



## UNION JOB DESCRIPTION

**TITLE: Equipment Operator-in-Training**

### DEFINITION:

Learn the skills required of an Equipment Operator while progressing through the training program. Work as a member of a crew assisting in the operation of District equipment used in the installation and maintenance of transmission and distribution systems. Provide ground help in the installation, repair, maintenance, and removal of overhead and underground transmission and distribution lines under the direction of the Construction Superintendent, Operations Superintendent, General Foreman/Foreman, Journeyman, Leads, and Equipment Operators.

### BASIC RESPONSIBILITIES:

1. Participation and progression through the training program.
2. Ensures and maintains alignment with District safety values and priorities.
3. Operates all types of District equipment including but not limited to underground puller, chipper, digger/derrick, backhoe, mini excavator, field generators, concrete cutters, air compressors, dump trucks, small cranes, jack hammers, compactors, pavement rollers, aerial lifts, etc. in a safe and efficient manner.
4. Drives District vehicles and transport loads, including poles, with or without trailers in tow.
5. Performs all duties of Entry/Line Helper Classification when needed.
6. Follows applicable safety rules contained in the District's Accident Prevention Manual, OSHA and Washington State Electrical Workers Safety Rules.
7. Ensures proper use and care of assigned equipment.
8. Completes work in a safe and efficient manner.
9. Minimizes damage to public and private property during line construction and maintenance.
10. Completes time slips, and necessary reports affecting job assignments.
11. Performs other related duties as assigned.

### **FIRST SIX (6) MONTHS (Step 1 – First 1000 hours):**

### ESSENTIAL JOB FUNCTIONS:

1. As outlined in the Operator in Training program, this not less than 6-month, minimum 1000-hour step will provide the opportunity to learn, apply, and demonstrate competence in the following skills:
  - Attend and complete District core classes, acquiring required employment skills
  - Attend and complete required District Line related training acquiring the following: First Aid/CPR Card, Flaggers Certification, and Defensive Driving Training card and Attend and complete required District Line related training acquiring a Washington State Commercial Driver's License (CDL) Class A
  - Introduction and review of Safety procedures and rules, including WAC 296-24, 296-45, 296-54, 296-62, and 296-155 (Electrical Workers Safety Rules), and the District Accident Prevention Manual
  - Housekeeping, vehicle loading/unloading, and clean-up
  - Safety devices used in the trade
  - Equipment Familiarization
  - Pre-flight and fluid check on dump truck
  - Hook dump truck to equipment trailer
  - Properly load backhoe/mini excavator on trailer, chain down
  - Back dump truck and trailer into the job

- Unload backhoe and mini excavator
- Identify locate markings
- Successfully pass Step 1 test (“120 day step test”)

**NEXT FOUR (4) MONTHS (Step 2 – Next 660 hours):**

ESSENTIAL JOB FUNCTIONS:

2. As outlined in the Operator in Training program, this not less than 4-month, minimum 660-hour step will provide the opportunity to learn, apply and demonstrate competence in the following skills:

- Hook up pole trailer to digger truck
- Load pole from pole yard
- Deliver pole to jobsite
- Set pole in the primary
- Hang transformer

**NEXT FOUR (4) MONTHS (Step 3 – Next 660 hours):**

ESSENTIAL JOB FUNCTIONS:

3. As outlined in the Operator in Training program, this not less than 4-month, minimum 660-hour step will provide the opportunity to learn, apply, and demonstrate competence in the following skills:

- Read grade stakes to determine location and depth of ditch.
- Digging on a hill you will intercept a crossing and must stay within the easement while digging the beginning of a plat. (+/- 80 feet) and backfill ditch with backhoe.

**NEXT FOUR (4) MONTHS (Step 4 – Next 660 hours):**

ESSENTIAL JOB FUNCTIONS:

4. As outlined in the Operator in Training program, this not less than 4-month, minimum 660-hour step will provide the opportunity to learn, apply and demonstrate competence in the following skills:

- Written exam with questions OSHA rules, WAC 296-45, WAC 296-155 and crane load charts.

**NEXT FOUR (4) MONTHS (Step 5 – Next 660 hours):**

ESSENTIAL JOB FUNCTIONS:

5. As outlined in the Operator in Training program, this not less than 4-month, minimum 660-hour step will provide the opportunity to learn, apply and demonstrate competence in the following skills:

- Dig, install and pull wire for a pedestal and riser (+/- 20 feet). Must make a list of all parts needed and do entire set up individually. Pull wire with bucket or digger.

**NEXT FOUR (4) MONTHS (Step 6) – Next 660 hours):**

ESSENTIAL JOB FUNCTIONS:

6. As outlined in the Operator in Training program, this not less than 4-month, minimum 660-hour step will provide the opportunity to learn, apply and demonstrate competence in the following skills:
- Review areas improvement is needed
  - Successfully pass Equipment Operator test:
    - Must Learn to operate all equipment under Equipment Operator classification.
    - Upon successful completion of the Equipment Operator in training program and successful passing of the Equipment Operator test, the employee will be placed as an Equipment Operator at the Operations Center

MINIMUM QUALIFICATIONS:

Ability to:

- Interact with customers, the general public, and District employees as necessary to complete assignments.
- Use tools of the trade.
- Adapt to driving and operating various District vehicles.

Education/Experience:

- High School Diploma or equivalent.

Age:

- Applicants shall be at least 18 years old.

License or Certification:

- Valid Washington State Driver's License with a good driving record (immediately).
- Obtain valid CPR and First Aid certificates within three (3) months from job start date.
- Valid current Washington State Commercial Driver License (Class A) within six (6) months from job start date.
- Must obtain Washington State Flagger's card within six (6) months from job start date.
- Subject to DOT pre-employment screening (immediately), and DOT regulatory random drug testing upon obtaining Commercial Driver's License.
- Successful completion of the following sequential testing process; applicants/bidders must pass each of the preceding steps to be eligible to move to the next step in the testing process:
  - (a) Pass Entry/Line Helper written test.
  - (b) Pass District Driving test.
  - (c) Pass Entry Helper strength test.
  - (d) Pass Cross-Arm build test.
  - (e) Pass Operator-in-Training field testing process.
  - (f) Pass a joint collaborative interview process.
  - (g) Pass pre-placement physical exam (to be done after verbal job offer)

WORKING CONDITIONS:

- Work is performed in an outdoor environment in varying weather conditions.
- Employees risk physical hazard from energized equipment and circuits.
- Must be able to lift and carry heavy equipment and materials in excess of 65 lbs.
- Must be able to perform rescue operations, including Pole Top and Vault Rescue.
- Must be able to work long hours as storm conditions dictate.
- Subject to 24-hour call-out for emergency conditions.