



UNION JOB DESCRIPTION

TITLE: Line Helper/Pre Apprentice

DEFINITION:

Works as a member of a crew to install, repair, maintain and remove transmission and distribution line equipment located both underground and overhead in accordance with safety and constructions standards and regulations.

DISTINGUISHING CHARACTERISTICS:

This position is a step progression position with time requirements and with more responsibility assigned as experience is gained. Progression to the "next 12 months" step and then to the "thereafter" step does not require a bid, but it is contingent upon satisfactory job performance evaluation. The Pre Apprentice positions are expected to fill the Apprentice Lineman positions as they become available.

FIRST SIX (6) MONTHS:

ESSENTIAL JOB FUNCTIONS:

1. Flags and performs traffic control.
2. Performs restoration and clean-up duties.
3. Assists with vehicle loading, unloading and clean-up.
4. Drives District vehicles and transports loads as required.

Knowledge gained:

- CPR and First Aid.
- Defensive Driving training.
- Orientation on tools and equipment of the trade (i.e., jack hammers, chain saws, concrete cutters, compactors, etc.).
- Fueling procedures.
- District Accident Prevention Manual.
- WAC 296-24, 296-45, 296-54, 296-62, and 296-155 (Electrical Workers Safety Rules).
- Climbing techniques.

SECOND SIX (6) MONTHS:

ESSENTIAL JOB FUNCTIONS:

1. All duties outlined for first six (6) months above.
2. Cuts trees and brush along right-of-way.
3. Performs treating and stenciling of poles.
4. Familiarity with Toolroom and assigned duties.

Knowledge gained:

- Associated recordkeeping (worksheets, stock issues and returns, pole issue, etc.).
- District Construction Standards.
- Work practices for both underground and overhead (training conducted in classroom and on crew).

THIRD SIX (6) MONTHS:

ESSENTIAL JOB FUNCTIONS:

1. All duties outlined for first twelve (12) months above.

Knowledge gained:

- Equipment operation (Equipment Operator Certification Course).
- District Construction Standards.
- Work practices for underground and overhead duties.
- Completion of District's Customer Relations course.
- Hazardous Material Spill handling.
- Basic Electricity.

FOURTH SIX (6) MONTHS:

ESSENTIAL JOB FUNCTIONS:

1. All duties outlined for first eighteen (18) months above.
2. Drives District vehicles with or without trailers or other equipment in tow.
3. Loads and unloads material and equipment used in construction and maintenance of transmission and distribution systems, both underground and overhead.
4. Demonstrates use of tools and equipment of the trade.
5. Prepares recordkeeping (time slips, stock issues and returns, pole issue, etc.).
6. Demonstrates knowledge of materials and standards used in line construction and maintenance.
7. Completes work in a safe and efficient manner.
8. Minimizes damage to public and private property.

Knowledge gained:

- Applicable policies, procedures and agreements of the District.
- Materials and tools used in the installation and maintenance of transmission and distribution systems.

NEXT TWELVE (12) MONTHS:

ESSENTIAL JOB FUNCTIONS:

1. All duties outlined for first twenty-four (24) months above.
2. Performs duties in connection with: Aerial lift equipment; tree trimming; installation and removal of poles; inspecting, treating and numbering of poles.

THEREAFTER:

ESSENTIAL JOB FUNCTIONS:

1. All duties outlined for first thirty-six (36) months above.

MINIMUM QUALIFICATIONS:

Ability to:

- Use tools and equipment of the trade.
- Adapt to driving and operating all District vehicles and equipment.
- Interact with customers, government officials, and District employees as necessary to complete assignments.

Education:

- High School Diploma or equivalent.

License or Certification:

- Successful completion of a four part Line Helper exam.
- Valid Washington State Driver's License, with a good driving record (immediately).
- Current First Aid/CPR card (after 6 months).
- Valid Washington State Commercial Driver's License (CDL), Class A (after 18 months).
- Successful completion of the Pre-Apprentice Physical examination (after 6 months).
- Successful completion of the Pre-Apprentice Climbing examination (after 6 months).

PREFERRED QUALIFICATIONS:

- Exposure to construction environment (ex. - climbing, weather, etc.).
- Fundamentals of Electricity.
- CPR, First Aid certification.
- CDL.

WORKING CONDITIONS:

- Work is performed in an outdoor environment in varying weather conditions.
- Must be able to lift and carry heavy equipment and materials in excess of 65 lbs. and tools.
- Must be able to participate in pole top and vault rescue.
- This position is subject to 24-hour call out for emergency situations.