	2024 Budget	2024 Forecast
\$6,564	\$8,675	\$19,693	\$23,607

**Regional Design and Construction:**

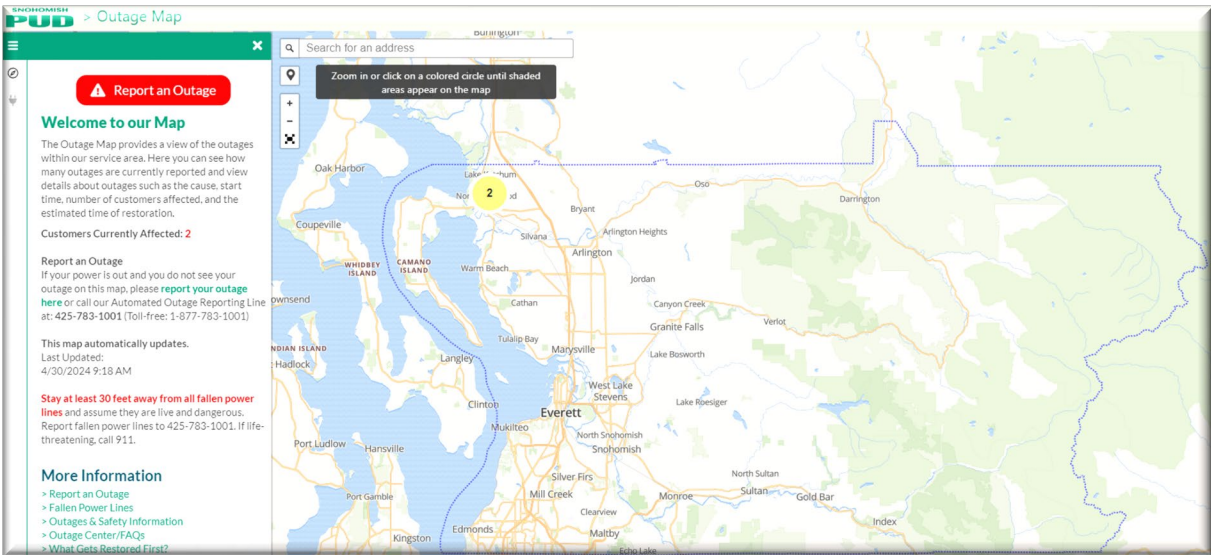
Budget over YTD due to some large Customer Reimbursable projects (Cathcart Crossing, Smokey Point Apartments).



YTD Budget	YTD Results	2024 Budget	2024 Forecast
\$1,833	\$2,515	\$5,500	\$6,437

**Emergency Work and Major Storms:**

Slightly higher than expected work was incurred YTD in addition to some reclassification of dollars from Operating and Maintenance to Capital.





# Electric System Project Status Reports

YTD Budget	YTD Results	2024 Budget	2024 Forecast
\$5,813	4,757	\$17,439	\$20,038

**Connect Up Program:**

The AMI Network deployment is nearing completion at 95%, with final sites expected to finish by early 2025. Improved meter supply predictability has accelerated technician hiring, boosting installation rates set to rise notably by Q2 2024. Hat Island deployment is slated for May, alongside the initiation of Commercial & Industrial deployment.

YTD Budget	YTD Results	2024 Budget	2024 Forecast
\$2,934	\$3,068	\$8,801	\$10,310

**Transportation:**

The Transportation Services team is striving to maintain budget compliance while continuing to deal with extended manufacture lead times, supply chain issues and unforeseen cost fluctuations.

YTD Budget	YTD Results	2024 Budget	2024 Forecast
\$244	\$584	\$732	\$1,072

**Information Technology Systems:**

The District’s network, computer, and storage infrastructure requires regular investments to remain reliable, secure, compliant, and maintainable. IT will spend the entire capital budget by the end of the year to keep infrastructure up to date. The forecast includes strategic and operational technology projects happening across the District such as the KloudGin Schedule & Dispatch and Energy Services Platform.



