



UNION JOB DESCRIPTION

TITLE: Line Foreman - Underground Trouble Truck

DEFINITION:

Supervises a Line Crew (Linemen, Apprentice Linemen, Equipment Operators, Line Helpers, Flaggers, and other District personnel) to install, repair, maintain and remove electrical line equipment of the District's transmission and distribution systems, energized or de-energized, located both underground and overhead in accordance with safety and construction standards and regulations. This position reports to and is under the direction of a Construction Superintendent or Regional Manager.

DISTINGUISHING CHARACTERISTICS:

The Line Foreman - Underground Trouble Truck classification is distinguished from the Lineman classification by the increased responsibility for supervising, training and evaluating crew members and ensuring safety rules and regulations are adhered to. This position is distinguished from the Line Foreman classification in that the position is responsible for training employees in the use of all underground fault finding equipment and proper procedures to follow. The incumbent may be assigned the duties of a Line Foreman. This is a bid classification subject to CBA articles 6.2.5 and 6.2.7 where the District will select the successful candidate based on ability and personal qualifications.

BASIC RESPONSIBILITIES:

1. Coordinates and supervises the daily work of the Trouble Truck during the installation and maintenance of distribution systems both underground and overhead District wide.
2. Checks job sites and work sketches as necessary to obtain: maximum utilization of personnel & equipment within the established Crew Structure Guidelines; proper equipment and materials and; observe and resolve any construction or design problems.
3. Works with the Crew Coordinator and/or Engineering to develop improvements or modifications to projects or job design as necessary as well as discussing completed projects.
4. Coordinates scheduling between Crew Dispatchers, Crew Coordinator, developers, contractors, and other utilities.
5. Reads and interprets work sketches and plans.
6. Follows and ensures application of and compliance with related safety rules contained in the District's Accident Prevention Manual and WAC 296-24, 296-45, 296-54, 296-62, and 296-155.
7. Completes time slips and necessary reports affecting job assignments. Keeps diary of daily activities for future reference regarding damage claims, etc.
8. Works with Energy Control Center and Crew Dispatch to insure underground sketches are up to date and correct.
9. Responds to underground outages District wide and assists Serviceman and Crews in identifying, locating, and repair of underground facilities.
10. Trains and evaluates District employees in underground fault finding equipment and construction.
11. Establishes and maintains employee work conduct in accordance with Manager's Directives, Accident Prevention Manual, and the Collective Bargaining Agreement.

OTHER RESPONSIBILITIES:

1. Works with Crew Coordinator to identify reoccurring materials that are not compatible with the job to be completed, and initiate change.

2. Meets when necessary with Engineering personnel and Construction Superintendents during job planning and until jobs are finalized to discuss and resolves on-going modifications or concerns.
3. Ensures proper use and care of equipment assigned.
4. Completes work in a safe and efficient manner.
5. Protects against damage to public and private property during line construction and maintenance, whenever possible.
6. Works as a Line Foreman, Lineman or Outside Service Lineman when needed.
7. Performs other associated duties as assigned.
8. Participates as a member of the Standards Committee.

MINIMUM QUALIFICATIONS:

Knowledge of:

- Underground Fault finding equipment (secondary and primary).
- Practices, procedures, policies and agreements of the District (including but not limited to Construction Standards, Electrical Service Requirements, Collective Bargaining Agreement, Crew Structure, etc.).
- Tools, materials and equipment of the trade.
- Current overhead and underground practices.
- CPR, First Aid card, Pole Top and Vault Rescue.
- Various forms, reports, time slips and how to complete them.
- District Accident Prevention Manual and WAC 296-24, 296-45, 296-54, 296-62, and 296-155 (Electrical Workers Safety Rules).
- Mathematics to make basic calculations.
- Computer basics.

Ability to:

- Report underground maintenance for key indicator reports.
- Direct and coach the work of others.
- Train and evaluate employees.
- Initiate tasks and work without close supervision.
- Use hand and power tools and equipment used in electrical facility installation and repair. Including the "Dig-It" backhoe and Kubota Tractor with backhoe attachment.
- Climb poles using conventional climbing gear.
- Interact with customers, government officials, and District employees.
- Identify, analyze and resolve problems.
- Read and understand work sketches and blueprints.
- Certify in Pole Top/Vault Rescue annually

Education/Experience:

- Three (3) years as a Journeyman Lineman.
- High School Diploma or equivalent.
- Encouraged to attend Underground schools/seminars to further education while in position.

License , Certification and/or Testing:

- * Successful completion of an interview process.
- * Journeyman Lineman's card.
- * Current valid Washington State Commercial Driver's License (Class A).

- * CPR and First Aid Card.

WORKING CONDITIONS:

- Work is performed in an outdoor environment in varying weather conditions.
- Employees risk physical hazard from energized equipment and circuits.
- Must be able to climb poles and work at heights in excess of 100 feet.
- Must be able to lift and carry heavy equipment and materials in excess of 65 lbs.
- Must be able to perform Pole Top and Vault Rescue.
- Must be able to work long hours as storm conditions dictate.
- Subject to 24-hour call-out for emergency conditions.