# **Land Surveyor II**



| Job Code     | 20001054                         | Job Family | Engineering                         | Professional /<br>Worker | Knowledge           |
|--------------|----------------------------------|------------|-------------------------------------|--------------------------|---------------------|
| Department   | Trans & Standards<br>Engineering | Reports to | Mgr Trans &<br>Strds<br>Engineering | Union Status             | Non-<br>Represented |
| FLSA Status  | Exempt                           | Pay Grade  | 2055                                | This Job is a<br>Lead    | No                  |
| Last Updated | 12/1/2022                        |            |                                     |                          |                     |

# **Accountability for Workplace Culture**

Our PUD values are at the center of our culture. Putting the safety, health, and well-being of our communities and those we work with is valued above all else and everyone on Team PUD must meet this commitment daily. Nothing we do in achieving our Mission is worth a single injury, and all who interact with us must feel they are valued and welcomed as individuals.

Everyone on Team PUD, in all positions, is accountable for achieving this safe and welcoming culture by:

- 1. Taking full ownership for the safety of themselves and their coworkers, while ensuring everyone feels valued and welcomed.
- 2. Taking action to identify and eliminate their own and others' at-risk behaviors, including the behaviors that may undermine another's feelings of being welcomed and valued.
- 3. Following all safety rules and regulations and ensuring the PUD's expectations for conduct and respect are maintained.
- 4. Openly sharing near-misses, safety learning opportunities, and ways we can learn to be a more welcoming place while encouraging others to do the same.
- 5. Utilizing Stop Work Authority to intervene with anyone, anytime, in any place.
- 6. Intervening or seeking guidance to stop actions that are harmful to the wellbeing, health, or sense of belonging of others, and which are detrimental to our PUD values.

#### **Job Summary**

Successfully provide land survey services in the support of the design, maintenance, operations, improvements of and additions to the District's Electric, Water, Generation or Facilities systems in a technically sound, safe, timely, and cost effective manner to enable the District to realize its goals and objectives. Leads land survey crew work and monitors the performance of contracted land surveyors. Provides technical support using a thorough knowledge of survey field operations, including the laws, rules, principles, procedures, and practices used in construction staking and land surveying. Prepares research, survey calculations, mapping, and legal descriptions. Conducts accident investigation surveys and dam deformation measurements.

## **Accountabilities**

# Accountability #1

Demonstrate outstanding value relative to cost to our customers by ensuring the reliable operation and optimization of the District's delivery systems and assets by conducting boundary, right-of-way, geodetic control, as-built, construction staking, and topography surveys. Completes technical analysis of survey data, prepares legal descriptions, letters, and reports of survey determinations and information, drafts survey maps, and similar responsibilities.

# Accountability #2

Demonstrate powerful partnerships that serve as a valuable resource for our internal and external customers, industry peers, and community partners by responding to customer inquiries, questions, and complaints, interpreting and providing information concerning services, programs, projects, policies and objectives. Makes presentations to staff, management, and the public. Effectively interacts, responds, and coordinates activities with customers including governmental agencies using clear and effective communication skills, and similar responsibilities.

#### Accountability #3

Provide friendly, positive customer experiences by exhibiting excellent customer service skills through maintaining a positive attitude and willingness to work with others. Demonstrates the basics of excellent customer service and how, with whom and when to coordinate with other groups and departments, and similar responsibilities.

#### Accountability #4

Deliver exceptional value to our customers through continual improvement and innovation by demonstrating and growing understanding of processes, recommending ways to improve processes, making timely decisions and recommendations on topics that impact District policies or procedures, assist with workload management, and similar responsibilities.

# Accountability #5

Demonstrate powerful partnerships that reflect an understanding of community and customer needs and supporting the District as a first in class provider of Electric and Water services by developing a reputation across the District as an expert in their field of surveying. Is actively sought out by internal customers, external customers, industry peers, and others for technical advice and recommendations. Actively seeks out technical training and industry/trade involvement to improve skillset. Regularly demonstrates advanced problem solving skills by providing clear and effective diagnosis and remedies moderately complex problems, demonstrates and applies knowledge of applicable standards, codes and procedures, and similar responsibilities.

