



## UNION JOB DESCRIPTION

### TITLE: Journeyman Lineman in Charge – Underground Services

#### DEFINITION:

Works as a member of a crew to install, repair, maintain and remove electrical line equipment of the District's transmission and distribution systems, energized or de-energized, located both underground and overhead in accordance with safety and construction standards and regulations. Primary responsibility is work related to underground service trucks at the Operations Center. This position reports to and is under the direction of a Line Foreman or Construction Superintendent.

#### DISTINGUISHING CHARACTERISTICS:

Primary responsibility is to install underground secondary services. The incumbent must be able to perform the duties of Lineman and other related classifications if no JIC assignment is available on a given day. No upgrades to higher level classifications permitted during normal shift hours when on a JIC assignment. The incumbent works with District customers on a daily basis. The JIC positions are filled by seniority and acceptance of job expectations (see attachment "A").

#### BASIC RESPONSIBILITIES:

1. Installs underground secondary services.
2. Works with Engineers and customers to improve service and response for the installation or pre-laying of underground services.
3. Installs and maintains the District's transmission and distribution systems both underground and overhead.
4. Loads, unloads, frames, erects and removes poles.
5. Installs, dismantles, inspects and tests wire and equipment (cutouts, switches, transformers, etc.) utilized in the installation and maintenance of transmission and distribution systems both underground and overhead.
6. Operates necessary equipment and tools used in the installation and maintenance of transmission and distribution systems (manlift, digger/derrick, chain saw, air compressor, backhoe, etc).
7. Reads and interprets work sketches and plans.
8. Follows applicable safety rules contained in the District's Accident Prevention Manual and WAC 296-24, 296-45, 296-54, 296-62, and 296-155.
9. Completes time slips and necessary reports affecting job assignments. Keeps diary of daily activities for future reference regarding damage claims, etc.

#### OTHER RESPONSIBILITIES:

1. Trims trees as necessary to eliminate the possibility of contact with energized lines.
2. Ensures proper use and care of equipment assigned.
3. Completes work in a safe and efficient manner.
4. Protects against damage to public and private property during line construction and maintenance, whenever possible.
5. Performs other associated duties as assigned.

## MINIMUM QUALIFICATIONS:

### Knowledge of:

- Practices, procedures, policies and agreements of the District (including but not limited to Construction Standards, Electrical Service Requirements, Collective Bargaining Agreement, Crew Structure, etc.)
- Tools, materials and equipment of the trade.
- Current overhead and underground practices.
- CPR, First Aid card, Pole Top and Vault Rescue.
- Various forms, reports, time slips and how to complete them.
- District Accident Prevention Manual and WAC 296-24, 296-45, 296-54, 296-62, and 296-155 (Electrical Workers Safety Rules).
- Mathematics to make basic calculations.

### Ability to:

- Use hand and power tools and equipment used in electrical facility installation and repair.
- Climb poles using conventional climbing gear.
- Interact with customers, government officials, and District employees. assignments.
- Identify, analyze and resolve problems.
- Read and understand work sketches and blueprints.

### Education/Experience:

- Completion of certified Apprentice Lineman Program.
- High School Diploma or equivalent.

### License or Certification:

- Journeyman Lineman's card.
- Current Washington State Commercial Driver's License (Class A).
- CPR and First Aid Card

## WORKING CONDITIONS:

- Work is performed in an outdoor environment in varying weather conditions.
- Employees risk physical hazard from energized equipment and circuits.
- Must be able to climb poles and work at heights in excess of 100 feet.
- Must be able to lift and carry heavy equipment and materials in excess of 65 lbs.
- Must be able to perform rescue operations, including Pole Top and Vault Rescue.
- Must be able to work long hours as storm conditions dictate.
- Subject to 24-hour call-out for emergency conditions.

# Attachment “A”

## EXPECTATIONS JOURNEYMAN-IN-CHARGE

1. When you run out of work that was assigned for the day I expect you to touch base with Station 2 and Engineering to find other work that may be available. You may want to consider stocking and cleaning the truck.
2. One important aspect of this JIC job is the interface that you have with the developers. You are a primary player in providing good customer service. I expect you to establish a good relationship with these people on an on-going basis.
3. As a JIC, your job is to lead a small crew and instill the need to establish good habits that will make you more productive and confirm the need for these crews.
4. If you arrive at the job site and discover something that is wrong . such as the ditch does not look quite deep enough, or there is no pull string in the pipe and it is a long pull, or anything that could prevent you from completing the work \_you need to contact the developer, the engineer, your supervisor, etc. to get the work done.
5. Good customer service means commitment, communication, and dedication to the people who will be your primary customers.
6. Any problems you can’t solve on your own or with Engineering, Station 2, or developer, bring them to the attention of your Construction Superintendent.
7. Do you have any comments to add or questions to ask regarding this JIC bid and your qualifications?

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### **Expectations of JIC (Mud Truck) Program for the Everett Region**

- Communicate with engineers and builders
- Prelay and document as much as possible
- Work with the engineers and the builders to solve problems at the job site
- Meet with engineers on a regular basis to discuss what’s going well and what needs to improve
- Regular attendance
- Services run 2-3 days after release
- Eligible to take upgrades of 5 days or more *and* temporary bids; not eligible for daily upgrades