# Electric System Project Status Reports

YTD Budget	YTD Results	2024 Budget	2024 Forecast
\$5,794	\$4,962	\$17,382	\$16,551

**Facilities - North County Local Office:**

The new Community Office is still under construction. We are working cross-functionally with groups across the District for system set up and other functional details. The office is tentatively set to open in October.

YTD Budget	YTD Results	2024 Budget	2024 Forecast
\$467	\$230	\$1,401	\$9,300

**Facilities - Other Projects:**

- We have several projects in flight including:
- Masterplan
  - Warehouse repair
  - Warehouse painting
  - Design for EB HVAC upgrades
  - East County – The forecast has been updated to reflect a potential property purchase in Q3 2024.



# Generation System Budget and Forecast

- Wholesale Sales to Electric are lower than budget due to the timing of capital projects early in the year but we are currently forecasting to be near budget by year-end.
- Generation through April: 170,897 MWh; precipitation over last 12-months 80% of average.



	(\$000's)		(\$000's)	
	YTD Budget through April	YTD Results through April	2024 Budget	2024 Projection
<b>Operating Revenues</b>				
Wholesale Sales	\$ 8,865	\$ 7,432	\$ 26,595	\$ 25,162
Other Operating Revenues	-	174	-	174
<b>Total Operating Revenues</b>	<b>\$ 8,865</b>	<b>\$ 7,605</b>	<b>\$ 26,595</b>	<b>\$ 25,336</b>
<b>Operating Expenses</b>				
Operations & Maintenance	\$ 3,087	\$ 3,350	\$ 9,262	\$ 9,525
Taxes	33	37	98	102
Depreciation	2,054	2,080	6,161	6,188
<b>Total Operating Expenses</b>	<b>\$ 5,174</b>	<b>\$ 5,467</b>	<b>\$ 15,521</b>	<b>\$ 15,815</b>
<b>Net Operating Income</b>	<b>\$ 3,691</b>	<b>\$ 2,138</b>	<b>\$ 11,074</b>	<b>\$ 9,521</b>
Interest Income & Other	332	417	996	1,081
Interest Charges	(1,272)	(1,026)	(3,817)	(3,571)
Contributions	17	16	50	50
<b>Net Income</b>	<b>\$ 2,768</b>	<b>\$ 1,545</b>	<b>\$ 8,303</b>	<b>\$ 7,080</b>
Capital Expenditures	2,339	574	7,018	5,252



# Generation System Project Status Reports

YTD Budget	YTD Results	2024 Budget	2024 Forecast
\$2,339	\$574	\$7,018	\$5,252

## Jackson Switchyard:

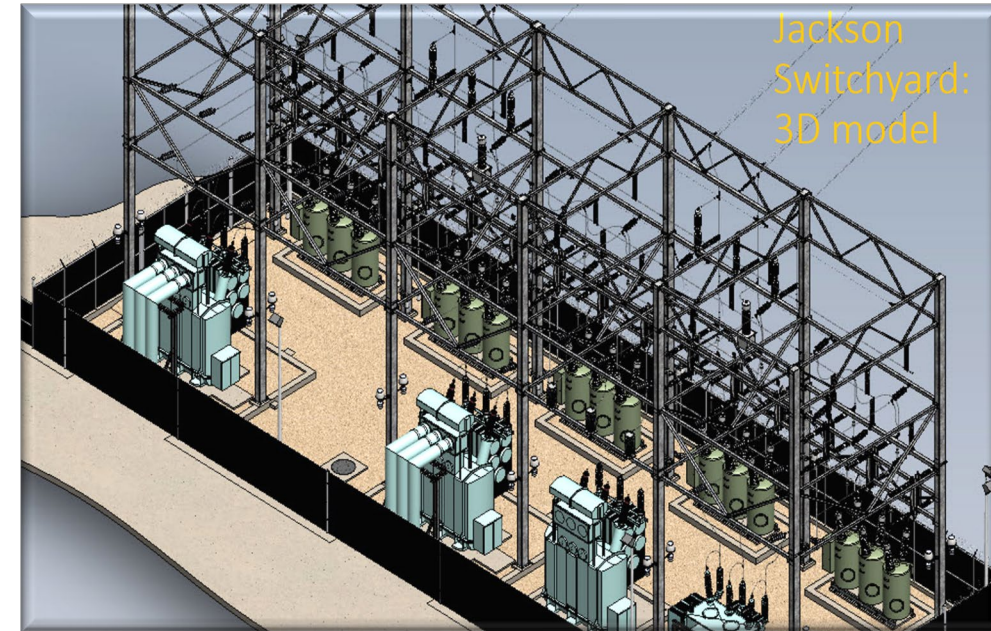
Completed procurement specifications to Contracts for new Transformers. Will advertise in June 2024 for delivery/install in 2027-28.

