

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

May 21, 2024

The Regular Meeting was convened by President Sidney Logan at 9:00 a.m. Those attending were Tanya Olson, Vice-President; Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers John Hoffman, Guy Payne, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

**A moment of silence was observed in honor of District employee Jenni Lamarca.

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Legislative. There were no questions on the report.
2. Other. There were no other reports.

B. Surplus and Sale for Poplar Way Overpass Extension

Manager, Real Estate Services Maureen Barnes provided a presentation on a request to surplus a portion of property and allow the sale of the property and an easement to the City of Lynnwood.

The next step would be a Public Hearing and Action at the June 4, 2024, Commission meeting.

C. Post – 2028 BPA Power Contract Update

Utility Analyst Marie Morrison provided an update on the Bonneville Power Administration (BPA) Post – 2028 Contract Briefing.

The next steps would include continued participation in the Public Rate Design Methodology (PRDM), Product Design, engagement in Day-Ahead Markets (DAM) and contract implementation with BPA with regards to Provider of Choice contracts, cost-effective options for non-federal resources and offerings of cost structure for Tier 2 products.

The meeting recessed at 9:47 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Sidney Logan at 1:30 p.m. Those attending were Tanya Olson, Vice-President; Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers John Hoffman, Guy Payne, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order******Non-Agenda Items****2. COMMENTS FROM THE PUBLIC**

The following public provided comments:

- Steven Keeler, Edmonds, provided documents at places, by reference made a part of the packet.

3. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of May 7, 2024

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

Miscellaneous Contract No. CW2254866 with Gary D. Krein DBA All Star Fishing Charters

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Purchase Order No. 4500090768 with Clary Longview

Purchase Order No. 4500090913 with Global Rental Company

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Professional Services Contract No. CW2235869 with USIC Locating Services LLC
DBA Onecall Holdings, Inc.

Professional Services Contract No. CW2238669 with D. Hittle & Associates, Inc.

Professional Services Contract No. CW2243799 with Consor North America, Inc.

Professional Services Contract No. CW2244307 with Universal Protection Services
LP, DBA Allied Universal Security Services

Miscellaneous Contract No. CW2247986 with Total Landscape Corporation

Contract Acceptance Recommendations:

Invitation to Bid No. CW2254001 with Elevator Support Co LLC dba Electrical
Support Company

C. Consideration of Certification/Ratification and Approval of District Checks and
Vouchers

A motion passed unanimously approving Agenda Items 3A – Approval of Minutes for
the Regular Meeting of May 7, 2024; 3B – Bid Awards, Professional Services Contracts
and Amendments; and 3C – Consideration of Certification/Ratification and Approval
of District Checks and Vouchers.

4. PUBLIC HEARING AND ACTION

A. Consideration of a Resolution Declaring Certain Property Interests Over a Portion of
the Power Line Corridor Property of the District Commonly Known as the PNT
Right-of-Way Located in the City of Everett, Snohomish County, Washington, to be
Surplus and Authorizing the Manager, Real Estate Services, to Execute a Recreational
Trail Easement in Favor of the City of Everett

A motion unanimously passed approving Resolution No. 6175 declaring certain
property interests over a portion of the Power Line Corridor property of the District
commonly known as the PNT Right-of-Way located in the City of Everett, Snohomish
County, Washington, to be surplus and authorizing the Manager, Real Estate Services,
to execute a Recreational Trail Easement in favor of the City of Everett.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

A. Consideration of a Motion Accepting the 1st Quarter 2024 Financial Conditions and
Activities Monitoring Report

Senior Manager, Controller and Auditor Shawn Hunstock provided a presentation on
the 1st Quarter 2024 Financial Conditions and Activities Monitoring Report.

A motion unanimously passed accepting the 1st Quarter 2024 Financial Conditions and Activities Monitoring Report.

- B. Consideration of a Resolution Authorizing the CEO/General Manager and Treasurer of Public Utility District No.1 of Snohomish County to Purchase Insurance Coverage From Various Providers for and on Behalf of the District

A motion unanimously passed approving Resolution No. 6176 authorizing the CEO/General Manager and Treasurer of Public Utility District No.1 of Snohomish County to purchase insurance coverage from various providers for and on behalf of the District.

6. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

7. COMMISSION BUSINESS

- A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

- B. Commissioner Event Calendar

Commissioner Wolfe requested to attend the Economic Alliance of Snohomish County (EASC) meeting on May 28, 2024.

- C. Strategic Plan – Quarterly Update Q1 2024

There were no questions on the Strategic Plan - Quarterly Update Q1 2024.

- D. April 2024 District Performance Dashboard

Staff responded to questions on the April 2024 District Performance Dashboard.

8. GOVERNANCE PLANNING

- A. Governance Planning Calendar

There were no changes to the Governance Planning Calendar.

ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of May 21, 2024, adjourned at 2:23 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 4th day of June, 2024.

Rebecca J. Wolfe
Secretary

[Signature]
President

(absent)

Vice President