

**SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT
BOARD OF COMMISSIONERS REGULAR MEETING
Everett Headquarters Building, 2320 California Street
Zoom Online Platform Option Available**

November 21, 2023

CONVENE REGULAR MEETING – 9:00 a.m. – Commission Meeting Room

Virtual Meeting Participation Information

Join Zoom Meeting:

- Use link
https://us06web.zoom.us/j/81125773859?pwd=C0EiCDRGmClzG_wnR5NAgjhQtL-EEQ.Xz7eQkdR7JOWvs1k
- Dial in: (253) 215-8782
- Meeting ID: 811 2577 3859
- Passcode: 508117

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

- A. Updates
 - 1. [Legislative](#)
 - 2. Other
- B. [Woods Creek Sustainability Center](#)
- C. [Carbon Solutions Rate Change](#)
- D. [Pilot Small Distributed Generation Rate Schedule Extension](#)
- E. [2023 IRP Overview](#)

RECONVENE REGULAR MEETING - 1:30 p.m. – Commission Meeting Room/Virtual Meeting Participation

2. COMMENTS FROM THE PUBLIC

Virtual Participation Information:

If you are attending the meeting virtually (using the link or number provided above) please indicate that you would like to speak by clicking “raise hand” and the Board President will call on attendees to speak at the appropriate time. If you are joining by phone, dial *9 to “raise hand.”

3. CONSENT AGENDA

- A. [Approval of Minutes for the Regular Meeting of November 7, 2023](#)
- B. [Bid Awards, Professional Services Contracts and Amendments](#)
- C. [Consideration of Certification/Ratification and Approval of District Checks and Vouchers](#)

Continued →

4. PUBLIC HEARING

- A. [Continue Public Hearing on the Proposed 2024 Budget](#)

5. PUBLIC HEARING AND ACTION

- A. [Consideration of a Resolution Declaring Certain Property Interests of the District in a Portion of Certain Real Property Situated in Snohomish County, Washington, to be Surplus and Authorizing the Granting of an Easement in Favor of the United States of America, Department of Energy, Bonneville Power Administration](#)

6. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. [Consideration of a Resolution Adopting a Plan or System of Additions to and Extensions of the District's Water Utility, Declaring the Intention of the Board of Commissioners to Form Water Local Utility District No. 66 to Carry out That Plan; and Fixing the Date, Time and Place for a Public Hearing on Formation of the Proposed Local Utility District and Confirmation of the Assessment Roll](#)
- B. [Consideration of a Resolution Authorizing the Manager, Real Estate Services, to Execute all Necessary Documents to Purchase Certain Real Property \(Tax Parcel No. 28083000201200\) With an Address of 12326 Trout Farm Road, Sultan, Washington, for Future use for Fish Habitat Improvement Activities](#)

7. [CEO/GENERAL MANAGER REPORT](#)

8. COMMISSION BUSINESS

- A. [Commission Reports](#)
- B. [Commissioner Event Calendar](#)

9. GOVERNANCE PLANNING

- A. [Governance Planning Calendar](#)

[EXECUTIVE SESSION](#) – Recess into Executive Session to Discuss Computer and Telecommunications Security and Risk Assessments - Training Center Room 1

ADJOURNMENT

The next scheduled regular meeting is December 5, 2023

Agendas can be found in their entirety on the Snohomish County Public Utility District No. 1 web page at www.snopud.com. For additional information contact the Commission Office at 425.783.8611



BUSINESS OF THE COMMISSION

Meeting Date: November 21, 2023

Agenda Item: 1

TITLE

CEO/General Manager’s Briefing and Study Session

SUBMITTED FOR: Briefing and Study Session

CEO/General Manager _____	John Haarlow _____	8473 _____
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Executive Limitations, EL-9, Communications and Support to the Board – the CEO/General Manager shall...marshal for the board as many...points of view, issues and options as needed for fully informed Board choices.

List Attachments:

CEO/General Manager’s Briefing and Study Session attachments

State Government Relations Activity Report

STATE OVERVIEW

- The Washington State Department of Ecology (Ecology) held a stakeholder meeting on Nov. 8 to gather input on [draft rulemaking](#) to identify and establish compliance obligations for entities that import electricity to Washington from centralized electricity markets.
- On Nov. 2, Ecology announced a [preliminary decision](#) to pursue linking Washington's carbon market with California and Quebec. Ecology will now work with California and Quebec to determine if linkage is feasible. Regulatory and Statutory tweaks may be needed to Washington's Cap-and-invest program to facilitate a linkage agreement. More information on the California and Quebec linkage agreement can be found [here](#).

KEY HEARINGS/PRESS CONFERENCES/MEETINGS

- Oct. 18 | Electric Vehicle Advisory Council [Transportation Electrification Strategy update](#)
- Oct. 25 | The Impact – [Big Legislative Stories of 2023, Issue to Watch in 2024](#)
- Oct. 25 | Land Commissioner Hilary Franz [press conference to discuss the 2023 wildfire season](#)
- Nov. 9 | Inside Olympia [Washington's "Electric Vehicle" Future with Michael Furze of the Department of Commerce](#)

INTERESTING READS

- The Center Square | Washington: [Washington groups file amicus briefs supporting SCOTUS capital gains review](#)
- The Center Square | Washington: [Ecology looks to make Washington reserve carbon auction reforms permanent](#)
- Crosscut: [Why are gas prices rising at stations unaffected by cap-and-trade?](#)
- The Seattle Times: [Federal Judge dismisses lawsuit against WA's carbon pricing law](#)
- The Seattle Times: [WA raises \\$260 million in most-recent carbon-pricing auction](#)
- The Center Square | Washington: [Ecology gives early nod to linking WA's cap-and-trade program to CA-Quebec](#)

Federal Government Relations Activity Report

FEDERAL OVERVIEW

- The House of Representatives (House) passed their Fiscal Year (FY) 2024 Energy and Water Development appropriations bill. The bill would provide \$56.96B in discretionary spending. Of note, an amendment was adopted that would block the Department of Energy from implementing energy efficiency standards. There are significant differences between the House and Senate versions of the bill that will need to be reconciled and conferenced.
- On Oct. 30, President Biden issued an [Executive Order](#) (EO) governing federal agencies and the use of artificial intelligence (AI). The sweeping EO establishes new standards for AI safety and security, bolsters Americans' data privacy, and regulate the use of AI technologies across a multitude of private and public sectors, amongst other goals. President Biden also called on Congress to pass bipartisan data privacy proposals.
- The Department of Energy released their [National Transmission Needs Study](#), an assessment of existing data and current and near-term future transmission needs through 2040.
- The House passed their FY 2024 Interior-Environment appropriations bill totaling \$25.4 billion. Of note, the bill includes a 35% budget decrease to the Environmental Protection Agency compared to FY 2023 levels. Additionally, the bill also includes a provision that would rescind \$9.4 billion from the Inflation Reduction Act.
- The House and Senate passed a stop-gap spending bill that was necessary to avoid a government shutdown. The bill would provide stop-gap spending through January 19, 2024, for four appropriations bills - including the Energy & Water Development and Related Agencies Appropriations Bill. The remaining eight appropriations bills would receive stop-gap funding through February 2, 2024. Those bills include the Labor Health and Human Services Appropriations Bill which includes funding for the Low - Income Home Energy Assistance Program. The president signed the bill into law.

KEY HEARINGS

- Nov. 8 | House Small Business Committee [hearing](#) on “Burdensome regulations: examining the effects of the Department of Energy Regulations on America’s Job Creators.”
- Nov. 14 | House Energy and Commerce Subcommittee on Environment, Manufacturing, and Critical Materials held a [hearing](#) on the Environmental Protection Agency’s proposed greenhouse gas reduction rules for power plants.

INTERESTING READS

- CQ News: [Biden compels AI companies to share safety data](#)
- Holland & Knight: [What to Know about the New Artificial Intelligence Executive Order](#)
- E&E News: [House sends Interior-EPA bill off to uncertain future](#)
- New York Times: [Congress Prevented a Shutdown, but the Spending Fight is Far From Over](#)
- Bloomberg Government: [What to Know in Washington: Winners, Losers Emerge from CR Vote](#)
- Politico: [Conservatives hold back on Johnson ouster threat – but plot other payback](#)
- The White House: [Remarks by President Biden on Actions to Address the Climate Crisis](#)
- Department of Energy: [U.S. Hydropower Market Report \(2023 edition\)](#)

Local Government Relations Activity Report

LOCAL OVERVIEW

- The Sultan City Council authorized the mayor's signature on a Conservation Side Channel Easement (land conservation easement) with the PUD. One of three property owners, each easement with the PUD is intended to complete a new ~1,900 side channel off the Sultan River floodplain located near Osprey Park.
- The City of Everett hosted an Open House for the [Everett Housing Park District Project](#), a 16-acre site proposal with 1,500 homes, 20,200 gross square feet of retail/restaurant space, and 24,000 square feet of office, among other amenities.
- The Everett City Council authorized the purchase of eleven electric charging infrastructure stations for the Everett Transit bus fleet and 9 battery-electric fixed-route transit buses.
- Snohomish County's Human Services Department released their [Follow-Up COVID-19 Seniors Survey Report](#). The report is based on a survey conducted with ~3,500 residents 55 and older in early 2023 and shows the extent of COVID-related challenges still impacting seniors. Key findings suggest most seniors rely on social security as their primary source of income, with an average monthly benefit of \$1,827; while 12% reported household earnings less than \$1,200, 87% of respondents who live alone reported they cannot afford a one-bedroom rental in Snohomish County, and seniors also reported life is returning to pre-COVID conditions with the availability of vaccines. Surveys increased by 46% from the black, indigenous, and people of color populations.
- The Port of Everett Commission has adopted an \$83 million [2024 operating and capital budget](#) that continues to implement the Port's Strategic Plan and overall vision of a balanced working waterfront, including efforts toward electrification and utility upgrades. Details for the modernizing of the seaport, including the electrification concepts, are found on Pg. 13 in the budget plan.
- As part of their Strategic Planning process, the Port of Everett launched a community [survey](#) to gauge interest in having the Port expand its boundaries. Several port districts in the state are countywide, and the Port is limited to investments in areas within its boundaries. It seeks input from the community on whether to expand beyond its boundaries encompassing most of Everett, portions of Mukilteo, and small parts of unincorporated Marysville.

INTERESTING READS

- Everett Herald: [Snohomish County Council approves \\$1.6B budget for 2024](#)
- Everett Herald: [Cyberattack crashes WA transportation websites](#)
- Everett Herald: [Ban on cash-free businesses passes in unincorporated Snohomish County](#)
- Everett Herald: [Crashed tourism helicopter removed from Copper Lake after two months](#)
- Everett Herald: [DeRousse appointed as new Everett Police Chief](#)
- Everett Herald: [In Osprey Park, salmon embrace Sultan River's newly restored channel](#)
- Everett Herald: [New Aquasox stadium downtown, or elsewhere? Everett weighing options](#)



Woods Creek Sustainability Center

ENERGY, EDUCATION & SUSTAINABILITY IN ACTION

Dawn Presler, Senior Environmental Coordinator
Shelby Johnson, Senior Facilities Planner
November 21, 2023
Last presented March 22, 2022



Agenda

General Update to the Board – No Action Required



Program
Overview



2023
Activities



2024
Activities



Program Overview - Location



Program Overview - Purpose

Woods Creek Sustainability Center



Provide a center for **education and outreach** for District staff and customer-owners, in a particularly **unique location**, to **showcase the interplay between renewable energy and natural resources** with the goal of broadening the appreciation and importance of this relationship for a **sustainable future**.

Aligned with PUD's Environmental Commitment, Strategic Priorities, and Values

Sponsors: AGM Generation, Power, Rates & Transmission Management Jason Zyskowski; Senior Manager Generation Engineering Operations & Maintenance Brad Spangler; and Manager Natural Resources Keith Binkley

Future

- **Outdoor Enhancements**

- Plantings
- Trails
- Overlooks
- Educational signage

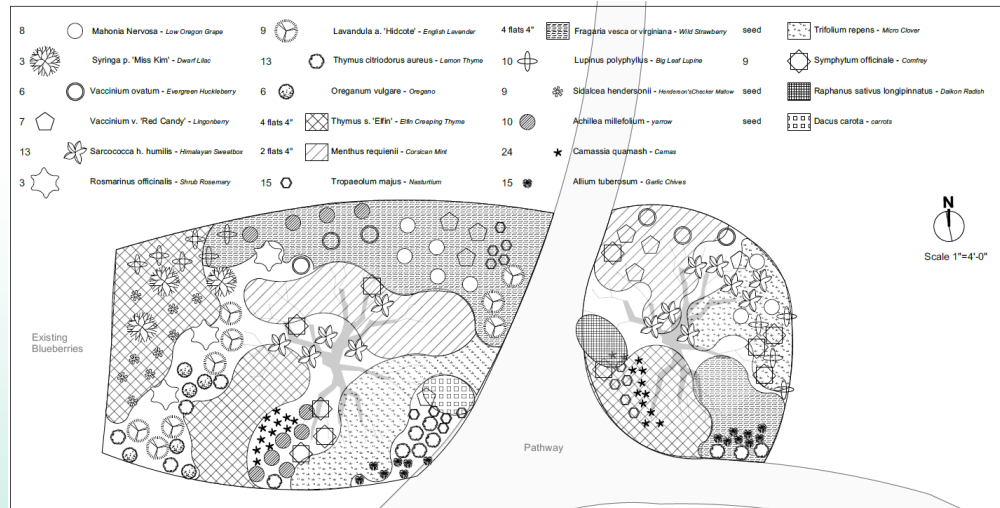
- **Building Enhancements**

- Meeting space
 - Restrooms
 - Dinette
 - Biologist storage/lab
 - Server room and test space
- Outdoor Shelter



2023 Activities – Outdoor Enhancements

- **Invasive weed management**
- **Program planning**
 - Critical area review
 - Site plan
- **Food forest**
 - Expanded irrigation
 - Added tree guild plantings
 - Created compost area



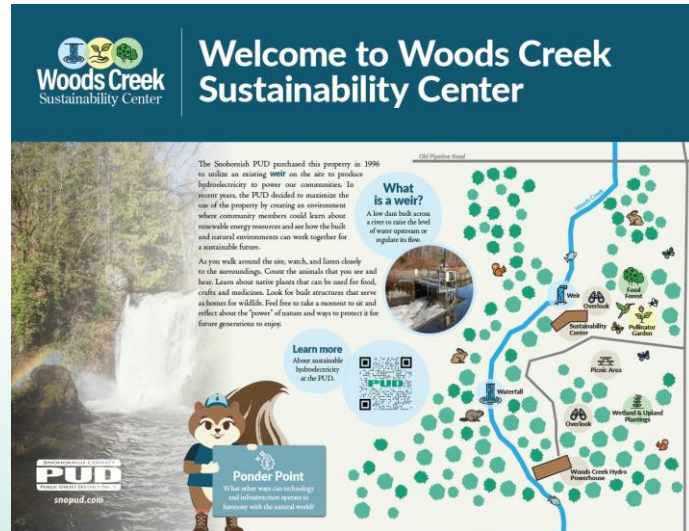
2023 Activities – Volunteer Days

- 4 Volunteer Days
 - Plantings
 - Weeding
 - Harvesting
- 250 lbs. of fresh produce to Snohomish and Sultan Food Banks



2023 Activities – Outdoor Enhancements

- New Tables and Benches
- Signage Planning



2023 Site Visits

- Field Trips
- Neighbor Day
- Hydro Appreciation Day



2024 Activities – Outdoor Enhancements

- Invasive Weeds Management
- Update Web Site
- Program Planning
 - Critical area study & plan
 - Land and building permitting
- Planting Planning – prep for 2025
 - Food forest - additional tree guild area, additional pollinator garden, grass replacement
 - Wildflower and ethnobotanical areas
- Signage Development Planning – prep for 2025



2024 Site Visits

- Volunteer Days
- School Fieldtrips
- Scouts Day
- Homeschoolers Day
- Hydro Appreciation Day-May 18

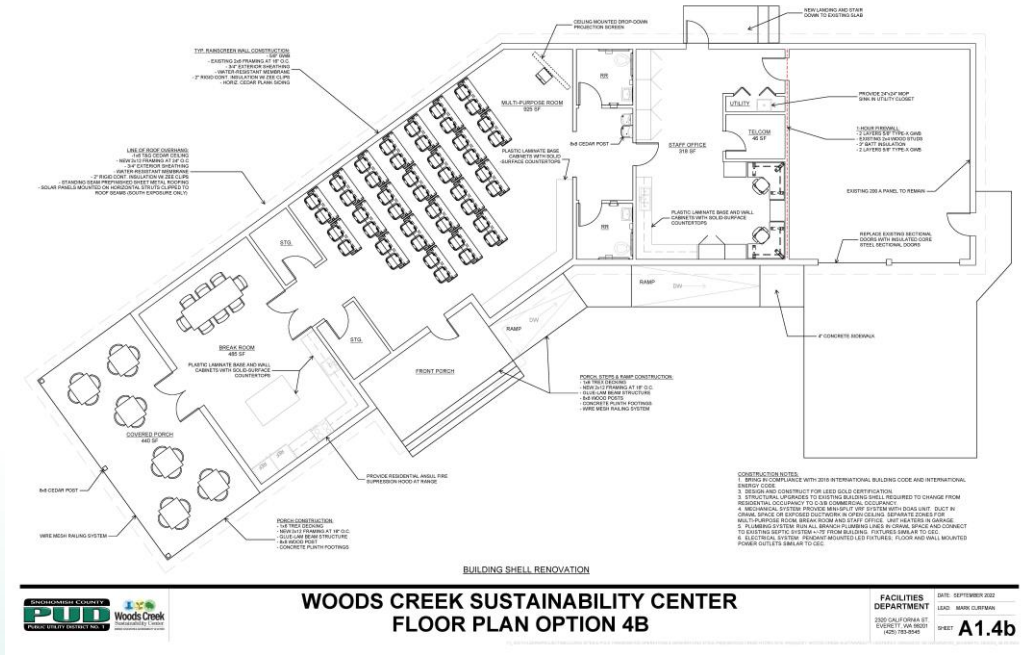


2023 Activities – Building Enhancement

- Cost estimate pre-design timing and budget for building
 - Re-evaluate building requirements for commercial use
- Cost estimate and prelim design for outdoor shelter/pavilion

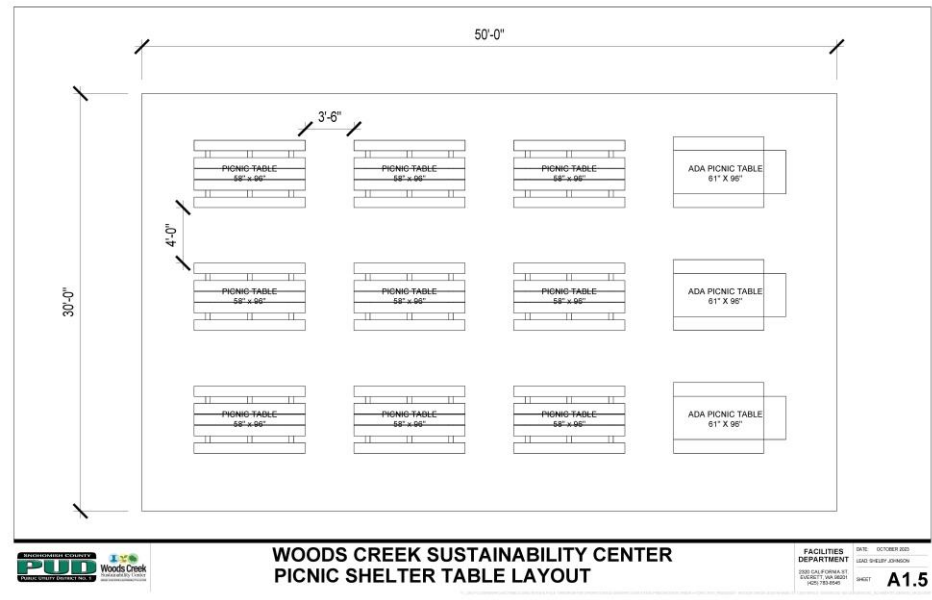
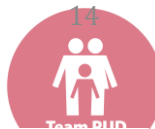


Building Enhancements – Concept



Complete renovation of existing 3,262 SF residential structure to a commercial meeting space including multi-purpose space, break room, office space, outdoor covered deck, restrooms, and support spaces

Covered Pavilion Structure – Concept

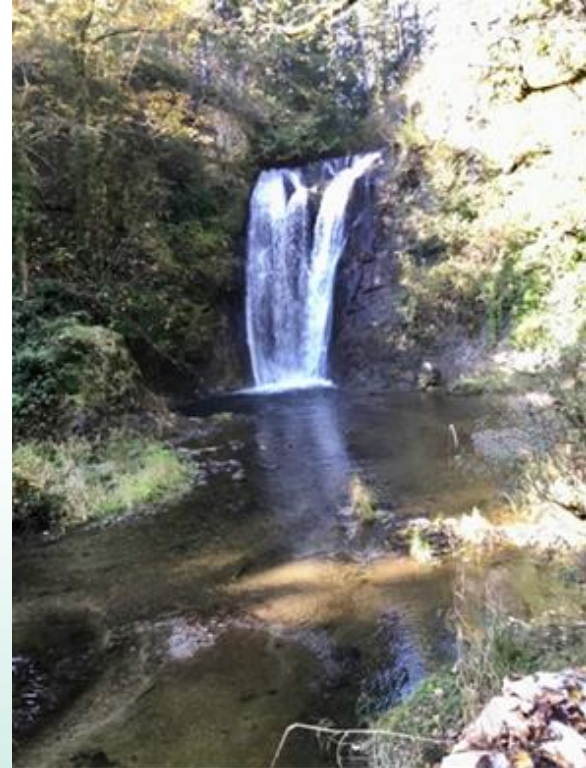


Covered pavilion structure ~30' x 60' to host outdoor gatherings



2024 Activities – Building Enhancement

- Continue building analysis
- Contract, land prep, and build shelter pavilion





Woods Creek Sustainability Center

ENERGY, EDUCATION & SUSTAINABILITY IN ACTION

Thank You



Carbon Solutions Rate Change

Sheri Miller - Customer and Energy Services Program Manager
Shelley Pattison - Senior Manager, Strategic Partnerships

November 21, 2023



Purpose of Presentation

- To request future approval from the Commission to increase the Carbon Solutions rate of 1 Renewable Energy Credit (REC) from \$4.50 to \$6.50.



RCW 19.29a.090

- Carbon Solutions exists to meet this RCW requirement.

“Each electric utility must provide to its retail electricity [electric] customers a voluntary option to purchase qualified alternative energy resources in accordance with this section...

...All costs and benefits associated with any option offered by an electric utility under this section must be allocated to the customers who voluntarily choose that option and may not be shifted to any customers who have not chosen such option.”



Program History

- Program launch in 2018
- Customer enrollment has grown 65%
- 2/3 of program participants are Commercial/Industrial customers
- 1/3 of program participants are Residential customers
- Price for 1 REC (1000 kWh): \$4.50
 - No price adjustments throughout life of program
- 4700 RECs purchased in 2023 (as of 10/17/2023)
- REC sales year over year for the past 3 years have averaged an approximate 10% increase



Reason for proposed rate change

- RCW requires REC costs are passed through to our customers
- The REC industry has changed over the years and prices have dramatically increased
- Proposed rate change to \$6.50 per REC to adjust to current REC pricing



Next Steps

- Consent Agenda Item for the December 5, 2023, Commission Meeting





Pilot Small Distributed Generation Rate Schedule Extension

Peter Dauenhauer, Sr Manager
Rates Economics and Energy Risk Management
November 21, 2023
Previous Meeting: Dec 6, 2022

Purpose & Expectation

Purpose of the Presentation

- Brief the Board on the pilot background and recommendation to extend pilot and update pricing.

Expectations of the Board

- Consider staff's recommendation to extend pilot by an additional year and update pricing.

Agenda

- Background
- Pilot Goals and Mechanics
- State of the Pilot
- Pricing Update



Background

District's Small Renewables Program

- Applies to Distributed Generation (DG) > 100 KW and <2 MW. Power Purchased Agreement (PPA), renewed every 1-5 years.
 - ⑩ All customer produced kWh are purchased by PUD via PPA
 - ⑩ Manual agreement and payment processes
 - ⑩ All incoming power charged standard PUD Rate
 - ⑩ Customer DG system is electrically separated from DG customer load

Pilot Small Distributed Generation Rate Schedule

- ⑩ Adopted March 19, 2019
- ⑩ Limited availability
- ⑩ Set pricing for all customer generation that flows to the District
- ⑩ Electrically connected to customer load behind the meter

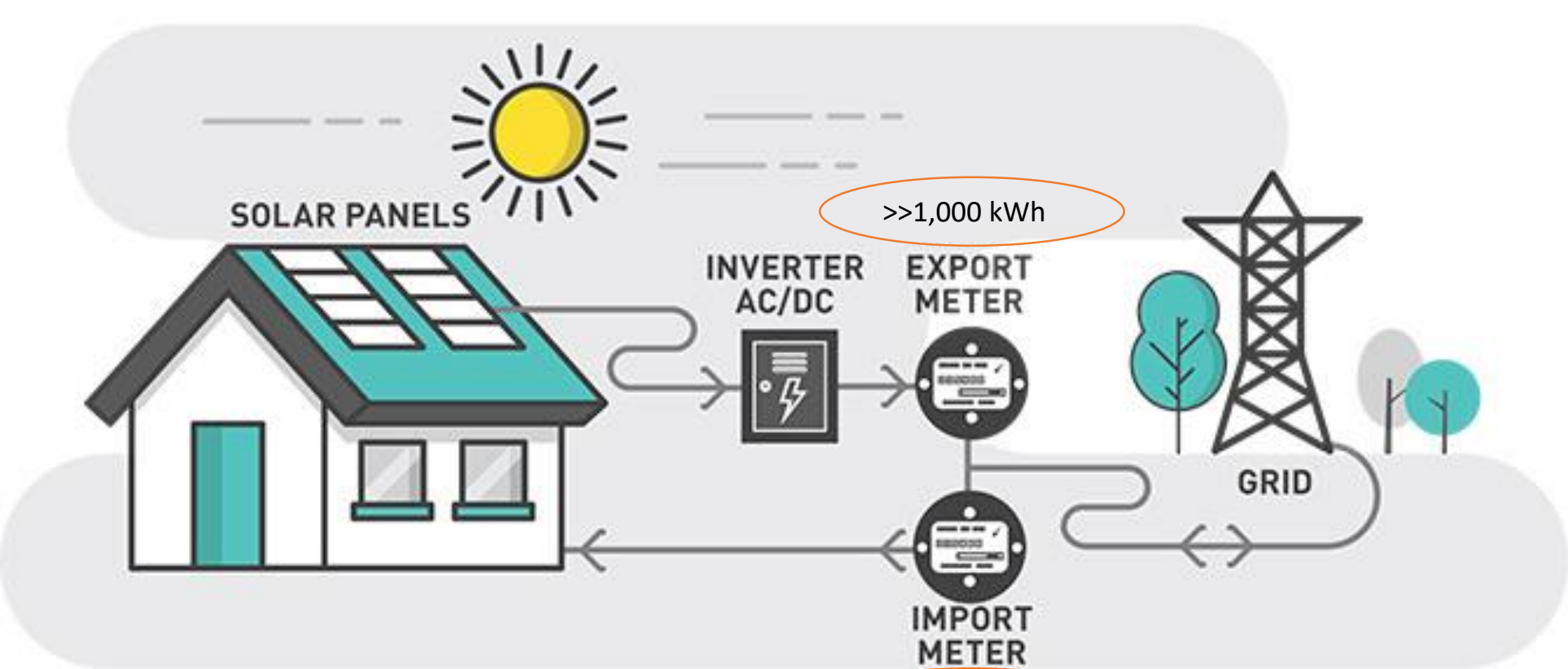
1-year Extension December 6, 2022

- ⑩ **Pilot extended** through the end of 2023
- ⑩ **Greater Availability**, removing requirement of entity being a governmental facility, tribal government, housing authoring or 501(c)(3).
- ⑩ **Updated Market pricing** (through 2023)

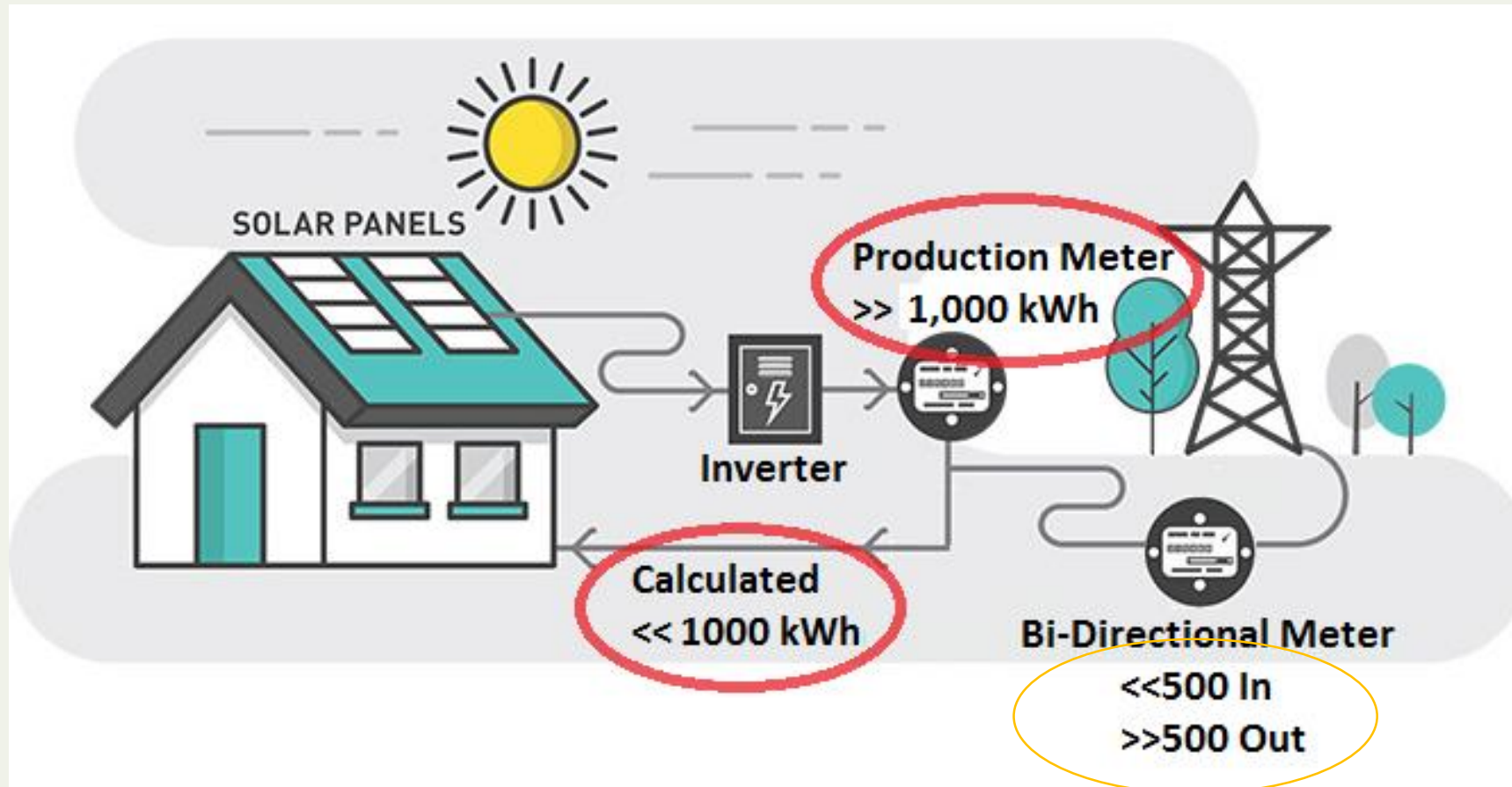
Pilot Goals

- Addresses solar customers' (>100 KW) desires to net their consumption with their generation
- Helps the District remain financially balanced
- Tests a net billing model
- Enhances District's forward-looking community-based solutions
 - Research of mid-sized distributed generation (DG) solutions; data collection, analysis
 - Simplify District's interconnection process and design for DG >100 kW and <200 kW
 - Enhance low-income community support

