



## UNION JOB DESCRIPTION

**TITLE: Wireman Helper**

### DEFINITION:

Under the direction of the Manager, Substation Construction & Operations or Wireman Foreman or Wireman, assists Substation Department personnel in the maintenance and construction of stations and substations.

### DISTINGUISHING CHARACTERISTICS:

This position is intended to be the entry level position for career progression to Apprentice Wireman and Journeyman Wireman as apprenticeships become open.

### BASIC RESPONSIBILITIES:

1. Transports material and equipment, etc., by driving truck, with or without trailer, to desired destinations, observing laws and safety precautions
2. Loads and unloads tools, materials and equipment used in the maintenance and construction of stations and substations.
3. Prepares stock issue and stock return forms, and accounts for material used, as well as daily mileage records for trucks and trailers.
4. Ensures a safe and neat working area.
5. Assists Substation Department personnel in the shop and in the field.
6. Maintains accurate records.

### OTHER RESPONSIBILITIES:

1. Performs repair, painting and maintenance work on de-energized distribution transformers, reclosers, regulators, and sectionalizers when assigned to work in the transformer shop.
2. Performs other related duties as assigned.

### MINIMUM QUALIFICATIONS:

These qualifications are those usually exhibited by a person with;

Knowledge of:

- First Aid and CPR Methods.
- Basic record keeping.

Ability to:

- Learn correct practices of station and substation maintenance and construction.
- Learn and apply the District's Safety Rules, Collective Bargaining Agreement, policies, procedures and directives.
- Use tools and equipment of the Trade.
- Apply First Aid and CPR methods as needed.

MINIMUM QUALIFICATIONS: (continued)

Education/Experience:

- High School diploma or equivalent.

License or Certification:

- Possess a valid Washington State Driver's License.
- Obtain a valid First Aid certificate within 6 months from job start date.
- Obtain a valid CPR certificate within 6 months from job start date.

WORKING CONDITIONS:

- Work is generally performed both in the shop and in the field and in all types of weather conditions.
- May be exposed to heat, radiation and loud noises.
- Must be able to lift and carry up to 60 lbs.
- May be exposed to energized equipment.
- Required to respond to call-outs during emergencies.