

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

January 23, 2024

The Regular Meeting was convened by President Sidney Logan at 11:00 a.m. Those attending were Tanya Olson, Vice-President; Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Guy Payne, Brant Wood, and Jason Zyskowski; Acting Assistant General Manager Shelley Pattison; Chief Financial Officer Scott Jones (virtually); Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins (virtually); Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

Changes to the agenda were made as follows: Add item 1B “At Places” 2024 Power Market, Cash Reserves, and Budget Updates.

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Legislative. State Government and External Affairs Specialist Ryan Collins provided a presentation on the key legislation report.

Commissioner Wolfe requested information on Solar Washington’s stance on House Bill 2253. Mr. Collins stated he would provide the requested information.

2. Other. There were no other reports.

****B. 2024 Power Market, Cash Reserves, and Budget Updates**

Assistant General Manager Generation, Power, Rates & Transmission Management Jason Zyskowski, Senior Manager Power Scheduling Rhyon Kyle and Manager, Budget and Financial Planning Sarah Bond provided a presentation at places, by reference made a part of the packet, on the 2024 power market, cash reserves, and budget updates.

Commissioner Logan requested information on forecast models in current use and the input of actual temperatures. Mr. Kyle stated he would research the requested information.

The next step would be to return to the Board in February 2024 with additional recommendations related to reserves.

EXECUTIVE SESSION

The Regular Meeting recessed at 12:02 p.m. and reconvened at 12:09 p.m. into Executive Session to discuss legal risks of current practice or proposed action under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 45 minutes, with no public announcements. Those in attendance were Commissioners Sidney Logan, Tanya Olson, and Rebecca Wolfe; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; other District staff; and Clerk of the Board Allison Morrison. At 12:48 p.m. the Executive Session was extended 10 minutes. The Regular Meeting recessed immediately upon conclusion of the Executive Session at 12:58 p.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Sidney Logan at 1:30 p.m. Those attending were Tanya Olson, Vice-President; Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones (virtually); Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins (virtually); Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order******Non-Agenda Items**

Changes to the agenda were made as follows: Add item 7C Motion to Remove Governance Policies from the Table.

2. COMMENTS FROM THE PUBLIC

There were no comments from the public.

3. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of January 9, 2024

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

Professional Services Contract No. CW2253913 with Marian Dacca Public Affairs LLC

Professional Services Contract No. CW2254003 with Herrera Environmental Consultants

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Outline Agreement No. 4600004116 with Hewlett Packard, Inc.

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Professional Services Contract No. CW2243184 with Liberty Mutual Group Inc., dba Helmsman Management Services LLC

Professional Services Contract No. CW2243362 with Blueberry Technologies dba Bilberry

Professional Services Contract No. CW2244359 with Cohen Ventures Inc., dba Energy Solutions

Public Works Contract No. CW2246741 with Trenchless Construction Services LLC

Professional Services Contract No. CW2247494 with Morgan Lewis & Bockius LLP

Request for Proposal No. 10280 with Tyndale

Contract Acceptance Recommendations:

Public Works Contract No. CW2250280 with Kemp West Inc.

Public Works Contract No. CW2251259 with Kemp West Inc.

Public Works Contract No. CW2252287 with B & L Utility, Inc.

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 3A – Approval of Minutes for the Regular Meeting of January 9, 2024; 3B – Bid Awards, Professional Services Contracts and Amendments; and 3C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

4. PUBLIC HEARING AND ACTION

- A. Consideration of a Resolution Amending the District's Water Service Rates and Charges for Single Family, Multiple Family, and Commercial/Industrial Customers for Water Utility Service

President Logan reconvened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

A motion unanimously passed approving Resolution No. 6162 amending the District's Water Service Rates and charges for single family, multiple family, and commercial/industrial customers for Water Utility Service.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consideration of a Resolution Authorizing the General Manager to Execute an Energy Storage Agreement

A motion unanimously passed approving Resolution No. 6163 authorizing the General Manager to execute an Energy Storage Agreement.

- B. Consideration of a Resolution Amending Resolution No. 5606 to Authorize Limited Third-Party use of District-Owned Fiber Optic Telecommunication Facilities, and Amending Resolution No. 6146 to add Dark Fiber Fees to the Joint Use Fee Schedule

A motion unanimously passed approving Resolution No. 6164 amending Resolution No. 5606 to authorize limited third-party use of District-Owned fiber optic telecommunication facilities, and amending Resolution No. 6146 to add dark fiber fees to the Joint Use Fee Schedule.

6. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

Commissioner Olson requested information on how many customer service representatives went out to see customers who are limited in terms of access. Mr. Haarlow stated he would provide the requested information.

7. COMMISSION BUSINESS**A. Commission Reports**

The Board reported on Commission related topics and Board related events.

B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

****C. Motion to Remove Governance Policies Resolution from the Table**

Commissioner Logan made a motion to remove item 7C – Consideration of a Resolution Amending Resolution No. 5924 and Adopting Amendments to the Board of Commissioners Governance Policies Entitled Executive Limitation, Governance Process, Board-CEO/General Manager Linkage Policies, and Board Engagement Plan from the table for discussion at the February 22, 2024, Special Meeting

A motion unanimously passed approving the removal of item 7C – Consideration of a Resolution Amending Resolution No. 5924 and Adopting Amendments to the Board of Commissioners Governance Policies Entitled Executive Limitation, Governance Process, Board-CEO/General Manager Linkage Policies, and Board Engagement Plan from the table for discussion at the February 22, 2024, Special Meeting.

8. GOVERNANCE PLANNING**A. Governance Planning Calendar**

Commissioner Logan mentioned the General Rate Adjustment discussion was moved to be scheduled at a future date.

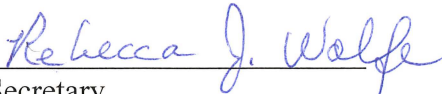
EXECUTIVE SESSION

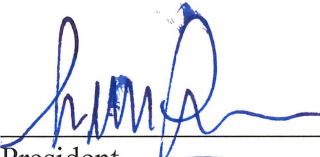
The Regular Meeting recessed at 1:48 p.m. and reconvened at 1:54 p.m. into Executive Session to discuss the performance of a public employee, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 60 minutes, with no public announcements. Those in attendance were Commissioners Sidney Logan, Tonya Olson, and Rebecca Wolfe. The Commission immediately adjourned the Regular Meeting upon the conclusion of the Executive Session at 2:47 p.m.

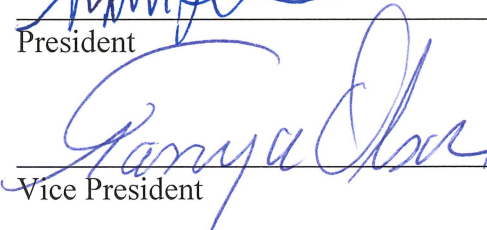
ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of January 23, 2024, adjourned at 2:47 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 6th day of February, 2024.


Secretary


President


Vice President