Small Renewables Program - Metering Layout



Net Billing Construct



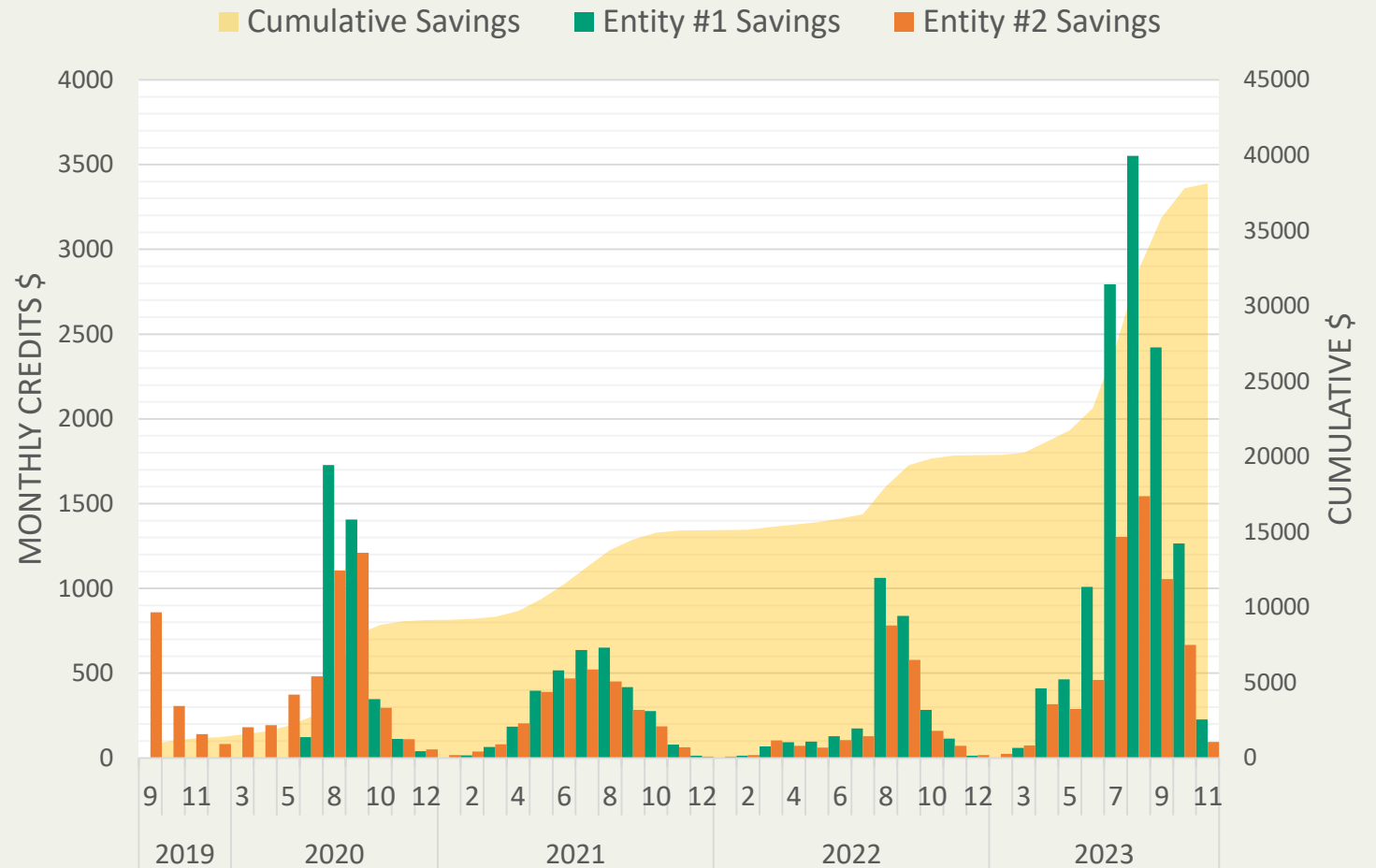
Current Participants

- **HopeWorks Station LLC. / Hope Works**
 - 65-unit low-income apartments, plus commercial spaces
 - Net zero goal, tied to State funding for project
 - 193 KW solar PV
 - A&R Solar installer
 - Desire to consume kWh generated on site
- **Berkshire Housing LLC. / Catholic Housing Services**
 - 65-unit low-barrier apartments, common areas
 - Everett Safe Streets
 - Net zero goal, tied to State funding for project
 - 199 KW solar PV
 - A&R Solar installer
 - Desire to consume kWh generated on site



State of the Pilot

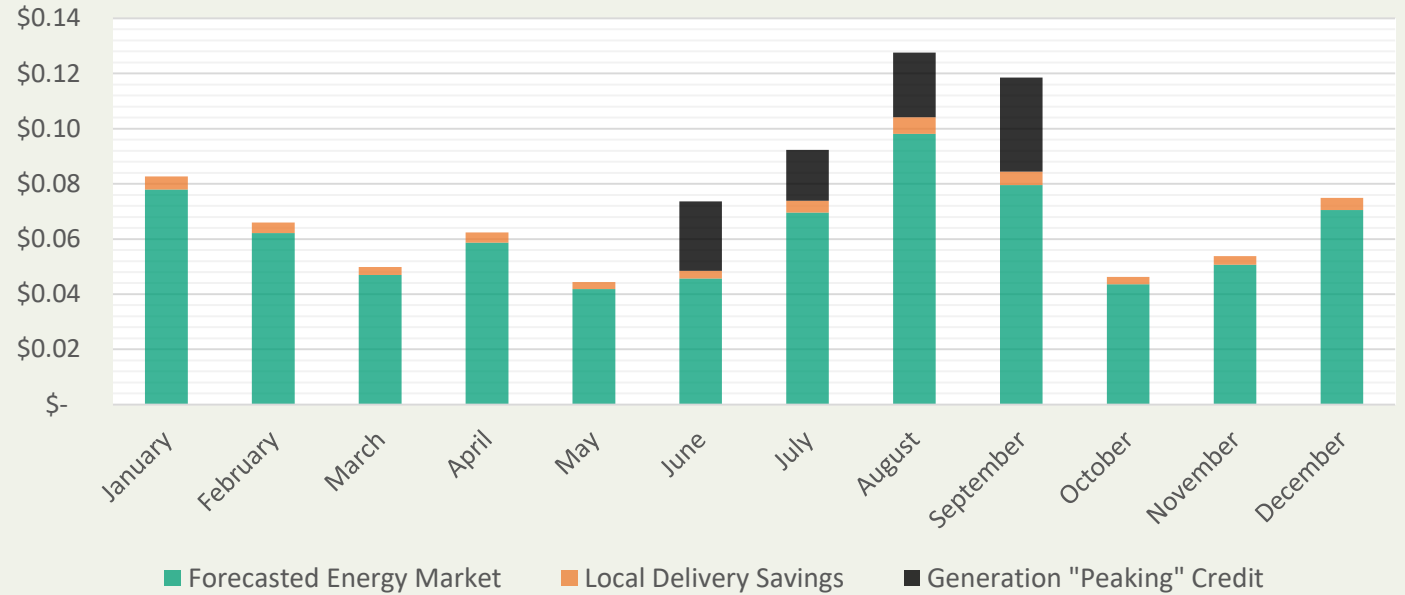
- Original participants have been credited combined ~\$38k
- Additional Interest
 - 1 Car Dealership
 - 1 Health Department



Rate Making Notes

Local Solar Pricing Components for 2024 Centers Per kWh

- Forecasted Energy Market
 - Heavy Load / Light Load for Net Generation Shape
 - Adjusted to Hourly Market Prices vs. Monthly Market
- Local Delivery Savings
 - 2.05% Transmission Losses
 - 4.15% Distribution Losses
- Generation “On-Peak” Credit
 - Based on Integrated Resource Plan
 - \$163K / MW-Year, November-February, July-August
 - Strong contribution to Summer Peak
 - No contribution to Winter Peak
- Total credits are seasonalized for proposed new rates

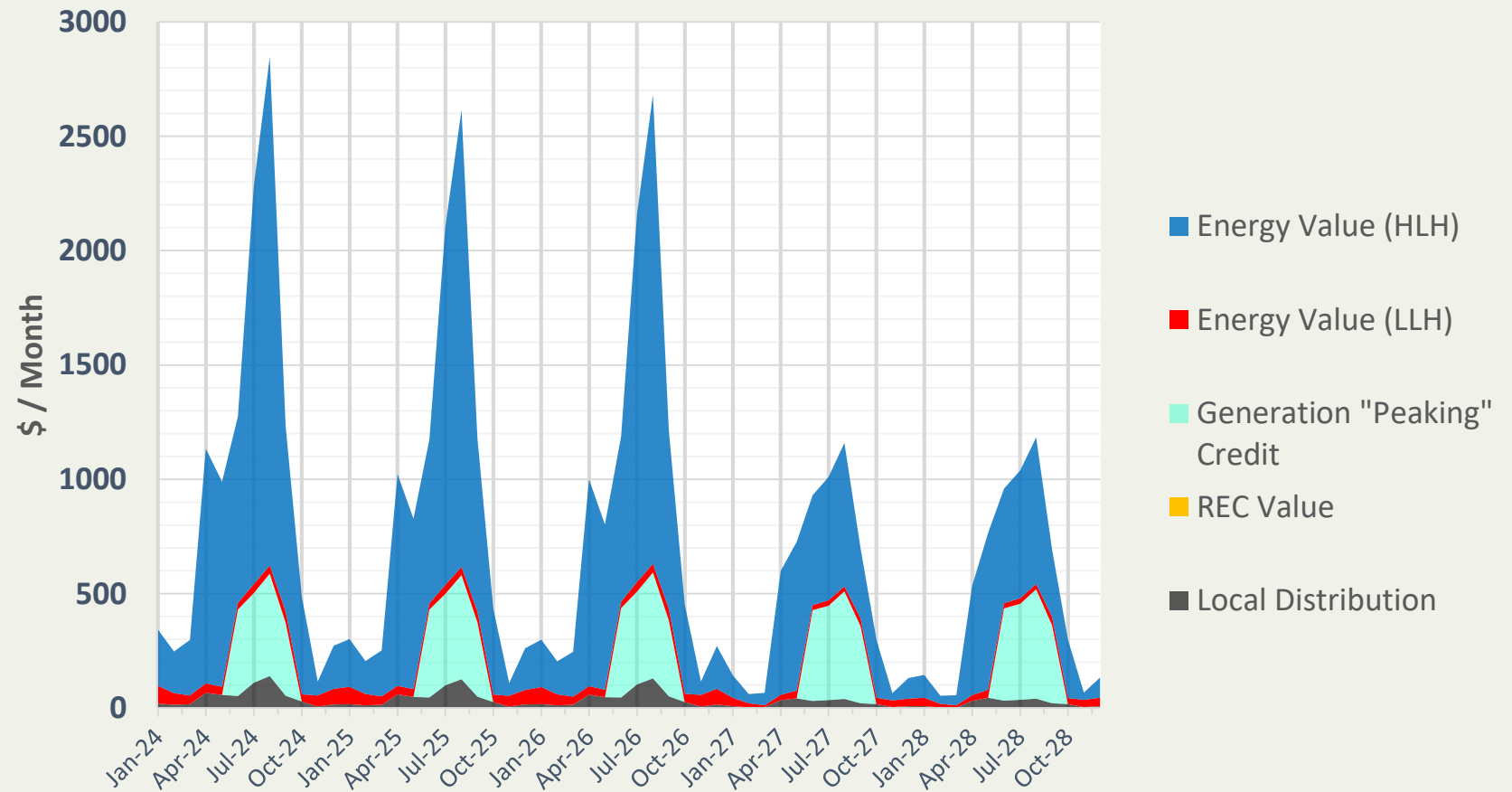


Historical Net Billing Pricing (\$/kWh exported)

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
2019			\$ 2.81	\$ 2.71	\$ 1.70	\$ 1.75	\$ 5.95	\$ 6.51	\$ 3.53	\$ 3.33	\$ 5.51	\$ 5.88
2020	\$ 6.34	\$ 6.72	\$ 2.81	\$ 2.71	\$ 1.70	\$ 1.75	\$ 5.95	\$ 6.51	\$ 3.53	\$ 3.33	\$ 5.51	\$ 5.88
2021	\$ 6.34	\$ 6.72	\$ 2.95	\$ 2.95	\$ 2.95	\$ 2.95	\$ 2.95	\$ 2.95	\$ 2.95	\$ 2.95	\$ 2.95	\$ 2.95
2022	\$ 5.70	\$ 5.70	\$ 2.95	\$ 1.34	\$ 1.34	\$ 1.34	\$ 5.21	\$ 5.21	\$ 2.95	\$ 2.95	\$ 5.70	\$ 5.70
2023	\$ 8.14	\$ 8.14	\$ 8.14	\$ 5.68	\$ 5.68	\$15.05	\$15.05	\$15.05	\$15.05	\$ 5.68	\$ 8.14	\$ 8.14
2024 (Proposed)	\$ 6.52	\$ 6.52	\$ 6.52	\$ 5.14	\$ 5.14	\$10.07	\$10.07	\$10.07	\$10.07	\$ 5.14	\$ 6.52	\$ 6.52

5 Year Revenue Expectations

- Revenue potential for a 0.199 MW PV on the pilot in 2024 to 2028 = ~\$40,000
- Assumed:
 - All produced energy is exported to the PUD (no self-consumption)
 - Market forecast & other conditions hold



Recommendation

- Extend the existing pilot for 1-year
- Update prices to reflect current market conditions and latest planning assumptions
- Staff to continue to evaluate the role of the pilot recognizing that net billing may complement and/or be an alternative to net metering

Next Steps

- Return on December 5, 2023, Commission meeting for rates hearing
 - Extend the pilot rate schedule through 2024
 - Update Pricing for 2024



Questions?



2023 IRP Overview

Landon Snyder – Senior Utility Analyst

Kris Scudder – Principal Analyst

Garrison Marr – Senior Manager, Power Supply

November 21, 2023

Previous Briefings: January 24, 2023; July 25, 2023; October 2, 2023

Agenda

1. Review Phases 1-4
2. Review and Close out Phase 5
 - Resource Strategy
 - Action Plan
3. Next Steps

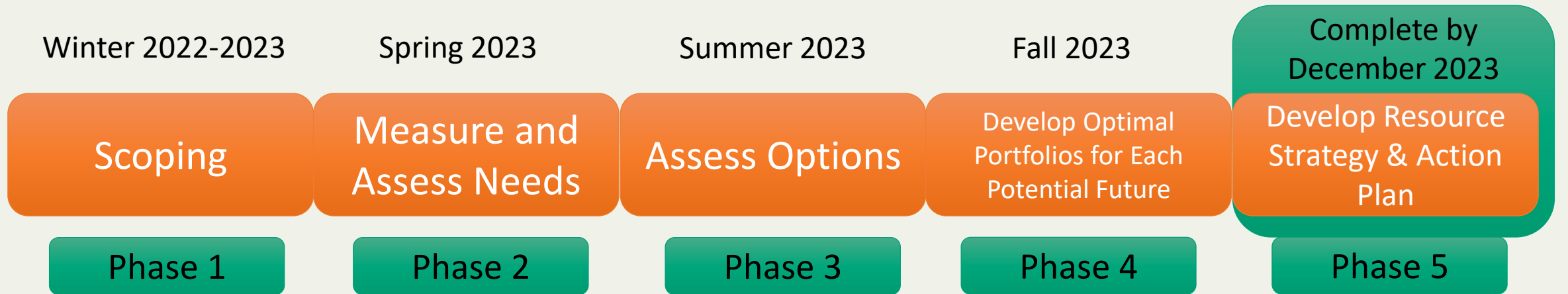
Today's briefing is informational, no Board action is requested today.

Today's conversation will present the draft 2023 IRP Update and seek to answer final questions before proposed adoption December 5, 2023.

Additional Next Steps in this Process will be discussed in this presentation's closing slide.



The IRP Timeline



Review: Phases 1 to 3

Covered During July and October Briefings

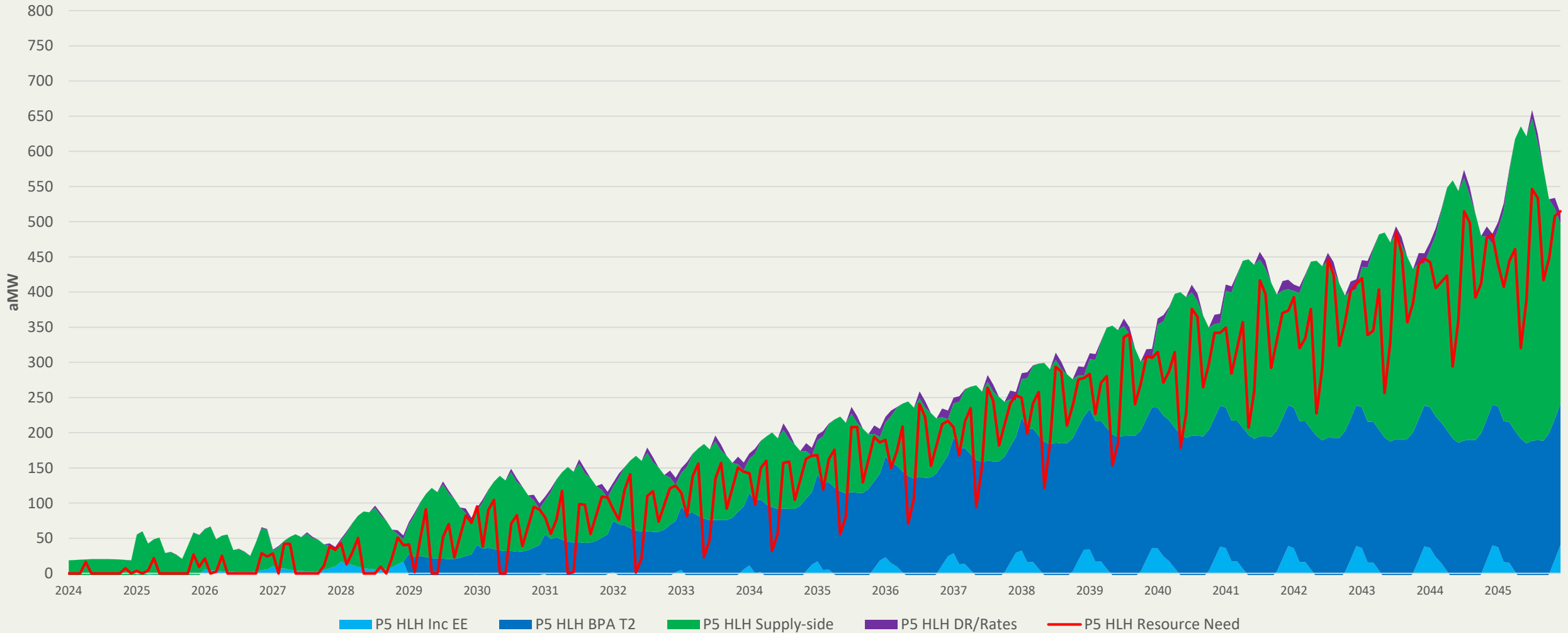
- **Phase 1: Scoping**
 - Analysis includes Low, Base, and High load growth cases
 - Analysis of BPA Load-Following product
- **Phase 2: Measure and Assess Needs**
 - The PUD forecasts significant load growth driven by building electrification, electric vehicles and local economic/population growth
 - The PUD will have considerable energy and capacity needs beyond the current portfolio
- **Phase 3: Assess Options**
 - There are a significant volume of low-cost conservation and demand response programs available
 - A comprehensive supply-side menu of clean resources was compiled



Review

Phase 4 Result: Solving P5 Heavy Load Hour (Monthly Energy) Metric – Base Case

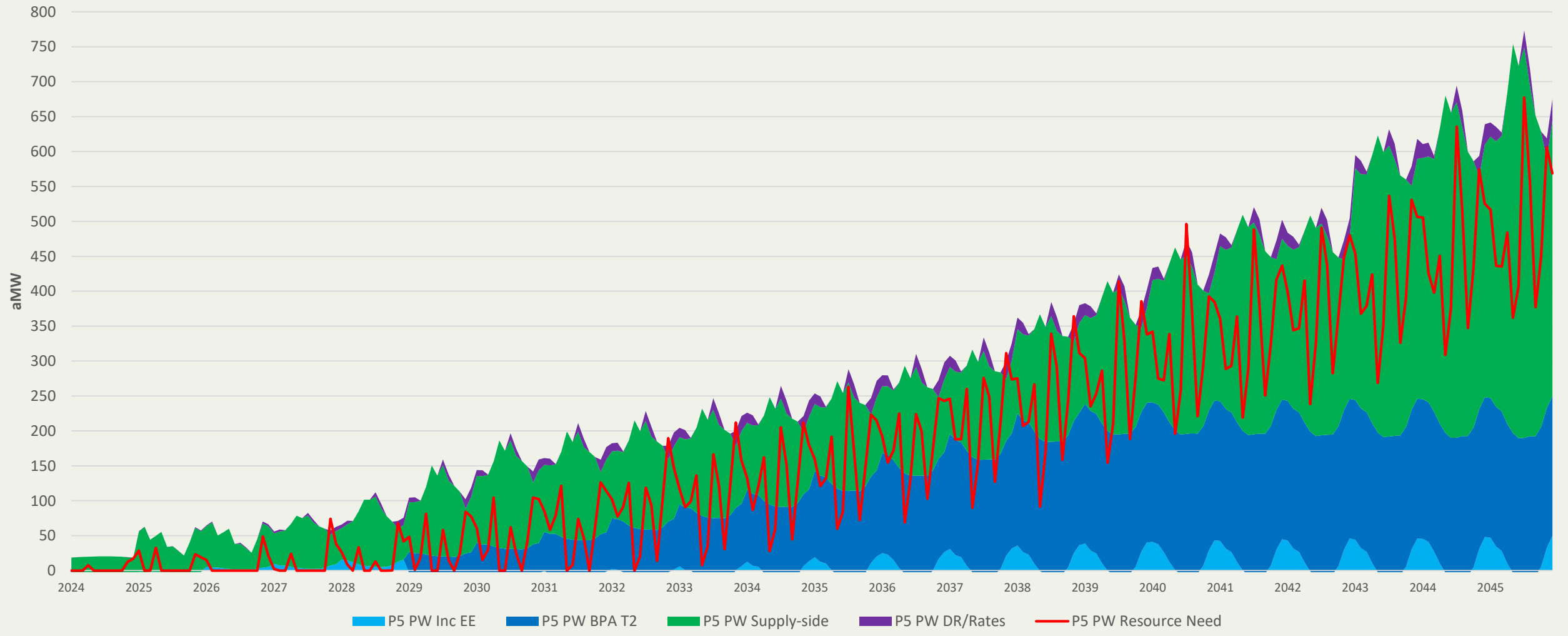
Base Case P5 HLH - Resource Additions vs Resource Need





Phase 4 Result: Solving P5 Peak Week (Capacity) Metric – Base Case

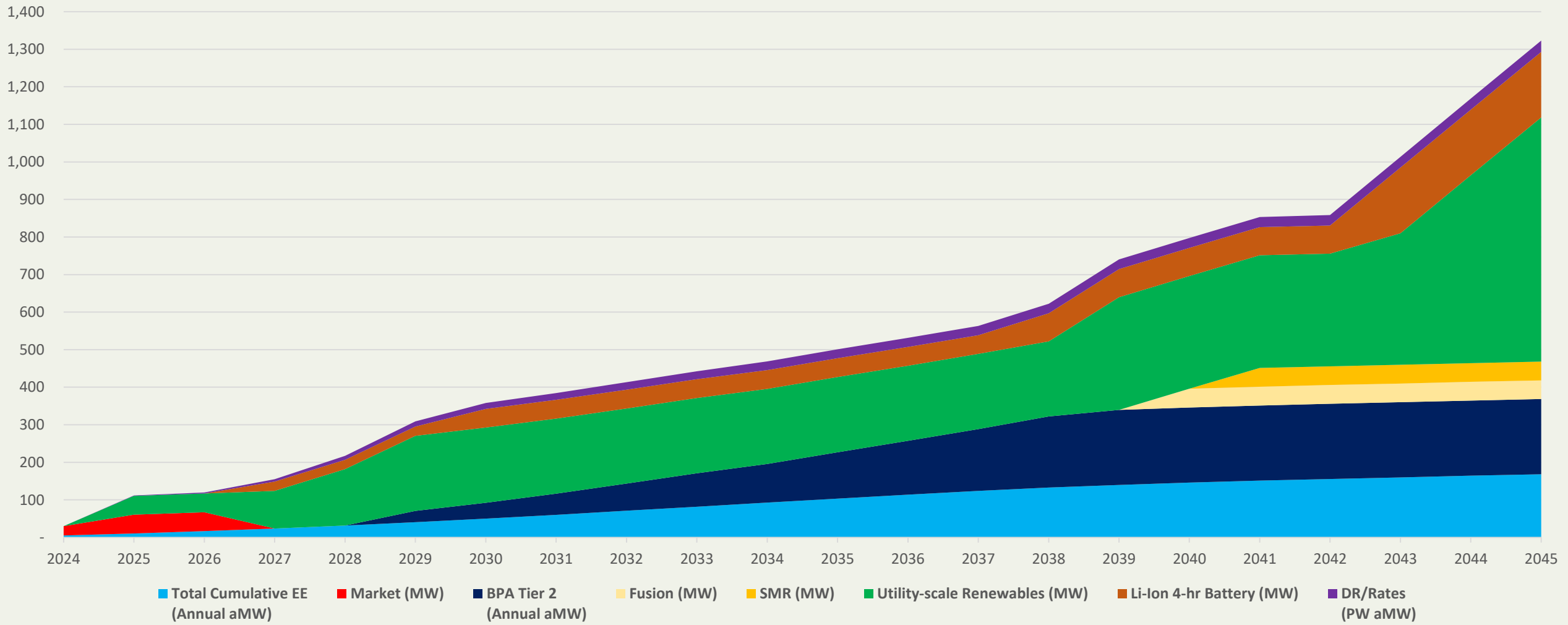
Base Case P5 PW - Resource Additions vs Resource Need





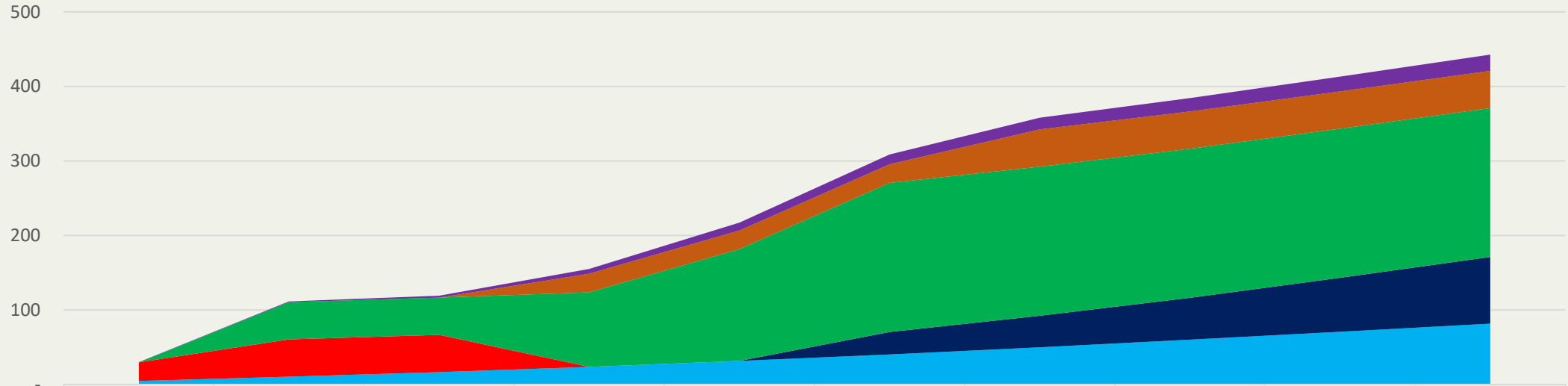
Phase 4 Result: Resource Strategy Additions 2024-2045

2023 IRP Resource Strategy



Phase 4 Result: Resource Strategy (10 Yr)

2023 IRP Resource Strategy



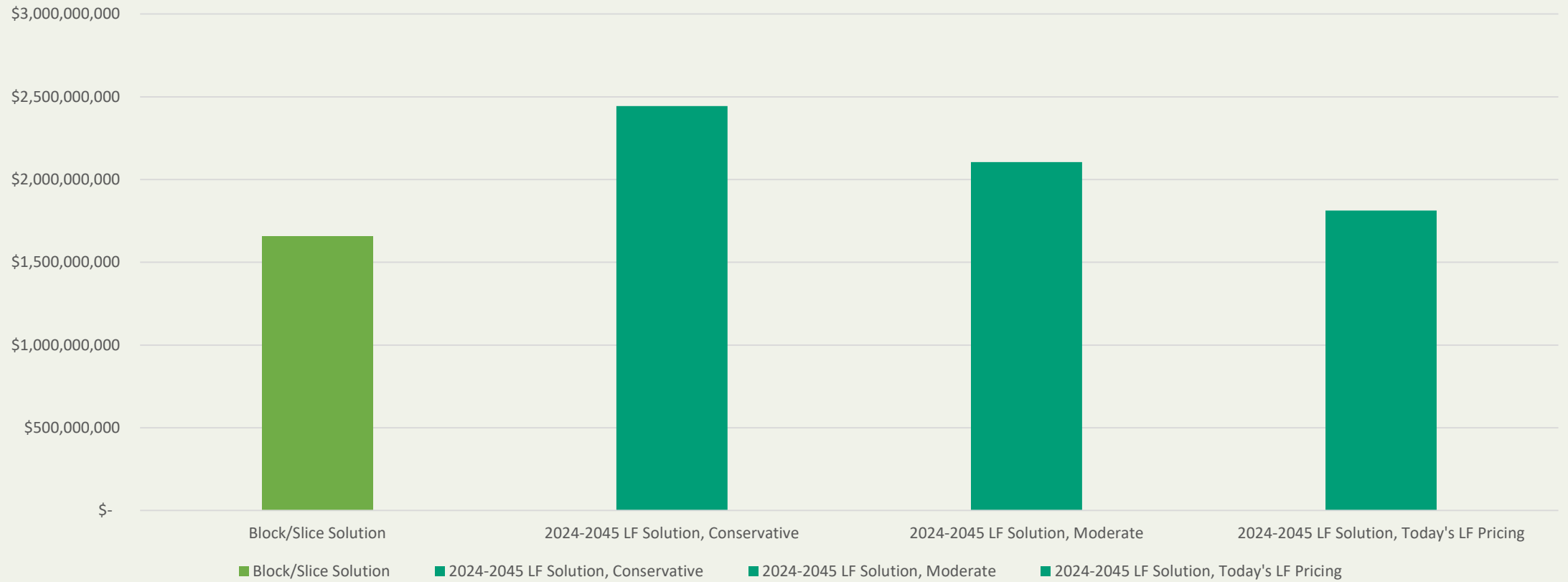
This essentially replaces 217MW nameplate of wind contracts set to expire

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
DR/Rates (PW aMW)	0.24	1.04	2.60	6.18	10.75	13.20	15.63	17.89	19.75	21.61
Li-Ion 4-hr Battery (MW)	-	-	-	25	25	25	50	50	50	50
Utility-scale Renewables (MW)	-	50	50	100	150	200	200	200	200	200
BPA Tier 2 (Annual aMW)	-	-	-	-	-	30	42	56	73	89
Market (MW)	25	50	50	-	-	-	-	-	-	-
Total Cumulative EE (Annual aMW)	5.00	10.54	16.82	23.87	31.73	40.42	49.95	60.20	70.90	81.84

■ Total Cumulative EE (Annual aMW)
 ■ Market (MW)
 ■ BPA Tier 2 (Annual aMW)
 ■ Utility-scale Renewables (MW)
 ■ Li-Ion 4-hr Battery (MW)
 ■ DR/Rates (PW aMW)

Block/Slice remains preferred strategy unless product economics change significantly during post-2028 contract process

Block/Slice vs. Load Following Incremental NPV Comparison



Flexible Resource Strategy

- Actively negotiate BPA contract for best value across products
- Actively pursue cross-product resource additions
 - Conservation
 - Smart Rates rollout
 - Evaluate Program Efficacy of highest value Equipment Based Rate Programs
 - BPA Tier 2
 - Short-Term Market Contracts
 - Batteries at competitive price-point
- Position PUD to be nimble if BPA Product dynamics change
 - Prepare for potential Renewable RFP once Post-2028 BPA Product choice is clear

Action Plan



2023 IRP Update Action Plan is longer than a typical IRP Action Plan due to significant future needs



Action plan items can be categorized as follows: (1) implementation (2) due-diligence and (3) continuous improvement



By adoption of the 2023 IRP Update, Commission directs Staff to make progress on the Action Plan

Action Plan - Implementation

Actively engage with BPA's post-2028 contract process and analyze new power products

Acquire 10.54aMW or more of cost-effective conservation by 2025

Continue planned development of Time-of-Day Rate options

Complete development of 25MW battery storage identified in 2021 IRP

Acquire 50MW of short-term seasonal market contracts



Action Plan - Due Diligence and Preparation



- Explore cost-effectiveness of additional demand response and smart rates programs
- Perform due diligence on additional cost-effective, locally sited energy storage projects
- Perform due diligence on local hydro capacity uprate projects
- Develop and enhance local partnerships for fusion energy
- Perform due diligence on regional renewable energy projects, and prepare for potential procurement activity



Action Plan - Continuous Improvement

- Ensure continued compliance with clean energy mandates
- Continue commitment to best-practice rooftop solar customer processes, while continuing evaluation of Community Solar project opportunities
- Continue participation in regional forums on climate change modeling, resource adequacy development, and organized market formation



Next Step

Next Steps

- Resolution to adopt the 2023 IRP Update next Commission meeting, December 5, 2023
 - Adopt biennial conservation targets and IRP
 - No Clean Energy Implementation Plan (CEIP) this time

Questions



COMMENTS FROM THE PUBLIC



BUSINESS OF THE COMMISSION

Meeting Date: November 21, 2023

Agenda Item: 3A

TITLE

Approval of the Minutes for the Regular Meeting of November 7, 2023

SUBMITTED FOR: Consent Agenda

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	_____	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description: GP-3(4) ... a non-delegable, statutorily assigned Board duty as defined under RCW 54.12.090 – minutes.

List Attachments:
Preliminary Minutes

**PRELIMINARY
SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT**

Regular Meeting

November 7, 2023

The Regular Meeting was convened by President Rebecca Wolfe at 9:00 a.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley (virtually), Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Media. Media and Public Relations Liaison Aaron Swaney provided a presentation on District related news and articles.
2. Other. Principal Engineer John Hieb provided an update on the Department of Energy (DOE) Grid Resilience and Innovation Partnerships (GRIP) Grant.

B. Surplus and Sale of an Easement to Bonneville Power Administration

Manager Real Estate Services Maureen Barnes provided a presentation on the surplus and sale of an easement to Bonneville Power Administration.

The next step would be a Public Hearing and Action at the November 21, 2023, Commission meeting.

C. Fish Habitat Property Purchase

Manager Real Estate Services Maureen Barnes and Senior Environmental Coordinator Kyle Legare provided a presentation on purchasing a fish habitat property located in Sultan, WA.

The next step would be Board consideration of a resolution approving the property purchase at the November 21, 2023, Commission meeting.

D. Energy Storage Briefing

Senior Manager Power Supply Garrison Marr provided an update that included information on Energy Storage needs, development structure, and procurement path.

The next steps include a fully negotiated Energy Storage Agreement (ESA) in Q4 2023, seeking Board consideration of a resolution to authorize the execution of the ESA with an expected operation date of October 1, 2025.

The meeting recessed at 10:19 a.m. and reconvened at 10:25 a.m.

E. 2024 Load Forecast

Data Scientist Felicie Ng provided a presentation on the 2024 Load Forecast, which included information on the Economic and Policy Environment and Residential, Commercial, and Industrial forecasts.

