

**SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT  
BOARD OF COMMISSIONERS REGULAR MEETING  
Everett Headquarters Building, 2320 California Street  
Zoom Online Platform Option Available**

**February 20, 2024**

**CONVENE REGULAR MEETING – 9:00 a.m. – Commission Meeting Room**

**Virtual Meeting Participation Information**

Join Zoom Meeting:

- Use link:  
[https://us06web.zoom.us/j/86420039374?pwd=w2I4V\\_Pow12fuMouRxEstpDiQKrmc\\_w.Fs\\_WhGb9ZZyEwn6E](https://us06web.zoom.us/j/86420039374?pwd=w2I4V_Pow12fuMouRxEstpDiQKrmc_w.Fs_WhGb9ZZyEwn6E)
- Dial in: (253) 215-8782
- Meeting ID: 864 2003 9374
- Passcode: 738079

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

- A. Updates
  - 1. [Legislative](#)
  - 2. Other
- B. [City of Mountlake Terrace Recreational Trail Easement](#)
- C. [Surplus and Sale of an Easement to Zayo Group, LLC.](#)
- D. [East County Community Office Property Purchase](#)
- E. [City of Everett Interurban Recreational Trail Easement Extension](#)
- F. [District Cash and Financial Reserves](#)
- G. [Strategic Plan Quarterly Update](#)

**EXECUTIVE SESSION** – Recess into Executive Session to Discuss Current or Potential Litigation – Training Center Room 1

**RECONVENE REGULAR MEETING - 1:30 p.m. – Commission Meeting Room/Virtual Meeting Participation**

**2. COMMENTS FROM THE PUBLIC**

If you are attending the meeting virtually (using the link or number provided above) please indicate that you would like to speak by clicking “raise hand” and the Board President will call on attendees to speak at the appropriate time. If you are joining by phone, dial \*9 to “raise hand.”

**3. CONSENT AGENDA**

- A. [Approval of Minutes for the Regular Meeting of February 6, 2024](#)
- B. [Bid Awards, Professional Services Contracts and Amendments](#)
- C. [Consideration of Certification/Ratification and Approval of District Checks and Vouchers](#)

**Continued →**

**4. PUBLIC HEARING**

- A. [2024 Budget General Electric Revenue Adjustment](#)

**5. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. [Consideration of a Resolution Authorizing the Manager, Real Estate Services, to Execute all Necessary Documents to Purchase Certain Real Property \(Tax Parcel Number 27051300200200\) With an Address of 8520 180<sup>th</sup> Street SE, Snohomish, Washington, as the Future Location of a 115kV Ring Bus and Other District Facilities, and Recognizing the Current Structures on the Property are Surplus to the Needs of the District](#)
- B. [Consideration of a Resolution Authorizing the Manager, Real Estate Services, to Execute an Easement Amendment of an Easement Previously Granted by the District in Favor of the City of Everett that Allows the City to Operate, Repair, and Maintain a Recreational Trail in a Portion of the Power Line Corridor Property of the District Commonly Known as the PNT Right-of-Way Located in the City of Everett, Snohomish County, Washington](#)

**6. CEO/GENERAL MANAGER REPORT**

**7. COMMISSION BUSINESS**

- A. [Commission Reports](#)
- B. [Commissioner Event Calendar](#)
- C. [December 2023 District Performance Dashboard](#)
- D. [2023 Treasury, Budget, Forecast, and Project Status Report – Final Results](#)

**8. GOVERNANCE PLANNING**

- A. [Governance Planning Calendar](#)

**ADJOURNMENT**

February 21, 2024:

Economic Alliance of Snohomish County (EASC) Economic Forecast and Annual Meeting - Tulalip, WA 10:30 a.m. – 2:00 p.m.

The next scheduled regular meeting is March 5, 2024

**Agendas can be found in their entirety on the Snohomish County Public Utility District No. 1 web page at [www.snopud.com](http://www.snopud.com). For additional information contact the Commission Office at 425.783.8611.**



**BUSINESS OF THE COMMISSION**

Meeting Date: February 20, 2024

Agenda Item: 1

**TITLE**

CEO/General Manager’s Briefing and Study Session

**SUBMITTED FOR: Briefing and Study Session**

CEO/General Manager _____	John Haarlow _____	8473 _____
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Executive Limitations, EL-9, Communications and Support to the Board – the CEO/General Manager shall...marshal for the board as many...points of view, issues and options as needed for fully informed Board choices.*

*List Attachments:*

CEO/General Manager’s Briefing and Study Session attachments



# 2024 Legislative Session

Key Legislation Report  
February 20, 2024

Ryan Collins  
State Government & External Affairs Specialist III





# Purpose

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Provide an update on Key State Legislation



# Key Legislation Overview

	House of Origin			Opposite House			House of Origin Concurrence	Governor Signature
	Policy Cutoff (1/31)	Fiscal Cutoff (2/5)	Floor Vote (2/13)	Policy Cutoff (2/21)	Fiscal Cutoff (2/26)	Floor Vote (3/1)	Floor Vote (3/7)	
<b>GHG Disclosure Repeal</b> HB 1955	✓	✓	✓					
<b>PSE Decarbonization</b> SB 5562   HB 1589	✓	✓	✓					
<b>Transmission Workforce</b> HB 2082	✓	✗						
<b>Solar Consumer Protections</b> HB 2156	✓	✓	✓	✓				
<b>CCA Linkage</b> HB 2201   SB 6058	✓	✓	✓					
<b>3<sup>rd</sup> Party Navigator</b> HB 1391	✓	✓	✓					
<b>CCA Tax Exemption</b> HB 2199	✓	✓	✓					
<b>Trans. Electrification Strategy**</b> SB 6304	✓	✓	✗					

\*\* Could be categorized as Necessary to Implement the Budget (NTIB) and be revived.

# HB 1955 – Repealing the Greenhouse Gas Content Disclosure Provision

## GHG Disclosure Repeal

### Snohomish PUD Position

**Support**

### Impacts to Snohomish PUD

Currently the PUD is required to report GHG emissions under both CETA and the CCA. This legislation would eliminate the duplicate reporting.

### Bill Summary

#### No new changes have been made to the legislation since the last Key Legislation update

- The legislation would repeal the Clean Energy Transformation Act (CETA) Greenhouse Gas (GHG) content calculation and reporting requirement for electric utilities.
- This comes at the request of the Department of Commerce (Commerce) and was spurred by the agency’s CETA interim assessment.
- Commerce concluded the CETA and Climate Commitment Act (CCA) requirements were duplicative.

### Commission Update 02/20/2024

- Received a [public hearing](#) in the Senate Environment, Energy & Technology Committee on February 14, 2024.
- The PUD signed-in support of the proposal during public testimony on February 14, 2024.

### Commission Update 02/06/2024

- Voted off the House floor on January 29, 2024. (yeas 96 ; nays 0)
- Referred to the Senate Environment, Energy and Technology Committee.

### Commission Update 01/23/2024

- Received a [public hearing](#) in the House Environment and Energy Committee on January 9, 2024.
- The PUD signed-in support of the proposal during public testimony on January 9, 2024.
- [Voted](#) out of the Environment and Energy Committee on January 18, 2024.
- Notable supporters: IBEW Local 77, Seattle City Light, Tacoma Power, Climate Solutions, NWECC, WA UTC



# HB 1589 – Supporting Washington’s Clean Energy Economy and Transitioning to a Clean, Affordable, and Reliable Energy Future

PSE Decarbonization

## Snohomish PUD Position

**Under Review**

## Impacts to Snohomish PUD

Government Relations is reviewing the bill to understand how this may impact PUD operations.

**PUD staff continue to assess how the legislation would address dual-utility customers. Specifically, we are working to understand the impacts to our operations under scenarios where PSE gas customers may transition to electricity in large numbers.**

## Bill Summary

- Puget Sound Energy (PSE), the state’s largest investor-owned utility, is pursuing a proactive legislative approach that would outline their path to ease out of the retail natural gas business.
- The bill would give the Utilities and Transportation Commission (UTC) the authority to consolidate PSE’s planning requirements for both gas and electric operations into a single Integrated System Plan (ISP).
- **While the legislation no longer strictly prohibits PSE from supplying natural gas, it restricts PSE’s ability to provide incentives for gas customers.**
- **The amendment restructures the ISP process PSE must adhere to, lengthens implementation timelines, and modifies the financial framework for how PSE can evaluate the costs of decarbonization while requiring PSE to certify a need for ownership of any new non-emitting generation.**
- **The amendment also includes a provision that requires PSE to coordinate with COUs in dual service areas, should plans for service change.**

## Commission Update 02/20/2024

- **The House bill will be the vehicle for this policy. As such, the Senate bill will no longer advance.**
- **The bill was amended and voted out of the Senate Environment, Energy & Technology Committee on February 16, 2024.**

## Commission Update 02/06/2024

- Voted off the House floor on January 22, 2024. (yeas 52; nays 44)
- Received a public hearing in the Senate Environment, Energy and Technology Committee on January 31, 2024.

## Commission Update 01/23/2024

- Currently on third reading for the House floor, which makes it eligible to be voted on.
- Government Relations predicts this bill will undergo several iterations and will continue to monitor.



# SHB 2082 – Assessing the Needs of the Electrical Transmission Industry (DEAD)

## Transmission Workforce

### Snohomish PUD Position

**Support**

### Impacts to Snohomish PUD

Study results would detail the current and future workforce needs of the electrical transmission industry across the region.

### Bill Summary

- The legislation would direct the Department of Commerce (Commerce) to lead a study on the employment and workforce needs of the electrical transmission industry in Washington state.
- Specifies the study would examine “Line workers; line clearance tree trimmers; and substation technicians.”
- Would stand up an Electrical Transmission Industry Work Group comprised of industry and labor representatives.
- Representative Mary Fosse who represents the 38<sup>th</sup> legislative district (Everett) introduced this legislation.
- IBEW Local 77 is a primary advocate for the bill.

### Commission Update 02/20/2024

- **Conversations are on-going to include this study in the supplemental operating budget.**

### Commission Update 02/06/2024

- Referred to the House Appropriations Committee.

### Commission Update 01/23/2024

- Received a [public hearing](#) in the House Postsecondary Education and Workforce on January 17, 2024.
- The PUD signed-in support of the proposal during public testimony on January 17, 2024.
- Amended and [voted out](#) of the Postsecondary Education and Workforce Committee on January 19, 2024.
- On January 19, 2024, an amendment was adopted in the House Policy Committee that made minor technical adjustments.
- Notable supporters: IBEW Local 77, Puget Sound Energy, Seattle City Light, Avista.





# SHB 2156 | SSB 6256 – Providing Solar Consumer Protections

## Solar Consumer Protections

### Snohomish PUD Position

**Support**

### Impacts to Snohomish PUD

Would require standardized solar installer contracts and formalize rules dictating interconnection approval, which should decrease the opportunity for miscommunication between the PUD, our customers, and solar installers.

### Bill Summary

#### No new changes have been made to the legislation since the last Key Legislation update

- The legislation would require all solar installers in Washington State to be licensed as an electrical contractor if they sell or install solar energy systems that cost more than \$1,000.
- Would require solar installers selling or installing solar energy systems over \$1,000 to use a standardized solar energy installation contract with customers.
- Details provisions, notices, and disclosures that must be included in a solar installation contract.
- Would create private rights of action by solar customers under the Consumer Protection Act.
- The Department of Commerce held robust stakeholder discussions in advance the legislative session that informed specifics of the bill.

### Commission Update 02/20/2024

- Voted off the Senate floor on February 7, 2024. (yeas 48; nays 0)
- Voted off the House floor on February 8, 2024. (yeas 96; nays 0)
- The bill was **voted out** of the Senate Labor and Commerce Committee on February 15, 2024.

### Commission Update 02/06/2024

- Referred to the House Rules Committee and is awaiting floor consideration.

### Commission Update 01/23/2024

- Received a **public hearing** in the House Consumer Protections and Business Committee on January 16, 2024.
- The PUD signed-in support of the proposal during public testimony on January 16, 2024.
- Amended and **voted out** of the Consumer Protections and Business Committee on January 19, 2024.



# SHB 2201 | E2SSB 6058 – Facilitating Linkage of Washington’s Carbon Markets with the California-Quebec carbon Market

CCA Linkage

## Snohomish PUD Position

**Under Review**

### Impacts to Snohomish PUD

The legislation would impact the PUD’s generation planning, how we engage in organized markets outside of Washington, and modify how we comply with certain Climate Commitment Act (CCA) requirements.

**Amendment language would increase the likelihood that BPA opts into the CCA, reducing the compliance cost for unspecified resources sold to the PUD.**

## Bill Summary

- The legislation would allow the Department of Ecology to pursue linking the state’s carbon market with California and Québec.
- The bill is highly technical and would modify the definitions and policies related to out-of-state electricity imports, market participation, compliance instruments, and authorize Ecology to establish Greenhouse Gas (GHG) emission reporting requirements.
- The bill allows the Department of Ecology to modify the length of CCA compliance periods to align with the other jurisdictions.
- The bill includes provisions which would remove roadblocks preventing a federal power marketing administration (e.g., BPA) from voluntarily participating in the CCA.
- **The adopted amendment adds a definition for “wheeled electricity” and clarifies that unspecified electricity purchased from a federal marketing entity is only covered by the program if the total amount of electricity exceeds 25,000 tons.**

## Commission Update 02/20/2024

- Amended and **voted out** of the Senate Ways and Means Committee on February 5, 2024.
- Amended and **voted out** of the House Appropriations Committee on February 5, 2024.
- Amended and voted off the Senate floor on February 12, 2024. (yeas 29; nays 20)
- **The Senate bill will be the vehicle for this policy. As such, the House bill will no longer advance.**

## Commission Update 02/06/2024

- The Senate version was amended and voted out of the Senate Environment, Energy and Technology Committee on January 26, 2024.
- The House version was amended and **voted out** of the House Environment and Energy Committee on January 25, 2024.
- The House version received a **public hearing** on February 2, 2024.
- The Senate version received a **public hearing** on February 2, 2024.



# HB 1391 – Concerning Energy in Buildings

Third Party Navigator

## Snohomish PUD Position

**Support**

## Impacts to Snohomish PUD

The legislation would benefit PUD customers interested in upgrading and/or retrofitting their buildings with improved energy efficiency appliances.

## Bill Summary

### No new changes have been made to the legislation since the last Key Legislation update

- The legislation would direct the Department of Commerce (Commerce) to contract with an administrator to establish a Statewide Building Energy Upgrade Navigator Program.
- The program would provide community outreach to residents and help clarify eligibility for building owners, renters, and owners of commercial buildings under 20,000 square feet.

## Commission Update 02/20/2024

- Voted off the House floor on February 8, 2024. (yeas 58; nays 39)
- Referred to the Senate Environment, Energy and Technology Committee.

## Commission Update 02/06/2024

- Remains at its previous status in the House Rules Committee awaiting floor consideration.

## Commission Update 01/23/2024

- Reintroduced at the beginning of the 2024 session and remains at its current status in the House Rules Committee for floor consideration.



# EHB 2199 – Creating Business and Occupation and Public Utility Tax Exemptions for Certain Amounts Received...

CCA Tax Exemption

## Snohomish PUD Position

**Support**

## Impacts to Snohomish PUD

The legislation would benefit the PUD by removing an unintended tax on the consignment or sale of Climate Commitment Act (CCA) no-cost allowances provided to the PUD under the law.

## Bill Summary

- The bill would create a Business and Occupation (B&O) tax and a Public Utility Tax (PUT) exemption for the sale or transfer of allowances under the CCA.
- The Department of Revenue determined that the sale, transfer, and consignment of no-cost allowances in CCA auctions were subject to the state’s B&O and PUT, which was not in line with the CCA’s legislative intent.
- **The adopted floor amendment narrowed the eligibility of the tax exemption to entities that are required to participate in CCA allowance markets.**

## Commission Update 02/20/2024

- Amended and voted off the House floor on February 9, 2024. (yeas 97; nays 0)
- Received a **public hearing** in the Senate Environment, Energy, and Technology Committee on February 16, 2024.
- **The PUD signed-in support during public testimony on February 16, 2024.**

## Commission Update 02/06/2024

- Received a **public hearing** in the House Finance Committee on January 23, 2024.
- **Voted out** of the House Finance Committee on January 30, 2024.



# SB 6304 – Implementing Certain Recommendations of the Transportation Electrification Strategy (DEAD)

Transportation Electrification Strategy

## Snohomish PUD Position

**Under Review**

### Impacts to Snohomish PUD

As currently drafted, the PUD would not be compelled to adopt an electrification of transportation plan, which determines investment in electric vehicle charging (EVSE) infrastructure.

Were the PUD to decided to adopt a plan, this bill’s provisions would require the PUD adhere to specific investment requirements. These requirements would restrict the PUD’s control over where EVSE investments are made.

## Bill Summary

- The Washington state [Electric Vehicle Council](#) (EV Council) was created (as directed in RCW 43.392.040(1)) to develop a statewide Transportation Electrification Strategy (TES) intended to ensure electric vehicles and infrastructure are available to all Washingtonians.
- The EV Council was tasked with aligning existing transportation electrification efforts across 10 state agencies and offices and developing an equitable and inclusive statewide Transportation Electrification Strategy (TES) pegged to the non-binding 2030 EV target and aligned with the state’s 2030 emissions limit.
- After a stakeholder engagement process, the EV Council adopted the Washington [TES](#) November 30, 2023.
- The legislation would implement several policy recommendations included in the TES, including:
  - Defining terms for EVSE installation and inventory.
  - Allowing for the direct sales of zero emissions vehicles to consumers.
  - Specifying requirements on medium and heavy-duty vehicles.
  - Calculating funding streams for zero-emission school buses.

## Commission Update 02/06/2024

- Received a [public hearing](#) in the Senate Transportation Committee on February 1, 2024.
- Referred to the Transportation Committees which act as both a policy and fiscal committee.
- We are engaged with the committee and bill sponsor to clarify questions we have with several provisions.

## Prior Commission Update

N/A





## State Government Relations Activity Report

### STATE OVERVIEW

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- The Washington State Department of Ecology (Ecology) released the 2024 [auction](#) schedule for the cap-and-invest program. Ecology will hold the 5<sup>th</sup> auction (first auction of 2024) on March 6, 2024.
- The Washington State Economic and Revenue Forecast Council [released updated state revenue projections](#) on February 14. The projections increase the 2023-25 general fund revenue by \$122 million and \$215 million for the 2025-27 biennium. Updated revenue forecasts are used to guide legislative budget writers as the legislature begins consideration of the supplemental Capital, Operations, and Transportation budgets in the coming weeks.
- Governor Inslee sent a [letter](#) to the Bonneville Power Administration (BPA) expressing his concerns on BPA's day-ahead market (DAM) evaluation and his interest in creating a single day-ahead market that includes California's footprint.
- Governor Inslee signed an [executive order](#) to develop guidelines for how Washington state will adopt generative artificial intelligence into its own systems to ensure "ethical and transparent" use.
- The Washington State Department of Commerce [announced](#) over \$85 million in grants to expand electric vehicle charging stations in communities across the state. Of note, half of the funding is dedicated to installing chargers in communities most at risk of negative health effects caused by fossil fuels.

### KEY HEARINGS/PRESS CONFERENCES/MEETINGS

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- Jan 26 | [Department of Commerce workshop on statewide energy bill assistance program](#)

### INTERESTING READS

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- Medium: [Generative AI: Inslee executive order prepares Washington for opportunities, challenges](#)
- The Center Square: [Will the cap-and-trade repeal initiative succeed? The markets might think so](#)
- The Center Square: [House Republicans double down on push for legislative hearings for initiatives](#)
- Everett Herald: ['It's just starting': Inslee champions climate initiatives in Marysville](#)
- The Lynnwood Times: [All six Let's Go Washington initiatives certified for legislature by SOS](#)
- The Seattle Times: [WA lawmakers won't hear testimony on climate policy, capital gains repeal efforts](#)
- The Center Square: [Bill to pave way for linking Washington's carbon market to CA-Qubec advances](#)
- Washington State Standard: [Washington preps to merge carbon market with California amid repeal threat](#)
- My Northwest: [Bill to ban natural gas lines revived, passes in Washington House](#)

## Federal Government Relations Activity Report

### FEDERAL OVERVIEW

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- Leaders from the House and Senate Appropriations Committee successfully negotiated funding allocations for all 12 appropriations bills for the upcoming fiscal year. These allocations serve as the foundation for determining specific funding levels across federal programs. However, to finalize the appropriations bills, lawmakers must still resolve contentious policy issues and agree on spending details. Under the current continuing resolution, Congress faces a March 1 deadline to pass four of the 12 bills and March 8 deadline for the remaining eight to ensure federal funding continuity and avert a government shutdown.
- The House of Representatives passed the Tax Relief for American Families and Workers Act ([H.R. 7024](#)). The bill includes provisions to increase and modify the Child Tax Credit, increase depreciation allowances, and boost the low-income housing tax credit. The bill now moves to Senate where its fate is unknown.
- The U.S. Department of Energy finalized Congressionally-mandated [energy efficiency standards for residential gas stoves](#).
- On Jan. 24, Reps. Dan Newhouse (WA-04), Cathy McMorris Rodgers (WA-05), Lori Chavez-DeRemer (OR-05), Russ Fulcher (ID-05) and Cliff Bentz (OR-02) introduced a bill ([H.R. 7066](#)) that would prohibit the use of federal funds from being used in breaching or altering the Lower Snake River Dams and prohibit the implementation of the Columbia Basin Restoration Initiative.
- U.S. Rep Cathy McMorris Rodgers (WA-05) announced she will retire at the end of her current congressional term. She currently serves as the chair of the House Energy & Commerce Committee.
- The White House officially named Willie Phillips as chair of the Federal Energy Regulatory Commission. Phillips has been on the Commission since 2021 and has served as “acting” chair after the departure of Chair Richard Glick last year. Additionally, FERC Commissioner Allison Clements announced she will not seek a second term. Her departure could potentially leave the five-member commission without a quorum.
- The U.S. Department of State released a [readout](#) from a recent meeting between Secretary of State Blinken and Canadian Foreign Minister Joly. According to the readout, they “discussed the urgent need to reach agreement on a modernized Columbia River Treaty regime”.

### KEY HEARINGS

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- Jan. 30 | House Energy & Commerce Committee’s Energy, Climate, & Grid Security oversight [hearing](#) entitled, “Exposing President Biden’s Plan to Dismantle the Snake River Dams and the Negative Impacts to the United States.”
- Jan. 31 | House Select Committee on the Chinese Communist Party [hearing](#) on cyber threats to the U.S.
- Feb. 14 | House Energy and Commerce Committee’s Energy, Climate & Grid Security [hearing](#) entitled “Powered Up: State Utility Regulators on Challenges to Reliable, Affordable Electricity”

### INTERESTING READS

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- The Washington Post: [Congress agrees on how much to spend – but not on how to spend it](#)
- AP News: [House passes bill to enhance child tax credit, revive key tax breaks for business](#)
- Politico: [The gas stove fight finally flames out](#)
- The Center Square: [Northwest GOP Reps want to protect Snake River dams with DAMN Act](#)
- The Spokesman-Review: [Local politicians and leaders reflect on Rep. McMorris Rodgers’ surprise retirement announcement](#)
- Politico: [Departure at critical energy regulator threatens to stymie clean power](#)
- The Center Square: [Federal judge agrees to pause litigation over Snake River dams](#)

## Local Government Relations Activity Report

### LOCAL OVERVIEW

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- Snohomish County Executive Dave Somers announced that the county is launching a new tool to evaluate local communities' vulnerability to climate change impacts. The [Climate Vulnerability Tool \(CVT\)](#) scores an area's vulnerability to climate change and associated hazards, including wildfires, extreme heat, and flooding. The vulnerability score is calculated from the average of three indicators:
  - Adaptive Capacity Gap: The extent to which people, assets, or systems face barriers to adjusting to a hazard, taking advantage of new opportunities, or coping with change.
  - Sensitivity: The degree to which a system, population, or resource is or might be affected by a climate change hazard.
  - Exposure: Projected climate change impacts (days of extreme heat, frequency of storms, sea level rise, risk of wildfire) by mid-century.
- The City of Arlington held a [joint meeting](#) of the City Council and Planning Commission for a PUD presentation of the Arlington Battery Energy Storage System Project.
- Snohomish County Executive Dave Somers released the [2023 Annual Report](#) for the Snohomish County government. The report aggregates accomplishments and outcomes for all Executive departments in 2023.
- The Monroe Community Development Department provided a monthly [update](#) to their city council, including a PUD project highlight of First Air Field developments.
- The Mountlake Terrace City Council authorized the city manager to sign [an easement agreement](#) with the PUD for the Interurban Trail for recreational use along its portion of the utility corridor. The original easement was executed in 1997 for a timeframe of 25 years, and the new easement will be in place for an additional 25 years.

### INTERESTING READS

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- The Center Square: [Most tax rates in Snohomish County to increase due to approved levies](#)
- The Lynnwood Times: [Port of Everett presents expansion to County Council for ballot approval](#)
- Everett Herald: [County stamps approval for 280 plus townhomes at Cathcart](#)
- Everett Herald: [County pitches 640-acre shooting range near Sultan to skeptical neighbors](#)
- Everett Herald: [Naval Station Everett plans to increase ships from 12 to 14](#)
- Everett Herald: [Leadership love for the Port of Edmonds got exec the job](#)
- Mountlake Terrace News: [Mountlake Terrace Council okays Interurban Trail easement with Snohomish County PUD](#)
- Everett Herald: [Three takeaways from Marysville Mayor's State of the City speech](#)
- Everett Herald: [Sound Transit starts testing light rail on track bound for Lynnwood](#)
- Everett Herald: [Highway 529 to close for months between Everett and Marysville](#)



AT PLACES  
AGENDA ITEM NO. 01A.02

# Everett to Delta 115kV Transmission Line

Andra Flaherty, Manager Transmission & Standards Engineering

Aziz Haq, Engineer III Transmission Engineering

February 20, 2024

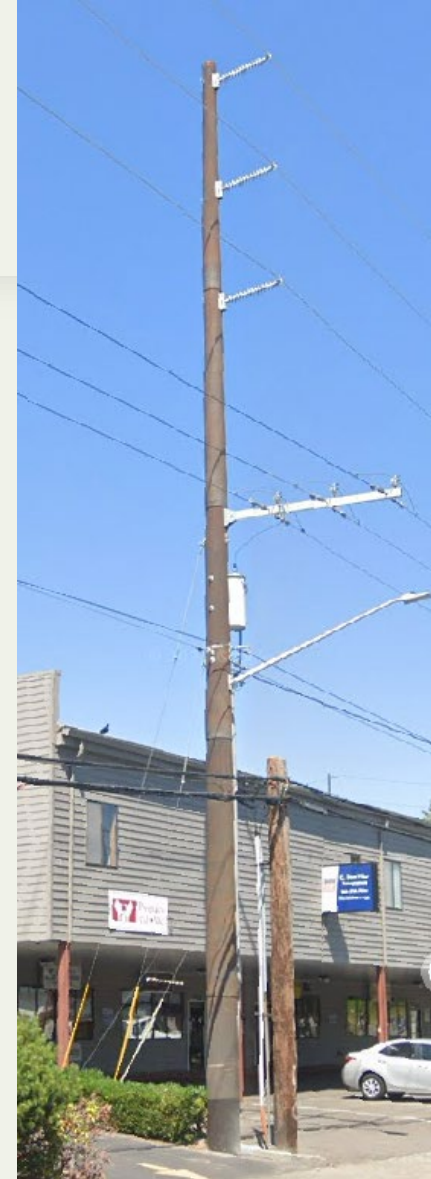
**Purpose of the presentation:** Inform the board of a new proposed 115kV Transmission line through the City of Everett.

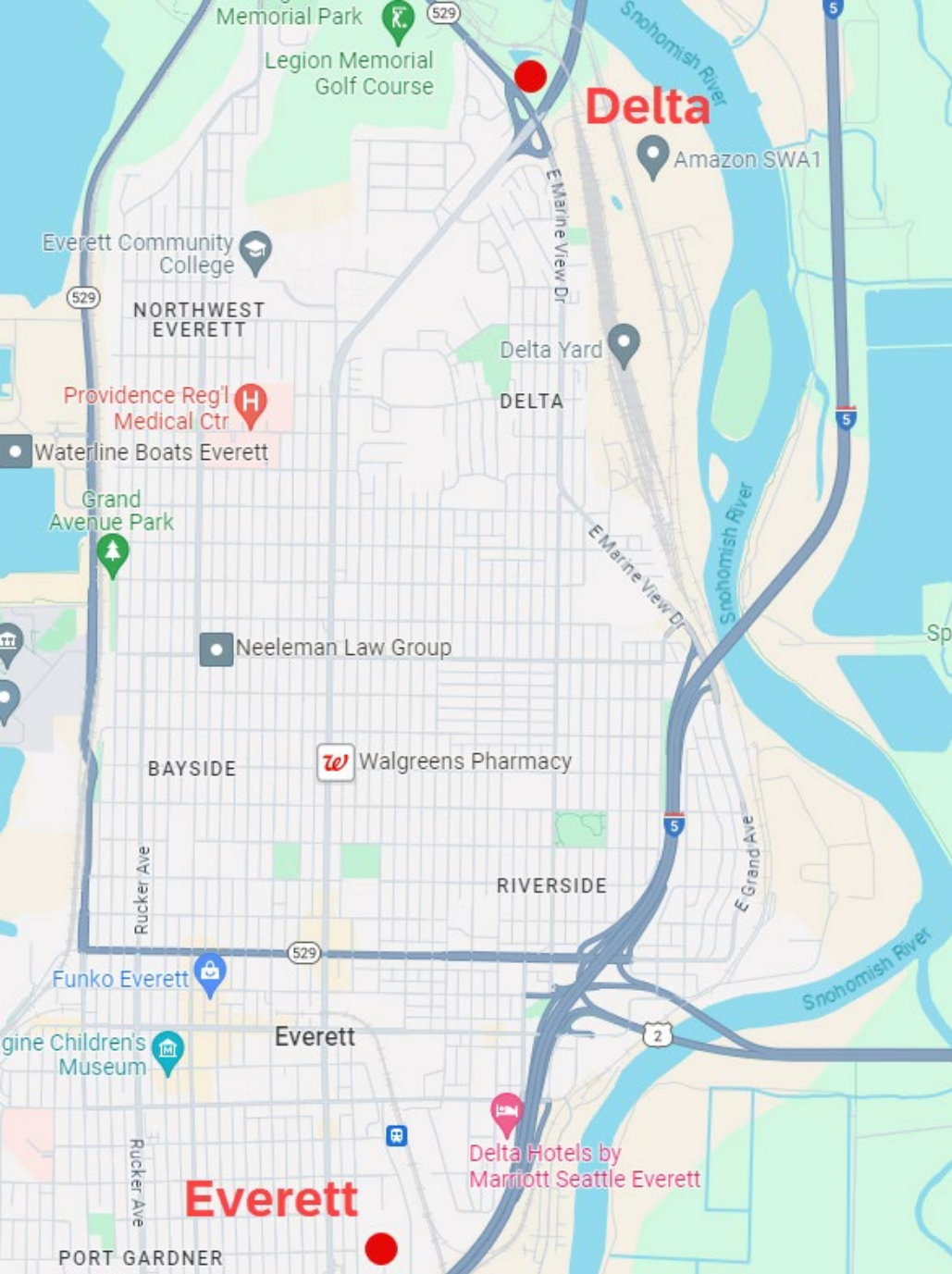
**Expectations of Board:** No action is needed at this time.



# Background

- Transmission Study conducted on SnoPUD transmission system
- Load forecasts for the County show drastically increasing load
- May not meet NERC requirements within the next decade if load materializes
- New transmission lines will be required to be in compliance





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# Project information

- New 115kV transmission line needed between Everett and Delta substations
- Project Schedule:
  - 2023 – Route Study and Early Coordination
  - 2024 – Design
  - 2025 – Permitting
  - 2026 – Easement Acquisition
  - 2027 – Construction
- Expected route chosen by end of March 2024

# Proposed Routes

- Route A
- Route B
- Route C
- Route D

- Study Area Boundary
- Substation
- Existing Transmission Line





# Public Outreach Timeline

10/25/2023-Letters sent to Everett, WSDOT, Sound Transit

11/27/2023-Utilities Accommodate Application for early coordination submitted to WSDOT

12/13/2023-Meeting with City of Everett

01/08/2024-Invitation post cards sent out

01/08/2024-Comment period opened

01/24/2024-Public Open house

02/01/2024-Comment period closed

# Customer Concerns

- Routing through residential neighborhoods to the east.
  - Route A seems to be the overwhelming favorite.
  - Routes along the west were considered but there was no clear advantage over the east since both were residential.
  - Routes along BNSF ROW were not initially considered due to prohibitive and costly permitting.
- Request to underground the line.
  - Common theme among the online comments.
  - UG Transmission significantly more expensive than OH.
- Timing of project.
  - Expected construction year 2027.
  - Construction expected to take a minimum of six months.



# Next Steps

- We have received around 100 comments from customers regarding the project and are still in the midst of processing them.
- Customer feedback will be taken into consideration when finalizing route study.
- Cost estimates are also being generated and will be considered for finalization.
- Preferred route to be chosen March 2024 unless the results prove inconclusive.
  - In this case, further studies to be conducted.
  - Final route must be chosen by August 2024 or project will be delayed outside of critical window.
- Reconnect with key stakeholders to discuss chosen route.

# Questions





# City of Mountlake Terrace Recreational Trail Easement

Maureen Barnes, Manager Real Estate Services

February 20, 2024

# Presentation

- The purpose of this presentation is to:
  - Inform the Board of the proposed 25-year Interurban Trail Easement with the City of Mountlake Terrace.
  - Outline the primary terms of the easement and answer any questions regarding the transaction.
- The new easement will be brought to Commission for a Public Hearing and approval by resolution at the March 5, 2024, Commission meeting.

# Interurban Background

- The trail follows the Pacific Northwest Traction Co. (PNT) former Interurban Electric Train corridor which ran from Seattle to Everett from 1910 to 1939 and spanned 29 miles.
- When the District purchased the electrical system from Puget Sound Power and Light, the corridor had already been converted to a power line corridor.
- In the 1990's, Snohomish County and the cities of Edmonds, Mountlake Terrace, Lynnwood and Everett built an approximate 12-mile pedestrian and bicycle trail which connected to the 12-miles of trail through King County, starting in the City of Seattle, called the “**Interurban Trail**”.

# City of Mountlake Terrace - Trail

- In light of the many changes in the previous 25 to 30 years, it was essential to draft an updated Interurban Trail Easement to put in place as the easements expired.
- The trail easement with the City was executed in 1997 and expired in 2022, since prior to expiration staff has been working to get an updated recreational trail easement in place.
- This easement is the product of significant collaboration, cooperation and compromise between City and District staff.





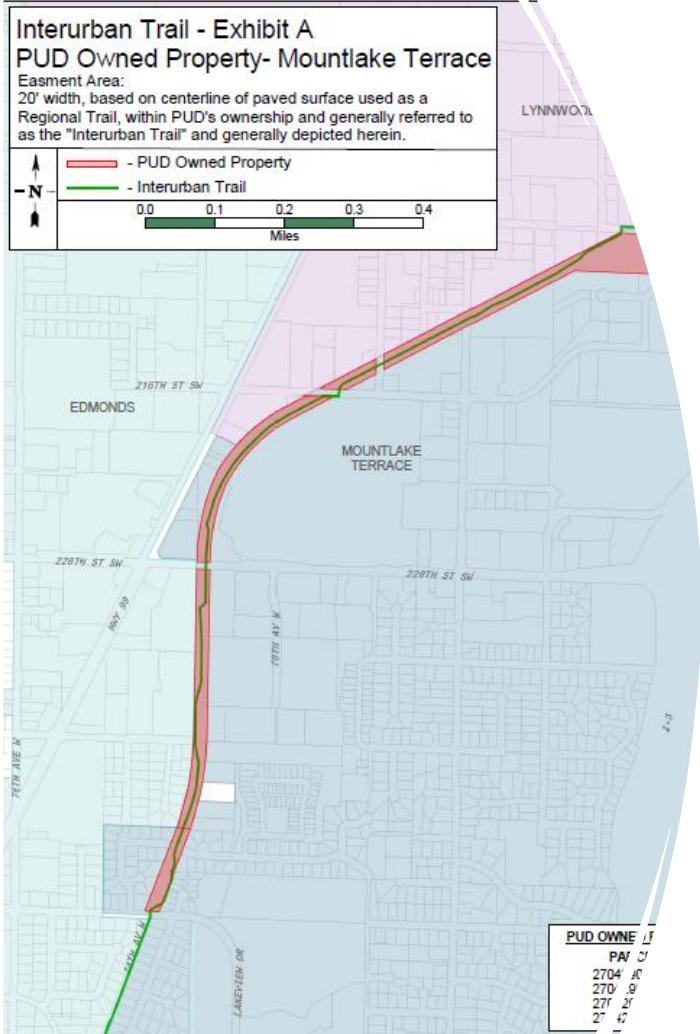
# City of Mountlake Terrace - Terms

- The term of the Easement will be 25-years.
- No modifications or changes to the trail without District review and approval.
- Whereas the trail is the paved portion, extending 10' on either side of the centerline (which the City will maintain), any debris from dumping or transient camping outside of that footprint will be split 50/50 regarding clean-up.
- The City will pay any costs associated with warning signage, bollards and/or protective devices.
- The District will inspect and maintain any fencing or stormwater infrastructure that it installs or has installed upon the property.
- Relocation of the trail or trail amenities is at the sole expense of the City, with the District retaining the right to request relocation as needed for system reliability and safety.

# City of Mountlake Terrace – Next Steps

- City of Mountlake Terrace's City Council has approved the easement.
- At the March 5, 2024, Commission meeting a Public Hearing will be held and Commissioners will vote on the resolution.
- District staff have reviewed and approved the request.
- Updated trail agreements have been put in place for the City of Lynnwood and Snohomish County.

Questions?





