

**SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT  
BOARD OF COMMISSIONERS REGULAR MEETING  
Everett Headquarters Building, 2320 California Street  
Zoom Online Platform Option Available**

**May 21, 2024**

**CONVENE REGULAR MEETING – 9:00 a.m. – Commission Meeting Room**

**Virtual Meeting Participation Information**

Join Zoom Meeting:

- Use link  
<https://us06web.zoom.us/j/82395314663?pwd=X4Pg8nJ3MTwWWpM04Ba8RxKQVsAW2g.eLUMFBPwVq0ieDL7>
- Dial in: (253) 215-8782
- Meeting ID: 823 9531 4663
- Passcode: 073258

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

- A. Updates
  - 1. [Legislative](#)
  - 2. Other
- B. [Surplus and Sale for Poplar Way Overpass Extension](#)
- C. [Post - 2028 BPA Power Contract Update](#)

**RECONVENE REGULAR MEETING - 1:30 p.m. – Commission Meeting Room/Virtual Meeting Participation**

**2. COMMENTS FROM THE PUBLIC**

If you are attending the meeting virtually (using the link or number provided above) please indicate that you would like to speak by clicking “raise hand” and the Board President will call on attendees to speak at the appropriate time. If you are joining by phone, dial \*9 to “raise hand.”

**3. CONSENT AGENDA**

- A. [Approval of Minutes for the Regular Meeting of May 7, 2024](#)
- B. [Bid Awards, Professional Services Contracts and Amendments](#)
- C. [Consideration of Certification/Ratification and Approval of District Checks and Vouchers](#)

**Continued →**

**4. PUBLIC HEARING AND ACTION**

- A. [Consideration of a Resolution Declaring Certain Property Interests Over a Portion of the Power Line Corridor Property of the District Commonly Known as the PNT Right-of-Way Located in the City of Everett, Snohomish County, Washington, to be Surplus and Authorizing the Manager, Real Estate Services, to Execute a Recreational Trail Easement in Favor of the City of Everett](#)

**5. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. [Consideration of a Motion Accepting the 1<sup>st</sup> Quarter 2024 Financial Conditions and Activities Monitoring Report](#)
- B. [Consideration of a Resolution Authorizing the CEO/General Manager and Treasurer of Public Utility District No.1 of Snohomish County to Purchase Insurance Coverage From Various Providers for and on Behalf of the District](#)

**6. [CEO/GENERAL MANAGER REPORT](#)**

**7. COMMISSION BUSINESS**

- A. [Commission Reports](#)
- B. [Commissioner Event Calendar](#)
- C. [Strategic Plan – Quarterly Update Q1 2024](#)
- D. [April 2024 District Performance Dashboard](#)

**8. GOVERNANCE PLANNING**

- A. [Governance Planning Calendar](#)

**ADJOURNMENT**

May 28, 2024:

Economic Alliance of Snohomish County (EASC) 2024 Snohomish County Update Everett, WA  
11:00 a.m. – 1:00 p.m.

The next scheduled regular meeting is June 4, 2024

**Agendas can be found in their entirety on the Snohomish County Public Utility District No. 1 web page at [www.snopud.com](http://www.snopud.com). For additional information contact the Commission Office at 425.783.8611.**



**BUSINESS OF THE COMMISSION**

Meeting Date: May 21, 2024

Agenda Item: 1

**TITLE**

CEO/General Manager’s Briefing and Study Session

**SUBMITTED FOR: Briefing and Study Session**

CEO/General Manager _____	John Haarlow _____	8473 _____
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Executive Limitations, EL-9, Communications and Support to the Board – the CEO/General Manager shall marshal for the board as many points of view, issues, and options as needed for fully informed Board choices.*

*List Attachments:*

CEO/General Manager’s Briefing and Study Session attachments

## State Government Relations Activity Report

### STATE OVERVIEW

---

- Gov. Inslee and state Department of Commerce Director Mike Fong announced a new [Washington EV Instant Rebate Program](#). The initiative aims to enhance electric vehicle (EV) accessibility for lower-income drivers. The program will offer instant rebates to eligible residents who are purchasing or leasing an EV. Washingtonians earning up to 300% of the federal poverty level (\$45,180 for a single resident or \$93,600 for a family of four) will be eligible for the program. Rebates are set to run between August 2024 and June 2025 (or until all funds are used) with an estimated 6,500 to 8,000 rebates provided.
- The Washington State Department of Natural Resources released the finalized [template](#) for utilities' Wildfire Mitigation Plans. These plans outline the specific actions all Washington electric utilities must take to mitigate the threat of wildfires that may occur in their service area. The template covers a range of activities including programs, policies, and procedures. Importantly, it reflects the requirements set forth in [HB 1032](#), which mandates that electric utilities prepare and public a wildfire mitigation plan by October 31, 2024, and subsequently update it every three years.
- Washington state experienced its first heatwave of 2024 triggering the Department of Labor and Industries (L&I) [heat exposure requirements](#) to protect outdoor workers. L&I's heat exposure rule went into effect on June 27, 2023, to help prevent heat-related illness and reduce traumatic injuries associated with heat exposure to outdoor workers. The rule includes requirements for shade, rest, and acclimatization, and lowers the temperature at which some preventive actions must be taken.

### KEY HEARINGS/PRESS CONFERENCES/MEETINGS

---

- April 22 | U.S. EPA Region 10 and Governor Inslee [Earth Day press conference](#)
- May 2 | Inside Olympia discussion on [drought declaration](#)

### INTERESTING READS

---

- Washington State Standard: [New federal funds will help thousands in Washington get solar power for free](#)
- The Seattle Times: [WA to launch EV rebate program. Here's what you could save](#)
- Washington State Standard: [No matter the election results, 2024 will be big year for turnover in Olympia](#)

## Federal Government Relations Activity Report

### FEDERAL OVERVIEW

- On April 17, Washington State Rep. Dan Newhouse (WA-04) pressed Michael Connor, Assistant Secretary of the Army for Civil Works, on the need to modernize the Columbia River Treaty in a House Appropriations Subcommittee [hearing](#).
- On April 25, the Biden administration [announced](#) a final transmission permitting reform rule intended to speed up federal permits for major transmission lines. Under the rule, the Department of Energy (DOE) will establish the [Coordinated Interagency Transmission Authorizations and Permits \(CITAP\) Program](#) that will “coordinate a Federal integrated interagency process to consolidate Federal environmental review and authorizations within a standard two-year schedule while ensuring meaningful engagement with Tribes, local communities, and other stakeholders.”
- On May 1, Washington State Rep. Kim Schrier (WA-08) raised concerns about the ongoing distribution transformer shortage in a House Energy & Commerce Subcommittee [hearing](#) with Secretary of Energy Jennifer Granholm. The Congresswoman noted that while inventory has seemingly improved, supply is still nowhere near meeting demand. Secretary Granholm acknowledge the problem and said DOE is working to address the issue by finalizing the distribution transformer energy efficiency rule and creating a tiger team to identify pain points in the supply chain. Granholm also encouraged Congress to appropriate funding under the Defense Production Act to further address the challenge.
- On May 7, the House of Representatives passed [H.R. 6192](#), the Hands off Our Home Appliances Act, that would prohibit the DOE from prescribing any new or amended energy efficiency standards for household appliances that are not “technologically feasible and economically justified” or do not result in “significant conservation of energy.” The bill now moves to the Senate.
- On May 8, the DOE released list of [10 potential National Interest Electric Transmission Corridors \(NIETCs\)](#). These corridors are designated areas where the federal government can fast-track grid expansion projects. The Bipartisan Infrastructure Law amended the Federal Power Act, granting the Secretary of Energy the authority to designate any geographic area as a NIETC. This designation can be utilized when it is determined that consumers are adversely impacted by a lack of transmission infrastructure in the area and that new transmission development would serve the national interest for that area. The NIETC program provides federal funding for new transmission projects and offers permitting tools to support DOE’s grid expansion goals. DOE’s announcement initiates phase two of a [four-phase process](#).
- In accordance with [Executive Order 14110](#) on the Safe, Secure, and Trustworthy Development and Use of Artificial Intelligence, the DOE released their [report](#) identifying “near-term opportunities for artificial intelligence to aid in four key areas of grid management: planning, permitting, operations and reliability, and resilience.”
- On May 13, the Federal Energy Regulatory Commission (FERC) issued a [grid expansion rule](#) in a 2-1 vote that aims to enhance the reliability and affordability of the U.S. grid. According to FERC, the rule adopts specific requirements for transmission providers to conduct long-term planning for regional transmission facilities and determine how to pay for them, so needed transmission is built. The rule contains these major elements:
  - Requirement to conduct and periodically update long-term transmission planning over a 20-year time horizon to anticipate future needs.
  - Requirement to consider a broad set of benefits when planning new facilities.
  - Requirement to identify opportunities to modify in-kind replacement of existing transmission facilities to increase their transfer capability, known as “right-sizing.”
  - Customers pay only for projects from which they benefit.
  - Expands states’ role throughout the process of planning, selecting, and determining how to pay for transmission facilities.

## GOVERNMENT RELATIONS ACTIVITIES REPORT – MAY 2024

FERC also adopted a cost management feature supported by the Large Public Power Council that ensures that regions will have the opportunity to revisit the approval of transmission facilities that no longer make sense, if costs have escalated dramatically, or presumed benefits are no longer needed.

- On May 14, President Biden directed his Trade Representative to [increase tariffs](#) under Section 301 of the Trade Act of 1974 on \$18 billion of imports from China, including:
  - Certain steel & aluminum products
  - Semiconductors
  - Electric vehicles
  - Batteries, battery component & parts, and critical minerals
  - Solar cells
- On May 15, the Bipartisan Senate AI Working Group comprised of Senator Todd Young (R-IN), Majority Leader Charles Schumer (D-NY), Senator Mike Rounds (R-SD), and Senator Martin Heinrich (D-NM) released a report intended to serve as a roadmap for artificial intelligence policy in the United States Senate. A [summary](#) detailing the roadmap can be found here. The full AI roadmap can be found [here](#).

### KEY HEARINGS

---

- April 17 | House Appropriations Subcommittee on Energy & Water Development [hearing](#) on the Army Corps of Engineers' budget for fiscal year (FY) 2025.
- April 30 | House Transportation & Infrastructure Committee [hearing](#) titled, "It's Electric: A Review of Fleet Electrification Efforts"
- May 8 | Senate Committee on Environment & Public Works [hearing](#) on the FY 2025 budget request for the Environmental Protection Agency (EPA). EPA Administrator Michael Regan [testified](#).
- May 8 | Senate Appropriations Subcommittee on Department of the Interior, Environment, & Related Agencies [hearing](#) on the FY 2025 budget for the Department of the Interior. Interior Secretary Deb Haaland testified.
- May 8 | Senate Subcommittee on Consumer Protection, Product Safety and Data Security [hearing](#) on strengthening data security to protect consumers.
- May 15 | House Cybersecurity, Information Technology, and Government Innovation Subcommittee [hearing](#) on countering the cyberthreat from China.
- May 16 | House Committee on Natural Resources [hearing](#) on the Council on Environmental Quality FY 25 budget and related policy measures.

### INTERESTING READS

---

- New York Times: [Energy Dept. Aims to Speed Up Permits for Power Lines](#)
- Politico: [Biden's biggest challenge: How do you even spend \\$1.6 trillion?](#)
- Axios: [Department of Energy dives into promises and perils of AI](#)
- Axios: [DOE aims to move "FASST" on AI with sweeping new initiative](#)
- E&E News: [DOE unveils critical grid corridors for Biden climate goals](#)
- CBS News: [Biden announces new tariffs on Chinese EVs, semiconductors, solar cells and more](#)
- National Law Review: [New Legislation Would Establish the First US National Comprehensive Privacy Law](#)
- Axios: [How AI is turbocharging security issues](#)
- Clearing Up: [FERC Issues Landmark Transmission Planning and Cost-Allocation Ruling](#)
- E&E News: [FERC Grid Rule Splits Parties, May Doom Permitting Deal](#)

## Local Government Relations Activity Report

### LOCAL OVERVIEW

---

- The Everett City Council authorized Mayor Franklin to sign the [Interurban Trail Easement](#) with the PUD. The 25-year term aligns areas of mutual responsibility for the maintenance of the electric utility corridor, also used as a recreational trail.
- The Everett City Council [approved](#) a [resolution](#) “in support of adding a property tax levy lid lift ballot measure to the August 6, 2024 primary election.”
- Sno-Isle Libraries released their [2023 Community Report](#). Highlights include newly remodeled libraries in Darrington and Edmonds and investments in digital equity. Last year, the library system provided over 1 million Wi-Fi connections.
- Sound Transit announced [Link 1 Line](#) service to Lynnwood begins August 30. The opening will add four new stations and bring light rail to Snohomish County. During peak hours, trains will run approximately every eight minutes.
- Snohomish County recently hired Glynda Steiner as the new Director of Transportation and Environmental Services, a division under the Department of County Public Works. She previously served in leadership roles in King County, Seattle City Light, and Seattle Public Utilities. While at Seattle City Light, she was responsible for developing and maintaining product, design, and construction standards.

### INTERESTING READS

---

- Seattle Times: [Amazon’s satellite internet network Project Kuiper plans new Everett facility](#)
- Everett Herald: [Snohomish County tied for lowest unemployment rate in Washington](#)
- Everett Herald: [Everett’s Helion eyes central WA for groundbreaking energy venture](#)
- Everett Herald: [Edmonds mayor makes first pitch of plan to fill 20.5 million budget deficit](#)
- Everett Herald: [Frito Lay leases massive building at Marysville business park](#)
- Everett Herald: [Washington issues statewide drought declaration, including Snohomish County](#)
- Everett Herald: [Snohomish County Council rejects resolution against state natural gas law](#)
- Axios: [Seattle is among the nation’s top cities for clean transportation](#)



# Surplus and Sale for Poplar Way Overpass Extension

Maureen Barnes, Manager Real Estate Services

May 21, 2024



# Property Acquisition Presentation

- The purpose of this presentation is to:
  - Inform the Board of an upcoming request to declare surplus a portion of District fee owned land and allow the sale of the property and an easement to the City of Lynnwood.
  - Answer any questions regarding the transaction.
- The easement and deed documents will be brought to Commission for a Public Hearing and approval by resolution at the June 4, 2024, Commission meeting.

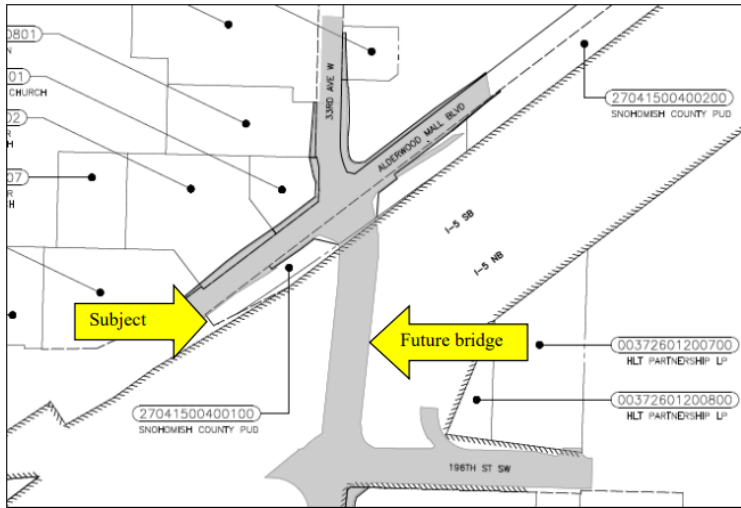
# Poplar Way Overpass- Background

- The City of Lynnwood and the Washington State Department of Transportation (WSDOT) are jointly working to extend Poplar Way on the south side of Interstate 5 (I-5) to 33<sup>rd</sup> Ave. West on the north side of I-5 via an overpass.
- This project also includes road widening of Alderwood Mall Blvd. as well as 33<sup>rd</sup> Ave. West.
- The areas of acquisition are located on District fee Owned Right of Way (ROW), which also includes a portion of the Interurban Trail.

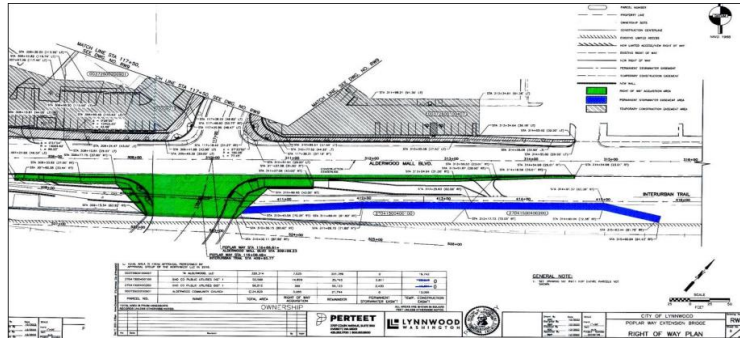
# Poplar Way Overpass

- The proposed bridge extension will intersect our ROW as well as the Interurban Trail, an aerial easement will be retained over the fee acquisition area to facilitate District equipment.
- The trail will continue uninterrupted via an underpass, below the new bridge.
- The fee purchase acquisition will consist of 15,215 SF strip of land.
- Additionally, a 10'-wide permanent storm water easement is being requested, which will encompass 5,241 SF and is needed to support the infrastructure.

# Poplar Way Overpass - Pictures



Bridge Overview



Fee Acquisition in Green  
Stormwater Easement in Blue



Area Overview

## Transaction Details

- An appraisal and appraisal review was conducted for this transaction and reflects the valuation.
- Compensation for the easement and property is \$300,550.00.



# Next Steps

- District staff, including Distribution and Transmission Engineers, have reviewed and approved this request.
- Real Estate Services also recommends approving this request.
- June 4, 2024, a Public Hearing will be held, and Commissioner's will have the opportunity to vote on this Resolution.
- If vote is favorable, we will execute the deed and easement documents and expect to close the transaction within 30-days.

Any  
Questions



# Post - 2028 BPA Power Contract Update

May 21, 2024

Marie Morrison, Utility Analyst IV

Prior Presentation: October 18, 2022



# Objective

- Informational Briefing only
- No decisions needed from Commission today

# Agenda

- District Priorities: “The Four Cs”
- Provider of Choice Final Record of Decision (ROD)
- Next Steps

# PUD Post - 2028 Priorities: “The Four Cs”

- **Contract High Water Mark (CHWM):**
  - The PUD seeks largest practical, principled allocation.
  - The PUD is open to a limited amount of system augmentation.
- **Carbon:** The PUD seeks a 100% clean BPA Power product.
- **Capacity:** The PUD seeks sufficient clean capacity to meet load service needs across BPA power products.
- **Cost:** The PUD desires a durable contract at low cost.

# District Priorities and Final ROD

## Contract High Water Mark (CHWM)/Allocation

District Comments	Final ROD	Next Steps/Process
Support for fixed system size for planning certainty	Fixed system size; power sold at Priority Firm (PF) Tier 1 rates is set at the sum of CHWMs	Public Rate Design Methodology (PRDM)
Support for economic adjustment to allow industry loads to return	5 aMW adjustment added to CHWM	Contract Implementation
Desire for a policy approach to batteries in CHWM calculation	Behind-the-meter batteries do not affect CHWM	PRDM, Contract Implementation
Conservation not reported to BPA should be recognized	National Economic Efficiency Alliance (NEEA) savings credited in CHWM	Contract Implementation
Support for proportional share adjustment with transparent accounting	Proportional share adjustment if CHWMs < 7,250 aMW	Contract Implementation

Regional Dialogue = 811 aMW

Initial Concept= 698 aMW

Final Policy (Forecast) = ~766-798 aMW

# District Priorities and Final ROD

## Carbon

District Comments	Final ROD	Next Steps/Process
Desire for 100% clean Power product	BPA cannot offer 100% carbon free at this time; BPA will strive to acquire cost-effective carbon-free resources	Resource Program
Support for allocating environmental attributes based on megawatt hour purchased	Conveyance of attributes based on megawatt hour purchased	Contract Implementation

# District Priorities and Final ROD

## Capacity

District Comments	Final ROD	Next Steps/Process
Ensure customers meet Western Resource Adequacy Program (WRAP) requirements	Design products that won't inhibit participation in WRAP	Product Design, Day Ahead Market (DAM) Participation, (PRDM)
Define appropriate PNR application across all products; PNR does not appear workable for Slice product	<p>Slice offered without Peak Net Requirements (PNR), without capacity recall, without capacity pricing</p> <p>Block with Shaping Capacity offered with additional flexibility for load service variation</p>	PRDM, Product Design

# District Priorities and Final ROD

## Cost

District Position	Final ROD	Next Steps/Process
Desire for a durable contract at low cost	Continue to promote accountability and transparency and allow customers to provide input	BPA Financial Processes: Integrated Program Review, Quarterly Business Review

# Focus Areas

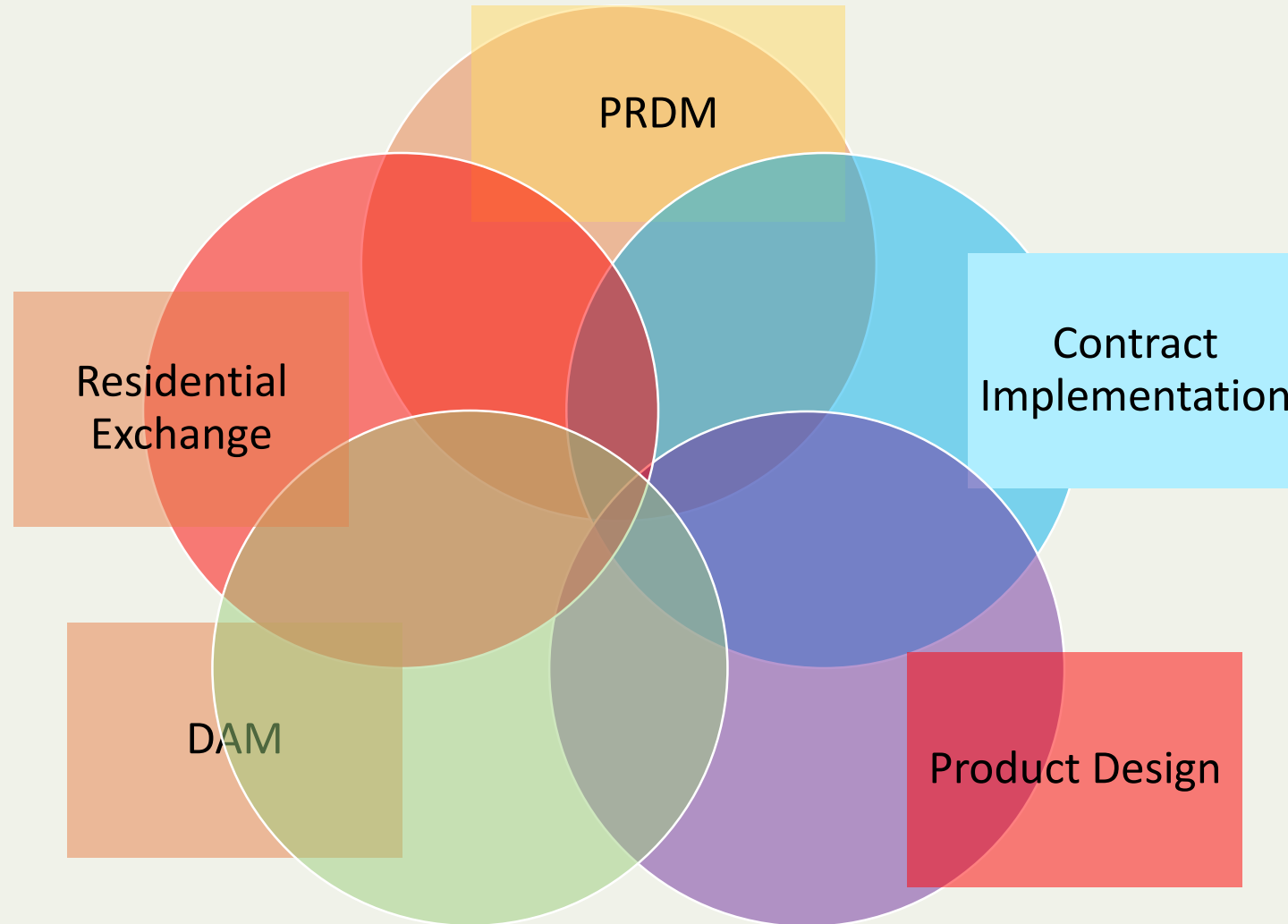
- **Public Rate Design Methodology (PRDM)**
  - Participate in principled development of new components of the proposed Tier 1 rate design: Peak Load Variance Service (insurance for P10 events) and Rate Impact Credit (replacement to Contract Demand Quantities)
- **Product Design**
  - Advocate for the best design for load service and value across all products PUD could take: Load Following, Slice/Block, Block with Shaping Capacity

# Focus Areas

- **Day-Ahead Markets (DAM)**
  - Engage with BPA to develop a framework that enables Slice and Block with Shaping Capacity integration in DAM
- **Contract Implementation**
  - Lock down BPA policy framework for how batteries are treated in Provider of Choice contracts
  - Advocate for cost-effective integration options for non-federal resources
  - Advocate for practical and flexible Tier 2 product offerings and cost structure

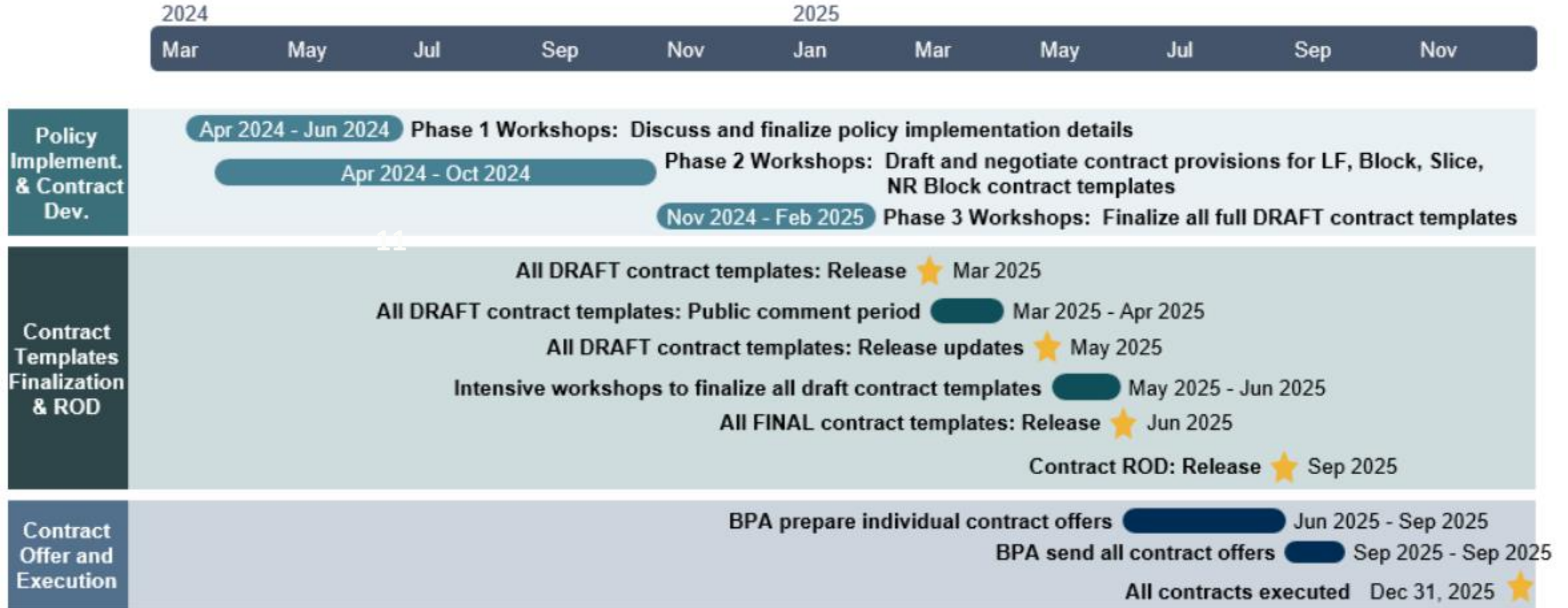


# Focus Areas



# Detailed Contract Phase Timeline

Last updated 12/8/2023



# Questions

**COMMENTS FROM THE PUBLIC**



**BUSINESS OF THE COMMISSION**

Meeting Date: May 21, 2024

Agenda Item: 3A

**TITLE**

Approval of the Minutes for the Regular Meeting of May 7, 2024

**SUBMITTED FOR: Consent Agenda**

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	_____	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description: GP-3(4) a non-delegable, statutorily assigned Board duty as defined under RCW 54.12.090 – minutes.*

*List Attachments:*  
Preliminary Minutes

**PRELIMINARY  
SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT**

**Regular Meeting**

**May 7, 2024**

---

The Regular Meeting was convened by Vice-President Tanya Olson at 9:00 a.m. Those attending were Rebecca Wolfe, Secretary; General Counsel Colin Willenbrock; Assistant General Managers John Hoffman, Guy Payne, and Jeff Kallstrom; Chief Financial Officer Scott Jones; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Morgan Stoltzner. President Sidney Logan was absent.

**\* Items Taken Out of Order**

**\*\*Non-Agenda Items**

\*\*A moment of silence was observed in honor of former Commissioner Kathy Vaughn.

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

A. Updates

1. Media. Lead Communications Specialist Aaron Swaney provided a presentation on District related news and articles.
2. Other. Chief Financial Officer Scott Jones provided an update on Net Metering and Customer Minimum Bills.

B. City of Everett Recreational Trail Easement

Manager Real Estate Services Maureen Barnes provided a presentation on the City of Everett Trail Easement. Information included the proposed 25-year Interurban Trail Easement outlining the primary terms.

The next step would be to return at the May 21, 2024, Commission meeting for Public Hearing and Action.

C. 2024 – 2025 Insurance Renewal

Manager, Risk Management Kyra Farmer provided a presentation on the District's 2024 - 2025 insurance renewal. The information included the insurance renewal process, insurance program overview, the insurance market landscape, 2024 - 2025 premium estimates and liability, property, and cyber market conditions.

The next steps would be to continue working with the insurance broker to obtain the best coverage and premium costs. Also, to return at the May 21, 2024, Commission meeting for approval of a resolution authorizing binding coverage and purchase of policies.

**D. BPA Power Product Analysis Kickoff**

Senior Manager Power Supply Garrison Marr presented the BPA Power Product Analysis Kickoff. The presentation included information on the background and context of the BPA power analysis, a Market Environment Scan, Slice and Load product review, a Quantitative and Qualitative Analysis overview, Deliverables, and a Process Map.

The next steps would be for staff to perform analysis across deliverables which will be reviewed by the Peer Review Team and a third-party reviewer. The next steps also include staff providing incremental updates on the analysis as completed.

The meeting recessed at 10:18 a.m.

**RECONVENE REGULAR MEETING**

The Regular Meeting was reconvened by Vice-President Tanya Olson at 1:30 p.m. Those attending were Rebecca Wolfe, Secretary; General Counsel Colin Willenbrock; Assistant General Managers John Hoffman, Guy Payne, Jeff Kallstrom, and Jason Zyskowski; Chief Financial Officer Scott Jones; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Morgan Stoltzner. President Sidney Logan was absent.

**\* Items Taken Out of Order****\*\*Non-Agenda Items****2. RECOGNITION/DECLARATIONS****A. Employee of the Month for May – Sam Nietfeld**

Sam Nietfeld was recognized as Employee of the Month for May.

**3. COMMENTS FROM THE PUBLIC**

The following public provided comments:

- Hans Dunshee, Snohomish
- Gayla Shoemake, Edmonds

**4. CONSENT AGENDA**

A. Approval of Minutes for the Regular Meeting of April 16, 2024, and the Special Meeting of April 27, 2024

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

Miscellaneous Contract No. CW2254866 with Gary D. Krein DBA All Star Fishing Charters

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Purchase Order No. 4500090768 with Clary Longview

Purchase Order No. 4500090913 with Global Rental Company

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Professional Services Contract No. CW2235869 with USIC Locating Services LLC DBA Onecall Holdings, Inc.

Professional Services Contract No. CW2238669 with D. Hittle & Associates, Inc.

Professional Services Contract No. CW2243799 with Consor North America, Inc.

Professional Services Contract No. CW2244307 with Universal Protection Services LP, DBA Allied Universal Security Services

Miscellaneous Contract No. CW2247986 with Total Landscape Corporation

Contract Acceptance Recommendations:

Invitation to Bid No. CW2254001 with Elevator Support Co LLC dba Electrical Support Company



- C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers
- D. Consideration of a Resolution Approving and Adopting Certain Amendments and Modifications in Benefits for Non-Represented Employees of the District to Include Modifications Related to the Employee Health Benefits Program and Deferred Compensation, Among Others

Commissioner Wolfe proposed a motion to approve the Consent Agenda with the exception of Miscellaneous Contract No. CW2254866 Water Taxi to Hat Island.

A motion passed approving Agenda Items 4A – Approval of Minutes for the Regular Meeting of April 16, 2024, and the Special Meeting of April 27, 2024; 4B – Bid Awards, Professional Services Contracts and Amendments (with the exception of Miscellaneous Contract No. CW2254866 Water Taxi to Hat Island); 4C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers; and 4D - Resolution No. 6173 approving and adopting certain amendments and modifications in benefits for non-represented employees of the District to include modifications related to the Employee Health Benefits Program and deferred compensation, among others.

Vice-President Olson separately considered Miscellaneous Contract No. CW2254866 Water Taxi to Hat Island with a change to the base bid amount from \$400,000 to \$200,000 for approval.

A motion passed approving Miscellaneous Contract No. CW2254866 Water Taxi to Hat Island with a change to the base bid amount from \$400,000 to \$200,000.

## **5. CEO/GENERAL MANAGER REPORT**

Chief Financial Officer Scott Jones reported on District related topics and accomplishments.

## **6. COMMISSION BUSINESS**

### **A. Commission Reports**

The Commissioners reported on Commission related activities and Board related topics.

