

# SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

**Regular Meeting**

**March 5, 2024**

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The Regular Meeting was convened by President Sidney Logan at 9:00 a.m. Those attending were Tanya Olson, Vice-President; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers John Hoffman, Guy Payne, Brant Wood, and Jason Zyskowski; Chief Information Officer Kristi Sterling; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner. Secretary Rebecca Wolfe was absent.

**\* Items Taken Out of Order**

**\*\*Non-Agenda Items**

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

\*\*CEO/General Manager John Haarlow introduced Assistant General Manager Customer & Energy Services John Hoffman to the Board.

A. Updates

1. Media. Lead Communications Specialist Aaron Swaney provided a presentation on District related news and articles.
2. Legislative. State Government & External Affairs Specialist Ryan Collins (virtually) updated the Board on the report.
3. Other. There were no other reports.

B. Surplus and Sale of a Portion of Property to the City of Lake Stevens

Manager, Real Estate Services Maureen Barnes provided a presentation on the surplus and sale of property to the City of Lake Stevens which included background information and property details.

The next step would be a Public Hearing and Action at the March 19, 2024, Commission meeting.

C. Surplus and Disposal of a Mobile Home Located on District Property

Manager, Real Estate Services Maureen Barnes provided a presentation on the surplus and disposal of a mobile home located on District property which included background information and a planned due diligence process.

The next step would be a Public Hearing and Action at the March 19, 2024, Commission meeting.

**EXECUTIVE SESSION**

The Regular Meeting recessed at 9:22 a.m. and reconvened at 9:26 a.m. into Executive Session to discuss current or potential litigation, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 30 minutes, with no public announcements. Those in attendance were Commissioners Sidney Logan and Tanya Olson; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; other District staff; and Clerk of the Board Allison Morrison. The Regular Meeting recessed immediately upon conclusion of the Executive Session at 9:46 a.m.

**RECONVENE REGULAR MEETING**

The Regular Meeting was reconvened by President Sidney Logan at 1:30 p.m. Those attending were Tanya Olson, Vice-President; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers John Hoffman, Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner. Secretary Rebecca Wolfe was absent.

**\* Items Taken Out of Order****\*\*Non-Agenda Items****2. COMMENTS FROM THE PUBLIC**

There were no comments from the public.

**3. CONSENT AGENDA**

A. Approval of Minutes for the Regular Meeting of February 20, 2024, and the Special Meeting of February 23, 2024

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

Professional Services Contract No. CW2254437 with Hargis Engineers, Inc.

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Purchase Order No. 4500089864 with Global Rental Company

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Professional Services Contract No. CW2242537 with Robert Half International Inc.  
dba Accountemps

Miscellaneous No. 76646 with Origami Risk LLC.

Miscellaneous No. CW2251037 with Total Landscape Corporation

Contract Acceptance Recommendations:

Public Works Contract No. CW2252107 with Interwest Construction, Inc.

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion passed approving Agenda Items 3A – Approval of Minutes for the Regular Meeting of February 20, 2024, and the Special Meeting of February 23, 2024; 3B - Bid Awards, Professional Services Contracts and Amendments; and 3C - Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

#### 4. PUBLIC HEARING AND ACTION

A. Consideration of a Resolution Amending the District's Retail Electric and Street Lighting Service Rate Schedules

President Logan reconvened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

A motion passed approving Resolution No. 6167 amending the District's Retail Electric and Street Lighting Service Rate Schedules.

- B. Consideration of a Resolution Declaring Certain Property Interests Over a Portion of the Power Line Corridor Property of the District Commonly Known as the PNT Right-of-Way Located in the City of Mountlake Terrace, Snohomish County, Washington, to be Surplus and Authorizing the Manager, Real Estate Services, to Execute a Recreational Trail Easement in Favor of the City of Mountlake Terrace

President Logan opened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

A motion passed approving Resolution No. 6168 declaring certain property interests over a portion of the Power Line Corridor property of the District commonly known as the PNT Right-of-Way located in the City of Mountlake Terrace, Snohomish County, Washington, to be surplus and authorizing the Manager, Real Estate Services, to execute a Recreation Trail Easement in favor of the City of Mountlake Terrace.

- C. Consideration of a Resolution Declaring Certain Property Interests Over a Portion of Certain District Real Property (Tax Parcel No. 31051800300600) Situated in Snohomish County, Washington, to be Surplus and Authorizing Granting of an Easement in Favor of Zayo Group, LLC.

President Logan opened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

A motion passed approving Resolution No. 6169 declaring certain property interests over a portion of certain District Real Property (Tax Parcel No. 31051800300600) situated in Snohomish County, Washington, to be surplus and authorizing granting of an easement in favor of Zayo Group, LLC.

## **5. CEO/GENERAL MANAGER REPORT**

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

## **6. COMMISSION BUSINESS**

- A. Commission Reports

There were no Commission Reports.

- B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

C. January 2024 District Performance Dashboard

There were no questions on the January 2024 District Performance Dashboard.

**7. GOVERNANCE PLANNING**

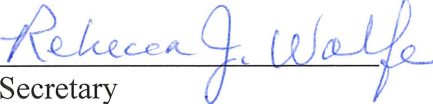
A. Governance Planning Calendar

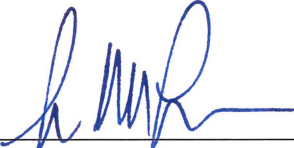
There were no changes to the Governance Planning Calendar.

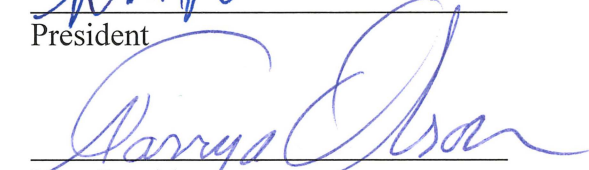
**ADJOURNMENT**

There being no further business or discussion to come before the Board, the Regular Meeting of March 5, 2024, adjourned at 1:43 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 19<sup>th</sup> day of March, 2024.

  
Secretary

  
President

  
Vice President