



UNION JOB DESCRIPTION

TITLE: Custodian

DEFINITION:

Performs a variety of janitorial and cleaning tasks under the immediate supervision of the Foreman, Lead Maintenance and Custodial Mechanic, or Lead Custodian.

DISTINGUISHING CHARACTERISTICS:

North/East and South County/Hall's Lake assignments will be posted at a minimum of level 3 and include job site reporting.

Upgrades to Floor Care Custodian will only be from those Custodians who successfully complete and demonstrate knowledge and proficiency from floor care training.

BASIC RESPONSIBILITIES:

1. Sweeps and mops floors.
2. Vacuums and spot cleans carpets as directed.
3. Cleans desks, other furnishings, walls, windows, and office equipment.
4. Empties trash and recycle materials.
5. Restocks District paper goods in rest rooms, coffee and break areas.
6. Cleans bathroom fixtures, building lights, and HVAC diffusers.
7. Replaces bad light bulbs in all building light fixtures.
8. Performs general clean-up of facilities and grounds.

OTHER RESPONSIBILITIES:

1. Performs other associated duties as assigned.
2. Assist with snow and ice removal from District property as required.

MINIMUM QUALIFICATIONS:

Knowledge of:

- Commercial janitorial practices and methods.
- Equipment, supplies and chemicals needed to perform janitorial work.

Ability to:

- Communicate effectively with customers and co-workers.
- Frequently lift and carry equipment and items less than 50 lbs.
- Occasionally lift and carry equipment and items up to 65 lbs.
- Repetitively push and pull equipment or items (e.g., trash barrels, mop buckets, etc.)
- Repetitively perform arm and hand motions (e.g., cleaning mirrors, etc.)
- Drive to various District locations.
- Work as a member of a team.
- Understand and follow directions.
- Use the equipment and products of the trade.
- Work with minimum supervision.

MINIMUM QUALIFICATIONS: (continued)

Education/Experience:

- High school diploma or equivalent.

License or Certification:

- Valid Washington State Driver's License.
- Successful completion of a physical abilities test.

WORKING CONDITIONS:

- Duties are performed in a variety of environments both indoors and outdoors.
- The incumbent may be exposed to hazardous chemicals and, occasionally, heights exceeding twelve feet. Required to stand, walk, or bend for extended periods of time.
- Incumbent must have the ability to bend, climb a ladder, lift and move 65 pounds.