### **B. Commissioner Event Calendar**

There were no changes to the Commissioner Event Calendar.

C. 2024 Treasury, Budget, Forecast, and Major Project Status Report – Q1

There were no questions on the 2024 Treasury, Budget, Forecast, and Major Project Status Report.

D. March 2024 District Performance Dashboard

There were no comments on the March 2024 District Performance Dashboard.

E. Consideration of a Resolution Announcing the Office of Commissioner for Public Utility District No. 1 of Snohomish County to be Filled at the Next General Election

A motion passed approving Resolution No. 6174 announcing the Office of Commissioner for Public Utility District No. 1 of Snohomish County to be filled at the next General Election.

**7. GOVERNANCE PLANNING**

A. Governance Planning Calendar

There were no changes to the Governance Planning Calendar.

**ADJOURNMENT**

There being no further business or discussion to come before the Board, the Regular Meeting of May 7, 2024, adjourned at 2:12 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 21<sup>st</sup> day of May, 2024.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President



**BUSINESS OF THE COMMISSION**

Meeting Date: May 21, 2024

Agenda Item: 3B

**TITLE**

CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations; Professional Services Contract Award Recommendations; Miscellaneous Contract Award Recommendations; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations

**SUBMITTED FOR: Consent Agenda**

<u>Contracts/Purchasing</u>	<u>Clark Langstraat</u>	<u>5539</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description, GP-3(4) non-delegable, statutorily assigned Board duty – Contracts and Purchasing.*

The CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations \$120,000 and Over; Professional Services Contract Award Recommendations \$200,000 and Over; Miscellaneous Contract Award Recommendations \$200,000 and Over; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations contains the following sections:

Public Works Contract Award Recommendations (Pages 1 - 4);  
Request for Proposal No. 24-1452-KP with Kemp West, Inc.  
Invitation to Bid No. 24-1453-KS with T Bailey, Inc.

Request for Proposal No. 24-1458-KS with PELLCO Construction, Inc.  
Invitation to Bid No. 24-1460-KS with D & G Backhoe, Inc.

Formal Bid Award Recommendations \$120,000 and Over;  
None

Professional Services Contract Award Recommendations \$200,000 and Over;  
None

Miscellaneous Contract Award Recommendations \$200,000 and Over;  
None

Interlocal Agreements and Cooperative Purchase Recommendations (Pages 5 - 7);  
Contracts:  
Purchase Order No. 4500091155 with Clary Longview, LLC  
Purchase Order No. 4500091157 with Harnish Group dba NC Machinery, Co.  
Washington Contract #21422 with Workspace Development dba One Workplace  
Amendments:  
None

Sole Source Purchase Recommendations;  
None

Emergency Declarations, Purchases and Public Works Contracts;  
None

Purchases Involving Special Facilities or Market Condition Recommendations;  
None

Formal Bid and Contract Amendments;  
None

Contract Acceptance Recommendations;  
None

*List Attachments:*  
May 21, 2024 Report

**Public Works Contract Award Recommendation(s)**  
**May 21, 2024**

---

**RFP No. 24-1452-KP**

Circuits 115-102, 103, 107, 114, 116,  
119, 120, 121, 128, 139, 146, 153,  
155, 169– Transmission and  
Distribution Line Clearance

No. of Bids Solicited:	14	
No. of Bids Received:	2	
Project Leader & Phone No.:	Joshua Perez	Ext. 5056
Estimate:	\$1,257,000.00	

**Description:**

Contract work consists of providing all labor, materials, and equipment necessary to prune, cut, treat, remove, clear, and dispose of trees and brush, as well as perform any reseeding work under and along approximately 77.9 pole miles of the District’s Transmission and Distribution System. The specific work locations are near the following cities: Arlington, Marysville, Everett, Edmonds, Lynnwood, Bothell, Monroe, Sultan, Snohomish, Lake Stevens and Granite Falls.

	<u>Contractor</u>	<u>Subtotal (tax n/a)</u>
<b>Award To:</b>	<b>Kemp West, Inc.</b>	<b>\$1,280,800.00</b>
	Davey Tree Surgery Company	\$1,545,550.00

**Summary Statement:** Staff recommends award to Kemp West, Inc., the low evaluated bidder, in the amount of \$1,280,800.00, tax n/a.

**Public Works Contract Award Recommendation(s)**  
**May 21, 2024**

---

**ITB No. 24-1453-KS**

Kayak Reservoir No. 2 Construction

No. of Bids Solicited:	67	
No. of Bids Received:	2	
Project Leader & Phone No.:	Max Selin	Ext. 3033
Estimate:	\$2,450,000.00	

**Description:**

Project includes the installation of a 500,000-gallon welded steel reservoir (approximately 85-feet-high, 34-foot diameter) set on a new reinforced concrete foundation. The primary purpose of the proposed project is to increase the storage capacity of the Kayak and Warm Beach Water Systems. Construction shall be performed while maintaining service from the existing Snohomish PUD Tank No.1. The location of the work is located within a PUD easement on 66<sup>th</sup> Avenue NW, near Stanwood.

<u>Contractor</u>	<u>Subtotal (w/o tax)</u>
<b>Award To: T Bailey, Inc.</b>	<b>\$2,306,786.00</b>
Award Construction. Inc.	\$3,425,780.00

**Summary Statement:** Staff recommends award to T Bailey, Inc., the low evaluated bidder, in the amount of \$2,306,786.00, plus tax. The District has established a contingency allowance of \$50,000.00 for unforeseen additional work that may be discovered during the progress of the project. With this award, if the District utilizes the contingency allowance, the potential contract value shall be \$2,356,786.00, plus tax.

**Public Works Contract Award Recommendation(s)**  
**May 21, 2024**

**RFP No. 24-1458-KS**

Camano Substation Site Construction

No. of Bids Solicited:	41	
No. of Bids Received:	2	
Project Leader & Phone No.:	Jake Dahl	Ext. 5277
Estimate:	\$2,266,770.00	

Description:

This project consists of rebuilding an existing electrical distribution substation on District property located at 531 E. North Camano Drive on Camano Island. The substation will not be energized or connected to the electric system.

Demolition and removal work includes, but is not limited to, equipment foundations, conduits/buried cables, grounding grid, fencing, storm drainage, asphalt pavement, trees, and ornamental landscaping.

Site construction work includes, but is not limited to, temporary erosion and sedimentation controls, construction stormwater monitoring and reporting, earthwork, storm drainage conveyance system, cast-in-place concrete including slab, drilled pier, spread footing and combined footing foundations, a transformer oil spill containment system, electrical conduits and vaults, substation grounding system, security fencing, substation yard crushed rock surfacing, paved driveways, critical area mitigation planting, landscaping, a water service connection, and irrigation system.

<u>Contractor</u>	<u>Subtotal (w/o tax)</u>
<b>Award To: PELLCO Construction, Inc.</b>	<b>\$1,901,000.00</b>
Interwest Construction, Inc.	\$1,919,191.91

Summary Statement: Staff recommends award to PELLCO Construction, Inc., the low evaluated bidder, in the amount \$1,901,000.00, plus tax.

**Public Works Contract Award Recommendation(s)**  
**May 21, 2024**

---

**ITB No. 24-1460-KS**

Service Line Material Verification  
Project

No. of Bids Solicited:	33	
No. of Bids Received:	2	
Project Leader & Phone No.:	Andrew Sics	Ext. 3032
Estimate:	\$450,000.00	

Description:

Project includes potholing multiple locations at 476 separate water services throughout the District's water systems. The primary purpose of the project is to verify pipe material at these locations. Work will occur in District water systems near the cities of Lake Stevens, Arlington, Gold Bar, Granite Falls, Stanwood, and Startup.

<u>Contractor</u>	<u>Subtotal (w/o tax)</u>
<b>Award To: D &amp; G Backhoe, Inc.</b>	<b>\$389,940.00</b>
B & L Utility, Inc.	\$515,000.00

Summary Statement: Staff recommends award to D & G Backhoe, Inc., the low evaluated bidder, in the amount of \$389,940.00, plus tax.



## Cooperative Purchase Recommendations May 21, 2024

---

State law permits a public agency to purchase from a contract entered into by another public agency as long as the contract is determined to have been awarded in compliance with the bidding requirements of the agency seeking to make the purchase, provided that the requirement for advertising or providing notice for bids is deemed satisfied if the awarding entity advertises according to its own bidding requirements, and either (i) posts the advertisement on any website sponsored by a public agency, purchasing cooperative or similar service provider, or (ii) provides an access link on the state's web portal to the notice. District staff have verified through documentation and/or individual questions to the applicable awarding entity that the bid process used for each purchase recommended below meets the District's procurement requirements.

Accordingly, staff recommends approval of the following contracts/amendments:

**CONTRACTS:**

Awarded Vendor: Clary Longview, LLC

\$731,242.00

PO 4500091155

DES Contract 05916

Purchase of seventeen 2025 Ford Explorer SUVs for multiple departments. These vehicles will replace existing units that have reached their replacement criteria.

Project Lead: Mark Stephens, Ext. 5507

## Cooperative Purchase Recommendations May 21, 2024

---

State law permits a public agency to purchase from a contract entered into by another public agency as long as the contract is determined to have been awarded in compliance with the bidding requirements of the agency seeking to make the purchase, provided that the requirement for advertising or providing notice for bids is deemed satisfied if the awarding entity advertises according to its own bidding requirements, and either (i) posts the advertisement on any website sponsored by a public agency, purchasing cooperative or similar service provider, or (ii) provides an access link on the state's web portal to the notice. District staff have verified through documentation and/or individual questions to the applicable awarding entity that the bid process used for each purchase recommended below meets the District's procurement requirements.

Accordingly, staff recommends approval of the following contracts/amendments:

**CONTRACTS:**

Awarded Vendor: Harnish Group dba NC Machinery, Co. \$246,893.00

PO 4500091157

Sourcewell 011723-CAT

Purchase of one new Caterpillar 309 Excavator that will be used by the Water Department. This excavator will be a fleet addition.

Project Lead: Christina Brueckner, Ext. 5053

## **Cooperative Purchase Recommendations**

### **May 21, 2024**

---

State law permits a public agency to purchase from a contract entered into by another public agency as long as the contract is determined to have been awarded in compliance with the bidding requirements of the agency seeking to make the purchase, provided that the requirement for advertising or providing notice for bids is deemed satisfied if the awarding entity advertises according to its own bidding requirements, and either (i) posts the advertisement on any website sponsored by a public agency, purchasing cooperative or similar service provider, or (ii) provides an access link on the state's web portal to the notice. District staff have verified through documentation and/or individual questions to the applicable awarding entity that the bid process used for each purchase recommended below meets the District's procurement requirements.

Accordingly, staff recommends approval of the following contracts/amendments:

**CONTRACTS:**

Awarded Vendor: Workspace Development dba One Workplace                      \$2,750,000.00

NASPO Office Furniture and Related Services 2023- 2028, DES Participating Addendum MA3969,  
Washington Contract 21422

Description of Purchase: Ongoing procurement of Steelcase furniture, related accessories and services as needed for the District. Steelcase provides a wide range of solutions including workstation systems, wood and metal desks, seating for every application, architectural walls, tables, storage, lighting, technology products and work tools. By utilizing Workspace Development dba One Workplace, the local authorized dealer and leveraging the NASPO interlocal contract, the District receives the benefit of competitive pricing, a highly qualified contractor and reduced overall liability.

Project Lead: Shelby Johnson, Ext. 8530



**BUSINESS OF THE COMMISSION**

Meeting Date: May 21, 2024

Agenda Item: 3C

**TITLE**

Consideration of Certification/Ratification and Approval of District Checks and Vouchers

**SUBMITTED FOR: Consent Agenda**

<u>General Accounting &amp; Financial Systems</u>	<u>Shawn Hunstock</u>	<u>8497</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>

Date of Previous Briefing: \_\_\_\_\_

Estimated Expenditure: \_\_\_\_\_ Presentation Planned

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description: GP-3(4)(B)(2)a non-delegable, statutorily assigned Board duty to approve vouchers for all warrants issued.*

The attached District checks and vouchers are submitted for the Board’s certification, ratification, and approval.

*List Attachments:*  
Voucher Listing



## CERTIFICATION/RATIFICATION AND APPROVAL

We, the undersigned of the Public Utility District No. 1 of Snohomish County, Everett, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, and the Checks or Warrants listed below are ratified/approved for payment this 21st day of May 2024.

**CERTIFICATION:**

Certified as correct:

CEO/General Manager

*Shawn Hunstock*

Auditor

*[Signature]*

Chief Financial Officer/Treasurer

**RATIFIED AND APPROVED:**

Board of Commissioners:

President

Vice-President

Secretary

TYPE OF DISBURSEMENT	PAYMENT REF NO.	DOLLAR AMOUNT	PAGE NO.
<b>REVOLVING FUND</b>			
Customer Refunds, Incentives and Other	1128823 - 1128959	\$67,103.45	2 - 6
Electronic Customer Refunds		\$10,771.64	7 - 9
<b>WARRANT SUMMARY</b>			
Warrants	8078091 - 8078241	\$1,623,659.40	10 - 14
ACH	6046085 - 6046458	\$5,065,237.92	15 - 26
Wires	7003249 - 7003259	\$4,959,482.35	27
Payroll - Direct Deposit	5300001027 - 5300001027	\$5,155,951.32	28
Payroll - Warrants	845170 - 845178	\$21,800.78	28
Automatic Debit Payments	5300001023 - 5300001029	\$1,545,158.14	29
	<b>GRAND TOTAL</b>	<b>\$18,449,165.00</b>	

### Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
4/29/24	1128823	TATYANA LINNIK	\$9.09
4/29/24	1128824	JULIE VORHEIS	\$330.35
4/29/24	1128825	VLADISLAV CHICHIL	\$56.96
4/29/24	1128826	GOLDBAR MINI STORAGE	\$1,263.42
4/29/24	1128827	JIANHONG SHANG	\$25.45
4/29/24	1128828	REBECCA TIRADO	\$43.33
4/29/24	1128829	VOID	\$0.00
4/29/24	1128830	MARY KING	\$2,407.01
4/29/24	1128831	ENTROPY SALVAGE LLC	\$136.88
4/29/24	1128832	ROGER BOSTICK	\$173.53
4/29/24	1128833	LISA TRENDLER	\$200.00
4/29/24	1128834	PHILIP FORSEY	\$16.77
4/29/24	1128835	VOID	\$0.00
4/29/24	1128836	KEVEN KOLBECK	\$704.76
4/29/24	1128837	JAY LEQUE	\$60.00
5/1/24	1128838	NANSI KANAKARIS	\$114.97
5/1/24	1128839	TANYA PLESS	\$211.45
5/1/24	1128840	MICHELLE ULLMANN	\$56.36
5/1/24	1128841	NITESH KHAPEKAR	\$135.28
5/1/24	1128842	YANGYANG FOOT MASSAGE LLC	\$83.66
5/1/24	1128843	SCHULTZ CLAN LLC	\$13.15
5/1/24	1128844	IRA TIGNER	\$1,588.57
5/1/24	1128845	PROJECT PRIDE	\$1,557.64
5/1/24	1128846	LORI NELSON	\$29.94
5/1/24	1128847	MARY-MIDHULA MAXY KALLARAKKAL	\$92.17
5/1/24	1128848	MONIKA WARD	\$686.08
5/1/24	1128849	CREEKSIDE 2020 LLC	\$59.68
5/1/24	1128850	DASHTER BIEN	\$80.51
5/1/24	1128851	BENJAMIN BRITT	\$17.54
5/1/24	1128852	DIANE MELLO	\$103.86
5/1/24	1128853	JAVIER MELO VERA	\$31.90
5/1/24	1128854	AFORA GROUP LLC	\$74.48

**Detailed Disbursement Report**

<b>Revolving Fund - Customer Refunds, Incentives and Other</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
5/1/24	1128855	LENNAR NORTHWEST INC	\$54.44
5/1/24	1128856	JON BRYANT	\$103.88
5/1/24	1128857	NATURAL MILK LLC	\$30.21
5/2/24	1128858	GERALD MEE	\$9.17
5/2/24	1128859	QUADRATNW CORP	\$7.82
5/2/24	1128860	HANGAR 128 APARTMENTS, LLC	\$288.45
5/2/24	1128861	LARRY MCALPINE	\$9.06
5/2/24	1128862	KENNETH MAYNOR	\$552.05
5/2/24	1128863	PERFORMANCE ABATEMENT SERVICES INC	\$213.13
5/2/24	1128864	PERFORMANCE ABATEMENT SERVICES INC	\$1,197.59
5/2/24	1128865	SARAH WITTE	\$116.14
5/2/24	1128866	BRUCE GRIMSTAD	\$18.01
5/2/24	1128867	PATRICK FITZGERALD	\$49.57
5/2/24	1128868	ZAINA WASHINGTON	\$138.65
5/2/24	1128869	CATHERINE COOK	\$27.84
5/2/24	1128870	RICHARD LITTLE	\$44.20
5/2/24	1128871	KSENIIA MILLER-MARTIN	\$132.55
5/2/24	1128872	PACIFIC RIDGE - DRH, LLC	\$31.35
5/2/24	1128873	GRANT SMITH	\$223.43
5/2/24	1128874	QUIKTCIA HERNANDEZ	\$115.42
5/2/24	1128875	MAIKER SUAREZ ACOSTA	\$153.33
5/2/24	1128876	SHERZOD ISADZHANOV	\$114.51
5/2/24	1128877	MAINVUE WA LLC	\$279.45
5/2/24	1128878	PACIFIC RIDGE - DRH, LLC	\$149.31
5/2/24	1128879	GANESH KODURI	\$121.05
5/2/24	1128880	AJAY GHADGE	\$12.56
5/2/24	1128881	STILLAGUAMISH TRIBE	\$158.57
5/2/24	1128882	ALYSSA CERELLI	\$64.79
5/2/24	1128883	AGAZI NEGATU	\$43.92
5/2/24	1128884	HAWTHORNE AT MILL CREEK APTS	\$14.01
5/2/24	1128885	TEKLE KULU	\$25.00
5/2/24	1128886	MCCLURE AND SONS INC	\$83.14

**Detailed Disbursement Report**

<b>Revolving Fund - Customer Refunds, Incentives and Other</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
5/2/24	1128887	TULALIP ECONOMIC DEVELOPMENT CORPORATION	\$952.97
5/2/24	1128888	AVALONBAY COMMUNITIES, INC	\$83.44
5/2/24	1128889	CADB CATALYST CONSTRUCTION GROUP LLC	\$1,005.87
5/3/24	1128890	SCRIBER CREEK LLC	\$3,467.79
5/3/24	1128891	SHERI ROACH	\$96.51
5/3/24	1128892	ADELLA PHILLIPS	\$17.89
5/3/24	1128893	CHI EM NAILS AND LASHES	\$257.29
5/3/24	1128894	ROYAL INDIA CUISINE	\$2,138.80
5/3/24	1128895	CHARLES BRIGHT	\$34.43
5/3/24	1128896	MAINVUE WA LLC	\$31.05
5/3/24	1128897	ALAN JOHNSON	\$6,594.39
5/6/24	1128898	BRISBEN GREENS OF MERRILL CREEK	\$272.47
5/6/24	1128899	KOU DINTHONGXAY	\$453.34
5/6/24	1128900	ERIC VALADEZ	\$35.47
5/6/24	1128901	MERCIE NORTHUP	\$119.35
5/6/24	1128902	ROGER HAWKES	\$315.61
5/6/24	1128903	ANTHONY SCAFE	\$82.59
5/6/24	1128904	DORENCE PROPERTIES LLC	\$137.61
5/6/24	1128905	WILLIAM MURRAY	\$838.83
5/6/24	1128906	BENJAMIN PINARD	\$32.05
5/6/24	1128907	CHAD TURNER	\$72.24
5/6/24	1128908	ALEXANDRIA REAL ESTATE EQUITIES LP	\$10,811.00
5/7/24	1128909	ABDALSLAM MOHAMMED	\$12.39
5/7/24	1128910	SERGIO RIOS	\$116.55
5/7/24	1128911	WEIDNER PROPERTY MANAGEMENT LLC	\$99.28
5/7/24	1128912	ARLINGTON ADVANCED MFG PARK LLC	\$402.80
5/7/24	1128913	ROBIN CRANE	\$37.46
5/7/24	1128914	SEATTLE CITY LIGHT	\$5.25
5/7/24	1128915	WAKEFIELD ALDERWOOD LLC	\$279.33
5/7/24	1128916	IAN WELLS	\$231.29
5/7/24	1128917	ROOSEVELT HOLDINGS LLC	\$15.23
5/7/24	1128918	AUGUSTA LAWN CARE OF MARYSVILLE LLC	\$59.22



**Detailed Disbursement Report**

<b>Revolving Fund - Customer Refunds, Incentives and Other</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
5/7/24	1128919	MADISON MCALLISTER	\$30.29
5/7/24	1128920	CIPRIANO TORRES AGUIRRE	\$72.38
5/7/24	1128921	FIELDS PAG, INC	\$1,471.29
5/7/24	1128922	KARI PEARSON	\$65.67
5/7/24	1128923	EVERGREEN RESTAURANT LLC 1102	\$76.32
5/8/24	1128924	WILLIAMS INVESTMENTS	\$137.18
5/8/24	1128925	SUSAN HILDRETH	\$140.99
5/8/24	1128926	GSH EVERGREENWAY INC	\$201.12
5/8/24	1128927	TIMBER RIDGE HOMES LLC	\$51.05
5/8/24	1128928	KARI PEARSON	\$15.00
5/8/24	1128929	MILL AT MC 1 LLC	\$82.44
5/8/24	1128930	CHERYL DECKARD	\$500.00
5/8/24	1128931	MIKE MASSEY	\$9.18
5/8/24	1128932	PABLO GARCIA SANTOS	\$88.30
5/8/24	1128933	YING LIANG	\$3,054.78
5/8/24	1128934	RIVERVIEW I LLC	\$175.87
5/8/24	1128935	SAUK-SUIATTLE INDIAN TRIBE	\$241.53
5/8/24	1128936	JR JAMES MCKAY	\$48.58
5/8/24	1128937	BMCH WASHINGTON LLC	\$92.23
5/9/24	1128938	RYAN NGIAM	\$69.89
5/9/24	1128939	STILLAGUAMISH TRIBE	\$729.77
5/9/24	1128940	LAY PRUM	\$2,756.86
5/9/24	1128941	ELAINE MABEUS	\$141.69
5/9/24	1128942	BRIAN DODGE	\$2,320.00
5/9/24	1128943	GATEWAY LLC	\$1,531.86
5/9/24	1128944	ALICIA SCHLOSSER	\$121.30
5/9/24	1128945	LIPT 27TH AVENUE SE LLC	\$24.70
5/9/24	1128946	CORNERSTONE HOMES	\$90.16
5/9/24	1128947	ANTHONY ZITNIK	\$88.00
5/9/24	1128948	BOSA BOMARC LLC	\$3,956.61
5/10/24	1128949	CHARLES SCHAFF	\$329.46
5/10/24	1128950	JAMES DELONG	\$17.22

### Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
5/10/24	<a href="#">1128951</a>	SOPHIE HANSON	\$145.47
5/10/24	<a href="#">1128952</a>	INVESTOR CONNECT LLC	\$116.00
5/10/24	<a href="#">1128953</a>	WILLIAM EVANS	\$21.73
5/10/24	<a href="#">1128954</a>	KALPANA PINNINTY	\$113.23
5/10/24	<a href="#">1128955</a>	ELKE STEFFANOWSKI	\$23.53
5/10/24	<a href="#">1128956</a>	ORIALIA REYES	\$12.55
5/10/24	<a href="#">1128957</a>	EVERYTHING TEA BY GINA LLC	\$95.46
5/10/24	<a href="#">1128958</a>	JEAN RASTALL	\$3,723.97
5/10/24	<a href="#">1128959</a>	BLACK LION HEATING & AIR CONDITIONING	\$62.61
<b>Total:</b>			<b>\$67,103.45</b>

### Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
4/29/24	000527532866	CAROLYN PETERSEN	\$103.26
4/29/24	000527532867	STEPHANIE TINDALL	\$121.92
4/29/24	000527532868	STEPHANIE TINDALL	\$250.00
4/29/24	000527532869	MARIA CARMONA	\$30.62
4/29/24	000527532870	JAMES FOGG	\$26.65
4/29/24	000527532871	ANTONYO WEST	\$32.66
4/29/24	000527532872	HOPE BERK	\$21.38
4/30/24	000527542403	ROBERT TABARES	\$193.00
4/30/24	000527542404	BETSY BUNDY	\$462.75
4/30/24	000527542405	ODETTE GOMEZ MAYORGA	\$157.31
5/1/24	000527552683	ERICA ENGSTROM PHILLIPS	\$132.00
5/1/24	000527552684	YANI DONG	\$143.71
5/1/24	000527552685	ERICA ENGSTROM PHILLIPS	\$58.39
5/1/24	000527552686	MANOJ DHANAPAL	\$200.09
5/1/24	000527552687	ERICA ENGSTROM PHILLIPS	\$132.00
5/1/24	000527552688	SAM WADE	\$34.44
5/1/24	000527552689	DELANEY ANDERSON	\$10.53
5/1/24	000527552690	BRYTE DEGROOT	\$63.29
5/2/24	000527566382	NICHOLAS FERTIG	\$183.10
5/2/24	000527566383	PETER WOWOR	\$571.08
5/2/24	000527566384	YUKARA MONROE	\$134.29
5/2/24	000527566385	ESPERANCE ZANINKA	\$53.93
5/3/24	000527577128	JOSEPH HONG	\$112.14
5/3/24	000527577129	DIOGENES ESTRELA	\$99.81
5/3/24	000527577130	LAURA CARPENTER	\$52.27
5/3/24	000527577131	WENJIA YU	\$14.15
5/3/24	000527577132	LAURA CARPENTER	\$77.00
5/3/24	000527577133	BROCK SCHAMP	\$44.17
5/3/24	000527577134	JASON WEBLEY	\$569.11
5/3/24	000527577135	KELLIE BOWMAN	\$298.59
5/3/24	000527577136	ADAM SCHILLING	\$118.00
5/3/24	000527577137	ROBERT MORGADO	\$547.45

### Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
5/3/24	000527577138	PATRICIA SANTOS JUAREZ	\$169.31
5/6/24	000527595350	ANTHONY RODRIGUEZ	\$16.20
5/6/24	000527595351	RACHEL HEIGERT	\$290.25
5/6/24	000527595352	GLORIA RODRIGUEZ OSTORGA	\$151.64
5/6/24	000527595353	SIERRA ELAM	\$146.65
5/6/24	000527595354	BRIANNA PINKHAM	\$53.69
5/6/24	000527595355	BRIAN BROWN	\$15.40
5/6/24	000527595356	THOMAS DEBARTOLO	\$197.11
5/6/24	000527595357	ROSA MENDOZA FELICIANO	\$64.33
5/6/24	000527595358	FRANKMELL GAMBOA	\$4.42
5/6/24	000527595359	JORDAN KINCAID	\$128.00
5/6/24	000527595360	RYAN HOOPER	\$130.57
5/6/24	000527595361	HIRONORI JO	\$34.99
5/6/24	000527595362	KATARINA STAFFE	\$274.41
5/6/24	000527595363	DMITRIY PAVLENKO	\$38.73
5/6/24	000527595364	ISABEL HOMINDA	\$99.93
5/6/24	000527595365	ROSARIO GUERRERO	\$209.57
5/6/24	000527595366	FRANKMELL GAMBOA	\$223.95
5/7/24	000527603426	EMILY HALE	\$52.46
5/7/24	000527603427	MAITREYA DE GELABERT	\$140.17
5/7/24	000527603428	MICHELLE FORTIER	\$94.57
5/7/24	000527603429	ANDREW EDWARDS	\$149.65
5/8/24	000527613162	ALEKSANDR SHMAKOV	\$7.58
5/8/24	000527613163	MADHAV NUSSETTY	\$15.46
5/8/24	000527613164	PATRICIA JOAN BJERKAN	\$88.44
5/8/24	000527613165	SRINIVAS KONDISSETTY	\$130.33
5/8/24	000527613166	CHANDLER HOFFMAN	\$35.36
5/8/24	000527613167	LIJU GOPALAN	\$120.25
5/8/24	000527613168	ARRON KREMER	\$42.84
5/10/24	000527632058	LOLOHEA RATUVUKU	\$111.58
5/10/24	000527632059	LOLOHEA RATUVUKU	\$61.60
5/10/24	000527632060	LAURA VAN FLEET	\$160.00

### Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
5/10/24	000527632061	HAOYUAN ZHONG	\$37.30
5/10/24	000527632062	MICHAEL SCOTT	\$152.07
5/10/24	000527632063	ANDREW PARTINGTON	\$213.38
5/10/24	000527632064	CHANEY MILLER	\$172.00
5/10/24	000527632065	MICHAEL WEST	\$34.93
5/10/24	000527632066	ZENABOUB HAYATOUL NOURD SOUMAHORO	\$90.05
5/10/24	000527632067	RYAN HANSEN	\$1,292.52
5/10/24	000527632068	BERNICE HOEDZOADE	\$50.89
5/10/24	000527632069	AMY RICE	\$219.97
<b>Total:</b>			<b>\$10,771.64</b>

**Detailed Disbursement Report**

<b>Accounts Payable Warrants</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
4/30/24	8078091	VERIZON	\$5,000.00
4/30/24	8078092	QING ZHANG	\$592.63
4/30/24	8078093	MIKE P FARLEY	\$4,034.95
4/30/24	8078094	BARBARA DROSSE	\$592.63
4/30/24	8078095	ERIC KNUDSON	\$5,290.78
4/30/24	8078096	AT&T CORP	\$1,851.18
4/30/24	8078097	MATTHEW BENDER & COMPANY INC	\$2,369.94
4/30/24	8078098	COMCAST HOLDING CORPORATION	\$547.39
4/30/24	8078099	CITY OF EDMONDS	\$411.54
4/30/24	8078100	CITY OF EVERETT	\$3,213.58
4/30/24	8078101	GLOBAL RENTAL COMPANY INC	\$10,469.00
4/30/24	8078102	HAT ISLAND COMMUNITY ASSN	\$10.00
4/30/24	8078103	GENUINE PARTS COMPANY	\$1,113.42
4/30/24	8078104	PCORE ELECTRIC COMPANY INC	\$27,375.58
4/30/24	8078105	PUGET SOUND ENERGY INC	\$101,864.88
4/30/24	8078106	CITY OF SEATTLE	\$36,401.00
4/30/24	8078107	SOUND PUBLISHING INC	\$3,782.00
4/30/24	8078108	VOID	\$0.00
4/30/24	8078109	STATE OF WASHINGTON	\$88.09
4/30/24	8078110	STATE OF WASHINGTON	\$40,746.32
4/30/24	8078111	WASTE MANAGEMENT OF WASHINGTON INC	\$529.56
4/30/24	8078112	AAA OF EVERETT FIRE	\$640.72
4/30/24	8078113	BICKFORD MOTORS INC	\$1,663.55
4/30/24	8078114	EDS MCDUGALL LLC	\$765.00
4/30/24	8078115	GARY D KREIN	\$769.30
4/30/24	8078116	LIGHTRIVER TECHNOLOGIES INC	\$501,061.59
4/30/24	8078117	REFUGEE & IMMIGRANT FORUM	\$165.00
4/30/24	8078118	SNOHOMISH COUNTY	\$309.00
4/30/24	8078119	USGS NATIONAL CENTER	\$5,980.00
4/30/24	8078120	CITY OF EVERETT	\$103.50
4/30/24	8078121	MOTION & FLOW CONTROL PRODUCTS INC	\$881.91
4/30/24	8078122	HARNISH GROUP INC	\$1,756.80

## Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
4/30/24	8078123	JOLLY FAMILY CORP	\$1,945.23
4/30/24	8078124	NORTHWEST FIBER LLC	\$7,700.75
4/30/24	8078125	CLARY LONGVIEW LLC	\$294,908.45
4/30/24	8078126	KINSHIP GROUP LLC	\$3,090.94
4/30/24	8078127	HAWK EQUIPMENT SERVICES INC	\$1,593.55
4/30/24	8078128	CONCENTRIC LLC	\$1,878.41
4/30/24	8078129	THOMAS A LITTLE	\$2,000.00
4/30/24	8078130	REECE CONSTRUCTION COMPANY	\$278.78
4/30/24	8078131	CAN-AM FABRICATION INC	\$426.66
4/30/24	8078132	NORTHWEST FIBER LLC	\$61.69
4/30/24	8078133	GRANITE CONSTRUCTION COMPANY	\$437.38
4/30/24	8078134	SELECT AIR SERVICES INC	\$2,675.00
5/2/24	8078135	EVERETT COMMUNITY COLLEGE	\$14,960.72
5/2/24	8078136	LARRY TRIVETT	\$796.00
5/2/24	8078137	DIMENSION TOWNHOUSES	\$767.00
5/2/24	8078138	TARYN DALY	\$434.00
5/2/24	8078139	PUGET SOUND ENERGY	\$2,081.46
5/2/24	8078140	PUGET SOUND ENERGY	\$1,408.95
5/2/24	8078141	PUGET SOUND ENERGY	\$1,300.32
5/2/24	8078142	PUGET SOUND ENERGY	\$31.31
5/2/24	8078143	TEC HOLDINGS 123 LLC	\$1,766.18
5/2/24	8078144	CITY OF ARLINGTON	\$10,780.00
5/2/24	8078145	CLEAN HARBORS ENVIRONMENTAL	\$9,918.58
5/2/24	8078146	COMCAST HOLDING CORPORATION	\$196.13
5/2/24	8078147	CITY OF EVERETT	\$2,334.87
5/2/24	8078148	CITY OF LYNNWOOD	\$341.01
5/2/24	8078149	CITY OF MARYSVILLE	\$1,828.13
5/2/24	8078150	GENUINE PARTS COMPANY	\$1,117.87
5/2/24	8078151	SIX ROBBLEES INC	\$6,872.93
5/2/24	8078152	SOUND PUBLISHING INC	\$226.38
5/2/24	8078153	TALLEY INC	\$2,637.42
5/2/24	8078154	STATE OF WASHINGTON	\$500.00

