



UNION JOB DESCRIPTION

TITLE: Line Foreman

DEFINITION:

Supervises a Line Crew (Linemen, Apprentice Linemen, Equipment Operators, Line Helpers, Flaggers and other District personnel) to construct, install, repair, maintain and remove electrical line equipment and accessories associated with the transmission and distribution systems, energized or de-energized, located both underground and overhead in accordance with safety and construction standards and regulations. This position reports to and is under the direction of a Construction Superintendent or Regional Managers.

DISTINGUISHING CHARACTERISTICS:

The Line Foreman classification is distinguished from the Lineman classification by the increased responsibility for supervising, training and evaluating crew members and ensuring safety rules and regulations are followed. This is a bid classification subject to CBA articles 6.2.5 and 6.2.7 where the District will select the successful candidate based on ability and personal qualifications.

BASIC RESPONSIBILITIES:

1. Coordinates and supervises the daily work of the Line Crew during the construction, installation and maintenance of transmission and distribution systems both underground and overhead. Ensures construction of facilities is done per job sketches or plans.
2. Checks job sites and work sketches as necessary to obtain: maximum utilization of personnel & equipment within the established Crew Structure Guidelines; proper equipment and materials and; observe and resolve any construction or design problems.
3. Works with Line Superintendent, Regional Managers, Crew Coordinator and/or Engineering to develop improvements or modifications to projects or job design as necessary as well as discussing completed projects.
4. Coordinates scheduling between Crew Dispatchers, Crew Coordinator, developers, contractors, and other utilities.
5. Reads and interprets work sketches and plans, work orders, and , construction standards
6. Follows and ensures application of and compliance with related safety rules contained in the District's Accident Prevention Manual and WAC 296-24, 296-45, 296-54, 296-62, and 296-155.
7. Completes time slips and necessary reports affecting job assignments. Keeps diary of daily activities for future reference regarding damage claims, etc.
8. Evaluates crew members.
9. Establishes and maintains employee work conduct in accordance with Manager's Directives, Accident Prevention Manual, and the Collective Bargaining Agreement.

OTHER RESPONSIBILITIES:

1. Works with Line Superintendent, Regional Managers, and Crew Coordinator to identify reoccurring materials that are not compatible with the job to be completed, and initiate change.
2. Meets when necessary with Engineering personnel and Construction Superintendents during job planning and until jobs are finalized to discuss and resolves on-going modifications or concerns.
3. Ensures proper use and care of equipment assigned.
4. Completes work in a safe and efficient manner.
5. Protects against damage to public and private property during line construction and maintenance, whenever possible.
6. Works as Lineman or Outside Service Lineman when needed.
7. Performs other associated duties as assigned.

MINIMUM QUALIFICATIONS:

Knowledge of:

- Practices, procedures, policies and agreements of the District (including but not limited to Construction Standards, Electrical Service Requirements, Collective Bargaining Agreement, Crew Structure, etc.).
- Tools, materials and equipment of the trade.
- Current overhead and underground practices.
- CPR, First Aid card, Pole Top and Vault Rescue.
- Various forms, reports, time slips and how to complete them.
- District Accident Prevention Manual and WAC 296-24, 296-45, 296-54, 296-62, and 296-155 (Electrical Workers Safety Rules).
- Mathematics to make basic calculations.
- Underground fault locating equipment.
- Computer basics.
- Work Management methods.

Ability to:

- Direct the work of others.
- Initiate tasks and work without close supervision.
- Use hand and power tools and equipment used in electrical facility construction, installation and repair.
- Climb poles using conventional climbing gear.
- Interact with customers, government officials, and District employees.
- Identify, analyze and resolve problems.
- Read, interpret and understand work sketches and blueprints.
- Certify in Pole Top/Vault Rescue annually.

Education/Experience:

- Three (3) years' experience at the District as a Journeyman Lineman.
- High School Diploma or equivalent.
- Successful completion of an interview process.

License/Certification:

- Journeyman Lineman's card.
- Current valid Washington State Commercial Driver License (Class A).
- CPR and First Aid Card.

WORKING CONDITIONS:

- Work is performed in an outdoor environment in varying weather conditions.
- Employees risk physical hazard from energized equipment and circuits.
- Must be able to climb poles and work at heights in excess of 100 feet.
- Must be able to lift and carry heavy equipment and materials in excess of 65 lbs.
- Must be able to perform rescue operations, including Pole Top and Vault Rescue.
- Must be able to work long hours as storm conditions dictate.
- Subject to 24-hour call-out for emergency conditions.