# Surplus and Sale of an Easement to Zayo Group, LLC.

Maureen Barnes, Manager Real Estate Services

February 20, 2024

# Easement Acquisition

- The purpose of this presentation is to:
  - Inform the Board of an upcoming request to declare surplus a portion of District fee owned land and allow Real Estate Services to execute an easement with Zayo Group, LLC.
  - Answer any questions regarding the transaction.
  - Staff is looking to inform the Commission, in preparation of holding a Public Hearing and voting via a resolution, at the March 5, 2024, Commission meeting.

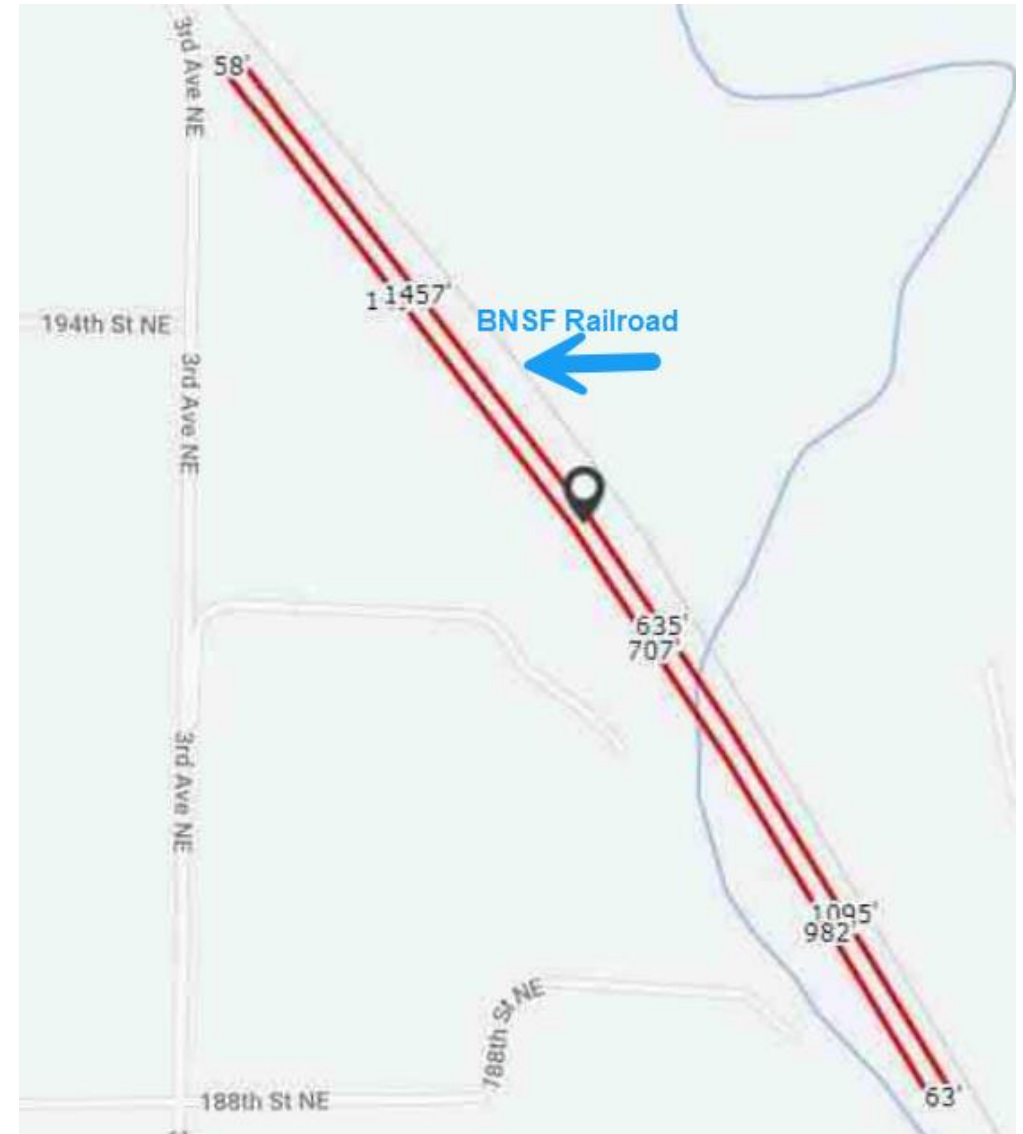
# Zayo Group LLC. Fiber Optic Easement

- Zayo Group, LLC. is requesting a 1,500 SF underground easement for placement of a fiber optic cable and conduit.
- The easement is non-exclusive, and no facilities will be placed above ground.
- Zayo Group LLC. will maintain the easement area including placing signage to identify the buried cable location.
- Installation of the cable will take approximately one week.
- Zayo Group LLC. is offering \$5,000 compensation for the easement.

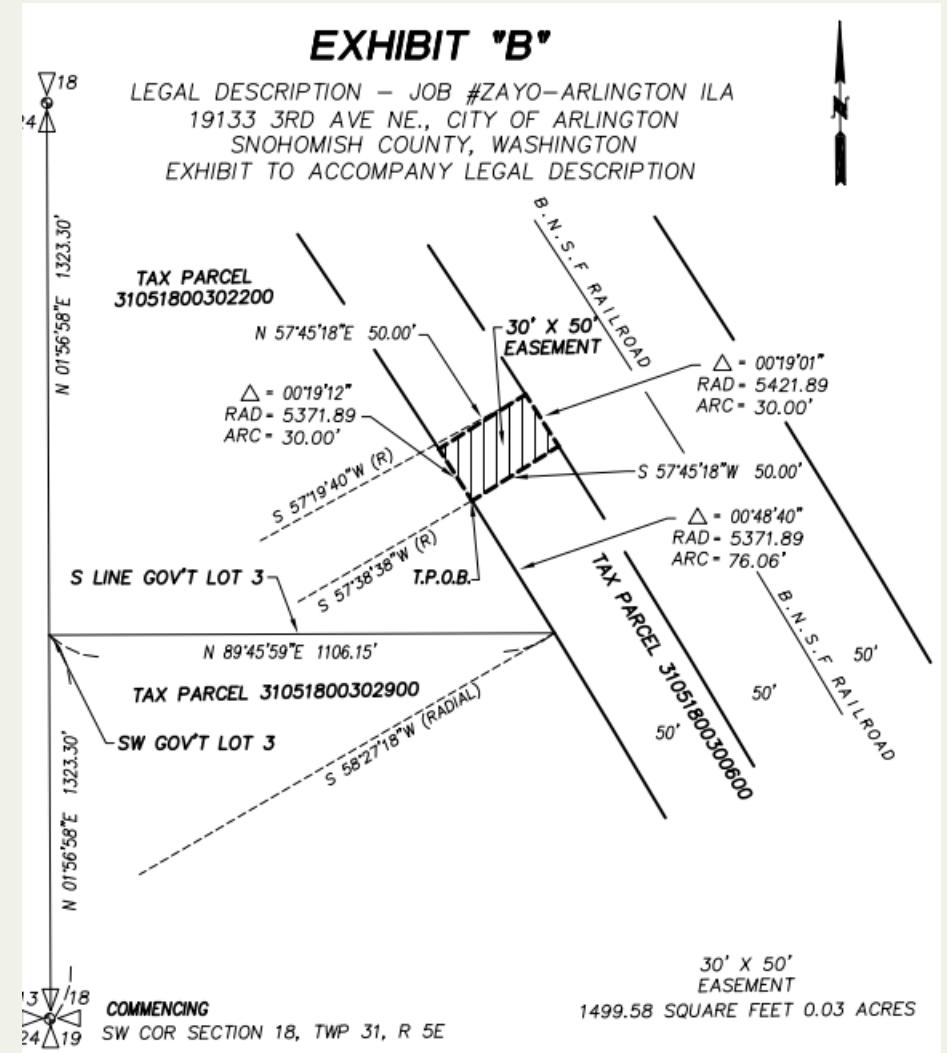


# Easement Location

- The easement area is in Arlington, located off 3<sup>rd</sup> Ave. NE and between 194<sup>th</sup> St. NE and 188<sup>th</sup> St. NE.
- Easement dimensions are 30' x 50'.
- West of and adjacent to BNSF rail property.



# Easement Location



# Facts and Next Steps

- No District equipment, facilities, or access will be impacted.
- District staff have reviewed and approved this request.
- Real Estate Services also recommends approving this request.
- An appraisal was completed to determine fair market value.
- March 5, 2024, a Public Hearing will be held, and Commissioner's will vote on this resolution.







# East County Community Office Property Purchase

Presented by  
Doug Wilson, Principal Engineer  
Maureen Barnes, Manager Real Estate Services

Previous Presentations:

February 20, 2024

April 3, 2012 – Local Office Study

September 10, 2019 – Local Office Consolidation Study

# East County Community Office Property Purchase

## Purpose of Presentation

- Review community office program goals
- Provide due diligence findings
- Discuss next steps

## Expectations of Board

- No action needed at this time





# Project Benefits

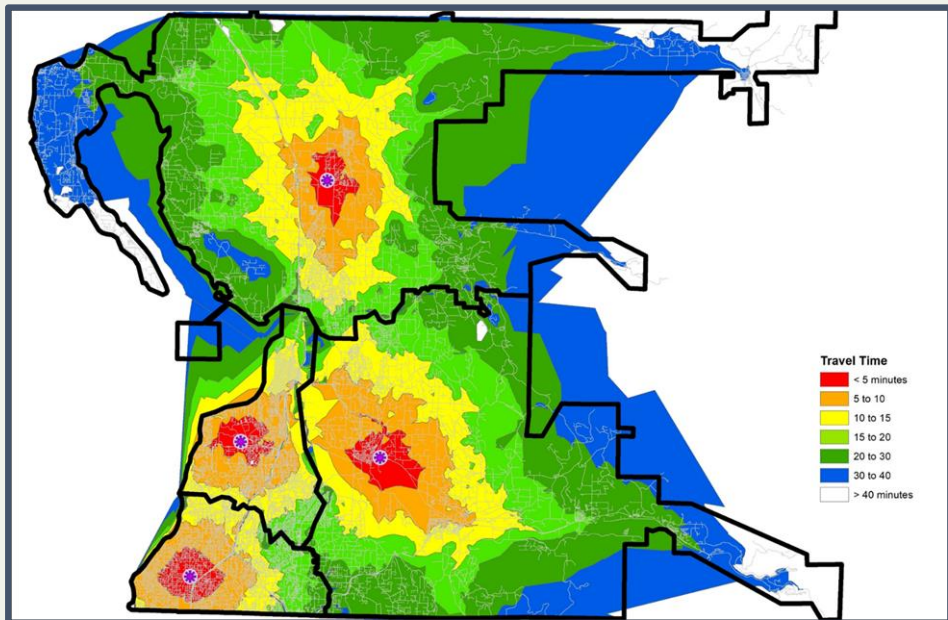
## For District

- Completes local office replacement program, that began in 2012
  - Operational efficiencies
  - Consolidation of crews & facilities
  - Ability to respond to South County
  - Increased presence in community
  - Increased disaster resilience

## For Community

- New facility allows PUD to better serve our customers' needs
- Improved access to the PUD
- PUD becomes steward of environmental assets on property
- Additional electric vehicle charging stations
- Additional public meeting space
- Provides gateway access to future City park
- Existing office property available for redevelopment

From Consolidation Study Presentation September 10, 2019

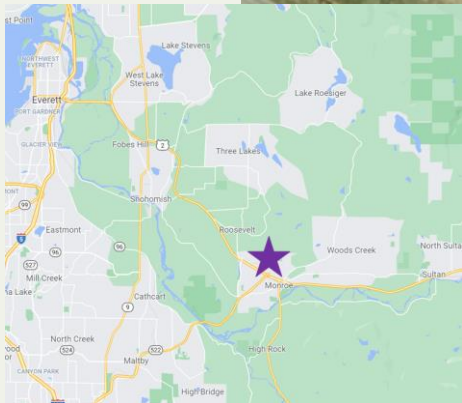


Net Present Value 2018-2051 Future Traffic Congestion Included \$2018			
	Scenario 1	Scenario 2	Difference
Construction	\$82,319,995	\$48,490,066	
Annual O&M	\$7,013,380	\$4,345,891	
Property	\$1,523,266	\$1,465,686	
Office Lease and additional Staffing	\$0	\$2,115,490	
Incremental Travel Cost (Time)	\$0	\$1,463,601	
Incremental Travel Mileage	\$0	\$872,532	
<b>Total</b>	<b>\$90,856,641</b>	<b>\$58,753,266</b>	<b>\$32,103,375</b>

North County consolidation savings



# Property Details





# Property Transaction

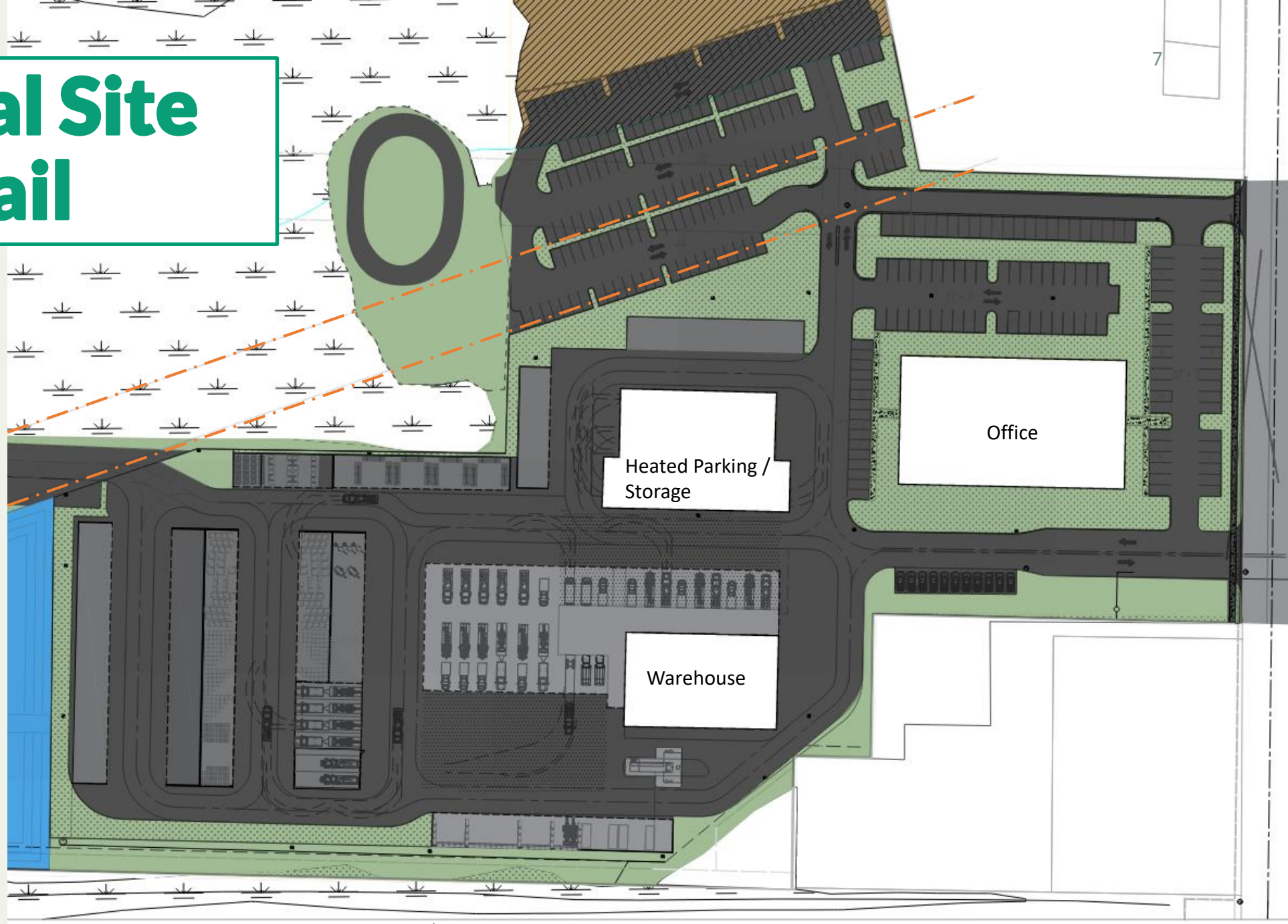
- August of 2022 the District entered into a Purchase and Sale Agreement (PSA) in the amount of \$7.15 million.
- The initial terms consisted of a 90-day feasibility term and 15-days to complete the sale.
- Due to uncertainty whether our use of the property is allowed by the zoning code, the feasibility/due diligence period has been extended.
- Currently we are looking at August 22, 2024, for feasibility to be completed, a Development Agreement created, and a closing date of September 6, 2024.
- We are hoping to continue the use as an airport until site development occurs.



# Conceptual Site Plan - Overview



# Conceptual Site Plan - Detail



# Development Agreement

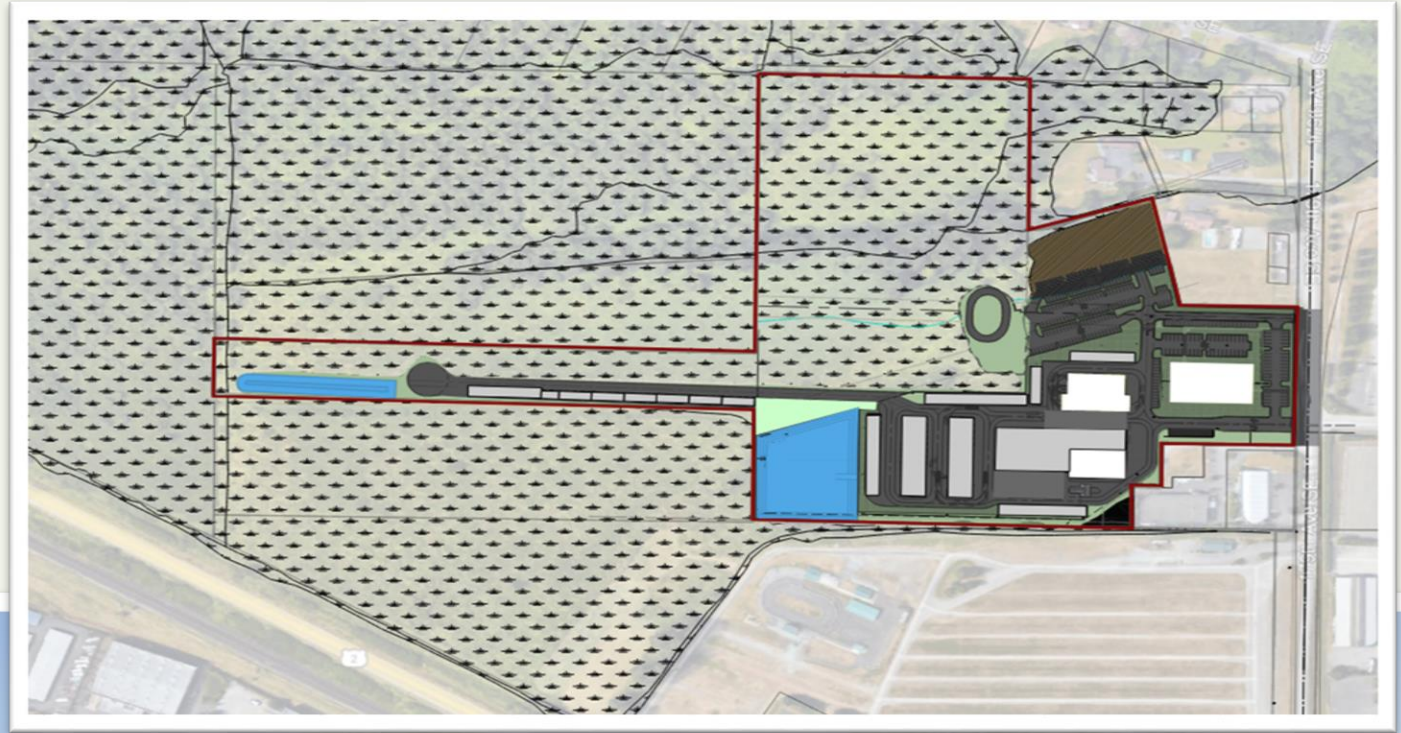
- Legally binding agreement that vests District project to City development code in place at the time the agreement is executed.
- Vesting provides District and City with certainty regarding how property can be developed.
- Maximum duration of agreement is 10 years.
- Agreement is negotiated by staff (City and District) but subject to Public Hearing and review and approval by City Council and Board of Commissioners.
- Development agreement to be in place prior to property purchase.



# Next Steps

February – July 2024	Continue with our due diligence/feasibility studies
February – May 2024	Draft Development Agreement
June 2024	Present Development Agreement to City Council
July 2024	Approval of Development Agreement by City Council
July 2024	Commission study session regarding Development Agreement and property purchase
August 2024	Commission resolution approving Development Agreement and approving property purchase
August 22, 2024	Due diligence period ends
September 6, 2024	Complete sale

# Questions?





# City of Everett Interurban Recreational Trail Easement Extension

Maureen Barnes, Manager Real Estate Services  
February 20, 2024  
Previous Presentation: February 7, 2023

# Interurban Trail Easement Extension

- The purpose of this presentation is to:
  - Update the Commission on our progress securing a new Recreational Trail Easement and the need for a short-term extension.
  - Allow Real Estate Services to sign and execute the Trail Easement Extension extending the easement to May 31, 2024.
- Staff is requesting Board approval to move forward with the extension and vote via a resolution to approve the request.

# Interurban Trail Easement Extension

- The original 25-year Recreational Trail Easement was in force from August 1994 through August 2019.
- Over the last several months staff has worked closely with the City of Everett to get an updated Recreation Easement in place and has made substantial progress.
- We are asking for a 3-month extension (May 31, 2024).
- This allows us to get through the legal review processes and Everett City Council approval to then return to Commission for a Public Hearing and vote.



# Next Steps . . .

- We are presenting and voting on the same day due to the timeline. We intended to get the new agreement signed prior to expiration, however the review has slowed, and we need more time for the final step.
- Return this afternoon (February 20, 2024) for Commissioner's to vote on this resolution to extend.
- Seek review and approval from the City of Everett via their City Council and staff.
- Once this has been completed, we will seek approval through our Commission and schedule a presentation, Public Hearing and vote to complete this transaction.



Any  
Questions



# District Cash and Financial Reserves

February 20, 2024

Scott Jones, Chief Financial Officer

# Agenda

## Purpose

- Discuss January 2024 Impacts
- Provide Overview of District Reserves and Current Funds/Accounts
- Reserve Refresh and Next Steps

## Action Items

- No formal action required today
- Soliciting feedback and agreement on next steps
- Targeting August/September 2024 for additional recommendations and updates

# January 2024 Impacts

- Region saw record customer loads combined with decreases in available supply
- PUD experienced cuts to firm power purchases and had to purchase from market to supplement
- Market prices reached nearly \$1,000/MWh
- PUD met demand for reliability purposes, but at a cost

# January 2024 Impacts

- Approximately \$40 million in power purchase costs incurred through the event
- Days Cash on Hand at 90-100 by end of February 2024 (target is 120)
- No immediate concern from a financial stability perspective, but need to correct impacts long-term
- Plan includes increase to our original 2024 rate adjustment, near-term steps to combine and reassess operating reserves, and long-term reserve strategy refresh

# Reserve Overview

The PUD has six broad reserve categories. Our focus will be the Electric System's **Operating** and **Contingency Reserve Categories**.

Reserve Category	Category Purpose
<b>Operating</b>	<b>For adequate working capital and cash liquidity for day-to-day operations</b>
Sinking	To set aside scheduled interest and principal payments on debt as required by bond covenants
Project	To finance specific projects approved through the budgeting adoption process or bond issuance (Construction Funds)
Benefits	To ensure the District can meet current and future employee benefit obligations
<b>Contingency</b>	<b>For the mitigation of other risk exposures such as power market volatility, disaster recovery, or events that cause business interruption</b>
Debt Service	To set aside required security for District bondholders as required by bond covenants



# Reserve Overview

Within these two broad categories (Operating and Contingency), we are focusing on two specific funds: **Debt Management** and **Rate Stabilization**.

Reserve Category	Fund	Specific Purpose	Balance at 12/31/2023 (thousands)
Operating	Revenue	Operational liquidity – Target of 120 days cash on hand	\$129,622
<b>Operating</b>	<b>Debt Management</b>	<b>To defer financing, redeem debt, or replenish revenue fund as needed</b>	<b>\$80,000</b>
<b>Contingency</b>	<b>Rate Stabilization</b>	<b>To absorb costs and mitigate significant risks of market volatility or other events</b>	<b>\$115,000</b>
Contingency	Self-Insurance	To support the District’s self-insurance program	\$10,000

# Reserve Refresh – Part 1

- The Debt Management Fund was established in 2019
- Internally – we view the Revenue Fund and Debt Management Fund (DMF) as separate accounts and track Days Cash on Hand without DMF
- Externally - Banks and Rating Agencies use the broader Operating Reserve to track Days Cash on Hand (both the Revenue Fund and the DMF)
- We can move funds between these accounts now - balances in the DMF can replenish our Revenue Fund if needed
- For simplicity of Operating Reserve tracking, we want to combine these accounts back to a single fund (before end of Q1)
- In conjunction with this step, we want to establish a new and higher Days Cash on Hand (before end of Q4)

# Reserve Refresh – Part 2

- The last Reserve Policy refresh was in June 2018
- The Policy suggests an updated look at risk exposure and cash reserve strategy every five years
- We are planning a holistic study of our reserves for all systems, categories, and balances ahead of the 2025 budget process. This will include:
  - Assessing a new target for Days Cash on Hand – anticipated to increase from 120 to 150+ to help absorb increased operational risk exposures and reflect the inclusion of the DMF
  - Ensure the Contingency Reserve (Rate Stabilization Fund) is funded at an appropriate level and determine if its use is necessary ahead of 2025
  - Assess other potential improvements



Questions?





*Energizing Life In Our Communities*

# Strategic Plan Quarterly Update

February 20, 2024

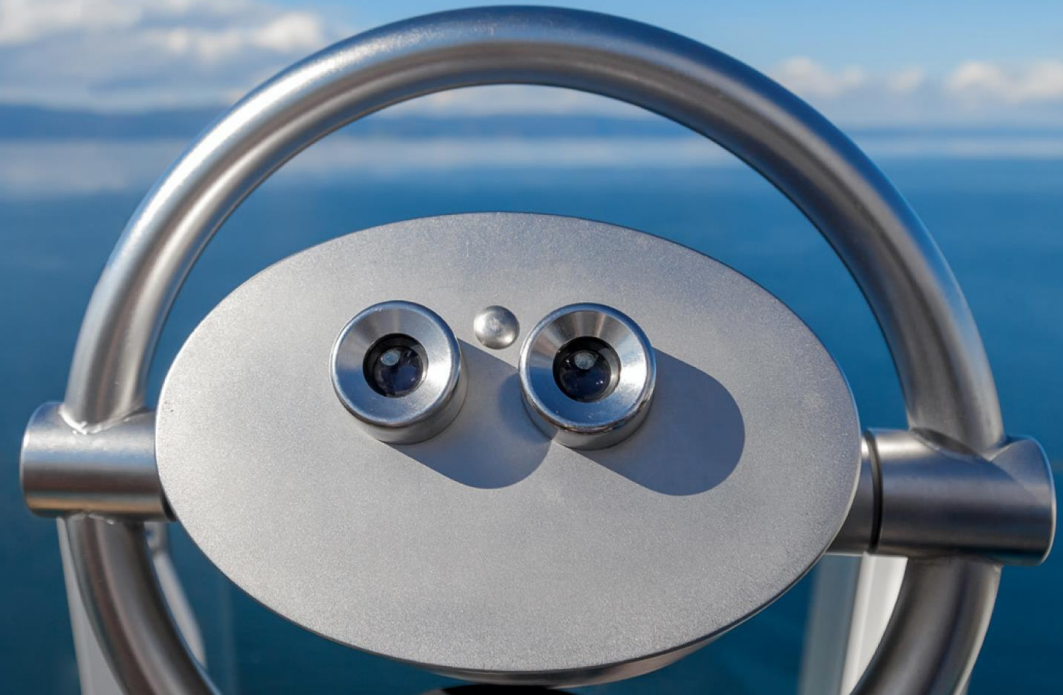
**Laura Lemke**  
Senior Program Manager

*Prior Presentation: December 5, 2023*



# FOCUS ON THE FUTURE

2023-2027 STRATEGIC PLAN





# Prior Presentations & Conversations

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December 5, 2023

2023-2027 Strategic Plan Update

February 7, 2023

Approval of the 2023-2027 Strategic Plan

January 24, 2023

Draft 2023-2027 Strategic Plan

Approved 2023-2027 Strategic Plan: [Strategic Priorities - Snohomish County PUD \(snopud.com\)](https://snopud.com)



**Today's Purpose:**

Update on the  
2023-2027 Strategic Plan  
implementation.

**Request of the Commission:**

This presentation is  
informational,  
no action is requested.

# Briefly: District Strategic Plan Elements

## OUR PURPOSE (what guides us)

We deliver essential utility services to help our communities thrive

## OUR VALUES (how we behave)

Every day we **SAFEGUARD** what matters, putting employee and community safety first.

We have **INTEGRITY**. We are a **TEAM**. We **SERVE** with pride, and **RISE** to challenges. We choose to **INCLUDE** all, **SEEK** growth, and be **BOLD**.

## OUR COMMITMENT (the tenets that anchor us)

To fulfill our role in the community, we:

- Are a **powerful partner**
- Provide **exceptional value**
- Deliver **excellent experiences**
- Are the **best version of TeamPUD**

*The enduring fundamentals that inform everything we do and are the filters we use to make decisions.*

## OUR VISION (where we're going)

Be the utility that delights our customers and energizes life in our communities

*The goal that the strategic plan is driving toward.*



Strategic Priority

*A key area of focus required to achieve our vision and hold true to our Purpose and Commitment. We have five Strategic Priorities.*



Objective

*The specific outcomes we are driving toward under a priority. There are 2 or more under each priority.*



Initiative

*The specific work actions and work intended to help us achieve the objective. There are 3 or more under each objective.*

[Click to view approved 2023-2027 Strategic Plan](#)



**2023-2027 Strategic Plan**

# **Establishing Our Key Performance Metrics**



# District Strategic Plan KPIs

- Relate to our values, anchors, and priorities
- Meaningful to us and our customers
- Provide holistic view of our position or progress
- Best available measures, may be replaced when new measures are available
- Cascade into strategic objective KPIs and operational metrics for insight into what is driving performance and changes



## 7 categories:

- Safety
- Electric System Reliability
- Water System Reliability
- Financial Stability
- Customer Experience
- Community Engagement
- Employee Experience



# Strategic Performance Metrics

## Safeguard What Matters

### Recordable Incident Rate

Last 12 Months  
**4.81**      Prior 12M **3.77** ↑

### Incident Severity Rating

Last 12 Months  
**9.2**      Prior 12M **8.7** ↑

### Preventable Vehicle Accidents

Last 12 Months  
**33**      Prior 12M **37** ↓

## Employee Experience

### Voluntary Employee Turnover

Last 12 Months      Prior 12M **4.4%** ↓  
**2.5%**      2 Years Ago **3.6%** ↓

## Electric System Reliability

### SAIDI *average minutes a customer was without power*

Last 12 Months      Target **105.0** ↑  
**108.6**      Prior 12M **137.7** ↓

### ASAI *% time power was available to average customer*

Last 12 Months      Target **99.980%** ↓  
**99.979%**      Prior 12M **99.974%** ↑

### SAIFI *average # times a customer was without power*

Last 12 Months      Target **1.00** ↑  
**1.02**      Prior 12M **1.14** ↓

### CEMI-5 *% customers experiencing >5 outages*

Last 12 Months      Prior 12M **3.9%** ↓  
**1.3%**      5 Yr Avg **2.2%** ↓

## Water System Reliability

### Unplanned Outages per 1,000 Customers

Last 12 Months      Prior 12M **0.80** ↓  
**0.75**

## Customer Experience

### Overall Customer Satisfaction Index

2023 Overall      2022 Score **751** ↓  
**738**      Leader Score **789** ↓

### Net Promoter Score

2023 Overall      2022 Score **14** ↓  
**4**      Leader Score **29** ↓

*JD Power Residential Customer Satisfaction Survey*

## Community Engagement

### Involvement in Community

2023 Overall      2022 **6.72** ↑  
**6.78**      Leader **7.40** ↓

*JD Power Residential Customer Satisfaction Survey*

## Financial Stability

### Current Ratio

Electric      Requirement **1.00** ↑  
**2.37**      Same Q Last Yr **1.92** ↑

Water      Requirement **1.00** ↑  
**4.80**      Same Q Last Yr **3.74** ↑

### Debt Service Coverage Ratio

Electric      Board Requirement **1.75** ↑  
**3.94**      Same Q Last Yr **4.55** ↓

Water - Parity      Board Requirement **1.75** ↑  
**6.08**      Same Q Last Yr **5.64** ↑

### Operating Ratio

Electric      Budget YTD **83.8%** ↑  
**83.9%**      Last Yr YTD **82.3%** ↑

Water      Budget YTD **81.3%** ↓  
**71.7%**      Last Yr YTD **66.6%** ↑

*Preliminary 2023 Q4 results, unaudited*

# Safeguard What Matters

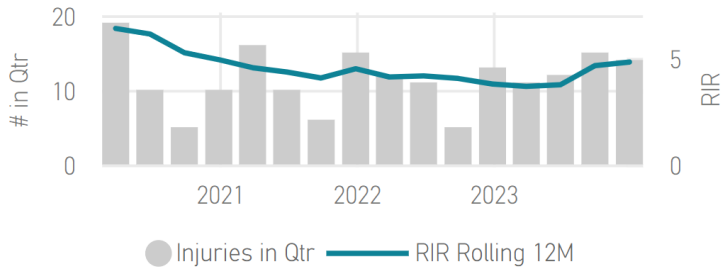
## Recordable Incident Rate (RIR)

(# recordable incidents \* 200,000) / total working hours

Last 12 Months  
**4.81**      Prior 12M **3.77** | +27% | +1.03 ↑

52 recordable injuries, ▲ from 41 in the prior 12 months

Rolling 12 Month Recordable Incident Rate

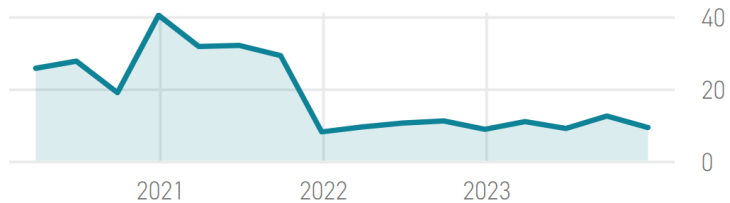


## Severity Rating

# lost days / # recordable injuries

Last 12 Months  
**9.2**      Prior 12M **8.7** | +6% | +0.5 ↑

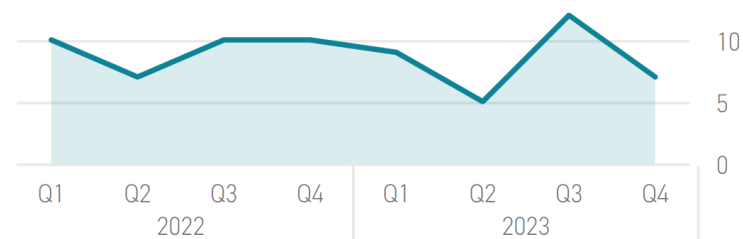
Rolling 12 Month Severity Rating



## Preventable Vehicle Accidents

Last 12 Months  
**33**      Prior 12M **37** | -11% | -4 ↓

# Accidents by Quarter



**Recordable Incident Rate (RIR)** provides a standardized measure of safety performance, allowing the District to track workplace injuries and illnesses over time, compare our safety record with industry benchmarks, and identify areas for improvement.

This rolling 12-month calculation is not our official OSHA recordable incident rate. The OSHA metric is calculated by calendar year.

**Severity Rating** provides a common language for discussing and understanding the impact of safety incidents.

The PUD’s Driving Committee meets the first Tuesday of each month to review accidents and determine which were preventable.

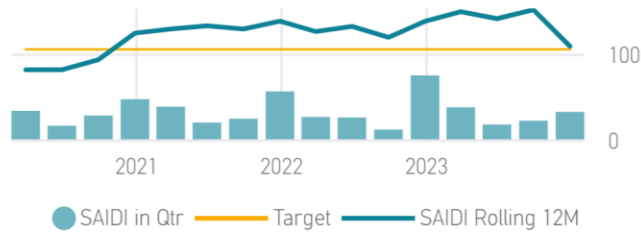
*Note: Historical RIR may change as incidents may be reported up to one year after they occur and their classification of reportable or not may change. Severity rating may change as the count of recordable incidents shifts and as lost days continue to accrue to past injuries. The metrics will update each quarter to reflect the most recent data.*

# System Reliability

## Electric System Reliability

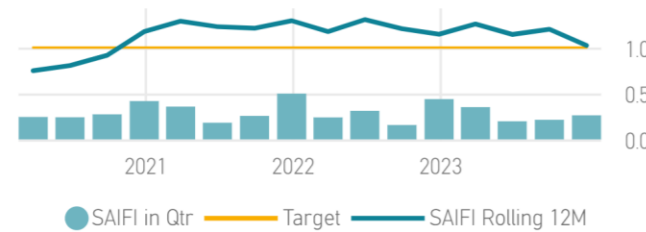
**SAIDI (System Avg Interruption Duration Index)**  
average minutes a customer was without power

Last 12 Months **108.6** Target **105.0** +3.6 ↑  
Prior 12M **137.7** -29.1 ↓



**SAIFI (System Avg Interruption Frequency Index)**  
average # times a customer was without power

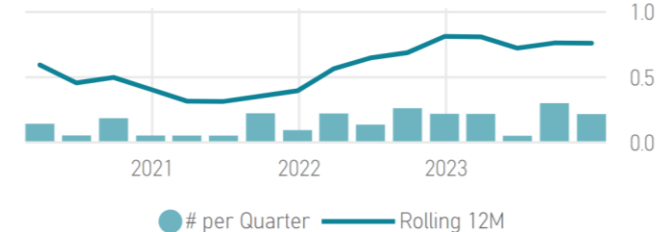
Last 12 Months **1.02** Target **1.00** +0.02 ↑  
Prior 12M **1.14** -0.12 ↓



## Water System Reliability

**Water Outages per 1,000 Customers**  
Unplanned outages only

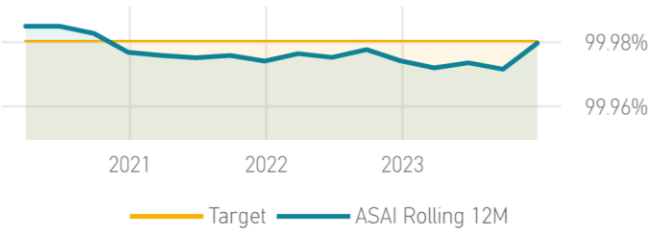
Last 12 Months **0.75** Target **0.80** -6% -0.05 ↓  
Prior 12M **0.80**



## ASAI (Avg System Availability Index)

% time power was available to the average customer

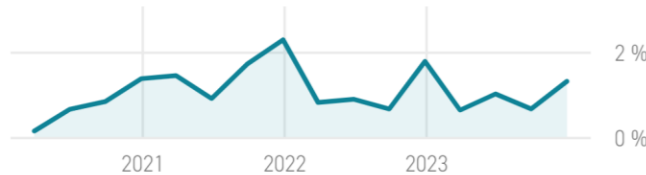
Last 12 Months **99.979%** Target **99.980%** ↓  
Prior 12M **99.974%** ↑



## CEMI-5 (Customers Experiencing Multiple Interruptions)

% customers experiencing more than 5 outages

Last 12 Months **1.3%** Target **3.9%** -67% -3pp ↓  
Prior 12M **3.9%**



A lower **SAIDI** value indicates fewer or shorter interruptions.