## Protective Relays 115kV:

Generation and Substation Construction have procured relays and are in process of assembling panels to be installed during the September 2024 shutdown.

## Unit 3 / Unit 4 Valve Replacements:

We are assembling vendor quotes and specifications to advertise for new 500-psi 30-inch ball valves in Q3 2024.



# Water System Budget and Forecast

## Highlights Through April 2024

- **Water Retail Sales** are slightly under budget due to cold, wet weather.
- **Water Wholesale Sales** are slightly under budget due to City of Snohomish and other wholesale customers with lower consumption.
- **Purchased Water** is under budget due to less water needing to be purchased.
- **Contributions** are lower than budget due to less developer activity in the service area.

	(\$000's)		(\$000's)	
	YTD Budget through April	YTD Results through April	2024 Budget	2024 Projection
<b>Operating Revenues</b>				
Water Retail Sales	\$ 4,834	\$ 4,559	\$ 14,503	\$ 14,228
Water Wholesale Sales	223	203	668	648
Other Operating Revenues	126	112	377	364
<b>Total Operating Revenues</b>	<b>\$ 5,183</b>	<b>\$ 4,874</b>	<b>\$ 15,548</b>	<b>\$ 15,240</b>
<b>Operating Expenses</b>				
Purchased Water	\$ 1,390	\$ 986	\$ 4,171	\$ 3,767
Operations & Maintenance	3,262	3,350	9,787	11,157
Taxes	258	247	773	763
Depreciation	1,277	1,211	3,830	3,764
<b>Total Operating Expenses</b>	<b>\$ 6,187</b>	<b>\$ 5,794</b>	<b>\$ 18,561</b>	<b>\$ 19,451</b>
<b>Net Operating Income</b>	<b>\$ (1,004)</b>	<b>\$ (920)</b>	<b>\$ (3,013)</b>	<b>\$ (4,211)</b>
Interest Income & Other	64	548	191	675
Interest Charges	(356)	(308)	(1,069)	(1,021)
Contributions	1,570	685	4,711	3,826
<b>Net Income</b>	<b>\$ 274</b>	<b>\$ 5</b>	<b>\$ 820</b>	<b>\$ (731)</b>
 Capital Expenditures	 3,623	 2,034	 14,128	 12,536

# Water System Project Status Reports (\$000's)

YTD Budget	YTD Results	2024 Budget	2024 Forecast
\$3,623	\$2,034	\$14,125	\$12,536

## Projects in Progress:

- Warm Beach Well #4 opened bids in late March to award by mid April and begin construction in May.
- Kayak Reservoir 2 to bid in May and begin construction soon after to complete by March 2025.
- Lake Stevens Treatment Plant is with Contracts to advertise in May/June and begin construction June/July.
- Marine Drive Water Main Extension is with Contracts to advertise and bid in May and begin construction in June.
- Soper Hill Road Water Main Replacement to bid in May and begin construction in July.
- Jordan Creek Bridge Water Main Relocation has preliminary planset being sent over to Snohomish County in June, final planset in August with the project set to bid in September.
- Burn Road Reservoir is in design phase with permitting later this year.
- AMI / Connect Up Water continues to move forward with deployment.







