

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

March 19, 2024

The Regular Meeting was convened by President Sidney Logan at 9:00 a.m. Those attending were Tanya Olson, Vice-President; Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers John Hoffman, Guy Payne, and Jason Zyskowski; Chief Information Officer Kristi Sterling; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Jenny Rich.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

** CEO/General Manager John Haarlow introduced the new Water Utility Assistant General Manager Jeff Kallstrom to the Board.

A. Updates

1. Legislative. There were no questions on the report.
2. Other. There were no other reports.

B. Commercial Strategic Energy Management (CSEM) Agreement

Program Manager Kelsey Lewis provided the Board with the progress of the Commercial Strategic Energy Management (CSEM) program and a request for consideration of additional funds to be added to the current Professional Services Contract.

The next step would be consideration for approval of the contract amendment at the April 2, 2024, Commission meeting, to be effective April 15, 2024.

C. Surplus and Sale for Poplar Way Overpass Extension

This presentation was removed from the agenda and will be rescheduled for a future meeting.

D. Connect Up Quarterly Update

Senior Program Managers Kevin Lavering and Tim Epp provided an update on Connect Up, including the program's meter delivery and forecast, program schedule and budget review, and the deployment phase progress report.

The next steps included reviewing the feasibility of the DT-121 meter to the electric deployment plan, continuing to receive meter delivery forecasts from Sensus, continuing installation of the Base Station networks, continuing general meter deployment through 2026, and progression of the onboarding process for Electric Meter Exchangers.

The next Quarterly Update is scheduled for June 2024.

E. 2025 Integrated Resource Planning Kickoff

Utility Analyst Kris Scudder provided a presentation on the 2025 Integrated Resource Plan (IRP) Kickoff. The presentation included a review of what an IRP is, the 2025 IRP timeline which will include a 10-year Clean Energy Action Plan per the Clean Energy Transformation Act (CETA), and the planning process for public engagement.

The next step would be a Commission briefing during the Summer or Fall of 2024.

The meeting recessed at 10:04 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Sidney Logan at 1:30 p.m. Those attending were Tanya Olson, Vice-President; Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers John Hoffman, and Guy Payne; Chief Financial Officer Scott Jones (virtually); Chief Information Officer Kristi Sterling; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Jenny Rich.

*** Items Taken Out of Order**

****Non-Agenda Items**

Changes to the agenda were made as follows: Add item 05A.03 "AT PLACES" Amended Page 1 Exhibit A on Disposal of Surplus Property – 2nd Quarter 2024.

2. RECOGNITION/DECLARATIONS

A. Team of the Month for March - 2023 Energy Block Party Planning Team

The 2023 Energy Block Party Planning Team was recognized as the Team of the Month for March.

3. COMMENTS FROM THE PUBLIC

There were no comments from the public.

4. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of March 5, 2024

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

Miscellaneous Contract No. CW2254342 with Equifax Information Services LLC

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Purchase Order No. 4500089981 with Global Rental Company

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Miscellaneous Contract No. CW2243769 with Right! Systems

Professional Services Contract No. CW2244359 with Cohen Ventures Inc.,
dba Energy Solutions

Contract Acceptance Recommendations:

None

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 4A – Approval of Minutes for the Regular Meeting of March 5, 2024; 4B – Bid Awards, Professional Services Contracts and Amendments; and 4C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

5. PUBLIC HEARING AND ACTION**A. Disposal of Surplus Property – 2nd Quarter 2024**

President Logan opened the public hearing.

An amended Page 1 of Exhibit A was provided at places, by reference made a part of the packet.

There being no questions from the Board or the public, the public hearing was closed.

Based on staff's recommendations that the items were no longer necessary or useful to the District, a motion unanimously passed approving those items listed on Exhibits A, as amended and Exhibit B of the Surplus Property Recommendation Report be declared surplus and be sold for high bid or disposed of according to the policy in the 2nd Quarter of 2024.

B. Consideration of a Resolution Declaring a Portion of Certain Real Property of the District Situated in Lake Stevens, Washington (Tax Parcel No. 0045700002002), to be Surplus and Authorizing Transfer of the Portion of Said Real Property to the City of Lake Stevens, Washington

President Logan opened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

A motion unanimously passed approving Resolution No. 6170 declaring a portion of certain Real Property of the District situated in Lake Stevens, Washington (Tax Parcel No. 0045700002002), to be surplus and authorizing transfer of the portion of said Real Property to the City of Lake Stevens, Washington.

C. Consideration of a Resolution Recognizing the Structures and Improvements Located on Certain District Real Property (Tax Parcel Number 28083000201200) With an Address of 12326 Trout Farm Road, Sultan, Washington, are Surplus to the Needs of the District

President Logan opened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

A motion unanimously passed approving Resolution No. 6171 recognizing the structures and improvements located on certain District Real Property (Tax Parcel Number 28083000201200) with an address of 12326 Trout Farm Road, Sultan, Washington, are surplus to the needs of the District.

6. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

7. COMMISSION BUSINESS

A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

8. GOVERNANCE PLANNING

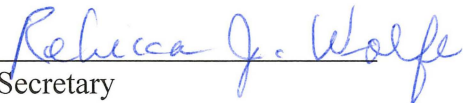
A. Governance Planning Calendar

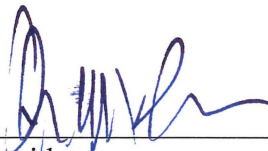
There were no changes to the Governance Planning Calendar.

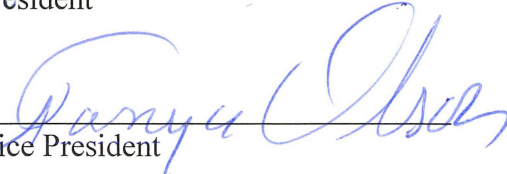
ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of March 19, 2024, adjourned at 1:52 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 2nd day of April, 2024.


Secretary


President


Vice President