

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

December 19, 2023

The Regular Meeting was convened by President Rebecca Wolfe at 9:00 a.m. Those attending were Sidney Logan, Vice-President; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Guy Payne, Brant Wood, and Jason Zyskowski; Acting Assistant General Manager Jeff Feinberg; Chief Financial Officer Scott Jones (virtually); Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Morgan Stoltzner. Tanya Olson, Secretary arrived at 9:07 a.m.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Legislative. In response to the Boards comments on the Columbia River Systems Operations (CRSO) CEO/General Manager John Haarlow advised that staff would be back in the early part of 2024 with an update.
2. Other. There were no other updates.

B. Connect Up Quarterly Update

Program Managers Kevin Lavering and Tim Epp provided an update on Connect Up, including the program's meter delivery and forecast, program schedule and budget review, and the deployment phase progress report.

The next steps included reviewing the feasibility of the DT-121 meter to the electric deployment plan, continuing to receive meter delivery forecasts from Sensus, starting the onboarding process for Electric Meter Exchangers in Q1 2024, completing the installation of the Base Station network in Q2 2024, and continuing general meter deployment through 2026.

The next Quarterly Update is scheduled for March 2024.

The meeting recessed at 9:48 a.m. and reconvened at 9:55 a.m.

C. 2024 Water Retail Rate Proposal

Manager, Water Utility Business Services Christina Arndt provided a presentation on the 2024 Water Retail Rate Proposal which included background information, drivers impacting water rates, revenue requirement, Cost of Service Analysis (COSA), rate design, and the water retail rate recommendation.

The next steps would be returning to the Board on January 9, 2024, for a Public Hearing and on January 23, 2024, for a Public Hearing and Action. The revised Water Retail Rate is planned to take effect on March 1, 2024.

The meeting recessed at 10:33 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Rebecca Wolfe at 1:30 p.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Guy Payne, Brant Wood, and Jason Zyskowski; Acting Assistant General Manager Jeff Feinberg; Chief Financial Officer Scott Jones (virtually); Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

2. COMMENTS FROM THE PUBLIC

The following public provided comments:

- Steven Keeler, Edmonds, provided documents at places, by reference made a part of the packet.
- Nancy Johnson, Edmonds
- Gayla Shoemake, Edmonds

3. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of December 5, 2023

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:
Invitation to Bid No. 23-1429-SC with Elevator Support Company LLC dba Electrical Support Company

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

Purchase Order No. 4500088208 with City of Seattle

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Purchase Order No. 4500088188 with Cellco Partnership dba Verizon Wireless

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Miscellaneous No. CW2231645 with King County Brightwater WWTP

Miscellaneous No. CW2232311 with Drilling Info Inc. DBA Enverus

Miscellaneous No. CW2242658 with Puget Sound Energy

Professional Services Contract No. CW2247080 with Travis J. Miranda dba Roots Forestry

Consulting LLC

Public Works Contract No. CW2247778 with AtWork Commercial Enterprise

Public Works Contract No. CW2250083 with Asplundh Tree Expert, LLC

Miscellaneous No. CW2250129 with The Boeing Company

Contract Acceptance Recommendations:

None

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 3A – Approval of Minutes for the Regular Meeting of December 5, 2023; 3B – Bid Awards, Professional Services Contracts and Amendments; and 3C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

4. PUBLIC HEARING

- A. Public Hearing on Proposed Amendments to the District's Rate Schedule 80, "Renewable Energy Credit Program"

President Wolfe opened the public hearing.

There were no comments from the Board or the Public, the public hearing was continued.

A motion unanimously passed continuing the public hearing on the Proposed Amendments to the District's Rate Schedule 80, "Renewable Energy Credit Program" to Tuesday, January 9, 2024, at 1:30 p.m. at 2320 California Street in Everett, WA.

5. PUBLIC HEARING AND ACTION

- A. Disposal of Surplus Property – 1st Quarter 2024

President Wolfe opened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

Based on staff's recommendations that the items were no longer necessary or useful to the District, a motion unanimously passed approving those items listed on Exhibit A, as amended and Exhibit B of the Surplus Property Recommendation Report be declared surplus and be sold for high bid or disposed of according to the policy in the 1st Quarter of 2024.

- B. Consideration of a Resolution Ordering, Approving, Ratifying, and Confirming the Construction and Installation of the Plan or System of Additions to the District's Water Utility, as Adopted on November 21, 2023, and Applicable to the Local Utility District Hereinafter Described, Forming Local Utility District No. 66 of Snohomish County, Washington, and Confirming the Final Assessment Roll

President Wolfe opened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

A motion unanimously passed approving Resolution No. 6157 ordering, approving, ratifying, and confirming the construction and installation of the plan or system of additions to the District's Water Utility, as adopted on November 21, 2023, and applicable to the Local Utility District hereinafter described, forming Local Utility District No. 66 of Snohomish County, Washington, and confirming the final assessment roll.

C. Consideration of a Resolution Adopting the 2023 Integrated Resource Plan

President Wolfe reconvened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

A motion unanimously passed approving Resolution No. 6158 adopting the 2023 Integrated Resource Plan.

6. ITEMS FOR INDIVIDUAL CONSIDERATION

A. Consideration of a Resolution Adopting Two-Year Conservation Targets for 2024-2025 and a Ten-Year Conservation Potential Estimate for the District to Comply with Requirements of the Energy Independence Act

A motion unanimously passed approving Resolution No. 6159 adopting two-year conservation targets for 2024-2025 and a ten-year conservation potential estimate for the District to comply with requirements of the Energy Independence Act.

7. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

8. COMMISSION BUSINESS

A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

B. Commissioner Event Calendar

Commissioner Wolfe will be attending the American Public Power Association (APPA) Legislative Rally on February 26-28, 2024, and the Northwest Public Power Association (NWPPA) annual conference on May 12-15, 2024.

C. November 2023 District Performance Dashboard

There were no questions on the November 2023 District Performance Dashboard.

9. GOVERNANCE PLANNING

A. Adoption of the 2024 Governance Planning Calendar

A motion unanimously passed adopting the 2024 Governance Planning Calendar.

ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of December 19, 2023, adjourned at 1:58 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 9th day of January, 2024.

Rebecca J. Wolfe
Secretary

[Signature]
President

[Signature]
Vice President