**ASAI** translate SAIDI into a metric that describes the percentage of time that power was available to customers.

The calculation is:

$$\frac{\text{total minutes in period} - \text{SAIDI minutes}}{\text{total minutes in period}}$$

A lower **SAIFI** value indicates fewer power interruptions.

**CEMI-5** includes outages of >1 minute. A lower score indicates that fewer customers are experiencing multiple outages.

Note: Electric system reliability metrics exclude planned outages and Major Event Days (MEDs). MED's are days in which the daily system SAIDI exceeds a calculated threshold that is evaluated and established for each calendar year. MED's are identified to allow study of the system's daily operation without being influenced by a few large events.

# Financial Stability (preliminary Q4 2023 results, unaudited)

## Electric Utility

### Current Ratio

*Current & Accrued Assets / Current & Accrued Liabilities*

Qtr End	Requirement	1.00	+1.37	↑
2.37	Last Qtr	2.43	-0.06	↓
	Same Q Last Yr	1.92	+0.44	↑

### Debt Service Coverage Ratio

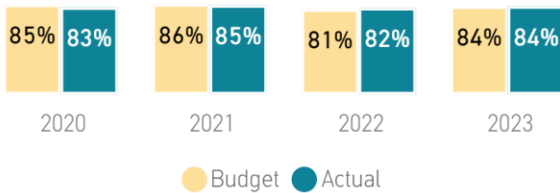
*Operating Cash Flow / Total Debt*

Qtr End	Board Requirement	1.75	+2.19	↑
3.94	Last Qtr	3.78	+0.17	↑
	Same Q Last Yr	4.55	-0.60	↓

### Operating Ratio

*Operating Expense / Operating Revenue*

YTD	Budget YTD	83.8%	+0%	↑
83.9%	Last Yr YTD	82.3%	+2%	↑



## Water Utility

### Current Ratio

*Current & Accrued Assets / Current & Accrued Liabilities*

Qtr End	Requirement	1.00	+3.80	↑
4.80	Last Qtr	4.26	+0.54	↑
	Same Q Last Yr	3.74	+1.07	↑

### Debt Service Coverage Ratio

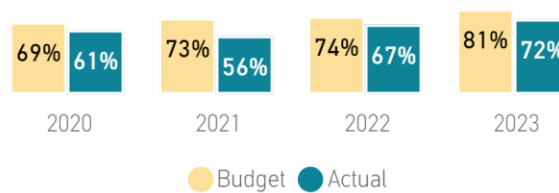
*Operating Cash Flow / Total Debt*

Qtr End	Board Requirement	1.75	+4.33	↑
6.08	Last Qtr	5.76	+0.32	↑
	Same Q Last Yr	5.64	+0.44	↑

### Operating Ratio

*Operating Expense / Operating Revenue*

YTD	Budget YTD	81.3%	-12%	↓
71.7%	Last Yr YTD	66.6%	+8%	↑



**Current Ratio** measures an organization's ability to pay its short-term obligations or those due within one year. A current ratio of 1 indicates that the company has exactly enough short-term assets to cover its short-term obligations.

**Debt-Service Coverage Ratio** is used to assess whether an organization has sufficient net operating income to service its debt obligations. The ratio can influence credit ratings, borrowing costs, and overall financial stability. A ratio of 1 indicates that an organization has exactly enough operating income to pay its debt service costs.

**Operating Ratio** is an indicator of operational effectiveness. It is also a useful benchmark for both comparing organizational performance over time and comparing our performance to that of similar organizations.

Operating Expense includes O&M, Transmission, and Purchased Power/Water costs. For better comparison, Operating Expense actuals exclude an annual year-end non-cash adjustment related to an accounting standard requirement.

Operating Revenue excludes the Unbilled Revenue Adjustment.

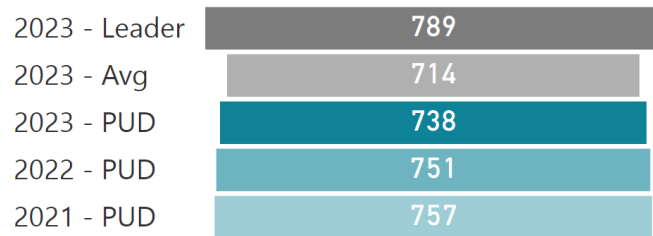
# Customer Experience and Community Engagement

## JD Power Residential Customer Satisfaction Survey

### Overall Customer Satisfaction Index

2023 Year-End Score	2022	751	-13	↓
<b>738</b>	2021	757	-19	↓
	Leader	789	-51	↓

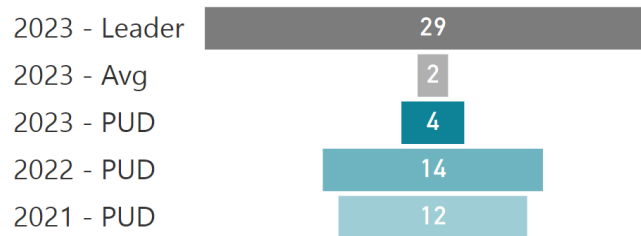
Segment Rank = 4 of 17, ▲ from 5 last yr



### Net Promoter Score

2023 Year-End Score	2022	14	-10	↓
<b>4</b>	2021	12	-8	↓
	Leader	29	-25	↓

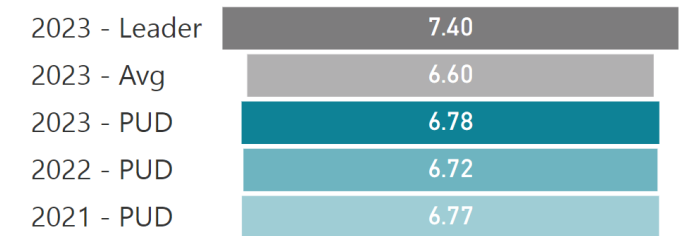
Segment Rank = 8 of 17, ▼ from 5 last yr



### Involvement in Community

2023 Year-End Score	2022	6.72	+0.06	↑
<b>6.78</b>	2021	6.77	+0.01	↑
	Leader	7.40	-0.62	↓

Segment Rank = 5 of 17, ▲ from 8 last yr



JD Power surveys evaluate the quality of customer service provided by an organization, based on factors such as the customer's experience with the company's representatives, resolution of issues, and overall satisfaction. This is the top-level aggregated score. Our target is 800.

The JD Power Net Promoter Score (NPS) starts by classifying respondents into promoter, detractor, and passive segments. Then, the % of customers that are detractors is subtracted from the % that are promoters to determine the NPS.

This JD Power Score is in response to the question "On a scale of 1-10, where 1 is unacceptable and 10 is Outstanding, how would you rate Snohomish PUD on Involvement in the Community (e.g. local charities, civic organizations, etc.)?"

Note: Snohomish PUD is in the West Mid-Size Utility segment, which includes a total of 17 utilities.

The Leader score shown above = the top score in that category for 2023. The Avg score = the West Mid-Size Utility segment average score for 2023.



# Employee Experience

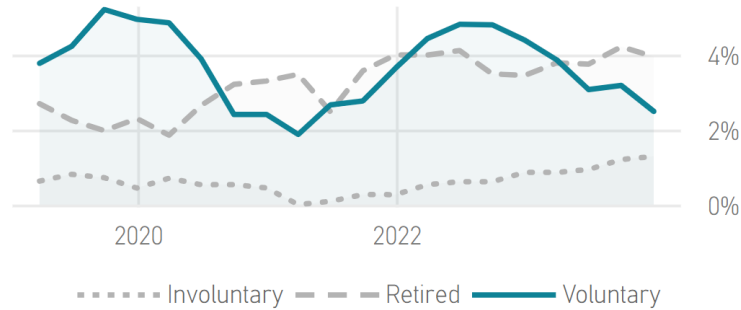
## Voluntary Employee Turnover

excludes retirements and involuntary separations

Last 12 Months  
**2.5%**

Prior 12M **4.4%** | -43% ↓  
2 Years Ago **3.6%** | -32% ↓

Rolling 12-month Turnover, by Separation Reason



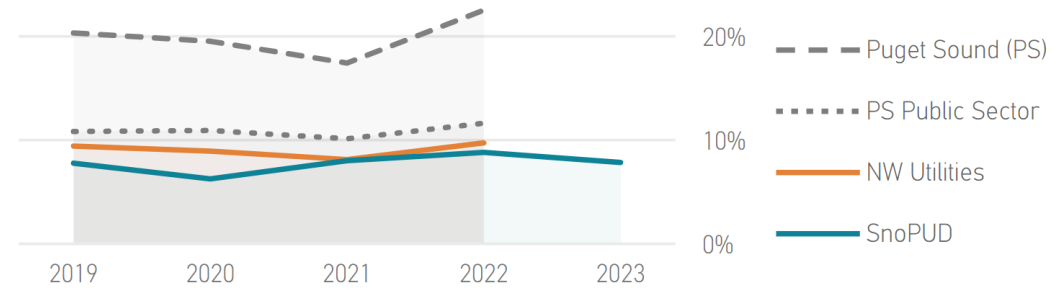
## Overall Employee Turnover

includes all separation reasons

Last 12 Months  
**7.7%**

Prior 12M **8.7%** | -11% ↓  
2 Years Ago **7.9%** | -2% ↓

Annual Overall Turnover, with Milliman Benchmarks



**Voluntary Employee Turnover** measures the rate at which employees willingly leave SnoPUD. This can reflect job satisfaction levels, career development opportunities, and overall employee engagement. Voluntary turnover also includes people satisfied with their work at SnoPUD that leave due to new opportunities, relocation, and personal reasons.

This is a best available metric. We anticipate supplementing or replacing it with a new employee engagement metric later this year.

**Overall Employee Turnover** with a comparison to regional benchmarks helps put SnoPUD's voluntary turnover into context. Benchmarks are provided by Milliman and available annually. 2023 benchmark data is not yet available.

## Safeguard What Matters

### Recordable Incident Rate

Last 12 Months  
**4.81**      Prior 12M 3.77 ↑

### Incident Severity Rating

Last 12 Months  
**9.2**      Prior 12M 8.7 ↑

### Preventable Vehicle Accidents

Last 12 Months  
**33**      Prior 12M 37 ↓

## Employee Experience

### Voluntary Employee Turnover

Last 12 Months      Prior 12M 4.4% ↓  
**2.5%**      2 Years Ago 3.6% ↓

## Electric System Reliability

### SAIDI *average minutes a customer was without power*

Last 12 Months      Target 105.0 ↑  
**108.6**      Prior 12M 137.7 ↓

### ASAI *% time power was available to average customer*

Last 12 Months      Target 99.980% ↓  
**99.979%**      Prior 12M 99.974% ↑

### SAIFI *average # times a customer was without power*

Last 12 Months      Target 1.00 ↑  
**1.02**      Prior 12M 1.14 ↓

### CEMI-5 *% customers experiencing >5 outages*

Last 12 Months      Prior 12M 3.9% ↓  
**1.3%**      5 Yr Avg 2.2% ↓

## Water System Reliability

### Unplanned Outages per 1,000 Customers

Last 12 Months      Prior 12M 0.80 ↓  
**0.75**

## Customer Experience

### Overall Customer Satisfaction Index

2023 Overall      2022 Score 751 ↓  
**738**      Leader Score 789 ↓

### Net Promoter Score

2023 Overall      2022 Score 14 ↓  
**4**      Leader Score 29 ↓

*JD Power Residential Customer Satisfaction Survey*

## Community Engagement

### Involvement in Community

2023 Overall      2022 6.72 ↑  
**6.78**      Leader 7.40 ↓

*JD Power Residential Customer Satisfaction Survey*

## Financial Stability

### Current Ratio

Electric      Requirement 1.00 ↑  
**2.37**      Same Q Last Yr 1.92 ↑

Water      Requirement 1.00 ↑  
**4.80**      Same Q Last Yr 3.74 ↑

### Debt Service Coverage Ratio

Electric      Board Requirement 1.75 ↑  
**3.94**      Same Q Last Yr 4.55 ↓

Water - Parity      Board Requirement 1.75 ↑  
**6.08**      Same Q Last Yr 5.64 ↑

### Operating Ratio

Electric      Budget YTD 83.8% ↑  
**83.9%**      Last Yr YTD 82.3% ↑

Water      Budget YTD 81.3% ↓  
**71.7%**      Last Yr YTD 66.6% ↑

*Preliminary 2023 Q4 results, unaudited*

2023 – 2027 Strategic Plan

# 2023 Key Achievements

(year in summary)



# 2023 Strategic Plan Key Achievements

- \$50 million GRIP grant to fund SnoSMART program for ADMS upgrade and distribution automation.
- 2023 Integrated Resource Plan (IRP) Update adopted by Commission.
- 2021 Water System Plan and updated Water Use Efficiency Goals adopted by Commission.
- Implemented Opt-in Outage Alert service.
- Launched new customer bill design.
- Connect Up system cutover complete and first meters installed.
- Usage interval data available to customers in MySnoPUD.
- First annual Energy Block Party.
- Finalized and implemented new compensation structure and philosophy.
- Established Enterprise Project Governance Board (EPGB).
- Developed and implemented strategic plan management system and performance monitoring framework.



# BOLSTER OPERATIONAL RELIABILITY AND RESILIENCY

STRATEGIC OBJECTIVES

2023 KEY ACHIEVEMENTS AND ACTIVITIES

RELATED 2023 COMMISSION PRESENTATIONS

## 1.1 Develop the capabilities for an increasingly complex energy future

**Jason Zyskowski** | Assistant General Manager,  
Facilities, Generation, Power, Rates &  
Transmission Management

- Established Data Management Council. Team developing requirements and RFP for selection of new data management tool for the District.
- Developed draft of electrification position statement for ELT review.
- Work underway to develop comprehensive understanding of electrification impacts.

## 1.2 Build the distribution grid of our future

**Guy Payne** | Assistant General Manager,  
Distribution & Engineering Services

- Awarded \$50 million GRIP grant to fund SnoSMART program for ADMS upgrade and distribution automation.
- 20 distribution automation radios assigned and installed in control cabinets. 5 distribution automation devices communicating in the field.
- System Planning & Protection completed documentation of distribution substation equipment ratings.
- Transmission Plant Maintenance Program in place.

- SnoSMART Grant | Mar. 7
- SnoPUD Reliability 2022 | Sep. 19

## 1.3 Ensure resource adequacy by expanding and protecting resources

**Jason Zyskowski** | Assistant General Manager,  
Facilities, Generation, Power, Rates &  
Transmission Management

- 2023 Integrated Resource Plan (IRP) Update adopted by Commission.
- 25 MW battery in contract negotiations.
- 30 MW of additional wind generation acquired for 2024.
- 2021 Water System Plan and updated Water Use Efficiency Goals adopted by Commission.
- Design and permitting of Kayak and Burn Road reservoirs.

- IRP | Jan. 24, Jul. 25, Oct. 2, Nov. 21
- Organized Markets | Mar. 7, Sep. 5
- Bonneville Post-2028 | Apr. 4
- Water Supply Update | Apr. 28, Oct. 17
- Tulalip Microgrid Projects | Aug. 8
- Residential New Construction | Oct. 2
- Energy Storage | Nov. 7

## 1.4 Preserve exceptional customer value

**Scott Jones** | Chief Financial Officer

- Bonneville Power Administration Passthrough implemented and effective Nov. 1, 2023.
- Issued RFP to identify consultant for Enterprise Risk Development program development.
- Developed job description and recruited for Manager, Enterprise Risk Management.
- Established Rates Strategy Working Group in October 2023.

- Energy Risk Management | Apr. 28, Oct. 17
- Monthly and Quarterly financial reports to the Commission



# EVOLVE AND ENHANCE CUSTOMER EXPERIENCES

STRATEGIC OBJECTIVES

2023 KEY ACHIEVEMENTS AND ACTIVITIES

RELATED 2023 COMMISSION PRESENTATIONS

## 2.1 Center our work around customer desires, challenges, and expectations

**Open** | Assistant General Manager,  
Customer & Energy Services

- Customer experience training module for all new hires.
- Ongoing customer experience workshops with department specific focus to establish areas of focus and action plans.
- Launched Customer 360 data and analytics project.
- Fielded 2023 Annual Customer Insights survey.

## 2.2 Deliver creative, personal, and convenient solutions

**Open** | Assistant General Manager,  
Customer & Energy Services

- Implemented Opt-in Outage Alert service.
- Launched new customer bill design.
- Self Service Customer Moves development work complete, planned go-live in Q1 2024.

- Outage Notifications | Feb. 21

## 2.3 Give customers increased flexibility and control over their usage and costs

**Kristi Sterling** | Chief Information Officer

- Connect Up System Cutover complete.
- Usage interval data is being presented to customers in MySnoPUD.
- Significant planning for the Connect Up Solution Upgrade completed.
- Developed roadmap to coordinate rate updates & backlogs prior to planned AMI Tech Upgrade in Q2 2024.
- Established cross functional team to plan enablement of AMI and customer solutions.

- C&I Time of Day Pilot | Apr. 28
- Flex Energy Pilot | Jul. 11
- Time of Day Rate Implementation AMI Customer Enablement | Aug. 22
- Pilot Small Distributed Generation Rate Schedule Extension | Nov. 21
- Connect Up Quarterly Updates

# PRIORITY 3 ACTIVELY HELP OUR COMMUNITIES THRIVE

## STRATEGIC OBJECTIVES

### 3.1 Strengthen our community connections

**Lisa Hunnewell** | *Director, Communications, Marketing & Business Readiness*

### 3.2 Support the economic vitality of our communities

**Scott Jones** | *Chief Financial Officer*

### 3.3 Align our practices with our communities' diverse needs

**Colin Willenbrock** | *General Counsel*

## 2023 KEY ACHIEVEMENTS AND ACTIVITIES

- A cross-functional team has drafted a philosophy and framework for engaging with our communities.
- First annual Energy Block Party.
- Second annual Run for Warmth Sponsorship.
- Successful recruitment of nine (9) new line apprentices.
- Improving easement process with developers and builders is in process.

- Developed work plan and conducted foundational research.

## RELATED 2023 COMMISSION PRESENTATIONS

- Regular Communications and Community Engagement briefings





# BUILD A SUSTAINABLE FUTURE WITH OUR COMMUNITIES

STRATEGIC OBJECTIVES

2023 KEY ACHIEVEMENTS AND ACTIVITIES

RELATED 2023 COMMISSION PRESENTATIONS

## 4.1 Responsibly minimize and mitigate our environmental impacts

**Guy Payne** | Assistant General Manager,  
Distribution & Engineering Services

- Began formation of Environmental Sustainability Action Plan (ESAP) Core Team.
- Created draft Materiality Assessment which will help prioritize work in the ESAP.
- Planned Woods Creek Sustainability Center shelter development in 2024, identifying point person and presenting to commission.
- Ongoing Environmental Action Team and Sustainability Team meetings.

- Fish Habitat Purchase | Nov. 7
- Woods Creek Sustainability Center | Nov. 21

## 4.2 Help our customers and communities achieve their goals

**Colin Willenbrock** | General Counsel

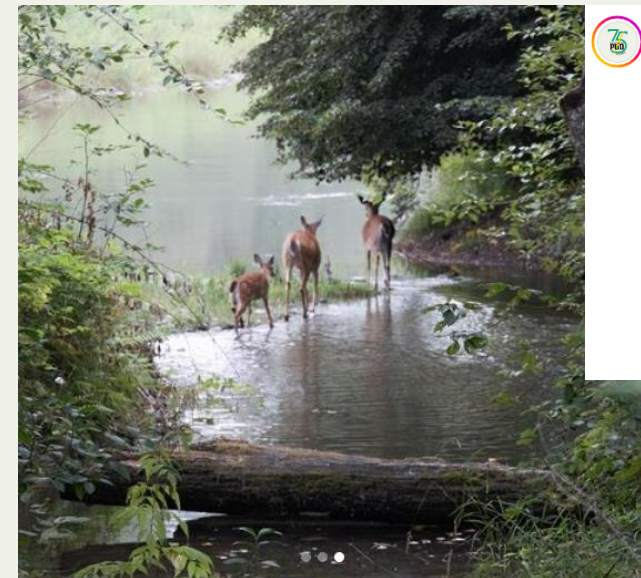
- Collaborative discussions and input to identify community and customer groups; sustainability goals and drivers within those groups; what it means to partner and support; and identify current programs as well as material gaps and opportunities for improvement.
- Developed work plan and began assembling Core Team.



snopud Last Saturday, #TeamPUD volunteers and their families harvested produce at the PUD's Woods Creek Sustainability Center and Food Forest. 7 lbs of radishes, 19 lbs of carrots, 23 lbs of plums, and 45 lbs of Asian pears and apples were gathered!

All produce was donated to a local food bank to aid in feeding food-insecure community members (over 10% of Snohomish County is food insecure).

Afterward, everyone got a chance to tour the nearby Woods Creek Hydro Project and learned how it supplies clean energy to 200+ homes annually. #PublicPower



snopud Go fish go! 🐟 Work has been completed to recontour a side channel on the #SultanRiver after a major flood event in 2020 deposited gravel into the channel reducing flows.

The project also included re-engineering a log jam to prevent future damage to a bridge on the side channel.

With the work completed, the area will be an exceptional habitat for young salmon and steelhead this spring!

# CREATE THE CULTURE AND CAPABILITIES NEEDED FOR THE FUTURE

STRATEGIC OBJECTIVES

2023 KEY ACHIEVEMENTS AND ACTIVITIES

RELATED 2023 COMMISSION PRESENTATIONS

## 5.1 Be an employer of choice

**Kristi Sterling** | *Chief Information Officer*

- Finalized compensation structure and philosophy and received Commission approval.
- Completed compensation structure changes.
- Established SnoPUD Inclusion Committee.
- Issued RFP to identify a vendor for employee experience survey tools and support.

- Job Description & Market Pay Review Project | Feb. 7, Aug. 22
- Juneteenth Holiday | Mar. 21
- DEI Update | Jun. 13

## 5.2 Evolve workforce skills and capabilities

**Colin Willenbrock** | *General Counsel*

- Developed strategic workforce plan framework. Scoped workforce development interview questions.
- Content and logistics confirmed for Refresh and Recommit leadership development course, course launching April 2024.
- Increased engagement with community workforce development organizations to promote SnoPUD and recruit for open positions.
- Improved External Leadership Development Programs selection application and selection process.
- Developed and implement new internal workforce management dashboard.

- Safety - Looking Back and Looking Ahead | Mar. 21

## 5.3 Increase organizational alignment & effectiveness

**Kristi Sterling** | *Chief Information Officer*

- Established Enterprise Project Governance Board (EPGB). Ongoing revision of processes. Began pilot of new project management and prioritization tool.
- Developed and implement strategic plan management system including initiative action plans, key performance metrics, and framework for quarterly review and reporting process.
- Developed and implemented Monday Metrics report to management team.
- Rolled out operating plan templates and process to ELT.
- Generative AI (GenAI) Advisory Team developed Interim GenAI Policy and supporting processes and education.

- Draft 2023-2027 Strategic Plan | Jan. 24
- Strategic Plan Update | Dec. 5



# Looking Forward



# Upcoming and Ongoing Work

## Collaborative Implementation & Management

- Division and Department Operating Plan Development
- Continued integration of strategic plan, operating plan, budget/financial planning, and project governance processes
- Development and integration of enterprise risk management program

## Strategic Plan Specific

- Continued performance metric and dashboard development
- Expansion and integration of metrics for ELT and PUD Leadership
- Monitoring of District operations and operating environment to determine where, if any, changes or adjustments are warranted

Planned Commission Reports	
May 21, 2024	Written report
Aug. 20, 2024	Year-to-Date Presentation
Nov. 19, 2024	Written report
Feb 2025	2024 Key Achievements Presentation

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# Questions & Discussion



# **EXECUTIVE SESSION**

**Tuesday, February 20, 2024**

Discussion of Current or Potential Litigation - Approximately 35 Minutes

**COMMENTS FROM THE PUBLIC**



**BUSINESS OF THE COMMISSION**

Meeting Date: February 20, 2024

Agenda Item: 3A

**TITLE**

Approval of the Minutes for the Regular Meeting of February 6, 2024

**SUBMITTED FOR: Consent Agenda**

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	_____	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description: GP-3(4) ... a non-delegable, statutorily assigned Board duty as defined under RCW 54.12.090 – minutes.*

*List Attachments:*  
Preliminary Minutes



**PRELIMINARY  
SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT**

**Regular Meeting**

**February 6, 2024**

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The Regular Meeting was convened by President Sidney Logan at 9:00 a.m. Those attending were Tanya Olson, Vice-President; Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Manager Brant Wood; Acting Assistant General Manager Shauna Boser; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

**\* Items Taken Out of Order**

**\*\*Non-Agenda Items**

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

A. Updates

1. Media. Lead Communications Specialist Aaron Swaney (virtually) provided a presentation on District related news and articles.

Commissioner Olson inquired about sending a second cycle of Connect Up post-install postcards to customers. Mr. Swaney advised he would review the data in MySnoPUD to see how customers were reacting to the initial postcard.

2. Legislative. State Government & External Affairs Specialist Ryan Collins (virtually) responded to the Board's questions on the report.

Commissioner Wolfe asked if it would be a new requirement under House Bill 2156|SB 6256 that all Washington Solar Installers be licensed as electrical contractors. Mr. Collins stated that he would provide the requested information.

3. Other. There were no other updates.

B. Purchase Property for Future 115kV Ring Bus

Manager Real Estate Services Maureen Barnes and Principal Engineer Jeff Colon informed the Board of a proposed property purchase located in Snohomish, WA.

The next step would be Board consideration for approval of a resolution at the February 20, 2024, Commission meeting.

### C. 2024 Budget General Electric Revenue Adjustment

Senior Manager Rates, Economic and Energy Risk Management Peter Dauenhauer and Economist Christina Leineweber provided a briefing on the proposed 2024 Budget General Electric Revenue Adjustment. The briefing included information on the 2024 budget and recent events, rate design approach, proposed adjustments, and comparisons.

Commissioner Logan requested contextual information on rates. A discussion ensued on the proposed rates and staff responded to Board questions. CEO/General Manager John Haarlow added that the team would also be doing a Workshop on these items at a later date.

The next steps would be returning to the Board on February 20, 2024, for a Public Hearing and on March 5, 2024, for a Public Hearing and Action. The proposed rate increase would take effect on April 1, 2024.

The meeting recessed at 10:26 a.m.

### **RECONVENE REGULAR MEETING**

The Regular Meeting was reconvened by President Sidney Logan at 1:30 p.m. Those attending were Tanya Olson, Vice-President; Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Manager Brant Wood; Acting Assistant General Manager Shauna Boser; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

#### **\* Items Taken Out of Order**

#### **\*\*Non-Agenda Items**

### **2. RECOGNITION/DECLARATIONS**

#### A. Employee of the Month for February – Andra Flaherty

Andra Flaherty was recognized as Employee of the Month for February.

### **3. COMMENTS FROM THE PUBLIC**

The following public provided comments:

- Timothy McDonald, Arlington, WA.

**4. CONSENT AGENDA**

A. Approval of Minutes for the Regular Meeting of January 23, 2024

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

Request for Quotation No. 23-1435-TC with LightRiver Technologies, Inc.

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

Miscellaneous No. CW2253546 with L&S Electrical Inc.

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Purchase Order No. 4500089149 with Clary Longview

Purchase Order No. 4500089259 with Global Rentals

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendment:

None

Contract Acceptance Recommendations:

Public Works Contract No. CW2250891 with Shinn Mechanical, Inc.

Public Works Contract No. CW2252540 with Kemp West, Inc.

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 4A – Approval of Minutes for the Regular Meeting of January 23, 2024; 4B – Bid Awards, Professional Services Contracts and Amendments; and 4C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

**5. CEO/GENERAL MANAGER REPORT**

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

**6. COMMISSION BUSINESS****A. Commission Reports**

The Commissioners reported on Commission related activities and Board related topics.

**B. Commissioner Event Calendar**

Commissioner Wolfe requested to attend the Economic Alliance of Snohomish County (EASC) meeting on February 21, 2024.

**7. GOVERNANCE PLANNING****A. Governance Planning Calendar**

Commissioner Logan noted a conflict with the date of the Special Meeting currently scheduled for February 22, 2024. The Board agreed to reschedule it to March 26, 2024.

**EXECUTIVE SESSION**

The Regular Meeting recessed at 1:56 p.m. and reconvened at 1:57 p.m. into Executive Session to discuss the performance of a public employee, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 2 hours, with no public announcements. Those in attendance were Commissioners Sidney Logan, Tanya Olson, and Rebecca Wolfe; and CEO/General Manager John Haarlow. The Commission immediately adjourned the Regular Meeting upon the conclusion of the Executive Session at 3:27 p.m.

**ADJOURNMENT**

There being no further business or discussion to come before the Board, the Regular Meeting of February 6, 2024, adjourned at 3:27 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 20<sup>th</sup> day of February, 2024.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President





**BUSINESS OF THE COMMISSION**

Meeting Date: February 20, 2024

Agenda Item: 3B

**TITLE**

CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations; Professional Services Contract Award Recommendations; Miscellaneous Contract Award Recommendations; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations

**SUBMITTED FOR: Consent Agenda**

<u>Contracts/Purchasing</u>	<u>Clark Langstraat</u>	<u>5539</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description, GP-3(4) ... non-delegable, statutorily assigned Board duty – Contracts and Purchasing.*

The CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations \$120,000 and Over; Professional Services Contract Award Recommendations \$200,000 and Over; Miscellaneous Contract Award Recommendations \$200,000 and Over; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations contains the following sections:

Public Works Contract Award Recommendations (Page 1);  
Request for Proposal No. 24-1438-SC with Davey Tree Surgery Company

Formal Bid Award Recommendations \$120,000 and Over (Page 2);  
Request for Quotation No. 23-1426-BP with Tyndale Company, Incorporated

Professional Services Contract Award Recommendations \$200,000 and Over;  
None

Miscellaneous Contract Award Recommendations \$200,000 and Over;  
None

Interlocal Agreements and Cooperative Purchase Recommendations;  
Contracts:  
None  
Amendments:  
None

Sole Source Purchase Recommendations;  
None

Emergency Declarations, Purchases and Public Works Contracts;  
None

Purchases Involving Special Facilities or Market Condition Recommendations;  
None

Formal Bid and Contract Amendments (Page 3);  
Miscellaneous No. 76794 with Automatic Data Processing, Inc.

Contract Acceptance Recommendations (Page 4);  
Public Works Contract No. CW2252144 with K & D Services, Inc.

*List Attachments:*  
February 20, 2024 Report

**Public Works Contract Award Recommendation(s)**  
**February 20, 2024**

**RFP No. 24-1438-SC**

Lake Goodwin Circuits 12-379,  
 12-380, 12-382, 12-383, Transmission  
 & Distribution Line Clearance

No. of Bids Solicited:	5	
No. of Bids Received:	2	
Project Leader & Phone No.:	Randy Gusa	Ext. 5608
Estimate:	\$1,820,000.00	

Description:

The Contractor shall provide all labor, tools, materials, supplies and equipment necessary to prune, cut, treat, remove, clear, and dispose of trees and brush, as well as perform any reseeding work, under and along the District's transmission and/or distribution system. Work to be performed is located in the vicinity of the city of Stanwood, Snohomish County, Washington. The total distance to be covered on this project is approximately 112.5 pole miles.

<u>Contractor</u>	<u>Subtotal (tax n/a)</u>
<b>Award To: Davey Tree Surgery Company</b>	<b>\$1,949,336.00</b>
Kemp West, Inc.	\$2,074,800.00

Summary Statement: Staff recommends award to Davey Tree Surgery Company, the low evaluated bidder, in the amount \$1,949,336.00, tax n/a.

**Formal Bid Award Recommendation(s) \$120,000 And Over  
February 20, 2024**

---

**RFQ No. 23-1426-BP**

NSA Drifire Hydrolite 2.0 FR Raingear  
Annual Contract

No. of Bids Solicited:	3	
No. of Bids Received:	1	
Project Leader & Phone No.:	Jana Easterling	Ext. 4410
Material Estimate:	\$288,000.00	

This bid was for NSA Drifire Hydrolite 2.0 FR Raingear, for use by District personnel working in areas requiring flame resistant raingear. This will form the base pricing for an annual contract to provide this protective equipment on an on-demand basis.

Vendor

Subtotal (w/o tax)

**Award To: Tyndale Company, Incorporated**

**\$161,202.90**

Summary Statement: Staff recommends award to Tyndale Corporation, Incorporated, the low evaluated responsible bidder meeting the District's specification in the amount of \$161,202.90, plus tax.

**Formal Bid and Contract Amendment(s)  
February 20, 2024**

**MISC No. 76794**  
ADP PayForce

Contractor/Consultant/Supplier:	Automatic Data Processing, Inc.	
Business Project Leader & Phone No.:	Shawn Hunstock	x8497
ITS Project Leader & Phone No.:	Steve Eaton	x1763
Amendment No.:	4	
Amendment:	\$740,549.00	

Approximate Original Contract Amount:	\$1,008,330.00	Original Start/End:	10/23/2012 – 3/31/2019
Present Contract Amount:	\$1,798,509.00	Present Start/End:	3/31/2024
Amendment Amount:	\$710,549.00	New End Date:	3/12/2029
Approximate New Contract Amount:	\$2,509,058.00		

**Summary Statement:** Staff recommends approval of Amendment No. 4 to increase the contract by a “Not to Exceed” amount of \$710,549.00, plus tax, and to extend the term for five years to March 12, 2029. This amounts to an annual estimated spend of \$142,110. This amendment will allow for continued payroll processing services, tax reporting, and compliance reporting, and also provides services supporting the implementation of enhancements needed to comply with regulatory requirements.

The District has standardized its payroll processing using the ADP software since 1999. ADP has consistently met the District’s business requirements to provide payroll processing, tax reporting, and compliance reporting among several other services. ADP’s integration with Benefitfocus (benefits management) and SAP SuccessFactors (human capital management) provides self-service options for employees. ADP is a premier provider of payroll services and stays current with federal and state regulations that may impact the District. For these reasons, staff recommend continued use the ADP services and WorkForce Now application for payroll processing to continue to meet the District’s current business and technology requirements.

Summary of Amendments:

Amendment No. 1 approved by Commission on April 1, 2014, provided for the purchase of the Software as a Service solution, including implementation services, revised the contract terms and pricing appendices based on the SAAS solution, increased the contract amount by \$1,008,330.00, and extended the term to 3/31/2019.

Amendment No. 2 approved by Commission on March 5, 2019, increased the contract amount by \$790,179.00, and extended the term to 3/31/2024.

Amendment No. 3 signed on November 18, 2022, modified the contract terms to include unemployment insurance, wage garnishment, and data privacy terms, as well as migrate from ADP’s PayForce Now platform to WorkForce Now platform. This was a \$0.00 amendment.



**Contract Acceptance Recommendations(s)**  
**February 20, 2024**

**Accept Contract(s) as complete and grant approval to release  
Retained fund after full compliance with Departments of Labor  
and Industries, Revenue and Employment Security.**

**PWC No. CW2252144**

Traffic Control for the Stanwood to  
Camano Project

Contractor:	K & D Services, Inc.	
Start/End:	7/25/2023 – 11/10/2023	
Evaluator & Phone No.:	Trinh Ly	Ext. 4308
No. of Amendments:	2	
Retained Fund:	\$11,825.98	

Original Contract Amount:	\$423,714.60
Total Amendment Amount:	-\$187,195.24
Final Contract Amount:	\$236,519.36

Summary Statement:           None.



**BUSINESS OF THE COMMISSION**

Meeting Date: February 20, 2024

Agenda Item: 3C

**TITLE**

Consideration of Certification/Ratification and Approval of District Checks and Vouchers

**SUBMITTED FOR: Consent Agenda**

<u>General Accounting &amp; Financial Systems</u>	<u>Shawn Hunstock</u>	<u>8497</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>

Date of Previous Briefing: \_\_\_\_\_

Estimated Expenditure: \_\_\_\_\_ Presentation Planned

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description: GP-3(4)(B)(2)a non-delegable, statutorily assigned Board duty to approve vouchers for all warrants issued.*

The attached District checks and vouchers are submitted for the Board’s certification, ratification and approval.

*List Attachments:*  
Voucher Listing



## CERTIFICATION/RATIFICATION AND APPROVAL

We, the undersigned of the Public Utility District No. 1 of Snohomish County, Everett, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, and the Checks or Warrants listed below are ratified/approved for payment this 20th day of February 2024.