The meeting recessed at 10:53 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Rebecca Wolfe at 1:30 p.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley, Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

2. RECOGNITION/DECLARATIONS

A. Employee of the Month for November – Slade Wills

Slade Wills was recognized as Employee of the Month for November.

3. COMMENTS FROM THE PUBLIC

The following public provided comments:

- Lora Cox
- Donald Miller

4. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of October 17, 2023

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

Request for Quotation No. 23-1422-BP with General Pacific, Inc.

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Contract Number CW2252879 with Cintas Corporation No. 2

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Miscellaneous No. CW2242146 with Total Landscape Corporation

Contract Acceptance Recommendations:

Public Works Contract No. CW2244780 with Trico Companies LLC

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 4A – Approval of the Minutes for the Regular Meeting of October 17, 2023; 4B – Bid Awards, Professional Services Contracts and Amendments; and 4C – Consideration/Ratification and Approval of District Checks and Vouchers.

5. PUBLIC HEARING**A. Continue Public Hearing on the 2024 Proposed Budget**

President Wolfe opened the public hearing.

Budget and Financial Planning Manager Sarah Bond provided a presentation continuing the discussion of the 2024 proposed Electric, Generation, and Water System budgets.

The 2024 Budget remaining hearing schedule was as follows:

November 21, 2023

Discuss any potential changes to the 2024 Proposed Budget

December 5, 2023

Adoption of the 2024 Budget

There were no public comments.

A motion unanimously passed continuing the hearing on the 2024 Budget to Tuesday, November 21, 2023, at 1:30 p.m., at 2320 California Street in Everett, WA.

6. ITEMS FOR INDIVIDUAL CONSIDERATION**A. Consideration of a Motion Accepting the 3rd Quarter 2023 Financial Conditions and Activities Monitoring Report**

Senior Manager, Controller and Auditor Shawn Hunstock provided a presentation on the 3rd Quarter 2023 Financial Conditions and Activities Monitoring Report.

Commissioner Logan requested information on the cost per MWh by project from 2022-2023 for District Generation. Mr. Hunstock stated he would provide the information requested.

A motion unanimously passed accepting the 3rd Quarter 2023 Financial Conditions and Activities Monitoring Report.

B. Consideration of a Resolution Amending the District's Energy Risk Management Policy Statement to Increase the Energy Risk Management Horizon, Reflect the Role of a Qualified Independent Representative, and Update the Responsibilities of the Finance Department

A motion unanimously passed approving Resolution No. 6150 amending the District's Energy Risk Management Policy Statement to increase the Energy Risk Management

Horizon, reflect the role of a Qualified Independent Representative, and update the responsibilities of the Finance Department.

7. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

8. COMMISSION BUSINESS

A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

B. Commissioner Event Calendar

Commissioner Logan will be attending the Arlington Chamber meeting on November 14, 2023.

C. 2023 Treasury, Budget, Forecast, and Major Project Status Report – 3rd Quarter Results

There were no questions regarding the report.

D. September 2023 District Performance Dashboard

There were no questions on the September 2023 District Performance Dashboard.

E. Consideration of a Resolution Establishing the Regular Meeting Dates of the Commission for the Year 2024

A motion unanimously passed approving Resolution No. 6151 establishing the Regular Meeting dates of the Commission for the year 2024.

9. GOVERNANCE PLANNING

A. Governance Planning Calendar

There were no changes to the Governance Planning Calendar.

ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of November 7, 2023, adjourned at 2:44 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 21st day of November, 2023.

Secretary

President

Vice President



BUSINESS OF THE COMMISSION

Meeting Date: November 21, 2023

Agenda Item: 3B

TITLE

CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations; Professional Services Contract Award Recommendations; Miscellaneous Contract Award Recommendations; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations

SUBMITTED FOR: Consent Agenda

<u>Contracts/Purchasing</u>	<u>Clark Langstraat</u>	<u>5539</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description, GP-3(4) ... non-delegable, statutorily assigned Board duty – Contracts and Purchasing.

The CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations \$120,000 and Over; Professional Services Contract Award Recommendations \$200,000 and Over; Miscellaneous Contract Award Recommendations \$200,000 and Over; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations contains the following sections:

Public Works Contract Award Recommendations;
None

Formal Bid Award Recommendations \$120,000 and Over (Page 1);
Request for Quotation No. 23-1421-CS with Wireless Structures Consulting, Inc. dba
Western Utility Telecom, Inc.

Professional Services Contract Award Recommendations \$200,000 and Over;
None

Miscellaneous Contract Award Recommendations \$200,000 and Over (Page 2);
Request for Proposal No. 23-1425-KP with Pacheco's Landscaping, LLC

Interlocal Agreements and Cooperative Purchase Recommendations;

Contracts:

None

Amendments:

None

Sole Source Purchase Recommendations;

None

Emergency Declarations, Purchases and Public Works Contracts;

None

Purchases Involving Special Facilities or Market Condition Recommendations;

None

Formal Bid and Contract Amendments (Pages 3-7);

Amendment of Interlocal Agreement with Port of Everett

Miscellaneous No. CW2243188 with US Department of Interior

Professional Services Contract No. CW2235869 with USIC Locating Services LLC dba
OneCall Holdings, Inc.

Professional Services Contract No. CW2238467 with David Evans and Associates, Inc.

Contract Acceptance Recommendations;

None

List Attachments:

November 21, 2023 Report

**Formal Bid Award Recommendation(s) \$120,000 And Over
November 21, 2023**

RFQ No. 23-1421-CS

115kV Transmission Steel Poles and
Caissons for Camano Island Project

No. of Bids Solicited:	9
No. of Bids Received:	4
Project Leader & Phone No.:	Matt McReynolds Ext 5627
Material Estimate:	\$575,000.00

This purchase of six 115kV poles and three caissons supports the North Stanwood and Camano Island Project. This project is to re-build 2.8 miles of 115kV line from the North Stanwood substation to the Smith Road on Camano Island. A second part of the project will rebuild North Camano substation. Construction will start in January of 2024 and continue through 2025.

<u>Vendor</u>	<u>Subtotal (w/o tax)</u>
Award To: Wireless Structures Consulting, Inc. DBA Western Utility Telecom, Inc.	\$462,980.00
MVA Power, Incorporated	\$317,988.00
Legacy Wireless. Incorporated	\$541,028.00
Techline, Incorporated	\$574,500.00

Summary Statement: MVA Power, Incorporated, Legacy Wireless, Incorporated, and Techline, Incorporated submitted proposals which did not meet the District's technical specification.

Therefore, staff recommends award to Wireless Structures Consulting, Incorporated. DBA Western Utility Telecom, Incorporated, the low evaluated bidder meeting the District's specification in the amount of \$462,980.00, plus tax.

**Miscellaneous Contract Award Recommendation(s) \$200,000 And Over
November 21, 2023**

RFP 23-1425-KP

Misc - Landscape Maintenance Of
District Properties - North & East
County & Camano Island (Re-Bid)

No. of Bids Solicited:	18	
No. of Bids Received:	3	
Project Leader & Phone No.:	Brion Henault	Ext. 1790
Estimate:	\$140,000.00	

This Contract is for complete grounds and irrigation maintenance work at the District’s landscaped sites as set forth in the Specifications. Work includes the furnishing of all supervision, labor, tools, appropriate specialized equipment, materials, work and pesticide application records, transportation, and proper debris disposal necessary to perform all work as specified and to maintain all properties in a safe, presentable, and healthy condition.

<u>Contractor</u>	<u>Base Bid (w/o tax)</u>
Award To Pacheco’s Landscaping, LLC	\$96,550.00
Total Landscape Corporation	\$99,400.00
Landsol, LLC. DBA Kirkland Land Care	\$134,520.00

Summary Statement: Staff recommends award to Pacheco’s Landscaping, LLC., the low evaluated bidder, in the amount of \$96,550.00, plus tax for an initial one-year term.

The District, at its sole discretion, has the option to renew annually for four years, under the same terms and conditions, except as to price, for up to four additional terms of one year each. Price increases shall be based on the percentage increase in the Consumer Price Index (CPI) for the greater Seattle, Tacoma, Bremerton area during the previous contract term, provided that no annual increase shall exceed five percent. Therefore, with this Commission approval, staff may exercise the options to renew, not to exceed five years, at an approximate amount of \$533,499.70 plus tax.

**Amendment of Interlocal Agreement
November 21, 2023**

**Interlocal Agreement
with Port of Everett**

Contractor/Consultant/Supplier:	Port of Everett
Project Leader & Phone No.:	Clark Langstraat Ext. 5539
Amendment No.:	1
Amendment:	\$700,000.00

Original Contract Amount:	\$1,000,000.00	Original Start/End:	7/23/21 – 4/16/24
Present Contract Amount:	\$1,700,000.00	Present Start/End:	7/23/21 – 4/16/24
Amendment Amount:	\$1,000,000.00	New End Date:	No Change
New Contract Amount:	\$2,700,000.00		

Summary Statement: Job Order Contracting (JOC) is an alternative public works contracting method where one or more General Contractors are selected using a competitive RFP process to perform numerous small public works projects using pricing determined by a unit price book and an overhead factor bid by the contractor(s). RCW 39.10.420 authorizes certain Washington agencies, including PUD’s, to use this process as an alternative to bidding and contracting for these projects on an individual basis. This allows for faster project delivery and stable pricing throughout the contract term.

On July 20, 2021, the Commission authorized the use of Job Order Contracting by the District and the execution of an interlocal Agreement with the Port of Everett to share their JOC contracts with Forma Construction and Burton Construction.

Staff is recommending that the interlocal agreement with the Port be amended to add \$1,000,000 to support JOC projects through the end of the interlocal term.

State law permits a public agency to purchase from a contract entered into by another public agency as long as the contract is determined to have been awarded in compliance with the bidding requirements of the agency seeking to make the purchase, provided that the requirement for advertising or providing notice for bids is deemed satisfied if the awarding entity advertises according to its own bidding requirements, and either (i) posts the advertisement on any website sponsored by a public agency, purchasing cooperative or similar service provider, or (ii) provides an access link on the state’s web portal to the notice. District staff have verified through documentation and/or individual questions to the Port that the bid process used for the awards recommended below meets the District’s procurement requirements.

In addition to the contracts with Forma and Burton, the District will also extend the agreement with Gordian which provides District staff access to Gordian’s unit price book and their proprietary software used to manage the JOC contracting process. Gordian will also provide professional services related to the management of JOC. Gordian will be paid fees equal to five percent of the cost of each completed project. The Port has a similar contract with Gordian, and the use of their software and services is required for participation in this interlocal agreement.

Formal Bid and Contract Amendment(s)
November 21, 2023

MISC No. CW2243188
USGS Sultan River Stream
Gaging Agreement

Contractor/Consultant/Supplier:	US Department of Interior
Project Leader & Phone No.:	Andrew McDonnell Ext. 1841
Amendment No.:	3
Amendment:	\$65,465.00

Original Contract Amount:	\$45,720.00	Original Start/End:	09/02/2011 – 9/30/2012
Present Contract Amount:	\$628,447.00	Present Start/End:	10/01/2011 – 9/30/2023
Amendment Amount:	\$65,465.00	New End Date:	9/30/2024
New Contract Amount:	\$693,912.00		

Summary Statement: The District received from the Federal Energy Regulatory Commission (FERC) a new license for the existing 111.8-megawatt (MW) Henry M. Jackson Hydroelectric Project (FERC No. 2157) (Project) on September 2, 2011. The Project was originally licensed in 1961 and amended in 1981. In 1984, construction of the hydroelectric portion of the Project as it exists today was completed. The Project includes a 262-foot-high rock-fill dam (Culmback Dam); a 1,870-acre reservoir (Spada Lake Reservoir) operated for the City of Everett’s water supply, fisheries habitat enhancement, hydroelectric power generation, and incidental flood control; a powerhouse and various other facilities; wildlife mitigation lands; and several developed and undeveloped recreation and river access sites.

This contract enables the District to meet the requirement of a third-party independent authority to document and demonstrate compliance with the terms of the license. The Jackson Project involves the storage, release, and regulation of water, the measurement of flow volumes, rate of change, and water quality.

By annual agreement with the USGS for monitoring, the District provides Spada Lake Reservoir water surface elevation data at month end intervals to the USGS for Station 12137300. Data has always and will continue to provide hourly elevations of the reservoir.

Monitoring of streamflow at the Diversion Dam (USGS Station No. 12137800) and Powerhouse (USGS Station No. 12138160) is available by remote satellite telemetry and accessible by contacting the USGS on their website or by means of a link on the District’s web site. By annual agreement with the USGS, the District pays for stream flow and water temperature data processing, gage calibration and maintenance, and satellite telemetry services. The data is available in 15-minute intervals. This is standard practice across the country and the USGS is only authority recognized to provide this unbiased service.

While drafting this amendment Staff discovered that the original agreement was executed on October 1, 2011, and has been amended twelve times for a total of \$628,447.00 without required Commission approval. This action formalizes the agreement with the US Department of Interior and documents required approvals.

Summary Statement
(continued):

Term	Starting Date	Ending Date	Amount
1	09/02/2011	09/30/2012	\$45,720.00
2	10/01/2012	09/30/2013	\$46,410.00
3	10/01/2013	09/30/2014	\$47,360.00
4	10/01/2014	09/30/2015	\$48,310.00
5	10/01/2015	09/30/2016	\$49,030.00
6	10/01/2016	09/30/2017	\$50,000.00
7	10/01/2017	09/30/2018	\$55,200.00
8	10/01/2018	09/30/2019	\$55,689.00
9	10/01/2019	09/30/2020	\$56,290.00
10	10/01/2020	09/30/2021	\$54,600.00
11	10/01/2021	09/30/2022	\$60,908.00
12	10/01/2022	09/30/2023	\$58,930.00
		Subtotal	\$628,447.00

Staff recommends that Commission ratify all prior amendments in the amount of \$628,447.00 and approve an award to US Department of Interiors for an additional amount of \$65,465.00 and extend to September 30, 2024. This contract will be amended yearly to extend the term and add funds through September 30, 2056 as required by the current license.

Summary of Amendments:

Amendment No.1 dated October 1, 2021, added \$60,908.00 and extended the contract date to September 30, 2022.

Amendment No. 2 dated October 3, 2022, added \$58,930.00 and extended the contract date to September 30, 2023.

Formal Bid and Contract Amendment(s)
November 21, 2023

PSC No. CW2235869
Underground Utilities
Locating Services

Contractor/Consultant/Supplier:	USIC Locating Services LLC DBA OneCall Holdings, Inc	
Project Leader & Phone No.:	Diane Steele	Ext. 5169
Amendment No.:	8	
Amendment:	\$375,000.00	

Original Contract Amount: \$1,516,500.00
Present Contract Amount: \$3,203,520.00
Amendment Amount: \$ 375,000.00
New Contract Amount: \$3,578,520.00

Original Start/End: 1/1/19-1/8/21
Present Start/End: 1/1/19-12/8/23
New End Date: 6/8/24

Summary Statement: Staff recommends approval of Amendment No. 8 to increase the contract by \$375,000.00 and extend the term to 6/8/24 for continued support of underground utility locating services.

Summary of Amendments:

Amendment No. 1 dated March 9, 2020 changed project lead from Erin Burke to Diane Steele.

Amendment No. 2 approved by Commission December 15, 2020 extended the contract term to 1/8/23 and added funds of \$1,307,020.00 for continued support.

Amendment No. 3 dated January 27, 2021 assigned the contract from OneCall Holdings Inc DBA USIC Locating Services LLC to USIC Holdings Inc., DBA USIC Locating Services LLC.

Amendment No. 4 approved by Commission November 1, 2022 increased contract by \$180,000.00, updated labor rates and extend the term to April 8, 2023 for continued support of underground utility locating services.

Amendment No. 5 dated March 8, 2023 extend the contract term to July 8, 2023 for continued support.

Amendment No. 6 approved by Commission June 27, 2023 increased the contract by \$200,000.00 and extended the term to November 8, 2023 for continued support of underground utility locating services.

Amendment No. 7 dated October 19, 2023 extended the contract term to December 8, 2023 for continued support.

Formal Bid and Contract Amendment(s)
November 21, 2023

PSC No. CW2238467
Lake Stevens Treatment Plant

Contractor/Consultant/Supplier:	David Evans and Associates Inc.	
Project Leader & Phone No.:	Max Selin	Ext. 3033
Amendment No.:	5	
Amendment:	\$77,250.00	

Original Contract Amount:	\$71,000.00	Original Start/End:	9/18/19-3/31/21
Present Contract Amount:	\$151,000.00	Present Start/End:	9/18/19-12/31/23
Amendment Amount:	\$77,250.00	New End Date:	12/31/24
New Contract Amount:	\$228,250.00		

Summary Statement: Staff recommends approval of Amendment No. 5 to increase the contract by \$77,250.00 and extend the term to December 31, 2024 for continued support of the Lake Stevens Treatment Plant.

Summary of Amendments:

Amendment No. 1 dated March 10, 2021 extended contract term to December 31, 2021, increased contract by \$25,000.00 and updated rates.

Amendment No. 2 dated December 17, 2021 extended the contract term to December 31, 2022, added funds of \$25,000.00 to address issues that came up through the permitting process and support of construction activities.

Amendment No. 3 dated October 17, 2022 extended the contract term to June 30, 2023, added funds of \$30,000.00 and updated the scope of work for continued support.

Amendment No. 4 dated May 17, 2023 extended the contract term to December 31, 2023 for continued support.



BUSINESS OF THE COMMISSION

Meeting Date: November 21, 2023

Agenda Item: 3C

TITLE

Consideration of Certification/Ratification and Approval of District Checks and Vouchers

SUBMITTED FOR: Consent Agenda

<u>General Accounting & Financial Systems</u>	<u>Shawn Hunstock</u>	<u>8497</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>

Date of Previous Briefing: _____

Estimated Expenditure: _____ Presentation Planned

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description: GP-3(4)(B)(2)a non-delegable, statutorily assigned Board duty to approve vouchers for all warrants issued.

The attached District checks and vouchers are submitted for the Board’s certification, ratification and approval.

List Attachments:
Voucher Listing



CERTIFICATION/RATIFICATION AND APPROVAL

We, the undersigned of the Public Utility District No. 1 of Snohomish County, Everett, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, and the Checks or Warrants listed below are ratified/approved for payment this 21st day of November 2023.

CERTIFICATION:

Certified as correct:

CEO/General Manager
Shawn Hunstock

Auditor
[Signature]

Chief Financial Officer/Treasurer

RATIFIED AND APPROVED:

Board of Commissioners:

President

Vice-President

Secretary

TYPE OF DISBURSEMENT	PAYMENT REF NO.	DOLLAR AMOUNT	PAGE NO.
REVOLVING FUND			
Customer Refunds, Incentives and Other	1125788 - 1126459	\$821,855.49	2 - 23
Electronic Customer Refunds		\$10,040.73	24 - 26
WARRANT SUMMARY			
Warrants	8075733 - 8075949	\$2,943,605.07	27 - 33
ACH	6041978 - 6042322	\$4,380,434.39	34 - 44
Wires	7003033 - 7003041	\$1,168,684.19	45
Payroll - Direct Deposit	5300000917 - 5300000917	\$4,567,027.71	46
Payroll - Warrants	845054 - 845058	\$12,205.94	46
Automatic Debit Payments	5300000913 - 5300000921	\$3,211,969.38	47
	GRAND TOTAL	\$17,115,822.90	

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
10/30/23	1125788	BRYAN STARLING	\$68.93
10/30/23	1125789	ELIZABETH VELAZCO	\$51.86
10/30/23	1125790	JR LEE JOHNSON	\$73.51
10/30/23	1125791	PATRICIA ZELIKOFF	\$29.31
10/30/23	1125792	ADAPTIVE TECHNOLOGY GROUP LLC	\$856.02
10/30/23	1125793	CAROL ELLINGSON	\$100.00
10/30/23	1125794	MIYOUN BRUSNIAK	\$3,615.82
10/30/23	1125795	MARNY BARRAU	\$25.25
10/30/23	1125796	BEN ENGELKING	\$50.00
10/30/23	1125797	TRINA WATTERS	\$25.14
11/1/23	1125798	CAROL ROBINSON	\$13.09
11/1/23	1125799	FRANCES FORSYTHE	\$1,395.24
11/1/23	1125800	JAMES WATKINS	\$2,124.15
11/1/23	1125801	EDDIE OLSON	\$877.86
11/1/23	1125802	RON PENELERICK	\$2,044.35
11/1/23	1125803	LESLIE PARRISH	\$888.44
11/1/23	1125804	KELLY WETSCH	\$1,073.34
11/1/23	1125805	MICHAEL LEWIS	\$747.36
11/1/23	1125806	PAT DARRAH	\$1,016.28
11/1/23	1125807	KEITH PAPKA	\$1,745.31
11/1/23	1125808	MARYKAY VOSS	\$803.70
11/1/23	1125809	LOUIS SAEKOW	\$3,907.12
11/1/23	1125810	CHRIS O'CONNOR	\$1,733.58
11/1/23	1125811	VOID	\$0.00
11/1/23	1125812	IAN ENDER	\$860.58
11/1/23	1125813	SHAWNA LEE	\$2,266.53
11/1/23	1125814	MARK CHRISTENSEN	\$1,780.38
11/1/23	1125815	SANDRA RECHEUNGEL	\$832.16
11/1/23	1125816	DAVID ALLENDER	\$1,887.12
11/1/23	1125817	SUPERIOR GLAZING SOLUTIONS LLP	\$1,173.96
11/1/23	1125818	JIM KUTZ	\$1,792.44
11/1/23	1125819	DAWNA SANCHEZ	\$972.51

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/1/23	1125820	SCOTT YANAGIDA	\$1,584.80
11/1/23	1125821	JOSHUA ARMSTRONG	\$1,305.64
11/1/23	1125822	JULIA ALLEN	\$1,868.94
11/1/23	1125823	JOHN RANDLE	\$701.82
11/1/23	1125824	JOHN DIVELY	\$762.02
11/1/23	1125825	HUI ZHANG	\$966.84
11/1/23	1125826	CHANDRA PRAKASH GARG	\$1,735.58
11/1/23	1125827	YAN CHEN	\$1,629.39
11/1/23	1125828	VIPUL AGGARWAL	\$643.58
11/1/23	1125829	GARTH STEIN	\$1,680.12
11/1/23	1125830	ARTHUR BUONAMIA	\$2,011.10
11/1/23	1125831	MARK EARLY	\$1,350.56
11/1/23	1125832	AKSHAY SHAH	\$1,358.28
11/1/23	1125833	FLORA CHRISTOPHERSON	\$234.36
11/1/23	1125834	DENNIS GOULD	\$1,091.79
11/1/23	1125835	JACK NUHSE	\$2,123.66
11/1/23	1125836	WAYNE BEHNER	\$0.36
11/1/23	1125837	MIKE OWEN	\$1,346.52
11/1/23	1125838	RANDOLPH BRASFIELD	\$2,132.46
11/1/23	1125839	LYNDA REYNOLDS	\$2,245.95
11/1/23	1125840	HARRY CUSTER	\$1,295.49
11/1/23	1125841	LEIGH ANN RUIJTERS	\$1,431.36
11/1/23	1125842	CHRISTY HARRIS	\$585.72
11/1/23	1125843	NICHOLAS THOMPSON	\$2,034.72
11/1/23	1125844	ADAM FARNHAM	\$2,296.77
11/1/23	1125845	MARYSVILLE SCHOOL DIST 25	\$1,670.56
11/1/23	1125846	LYDIA DOUGLAS	\$950.58
11/1/23	1125847	MD JEFFREY HART	\$1,933.28
11/1/23	1125848	JACQUELINE WOOD	\$1,479.06
11/1/23	1125849	AN NGUYEN	\$787.68
11/1/23	1125850	KURTIS STORY	\$1,678.32
11/1/23	1125851	MICHAEL POLLI	\$1,287.51

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/1/23	1125852	DONALD FAULKNER	\$1,771.14
11/1/23	1125853	ALTES HAUS LLC	\$955.08
11/1/23	1125854	TODD PULLMAN	\$1,134.21
11/1/23	1125855	MEGAN BARON	\$513.03
11/1/23	1125856	COLIN KREIGER	\$1,257.66
11/1/23	1125857	JAMES DAY	\$1,694.56
11/1/23	1125858	JOSEPH SANDERS	\$1,561.98
11/1/23	1125859	LINDA MEYER	\$1,354.64
11/1/23	1125860	JOHN PROBSTFIELD	\$1,878.80
11/1/23	1125861	TOM CRISP	\$1,763.28
11/1/23	1125862	PEGGY MILLER	\$1,129.68
11/1/23	1125863	PUNNIYA DHARSHAN GANESAN	\$1,113.84
11/1/23	1125864	JAMIE EASTERLY	\$900.36
11/1/23	1125865	DONNA ROBERTS	\$1,393.56
11/1/23	1125866	ANDY SORGEN	\$1,123.56
11/1/23	1125867	NICK BEAUMONT	\$836.96
11/1/23	1125868	MERLIN FORNEY	\$3.99
11/1/23	1125869	JEFFERY SCHEMPP	\$840.42
11/1/23	1125870	SLAVIK YAKOBCHUK	\$1,724.73
11/1/23	1125871	MATTHEW RIGGEN	\$1,612.38
11/1/23	1125872	R ALLEN SAUNDERS	\$1,740.96
11/1/23	1125873	JUDY YORK	\$1,579.20
11/1/23	1125874	KARAMCHAND MUPPIDI	\$987.21
11/1/23	1125875	KATHERINE VANBRUSKIRK	\$1,295.28
11/1/23	1125876	DAVID SWANEY	\$922.32
11/1/23	1125877	TODD SCHRAM	\$2,139.84
11/1/23	1125878	NICHOLAS PEDDY	\$846.04
11/1/23	1125879	LAURENCE MICKELSON	\$903.52
11/1/23	1125880	KIMBERLY MARSULA	\$1,193.94
11/1/23	1125881	III MILTON RYE	\$1,394.61
11/1/23	1125882	YOGITA GARUD	\$501.34
11/1/23	1125883	GREG DAVIES	\$2,539.32

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/1/23	1125884	PETER MILLIKAN	\$1,311.24
11/1/23	1125885	KATIE LAMA	\$343.77
11/1/23	1125886	ROCKY LANCASTER	\$2,727.06
11/1/23	1125887	THAO NGUYEN	\$1,212.12
11/1/23	1125888	DAVID JUSSERO	\$994.14
11/1/23	1125889	MARK ADAMS	\$1,058.88
11/1/23	1125890	MARK KREUTZ	\$2,433.48
11/1/23	1125891	MELISSA GOODWIN	\$528.48
11/1/23	1125892	NANCY ANDERSON	\$1,685.52
11/1/23	1125893	DEREK HUNTER	\$914.94
11/1/23	1125894	SHARRIEE LADSON	\$865.98
11/1/23	1125895	PEGGY CANELL	\$2,705.85
11/1/23	1125896	MAKSIM SERGIYENKO	\$960.96
11/1/23	1125897	BRIANNA SEEBER	\$594.54
11/1/23	1125898	TREVOR FOX	\$1,182.93
11/1/23	1125899	GRAHAM ECCLES	\$436.86
11/1/23	1125900	NATALIE PELERINE	\$238.08
11/1/23	1125901	LORA HEIN	\$1,047.48
11/1/23	1125902	RICHARD DEAN	\$1,260.72
11/1/23	1125903	MARK MAGEE	\$570.56
11/1/23	1125904	RODNEY COOK	\$1,256.72
11/1/23	1125905	KEVIN HASKINS	\$1,651.30
11/1/23	1125906	DAVID BOYER	\$1,943.90
11/1/23	1125907	ERIK NOYD	\$969.64
11/1/23	1125908	ROBERT LOWE	\$1,789.38
11/1/23	1125909	JONATHAN HALL	\$1,530.54
11/1/23	1125910	MARY BEATTIE	\$2,429.64
11/1/23	1125911	MATTHEW NGUYEN	\$2,144.31
11/1/23	1125912	JESSICA TRIMBLE	\$125.72
11/1/23	1125913	FRANCESCO ROGANO	\$45.78
11/1/23	1125914	TETYANA PODA	\$115.78
11/1/23	1125915	MILAN STEFANOVIC	\$825.66

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/1/23	1125916	ROBERT LEWIS	\$1,571.01
11/1/23	1125917	LARS LINDHARDT	\$821.44
11/1/23	1125918	CARL THOMPSON	\$2,028.18
11/1/23	1125919	CHAPIN SMITH	\$2,102.73
11/1/23	1125920	MARTIN KORTEKAAS	\$1,926.54
11/1/23	1125921	ROD MCGILLIVRAY	\$2,326.80
11/1/23	1125922	LAURI HARPER	\$1,098.54
11/1/23	1125923	JOHN RUBERO	\$850.29
11/1/23	1125924	ERICK OLSON	\$1,309.86
11/1/23	1125925	MELISSA WHITNEY	\$1,061.82
11/1/23	1125926	BRETT GRIFFIN	\$1,842.12
11/1/23	1125927	NOLA BOEHM	\$723.84
11/1/23	1125928	ADAM CLARK	\$2,172.45
11/1/23	1125929	BRIAN GRANT	\$2,403.24
11/1/23	1125930	CATALINA ANGEL	\$2,115.12
11/1/23	1125931	ANNE BUSH	\$651.60
11/1/23	1125932	NAMITA AGRAWAL	\$1,170.90
11/1/23	1125933	RUSSELL WILLIAMS	\$837.06
11/1/23	1125934	SHELLY BERRY	\$1,672.00
11/1/23	1125935	JOE ZAVAGLIA	\$1,002.96
11/1/23	1125936	ADESENA LOCKE	\$105.79
11/1/23	1125937	JORDAN KANG	\$189.91
11/1/23	1125938	BEN DUBOSE	\$503.12
11/1/23	1125939	GERRY SALVADALENA	\$1,664.46
11/1/23	1125940	STEVE WARNER	\$2,617.02
11/1/23	1125941	KELLY ENGELBRACHT	\$1,454.04
11/1/23	1125942	KAREN ERNST	\$1,213.59
11/1/23	1125943	KEITH HADFIELD	\$671.58
11/1/23	1125944	GREGORY MILLER	\$510.47
11/1/23	1125945	LINCOLN HILL RETIREMENT COMMUNITY	\$9,825.20
11/1/23	1125946	KERRY HORNER	\$1,916.04
11/1/23	1125947	TIFFANY BIDNE	\$1,037.52

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/1/23	1125948	DOUG HERTZOG	\$1,707.66
11/1/23	1125949	TOM HEINZ	\$761.25
11/1/23	1125950	DENNIS HEETBRINK	\$1,936.00
11/1/23	1125951	LOREN VAN LOO	\$1,865.43
11/1/23	1125952	MARGARET FYNN	\$2,071.08
11/1/23	1125953	MARIA COTE	\$2,025.54
11/1/23	1125954	DOUG MAXFIELD	\$2,104.02
11/1/23	1125955	KIP CARVER	\$1,225.56
11/1/23	1125956	VICTOR GEHLEN	\$200.34
11/1/23	1125957	PAMELA PILON	\$1,507.50
11/1/23	1125958	JEREMY WILMS	\$723.42
11/1/23	1125959	MICHAEL LEVINE	\$2,491.44
11/1/23	1125960	RALEIGH STEIN	\$927.18
11/1/23	1125961	GARRON HAUN	\$842.94
11/1/23	1125962	EWEN MACAULAY	\$2,543.10
11/1/23	1125963	PREMIER CATERING LLC	\$263.66
11/1/23	1125964	DANICA EDGINGTON	\$1,912.50
11/1/23	1125965	SHRADDHA BHARGAVA	\$2,737.35
11/1/23	1125966	JOE BIWER	\$980.64
11/1/23	1125967	BEN WEIGEL	\$949.32
11/1/23	1125968	BRYAN MIZE	\$632.52
11/1/23	1125969	ANNEMARIE GAUDIN	\$1,006.64
11/1/23	1125970	RHONDA GENDRON	\$275.80
11/1/23	1125971	STEPHANIE BATES	\$2,550.60
11/1/23	1125972	PAUL VIJGEN	\$2,406.42
11/1/23	1125973	MICHAEL BALL	\$562.32
11/1/23	1125974	RUSSELL OLIVER	\$1,236.96
11/1/23	1125975	GUARAVKUMAR GANDHI	\$540.33
11/1/23	1125976	SUSANNAH BANFIELD	\$1,004.94
11/1/23	1125977	BENJAMIN MCMAIL	\$575.46
11/1/23	1125978	MARY MEAD	\$1,092.60
11/1/23	1125979	AMY SELLS HAIST	\$1,431.00

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/1/23	1125980	STELLA KEHOE	\$1,813.86
11/1/23	1125981	PAIGE LEWIS	\$2,575.02
11/1/23	1125982	BENJAMIN MCLAUGHLIN	\$0.18
11/1/23	1125983	ALISON SUTTLES	\$230.40
11/1/23	1125984	DWAYNE HOUSE	\$1,708.14
11/1/23	1125985	THOMAS HARPER	\$1,246.56
11/1/23	1125986	BRAD ROCHON	\$2,484.72
11/1/23	1125987	SURENDRAN SUBRAMANIAN	\$885.64
11/1/23	1125988	ERIN ARGUELLES	\$2,375.46
11/1/23	1125989	RYAN SNODGRASS	\$475.58
11/1/23	1125990	TJA LENTZ	\$2,077.53
11/1/23	1125991	JOEL MILLER	\$1,693.80
11/1/23	1125992	SUSAN SWAFFORD	\$1,795.68
11/1/23	1125993	JOSEPH NAWROCKI	\$936.18
11/1/23	1125994	BILL CASEY	\$260.00
11/1/23	1125995	ERIC JOHNSON	\$1,668.45
11/1/23	1125996	VERAX CHEMICAL CO	\$4,776.64
11/1/23	1125997	THOMAS ISENHART	\$1,995.12
11/1/23	1125998	JAMES SCHRADER	\$2,471.04
11/1/23	1125999	DOUGLAS FAIR	\$25.35
11/1/23	1126000	DAVID MILLER	\$2,211.66
11/1/23	1126001	LEONA BENSON	\$1,177.54
11/1/23	1126002	BILL SCHOENBACHLER	\$1,016.00
11/1/23	1126003	BARBARA BOMARC	\$594.36
11/1/23	1126004	NICHOLAS KELLY	\$0.18
11/1/23	1126005	TERESA FOWLER	\$2,177.49
11/1/23	1126006	ROBERT REICHLE	\$2,521.89
11/1/23	1126007	L DEAN POPPE	\$1,046.85
11/1/23	1126008	VLADIMIR BORISOV	\$1,780.80
11/1/23	1126009	GEORGE VASIL	\$1,664.10
11/1/23	1126010	ROBERT NELSON	\$14.05
11/1/23	1126011	ERIK MEYER	\$969.64