## BUSINESS OF THE COMMISSION

Meeting Date: June 4, 2024

Agenda Item: 7D

### TITLE

Consideration of a Motion Approving Board Governance Policy Principles

### SUBMITTED FOR: Commission Business

<u>Legal</u>	<u>Colin Willenbrock</u>	<u>8688</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |  |                                     |  |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input checked="" type="checkbox"/> Policy Discussion    | (Information)                       |  |
| <input type="checkbox"/> Policy Decision                 |                                     |  |
| <input type="checkbox"/> Statutory                       |                                     |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

#### Global Governance Commitment

*GP -1. On behalf of the customer-owners of Snohomish County and Camano Island, the Board of Commissioners for Public Utility District No. 1 of Snohomish will govern to ensure the utility achieves desired results for customer-owners in accordance with strategic goals and objectives.*

The Commission held a Special Meeting on June 6, 2023, to review, discuss, and recommend updates to their Governance Policies. During that retreat, the Commission also discussed updates to the District's longstanding Climate Change Policy, as well as the creation of similar policy principles regarding Resource Adequacy and Community Engagement. The attached principles are consistent with GP-1 and are intended to provide externally facing principles that will guide the Commission as it governs to ensure the utility achieves desired results for customer-owners.

#### *List Attachments:*

- Climate Change Principles
- Resource Adequacy Principles
- Community Engagement Principles



## Climate Change Principles

These Board of Commissioner adopted Principles provide a foundation for general, overarching discussions about climate change. The intent is to create a framework under which District strategy and operational standards (policies) are coordinated with the commitment to addressing climate change.

### Climate Change

The PUD is committed to delivering essential utility services to our communities in an environmentally responsible and sustainable way while providing exceptional value, financial stability and operational safety and security for our customers.

Climate change is a serious and accelerating global problem driven primarily by fossil fuel burning. Disruptions to natural processes by human activities also contribute to climate change.

The PUD, our employees, customers, and communities value the natural resource environment and recognize that we have a part in addressing climate change through our chosen priorities and actions. The regional shift towards clean energy and accelerating climate change creates new operational complexities.

The challenge of addressing climate change while also ensuring clean energy and water are available to serve our growing communities and their increasing reliance on electricity and changing usage patterns is one of the greatest of our time. But we are steadfast in our commitment.

The following principles will guide the PUD in meeting its commitment of delivering essential utility services to our communities in an environmentally responsible and sustainable way.

1. Reduce our impacts on the environment while protecting energy and water resources for current and future generations.
2. Make climate-friendly investments in carbon-free generation, energy efficiency, demand response, and water conservation.
3. Build a portfolio of electric and water resources that is resilient and reliable in the face of climate change.
4. Exceed state clean energy standards for power supply.
5. Meet load growth through conservation and a diverse mix of clean energy technologies.
6. Continue our commitment to restore and enhance the wildlife habitat we may affect.



## **About**

The Public Utility District No. 1 of Snohomish County (the PUD) was created on November 3, 1936, by a majority vote of the people, for the purpose of providing publicly owned electric and water utility service to the people of Snohomish County and Camano Island. The PUD is the 12<sup>th</sup> largest public utility in the U.S. and the second largest in Washington state serving more than 361,000 electric customers and approximately 20,000 water customers.

The PUD is governed by a three-member Board of Commissioners. They represent separate commissioner districts and are elected at-large for staggered six-year terms. The legal responsibilities and powers of the PUD, including the establishment of rates and charges for services rendered, reside with the Board of Commissioners. The PUD is a not-for-profit utility and takes great pride in serving our customers in our community.



## **Resource Adequacy Principles**

These Board of Commissioner adopted Principles provide a foundation for general, overarching discussions about regional reliability. The intent is to create a framework under which District strategy and operational standards (policies) are consistent with the commitment to keeping the lights on for our customers.

### **Resource Adequacy**

The electric industry is changing. Currently, more than 70% of the installed electric generating resources in the northwest are carbon-free. That share is expected to grow as northwest utilities continue to make significant investments in carbon-free generation. The trend to reduce emissions is accelerating as thermal resources are retired and replaced with lower and zero-emitting resources.

