

# SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

November 7, 2023

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The Regular Meeting was convened by President Rebecca Wolfe at 9:00 a.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley (virtually), Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Morgan Stoltzner.

**\* Items Taken Out of Order**

**\*\*Non-Agenda Items**

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

A. Updates

1. Media. Media and Public Relations Liaison Aaron Swaney provided a presentation on District related news and articles.
2. Other. Principal Engineer John Hieb provided an update on the Department of Energy (DOE) Grid Resilience and Innovation Partnerships (GRIP) Grant.

B. Surplus and Sale of an Easement to Bonneville Power Administration

Manager Real Estate Services Maureen Barnes provided a presentation on the surplus and sale of an easement to Bonneville Power Administration.

The next step would be a Public Hearing and Action at the November 21, 2023, Commission meeting.

C. Fish Habitat Property Purchase

Manager Real Estate Services Maureen Barnes and Senior Environmental Coordinator Kyle Legare provided a presentation on purchasing a fish habitat property located in Sultan, WA.

The next step would be Board consideration of a resolution approving the property purchase at the November 21, 2023, Commission meeting.

#### D. Energy Storage Briefing

Senior Manager Power Supply Garrison Marr provided an update that included information on Energy Storage needs, development structure, and procurement path.

The next steps include a fully negotiated Energy Storage Agreement (ESA) in Q4 2023, seeking Board consideration of a resolution to authorize the execution of the ESA with an expected operation date of October 1, 2025.

The meeting recessed at 10:19 a.m. and reconvened at 10:25 a.m.

#### E. 2024 Load Forecast

Data Scientist Felicie Ng provided a presentation on the 2024 Load Forecast, which included information on the Economic and Policy Environment and Residential, Commercial, and Industrial forecasts.

The meeting recessed at 10:53 a.m.

### **RECONVENE REGULAR MEETING**

The Regular Meeting was reconvened by President Rebecca Wolfe at 1:30 p.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley, Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Morgan Stoltzner.

#### **\* Items Taken Out of Order**

#### **\*\*Non-Agenda Items**

### **2. RECOGNITION/DECLARATIONS**

#### A. Employee of the Month for November – Slade Wills

Slade Wills was recognized as Employee of the Month for November.

### **3. COMMENTS FROM THE PUBLIC**

The following public provided comments:

- Lora Cox
- Donald Miller

**4. CONSENT AGENDA**

A. Approval of Minutes for the Regular Meeting of October 17, 2023

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

Request for Quotation No. 23-1422-BP with General Pacific, Inc.

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Contract Number CW2252879 with Cintas Corporation No. 2

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Miscellaneous No. CW2242146 with Total Landscape Corporation

Contract Acceptance Recommendations:

Public Works Contract No. CW2244780 with Trico Companies LLC

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 4A – Approval of the Minutes for the Regular Meeting of October 17, 2023; 4B – Bid Awards, Professional Services Contracts and Amendments; and 4C – Consideration/Ratification and Approval of District Checks and Vouchers.

**5. PUBLIC HEARING****A. Continue Public Hearing on the 2024 Proposed Budget**

President Wolfe opened the public hearing.

Budget and Financial Planning Manager Sarah Bond provided a presentation continuing the discussion of the 2024 proposed Electric, Generation, and Water System budgets.

The 2024 Budget remaining hearing schedule was as follows:

November 21, 2023

Discuss any potential changes to the 2024 Proposed Budget

December 5, 2023

Adoption of the 2024 Budget

There were no public comments.

A motion unanimously passed continuing the hearing on the 2024 Budget to Tuesday, November 21, 2023, at 1:30 p.m., at 2320 California Street in Everett, WA.

**6. ITEMS FOR INDIVIDUAL CONSIDERATION****A. Consideration of a Motion Accepting the 3<sup>rd</sup> Quarter 2023 Financial Conditions and Activities Monitoring Report**

Senior Manager, Controller and Auditor Shawn Hunstock provided a presentation on the 3<sup>rd</sup> Quarter 2023 Financial Conditions and Activities Monitoring Report.

Commissioner Logan requested information on the cost per MWh by project from 2022-2023 for District Generation. Mr. Hunstock stated he would provide the information requested.

A motion unanimously passed accepting the 3<sup>rd</sup> Quarter 2023 Financial Conditions and Activities Monitoring Report.

**B. Consideration of a Resolution Amending the District's Energy Risk Management Policy Statement to Increase the Energy Risk Management Horizon, Reflect the Role of a Qualified Independent Representative, and Update the Responsibilities of the Finance Department**

A motion unanimously passed approving Resolution No. 6150 amending the District's Energy Risk Management Policy Statement to increase the Energy Risk Management

Horizon, reflect the role of a Qualified Independent Representative, and update the responsibilities of the Finance Department.

## **7. CEO/GENERAL MANAGER REPORT**

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

## **8. COMMISSION BUSINESS**

### **A. Commission Reports**

The Commissioners reported on Commission related activities and Board related topics.

### **B. Commissioner Event Calendar**

Commissioner Logan will be attending the Arlington Chamber meeting on November 14, 2023.

### **C. 2023 Treasury, Budget, Forecast, and Major Project Status Report – 3<sup>rd</sup> Quarter Results**

There were no questions regarding the report.

### **D. September 2023 District Performance Dashboard**

There were no questions on the September 2023 District Performance Dashboard.

### **E. Consideration of a Resolution Establishing the Regular Meeting Dates of the Commission for the Year 2024**

A motion unanimously passed approving Resolution No. 6151 establishing the Regular Meeting dates of the Commission for the year 2024.

## **9. GOVERNANCE PLANNING**

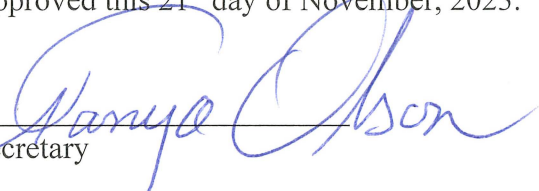
### **A. Governance Planning Calendar**

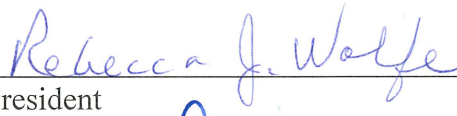
There were no changes to the Governance Planning Calendar.

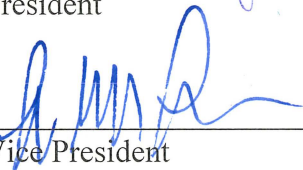
**ADJOURNMENT**

There being no further business or discussion to come before the Board, the Regular Meeting of November 7, 2023, adjourned at 2:44 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 21<sup>st</sup> day of November, 2023.

  
Secretary

  
President

  
Vice President