**Detailed Disbursement Report**

<b>Accounts Payable Warrants</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
5/2/24	8078155	DOBBS HEAVY DUTY HOLDINGS LLC	\$1,396.19
5/2/24	8078156	AAA OF EVERETT FIRE	\$467.08
5/2/24	8078157	BICKFORD MOTORS INC	\$12,328.95
5/2/24	8078158	SNOHOMISH COUNTY	\$3,326.90
5/2/24	8078159	SNOHOMISH COUNTY SOCIETY OF	\$6,780.72
5/2/24	8078160	STATE OF WASHINGTON STATE PATROL	\$2,211.78
5/2/24	8078161	HDR ENGINEERING INC	\$1,786.50
5/2/24	8078162	MOTION & FLOW CONTROL PRODUCTS INC	\$5,371.16
5/2/24	8078163	THE PAPE GROUP INC	\$10,914.75
5/2/24	8078164	KENDALL DEALERSHIP HOLDINGS LLC	\$380.37
5/2/24	8078165	DEFINING ENERGY NW LLC	\$296.82
5/2/24	8078166	BRANDON LIUKKO	\$60.00
5/2/24	8078167	INGRAHAM CONSTRUCTION LLC	\$2,643.00
5/7/24	8078168	COMCAST HOLDING CORPORATION	\$166.98
5/7/24	8078169	D HITTLE & ASSOCIATES INC	\$380.00
5/7/24	8078170	EQUIFAX INFORMATION SERVICES LLC	\$7,501.53
5/7/24	8078171	CITY OF EVERETT	\$190.72
5/7/24	8078172	GLOBAL RENTAL COMPANY INC	\$36,500.15
5/7/24	8078173	CORE & MAIN LP	\$11,223.17
5/7/24	8078174	GENUINE PARTS COMPANY	\$4,214.89
5/7/24	8078175	REPUBLIC SERVICES INC	\$592.27
5/7/24	8078176	SIX ROBBLEES INC	\$1,295.67
5/7/24	8078177	SOUND PUBLISHING INC	\$155.82
5/7/24	8078178	SOUND SECURITY INC	\$537.29
5/7/24	8078179	TALLEY INC	\$1,614.91
5/7/24	8078180	UNUM LIFE INSURANCE CO OF AMERICA	\$40,217.24
5/7/24	8078181	STATE OF WASHINGTON	\$5,225.05
5/7/24	8078182	WAGNER SMITH EQUIPMENT CO	\$8,107.19
5/7/24	8078183	ALDERWOOD WATER & WASTEWATER DISTRI	\$335.78
5/7/24	8078184	BICKFORD MOTORS INC	\$5,721.19
5/7/24	8078185	CITY OF BRIER	\$68.25
5/7/24	8078186	DIRECTV ENTERTAINMENT HOLDINGS LLC	\$222.98



**Detailed Disbursement Report**

<b>Accounts Payable Warrants</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
5/7/24	8078187	THE HO SEIFFERT COMPANY	\$3,790.00
5/7/24	8078188	RYAN SCOTT FELTON	\$7,198.45
5/7/24	8078189	GARY D KREIN	\$3,846.50
5/7/24	8078190	ALEXANDER R ROSS	\$660.00
5/7/24	8078191	SNOHOMISH COUNTY	\$2,987.00
5/7/24	8078192	WASHINGTON STATE	\$120.00
5/7/24	8078193	TRAVIS J MIRANDA	\$4,601.00
5/7/24	8078194	COMCAST CORPORATION	\$544.09
5/7/24	8078195	NORTH SOUND AUTO GROUP LLC	\$100.23
5/7/24	8078196	MOTION & FLOW CONTROL PRODUCTS INC	\$2,884.25
5/7/24	8078197	THE PAPE GROUP INC	\$1,650.87
5/7/24	8078198	WILLDAN ENERGY SOLUTIONS INC	\$8,520.58
5/7/24	8078199	KENDALL DEALERSHIP HOLDINGS LLC	\$186.49
5/7/24	8078200	BAXTER AUTO PARTS INC	\$318.18
5/7/24	8078201	JONATHAN BARNETT	\$660.00
5/7/24	8078202	RADAR ENGINEERS INC	\$683.34
5/7/24	8078203	BRANDON LIUKKO	\$30.00
5/7/24	8078204	DLR GROUP INC	\$24,153.57
5/7/24	8078205	WORLD WIDE TECHNOLOGY LLC	\$1,162.74
5/7/24	8078206	RANDALL INDUSTRIES INC	\$22,025.00
5/7/24	8078207	MARY WICKLUND	\$11.00
5/9/24	8078208	TERRY KESTER	\$592.63
5/9/24	8078209	GORGEOUS HOMES LLC	\$1,680.00
5/9/24	8078210	AT&T CORP	\$411.16
5/9/24	8078211	CITY OF EVERETT	\$42.23
5/9/24	8078212	KENT D BRUCE	\$277.10
5/9/24	8078213	CITY OF LYNNWOOD	\$2,697.57
5/9/24	8078214	GENUINE PARTS COMPANY	\$212.42
5/9/24	8078215	OLYMPIC VIEW WATER SEWER	\$118.68
5/9/24	8078216	PACIFIC SAFETY SUPPLY INC	\$1,075.68
5/9/24	8078217	SALISH NETWORKS INC	\$490.40
5/9/24	8078218	SILVER LAKE WATER & SEWER DISTRICT	\$100.90

### Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
5/9/24	8078219	BICKFORD MOTORS INC	\$3,974.01
5/9/24	8078220	CITY OF BRIER	\$136.50
5/9/24	8078221	KUKER-RANKEN INC	\$29,231.06
5/9/24	8078222	SIEMENS INDUSTRY INC	\$12,834.12
5/9/24	8078223	STATE OF WASHINGTON	\$2,089.41
5/9/24	8078224	BEAR COMMUNICATIONS INC	\$3,696.39
5/9/24	8078225	ALAN MCCLINTOCK	\$4,027.29
5/9/24	8078226	RICHARD E SYLWESTER	\$4,050.00
5/9/24	8078227	NEWCO INC	\$4,363.99
5/9/24	8078228	KINSHIP GROUP LLC	\$11,315.30
5/9/24	8078229	DEFINING ENERGY NW LLC	\$1,013.36
5/9/24	8078230	CONCENTRIC LLC	\$515.87
5/9/24	8078231	REECE CONSTRUCTION COMPANY	\$496.77
5/9/24	8078232	CAPFINANCIAL PARTNERS LLC	\$13,750.00
5/9/24	8078233	FIVE9 INC	\$5.19
5/9/24	8078234	PRICEWATERHOUSECOOPERS LLP	\$63,650.00
5/9/24	8078235	CINTAS CORPORATION NO 2	\$6,611.92
5/9/24	8078236	NORTHWEST FIBER LLC	\$2,451.84
5/9/24	8078237	HD SQUARED LLC	\$14,044.89
5/9/24	8078238	GUARD PEST CONTROL	\$2,066.03
5/9/24	8078239	CUSTOM TRUCK ONE SOURCE INC	\$4,220.16
5/9/24	8078240	GRAND PRIX FIXED LESSEE LLC	\$21,735.00
5/9/24	8078241	HOME DEPOT USA INC	\$13,636.00

**Total: \$1,623,659.40**

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
4/29/24	6046085	ALASKAN COPPER & BRASS CO	\$2,150.96
4/29/24	6046086	CDW LLC	\$2,530.25
4/29/24	6046087	DAVID EVANS & ASSOCIATES INC	\$1,111.10
4/29/24	6046088	IIA LIFTING SERVICES INC	\$2,835.00
4/29/24	6046089	DOBLE ENGINEERING CO	\$1,010.50
4/29/24	6046090	KUBRA DATA TRANSFER LTD	\$38,167.56
4/29/24	6046091	MOTOR TRUCKS INTL & IDEALEASE INC	\$2,174.15
4/29/24	6046092	MYERS & SONS HIWAY SAFETY INC	\$5,197.70
4/29/24	6046093	NORTH COAST ELECTRIC COMPANY	\$722.17
4/29/24	6046094	NW SUBSURFACE WARNING SYSTEM	\$7,295.64
4/29/24	6046095	PACIFIC TOPSOILS INC	\$75.81
4/29/24	6046096	ROMAINE ELECTRIC CORP	\$3,029.19
4/29/24	6046097	SEATTLE TIMES COMPANY	\$1,667.00
4/29/24	6046098	TACOMA SCREW PRODUCTS INC	\$32.54
4/29/24	6046099	TESSCO INCORPORATED	\$2,916.54
4/29/24	6046100	TOPSOILS NORTHWEST INC	\$2,502.73
4/29/24	6046101	WETLAND RESOURCES INC	\$4,825.00
4/29/24	6046102	WW GRAINGER INC	\$44.94
4/29/24	6046103	CELLCO PARTNERSHIP	\$6,134.49
4/29/24	6046104	CONFLUENCE ENGINEERING GROUP LLC	\$7,110.00
4/29/24	6046105	GENERAL PACIFIC INC	\$46,394.56
4/29/24	6046106	HOGLUNDS TOP SHOP INC	\$1,758.40
4/29/24	6046107	LONGS LANDSCAPE LLC	\$12,818.86
4/29/24	6046108	BRIAN DAVIS ENTERPRISES INC	\$1,033.57
4/29/24	6046109	NORTHWEST CASCADE INC	\$2,539.41
4/29/24	6046110	NVL LABORATORIES INC	\$76.25
4/29/24	6046111	NORTHWEST TOWER ENGINEERING PLLC	\$15,550.00
4/29/24	6046112	OPEN ACCESS TECHNOLOGY INTL INC	\$898.22
4/29/24	6046113	PACIFIC MOBILE STRUCTURES INC	\$2,210.06
4/29/24	6046114	POLY BAG LLC	\$170.40
4/29/24	6046115	RICHARDSON BOTTLING COMPANY	\$150.09
4/29/24	6046116	RMG FINANCIAL CONSULTING INC	\$1,400.00

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
4/29/24	6046117	SWC ENTERPRISES LLC	\$1,170.44
4/29/24	6046118	SENSUS USA INC	\$108,576.88
4/29/24	6046119	SNOHOMISH COUNTY	\$3,690.58
4/29/24	6046120	TECH PRODUCTS INC	\$643.30
4/29/24	6046121	ARCHER ENERGY SOLUTIONS LLC	\$520.00
4/29/24	6046122	GRAYBAR ELECTRIC CO INC	\$92.59
4/29/24	6046123	ALTEC INDUSTRIES INC	\$7,323.09
4/29/24	6046124	ANIXTER INC	\$44,824.52
4/29/24	6046125	Z2SOLUTIONS LLC	\$34,733.44
4/29/24	6046126	DS SERVICES OF AMERICA INC	\$4,514.86
4/29/24	6046127	INFOSOL INC	\$2,175.00
4/29/24	6046128	CURTIS A SMITH	\$7,332.46
4/29/24	6046129	LISTEN AUDIOLOGY SERVICES INC	\$1,530.00
4/29/24	6046130	TWILIO INC	\$5,700.96
4/29/24	6046131	AGISSAR CORPORATION	\$468.80
4/29/24	6046132	NORTHWEST CORROSION ENGINEERING LLC	\$4,908.92
4/29/24	6046133	ADCOMM ENGINEERING LLC	\$1,443.75
4/29/24	6046134	FACILITY PLANNING SERVICES LLC	\$6,986.25
4/29/24	6046135	RENTOKIL NORTH AMERICA INC	\$204.96
4/29/24	6046136	MAPBOX INC	\$1,308.80
4/29/24	6046137	USIC HOLDINGS INC	\$83,686.96
4/29/24	6046138	AINSWORTH INC	\$6,102.30
4/29/24	6046139	LIVEVIEW TECHNOLOGIES INC	\$17,114.89
4/29/24	6046140	ELEVATOR SUPPORT COMPANY LLC	\$2,912.36
4/29/24	6046141	SYNOPTIC DATA PBC	\$1,750.00
4/29/24	6046142	SCI NETWORKS USA	\$121,697.68
4/29/24	6046143	PERFORMANCE SYSTEMS	\$33,333.33
4/29/24	6046144	RUBEN WILLIAM TRUJILLO	\$1,241.44
4/29/24	6046145	LUISANA HERNANDEZ	\$2,026.67
4/29/24	6046146	RODDAN INDUSTRIAL	\$1,318.80
4/29/24	6046147	STUART C IRBY COMPANY	\$11,539.50
4/29/24	6046148	IHEARTMEDIA ENTERTAINMENT INC	\$7,500.00

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
4/29/24	6046149	VNB CONSULTING SERVICES INC	\$3,850.00
4/29/24	6046150	ENERGY WORKS LLC	\$2,700.00
4/29/24	6046151	STILLWATER ENERGY LLC	\$20,150.00
4/29/24	6046152	OXBOW LLC	\$14,512.50
4/29/24	6046153	BILL GREENFIELD	\$102.00
4/29/24	6046154	LISA HORNUNG	\$426.12
4/29/24	6046155	RONG WANG	\$90.25
4/29/24	6046156	CARSON PORTER	\$90.25
4/30/24	6046157	DAVEY TREE SURGERY COMPANY	\$13,837.60
4/30/24	6046158	DOBLE ENGINEERING CO	\$2,882.94
4/30/24	6046159	HOWARD INDUSTRIES INC	\$26,685.92
4/30/24	6046160	INTERCONTINENTAL EXCHANGE HOLDINGS	\$3,335.00
4/30/24	6046161	MOTOR TRUCKS INTL & IDEALEASE INC	\$601.30
4/30/24	6046162	STELLAR INDUSTRIAL SUPPLY INC	\$369.06
4/30/24	6046163	TOPSOILS NORTHWEST INC	\$528.00
4/30/24	6046164	TRAYER ENGINEERING CORPORATION	\$263,394.00
4/30/24	6046165	UNITED PARCEL SERVICE	\$156.70
4/30/24	6046166	WW GRAINGER INC	\$76.40
4/30/24	6046167	OTC GLOBAL HOLDINGS LP	\$727.00
4/30/24	6046168	RS AMERICAS INC	\$57.74
4/30/24	6046169	BENEFITFOCUS COM INC	\$8,093.83
4/30/24	6046170	BRAKE & CLUTCH SUPPLY INC	\$64.64
4/30/24	6046171	OTC GLOBAL HOLDINGS LP	\$350.00
4/30/24	6046172	ENERGY NORTHWEST	\$57,211.00
4/30/24	6046173	GENERAL PACIFIC INC	\$99,777.08
4/30/24	6046174	HOGLUNDS TOP SHOP INC	\$879.20
4/30/24	6046175	NORTHWEST CASCADE INC	\$75.00
4/30/24	6046176	PACO VENTURES LLC	\$36,252.16
4/30/24	6046177	ROHLINGER ENTERPRISES INC	\$6,285.49
4/30/24	6046178	SEATTLE AUTOMOTIVE DISTRIBUTING INC	\$1,038.48
4/30/24	6046179	SENSUS USA INC	\$90,629.46
4/30/24	6046180	SOUND SAFETY PRODUCTS CO INC	\$1,191.10

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
4/30/24	6046181	TRIANGLE ASSOCIATES INC	\$2,509.13
4/30/24	6046182	GRAYBAR ELECTRIC CO INC	\$129.63
4/30/24	6046183	ALTEC INDUSTRIES INC	\$2,417.80
4/30/24	6046184	ANIXTER INC	\$34,518.42
4/30/24	6046185	NORTHWEST HERITAGE CONSULTANTS LLC	\$3,526.68
4/30/24	6046186	GRAVITEC SYSTEMS INC	\$6,081.99
4/30/24	6046187	MICHAEL NASH	\$9,893.04
4/30/24	6046188	WESTERN STATES FIRE PROTECTION CO	\$1,076.95
4/30/24	6046189	BANK OF AMERICA NA	\$373,511.91
4/30/24	6046190	ORSI LESSEE LLC	\$10,416.60
4/30/24	6046191	ROBERT BEIDLER	\$1,123.28
4/30/24	6046192	LIBERTY MUTUAL GROUP INC	\$13,972.16
5/1/24	6046193	CDW LLC	\$2,082.20
5/1/24	6046194	MOTOR TRUCKS INTL & IDEALEASE INC	\$7,356.96
5/1/24	6046195	ROMAINE ELECTRIC CORP	\$2,884.58
5/1/24	6046196	RWC INTERNATIONAL LTD	\$10,289.82
5/1/24	6046197	SISKUN INC	\$780.07
5/1/24	6046198	STELLAR INDUSTRIAL SUPPLY INC	\$2,889.44
5/1/24	6046199	TOPSOILS NORTHWEST INC	\$396.00
5/1/24	6046200	GENERAL PACIFIC INC	\$134.74
5/1/24	6046201	HOGLUNDS TOP SHOP INC	\$373.66
5/1/24	6046202	VOID	\$0.00
5/1/24	6046203	LENZ ENTERPRISES INC	\$528.60
5/1/24	6046204	MERCURY FITNESS REPAIR INC	\$492.35
5/1/24	6046205	NORTHWEST CASCADE INC	\$137.50
5/1/24	6046206	PACO VENTURES LLC	\$3,082.31
5/1/24	6046207	ROHLINGER ENTERPRISES INC	\$13,944.93
5/1/24	6046208	ULINE INC	\$1,349.23
5/1/24	6046209	ALTEC INDUSTRIES INC	\$893.67
5/1/24	6046210	SHERELLE GORDON	\$5,474.66
5/1/24	6046211	FLEET SERVICE VEHICLE REPAIR LLC	\$279.86
5/1/24	6046212	ARCHECOLOGY LLC	\$9,825.00

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
5/1/24	6046213	DRY BOX INC	\$10,385.55
5/1/24	6046214	VOID	\$0.00
5/1/24	6046215	RESOUND ENERGY LLC	\$854.23
5/1/24	6046216	SLADE WILLS	\$159.29
5/1/24	6046217	ROBERT BEIDLER	\$1,291.50
5/1/24	6046218	TYLER KIME	\$102.00
5/1/24	6046219	LIBERTY MUTUAL GROUP INC	\$35,462.83
5/2/24	6046220	ASPLUNDH TREE EXPERT LLC	\$30,098.01
5/2/24	6046221	COMMERCIAL FILTER SALES & SERVICE	\$299.27
5/2/24	6046222	CONSOLIDATED ELECTRICAL DISTRIBUTOR	\$29,863.60
5/2/24	6046223	FASTENAL COMPANY	\$156.41
5/2/24	6046224	IVOXY CONSULTING INC	\$12,409.91
5/2/24	6046225	MOTOR TRUCKS INTL & IDEALEASE INC	\$716.46
5/2/24	6046226	NORTH COAST ELECTRIC COMPANY	\$4.65
5/2/24	6046227	ROBERT HALF INTERNATIONAL INC	\$4,888.80
5/2/24	6046228	ROMAINE ELECTRIC CORP	\$2,123.15
5/2/24	6046229	STELLAR INDUSTRIAL SUPPLY INC	\$313.11
5/2/24	6046230	TESSCO INCORPORATED	\$99.90
5/2/24	6046231	TOPSOILS NORTHWEST INC	\$440.92
5/2/24	6046232	TOYOTA TSUSHO MATERIAL HANDLING AME	\$137.38
5/2/24	6046233	COLEHOUR & COHEN INC	\$6,335.00
5/2/24	6046234	DESIGNER DECAL INC	\$6,484.10
5/2/24	6046235	EDGE ANALYTICAL INC	\$225.00
5/2/24	6046236	GENERAL PACIFIC INC	\$74,173.66
5/2/24	6046237	HOGLUNDS TOP SHOP INC	\$565.99
5/2/24	6046238	MT HOOD FASTENER CO	\$273.49
5/2/24	6046239	NORTHWEST CASCADE INC	\$485.65
5/2/24	6046240	DAVID JAMES PERKINS	\$5,360.00
5/2/24	6046241	POLY BAG LLC	\$154.66
5/2/24	6046242	SOUND SAFETY PRODUCTS CO INC	\$1,579.27
5/2/24	6046243	TYNDALE ENTERPRISES INC	\$1,805.95
5/2/24	6046244	WALTER E NELSON CO OF WESTERN WA	\$406.26

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
5/2/24	6046245	WESTERN PACIFIC CRANE & EQUIP LLC	\$17,803.80
5/2/24	6046246	ALTEC INDUSTRIES INC	\$3,210.24
5/2/24	6046247	ANIXTER INC	\$27,407.13
5/2/24	6046248	MALLORY SAFETY AND SUPPLY LLC	\$6,688.96
5/2/24	6046249	TRU-CHECK INC	\$418,054.55
5/2/24	6046250	ROADPOST USA INC	\$1,315.78
5/2/24	6046251	FABER CONSTRUCTION CORP	\$1,243,721.80
5/2/24	6046252	PUGET SOUND HARDWARE INC	\$320.40
5/2/24	6046253	ADP INC	\$10,008.96
5/2/24	6046254	TRINA STEVENS	\$35.20
5/2/24	6046255	JEFFREY FEINBERG	\$268.09
5/2/24	6046256	JUSTIN RASTOVAC	\$735.33
5/2/24	6046257	GILLIAN ANDERSON	\$112.56
5/2/24	6046258	ERIC KNIGGE	\$640.40
5/2/24	6046259	AARON PAISLEY	\$434.50
5/3/24	6046260	HOWARD INDUSTRIES INC	\$80,057.75
5/3/24	6046261	PUGET SOUND ENERGY INC	\$708.23
5/3/24	6046262	WETLAND RESOURCES INC	\$600.00
5/3/24	6046263	WIDENET CONSULTING GROUP LLC	\$1,506.50
5/3/24	6046264	CELLCO PARTNERSHIP	\$1,352.21
5/3/24	6046265	DICKS TOWING INC	\$575.23
5/3/24	6046266	LONE MOUNTAIN COMMUNICATIONS LLC	\$3,131.64
5/3/24	6046267	NORTHWEST CASCADE INC	\$242.99
5/3/24	6046268	NVL LABORATORIES INC	\$345.00
5/3/24	6046269	TOTAL LANDSCAPE CORP	\$412.50
5/3/24	6046270	STATE OF WASHINGTON	\$2,190.85
5/3/24	6046271	UNITED RENTALS NORTH AMERICA INC	\$738.45
5/3/24	6046272	RENTOKIL NORTH AMERICA INC	\$2,737.50
5/3/24	6046273	STILLY RIVER MECHANICAL INC	\$5,300.00
5/3/24	6046274	AA REMODELING LLC	\$4,325.00
5/3/24	6046275	WASHINGTON ENERGY SERVICES COMPANY	\$3,875.00
5/3/24	6046276	JASON ZYSKOWSKI	\$37.00



### Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
5/3/24	6046277	MONICA GORMAN	\$101.17
5/3/24	6046278	MARIE MORRISON	\$674.60
5/3/24	6046279	TESSA MORENO	\$45.56
5/3/24	6046280	GARRISON MARR	\$326.18
5/3/24	6046281	DAVID POPACH	\$156.78
5/3/24	6046282	AUSTIN DANIEL	\$185.00
5/3/24	6046283	FREDERICK WILLENBROCK	\$432.20
5/6/24	6046284	FASTENAL COMPANY	\$740.73
5/6/24	6046285	HOWARD INDUSTRIES INC	\$53,371.84
5/6/24	6046286	MOTOR TRUCKS INTL & IDEALEASE INC	\$623.69
5/6/24	6046287	NORTH COAST ELECTRIC COMPANY	\$2,534.84
5/6/24	6046288	ROMAINE ELECTRIC CORP	\$1,130.05
5/6/24	6046289	RWC INTERNATIONAL LTD	\$387.89
5/6/24	6046290	STELLA-JONES CORPORATION	\$17,298.91
5/6/24	6046291	TOPSOILS NORTHWEST INC	\$704.92
5/6/24	6046292	BRAKE & CLUTCH SUPPLY INC	\$1,038.45
5/6/24	6046293	EDGE ANALYTICAL INC	\$300.00
5/6/24	6046294	GENERAL PACIFIC INC	\$1,323.92
5/6/24	6046295	HERRERA ENVIRONMENTAL CONSULTANTS I	\$3,423.67
5/6/24	6046296	HOGLUNDS TOP SHOP INC	\$604.45
5/6/24	6046297	LENZ ENTERPRISES INC	\$1,096.98
5/6/24	6046298	BRIAN DAVIS ENTERPRISES INC	\$1,115.70
5/6/24	6046299	NORTHWEST CASCADE INC	\$416.81
5/6/24	6046300	POWER ENGINEERS INC	\$5,535.24
5/6/24	6046301	PUBLIC UTILITY DISTRICT EMPLOYEES	\$1,755.00
5/6/24	6046302	SENSUS USA INC	\$15,370.61
5/6/24	6046303	SOUND SAFETY PRODUCTS CO INC	\$1,104.21
5/6/24	6046304	BRENT STAINER	\$200.00
5/6/24	6046305	TOTAL RECLAIM INC	\$1,771.45
5/6/24	6046306	OFFICE OF THE SECRETARY OF STATE	\$1,890.00
5/6/24	6046307	WALTER E NELSON CO OF WESTERN WA	\$1,610.23
5/6/24	6046308	ANIXTER INC	\$50,173.50

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
5/6/24	6046309	SEMAPHORE CORP	\$2,736.51
5/6/24	6046310	TRAFFIC CONTROL PLAN CO OF WA LLC	\$700.00
5/6/24	6046311	REXEL USA INC	\$2,130.04
5/6/24	6046312	RESOURCE INNOVATIONS INC	\$12,920.00
5/6/24	6046313	WORKLOGIX MANAGEMENT INC	\$750.00
5/6/24	6046314	CONSOR NORTH AMERICA INC	\$2,191.00
5/6/24	6046315	SHERELLE GORDON	\$32,000.00
5/6/24	6046316	WELLNESS BY WISHLIST INC	\$1,497.02
5/6/24	6046317	BARNHART CRANE AND RIGGING LLC	\$24,300.39
5/6/24	6046318	UTILITY TRAILER & EQUIP SALES NW LL	\$2,637.60
5/6/24	6046319	UNIVERSAL PROTECTION SERVICE LP	\$141,583.49
5/6/24	6046320	ALAN L MONSON	\$296.73
5/6/24	6046321	CHANDLER ASSET MANAGEMENT INC	\$3,500.00
5/6/24	6046322	SOUND GRID PARTNERS LLC	\$5,270.00
5/6/24	6046323	XIOLOGIX LLC	\$2,254.60
5/6/24	6046324	RODDAN INDUSTRIAL	\$1,887.60
5/6/24	6046325	VNB CONSULTING SERVICES INC	\$3,850.00
5/6/24	6046326	FIL UP	\$549.50
5/6/24	6046327	REFINED CONSULTING GROUP	\$2,675.00
5/6/24	6046328	SARA HULSE	\$50.92
5/6/24	6046329	DWAYNE HILMO	\$102.00
5/6/24	6046330	JONI WILBURN	\$25.46
5/6/24	6046331	JANNE AVATARE	\$1,915.71
5/6/24	6046332	BRETT SMITH	\$381.84
5/6/24	6046333	JACKELINE MORALES	\$113.90
5/6/24	6046334	ANGELA FORBES	\$936.53
5/6/24	6046335	ERIN ABER	\$20.10
5/6/24	6046336	JESSE ALMQUIST	\$185.00
5/7/24	6046337	FASTENAL COMPANY	\$247.28
5/7/24	6046338	INTERCONTINENTAL EXCHANGE HOLDINGS	\$5,644.50
5/7/24	6046339	MOTOR TRUCKS INTL & IDEALEASE INC	\$1,938.47
5/7/24	6046340	ROMAINE ELECTRIC CORP	\$141.77

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
5/7/24	6046341	SHI INTERNATIONAL CORP	\$7,678.21
5/7/24	6046342	STELLAR INDUSTRIAL SUPPLY INC	\$8,484.22
5/7/24	6046343	SNOHOMISH COUNTY SOCIETY OF	\$3,700.00
5/7/24	6046344	TOPSOILS NORTHWEST INC	\$396.00
5/7/24	6046345	WILLIAMS SCOTSMAN INC	\$322.40
5/7/24	6046346	DESIGNER DECAL INC	\$3,579.72
5/7/24	6046347	EDGE ANALYTICAL INC	\$216.00
5/7/24	6046348	HERRERA ENVIRONMENTAL CONSULTANTS I	\$6,658.11
5/7/24	6046349	LENZ ENTERPRISES INC	\$1,009.27
5/7/24	6046350	LOUIS F MATHESON CONSTRUCTION INC	\$3,179.63
5/7/24	6046351	ROHLINGER ENTERPRISES INC	\$3,323.37
5/7/24	6046352	SOUND SAFETY PRODUCTS CO INC	\$1,843.68
5/7/24	6046353	TECH PRODUCTS INC	\$420.00
5/7/24	6046354	WESTERN ELECTRICITY COORDINATING CO	\$459.22
5/7/24	6046355	ANIXTER INC	\$8,291.47
5/7/24	6046356	CONSOR NORTH AMERICA INC	\$4,957.75
5/7/24	6046357	CB PACIFIC INC	\$624.05
5/7/24	6046358	BREEZE FREE INC	\$675.00
5/7/24	6046359	SCOTT PACKEBUSH	\$185.00
5/7/24	6046360	JOSIE ANDERSON	\$119.26
5/7/24	6046361	SHAINA JOHNSON	\$104.52
5/7/24	6046362	MATTHEW BENZIN	\$2,042.50
5/7/24	6046363	KYLE FITZHUGH	\$42.88
5/7/24	6046364	CHESNEY ROODZANT	\$50.92
5/7/24	6046365	CARSON WITTENBERG	\$434.50
5/7/24	6046366	ORION EATON	\$34.84
5/8/24	6046367	DAVID EVANS & ASSOCIATES INC	\$43,936.70
5/8/24	6046368	PETROCARD INC	\$42,467.95
5/8/24	6046369	ROMAINE ELECTRIC CORP	\$302.27
5/8/24	6046370	RWC INTERNATIONAL LTD	\$2,521.09
5/8/24	6046371	STAR RENTALS INC	\$584.67
5/8/24	6046372	TESSCO INCORPORATED	\$1,148.12

### Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
5/8/24	6046373	TOPSOILS NORTHWEST INC	\$264.00
5/8/24	6046374	UNITED PARCEL SERVICE	\$94.20
5/8/24	6046375	OLDCASTLE INFRASTRUCTURE INC	\$3,930.02
5/8/24	6046376	WW GRAINGER INC	\$160.63
5/8/24	6046377	ALLIED BODY WORKS INC	\$30,024.54
5/8/24	6046378	EDGE ANALYTICAL INC	\$225.00
5/8/24	6046379	GENERAL PACIFIC INC	\$5,451.04
5/8/24	6046380	LENZ ENTERPRISES INC	\$875.41
5/8/24	6046381	LOUIS F MATHESON CONSTRUCTION INC	\$1,452.25
5/8/24	6046382	WETHERHOLT & ASSOCIATES INC	\$6,288.70
5/8/24	6046383	ZIPPER GEO ASSOCIATES LLC	\$2,476.71
5/8/24	6046384	ALTEC INDUSTRIES INC	\$461.98
5/8/24	6046385	CG ENGINEERING PLLC	\$7,565.00
5/8/24	6046386	ANDREW JORDAN HARPER	\$1,503.06
5/8/24	6046387	ARNETT INDUSTRIES LLC	\$879.93
5/8/24	6046388	EIP COMMUNICATIONS I LLC	\$6,624.22
5/8/24	6046389	FORCE AMERICA DISTRIBUTING LLC	\$245.13
5/8/24	6046390	FLEET SERVICE VEHICLE REPAIR LLC	\$279.86
5/8/24	6046391	BREEZE FREE INC	\$2,725.00
5/8/24	6046392	EMERALD CITY ENERGY INC	\$375.00
5/8/24	6046393	TIMOTHY EPP	\$649.24
5/8/24	6046394	DANICA PATTISON	\$1,238.32
5/8/24	6046395	ANN NICHOLS	\$127.30
5/8/24	6046396	SUZANNE OVERSVEE	\$403.86
5/8/24	6046397	ROBERT MARKS	\$41.00
5/8/24	6046398	SIDNEY LOGAN	\$483.82
5/9/24	6046399	ASPLUNDH TREE EXPERT LLC	\$31,909.44
5/9/24	6046400	DAVID EVANS & ASSOCIATES INC	\$4,768.20
5/9/24	6046401	FASTENAL COMPANY	\$134.70
5/9/24	6046402	HOWARD INDUSTRIES INC	\$26,685.92
5/9/24	6046403	NORTH COAST ELECTRIC COMPANY	\$1,761.59
5/9/24	6046404	NORTHSTAR CHEMICAL INC	\$2,213.50