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/1/23	1126012	JENNIFER ROSS	\$1,095.20
11/1/23	1126013	JUDY BUSSING	\$1,294.20
11/1/23	1126014	KIM DANG	\$905.52
11/1/23	1126015	PEGGY WOOD	\$2,471.07
11/1/23	1126016	STEVE HIMEL	\$1,499.22
11/1/23	1126017	MATT KAHLER	\$1,976.10
11/1/23	1126018	ARTUR KEDZIERSKI	\$1,983.87
11/1/23	1126019	LISA PACE	\$865.28
11/1/23	1126020	RANDALL KING	\$856.08
11/1/23	1126021	CALEB SIERER	\$840.96
11/1/23	1126022	EILEEN BOWEN	\$1,176.48
11/1/23	1126023	MATTHEW ZELLER	\$2,002.56
11/1/23	1126024	MATTHEW DUNCAN	\$9.45
11/1/23	1126025	RUTH SILUE	\$979.02
11/1/23	1126026	MARY SHANK	\$1,661.10
11/1/23	1126027	THEODORE BROWN	\$1,544.76
11/1/23	1126028	JOHN CARL MARSHALL	\$324.03
11/1/23	1126029	ROBERT GOTTWALD	\$2,099.88
11/1/23	1126030	ROBERT MILLER	\$1,551.04
11/1/23	1126031	CHRISTINE MUONGCHANH	\$588.64
11/1/23	1126032	KAREN FORESTER	\$1,361.52
11/1/23	1126033	EDWARD ECKERMAN	\$1,943.55
11/1/23	1126034	SUDERSHAN TANEJA	\$56.49
11/1/23	1126035	LINDA PARKER	\$972.72
11/1/23	1126036	JEREMY PUSAKULICH	\$2,027.13
11/1/23	1126037	HEIDI CONAHAN	\$2,037.42
11/1/23	1126038	ASHLEY GARIBALDI	\$1,848.78
11/1/23	1126039	HOWARD HEATH	\$1,059.24
11/1/23	1126040	NOVENTIS	\$718.70
11/1/23	1126041	DAVID PARKS	\$1,184.96
11/1/23	1126042	GLORIA BUNKER	\$2,315.34
11/1/23	1126043	DAVID NIGENDA	\$1,739.64

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/1/23	1126044	BHARGHAV SABBINENI	\$1,833.51
11/1/23	1126045	BRET EDWARDS	\$2,075.40
11/1/23	1126046	ERIC ALLAN	\$1,448.46
11/1/23	1126047	JANETTE RONQUILLO	\$844.50
11/1/23	1126048	MATTHEW STOUDT	\$2,315.04
11/1/23	1126049	HOPEWORKS SOCIAL ENTERPRISES	\$13,756.48
11/1/23	1126050	CHRISTINA JOHNS	\$518.76
11/1/23	1126051	JESSICA LEE	\$939.24
11/1/23	1126052	HEATHER PARRISH	\$995.54
11/1/23	1126053	JASON PIERCE	\$2,649.99
11/1/23	1126054	JENNIFER MURRWEISS	\$2,109.06
11/1/23	1126055	DIANNE FRAZIER	\$971.67
11/1/23	1126056	DELBERT DOTY	\$2,826.60
11/1/23	1126057	JEANINE SANCLEMENTE	\$1,095.57
11/1/23	1126058	BRYCE RIDDELL	\$2,267.37
11/1/23	1126059	D KNOBBS	\$1,446.66
11/1/23	1126060	DONALD GEORGE	\$1,909.32
11/1/23	1126061	MICHAEL GODFREY	\$431.09
11/1/23	1126062	WENDELL JOHNSON	\$1,480.48
11/1/23	1126063	NORTH CREEK PRESBYTERIAN CHURCH	\$17,784.36
11/1/23	1126064	RACHELL HELLE	\$1,603.80
11/1/23	1126065	KARI GRONVOLD	\$32.66
11/1/23	1126066	CHRYSTIE SCHMELTER	\$1,415.84
11/1/23	1126067	STEPHANIE HEDMAN	\$527.94
11/1/23	1126068	SEUNG YOO	\$1,563.48
11/1/23	1126069	EMILY WICKS	\$1,848.96
11/1/23	1126070	TERRY LIPPINCOTT	\$1,058.40
11/1/23	1126071	SYLVIA KESSLER	\$908.25
11/1/23	1126072	TODD HA	\$1,558.56
11/1/23	1126073	RONALD UHLMAN	\$868.48
11/1/23	1126074	BRANDON KING	\$2,120.40
11/1/23	1126075	SATYA PULUGURTA	\$1,846.74

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/1/23	1126076	GLENDA NICHOLSON	\$134.88
11/1/23	1126077	ERIC HOFFMAN	\$941.04
11/1/23	1126078	JESSICA GILLESPIE	\$1,553.92
11/1/23	1126079	MARK INGHAM	\$1,179.90
11/1/23	1126080	WILLIAM KINTNER	\$2,441.88
11/1/23	1126081	PATRICIA DAVIS	\$1,079.82
11/1/23	1126082	CLAY THOMPSON	\$1,405.74
11/1/23	1126083	YVETTE SANCHEZ	\$1,282.68
11/1/23	1126084	GARY PARKER	\$646.74
11/1/23	1126085	MELODIE GARRISON	\$2,111.58
11/1/23	1126086	CHRISTINE OLDHAM	\$1,274.49
11/1/23	1126087	CATHY FLIRIS	\$1,006.08
11/1/23	1126088	LEE FREEMAN	\$2,483.25
11/1/23	1126089	JEREMY SCHNEIDER	\$1,835.28
11/1/23	1126090	CHARLES KNOEDLER	\$1,850.52
11/1/23	1126091	TAYLOR GOODHART	\$1,463.04
11/1/23	1126092	ANTON BOGDAN	\$1,501.38
11/1/23	1126093	JAMES BOWMAN	\$130.20
11/1/23	1126094	NANCY WILLIAMS	\$1,857.38
11/1/23	1126095	AAREN HERRON	\$81.37
11/1/23	1126096	MURAD ATAYEV	\$242.19
11/1/23	1126097	RYAN RODINE	\$462.96
11/1/23	1126098	CAROL SCHRECK	\$1,044.90
11/1/23	1126099	MICHAEL MC EACHERN	\$213.30
11/1/23	1126100	WRAY LARSON	\$1,105.44
11/1/23	1126101	NARENDRA SINGH	\$1,587.60
11/1/23	1126102	DEBRA CAMPBELL	\$1,517.28
11/1/23	1126103	JERADIAH BAUER	\$1,290.45
11/1/23	1126104	PHILIP SKOOG	\$1,037.70
11/1/23	1126105	MARK EKMAN	\$1,911.63
11/1/23	1126106	CURRAN FRITTS	\$783.30
11/1/23	1126107	JOHN GIBBS	\$658.08

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/1/23	1126108	KIRK NORMAND	\$530.46
11/1/23	1126109	LINDA WHITBECK	\$617.82
11/1/23	1126110	CHRISTINE NAULT	\$1,459.80
11/1/23	1126111	TIMOTHY TREPTOW	\$1,485.33
11/1/23	1126112	ABHISHEK SINGH BAGHEL	\$1,073.80
11/1/23	1126113	ADRIAN ALDINGER	\$1,625.76
11/1/23	1126114	LISA COLE	\$1,782.90
11/1/23	1126115	NOEL FORREST	\$661.71
11/1/23	1126116	LOUISE SILVA	\$971.04
11/1/23	1126117	MICHAEL OLEJNICZAK	\$986.37
11/1/23	1126118	ARNOLD LEE	\$1,017.03
11/1/23	1126119	SUJIT VATTENKY	\$1,858.08
11/1/23	1126120	BRIAN DEMEERLEER	\$2,067.66
11/1/23	1126121	MONICA BERNSTEIN	\$1,940.61
11/1/23	1126122	ALEX REDMOND	\$187.21
11/1/23	1126123	ARACELI CARMONA	\$650.44
11/1/23	1126124	MARY SCHROEDER	\$1,182.06
11/1/23	1126125	JODY ELSOM	\$191.38
11/1/23	1126126	CANDICE SMITH	\$1,636.20
11/1/23	1126127	DEBRA BASSETT	\$1,652.91
11/1/23	1126128	WENDY JOHNSON	\$2,185.20
11/1/23	1126129	VOID	\$0.00
11/1/23	1126130	HARRY LUNDSTROM	\$1,346.58
11/1/23	1126131	HEATH CALKINS	\$1,574.72
11/1/23	1126132	WILLIAM MCCLAIN	\$945.98
11/1/23	1126133	JOHN FIRST	\$1,014.30
11/1/23	1126134	GREG BEAR	\$862.26
11/1/23	1126135	CHERI PRUDNICK	\$1,795.92
11/1/23	1126136	TAMARON RANCH	\$34.98
11/1/23	1126137	JACOB THOMAS	\$1,917.30
11/1/23	1126138	MARK BEALES	\$1,674.00
11/1/23	1126139	MICAH WESSMAN	\$1,222.74

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/1/23	1126140	RAMAN AGARWAL	\$894.04
11/1/23	1126141	DOUGLAS ROBECK	\$1,853.46
11/1/23	1126142	ISABEL BULL	\$1,443.42
11/1/23	1126143	NAM NGUYEN	\$2,143.80
11/1/23	1126144	SAMANTHA LEE	\$1,900.80
11/1/23	1126145	ROSALINDA SANCHEZ	\$1,339.02
11/1/23	1126146	SARAH MITCHELL	\$1,744.02
11/1/23	1126147	PUGET PARK LLC	\$1,430.88
11/1/23	1126148	PEGGY HUGHES	\$403.02
11/1/23	1126149	CHRISTOPHER BEH	\$990.54
11/1/23	1126150	CHUCK SCHUFREIDER	\$1,687.32
11/1/23	1126151	PROJECT PRIDE	\$1,824.87
11/1/23	1126152	CATHERINE SANETRA	\$750.60
11/1/23	1126153	JAMES HOWARTH	\$480.69
11/1/23	1126154	CRAIG HAUGSTAD	\$1,374.12
11/1/23	1126155	SANDRA CENTALA	\$1,552.74
11/1/23	1126156	JASON HOLLAND	\$2,111.40
11/1/23	1126157	SPEEDWAY CHEVROLET	\$7,373.76
11/1/23	1126158	STEVEN GOWEN	\$1,107.33
11/1/23	1126159	LESTER CAMPBELL	\$1,248.84
11/1/23	1126160	DONALD BOMBERRY	\$1,030.14
11/1/23	1126161	JENNIFER MANSSON	\$689.01
11/1/23	1126162	ALAN HYATT	\$1,186.29
11/1/23	1126163	CHERYL MERCER	\$2,201.43
11/1/23	1126164	ANDREW STEVERMER	\$1,225.08
11/1/23	1126165	DONALD PATE	\$1,785.60
11/1/23	1126166	ROCHELLE LUBBERS	\$1,661.31
11/1/23	1126167	REGINA MOORE	\$2,137.38
11/1/23	1126168	FAISAL ANJUM	\$596.82
11/1/23	1126169	BRAMBLEMIRE INC	\$1,953.18
11/1/23	1126170	SUSAN OSBORN	\$2,097.00
11/1/23	1126171	LILIA RAKHMET-ZADE	\$1,432.98

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/1/23	1126172	PAULA COWDREY	\$1,592.22
11/1/23	1126173	CAITLAND PEARSON	\$1,950.48
11/1/23	1126174	MIKKA PARK	\$926.94
11/1/23	1126175	DANIEL CHRISTOFFERSON	\$2,077.20
11/1/23	1126176	RICHARD BENEFIEL	\$1,672.72
11/1/23	1126177	THOMAS SACCO	\$1,922.40
11/1/23	1126178	JACK JESSUP	\$1,661.76
11/1/23	1126179	SAUL CACERES	\$1,094.58
11/1/23	1126180	GAIL BLACKSTONE	\$2,664.27
11/1/23	1126181	SARAH BECK	\$2,266.32
11/1/23	1126182	DAVID LANDON	\$1,298.85
11/1/23	1126183	ALYSSA STICKNEY	\$1,865.85
11/1/23	1126184	SUZANNE OVERSVEE	\$1,874.67
11/1/23	1126185	CHRIS NASTOS	\$1,217.16
11/1/23	1126186	CHRISTOPHER CONNAIR	\$1,197.54
11/1/23	1126187	MICHAEL LOGES	\$1,368.57
11/1/23	1126188	SUSAN AZNOFF	\$2,462.25
11/1/23	1126189	HEATHER LESLEA	\$758.94
11/1/23	1126190	TODD BROWN	\$1,252.86
11/1/23	1126191	ELIZABETH PANTLEY	\$720.16
11/1/23	1126192	MARY GAY	\$845.88
11/1/23	1126193	ANNA HAALA	\$805.32
11/1/23	1126194	RICHARD WILSON	\$1,208.97
11/1/23	1126195	DAVID KNIGHT	\$1,321.74
11/1/23	1126196	EVERETT DE LEON	\$2,057.04
11/1/23	1126197	REZA SHIDARZHANG	\$156.03
11/1/23	1126198	WENDY KAY	\$357.42
11/1/23	1126199	CHIOLYNN CHARLES	\$422.77
11/1/23	1126200	MARK ALLEN	\$978.48
11/1/23	1126201	KEVIN SUMMERS	\$2,151.36
11/1/23	1126202	DEBRA NORTHEY	\$2,202.06
11/1/23	1126203	RUSS TILTON	\$1,184.40

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/1/23	1126204	PATRICIA SMITH	\$200.16
11/1/23	1126205	MELANIE PETERSON	\$919.98
11/1/23	1126206	MAUREEN ROSE JOHNSTON	\$196.35
11/1/23	1126207	MATTHEW PALUCH	\$353.88
11/1/23	1126208	DONALD FLEMING	\$1,644.09
11/1/23	1126209	DAN STROHL	\$1,452.22
11/1/23	1126210	MICHAEL HALL	\$1,104.12
11/1/23	1126211	REBECCA JETTE	\$807.48
11/1/23	1126212	DAVID SUNDQUIST	\$1,597.68
11/1/23	1126213	ASHLEY GANSER	\$2,408.70
11/1/23	1126214	CINDY ANSELM	\$1,776.39
11/1/23	1126215	TODD M GRAY	\$1,613.16
11/1/23	1126216	STEPHANIE KOLB	\$913.29
11/1/23	1126217	ANTHONY NGUYEN	\$2,094.33
11/1/23	1126218	GULSHAN KHARBANDA	\$1,448.16
11/1/23	1126219	MICHAEL PRIHODA	\$1,886.43
11/1/23	1126220	VIGEN ISAKHANYAN	\$721.70
11/1/23	1126221	SEJIN KIM	\$691.92
11/1/23	1126222	ASHLEY MAI	\$1,952.37
11/1/23	1126223	MAREK JEDRZEJEWICZ	\$558.68
11/1/23	1126224	WENDY FORD	\$1,292.55
11/1/23	1126225	KEITH JOHNSON	\$2,807.70
11/1/23	1126226	SHANA SWANSON	\$1,319.76
11/1/23	1126227	PATRICIA RAMEY	\$1,217.70
11/1/23	1126228	GREG BEAR	\$478.10
11/1/23	1126229	TANYA MARKHAM	\$1,349.46
11/1/23	1126230	RUTH BRANDAL	\$1,416.06
11/1/23	1126231	JR FRED BARTEL	\$1,484.70
11/1/23	1126232	SUZANNE LYNN	\$2,205.84
11/1/23	1126233	RICHARD MCGUIRE	\$863.94
11/1/23	1126234	SUSAN MCMANAMEN	\$860.64
11/1/23	1126235	ANTHONY PEHANICH	\$1,837.50

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/1/23	1126236	PATRICIA JOHNSON	\$12.10
11/1/23	1126237	GREG KANEHEN	\$1,210.14
11/1/23	1126238	JEFFREY LEHMAN	\$1,820.91
11/1/23	1126239	DON CHO	\$1,326.08
11/1/23	1126240	JESSICA ELLERSICK	\$1,287.93
11/1/23	1126241	LAUREL BALLOU	\$586.60
11/1/23	1126242	JAMIE MALLAHAN	\$1,796.58
11/1/23	1126243	GERALD SELDON	\$1,596.96
11/1/23	1126244	JAHTI MANSELLE	\$1,832.25
11/1/23	1126245	SHELLEY MORTINSON	\$1,188.60
11/1/23	1126246	NICHOLAS MILLER	\$531.51
11/1/23	1126247	RACHEL JACOBS	\$428.58
11/1/23	1126248	DARLENE CASTLE	\$632.16
11/1/23	1126249	SANOOP THRIVIKRAMAN NAMPOOTHIRI	\$1,178.73
11/1/23	1126250	JOSUE CRUZ LOPEZ	\$1,736.64
11/1/23	1126251	BRIDGET WISNIEWSKI	\$1,135.89
11/1/23	1126252	LEIGH BUCHAN HARVEY	\$1,068.69
11/1/23	1126253	DWIGHT BICKEL	\$1,563.12
11/1/23	1126254	JAMES BALCH	\$1,839.78
11/1/23	1126255	YVONNE CONNELLY	\$1,451.94
11/1/23	1126256	REED GRAPENSTETER	\$1,945.08
11/1/23	1126257	PATRICK HAUGSTAD	\$1,488.78
11/1/23	1126258	LINDA UPCHURCH	\$1,161.30
11/1/23	1126259	RANDY PRUDEN	\$1,419.60
11/1/23	1126260	LAURI MACE	\$923.76
11/1/23	1126261	EDMONDS MEDICAL CENTER	\$2,394.00
11/1/23	1126262	TRACI FONTYN	\$2,507.61
11/1/23	1126263	MAUREEN GRAHAM	\$736.38
11/1/23	1126264	HEATHER PRICE	\$281.16
11/1/23	1126265	JAMES KASSEBAUM	\$2,542.47
11/1/23	1126266	RICK JURKOVIC	\$2,025.03
11/1/23	1126267	ANANDA FARMS, LLC	\$754.08

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/1/23	1126268	THOMAS DELLAY	\$857.70
11/1/23	1126269	SANGITA PATEL	\$2,164.64
11/1/23	1126270	DAVID BEARDSLEY	\$1,904.40
11/1/23	1126271	ALVARO GARAY	\$1,473.12
11/1/23	1126272	WILLIAM PAULSON	\$1,875.72
11/1/23	1126273	MARIA GARGARI	\$1,767.90
11/1/23	1126274	DAVID HUMMER	\$1,638.63
11/1/23	1126275	MARVIN LONG	\$2,062.20
11/1/23	1126276	JOY MCBRIDE	\$1,198.62
11/1/23	1126277	MEGAN IIAMS-HAUSER	\$1,268.10
11/1/23	1126278	GEOFF KENWAY	\$678.44
11/1/23	1126279	MARGARET KASE	\$1,170.12
11/1/23	1126280	ADAMA SARR	\$173.38
11/1/23	1126281	ROBYN MORTENSEN	\$971.64
11/1/23	1126282	KIMBERLEE DANIELSON	\$2,140.38
11/1/23	1126283	STEVEN COTTERILL	\$2,227.68
11/1/23	1126284	III JOHN CRAMER	\$1,981.80
11/1/23	1126285	CRAIG GRUEL	\$2,001.93
11/1/23	1126286	PAT MURPHY	\$1,839.60
11/1/23	1126287	JOSEPH CATALINI	\$193.44
11/1/23	1126288	DOUGLAS FREYBERG	\$2,443.10
11/1/23	1126289	PHILIP BLY	\$1,615.04
11/1/23	1126290	MICHEL TENNY SMITH	\$1,008.21
11/1/23	1126291	KIMBERLY OSTMAN	\$1,193.01
11/1/23	1126292	KERRY KNIGHT	\$2,071.23
11/1/23	1126293	HOUSING AUTHORITY OF SNO CO	\$6.74
11/1/23	1126294	JONATHAN LOHRMANN	\$1,823.78
11/1/23	1126295	MARK BROCIIOUS	\$2,556.54
11/1/23	1126296	JADE NG	\$2,034.69
11/1/23	1126297	JR CHARLES PITTMAN	\$1,450.68
11/1/23	1126298	TRAVIS STANTON	\$2,809.38
11/1/23	1126299	NEGEEN SMEDLEY	\$1,073.34

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/1/23	1126300	MARY MARA	\$1,614.06
11/1/23	1126301	JASON RUECKERT	\$1,965.18
11/1/23	1126302	GLENDA KRULL	\$1,585.92
11/1/23	1126303	STEPHANIE HOVERSON	\$752.40
11/1/23	1126304	RICHARD SUDBURY	\$1,387.26
11/1/23	1126305	JEFFREY TIMMERMAN	\$1,354.68
11/1/23	1126306	WESLEY FRAZIER	\$2,415.06
11/1/23	1126307	TIFFANY SCHARN	\$5.05
11/1/23	1126308	SHARON BAMAGE	\$1,648.08
11/1/23	1126309	MANJUNATH VAGADURGI	\$1,193.22
11/1/23	1126310	COURTNEY JACOBSON	\$897.66
11/1/23	1126311	TJK HEATING & COOLING LLC	\$68.21
11/1/23	1126312	MARIA AMADOR VILLASENOR	\$9.42
11/1/23	1126313	JOHN BOONE	\$1,075.32
11/1/23	1126314	ROBERT COOK	\$1,033.92
11/1/23	1126315	LARRY CRONIN	\$1,860.81
11/1/23	1126316	LAURA BALLARD	\$2,004.48
11/1/23	1126317	VICKI FOX	\$1,635.69
11/1/23	1126318	DAN HINES	\$2,087.82
11/1/23	1126319	KRISTEN BENDIXSEN	\$1,505.70
11/1/23	1126320	DEBBIE CUTTER	\$2,187.99
11/1/23	1126321	ERIN SUTCLIFFE	\$1,936.20
11/1/23	1126322	ROBERT DAVIS	\$2,229.78
11/1/23	1126323	CRAIG ARNO	\$1,341.28
11/1/23	1126324	CHRISTOPHER OXFORD	\$970.74
11/1/23	1126325	PETER CHRISTENSEN	\$2,120.94
11/1/23	1126326	JOHN TWOHY	\$1,948.64
11/1/23	1126327	GAURAV SHARMA	\$1,256.22
11/1/23	1126328	HEATHER NORDELL	\$1,875.93
11/1/23	1126329	SANDRA BENNETT	\$933.12
11/1/23	1126330	LARA POHL	\$1,803.27
11/1/23	1126331	VIKTORIYA FORTYGIN	\$614.16

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/1/23	1126332	CHRISTINE JOHNSON - BRITSCH	\$1,929.96
11/1/23	1126333	MAQBOOL MALIK	\$1,967.68
11/1/23	1126334	EDWARD MADURA	\$1,959.48
11/1/23	1126335	RASA RAISYS	\$1,134.42
11/1/23	1126336	BERYL KNAUTH	\$1,021.65
11/1/23	1126337	JESSICA BERG	\$1,759.14
11/1/23	1126338	YVETTE GOODWIN	\$1,551.24
11/1/23	1126339	TERESA BEATTIE	\$188.93
11/1/23	1126340	DANIEL LOKIC	\$1,122.87
11/2/23	1126341	HOLLY RIDGE LLC	\$24.71
11/2/23	1126342	MG ARTESIA APARTMENTS LLC	\$70.42
11/2/23	1126343	MURIEL SCOTT	\$7.86
11/2/23	1126344	ANASTASIIA AMBROLIDZE	\$20.92
11/2/23	1126345	BMCH WASHINGTON LLC	\$52.24
11/2/23	1126346	CHARLES MONTGOMERY	\$43.01
11/2/23	1126347	ALICIANNA ASCHENBRENNER	\$118.08
11/2/23	1126348	STEFFANY SEARS	\$133.75
11/2/23	1126349	ELLEN ROFF	\$59.45
11/2/23	1126350	JONATHAN KIEHN	\$119.55
11/2/23	1126351	BENJAMIN HARTY	\$10.74
11/2/23	1126352	DELUXE CORPORATION	\$986.63
11/2/23	1126353	ELIZABETH LEE	\$37.07
11/2/23	1126354	DOUGLAS JOHNS	\$299.54
11/2/23	1126355	ROBERT MCDONNELL	\$518.32
11/2/23	1126356	ROBERT ULMER	\$80.00
11/2/23	1126357	RICHARD ECKSTROM	\$736.08
11/2/23	1126358	DEBORAH RAMIREZ	\$29.04
11/2/23	1126359	DEVON BICKFORD	\$61.95
11/2/23	1126360	PIONEER TRAILS HOMEOWNERS ASSOC	\$28.75
11/2/23	1126361	ALDERWOOD LAND COMPANY LLC	\$21.65
11/2/23	1126362	KAREN LINCOLN	\$6.76
11/2/23	1126363	JILL SOOY	\$55.28

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/2/23	1126364	LORENA GONZALEZ MORENO	\$978.67
11/2/23	1126365	WATERFORD APARTMENTS ASPEN, LLC	\$20.17
11/2/23	1126366	MARICEL ASISBAUTISTA	\$1,027.73
11/2/23	1126367	STEVEN RICHARDS	\$205.16
11/2/23	1126368	WARREN PULLIG	\$205.59
11/2/23	1126369	DANIA CORTEZ	\$20.58
11/3/23	1126370	STEVEN CHITTENDEN	\$1,563.30
11/3/23	1126371	ALEC ARCHER	\$139.13
11/3/23	1126372	SHANDA MURPHY	\$18.81
11/3/23	1126373	LEE JOHNSON OF EVERETT, LLC	\$5,816.32
11/3/23	1126374	LEE JOHNSON OF EVERETT, LLC	\$1,279.04
11/3/23	1126375	KEN SCHUELLER	\$1,473.84
11/3/23	1126376	ROY ROBINSON CHEVROLET	\$203.00
11/3/23	1126377	JASON FAIRBANKS	\$377.72
11/3/23	1126378	LARAS MAULIDIA	\$107.02
11/3/23	1126379	STEVEN CHITTENDEN	\$2,199.42
11/3/23	1126380	BHASKARJYOTI DEKA	\$37.50
11/3/23	1126381	LYNNWOOD AUTOMOTIVE LLC	\$1,169.23
11/3/23	1126382	KRISTEN MARLEY	\$65.12
11/3/23	1126383	KRISTINA PRUEK	\$8.45
11/3/23	1126384	KELLY PARKS	\$50.21
11/3/23	1126385	NITESH KHAPEKAR	\$135.28
11/3/23	1126386	PAVLO BOHOUTDINOV	\$122.82
11/3/23	1126387	KEN SCHUELLER	\$2,115.18
11/3/23	1126388	MINA LEE	\$23.74
11/3/23	1126389	KEVIN NTABO	\$80.57
11/3/23	1126390	FELIX WERE	\$19.57
11/3/23	1126391	THERESE SCHILLING	\$23.62
11/6/23	1126392	LETICIA MUNOZ TRUJILLO	\$105.49
11/6/23	1126393	KIM LAMSON	\$661.65
11/6/23	1126394	JOHN KEANE	\$1,840.93
11/6/23	1126395	ANNA VONSTAUFFENBERG	\$478.41

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/6/23	1126396	DEBBIE LARUE	\$112.51
11/6/23	1126397	WILLIAM SWADENER	\$8.70
11/6/23	1126398	WENDY ROGERS	\$865.24
11/6/23	1126399	VOID	\$0.00
11/6/23	1126400	MEGAN SWEETIN	\$157.67
11/6/23	1126401	PACIFIC RIDGE - DRH, LLC	\$111.08
11/6/23	1126402	VISHNU CHILUKOORI	\$6.22
11/6/23	1126403	VOID	\$0.00
11/6/23	1126404	ABHISHEK CHAUHAN	\$60.89
11/7/23	1126405	NORTH POINT APTS	\$19.18
11/7/23	1126406	ELMER GUTIERREZ ALVARADO	\$158.69
11/7/23	1126407	MOLLY JONES	\$602.89
11/7/23	1126408	SMOKEY POINT APARTMENTS III LLC	\$55.35
11/7/23	1126409	INESA KHRUPCHYK	\$87.29
11/7/23	1126410	WHITNEY BLANCHET	\$125.90
11/7/23	1126411	KOSTIANTYN KURKURIN	\$532.48
11/7/23	1126412	CHARYYAR YUSUPOV	\$157.20
11/7/23	1126413	TYELOR REED	\$67.00
11/7/23	1126414	MAI GIRON	\$7.29
11/7/23	1126415	NATALIIA YAKOVENKO	\$250.68
11/7/23	1126416	SHUMIN YAN	\$125.43
11/7/23	1126417	ELIZABETH FARLEY	\$40.57
11/7/23	1126418	CARLINA MCBRYDE	\$69.71
11/7/23	1126419	KIM YOUNGREN	\$10.53
11/7/23	1126420	FELICIA OTT	\$517.83
11/7/23	1126421	CHRISTOPHER WILHELM	\$7.32
11/7/23	1126422	EDMONDS GATEWAY APARTMENTS	\$73.66
11/7/23	1126423	KAYLEE KRAUSE	\$137.54
11/7/23	1126424	ISBAAL HUERTA QUIROZ	\$140.51
11/8/23	1126425	DEBBIE CORNELL	\$19.35
11/8/23	1126426	CRESTVIEW TOWNHOUSE APTS	\$10.36
11/8/23	1126427	TEMIRLAN AIBASSOV	\$53.65

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/8/23	1126428	ALYSSA STICKNEY	\$1,676.64
11/8/23	1126429	JOHN GRIFFIN	\$88.00
11/8/23	1126430	EMILIE TAYLOR	\$87.03
11/8/23	1126431	KANISHK SHARMA	\$22.86
11/8/23	1126432	CHERYL GRAAFSTRA	\$55.24
11/8/23	1126433	CONNER HOMES AT BRASSWOOD LLC	\$102.78
11/8/23	1126434	SFR JAVELIN BORROWER LP	\$51.30
11/8/23	1126435	MICHAEL DEVLEMING	\$254.62
11/8/23	1126436	CONNER HOMES AT BRASSWOOD LLC	\$57.46
11/8/23	1126437	ESSEX PORTFOLIO, L.P.	\$13.34
11/8/23	1126438	ROBBIN NELSON	\$22.50
11/8/23	1126439	ANDY DIERCK	\$12.34
11/8/23	1126440	BOB HILLMANN	\$500.00
11/8/23	1126441	BRANDON VEAL	\$113.86
11/8/23	1126442	KELLY SANDQUIST	\$55.54
11/8/23	1126443	PATRICE LYNDS	\$57.10
11/8/23	1126444	NICHOLE CORDE	\$131.06
11/9/23	1126445	IH6 PROPERTY WASHINGTON LP	\$22.57
11/9/23	1126446	JAMES BASNIGHT	\$18.54
11/9/23	1126447	RICHARD MARTIN	\$52.20
11/9/23	1126448	M HAZEN	\$1,111.20
11/9/23	1126449	STEVE FARRELL	\$57.71
11/9/23	1126450	MIGUEL ARGUETA	\$159.47
11/9/23	1126451	CONNER HOMES AT BRASSWOOD LLC	\$88.72
11/9/23	1126452	RANGAN MAJUMDAR	\$213.31
11/9/23	1126453	PERRY POON	\$2,025.40
11/9/23	1126454	ALISSE SARGEANT	\$130.48
11/9/23	1126455	HOUSING AUTHORITY OF SNO CO	\$13.61
11/9/23	1126456	RICK BURT	\$1,318.30
11/9/23	1126457	KARLY DASHIELL	\$40.01
11/9/23	1126458	COSTINEL TURCAN	\$758.15
11/9/23	1126459	RODOLFO MARTINEZ HERNANDEZ	\$144.68

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount

Total: \$821,855.49

Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
10/30/23	000526154754	KENDALL ROPER	\$215.00
10/30/23	000526154755	KENDALL ROPER	\$140.00
10/30/23	000526154756	KEVIN HERRMANN	\$95.84
10/30/23	000526154757	KENDALL ROPER	\$215.00
10/30/23	000526154758	KELSEY BROGAN	\$61.55
10/30/23	000526154759	KENDALL ROPER	\$215.00
10/30/23	000526154760	BRIAN MULLEN	\$16.85
10/30/23	000526154761	EMILEE BRANCHEAU	\$15.08
10/30/23	000526154762	TODD SOLBERG	\$55.00
10/30/23	000526154763	CAROLINA CASTRO	\$59.84
10/30/23	000526154764	NICK ROTHERMEL	\$159.26
10/30/23	000526154765	BAILEY ALLEN	\$60.04
10/30/23	000526154766	MAX MCMORROW	\$305.00
10/30/23	000526154767	KENDALL ROPER	\$215.00
10/31/23	000526163421	NYEV MOREIRA-DIAZ	\$17.61
10/31/23	000526163422	BRETT JONES	\$137.61
10/31/23	000526163423	AMY QUALLS	\$134.91
10/31/23	000526163424	BRETT JONES	\$63.38
10/31/23	000526163425	JESSICA SALGADO	\$22.82
10/31/23	000526163426	BLAKE FOSTER	\$9.54
10/31/23	000526163427	STEVEN ELF	\$153.29
10/31/23	000526163428	KUNJANG LAMA	\$83.59
10/31/23	000526163429	COLEMAN GRIFFIN	\$28.91
10/31/23	000526163430	KELLY SPITZER	\$17.36
10/31/23	000526163431	SOPHEAK KHA	\$190.43
10/31/23	000526163432	SHARON LONE-BROWDER	\$25.91
10/31/23	000526163433	SACHIN VASHISTHA	\$24.39
11/1/23	000526171786	VIKAS SONDHI	\$18.54
11/1/23	000526171787	KAYLEE CALL	\$47.17
11/1/23	000526171788	HUNTER CHESTNUT	\$92.43
11/1/23	000526171789	COURTNEY CORREIA	\$25.23
11/2/23	000526183589	DANIKA FANSLER	\$178.16

Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
11/2/23	000526183590	TROY SAFOTU	\$332.21
11/2/23	000526183591	PATTY JOHNSON	\$115.27
11/2/23	000526183592	YOGA SANCTUARY STUDIO LLC	\$33.70
11/2/23	000526183593	KELLYE ESTEP	\$317.90
11/2/23	000526183594	KELLYE ESTEP	\$317.90
11/6/23	000526210143	RANDI HARRIS	\$64.00
11/6/23	000526210144	KELSI WILLIS	\$56.33
11/6/23	000526210145	RUTHERFORD BERRY	\$503.74
11/6/23	000526210146	SANDRA DALLMAN	\$127.77
11/6/23	000526210147	NARESH BUKKE	\$160.00
11/6/23	000526210148	KEBBA TOURAY	\$45.11
11/6/23	000526210149	SKYLER JACK	\$280.14
11/7/23	000526220079	SAMANTHA FRONK	\$119.09
11/7/23	000526220080	LISA KORCZAK	\$114.28
11/7/23	000526220081	JOSHUA DEWOLF	\$179.09
11/7/23	000526220082	BENJAMIN SIMPSON	\$31.00
11/7/23	000526220083	NANCY HERNANDEZ ZAPIEN	\$6.98
11/7/23	000526220084	TYLER HARWOOD	\$27.85
11/7/23	000526220085	GEORGE HAGLUND	\$15.00
11/7/23	000526220086	BEDAN NJENGA	\$60.98
11/7/23	000526220087	CHIAH LIAN	\$52.52
11/7/23	000526220088	CECILLE RUSSELL	\$35.40
11/7/23	000526220089	CAMERON KEITH	\$51.51
11/7/23	000526220090	JENNIFER STEVENS	\$145.13
11/7/23	000526220091	SAVANNAH WILDER	\$11.85
11/7/23	000526220092	SHERRY NISWANDER	\$27.82
11/7/23	000526220093	LISA LAYNE	\$26.03
11/7/23	000526220094	SHAWN SCOTT	\$12.92
11/8/23	000526230287	SAMANTHA CHALKER	\$25.04
11/8/23	000526230288	MUHAMMAD SYAKHROWI	\$178.36
11/8/23	000526230289	NAILA TORRES	\$73.29
11/8/23	000526230290	MONICA HERNANDEZ	\$159.04

Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
11/8/23	000526230291	KEVIN CALDERON	\$24.71
11/8/23	000526230292	MICHAEL TALKINGTON	\$51.61
11/8/23	000526230293	COLTON DAVIS	\$51.46
11/8/23	000526230294	MARISSA GEHRKE	\$37.31
11/8/23	000526230295	CHRISTOPHER SHEEDER	\$51.27
11/8/23	000526230296	KEVIN CALDERON	\$56.50
11/8/23	000526230297	MICHAEL ALEXANDER	\$175.00
11/8/23	000526230298	CODY ALLEN	\$250.00
11/8/23	000526230299	DAVID PATTERSON	\$18.89
11/8/23	000526230300	EMMANUEL AGUILERA	\$232.63
11/8/23	000526230301	BRIANNE PATTERSON	\$1,246.49
11/8/23	000526230302	ANTONIO MALDONADO	\$848.73
11/8/23	000526230303	MUHAMMAD SYAKHROWI	\$5.14
11/8/23	000526230304	MUHAMMAD SYAKHROWI	\$184.00
Total:			\$10,040.73

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
10/31/23	8075733	CHICK-FIL-A INC	\$7,393.80
10/31/23	8075734	COMCAST	\$5,804.54
10/31/23	8075735	TULALIP TRIBES OF WASHINGTON	\$13,888.07
10/31/23	8075736	NW FIBER, LLC, DBA ZIPLY FIBER	\$9,689.17
10/31/23	8075737	PHILLIPS RIDGE PARTNERS LLC	\$23,491.56
10/31/23	8075738	SMARTCAP ARLINGTON AIRPORT	\$53,774.99
10/31/23	8075739	ANIXTER INC	\$2,291.42
10/31/23	8075740	CLEAN HARBORS ENVIRONMENTAL	\$1,665.56
10/31/23	8075741	COMCAST HOLDING CORPORATION	\$566.81
10/31/23	8075742	CITY OF DARRINGTON	\$5,775.86
10/31/23	8075743	DESCHUTES COUNTY TAX COLLECTOR	\$2,331.71
10/31/23	8075744	CITY OF EDMONDS	\$449.85
10/31/23	8075745	ENERSYS INC	\$30,717.05
10/31/23	8075746	CITY OF EVERETT	\$5,026.93
10/31/23	8075747	CITY OF GOLD BAR	\$8,424.43
10/31/23	8075748	CITY OF GOLD BAR	\$526.95
10/31/23	8075749	JACKSON COUNTY TAXATION OFFICE	\$1,798.47
10/31/23	8075750	LANE COUNTY TAX COLLECTOR	\$2,612.78
10/31/23	8075751	LINN COUNTY TAX COLLECTOR	\$2,686.34
10/31/23	8075752	LYNNWOOD AUTOMOTIVE LLC	\$847.90
10/31/23	8075753	CITY OF MARYSVILLE	\$159,829.14
10/31/23	8075754	CITY OF MOUNTLAKE TERRACE	\$53,805.35
10/31/23	8075755	BEACON PUBLISHING INC	\$660.00
10/31/23	8075756	GENUINE PARTS COMPANY	\$218.17
10/31/23	8075757	RIVERSIDE TOPSOIL INC	\$100.00
10/31/23	8075758	SCADA AND CONTROLS ENGINEERING INC	\$25,160.00
10/31/23	8075759	SNOHOMISH COUNTY	\$10.00
10/31/23	8075760	SNOHOMISH COUNTY	\$203.50
10/31/23	8075761	SOUND PUBLISHING INC	\$4,134.10
10/31/23	8075762	CITY OF SULTAN	\$24,464.46
10/31/23	8075763	UNIVERSAL LANGUAGE SERVICE INC	\$44.05
10/31/23	8075764	STATE OF WASHINGTON	\$300.00

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
10/31/23	8075765	WASCO COUNTY TAX COLLECTOR	\$9,089.55
10/31/23	8075766	ADOPT-A-STREAM FOUNDATION	\$50,000.00
10/31/23	8075767	ADVANTAGE TECHNOLOGIES INC	\$10,820.00
10/31/23	8075768	ALDERWOOD WATER & WASTEWATER DISTRI	\$80.34
10/31/23	8075769	AMI COMMUNICATIONS INC	\$6,335.70
10/31/23	8075770	CITY OF ARLINGTON	\$102,381.96
10/31/23	8075771	AUTOMATIC DOOR & GATE COMPANY	\$2,622.50
10/31/23	8075772	BICKFORD MOTORS INC	\$55.74
10/31/23	8075773	CITY OF BOTHELL	\$97,783.16
10/31/23	8075774	CITY OF BRIER	\$13,111.27
10/31/23	8075775	D & G BACKHOE INC	\$40,337.86
10/31/23	8075776	DIRECTV ENTERTAINMENT HOLDINGS LLC	\$168.99
10/31/23	8075777	DOUGLAS COUNTY TAX COLLECTOR	\$2,344.19
10/31/23	8075778	CITY OF EDMONDS	\$111,389.71
10/31/23	8075779	EDS MCDUGALL LLC	\$765.00
10/31/23	8075780	RYAN SCOTT FELTON	\$2,033.14
10/31/23	8075781	CITY OF INDEX	\$521.34
10/31/23	8075782	KLAMATH COUNTY TAX COLLECTOR	\$2,341.47
10/31/23	8075783	CITY OF LAKE STEVENS	\$93,553.22
10/31/23	8075784	CITY OF LAKE STEVENS	\$48,436.42
10/31/23	8075785	MARION COUNTY TAX COLLECTOR	\$2,139.86
10/31/23	8075786	CITY OF MONROE	\$78,823.61
10/31/23	8075787	PROVEN COMPLIANCE SOLUTIONS INC	\$198.75
10/31/23	8075788	SKOTDAL MUTUAL LLC	\$226.60
10/31/23	8075789	SNOHOMISH COUNTY	\$3,193.00
10/31/23	8075790	SNOHOMISH COUNTY	\$1,360.00
10/31/23	8075791	CITY OF STANWOOD	\$27,187.39
10/31/23	8075792	TOWN OF WOODWAY	\$4,397.53
10/31/23	8075793	WYNNE AND SONS INC	\$173.09
10/31/23	8075794	CITY OF GRANITE FALLS	\$14,087.36
10/31/23	8075795	GARTNER INC	\$194,417.50
10/31/23	8075796	A1 MOBILE LOCK & KEY INC	\$58.25

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
10/31/23	8075797	CITY OF EVERETT	\$506,276.49
10/31/23	8075798	CSD ATTORNEYS AT LAW PS	\$160.00
10/31/23	8075799	VOID	\$0.00
10/31/23	8075800	THE PAPE GROUP INC	\$7,248.35
10/31/23	8075801	SUPERIOR SEPTIC SERVICE LLC	\$469.37
10/31/23	8075802	CUSTOM TRUCK ONE SOURCE LP	\$14,090.94
10/31/23	8075803	THE PAPE GROUP	\$7,726.32
10/31/23	8075804	CONCENTRIC LLC	\$1,083.43
10/31/23	8075805	RADIATE HOLDINGS LP	\$2,446.60
10/31/23	8075806	LEVEL 3 FINANCING INC	\$1,996.06
10/31/23	8075807	KIMLEY-HORN AND ASSOCIATES INC	\$1,490.00
10/31/23	8075808	CLEAR GREEN LLC	\$66,206.40
10/31/23	8075809	PARKMAN & WILKEN LLC	\$191.88
10/31/23	8075810	BRENNAN HEATING & AC LLC	\$2,650.00
10/31/23	8075811	GLASS BY LUND INC	\$1,376.00
10/31/23	8075812	GRANITE CONSTRUCTION COMPANY	\$261.12
10/31/23	8075813	CITY OF LYNNWOOD	\$157,448.18
10/31/23	8075814	CITY OF MUKILTEO	\$71,152.28
10/31/23	8075815	CITY OF SNOHOMISH	\$35,821.47
10/31/23	8075816	SUPERIOR GLASS INSTALLATIONS INC	\$600.00
10/31/23	8075817	BELRED HEATING COOLING &	\$4,300.00
11/2/23	8075818	CROWN CASTLE USA INC	\$5,456.00
11/2/23	8075819	ANIXTER INC	\$33.23
11/2/23	8075820	AT&T CORP	\$4,412.97
11/2/23	8075821	CLACKAMAS COUNTY TAX COLLECTOR	\$3,330.60
11/2/23	8075822	CITY OF EVERETT	\$4,087.94
11/2/23	8075823	GLOBAL RENTAL COMPANY INC	\$14,050.50
11/2/23	8075824	JEFFERSON COUNTY TAX COLLECTOR	\$5,482.50
11/2/23	8075825	LAKE COUNTY TAX COLLECTOR	\$4,966.41
11/2/23	8075826	LANGUAGE LINE SERVICES INC	\$6,199.55
11/2/23	8075827	CITY OF LYNNWOOD	\$326.58
11/2/23	8075828	CITY OF MARYSVILLE	\$1,792.09

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
11/2/23	8075829	GENUINE PARTS COMPANY	\$260.11
11/2/23	8075830	INFINITE ELECTRONICS INTRNTL INC	\$836.29
11/2/23	8075831	PUGET SOUND ENERGY INC	\$649.74
11/2/23	8075832	SHERMAN COUNTY TAX COLLECTOR	\$8,875.50
11/2/23	8075833	SIX ROBBLEES INC	\$2,220.43
11/2/23	8075834	SNOHOMISH COUNTY	\$10.00
11/2/23	8075835	SEPTIC SERVICES INC	\$1,737.19
11/2/23	8075836	UNITED SITE SERVICES OF NEVADA INC	\$1,371.71
11/2/23	8075837	STATE OF WASHINGTON	\$9,151.31
11/2/23	8075838	WASHINGTON PUD ASSN	\$2,039.60
11/2/23	8075839	BICKFORD MOTORS INC	\$659.92
11/2/23	8075840	CITY OF BOTHELL	\$854.07
11/2/23	8075841	EVERETT INDUSTRIAL PARK LLC	\$4,702.00
11/2/23	8075842	GARY D KREIN	\$1,538.60
11/2/23	8075843	SNOHOMISH COUNTY	\$1,107.25
11/2/23	8075844	WILLIAMS SCOTSMAN INC	\$257.66
11/2/23	8075845	CITY OF EVERETT	\$138.60
11/2/23	8075846	BEAR COMMUNICATIONS INC	\$3,682.50
11/2/23	8075847	LAMAR TEXAS LTD PARTNERSHIP	\$6,220.00
11/2/23	8075848	PACIFIC LOGGING LLC	\$800.00
11/2/23	8075849	MOTION & FLOW CONTROL PRODUCTS INC	\$15,747.94
11/2/23	8075850	THE PAPE GROUP INC	\$4,200.96
11/2/23	8075851	PNG MEDIA LLC	\$708.64
11/2/23	8075852	OCCUPATIONAL HEALTH CENTERS OF WA P	\$163.50
11/2/23	8075853	CLARY LONGVIEW LLC	\$58,200.49
11/2/23	8075854	KINSHIP GROUP LLC	\$8,476.74
11/2/23	8075855	KENDALL DEALERSHIP HOLDINGS LLC	\$216.99
11/2/23	8075856	BLACK & VEATCH CORP	\$14,102.00
11/2/23	8075857	LIVEVIEW TECHNOLOGIES INC	\$17,122.70
11/2/23	8075858	RJB WHOLESALE INC	\$31,987.20
11/2/23	8075859	NORTHWEST LIFT & EQUIPMENT LLC	\$11,980.95
11/2/23	8075860	NATIONAL TRENCH SAFETY INC	\$352.35

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
11/2/23	8075861	AMA VENTURES LLC	\$2,200.00
11/2/23	8075862	ARROW INSULATION INC	\$545.00
11/2/23	8075863	BRENNAN HEATING & AC LLC	\$1,650.00
11/2/23	8075864	LUMENAL LIGHTING LLC	\$174.19
11/7/23	8075865	NW FIBER, LLC, DBA ZIPLY FIBER	\$4,607.88
11/7/23	8075866	RACHELLE POWELL AND/OR	\$22.93
11/7/23	8075867	CDW LLC	\$13,402.05
11/7/23	8075868	COMCAST HOLDING CORPORATION	\$158.71
11/7/23	8075869	CITY OF EVERETT	\$112.78
11/7/23	8075870	GLOBAL RENTAL COMPANY INC	\$6,832.40
11/7/23	8075871	CORE & MAIN LP	\$2,762.36
11/7/23	8075872	KENT D BRUCE	\$12,112.52
11/7/23	8075873	LYNNWOOD AUTOMOTIVE LLC	\$203.76
11/7/23	8075874	GENUINE PARTS COMPANY	\$888.29
11/7/23	8075875	REPUBLIC SERVICES INC	\$397.37
11/7/23	8075876	REPUBLIC SERVICES INC	\$303.73
11/7/23	8075877	REPUBLIC SERVICES INC	\$301.46
11/7/23	8075878	SIX ROBBLEES INC	\$657.14
11/7/23	8075879	UNITED SITE SERVICES OF NEVADA INC	\$1,327.57
11/7/23	8075880	STATE OF WASHINGTON	\$500.00
11/7/23	8075881	WESCO GROUP INC	\$806.21
11/7/23	8075882	ALDERWOOD WATER & WASTEWATER DISTRI	\$315.30
11/7/23	8075883	BICKFORD MOTORS INC	\$676.51
11/7/23	8075884	DIRECTV ENTERTAINMENT HOLDINGS LLC	\$209.98
11/7/23	8075885	PACIFIC PUBLISHING CO INC	\$730.80
11/7/23	8075886	SIEMENS INDUSTRY INC	\$12,834.12
11/7/23	8075887	SPRINGBROOK NURSERY AND TRUCKING IN	\$602.35
11/7/23	8075888	TECHPOWER SOLUTIONS INC	\$1,600.14
11/7/23	8075889	STATE OF WASHINGTON	\$29.90
11/7/23	8075890	EMDEX LLC	\$325.74
11/7/23	8075891	LANDIS GYR TECHNOLOGY INC	\$880.13
11/7/23	8075892	WETLANDS CREATION INC	\$507.98

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
11/7/23	8075893	OCCUPATIONAL HEALTH CENTERS OF WA P	\$90.50
11/7/23	8075894	LS ENERGY SOLUTIONS LLC	\$440.40
11/7/23	8075895	NORTHWEST FIBER LLC	\$27.50
11/7/23	8075896	BHC CONSULTANTS LLC	\$11,768.81
11/7/23	8075897	KINSHIP GROUP LLC	\$615.44
11/7/23	8075898	KENDALL DEALERSHIP HOLDINGS LLC	\$660.24
11/7/23	8075899	UFP WESTERN DIVISION INC	\$3,458.93
11/7/23	8075900	MERCER INC	\$31,979.70
11/7/23	8075901	KIMLEY-HORN AND ASSOCIATES INC	\$8,330.00
11/7/23	8075902	BAY ALARM COMPANY	\$138.25
11/7/23	8075903	NATIONAL TRENCH SAFETY INC	\$1,024.89
11/7/23	8075904	MARYSVILLE 156 LLC	\$45,971.16
11/7/23	8075905	BRENNAN HEATING & AC LLC	\$2,650.00
11/7/23	8075906	GLASS BY LUND INC	\$300.00
11/7/23	8075907	GRANITE CONSTRUCTION COMPANY	\$484.77
11/7/23	8075908	MORGAN AERO PRODUCTS LLC	\$6,000.00
11/7/23	8075909	MORGAN AERO PRODUCTS LLC	\$6,000.00
11/9/23	8075910	COMCAST	\$21,454.00
11/9/23	8075911	J5 INFRASTRUCTURE PARTNERS LLC	\$3,729.23
11/9/23	8075912	KEELY HANSON	\$1,029.00
11/9/23	8075913	DONOVAN BROTHERS	\$326.00
11/9/23	8075914	ERIN ABER OR MAURICE GALEEV	\$20.96
11/9/23	8075915	BNSF RAILWAY COMPANY	\$8,872.86
11/9/23	8075916	CITY OF EVERETT	\$201.67
11/9/23	8075917	CITY OF LYNNWOOD	\$2,619.43
11/9/23	8075918	CITY OF MOUNTLAKE TERRACE	\$386.03
11/9/23	8075919	PACIFIC NW SCALE CO INC	\$109.30
11/9/23	8075920	PUGET SOUND ENERGY INC	\$7,916.19
11/9/23	8075921	SILVER LAKE WATER & SEWER DISTRICT	\$97.55
11/9/23	8075922	SNOHOMISH COUNTY SOCIETY OF	\$7,075.33
11/9/23	8075923	UNITED SITE SERVICES OF NEVADA INC	\$946.47
11/9/23	8075924	UNUM LIFE INSURANCE CO OF AMERICA	\$36,042.84

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
11/9/23	8075925	WAGNER SMITH EQUIPMENT CO	\$1,105.64
11/9/23	8075926	WESCO GROUP INC	\$1,347.80
11/9/23	8075927	DOBBS HEAVY DUTY HOLDINGS LLC	\$45.57
11/9/23	8075928	BICKFORD MOTORS INC	\$34.59
11/9/23	8075929	CROOK COUNTY TAX COLLECTOR	\$2,879.63
11/9/23	8075930	GARY D KREIN	\$769.30
11/9/23	8075931	PUBLIC UTILITY DIST NO 1 OF	\$8,125.99
11/9/23	8075932	CITY OF STANWOOD	\$1,573.58
11/9/23	8075933	WELLSPRING FAMILY SERVICES	\$2,950.12
11/9/23	8075934	COASTAL COMMUNITY BANK	\$3,972.89
11/9/23	8075935	COMCAST CORPORATION	\$514.06
11/9/23	8075936	THE BANK OF NEW YORK MELLON TRUST	\$147.00
11/9/23	8075937	EXO GROUP LLC	\$7,913.00
11/9/23	8075938	ARAMARK UNIFORM & CAREER APPAREL GR	\$4,665.77
11/9/23	8075939	JENNIFER DARLENE WENZEL	\$395.17
11/9/23	8075940	HUSSMANN CORP	\$12,505.00
11/9/23	8075941	EMPIRE WELL DRILLING LLC	\$14,120.00
11/9/23	8075942	RJB WHOLESALE INC	\$72,269.16
11/9/23	8075943	JAMIE KISS	\$720.26
11/9/23	8075944	AUTOMOTIVE TRAINING AUTHORITY INC	\$1,743.00
11/9/23	8075945	ARROW INSULATION INC	\$1,175.00
11/9/23	8075946	COSTCO WHOLESALE CORP	\$8,006.01
11/9/23	8075947	GLASS BY LUND INC	\$650.00
11/9/23	8075948	GRANITE CONSTRUCTION COMPANY	\$796.12
11/9/23	8075949	ALL CLIMATE INC	\$3,100.00

Total: \$2,943,605.07

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
10/30/23	6041978	AUTOMATED ENERGY INC	\$720.00
10/30/23	6041979	CONSOLIDATED ELECTRICAL DISTRIBUTOR	\$96.90
10/30/23	6041980	MOTOR TRUCKS INTL & IDEALEASE INC	\$1,629.72
10/30/23	6041981	NELSON DISTRIBUTING INC	\$464.51
10/30/23	6041982	RWC INTERNATIONAL LTD	\$103.64
10/30/23	6041983	STELLAR INDUSTRIAL SUPPLY INC	\$1,591.58
10/30/23	6041984	TOPSOILS NORTHWEST INC	\$1,035.04
10/30/23	6041985	TOYOTA TSUSHO MATERIAL HANDLING AME	\$4,410.48
10/30/23	6041986	GORDON TRUCK CENTERS INC	\$900.22
10/30/23	6041987	WASTE MANAGEMENT OF WASHINGTON INC	\$5,848.00
10/30/23	6041988	WETLAND RESOURCES INC	\$19,706.82
10/30/23	6041989	WILLIAMS SCOTSMAN INC	\$1,237.24
10/30/23	6041990	WW GRAINGER INC	\$1,008.97
10/30/23	6041991	OTC GLOBAL HOLDINGS LP	\$1,522.00
10/30/23	6041992	AARD PEST CONTROL INC	\$429.96
10/30/23	6041993	RS AMERICAS INC	\$125.56
10/30/23	6041994	BENEFITFOCUS COM INC	\$8,008.56
10/30/23	6041995	BRAKE & CLUTCH SUPPLY INC	\$197.43
10/30/23	6041996	CHAMPION BOLT & SUPPLY INC	\$58.75
10/30/23	6041997	OTC GLOBAL HOLDINGS LP	\$825.00
10/30/23	6041998	GENERAL PACIFIC INC	\$100,794.79
10/30/23	6041999	LENZ ENTERPRISES INC	\$1,232.54
10/30/23	6042000	NORTHWEST CASCADE INC	\$4,312.75
10/30/23	6042001	NORTHWEST HANDLING SYSTEMS INC	\$456.96
10/30/23	6042002	SNOHOMISH COUNTY	\$13,945.46
10/30/23	6042003	SOUND SAFETY PRODUCTS CO INC	\$5,375.43
10/30/23	6042004	VALMONT TELECOMMUNICATIONS INC	\$6,402.79
10/30/23	6042005	ARCOS LLC	\$171,030.77
10/30/23	6042006	GRAYBAR ELECTRIC CO INC	\$7,392.76
10/30/23	6042007	ALTEC INDUSTRIES INC	\$4,763.29
10/30/23	6042008	ANIXTER INC	\$28,268.48
10/30/23	6042009	MALLORY SAFETY AND SUPPLY LLC	\$5,174.54

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
10/30/23	6042010	SEMAPHORE CORP	\$506.25
10/30/23	6042011	ROADPOST USA INC	\$1,319.35
10/30/23	6042012	Z2SOLUTIONS LLC	\$13,337.50
10/30/23	6042013	MICHAEL NASH	\$14,460.60
10/30/23	6042014	WESTERN STATES FIRE PROTECTION CO	\$5,224.54
10/30/23	6042015	MCWANE INC	\$94,977.60
10/30/23	6042016	DS SERVICES OF AMERICA INC	\$2,579.92
10/30/23	6042017	INFOSOL INC	\$5,400.00
10/30/23	6042018	CURTIS A SMITH	\$8,728.90
10/30/23	6042019	FUELCARE INC	\$5,719.96
10/30/23	6042020	MCG ENERGY HOLDINGS LLC	\$38,245.20
10/30/23	6042021	MAPBOX INC	\$411.00
10/30/23	6042022	PACHECOS LANDSCAPING LLC	\$3,400.18
10/30/23	6042023	XIOLOGIX LLC	\$1,211.92
10/30/23	6042024	HOUGH BECK & BAIRD INC	\$12,392.70
10/30/23	6042025	AA REMODELING LLC	\$2,450.00
10/30/23	6042026	OXBOW LLC	\$14,550.00
10/30/23	6042027	OSCAR CABRERA	\$175.00
10/30/23	6042028	AARON SWANEY	\$1,549.44
10/30/23	6042029	JESSICA RAAB HOLMGREN	\$1,403.05
10/30/23	6042030	JENNY ZIMMERMAN	\$200.00
10/30/23	6042031	JESSICA BALBIANI	\$1,306.50
10/31/23	6042032	HOWARD INDUSTRIES INC	\$89,201.43
10/31/23	6042033	INTERCONTINENTAL EXCHANGE HOLDINGS	\$3,325.00
10/31/23	6042034	MCMaster-CARR SUPPLY CO	\$19.97
10/31/23	6042035	STELLAR INDUSTRIAL SUPPLY INC	\$2,091.81
10/31/23	6042036	TOPSOILS NORTHWEST INC	\$258.76
10/31/23	6042037	GORDON TRUCK CENTERS INC	\$47.71
10/31/23	6042038	WESTERN FACILITIES SUPPLY INC	\$942.76
10/31/23	6042039	AARD PEST CONTROL INC	\$283.54
10/31/23	6042040	DUNLAP INDUSTRIAL HARDWARE INC	\$200.46
10/31/23	6042041	LENZ ENTERPRISES INC	\$795.36

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
10/31/23	6042042	NORTHWEST CASCADE INC	\$1,193.11
10/31/23	6042043	BEN-KO-MATIC CO	\$1,237.01
10/31/23	6042044	ROHLINGER ENTERPRISES INC	\$262.83
10/31/23	6042045	ALTEC INDUSTRIES INC	\$100.05
10/31/23	6042046	ANIXTER INC	\$29,536.60
10/31/23	6042047	CAPITAL ARCHITECTS GROUP PC	\$5,301.25
10/31/23	6042048	TRU-CHECK INC	\$365,985.89
10/31/23	6042049	WESTERN STATES FIRE PROTECTION CO	\$8,163.56
10/31/23	6042050	RESOURCE INNOVATIONS INC	\$2,945.00
10/31/23	6042051	THE ADT SECURITY CORPORATION	\$159.36
10/31/23	6042052	THE GORDIAN GROUP	\$10,916.55
10/31/23	6042053	PACHECOS LANDSCAPING LLC	\$300.25
10/31/23	6042054	CHANDLER ASSET MANAGEMENT INC	\$3,500.00
10/31/23	6042055	GLASS FIX LLC	\$329.70
10/31/23	6042056	BREEZE FREE INC	\$400.00
10/31/23	6042057	CM AIR PROS LLC	\$4,300.00
10/31/23	6042058	HOME COMFORT ALLIANCE LLC	\$5,300.00
10/31/23	6042059	MICHAEL COE	\$66.93
10/31/23	6042060	CHARLES HERSRUD	\$1,114.66
10/31/23	6042061	AMY TONSGARD	\$28.82
10/31/23	6042062	JORDAN HAWTHORNE	\$406.48
10/31/23	6042063	JACOB DUNN	\$2,233.66
10/31/23	6042064	ASHLEY NORRIS	\$30.13
10/31/23	6042065	ALEXANDER WARTES	\$323.25
11/1/23	6042066	HOWARD INDUSTRIES INC	\$91,467.58
11/1/23	6042067	MYCOFF FRY PARTNERS LLC	\$25,000.00
11/1/23	6042068	NORTHSTAR CHEMICAL INC	\$2,546.86
11/1/23	6042069	ROMAINE ELECTRIC CORP	\$1,602.39
11/1/23	6042070	RWC INTERNATIONAL LTD	\$546.20
11/1/23	6042071	SAP INDUSTRIES INC	\$49,927.79
11/1/23	6042072	SCHWEITZER ENGINEERING LAB INC	\$30,230.26
11/1/23	6042073	SEAHURST ELECTRIC CO INC	\$4,276.91

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
11/1/23	6042074	SEATTLE TIMES COMPANY	\$1,667.00
11/1/23	6042075	STELLAR INDUSTRIAL SUPPLY INC	\$691.05
11/1/23	6042076	TOPSOILS NORTHWEST INC	\$388.14
11/1/23	6042077	WW GRAINGER INC	\$420.96
11/1/23	6042078	DICKS TOWING INC	\$247.28
11/1/23	6042079	EDGE ANALYTICAL INC	\$456.00
11/1/23	6042080	LENZ ENTERPRISES INC	\$7,064.03
11/1/23	6042081	NORTHWEST CASCADE INC	\$1,024.50
11/1/23	6042082	POWER ENGINEERS INC	\$8,617.32
11/1/23	6042083	SOUND SAFETY PRODUCTS CO INC	\$1,392.92
11/1/23	6042084	WALTER E NELSON CO OF WESTERN WA	\$6,029.55
11/1/23	6042085	GRAYBAR ELECTRIC CO INC	\$358.12
11/1/23	6042086	ALTEC INDUSTRIES INC	\$804.33
11/1/23	6042087	ANIXTER INC	\$58,071.16
11/1/23	6042088	WESTERN STATES FIRE PROTECTION CO	\$267.50
11/1/23	6042089	ROLLUDA ARCHITECTS	\$4,200.00
11/1/23	6042090	AGISSAR CORPORATION	\$3,446.46
11/1/23	6042091	HM PACIFIC NORTHWEST FKA CADMAN	\$784.98
11/1/23	6042092	LIBERTY MUTUAL GROUP INC	\$44,535.21
11/1/23	6042093	WILLIAM MEYER	\$1,934.48
11/1/23	6042094	BRAD KIME	\$102.00
11/1/23	6042095	JAMES RUIZ	\$175.00
11/1/23	6042096	ROBERT ANDERSON	\$253.00
11/1/23	6042097	CRISTINA TATE	\$104.15
11/1/23	6042098	VOID	\$0.00
11/1/23	6042099	JEFFREY COLON	\$250.00
11/1/23	6042100	JOHN HAARLOW	\$2,889.35
11/1/23	6042101	DANIEL NYACHUBA	\$937.32
11/2/23	6042102	ASPLUNDH TREE EXPERT LLC	\$33,270.90
11/2/23	6042103	NORTH COAST ELECTRIC COMPANY	\$2,417.81
11/2/23	6042104	PITNEY BOWES PRESORT SERVICES LLC	\$433.12
11/2/23	6042105	ROBERT HALF INTERNATIONAL INC	\$4,315.20

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
11/2/23	6042106	SHI INTERNATIONAL CORP	\$1,194.75
11/2/23	6042107	STAR RENTALS INC	\$2,913.30
11/2/23	6042108	TOPSOILS NORTHWEST INC	\$129.38
11/2/23	6042109	UNITED PARCEL SERVICE	\$45.21
11/2/23	6042110	GORDON TRUCK CENTERS INC	\$5.63
11/2/23	6042111	WASTE MANAGEMENT OF WASHINGTON INC	\$1,119.93
11/2/23	6042112	EASTSIDE SAW & SALES INC	\$102.97
11/2/23	6042113	HERRERA ENVIRONMENTAL CONSULTANTS I	\$6,678.52
11/2/23	6042114	LENZ ENTERPRISES INC	\$1,206.32
11/2/23	6042115	LONGS LANDSCAPE LLC	\$570.00
11/2/23	6042116	NORTHWEST CASCADE INC	\$1,625.00
11/2/23	6042117	POWER ENGINEERS INC	\$2,747.20
11/2/23	6042118	ROHLINGER ENTERPRISES INC	\$4,053.99
11/2/23	6042119	SWC ENTERPRISES LLC	\$379.85
11/2/23	6042120	SEATTLE AUTOMOTIVE DISTRIBUTING INC	\$585.51
11/2/23	6042121	BRENT STAINER	\$1,025.00
11/2/23	6042122	GRAYBAR ELECTRIC CO INC	\$537.18
11/2/23	6042123	ANIXTER INC	\$34,236.05
11/2/23	6042124	CG ENGINEERING PLLC	\$772.50
11/2/23	6042125	MCWANE INC	\$144,514.92
11/2/23	6042126	RESOURCE INNOVATIONS INC	\$10,500.00
11/2/23	6042127	LIBERTY MUTUAL GROUP INC	\$19,086.69
11/2/23	6042128	CM AIR PROS LLC	\$5,950.00
11/2/23	6042129	HOME COMFORT ALLIANCE LLC	\$1,650.00
11/2/23	6042130	GEORGE HESPE	\$60.26
11/2/23	6042131	JOHN HIEB	\$1,363.25
11/2/23	6042132	TARIK WAHIDI	\$1,307.60
11/3/23	6042133	HOWARD INDUSTRIES INC	\$80,153.37
11/3/23	6042134	ORRICK HERRINGTON & SUTCLIFFE LLP	\$63,270.69
11/3/23	6042135	ROBERT HALF INTERNATIONAL INC	\$1,721.60
11/3/23	6042136	TESSCO INCORPORATED	\$338.16
11/3/23	6042137	TOPSOILS NORTHWEST INC	\$3,105.12

