

# SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

**Regular Meeting**

**January 9, 2024**

---

The Regular Meeting was convened by President Sidney Logan at 10:00 a.m. Those attending were Tanya Olson, Vice-President; Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Guy Payne, Brant Wood, and Jason Zyskowski; Acting Assistant General Manager Shelley Pattison; Chief Financial Officer Scott Jones (virtually); other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich (virtually) and Morgan Stoltzner.

**\* Items Taken Out of Order**

**\*\*Non-Agenda Items**

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

A. Updates

1. Media. Media and Public Relations Specialist Aaron Swaney provided a presentation on District related news and articles.
2. Other. There were no other updates.

B. 2024 Legislative Session

Senior State Government & External Affairs Specialist Ryan Collins provided a context and level setting presentation for the upcoming 2024 Legislative Session.

C. Broadband Study Third-Party Use of District Owned Dark Fiber

Telecommunications Manager Nick Johnston provided a presentation on the Broadband Study of Third-Party use of District Owned Dark Fiber. The information included the updated Broadband Study proposal, District Fiber Network, Third-Party use of Dark Fiber timeline, and the proposed amendments.

The next step would be Board consideration for approval of a resolution allowing Third-Party use of District Dark Fiber at the January 23, 2024, Commission meeting.

**EXECUTIVE SESSION**

The Regular Meeting recessed at 10:42 a.m. and reconvened at 10:45 a.m. into Executive Session to discuss the performance of a public employee, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 60 minutes, with no public announcements. Those in attendance were Commissioners, Sidney Logan, Tanya Olson, and Rebecca Wolfe; General Counsel Colin Willenbrock; other District staff; and Commission & Executive Services Director Melissa Collins. The Regular Meeting recessed immediately upon conclusion of the Executive Session at 11:11 a.m.

**RECONVENE REGULAR MEETING**

The Regular Meeting was reconvened by President Sidney Logan at 1:30 p.m. Those attending were Tanya Olson, Vice-President; Rebecca Wolfe, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Guy Payne, Brant Wood, and Jason Zyskowski; Acting Assistant General Manager Shelley Pattison; Chief Financial Officer Scott Jones; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich (virtually) and Morgan Stoltzner.

**\* Items Taken Out of Order****\*\*Non-Agenda Items****2. RECOGNITION/DECLARATIONS****A. Employee of the Month for January – Angela Forbes**

Angela Forbes was recognized as Employee of the Month for January.

**3. COMMENTS FROM THE PUBLIC**

The following public provided comments:

- Anonymous
- Chibike Nwabude, Lake Stevens

**4. CONSENT AGENDA****A. Approval of Minutes for the Regular Meeting of December 19, 2023****B. Bid Awards, Professional Services Contracts and Amendments**

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Purchase Order No. 4500088753 with Clary Longview Ford

Purchase Order No. 4500088755 with Clary Longview Chevrolet

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Professional Services Contract No. CW2233244 with Spinal Health Consultants, Inc.

Contract Acceptance Recommendations:

None

- C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers
- D. Consideration of a Resolution Approving Adjustment to Roth Feature Implementation in the Public Utility District No. 1 of Snohomish County 401(k) Plan and the Public Utility District No. 1 of Snohomish County 457 Deferred Compensation Plan and Trust

A motion unanimously passed approving Agenda Items 4A – Approval of Minutes for the Regular Meeting of December 19, 2023; 4B – Bid Awards, Professional Services Contracts and Amendments; 4C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers; and 4D – Resolution No. 6160 approving adjustment to Roth feature implementation in the Public Utility District No. 1 of Snohomish County 401(k) Plan and the Public Utility District No. 1 of Snohomish County 457 Deferred Compensation Plan and Trust.

**5. PUBLIC HEARING**

A. Proposed Revisions to the District’s Retail Rates for Water Utility Services

President Logan opened the Public Hearing.

There being no comments from the Board or the public, the hearing was continued.

A motion unanimously passed to continue the public hearing on the proposed revisions to the District’s Retail Rates for Water Utility Services to January 23, 2024, at 1:30 p.m., at 2320 California Street in Everett, WA.

**6. PUBLIC HEARING AND ACTION**

A. Consideration of a Resolution Amending the District’s Rate Schedule 80, “Renewable Energy Credit Program”

President Logan reconvened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

A motion unanimously passed approving Resolution No. 6161 amending the District’s Rate Schedule 80, “Renewable Energy Program”.

**7. CEO/GENERAL MANAGER REPORT**

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

**8. COMMISSION BUSINESS**

A. Commission Reports

The Board reported on Commission related topics and Board related events.

Commissioner Logan confirmed that February 22, 2024, would work for a Workshop on the Executive Limitations policies. A discussion ensued and the Board concurred that any requested changes would be sent to the Clerk of the Board by January 17, 2024. The Board also discussed bringing back the Policies that were previously tabled.

**B. Commissioner Event Calendar**

Commissioner Wolfe advised that she would not be attending the American Public Power Association (APPA) Legislative Rally on February 26 – 28, 2024.

Commissioner Logan requested to attend the Northwest Public Power Association (NWPPA) conference on May 12 - 15, 2024. The Board approved his request.

**C. 2023 Treasury, Budget, Forecast, and Major Projects Status Report – November**

There were no questions on the 2023 Treasury, Budget, Forecast, and Major Projects Status Report for November.

**D. Discussion of Representatives to Organizations and Committees for 2024**

Representatives for 2024 were to remain as adopted for 2023, as follows:

American Public Power Association (APPA) & Legislative Relations Committee	Delegate:	Sidney (Sid) Logan
	Alternate No. 1	Tanya (Toni) Olson

Energy Northwest (ENW)	Delegate:	Sidney (Sid) Logan
	Alternate No. 1:	Rebecca Wolfe

Northwest Public Power Association (NWPPA)	Delegate:	Rebecca Wolfe
	Alternate No. 1:	Tanya (Toni) Olson

APPA Policy Makers Council	Delegate:	Sidney (Sid) Logan
----------------------------	-----------	--------------------

A motion was made by Commissioner Wolfe to purchase three subscriptions to the E&E News for the price of \$8,000 for one year.

A motion passed approving the request to purchase three subscriptions to the E&E News for the price of \$8,000 for one year. The vote was Commissioner Logan: Nay; Commissioner Olson: Aye; Commissioner Wolfe: Aye.

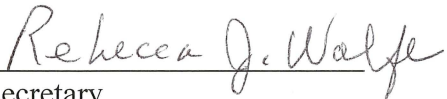
**9. GOVERNANCE PLANNING****A. Governance Planning Calendar**

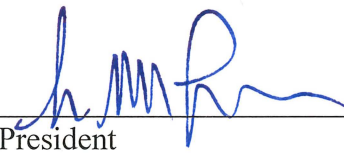
There were no changes to the Governance Planning Calendar.

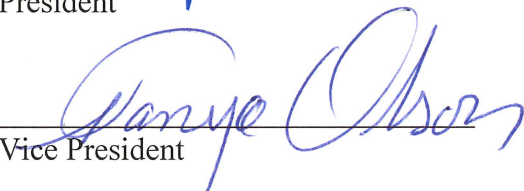
**ADJOURNMENT**

There being no further business or discussion to come before the Board, the Regular Meeting of January 9, 2024, adjourned at 2:15 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 23<sup>rd</sup> day of January, 2024.

  
Secretary

  
President

  
Vice President