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
5/9/24	6046405	ROMAINE ELECTRIC CORP	\$1,310.10
5/9/24	6046406	RWC INTERNATIONAL LTD	\$3,621.09
5/9/24	6046407	TESSCO INCORPORATED	\$311.79
5/9/24	6046408	TOPSOILS NORTHWEST INC	\$396.00
5/9/24	6046409	WEST COAST PAPER CO	\$1,473.89
5/9/24	6046410	WILLIAMS SCOTSMAN INC	\$1,540.24
5/9/24	6046411	ALLIED BODY WORKS INC	\$30,024.54
5/9/24	6046412	BRAKE & CLUTCH SUPPLY INC	\$2,361.27
5/9/24	6046413	COLEHOUR & COHEN INC	\$14,980.10
5/9/24	6046414	RUBATINO REFUSE REMOVAL LLC	\$6,156.83
5/9/24	6046415	SEATTLE AUTOMOTIVE DISTRIBUTING INC	\$176.11
5/9/24	6046416	SOUND SAFETY PRODUCTS CO INC	\$7,302.91
5/9/24	6046417	TECH PRODUCTS INC	\$426.30
5/9/24	6046418	T-MOBILE USA INC	\$1,251.44
5/9/24	6046419	STATE OF WASHINGTON	\$149,920.13
5/9/24	6046420	WESTERN PACIFIC CRANE & EQUIP LLC	\$192.46
5/9/24	6046421	ALTEC INDUSTRIES INC	\$264.96
5/9/24	6046422	ANIXTER INC	\$9,000.81
5/9/24	6046423	SEMAPHORE CORP	\$393.75
5/9/24	6046424	ROADPOST USA INC	\$1,314.00
5/9/24	6046425	HCL AMERICA INC	\$8,031.60
5/9/24	6046426	TRAFFIC CONTROL PLAN CO OF WA LLC	\$175.00
5/9/24	6046427	REXEL USA INC	\$1,331.58
5/9/24	6046428	OAC SERVICES INC	\$5,592.30
5/9/24	6046429	RENTOKIL NORTH AMERICA INC	\$329.70
5/9/24	6046430	GMES LLC	\$494.00
5/9/24	6046431	GLASS FIX LLC	\$1,714.47
5/9/24	6046432	HARNISH GROUP INC	\$42.61
5/9/24	6046433	NORTH AMERICAN RESCUE HOLDINGS LLC	\$12,095.59
5/9/24	6046434	STEPHANIE O'BRIEN	\$185.00
5/9/24	6046435	SINH TRAN	\$32.00
5/9/24	6046436	ANGELA JOHNSTON	\$816.15

### Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
5/9/24	6046437	GIUSEPPE FINA	\$1,574.20
5/9/24	6046438	COURTNEY PERNICIARO	\$863.12
5/9/24	6046439	TRISTAN COOK	\$886.67
5/9/24	6046440	RONG WANG	\$16.08
5/9/24	6046441	CHASE WATTERS	\$434.50
5/10/24	6046442	DAVID EVANS & ASSOCIATES INC	\$7,338.70
5/10/24	6046443	PUGET SOUND ENERGY INC	\$3,114.68
5/10/24	6046444	RWC INTERNATIONAL LTD	\$199.30
5/10/24	6046445	WIDENET CONSULTING GROUP LLC	\$1,874.50
5/10/24	6046446	CELLCO PARTNERSHIP	\$82,157.90
5/10/24	6046447	ROGER R OLSEN	\$2,299.54
5/10/24	6046448	GARY PETERSEN	\$12,062.00
5/10/24	6046449	GARY PETERSEN	\$2,773.30
5/10/24	6046450	RUBATINO REFUSE REMOVAL LLC	\$417.71
5/10/24	6046451	STATE OF WASHINGTON	\$181.61
5/10/24	6046452	CG ENGINEERING PLLC	\$3,970.00
5/10/24	6046453	ORSI LESSEE LLC	\$15,508.80
5/10/24	6046454	DANIEL MCCARTY	\$136.00
5/10/24	6046455	STEPHEN YATES	\$136.00
5/10/24	6046456	STEVE INGRUM	\$33.50
5/10/24	6046457	TYLER HUMAN	\$185.00
5/10/24	6046458	REBECCA WOLFE	\$577.10

**Total: \$5,065,237.92**

### Detailed Disbursement Report

Accounts Payable Wires			
Payment Date	Payment Ref Nbr	Payee	Amount
4/29/24	7003249	CRAWFORD & COMPANY	\$3,164.87
4/30/24	7003250	US BANK	\$90,244.40
5/1/24	7003251	WHEAT FIELD WIND POWER PROJECT LLC	\$1,199,731.84
5/2/24	7003252	CRAWFORD & COMPANY	\$245.92
5/6/24	7003253	ICMA-RC	\$295,887.72
5/6/24	7003254	PUBLIC UTILITY DIST NO 1 OF SNOHOMI	\$23,776.77
5/6/24	7003255	ICMA-RC	\$748,430.63
5/7/24	7003256	ICMA-RC	\$46,642.20
5/8/24	7003257	US BANK NA	\$2,543,237.14
5/9/24	7003258	CRAWFORD & COMPANY	\$7,528.89
5/9/24	7003259	MOBILIZZ INC	\$591.97

**Total: \$4,959,482.35**

### Detailed Disbursement Report

Payroll			
Period End Date	Payment Ref Nbr	Payee	Amount
5/3/24	5300001027	PUD EMPLOYEES - DIRECT DEPOSIT	\$5,155,951.32
5/7/24	845170 - 845178	PUD EMPLOYEES - WARRANTS	\$21,800.78



## Detailed Disbursement Report

Automatic Debit Payments			
Payment Date	Payment Ref Nbr	Payee	Amount
4/29/24	5300001023	STATE OF WA DEPT OF REVEN	\$109,041.21
4/29/24	5300001024	WELLNESS BY WISHLIST INC	\$2,592.21
5/1/24	5300001025	ELAVON INC DBA MERCHANT S	\$382.79
5/6/24	5300001026	WELLNESS BY WISHLIST INC	\$27,062.11
5/3/24	5300001027	ADP INC	\$1,285,842.74
5/7/24	5300001028	WELLNESS BY WISHLIST INC	\$10,237.08
5/9/24	5300001029	US POSTAL SVC	\$110,000.00
<b>Total:</b>			<b>\$1,545,158.14</b>



**BUSINESS OF THE COMMISSION**

Meeting Date: May 21, 2024

Agenda Item: 4A

**TITLE**

Consideration of a Resolution Declaring Certain Property Interests Over a Portion of the Power Line Corridor Property of the District Commonly Known as the PNT Right-of-Way Located in the City of Everett, Snohomish County, Washington, to be Surplus and Authorizing the Manager, Real Estate Services, to Execute a Recreational Trail Easement in Favor of the City of Everett

**SUBMITTED FOR: Public Hearing and Action**

<u>Real Estate Services</u>	<u>Maureen Barnes</u>	<u>4373</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	<u>May 7, 2024</u>	
Estimated Expenditure:	<u>N/A</u>	Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description, GP-3(4)(F)(1) a non-delegable statutorily assigned Board Duty to authorize acquisition and the disposition of certain properties and payment, therefore.*

On August 9, 1994, and pursuant to District Resolution No. 4153, the District executed an Easement (“Easement”) in favor of the City of Everett (“City”) to operate, repair, maintain and patrol a recreational trail in that portion of the power line corridor property of the District commonly known as the PNT Right-of-Way.

Under Section 11 of said Easement, the term of the Easement was 25 years with an expiration date of August 10, 2019. The term of the Easement has been renewed a number of times, most recently through May 31, 2024.

Staff from the District and the City have now reached tentative agreement on a new easement (“New Easement”) to replace the Easement.

On April 24, 2024, the City Council of the City of Everett approved the new easement and authorized its execution by the Mayor on behalf of the City of Everett.

RECOMMENDATIONS/FUTURE ACTIONS:

Staff recommends that the Commission pass a resolution declaring the property interests represented by the new easement to be surplus to the needs of the District and authorizing the granting of the new easement in favor of City of Everett.

*List Attachments:*

- Resolution
- Attachment 1

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Declaring Certain Property Interests Over a Portion of the Power Line Corridor Property of the District Commonly Known as the PNT Right-of-Way Located in the City of Everett, Snohomish County, Washington, to be Surplus and Authorizing the Manager, Real Estate Services, to Execute a Recreational Trail Easement in Favor of the City of Everett

WHEREAS, on August 9, 1994, and pursuant to District Resolution No. 4153, Public Utility District No. 1 of Snohomish County (“District”) executed an Easement (“Easement”) in favor of the City of Everett (“City”) to operate, repair, maintain and patrol a recreational trail in that portion of the power line corridor property of the District commonly known as the PNT Right-of-Way; and

WHEREAS, under Section 11 of said Easement, the term of the Easement was 25 years with an expiration date of August 10, 2019; and

WHEREAS, the term of the Easement has been renewed a number of times, most recently through May 31, 2024; and

WHEREAS, staff from the District and the City have now reached tentative agreement on a new easement (“New Easement”) to replace the Easement; and

WHEREAS, on April 24, 2024, the City Council of the City of Everett approved the New Easement and authorized its execution by the Mayor on behalf of the City of Everett; and

WHEREAS, the Commission held a public hearing to consider declaring the District property interests represented by the New Easement surplus to the needs of the District and to consider authorizing the granting of the Easement in favor of the City of Everett; and

WHEREAS, based upon the information presented and recommendation of staff and to the extent legally necessary, the Commission of Public Utility District No. 1 of Snohomish

County finds that the District’s property interests in the New Easement:

- 1. Are not necessary, material to, and useful in the District’s operations;
- 2. Are not required for continued public utility service.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County that:

- 1. The District’s property interests in the New Easement (Attachment 1) are surplus to the District’s needs; and
- 2. The Manager of the District’s Real Estate Services, or her designee, is authorized to execute the Easement (Attachment 1) in favor of the City of Everett and take all other reasonable and necessary actions to complete the transaction; provided that the final form of the New Easement and all other documents related to the New Easement shall be subject to the review and approval of the District’s General Counsel or his designee.

PASSED AND APPROVED this 21<sup>st</sup> day of May, 2024.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary

Attachment 1



**RECREATIONAL TRAIL EASEMENT**

**PUBLIC UTILITY DISTRICT NO. 1 OF SNOHOMISH COUNTY** ("Grantor"), a Washington municipal corporation, does hereby grant to the **CITY OF EVERETT**, a Washington municipal corporation ("Grantee"), for and in consideration of One Dollar (\$1.00) and other good and valuable consideration, receipt of which is hereby acknowledged, a nonexclusive easement ("Easement") to operate, repair, reconstruct, maintain, use and patrol a recreational trail 20 feet in width ("Recreational Trail") for public use over a portion of the power line corridor property of the Grantor, commonly known as the Pacific Northwest Traction Company Right-of-Way ("PNT Right-of-Way" or "Property") legally described on attached and incorporated Exhibits A-1, A-2, A-3 and A-4 and subject to the following terms, conditions and restrictions. Said Recreational Trail is also legally described and depicted on said Exhibits. The Grantor and Grantee are also referred to herein individually as "Party" and collectively as "Parties".

1. Term of Easement. The term of this Easement shall be for a period of Twenty-Five (25) Years from the date of mutual execution of this Easement subject to earlier termination as provided in Section 20.

2. Purpose of Easement. Pursuant to a prior easement with the Grantor, Grantee previously, at its sole expense and cost, designed, constructed, maintained, repaired, operated, used and patrolled the Recreational Trail and associated improvements including but not limited to signage and bollards currently existing on the Property and generally depicted on attached and incorporated Exhibits A-1 through A-4 (said Exhibits may be amended upon agreement of the Parties to reflect new development, relocations, extensions, or other changes to the Recreational Trail or Property as necessary during the term of this Easement). The Grantor provides this Easement to the Grantee for the purpose of allowing Grantee to continue to, at its sole expense and cost, operate, maintain, repair, reconstruct, use and patrol the Recreational Trail on the Property. The Recreational Trail shall be for public use by pedestrians, bicyclists, wheelchairs and Class 1 and Class 2 electric bikes in accordance with applicable state and federal law, including but not limited to 28 CFR 35, § 35.104, § 35.130, § 35.137 and other mutually agreeable power driven mobility devices (OPDMD) and other mutually agreeable non-motorized uses, including special events. The Grantee shall restrict motor vehicle use of the Recreational Trail to that necessary to maintain, repair, reconstruct and patrol the Recreational Trail and as otherwise authorized by the Grantor. Grantee shall not use or allow the use of the Recreational Trail for any other purposes without the express written agreement of the Grantor, which shall not be unreasonably withheld. Grantee's use of the Recreational Trail shall not interfere with the Grantor's use of the Property. Grantee understands and agrees the Grantor's Property is now and will continue to be used as a utility property subject to applicable local, state and/or federal laws and regulations. Grantee further understands and agrees that the Grantor's utility uses, and activities of the Property include but are not limited to use by heavy trucks and machinery for power line construction, installation, maintenance and for transmission of high voltage electricity. As such, Grantee agrees Recreational Trail maintenance, repairs and reconstruction will be to standards accommodating continued utility uses and activities.

3. Maintenance and Repair of Recreational Trail and Property.

a. Maintenance and Repair of Recreational Trail by Grantee. Except as otherwise provided in this Easement, Grantee shall, at its sole cost and expense, reasonably and appropriately patrol, inspect, maintain and keep in good repair and in a sanitary condition the Recreational Trail

described and depicted on Exhibit A and all other improvements installed upon the Recreational Trail that directly supports the operation of the Recreational Trail. In the event that the Grantor notifies Grantee of any observed maintenance condition in need of repair, cleanup and/or correction regarding the Recreational Trail, Grantee shall appropriately repair, cleanup and/or remedy the condition to the satisfaction of the Grantor within one hundred twenty (120) days after notification. In the event the Grantee's maintenance and/or repairs to the Recreational Trail requires more than one hundred twenty (120) days to remedy, the Grantor and Grantee shall mutually agree upon the additional time needed. If Grantee fails to maintain or repair the Recreational Trail as provided in this Section, Grantor, in its discretion, may choose to repair, cleanup and/or remedy the condition. In such event, Grantee agrees to reimburse the Grantor for the cost and expense of repairing, cleaning up and/or otherwise remedying the condition within sixty (60) calendar days of receipt of an invoice for same from the Grantor. Grantor and Grantee agree to jointly patrol both the Property and Recreational Trail a minimum of two times per calendar year.

b. Maintenance of Property by Grantor. Except for the portion of the Property that is within the Recreational Trail as described and depicted on Exhibit A and/or as otherwise provided in this Easement, the Grantor shall, at its sole cost and expense, reasonably and appropriately patrol, inspect and maintain the Property, including but not limited to mowing, vegetation management, and tree trimming. Grantor will also inspect and maintain perimeter fencing and stormwater infrastructure that it installs or has installed on the Property.

4. Access Control Devices. In partial consideration for this Easement, Grantee shall, at its sole cost and expense, appropriately and reasonably patrol, inspect, maintain, and keep in good repair all access control devices, including but not limited to fencing, bollards and gates, presently installed upon the Property that directly support operation of the Recreational Trail and shall specifically exclude perimeter fencing. Grantee may install additional access control devices to prevent unauthorized use of the Recreational Trail upon prior approval by the Grantor. Grantee shall coordinate with the Grantor regarding locks and similar security devices to ensure that each Party access the Property as needed.

5. Elimination of Unauthorized and Inappropriate Uses.

a. In partial consideration for the Easement, Grantee's Parks Department shall, at Grantee's sole cost and expense, reasonably inspect and patrol the Recreational Trail, at a reasonable frequency, for unauthorized and inappropriate uses that are inconsistent with the intended purpose of this Easement, including but not limited to: equestrian use; illegal sales, distribution and use of drugs and alcohol; lewd conduct; dumping of solid, biological and hazardous wastes; unauthorized encampments; and unauthorized motorized vehicle use. The Grantee's Parks Department will report to the appropriate authorities and Grantor, any suspicious activities occurring on the Property as observed during Recreational Trail patrols.

b. When Grantee's Parks Department discovers or learns of unauthorized and inappropriate uses inconsistent with the intended purpose of this Easement on the Recreational Trail, Grantee shall take appropriate and prompt action to deter and stop the same, by notifying the Grantor and working with local law enforcement authorities to remove trespassers or persons engaging in unauthorized and inappropriate uses and work jointly with Grantor to clean up and remove all debris from the Recreational Trail resulting from such uses.

c. When Grantee's Parks Department discovers or learns of unauthorized and inappropriate uses inconsistent with the intended purpose of this Easement on the Property (other than on the Recreational Trail), Grantee shall notify Grantor. Upon such notification Grantor may at its sole discretion take whatever action (or no action) Grantor determines necessary to deal with such uses and shall notify Grantee of its determination. Such determination shall include but not limited to Grantor taking no action, Grantor working jointly with Grantee to develop a mutually agreed joint action plan to resolve the situation, or Grantor taking the lead to work with local law enforcement authorities to remove trespassers or persons engaging in unauthorized and inappropriate uses and work to clean up and remove debris. If Grantor determines to take the lead to clean up and remove the debris, Grantee shall reimburse Grantor for its fifty percent (50%) share of such expenses and cost within sixty (60) days of receipt of an invoice from Grantor for same.

d. It is recognized that such action under subsections (b) and (c) are of benefit to both the Grantor and Grantee. Accordingly, and except for the expense and cost of clean up and removal of debris on the Recreational Trail which shall be at the sole cost of Grantee, the reasonable expense and cost for such remedial action on the Property shall be divided between the Grantor and Grantee at fifty percent (50%) and fifty percent (50%) respectively.

e. In the event that Grantee fails to take appropriate and prompt action to deter and stop discovered unauthorized and/or inappropriate uses located within the Recreational Trail within ten (10) days after receipt of notice from Grantor, Grantor in its discretion, may choose to take action to deter and stop same. In such event, Grantee agrees to reimburse the Grantor for the full cost and expense of deterring and stopping such unauthorized and/or inappropriate uses within sixty (60) calendar days of receipt of an invoice for same from the Grantor.

6. Modification, Extension or other Uses of Recreational Trail. Prior to the Grantee modifying, improving, reconstructing and/or extending the Recreational Trail, or erecting structures, the Grantee will submit detailed drawings and specifications relating to same to the Grantor. No such modification, improvement, reconstruction and/or extension, or storing materials or erecting structures will be performed until the drawings and specifications have been approved in writing by the Grantor, who shall endeavor to provide its review of Grantee's drawings and specifications within sixty (60) days of receipt; provided, however, that such approval by the Grantor shall not in any manner be considered as imposing any obligation upon the Grantor as to safety and/or propriety of such modification, improvement, reconstruction and/or extension. Rather, the sole consideration of the Grantor in reviewing and approving/rejecting the drawings and specifications is whether same are compatible or interfere with the Grantor's use of the Property and are consistent with the purpose of this Easement.

7. Damage to Recreational Trail, Appurtenances, Facilities and Property. Grantee will take all reasonable precaution to protect and preserve from damage, destruction and/or interference the Recreational Trail and appurtenances constructed by the Grantee that are located upon the Property and should such property be damaged, destroyed or interfered with in any way, Grantee shall immediately restore the damage to the Recreational Trail and/or Grantee's appurtenances located on the Property to its former condition at Grantee's sole cost and expense. Except as may be otherwise provided in Section 5, should it be necessary for Grantor to remedy any harmful or adverse conditions resulting from Grantee's use of the Property under this Easement, or to perform any of the matters required of the Grantee which the Grantee has failed to do, except in the event of an emergency, Grantor shall provide written notice to Grantee describing the damage or defect to Grantor's property and shall allow Grantee five (5) business days to respond prior to Grantor undertaking such work. Grantee shall reimburse Grantor for all expenses and costs so incurred by Grantor within sixty (60) days of receipt of an invoice for same from Grantor.

8. Installation of Warning Signs and/or Protective Devices. Grantee shall, at its sole cost and expense, install, maintain, repair and replace warning signs and other protective devices on the Property and Recreational Trail that the Grantee deems are necessary to protect users of the Recreational Trail. Grantor shall, at its sole cost and expense, install, maintain, repair and replace warning signs and other protective devices on the Property and Recreational Trail that the Grantor deems are necessary to protect users of the Recreational Trail from and prevent access to Grantor's facilities. Protective devices include but are not limited to physical pole covers, bollards, ecology blocks, Jersey barriers, or anything that protects poles and/or other infrastructure.

9. Access to Roadway and Closure of Recreational Trail. The roadway for vehicular traffic, at present installed along the Property, shall be kept accessible to Grantor at all times to ensure that Grantor has access to its facilities. Grantor may close any portion or all of the PNT Right-of-Way (including the Recreational Trail) on a temporary basis at any time for any length of time reasonably necessary for construction, maintenance, repair, or other purposes having to do with its utility operations. Grantor shall provide prior notice to Grantee for planned construction, maintenance, repair or other purposes having to do with its utility operations. Such notice shall describe which portion (if any) of PNT Right-of-Way shall be closed to public access during such construction, maintenance, repair or other work. The Grantor shall endeavor to plan closures to the Recreational Trail to limit the amount of time and area affected by closures in such a way as



to provide maximum safe public access to the Recreational Trail. The Grantor shall cooperate with the Grantee to ensure clear public notice of such closures are posted upon two weeks advance notice from the Grantor, except in the case of an emergency. At such time Grantee receives such notice, it shall post notices of Recreational Trail closure, both physically and on its website and social media accounts. Grantor and Grantee shall work cooperatively and in good faith to enforce any such closures, maintain order and protect the public.

10. Relocation of Recreational Trail. In the event that Grantor determines that it is necessary for Grantee to relocate any part of the Recreational Trail in order to avoid and not interfere with any of Grantor's facility, line, structure and/or operation that Grantor desires to construct and/or conduct upon the Property. Grantor will endeavor to take into consideration all plans for construction or reconstruction of Grantor's facility, line, structure and/or operation of Grantor's improvements in a manner to minimize impacts to the Recreational Trail and work cooperatively with the Grantee to find alternative routes. Grantee agrees to either comply with such request at its sole cost and expense or terminate this Easement under Section 20(c) below. Grantee shall take the necessary steps to address the relocation change as hereinbefore provided within one hundred twenty (120) days after it has received written notice from Grantor setting forth in reasonable detail the location of the structure or facilities or outlining the operation which Grantor proposes to construct or conduct on the Property. If Grantee's work to relocate the Recreational Trail will take more than one hundred twenty (120) days to complete, the Grantor and Grantee shall mutually agree to the time required for Grantee to take the necessary steps to complete the relocation of the Recreational Trail. Grantor shall endeavor at all times to work cooperatively with Grantee to identify and allow for alternative placement of the Recreational Trail within the Property. If Grantee fails to commence the relocation as hereinbefore required or, having commenced, it fails to proceed with reasonable dispatch, Grantor shall, in addition to its remedy for damages, be entitled to specific enforcement of Grantee's obligations hereunder and shall also have the right and authority to remove or relocate, at Grantee's cost and expense, such portion of the aforesaid improvements and associated facilities as the Grantee has failed to relocate or remove as hereinbefore required.

11. Non- Exclusive Easement, Easement Subject to Existing and Future Uses. This Easement is non-exclusive and is subject to all of the existing uses of the Property by Grantor, and its permittees, Grantee, and/or other grantees. Grantor hereby reserves the right to grant easements and/or permits for future uses of the Property. Grantor shall provide written notice to Grantee of such contemplated future use and allow Grantee thirty (30) business days to review such contemplated future use and provide comments relating to its compatibility with Grantee's uses authorized under this Easement.

12. General Indemnification and Hold Harmless.

a. In partial consideration for this Easement and to the fullest extent permitted by law, Grantee hereby agrees to indemnify, defend, hold harmless and release Grantor and its commissioners, officers, employees and agents from and against any and all liabilities, losses, claims, damages, costs, demands, fines, judgments, penalties, obligations and payments, together with any reasonable costs and expenses (including, without limitation, reasonable attorneys' fees and out-of-pocket expenses and reasonable costs and expenses of investigation) incurred in connection with any of the foregoing, to the extent they result from, relate to or arise out of or in connection with (i) work done on the Recreational Trail pursuant to this Easement by Grantee; (ii) Grantee's design, operation, maintenance and/or repair of and/or failure to properly design, maintain, and/or repair the Recreational Trail on the Property pursuant to this Easement; (iii) Grantee's use of the Recreational Trail; (iv) any negligent act or omission, or intentional misconduct, by Grantee, its employees, agents, consultants, contractors and/or subcontractors with respect to the Recreational Trail; and (v) violations of Environmental Laws and/or releases of Hazardous Substances arising from and/or related to activities of the Grantee and/or its employees, agents, consultants, contractors, and/or subcontractors on, about, or with respect to the Recreational Trail.

b. To the fullest extent permitted by law, Grantor hereby agrees to indemnify, defend, hold harmless and release Grantee and its elected officials, officers, employees and agents from and against any and all liabilities, losses, claims, damages, costs, demands, fines, judgments,

penalties, obligations and payments, together with any reasonable costs and expenses (including, without limitation, reasonable attorneys' fees and out-of-pocket expenses and reasonable costs and expenses of investigation) incurred in connection with any of the foregoing, to the extent they result from, relate to or arise out of or in connection with (i) work done or actions taken on the Property by the Grantor; (ii) design, operation, maintenance, repair or use of and/or failure to properly design, maintain, repair and/or use Grantor's facilities or improvements on the Property; (iii) any negligent act or omission, or intentional misconduct, by Grantor, its officials, employees, agents, consultants, contractors and/or subcontractors with respect to the Property; and (iv) violations of Environmental Laws and/or releases of Hazardous Substances arising from and/or related to activities of the Grantor and/or its officials, employees, agents, consultants, contractors, and/or subcontractors on, about, or with respect to the Property.

c. In the event that the Grantee and the Grantor are both negligent with regard to any particular event, then each Party's liability for indemnification of the other Party shall be limited to the indemnifying Party's contributory negligence for any resulting suits, actions, claims, liability, damages, judgments, costs and expenses (including reasonable attorneys' fees and disbursements) that can be apportioned to the indemnifying Party, its employees, agents and/or contractors.

d. The Parties recognize and acknowledge that without the recreational trail proposed by Grantee, the Grantor would restrict public access to the Property and that Grantee's agreement to this indemnification and hold harmless section of the Easement is a material consideration without which this Easement would not be granted by the Grantor.

e. Solely and expressly for purposes of its duties to indemnify and hold harmless the other Party as set forth above, each indemnifying Party specifically waives any immunity it might have under the State Industrial Insurance law, RCW Title 51, or any similar worker's compensation act, in the event that a claim is made against the other Party for an injury to any employee of the indemnifying Party. EACH PARTY ACKNOWLEDGES THAT THIS WAIVER HAS BEEN MUTUALLY NEGOTIATED BY THE PARTIES.

f. For the purposes of this Section and this Easement, "Hazardous Substances," means any and all substances, chemicals, wastes, sewage or other materials that are now or hereafter regulated, controlled or prohibited by any Environmental Laws, including, without limitation, any (a) substance defined as a "hazardous substance", "extremely hazardous substance", "hazardous material", "hazardous chemical", "hazardous waste", "toxic substance" or "air pollutant" by the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. Section 9601, et seq.; the Hazardous Materials Transportation Act, 49 U.S.C. Section 1801, et seq.; the Resource Conservation and Recovery Act, 42 U.S.C. Section 6901, et seq.; the Federal Water Pollution Control Act, 33 U.S.C. Section 1251, et seq.; the Clean Air Act, 42 U.S.C. Section 7401, et seq.; the Emergency Planning and Community Right-to-Know Act, 42 U.S.C. Section 11001, et seq.; the Toxic Substances Control Act, 15 U.S.C. Section 2601 et seq.; the Occupational Safety and Health Act, 29 U.S.C. Section 651 et seq.; or the Occupational Safety and Health Standards, 25 C.F.R. 1910-1000 et seq.; the Model Toxics Control Act, RCW chapter 70A.305, and regulations promulgated thereunder, all as amended to date and as amended hereafter; (b) hazardous substance, hazardous waste, toxic substance, toxic waste or hazardous material, waste, chemical or compound described in any other Environmental Laws; and (c) asbestos, polychlorinated biphenyls, urea formaldehyde insulation, flammable or explosive or radioactive materials, gasoline, oil, motor oil, waste oil, petroleum (including, without limitation, crude oil or any component thereof), petroleum-based products, paints, solvents, lead, cyanide, DDT, printing inks, acids, pesticides, ammonium compounds, and other regulated chemical products.

g. For the purposes of this Section and this Easement, "Environmental Laws" means any and all federal, state and local laws, regulations, ordinances, codes and policies, and any and all judicial or administrative interpretations thereof by governmental authorities, as now in effect or hereinafter amended or enacted, relating to (i) pollution or protection of the environment, natural resources or health and safety; including, without limitation, those regulating, relating to, or imposing liability for emissions, discharges, releases or threatened releases of Hazardous Materials into the environment, or otherwise relating to the manufacture, processing, distribution, use, treatment, storage, disposal, release, transport or handling of Hazardous Materials; and (ii) the use

of chemical, electrical, radiological or nuclear processes, radiation, sophisticated electrical and/or mechanical equipment, sonar and sound equipment, lasers, and laboratory analysis and materials.

h. The provisions of this Section shall survive the expiration or termination of this License with respect to any event occurring prior to such expiration or termination.

13. Assumption of Risk. The Grantee does herewith assume all risk of loss, damage and/or injury to Grantee's property, facilities and/or appurtenances that are installed, constructed, and/or placed in, under, and/or upon the Property, and expressly waives any right of recovery for damage thereto. Further, Grantee understands that the Property will continue to be used by the Grantor as utility property subject to use by heavy trucks and machinery for power line construction, installation, maintenance, repair, and for transmission of high voltage electricity, among other things. Grantor hereby acknowledges its duty, to the extent reasonably practicable, to protect Grantee's property, facilities and/or appurtenances from injury or damage caused thereby. Grantor shall inform Grantee of any such damage that has occurred and promptly restore, or make arrangements with Grantee to restore, said property at Grantor's expense.

14. No Blasting. The Grantee agrees for itself, its heirs, successors or assigns that it will not perform any blasting or discharge any explosives on the Property.

15. No Warranty of Ownership of Property. This Easement is provided by the Grantor to the Grantee to the extent that it has legal authority to do so. It is expressly agreed by the Grantor and the Grantee that this Easement is not and shall not be construed as a warranty on the part of the Grantor of its ownership of the Property, or a warranty that the Grantor has the right to provide this Easement. The Grantee expressly assumes the responsibility for determining the right of the Grantor to provide this Easement or the extent of the rights validly provided to the Grantee hereunder and agrees to defend, indemnify and hold harmless the Grantor from any claims or damages sought or recovered arising out of any defect in the right of the Grantor to execute this Easement or any defect in the rights acquired by the Grantee hereunder.

16. Insurance.

a. Self-Insurance. The Grantee maintains a fully funded self-insurance program for the protection and handling of the Grantee's liabilities, including injuries to persons and damage to property, automobile liability, professional liability, and workers compensation. The self-funded program will respond if an incident occurs involving negligence of the Grantee's employees, officers and agents acting in the scope of their employment. The Grantor acknowledges, agrees and understands that the Grantee is self-funded for its liability exposures.

The Grantee agrees, at its own expense, to maintain, through its self-funded program, coverage for all of its liability exposures for this Agreement. The Grantee agrees to provide at least thirty (30) calendar days prior written notice of any material change in its self-funded program and, will provide a letter of self-insurance as adequate proof of coverage. The Grantor further acknowledges, agrees and understands that the Grantee does not purchase Commercial General Liability insurance and is a self-insured governmental entity; therefore, the Grantee does not have the ability to add any party as an additional insured.

b. Contractor Insurance Requirements. In the event that Grantee utilizes a contractor(s) to perform work on the Property under this Easement, Grantee shall require and ensure that said contractor(s) meet(s) the insurance requirements stated below. That Grantee shall require said contractor(s) furnishes to Grantee with a Certificate of Insurance(s) as evidence of said coverage.

Comprehensive General Liability, Business Automobile Liability and Worker's Compensation Insurance covering contractor's use of the Property in the following limits:

- Commercial General Liability (including bodily injury, death and property damage) each person \$2,000,000



a. If a court of competent jurisdiction holds any part, term or provision of this Easement to be illegal or invalid in whole or in part, the validity of the remaining provisions shall not be affected, and the Parties' rights and obligations shall be construed and enforced as if this Easement did not contain the particular provision held to be invalid.

b. If any provision of this Easement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict and shall be deemed modified to conform to such statutory provision.

20. Termination of Easement.

a. The Grantor may terminate this Easement upon one hundred twenty (120) days written notice to the Grantee in the event that the Grantee is in material default and fails to cure such material default within that one hundred twenty (120) day period, or such longer period as provided by the Grantor. The notice of termination shall state the reasons therefore, the process to cure and the effective date of the termination should defects not be cured. The one hundred twenty (120) day period shall not begin until Grantee has been provided an opportunity to meet in person with Grantor and explain any mitigating circumstances, provide further information or appeal the termination. Said meeting shall occur within fifteen (15) business days of delivery of Notice of Termination, and within five (5) business days following such meeting Grantor shall provide Grantee written decision to: i) Extend the period of time for Grantee to cure such defects to its property; ii) Withdraw its Notice of Termination or ii) Modify the Notice of Termination in such manner to remove certain defects while preserving the Notice regarding any other defects.

b. The Easement shall terminate in the event that the Grantee, its successors or assigns abandons and/or terminates its use of the Recreational Trail. Termination shall only have deemed to occur after Grantee's Notice of Termination for Abandonment is received and one hundred twenty (120) days have lapsed without response.

c. The Grantee may, in its sole discretion, terminate this Easement with one hundred twenty (120) days written notice to Grantor should it determine that operation of the Recreational Trail is no longer in its best interest.

21. Governing Law and Venue. This Easement shall be governed by and construed in accordance with the laws of the State of Washington. The venue for any action to enforce or interpret this Easement shall lie in the Superior Court of Washington for Snohomish County, Washington.

22. Authority to Bind Parties and Enter Into Easement. The undersigned represent that they have full authority to enter into this Easement and to bind the Parties for and on behalf of the legal entities set forth below.

23. Counterparts. This Easement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Easement.

24. Entire Agreement/Amendments. This Easement contains the entire agreement between the Parties on the subject matter of this Easement. This Easement may only be amended or modified by a written instrument executed by both Parties.

(Signatures on Following Pages)

GRANTOR:  
PUBLIC UTILITY GRANTOR NO. 1  
OF SNOHOMISH COUNTY

By: \_\_\_\_\_  
Maureen Barnes  
Manager, Real Estate Services

Date: \_\_\_\_\_

**(REPRESENTATIVE ACKNOWLEDGEMENT)**

State of Washington  
County of Snohomish

I certify that I know or have satisfactory evidence that Maureen Barnes signed this instrument, on oath stated that she was authorized to execute the instrument and acknowledged it as the Manager, Real Estate Services Department of Public Utility Grantor No. 1 of Snohomish County to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

(Seal or Stamp)

Dated \_\_\_\_\_  
Signature of \_\_\_\_\_  
Notary Public \_\_\_\_\_  
Title \_\_\_\_\_ Notary Public \_\_\_\_\_  
My appointment expires \_\_\_\_\_

Grantee hereby agrees, accepts and will comply with all of the terms, conditions and restrictions contained in this Easement.