#### Accountability #6

Ensure delivery of outstanding value relative to cost to our customers by identifying project plans and dependencies related to the District's overall goals with Capital and O&M, making tradeoffs, managing project scope, deliverables timeline and resources, driving positive change in the organization, and similar responsibilities.

| Accountability #7  |  |  |
|--------------------|--|--|
| Accountability #8  |  |  |
| Accountability #9  |  |  |
| Accountability #10 |  |  |

# **Minimum Qualifications Note**

The minimum qualifications listed below are representative of the knowledge, skills, and abilities needed to perform this job successfully, as described in the Accountabilities. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential Accountabilities (duties and responsibilities) of this position. If you need assistance and/or a reasonable accommodation due to a disability during the application or recruiting process, please contact Human Resources at HRRecruiting@snopud.com, or by phone at 425-783-8655.

# **Qualifications – Education and Experience**

# **Minimum** Required Education and Experience:

Bachelor's Degree in Land Surveying, Engineering, or related field, AND Two (2) years of experience as a registered Professional Land Surveyor;

OR

Six (6) years of experience as a registered Professional Land Surveyor, two (2) years of which working in the electric utility industry.

# **Preferred** Education and Experience:

Bachelor's Degree in Land Surveying, or related field.

# Qualifications – License(s) and/or Certification(s)

#### Minimum Required License(s) and/or Certification(s):

Valid Washington State Driver's License.

Registered Washington State Professional Land Surveyor's License (PLS).

# Preferred License(s) and/or Certification(s):

#### **Qualifications – Skills and Abilities**

#### **Minimum** Required Skills and Abilities:

Washington State Survey Recording Act

Land surveying principles and practices

Computer-aided survey map production

Computer-aided survey data analysis

Hydro-electric inspections

Organize and manage complex projects

Apply sound survey principles and practices to utility projects

Train assigned staff

Monitor contracted services

Analyze data and produce accurate maps and reports Communicate effectively, both orally and in writing, with all levels of the organization, contractors, outside agencies, and the public

# **Preferred Skills and Abilities:**

Proficient use of latest technologies applicable and available at the District in performing assigned tasks and projects

Basic knowledge or electrical system design and construction

# **Competencies**

The following competencies describe the cluster of behaviors associated with job success in the job group identified as "Professional / Knowledge Worker".

- Adaptability
- Building Customer Loyalty
- Building Partnerships
- Communication
- Continuous Improvement
- Continuous Learning
- Courage
- Decision Making
- Earning Trust
- Emotional Intelligence Essentials
- Facilitating Change
- Influencing
- Initiating Action
- Innovation
- Leveraging Feedback
- Mentoring
- Planning and Organizing
- Positive Approach
- Professional Knowledge and Aptitude
- Stress Tolerance
- Technology Savvy
- Valuing Differences
- Work Standards

# **Physical Demands**

| Physical Demands List  | Frequency           |
|--|---------------------|
| Sit  | Frequent (34-66%)   |
| Walk   | Frequent (34-66%)   |
| Stand  | Frequent (34-66%)   |
| Drive  | Frequent (34-66%)   |
| Work on ladders  | Seldom (1-10%)      |
| Climb poles or trees   | Never               |
| Work at excessive heights (note heights in open text box below)      | Never               |
| Twist  | Occasional (11-33%) |
| Bend/Stoop   | Occasional (11-33%) |
| Squat/Kneel  | Occasional (11-33%) |
| Crawl  | Occasional (11-33%) |
| Reach  | Frequent (34-66%)   |
| Work above shoulders (note specific activity in open text box below) | Seldom (1-10%)      |
| Use Keyboard /mouse  | Frequent (34-66%)   |
| Use wrist (flexion/extension)  | Seldom (1-10%)      |
| Grasp (forceful)   | Frequent (34-66%)   |
| Fine finger manipulation   | Frequent (34-66%)   |
| Operate foot controls  | Frequent (34-66%)   |
| Lift (note weight in open text box below)                            | Frequent (34-66%)   |
| Carry (note weight in open text box below)                           | Frequent (34-66%)   |
| Push/Pull (note specifics in open text box below)                    | Seldom (1-10%)      |
| Work rapidly for long periods  | Occasional (11-33%) |
| Use close vision   | Frequent (34-66%)   |
| Use distance vision  | Frequent (34-66%)   |
| Use color vision   | Frequent (34-66%)   |
| Use peripheral depth perception                                      | Occasional (11-33%) |
| Speak  | Constant (67-100%)  |
| Hear   | Constant (67-100%)  |
|  |                     |

Additional Physical Demands not listed above and associated frequency below.