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
11/3/23	6042138	TECH PRODUCTS INC	\$2,294.82
11/3/23	6042139	WESTERN SAFETY PRODUCTS INC	\$458.12
11/3/23	6042140	TRAFFIC CONTROL PLAN CO OF WA LLC	\$700.00
11/3/23	6042141	HP INC	\$6,791.82
11/3/23	6042142	CM AIR PROS LLC	\$1,650.00
11/3/23	6042143	LYNH DICKEN	\$41.92
11/3/23	6042144	BRIANNE ZARETZKE	\$21.98
11/3/23	6042145	ABEYALEW ALEMNEH	\$407.00
11/6/23	6042146	COMMERCIAL FILTER SALES & SERVICE	\$585.65
11/6/23	6042147	DAVID EVANS & ASSOCIATES INC	\$10,891.46
11/6/23	6042148	MCMASTER-CARR SUPPLY CO	\$266.68
11/6/23	6042149	MOTOR TRUCKS INTL & IDEALEASE INC	\$818.21
11/6/23	6042150	ROMAINE ELECTRIC CORP	\$338.09
11/6/23	6042151	RWC INTERNATIONAL LTD	\$90.80
11/6/23	6042152	SCHWEITZER ENGINEERING LAB INC	\$13,151.69
11/6/23	6042153	GORDON TRUCK CENTERS INC	\$246.97
11/6/23	6042154	WW GRAINGER INC	\$660.76
11/6/23	6042155	BACKGROUND INFORMATION SERVICES INC	\$591.73
11/6/23	6042156	B&L UTILITY INC	\$764,440.14
11/6/23	6042157	COLEHOUR & COHEN INC	\$9,031.63
11/6/23	6042158	DAVIS DOOR SERVICE INC	\$419.27
11/6/23	6042159	DESIGNER DECAL INC	\$6,936.35
11/6/23	6042160	EDGE ANALYTICAL INC	\$467.00
11/6/23	6042161	GENERAL PACIFIC INC	\$11,348.01
11/6/23	6042162	LENZ ENTERPRISES INC	\$7,569.68
11/6/23	6042163	LONE MOUNTAIN COMMUNICATIONS LLC	\$1,348.75
11/6/23	6042164	LONGS LANDSCAPE LLC	\$25,637.72
11/6/23	6042165	NORTHWEST CASCADE INC	\$477.50
11/6/23	6042166	PUBLIC UTILITY DISTRICT EMPLOYEES	\$1,735.00
11/6/23	6042167	RICOH USA INC	\$4,933.49
11/6/23	6042168	LOUIS F MATHESON CONSTRUCTION INC	\$107.90
11/6/23	6042169	RMG FINANCIAL CONSULTING INC	\$3,250.00

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
11/6/23	6042170	SOUND SAFETY PRODUCTS CO INC	\$1,500.52
11/6/23	6042171	STATE OF WASHINGTON	\$1,900.83
11/6/23	6042172	OFFICE OF THE SECRETARY OF STATE	\$2,050.00
11/6/23	6042173	WALTER E NELSON CO OF WESTERN WA	\$5,910.53
11/6/23	6042174	WESTERN ELECTRICITY COORDINATING CO	\$61.53
11/6/23	6042175	WETHERHOLT & ASSOCIATES INC	\$14,797.68
11/6/23	6042176	GRAYBAR ELECTRIC CO INC	\$1,436.38
11/6/23	6042177	ANIXTER INC	\$32,024.65
11/6/23	6042178	MALLORY SAFETY AND SUPPLY LLC	\$1,031.37
11/6/23	6042179	MCWANE INC	\$32,159.33
11/6/23	6042180	REXEL USA INC	\$85.78
11/6/23	6042181	WATERSHED SCIENCE & ENGINEERING INC	\$1,067.50
11/6/23	6042182	WORKLOGIX MANAGEMENT INC	\$250.00
11/6/23	6042183	QCERA INC	\$2,053.50
11/6/23	6042184	TARREN ACKERMANN	\$62,487.90
11/6/23	6042185	THE ADT SECURITY CORPORATION	\$392.89
11/6/23	6042186	HM PACIFIC NORTHWEST FKA CADMAN	\$2,266.23
11/6/23	6042187	WPENGINE INC	\$2,900.00
11/6/23	6042188	UNIVERSAL PROTECTION SERVICE LP	\$136,259.77
11/6/23	6042189	CAL-LINE NORTHWEST LLC	\$518.61
11/6/23	6042190	COZY HEATING INC	\$1,650.00
11/6/23	6042191	STILLWATER ENERGY LLC	\$36,857.53
11/6/23	6042192	CM AIR PROS LLC	\$1,650.00
11/6/23	6042193	JASON ZYSKOWSKI	\$128.34
11/6/23	6042194	KEVIN LAVERING	\$1,601.03
11/6/23	6042195	WYATT HAWTHORNE	\$723.00
11/6/23	6042196	ANTHONY HAUGSTAD	\$1,533.51
11/6/23	6042197	JORDAN BARDELL	\$1,656.00
11/6/23	6042198	KEVIN DAVIS	\$577.37
11/6/23	6042199	GILLIAN ANDERSON	\$100.22
11/6/23	6042200	FREDERICK WILLENBROCK	\$98.12
11/7/23	6042201	ALLIANCE TO SAVE ENERGY	\$50,000.00

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
11/7/23	6042202	ALS GROUP USA CORP	\$200.20
11/7/23	6042203	DICA MARKETING COMPANY	\$4,638.41
11/7/23	6042204	FASTENAL COMPANY	\$266.77
11/7/23	6042205	HOWARD INDUSTRIES INC	\$71,514.13
11/7/23	6042206	MOTOR TRUCKS INTL & IDEALEASE INC	\$808.15
11/7/23	6042207	NELSON DISTRIBUTING INC	\$927.71
11/7/23	6042208	NORTH COAST ELECTRIC COMPANY	\$2,869.82
11/7/23	6042209	ROMAINE ELECTRIC CORP	\$1,070.38
11/7/23	6042210	SCHWEITZER ENGINEERING LAB INC	\$10,827.35
11/7/23	6042211	STELLAR INDUSTRIAL SUPPLY INC	\$2,809.04
11/7/23	6042212	SNOHOMISH COUNTY SOCIETY OF	\$3,700.00
11/7/23	6042213	GORDON TRUCK CENTERS INC	\$54.60
11/7/23	6042214	WEST COAST PAPER CO	\$3,056.10
11/7/23	6042215	WESSPUR TREE AND EQUIPMENT INC	\$824.25
11/7/23	6042216	COLEHOUR & COHEN INC	\$21,938.40
11/7/23	6042217	CUZ CONCRETE PRODUCTS INC	\$3,690.00
11/7/23	6042218	DUNLAP INDUSTRIAL HARDWARE INC	\$26,485.90
11/7/23	6042219	GENERAL PACIFIC INC	\$248.37
11/7/23	6042220	LENZ ENTERPRISES INC	\$740.08
11/7/23	6042221	NORTHWEST CASCADE INC	\$187.50
11/7/23	6042222	RICHARDSON BOTTLING COMPANY	\$199.86
11/7/23	6042223	RICOH USA INC	\$3,974.41
11/7/23	6042224	LOUIS F MATHESON CONSTRUCTION INC	\$8,374.08
11/7/23	6042225	ROHLINGER ENTERPRISES INC	\$7,085.05
11/7/23	6042226	STATE OF WASHINGTON	\$143,669.14
11/7/23	6042227	ZIPPER GEO ASSOCIATES LLC	\$1,512.25
11/7/23	6042228	GRAYBAR ELECTRIC CO INC	\$229.91
11/7/23	6042229	ALTEC INDUSTRIES INC	\$1,457.13
11/7/23	6042230	ANIXTER INC	\$71,262.40
11/7/23	6042231	SEATTLE NUT & BOLT LLC	\$338.49
11/7/23	6042232	HCL AMERICA INC	\$23,857.29
11/7/23	6042233	MCWANE INC	\$51,827.72

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
11/7/23	6042234	GLOBAL INFRASTRUCTURE SOLUTIONS INC	\$22,620.00
11/7/23	6042235	K&D SERVICES INC	\$110,488.75
11/7/23	6042236	GLASS FIX LLC	\$549.50
11/7/23	6042237	TESSA MORENO	\$56.33
11/7/23	6042238	KYLE FITZHUGH	\$193.00
11/7/23	6042239	SHAWN WIGGINS	\$85.84
11/7/23	6042240	STEVEN CHENOWETH	\$406.48
11/8/23	6042241	ALS GROUP USA CORP	\$110.00
11/8/23	6042242	HOWARD INDUSTRIES INC	\$50,183.64
11/8/23	6042243	NORTH COAST ELECTRIC COMPANY	\$2,043.91
11/8/23	6042244	ROBERT HALF INTERNATIONAL INC	\$4,315.20
11/8/23	6042245	ROMAINE ELECTRIC CORP	\$2,884.58
11/8/23	6042246	RWC INTERNATIONAL LTD	\$462.51
11/8/23	6042247	STELLAR INDUSTRIAL SUPPLY INC	\$1,105.15
11/8/23	6042248	WEST PUBLISHING CORPORATION	\$8,330.07
11/8/23	6042249	WILLIAMS SCOTSMAN INC	\$1,540.24
11/8/23	6042250	BRAKE & CLUTCH SUPPLY INC	\$34.70
11/8/23	6042251	CHAMPION BOLT & SUPPLY INC	\$3,392.71
11/8/23	6042252	EDGE ANALYTICAL INC	\$216.00
11/8/23	6042253	GENERAL PACIFIC INC	\$27,024.41
11/8/23	6042254	HOGLUNDS TOP SHOP INC	\$1,544.10
11/8/23	6042255	LENZ ENTERPRISES INC	\$2,343.41
11/8/23	6042256	BEN-KO-MATIC CO	\$455.37
11/8/23	6042257	LOUIS F MATHESON CONSTRUCTION INC	\$124.09
11/8/23	6042258	UNITED RENTALS NORTH AMERICA INC	\$1,346.58
11/8/23	6042259	ALTEC INDUSTRIES INC	\$12,254.95
11/8/23	6042260	CENVEO WORLDWIDE LIMITED	\$5,761.51
11/8/23	6042261	AON CONSULTING INC	\$21,236.25
11/8/23	6042262	AGISSAR CORPORATION	\$454.84
11/8/23	6042263	OAC SERVICES INC	\$7,388.84
11/8/23	6042264	WELLNESS BY WISHLIST INC	\$1,482.74
11/8/23	6042265	ADP INC	\$5,491.37

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
11/8/23	6042266	GMES LLC	\$551.88
11/8/23	6042267	AA REMODELING LLC	\$944.00
11/8/23	6042268	ANN NICHOLS	\$62.88
11/8/23	6042269	JASON ZYSKOWSKI	\$86.45
11/8/23	6042270	MICHAEL SHAPLEY	\$963.86
11/8/23	6042271	ALYSSIA RHOADS	\$430.66
11/8/23	6042272	MONICA GORMAN	\$134.93
11/8/23	6042273	JERRY JODOCK	\$175.00
11/8/23	6042274	KRYSTAL EWING	\$10.48
11/8/23	6042275	GIUSEPPE FINA	\$354.75
11/8/23	6042276	JAMIE CONTRERAS	\$104.80
11/8/23	6042277	COLLEEN MURPHY	\$854.17
11/8/23	6042278	THOMAS MCMASTER	\$31.44
11/8/23	6042279	ROBERT BEIDLER	\$796.93
11/8/23	6042280	KELSEY LEWIS	\$315.98
11/8/23	6042281	KIMBERLEY MULLENE	\$20.96
11/8/23	6042282	BRION HENAULT	\$20.96
11/9/23	6042283	ASPLUNDH TREE EXPERT LLC	\$27,331.88
11/9/23	6042284	POSDATA GROUP INC	\$1,545.40
11/9/23	6042285	HOWARD INDUSTRIES INC	\$26,839.78
11/9/23	6042286	MOTOR TRUCKS INTL & IDEALEASE INC	\$215.17
11/9/23	6042287	NORTH COAST ELECTRIC COMPANY	\$72,193.45
11/9/23	6042288	ROBERT HALF INTERNATIONAL INC	\$4,304.00
11/9/23	6042289	ROMAINE ELECTRIC CORP	\$1,683.84
11/9/23	6042290	RWC INTERNATIONAL LTD	\$1,223.17
11/9/23	6042291	STELLA-JONES CORPORATION	\$34,562.65
11/9/23	6042292	GORDON TRUCK CENTERS INC	\$93.23
11/9/23	6042293	RS AMERICAS INC	\$951.07
11/9/23	6042294	COLEHOUR & COHEN INC	\$62,622.68
11/9/23	6042295	GENERAL PACIFIC INC	\$41,543.74
11/9/23	6042296	LENZ ENTERPRISES INC	\$778.14
11/9/23	6042297	ROGER R OLSEN	\$2,633.93

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
11/9/23	6042298	SOUND SAFETY PRODUCTS CO INC	\$342.12
11/9/23	6042299	GRAYBAR ELECTRIC CO INC	\$6,011.04
11/9/23	6042300	ALTEC INDUSTRIES INC	\$880.39
11/9/23	6042301	ICONIX WATERWORKS INC	\$684.23
11/9/23	6042302	MORSE DISTRIBUTION INC	\$6,010.70
11/9/23	6042303	SPINAL HEALTH CONSULTANTS INC	\$14,000.00
11/9/23	6042304	ARNETT INDUSTRIES LLC	\$7,011.62
11/9/23	6042305	K&D SERVICES INC	\$22,084.08
11/9/23	6042306	MING K LEUNG	\$1,294.96
11/9/23	6042307	MORGAN LEWIS & BOCKIUS LLP	\$23,553.50
11/9/23	6042308	SOUND GRID PARTNERS LLC	\$2,260.00
11/9/23	6042309	ALEXANDRA LEGARE	\$1,422.73
11/9/23	6042310	ELEVATOR SUPPORT COMPANY LLC	\$2,912.36
11/9/23	6042311	AMERICAN CRAWLSPACE & PEST SERVICES	\$500.00
11/9/23	6042312	REFINED CONSULTING GROUP	\$4,300.00
11/9/23	6042313	NICHOLAS BELISLE	\$455.22
11/9/23	6042314	CASSIE DAHLBECK	\$543.67
11/9/23	6042315	CHRISTOPHER ANDERSON	\$286.27
11/9/23	6042316	ALEXANDER CHOREY	\$903.53
11/9/23	6042317	ANDERS DAHL	\$625.90
11/9/23	6042318	KEVIN LAVERING	\$99.90
11/9/23	6042319	SHAINA JOHNSON	\$117.25
11/9/23	6042320	SIDNEY LOGAN	\$460.14
11/9/23	6042321	DEVON YEAGER	\$1,081.53
11/9/23	6042322	JONAH LONGENECKER	\$179.55

Total: \$4,380,434.39

Detailed Disbursement Report

Accounts Payable Wires			
Payment Date	Payment Ref Nbr	Payee	Amount
10/30/23	7003033	US BANK	\$74,527.56
10/30/23	7003034	ICMA-RC	\$44,292.90
11/3/23	7003035	CRAWFORD & COMPANY	\$3,205.24
11/6/23	7003036	ICMA-RC	\$235,965.92
11/6/23	7003037	PUBLIC UTILITY DIST NO 1 OF SNOHOMI	\$25,806.63
11/6/23	7003038	ICMA-RC	\$614,865.32
11/7/23	7003039	MOBILIZZ INC	\$613.12
11/8/23	7003040	ICMA-RC	\$44,407.50
11/9/23	7003041	ICMA-RC	\$125,000.00
Total:			\$1,168,684.19

Detailed Disbursement Report

Payroll			
Period End Date	Payment Ref Nbr	Payee	Amount
11/3/23	5300000917	PUD EMPLOYEES - DIRECT DEPOSIT	\$4,567,027.71
11/7/23	845054 - 845058	PUD EMPLOYEES - WARRANTS	\$12,205.94

Detailed Disbursement Report

Automatic Debit Payments			
Payment Date	Payment Ref Nbr	Payee	Amount
11/1/23	5300000913	WELLNESS BY WISHLIST INC	\$3,327.28
10/30/23	5300000914	STATE OF WA DEPT OF REVEN	\$62,421.50
11/2/23	5300000915	ELAVON INC DBA MERCHANT S	\$375.02
11/3/23	5300000916	WELLNESS BY WISHLIST INC	\$4,202.89
11/3/23	5300000917	ADP INC	\$1,081,237.79
11/7/23	5300000918	WELLNESS BY WISHLIST INC	\$4,761.73
11/8/23	5300000919	US POSTAL SVC	\$110,000.00
11/9/23	5300000920	STATE OF WA DEPT OF RETIR	\$1,917,003.91
11/10/23	5300000921	WELLNESS BY WISHLIST INC	\$28,639.26
Total:			\$3,211,969.38



BUSINESS OF THE COMMISSION

Meeting Date: November 21, 2023

Agenda Item: 4A

TITLE:

Continue Public Hearing on the 2024 Proposed Budget

SUBMITTED FOR: Public Hearing

<u>Finance Division</u>	<u>Sarah Bond</u>	<u>8448</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	<u>November 7, 2023</u>	
Estimated Expenditure:	_____	Presentation Planned <input checked="" type="checkbox"/>

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description: GP-3(4) ... a non-delegable, statutorily assigned Board duty as defined under RCW54.16.080 ... budget.

The 2024 Proposed Budget was introduced at a public hearing on October 2, 2023, and the hearing was continued to November 7, 2023, for a more detailed presentation of the proposed budgets for the Electric, Generation and Water Systems. The 2024 Proposed Budget will be presented in two parts: first on November 7 and the second part on November 21. Today’s presentation will focus on the Electric and Water Systems Final Budget and 5-Year Financial and Reserves Forecast. The Board is scheduled to consider adoption of the 2024 Proposed Budget at the December 5, 2023, Regular meeting.

List Attachments:
2024 Budget Presentation

2024 Budget Public Hearing

November 21, 2023

Scott Jones
Chief Financial Officer

Sarah Bond
Budget and Financial Planning Manager

SNOHOMISH COUNTY PUD
PUBLIC UTILITY DISTRICT NO. 1
Energizing Life in Our Communities

2024 Proposed Budget

CONNECT UP & DRIVE

BOARD OF COMMISSIONERS: SIDNEY LOGAN • TANYA OLSON • REBECCA WOLFE

Purpose of Presentation

To present the third of four public budget hearings for the 2024 Proposed Budget.

This presentation is for information and discussion only, Board approval of the 2024 Budget will be requested December 5, 2023.

NOTICE OF PUBLIC HEARING ON PROPOSED 2024 BUDGET

NOTICE IS HEREBY GIVEN that the proposed preliminary budget of Public Utility District No. 1 of Snohomish County, Washington, for the calendar year 2024 has been filed with the Commission of said Public Utility District No. 1 at its office at 2320 California Street, Everett, Washington, and may be examined there by requesting a copy from the Clerk of the Board.

FURTHER, MONDAY, OCTOBER 2, 2023, at the hour of 1:30 p.m., at 2320 California Street, Everett, Washington and/or at a publicly noticed video conference meeting, if appropriate, is set as the date, time, and place for said public hearing on the proposed budget, at which time any citizen may appear and be heard for or against the whole or any part thereof.

DATED this 22nd day of August 2023.


Rebecca Wolfe, President


Sidney Logan, Vice-President


Tanya Olson, Secretary

To be Published: September 19, 2023
September 26, 2023

Presentation Agenda

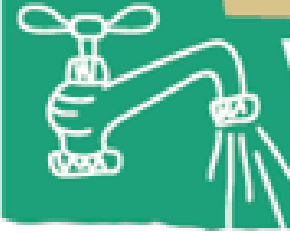


Electric System



- 2024 Budget Updates
- 5-Year Budget Forecast and Assumptions
- Reserves Forecast

Water System



- 2024 Budget Updates
- 5-Year Budget Forecast and Assumptions
- Reserves Forecast



2024 Budget Updates

Purchased Power

- Hay Canyon 1 expiration (March 2024) reduces purchased power costs
- Market purchases increase due to loss of Hay Canyon power
- Generation system, minor adjustments

Connect Up project adjustments

- Reduces capital expenditures in 2024
- Reduces use of Bond Proceeds
- Increases Operating & Maintenance expense (overhead adjustments)

	2024 Proposed Budget	2024 Final Budget	Delta
Operating Revenues			
Energy Retail Sales	\$ 681,891	\$ 681,891	\$ -
Energy Wholesale Sales	87,017	87,017	-
Other Operating Revenues	35,377	35,377	-
Total Operating Revenues	\$ 804,285	\$ 804,285	\$ -
Operating Expenses			
Purchased Power	\$ 390,024	\$ 386,240	\$ (3,785)
Operating & Maintenance	288,977	293,357	4,380
Taxes	42,500	42,500	-
Depreciation	66,818	66,818	-
Total Operating Expenses	\$ 788,319	\$ 788,914	\$ 595
Net Operating Income	\$ 15,966	\$ 15,370	\$ (595)
Interest Income & Other	17,226	17,226	-
Interest Charges	(18,747)	(18,747)	-
Contributions	34,785	34,785	-
Net Income	\$ 49,229	\$ 48,634	\$ (595)
Other Cash Expenditures			
Capital Expenditures	166,783	149,589	(17,194)
Debt Service Principal	12,985	12,985	-
Days Cash on Hand	121	132	11
Use of Bond Proceeds	59,609	56,786	(2,823)



Energy Retail Sales

- Reflects most recent (Fall 2023) load forecast
- Provides funding for the income qualified discount program
- Considers the potential long-term impacts of supply chain, market volatility, labor market, and inflation issues and projects small (2% - 3.8%), multi-year rate increases through 2027, subject to public hearing and Board approval

Energy Wholesale Sales

- Forecasts revenues based on P25 hydrology conditions in 2024 and 2025 and P35 2026 through 2028 with higher than previously forecasted prices





2024-2028 Forecast Assumptions

Bonneville
POWER ADMINISTRATION



Purchased Power

- BPA prices for FY24-25 are 3.3% higher than previous rates. Higher Block and Slice volume (3% increase over FY2022) due to expected higher loads account for the slight increase in BPA costs; forecast years assume small BPA rate increases
- Generation system costs remain stable through 2026, some larger capital projects in forecast years
- Market purchases are expected to remain higher than historical levels due to increases in both volume and prices; forecast prices expected to be closer to historical levels in 2027-2028
- Hay Canyon 1 expires March 2024

Operations and Maintenance (Transmission and Ancillary)

- Forecasted Transmission and Ancillary costs remain relatively flat



Operations and Maintenance

- Reflects the increased cost pressures due to supply chain and inflation issues
- Forecast includes adequate funding to continue existing and promote new Energy Efficiency programs to meet IRP target goals

Capital Expenditures

- Funding for major asset, expansion and upgrade projects
- ConnectUp project continues through 2026; funded primarily by bond proceeds
- Provides continued funding for North County Community Office, Facilities Upgrades, and Operations Center Improvements

Bond Proceeds

- Placeholders for \$75M in 2025 and \$50M in 2027 to help fund capital expenditures

Connect to **SAVE!** 





2024 Budget and Five-Year Forecast



2024 Final Budget	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast
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Operating Revenues

Energy Retail Sales	\$ 681,891	\$ 718,800	\$ 753,814	\$ 797,553	\$ 839,929
Energy Wholesale Sales	87,017	72,249	71,078	34,354	36,861
Other Operating Revenues	35,377	34,108	34,229	33,959	32,865
Total Operating Revenues	\$ 804,285	\$ 825,157	\$ 859,121	\$ 865,866	\$ 909,655

Operating Expenses

Purchased Power	\$ 386,240	\$ 384,340	\$ 396,762	\$ 372,486	\$ 370,257
Operating & Maintenance	293,357	297,583	302,674	309,917	318,285
Taxes	42,500	44,768	46,952	49,657	52,269
Depreciation	66,818	68,823	70,888	73,014	75,205
Total Operating Expenses	\$ 788,914	\$ 795,514	\$ 817,275	\$ 805,075	\$ 816,015

Net Operating Income

Interest Income & Other	17,226	14,736	12,290	9,721	8,955
Interest Charges	(18,747)	(20,537)	(21,381)	(22,091)	(22,313)
Contributions	34,785	35,820	36,947	38,118	39,019
Net Income	\$ 48,634	\$ 59,662	\$ 69,702	\$ 86,539	\$ 119,300

Other Cash Expenditures

Capital Expenditures	149,589	167,029	183,028	169,824	172,524
Debt Service Principal	12,985	15,545	15,070	16,753	17,134
Revenue Fund	147,704	139,480	142,327	144,883	173,464
Days Cash on Hand	132	122	122	121	140



2024 Reserves Forecast

Description of Reserve	2024 Budget
<p>Operating Reserves (Revenue Fund) represent the funds set aside to provide adequate working capital for operational liquidity, seasonal revenue and expenditures fluctuations and other unforeseen events not addressed by other reserves</p>	\$147M
<p>Operating Reserves (Debt Management Fund) represents funds that have been set aside to defer financing, redeem debt, or replenish revenue fund as needed</p>	\$80M
<p>Sinking Reserves – represent the funds set aside on a calculated schedule in or to meet known, significant periodic payments</p>	\$15M
<p>Project Reserves – may be utilized to fund projects as approved by the Commission, either through the adopted budget or otherwise directed by the Commission</p>	\$24M
<p>Contingency Reserve – represents funds set aside to mitigate risk exposure, including risks associated with natural disasters and water quality issues</p>	\$125M
<p>Bond Debt Service Reserves – represent funds set aside to fulfill the District’s obligation to establish debt service reserve funds</p>	\$21M



2024 Budget Updates

Water Retail Sales

- Rate Increase adjustment to 5.4%
(Public hearings to begin December 19, 2023)

Operating & Maintenance

- Labor and overhead adjustments



2024 Proposed Budget	2024 Final Budget	Delta
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Operating Revenues

Water Retail Sales	\$ 14,135	\$ 14,503	\$ 368
Water Wholesale Sales	668	668	-
Other Operating Revenues	377	377	-
Total Operating Revenues	\$ 15,180	\$ 15,548	\$ 368

Operating Expenses

Purchased Water	\$ 4,171	\$ 4,171	\$ -
Operations & Maintenance	9,374	9,787	414
Taxes	755	773	18
Depreciation	3,830	3,830	-
Total Operating Expenses	\$ 18,129	\$ 18,562	\$ 432

Net Operating Income	\$ (2,949)	\$ (3,014)	\$ (65)
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Other Income & Expense	191	191	-
Interest Charges	(1,069)	(1,069)	-
Contributions	4,711	4,711	-
Net Income	\$ 884	\$ 2,957	\$ (65)

Capital Expenditures	14,127	14,127	-
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Water Retail Sales

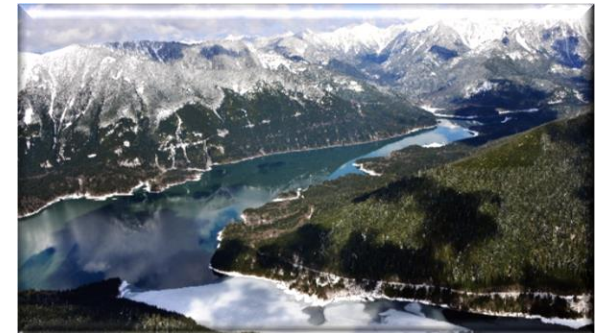
- Reflects customer load growth of approximately 1.3% to 1.5% per year
- Projects annual general rate increases between 3% and 4.1% to address substantial inflation and other cost pressures and to increase reserve targets. Also includes City of Everett commodity 'pass-through' rate increases of 1.3% to 2.4% annually

Purchased Water

- Includes adopted 8.1% rate increase from the City of Everett in 2024 and projections of 4.16% annually 2025-2028
- Assumes maximized use of Lake Stevens Treatment Plant



Lake Stevens Treatment Plant



**Spada Lake/
City of Everett
Source**



Operations and Maintenance

- Supply chain issues and inflation driving increased costs
- Continued increase in administrative costs shared with Electric system

Capital Expenditures

- Continued emphasis on main replacement program
- Continuation of Warm Beach system improvements
- Other major projects include SCADA Upgrades, ConnectUp, Jordan Creek Bridge Right-of-Way

Bond Proceeds

- Placeholder of \$17.8M in 2026 to fund capital programs



2024 Budget and 5-Year Forecast



2024 Final Budget	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast
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Operating Revenues

Water Retail Sales	\$ 14,503	\$ 15,074	\$ 15,276	\$ 15,482	\$ 15,666
Water Wholesale Sales	668	678	687	696	705
Other Operating Revenues	377	385	392	400	408
Total Operating Revenues	\$ 15,548	\$ 16,136	\$ 16,356	\$ 16,578	\$ 16,779

Operating Expenses

Purchased Water	\$ 4,171	\$ 4,422	\$ 4,688	\$ 4,969	\$ 5,267
Operations & Maintenance	9,787	9,633	10,818	11,432	11,837
Taxes	773	798	805	816	826
Depreciation	3,830	3,906	3,985	4,064	4,146
Total Operating Expenses	\$ 18,562	\$ 18,760	\$ 20,296	\$ 21,282	\$ 22,076

Net Operating Income	\$ (3,014)	\$ (2,624)	\$ (3,940)	\$ (4,703)	\$ (5,297)
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Other Income & Expense	191	235	202	221	225
Interest Charges	(1,069)	(1,553)	(1,495)	(1,433)	(1,352)
Contributions	4,711	4,507	4,319	4,346	4,375
Net Income	\$ 819	\$ 566	\$ (914)	\$ (1,570)	\$ (2,049)

Capital Expenditures	14,127	20,382	12,646	6,928	7,591
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2024 Reserves Forecast

Description of Reserve	2024 Budget
Operating Reserves - represent the funds set aside to provide adequate working capital for operational liquidity, seasonal revenue and expenditures fluctuations and other unforeseen events not addressed by other reserves	\$3.7M
Sinking Reserves – represent the funds set aside on a calculated schedule in or to meet known, significant periodic payments	\$267K
Project Reserves – may be utilized to fund projects as approved by the Commission, either through the adopted budget or otherwise directed by the Commission	\$27M
Contingency Reserve – represents funds set aside to mitigate risk exposure, including risks associated with natural disasters and water quality issues	\$1.5M
Bond Debt Service Reserves – represent funds set aside to fulfill the District’s obligation to establish debt service reserve funds	\$1.2M

Financial Planning and Budgeting – Executive Limitations (EL-4)	2024 Budget Compliance
Fails to include credible projection of revenues and expenses, separation of capital and operational items, cash flow, and disclosure of planning assumptions	This Executive Limitation was followed with no known exceptions
Allows operating cash to drop below a safety reserve of less than \$20 million at the end of any fiscal year.	This Executive Limitation was followed with no known exceptions
Provides less for Board prerogatives during the year than is set forth in the Cost of Governance policy.	This Executive Limitation was followed with no known exceptions
Allows Electric System year-end debt service coverage to fall below 1.75.	This Executive Limitation was followed with no known exceptions
Finances greater than forty percent (40%) of non-generation Electric System capital improvements within a fifteen-year period including the plan year.	This Executive Limitation was followed with no known exceptions
Plans for rate increases in excess of three percent (3%) in any year, or compound increases in excess of nine percent (9%) over any consecutive five-year period.	Rate increases for both Electric and Water exceed these limitations to address significant cost increases, inflation, and BPA and City of Everett rate increases ⁽¹⁾
Fails to maintain annual spending on public purposes of three percent (3%) of Electric System revenue beginning in 2001.	This Executive Limitation was followed with no known exceptions

(1) Staff’s recommendation is that this policy deviation be addressed through an acknowledgement and waiver in the resolution



2024 Budget Public Hearing Remaining Schedule

December 5, 2023 – Request approval of the 2024 Budget



BUSINESS OF THE COMMISSION

Meeting Date: November 21, 2023

Agenda Item: 5A

TITLE

Consideration of a Resolution Declaring Certain Property Interests of the District in a Portion of Certain Real Property Situated in Snohomish County, Washington, to be Surplus and Authorizing the Granting of an Easement in Favor of the United States of America, Department of Energy, Bonneville Power Administration

SUBMITTED FOR: Public Hearing and Action

<u>Real Estate Services</u>	<u>Maureen Barnes</u>	<u>4373</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	<u>11/07/2023</u>	
Estimated Expenditure:	<u>N/A</u>	Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description, GP-3(4)(F)(1) a non-delegable statutorily assigned Board Duty to authorize acquisition . . . and the disposition of certain properties and payment therefore.

The District owns certain lands and premises situated in the County of Snohomish, State of Washington, and legally described on Attachment 1 to the attached resolution (“Property”).

The Bonneville Power Administration (“BPA”) desires to acquire an easement (“Easement”) from the District across, over, under, upon and through the Property for the purposes of constructing, operating, inspecting, repairing, replacing, improving, removing, upgrading, and maintaining transmission facilities. BPA has offered \$121,000 to the District as consideration for the Easement.

RECOMMENDATIONS/FUTURE ACTIONS:

Staff recommends that the Commission pass a resolution declaring the property interests represented by the Easement to be surplus to the needs of the District and authorizing the granting of the Easement in favor of BPA for the offered consideration.

List Attachments:

- Resolution
- Attachment 1
- Attachment 2

RESOLUTION NO. _____

A RESOLUTION Declaring Certain Property Interests of the District in a Portion of Certain Real Property Situated in Snohomish County, Washington, to be Surplus and Authorizing the Granting of an Easement in Favor of the United States of America, Department of Energy, Bonneville Power Administration

WHEREAS, the District owns certain lands and premises situated in the County of Snohomish, State of Washington, and legally described on Attachment 1 (“Property”); and

WHEREAS, the United States of America, Department of Energy, Bonneville Power Administration (“BPA”) desires to acquire an easement (“Easement”) from the District across, over, under, upon and through the Property for the purposes of constructing, operating, inspecting, repairing, replacing, improving, removing, upgrading, and maintaining transmission facilities; and

WHEREAS, a copy of the proposed Easement is attached as Attachment 2; and

WHEREAS, BPA has offered \$121,000.00 to the District as consideration for the Easement; and

WHEREAS, District staff recommends that the property interests represented by the Easement be declared surplus to the needs of the District and that the Easement be granted in favor of BPA for the offered consideration; and

WHEREAS, the Commission held a public hearing to consider declaring the District property interests represented by the Easement surplus to the needs of the District and to consider authorizing the granting of the Easement in favor of BPA for the offered consideration; and

WHEREAS, based upon the information presented and recommendation of staff, the Commission of Public Utility District No. 1 of Snohomish County finds that the District's property interests in the Easement (Attachment 2):

- 1. Are no longer necessary, material to, and useful in the District's operations; and
- 2. Are not required for continued public utility service.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County that:

- 1. The District's property interests in the Easement (Attachment 2) are surplus to the District's needs; and
- 2. The Manager of the District's Real Estate Services, or her designee, is authorized to execute the Easement (Attachment 2) in favor of the United States of America, Department of Energy, Bonneville Power Administration for the above referenced consideration and take all other reasonable and necessary actions to complete the transaction; provided that the final form of Easement and all other documents related to said Easement shall be subject to the review and approval of the District's General Counsel or his designee.