GRANTEE:  
CITY OF EVERETT

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**(REPRESENTATIVE ACKNOWLEDGEMENT)**

State of Washington  
County of Snohomish


I certify that I know or have satisfactory evidence that \_\_\_\_\_  
signed this instrument, on oath stated that (he, she) was authorized to execute the  
instrument and acknowledged it as the \_\_\_\_\_  
of the City of Everett to be the free and voluntary act of such party for the uses and  
purposes mentioned in the instrument.

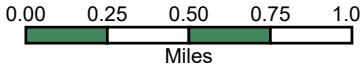
(Seal or Stamp)

Dated \_\_\_\_\_  
Signature of  
Notary Public \_\_\_\_\_  
Title Notary Public  
My appointment expires \_\_\_\_\_

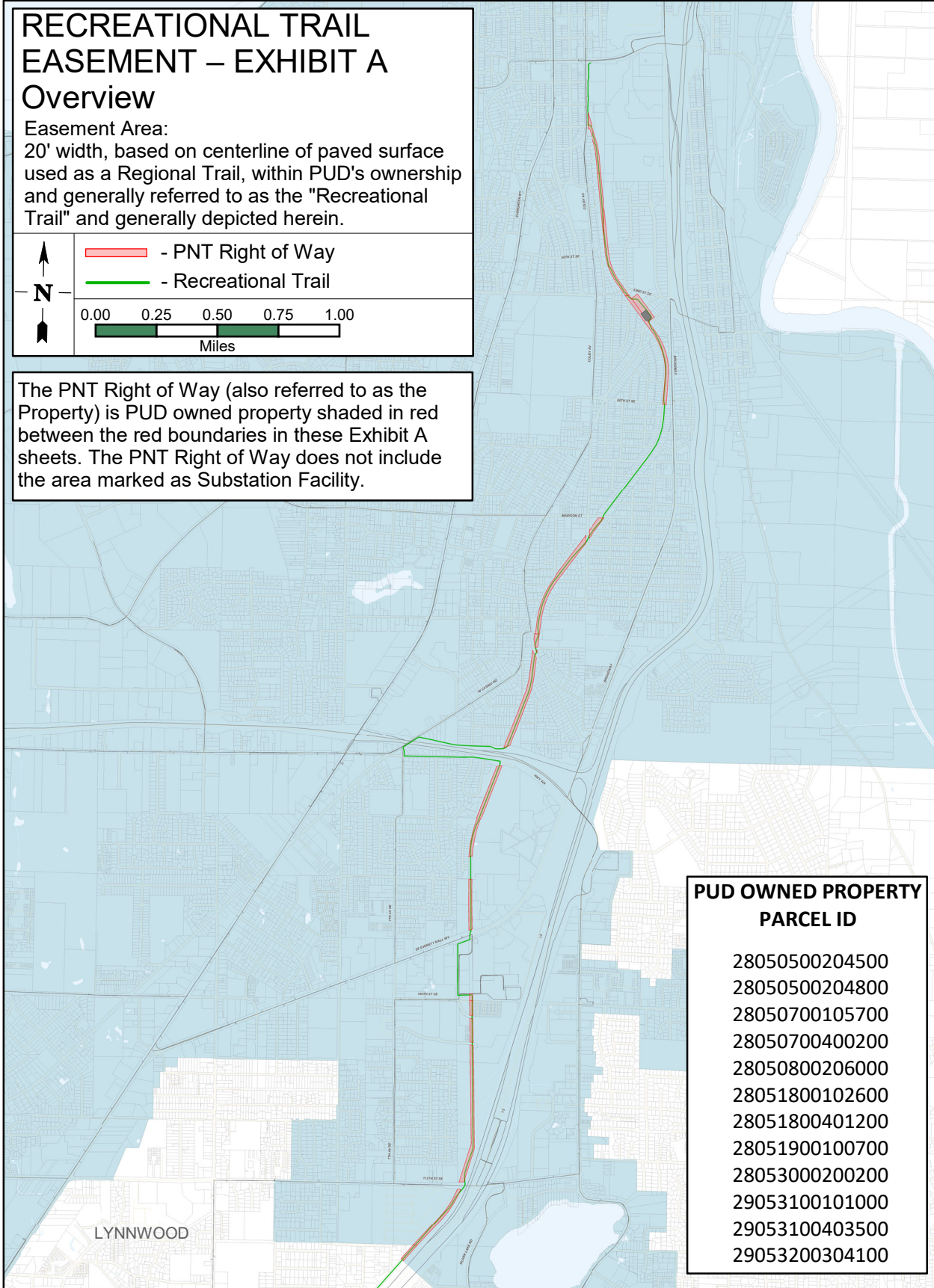
# RECREATIONAL TRAIL EASEMENT – EXHIBIT A Overview

Easement Area:  
 20' width, based on centerline of paved surface  
 used as a Regional Trail, within PUD's ownership  
 and generally referred to as the "Recreational  
 Trail" and generally depicted herein.


— PNT Right of Way  
— Recreational Trail



The PNT Right of Way (also referred to as the Property) is PUD owned property shaded in red between the red boundaries in these Exhibit A sheets. The PNT Right of Way does not include the area marked as Substation Facility.

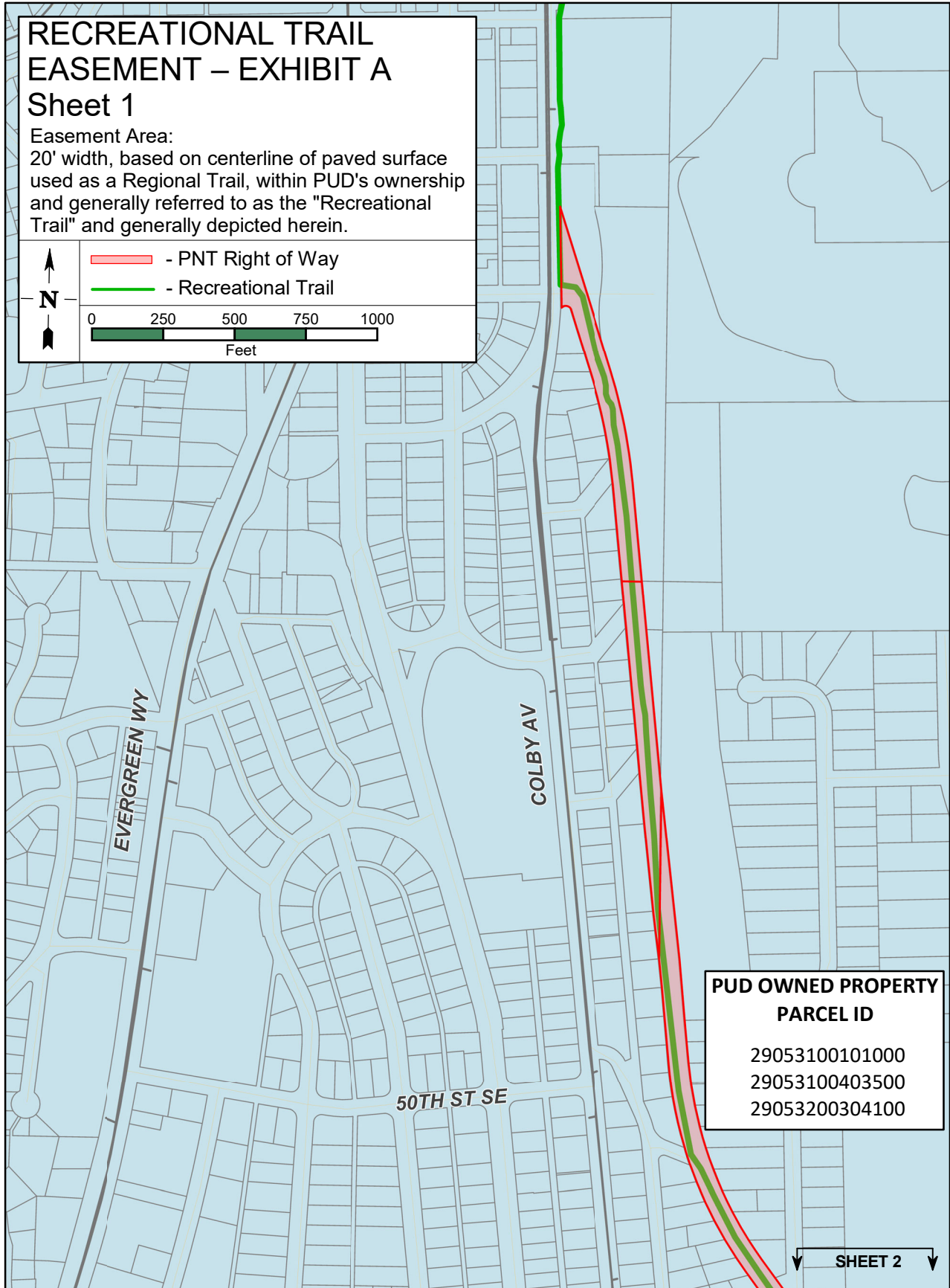
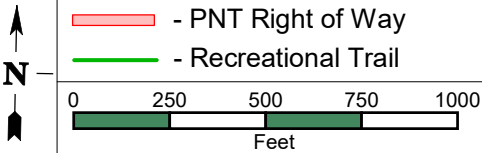


- PUD OWNED PROPERTY  
 PARCEL ID**
- 28050500204500
  - 28050500204800
  - 28050700105700
  - 28050700400200
  - 28050800206000
  - 28051800102600
  - 28051800401200
  - 28051900100700
  - 28053000200200
  - 29053100101000
  - 29053100403500
  - 29053200304100



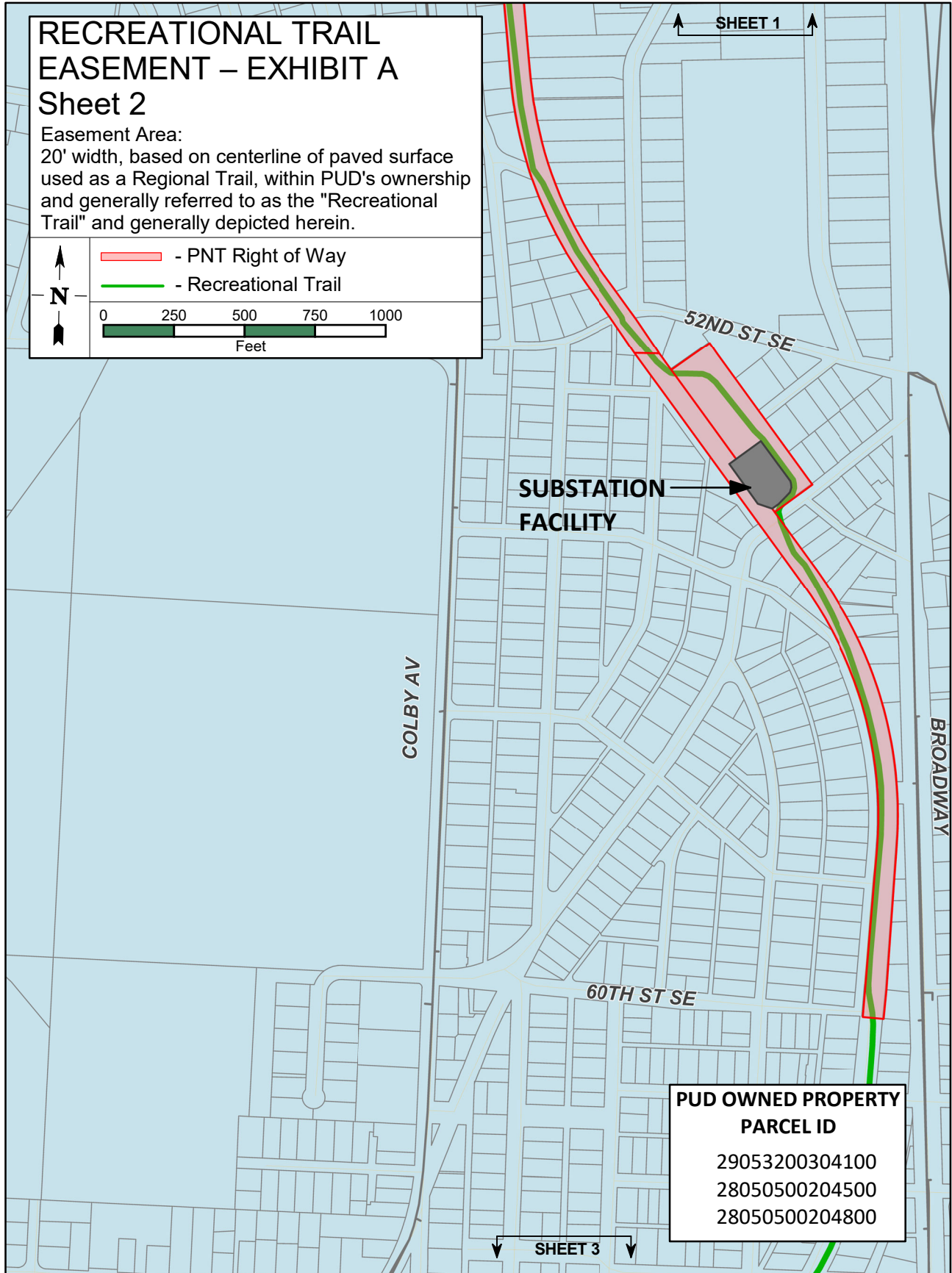
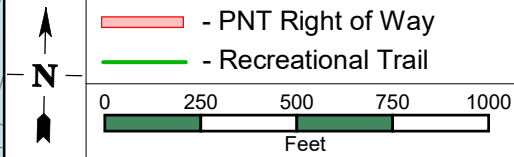
# RECREATIONAL TRAIL EASEMENT – EXHIBIT A Sheet 1

Easement Area:  
20' width, based on centerline of paved surface  
used as a Regional Trail, within PUD's ownership  
and generally referred to as the "Recreational  
Trail" and generally depicted herein.

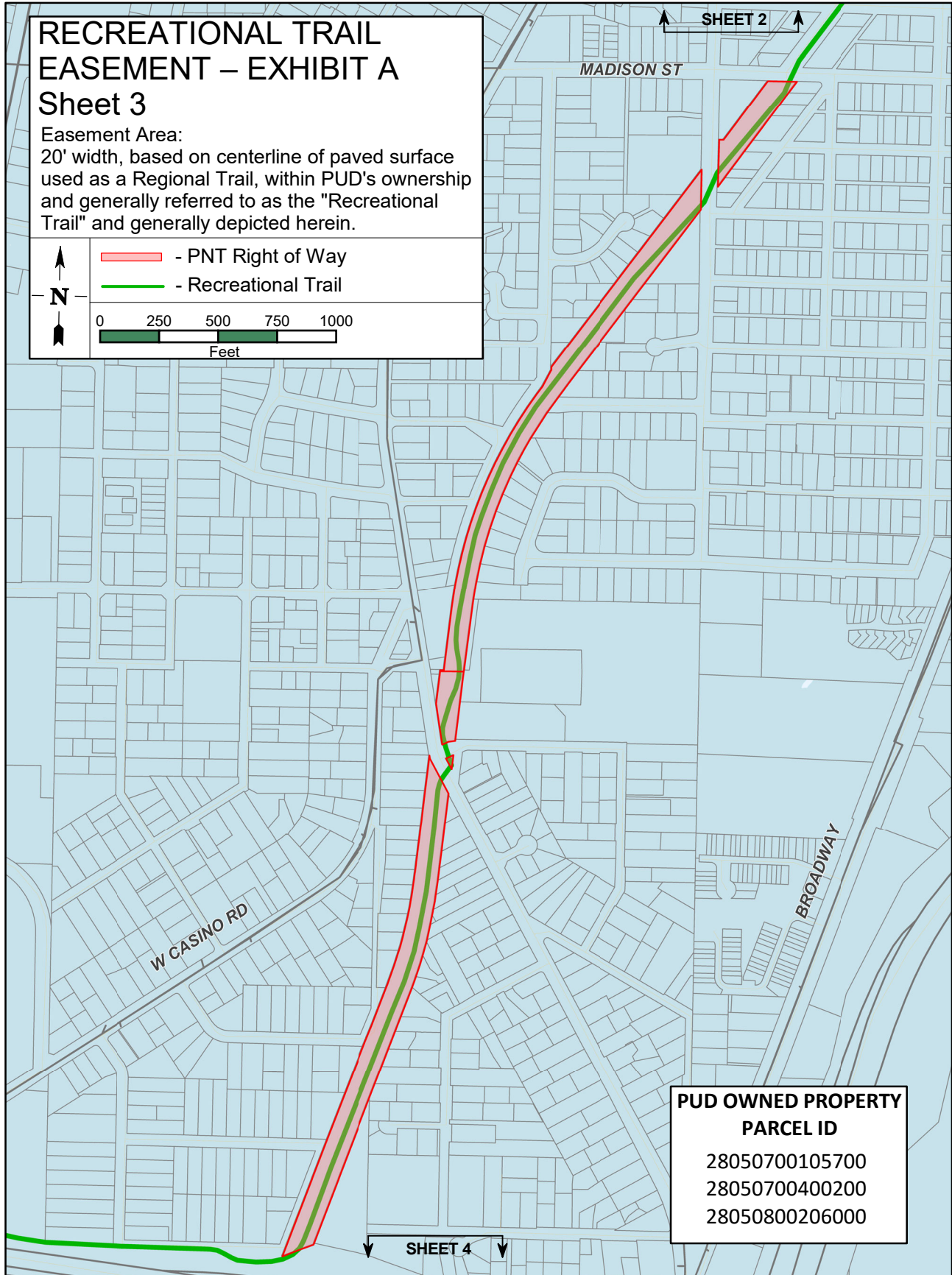


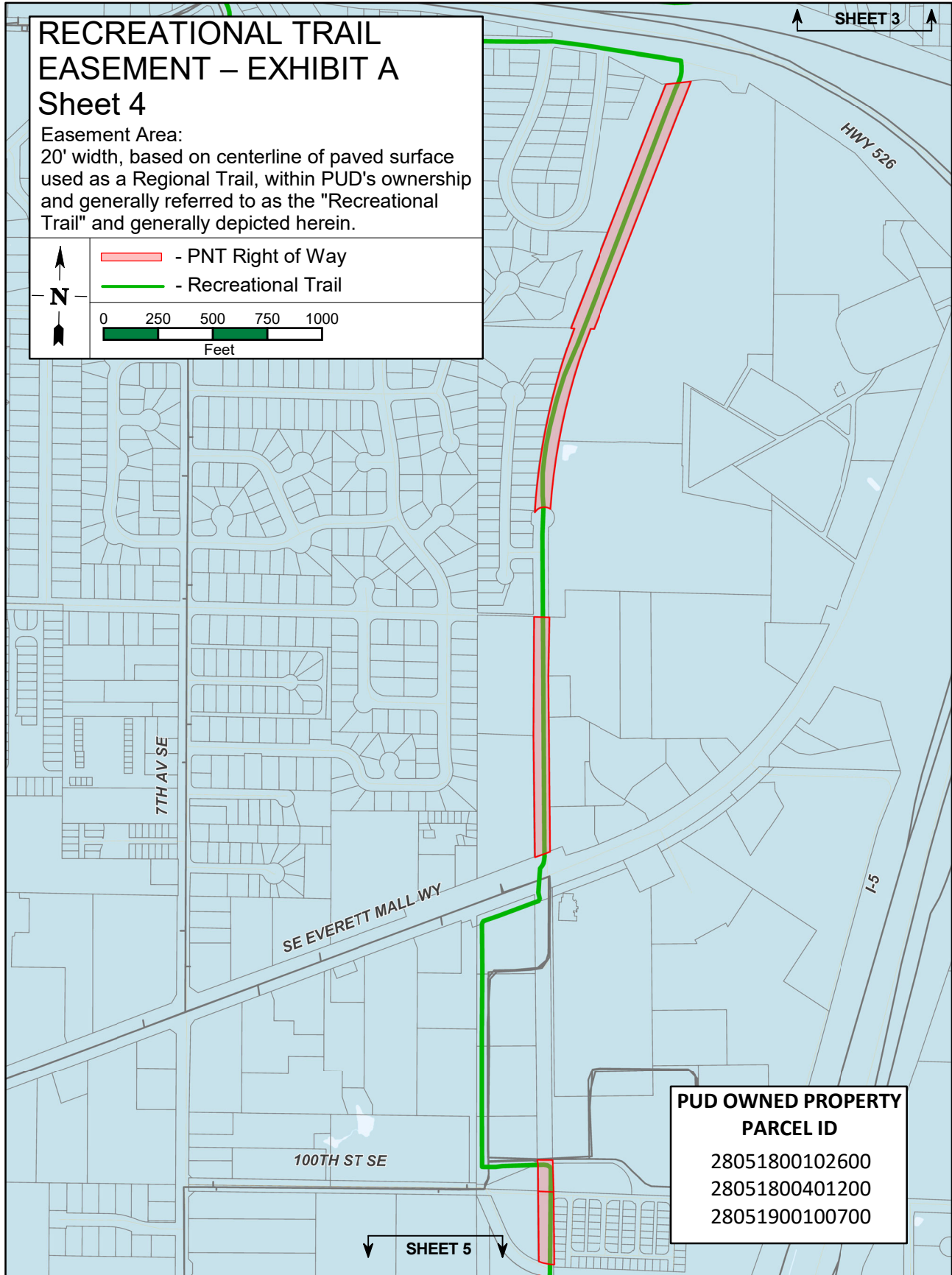
# RECREATIONAL TRAIL EASEMENT – EXHIBIT A Sheet 2

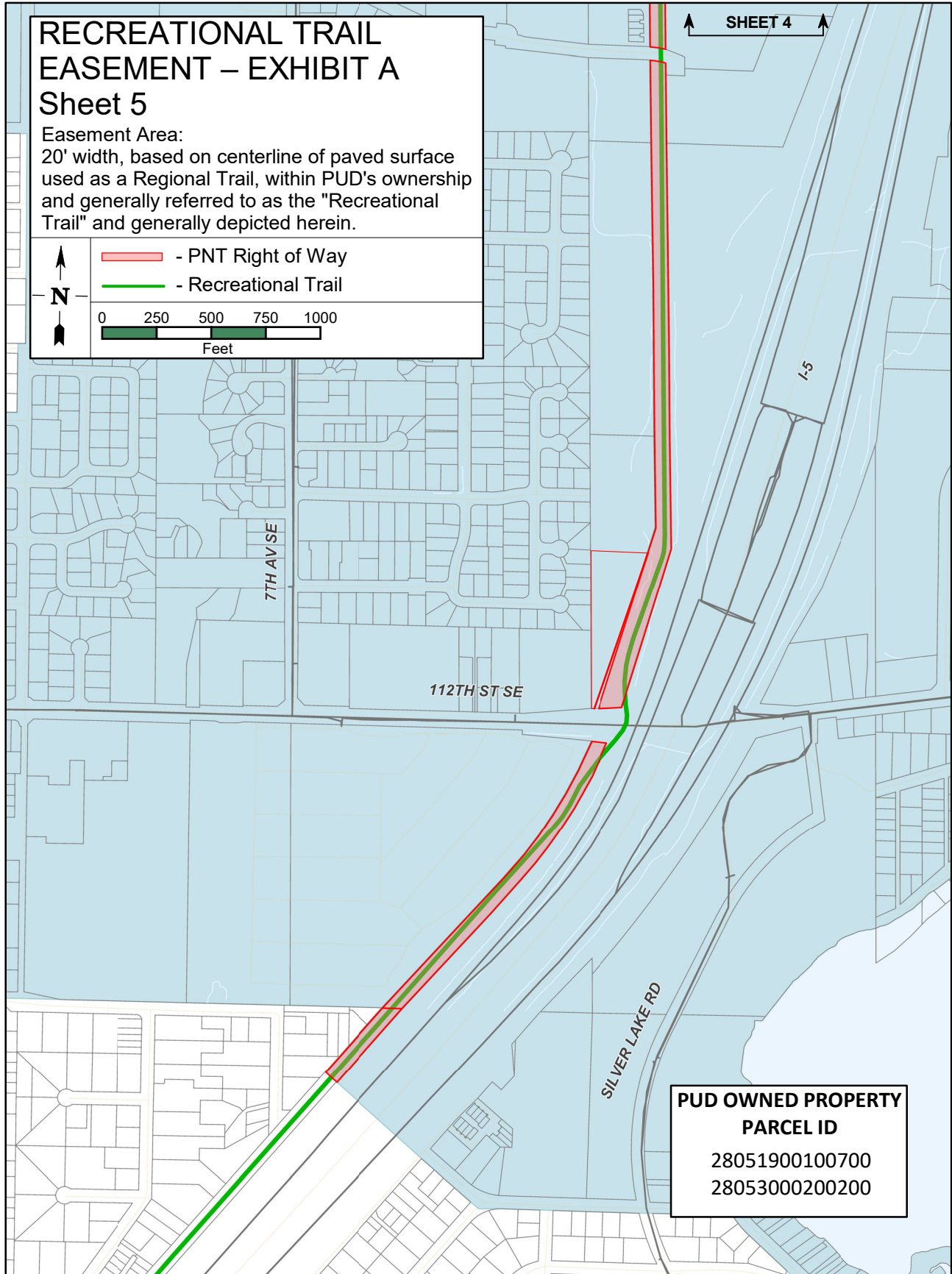
Easement Area:  
20' width, based on centerline of paved surface  
used as a Regional Trail, within PUD's ownership  
and generally referred to as the "Recreational  
Trail" and generally depicted herein.



**PUD OWNED PROPERTY  
PARCEL ID**  
29053200304100  
28050500204500  
28050500204800









**BUSINESS OF THE COMMISSION**

Meeting Date: May 21, 2024

Agenda Item: 5A

**TITLE**

Consideration of a Motion Accepting the 1<sup>st</sup> Quarter 2024 Financial Conditions and Activities Monitoring Report

**SUBMITTED FOR: Items for Individual Consideration**

Finance	Shawn Hunstock	8497
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	<u>April 16, 2024</u>	
Estimated Expenditure:	_____	Presentation Planned <input checked="" type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

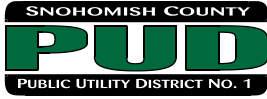
**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

Executive Limitation 5 – Financial Conditions and Activities

*List Attachments:*

- Internal Monitoring Report – Financial Conditions and Activities (EL-5)
- Financial Results – First Quarter 2024



GOVERNANCE
INTERNAL MONITORING REPORT UNAUDITED

Report Date: 5/14/2024

Policy Type: Executive Limitations

Reporting Method: [X] Executive Report [ ] External Audit [ ] Direct Inspection

Policy Title: Financial Conditions and Activities (EL-5)

Date of Policy: April 27, 1999

Frequency: Quarterly

Global Policy Prohibition: With respect to the actual, ongoing financial condition and activities, the General Manager shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from Board priorities established in the Ends Policy.

Interpretation: The General Manager shall ensure that the District's financial position and results are consistent with Board policy and priorities and are fiscally prudent.

Compliance: This report constitutes my assurance that, as reasonably interpreted, these conditions have not occurred and further, that the data submitted below are accurate as of this date, March 31, 2024.

Signed [Signature]
J. Scott Jones, CFO

[Signature]
Date 5/9/24

Signed [Signature]
John A. Haarlow, CEO

Date 5/13/2024

Summary Data: See attached financial and budget results.

- 1. Policy Prohibition: Accordingly, she or he shall not use any rate stabilization fund reserves without Board authorization.

Interpretation: The District shall hold in reserves any amounts designated by the Board for the Rate Stabilization Reserve. This reserve shall be reduced only by Commission action.

Conclusion: During the 1st quarter of 2024 this Executive Limitation was followed with no exceptions.

**Summary Data:** The Rate Stabilization fund was not reduced during the 1st quarter of 2024.

2. **Policy Prohibition:** *Accordingly, she or he shall not pay any judgment or settle any claim with funds from the District's self-insurance fund unless authorized by the Board.*

**Interpretation:** No claim settlement will be paid out of the District's self-insured retention fund without first obtaining commission approval.

**Conclusion:** During the 1st quarter of 2024, this Executive Limitation was followed with no exceptions.

**Summary Data:** The Self Insurance Fund totals \$10.0 million as of March 31, 2024. No claims were paid out of the District's Self-insured Retention Fund during the 1st quarter of 2024. All other claims settlements authorized by the Risk Management department were paid from the department's annual claims settlement budget.

3. **Policy Prohibition:** *Accordingly, she or he shall not fail to present the Board in Executive Session, on at least a quarterly basis, a report regarding all significant lawsuits filed against the District and any other legal issues which could result in significant financial exposure for the District.*

**Interpretation:** Lawsuits that could materially affect the financial viability of the District will be reported to the Commission. Also included will be any other potential legal issues that may pose significant concerns in the future.

**Conclusion:** During the 1st quarter of 2024, this Executive Limitation was followed with no exceptions.

**Summary Data:** This requirement is being met quarterly by a confidential litigation memorandum to the Board and General Manager from the General Counsel who has assumed the responsibility for ensuring that the Commission is kept current on any significant pending or potential litigation or issues that could result in significant exposure for the District. Cases on that memorandum are discussed in Executive Session on an as-needed basis.

4. **Policy Prohibition:** *Accordingly, she or he shall not fail to settle payroll and debts in a timely manner.*

**Interpretation:** Payroll and all other accounts payable will be paid in a timely manner.

**Conclusion:** During the 1st quarter of 2024, this Executive Limitation was followed with no exceptions.



**Summary Data:** Payroll and all other payables were made in a timely manner during the 1st quarter of 2024.

5. **Policy Prohibition:** *Accordingly, she or he shall not allow tax payments or other government-authority ordered payments or filings to be overdue or inaccurately filed.*

**Interpretation:** Tax payments will be made in a timely manner, avoiding penalties and interest.

**Conclusion:** During the 1st quarter of 2024, this Executive Limitation was followed with no exceptions.

**Summary Data:** During this quarter all applicable local, state, and federal tax payments and obligations were made in a timely manner.

6. **Policy Prohibition:** *Accordingly, she or he shall not fail to aggressively pursue receivables after a reasonable grace period to the extent it is cost effective to do so.*

**Interpretation:** Accounts receivable are handled according to written District Policies, Procedures, and Guidelines. Past due accounts receivable are pursued in a cost-effective manner based on credit guidelines, customer circumstance, and staffing availability.

**Conclusion:** During the 1st quarter of 2024, this Executive Limitation was followed with no exceptions.

**Summary Data:** Our current ratio of net bad debts written off to total revenue year-to-date is 0.28% as of March 31, 2024.

7. **Policy Prohibition:** *Accordingly, she or he shall not, without prior approval of the Board, compromise or settle:*

- A. *An employee claim when a lawsuit has been filed.*
- B. *An employee claim where a lawsuit has not been filed when the settlement is greater than \$25,000, including attorney fees or other expenses, but not including the value of any outplacement or educational assistance, increased length of notice of termination or other non-cash benefits. Such settlements shall be recorded with the Board as incidental reports within thirty (30) calendar days of the settlement.*
- C. *A claim against the District when a lawsuit has been filed where the settlement is greater than \$25,000, including attorney fees or other expenses.*
- D. *Any other demand or claim by or against the District for a monetary amount greater than \$100,000.*

**Interpretation:** General Counsel and Risk Management will ensure that the Commission shall be informed when an employee files a lawsuit, a settlement greater than \$25,000 is made with an employee, a lawsuit greater than \$25,000 is filed, or any other demand greater than \$100,000 is made against the District.

**Conclusion:** During the 1st quarter of 2024, this Executive Limitation was followed with no exceptions.

**Summary Data:** This requirement is being met by General Counsel in Executive Session. General Counsel has assumed the responsibility for ensuring that the Commission is kept current on any employee claims when a lawsuit is filed, employee settlements greater than \$25,000, and any lawsuits or potential claims greater than \$100,000 except for claims handled by Risk Management.

**8. Policy Prohibition:** *Accordingly, she or he shall not execute modifications to the collective bargaining agreements between the District and the International Brotherhood of Electrical Workers (IBEW) that:*

- A. Relate to compensation including, but not limited to, wages or benefits;*
- B. Are unbudgeted; or*
- C. Cumulatively exceed \$100,000 in any fiscal year.*

**Interpretation:** The District's Collective Bargaining Agreement (CBA) with IBEW Local #77 will not be modified without approval of the Board of Commissioners when the modifications involve any one of the following:

- Changes to the wage rate(s) for any Union Classification
- Changes to the overtime rate for any Union Classification
- Any new job classification and corresponding wage rate
- Any change to the formula for the District's contribution for health and welfare benefits
- An increase in the District's budget
- Contractual changes which result in an accumulation of cost changes which exceed \$100,000 annually.

Compensation changes which involve items other than the above (e.g., tool allowance, boot/clothing allowances, fair share premiums, rest time, stand-by time, travel time, high time) do not require approval from the Board of Commissioners.

**Conclusion:** There have been no incidents of non-compliance with this Policy Prohibition during the 1st quarter of 2024 reporting year.

**Summary Data:**

- State law requires that changes in wage rates require approval of the Board of Commissioners. This includes establishing wage rates for new classifications. No proposed wage changes for union classifications have been made without the approval of the Board of Commissioners and our current overtime rate has not been changed.
- The formula for the District's contribution for health and welfare benefits is outlined in the CBA. No changes in this formula have occurred without approval from the Commission.