**CERTIFICATION:**

Certified as correct:

CEO/General Manager

*Shawn Hunstock*

Auditor

*J. Scott Jones*

Chief Financial Officer/Treasurer

**RATIFIED AND APPROVED:**

Board of Commissioners:

President

Vice-President

Secretary

TYPE OF DISBURSEMENT	PAYMENT REF NO.	DOLLAR AMOUNT	PAGE NO.
<b>REVOLVING FUND</b>			
Customer Refunds, Incentives and Other	1127862 - 1127996	\$29,077.12	2 - 6
Electronic Customer Refunds		\$16,219.13	7 - 9
<b>WARRANT SUMMARY</b>			
Warrants	8076901 - 8077079	\$4,643,636.28	10 - 15
ACH	6043953 - 6044273	\$4,891,434.35	16 - 26
Wires	7003141 - 7003150	\$5,793,553.65	27
Payroll - Direct Deposit	5300000973 - 5300000973	\$5,135,117.50	28
Payroll - Warrants	845103 - 845117	\$33,351.69	28
Automatic Debit Payments	5300000969 - 5300000976	\$3,599,830.48	29
	<b>GRAND TOTAL</b>	<b>\$24,142,220.20</b>	

**Detailed Disbursement Report**

<b>Revolving Fund - Customer Refunds, Incentives and Other</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
1/29/24	1127862	HOUSING AUTHORITY OF SNO CO	\$7.05
1/29/24	1127863	DIEGO ANTONIO CRUZ	\$87.02
1/29/24	1127864	CHRIS MUSOKE	\$12.82
1/29/24	1127865	VOID	\$0.00
1/29/24	1127866	QUY NGUYEN	\$1,636.19
1/29/24	1127867	101 WEST LLC	\$6.70
1/29/24	1127868	VOID	\$0.00
1/29/24	1127869	ROBERT FERREL	\$105.00
1/29/24	1127870	GARY STUTHEIT	\$88.83
1/29/24	1127871	NAWIDULLAH NAJIB	\$44.78
1/29/24	1127872	SCOTT DILWORTH	\$9.78
1/30/24	1127873	ERP OPERATING LP	\$78.17
1/30/24	1127874	JON BOISSONNEAULT	\$1,035.38
1/30/24	1127875	JACK BELK	\$20.40
1/30/24	1127876	SASHA BOVEE	\$433.34
1/30/24	1127877	ERLIN CALEL MANUEL	\$106.23
1/30/24	1127878	JOEL HARRIS	\$28.10
1/30/24	1127879	LGI HOMES - WASHINGTON, LLC	\$79.30
1/30/24	1127880	RM HOMES	\$52.83
1/30/24	1127881	SSHI LLC	\$47.26
1/30/24	1127882	LGI HOMES - WASHINGTON, LLC	\$105.53
1/30/24	1127883	KIM HRUBY	\$304.89
1/30/24	1127884	JOY WOODWARD	\$24.99
1/30/24	1127885	JEFFREY THOMPSON	\$291.20
1/30/24	1127886	KATHRYN LAYMAN	\$43.09
1/30/24	1127887	MARLYN EICHHORN	\$20.08
2/1/24	1127888	ERICK BEATTY	\$180.24
2/1/24	1127889	IVON FABIAN CASTELLANOS	\$70.58
2/1/24	1127890	THE JOSEPH GROUP	\$50.99
2/1/24	1127891	JOHN VANDEWATER	\$50.12
2/1/24	1127892	NAIL MASTER LILY LLC	\$300.21
2/1/24	1127893	DILLON DUGAN	\$80.08

**Detailed Disbursement Report**

<b>Revolving Fund - Customer Refunds, Incentives and Other</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
2/1/24	1127894	NIHAL SHEDAGARU ASHOKA	\$97.68
2/1/24	1127895	J&S REALTY HOLDINGS, LLC	\$267.17
2/1/24	1127896	VOID	\$0.00
2/1/24	1127897	MARYSVILLE 136TH ST LLC	\$154.93
2/1/24	1127898	AMPADEE TUNGKAVET	\$227.67
2/1/24	1127899	LEONEL MARTINEZ AGUIRRE	\$49.92
2/1/24	1127900	PROJECT PRIDE	\$2,370.44
2/1/24	1127901	MD ABU SALEH CHOWDHURY	\$89.68
2/1/24	1127902	WESTPOINT WOODWORKS INC	\$126.98
2/1/24	1127903	ALYSSA AHLQUIST	\$14.99
2/1/24	1127904	10227 20TH PARK LLC	\$86.25
2/1/24	1127905	JULIANA DIAZ	\$29.36
2/1/24	1127906	ASHLEY THOMAS	\$423.43
2/1/24	1127907	KRYSTAL CARITHERS	\$35.08
2/1/24	1127908	JACKIE GILBERT	\$59.00
2/1/24	1127909	ERIC LUND	\$123.54
2/2/24	1127910	JASMINE DOWDELL	\$44.71
2/2/24	1127911	JENNY LANDAVERDE	\$152.75
2/2/24	1127912	MILL AT MC 3, LLC	\$504.99
2/2/24	1127913	HEATHER KREECK	\$57.93
2/2/24	1127914	ROBERT SPENCER	\$200.09
2/2/24	1127915	KRYSTAL MCPHERSON	\$201.78
2/2/24	1127916	SCOTT MASTERSON	\$70.46
2/2/24	1127917	SUSAN VAN ARNAM	\$340.33
2/2/24	1127918	OKTAY GUVEN	\$168.38
2/2/24	1127919	KBHPNW LLC DBA KB HOME	\$42.74
2/2/24	1127920	HENDRICKSON FAMILY TRUST	\$538.16
2/2/24	1127921	BYONG LEE	\$24.17
2/2/24	1127922	SUNSHINE PROPERTIES INC	\$15.20
2/2/24	1127923	JR MICHAEL CHECKEYE	\$95.72
2/2/24	1127924	HOANG NGUYEN	\$121.85
2/2/24	1127925	JOHN VU	\$22.81



**Detailed Disbursement Report**

<b>Revolving Fund - Customer Refunds, Incentives and Other</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
2/2/24	1127926	LOW INCOME HOUSING INSTITUTE	\$76.96
2/2/24	1127927	LIL HOUSE OF DONUTS	\$554.28
2/2/24	1127928	CHERIE ZANDERS	\$20.67
2/2/24	1127929	COLBY OLSON	\$110.16
2/2/24	1127930	DENNIS ANDERSON	\$103.46
2/2/24	1127931	JOSE CARLOS AZUA	\$102.39
2/2/24	1127932	JAMES BAKER	\$104.27
2/2/24	1127933	MICHAEL CHAMERSKI	\$104.29
2/5/24	1127934	RICK SWANSON	\$328.44
2/5/24	1127935	ESSEX PORTFOLIO, L.P.	\$128.64
2/5/24	1127936	VOID	\$0.00
2/5/24	1127937	KBHPNW LLC DBA KB HOME	\$112.88
2/5/24	1127938	ALCHEMY PROPERTIES LLC	\$122.05
2/5/24	1127939	JACOB IMHOLT	\$254.82
2/5/24	1127940	MLT STATION LLC	\$20.37
2/5/24	1127941	JOHN STARK	\$193.77
2/5/24	1127942	LENNAR NORTHWEST INC	\$138.19
2/5/24	1127943	LENNAR NORTHWEST INC	\$139.64
2/5/24	1127944	BMCH WASHINGTON LLC	\$142.33
2/5/24	1127945	TAYLOR MORRISON NORTHWEST LLC	\$52.05
2/5/24	1127946	MANOJ GHOSH	\$244.09
2/5/24	1127947	LAUREN ROGERS	\$115.86
2/6/24	1127948	HOLLY YOUNG	\$6.93
2/6/24	1127949	ESTATE OF BARBARA F HIGDON	\$22.46
2/6/24	1127950	MARK MIZER	\$275.00
2/6/24	1127951	DOYAL PATEL	\$97.07
2/6/24	1127952	ASHIM SHRESTHA	\$24.94
2/6/24	1127953	BRUCE FERGUSON	\$71.12
2/6/24	1127954	WEST EDGE DEVELOPMENT LLC	\$3,709.24
2/6/24	1127955	FAIRFIELD ALDERWOOD COURT LP	\$30.90
2/6/24	1127956	HOUSING AUTHORITY OF SNO CO	\$17.19
2/6/24	1127957	LIBERTY SQUARE GJJ LLC	\$46.68

**Detailed Disbursement Report**

<b>Revolving Fund - Customer Refunds, Incentives and Other</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
2/7/24	1127958	SV LATIGO PARTNERS, LLC	\$15.62
2/7/24	1127959	JORDAN THOMAS	\$18.52
2/7/24	1127960	BMCH WASHINGTON LLC	\$497.34
2/7/24	1127961	BRENDA LOPEZ	\$281.22
2/7/24	1127962	LYNNETTE LYSTEN	\$33.32
2/7/24	1127963	ANDRII DEINEHA	\$331.33
2/7/24	1127964	KEVIN COMMINGS	\$103.56
2/7/24	1127965	PHIL GOODWILL	\$209.17
2/7/24	1127966	AMFP VI WINSLEY LLC	\$15.32
2/7/24	1127967	MERLION CITY LLC	\$3,036.96
2/7/24	1127968	ANNE GUTHU	\$56.37
2/8/24	1127969	JANET JOHNSTON	\$32.32
2/8/24	1127970	BLAKE MEAD	\$42.52
2/8/24	1127971	DEBORRAH GIRARD	\$22.55
2/8/24	1127972	GLEIBERMAN PROPERTIES INC	\$15.64
2/8/24	1127973	YONG HAN	\$159.90
2/8/24	1127974	LENNAR NORTHWEST INC	\$27.67
2/8/24	1127975	JACQUELYN JOHNSON	\$495.80
2/8/24	1127976	KEVIN MILLER	\$17.84
2/8/24	1127977	SHANA SWANSON	\$128.55
2/8/24	1127978	BMCH WASHINGTON LLC	\$161.38
2/8/24	1127979	SIVAKUMAR PACHIYAPPAN	\$100.67
2/8/24	1127980	LENNAR NORTHWEST INC	\$171.41
2/8/24	1127981	CORNERSTONE HOMES	\$53.60
2/8/24	1127982	LENNAR NORTHWEST INC	\$110.27
2/8/24	1127983	RITE AID	\$546.71
2/8/24	1127984	TAYLOR MORRISON NORTHWEST LLC	\$15.00
2/8/24	1127985	ANNAFY YOUSUF ANAN	\$62.77
2/8/24	1127986	HZ COPPERSTONE APARTMENTS, LLC	\$77.82
2/9/24	1127987	ANASTASIIA KLIPS	\$46.59
2/9/24	1127988	JOHN SCHLOREDT	\$52.20
2/9/24	1127989	CAROL SCOTT	\$25.63

### Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
2/9/24	1127990	BEX PORTFOLIO LLC	\$29.88
2/9/24	1127991	MIKE WATKINS	\$61.77
2/9/24	1127992	SANDRA VELASQUEZ	\$405.37
2/9/24	1127993	PRISCILLA DOHRWARDT	\$30.46
2/9/24	1127994	APRIL MORTENSEN	\$1,595.39
2/9/24	1127995	BMCH WASHINGTON LLC	\$55.89
2/9/24	1127996	MARYSVILLE 136TH ST LLC	\$302.28

**Total: \$29,077.12**

### Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
1/29/24	000526818673	WILFRED LADMIRAULT	\$17.23
1/29/24	000526818674	HAILEY KELM THOMAS	\$84.25
1/29/24	000526818675	MARCUS FUSSELL	\$5.99
1/29/24	000526818676	CHAD SCHWEIN	\$143.15
1/29/24	000526818677	BOSTON ROBERTS	\$14.77
1/29/24	000526818678	FATIMA MANJANG	\$118.07
1/29/24	000526818679	KATHY WOECK	\$11.24
1/29/24	000526818680	SCOTT DREXLER	\$28.73
1/29/24	000526818681	DAVID SCHAEFFER	\$65.93
1/29/24	000526818682	MAGHANN GOODWIN	\$174.95
1/29/24	000526818683	MATTHEW PETERSEN	\$74.58
1/29/24	000526818684	BENJAMIN SHENBERGER	\$12.19
1/29/24	000526818685	PETRA PAYNE	\$57.75
1/29/24	000526818686	JAMMIE HAMILTON	\$65.00
1/30/24	000526828837	NANCY VALLES	\$137.96
1/30/24	000526828838	ANGELICA MOGOLLON NIETO	\$28.42
1/30/24	000526828839	MILLA MANTELL	\$141.74
1/30/24	000526828840	KRISTINA ROCKS	\$466.44
1/30/24	000526828841	HEMANTH KUMAR GANDAVARAPU	\$240.98
1/30/24	000526828842	ANGELICA MOGOLLON NIETO	\$116.83
1/30/24	000526828843	MARISSA BANDA	\$292.00
1/30/24	000526828844	SUSAN SCHEER JASPER	\$403.00
1/30/24	000526828845	VINCENT PATERNO	\$231.70
1/30/24	000526828846	PAIGE ANDERSON	\$244.74
1/30/24	000526828847	CARA HILLSTOCK	\$85.30
1/30/24	000526828848	CARA BOZZO	\$923.11
1/30/24	000526828849	LISA RUSSELL	\$425.75
1/30/24	000526828850	AUDRIANA RABON	\$160.00
1/30/24	000526828851	TERSEA KEITH	\$502.66
1/31/24	000526838308	FRANKLIN DA SILVA	\$30.68
1/31/24	000526838309	LEWIS BALTUCK	\$66.34
1/31/24	000526838310	LILLY HARTUP	\$118.90

**Detailed Disbursement Report**

<b>Revolving Fund - Electronic Customer Refunds</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
1/31/24	000526838311	BARBARA CHASE	\$595.84
1/31/24	000526838312	RAINY NELSON	\$169.00
1/31/24	000526838313	NICK JOHNSON	\$5.00
1/31/24	000526838314	RAINY NELSON	\$98.21
2/1/24	000526848688	JAYMN REMKE	\$150.54
2/2/24	000526861821	MARIA CABUSORA	\$11.45
2/2/24	000526861822	TRINH MONROE	\$71.31
2/2/24	000526861823	JORDAN GREY	\$35.89
2/2/24	000526861824	BALTAZAR LUNA PEREZ	\$501.03
2/2/24	000526861825	VENKATA SAIKIRAN RAJU DEVARAJU	\$104.99
2/2/24	000526861826	JEFF WAMPLER	\$107.36
2/2/24	000526861827	SASHTIGOBINATH PARANJOTHI	\$304.33
2/2/24	000526861828	WILLOW EIGHT	\$130.76
2/2/24	000526861829	TINA TWYMAN	\$247.50
2/2/24	000526861830	ALEKSEI DESIATOV	\$158.66
2/5/24	000526874775	YSELA HERNANDEZ	\$607.53
2/5/24	000526874776	DENISES NAILS SALON LLC	\$173.41
2/5/24	000526874777	PATRICIA DELATORRE	\$200.00
2/6/24	000526880215	LORETTA SALAZAR	\$165.40
2/6/24	000526880216	DOMINIC SANTIAGO	\$89.30
2/6/24	000526880217	DOMINIC SANTIAGO	\$52.16
2/6/24	000526880218	VIBHOR SHUKLA	\$79.11
2/6/24	000526880219	RICHARD FITZGERALD	\$394.34
2/6/24	000526880220	TODD TAKATA	\$52.42
2/6/24	000526880221	LUCAS HOBBS	\$328.84
2/6/24	000526880222	THEIRY HAYDEN	\$240.88
2/6/24	000526880223	VICTOR PENA	\$321.21
2/6/24	000526880224	TODD TAKATA	\$52.42
2/6/24	000526880225	TODD TAKATA	\$104.84
2/6/24	000526880226	BRIANNA MADDEN	\$50.00
2/7/24	000526891641	GRACIELA REZA	\$40.67
2/7/24	000526891642	TALOR BEECROFT	\$93.13

### Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
2/7/24	000526891643	LUIS CARRILLO	\$95.03
2/7/24	000526891644	PERRY WHITE	\$12.52
2/7/24	000526891645	PERRY WHITE	\$117.12
2/7/24	000526891646	YI WANG	\$57.23
2/7/24	000526891647	PATRICK HUSKEY	\$115.00
2/7/24	000526891648	DESTINY SWEET	\$10.66
2/7/24	000526891649	CHUHAN WENG	\$232.72
2/7/24	000526891650	CLAYTON MORGAN	\$34.09
2/7/24	000526891651	KRISHNA CHAITANYA DODDA	\$77.00
2/7/24	000526891652	CONSTANTIN OPREA	\$81.04
2/7/24	000526891653	FRANCES SEDENO-MATIAS	\$276.93
2/7/24	000526891654	KAITLYN KESSELRING	\$874.66
2/7/24	000526891655	STEPHEN NOWOY	\$182.81
2/7/24	000526891656	SEOHYUN KIM	\$118.47
2/9/24	000526913401	RICK KLEINBROOK	\$188.88
2/9/24	000526913402	VALERIIA OSHOVSKA	\$196.91
2/9/24	000526913403	RILLA MCCULLY	\$141.00
2/9/24	000526913404	KURRISA GRUSE	\$81.06
2/9/24	000526913405	SATHYA SENNIAPPAN	\$261.01
2/9/24	000526913406	NOMIN BATJARGAL	\$125.58
2/9/24	000526913407	NOMIN BATJARGAL	\$251.16
2/9/24	000526913408	NOMIN BATJARGAL	\$125.58
2/9/24	000526913409	ANDREI KOROSTELEV	\$734.44
2/9/24	000526913410	VAGNER PRUDENTE	\$600.32

**Total: \$16,219.13**



### Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
1/30/24	8076901	NEW CINGULAR WIRELESS PCS LLC	\$80,614.95
1/30/24	8076902	SOUND TRANSIT	\$62.13
1/30/24	8076903	E & G KELLER DEVELOPMENT LLC	\$871.40
1/30/24	8076904	AVR 502 LLC	\$6,164.40
1/30/24	8076905	COGDILL NICHOLAS REIN WARTELLE ANDR	\$350.00
1/30/24	8076906	COMCAST HOLDING CORPORATION	\$401.43
1/30/24	8076907	CITY OF DARRINGTON	\$10,266.21
1/30/24	8076908	CITY OF EVERETT	\$2,222.31
1/30/24	8076909	GETTY IMAGES US INC	\$1,890.00
1/30/24	8076910	GLOBAL RENTAL COMPANY INC	\$21,980.00
1/30/24	8076911	CITY OF GOLD BAR	\$12,544.39
1/30/24	8076912	CITY OF GOLD BAR	\$471.10
1/30/24	8076913	CITY OF MARYSVILLE	\$237,883.40
1/30/24	8076914	MILL SUPPLY INC	\$62.31
1/30/24	8076915	CITY OF MOUNTLAKE TERRACE	\$86,683.85
1/30/24	8076916	GENUINE PARTS COMPANY	\$541.74
1/30/24	8076917	PHIPPS CUSTOM SOLUTIONS LLC	\$1,235.00
1/30/24	8076918	PUBLIC GENERATING POOL	\$91,750.00
1/30/24	8076919	REID MIDDLETON INC	\$19,043.30
1/30/24	8076920	RIVERSIDE TOPSOIL INC	\$60.00
1/30/24	8076921	SOUND PUBLISHING INC	\$73.50
1/30/24	8076922	CITY OF SULTAN	\$33,998.45
1/30/24	8076923	STATE OF WASHINGTON	\$9,524.49
1/30/24	8076924	WESCO GROUP INC	\$214.11
1/30/24	8076925	AAA OF EVERETT FIRE	\$1,270.99
1/30/24	8076926	ALDERWOOD WATER & WASTEWATER DISTRI	\$85.16
1/30/24	8076927	CITY OF ARLINGTON	\$145,765.60
1/30/24	8076928	BICKFORD MOTORS INC	\$10,678.55
1/30/24	8076929	CITY OF BOTHELL	\$122,146.05
1/30/24	8076930	CITY OF BRIER	\$20,844.77
1/30/24	8076931	DIRECTV ENTERTAINMENT HOLDINGS LLC	\$175.24
1/30/24	8076932	CITY OF EDMONDS	\$177,493.60

### Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
1/30/24	8076933	RYAN SCOTT FELTON	\$540.82
1/30/24	8076934	CITY OF INDEX	\$1,149.20
1/30/24	8076935	GARY D KREIN	\$1,538.60
1/30/24	8076936	CITY OF LAKE STEVENS	\$139,211.66
1/30/24	8076937	CITY OF LAKE STEVENS	\$39,973.77
1/30/24	8076938	CITY OF MONROE	\$96,980.75
1/30/24	8076939	NELSON TRUCK EQUIPMENT CO INC	\$281.82
1/30/24	8076940	NORTHWEST LAMINATING CO INC	\$256.09
1/30/24	8076941	NORTHWEST TOWER ENGINEERING PLLC	\$44,200.00
1/30/24	8076942	PACIFIC PUBLISHING CO INC	\$730.80
1/30/24	8076943	ROM ACQUISITION CORPORATION	\$259.40
1/30/24	8076944	SNOHOMISH COUNTY	\$379.82
1/30/24	8076945	CITY OF STANWOOD	\$36,757.75
1/30/24	8076946	TOWN OF WOODWAY	\$6,247.89
1/30/24	8076947	CITY OF GRANITE FALLS	\$20,171.31
1/30/24	8076948	AVEVA SOFTWARE LLC	\$69,729.98
1/30/24	8076949	NORTH SOUND AUTO GROUP LLC	\$99.26
1/30/24	8076950	MOTION & FLOW CONTROL PRODUCTS INC	\$853.89
1/30/24	8076951	THE PAPE GROUP INC	\$3,902.01
1/30/24	8076952	CITY OF EVERETT	\$702,883.88
1/30/24	8076953	OCCUPATIONAL HEALTH CENTERS OF WA P	\$408.00
1/30/24	8076954	NEWCO INC	\$1,026.20
1/30/24	8076955	METER READING HOLDING I CORP	\$16,254.49
1/30/24	8076956	CONCENTRIC LLC	\$1,592.80
1/30/24	8076957	RADIATE HOLDINGS LP	\$187.28
1/30/24	8076958	RMA GROUP INC	\$1,870.50
1/30/24	8076959	CAPFINANCIAL PARTNERS LLC	\$13,750.00
1/30/24	8076960	TRUVIEW BSI LLC	\$3,321.15
1/30/24	8076961	HOGTOWN MASCOTS INC	\$5,857.30
1/30/24	8076962	AMA VENTURES LLC	\$13,200.00
1/30/24	8076963	BRUCE OZDEN	\$876.74
1/30/24	8076964	AWARDCO INC	\$4,396.00

### Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
1/30/24	8076965	GB ENTERPRISES OF WASHINGTON LLC	\$1,538.50
1/30/24	8076966	CITY OF LYNNWOOD	\$217,901.83
1/30/24	8076967	CITY OF MUKILTEO	\$97,436.36
1/30/24	8076968	CITY OF SNOHOMISH	\$51,885.51
1/30/24	8076969	MARY WICKLUND	\$8.10
2/1/24	8076970	CLEAR WIRELESS LLC	\$20,336.84
2/1/24	8076971	JJ SABASTIAN LLC	\$12,872.06
2/1/24	8076972	LCNA INVESTMENT HOLDINGS LLC	\$9,469.93
2/1/24	8076973	BARBARA L SJOSTROM NOKES	\$326.00
2/1/24	8076974	COMCAST HOLDING CORPORATION	\$186.13
2/1/24	8076975	CITY OF EVERETT	\$2,712.58
2/1/24	8076976	CORE & MAIN LP	\$2,919.62
2/1/24	8076977	GENUINE PARTS COMPANY	\$354.34
2/1/24	8076978	OLYMPIC VIEW WATER SEWER	\$119.86
2/1/24	8076979	PUGET SOUND ENERGY INC	\$470.24
2/1/24	8076980	RIVERSIDE TOPSOIL INC	\$200.00
2/1/24	8076981	SOUND SECURITY INC	\$537.29
2/1/24	8076982	TRIMAXX CONSTRUCTION INC	\$46,941.07
2/1/24	8076983	STATE OF WASHINGTON	\$4,831.22
2/1/24	8076984	STATE OF WASHINGTON	\$40,509.17
2/1/24	8076985	DOBBS HEAVY DUTY HOLDINGS LLC	\$1,263.75
2/1/24	8076986	BICKFORD MOTORS INC	\$2,734.80
2/1/24	8076987	D & G BACKHOE INC	\$293,097.80
2/1/24	8076988	EDS MCDUGALL LLC	\$765.00
2/1/24	8076989	FBN ENTERPRISES INC	\$4,180.00
2/1/24	8076990	OAK HARBOR FREIGHT LINES INC	\$866.81
2/1/24	8076991	VOID	\$0.00
2/1/24	8076992	SNOHOMISH COUNTY	\$1,881.04
2/1/24	8076993	PUBLIC UTILITY DIST NO 1 OF	\$5,224.59
2/1/24	8076994	WELLSPRING FAMILY SERVICES	\$475.00
2/1/24	8076995	LAMAR TEXAS LTD PARTNERSHIP	\$4,600.79
2/1/24	8076996	THE PAPE GROUP INC	\$10,957.33

**Detailed Disbursement Report**

<b>Accounts Payable Warrants</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
2/1/24	8076997	LANDIS GYR TECHNOLOGY INC	\$880.13
2/1/24	8076998	OCCUPATIONAL HEALTH CENTERS OF WA P	\$286.00
2/1/24	8076999	KIDDER MATHEWS INC	\$3,800.00
2/1/24	8077000	SUPERIOR SEPTIC SERVICE LLC	\$469.37
2/1/24	8077001	CLARY LONGVIEW LLC	\$53,551.26
2/1/24	8077002	MARC A MONSON	\$550.00
2/1/24	8077003	ASM AFFILIATES	\$3,066.25
2/1/24	8077004	BRANDON LIUKKO	\$247.50
2/1/24	8077005	MATTHEW R EFFENBERGER	\$400.00
2/1/24	8077006	HARNISH GROUP INC	\$106.78
2/1/24	8077007	LEVEL 3 FINANCING INC	\$1,996.06
2/1/24	8077008	WORLD WIDE TECHNOLOGY LLC	\$22,336.02
2/1/24	8077009	ROGER BELL REAL ESTATE HOLDINGS	\$6,000.00
2/1/24	8077010	NORTHWEST FIBER LLC	\$2,437.13
2/1/24	8077011	EVERGREEN STATE SHEET METAL INC	\$2,650.00
2/1/24	8077012	CITY OF MARYSVILLE	\$10,000.00
2/6/24	8077013	AT&T CORP	\$31,641.29
2/6/24	8077014	COMCAST HOLDING CORPORATION	\$166.98
2/6/24	8077015	CITY OF EVERETT	\$109.14
2/6/24	8077016	GLOBAL RENTAL COMPANY INC	\$15,428.00
2/6/24	8077017	KWIZCOM CORPORATION	\$8,200.00
2/6/24	8077018	GENUINE PARTS COMPANY	\$2,515.07
2/6/24	8077019	SIX ROBBLEES INC	\$8,582.73
2/6/24	8077020	SKILLSOFT CORPORATION	\$23,828.75
2/6/24	8077021	SOUND PUBLISHING INC	\$52.92
2/6/24	8077022	SNOHOMISH COUNTY SOCIETY OF	\$7,396.97
2/6/24	8077023	THE BOEING COMPANY	\$370,424.53
2/6/24	8077024	BICKFORD MOTORS INC	\$14,048.33
2/6/24	8077025	DIRECTV ENTERTAINMENT HOLDINGS LLC	\$229.83
2/6/24	8077026	THE HO SEIFFERT COMPANY	\$3,685.00
2/6/24	8077027	SKOTDAL MUTUAL LLC	\$226.60
2/6/24	8077028	SNOHOMISH COUNTY	\$1,169.05

**Detailed Disbursement Report**

<b>Accounts Payable Warrants</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
2/6/24	8077029	ARTHUR J WALLIN	\$400.00
2/6/24	8077030	A1 MOBILE LOCK & KEY INC	\$435.20
2/6/24	8077031	NORTH SOUND AUTO GROUP LLC	\$1,002.82
2/6/24	8077032	THE PAPE GROUP INC	\$2,455.58
2/6/24	8077033	WILLDAN ENERGY SOLUTIONS INC	\$10,438.03
2/6/24	8077034	THE PAPE GROUP INC	\$816.41
2/6/24	8077035	NORTHWEST FIBER LLC	\$7,081.79
2/6/24	8077036	KENDALL DEALERSHIP HOLDINGS LLC	\$88,735.31
2/6/24	8077037	BAXTER AUTO PARTS INC	\$12,737.19
2/6/24	8077038	DAVID J FONTENOT	\$400.00
2/6/24	8077039	BRANDON LIUKKO	\$868.75
2/6/24	8077040	MATTHEW R EFFENBERGER	\$175.00
2/6/24	8077041	RMA GROUP INC	\$1,714.00
2/6/24	8077042	FORTERRA NW	\$5,961.25
2/6/24	8077043	CAN-AM FABRICATION INC	\$853.32
2/6/24	8077044	RODDAN INDUSTRIAL	\$118.80
2/6/24	8077045	OLYMPIC PAVING INC	\$14,179.20
2/8/24	8077046	G&D HOMES LLC	\$4,169.92
2/8/24	8077047	NEW CINGULAR WIRELESS PCS LLC	\$24,349.19
2/8/24	8077048	COMCAST HOLDING CORPORATION	\$156.49
2/8/24	8077049	CITY OF EVERETT	\$62.66
2/8/24	8077050	GLOBAL RENTAL COMPANY INC	\$11,442.84
2/8/24	8077051	REPUBLIC SERVICES INC	\$400.64
2/8/24	8077052	REPUBLIC SERVICES INC	\$332.56
2/8/24	8077053	REPUBLIC SERVICES INC	\$303.73
2/8/24	8077054	SALISH NETWORKS INC	\$480.42
2/8/24	8077055	SNOHOMISH COUNTY	\$10.00
2/8/24	8077056	SNOHOMISH COUNTY	\$10.00
2/8/24	8077057	WASHINGTON PUD ASSN	\$7,031.04
2/8/24	8077058	BICKFORD MOTORS INC	\$463.59
2/8/24	8077059	EMERALD SERVICES INC	\$91.04
2/8/24	8077060	SIEMENS INDUSTRY INC	\$12,834.12

## Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
2/8/24	8077061	TWELVE THIRTY ONE INCORPORATED	\$149.46
2/8/24	8077062	STATE OF WASHINGTON	\$29.90
2/8/24	8077063	COMCAST CORPORATION	\$544.06
2/8/24	8077064	THE PAPE GROUP INC	\$88.46
2/8/24	8077065	ARAMARK UNIFORM & CAREER APPAREL GR	\$4,676.90
2/8/24	8077066	SNOHOMISH COUNTY 911	\$103,061.58
2/8/24	8077067	CLARY LONGVIEW LLC	\$62,337.59
2/8/24	8077068	KENDALL DEALERSHIP HOLDINGS LLC	\$51,240.00
2/8/24	8077069	FERGUSON ENTERPRISES LLC	\$168.89
2/8/24	8077070	SNOHOMISH COUNTY	\$22.80
2/8/24	8077071	ENERGY SECTOR SECURITY CONSORTIUM	\$3,200.00
2/8/24	8077072	JAMIE KISS	\$1,344.28
2/8/24	8077073	RODDAN INDUSTRIAL	\$6,094.40
2/8/24	8077074	JOHNSON ELECTRIC INC	\$6,958.00
2/8/24	8077075	ZACHARY PHILIP EVANS	\$1,684.00
2/8/24	8077076	JOSHUA J NOEL	\$5,000.00
2/8/24	8077077	A AND R SOLAR SPC	\$373,655.52
2/8/24	8077078	LUMENAL LIGHTING LLC	\$14,175.15
2/8/24	8077079	FOREVER GREEN INDOORS INC	\$38,351.56

**Total: \$4,643,636.28**



### Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
1/29/24	6043953	AAA MONROE ROCK CORP	\$2,377.42
1/29/24	6043954	AVIAT US INC	\$18,828.07
1/29/24	6043955	KUBRA DATA TRANSFER LTD	\$34,417.37
1/29/24	6043956	MOTOR TRUCKS INTL & IDEALEASE INC	\$1,153.40
1/29/24	6043957	NORTHSTAR CHEMICAL INC	\$525.00
1/29/24	6043958	NW SUBSURFACE WARNING SYSTEM	\$4,976.82
1/29/24	6043959	RWC INTERNATIONAL LTD	\$764.32
1/29/24	6043960	TESSCO INCORPORATED	\$447.72
1/29/24	6043961	TOPSOILS NORTHWEST INC	\$258.76
1/29/24	6043962	GORDON TRUCK CENTERS INC	\$340.12
1/29/24	6043963	WASTE MANAGEMENT OF WASHINGTON INC	\$419.06
1/29/24	6043964	WETLAND RESOURCES INC	\$9,050.00
1/29/24	6043965	BONNEVILLE ENVIRONMENTAL FOUNDATION	\$19,197.75
1/29/24	6043966	BRAKE & CLUTCH SUPPLY INC	\$1,482.91
1/29/24	6043967	GENERAL PACIFIC INC	\$508.00
1/29/24	6043968	HD FOWLER COMPANY INC	\$1,038.35
1/29/24	6043969	KEMP WEST INC	\$43,787.16
1/29/24	6043970	LONE MOUNTAIN COMMUNICATIONS LLC	\$11,585.34
1/29/24	6043971	LONGS LANDSCAPE LLC	\$12,818.86
1/29/24	6043972	NORTHWEST CASCADE INC	\$2,809.50
1/29/24	6043973	OPEN ACCESS TECHNOLOGY INTL INC	\$898.22
1/29/24	6043974	PACIFIC MOBILE STRUCTURES INC	\$2,210.06
1/29/24	6043975	LOUIS F MATHESON CONSTRUCTION INC	\$6,073.78
1/29/24	6043976	BRENT STAINER	\$200.00
1/29/24	6043977	VALMONT TELECOMMUNICATIONS INC	\$159.56
1/29/24	6043978	QUALITY TRAINING SYSTEMS	\$10,318.00
1/29/24	6043979	ANIXTER INC	\$8,440.32
1/29/24	6043980	ROADPOST USA INC	\$1,315.78
1/29/24	6043981	THE GOODYEAR TIRE & RUBBER CO	\$1,222.61
1/29/24	6043982	Z2SOLUTIONS LLC	\$8,387.50
1/29/24	6043983	DS SERVICES OF AMERICA INC	\$2,579.92
1/29/24	6043984	CURTIS A SMITH	\$7,354.33

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
1/29/24	6043985	TWILIO INC	\$4,897.95
1/29/24	6043986	EIP COMMUNICATIONS I LLC	\$6,624.22
1/29/24	6043987	QCL INC	\$1,000.00
1/29/24	6043988	FIRE PROTECTION SPECIALISTS LLC	\$12,689.04
1/29/24	6043989	HALEY & ALDRICH INC	\$1,944.28
1/29/24	6043990	MAPBOX INC	\$1,047.60
1/29/24	6043991	USIC HOLDINGS INC	\$40,958.87
1/29/24	6043992	AINSWORTH INC	\$1,335.10
1/29/24	6043993	LIVEVIEW TECHNOLOGIES INC	\$17,143.54
1/29/24	6043994	SYNOPTIC DATA PBC	\$1,750.00
1/29/24	6043995	SCI NETWORKS USA	\$49,520.00
1/29/24	6043996	LUMIVERO LLC	\$12,154.94
1/29/24	6043997	STUART C IRBY COMPANY	\$2,598.04
1/29/24	6043998	OKLAHOMA DESIGN TECHNOLOGIES LLC	\$1,065.94
1/29/24	6043999	COZY HEATING INC	\$5,150.00
1/29/24	6044000	STILLWATER ENERGY LLC	\$11,365.00
1/29/24	6044001	OXBOW LLC	\$19,012.50
1/29/24	6044002	CM AIR PROS LLC	\$3,337.50
1/29/24	6044003	JEFFREY FENNEY	\$546.60
1/29/24	6044004	DAVID PAULEY	\$546.60
1/29/24	6044005	KATRISHA FARLEY	\$132.33
1/30/24	6044006	DAVEY TREE SURGERY COMPANY	\$146,551.75
1/30/24	6044007	ROMAINE ELECTRIC CORP	\$24.84
1/30/24	6044008	STELLAR INDUSTRIAL SUPPLY INC	\$6,923.96
1/30/24	6044009	TOPSOILS NORTHWEST INC	\$1,008.76
1/30/24	6044010	UNITED PARCEL SERVICE	\$230.23
1/30/24	6044011	WASTE MANAGEMENT OF WASHINGTON INC	\$5,889.85
1/30/24	6044012	WW GRAINGER INC	\$8,717.58
1/30/24	6044013	OTC GLOBAL HOLDINGS LP	\$1,251.00
1/30/24	6044014	OTC GLOBAL HOLDINGS LP	\$1,085.00
1/30/24	6044015	GENERAL PACIFIC INC	\$10,835.07
1/30/24	6044016	THE HANNON COMPANY	\$3,902.14

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
1/30/24	6044017	HOGLUNDS TOP SHOP INC	\$659.40
1/30/24	6044018	LENZ ENTERPRISES INC	\$1,416.29
1/30/24	6044019	PACO VENTURES LLC	\$48,983.95
1/30/24	6044020	PORTAGE BAY SOLUTIONS INC	\$170.50
1/30/24	6044021	POWER ENGINEERS INC	\$17,978.51
1/30/24	6044022	RMG FINANCIAL CONSULTING INC	\$2,100.00
1/30/24	6044023	RUBATINO REFUSE REMOVAL LLC	\$1,536.34
1/30/24	6044024	SOUND SAFETY PRODUCTS CO INC	\$3,359.64
1/30/24	6044025	STOEL RIVES LLP	\$37,938.50
1/30/24	6044026	TYNDALE ENTERPRISES INC	\$29,983.20
1/30/24	6044027	UNITED RENTALS NORTH AMERICA INC	\$13,728.08
1/30/24	6044028	ANIXTER INC	\$8,340.27
1/30/24	6044029	SEATTLE NUT & BOLT LLC	\$1,092.41
1/30/24	6044030	SOURCE INC OF MISSOURI	\$5,071.84
1/30/24	6044031	REXEL USA INC	\$792.73
1/30/24	6044032	RADIANS INC	\$762.48
1/30/24	6044033	BANK OF AMERICA NA	\$350,000.81
1/30/24	6044034	US CAD HOLDINGS LLC	\$4,396.00
1/30/24	6044035	POWDER COATING INC	\$1,225.54
1/30/24	6044036	AA REMODELING LLC	\$1,000.00
1/30/24	6044037	WASHINGTON ENERGY SERVICES COMPANY	\$500.00
1/30/24	6044038	STILLWATER ENERGY LLC	\$8,795.00
1/30/24	6044039	DARRELL GUNNELLS	\$175.00
1/30/24	6044040	TRACY ANDERSON	\$200.00
1/30/24	6044041	ALLISON GRINCZEL	\$12.06
1/30/24	6044042	RYAN HUFFMAN	\$1,282.12
1/30/24	6044043	NICHOLAS KNIGHT	\$1,355.04
1/30/24	6044044	KASSIDI NEAL	\$102.72
1/31/24	6044045	ROBERT HALF INTERNATIONAL INC	\$4,304.00
1/31/24	6044046	TRENCHLESS CONSTR SVCS LLC	\$284,987.66
1/31/24	6044047	GORDON TRUCK CENTERS INC	\$23.23
1/31/24	6044048	AARD PEST CONTROL INC	\$283.54