# **Mental Demands**

| Communication   | Frequency           |
|---|---------------------|
| Understand and carry out simple oral instructions           | Frequent (34-66%)   |
| Understand and carry out complicated oral instructions      | Frequent (34-66%)   |
| Train other workers   | Frequent (34-66%)   |
| Work alone  | Frequent (34-66%)   |
| Work as a member of a team                                  | Frequent (34-66%)   |
| Follow standards for work interactions                      | Frequent (34-66%)   |
| Write communications for clarity and understanding          | Frequent (34-66%)   |
| Speak with clarity with others                              | Frequent (34-66%)   |
| Comprehension   | Frequency           |
| Read and carry out simple instructions                      | Frequent (34-66%)   |
| Read and carry out complicated instructions                 | Frequent (34-66%)   |
| Retain relevant job information                             | Frequent (34-66%)   |
| Reasoning   | Frequency           |
| Read and interpret data                                     | Frequent (34-66%)   |
| Count and make simple arithmetic additions and subtractions | Frequent (34-66%)   |
| Use intermediate and/or advanced math                       | Frequent (34-66%)   |
| Organization  | Frequency           |
| Plan own work activities                                    | Frequent (34-66%)   |
| Plan work activities of others                              | Frequent (34-66%)   |
| Direct work activities of others                            | Frequent (34-66%)   |
| Resilience  | Frequency           |
| Work under pressure   | Occasional (11-33%) |
| Work for long periods of time                               | Occasional (11-33%) |
| Work on several tasks at the same time                      | Frequent (34-66%)   |
|   |                     |

Additional Mental Demands not listed above and associated frequency below.

# **Work Environment**

| <b>Environmental Conditions List</b> | Frequency         |
|--------------------------------------|-------------------|
| Exposure to weather                  | Frequent (34-66%) |
| Wet and/or humidity                  | Frequent (34-66%) |
| Atmospheric conditions               | Frequent (34-66%) |

| Confined/restricted working environment | Occasional (11-33%) |
|---|---------------------|
| Vibratory Tasks – High                  | Never               |
| Vibratory Tasks – Low                   | Never               |

# Additional Environmental Conditions in this job not listed above and the associated frequency below.

| Risk Conditions List                   | Frequency           |  |
|--|---------------------|--|
| Exposure to Heights                    | Seldom (1-10%)      |  |
| Exposure to Electricity                | Seldom (1-10%)      |  |
| Exposure to Toxic or Caustic Chemicals | Seldom (1-10%)      |  |
| Working with Explosives                | Never               |  |
| Exposure to Radiant Energy             | Never               |  |
| Extreme Cold                           | Occasional (11-33%) |  |
| Extreme Hot                            | Occasional (11-33%) |  |
| Proximity to Moving Mechanical Parts   | Seldom (1-10%)      |  |
| Noise Intensity                        | Seldom (1-10%)      |  |
| Exposure to animals                    | Occasional (11-33%) |  |
| Working with angry customers           | Occasional (11-33%) |  |

Additional Risk Conditions present in this job not listed above and the associated frequency below.

|         |        | _     |          |
|---------|--------|-------|----------|
| On Call | Ctatuc | and E | requency |
|         |        |       |          |

# On-Call is required.

○ Yes

⊙ No

# On-call activities and frequency.

Occasionally - 1x quarter or 4-6 times a year On-call during large implementations for post-production support and storm duty, if needed. The majority of the support will be covered by Managed Service contracts associated with the MDMS and HES. The frequency of these events is expected to be 1-2/year and would be required for over a weekend.

#### **Work Location**

| The primary assignment for this position is: |
|--|
| ○ Remote                                     |
| ⊙ Office Hybrid                              |
| ○ On-Site                                    |
| ○ Field/Job Site                             |
|  |

While this description has provided an accurate overview of responsibilities, it does not restrict management's right to assign or reassign duties and responsibilities to this job at any time. This position description is designed to outline primary duties, qualifications, and job scope, but not limit our employees or the organization to complete the work identified. In order to serve our customers best, each employee will offer their services wherever and whenever necessary to ensure the success of the District in serving our customers, to further the safety, health, and inclusivity of employees and the public, and achieve expectations of the District overall, while also remaining flexible in recognition of the employee's wellbeing.