# SNOHOMISH PUD

*Energizing Life In Our Communities*

**FINANCIAL RESULTS (UNAUDITED)  
FIRST QUARTER 2024  
PRESENTED BY SHAWN HUNSTOCK,  
SR. MANAGER, CONTROLLER, AND AUDITOR  
MAY 21, 2024  
LAST PRESENTED APRIL 16, 2024**

Board of Commissioners:

Sidney "Sid" Logan ■ Tanya "Toni" Olson ■ Rebecca Wolfe

# Statement of Operations

## Electric and Generation Systems

Year to Date through March 31, 2024  
(millions)

	2023	Prior Year vs. Current	2024
<b>Operating Revenues</b>			
Retail Sales*	\$ 208		\$ 208
Wholesale Revenue	15	+19	34
Other Revenues	18	-7	11
<b>Total Operating Revenues</b>	<b>\$ 241</b>	<b>+12</b>	<b>\$ 252</b>
<b>Operating Expenses</b>			
Operation and Maintenance	\$ 64	+13	\$ 76
Purchased Power	116	+35	151
Depreciation Expense	17	+1	18
Taxes	13		13
<b>Total Operating Expenses</b>	<b>\$ 210</b>	<b>+49</b>	<b>\$ 259</b>
<b>Net Operating Income</b>	<b>\$ 31</b>	<b>-37</b>	<b>\$ (6)</b>
Other Income (Expense)	\$ 1		\$ 1
Interest Income (Expense)	2	-3	(1)
Capital Contributions	5	+2	7
<b>Net Income</b>	<b>\$ 39</b>	<b>-37</b>	<b>\$ 2</b>
<b>Capital Expenditures</b>	<b>\$ 32</b>	<b>+7</b>	<b>\$ 38</b>

\* Excluding unbilled revenue (2023)

# Statement of Operations

## Electric and Generation Systems

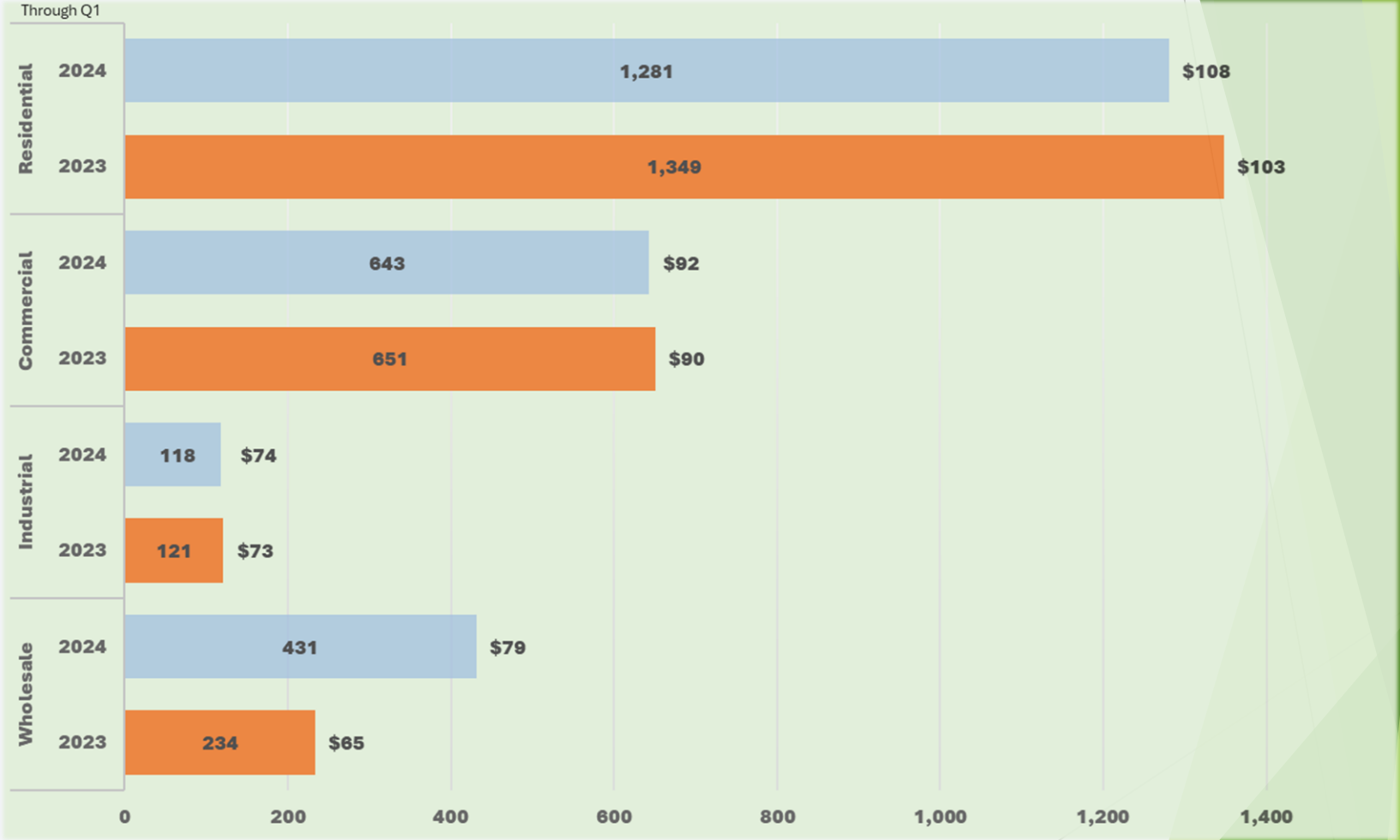
Year to Date through March 31, 2024  
(millions)

	2023	Prior Year vs. Current	2024
<b>Operating Revenues</b>			
Retail Sales*	\$ 208		\$ 208
Wholesale Revenue	15	+19	34
Other Revenues	18	-7	11
<b>Total Operating Revenues</b>	<b>\$ 241</b>	<b>+12</b>	<b>\$ 252</b>

\* Excluding unbilled revenue (2023)

# Megawatt Hours – Billed (000's) and Revenue per MWh

Year to Date through March 31, 2024



# Statement of Operations

## Electric and Generation Systems

Year to Date through March 31, 2024  
(millions)

	2023	Prior Year vs. Current	2024
<b>Operating Expenses</b>			
Operation and Maintenance	\$ 64	+13	\$ 76
Purchased Power	116	+35	151
Depreciation Expense	17	+1	18
Taxes	13		13
<b>Total Operating Expenses</b>	<b>\$ 210</b>	<b>+49</b>	<b>\$ 259</b>

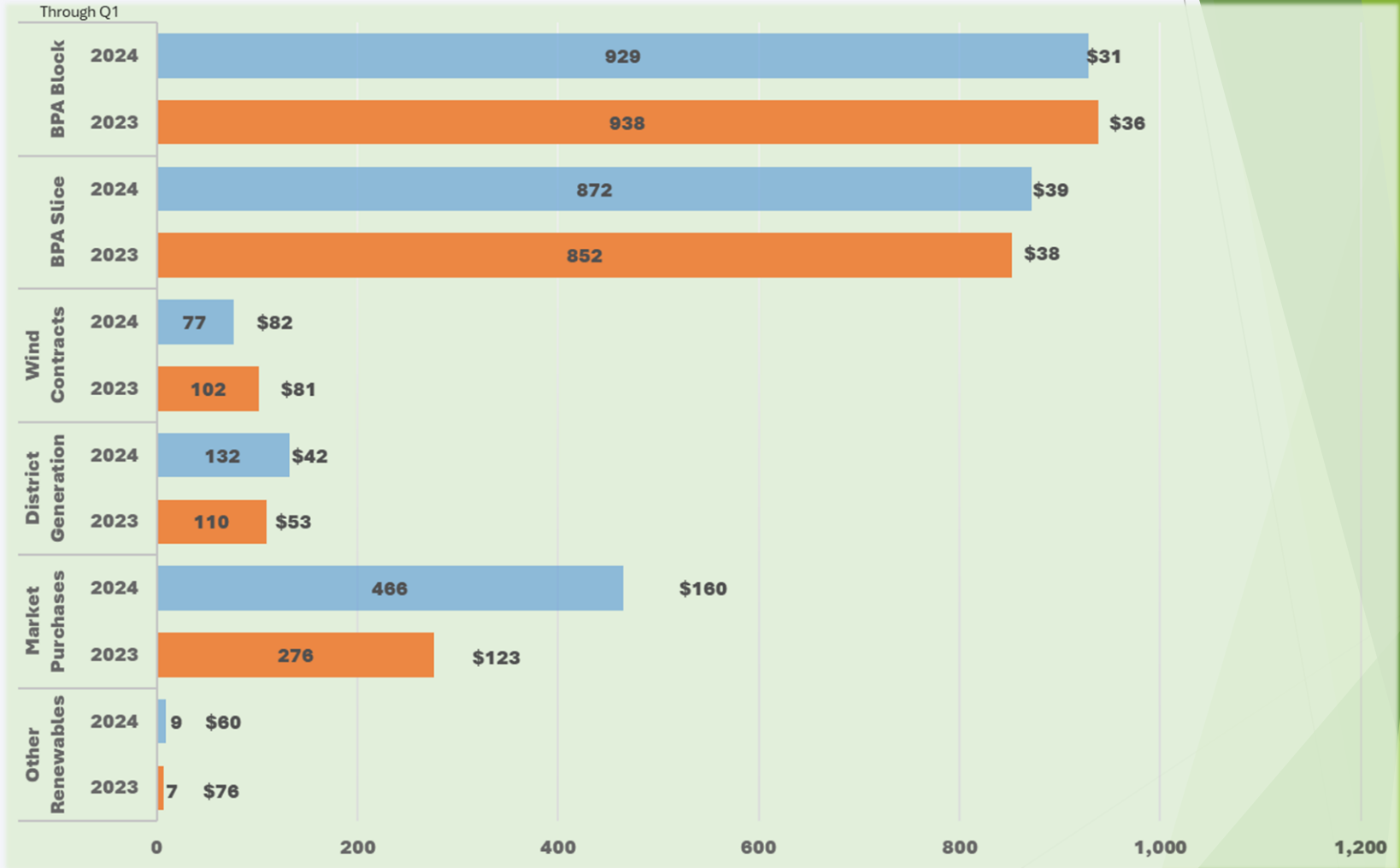


# Megawatt Hours – Power Supply

(000's)

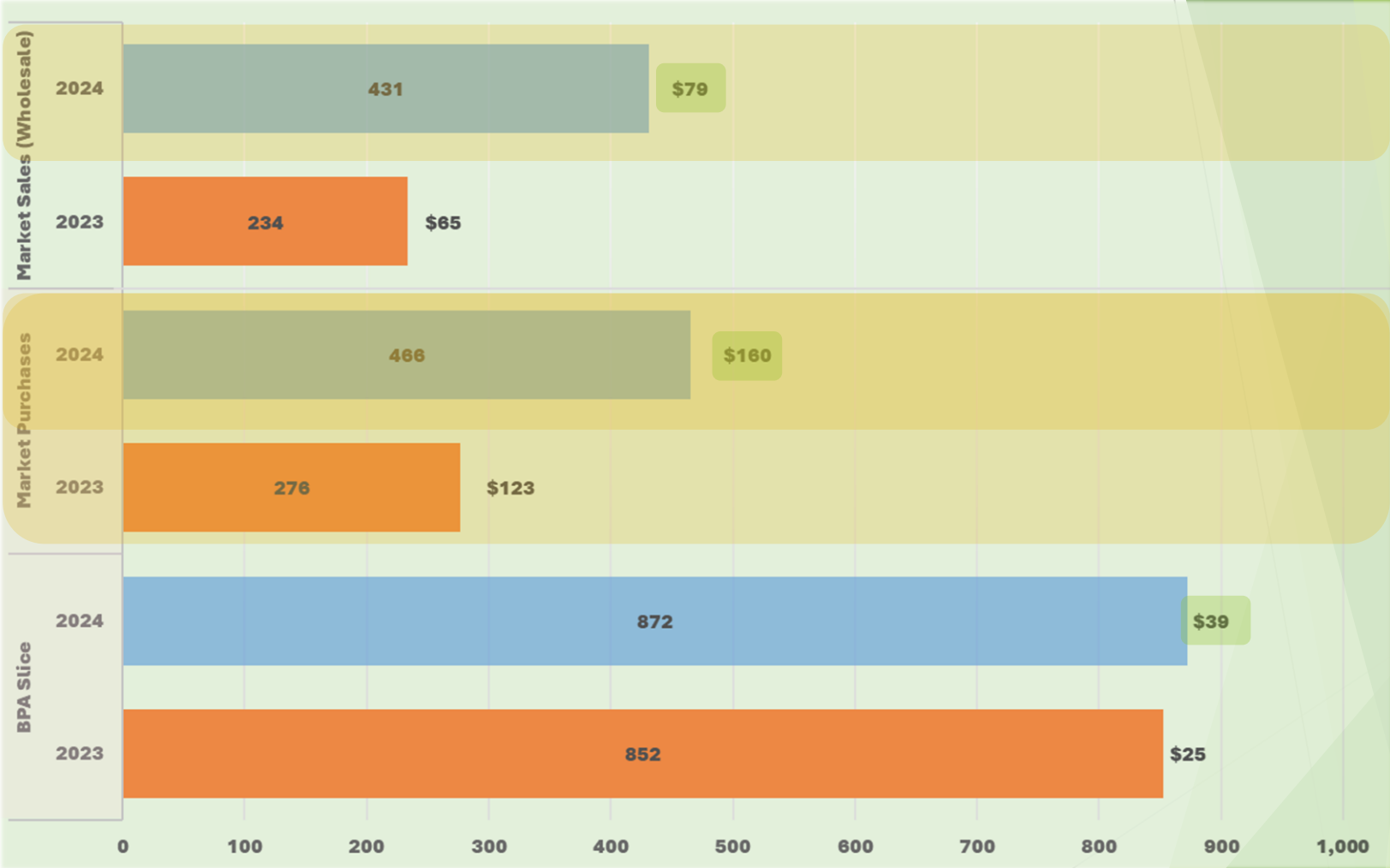
## and Cost per MWh

Year to Date through March 31, 2024



# Megawatt Hours Bought and Sold

Year to Date through March 31, 2024



# Statement of Operations

## Electric and Generation Systems

Year to Date through March 31, 2024  
(millions)

	2023	Prior Year vs. Current	2024
<b>Operating Revenues</b>			
Retail Sales*	\$ 208	+0	\$ 208
Wholesale Revenue	15	+19	34
Other Revenues	18	-7	11
<b>Total Operating Revenues</b>	<b>\$ 241</b>	<b>+12</b>	<b>\$ 252</b>
<b>Operating Expenses</b>			
Operation and Maintenance	\$ 64	+13	\$ 76
Purchased Power	116	+35	151
Depreciation Expense	17	+1	18
Taxes	13		13
<b>Total Operating Expenses</b>	<b>\$ 210</b>	<b>+49</b>	<b>\$ 259</b>
<b>Net Operating Income</b>	<b>\$ 31</b>	<b>-37</b>	<b>\$ (6)</b>
Other Income (Expense)	\$ 1		\$ 1
Interest Income (Expense)	2	-3	(1)
Capital Contributions	5	+2	7
<b>Net Income</b>	<b>\$ 39</b>	<b>-37</b>	<b>\$ 2</b>
<b>Capital Expenditures</b>	<b>\$ 32</b>	<b>+7</b>	<b>\$ 38</b>

\* Excluding unbilled revenue (2023)

# Financial Condition Indicators

## Electric and Generation Systems

	As of March 31 - YTD	
	2023	2024
<b>Reserves (in millions)</b>		
Operating Reserves (Revenue Fund)	\$ 144	\$ 115
Operating Reserves (Debt Management Fund)	80	80
Contingency Reserves	125	125
Benefits Reserves	41	39
Sinking Reserve	16	17
Bond Debt Service Reserves	27	36
Project Reserves	123	68
<b>Current Ratio - Electric and Generation</b> <i>(Current Assets / Current Liabilities)</i>	2.4	2.4
<b>Debt Indicators including Generation System</b>		
Outstanding Bonds (in millions)	\$ 531	\$ 511
Debt to Capital Assets Ratio	0.20	0.18
Senior Lien Debt Service Coverage (12 mo rolling)	4.0x	3.4x
<b>Bond Rating</b>		
Fitch	AA-	AA-
Standard & Poors	AA	AA
Moody's	Aa2	Aa2

# Electric System Operating Indicators

Year to Date

	Through March 31 - YTD	
	2023	2024
<b>Megawatt-Hours Billed</b>		
Retail MWh Sales - Billed	2,128,653	2,048,927
Wholesale MWh Sales	233,570	431,044
<b>Total MWh Sales - YTD</b>	<b>2,362,223</b>	<b>2,479,971</b>
<b>Net Write Offs to Sales (YTD) %</b>	0.33%	0.28%
<b>Net Write Offs (YTD)</b>	\$ 842,893	\$ 699,884
<b>Avg Power Cost/MWh</b>	\$ 48.88	\$60.74
<b>New Customer Account Connections</b>	1,036	978
<b>Total Active Accounts</b>	376,196	380,499

# Statement of Operations

## Water System

YTD Through March 31, 2024

(thousands)

	March 31 - YTD		
	2023	2024	Variance
<b>Operating Revenues</b>			
Retail Sales	\$ 3,274	\$ 3,373	\$ 99
Wholesale Revenue	255	161	(94)
Other Revenues	89	84	(6)
<b>Total Operating Revenues</b>	<b>\$ 3,618</b>	<b>\$ 3,617</b>	<b>\$ (1)</b>
<b>Operating Expenses</b>			
Operation Expense	\$ 1,346	\$ 1,645	\$ 299
Purchased Water	1,097	727	(370)
Maintenance Expense	629	886	257
Depreciation Expense	908	904	(4)
Taxes	179	183	3
<b>Total Operating Expenses</b>	<b>\$ 4,160</b>	<b>\$ 4,345</b>	<b>\$ 185</b>
<b>Net Operating Income/(Loss)</b>	<b>\$ (542)</b>	<b>\$ (728)</b>	<b>\$ (186)</b>
Other Income & Expense	\$ (7)	\$ (16)	\$ (9)
Interest Income (Expense)	292	247	(45)
Capital Contributions	869	526	(343)
<b>Net Income</b>	<b>\$ 612</b>	<b>\$ 28</b>	<b>\$ (583)</b>
<b>Capital Expenditures</b>	<b>\$ 1,648</b>	<b>\$ 523</b>	<b>\$ (1,125)</b>

# Water System Financial Condition Indicators

	As of March 31 -YTD	
	2023	2024
<b>Reserves (in thousands)</b>		
Operating Reserve (Revenue Fund)	\$ 5,593	\$ 5,540
Contingency Reserves	1,500	1,500
Sinking Reserve	482	832
Bond Debt Service Reserve	418	1,207
Project Reserve	17,716	33,786
<b>Current Ratio</b>		
(Current Assets/Current Liabilities)	4.3	3.7
<b>Debt Indicators</b>		
Outstanding Water System Debt (in thousands)	\$ 11,398	\$ 28,912
Debt to Capital Assets Ratio	0.06	0.15
Senior Lien Debt Service Coverage	5.5x	6.4x
<b>Bond Rating</b>		
Moody's	Aa2	Aa2
Standard & Poors	AA	AA

# Water System Operating Indicators

## Year to Date

	March 31 - YTD	
	2023	2024
<b>Water System Cubic Feet Sold (in thousands)</b>		
Retail	45,130	45,043
Wholesale	10,545	6,873
<b>Water System Rates/CCF</b>		
Retail (includes surcharges)	\$7.25	\$7.49
Wholesale	\$2.42	\$2.34
<b>Purchased Water CCF (in thousands)</b>	59,068	33,626
<b>Purchased Water Cost per CCF</b>	\$1.86	\$2.16
<b>New Customer Account Connects - YTD</b>	58	105
<b>Total Active Accounts</b>	23,371	23,675



# Questions?





**BUSINESS OF THE COMMISSION**

Meeting Date: May 21, 2024

Agenda Item: 5B

**TITLE**

Consideration of a Resolution Authorizing the CEO/General Manager and Treasurer of Public Utility District No. 1 of Snohomish County to Purchase Insurance Coverage From Various Insurance Carriers for and on Behalf of the District

**SUBMITTED FOR: Items for Individual Consideration**

<u>Risk Management</u>	<u>Kyra Farmer</u>	<u>8399</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	<u>May 7, 2024</u>	
Estimated Expenditure:	<u>\$4,393,383</u>	Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Executive Limitation, EL-7 Asset Protection – The CEO/General Manager shall not allow corporate assets to be unprotected, inadequately maintained, or unnecessarily risked.*

On June 1, 2024, many of the District’s insurance policies will expire. In addition, the District’s flood insurance policy will expire on June 25, 2024. Risk Management has worked with the District’s insurance broker to obtain proposals for the renewal of these policies, as presented in Exhibit A to the attached Resolution. These proposals may be subject to further modification prior to acceptance by the District.

After consideration of the proposals, Risk Management recommends that the CEO/General Manager and Treasurer be authorized to accept the offers (represented in premium dollars) from the insurance carriers listed in Exhibit A, to provide the District with insurance coverage for the June 1, 2024 - June 1, 2025, period.

*List Attachments:*  
Resolution  
Exhibit A

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Authorizing the CEO/General Manager and Treasurer of Public Utility District No. 1 of Snohomish County to Purchase Insurance Coverage From Various Providers for and on Behalf of the District

WHEREAS, the following insurance coverages for Public Utility District No. 1 of Snohomish County (“District”) for the 2023 - 2024 period will expire on June 1, 2024: Excess Liability, Directors’ & Officers’ Liability, Employment Practices Liability, Property, Excess Workers’ Compensation, Cyber, Fiduciary Liability, Crime, Non-Owned Aircraft Liability, Hull and Machinery Protection, and Indemnity, and Vessel Pollution; and

WHEREAS, coverage for the District’s 2023 - 2024 National Flood Insurance expires on June 25, 2024; and

WHEREAS, District staff has reviewed and evaluated various proposals solicited by the District’s insurance broker and recommends the District purchase Excess Liability, Directors’ & Officers’ Liability, Employment Practices Liability, Property, Excess Workers’ Compensation, Cyber, Fiduciary Liability, Crime, Non-Owned Aircraft Liability, Hull and Machinery Protection, and Indemnity, Vessel Pollution, and National Flood Insurance for the 2024 - 2025 period from the providers and at the general coverage levels more fully set forth in Exhibit A hereto; and

WHEREAS, the Commission has considered staff’s recommendation and finds, based upon the information and evaluation provided by District staff, that purchasing Excess Liability, Directors’ & Officers’ Liability, Employment Practices Liability, Property, Excess Workers’ Compensation, Cyber, Fiduciary Liability, Crime, Non-Owned Aircraft Liability, Hull and Machinery Protection and Indemnity, Vessel

Pollution, and National Flood Insurance coverages for the 2024 - 2025 period, from the providers and at the general coverage levels set forth in Exhibit A, is reasonable and consistent with prudent business practice.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County, Washington, that the CEO/General Manager and Treasurer is authorized to purchase insurance coverages from various providers for coverages including Excess Liability, Directors' & Officers' Liability, Employment Practices Liability, Property, Excess Workers' Compensation, Cyber, Fiduciary Liability, Crime, Non-Owned Aircraft Liability, Hull and Machinery Protection and Indemnity, and Vessel Pollution policies for terms beginning no earlier than the date hereof and ending no later than June 1, 2025, and National Flood Insurance for a term beginning no earlier than the date hereof and ending no later than June 25, 2025, all as more fully detailed in Exhibit A hereto; provided that, the Treasurer is hereby authorized to approve minor modifications to the coverage levels and/or premium amounts set forth therein prior to acceptance of such policies to the extent such modifications are deemed beneficial to the District, in the reasonable opinion of the Treasurer.

PASSED AND APPROVED this 21<sup>st</sup> day of May, 2024.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary

### Snohomish County PUD June 1, 2024 -June 1, 2025

Coverage	Insurer	Expiring Premium	Actual Quoted/ Including Taxes & Fees	YOY Change
Excess WC	Safety Nat'l	\$155,509	\$169,176	8.8%
Fiduciary	Westchester (Chubb)	\$31,152	\$35,820	15.0%
Excess Fiduciary	Atlantic Specialty	\$12,149	\$13,970	15.0%
Crime	Hanover	\$9,251	\$9,251	0.0%
Excess Crime	Ace/Chubb	\$7,662	\$7,622	-0.5%
Non-Owned Aircraft	Starr	\$4,140	\$4,761	15.0%
Hull & P/I	Navigators	\$8,194	\$8,775	7.1%
Excess Marine & P/I	Navigators	\$6,704	\$7,350	9.6%
Marine Poll Liability	Water Quality Insurance Syndicate	\$2,707	\$2,707	0.0%
Cyber	Aegis	\$131,381	\$134,947	2.7%
Flood	Selective	\$2,264	\$2,969	31.1%
Property	Quota Share: 6 carriers	\$1,439,051	\$1,646,541	14.4%
Excess Liability	AEGIS	\$1,773,000	\$2,008,795	13.3%
Excess Liability	EIM	\$144,500	\$147,535	2.1%
Directors & Officers	AEGIS	\$130,920	\$130,706	-0.2%
Terrorism Standalone	Underwriter's at Lloyds	\$55,134	\$61,245	11.1%
	<b>Total</b>	<b>\$3,913,718</b>	<b>\$4,392,170</b>	<b>12%</b>



**BUSINESS OF THE COMMISSION**

Meeting Date: May 21, 2024

Agenda Item: 6

**TITLE**

CEO/General Manager’s Report

**SUBMITTED FOR: CEO/General Manager Report**

CEO/General Manager _____	John Haarlow _____	8473 _____
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

The CEO/General Manager will report on District related items.

*List Attachments:*  
None



**BUSINESS OF THE COMMISSION**

Meeting Date: May 21, 2024

Agenda Item: 7A

**TITLE**

Commission Reports

**SUBMITTED FOR: Commission Business**

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

The Commissioners regularly attend and participate in meetings, seminars, and workshops and report on their activities.

*List Attachments:*  
None



**BUSINESS OF THE COMMISSION**

Meeting Date: May 21, 2024

Agenda Item: 7B

**TITLE**

Commissioner Event Calendar

**SUBMITTED FOR: Commission Business**

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	_____	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

The Commissioner Event Calendar is enclosed for Board review.

*List Attachments:*

Commissioner Event Calendar



# Commissioner Event Calendar – 2024

## May 2024

### May 1 - 3:

Public Power Council/PNUCC Meetings  
Portland, OR  
(Logan/Wolfe/Olson)

### May 7 - 10:

Economic Alliance Snohomish County (EASC)  
D.C. Fly-In  
Washington D.C.  
(Logan)

### May 12 - 15:

Northwest Public Power Association (NWPPA)  
Annual Conference  
Salt Lake City, UT  
(Wolfe/Logan)

### May 28:

Economic Alliance of Snohomish County (EASC)  
2024 Snohomish County Update  
Everett, WA 11:00 a.m. – 1:00 p.m.  
(Logan/Olson)

## May 2024

# Commissioner Event Calendar – 2024

## June 2024

### June 5 - 7:

Public Power Council/PNUCC Meetings  
Portland, OR/Virtual  
(Logan/Wolfe/Olson)

### June 9 - 12:

American Public Power Council (APPA) Annual  
Conference  
San Diego, CA  
(Logan/Wolfe)

## June 2024

# Commissioner Event Calendar – 2024

**July 2024**

July 12:  
PNUCC Meeting  
Virtual

**July 2024**

# Commissioner Event Calendar – 2024

**August 2024**

August 7 - 9:  
Public Power Council/PNUCC Meetings  
Portland, OR

**August 2024**

# Commissioner Event Calendar – 2024

## September 2024

September 4 - 6:  
Public Power Council/PNUCC Meetings  
Portland, OR

## September 2024

# Commissioner Event Calendar – 2024

## October 2024

October 2 - 3:

Public Power Council Meetings

Portland, OR

October 4:

PNUCC Meeting

Virtual

## October 2024

# Commissioner Event Calendar – 2024

## November 2024

November 6 - 8:

Public Power Council/PNUCC Meetings  
Portland, OR

## November 2024

# Commissioner Event Calendar – 2024

**December 2024**

--

**December 2024**

--

**\*\*For Planning Purposes Only and Subject to Change at any Time\*\***





*Energizing Life In Our Communities*

# Strategic Plan Quarterly Update Q1 2024

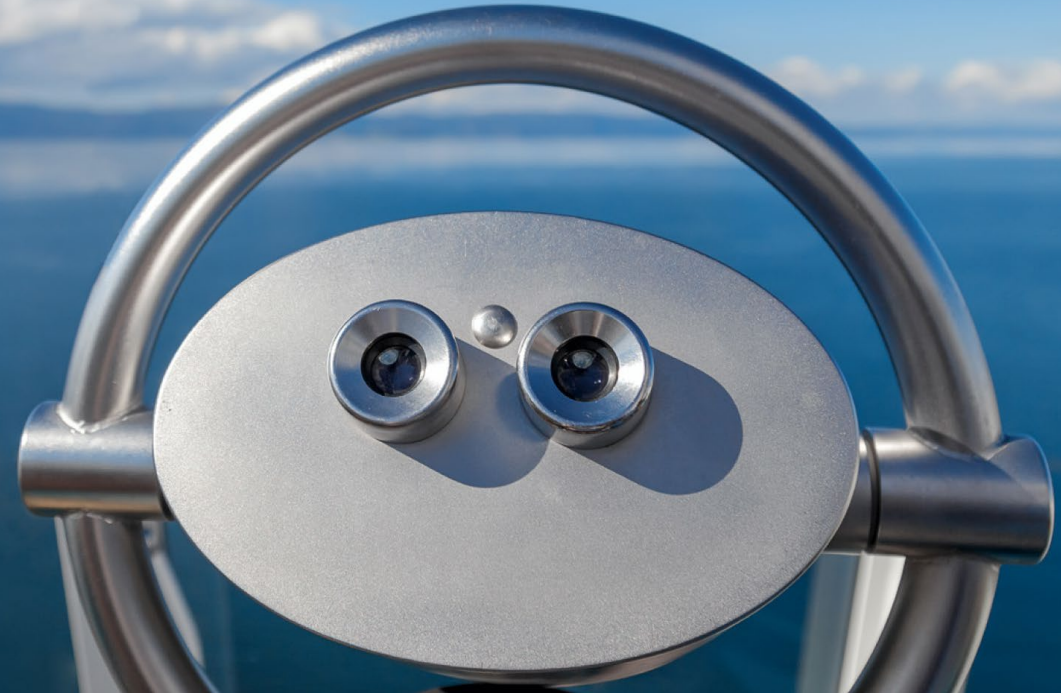
May 21, 2024

**Laura Lemke**  
Senior Program Manager



## FOCUS ON THE FUTURE

2023-2027 STRATEGIC PLAN



# Strategic Performance Metrics (results through March 31, 2024)

## Safeguard What Matters

### Recordable Incident Rate

Last 12 Months  
**4.32**      Prior 12M 3.58 ↑

### Incident Severity Rating

Last 12 Months  
**8.5**      Prior 12M 11.1 ↓

### Preventable Vehicle Accidents

Last 12 Months  
**29**      Prior 12M 36 ↓

## Employee Experience

### Voluntary Employee Turnover

Last 12 Months      Prior 12M 3.9% ↓  
**2.4%**      2 Years Ago 4.4% ↓

## Electric System Reliability

### SAIDI average minutes a customer was without power

Last 12 Months      Target 105.0 ↑  
**125.5**      Prior 12M 149.0 ↓

### ASAI % time power was available to average customer

Last 12 Months      Target 99.980% ↓  
**99.976%**      Prior 12M 99.972% ↑

### SAIFI average # times a customer was without power

Last 12 Months      Target 1.00 ↑  
**1.18**      Prior 12M 1.26 ↓

### CEMI-5 % customers experiencing >5 outages

Last 12 Months      Prior 12M 1.4% ↓  
**0.8%**      5 Yr Avg 0.9% ↓

## Water System Reliability

### Unplanned Outages per 1,000 Customers

Last 12 Months      Prior 12M 0.80 ↓  
**0.63**

## Customer Experience

### Overall Customer Satisfaction Index

2024 Q1      2023 Score 738 ↓  
**723**      Leader Score 826 ↓

### Net Promoter Score

2024 Q1      2023 Score 4 ↑  
**11**      Leader Score 42 ↓

JD Power Residential Customer Satisfaction Survey

## Community Engagement

### Involvement in Community

2024 Q1      2023 Score 6.78 ↓  
**6.63**      Leader Score 7.90 ↓

JD Power Residential Customer Satisfaction Survey

## Financial Stability

### Current Ratio

Electric      Requirement 1.00 ↑  
**2.44**      Same Q Last Yr 2.42 ↑

Water      Requirement 1.00 ↑  
**3.66**      Same Q Last Yr 4.27 ↓

### Debt Service Coverage Ratio

Electric      Board Requirement 1.75 ↑  
**3.35**      Same Q Last Yr 3.98 ↓

Water - Parity      Board Requirement 1.75 ↑  
**6.05**      Same Q Last Yr 5.38 ↑

### Operating Ratio

Electric      Budget YTD 73.6% ↑  
**91.2%**      Last Yr YTD 76.1% ↑

Water      Budget YTD 87.1% ↑  
**88.2%**      Last Yr YTD 84.9% ↑

Preliminary 2023 Q4 results, unaudited

# Safeguard What Matters

(results through March 31, 2024)

## Recordable Incident Rate (RIR)

(# recordable incidents \* 200,000) / total working hours

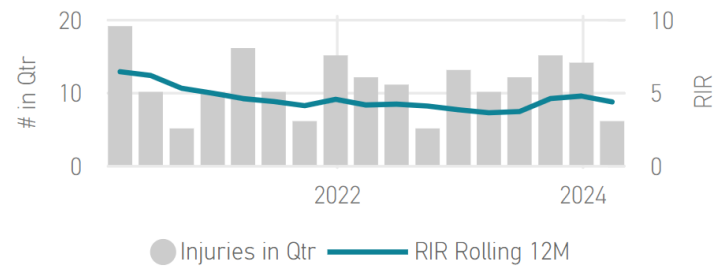
Last 12 Months

4.32

Prior 12M 3.58 | +21% | +0.74 ↑

47 recordable injuries, ▲ from 39 in the prior 12 months

Rolling 12 Month Recordable Incident Rate



## Severity Rating

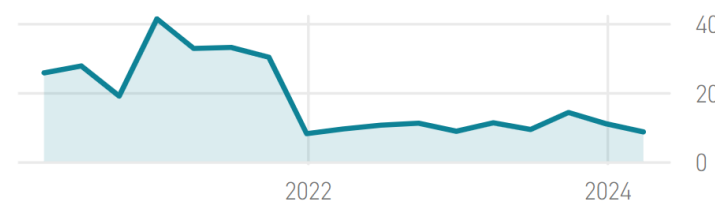
# lost days / # recordable injuries

Last 12 Months

8.5

Prior 12M 11.1 | -24% | -2.6 ↓

Rolling 12 Month Severity Rating



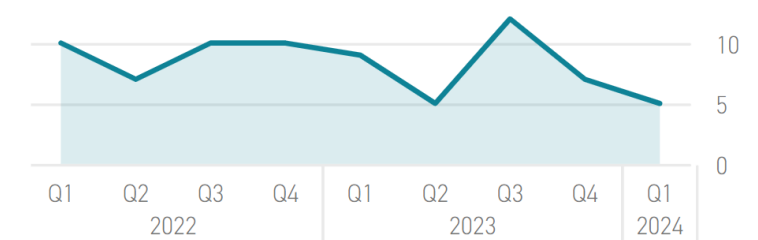
## Preventable Vehicle Accidents

Last 12 Months

29

Prior 12M 36 | -19% | -7 ↓

# Accidents by Quarter



**Recordable Incident Rate (RIR)** provides a standardized measure of safety performance, allowing the District to track workplace injuries and illnesses over time, compare our safety record with industry benchmarks, and identify areas for improvement.