The growth in wind and solar resources, and upcoming capacity requirements, is impacting the region's ability to reliably meet peak demand. While improved technology, innovation, markets, as well as continued investments in energy efficiency and demand-side management programs, will be part of the PUD's future, additional solutions are needed to address resource adequacy.

The region is implementing a new resource adequacy program that is expected to enhance regional reliability in the Western United States, but which will also introduce new standards for portfolio adequacy. With coordination and visibility across participants, a regional resource adequacy program will provide more accurate visibility into resource and supply needs.

The PUD is committed to ensuring reliable electric service to its customers. To that end, the PUD will continue to explore appropriate baseload resource technologies as part of its Integrated Resource Planning process and advocate for the development of a regional resource adequacy program that meets the following principles.

1. Focuses on common planning criteria for the assessment of adequacy to ensure reliability across multiple balancing authorities.
2. Agnostic to resource solutions, supports economic stability for ratepayers, and ensures equitable outcomes.
3. Respect for local decision making and inclusion of a structure for monitoring performance and ensuring accountability.
4. Addresses transmission constraints and effective solutions to connect loads to power supply.
5. Solves for west-wide resource and fuel diversity to efficiently integrate variable resources and maximize customer value.

6. Considers the impacts of organized market coordination.
7. Compatible with the PUD's own resource adequacy metrics for long-term planning within the scope of its Integrated Resource Planning process.

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## **Community Engagement Principles**

These Board of Commissioner adopted Principles provide a foundation for general, overarching discussions about community engagement. The intent is to create a framework under which District strategy and standards (policies) are consistent with the commitment to engage with the communities we serve.

### **Community Engagement**

“Energizing Life in Our Communities” isn’t just a statement on our mission to deliver vital services to the communities we serve. The PUD is governed by elected community members and many of its employees live in the service territory and are life-long residents. The PUD delivers services that customers rely on for their quality of life – whether it’s safe water to drink, heat, and light to keep them warm and safe, or energy to power businesses fueling our local economy.

The PUD, and the communities it serves, have changed significantly since formation in 1936. Our infrastructure is growing, and technology is interwoven throughout our lives. We are all vital to maintaining the PUD’s connection with community. To that end, the following principles will be considered by the PUD in addressing how we engage.

1. Invest in extensive planning to ensure that the governing processes serve the purpose of the utility and the needs of the customers.
2. Support for equitable and fair participation from all employees, customers, elected officials, local governments, and communities as we work together to advance the common good.
3. Commit to clear and open about all public processes to demonstrate transparency and instill trust in the outcomes.
4. Promote a culture of participation with programs, events, and partners that support high-quality community engagement.
5. Prioritize listening, exploring new ideas, applying information in a manner that generates new ways of serving communities, and evaluating community engagement activities for the highest potential to make a difference.

### **About**

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BUSINESS OF THE COMMISSION

Meeting Date: June 4, 2024

Agenda Item: 8A

TITLE

Governance Planning Calendar

SUBMITTED FOR: Governance Planning

Commission	Allison Morrison	8037
Department	Contact	Extension
Date of Previous Briefing:		
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- |  |                                     |  |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion               | (Information)                       |  |
| <input type="checkbox"/> Policy Decision                 |                                     |  |
| <input type="checkbox"/> Statutory                       |                                     |  |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Governance Process, Agenda Planning, GP-4: To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda.*

The Planning Calendar is enclosed for Board review.

*List Attachments:*  
Governance Planning Calendar

# Governance Planning Calendar – 2024

## To Be Scheduled

- Cap and Invest Consignment Revenue Allocation Policy
- Reserves Update

## To Be Scheduled

- ~~Schedule 83 – PUD Retail Electric Vehicle Charging Update for Level 2 Chargers (Moved to June 18)~~
- Columbia River System Operations (CRSO) Update

# Governance Planning Calendar – 2024

## June 4, 2024

### Morning Session:

- Media
- ~~Community Engagement~~ (Moved to June 18)
- Clean Energy Transformation Act (CETA) Energy Assistance
- Organized Markets Update