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
1/31/24	6044049	BRAKE & CLUTCH SUPPLY INC	\$1,003.96
1/31/24	6044050	CHAMPION BOLT & SUPPLY INC	\$346.28
1/31/24	6044051	EDGE ANALYTICAL INC	\$216.00
1/31/24	6044052	ENERGY NORTHWEST	\$57,211.00
1/31/24	6044053	HOGLUNDS TOP SHOP INC	\$659.40
1/31/24	6044054	NORTHWEST CASCADE INC	\$375.00
1/31/24	6044055	BRENT STAINER	\$1,750.00
1/31/24	6044056	ZIPPER GEO ASSOCIATES LLC	\$4,607.50
1/31/24	6044057	GRAYBAR ELECTRIC CO INC	\$916.92
1/31/24	6044058	TRAFFIC CONTROL PLAN CO OF WA LLC	\$175.00
1/31/24	6044059	REXEL USA INC	\$2,055.23
1/31/24	6044060	RESOURCE INNOVATIONS INC	\$145,000.00
1/31/24	6044061	AMERICAN POWER SYSTEMS LLC	\$15,357.43
1/31/24	6044062	ALAN L MONSON	\$49.46
1/31/24	6044063	CHANDLER ASSET MANAGEMENT INC	\$3,500.00
1/31/24	6044064	CAL-LINE NORTHWEST LLC	\$100.71
1/31/24	6044065	GREGCO EXCAVATING LLC	\$26,069.79
1/31/24	6044066	EMERALD CITY ENERGY INC	\$625.00
1/31/24	6044067	CM AIR PROS LLC	\$1,650.00
1/31/24	6044068	ALAN BURKE	\$136.00
1/31/24	6044069	SINH TRAN	\$745.11
1/31/24	6044070	MONTE VITALE	\$136.00
1/31/24	6044071	KELSEY LEWIS	\$665.09
1/31/24	6044072	LIBERTY MUTUAL GROUP INC	\$27,501.98
2/1/24	6044073	ASPLUNDH TREE EXPERT LLC	\$25,089.96
2/1/24	6044074	CCH INCORPORATED	\$3,027.75
2/1/24	6044075	FASTENAL COMPANY	\$719.57
2/1/24	6044076	MOTOR TRUCKS INTL & IDEALEASE INC	\$231.46
2/1/24	6044077	NORTH COAST ELECTRIC COMPANY	\$1,862.83
2/1/24	6044078	ROMAINE ELECTRIC CORP	\$1,136.22
2/1/24	6044079	TRENCHLESS CONSTR SVCS LLC	\$64,937.89
2/1/24	6044080	UNIVERSAL LANGUAGE SERVICE INC	\$44.05

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
2/1/24	6044081	GORDON TRUCK CENTERS INC	\$36.11
2/1/24	6044082	BENEFITFOCUS COM INC	\$8,036.63
2/1/24	6044083	CELLCO PARTNERSHIP	\$316,217.20
2/1/24	6044084	GEOENGINEERS INC	\$4,178.04
2/1/24	6044085	HOGLUNDS TOP SHOP INC	\$1,208.90
2/1/24	6044086	BEN-KO-MATIC CO	\$2,053.14
2/1/24	6044087	RICOH USA INC	\$3,428.24
2/1/24	6044088	SOUND SAFETY PRODUCTS CO INC	\$1,376.23
2/1/24	6044089	ULINE INC	\$893.15
2/1/24	6044090	CAPITAL ARCHITECTS GROUP PC	\$3,330.00
2/1/24	6044091	TRU-CHECK INC	\$422,463.06
2/1/24	6044092	THE GOODYEAR TIRE & RUBBER CO	\$928.11
2/1/24	6044093	MORSE DISTRIBUTION INC	\$4,128.16
2/1/24	6044094	INFOSOL INC	\$3,900.00
2/1/24	6044095	WORKLOGIX MANAGEMENT INC	\$500.00
2/1/24	6044096	OPENSQUARE HOLDINGS LLC	\$5,737.88
2/1/24	6044097	SHERELLE GORDON	\$32,000.00
2/1/24	6044098	CASCADIA LAW GROUP PLLC	\$1,350.00
2/1/24	6044099	BORDER STATES INDUSTRIES INC	\$57,283.19
2/1/24	6044100	FORMA CONSTRUCTION COMPANY	\$4,452.77
2/1/24	6044101	PUMPTECH HOLDINGS LLC	\$4,490.25
2/1/24	6044102	ADP INC	\$10,216.38
2/1/24	6044103	MONICA GORMAN	\$148.74
2/1/24	6044104	BRYAN FRANKS	\$217.97
2/1/24	6044105	GREGORY MINNICH	\$136.00
2/1/24	6044106	SHAINA JOHNSON	\$301.50
2/1/24	6044107	CRESSA JOHNSON	\$893.75
2/1/24	6044108	ADAM CORNELIUS	\$335.52
2/1/24	6044109	JOEL CAIRNS	\$1,178.04
2/2/24	6044110	HOWARD INDUSTRIES INC	\$121,351.58
2/2/24	6044111	INTERWEST CONSTRUCTION INC	\$193,637.42
2/2/24	6044112	LARGE PUBLIC POWER COUNCIL	\$124,873.00

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
2/2/24	6044113	PARAMETRIX INC	\$14,070.00
2/2/24	6044114	PETROCARD INC	\$33,262.69
2/2/24	6044115	ROBERT HALF INTERNATIONAL INC	\$4,315.20
2/2/24	6044116	TRENCHLESS CONSTR SVCS LLC	\$41,999.67
2/2/24	6044117	NORTHWEST LININGS & GEOTEXTILE	\$1,152.11
2/2/24	6044118	REINHAUSEN MANUFACTURING INC	\$27,267.25
2/2/24	6044119	SAMPSA M WRIGHT	\$7,415.20
2/2/24	6044120	ANIXTER INC	\$4,287.15
2/2/24	6044121	CAPITAL ARCHITECTS GROUP PC	\$3,482.50
2/2/24	6044122	ORSI LESSEE LLC	\$24,791.40
2/2/24	6044123	ALLSTAR HYDROSEEDING INC	\$27,259.85
2/2/24	6044124	SHERELLE GORDON	\$32,000.00
2/2/24	6044125	PERFORMANCE SYSTEMS	\$50,000.00
2/2/24	6044126	ANN NICHOLS	\$34.84
2/2/24	6044127	KRYSTAL EWING	\$10.72
2/2/24	6044128	MARIE MORRISON	\$530.01
2/5/24	6044129	ALS GROUP USA CORP	\$1,628.00
2/5/24	6044130	COMMERCIAL FILTER SALES & SERVICE	\$657.62
2/5/24	6044131	DAVID EVANS & ASSOCIATES INC	\$152.62
2/5/24	6044132	HYDROTEX PARTNERS LTD	\$656.40
2/5/24	6044133	SISKUN INC	\$2,710.39
2/5/24	6044134	STELLA-JONES CORPORATION	\$71,999.43
2/5/24	6044135	TESSCO INCORPORATED	\$129.87
2/5/24	6044136	TOPSOILS NORTHWEST INC	\$180.56
2/5/24	6044137	TOYOTA TSUSHO MATERIAL HANDLING AME	\$349.64
2/5/24	6044138	GORDON TRUCK CENTERS INC	\$896.13
2/5/24	6044139	AARD PEST CONTROL INC	\$215.92
2/5/24	6044140	RS AMERICAS INC	\$291.24
2/5/24	6044141	BRAKE & CLUTCH SUPPLY INC	\$417.53
2/5/24	6044142	COLEHOUR & COHEN INC	\$196.25
2/5/24	6044143	EDGE ANALYTICAL INC	\$225.00
2/5/24	6044144	LONE MOUNTAIN COMMUNICATIONS LLC	\$900.00



**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
2/5/24	6044145	NORTHWEST CASCADE INC	\$14.73
2/5/24	6044146	POLY BAG LLC	\$96.93
2/5/24	6044147	POWER ENGINEERS INC	\$2,932.74
2/5/24	6044148	ROHLINGER ENTERPRISES INC	\$2,405.85
2/5/24	6044149	SEATTLE AUTOMOTIVE DISTRIBUTING INC	\$288.82
2/5/24	6044150	TECH PRODUCTS INC	\$669.90
2/5/24	6044151	TRIANGLE ASSOCIATES INC	\$7,335.37
2/5/24	6044152	ULINE INC	\$223.47
2/5/24	6044153	WESTERN ELECTRICITY COORDINATING CO	\$461.03
2/5/24	6044154	ANIXTER INC	\$22,331.57
2/5/24	6044155	SEMAPHORE CORP	\$1,125.00
2/5/24	6044156	JTI COMMERCIAL SERVICES LLC	\$621.25
2/5/24	6044157	RESOURCE INNOVATIONS INC	\$17,097.50
2/5/24	6044158	OPENSQUARE HOLDINGS LLC	\$7,374.17
2/5/24	6044159	UNIVERSAL PROTECTION SERVICE LP	\$129,496.13
2/5/24	6044160	ELEVATOR SUPPORT COMPANY LLC	\$2,912.36
2/5/24	6044161	CAL-LINE NORTHWEST LLC	\$1,047.35
2/5/24	6044162	AA REMODELING LLC	\$1,046.00
2/5/24	6044163	DANICA PATTISON	\$276.04
2/5/24	6044164	BRIE'N MILLER	\$326.18
2/5/24	6044165	GEORGE HESPE	\$81.74
2/5/24	6044166	JOHN MANTOW	\$589.54
2/5/24	6044167	CRAIG ROGASS	\$301.98
2/5/24	6044168	ADAM CORNELIUS	\$532.02
2/5/24	6044169	GILLIAN ANDERSON	\$162.14
2/5/24	6044170	JESSICA BALBIANI	\$1,039.88
2/6/24	6044171	HOWARD INDUSTRIES INC	\$79,486.27
2/6/24	6044172	NORTHSTAR CHEMICAL INC	\$2,431.11
2/6/24	6044173	PUGET SOUND ENERGY INC	\$956.06
2/6/24	6044174	ROBERT HALF INTERNATIONAL INC	\$8,496.80
2/6/24	6044175	RWC INTERNATIONAL LTD	\$2,158.03
2/6/24	6044176	S&C ELECTRIC COMPANY	\$12,554.98

### Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
2/6/24	6044177	SCHWEITZER ENGINEERING LAB INC	\$309.32
2/6/24	6044178	SHI INTERNATIONAL CORP	\$88,475.01
2/6/24	6044179	STELLAR INDUSTRIAL SUPPLY INC	\$4,559.97
2/6/24	6044180	TOPSOILS NORTHWEST INC	\$375.00
2/6/24	6044181	GORDON TRUCK CENTERS INC	\$1,915.58
2/6/24	6044182	WASTE MANAGEMENT OF WASHINGTON INC	\$1,630.48
2/6/24	6044183	WILLIAMS SCOTSMAN INC	\$589.31
2/6/24	6044184	AARD PEST CONTROL INC	\$141.77
2/6/24	6044185	BRAKE & CLUTCH SUPPLY INC	\$238.59
2/6/24	6044186	POWER ENGINEERS INC	\$5,292.40
2/6/24	6044187	ROHLINGER ENTERPRISES INC	\$5,833.97
2/6/24	6044188	TECH PRODUCTS INC	\$7,504.50
2/6/24	6044189	ANIXTER INC	\$20,527.93
2/6/24	6044190	TRAFFIC CONTROL PLAN CO OF WA LLC	\$175.00
2/6/24	6044191	CONSOR NORTH AMERICA INC	\$11,445.50
2/6/24	6044192	POWDER COATING INC	\$899.75
2/6/24	6044193	WPENGINE INC	\$181.22
2/6/24	6044194	CDATA SOFTWARE INC	\$12,522.01
2/6/24	6044195	GMES LLC	\$658.85
2/6/24	6044196	TRINA STEVENS	\$185.00
2/6/24	6044197	LISA HORNUNG	\$318.92
2/6/24	6044198	TYLER REINITZ	\$116.00
2/6/24	6044199	SHAWN WIGGINS	\$150.08
2/6/24	6044200	PUBLIC UTILITY DISTRICT EMPLOYEES	\$1,735.00
2/6/24	6044201	OFFICE OF THE SECRETARY OF STATE	\$1,915.00
2/7/24	6044202	MILES SAND & GRAVEL COMPANY	\$859.15
2/7/24	6044203	ECONOMIC ALLIANCE SNOHOMISH COUNTY	\$55,000.00
2/7/24	6044204	MOTOR TRUCKS INTL & IDEALEASE INC	\$57.47
2/7/24	6044205	NORTH COAST ELECTRIC COMPANY	\$164.30
2/7/24	6044206	ROMAINE ELECTRIC CORP	\$1,293.14
2/7/24	6044207	TOPSOILS NORTHWEST INC	\$500.00
2/7/24	6044208	TOYOTA TSUSHO MATERIAL HANDLING AME	\$703.36

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
2/7/24	6044209	GORDON TRUCK CENTERS INC	\$1,529.78
2/7/24	6044210	COLEHOUR & COHEN INC	\$9,958.15
2/7/24	6044211	EDGE ANALYTICAL INC	\$225.00
2/7/24	6044212	LENZ ENTERPRISES INC	\$177.00
2/7/24	6044213	DAVID JAMES PERKINS	\$2,720.00
2/7/24	6044214	POWER ENGINEERS INC	\$12,643.86
2/7/24	6044215	LOUIS F MATHESON CONSTRUCTION INC	\$10,929.71
2/7/24	6044216	SOUND SAFETY PRODUCTS CO INC	\$2,643.51
2/7/24	6044217	BRENT STAINER	\$900.00
2/7/24	6044218	ANIXTER INC	\$439.60
2/7/24	6044219	HCL AMERICA INC	\$19,185.93
2/7/24	6044220	TRAFFIC CONTROL PLAN CO OF WA LLC	\$175.00
2/7/24	6044221	ANDREW JORDAN HARPER	\$1,974.26
2/7/24	6044222	HM PACIFIC NORTHWEST FKA CADMAN	\$298.69
2/7/24	6044223	MING K LEUNG	\$951.66
2/7/24	6044224	ALEXANDRA LEGARE	\$722.68
2/7/24	6044225	AA REMODELING LLC	\$878.00
2/7/24	6044226	CM AIR PROS LLC	\$2,062.50
2/7/24	6044227	KATY HOLTE	\$10.72
2/7/24	6044228	LYNH DICKEN	\$75.04
2/7/24	6044229	SUZANNE FREW	\$620.33
2/7/24	6044230	LIBERTY MUTUAL GROUP INC	\$31,563.39
2/8/24	6044231	ASPLUNDH TREE EXPERT LLC	\$29,125.04
2/8/24	6044232	DAVID EVANS & ASSOCIATES INC	\$7,867.33
2/8/24	6044233	NORTH COAST ELECTRIC COMPANY	\$2,686.45
2/8/24	6044234	RWC INTERNATIONAL LTD	\$990.90
2/8/24	6044235	STELLAR INDUSTRIAL SUPPLY INC	\$1,281.89
2/8/24	6044236	GORDON TRUCK CENTERS INC	\$545.17
2/8/24	6044237	WW GRAINGER INC	\$4,895.95
2/8/24	6044238	COLEHOUR & COHEN INC	\$4,082.82
2/8/24	6044239	DAVIS DOOR SERVICE INC	\$202.27
2/8/24	6044240	DUNLAP INDUSTRIAL HARDWARE INC	\$193.21

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
2/8/24	6044241	GENERAL PACIFIC INC	\$247.60
2/8/24	6044242	HOGLUNDS TOP SHOP INC	\$1,099.00
2/8/24	6044243	LENZ ENTERPRISES INC	\$45.23
2/8/24	6044244	NORTHWEST CASCADE INC	\$84.67
2/8/24	6044245	RELIANCE MANUFACTURING CORPORATION	\$1,239.67
2/8/24	6044246	GRAYBAR ELECTRIC CO INC	\$545.65
2/8/24	6044247	ALTEC INDUSTRIES INC	\$1,166.86
2/8/24	6044248	ICONIX WATERWORKS INC	\$4,644.06
2/8/24	6044249	BLUEBERRY TECHNOLOGIES LLC	\$600.00
2/8/24	6044250	GLASS FIX LLC	\$438.51
2/8/24	6044251	COHEN VENTURES INC	\$304,947.03
2/9/24	6044252	HOWARD INDUSTRIES INC	\$109,306.54
2/9/24	6044253	INTERCONTINENTAL EXCHANGE HOLDINGS	\$3,325.00
2/9/24	6044254	INTERWEST CONSTRUCTION INC	\$169,656.04
2/9/24	6044255	MOTOR TRUCKS INTL & IDEALEASE INC	\$5,838.99
2/9/24	6044256	NELSON DISTRIBUTING INC	\$348.99
2/9/24	6044257	PUGET SOUND ENERGY INC	\$6,658.10
2/9/24	6044258	SUBURBAN PROPANE	\$1,295.27
2/9/24	6044259	UNITED PARCEL SERVICE	\$622.99
2/9/24	6044260	CELLCO PARTNERSHIP	\$72,801.80
2/9/24	6044261	LONE MOUNTAIN COMMUNICATIONS LLC	\$1,230.00
2/9/24	6044262	RICOH USA INC	\$1,318.80
2/9/24	6044263	ROHLINGER ENTERPRISES INC	\$923.16
2/9/24	6044264	RUBATINO REFUSE REMOVAL LLC	\$6,189.59
2/9/24	6044265	T-MOBILE USA INC	\$1,223.10
2/9/24	6044266	WESTERN SAFETY PRODUCTS INC	\$1,345.18
2/9/24	6044267	HARNISH GROUP INC	\$2,071.68
2/9/24	6044268	WELLNESS BY WISHLIST INC	\$1,566.46
2/9/24	6044269	FRANK DANIEL	\$546.60
2/9/24	6044270	MICHAEL TURK	\$546.60
2/9/24	6044271	SHELLEY PATTISON	\$1,207.13
2/9/24	6044272	KYLE CAMPANELLI	\$136.00

### Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
2/9/24	6044273	JEROME DRESCHER	\$103.85

**Total: \$4,891,434.35**

### Detailed Disbursement Report

Accounts Payable Wires			
Payment Date	Payment Ref Nbr	Payee	Amount
1/29/24	7003141	US DEPARTMENT OF ENERGY	\$4,687,706.00
1/30/24	7003142	US BANK	\$72,885.68
1/30/24	7003143	CRAWFORD & COMPANY	\$3,279.00
2/1/24	7003144	MOBILIZZ INC	\$613.12
2/5/24	7003145	MOBILIZZ INC	\$14,373.73
2/6/24	7003146	MOBILIZZ INC	\$1,894.87
2/6/24	7003147	ICMA-RC	\$273,622.15
2/6/24	7003148	PUBLIC UTILITY DIST NO 1 OF SNOHOMI	\$24,114.77
2/6/24	7003149	ICMA-RC	\$714,246.08
2/9/24	7003150	CRAWFORD & COMPANY	\$818.25

**Total: \$5,793,553.65**



### Detailed Disbursement Report

Payroll			
Period End Date	Payment Ref Nbr	Payee	Amount
2/5/24	<a href="#">5300000973</a>	PUD EMPLOYEES - DIRECT DEPOSIT	\$5,135,117.50
2/7/24	845103 - 845117	PUD EMPLOYEES - WARRANTS	\$33,351.69

## Detailed Disbursement Report

Automatic Debit Payments			
Payment Date	Payment Ref Nbr	Payee	Amount
1/29/24	5300000969	STATE OF WA DEPT OF REVEN	\$10,150.80
1/30/24	5300000970	WELLNESS BY WISHLIST INC	\$17,299.94
2/1/24	5300000971	ELAVON INC DBA MERCHANT S	\$1,274.20
2/2/24	5300000972	WELLNESS BY WISHLIST INC	\$11,350.57
2/5/24	5300000973	ADP INC	\$1,290,942.80
2/7/24	5300000974	WELLNESS BY WISHLIST INC	\$6,844.78
2/9/24	5300000975	STATE OF WA DEPT OF RETIR	\$2,217,920.21
2/9/24	5300000976	WELLNESS BY WISHLIST INC	\$44,047.18
<b>Total:</b>			<b>\$3,599,830.48</b>



# ***2024 Budget***

# **General Electric Revenue Adjustment**

Christina Leineweber, Economist

Peter Dauenhauer, Senior Manager Rates, Economic and Energy Risk  
Management

February 20, 2024

**Prior presentations:**

*November 21, 2023*

*January 23, 2024*

*February 6, 2024*

# Purpose & Agenda

*A Public Hearing to present results of the staff implementation of general electric rate adjustment following the 2024 PUD Budget. Commission approval will be requested on March 5, 2024.*

- Background: 2024 Budget and Recent Events
- Rate Design Approach
- Proposed Adjustment (*effective April 1, 2024*)
- Comparisons
- Next Steps

# What Has Caused the Financial Challenges for 2024?

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- **Over the past 18 months, the PUD has been plagued with significant cost increases**
  - Overhead and padmount transformer prices increased 88-114%
  - Vehicle fuel and maintenance costs increased over 40%
  - Wood and metal pole prices increased over 50%
  - Aluminum wire prices increased 103%
  - Underground cabling costs are up 69%
- **The price of market electricity has increased significantly**
  - Demand has surged over the last two winters driven in part by extreme weather events
  - Electrification continues to drive customer demand as well
  - Generation resources are providing less power to serve customers during peak times
    - Existing hydro resources continue to be extremely critical during peak events
    - But region is experiencing very low water resources impacting hydroelectric production
    - Lack of other available generation options creates larger challenges
  - Increased demand and constraints on supply caused market prices to increase dramatically
    - Historically, winter forecasts for market purchases are \$100-150/MWh
    - During January 2024, market prices reached record highs of \$1,000/MWh



# How Did We Get to a 5.8% Rate Increase For 2024?

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- **1.5% - The forecasted 2024 increase in Dec. 2021**
  - Included in forecasts during the 2022 budget approval
  - The PUD had not yet experienced supply chain challenges or increases in inflation
  - Under a strategy of “small, incremental, and regular” rate increases over time, the PUD recommended several very small increases throughout the 5-year forecast
- **2.0% - The forecasted 2024 increase in Dec. 2022**
  - Included in forecasts during the 2023 budget approval
  - Supply chain and inflation began to impact equipment and service costs in late 2022
- **3.8% - The recommended increase in the 2024 budget, presented and approved in Dec. 2023**
  - Supply chain and inflation pressures continued
  - Significant winter events Dec. 2022 thru April 2023 cost nearly \$50M and put additional pressure on financial health and reserves
- **5.8% - The final increase recommended for 2024, presented in Jan/Feb 2024**
  - Another winter event in January 2024, costing roughly \$40M, created the need for additional funds to ensure PUD financial health and stability

# What Are We Doing Next?

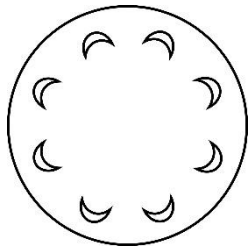
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- **Cost Containment**: The PUD has already prioritized, deferred, and significantly reduced costs in 2023 and through the 2024 budget process to mitigate financial issues and we are not recommending additional reductions.
- **Debt Management**: We are borrowing for our largest projects and also using those funds for any other available projects where debt funding is appropriate. We also have two large borrowings in our 5-year forecast. We do not see any additional debt opportunities that make financial or economic sense for the PUD.
- **Rate Strategies**: Adjusting the general rate increase from 3.8% to 5.8% will not solve the issues. But it will help lessen the impacts while being sensitive to our customers and community financial pressures.
- **Reserves**: The PUD is planning to discuss changes and recommendations for reserves and evaluate potential usage of funds through 2024.

# Recipe for Rates

## Revenue Requirement

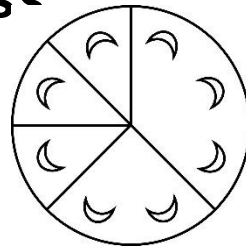
Use the **budget** to determine the **overall amount of revenue needed** after estimating all the **expenses**.



*How big is the entire pie?*

## Cost-of-Service Analysis

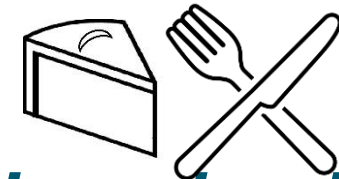
Analyze the projected costs and the usage patterns of the classes to determine **how much of the revenue requirement is caused by each class**.



*How big is each slice of the pie?*

## Rate Design

Determine how to collect the revenue from each class by **specific charges (prices)** per month,, or other per units.



*How should someone eat the slice of pie?*

# Overview of Rate Classes

- Single family & multifamily
- Average customer uses ~11,600 kWh per year
- About ⅓ of all retail revenue

Residential (7)



- Grocery stores, hotels, light industry
- Over 100 kW peak
- Average ~932,000 kWh per year

General-Medium (20)



- Telecom providers, utility providers
- Special attachments
- Average ~2,200 kWh per year
- Second-smallest class

Special Continuous (23)



- Manufacturing
- Average ~388,000 kWh per year
- Smallest class

Time of Use (24)



- Convenience stores, banks, churches
- Under 100 kW peak
- Average ~27,500 kWh per year

General-Small (25)



- Peak over 5,000 kW
- Average ~78,000,000 kWh per year

Large Primary (36)



- Street & traffic
- Municipalities & neighborhoods

Lighting (1/3/4/5)



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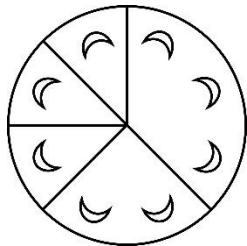
Class Revenue Determination

# **COST-OF-SERVICE RESULTS**

# Cost-of-Service Analysis

## Set Class-Level Adjustments

Analyze the projected costs and the usage patterns of the classes to determine **how much of the revenue requirement is caused by each class.**



**How big is each slice of the pie?**

## Steps

### Functionalization

Generation, Transmission, Distribution, Customer...



### Classification

Energy, Demand, Fixed



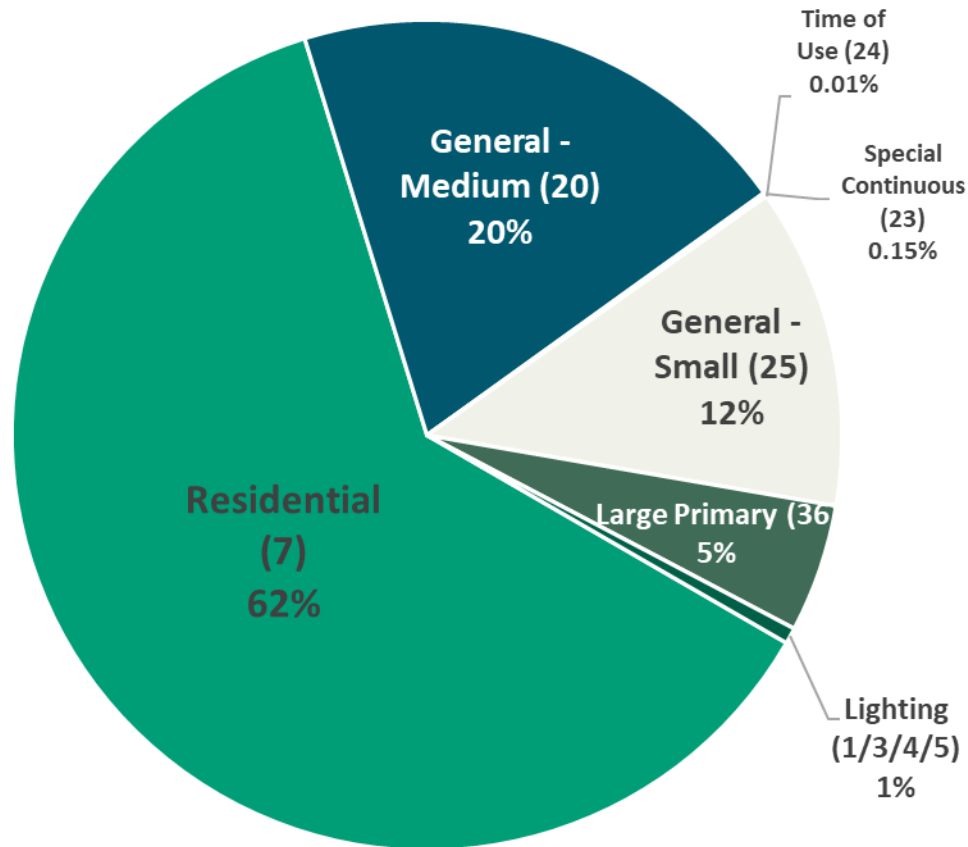
### Allocation

Schedule 7, Schedule 20, Schedule...



# Overview of Rate Classes

Class Contribution to Retail Revenues  
At Current Rates



*The overwhelming majority of the District's retail revenue comes from the Residential class.*

# Recommended Adjustment

	Residential (7)	General Medium (20)	Special Continuous Service (23)	Time of Use (24)	General Small (25)	Large Primary (36)	Lighting (1/3/4/5)
Revenue at Existing Rates	\$410,203,925	\$131,514,924	\$965,926	\$74,073	\$82,702,754	\$33,063,092	\$4,124,996
Revenue at Cost of Service	454,328,377	122,756,228	1,751,746	39,042	79,862,441	37,386,539	4,784,999
<i>Difference</i>	<b>\$44,124,452</b>	<b>\$(8,758,696)</b>	<b>\$785,821</b>	<b>\$(35,031)</b>	<b>\$(2,840,313)</b>	<b>\$4,323,446</b>	<b>\$660,004</b>
<b>Cost-of-Service Adjustment</b>	<b>10.76%</b>	<b>-6.66%</b>	<b>81.35%</b>	<b>-47.29%</b>	<b>-3.43%</b>	<b>13.08%</b>	<b>16.00%</b>
Revenue Recommendation	\$433,995,753	\$138,759,092	\$1,105,351	\$74,073	\$87,258,226	\$35,311,383	\$4,405,496
<i>Recommended Adjustment</i>	23,791,828	7,244,167	139,425	\$0	4,555,472	2,248,290	280,500
<b>Recommended Adjustment Percent</b>	<b>5.8%</b>	<b>5.5%</b>	<b>14.4%</b>	<b>0.0%</b>	<b>5.5%</b>	<b>6.8%</b>	<b>6.8%</b>
<i>Remaining COSA Difference</i>	(\$20,332,624)	\$16,002,863	(\$646,396)	\$35,031	\$7,395,786	(\$2,075,156)	(\$379,504)
<i>As Percent</i>	-4.5%	13.0%	-36.9%	89.7%	9.3%	-5.6%	-7.9%

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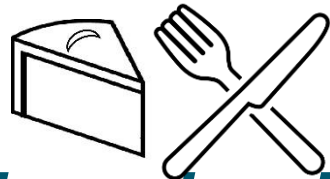
Class Price Determination

# **RATE DESIGN**

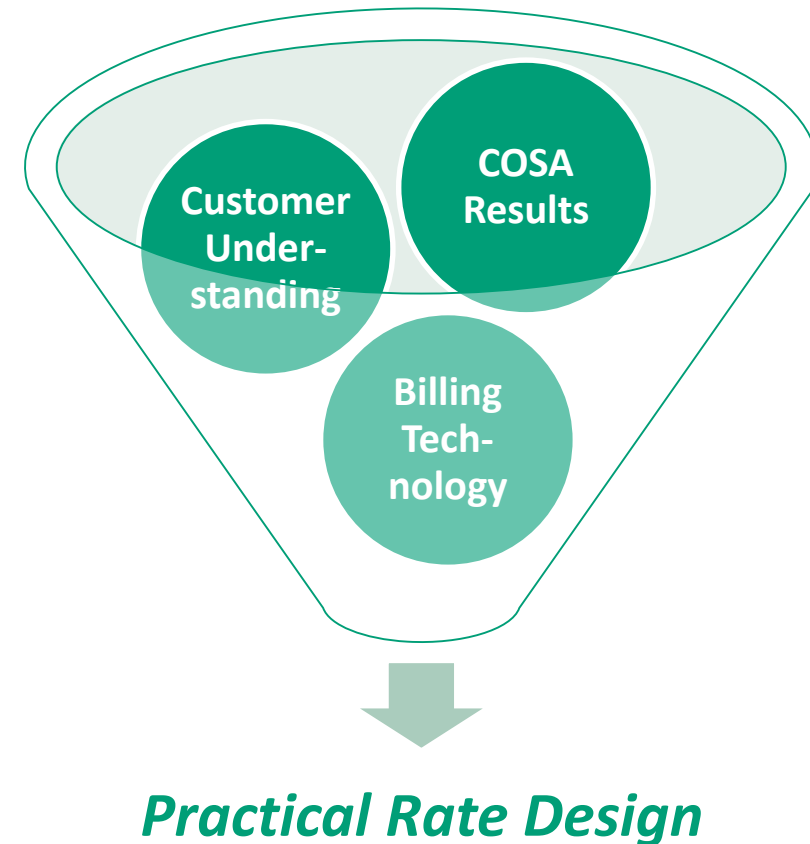
# Rate Design

## Set Prices per Unit

Determine how to collect the revenue from each class by **specific charges (prices)** per month, per kilo-Watt hour or per kilo-Watt.