This rolling 12-month calculation is not our official OSHA recordable incident rate. The OSHA metric is calculated by calendar year.

**Severity Rating** provides a common language for discussing and understanding the impact of safety incidents.

The PUD's Driving Committee meets the first Tuesday of each month to review accidents and determine which were preventable.

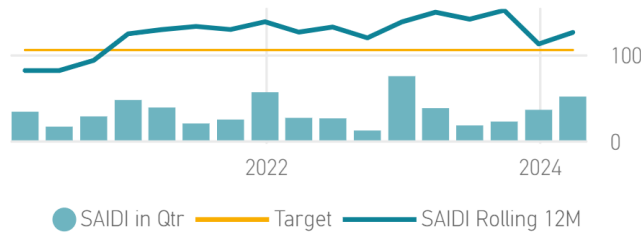
*Note: Historical RIR may change as incidents may be reported up to one year after they occur and their classification of reportable or not may change. Severity rating may change as the count of recordable incidents shifts and as lost days continue to accrue to past injuries. The metrics will update each quarter to reflect the most recent data.*

# System Reliability (results through March 31, 2024)

## Electric System Reliability

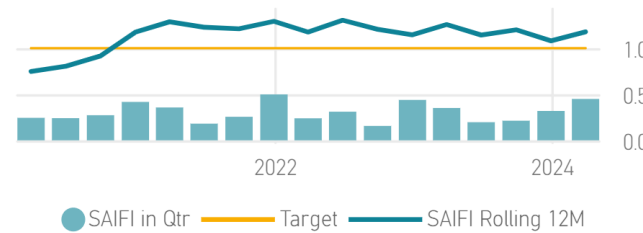
**SAIDI (System Avg Interruption Duration Index)**  
average minutes a customer was without power

Last 12 Months **125.5** Target **105.0** **+20.5** ↑  
Prior 12M **149.0** **-23.5** ↓



**SAIFI (System Avg Interruption Frequency Index)**  
average # times a customer was without power

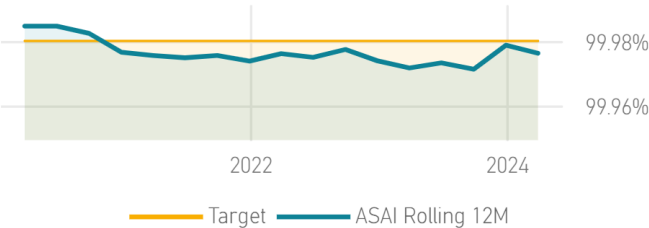
Last 12 Months **1.18** Target **1.00** **+0.18** ↑  
Prior 12M **1.26** **-0.08** ↓



## ASAI (Avg System Availability Index)

% time power was available to the average customer

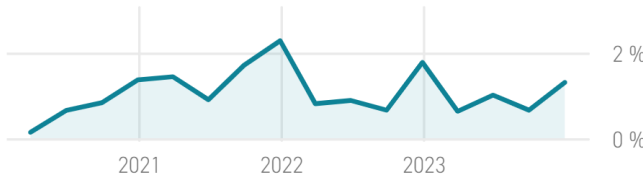
Last 12 Months **99.976%** Target **99.980%** ↓  
Prior 12M **99.972%** ↑



## CEMI-5 (Customers Experiencing Multiple Interruptions)

% customers experiencing more than 5 outages

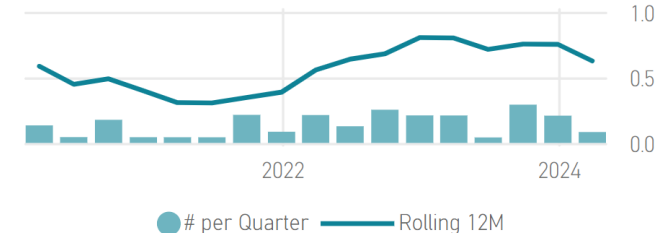
Last 12 Months **0.8%** Prior 12M **1.4%** **-44%** **-1pp** ↓



## Water System Reliability

**Water Outages per 1,000 Customers**  
Unplanned outages only

Last 12 Months **0.63** Prior 12 **0.80** **-22%** **-0.18** ↓



A lower **SAIDI** value indicates fewer or shorter interruptions.

**ASAI** translate SAIDI into a metric that describes the percentage of time that power was available to customers.

The calculation is:

$$\frac{\text{total minutes in period} - \text{SAIDI minutes}}{\text{total minutes in period}}$$

A lower **SAIFI** value indicates fewer power interruptions.

**CEMI-5** includes outages of >1 minute. A lower score indicates that fewer customers are experiencing multiple outages.

*Note: Electric system reliability metrics exclude planned outages and Major Event Days (MEDs). MED's are days in which the daily system SAIDI exceeds a calculated threshold that is evaluated and established for each calendar year. MEDs are identified to allow study of the system's daily operation without being influenced by a few large events.*

# Financial Stability

(preliminary Q1 2024 results, unaudited)

## Electric Utility

### Current Ratio

Current & Accrued Assets / Current & Accrued Liabilities

Qtr End	Requirement	1.00	+1.44	↑
2.44	Last Qtr	2.43	+0.01	↑
	Same Q Last Yr	2.42	+0.02	↑

### Debt Service Coverage Ratio

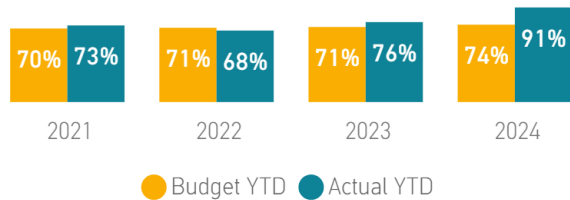
Operating Cash Flow / Total Debt

Qtr End	Board Requirement	1.75	+1.60	↑
3.35	Last Qtr	3.96	-0.61	↓
	Same Q Last Yr	3.98	-0.63	↓

### Operating Ratio

Operating Expense / Operating Revenue

YTD	Budget YTD	73.6%	+24%	↑
91.2%	Last Yr YTD	76.1%	+20%	↑



## Water Utility

### Current Ratio

Current & Accrued Assets / Current & Accrued Liabilities

Qtr End	Requirement	1.00	+2.66	↑
3.66	Last Qtr	4.80	-1.15	↓
	Same Q Last Yr	4.27	-0.61	↓

### Debt Service Coverage Ratio

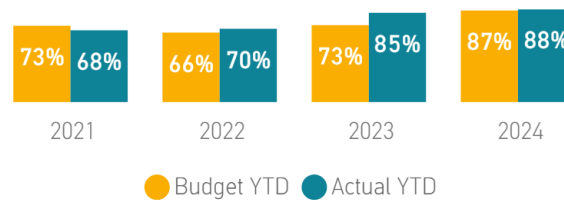
Operating Cash Flow / Total Debt

Qtr End	Board Requirement	1.75	+4.30	↑
6.05	Last Qtr	6.01	+0.04	↑
	Same Q Last Yr	5.38	+0.67	↑

### Operating Ratio

Operating Expense / Operating Revenue

YTD	Budget YTD	87.1%	+1%	↑
88.2%	Last Yr YTD	84.9%	+4%	↑



**Current Ratio** measures an organization's ability to pay its short-term obligations or those due within one year. A current ratio of 1 indicates that the company has exactly enough short-term assets to cover its short-term obligations.

**Debt-Service Coverage Ratio** is used to assess whether an organization has sufficient net operating income to service its debt obligations. The ratio can influence credit ratings, borrowing costs, and overall financial stability. A ratio of 1 indicates that an organization has exactly enough operating income to pay its debt service costs.

**Operating Ratio** is an indicator of operational effectiveness. It is also a useful benchmark for both comparing organizational performance over time and comparing our performance to that of similar organizations.

Operating Expense includes O&M, Transmission, and Purchased Power / Water costs. For better comparison, Operating Expense actuals exclude an annual year-end non-cash adjustment related to an accounting standard requirement.

Operating Revenue excludes the Unbilled Revenue Adjustment.

# Customer Experience and Community Engagement

## JD Power Residential Customer Satisfaction Survey

### Overall Customer Satisfaction Index

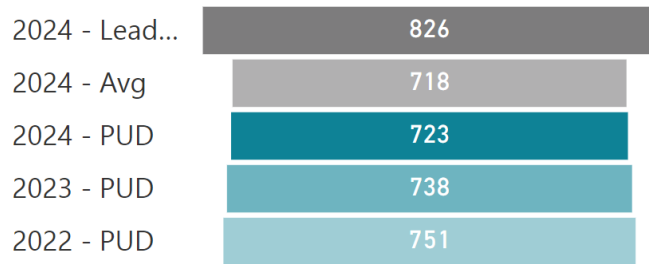
2024 Q1 Score **723**

2023 Score **738** | -15 ↓

2022 Score **751** | -28 ↓

Leader Score **826** | -103 ↓

Segment Rank = **7 of 17**, ▼ from 4 last yr



### Net Promoter Score

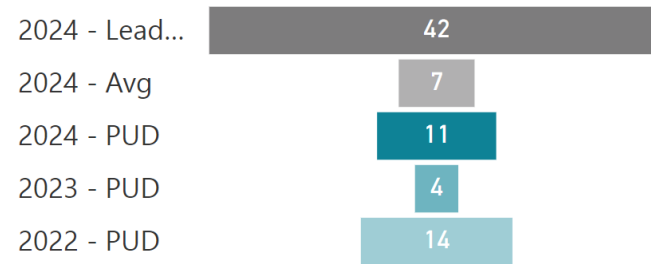
2024 Q1 Score **11**

2023 Score **4** | +7 ↑

2022 Score **14** | -3 ↓

Leader Score **42** | -31 ↓

Segment Rank = **6 of 17**, ▲ from 8 last yr



### Involvement in Community

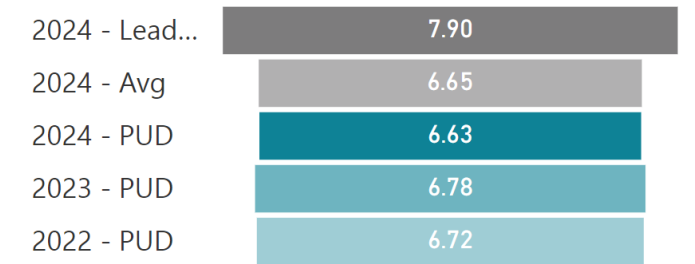
2024 Q1 Score **6.63**

2023 Score **6.78** | -0.15 ↓

2022 Score **6.72** | -0.09 ↓

Leader Score **7.90** | -1.27 ↓

Segment Rank = **7 of 17**, ▼ from 5 last yr



JD Power surveys evaluate the quality of customer service provided by an organization, based on factors such as the customer's experience with the company's representatives, resolution of issues, and overall satisfaction. This is the top-level aggregated score. Our target is 800.

The JD Power Net Promoter Score (NPS) starts by classifying respondents into promoter, detractor, and passive segments. Then, the % of customers that are detractors is subtracted from the % that are promoters to determine the NPS.

This JD Power Score is in response to the question "On a scale of 1-10, where 1 is unacceptable and 10 is Outstanding, how would you rate Snohomish PUD on Involvement in the Community (e.g. local charities, civic organizations, etc.)?"

Note: Snohomish PUD is in the West Mid-Size Utility segment, which includes a total of 17 utilities.

The Leader score shown above = the top score in that category for 2023. The Avg score = the West Mid-Size Utility segment average score for 2023.

# Employee Experience

(results through March 31, 2024)

## Voluntary Employee Turnover

excludes retirements and involuntary separations

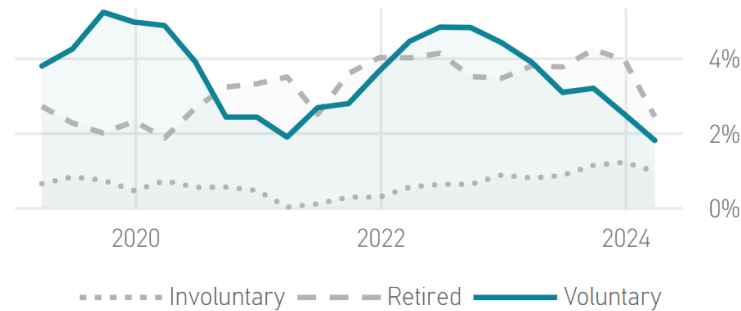
Last 12 Months

2.4%

Prior 12M 3.9% | -39% ↓

2 Years Ago 4.4% | -46% ↓

Rolling 12-month Turnover, by Separation Reason



## Overall Employee Turnover

includes all separation reasons

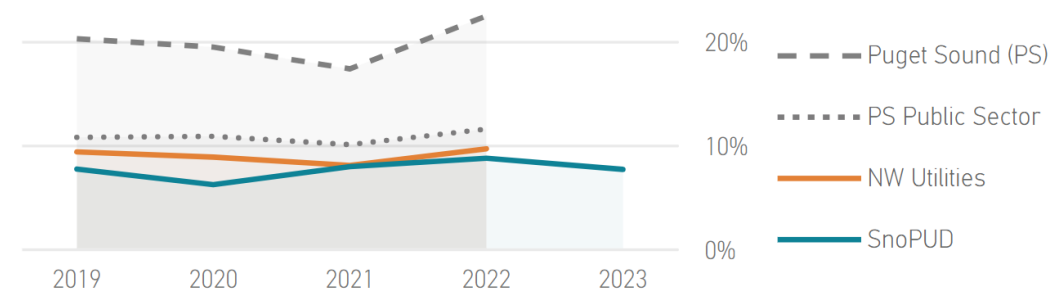
Last 12 Months

6.8%

Prior 12M 8.4% | -19% ↓

2 Years Ago 8.9% | -23% ↓

Annual Overall Turnover, with Milliman Benchmarks



**Voluntary Employee Turnover** measures the rate at which employees willingly leave SnoPUD. This can reflect job satisfaction levels, career development opportunities, and overall employee engagement. Voluntary turnover also includes people satisfied with their work at SnoPUD that leave due to new opportunities, relocation, and personal reasons.

This is a best available metric. We anticipate supplementing or replacing it with a new employee engagement metric later this year.

**Overall Employee Turnover** with a comparison to regional benchmarks helps put SnoPUD's voluntary turnover into context. Benchmarks are provided by Milliman and available annually. 2023 benchmark data is not yet available.

2023 – 2027 Strategic Plan

# Q1 2024 Key Activities and Achievements





# Briefly: District Strategic Plan Elements

## OUR PURPOSE (what guides us)

We deliver essential utility services to help our communities thrive

## OUR VALUES (how we behave)

Every day we **SAFEGUARD** what matters, putting employee and community safety first.

We have **INTEGRITY**. We are a **TEAM**. We **SERVE** with pride, and **RISE** to challenges. We choose to **INCLUDE** all, **SEEK** growth, and be **BOLD**.

## OUR COMMITMENT (the tenets that anchor us)

To fulfill our role in the community, we:

- Are a **powerful partner**
- Provide **exceptional value**
- Deliver **excellent experiences**
- Are the **best version of TeamPUD**

*The enduring fundamentals that inform everything we do and are the filters we use to make decisions*

## OUR VISION (where we're going)

Be the utility that delights our customers and energizes life in our communities

*The goal that the strategic plan is driving toward.*



*A key area of focus required to achieve our vision and hold true to our Purpose and Commitment. We have five Strategic Priorities.*

*The specific outcomes we are driving toward under a priority. There are 2 or more under each priority.*

*The specific work actions and work intended to help us achieve the objective. There are 3 or more under each objective.*

[Click to view approved 2023-2027 Strategic Plan](#)

# Briefly: District Strategic Plan Elements

Priority 1  
**Bolster operational reliability and resiliency**

Objective 1.1  
**Develop the capabilities required for an increasingly complex energy future**

Objective 1.2  
**Build the distribution grid of our future**

Objective 1.3  
**Ensure resource adequacy by expanding and protecting resources**

Objective 1.4  
**Preserve exceptional customer value**

Priority 2  
**Enhance and evolve customer experiences**

Objective 2.1  
**Center our work around customer desires, challenges, and expectations**

Objective 2.2  
**Deliver creative, personal, and convenient solutions**

Objective 2.3  
**Give customers increased flexibility and control over their usage and costs**

Priority 3  
**Actively help our communities thrive**

Objective 3.1  
**Strengthen our community connections**

Objective 3.2  
**Support the economic vitality of our communities**

Objective 3.3  
**Align our practices with our communities' diverse needs**

Priority 4  
**Build a sustainable future with our communities**

Objective 4.1  
**Responsibly minimize and mitigate our environmental impacts**

Objective 4.2  
**Help our customers and communities achieve their goals**

Priority 5  
**Create the culture and capabilities needed for the future**

Objective 5.1  
**Be an employer of choice**

Objective 5.2  
**Evolve workforce skills and capabilities**

Objective 5.3  
**Increase organizational alignment and effectiveness**

# BOLSTER OPERATIONAL RELIABILITY AND RESILIENCY

STRATEGIC OBJECTIVES

Q1 2024 KEY ACHIEVEMENTS AND ACTIVITIES

Q1 2024 COMMISSION PRESENTATIONS

## 1.1 Develop the capabilities for an increasingly complex energy future

**Jason Zyskowski** | Assistant General Manager, Facilities, Generation, Power, Rates & Transmission Management

- Electric vehicles added to existing planning load projections.
- Load forecasting steering team has been created and meets once a month.
- Phase 1 of customer 360 data project complete.

## 1.2 Build the distribution grid of our future

**Guy Payne** | Assistant General Manager, Distribution & Engineering Services

- Selected SnoSMART program director.
- Completed and published Transmission Design Guidelines.
- Engage with analytics to identify additional needed system reliability data.
- Look back on how effective 2022 vegetation management was on 2023 reliability metrics.

- Purchase Property for Future 115kV Ring Bus | Feb 6

## 1.3 Ensure resource adequacy by expanding and protecting resources

**Jason Zyskowski** | Assistant General Manager, Facilities, Generation, Power, Rates & Transmission Management

- Executed energy storage agreement for battery project.
- Sunday Lake and 84th and 163rd projects completed.
- Warm Beach Well No. 4 is out to bid.

- 2025 Integrated Resource Plan Kickoff | Mar 19
- Commercial Strategic Energy Management Agreement | Mar 19
- Approval of Energy Storage Agreement | Jan 23

## 1.4 Preserve exceptional customer value

**Scott Jones** | Chief Financial Officer

- Budget reporting training for cost center managers and budget coordinators.
- Refined enterprise risk management RFP and sent out to finalists for updated responses.
- Began market scan for budget planning solutions and submitted initial enterprise project governance board request.
- Completed 2024 Cost of Service Analysis (COSA) and rates. Developed COSA workshop materials for use with executive leadership team.

- Resolution amending District Retail Electric and Street Lighting Service Rate Schedules | Mar 5
- District Cash and Financial Reserves | Feb 20
- 2024 Budget General Electric Revenue Adjustment | Feb 6
- Electric and Water rates presentations

# EVOLVE AND ENHANCE CUSTOMER EXPERIENCES

STRATEGIC OBJECTIVES

Q1 2024 KEY ACHIEVEMENTS AND ACTIVITIES

Q1 2024 COMMISSION PRESENTATIONS

## 2.1 Center our work around customer desires, challenges, and expectations

**John Hoffman** | Assistant General Manager,  
Customer & Energy Services

- Ongoing customer experience workshops with department specific focus to establish areas of focus and action plans.
- Added Net Promoter score to several existing District surveys
- Working with Great Blue Research to build out the residential and commercial surveys for August
- Program additions to the Energy Services Customer Portal

## 2.2 Deliver creative, personal, and convenient solutions

**John Hoffman** | Assistant General Manager,  
Customer & Energy Services

- Developed an estimated time to restoration (ETR) dashboard.
- New online discount application platform.
- New broadcast messaging feature through outage communications.
- MySnoPUD self-service move-in/out-transfer scheduled deployed.

## 2.3 Give customers increased flexibility and control over their usage and costs

**Kristi Sterling** | Chief Information Officer

- ConnectUp Head End System (HES) upgrade complete.
- ConnectUp meter deployment ramping up with two new hires.
- Meter Data Management System (MDMS) system upgrade started.
- First program implemented on iEnergy Platform (Solar)
- Customer Self Service team has added two new resources. Will assist in rate process development and implementation process improvement.
- ConnectUp Quarterly Updates

# ACTIVELY HELP OUR COMMUNITIES THRIVE

STRATEGIC OBJECTIVES

Q1 2024 KEY ACHIEVEMENTS AND ACTIVITIES

Q1 2024 COMMISSION PRESENTATIONS

**3.1 Strengthen our community connections**

**Lisa Hunnewell** | *Director, Communications, Marketing & Business Readiness*

- A cross-functional team developed a philosophy and framework for engaging with our communities and shared with the ELT for feedback
- Planning for the second annual Energy Block Party

- Regular Communications and Community Engagement briefings

**3.2 Support the economic vitality of our communities**

**Scott Jones** | *Chief Financial Officer*

- Initial planning work underway for initiatives

- City of Mountlake Terrace Recreational Trail Easement | Feb 20
- City of Everett Interurban Recreational Trail Easement Extension | Feb 20
- Broadband Third-Party Use of District Owned Dark Fiber | Jan 9

**3.3 Align our practices with our communities' diverse needs**

**Colin Willenbrock** | *General Counsel*

- Research underway for initiative A – clearly define what equity means for us

# BUILD A SUSTAINABLE FUTURE WITH OUR COMMUNITIES

STRATEGIC OBJECTIVES

Q1 2024 KEY ACHIEVEMENTS AND ACTIVITIES

Q1 2024 COMMISSION PRESENTATIONS

## 4.1 Responsibly minimize and mitigate our environmental impacts

**Guy Payne** | *Assistant General Manager,  
Distribution & Engineering Services*

- Continued work to update existing Environmental Management System manual to include sustainability.
- Contracts and Purchasing team started investigating other utilities’ programs for green purchasing policies
- Drafted site plan and critical area mitigation plan for County submittals regarding Woods Creek Sustainability Center shelter permitting
- Ongoing Environmental Action Team and Sustainability Team meetings.

## 4.2 Help our customers and communities achieve their goals

**Colin Willenbrock** | *General Counsel*

- Input from internal subject matter experts to inform draft document that outlines how we will partner with and support our communities and customers.

# CREATE THE CULTURE AND CAPABILITIES NEEDED FOR THE FUTURE

STRATEGIC OBJECTIVES

Q1 2024 KEY ACHIEVEMENTS AND ACTIVITIES

Q1 2024 COMMISSION PRESENTATIONS

## 5.1 Be an employer of choice

**Kristi Sterling** | *Chief Information Officer*

- Full formal mentor program launched in February.
- Rolled out job description repository. Updated related non-union overtime directive.
- Completed manager training on Fair Labor Standards Act (FLSA).
- Continued process to select a vendor for employee experience surveys.

## 5.2 Evolve workforce skills and capabilities

**Colin Willenbrock** | *General Counsel*

- Continued to develop strategic workforce plan framework and interview questions.
- Collaborated with Business Readiness & Training Team to begin reviewing trainings.
- Partnering with Everett Public Schools – Everett Career Link (Internship Program)
- Exploring potential partnerships with connections made at the Multicultural Hiring Event sponsored by Workforce Snohomish

## 5.3 Increase organizational alignment & effectiveness

**Kristi Sterling** | *Chief Information Officer*

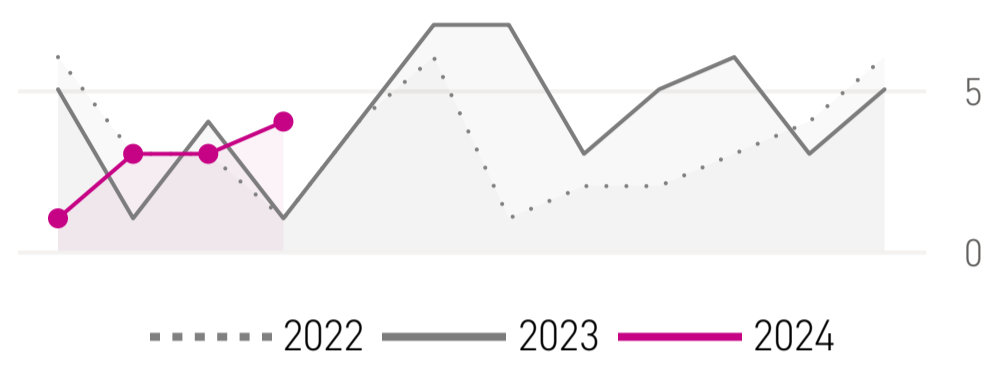
- Beta tested Leading with Humility course with the executive team.
  - Held initial enterprise planning and prioritizing meeting in February.
  - Launched new monthly metrics dashboard for internal District leadership, focused on core operational metrics.
  - Launched internal strategic plan dashboard tracking quarterly performance metrics.
  - Established division goals for internal operating plans focused on 2024-2026.
- Strategic Plan Update | Feb 20

## Safeguard What Matters

### OSHA Recordable Injuries

2024 YTD **11** | 2023 YTD 11 | **0%** ↑  
 2022 YTD 13 | **-15%** ↓

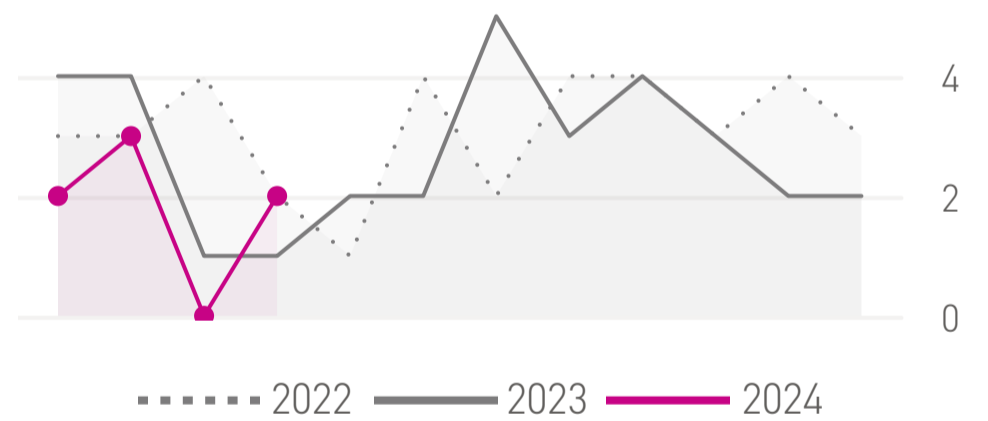
Recordable Injuries, by Month



### Preventable Vehicle Accidents

2024 YTD **7** | 2023 YTD 10 | **-30%** ↓  
 2022 YTD 12 | **-42%** ↓

Preventable Vehicle Accidents, by Month



OSHA defines a recordable injury as including: any work-related injury or illness requiring medical treatment beyond first aid; any work-related fatality.

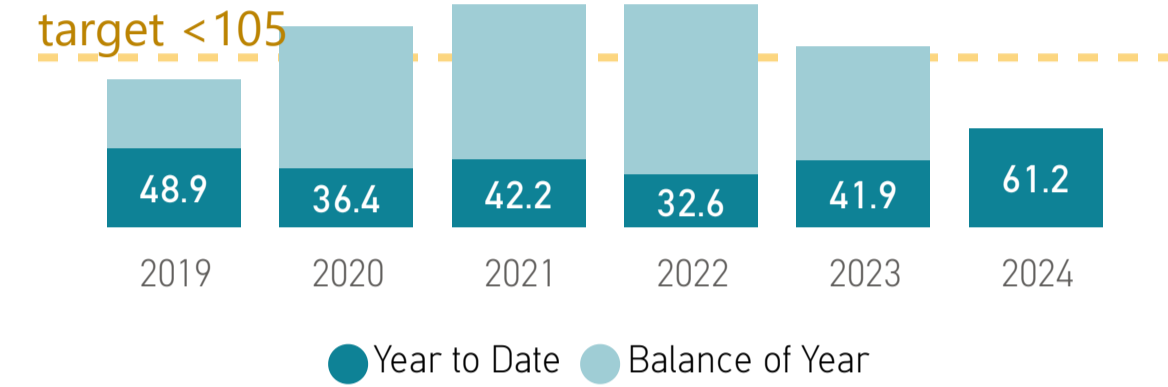
The PUD's Driving Committee meets each month to review vehicle accidents and determine which were preventable.

## Electric System Reliability

### SAIDI | System Average Interruption Duration Index

average total minutes a customer was without power

2024 YTD **61.2** | Last Year YTD 41.9 | **+19.3** ↑  
 5 Year Average 40.4 | **+20.8** ↑



### SAIFI | System Average Interruption Frequency Index

average times a customer was without power

2024 YTD **0.55** | Last Year YTD 0.40 | **+0.14** ↑  
 5 Year Average 0.36 | **+0.19** ↑

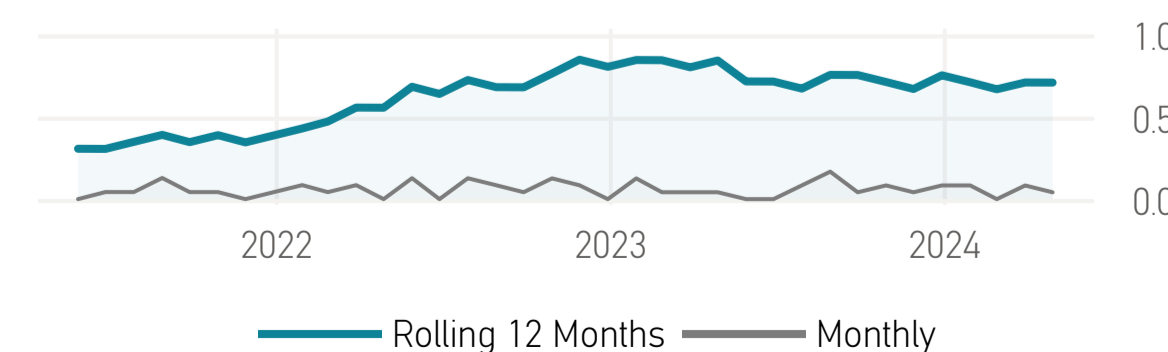
Reliability metrics exclude planned outages and major event days (0 days YTD). 5-year average includes 2019-2023.

## Water System Reliability

Year-to-date there have been **5** unplanned water outages. On average, outages impacted **7** customers and lasted **180** minutes.

