

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

May 7, 2024

The Regular Meeting was convened by Vice-President Tanya Olson at 9:00 a.m. Those attending were Rebecca Wolfe, Secretary; General Counsel Colin Willenbrock; Assistant General Managers John Hoffman, Guy Payne, and Jeff Kallstrom; Chief Financial Officer Scott Jones; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Morgan Stoltzner. President Sidney Logan was absent.

*** Items Taken Out of Order**

****Non-Agenda Items**

**A moment of silence was observed in honor of former Commissioner Kathy Vaughn.

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Media. Lead Communications Specialist Aaron Swaney provided a presentation on District related news and articles.
2. Other. Chief Financial Officer Scott Jones provided an update on Net Metering and Customer Minimum Bills.

B. City of Everett Recreational Trail Easement

Manager Real Estate Services Maureen Barnes provided a presentation on the City of Everett Trail Easement. Information included the proposed 25-year Interurban Trail Easement outlining the primary terms.

The next step would be to return at the May 21, 2024, Commission meeting for Public Hearing and Action.

C. 2024 – 2025 Insurance Renewal

Manager, Risk Management Kyra Farmer provided a presentation on the District's 2024 - 2025 insurance renewal. The information included the insurance renewal process, insurance program overview, the insurance market landscape, 2024 - 2025 premium estimates and liability, property, and cyber market conditions.

The next steps would be to continue working with the insurance broker to obtain the best coverage and premium costs. Also, to return at the May 21, 2024, Commission meeting for approval of a resolution authorizing binding coverage and purchase of policies.

D. BPA Power Product Analysis Kickoff

Senior Manager Power Supply Garrison Marr presented the BPA Power Product Analysis Kickoff. The presentation included information on the background and context of the BPA power analysis, a Market Environment Scan, Slice and Load product review, a Quantitative and Qualitative Analysis overview, Deliverables, and a Process Map.

The next steps would be for staff to perform analysis across deliverables which will be reviewed by the Peer Review Team and a third-party reviewer. The next steps also include staff providing incremental updates on the analysis as completed.

The meeting recessed at 10:18 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by Vice-President Tanya Olson at 1:30 p.m. Those attending were Rebecca Wolfe, Secretary; General Counsel Colin Willenbrock; Assistant General Managers John Hoffman, Guy Payne, Jeff Kallstrom, and Jason Zyskowski; Chief Financial Officer Scott Jones; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Morgan Stoltzner. President Sidney Logan was absent.

*** Items Taken Out of Order**

****Non-Agenda Items**

2. RECOGNITION/DECLARATIONS

A. Employee of the Month for May – Sam Nietfeld

Sam Nietfeld was recognized as Employee of the Month for May.

3. COMMENTS FROM THE PUBLIC

The following public provided comments:

- Hans Dunshee, Snohomish
- Gayla Shoemake, Edmonds

4. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of April 16, 2024, and the Special Meeting of April 27, 2024

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

Miscellaneous Contract No. CW2254866 with Gary D. Krein DBA All Star Fishing Charters

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Purchase Order No. 4500090768 with Clary Longview

Purchase Order No. 4500090913 with Global Rental Company

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Professional Services Contract No. CW2235869 with USIC Locating Services LLC DBA Onecall Holdings, Inc.

Professional Services Contract No. CW2238669 with D. Hittle & Associates, Inc.

Professional Services Contract No. CW2243799 with Consor North America, Inc.

Professional Services Contract No. CW2244307 with Universal Protection Services LP, DBA Allied Universal Security Services

Miscellaneous Contract No. CW2247986 with Total Landscape Corporation

Contract Acceptance Recommendations:

Invitation to Bid No. CW2254001 with Elevator Support Co LLC dba Electrical Support Company

- C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers
- D. Consideration of a Resolution Approving and Adopting Certain Amendments and Modifications in Benefits for Non-Represented Employees of the District to Include Modifications Related to the Employee Health Benefits Program and Deferred Compensation, Among Others

Commissioner Wolfe proposed a motion to approve the Consent Agenda with the exception of Miscellaneous Contract No. CW2254866 Water Taxi to Hat Island.

A motion passed approving Agenda Items 4A – Approval of Minutes for the Regular Meeting of April 16, 2024, and the Special Meeting of April 27, 2024; 4B – Bid Awards, Professional Services Contracts and Amendments (with the exception of Miscellaneous Contract No. CW2254866 Water Taxi to Hat Island); 4C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers; and 4D - Resolution No. 6173 approving and adopting certain amendments and modifications in benefits for non-represented employees of the District to include modifications related to the Employee Health Benefits Program and deferred compensation, among others.

Vice-President Olson separately considered Miscellaneous Contract No. CW2254866 Water Taxi to Hat Island with a change to the base bid amount from \$400,000 to \$200,000 for approval.

A motion passed approving Miscellaneous Contract No. CW2254866 Water Taxi to Hat Island with a change to the base bid amount from \$400,000 to \$200,000.

5. CEO/GENERAL MANAGER REPORT

Chief Financial Officer Scott Jones reported on District related topics and accomplishments.

6. COMMISSION BUSINESS

A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

C. 2024 Treasury, Budget, Forecast, and Major Project Status Report – Q1

There were no questions on the 2024 Treasury, Budget, Forecast, and Major Project Status Report.

D. March 2024 District Performance Dashboard

There were no comments on the March 2024 District Performance Dashboard.

E. Consideration of a Resolution Announcing the Office of Commissioner for Public Utility District No. 1 of Snohomish County to be Filled at the Next General Election

A motion passed approving Resolution No. 6174 announcing the Office of Commissioner for Public Utility District No. 1 of Snohomish County to be filled at the next General Election.

7. GOVERNANCE PLANNING


A. Governance Planning Calendar

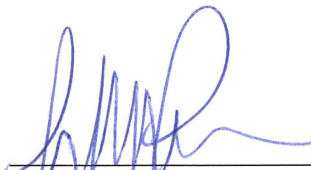
There were no changes to the Governance Planning Calendar.

ADJOURNMENT

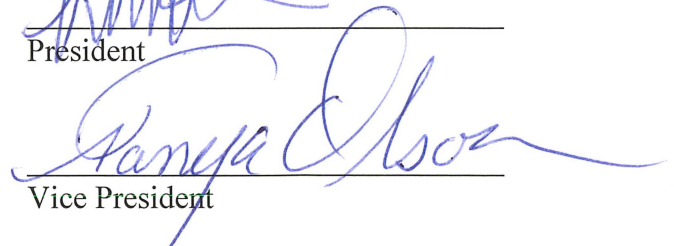
There being no further business or discussion to come before the Board, the Regular Meeting of May 7, 2024, adjourned at 2:12 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 21st day of May, 2024.


Secretary



President



Vice President