PASSED AND APPROVED this 21st day of November, 2023.

President

Vice-President

Secretary

Attachment 1

Legal Description

A portion of the NE1/4SE1/4 of Section 7, Township 28 North, Range 5 East, W.M., Snohomish County, Washington together with a portion of NW1/4SW1/4 of Section 8, Township 28 North, Range 5 East, as described in Exhibit(s) A and shown on Exhibit(s) B. (Affects Tax Account Nos. 00393900300500, 28050700104200, 28050800302200.)

**AFTER RECORDING, RETURN TO
Bonneville Power Administration
TERO-3
P.O. BOX 3621
PORTLAND, OR 97208-3621**

Legal description: A portion of the NE1/4SE1/4 of Section 7, Township 28 North, Range 5 East, W.M., Snohomish County, Washington together with a portion of NW1/4SW1/4 of Section 8, Township 28 North, Range 5 East, as described in Exhibit(s) A and shown on Exhibit(s) B. (Affects Tax Account Nos. 00393900300500, 28050700104200, 28050800302200.)

BPA Tract No.(s): ALJ-5-A-1

**United States of America
Department of Energy, Bonneville Power Administration**

**EASEMENT AGREEMENT
Transmission Line**

This Easement Agreement is made between PUBLIC UTILITY DISTRICT NO. 1 OF SNOHOMISH COUNTY (“Grantor”), whether one or more, and the UNITED STATES OF AMERICA and its assigns (“Grantee”), pursuant to the Bonneville Project Act, of August 20, 1937, as amended, 16 U.S.C. §§ 832 et seq.; the Federal Columbia River Transmission System Act, of October 18, 1974, as amended, 16 U.S.C. §§ 838 et seq.; the Department of Energy Organization Act, of August 4, 1977, as amended, 42 U.S.C. § 7152; and the Pacific Northwest Electric Power Planning and Conservation Act, of December 5, 1980, as amended, 16 U.S.C. §§ 839 et seq.

The parties agree as follows:

1. Conveyance and Consideration.

Grantor, for and in consideration of the sum of XXXXXXXX (\$XXXXX) and the provisions contained herein, does hereby grant and convey to the UNITED STATES OF AMERICA and its assigns, a perpetual easement for electric power transmission purposes in, upon, over, across, and under the land described in Exhibit(s) A and shown on Exhibit(s) B (“Easement Area”), attached hereto and made a part hereof. The acquiring federal agency is the Department of Energy, Bonneville Power Administration.

2. Grant of Rights.

This Easement Agreement grants the following present and future rights:

- a. Transmission Facilities. The right to enter the Easement Area and to locate, survey, construct, reconstruct, operate, maintain, repair, rebuild, upgrade, remove, inspect and patrol transmission lines consisting of one or more lines of poles or structures and appurtenances thereto, supporting conductors of one or more electric circuits of any voltage, as well as appurtenances for communication facilities (collectively, “Transmission Facilities”).
- b. Transmission Hazards. The right to clear and keep clear the Easement Area from all fire/electrical hazards, safety hazards, unauthorized structures or any other material Grantee deems could interfere with the safe operation and maintenance of the Transmission Facilities (“Transmission Hazards”). All Transmission Hazards within the Easement Area shall become the property of Grantee and may be disposed of by Grantee in any manner it deems suitable.
- c. Incompatible Vegetation. The right to enter, cut, trim, remove, destroy, or otherwise control all trees (including crop-bearing trees, ornamental trees, and Christmas trees), shrubs, brush, or other vegetation Grantee deems could interfere with the safe operation and maintenance of the Transmission Facilities (“Incompatible Vegetation”), now or later growing within the Easement Area. All Incompatible Vegetation within the Easement Area shall become the property of Grantee and may be disposed of by Grantee in any manner it deems suitable.
- d. Trees Outside Easement Area. The right to trim or cut down and to remove “Danger Trees” located on land adjacent to the Easement Area. A Danger Tree is any growing or dead tree, or snag, whether stable or unstable, which in the opinion of Grantee could interfere with the safe operation and maintenance of the Transmission Facilities. Title to Danger Trees shall vest in Grantee and the compensation paid for conveying this Easement Agreement is accepted as full compensation for all present and future Danger Trees.
- e. Travel Within Easement Area. The right to travel over and across the Easement Area; and as determined by Grantee, the right to grade and gravel within the Easement Area when needed.
- f. Travel To and From Easement Area. The right of ingress to and egress from the Easement Area over the lands of Grantor, using existing routes of access where practicable.

Limited use or non-use of the rights granted under this Easement Agreement shall not prevent later use to the full extent conveyed.

3. Grantee’s Due Care.

Grantee shall exercise due care in the exercise of rights and privileges granted herein. Grantee agrees to repair or reasonably compensate Grantor for damage to Grantor’s property caused by the exercise of Grantee’s rights, excluding property conveyed to Grantee under section 2 of this Easement Agreement. Payment for such damage shall be made on the basis of a damage estimate approved by Grantee.

4. Grantor’s Warranty.

Grantor warrants title to the rights granted herein. Grantor further covenants that Grantor is the sole owner of the property over which this easement is granted, that Grantor has the lawful right to convey this easement interest, and that the property is free and clear of encumbrances, except as agreed to by Grantee.

5. Grantee to Obtain Title Report and Record.

Grantee shall pay for the procurement of any title report or title insurance that Grantee may require, and shall pay to record this instrument.

6. Prohibited Uses of the Easement Area.

It is the intention of Grantee to allow Grantor a reasonable right to use and have access to and across the Easement Area, when and where such use does not interfere with the rights of Grantee. Certain uses, however, are prohibited unless Grantor obtains prior written permission from Grantee, which will not be unreasonably withheld. If Grantor proceeds without prior written permission to conduct a prohibited use, Grantee shall have the right to take any action deemed appropriate to address such use.

The following are examples of uses prohibited within the Easement Area unless prior written permission is obtained from Grantee. The examples provided below are not intended as an all-inclusive list of prohibited uses.

- a. Grantor shall not erect structures. By way of example, prohibited structures shall include, but are not limited to buildings, mobile homes, signs, light standards, fences, storage tanks, storage sheds, propane tanks, fueling stations, septic systems, swimming pools, tennis courts, or similar facilities.
- b. Grantor shall not drill wells or conduct mining operations.
- c. Grantor shall not construct, install or operate above-ground mechanical irrigation facilities.
- d. Grantor shall not appreciably change the grade of the land, normal farming practices excluded.
- e. Grantor shall not construct roads in the Easement Area.

7. Easements of Record.

The rights granted in this Easement Agreement are subject to easements of record and the mineral rights of third parties.

8. Heirs, Successors and Assigns Bound By Agreement.

The provisions hereof shall inure to the benefit of and be binding upon the heirs, executors, personal representatives, administrators, successors, and assigns of Grantor and Grantee.

(Signatures on next page)

<p>_____ Grantor:</p> <p>_____ Title (if applicable)</p> <p>_____ Date</p>	<p>_____ Grantor:</p> <p>_____ Title (if applicable)</p> <p>_____ Date</p>
--	--

Accepted for the
UNITED STATES OF AMERICA

Signature

Title

Date

ALJ-5-A-1

A right-of-way, 100 feet in width, over and across the following described real property:

That part of the NE1/4SE1/4 of Section 7, Township 28 North, Range 5 East, Willamette Meridian, Snohomish County, Washington, lying within Lots 3, 4 & 5 in Block 3, and within the vacated portion of Grant Drive abutting thereupon, all as shown on the Plat of Beverly Park, filed September 27, 1909, and set forth on Page 24 in Volume 8 of Plats, in the records of said county, together with that part of the NW1/4SW1/4 of Section 8 in said Township and Range which is described in that certain Statutory Warranty deed recorded on July 18, 1963, as Auditor's File No. 1627573 in the records of said county.

The limits of said right-of-way lie 50 feet on each side of, as measured at right angles to and parallel with, the following described portion of the survey centerline as monumented on the ground for the Bonneville Power Administration (BPA) Snohomish-Beverly Park No. 5 & 6 Transmission Line, as shown on BPA Acquisition Exhibit for ALJ-5-A-1, dated February 22, 2022, attached hereto and made a part hereof. Said survey centerline is more particularly described with reference to the Washington Coordinate System NAD 83 (2011) (2010.00) North Zone as follows:

Beginning at BPA survey station 255+00.0, a point on said survey centerline which bears S 57°28'02" E a distance of 582.2 feet from a 2 inch lead plug & tack in a monument case marking the west quarter corner of said Section 8; thence N 86°11'05" W a distance of 693.1 feet to BPA survey angle point station 261+93.1; thence N 75°22'14" W a distance of 126.9 feet to BPA survey station 263+20.0, a point which bears S 54°00'33" W a distance of 399.8 feet from said quarter corner monument.

ALJ-5-A-1 contains 1.9 acres, more or less.

EXHIBIT A

TRACT NO STA TO STA	NAME	LOCATION	SURVEY LENGTH
ALJ-5-A-1 255+00 TO 263+20	PUBLIC UTILITY DISTRICT NO 1 OF SNOHOMISH CO	PART OF NE/4SE/4 OF SEC 7 & PART OF NW/4SW/4 OF SEC 8	820'

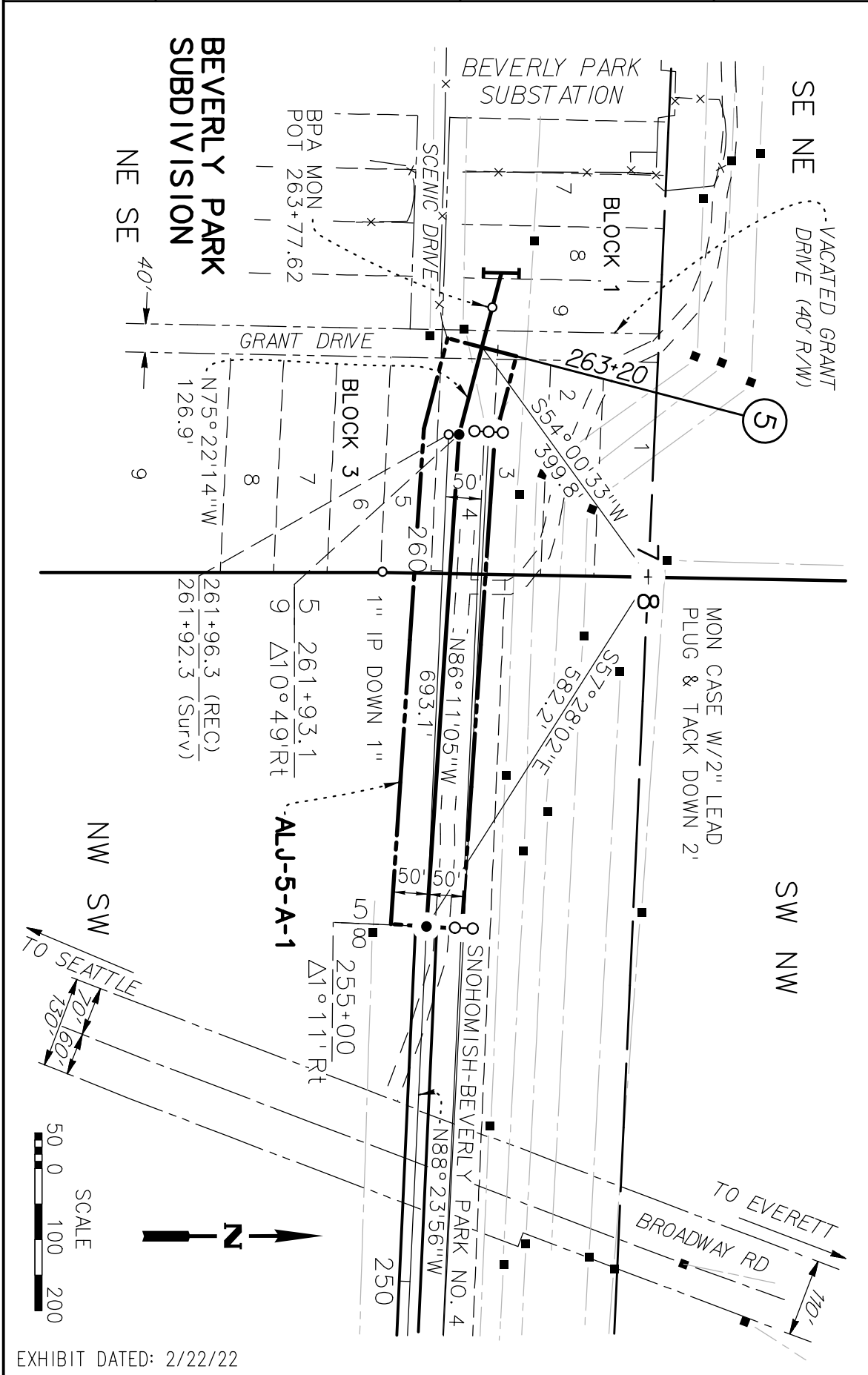


EXHIBIT DATED: 2/22/22

BONNEVILLE POWER ADMINISTRATION
SNOHOMISH-BEVERLY PARK 5 & 6
 ACQUISITION EXHIBIT FOR:
 ALJ-5-A-1
 SEC 7 & 8 T28N R5E WM
 SNOHOMISH COUNTY, WA

DRAWN: SLH CHECKED: WCL

Frank D. Wilsud
 BPA Accepting Official

02/23/22
 DATE

EXHIBIT B



BUSINESS OF THE COMMISSION

Meeting Date: November 21, 2023

Agenda Item: 6A

TITLE

Consideration of Resolution Adopting a Plan or System of Additions to and Extensions of the District’s Water Utility; Declaring the Intention of the Board of Commissioners to Form Water Local Utility District No. 66 to Carry out That Plan; and Fixing the Date, Time and Place for a Public Hearing on Formation of the Proposed Local Utility District and Confirmation of the Assessment Roll

SUBMITTED FOR: Items for Individual Consideration

<u>Water Utility</u>	<u>Christina Arndt</u>	<u>3001</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description: GP-3(4)(D)(1) a non-delegable, statutorily assigned Board duty – Local Utility Districts. Form and establish the method of procedure in all matters relating to local utility districts.

This year’s non-contiguous LUD has two properties with assessments totaling \$19,300. The property owners included within LUD 66 have since disconnected from their private groundwater well because the well either ran low or failed entirely. The non-contiguous LUD provides property owners with the opportunity to spread assessments over 20 years resulting in annual payments averaging \$721, including interest.

All property owners sign a Water Connection Contract. The Connection Contract is written such that it qualifies as a signed LUD petition. Since only those requesting financing for water service have signed Contracts, the LUD has 100 percent property owner support. To expedite the process, applicants also waive the requirement to publish the notice of public hearing in The Herald once each week for two consecutive weeks and agree instead to receive a written notice.

The Resolution will set 1:30 p.m., December 19, 2023, at the PUD's Headquarters Building, or at a publicly noticed video conference meeting, if appropriate, as the time, date, and place for a public hearing on formation of Non-Contiguous LUD No. 66, and confirmation of the final assessment roll.

List Attachments:

- Resolution
- Exhibit A
- Exhibit B
- Exhibit C
- Exhibit D

RESOLUTION NO. _____

A RESOLUTON Adopting a Plan or System of Additions to and Extensions of the District's Water Utility; Declaring the Intention of the Board of Commissioners to Form Water Local Utility District No. 66 to Carry out That Plan; and Fixing the Date, Time and Place for a Public Hearing on Formation of the Proposed Local Utility District and Confirmation of the Assessment Roll

WHEREAS, the owners of the land described in the Preliminary Assessment Roll in Exhibit "A" hereto have requested a connection to the District's water system either through direct attachment to a supply pipeline serving the District's water supply main or attachment to an existing District-installed main, and the owners have entered into a Water Connection Contract as shown in Exhibit "D" establishing the terms for such connection, requesting financing for public improvements installed for the benefit of their property through the formation of a water local utility district, and waiving publication of notice of the hearing establishing the local utility district and confirming the assessment roll; and

WHEREAS, pursuant to the terms of such Water Connection Contract, the District has completed construction of such improvements; and

WHEREAS, the Board of Commissioners of the District has considered the information presented by staff regarding the feasibility of extending and adding to the District's system of distribution of water to lands described in Exhibit "A", and has determined the method of distributing the cost and expense thereof against the District and against the local utility district proposed to be created within such lands, and has determined that the cost and expense of constructing and installing such additions to the District's Water Utility, and to acquire the necessary easements and facilities in connection therewith, shall be paid from

Water Utility Revenues and from the proceeds of assessments levied on property specially benefited thereby; and

WHEREAS, the plan of improvements proposed to be financed through the formation of the proposed Water Local Utility District is shown in the Feasibility Study in Exhibit "B" hereto; and

WHEREAS, the Commission has considered the recommendations of staff and determined that the formation of such local utility district is appropriate and in the best interests of the District.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County, Washington, as follows:

Section 1. The plan for additions to the existing distribution system of the District, consisting of the installation of a meter, pressure reducing valve, and service line, all as more fully described in Exhibit "B," appears to be financially and economically feasible and is hereby adopted.

Section 2. The cost of carrying out the plan provided in Section 1 hereof, including all construction and installation, general facilities charge, distribution system charge, meter installation fees, and overhead and general expenses, is hereby declared to be \$19,300.

Section 3. The cost of the plan provided in Section 1 hereof and hereby adopted, shall be met and defrayed from Water Utility Revenues and from the proceeds of assessments levied and assessed against all property within the local utility district referred to in Section 6 hereof, legally and properly assessable therefore and specifically benefited by such improvement, as provided by the laws of the State of Washington and the resolutions of the District. The entire principal and interest on such assessments as well as penalties for late

payment shall be paid into a local improvement revenue fund, which shall be created and established in the office of the Snohomish County Treasurer, to be known as “Local Utility District No. 66 (Water Distribution System) – Non-Contiguous” and shall be used for paying principal and interest on District warrants and/or notes, inter-fund loans and bonds to be issued in payment of the cost and expense of the plan provided in Section 1. The assessments in such local utility district may be paid in cash, without penalty, interest or cost, any time within 30 days from the first day of publication of notice by the Treasurer of Snohomish County, Washington, that the assessment roll is in his or her hands for collection or if not then paid may, at the option of the several property owners, be paid in twenty equal annual installments and with interest at the rate of 4.5 percent per annum. The levying, collection, and enforcement of all assessments in such local utility district shall be in the manner now or hereafter provided by law or resolution of the District.

Section 4. The method of assessment shall be made against the property within said local utility district on a per buildable lot basis. Each assessment shall include a general facilities charge, which represents the charge imposed by the District for access to the source, storage and transmission facilities of the District’s Water Utility; distribution system charge, which represents the average cost per lot for new distribution systems installed; a service connection charge, which is the average cost of installation of a meter, pressure reducing valve, service line; when applicable, a charge to cover the cost of a county right-of-way permit; and a \$200 LUD administration charge to recover costs associated with administering the LUD including formation costs and annual fees charged by the Snohomish County Treasurer.

Section 5. It is the intention of the Board of Commissioners of the District to approve, ratify and confirm the construction of the additions to the District’s integrated water

system as described in Section 1 of this Resolution and described in Exhibit “B” attached hereto.

Section 6. The Board of Commissioners of the District hereby declares its intention to form a local utility district to be known and designated as Local Utility District No. 66 of Snohomish County, Washington and as fully described and set forth in the Draft Resolution forming such local utility district, which is attached hereto as Exhibit “C.”

Section 7. Not to exceed 100 percent of the cost of the improvements described in Section 1 hereof shall be borne by assessments against the property within the proposed local utility district specially benefited by such improvements. Actual assessments may vary from assessment estimates so long as they do not exceed a figure equal to the increased true and fair value the improvement adds to the property assessed.

Section 8. A public hearing shall be held by the Commission in the Commission Meeting Room, Headquarters Building, 2320 California Street, Everett, Washington, or at a publicly noticed video conference meeting, if appropriate, at 1:30 p.m. on the 19th day of December, 2023, for the purpose of determining whether the above-described proposed local utility district shall be established and, if appropriate, confirming the proposed assessment roll, as set forth in Exhibit “A” hereto.

The Secretary of the Board of Commissioners of the District is hereby authorized and instructed to cause notice of the adoption of this Resolution to be given to each owner or reputed owner of any lot, tract, parcel of land, or any other property within the proposed local utility district, and to mail such notice at least 15 days before the date fixed for the public hearing to the owner or reputed owner of the property shown on the tax rolls of the County Treasurer of Snohomish County, at the address shown therein as required by law.

PASSED AND APPROVED this 21st day of November, 2023.

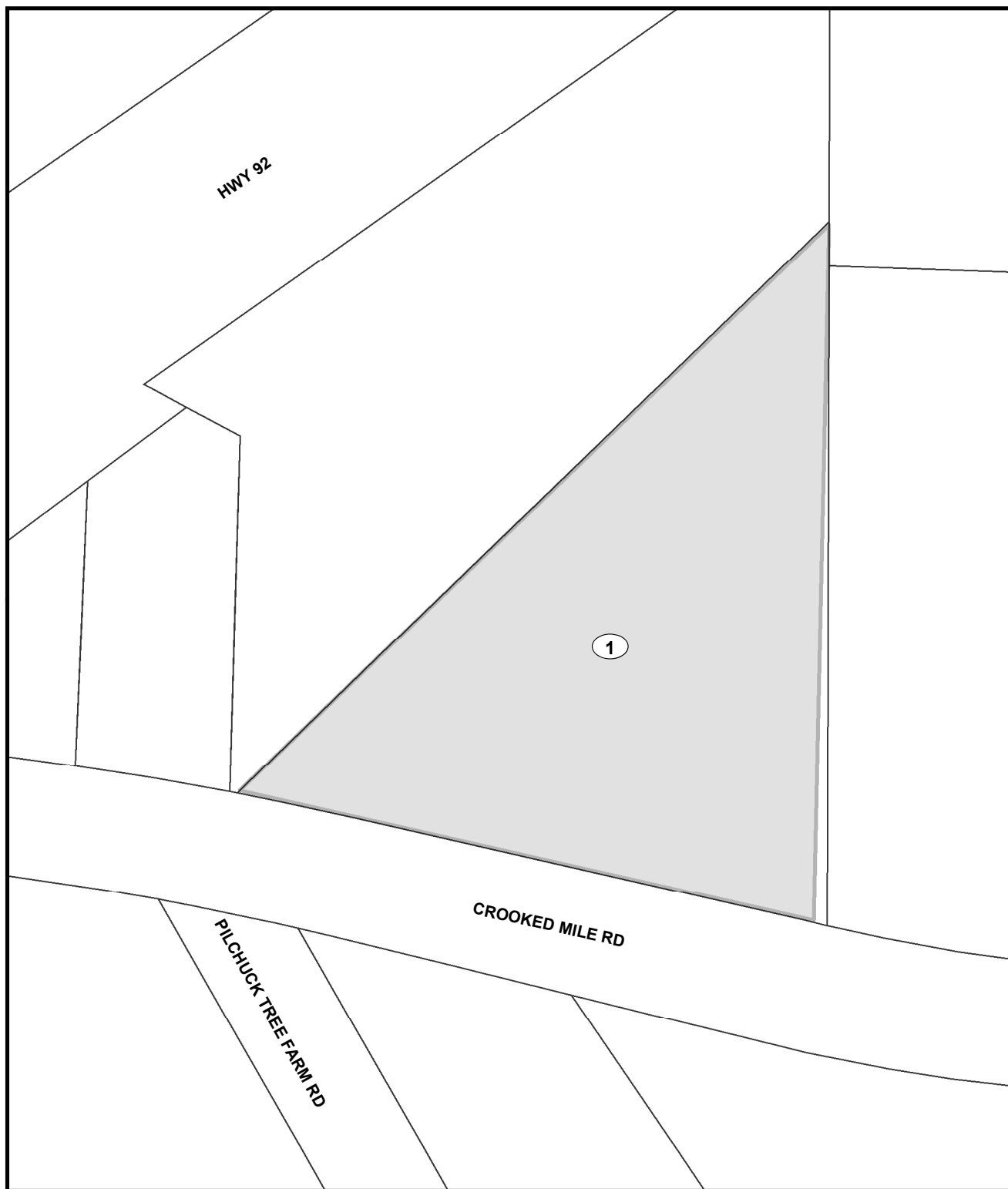
President

Vice-President

Secretary

Preliminary Assessment Roll for Lots Within Boundaries of 2023 Non-Contiguous LUD 66 of Public Utility District No. 1 of Snohomish County, Washington
--

<u>Tax Account No.</u>	<u>Legal Description</u>	<u>Recorded Owner & Mailing Address</u>	<u>Assessment</u>
300614-004-043-00	Section 14 Township 30 Range 06 Quarter SE TH PTN SW1/4 SE1/4 SEC 14 & NW1/4 NE1/4 SEC 23 ALL IN TWP 30N RNG 6E DAF BEG SE COR SD SW1/4 SE1/4 SD SEC 14 TH N01*44 19W ALG E LN SD SW1/4 SE1/4 1320FT M/L TO SLY LN NPRR CO R/W TH SWLY ALG SD R/W 400FT TH S01*44 19E PLW E LN SD SW1/4 SE1/4 751.90FT TPB TH CONT S01*44 19E 390.61FT TO NLY MGN SR 92 TH N78*50 00W ALG SD NLY MGN 265.10FT TAP OFCRV OF CRV TO L HAVG RAD 2034FT TH ALG SD CRV 50.58FT CONS ANG 01*25 29 TH N42*12 55E 443.02FT TPB EXC ANY PTN, IF ANY LY WHN A 14FT WIDE RD LY WHN SD SW1/4 SE1/4 SD SEC 14 AKA PAR A SNO CO SP96(3-78) REC AFN 7807070304	Christian Betzold 17307 Crooked Mile Rd Granite Falls, WA 98252	\$ 9,790.00
005514-000-044-01	RAINBOW SPRINGS BLK 000 D-01 - PTN LOT 44 LY S OF LN DAF BEG SE CORLOT 35 TH S47*41 23E ALG NLY EDGE EXST ESE RD 84.05 FT TO ELY LN LOT 44 PLUS UND INT IN PRIV RDS PLUS 1/200TH INT IN TR A & B	Geoff Minor and Dionne Holland 1716 144th PI SE Mill Creek, WA 98012	\$9,510.00
TOTAL			\$ 19,300.00



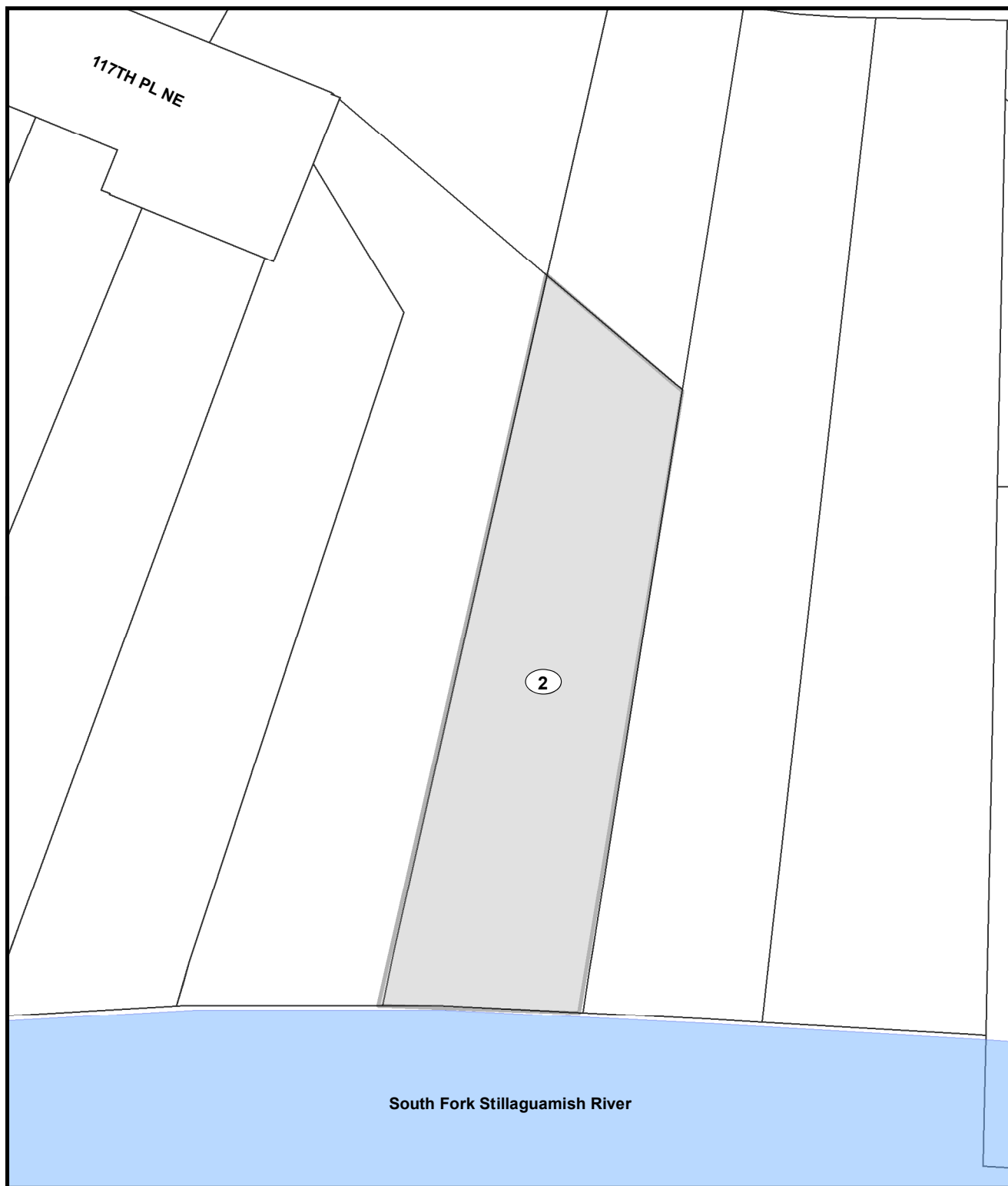
Snohomish County PUD
Water Resources

**NON-CONTIGUOUS
LUD NO. 66**

TAX ACCOUNT #:

300614-004-043-00

ATTACHMENT 1 TO EXHIBIT "A" PRELIMINARY ASSESSMENT ROLL



Snohomish County PUD
Water Resources

**NON-CONTIGUOUS
LUD NO. 66**

TAX ACCOUNT #:

005514-000-044-01

ATTACHMENT 2 TO EXHIBIT "A" PRELIMINARY ASSESSMENT ROLL

EXHIBIT B

PUBLIC UTILITY DISTRICT NO. 1 OF SNOHOMISH COUNTY

WATER UTILITY

**NON-CONTIGUOUS
WATER LUD NO. 66**

FEASIBILITY STUDY REPORT

November, 2023

Feasibility Study

Non-Contiguous LUD No. 66

November 2023

1. INTRODUCTION AND BACKGROUND

The properties included in Local Utility District (LUD) No. 66 are located in unincorporated Snohomish County in the Granite Falls and Arlington areas. The properties are attached to the District's main on State Route 92 and 117th PI NE (See attached maps of property locations).

Research by the District's Office of General Counsel determined that an LUD was the only mechanism through which the District could offer financing for attachment to District water service, and that an LUD need not include contiguous parcels. Thus, the concept of a Non-Contiguous LUD was developed to allow voluntary participation by property owners wishing to take permanent service from an existing District water supply main.

Participants have been provided with a Water Connection Contract (See Exhibit D). The Water Connection Contract is written such that the property owner's signature qualifies as a signed LUD petition. Since only those requesting financing for water service have signed Contracts, the LUD has 100 percent property owner support.

2. COST

The cost per customer varies depending upon which main the service is connecting to.

The following fees for connection are charged at the 2023 rates:

There is one property connecting to the distribution main on State Route 92. The connection fees total \$9,790 for each property and consist of a General Facilities Charge (GFC) of \$3,645, a Distribution System Charge (DSC) of \$4,210, a Service Connection Charge (SCC) of \$1,355 (for a ¾" meter), a Snohomish County Right-of-way permit costing \$100, a pressure reducing valve costing \$280, and a LUD Administrative fee of \$200.

There is one property connecting to the distribution main on 117th PI NE. The connection fees total \$9,510 for the property and consist of a General Facilities Charge (GFC) of \$3,645, a Distribution System Charge (DSC) of \$4,210, a Service Connection Charge (SCC) of \$1,355 (for a ¾" meter), a Snohomish County Right-of-way permit costing \$100, and a LUD Administrative fee of \$200.

The GFC represents a pro-rata share of the cost of funding transmission, storage and water source improvements, which are required to serve the LUD properties. The DSC is based on the average cost per lot for new distribution systems installed in the District's rural service area (this amount will vary based on when the District-installed water main extension was completed or if the property was located in an area where another LUD-financed main was installed). The SCC is the average cost of installation of a meter and a service line from the main to the property line. The LUD administrative fee provides recovery of costs associated with administering the LUD, including formation costs and annual fees charged by the Snohomish County Treasurer's Office.