### Outages Per 1,000 Customers

Last 12 Months **0.7** | Prior 12 Months 0.8 | **-16%** | **-0.1** ↓



## Customer Digital Platform Usage

### Active Accounts at Month End

With MySnoPUD Profile **67.8%** | Last Year 64.4% | **+5%** ↑  
 Last Month 67.5% | **+0%** ↑

With Paperless Billing **46.1%** | Last Year 44.0% | **+5%** ↑  
 Last Month 46.0% | **+0%** ↑

With AutoPay **35.2%** | Last Year 32.3% | **+9%** ↑  
 Last Month 34.9% | **+1%** ↑

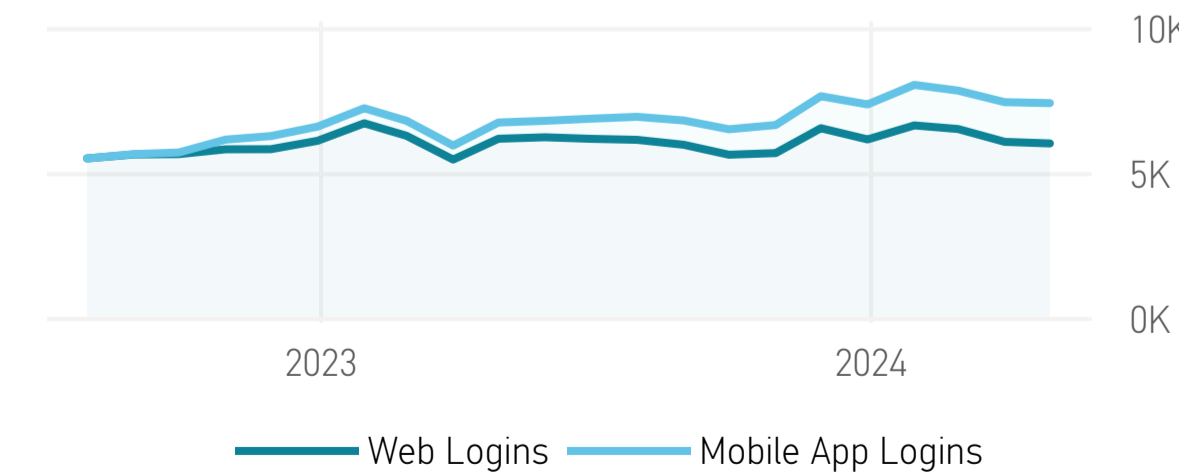
### Digital Platform Usage | Apr 2024

Payments % via PUD Digital Platforms\* **72.0%** | Last Year 68.5% | **+5%** ↑

MySnoPUD Web Logins **179.7K** | Last Year 184.6K | **-3%** ↓

MySnoPUD App Logins **41.8K** | Last Year 16.8K | **+149%** ↑

Average Total Daily Logins by Platform



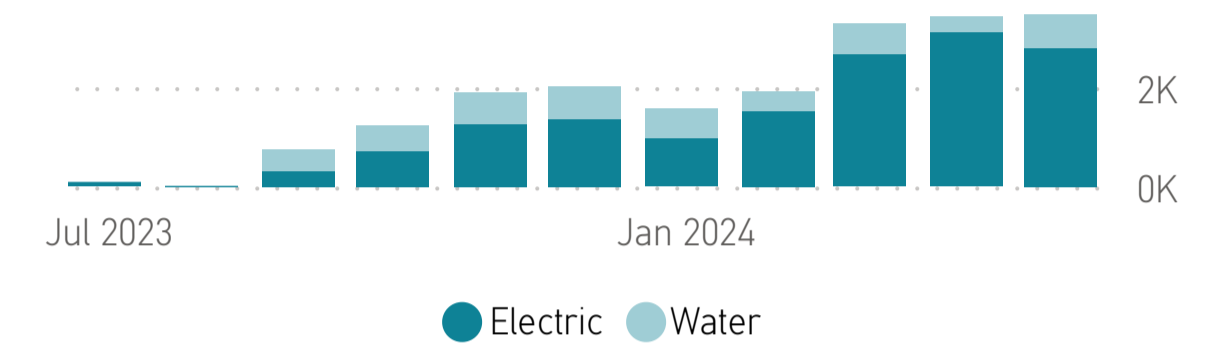
\* Includes MySnoPUD, AutoPay, one-time payment, and IVR

## ConnectUp Program

### Meters Commissioned Thru Apr 30, 2024

Total **19,633** | Electric **14,836** | Water **4,797**

Meters Commissioned by Month



As of May 14, 2024:  
**41** of 1,274 meter reading routes are ≥ 95% complete.

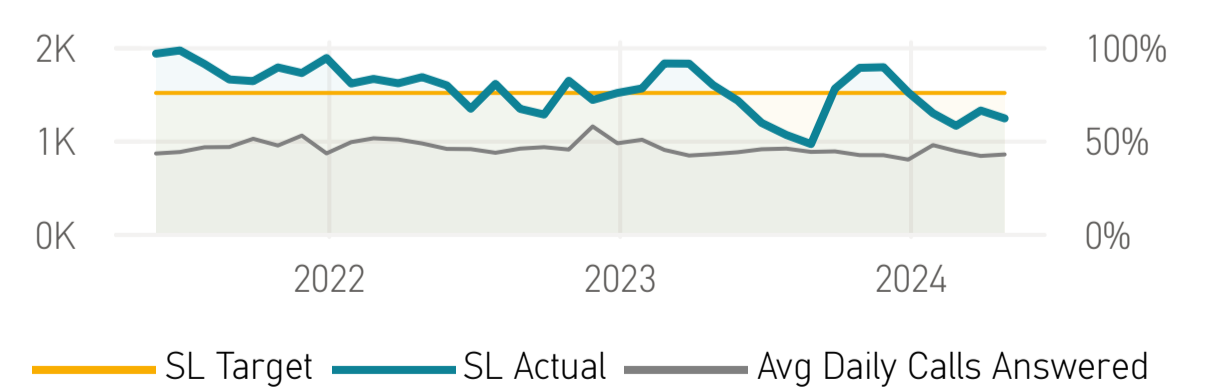
## Call Center Service Level

In **April 2024** | the call center answered a total of **18,496** calls. Customers waited an average of **94** seconds to speak to a customer service representative.

Service Level **61%** | Target 75% ↓  
 Last Month 66% ↓  
 Last Year 79% ↓

Avg Daily Calls Handled **841** | Last Month 825 | **+2%** ↑  
 Last Year 845 | **0%** ↓

Average Call Center Service Level (SL) by Month



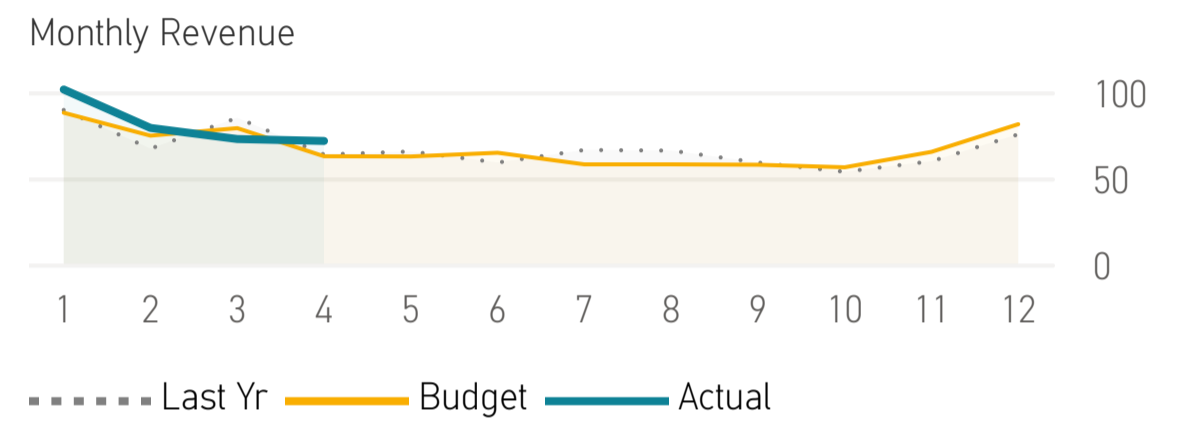
Service Level = % of incoming calls answered within 30 seconds of the customer entering the hold queue



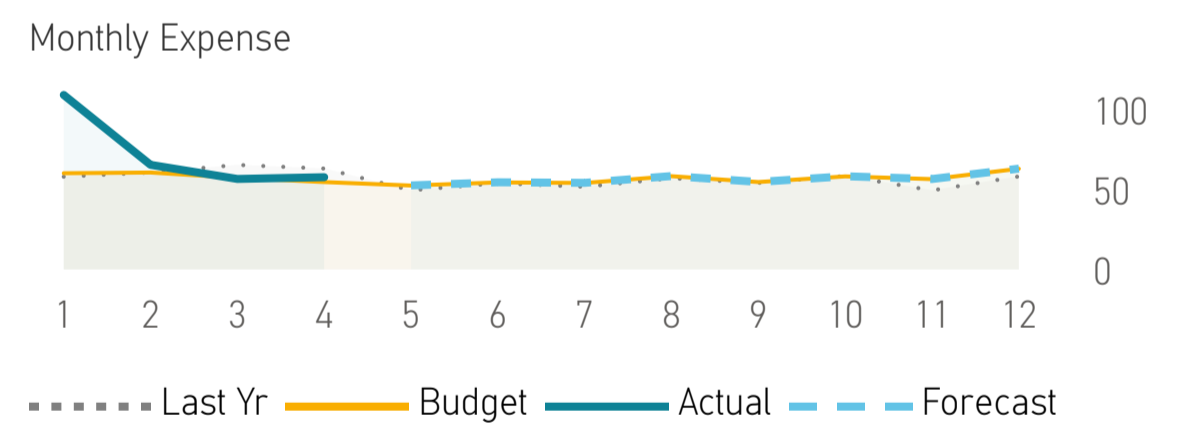
## Electric Financials

All \$ are in millions. YTD Actuals are shown as a % of YTD budget. Operating Revenue excludes Unbilled Revenue adjustment for prior year. Operating Expense includes O&M, Transmission, and Purchased Power.

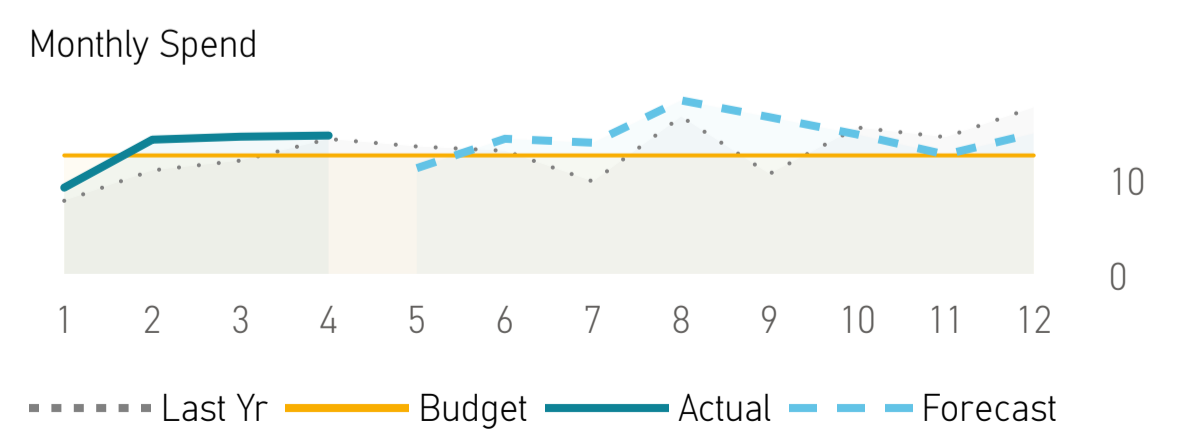
**Operating Revenue YTD** Budget YTD **\$303.0** | +20.5 ↑  
 Last Year YTD **\$304.1** | +19.5 ↑



**Operating Expense YTD** Budget YTD **\$231.5** | +55.9 ↑



**Capital Spend YTD** Budget YTD **\$50.1** | +2.4 ↑

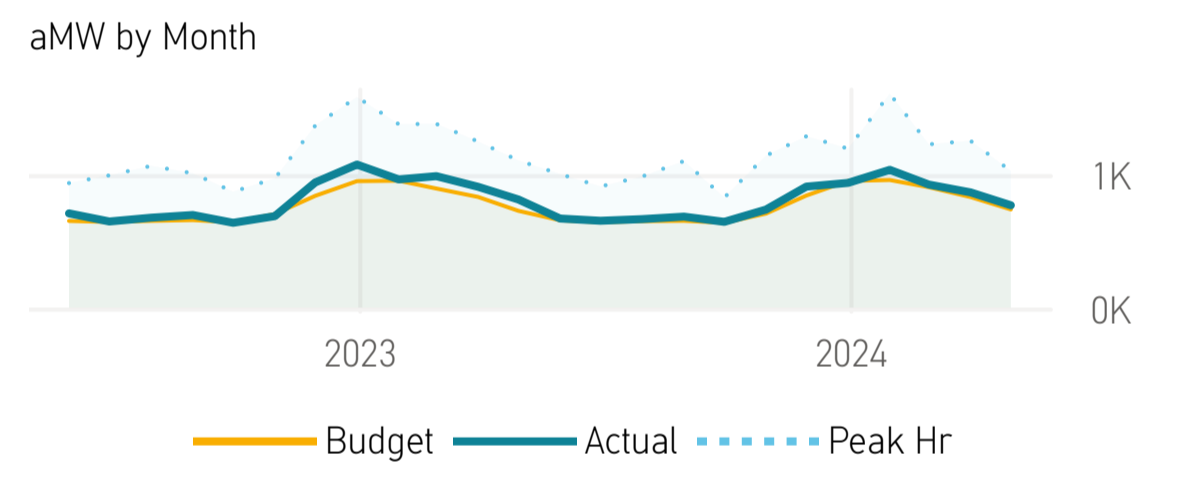


## Electric Distribution System

Load is the average real power demand placed on the system by all connected customers. Average Megawatts (aMW) equals the amount of electric energy delivered in megawatt-hours (MWh) during a period of time divided by the number of hours in the period. The 3-year average includes 2021-2023.

**aMW YTD** Budget YTD **856** | +5% ↑  
 Last Year YTD **914** | -2% ↓  
 3 Year Avg YTD **895** | +0% ↑

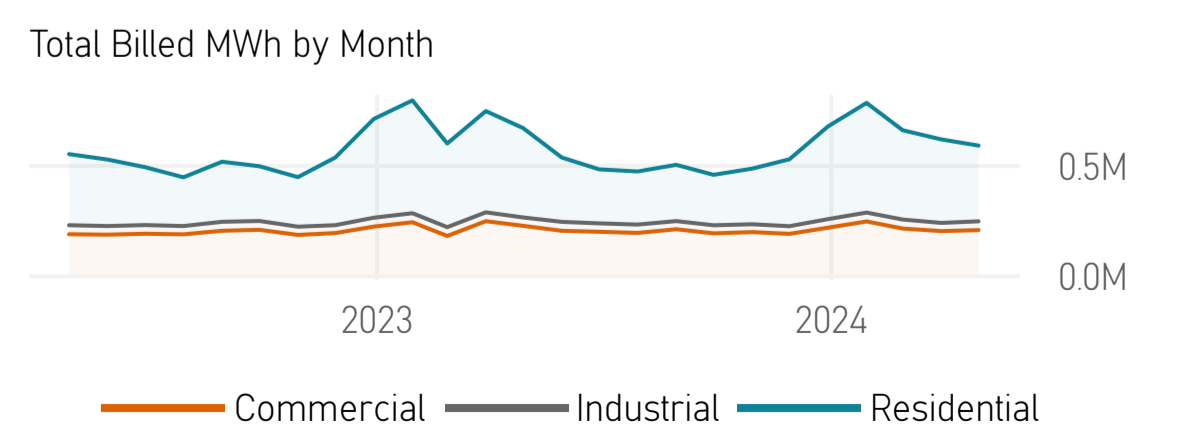
**Peak Hour aMW YTD** **1,603**  
 Sat Jan 13, 2024      Fri Feb 24, 2023  
 Prior 3 Years **1,377** | +16% ↑



## Billed Retail Customer Energy Usage

A mega-watt hour (MWh) is a measurement of energy usage. 1 MWh = the power that 1,000 space heaters of 1,000 watts use in 1 hour. Because bill periods vary, usage may be billed in a different month than it was used and may not match the load metrics above.

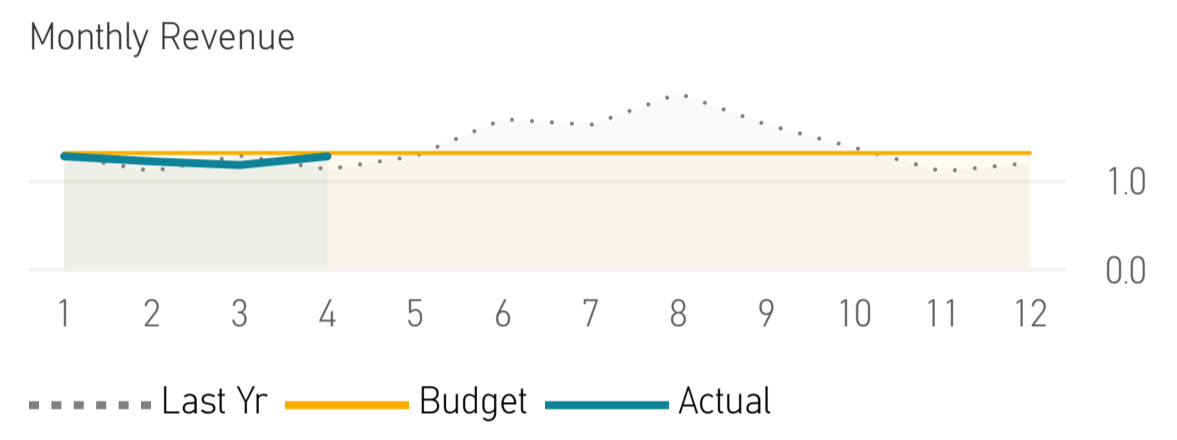
**Billed MWh YTD** Last Year YTD **2,794K** | -6% ↓



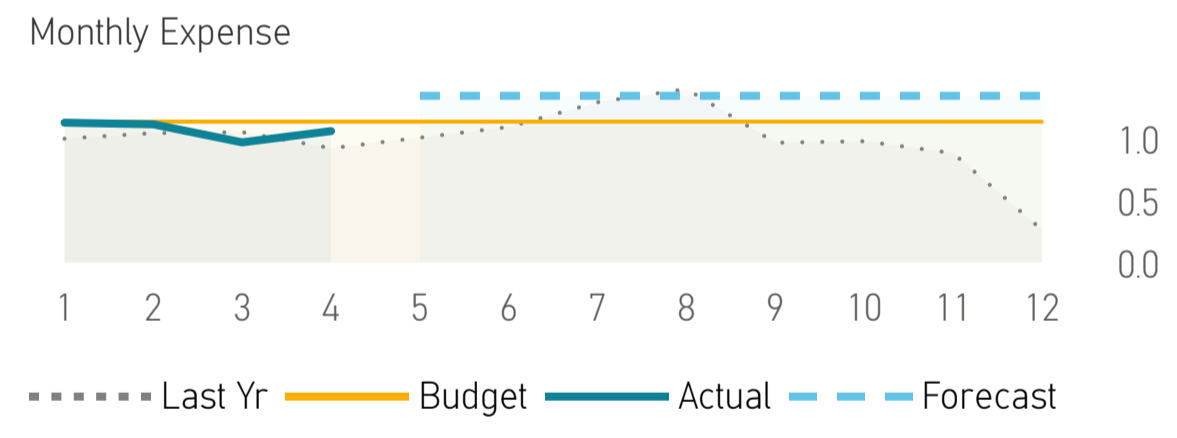
## Water Financial Performance

All \$ are in millions. YTD Actuals are shown as a % of YTD budget. Operating Revenue excludes Unbilled Revenue adjustment for prior year. Operating Expense includes O&M and Purchased Water.

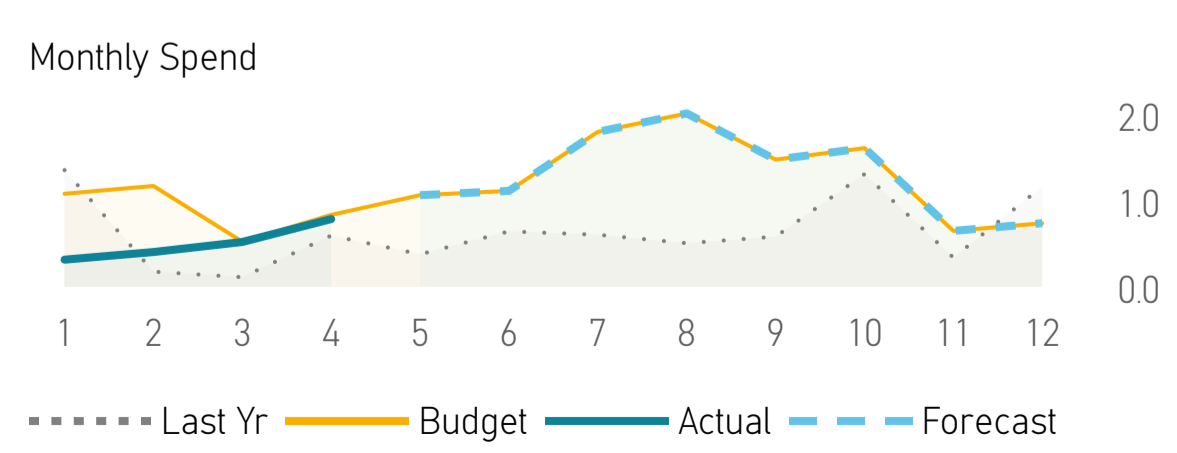
**Operating Revenue YTD** Budget YTD **\$5.2** | -0.3 ↓  
 Last Year YTD **\$4.7** | +0.1 ↑



**Operating Expense YTD** Budget YTD **\$4.5** | -0.3 ↓



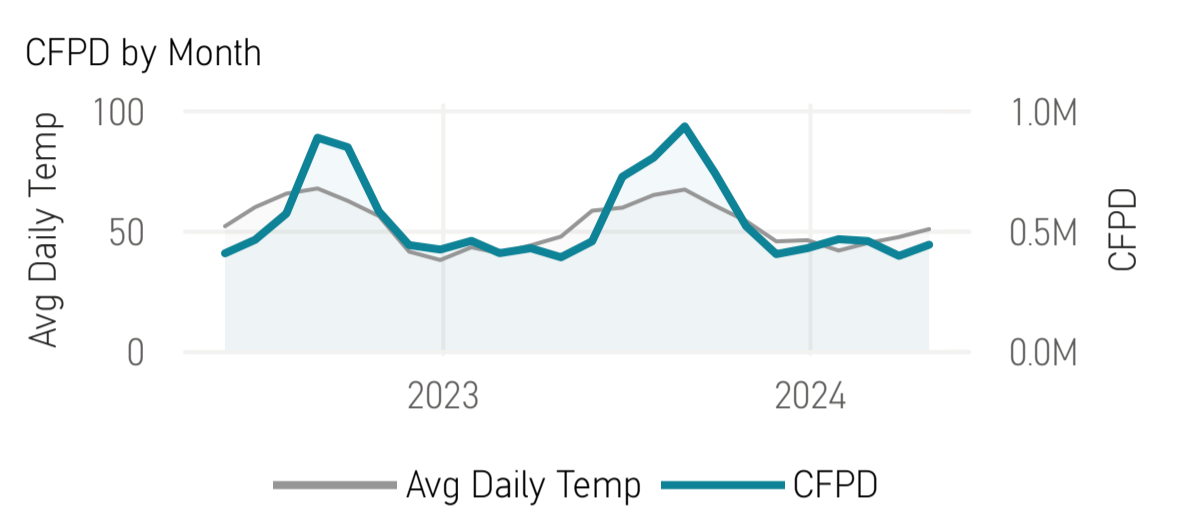
**Capital Spend YTD** Budget YTD **\$3.6** | -1.6 ↓



## Water Residential Billed Usage

Measured in cubic feet per day (CFPD)

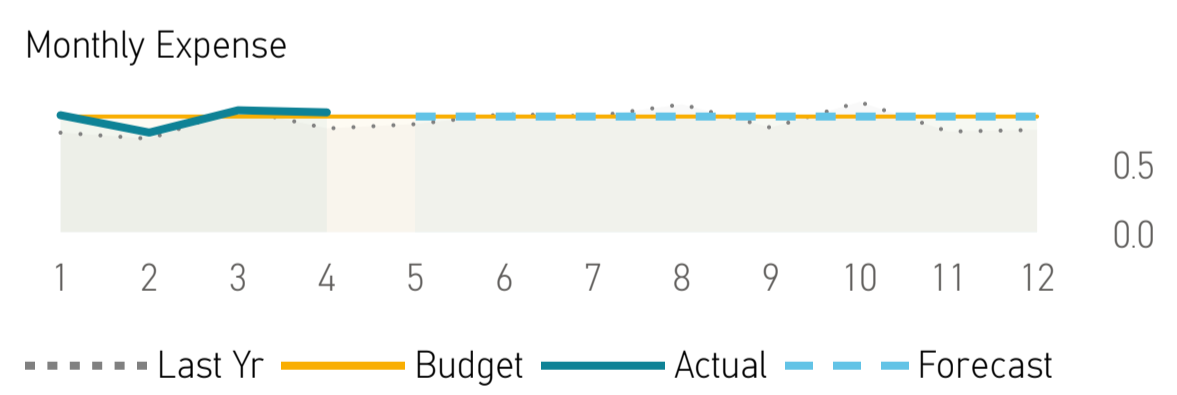
**CFPD YTD** Last Year YTD **416.8K** | +4% ↑  
**435.4K** 3 Year Avg YTD **416.2K** | +5% ↑



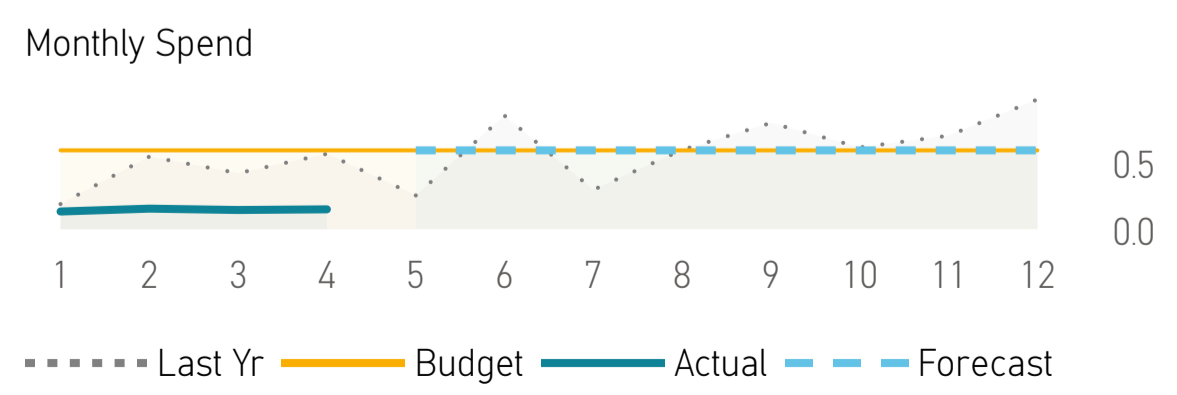
## Generation Financial Performance

All \$ are in millions. YTD Actuals are shown as a % of YTD budget. Operating Expense includes O&M. Summing Electric and Generation expenses will not equal the consolidated financials.

**Operating Expense YTD** Budget YTD **\$3.3** | 0.0 ↓



**Capital Spend** Budget YTD **\$2.3** | -1.8 ↓



## DASHBOARD OVERVIEW

This dashboard is intended to provide key operational performance metrics for Snohomish PUD. The dashboard is updated to the most recent past month when financial close is complete.

## UNDERSTANDING THE METRIC VISUALIZATIONS

Color of change numbers and/or arrows indicates **positive** or **negative** impact. Color of change numbers and/or arrows are **black** or **gray** where a target is not established or needed.

### Active Accounts at Month End

With MySnoPUD Profile  
**67.5%**

Last Year **64.1%** | **+5%** ↑  
Last Month **67.3%** | **+0%** ↑

Arrows indicate direction of change.

The metric for the reporting period or date, as labeled

The comparison indicated in the label (e.g. Target or LY YTD)

The **relative** change from this metric to the reporting period metric

The **absolute** change from this metric to the reporting period metric

Some metrics have only relative or only absolute change or only an arrow indicating direction of change.

## DEFINITIONS AND ADDITIONAL RESOURCES

### Safety Metrics:

OSHA Recordable Injuries: Injuries that meet OSHA definitions.

Preventable Vehicle Accidents: determined by the PUD's Driving Committee

### Electric System Reliability Metrics:

SAIDI | System Average Interruption Duration Index - the average total number of minutes a customer was without power in a given period of time.

SAIFI | System Average Interruption Frequency Index - the average number of times a customer was without power in a given period of time.

**Water Outages per 1000 Customers**: this calculation multiplies the number of unplanned water outages each month by 1000 and then divides it by the number of active water connections.

### Customer Self-Service (CSS) Metrics:

Accounts with MySnoPUD Profile - the portion of active PUD accounts in a given month that were associated to one or more MySnoPUD profiles as of the last day of the month.

Accounts with Paperless Billing - the portion of active PUD accounts that receive only an electronic bill as of the last day of the month.

Accounts with AutoPay - the portion of active PUD accounts with an active AutoPay set up as of the last day of the month.

Payments via PUD Digital Platforms - this metric does not include electronic payments that customers make through their own bank portal or PUD payment partner sites.

### Call Center Metrics:

Service Level - the percent of incoming calls that are answered by a customer service rep within 30 seconds of the customer entering the hold queue.

**Financial Metrics**: These metrics reflect the close of the month. 2024 results are unaudited.

**Electric Distribution System Load**: reported at the system level based on when the energy was used. The metric is a leading indicator for future meter reads and billed consumption.

**Billed Retail Customer Energy Usage**: based on billed meter reads. This metric lags the Distribution System Load because usage may be billed in a different month than it was used.

**Water Residential Billed Usage**: measured in cubic feet per day (CFPD). Usage is based on bill periods and may not be reflected in the month consumed.



**BUSINESS OF THE COMMISSION**

Meeting Date: May 21, 2024

Agenda Item: 8A

**TITLE**

Governance Planning Calendar

**SUBMITTED FOR: Governance Planning**

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Agenda Planning, GP-4: To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda.*

The Planning Calendar is enclosed for Board review.

*List Attachments:*  
Governance Planning Calendar

# Governance Planning Calendar – 2024

## To Be Scheduled

- Cap and Invest Consignment Revenue Allocation Policy
- Reserves Update

## To Be Scheduled

- Schedule 83 - PUD Retail Electric Vehicle Charging Update for Level 2 Chargers
- Columbia River System Operations (CRSO) Update

# Governance Planning Calendar – 2024

## May 7, 2024

### Morning Session:

- Media
- City of Everett Interurban Trail Easement
- 2024-2025 Insurance Renewal
- BPA Power Product Analysis Kickoff

### Afternoon Session:

- Governance Planning Calendar

## May 21, 2024

### Morning Session:

- ~~Community Engagement~~  
(Moved to June 4<sup>th</sup>)
- Legislative
- ~~Strategic Plan – Quarterly Update~~  
(Moved to afternoon – Commission Business)
- Post-2028 BPA Power Contract Update
- Water
- Property Surplus and Sale to Lynnwood for the Poplar Way Extension Project

### Afternoon Session:

- Public Hearing and Action:  
→ City of Everett Interurban Trail Easement
- Monitoring Report:  
→ 1<sup>st</sup> Quarter 2024 Financial Conditions and Activities Monitoring Report
- Strategic Plan – Quarterly Update
- Governance Planning Calendar

# Governance Planning Calendar – 2024

## June 4, 2024

### Morning Session:

- Media
- **Community Engagement**
- Clean Energy Transformation Act (CETA)  
Energy Assistance
- Organized Markets Update

### Afternoon Session:

- Public Hearing and Action:  
→ **Surplus and Sale of Property to Lynnwood  
for the Poplar Way Extension Project**
- Governance Planning Calendar

## June 18, 2024

### Morning Session:

- Legislative
- Connect Up Quarterly Update
- 2023 System Reliability

### Afternoon Session:

- Public Hearing and Action:  
→ Disposal of Surplus Property – 3<sup>rd</sup> Quarter
- Governance Planning Calendar

# Governance Planning Calendar – 2024

## July 2, 2024

Morning Session:

- Media

Afternoon Session:

- Governance Planning Calendar

## July 16, 2024

Morning Session:

- Legislative

Afternoon Session:

- Monitoring Report:  
→Asset Protection Monitoring Report
- Governance Planning Calendar

# Governance Planning Calendar – 2024

## August 6, 2024

### Morning Session:

- Media
- Diversity, Equity, & Inclusion Initiative Update

### Afternoon Session:

- Monitoring Report:  
→2<sup>nd</sup> Quarter Financial Conditions and Activities Monitoring Report
- Governance Planning Calendar

## August 20, 2024

### Morning Session:

- Legislative
- Strategic Plan – Quarterly Update

### Afternoon Session:

- Public Hearing:  
→2025 Preliminary Budget – Report of Filing and Notice of Public Hearing
- Governance Planning Calendar



# Governance Planning Calendar – 2024

## September 3, 2024

### Morning Session:

- Media
- Connect Up Quarterly Update

### Afternoon Session:

- Governance Planning Calendar

## September 17, 2024

### Morning Session:

- Legislative

### Afternoon Session:

- Public Hearing and Action:  
→ Disposal of Surplus Property – 4<sup>th</sup> Quarter
- Governance Planning Calendar

# Governance Planning Calendar – 2024

## October 7, 2024

### Morning Session:

- Media

### Afternoon Session:

- Public Hearing:  
→ Open 2025 Proposed Budget Hearing
- Governance Planning Calendar

## October 22, 2024

### Morning Session:

- Legislative
- Energy Risk Management Report
- Water Supply Update

### Afternoon Session:

- Governance Planning Calendar

# Governance Planning Calendar – 2024

## November 5, 2024

### Morning Session:

- Media

### Afternoon Session:

- Public Hearing:  
→Continue Public Hearing on the 2025 Proposed Budget
- Monitoring Report:  
→3<sup>rd</sup> Quarter Financial Conditions and Activities Monitoring Report
- Governance Planning Calendar

## November 19, 2024

### Morning Session:

- Community Engagement
- Legislative
- ~~Strategic Plan – Quarterly Update~~  
(Moved to afternoon - Commission Business)

### Afternoon Session:

- Public Hearing:  
→Continue Public Hearing on the 2025 Proposed Budget
- Adopt Regular Commission Meeting Dates for the Year 2025
- Strategic Plan – Quarterly Update
- Governance Planning Calendar

# Governance Planning Calendar – 2024

## December 3, 2024

### Morning Session:

- Media
- Connect Up Quarterly Update
- Audit Activity Update

### Afternoon Session:

- Public Hearing and Action:  
→ Adopt 2025 Budget
- Monitoring Report:  
→ Financial Planning and Budgeting Monitoring Report
- Elect Board Officers for the Year 2025
- Proposed 2025 Governance Planning Calendar

## December 17, 2024

### Morning Session:

- Legislative

### Afternoon Session:

- Public Hearing and Action:  
→ Disposal of Surplus Property - 1<sup>st</sup> Quarter 2025  
→ Confirm Final Assessment Roll for LUD No. 67
- Adopt 2025 Governance Planning Calendar

# Governance Planning Calendar – 2024

January

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

\*\*For Planning Purposes Only and Subject to Change at any Time\*\*