***How should someone eat the slice of pie?***

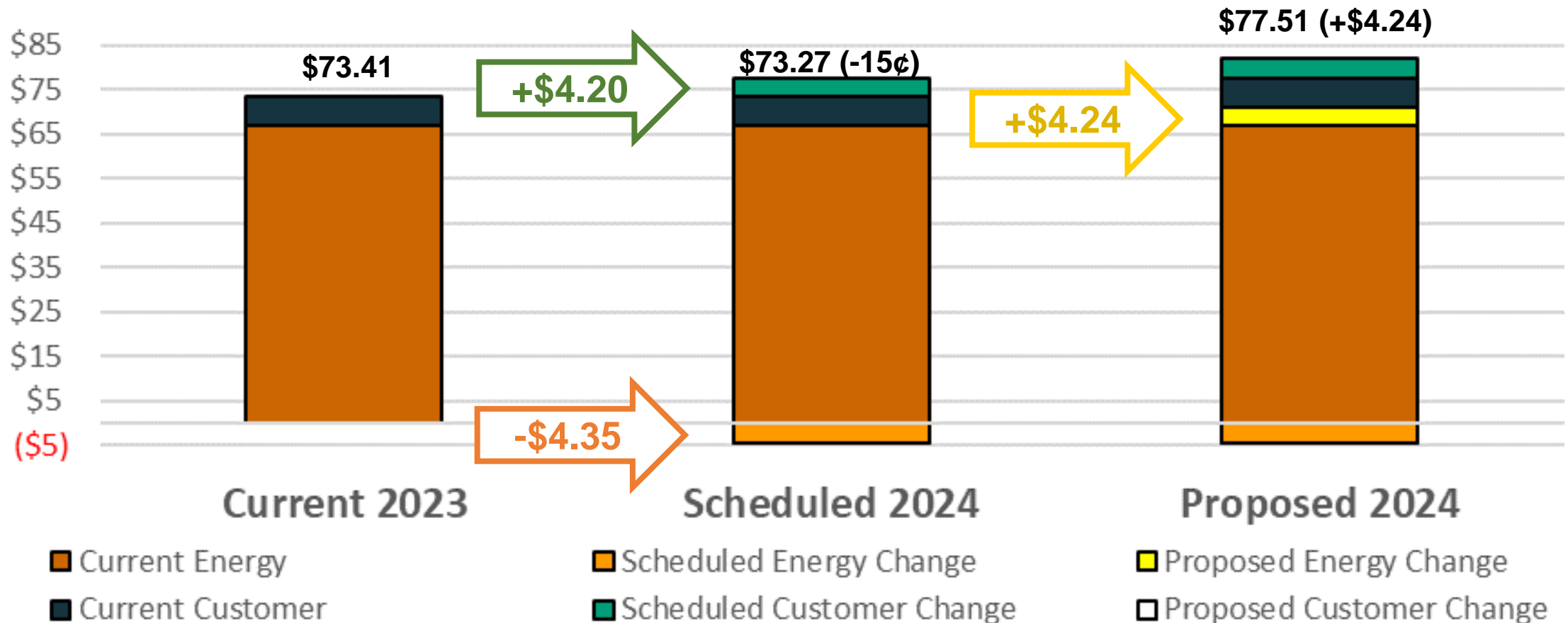


# Recommended Residential Rates

Schedule 7	Current 2023 Rate	Scheduled 2024 Rate	⇒	Proposed 2024 Rate
<b>Energy Charge</b> (per kWh)	\$0.10279	\$0.09610		<b>\$0.10263</b>
<b>Daily Customer Charge</b>				
<b>Small</b> (Multiunit or ≤100 Amps)	\$0.22	\$0.36		\$0.36
<b>Medium</b> (100 < x ≤ 200 Amps)	\$0.35	\$0.59		\$0.59
<b>Large</b> (200 < x ≤ 400 Amps)	\$0.48	\$0.84		\$0.84
<b>Extra Large</b> (> 400 Amps)	\$0.77	\$1.37		\$1.37

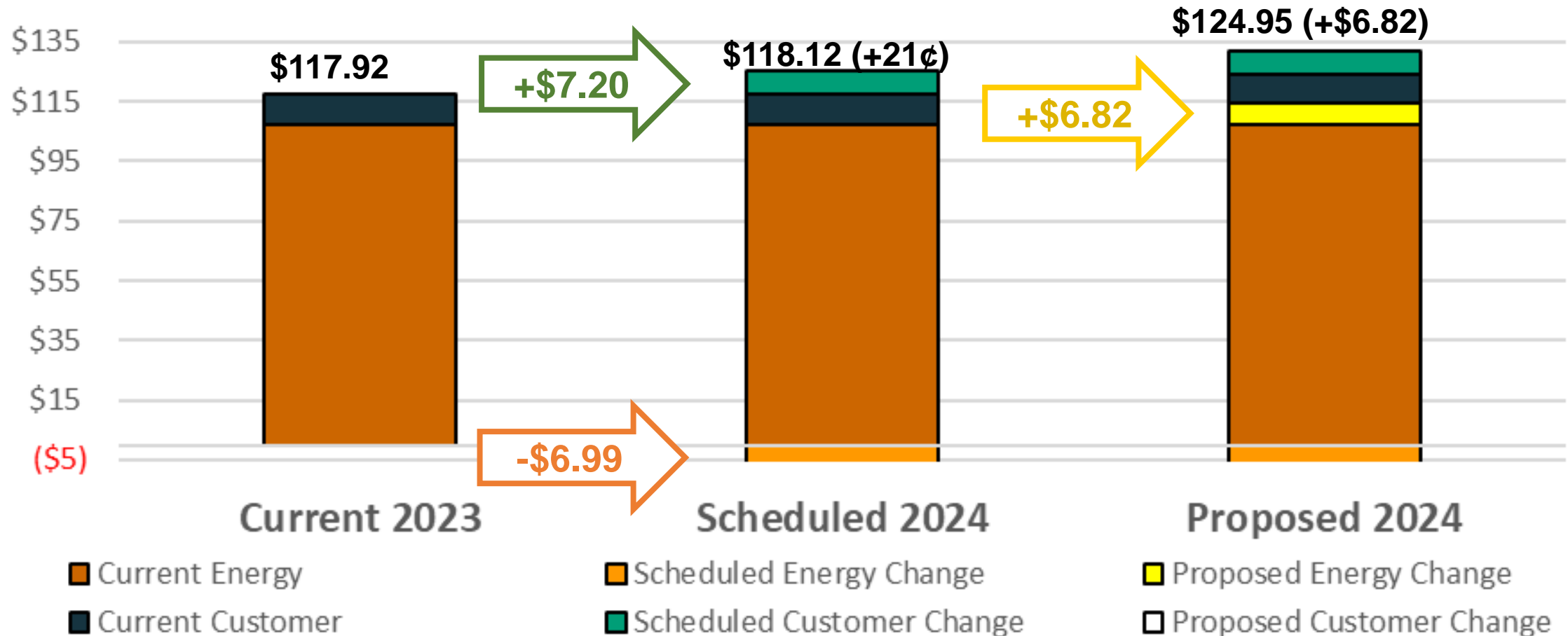
*Draft and Subject to Change*

# Residential Bill Impacts – Small (650 kWh)





# Residential Bill Impacts – Medium (1,045 kWh)



# Residential Bill Impacts – Large / X-Large

## Large Customer: 1,250 kWh per month

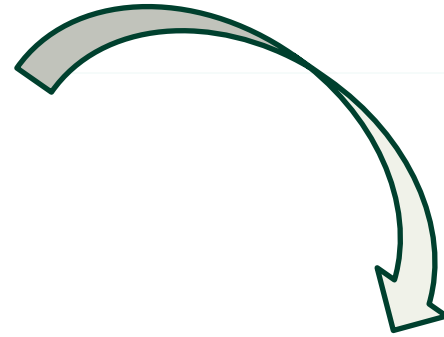
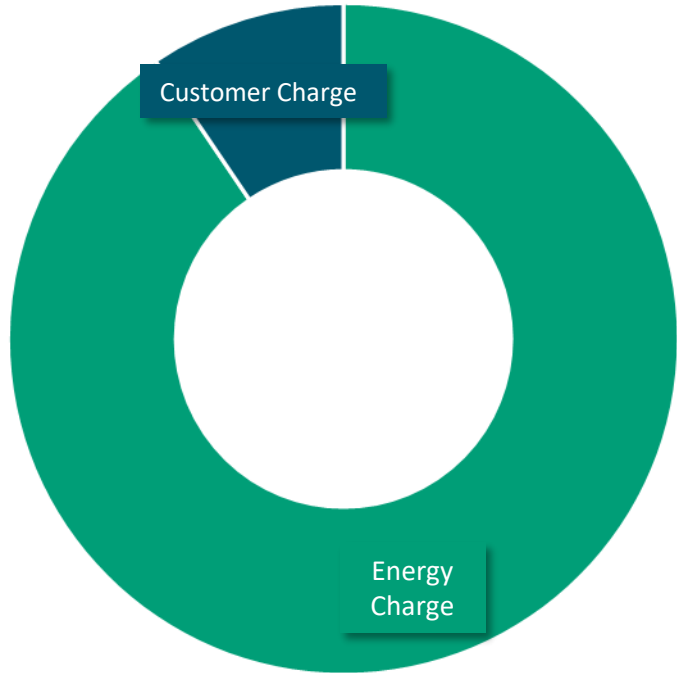
- Current rate bill of \$143 per month
- Scheduled rate bill of \$145 per month
- Proposed rate bill of \$153 per month (*increase of \$8 from scheduled bill*)

## Extra-Large Customer: 3,480 kWh per year

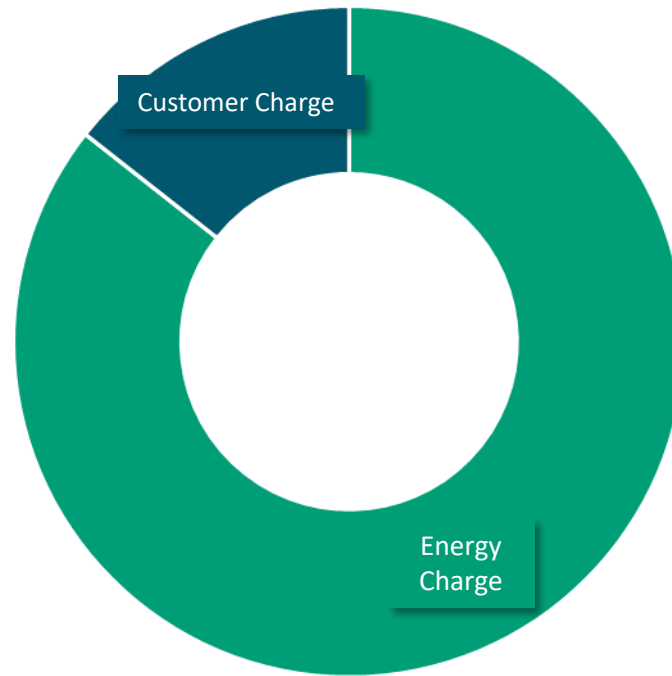
- Current rate bill of \$381 per month
- Scheduled rate bill of \$375 per month
- Proposed rate bill of \$398 per month (*increase of \$23 from scheduled bill*)

# Residential Rate Design Alignment

Current Residential Rate Structure



Proposed Residential Rate Structure



Under the current rates, the District is recovering about 9% of residential revenue from the customer charge. The proposed rates increase the fixed recovery to about 14%.

This better aligns with our goals on rate recovery over time.

# Small General Service Recommendation

Schedule 25	Current 2023 Rate	⇒	Proposed 2024 Rate
<b>Customer Charge</b> (per Day)	\$0.58		<b>\$0.92</b>
<b>Energy Charge</b> (per kWh)	\$0.09000		\$0.09000
<b>Minimum Charge</b> (per Day)	\$0.75		<b>\$1.10</b>
<b>Minimum Charge</b> (per connected load > 10 kW)	\$0.01707		\$0.01707

*Draft and Subject to  
Change*

# Medium General Service Recommendation

Schedule 20	Current 2023 Rate	⇒	Proposed 2024 Rate
Customer Charge (per Day)	\$1.35		<b>\$2.10</b>
Demand Charge (per peak kW)	\$6.76		<b>\$7.16</b>
Energy Charge			
First Tier (30,000 kWh or less)	\$0.09000		\$0.09000
Second Tier: Regular (July thru March)	\$0.07350		<b>\$0.08012</b>
Second Tier: Spring (April thru June)	\$0.05350		<b>\$0.06012</b>

Schedule 20	Current 2023 Rate	⇒	Proposed 2024 Rate
Minimum Charge (per Day)	\$1.52		<b>\$2.27</b>
Minimum Charge (per connected load > 10 kW)	\$0.01707		\$0.01707

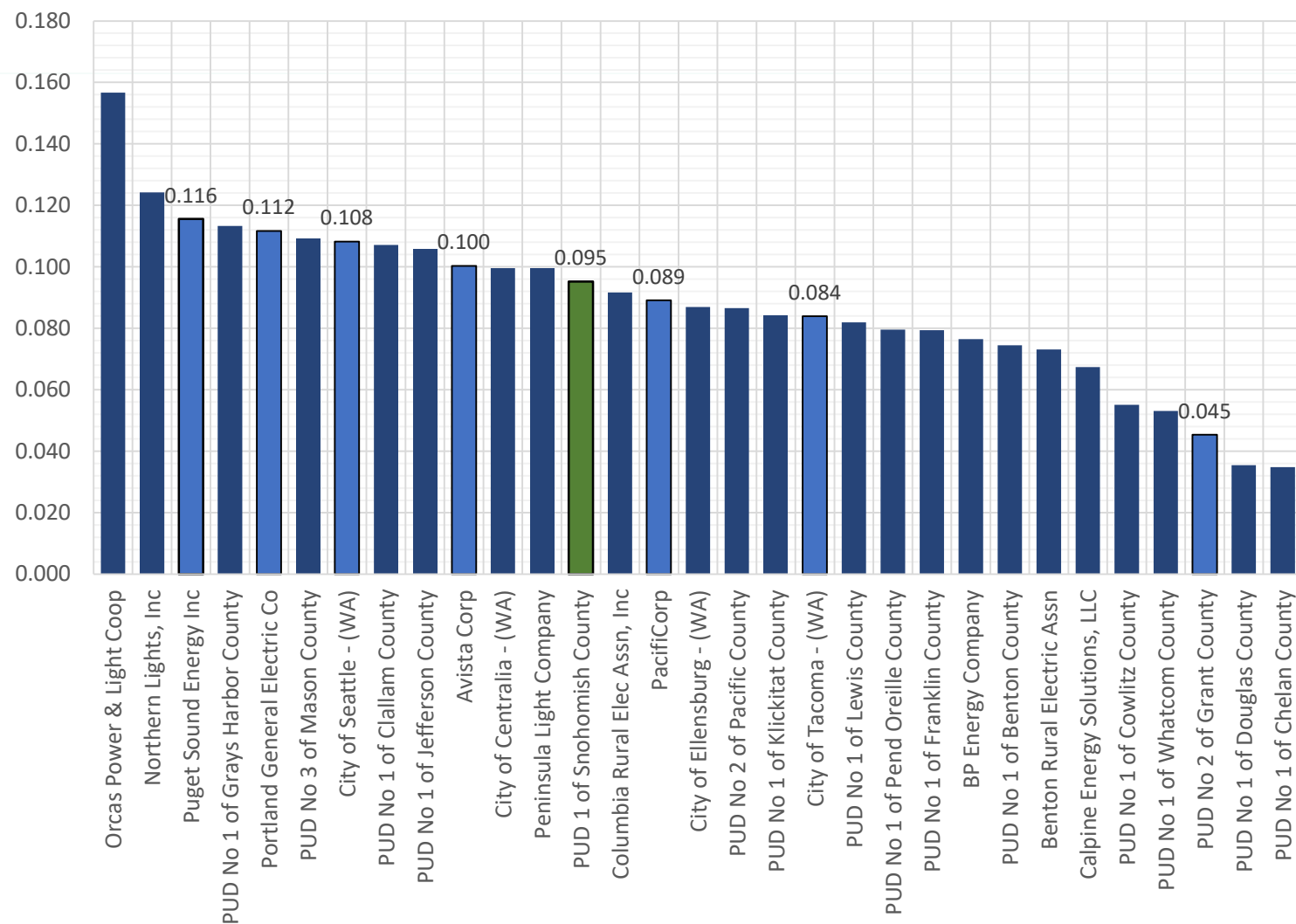
*Draft and Subject to Change*

# Large Primary Service Recommendation

Schedule 36	Current 2023 Rate	⇒	Proposed 2024 Rate
<b>Demand Charge</b> (per peak kW)	\$4.92		<b>\$5.46</b>
<b>Energy Charge</b> (per kWh)	\$0.0595		<b>\$0.0635</b>
<b>Minimum Charge</b> (per Month)	\$8,517		<b>\$10,500</b>

# NW Comparison 2022 Average Rates (All Classes)

2022 Average Rates Paid (All Classes)



## Proposed/Expected Revenue Adjustment\*

NW Utilities	2023	2024
Seattle City Light	4.5%	9.8%
Puget Sound Energy	9.8%	1.5%
<b>Snohomish PUD</b>	<b>2.0%</b>	<b>5.8%</b>
Clark PUD	0%	14.5%
PacifiCorp	12.2%	6.6%
Avista Corp	5.2%	2.5%
City of Tacoma	3.5%	3.5%
Portland General Electric	2.6 %	14 %

\*Considered "Best Guess" based on available published materials



# Next Steps

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- Briefing: February 6, 2024
- Public Hearing ← **YOU ARE HERE**
- Board Approval: March 5, 2024
- New Rates in effect: April 1, 2024

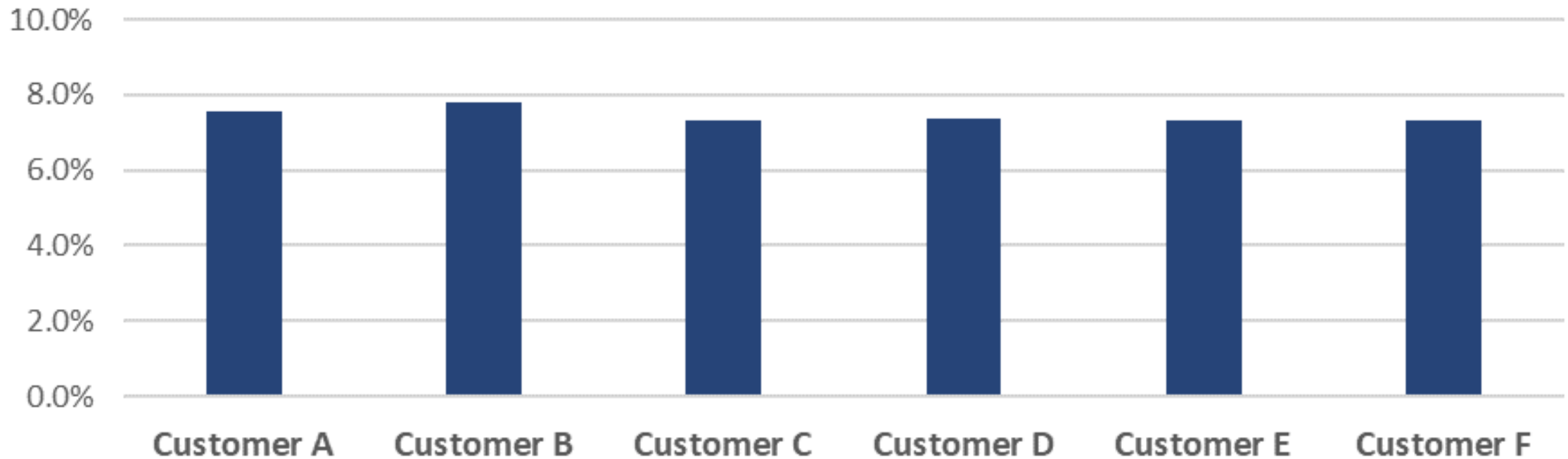
## Questions?

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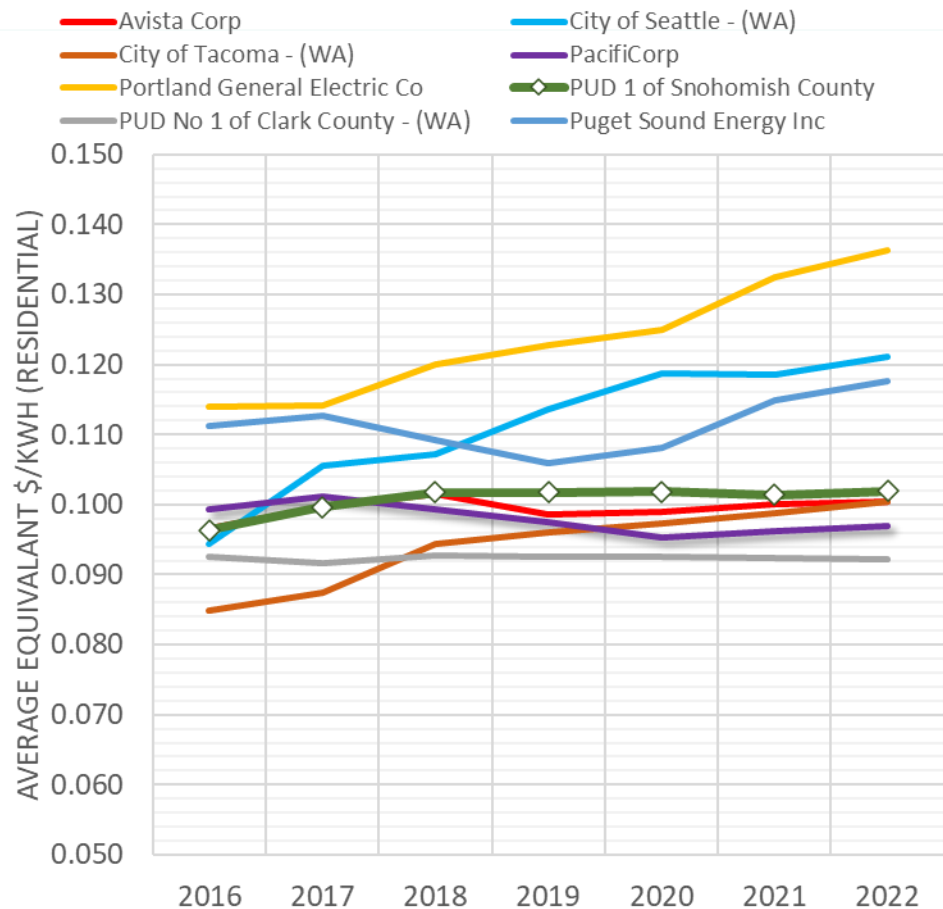
# APPENDIX

# Industrial Bill Examples

Typical Monthly Adjustments  
*Schedule 36*

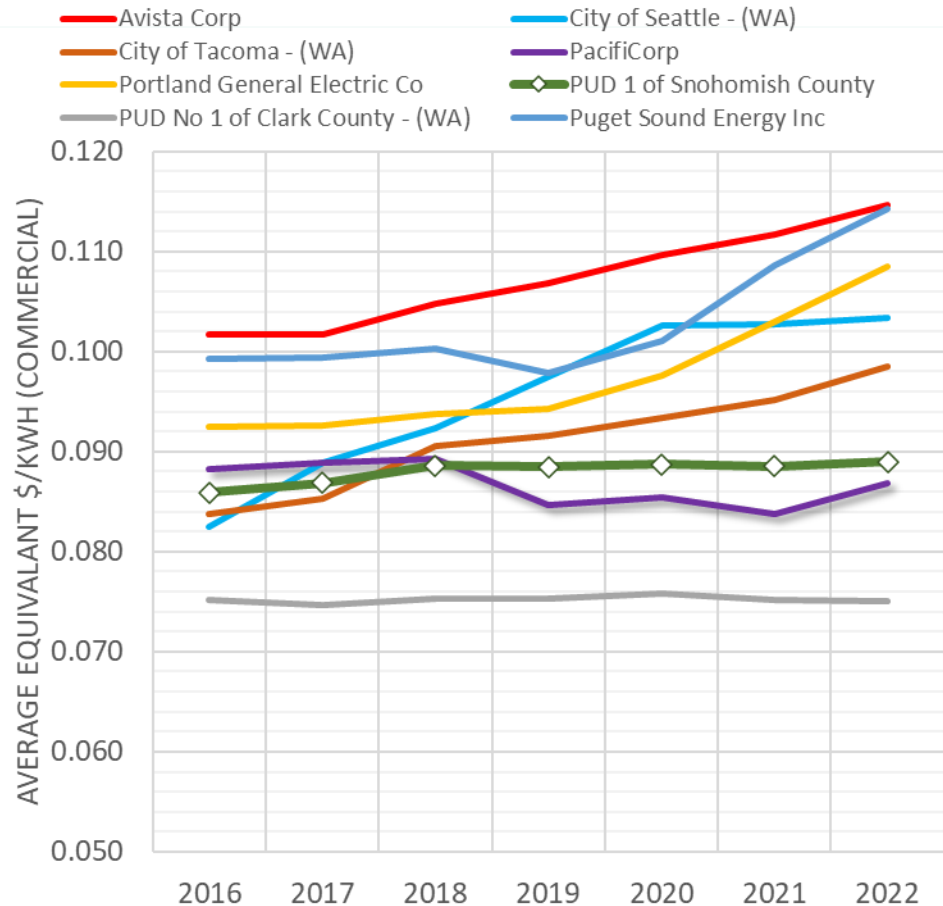


# Average Residential Retail Rates: 2016 to 2022



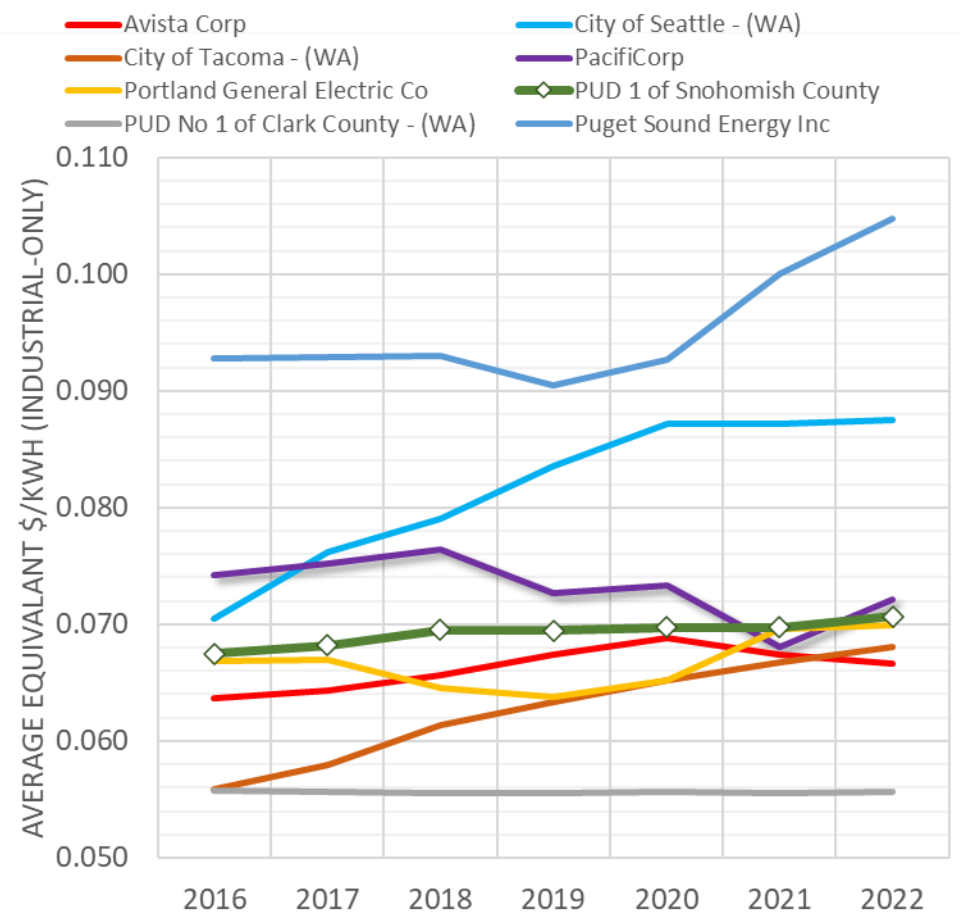
	2022	Change (2022-2016)	Average Annual Change	Change % of 2016	Annual Avg Change %
<b>Avista Corp</b>	0.100	0.004	0.0006	4.09%	<b>0.58%</b>
<b>City of Seattle</b>	0.121	0.027	0.0038	28.35%	<b>4.05%</b>
<b>City of Tacoma</b>	0.100	0.016	0.0022	18.30%	<b>2.61%</b>
<b>PacificCorp</b>	0.097	-0.002	-0.0003	-2.43%	<b>-0.35%</b>
<b>Portland General Electric</b>	0.136	0.022	0.0032	19.59%	<b>2.80%</b>
<b>Snohomish PUD</b>	0.102	0.006	0.0008	5.73%	<b>0.82%</b>
<b>Clark PUD</b>	0.092	0.000	0.0000	-0.36%	<b>-0.05%</b>
<b>Puget Sound Energy</b>	0.118	0.006	0.0009	5.77%	<b>0.82%</b>

# Average Commercial Retail Rates: 2016 to 2022



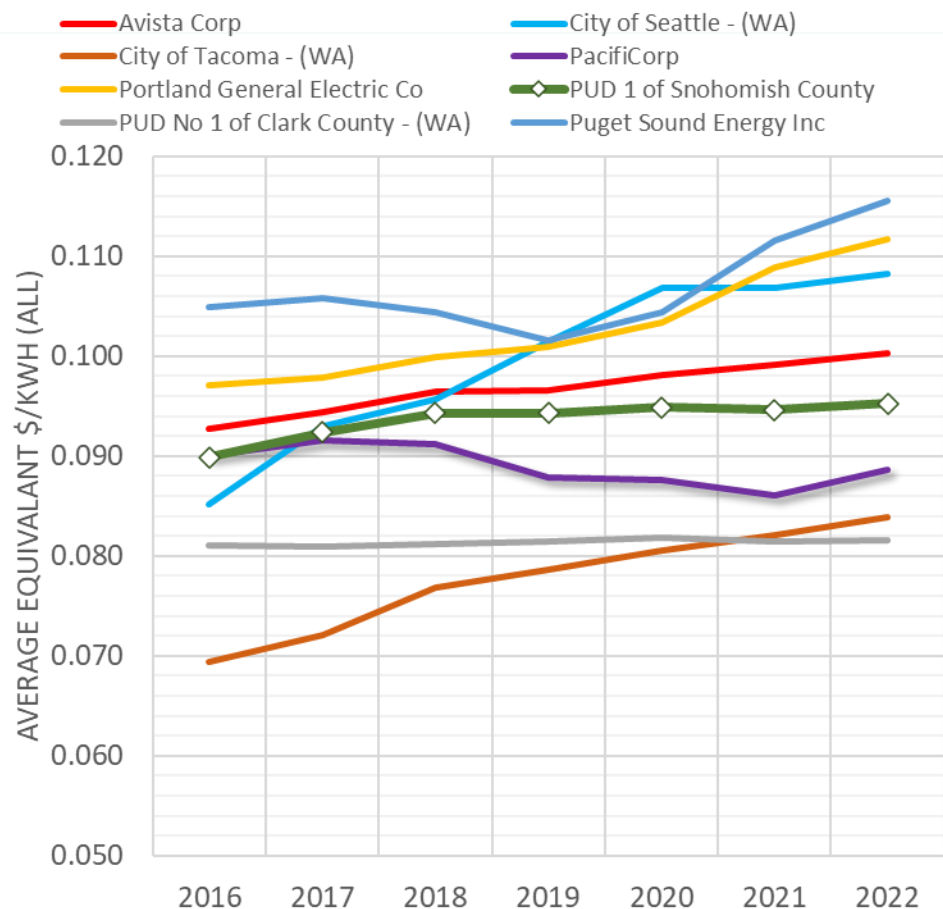
	2022	Change (2022-2016)	Average Annual Change	Change % of 2016	Annual Avg Change %
<b>Avista Corp</b>	0.115	0.013	0.0019	12.75%	<b>1.82%</b>
<b>City of Seattle</b>	0.103	0.021	0.0030	25.24%	<b>3.61%</b>
<b>City of Tacoma</b>	0.099	0.015	0.0021	17.65%	<b>2.52%</b>
<b>PacifiCorp</b>	0.087	-0.001	-0.0002	-1.68%	<b>-0.24%</b>
<b>Portland General Electric</b>	0.108	0.016	0.0023	17.27%	<b>2.47%</b>
<b>Snohomish PUD</b>	0.089	0.003	0.0004	3.63%	<b>0.52%</b>
<b>Clark PUD</b>	0.075	0.000	0.0000	-0.07%	<b>-0.01%</b>
<b>Puget Sound Energy</b>	0.114	0.015	0.0021	15.07%	<b>2.15%</b>

# Average Industrial Retail Rates: 2016 to 2022



	2022	Change (2022-2016)	Average Annual Change	Change % of 2016	Annual Avg Change %
<b>Avista Corp</b>	0.067	0.003	0.0004	4.58%	<b>0.65%</b>
<b>City of Seattle</b>	0.088	0.017	0.0024	24.14%	<b>3.45%</b>
<b>City of Tacoma</b>	0.068	0.012	0.0017	21.90%	<b>3.13%</b>
<b>PacifiCorp</b>	0.072	-0.002	-0.0003	-2.72%	<b>-0.39%</b>
<b>Portland General Electric</b>	0.070	0.003	0.0004	4.64%	<b>0.66%</b>
<b>Snohomish PUD</b>	0.071	0.003	0.0005	4.71%	<b>0.67%</b>
<b>Clark PUD</b>	0.056	0.000	0.0000	-0.19%	<b>-0.03%</b>
<b>Puget Sound Energy</b>	0.105	0.012	0.0017	12.95%	<b>1.85%</b>

# Average Retail Rates for All Classes: 2016 to 2023



	2022	Change (2022-2016)	Average Annual Change	Change % of 2016	Annual Avg Change %
<b>Avista Corp</b>	0.100	0.008	0.0011	8.13%	<b>1.16%</b>
<b>City of Seattle</b>	0.108	0.023	0.0033	27.20%	<b>3.89%</b>
<b>City of Tacoma</b>	0.084	0.015	0.0021	21.02%	<b>3.00%</b>
<b>PacifiCorp</b>	0.089	-0.001	-0.0002	-1.55%	<b>-0.22%</b>
<b>Portland General Electric</b>	0.112	0.015	0.0021	14.95%	<b>2.14%</b>
<b>Snohomish PUD</b>	0.095	0.005	0.0008	5.96%	<b>0.85%</b>
<b>Clark PUD</b>	0.082	0.000	0.0001	0.54%	<b>0.08%</b>
<b>Puget Sound Energy</b>	0.116	0.011	0.0015	10.23%	<b>1.46%</b>



# Special Continuous Recommendation

Schedule 23	Current 2023 Rate	⇒	Proposed 2024 Rate
Customer <i>Per Day</i>	\$0.37		<b>\$0.48</b>
Energy <i>Per kWh</i>	\$0.0900		\$0.0900

*Draft and Subject to  
Change*

# Large 115 kV Service Recommendation

Schedule 38	Current 2023 Rate	⇒	Proposed 2024 Rate
<b>Demand Charge</b> (per peak kW)	\$4.42		<b>\$4.96</b>
<b>Energy Charge</b> (per kWh)	\$0.0589		<b>\$0.0629</b>
<b>Minimum Charge</b> (per Month)	\$6,083		<b>\$7,500</b>

No customers are currently served on this rate.

# Municipal Street Lighting Recommendation

Schedule 1	Current 2023 Rate	⇒	Proposed 2024 Rate
100 Watts	\$6.41		\$6.85
200 Watts	\$9.68		\$10.34
250 Watts	\$11.41		\$12.19
400 Watts	\$15.70		\$16.77

*Draft and Subject to Change*

# Area Lighting Recommendation

Schedule 3	Current 2023 Rate	⇒	Proposed 2024 Rate
Per Day	\$0.29		<b>\$0.31</b>

# Municipal-Owned Lighting Recommendation

Schedule 4 <i>High-Pressure Sodium</i>	Current 2023 Rate	⇒	Proposed 2024 Rate
100 Watts	\$4.68		\$5.00
150 Watts	\$6.07		\$6.48
200 Watts	\$8.30		\$8.86
250 Watts	\$11.17		\$11.93
400 Watts	\$17.19		\$18.36

*Draft and Subject to  
Change*

# Municipal-Owned Lighting Recommendation

Schedule 4 <i>Light-Emitting Diodes</i>	Current 2023 Rates	⇒	Proposed 2024 Rate
0 to 20 Watts	\$0.70		\$0.75
20.01 to 40 Watts	\$1.42		\$1.52
40.01 to 60 Watts	\$2.12		\$2.26
60.01 to 80 Watts	\$2.84		\$3.03
80.01 to 100 Watts	\$3.55		\$3.79
100.01 to 120 Watts	\$4.26		\$4.55
120.01 to 140 Watts	\$4.97		\$5.31
140.01 to 160 Watts	\$5.67		\$6.06
160.01 to 180 Watts	\$6.38		\$6.81
180.01 to 200 Watts	\$7.09		\$7.57
200.01 to 220 Watts	\$7.83		\$8.36
220.01 to 240 Watts	\$8.51		\$9.09
240.01 to 260 Watts	\$8.86		\$9.46
260.01 to 280 Watts	\$9.92		\$10.59
280.01 to 300 Watts	\$10.64		\$11.36

*Draft and Subject to  
Change*

# Suburban Street Lighting Recommendation

Schedule 5	Current 2023 Rate	⇒	Proposed 2024 Rate
Per Month Per Service Unit	\$1.96		\$2.09



# Public Electric Vehicle Recommendation

Schedule 20EV	Current 2023 Rate	⇒	Proposed 2024 Rate
Customer <i>(per Day)</i>	\$1.35		<b>\$2.10</b>
Energy First 30,000 kWh <i>(per kWh)</i>	\$0.0900		\$0.0900
Minimum Charge	\$1.52 per day +\$0.01707 per kW > 10 per day		<b>\$2.27</b> per day +\$0.01707 per kW > 10 per day

*Draft and Subject to  
Change*

# Public Electric Vehicle Recommendation (*cont.*)

Energy 30,000+ kWh ( <i>per kWh</i> )	July - March	April - June	⇒	Proposed July-March	Proposed April-June
November 1, 2023	\$0.0882	\$0.0859			
January 1, 2024	\$0.0863	\$0.0819			
April 1, 2024				\$0.08556	\$0.07917
January 1, 2025	\$0.0845	\$0.0778		\$0.08478	\$0.07645
January 1, 2026	\$0.0827	\$0.0738		\$0.08400	\$0.07372
January 1, 2027	\$0.0808	\$0.0697		\$0.08323	\$0.07100
January 1, 2028	\$0.0790	\$0.0657		\$0.08245	\$0.06828
January 1, 2029	\$0.0772	\$0.0616		\$0.08167	\$0.06556
January 1, 2030	\$0.0753	\$0.0576		\$0.08089	\$0.06284
January 1, 2031	\$0.0735	\$0.0535		\$0.08012	\$0.06012

*Draft and  
Subject to  
Change*

# Public Electric Vehicle Recommendation (*cont.*)

Demand over 100 kW (per kW)	Current	⇒ Proposed 2024 Rate
November 1, 2023	\$1.35	
January 1, 2024	\$2.03	
April 1, 2024		\$2.67
January 1, 2025	\$2.70	\$3.31
January 1, 2026	\$3.38	\$3.95
January 1, 2027	\$4.06	\$4.60
January 1, 2028	\$4.73	\$5.24
January 1, 2029	\$5.41	\$5.88
January 1, 2030	\$6.08	\$6.52
January 1, 2031	\$6.76	\$7.16

Draft and Subject to  
Change

# Recommended Low-Income Residential Rates

Schedule 7 Low-Income	Current 2023 Rate	Scheduled 2024 Rate	⇒	Proposed 2024 Rate
<b>Energy Charge</b> (per kWh)	\$0.10007	\$0.09530		<b>\$0.10183</b>
<b>Daily Customer Charge</b>				
<b>Small</b> (Multi-unit or ≤100 Amps)	\$0.22	\$0.36		\$0.36
<b>Medium</b> (100 < x ≤ 200 Amps)	\$0.35	\$0.59		\$0.59
<b>Large</b> (200 < x ≤ 400 Amps)	\$0.48	\$0.84		\$0.84
<b>Extra Large</b> (> 400 Amps)	\$0.77	\$1.37		\$1.37

*Draft and Subject to Change*

# Recommended Residential Rates (*cont.*)

Schedule 7	Current 2023 Rate	Scheduled 2024 Rate	⇒	Proposed 2024 Rate
Daily Minimum Charge				
All Customers	\$0.52	none		none

# What has Caused the Financial Challenges for 2024? (cont'd)

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AT PLACES  
AGENDA ITEM NO. [04A.02](#)

- **Warehouse inventory levels have increased significantly**
  - Current inventory value is \$59M, up from \$28M at the end of 2019
  - At least 20% of this increase in value relates to rising material costs
  - We are also purchasing higher volumes, when possible, to mitigate current and future supply chain disruptions
  - The increase in warehouse inventory value and volume also diminishes operating reserves
- **Costs have increased in nearly all categories**
  - Largest increases seen in transformers (some prices doubling in roughly 18 months)
  - Transformers, wire, cabling, and transportation costs account for over 20% of PUD Capital costs in normal year (approximately \$23M)
  - Labor costs have experienced substantial growth due to inflation and intensified market competition in recruitment. Historically averaging between 20% and 25%, these costs are now projected to exceed 30% of the PUD O&M and Capital expenses in the 2024 Budget
  - Our vendors are also grappling with rising costs, which are then passed on to us in the form of higher contracted service expenses



**BUSINESS OF THE COMMISSION**

Meeting Date: February 20, 2024

Agenda Item: 5A

**TITLE**

Consideration of a Resolution Authorizing the Manager, Real Estate Services, to Execute all Necessary Documents to Purchase Certain Real Property (Tax Parcel Number 27051300200200) With an Address of 8520 180<sup>th</sup> Street SE, Snohomish, Washington, as the Future Location of a 115kV Ring Bus and Other District Facilities, and Recognizing the Current Structures on the Property are Surplus to the Needs of the District

**SUBMITTED FOR: Items for Individual Consideration**

Real Estate Services _____	Maureen Barnes _____	4373 _____
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____	<u>February 6, 2024</u>	
Estimated Expenditure: _____	<u>\$1,950,000</u>	Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description, GP-3(4)(F)(1) a non-delegable statutorily assigned Board Duty to authorize acquisition . . . and the disposition of certain properties and payment, therefore.*

The District’s Electric System Capital Plan has long identified the need for a 115kV ring bus in the Maltby/Clearview area of Snohomish County for capacity and reliability needs and to provide transmission to the future Paradise Substation near Echo Lake. District staff have evaluated numerous locations and have identified an approximately ten-acre parcel with an address of 8520 180<sup>th</sup> Street SE, Snohomish, Washington (“Property”), as the preferred site for the 115kV ring bus.