### Afternoon Session:

- Public Hearing and Action:
  - Surplus and Sale of Property to Lynnwood for the Poplar Way Extension Project
- Governance Planning Calendar

## June 18, 2024

### Morning Session:

- Legislative
- Community Engagement
- Connect Up Quarterly Update
- 2023 System Reliability
- District Owned Electric Vehicle Charger Rate Update

### Afternoon Session:

- Public Hearing and Action:
  - Disposal of Surplus Property – 3<sup>rd</sup> Quarter
- Governance Planning Calendar



# Governance Planning Calendar – 2024

## July 2, 2024

### Morning Session:

- Media

### Afternoon Session:

- Public Hearing:  
→ District Owned Electric Vehicle Charger Rate Update
- Governance Planning Calendar

## July 16, 2024

### Morning Session:

- Legislative

### Afternoon Session:

- Public Hearing and Action:  
→ District Owned Electric Vehicle Charger Rate Update
- Monitoring Report:  
→ Asset Protection Monitoring Report
- Governance Planning Calendar

# Governance Planning Calendar – 2024

## August 6, 2024

### Morning Session:

- Media
- Diversity, Equity, & Inclusion Initiative Update

### Afternoon Session:

- Monitoring Report:
  - 2<sup>nd</sup> Quarter Financial Conditions and Activities Monitoring Report
- Governance Planning Calendar

## August 20, 2024

### Morning Session:

- Legislative
- Strategic Plan – Quarterly Update

### Afternoon Session:

- Public Hearing:
  - 2025 Preliminary Budget – Report of Filing and Notice of Public Hearing
- Governance Planning Calendar

# Governance Planning Calendar – 2024

## September 3, 2024

### Morning Session:

- Media
- Connect Up Quarterly Update

### Afternoon Session:

- Governance Planning Calendar

## September 17, 2024

### Morning Session:

- Legislative

### Afternoon Session:

- Public Hearing and Action:  
→ Disposal of Surplus Property – 4<sup>th</sup> Quarter
- Governance Planning Calendar

# Governance Planning Calendar – 2024

## October 7, 2024

### Morning Session:

- Media

### Afternoon Session:

- Public Hearing:  
→ Open 2025 Proposed Budget Hearing
- Governance Planning Calendar

## October 22, 2024

### Morning Session:

- Legislative
- Energy Risk Management Report
- Water Supply Update

### Afternoon Session:

- Governance Planning Calendar

# Governance Planning Calendar – 2024

## November 5, 2024

### Morning Session:

- Media
- Strategic Plan – Quarterly Update (Questions Only)

### Afternoon Session:

- Public Hearing:
  - Continue Public Hearing on the 2025 Proposed Budget
- Monitoring Report:
  - 3<sup>rd</sup> Quarter Financial Conditions and Activities Monitoring Report
- Governance Planning Calendar

## November 19, 2024

### Morning Session:

- Community Engagement
- Legislative

### Afternoon Session:

- Public Hearing:
  - Continue Public Hearing on the 2025 Proposed Budget
- Adopt Regular Commission Meeting Dates for the Year 2025
- ~~Strategic Plan – Quarterly Update~~ (Moved to November 5)
- Governance Planning Calendar

# Governance Planning Calendar – 2024

## December 3, 2024

### Morning Session:

- Media
- Connect Up Quarterly Update
- Audit Activity Update

### Afternoon Session:

- Public Hearing and Action:  
→ Adopt 2025 Budget
- Monitoring Report:  
→ Financial Planning and Budgeting Monitoring Report
- Elect Board Officers for the Year 2025
- Proposed 2025 Governance Planning Calendar

## December 17, 2024

### Morning Session:

- Legislative

### Afternoon Session:

- Public Hearing and Action:  
→ Disposal of Surplus Property - 1<sup>st</sup> Quarter 2025  
→ Confirm Final Assessment Roll for LUD No. 67
- Adopt 2025 Governance Planning Calendar

# Governance Planning Calendar – 2024

January

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

\*\*For Planning Purposes Only and Subject to Change at any Time\*\*