No. of Properties	Connection Fee	Assessment
1	2023 Standard SF Connection Fee w/ ¾” Meter and PRV	\$9,790.00
1	2023 Standard SF Connection Fee w/ ¾” Meter	\$9,510.00
2 TOTAL		\$19,300.00

2023 Standard SF Connection Fee w/ ¾” Meter and PRV

General Facilities Charge	\$ 3,645.00
Distribution System Charge	\$ 4,210.00
Service Connection Charge (1”)	\$ 1,355.00
County Right-of-Way Permit	\$ 100.00
Pressure Reducing Valve	\$ 280.00
LUD Administrative Fee	\$ 200.00
	<u>\$ 9,790.00</u>

2023 Standard SF Connection Fee w/ ¾” Meter

General Facilities Charge	\$ 3,645.00
Distribution System Charge	\$ 4,210.00
Service Connection Charge (1”)	\$ 1,520.00
County Right-of-Way Permit	\$ 100.00
LUD Administrative Fee	\$ 200.00
	<u>\$ 9,510.00</u>

3. FINANCING

Bonds will not be sold for this LUD since the District incurs no substantial costs in providing the new customer service attachments to existing facilities. Once the final assessment roll has been approved, the Snohomish County Treasurer will be notified, and the Treasurer will in turn notify the property owners. Following a 30-day opportunity to pay the assessment off in-full with no interest or penalty, the first annual installment would be due 12 months following that notice. The interest rate charged to the property owners would be established by the District at the public hearing on the final assessment roll. An interest rate of approximately 4.5 percent is anticipated. As the Treasurer collects assessment payments, the proceeds are forwarded to the District.

Since the assessment will be secured by a senior lien on the property, in second position behind general property taxes, the District may foreclose on a parcel if the assessment is not paid. For all parcels included in the LUD, the value of the property exceeds by several times the amount of the assessment. Further, District policy provides for disconnection of water service in the event of default, hence the District is well protected from possible non-payment.

4. ECONOMIC FEASIBILITY

For an LUD to be economically feasible, the assessed parcel's value must be increased by at least as much as the amount of the assessment. By signing the Connection Contract, all owners stipulate and agree that the benefits to their property exceed the estimated cost of the assessment. Further, all property owners applying for a District water connection via the non-contiguous local utility district method agree that the benefits to their property will be greater than the estimated cost of the improvements. Property owners also acknowledge and agree that water service options other than direct connection to the District's system are more expensive and provide less benefit than a direct connection to the District's water system.

5. PRELIMINARY ASSESSMENT ROLL

The preliminary assessment is attached as Exhibit "A".

6. RATES

All customers in this LUD will pay the District's standard single-family water rate. Rates currently in effect for a single-family residential water service include a \$23.92 minimum monthly charge and \$3.66 per 100 cubic feet (748 gallons) of water usage. An average single-family household using 700 cubic feet per month would see a monthly bill of \$49.54 per month, or \$594.48 per year.

7. SUMMARY AND RECOMMENDATION

The proposed LUD is financially, economically and technically feasible. The District will not issue bonds for the LUD, and will collect assessment payments over the projected 20-year life of the LUD. It is recommended that the LUD be formed and the properties assessed as outlined in the Feasibility Report.

EXHIBIT C

RESOLUTION NO. _____

A RESOLUTION Ordering, Approving, Ratifying and Confirming the Construction and Installation of the Plan or System of Additions to the District's Water Utility, as Adopted on November 21, 2023, and Applicable to the Local Utility District Hereinafter Described, Forming Local Utility District No. 66 of Snohomish County, Washington, and Confirming the Final Assessment Roll

WHEREAS, by Resolution No. _____ passed by the Board of Commissioners of the District on November 21, 2023, a plan or system of additions and related appurtenances to the District's Water Utility, all in accordance with the Feasibility Study in "Exhibit B" thereto, which by this reference is made a part hereof, was adopted, which resolution also declared the intention of the Board of Commissioners to form Local Utility District No. 66 in connection with carrying out such plan; and

WHEREAS, the boundaries and a general description of the proposed local utility district, together with the names and addresses of the owners of all lots, parcels, or tracts of land or other property within such local utility district, as shown on the tax rolls of the County Treasurer, and the legal descriptions and proposed annual assessments for all such lots, parcels or tracts of land or other property within the proposed local utility district, are as set forth in the Final Assessment Roll in "Exhibit A" attached hereto and by this reference incorporated herein; and

WHEREAS, on November 22, 2023, written notice of the hearing to form such proposed local utility district and adopt related assessment rolls was sent by first class mail, U.S. postage prepaid, to the owners of all lots, parcels, or tracts of land or other property within the proposed local utility district; and

WHEREAS, the publication of such notice has been waived in writing by each and every member of the proposed local utility district; and

WHEREAS, no protest petition signed by fifty percent (50%) or more of the property owners within such proposed local utility district was filed with the Secretary of the Board of Commissioners on or before twelve o'clock noon on the date fixed for hearing; and

Resolution No.

- 2 -

WHEREAS, on December 19, 2023, commencing at 1:30 p.m., the Commission conducted a hearing on such proposed local utility district, and considered all timely written objections and oral arguments presented for or against the formation of such district and for or against the proposed assessment roll for such district; and

WHEREAS, under the State Environmental Policy Act, WAC 197-11-800 (16) and -800 (23)(b), no environmental checklist was prepared prior to the formation and construction of Local Utility District No. 66; and

WHEREAS, the Commission finds that it is reasonable and proper and in the best interest of the District to form Local Utility District No. 66 as hereinbefore described, and to confirm the assessment roll for such local utility district;

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County, Washington, as follows:

Section 1. The construction of the plan or system of additions to and extensions of the District's Water Utility as adopted in Resolution No. _____ and as more particularly set forth in "Exhibit B" thereto, is hereby approved, ratified and confirmed.

Section 2. The proposed Local Utility District No. 66 of Snohomish County, Washington, as more particularly described in "Exhibit A," appears to be financially and economically feasible, and is hereby formed.

Section 3. The cost and expense of carrying out the plan or system provided in Section 1, including construction and installation, overhead and general expenses and engineering and legal expenses, is hereby declared to be \$19,300. Not to exceed 100 percent of such cost and expense shall be borne by assessments against property within said local utility district specially benefited by the improvement. The Commission finds that the cost and expense to be borne by each lot is not greater than the benefit to be conferred on each lot.

Section 4. Assessment shall be made against the property within said local utility district on a per buildable lot basis. Each assessment shall include, in addition to a proportionate share of the cost of facilities constructed as part of the plan or system described in Section 1 hereof, a general facilities charge, which represents the charge imposed by the District for access to the source, storage and transmission facilities of the

Resolution No.

- 3 -

District's Water Utility. A connection charge shall also be levied for each service connection. The Board of Commissioners hereby finds that such method of assessment is equitable and proper and fairly reflects the special benefits to the respective assessed properties.

Section 5. The proposed final assessment roll and assessments for Local Utility District No. 66 as set forth in the attached "Exhibit A" is fair and reasonable and is hereby approved and confirmed.

Section 6. The assessments in such utility district may be paid in cash, without penalty, interest or cost, at any time within thirty days from the first day of publication of notice by the Treasurer of Snohomish County, Washington, that the assessment roll is in his or her hands for collection, and if not then paid, such assessments may, at the option of the several property owners, be paid in 20 equal annual installments; that the first of such installments be due one year after the expiration of the aforesaid 30-day period, and subsequent installments shall be due annually after such date; that the sum remaining unpaid at the expiration of such 30-day period shall bear interest at the rate 4.5 percent per annum, and interest on the unpaid amount shall be due on the due date of the first installment of principal and each year thereafter on the due date of each installment of principal; that assessments or installments thereof, when delinquent, in addition to such interest, shall bear a penalty in the amount of 12 percent per annum on the outstanding delinquent balance; and that the owner of any lot, tract or parcel of land or other property charged with any such assessment may redeem it from all liability for the unpaid amount of the assessment, at any time after the 30-day period allowed for payment of the assessment without penalty or interest, by paying the entire unpaid amount of the assessment to the Snohomish County Treasurer, with interest thereon to the date of maturity of the installment next falling due.

Section 7. The cost of the plan described in Section 1 hereof shall be met and defrayed from the District's Water Utility General fund and the proceeds of assessments levied and assessed against all property within the local utility district created by Section 2 hereof, legally and properly assessable therefore and specially benefited by said improvement, as provided by the laws of the State of Washington and the resolutions of the District. The entire principal of and interest on such assessments, as well as penalties

Resolution No.

- 4 -

for late payment, shall be paid into a local improvement fund which is hereby created and established in the office of the Snohomish County Treasurer to be known as “Utility Local Improvement District No. 66, (Water Distribution System) – Non-Contiguous” and shall be used for the sole purpose of paying the cost of the plan described in Section 1, and/or paying principal of and interest on District warrants and/or notes, inter-fund loans or bonds issued in payment of the cost and expense of such improvements; and the Snohomish County Treasurer is hereby authorized and directed to remit to the District, on or prior to the tenth day of the month following receipt thereof, for use for such purposes, any and all monies received by the Treasurer from time to time in said fund.

Section 8. The Secretary of the Board of Commissioners of the District is hereby authorized and directed to certify unto the Snohomish County Treasurer and any and all public authorities or others interested in LUD No. 66 or properties contained therein as to the giving of all notices, the manner and form of all resolutions or proceedings and any other information or material which may be necessary or appropriate with respect thereto.

PASSED AND APPROVED this 19th day of December, 2023.

 President

 Vice-President

 Secretary



**WATER CONNECTION CONTRACT
FOR
NON-CONTIGUOUS LOCAL UTILITY DISTRICT**

THIS Contract is entered into between the Public Utility District No. 1 of Snohomish County, Washington (the District), and _____(Applicant(s), for the purpose of establishing the terms for connection to the District's water system through direct access to a District-funded water supply pipeline.

Applicant declares and warrants as follows:

- (1) Applicant's service address is: (2) Applicant's mailing address is:
- (3) Property tax account number is: 4) Applicant's telephone number is:
(H) _____
(W) _____
- (5) The legal description of the property is:

The Applicant and the District agree as follows:

- (1) Applicant requests District water service through direct connection to the supply pipeline.
- (2) Applicant agrees to pay the District the following amounts per residential unit:
- | | |
|--------------------------------|---------------|
| a. General Facilities Charge | \$ |
| b. Distribution Service Charge | \$ |
| c. Service Connection Fee | \$ |
| d. County Right-of-Way Permit | \$ |
| e. Pressure Reducing Valve | \$ |
| e. ICA | \$ |
| f. LUD Administration Fee | <u>\$ 200</u> |

Financing is available through participation in a non-contiguous Local Utility District (LUD) to owners of existing single-family residences adjacent to a District-funded water supply pipeline. The dwelling must serve as the residence of the Applicant or of Applicant's lessee and must be a residence that cannot otherwise be served from an ancillary water distribution main in a cost-effective manner.

Applicant agrees that the benefits to Applicant's property will be greater than the cost of the improvements as described by this Contract when the District-constructed improvements have been installed.

Applicant acknowledges and understands that the District-constructed improvements consist of a direct water service access from the District's supply pipeline to a water meter at the edge of the right-of-way

within which the supply pipeline is constructed. Applicant understands and acknowledges that the responsibility to run a service line from the District’s water meter to the Applicant’s residence is solely the Applicant’s responsibility.

Applicant acknowledges and declares that water service options other than connection to the District’s system are more expensive or provide less benefit than connection to the District’s water system. Applicant also acknowledges that a direct connection to the District’s supply pipeline is both financially and economically feasible and accepts the District’s determination that such is the case.

Applicant hereby waives publication of notice of a hearing establishing a non-contiguous Local Utility District and agrees that written notice by first class U.S. Mail, postage pre-paid, to Applicant’s address as indicated above, sent at least 15 days prior to the hearing on the formation of the Local Utility District and confirmation of the assessment roll shall be sufficient notice for constructive compliance with applicable law.

ASSESSMENT

Applicant understands and agrees that an assessment will be levied in the total amount of \$_____ for the water connection rights and services described herein and a lien established upon Applicant’s real property as described above, securing such assessment. The levying, collection and enforcement of all assessments are performed by the Snohomish County Treasurer’s Office. Payment of such assessment amount may be made without penalty, interest, or cost at any time within 30 days of the first day of notification by the Treasurer’s Office that the assessment roll has been placed in his/her hands for collection. If not paid within the 30-day period, assessments will be billed by the Treasurer’s Office in 20 equal annual installments beginning in 2024 and continuing each and every year thereafter until the total assessment, plus interest accrued at the rate of 4.5% compounded annually on the declining unpaid balance, is paid in full.

Delinquent Payment – Penalty -- Termination of Water Service – Collection Agency Fee

Applicant understands and agrees that water service obtained through the non-contiguous local utility district process is for the sole benefit and improvement of property. Applicant also agrees that if an assessment payment is delinquent, reasonable collection methods may be used, including charging a penalty of 12 percent per annum on the outstanding delinquent balance, disconnection of water service, assignment to a collection agency with the addition of a collection agency fee that will be 30% of the amount of the claim assigned as authorized by Section 19.16.500 of the Revised Code of Washington, or legal action (Policies & Procedures for Administration of Water Service, Section 2.4.9, and Appendix B, Table B-10)

<http://www.snopud.com/home/watermain/waterpolicies.ashx?p=1214>.

Entered into this _____ day of _____, 2023.

Public Utility District No. 1
Of Snohomish County

By: _____
Representative

By: _____
Applicant

By: _____
Applicant

State of Washington)
§

County of Snohomish)

I certify that I know or have satisfactory evidence that _____ and _____, Applicant(s), is/are the person(s) who appeared before me, and said person(s) acknowledged that (he/she/they) signed this instrument and acknowledged it to be (his/her/their) free and voluntary act for the uses and purposes mentioned in this instrument.

Date: _____

Signature of Notary Public in and for the State of Washington

Residing at _____

My appointment expires _____



BUSINESS OF THE COMMISSION

Meeting Date: November 21, 2023

Agenda Item: 6B

TITLE

Consideration of a Resolution Authorizing the Manager, Real Estate Services, to Execute all Necessary Documents to Purchase Certain Real Property (Tax Parcel No. 28083000201200) With an Address of 12326 Trout Farm Road, Sultan, Washington, for Future use for Fish Habitat Improvement Activities

SUBMITTED FOR: Items for Individual Consideration

<u>Real Estate Services</u>	<u>Maureen Barnes</u>	<u>4373</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	<u>11/7/2023</u>	
Estimated Expenditure:	<u>\$440,000</u>	Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description, GP-3(4)(F)(1) a non-delegable statutorily assigned Board Duty to authorize acquisition . . . and the disposition of certain properties and payment, therefore.

As part of the settlement agreement for the Henry M. Jackson Hydroelectric Project (Federal Energy Regulatory Commission No. 2157), a Fish Habitat Enhancement Plan (“FHE Plan”) was put in place. Part of the FHE Plan includes a fund for future activities as determined by the Aquatic Resource Committee (“ARC”) that focus on improvement of habitat utilized by anadromous fish in the Sultan River.

The staff of Public Utility District No. 1 of Snohomish County (“District”) evaluated sites along the Sultan River for future improvement of fish habitat activities and identified an approximately 2.83 acre parcel (Tax Parcel No. 28083000201200) with an address of 12326 Trout Farm Road,

Sultan, Washington (“Property”) as a preferred site. ARC approved the use of FHE Plan funds to acquire the Property for fish habitat improvement activities.

Thereafter, the District entered into an Option Agreement to acquire the Property for a purchase price of \$440,000 plus certain other consideration but expressly subject to the District Board of Commissioners approving the purchase. Staff completed their due diligence investigation of the Property and its condition, including but not limited to an environmental and wetland assessment of the site, and concluded there were no issues of concern. An appraisal was obtained that supports said purchase price and it is the opinion of staff that said purchase price and other consideration represents fair market value for the Property

RECOMMENDATIONS/FUTURE ACTIONS:

Staff recommends that the Commission pass a resolution authorizing purchase of the Property for future use for fish habitat improvement activities.

List Attachments:

Resolution
Attachment 1

RESOLUTION NO. _____

A RESOLUTION Authorizing the Manager, Real Estate Services, to Execute all Necessary Documents to Purchase Certain Real Property (Tax Parcel No. 28083000201200) With an Address of 12326 Trout Farm Road, Sultan, Washington, for Future use for Fish Habitat Improvement Activities

WHEREAS, as part of the settlement agreement for the Henry M. Jackson Hydroelectric Project (Federal Energy Regulatory Commission No. 2157), a Fish Habitat Enhancement Plan (“FHE Plan”) was put in place: and

WHEREAS, part of the FHE Plan includes a fund for future activities as determined by the Aquatic Resource Committee (“ARC”) that focus on improvement of habitat utilized by anadromous fish in the Sultan River; and

WHEREAS, the staff of Public Utility District No. 1 of Snohomish County (“District”) evaluated sites along the Sultan River for future improvement of fish habitat activities, and identified an approximately 2.83 acre parcel (Tax Parcel No. 28083000201200) with an address of 12326 Trout Farm Road, Sultan, Washington (“Property”) as a preferred site; and

WHEREAS, ARC approved the use of FHE Plan funds to acquire the Property for fish habitat improvement activities; and

WHEREAS, the District entered into an Option Agreement (a copy of which is attached as Attachment 1) with the property owner (Estate of Charles R. Carlson) to acquire the Property for a purchase price of \$440,000 plus certain other consideration but expressly subject to the District Board of Commissioners approving the purchase; and

WHEREAS, staff has completed their due diligence investigation of the Property and its condition, including but not limited to an environmental and wetland assessment of the site, and concluded there were no issues of concern; and

WHEREAS, an appraisal was obtained that supports said purchase price and it is the opinion of staff that said purchase price and other consideration represents fair market value for the Property; and

WHEREAS, staff recommends that the District exercise its option to purchase the Property; and

WHEREAS, the Commission finds that it is in the best interest of the District and its ratepayers to authorize the purchase of the Property for future use future improvement of fish habitat project(s).

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County that the Manager of the District's Real Estate Services, or her designee, is authorized to:

1. Exercise the District's option to purchase the Property from the Estate of Charles R. Carlson in accordance with the terms and conditions of the Option Agreement; and

2. Execute all documents in the name of and on behalf of the District that are required to complete the purchase of the Property pursuant to the terms of the Option Agreement subject to said documents being reviewed and approved by the District's General Counsel or his designee; and

3. Pay at closing the purchase price for the Property of \$440,000 plus certain other consideration and closing costs in accordance with the Option Agreement; and

4. Take any and all other actions necessary to close or otherwise complete the transaction.

PASSED AND APPROVED this 21st day of November, 2023.

President

Vice-President

Secretary

Attachment 1

Authentisign ID: EAA34780-C821-EE11-A9B9-6045BDD47FEA

OPTION AGREEMENT

THIS OPTION AGREEMENT ("Agreement" or "Option Agreement") is made by and between Cathleen Dent, as personal representative of the ESTATE OF CHARLES R. CARLSON ("Owner"), and PUBLIC UTILITY DISTRICT NO. 1 OF SNOHOMISH COUNTY, a Washington municipal corporation ("District"). The Owner and the District are also referred to herein individually as "Party" and collectively as "Parties".

WHEREAS, the Owner owns the following property (Tax Parcel No. 28083000201200) legally described as:

SEC 30 TWP 28 RGE 08 BEG INT E BK SULTAN RIV & S LN GOVT LOT 6 TH NLY ALG SD E BK 260FT TO TPB TH SLY ALG SD E BK TO INT SLN SD GOVT LOT 6 TH E ALG SD S LN 687FT M/L TO INT EXT FENCE LN TH NWLY ALG SDFENCE LN 215FT TH WLY IN STRI LN TO TPB LESS RD

Situated in the County of Snohomish, State of Washington.

hereinafter referred to as the "Property"; and

WHEREAS, the District desires an option to purchase the Property from the Owner; and

WHEREAS, the Owner is willing to provide the District with an exclusive option to purchase the Property in accordance with the terms and conditions of this Agreement.

NOW THEREFORE in consideration of the terms and conditions of this Agreement, and the mutual covenants herein contained, the Parties hereby agree as follows:

1. **Grant of Option.** In consideration of the payment of the sum of Twenty Thousand Dollars (US \$20,000.00) ("Option Payment") by the District to the Owner, the receipt and sufficiency of which is hereby acknowledged, the Owner hereby grants the District the exclusive right, privilege and option ("Option") to purchase the Property in accordance with the terms and conditions of this Agreement. In the event the District exercises the Option provided herein, this Option Fee will be credited toward the Purchase Price at closing.
2. **Option is Exclusive.** The Owner represents and warrants that this is an exclusive Option and that no option to purchase the Property has been granted to any other person or entity by the Owner or any prior owner of the Property, or if such an option has been granted, such option has been terminated, waived and/or is no longer in effect.
3. **Term of Option.** The term of the Option ("Option Term") shall commence upon the date of full execution of this Option Agreement by the Owner and District and shall expire at midnight of September 30, 2023, unless extended as herein provided.

Authentisign ID: EAA34780-C821-EE11-A9B9-6045BDD47FEA

LMT 7/19/23

one (1) CD 07/13/23

4. **Extension.** The District may extend the Option Term for ~~two (2)~~ consecutive periods of sixty (60) calendar days each upon giving to the Owner a written notice as hereinafter provided prior to the expiration of the Option Term then in effect. The District will pay to the Owner for each such extension the sum of Five Thousand Dollars (US: \$5,000.00) per extension ("Extension Fee"). In the event the District exercises the Option provided herein, any Extension Fees will be credited toward the Purchase Price at closing.

5. **Purchase Price.** The purchase price ("Purchase Price") for the Easement shall be Four Hundred Forty Thousand dollars (\$440,000.00). The Option Fee and any Extension Fees shall be credited toward the Purchase Price at closing.

6. **Notice of Exercise of Option.** The Option shall be exercised by delivery of written notice from the District to the Owner ("Notice of Exercise of Option"). The Notice of Exercise of Option shall be delivered by: (i) hand (deemed delivered on receipt); (ii) overnight mail (deemed delivered one business day after deposit is made with an national courier, such as USPS, FedEx and UPS); or (iii) by electronic mail with confirmation of receipt, provided that any notice sent electronically shall also be sent by one of the foregoing methods by not later than the next business day (deemed delivered on the day of receipt, if received on or prior to 5:00 PM, Pacific time, on a business day and deemed delivered the next business day if received after 5:00 PM, Pacific time) to the District at the following address:

Cathleen Dent, as the personal representative of
the Estate of Charles R. Carlson
29816 42nd Ave. S
Auburn, WA 98001

Time shall be of the essence with respect to the delivery of the Notice of Exercise of Option.

7. **Inspection and Right of Entry.** The Owner, as a part of the Option, hereby grants to the District, its employees, agents, contractors and/or consultants, access to and the right to enter upon the Property for the following purposes: inspection; appraisal; land surveying; locating any underground utilities; geotechnical investigation (including borings); and engineering, environmental, cultural resources, feasibility, and/or other studies or procedures that the District deems reasonably appropriate in its discretion ("Due Diligence Activities"). Due Diligence Activities shall be performed during normal business hours and in a way that does not unreasonably disturb the Owner's use or occupancy of the Property. The District shall promptly restore any material damage caused to the Property as a result of the Due Diligence Activities. The Due Diligence Activities shall be performed in compliance with applicable local, state and federal laws regulations. Level I and/or Level II Environmental Assessments are reasonable Due Diligence Activities and are be permitted. The Owner will provide any and all studies, surveys, and reports relating to the Property within fifteen (15) days of the District's exercise of the Option.

8. Indemnification and Hold Harmless.

a. With respect to the activities conducted pursuant to Section 7 above, the District shall indemnify, defend, and hold the Owner harmless from and against any and all liabilities, obligations, claims, damages, demands, penalties, causes of action, costs and expenses, including, without limitation, reasonable attorneys' fees and expenses, whether arising out of injury or death to persons or damage to property or loss of any personal property or otherwise (collectively, "Damages"), sustained by any third party arising from and/or related to the activities of the District's and/or its consultants, agents, employees, contractors, and/or subcontractors on, about, or with respect to the Property, except: (i) to the extent such Damages arise from or relate to the acts and/or omissions of the Owner and/or the Owner's agents, employees, consultants, invitees, contractors and/or subcontractors; and (ii) to the extent such Damages arise from or relate to the acts and/or omissions of third parties not affiliated with the District.

b. The provisions of this Section shall survive the expiration or termination of this Agreement with respect to any event occurring prior to such expiration or termination.

c. Nothing contained in this Section of this Agreement shall be construed to create a liability or a right of indemnification in any third party.

9. Maintenance of Property. During the term of this Option Agreement, Owner shall maintain the Property in its present condition, ordinary wear and tear excepted.

10. Removal of Items. In the event that the District exercises its Option to Purchase the Property, Owner agrees to remove all items such as cars, campers, trailers, and all debris from the Property, to the satisfaction of the District.

11. Title of Owner. Owner represents, warrants, and covenants to the District that Owner has the full right and authority to make this Option Agreement, and at closing the title of Owner to the Property shall be free of encumbrances or defects except: rights reserved in federal patents or state deeds, existing easements not inconsistent with the District's intended use of the Property, and building and/or zoning regulations and/or provisions.

12. Title Insurance. The District shall obtain a preliminary title commitment from Chicago Title Insurance Company or other title company of its choosing, together with legible copies of all exceptions shown therein ("Preliminary Commitment").

13. Closing. The sale shall be closed at Chicago Title Insurance Company, 3002 Colby Ave STE 200, Everett, Washington, 98201 ("Closing Agent"), within thirty (30) days after the District's exercise of the Option; provided, however that the District may at its option extend the closing date by providing written notice to Owner. The Parties shall, immediately on demand, deposit with the Closing Agent all instruments and monies required to complete the purchase and sale of the Property.

14. Closing Costs. The cost of the Closing Agent's escrow fee shall be paid for

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entirely by the District. The District shall pay the cost of recording all instruments. Taxes, rents, water and other utilities constituting liens, shall be prorated as of closing. The Owner shall pay any applicable real estate excise tax at time of closing. Monetary encumbrances to be discharged by Owner may be paid out of the Purchase Price paid by District at closing. Each Party is responsible for payment of any attorney's fees they each incur.

15. **Conveyance.** At closing, Owner shall convey title to the Property to the District by a Statutory Warranty Deed, free and clear of all encumbrances.

Personal Representative (CD) 07/13/23 RMF 7/17/23

16. **Termination of Agreement.**

a. **Termination by the District.** The District may terminate this Option Agreement at any time upon written notice to the Owner.

b. **Termination for Default.** Either Party may terminate this Option Agreement upon thirty (30) days written notice to the other Party in the event that said Party is in material default and fails to cure such material default within that thirty (30) day period, or such longer period as provided by the non-defaulting Party. The notice of termination shall state the reasons therefore, the process to cure and the effective date of the termination should defects not be cured.

17. **Possession.** The District shall be entitled to possession of the Property as of date of recording of the Deed to the Property.

18. **Non-Waiver of Breach.** A waiver by either Party hereto of a breach by the other Party hereto of any covenant or condition of this Option Agreement shall not impair the right of the Party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either Party to insist upon strict performance of any agreement, covenant or condition of this Option Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition or right.

19. **Interpretation.** This Agreement and each of the terms and provisions of it are deemed to have been explicitly negotiated by the Parties, and the language in all parts of this Agreement shall, in all cases, be construed according to its fair meaning and not strictly for or against either of the Parties hereto. The captions and headings in this Agreement are used only for convenience and are not intended to affect the interpretation of the provisions of this Agreement. This Agreement shall be construed so that wherever applicable the use of the singular number shall include the plural number, and vice versa, and the use of any gender shall be applicable to all genders.

20. **Partial Invalidity.** If any provision of this Agreement is held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect the remainder of such provision or any other provisions hereof.

21. **Assignment; Successors and Assigns.** The District shall not assign its rights or delegate its duties hereunder without the prior written consent of the Owner. Subject to the

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foregoing, this Agreement shall be binding upon and inure to the benefit of the Parties hereto and to their respective successors and assigns.

22. Applicable Law and Venue. This Option Agreement shall be governed by and construed in accordance with the laws of the State of Washington. The venue for any action to enforce or interpret this Option Agreement shall lie in the Superior Court of Washington for Snohomish County, Washington.

23. Owner Default. If Owner defaults in performance under this Option Agreement, the District shall pursue any and all remedies available under the law for such default, including but not limited to the remedy of specific performance or the right to terminate this Option and receive reimbursement of the Option Fee and Extension Fees paid to Owner.

24. Entire Agreement. This Agreement and the exhibits hereto constitute the entire agreement between the Parties pertaining to the subject matter hereof and supersede all prior agreements, oral or written, express or implied, and all understandings, negotiations or discussions of the Parties, whether oral or written, and there are no warranties, representations or agreements between the Parties in connection with the subject matter hereof except as are set forth herein.

25. Authority to Bind Parties and Enter into Option Agreement. The undersigned represent that they have full authority to enter into this Option Agreement on behalf of the Estate of Charles R. Carlson.

26. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, but which when taken together shall constitute one and the same instrument.

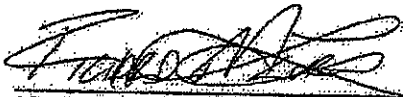
ESTATE OF CHARLES R. CARLSON

Authentisign
Cathy Dent PR 07/13/23

Cathleen Dent as personal representative
of the Estate of Charles R. Carlson

Date: 07/13/23

PUBLIC UTILITY DISTRICT NO. 1 OF SNOHOMISH COUNTY



Mark Flury, Sr. Manager, Transportation, District Systems Operations & Engineering

Date: 7/7/23



BUSINESS OF THE COMMISSION

Meeting Date: November 21, 2023

Agenda Item: 7

TITLE

CEO/General Manager’s Report

SUBMITTED FOR: CEO/General Manager Report

CEO/General Manager _____	John Haarlow _____	8473 _____
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

The CEO/General Manager will report on District related items.

List Attachments:
None



BUSINESS OF THE COMMISSION

Meeting Date: November 21, 2023

Agenda Item: 8A

TITLE

Commission Reports

SUBMITTED FOR: Commission Business

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	_____	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

The Commissioners regularly attend and participate in meetings, seminars, and workshops and report on their activities.

List Attachments:
None



BUSINESS OF THE COMMISSION

Meeting Date: November 21, 2023

Agenda Item: 8B

TITLE

Commissioner Event Calendar

SUBMITTED FOR: Commission Business

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	_____	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

The Commissioner Event Calendar is enclosed for Board review.

List Attachments:

Commissioner Event Calendar

Commissioner Event Calendar – 2023

November 2023

November 1 - 3:

Public Power Council/PNUCC Meetings
Portland, OR
(Wolfe/Logan)

November 14:

Stilly Valley Chamber Meeting
Arlington, WA 12:00 p.m. – 1:30 p.m.
(Logan)

November 15:

Lynnwood Chamber Meeting
Lynnwood, WA 11:30 a.m. – 1:00 p.m.
(Wolfe)

November 17:

Marysville – Tulalip Chamber Meeting
Tulalip, WA 7:30 a.m. – 9:00 a.m.
(Logan)

November 2023

Commissioner Event Calendar – 2023

December 2023

December 7:

EASC Legislative Kick-off

Everett, WA 9:00 a.m. – 11:00 a.m.

(Wolfe/Olson)

December 7:

New Employee Orientation Program

Virtual 8:45 a.m. – 10:00 a.m.

(Logan)

December 8:

Cocoa with a Commissioner/Holiday Bazaar

Everett, WA 8:30 a.m. – 10:30 a.m.

(Logan)

December 8:

Cocoa with a Commissioner/Holiday Bazaar

Everett, WA 12:30 p.m. – 2:30 p.m.

(Wolfe)

December 2023

For Planning Purposes Only and Subject to Change at any Time



BUSINESS OF THE COMMISSION

Meeting Date: November 21, 2023

Agenda Item: 9A

TITLE

Governance Planning Calendar

SUBMITTED FOR: Governance Planning

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Agenda Planning, GP-4: To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda

The Planning Calendar is enclosed for Board review.

List Attachments:
Governance Planning Calendar

Governance Planning Calendar – 2023

To Be Scheduled

- Broadband Resolution
- Hat Island Surcharge Update

To Be Scheduled

- Residential Time of Day Rates
- Schedule 83 - PUD Retail Electric Vehicle Charging Update for Level 2 Chargers

Governance Planning Calendar – 2023

December 5, 2023

Morning Session:

- Media
- Strategic Plan – Quarterly Update
- APPA – DEED Grant
- Finance Audit Update

Afternoon Session:

- Public Hearing:
 - ~~Schedule 83 – PUD Retail Electric Vehicle Charging Update for Level 2 Chargers (to be scheduled)~~
 - ~~Hat Island Surcharge Update (to be scheduled)~~
 - Pilot Small Distributed Generation Rate Schedule Price Update for 2024
 - Rate Schedule 81 Supplemental Rate for Voluntary Bundled Renewable or Non-Emitting Energy Price Update
- Public Hearing and Action:
 - Adopt 2024 Budget
 - Carbon Solutions Rate Change
- Monitoring Report:
 - Financial Planning and Budgeting Monitoring Report
- Elect Board Officers for the Year 2024

December 19, 2023

Morning Session:

- ~~Community Engagement~~
- Legislative
- Connect Up Quarterly Update
- 2024 Water Utility Rates Presentation

Afternoon Session:

- Public Hearing and Action:
 - Disposal of Surplus Property - 1st Quarter
 - Confirm Final Assessment Roll for LUD No. 66
 - Schedule 83 - PUD Retail Electric Vehicle Charging Update for Level 2 Chargers
 - Hat Island Surcharge Update
 - Pilot Small Distributed Generation Rate Schedule Price Update for 2024
 - Rate Schedule 81 Supplemental Rate for Voluntary Bundled Renewable or Non-Emitting Energy Price Update
- Adopt 2024 Governance Planning Calendar

Governance Planning Calendar – 2023

2023 Year-at-a-Glance Calendar

January

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Holiday	#	Commission Meetings
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****For Planning Purposes Only and Subject to Change at any Time****

EXECUTIVE SESSION

Tuesday, November 21, 2023

At the Conclusion of the Afternoon Session of the Regular Meeting

Discussion of Computer and Telecommunications Security and Risks Assessments - Approximately 90 minutes.