On or about November 28, 2023, the District entered into a Purchase and Sale Agreement with the property owners (Sara Noel Allen and Khara Anne Woodard) to acquire the Property for a purchase price of \$1,950,000 but expressly subject to the District Board of Commissioners approving the purchase. Staff has completed their due diligence investigation of the Property and its condition, including but not limited to an environmental and wetland assessment of the site, and concluded that there is an adequate portion of the Property that is available to develop as a site for the future 115kV ring bus and other District facilities.

District staff recommend that the District Board of Commissioners authorize the purchase of the Property and recognize all structures currently on the Property are surplus to the needs of the District.

#### RECOMMENDATIONS/FUTURE ACTIONS:

Staff recommends that the Commission pass a resolution authorizing the purchase of the Property and recognizing the current structures on the Property are surplus to the needs of the District.

*List Attachments:*

Resolution

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Authorizing the Manager, Real Estate Services, to Execute all Necessary Documents to Purchase Certain Real Property (Tax Parcel Number 27051300200200) With an Address of 8520 180<sup>th</sup> Street SE, Snohomish, Washington, as the Future Location of a 115kV Ring Bus and Other District Facilities, and Recognizing the Current Structures on the Property are Surplus to the Needs of the District

WHEREAS, the District's Electric System Capital Plan has long identified the need for a 115kV ring bus in the Maltby/Clearview area of Snohomish County for capacity and reliability needs and to provide transmission to the future Paradise Substation near Echo Lake; and

WHEREAS, District staff have evaluated numerous locations and have identified an approximately ten-acre parcel with an address of 8520 180<sup>th</sup> Street SE, Snohomish, Washington ("Property"), as the preferred site for the 115kV ring bus; and

WHEREAS, the Property is currently utilized for a single-family residence; and

WHEREAS, on or about November 28, 2023, the District entered into a Purchase and Sale Agreement with the property owner (Sara Noel Allen and Khara Anne Woodard) to acquire the Property for a purchase price of \$1,950,000 but expressly subject to the District Board of Commissioners approving the purchase; and

WHEREAS, staff has completed their due diligence investigation of the Property and its condition, including but not limited to an environmental and wetland assessment of the site, and concluded that there is an adequate portion of the Property that is available to develop as a site for the future 115kV ring bus and other District facilities; and

WHEREAS, District staff recommend that the District Board of Commissioners authorize the purchase of the Property and recognize all structures currently on the Property are surplus to the needs of the District; and

WHEREAS, the Commission held a public hearing to consider declaring any current structures on the Property to be surplus to the needs of the District and to authorize removal and/or demolition of the structures; and

WHEREAS, based upon the information presented and recommendation of staff and to the extent legally necessary, the Commission of Public Utility District No. 1 of Snohomish County finds that the any structures on the Property, including but not limited to the single-family residence:

1. Are not necessary, material to, and useful in the District's operations; and
2. Are not required for continued public utility service.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County that the Manager of the District's Real Estate Services, or her designee, is authorized to:

1. Execute all documents in the name of and on behalf of the District that are required to complete the purchase of the Property pursuant to the terms of the Purchase and Sale Agreement subject to said documents being reviewed and approved by the District's General Counsel or his designee; and
2. Pay at closing the purchase price for the Property of \$1,950,000 plus certain other costs and expenses in accordance with the Purchase and Sale Agreement; and
3. Take all other actions necessary to close or otherwise complete the transaction.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County that:

1. Any and all current structures, including but not limited to the single-family residence, on the Property are surplus to the District's needs; and

2. Once legal title to the Property is transferred to the District, the Senior Manager of Substations, Metering and Telecom Services, or his designee, is authorized to take all reasonable and necessary actions to remove, demolish and/or dispose of any and all current structures, including but not limited to the single-family residence, on the Property.

PASSED AND APPROVED this 20<sup>th</sup> day of February, 2024.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary



**BUSINESS OF THE COMMISSION**

Meeting Date: February 20, 2024

Agenda Item: 5B

**TITLE**

Consideration of a Resolution Authorizing the Manager, Real Estate Services, to Execute an Easement Amendment of an Easement Previously Granted by the District in Favor of the City of Everett That Allows the City to Operate, Repair, and Maintain a Recreational Trail in a Portion of the Power Line Corridor Property of the District Commonly Known as the PNT Right-of-Way Located in the City of Everett, Snohomish County, Washington

**SUBMITTED FOR: Items for Individual Consideration**

Real Estate Services _____	Maureen Barnes _____	4373 _____
Department	Contact	Extension
Date of Previous Briefing: _____	<u>February 20, 2024</u>	
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Process, Board Job Description, GP-3(4)(F)(1) a non-delegable statutorily assigned Board Duty to authorize acquisition . . . and the disposition of certain properties and payment, therefore.*

On August 9, 1994, and pursuant to District Resolution No. 4153, Public Utility District No. 1 of Snohomish County (“District”) executed an Easement (“Easement”) in favor of the City of Everett (“City”) to operate, repair, maintain and patrol a recreational trail in that portion of the power line corridor property of the District commonly known as the PNT Right-of-Way.

Under Section 11 of said Easement, the term of the Easement was 25 years (expiration in 2019). Pursuant to authorization from the District Board of Commissioners, the term of the Easement has been extended a number of times. Most recently and pursuant to District Resolution No. 6111, the District and City executed an Easement Amendment to extend the term through February 29, 2024.

Staff from the District and the City continue to be in the process of negotiating the terms and conditions of a new easement to replace said Easement and are close to reaching a tentative agreement. In the meantime, staff request that the term of the Easement be extended through May 31, 2024, in order to provide sufficient time to conclude the negotiations and reach a tentative agreement that would then be subject to Commission review and approval.

Staff recommends passing the resolution to authorize the Manager of the District's Real Estate Services to execute the Easement Amendment that would extend the term of the Easement through May 31, 2024.

*List Attachments:*

Resolution  
Exhibit A

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Authorizing the Manager, Real Estate Services, to Execute an Easement Amendment of an Easement Previously Granted by the District in Favor of the City of Everett That Allows the City to Operate, Repair, and Maintain a Recreational Trail in a Portion of the Power Line Corridor Property of the District Commonly Known as the PNT Right-of-Way Located in the City of Everett, Snohomish County, Washington

WHEREAS, on August 9, 1994, and pursuant to District Resolution No. 4153, Public Utility District No. 1 of Snohomish County (“District”) executed an Easement (“Easement”) in favor of the City of Everett (“City”) to operate, repair, maintain and patrol a recreational trail in that portion of the power line corridor property of the District commonly known as the PNT Right-of-Way; and

WHEREAS, on August 10, 1994, the City accepted the terms and conditions of Easement; and

WHEREAS, under Section 11 of said Easement, the term of the Easement was 25 years (expiration in 2019); and

WHEREAS, pursuant to District Resolution Nos. 5916, 5969, 6073, and 6111, the District and the City executed Easement Amendments to extend the term of the Easement, most recently through February 29, 2024; and

WHEREAS, staff from the District and the City are in the process of negotiating a new easement to replace said Easement and desire to extend the term of the Easement through May 31, 2024, while such negotiations are ongoing; and

WHEREAS, the Commission finds that it is in the best interest of the District and its ratepayers to authorize to extend the term of the Easement through May 31, 2024, while such negotiations are ongoing.



NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County that the Manager of the District’s Real Estate Services, or her designee, is authorized to:

1. Execute an Easement Amendment of the above referenced Easement to extend the term of the Easement through May 31, 2024, in a form substantially similar to the Easement Amendment attached hereto as Exhibit “A”; provided that the final form of the Easement Amendment shall be subject to review and approval by the District’s General Counsel or his designee; and

2. Take any and all other actions necessary to complete and record the Easement Amendment.

PASSED AND APPROVED this 20<sup>th</sup> day of February, 2024.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary



Exhibit A to Resolution No. \_\_\_\_

AFTER RECORDING, PLEASE RETURN TO:

Public Utility District No. 1 of Snohomish County  
Attn: Maureen Barnes, Manager  
Real Estate Services  
P.O. Box 1107  
Everett, Washington 98206-1107

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**EASEMENT AMENDMENT**

Grantor (“Owner”): Public Utility District No. 1 of Snohomish County  
Grantee: City of Everett, Washington  
Short Legal Description: Portions of Sections 18 and 19; Twp. 28N; Range 05E  
Tax Parcel No: 28051900100700

Easement Recorded under Snohomish County Auditor’s No. 9408120224

**PUBLIC UTILITY DISTRICT NO. 1 OF SNOHOMISH COUNTY** ("District"), a Washington municipal corporation, does hereby amend that Easement granted in favor of the **CITY OF EVERETT**, a Washington municipal corporation ("City"), and recorded under Snohomish County Auditor’s No. 9408120224, and subsequent Easement Renewal recorded under Snohomish County Auditor’s No. 201909190397.

WHEREAS, on August 9, 1994 and pursuant to District Resolution No. 4153, the District executed an Easement (“Easement”) in favor of the City to operate, repair, maintain and patrol a recreational trail in that portion of the power line corridor property of the District commonly known as the PNT Right-of-Way and legally described on attached and incorporated Exhibit “A” (“Property”), and subject to the following terms, conditions and restrictions.

WHEREAS, on August 10, 1994, the City accepted the terms and conditions of Easement.

WHEREAS, the Easement was recorded on August 12, 1994, by the Snohomish County Auditor under Recording No. 9408120224.

WHEREAS, under Section 11 of said Easement, the term of the Easement was 25 years and would have expired on August 10, 2019.

WHEREAS, pursuant to District Resolution No. 5916, the District and the City executed an Easement Renewal of the Easement with a term through August 13, 2020, and the Easement Renewal was recorded under Snohomish County Auditor's No. 201909190397.

WHEREAS, pursuant to District Resolution No. 5969, the District and the City executed an Easement Renewal of the Easement with a term through August 31, 2022.

WHEREAS, pursuant to District Resolution No. 6073, the District and the City executed a third Easement Renewal of the Easement with a term through February 28, 2023.

WHEREAS, pursuant to District Resolution No. 6111, the District and the City executed a an Easement Amendment extending the term through February 29, 2024.

WHEREAS, the District and the City are in the process of negotiating a new easement to replace said Easement and desire to extend the term of the Easement through May 31, 2024, while such negotiations are ongoing.

NOW, THEREFORE, the District, as Grantor, hereby amends the Easement as follows:

1. Term of Easement. The term of the Easement recorded under Snohomish County Auditor's No. 9408120224 and subsequent Easement Renewals are hereby extended to 12:00 p.m., May 31, 2024, unless earlier terminated for cause by the District in accordance with Section 11 of the Easement.

2. Except as hereby amended, all terms and conditions of the Easement remain in full force and effect.

PUBLIC UTILITY DISTRICT NO. 1  
OF SNOHOMISH COUNTY

By: \_\_\_\_\_

Maureen Barnes, Manager,  
Real Estate Services

Date: \_\_\_\_\_

**(REPRESENTATIVE ACKNOWLEDGEMENT)**

State of Washington  
County of Snohomish

I, a Notary Public in and for the State of Washington, certify that I know or have satisfactory evidence that Maureen Barnes is the person who appeared before me and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the Manager, Real Estate Services of Public Utility District No. 1 of Snohomish County, Washington, to be a free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Dated: \_\_\_\_\_

Residing at: \_\_\_\_\_

My appointment expires: \_\_\_\_\_

The City of Everett (Grantee) hereby agrees to and accepts the above amendment of the referenced Easement and reaffirms that it accepts, agrees to and shall comply with all of the terms and conditions contained in the Easement.

CITY OF EVERETT

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**(REPRESENTATIVE ACKNOWLEDGEMENT)**

State of Washington  
County of Snohomish

I, a Notary Public in and for the State of Washington, certify that I know or have satisfactory evidence that \_\_\_\_\_ is the person who appeared before me and said person acknowledged that he/she signed this instrument, on oath stated that he/she was authorized to execute the instrument and acknowledged it as the \_\_\_\_\_, City of Everett, Washington, to be a free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Dated: \_\_\_\_\_  
Residing at: \_\_\_\_\_  
My appointment expires: \_\_\_\_\_

AFTER RECORDING, RETURN TO  
REAL PROPERTY MANAGER E-28973  
EVERETT ENGINEERING DEPT 18,19 (28-5)  
3200 CEDAR STREET  
EVERETT, WA 98201  
Resolution No. \_\_\_\_\_  
Exhibit A  
Page 5 of 12

Real Property Manager  
Snohomish County  
Public Utility District  
EASEMENT  
14-

9408120224

The Grantor, PUBLIC UTILITY DISTRICT NO 1 OF SNOHOMISH COUNTY, a municipal corporation, for and in consideration of the sum of \$1.00, and other good and valuable consideration, receipt of which is hereby acknowledged, does hereby grant the City of Everett, a municipal corporation, as Grantee, a nonexclusive use easement subject to the approval of the Grantor as to width, location and grade, to construct, operate, repair and maintain a recreational trail in that portion of the power line corridor property of the Public Utility District No 1 of Snohomish County, which is commonly known as Pacific Northwest Traction Company (PNT) Right of Way said property subject to this use easement is described as follows, to wit

See Attached Exhibit "A"

Subject to the following conditions and restrictions

As further consideration for this easement, Grantee hereby agrees that it shall not charge any assessments on any portion of Grantor's property described in Exhibit "A" for the construction and operation of Grantee's improvements or for any other purpose provided, if for any reason Grantee or some other entity in affiliation with Grantee is required by law to levy an assessment against Grantor's property, Grantee hereby agrees in addition to any other considerations to pay Grantor for the rights received by this easement an amount equal to the total assessment levied against Grantor's property

It is understood that prior to any installation, modification, or extension of any facility within the easement area herein described, the Grantee will first supply the Grantor with detailed drawings and specifications relating to such proposed construction and that no construction, installation, or modification will be performed until the plans have been approved in writing by the Grantor, PROVIDED however, that the approval of the Grantor to the performance of such construction shall not in any manner be considered as imposing any obligation upon the Grantor as to safety or propriety of such installation or construction, the sole consideration of Grantor being the compatibility of the recreational trail with Grantor's use

The Grantee, its successors or assigns, further agree

1 That Grantor shall not be held liable for any claims or damage to Grantee's property facilities or appurtenances constructed or placed in, under, or upon said property by Grantee, it being understood and agreed that such property is now and will continue to be used as utility property subject to use by heavy trucks and machinery for power line construction, installation, and maintenance, and for transmission of high voltage electricity, among other things however, Grantor shall exercise reasonable care to protect Grantee's property facilities, or appurtenances from damage or harm except in time of emergency

2 Indemnification

(a) To hold and save harmless the Grantor from and against any and all claims for damages, whether to Grantee's or Grantor's employees, or to other persons or property, including but not limited to claims of injury or damage resulting from high voltage induction or electromagnetic fields that may in any manner directly or indirectly arise out of the construction, operation, repair, maintenance or patrolling of the facilities by Grantee, pursuant to this easement or out of the operations of the Grantee, its successors, or assigns pursuant to this easement

(b) That it is not now known whether the presence of high voltage electrical transmission lines and resultant electromagnetic fields may have any injurious effect upon humans or animals in close proximity, that without the public trail use proposed by Grantee, public access to the subject property would otherwise be restricted, and that Grantee's agreement to the indemnification provision herein is a material consideration without which this easement would not be granted, and

**NO EXCISE TAX  
REQUIRED**

AUG 12 1994

KIRKE SIEVERS, Snohomish County Treasurer  
By KIRKE SIEVERS

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(c) That Grantee specifically and expressly waives any immunity under Industrial Insurance Title 51, RCW, and acknowledges that this waiver has been mutually negotiated by the parties.

PROVIDED, that with regard to the construction, alteration, repair, or maintenance of Grantee's facilities or appurtenances located upon property owned or controlled by Grantor, if any claim for damages as described in this section 2 is caused by or results from the concurrent negligence of (i) Grantor, its agents, or employees and (ii) Grantee, its successors, or assigns, this indemnity provision shall be valid and enforceable to the extent permitted by law, and provided further that this indemnity section shall be inapplicable to the extent that any such claim arises from a willful and unjustifiable act or omission of Grantor, its employees, or agents

3 That during the installation, modification maintenance, or repair of the facilities installed by Grantee, its successors, or assigns, pursuant to this easement, all reasonable precautions shall be taken to insure that the present or future facilities of the Grantor be protected from damage The Grantor may, at its discretion provide for the inspection and supervision of the Grantee's work and may require that Grantee submit to Grantor a one time non refundable fee of Two Thousand and No/100 Dollars (\$2,000 00) to offset the expense of such inspection and supervision

4 That the roadway for vehicular traffic, at present installed along the Grantor's property, shall be kept accessible to the Grantor at all times to insure that the Grantor has access to its facilities at all times, and that the facilities to be installed by Grantee, its successors or assigns shall not interfere with Grantor's use of the property Grantor shall be authorized to close the trail on a temporary basis at any time for any length of time reasonably necessary for construction, maintenance, repair, or other purposes having to do with its utility operations

5 To repair or replace and to restore the Grantor's fencing or gates presently installed upon Grantor's right of way as needed Grantee may install additional fencing and/or gates at Grantee s discretion subject to prior approval by Grantor

6 That it will obtain any and all required easements, permits, or other authorization from owners of those sections of the property for which Grantor holds only an easement interest, that it will not cause or permit any actions which might result in a breach of the terms and conditions of any of Grantor's easements concerning such property or result in forfeiture of any of Grantor's rights thereunder and that it will hold harmless and indemnify Grantor from and against any and all claims, damages and losses which arise out of a breach of this section

7 That it will not charge or collect any fees from the public for any use of the property without prior written permission of the Grantor

8 That it will install, own, and maintain any and all guard rails, posts, and conspicuous warning signs reasonably necessary to warn users of and protect them from any known dangerous, artificial latent conditions on the property, or remove such conditions, and that it will not install any improvements, which may provide or facilitate unsafe access to Grantor's utility poles, lines, or equipment

9 That it will reimburse Grantor for its reasonable costs of installation and maintenance of warning signs and other protective devices it deems necessary upon Grantor's utility poles lines, or equipment

10 That it will install any fences, gates posts or other devices necessary to prevent access to the property by unauthorized vehicles while permitting access to Grantor's service equipment and vehicles, and that it will provide protection to reasonably prevent or terminate unauthorized access and use, Grantee will provide gates designed to restrict all motorized vehicles, reserving the trail for pedestrians and bicycles

11 This easement is not transferable

9408120224

2



This easement shall be for a period of twenty-five (25) years and may be renewed upon acceptance in writing by Grantor thereafter

*This easement may be terminated for cause by the Grantor upon 180 days notice in writing to Grantee, where cause shall be the Grantee's abandonment or termination of the use of the facilities as a recreational trail. Cause shall exist also if Grantee violates any substantive portion or requirement of this easement and the violation is not remedied within 90 days after Grantee receives written notice of the violation from Grantor, or if the violation is not subject to reasonable remedy.*

It is the intent of the parties to this easement to work together and take all necessary and reasonable action to insure that obstacles to the joint use of this District property that might arise in the future can be overcome

As a material part of this agreement and notwithstanding anything herein to the contrary, the Grantee specifically agrees to relocate or remove all or any of its recreational trail and associated facilities constructed hereunder so as to avoid and not interfere with any structure or facility or any operation which the Grantor may hereafter desire to construct or conduct upon the above described property, provided, that Grantor, in its sole opinion, finds that it has no equally cost effective alternative to requiring Grantee to remove or relocate. Grantee shall commence the relocation or removal as hereinbefore provided within 120 days after it has received written notice from the Grantor setting forth in reasonable detail the location of the structure or facilities or outlining the operation which Grantor proposes to construct or conduct on the above-described property. If the Grantee fails to commence the relocation or removal as hereinbefore required or, having commenced, it fails to proceed with reasonable dispatch, the Grantor shall in addition to its remedy for damages be entitled to specific enforcement of Grantee's obligations hereunder and shall also have the right and authority to remove at Grantee's expense such portion of the aforesaid improvements and associated facilities as the Grantee has failed to relocate or remove as hereinbefore required

That Grantor shall, when in Grantor's opinion it is reasonable to do so, require that holders/users of easements or permits for utilities or other uses within the area covered by this easement, either existing or in the future, be required to repair and restore any damage to the Grantee's recreational trail facilities caused by such user's repair, construction, maintenance, or other activities, and that each such user shall be required, at its sole expense, to repair and restore any damage to the improvements placed on the property by the Grantee or Grantor. If the user fails to repair such damage after 30 days' written notice from the Grantee or Grantor, Grantee may, after having obtained Grantor's permission, undertake such work on behalf of the user, and the user shall promptly pay Grantee for all costs incurred by Grantee in performing such work

DATED THIS 9<sup>th</sup> day of August, 1994

PUBLIC UTILITY DISTRICT NO 1  
OF SNOHOMISH COUNTY  
Board of Commissioners

Approved as to form

[Signature]  
Matt Dillon, President

By: [Signature]  
Corporation Counsel

[Signature]  
Charles Moon, Vice-President

[Signature]  
Peter Newland, Secretary

The terms and conditions of this easement are hereby accepted and approved on this 10<sup>th</sup> day of August, 1994, on behalf of the Grantee

CITY OF EVERETT

Approved as to form

By: [Signature]  
Edward D. Hansen, Mayor

By: [Signature]  
City Attorney

attest:

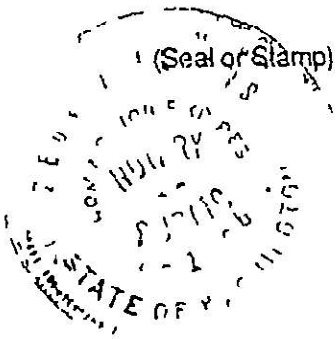
[Signature]  
City Clerk

(DISTRICT COMMISSION ACKNOWLEDGEMENT)

State of Washington  
County of Snohomish

I certify that I know or have satisfactory evidence that Matt Dillon, Charles Moon and Peter Newland signed this instrument, on oath stated that they were authorized to execute the instrument and acknowledged it as the Commissioners of Public Utility District No. 1 of Snohomish County to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument

Dated August 9, 1994  
Signature of Notary Public [Signature]  
Title Notary Public  
My appointment expires 7/1/98



(MAYOR ACKNOWLEDGEMENT)

State of Washington  
County of Snohomish

I certify that I know or have satisfactory evidence that Edward D. Hansen signed this instrument, on oath stated that they were authorized to execute the instrument and acknowledged it as the Mayor of the City of Everett to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument

Dated 8/10/94  
Signature of Notary Public [Signature]  
Title Notary Public  
My appointment expires 4/30/98

(Seal or Stamp)

EXHIBIT 'A'

INTERURBAN TRAIL CENTERLINE  
(EVERETT CITY LIMITS TO 84TH ST S. R-O-W)

EASEMENT DESCRIPTION

SEVERAL STRIPS OF LAND LOCATED IN SECTIONS 18 & 19, TOWNSHIP 28 NORTH, RANGE 5 EAST, W.M., LYING WITHIN THE PACIFIC NORTHWEST TRACTION COMPANY RIGHT-OF-WAY, A SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT NO. 1 RIGHT-OF-WAY;

BEGINNING THE CENTERLINE OF A 20 FOOT STRIP OF LAND AT THE EVERETT CITY LIMITS AS SHOWN APPROXIMATELY AT STATION 329+85 ON 1994 SNOHOMISH COUNTY DEPARTMENT OF PUBLIC WORKS CONSTRUCTION PLANS TITLED "INTERURBAN TRAIL FEDERAL AID #STPE-2031(068) CRP# 92-977", PLAN SHEET 27;  
THENCE NORTH 41°29'00" EAST 1215.48 FEET MORE OR LESS ALONG SAID PLAN CENTERLINE TO AN ANGLE POINT IN SAID PLAN, THENCE CONTINUING ALONG SAID PLAN CENTERLINE THE FOLLOWING COURSES,  
THENCE NORTH 42°13'47" EAST 408.76 FEET TO A POINT ON A CURVE CONCAVE TO THE NORTHWEST HAVING A RADIUS OF 100.00 FEET;  
THENCE NORTHEASTERLY 23.12 FEET ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 13°14'52";  
THENCE NORTH 28°58'55" EAST 167.65 FEET TO POINT "A",  
THENCE CONTINUE NORTH 28°58'55" EAST 55.65 FEET TO A POINT ON A CURVE CONCAVE TO THE SOUTHEAST HAVING A RADIUS OF 100.00 FEET,  
THENCE NORTHEASTERLY 19 92 FEET ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 11°24'38";  
THENCE NORTH 40°23'33" EAST 265.87 FEET TO A POINT ON A CURVE CONCAVE TO THE WEST HAVING A RADIUS OF 100.00 FEET,  
THENCE NORTHERLY 83.52 FEET ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 47°51'09";  
THENCE NORTH 07°27'36" WEST 162.98 FEET TO A POINT ON A CURVE CONCAVE TO THE EAST HAVING A RADIUS OF 100.00 FEET;  
THENCE NORTHERLY 44.05 FEET ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 25°14'16" TO POINT "B";  
THENCE NORTH 17°46'40" EAST 158.07 FEET;  
THENCE NORTH 19°24'43" EAST 279.90 FEET;  
THENCE NORTH 20°27'28" EAST 94.72 FEET TO A POINT ON A CURVE CONCAVE TO THE WEST HAVING A RADIUS OF 200.00 FEET;  
THENCE NORTHERLY 73.02 FEET ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 20°55'04";  
THENCE NORTH 00°27'36" WEST 2162.01 FEET;  
THENCE NORTH 02°40'06" WEST 112.85 FEET;  
THENCE NORTH 00°14'45" WEST 387.10 FEET;  
THENCE NORTH 00°10'52" WEST 464.17 FEET TO A POINT ON A CURVE CONCAVE TO THE EAST HAVING A RADIUS OF 100.00 FEET;  
THENCE NORTHERLY 12.98 FEET ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 07°26'08";  
THENCE NORTH 07°15'16" EAST 120.25 FEET TO A POINT ON A CURVE CONCAVE TO THE NORTHWEST HAVING A RADIUS OF 100.00 FEET;  
THENCE NORTHEASTERLY 11.31 FEET ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 06°28'41";  
THENCE NORTH 00°46'35" EAST 10.00 FEET TO POINT "C" AND THE TERMINUS OF SAID 20 FOOT STRIP;  
THENCE CONTINUE NORTH 00°46'35" EAST 85.48 FEET;  
THENCE NORTH 00°33'23" WEST 1199.97 FEET;  
THENCE NORTH 02°36'05" WEST 99 99 FEET TO POINT "D";

9408120224

ALSO BEGINNING THE CENTERLINE OF A 20 FOOT WIDE STRIP AT  
PREVIOUSLY DESCRIBED POINT "A";  
THENCE NORTH 20° EAST 220 FEET MORE OR LESS;  
THENCE NORTH 18° EAST 45 FEET MORE OR LESS TO THE SOUTH LINE  
OF 112TH STREET S W RIGHT-OF-WAY;

ALSO BEGINNING THE CENTERLINE OF A 20 FOOT WIDE STRIP AT  
PREVIOUSLY DESCRIBED POINT "B";  
THENCE SOUTH 18° WEST 180 FEET MORE OR LESS TO THE NORTH LINE  
OF 112TH STREET S.W. RIGHT-OF-WAY;

ALSO BEGINNING THE CENTERLINE OF A 6 FOOT WIDE STRIP AT  
PREVIOUSLY DESCRIBED POINT "C";  
THENCE NORTH 45°33'23" WEST 31.13 FEET MORE OR LESS TO A LINE  
PARALLEL WITH AND 24 FEET DISTANT FROM AS MEASURED  
PERPENDICULAR THERETO SAID CENTERLINE OF "INTERURBAN  
TRAIL";  
THENCE NORTH 00°33'23" WEST 290.00 FEET ALONG SAID PARALLEL  
LINE TO POINT "E", SAID POINT BEING THE BEGINNING OF A  
SECOND PARALLEL STRIP 12 FEET IN WIDTH, THE CENTERLINE  
OF WHICH BEING 39 FEET DISTANT FROM AS MEASURED  
PERPENDICULAR THERETO SAID CENTERLINE OF "INTERURBAN  
TRAIL";  
THENCE CONTINUE BOTH 6 FOOT AND 12 FOOT STRIPS NORTH 00°33'23"  
WEST 870 00 FEET TO POINT "F", SAID POINT BEING A CHANGE  
IN THE CENTERLINE ALIGNMENT OF SAID SECOND PARALLELL  
STRIP AND CHANGE IN WIDTH FROM 12 FEET TO 24 FEET, THE  
CENTERLINE OF WHICH NOW BEING 45 FEET DISTANT FROM AS  
MEASURED PERPENDICULAR THERETO SAID CENTERLINE OF  
"INTERURBAN TRAIL";  
THENCE CONTINUE BOTH 6 AND 24 FOOT STRIPS NORTH 00°33'23" WEST  
45 FEET MORE OR LESS TO THE SOUTH LINE OF S.E. EVERETT  
MALL WAY;

ALSO BEGINNING THE CENTERLINE OF A 20 FOOT WIDE STRIP AT  
PREVIOUSLY DESCRIBED POINT "D";  
THENCE NORTH 00°59'04" WEST 696.20 FEET;  
THENCE NORTH 00°27'03" WEST 450.83 FEET TO POINT "G";  
THENCE NORTH 00°27'03" WEST 402.96 FEET;  
THENCE NORTH 04°36'23" WEST 141.54 FEET TO A POINT ON A CURVE  
CONCAVE TO THE SOUTHEAST HAVING A RADIUS OF 300.00 FEET;  
THENCE NORTHEASTERLY 58.44 FEET ALONG SAID CURVE THROUGH A  
CENTRAL ANGLE OF 11°09'41";  
THENCE NORTH 06°33'18" EAST 265.48 FEET TO A POINT ON A CURVE  
CONCAVE TO THE SOUTHEAST HAVING A RADIUS OF 300.00 FEET,  
THENCE NORTHEASTERLY 55.07 FEET ALONG SAID CURVE THROUGH A  
CENTRAL ANGLE OF 10°31'00";  
THENCE NORTH 17°04'18" EAST 215.77 FEET TO A POINT ON A CURVE  
CONCAVE TO THE SOUTHEAST HAVING A RADIUS OF 93.00 FEET;  
THENCE NORTHEASTERLY 11.20 FEET ALONG SAID CURVE THROUGH A  
CENTRAL ANGLE OF 06°53'53";  
THENCE NORTH 23°58'11" EAST 175.14 FEET;  
THENCE NORTH 20°56'19" EAST 1159.15 FEET TO A POINT ON A CURVE  
CONCAVE TO THE SOUTHEAST HAVING A RADIUS OF 100.00 FEET;  
THENCE NORTHEASTERLY 9.19 FEET ALONG SAID CURVE THROUGH A  
CENTRAL ANGLE OF 05°16'02";  
THENCE NORTH 26°12'21" EAST 55.00 FEET, MORE OR LESS TO THE  
SOUTH RIGHT OF WAY LINE OF 84TH STREET S.E.;

9408120224

ALSO BEGINNING A 10 FOOT WIDE STRIP AT PREVIOUSLY DESCRIBED  
POINT "G",  
THENCE WESTERLY ON A LINE PARALLEL WITH AND 5 FEET NORTH OF  
THE SOUTH LINE OF THE NORTHEAST QUARTER OF SAID SECTION  
18, A DISTANCE OF 43.5 FEET MORE OR LESS TO THE WEST  
RIGHT-OF-WAY LINE OF SAID PACIFIC NORTHWEST TRACTION  
COMPANY RIGHT-OF-WAY;  
THENCE CONTINUE WESTERLY ALONG SAID PARALLEL LINE 8 FEET OVER  
AN ADJACENT SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT  
NO 1 RIGHT-OF-WAY

EXCEPT ANY PORTION OF THE ABOVE DESCRIBED STRIPS LOCATED  
WITHIN THE CITY OF EVERETT PUBLIC RIGHTS-OF-WAY & WASHINGTON  
STATE DEPARTMENT OF TRANSPORTATION PUBLIC RIGHTS-OF-WAY.

TOGETHER WITH TEMPORARY CONSTRUCTION EASEMENTS BEING 10 FEET  
WIDE ABUTTING TO AND PARALLEL WITH BOTH SIDES OF THE ABOVE  
DESCRIBED STRIPS.

SITUATED IN THE COUNTY OF SNOHOMISH, STATE OF WASHINGTON.

RECORDED

94 AUG 12 P 1:41

BOB TERWILLIGER AUDITOR  
SNOHOMISH COUNTY, WASH

9408120224



**BUSINESS OF THE COMMISSION**

Meeting Date: February 20, 2024

Agenda Item: 6

**TITLE**

CEO/General Manager’s Report

**SUBMITTED FOR: CEO/General Manager Report**

CEO/General Manager _____	John Haarlow _____	8473 _____
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

The CEO/General Manager will report on District related items.

*List Attachments:*  
None





**BUSINESS OF THE COMMISSION**

Meeting Date: February 20, 2024

Agenda Item: 7A

**TITLE**

Commission Reports

**SUBMITTED FOR: Commission Business**

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	_____	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

The Commissioners regularly attend and participate in meetings, seminars, and workshops and report on their activities.

*List Attachments:*  
None



**BUSINESS OF THE COMMISSION**

Meeting Date: February 20, 2024

Agenda Item: 7B

**TITLE**

Commissioner Event Calendar

**SUBMITTED FOR: Commission Business**

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	_____	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

The Commissioner Event Calendar is enclosed for Board review.

*List Attachments:*

Commissioner Event Calendar

# Commissioner Event Calendar – 2024

## February 2024

### February 7 - 9:

Public Power Council/PNUCC Meetings  
Portland, OR  
(Logan/Olson/Wolfe)

### February 13:

Stilly Valley Chamber Meeting  
Arlington, WA 12:00 p.m. – 1:30 p.m.  
(Logan)

### February 15:

Camano Island Chamber of Commerce Meeting  
Stanwood, WA 11:30 a.m. – 1:00 p.m.  
(Logan)

### February 21:

Economic Alliance of Snohomish County (EASC)  
Economic Forecast and Annual Meeting  
Tulalip, WA 10:30 a.m. – 2:00 p.m.  
(Logan/Olson/Wolfe)

### February 26-28

American Public Power Association (APPA)  
Legislative Rally  
Washington, D.C.  
(Wolfe)

## February 2024

# Commissioner Event Calendar – 2024

## March 2024

March 6 - 7:

Public Power Council Meetings  
Portland, OR

March 8:

PNUCC Meeting  
Virtual

March 21:

Economic Alliance of Snohomish County (EASC)  
State of the City  
Everett, WA 3:30 p.m. – 6:00 p.m.  
(Logan/Olson)

## March 2024

# Commissioner Event Calendar – 2024

## April 2024

April 3 - 4:

Public Power Council Meetings

Virtual

April 5:

PNUCC Meeting

Virtual

## April 2024

# Commissioner Event Calendar – 2024

## May 2024

May 1 - 3:

Public Power Council/PNUCC Meetings  
Portland, OR

May 12 - 15:

Northwest Public Power Association (NWPPA)  
Annual Conference  
Salt Lake City, UT  
(Wolfe/Logan)

## May 2024

# Commissioner Event Calendar – 2024

## June 2024

June 5 - 7:

Public Power Council/PNUCC Meetings  
Portland, OR

June 9 - 12:

American Public Power Council (APPA) Annual  
Conference  
San Diego, CA  
(Logan/Wolfe)

## June 2024



# Commissioner Event Calendar – 2024

## July 2024

July 12:  
PNUCC Meeting  
Virtual

## July 2024

# Commissioner Event Calendar – 2024

## August 2024

August 7 - 9:

Public Power Council/PNUCC Meetings

Portland, OR

## August 2024

# Commissioner Event Calendar – 2024

## September 2024

September 4 - 6:  
Public Power Council/PNUCC Meetings  
Portland, OR

## September 2024

# Commissioner Event Calendar – 2024

## October 2024

October 2 - 3:

Public Power Council Meetings

Portland, OR

October 4:

PNUCC Meeting

Virtual

## October 2024

# Commissioner Event Calendar – 2024

## November 2024

November 6 - 8:

Public Power Council/PNUCC Meetings  
Portland, OR

## November 2024

# Commissioner Event Calendar – 2024

**December 2024**

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**December 2024**

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**\*\*For Planning Purposes Only and Subject to Change at any Time\*\***

**52**

Recordable Injuries

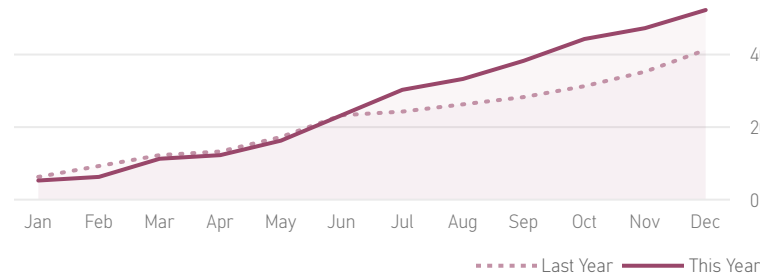
**33**

Preventable Vehicle Accidents

**Safety Incidents** (year-to-date)

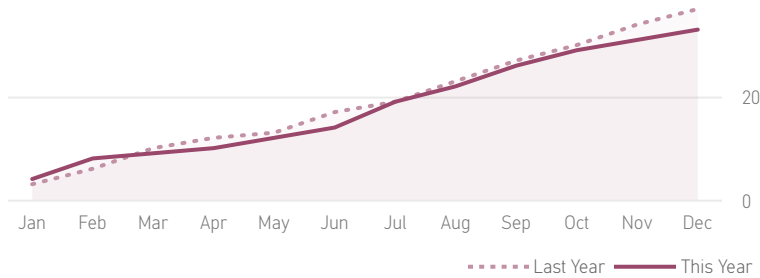
### Are we reducing the number of injuries?

