



UNION JOB DESCRIPTION

TITLE: Special Meterman

DEFINITION:

Under the direction of Metering Superintendent or designee ensures the accuracy, reliability and integrity of the District's electrical metering systems and the equipment needed to maintain, test and calibrate these systems.

DISTINGUISHING CHARACTERISTICS:

This position is distinguished from the Meter Journeyman classification in that this is a specialized responsibility in the area of power theft. This classification must be able to perform the duties of lower level Meter Unit classifications.

BASIC RESPONSIBILITIES:

1. Investigates special metering needs of large customers, prepare sketches for proposed installations.
2. Investigates complaints as assigned and advise on methods for permanently correcting problems.
3. Oversees power theft investigations, including tracking, projecting loss estimates, maintenance of accurate records, working and communicating with other District departments as needed, follow-up investigations and interfacing with law enforcement at the direction of the Metering Superintendent.
4. Directs the work of Meter Department employees when so assigned.
5. Maintains accurate test, maintenance, and calibration records.
6. Ensures a safe and neat working area.

OTHER RESPONSIBILITIES:

1. Performs other duties as assigned.
2. Performs the duties of a Journeyman Meterman.

MINIMUM QUALIFICATIONS:

These qualifications are those usually exhibited by a person with;

Knowledge of:

- District and WAC Electrical Workers safety rules.
- First aid and CPR methods.
- Electrical service requirements for metering.
- Complex metering installations.
- Computer-based metering and data translation systems.
- Electrical distribution systems.
- Customer Service techniques.

Ability to:

- Analyze and resolve problems.
- Communicate and work effectively with all levels of the organization, other utilities and customers.
- Coordinate and direct work of others.
- Physically perform the duties of the job.

MINIMUM QUALIFICATIONS: (Continued)

Education/Experience:

- High School diploma or equivalent.
- Completion of Meterman Apprentice program
- Four (4) years experience as a Journeyman Meterman.

License or Certification:

- Possess a valid Washington state drivers license.
- Possess a valid First Aid certificate.
- Possess a valid CPR certificate.

WORKING CONDITIONS:

- Work is generally performed in the Meter Shop and in the field and in all types of weather conditions.
- Exposed to energized electrical wires and equipment.
- Lift and carry up to 50 lbs.
- Requires climbing ladders.