The graph below shows the number of **recordable injuries** year-to-date.



### Are we reducing the number of vehicle accidents?

The graph below shows the number of **preventable accidents** year-to-date.



**75%**

Call Center Service Level

**70%**

% Payments via CSS Tools

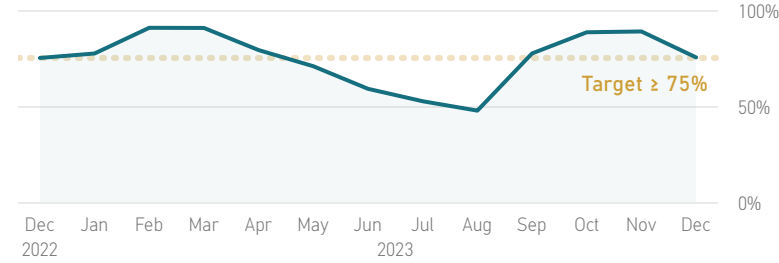
**738**

JD Power Overall Cust Sat

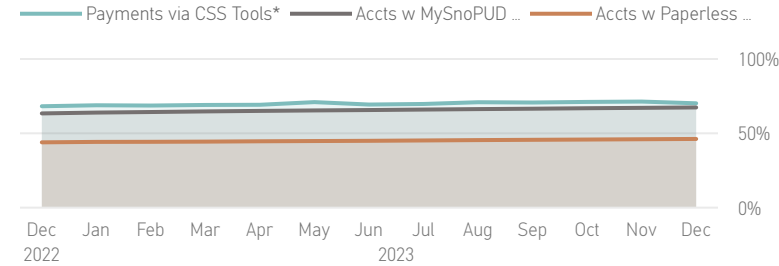
**Customer Experience** (most recent month / report)

### What is our customers' call center experience?

**Service Level** = % calls answered w/in 30 sec.



### Are customers using the self-service tools we offer?



\* Includes payments made via MySnoPUD, One-Time Payment, and IVR

### How satisfied are our customers?

District Overall Customer Satisfaction compared to our peer utilities, according to JD Power. Our target is a score  $\geq 800$ .

	2022: Q4	2023: Q4
District	751	738
West Mid-Size Avg	730	714

**99.979 %**

Electric System Uptime

**1.3 %**

Electric Cust w/6+ Outages

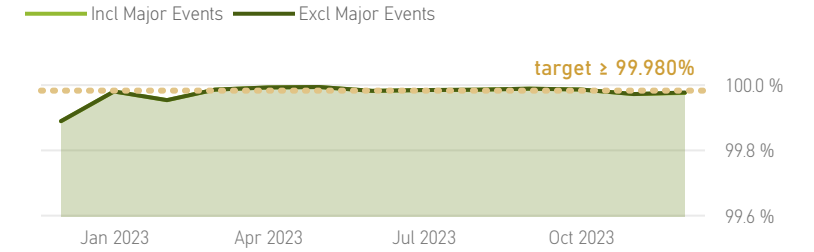
**0.75**

Water Outages per 1,000 Cust

**System Reliability** (performance over last 12 months)

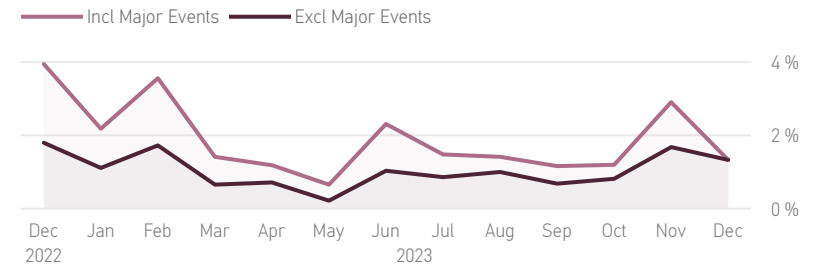
### What is our customers' experience of electric system reliability?

The % of time that power was available to customers. Downtime excludes planned outages.



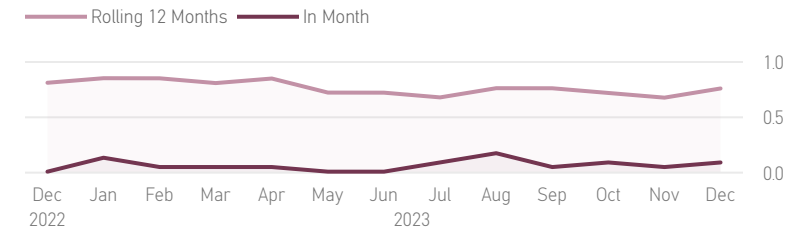
### What % of electric customers experienced 6+ outages in the last 12 months?

Includes unplanned outages that lasted one minute or more.



### What is our customer's experience of water system reliability?

The number of emergency outages per 1,000 customers.



# 2023 District Monthly Performance Dashboard

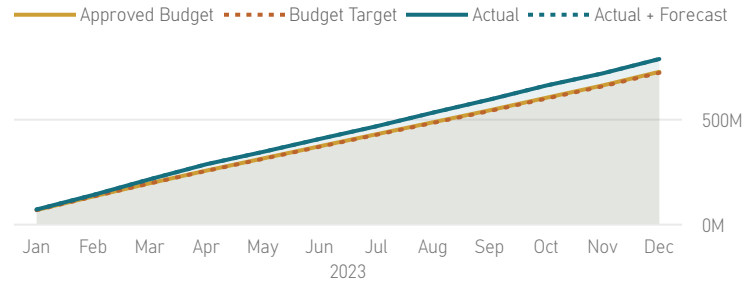
performance through **December 2023** (data as of February 13, 2024)  
 preliminary 2023 year end financials, unaudited



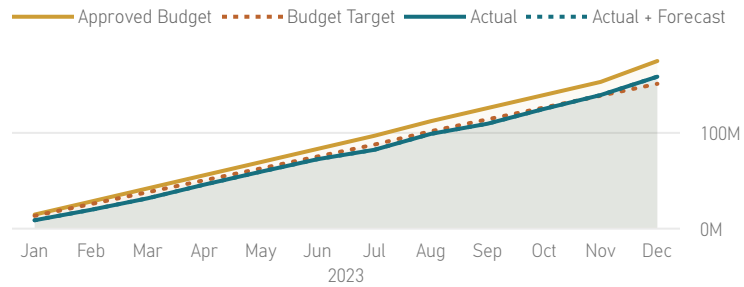
## Electric Financial Performance (compared to YTD approved budget)

**108 %** % Operating Budget Spent  
**91 %** % Capital Budget Spent  
**104 %** % Sales Revenue Budget Met

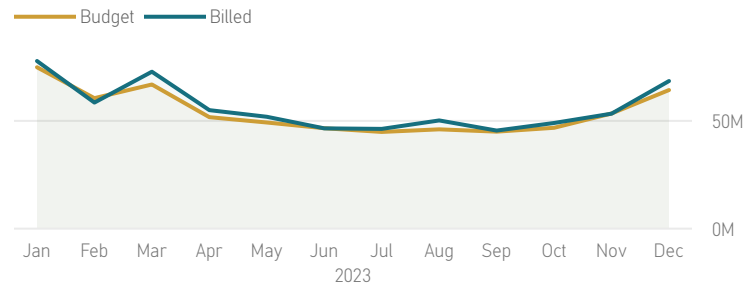
### Operating Spending\*



### Capital Spending



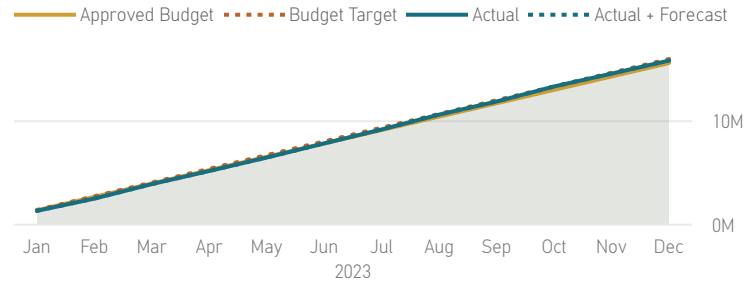
### Billed Retail Revenue (excludes Unbilled Revenue Adjustment)



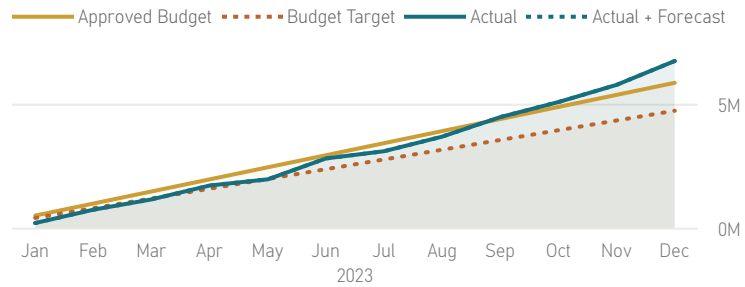
## Generation Financial Performance (compared to YTD approved budget)

**102 %** % Operating Budget Spent  
**115 %** % Capital Budget Spent

### Operating Spending\*



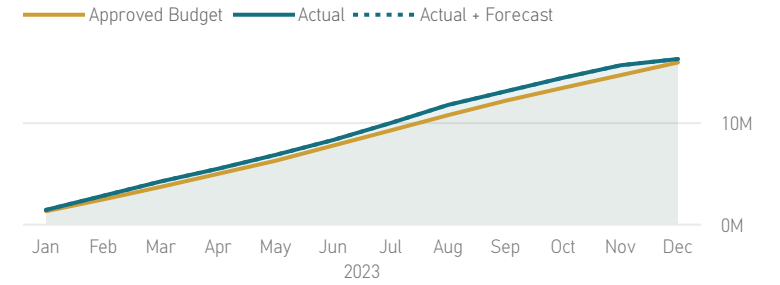
### Capital Spending



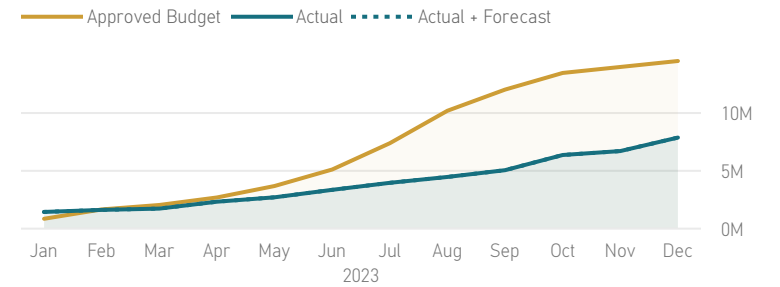
## Water Financial Performance (compared to YTD approved budget)

**102 %** % Operating Budget Spent  
**54 %** % Capital Budget Spent  
**117 %** % Sales Revenue Budget Met

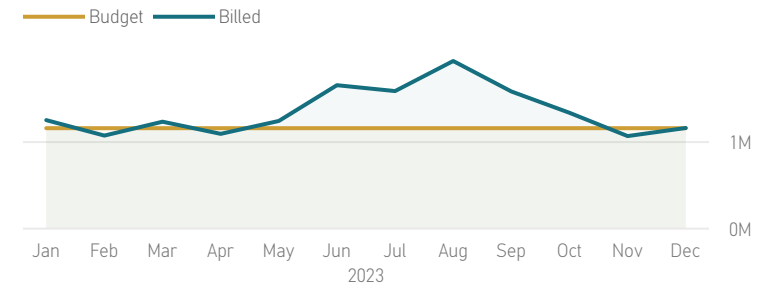
### Operating Spending\*



### Capital Spending



### Billed Retail and Wholesale Revenue



\* Operating Spending includes O&M, Transmission & Ancillary, Purchased Power / Water, Taxes, and Depreciation. For better comparison, Operating Spending actuals exclude a year-end non-cash adjustment of \$25.6M related to an accounting standard requirement.



## DASHBOARD OVERVIEW

This dashboard is intended to provide key performance metrics that give insight into overall District Performance in relation to our strategic priorities.

The dashboard is updated to the most recent past month when financial close is complete. This is typically between the 10th and 15th of the month.

If you have questions about the dashboard or the data, please reach out to Laura Lemke.

## KPI TEXT COLOR

If a target has been set for a key performance metrics (KPI), the metrics in the top bar will change color depending on how we're performing against the target.

**Orange** indicates that we are not meeting the target, **green** indicates that we are. The targets are shown in the supporting graphs. For the operating and capital budget metrics, if the % budget is below 85% or above 105% the KPI will be **orange**, otherwise it will be **black**. KPIs without targets will always be **black**.

## DEFINITIONS AND ADDITIONAL RESOURCES

### Safety Metrics:

Recordable Injuries: Injuries that meet OSHA definitions.

### Call Center Metrics:

Service Level - Service level calculates the percent of incoming calls that are answered by a customer service rep within 30 seconds of the customer entering the hold queue.

### Customer Self-Service (CSS) Metrics:

Payments via CSS Tools - This metric tracks customer adoption and use of PUD payment channels. It does not include electronic payments that customers make through their own bank portal or PUD payment partner sites.

Accounts with MySnoPUD Profile - This tracks the portion of active PUD accounts in a given month that were associated to one or more MySnoPUD profiles as of the last day of the month.

Accounts with Paperless Billing - This tracks the portion of active PUD accounts in a given month that receive only an electronic bill as of the last day of the month.

**JD Power Overall Customer Satisfaction**: This metric summarizes the customer satisfaction research conducted by JD Power. The number shown is the YTD number for the study year. The District also conducts its own customer satisfaction research. For more info contact Auya Nyachuba in Business Readiness.

### Electric System Reliability Metrics:

System Uptime - This calculation is also known as Average Service Availability Index (ASAI). ASAI measures the average availability of the sub-transmission and distribution systems that serve customers. Essentially, it calculates the % of time that power is on in a given period of time. The target is based on an annual SAIDI target of less than 105. SAIDI measures the average minutes of outage experienced by customers during a one year period.

Customers Experiencing Multiple Outages - This calculation is also known as CEMI-5. It measures how many customers experience more than five (5) power interruptions of one minute or more in the past year.

**Water Outages**: This calculation multiplies the number of unplanned water outages each month by 1000 and then divides it by the number of active water connections.

**Budget and Financial Metrics**: These metrics reflect the close of the month.

# 2023 Treasury, Budget, Forecast, and Project Status Report

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Report to the  
Board of  
Commissioners

February 20, 2024



Energizing Life in Our Communities!



# Highlights 2023 Results

In 2023, significant costs from early market power purchases strained the District's finances. Cost-saving measures, better-than-anticipated retail revenues, partially offsetting market power sales, and robust investment earnings helped partially mitigate the impact. However, these early market purchase events, coupled with substantial year-end 2022 market purchases, resulted in an overall portfolio decrease of \$70 million.





# Electric System Treasury Report

## Key Performance Indicators

**Revenue Fund**  
**Days Cash on Hand**  
 12/31/23: 125 Days  
 Requirement: 120 Days

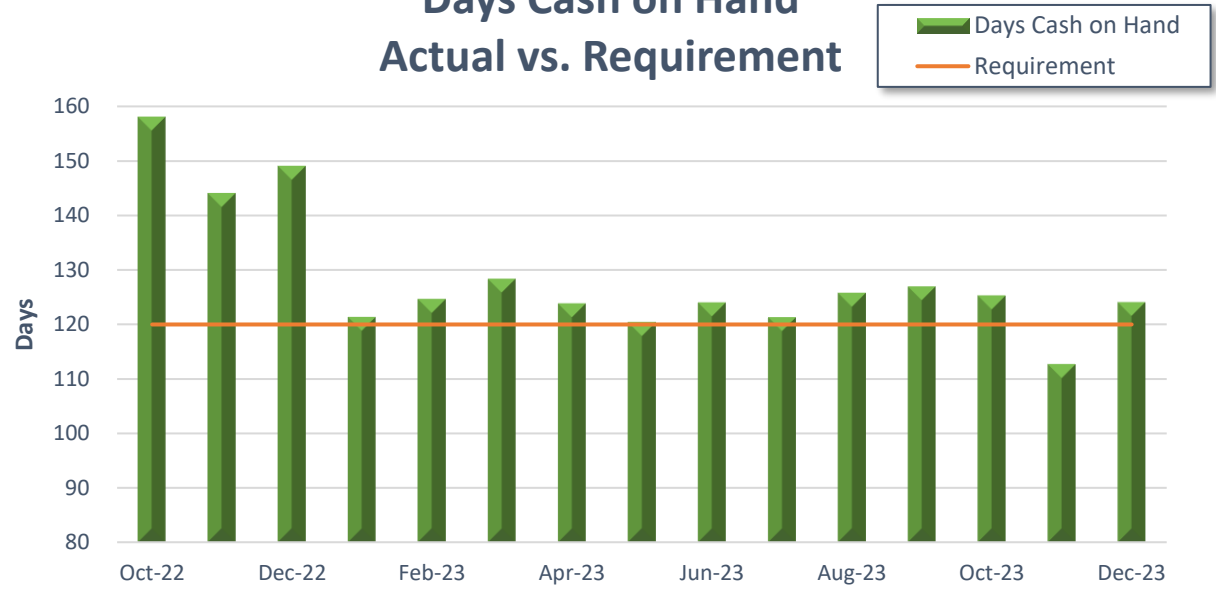
**Return on Investments**  
 12/31/23: 3.40%  
 12/31/22: 2.14%

### Investment Portfolio Balance Trends by Month Prior Three Months



- The portfolio decreased by \$70 million since December 31, 2022, exceeding the 2023 budgeted use of reserves by \$20 million, primarily due to significant wholesale market energy purchases made from the Operating Reserve in the first quarter.
- Proceeds received from the 2021 and 2022 bond issuances, held in the Project Reserve, are transferred to the Operating Reserve after eligible capital expenditures are paid.
  - \$64 million of bond funds have been transferred from the Project Reserve to the Operating Reserve through December.
  - \$64 million of bond funds remain to be spent and will be transferred to the Operating Reserve through 2025.

### Days Cash on Hand Actual vs. Requirement



- The Revenue Fund (within the Operating Reserve) continues to experience elevated disbursement activity. Total disbursements through November are 17% above the five-year average, 13% of which can be attributed to inflation.
- The Days Cash on Hand for December improved 7 days from the prior month, due primarily to a \$16.7 million reimbursement of past and current capital expenditures by existing bond funds.
- The average return on District investments continues to rise as investments are made at favorable interest rates observed in the current market environment.
  - \$15.2 million of cash interest income has been earned year to date, compared to \$6.7 million through 12/31/2022.

# Electric System Budget and Forecast

## Highlights 2023 Results

- Energy Retail Sales were higher than budget, primarily due to higher residential loads
- Energy Wholesale Sales reflect higher than expected market sale revenues due to higher prices
- Purchased Power results were significantly higher due to low hydro generation and increased market purchases at significantly higher prices
- Operations & Maintenance results were slightly higher than budget due to \$2.3M in unbudgeted (but reimbursed) costs related to the mutual aid assistance in Guam and less capitalization of O&M expenses due to reduced capital spending
- Interest Income & Other reflects much higher investment income than budget

	(\$000's)	
	2023 Budget	2023 Results (unaudited)
<b>Operating Revenues</b>		
Energy Retail Sales	\$ 644,664	\$ 665,555
Energy Wholesale Sales	60,393	72,441
Other Operating Revenues*	56,737	64,031
<b>Total Operating Revenues</b>	<b>\$ 761,794</b>	<b>\$ 802,027</b>
<b>Operating Expenses</b>		
Purchased Power*	\$ 349,166	\$ 406,324
Operations & Maintenance**	267,934	270,208
Taxes	40,163	42,107
Depreciation	64,214	65,654
<b>Total Operating Expenses</b>	<b>\$ 721,477</b>	<b>\$ 784,293</b>
<b>Net Operating Income</b>	<b>\$ 40,317</b>	<b>\$ 17,734</b>
Interest Income & Other	12,298	31,473
Interest Charges	(18,335)	(17,714)
Contributions	32,559	29,785
<b>Net Income</b>	<b>\$ 66,839</b>	<b>\$ 61,278</b>
Capital Expenditures	\$ 173,981	\$ 155,935

\* 2023 Budget numbers reflect a modification from the approved budget; a \$23M credit has been moved from Purchased Power to Other Operating Revenues to reflect the actual accounting treatment of the RDC (Reserve Distribution Clause) credit from Bonneville Power Administration. The accounting treatment was not known when the 2023 budget was finalized; this adjustment will improve variance reporting.

\*\* For better comparison, Operations and Maintenance results exclude a year-end non-cash adjustment of \$25.6M related to an accounting standard requirement.

# Electric System Project Status Reports (\$000's)

2023 Budget	2023 Results
\$21,076	\$19,891

## Substation, Metering, and Telecom Projects:

**New Substations:** Sky Valley substation is energized and serving load. Jennings Park substation is under construction for site civil work and is scheduled to be energized in late 2024. The Crosswind substation is in the design phase.

**Substation Upgrades:** The Harbour Pointe Bank 1 upgrade is finished and energized. The addition of the 2<sup>nd</sup> transformer bank at Edgecomb is complete; this project will support new load in north county.

**System Reliability:** Ten substation system reliability projects were completed in 2023. Six system reliability projects are scheduled for 2024.

**Others:** Major substation projects are currently in the design phase.

**Telecom:** The first phase of the next generation substation transport project is underway with the purchase of equipment (2024) for the network's core sites. The radio replacement project will begin construction with the initial purchase of base station equipment and staging in 2024. Telecom continues to support the AMI Network buildout.

2023 Budget	2023 Results
\$58,804	\$57,038

## Transmission and Distribution Projects:

Approximately 597 bad order poles and 6.9 miles of depreciated cable were replaced in 2023. Early in the year, relocation work associated with the City of Lynnwood's 36<sup>th</sup> Ave W. corridor improvement project was completed. Contract work associated with the Ballinger Substation 5<sup>th</sup> feeder was completed. District crews are on track to complete installation of feeder cable across I-5 and the pulling of fiber optic cable from the substation in early 2024. The Distribution work associated with the new Sky Valley substation was completed in 2023, as was the Edgecomb Bank 2 distribution work. The SR530 Control Zone relocation and the Alderwood 188<sup>th</sup> ST reconductor projects have been substantially deferred to 2024 due to budget constraints. Transmission finished a relocation project on 84th ST NE for a new Snohomish County traffic circle and completed the installation of new OPGW (Optical Ground wire) fiber over I-5/I-405 between North Alderwood substation and the Swamp Creek Switching station. Construction is completed for the new 5.3 miles of the transmission line from North Stanwood to North Camano substation and the line has now been energized.

# Electric System Project Status Reports (\$000's)

2023 Budget	2023 Results
\$15,923	\$22,138

**Regional Design and Construction:**

The District connected 4,648 new meters in 2023. Crews finished up work on the Stanwood to Camano 115kV new Transmission line. The variance as shown is due to line extensions being over budget in 2023 (\$5.4M) because of more work than expected and higher cost of material than budgeted.

2023 Budget	2023 Results
\$5,000	\$7,821

**Emergency Work and Major Storms:**

Emergency work is above budget due to higher call out volume and a transfer of O&M costs (\$1.9M) to capital from prior year (2022) storms.



# Electric System Project Status Reports (\$000's)

2023 Budget	2023 Results
\$18,733	\$13,630

**Connect Up:**

Meter deployment continues with more than 8,200 exchanged so far, with plans to install 100,000 in 2024. We continue to meet with Sensus (meter vendor) to review options to increase meter delivery to the District. Sensus is making progress improving the productivity of their existing manufacturing lines for electric meters and with the buildout of the additional manufacturing line, scheduled for production late Q2 2024. Water meters deliveries are on schedule, with a planned delivery of over 6,000 meters and modules in 2024. The AMI Network Project has installed 130 of 149 base stations. Remaining installations are in the Everett and South County areas, and will be substantially completed by June 2024. The overall AMI system continues to operate well.

2023 Budget	2023 Results
\$8,952	\$9,713

**Transportation:**

Acquisition and delivery timelines continue to challenge our forecasting abilities with some late year deliveries causing the results to come in slightly over budget.

2023 Budget	2023 Results
\$1,048	\$1,453

**Information Technology Systems:**

The District's network, computer, and storage infrastructure requires regular investments to remain reliable, secure, compliant, and maintainable. The spend includes the award of an RFQ to replace old SAN Fabric infrastructure. The capital spend also includes the KloudGin Schedule & Dispatch and the Energy Services Platform project currently in progress. The capital budget was overspent slightly in 2023 due to a change in accounting rules for capital spending.





# Electric System Project Status Reports (\$000's)

2023 Budget	2023 Results
\$30,393	\$25,112

## Facilities - North County Local Office:

The project started later than anticipated in 2022 forcing a slower spending ramp in 2023. As construction activities increased throughout the year spending was more inline with projections. We anticipate moving in this summer.



2023 Budget	2023 Results
\$10,717	\$789

## Facilities - Other Capital Projects:

Other Capital Facilities projects include:

- EB Electrical Service Upgrade – Phase 2: \$544,490 budgeted v \$61,115 actual (\$483,375). Moved in house & hit D/E budget v Facilities
- OPS Land Development Design: \$290,430 budgeted v \$260,015 actual (\$30,415)
- OPS Waterline Replacement: \$412,221 budgeted v \$342,171 actual (\$70,050)
- East County Purchase delayed to 2024, \$7.9M



# Generation System Budget and Forecast

## Highlights 2023 Results

- Wholesale Sales were even with budget; a combination of slightly higher O&M expenditures and higher than expected revenues
- Operations & Maintenance expenditures are overbudget due to higher shared services costs and increasing costs of equipment and materials



	(\$000's)	
	2023 Budget	2023 Results (unaudited)
<b>Operating Revenues</b>		
Wholesale Sales	26,446	26,428
Other Operating Revenues	-	217
<b>Total Operating Revenues</b>	<b>\$ 26,446</b>	<b>\$ 26,645</b>
<b>Operating Expenses</b>		
Operations & Maintenance*	9,559	10,337
Taxes	98	74
Depreciation	6,041	6,119
<b>Total Operating Expenses</b>	<b>\$ 15,698</b>	<b>\$ 16,530</b>
<b>Net Operating Income</b>	<b>\$ 10,748</b>	<b>\$ 10,115</b>
Interest Income & Other	700	1,483
Interest Charges	(4,162)	(3,207)
Contributions	50	1,214
<b>Net Income</b>	<b>\$ 7,336</b>	<b>\$ 9,605</b>
<b>Capital Expenditures</b>	<b>5,845</b>	<b>6,709</b>

\* For better comparison, Operations and Maintenance results exclude a year-end non-cash adjustment of \$769K related to an accounting standard requirement.

# Generation System Project Status Reports (\$000's)

2023 Budget	2023 Results
\$5,845	\$6,709

**Cone Valves and Generator Replacement Project:**

Project has been fully placed into service, new valves and generator are in service delivering flow to the Sultan River and powering Culmback Dam.

Per our City of Everett cost share agreement, we are expecting 38.13% or approximately \$1.2M in reimbursement for capital projects completed at Jackson in 2023.

**Jackson Powerhouse Remodel:**

Project substantially completed in August 2023.



New 48-in valve installed and being inspected prior to commissioning



The new generator installed and operational



Generation group in remodeled Jackson Powerhouse

212/229



# Water System Budget and Forecast

## Highlights 2023 Results

- Water Retail Sales were ahead of budget due to dry weather in the summer months
- Water Wholesale Sales reflect higher than budgeted sales to the Cities of Arlington and Granite Falls throughout the year
- Purchased Water costs exceeded budget due to a larger than planned rate increase from the City of Everett and higher customer demand
- Contributions were lower than budget due to less than expected developer activity in the service area

	(\$000's)	
	2023 Budget	2023 Results (unaudited)
<b>Operating Revenues</b>		
Water Retail Sales	\$ 13,282	\$ 15,109
Water Wholesale Sales	503	969
Other Operating Revenues	370	389
<b>Total Operating Revenues</b>	<b>\$ 14,155</b>	<b>\$ 16,467</b>
<b>Operating Expenses</b>		
Purchased Water	\$ 3,680	\$ 4,229
Operations & Maintenance*	8,129	8,346
Taxes	720	817
Depreciation	3,647	3,582
<b>Total Operating Expenses</b>	<b>\$ 16,176</b>	<b>\$ 16,974</b>
<b>Net Operating Income</b>	<b>\$ (2,021)</b>	<b>\$ (507)</b>
Interest Income & Other	102	1,488
Interest Charges	(593)	(546)
Contributions	5,394	2,931
<b>Net Income</b>	<b>\$ 2,882</b>	<b>\$ 3,366</b>
Capital Expenditures	14,446	7,791

\* For better comparison, Operations and Maintenance results exclude a year-end non-cash adjustment of \$759K related to an accounting standard requirement.

# Water System Project Status Reports (\$000's)

YTD Budget	YTD Results
\$14,446	\$7,791

## Projects Completed:

The Lake Stevens Well Rehab Project was completed in the first quarter of 2023 and the treatment plant was back online end of March.

Kayak Reservoir No. 2 demolition was completed in the beginning of third quarter 2023 after existing electrical and SCADA were relocated.

The Water Main Replacement 123rd Ave SE/57th Pl. SE was completed under anticipated budget.

The Water Main Extension 44th St NE/139th Ave. NE work is complete and processing final payments.

Frontier Park Main extension is complete with some pending restoration work to be completed.



## Projects in process:

Lake Stevens Treatment Plant Building Expansion is under redesign and the project will go out to bid in early 2024.

The AMI/Connect Up Water project is underway with meters and modules being installed by our time limited staff who also continue to progress with box/lid replacements.

Water Treatment Plant Improvements have been submitted to Contracts and will go out to bid January 2024.

Kayak Reservoir 2 has project design and permitting complete. Project will be going to bid for construction in January 2024 with construction completion in 2024.

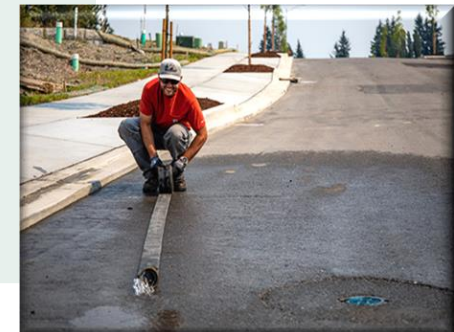
The Burn Road Reservoir is in the design phase; it is anticipated that we will complete design and obtain permitting in 2024 with construction in 2025.

Marine Drive/201st NW Main Extension is in the design phase and the project will be bid late spring 2024 for construction in summer 2024.

84<sup>th</sup> and 163<sup>rd</sup> Forced Relocation Project (Getchell RAB) has design work complete and approved by Snohomish County. Project is out to bid and expect construction to begin in Q1-2024.

Sunday Lake Well Rehab Project is under construction.

Small System Well Parts we anticipate all parts to be received by Q1-2024.





**BUSINESS OF THE COMMISSION**

Meeting Date: February 20, 2024

Agenda Item: 8A

**TITLE**

Governance Planning Calendar

**SUBMITTED FOR: Governance Planning**

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	_____	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Agenda Planning, GP-4: To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda ....*

The Planning Calendar is enclosed for Board review.

*List Attachments:*  
Governance Planning Calendar

# Governance Planning Calendar – 2024

## To Be Scheduled

- Hat Island Surcharge Update
- Residential Time of Day Rates

## To Be Scheduled

- Schedule 83 - PUD Retail Electric Vehicle Charging Update for Level 2 Chargers
- Columbia River System Operations (CRSO) Update

# Governance Planning Calendar – 2024

## February 22, 2024

Special Meeting:

- ~~Review of Executive Limitations/Governance Policies (moved to March 26)~~

## February 23, 2024

Special Meeting:

- North County Site Tour



# Governance Planning Calendar – 2024

## March 5, 2024

### Morning Session:

- Media
- Legislative
- Surplus and Sale of a Portion of Property to the City of Lake Stevens
- Surplus and Disposal of a Mobile Home Located on District Property

### Afternoon Session:

- Public Hearing and Action:
  - 2024 General Rate Adjustment
  - City of Mountlake Terrace Interurban Recreational Trail Easement
  - Surplus and Sale of Easement to Zayo Group, LLC.
- Governance Planning Calendar

## March 19, 2024

### Morning Session:

- Legislative
- Connect Up Quarterly Update
- Commercial Strategic Energy Management Update

### Afternoon Session:

- Public Hearing and Action:
  - Disposal of Surplus Property – 2<sup>nd</sup> Quarter
  - Surplus and Sale of a Portion of Property to the City of Lake Stevens
  - Surplus and Disposal of a Mobile Home Located on District Property
- ~~Monitoring Report:~~
  - ~~4<sup>th</sup> Quarter 2023 Financial Conditions and Activities Monitoring Report~~ (moved to April 2)
- Governance Planning Calendar

# Governance Planning Calendar – 2024

## March 22, 2024

Special Meeting:

- South Everett Community Solar Project Groundbreaking Ceremony

## March 26, 2024

Special Meeting:

- Review of Executive Limitations/Governance Policies

# Governance Planning Calendar – 2024

**April 2, 2024**

Morning Session:

- Media

Afternoon Session:

- **Monitoring Report:**  
→4<sup>th</sup> Quarter 2023 Financial Conditions and Activities Monitoring Report
- Governance Planning Calendar

**April 16, 2024**

Morning Session:

- Community Engagement
- Legislative
- Energy Risk Management Report
- Water Supply Update
- 2023 Audit Results Public Utility District No. 1 of Snohomish County

Afternoon Session:

- Governance Planning Calendar

# Governance Planning Calendar – 2024

**May 7, 2024**

Morning Session:

- Media
- Diversity, Equity, & Inclusion Initiative Update

Afternoon Session:

- Monitoring Report:  
→ 1<sup>st</sup> Quarter 2024 Financial Conditions and Activities Monitoring Report
- Governance Planning Calendar

**May 21, 2024**

Morning Session:

- Legislative
- Strategic Plan – Quarterly Update

Afternoon Session:

- Governance Planning Calendar

# Governance Planning Calendar – 2024

## June 4, 2024

Morning Session:

- Media

Afternoon Session:

- Governance Planning Calendar

## June 18, 2024

Morning Session:

- Legislative
- Connect Up Quarterly Update

Afternoon Session:

- Public Hearing and Action:  
→ Disposal of Surplus Property – 3<sup>rd</sup> Quarter
- Governance Planning Calendar

# Governance Planning Calendar – 2024

## July 2, 2024

Morning Session:

- Media

Afternoon Session:

- Governance Planning Calendar

## July 16, 2024

Morning Session:

- Legislative
- Water Supply Update
- Energy Risk Management Report

Afternoon Session:

- Monitoring Report:  
→Asset Protection Monitoring Report
- Governance Planning Calendar

# Governance Planning Calendar – 2024

## August 6, 2024

### Morning Session:

- Media

### Afternoon Session:

- Monitoring Report:  
→2<sup>nd</sup> Quarter Financial Conditions and Activities Monitoring Report
- Governance Planning Calendar

## August 20, 2024

### Morning Session:

- Legislative
- Strategic Plan – Quarterly Update

### Afternoon Session:

- Public Hearing:  
→2025 Preliminary Budget – Report of Filing and Notice of Public Hearing
- Governance Planning Calendar



# Governance Planning Calendar – 2024

## September 3, 2024

### Morning Session:

- Media
- Connect Up Quarterly Update

### Afternoon Session:

- Governance Planning Calendar

## September 17, 2024

### Morning Session:

- Legislative

### Afternoon Session:

- Public Hearing and Action:  
→ Disposal of Surplus Property – 4<sup>th</sup> Quarter
- Governance Planning Calendar

# Governance Planning Calendar – 2024

## October 7, 2024

### Morning Session:

- Media

### Afternoon Session:

- Public Hearing:  
→ Open 2025 Proposed Budget Hearing
- Governance Planning Calendar

## October 22, 2024

### Morning Session:

- Legislative
- Energy Risk Management Report
- Water Supply Update

### Afternoon Session:

- Governance Planning Calendar

# Governance Planning Calendar – 2024

## November 5, 2024

### Morning Session:

- Media

### Afternoon Session:

- Public Hearing:  
→Continue Public Hearing on the 2025 Proposed Budget
- Monitoring Report:  
→3<sup>rd</sup> Quarter Financial Conditions and Activities Monitoring Report
- Governance Planning Calendar

## November 19, 2024

### Morning Session:

- Community Engagement
- Legislative
- Strategic Plan – Quarterly Update

### Afternoon Session:

- Public Hearing:  
→Continue Public Hearing on the 2025 Proposed Budget
- Adopt Regular Commission Meeting Dates for the Year 2025
- Governance Planning Calendar

# Governance Planning Calendar – 2024

## December 3, 2024

### Morning Session:

- Media
- Connect Up Quarterly Update

### Afternoon Session:

- Public Hearing and Action:
  - Adopt 2025 Budget
- Monitoring Report:
  - Financial Planning and Budgeting Monitoring Report
- Elect Board Officers for the Year 2025
- Proposed 2025 Governance Planning Calendar

## December 17, 2024

### Morning Session:

- Legislative

### Afternoon Session:

- Public Hearing and Action:
  - Disposal of Surplus Property - 1<sup>st</sup> Quarter 2025
  - Confirm Final Assessment Roll for LUD No. 67
- Adopt 2025 Governance Planning Calendar

# Governance Planning Calendar – 2024

January

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February

S	M	T	W	T	F	S
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18	19	20	21	22	23	24
25	26	27	28	29		

March

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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April

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28	29	30				

May

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19	20	21	22	23	24	25
26	27	28	29	30	31	

June

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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July

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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August

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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October

S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November

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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

\*\*For Planning Purposes Only and Subject to Change at any Time\*\*