

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

October 2, 2023

The Regular Meeting was convened by President Rebecca Wolfe at 9:00 a.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; Acting General Counsel Joe Fina; Assistant General Managers Pam Baley (virtually), Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Media. Media and Public Relations Liaison Aaron Swaney provided a presentation on District related news and articles.
2. Other. Chief Financial Officer Scott Jones provided an update on the 2023 Water Bonds.

Director, Government/External Affairs & Strategy Kim Johnston provided an update on current Legislative activities.

B. Residential New Construction: Energy Efficiency & Grid Harmonization

Senior Manager Energy Services and Customer Innovations Jeff Feinberg introduced Senior Customer & Energy Services Program Manager Allison Grinczel, who provided an overview of the upcoming Energy Services Residential New Construction Program.

The next step would be Board consideration of a resolution at the October 17, 2023, Commission meeting.

C. 2025 Pole Attachment Rates

Data Scientist Felicie Ng updated the Board on the new pole attachment rates to be effective January 1, 2024.

The next step would be a Public Hearing and Action at the October 17, 2023, Commission meeting.

D. Surplus and Sale of a Portion of District Property to the City of Stanwood

Manager Real Estate Services Maureen Barnes informed the Board of the proposed fee sale and slope easement of portions of District property to the City of Stanwood.

The next step would be a Public Hearing and Action at the October 17, 2023, Commission meeting.

E. Lease for Temporary Storage Yard

Manager Real Estate Services Maureen Barnes and Manager Materials Management & Warehouse Claudio Lazar informed the Board of a proposed three year lease agreement with Roger Bell Real Estate Holding, LLC. for a temporary equipment storage site.

The next step would be Board consideration of a resolution at the October 17, 2023, Commission meeting.

The meeting recessed at 10:03 a.m. and reconvened at 10:10 a.m.

F. 2023 IRP Overview

Senior Manager Power Supply Garrison Marr, Principal Utility Analyst Kris Scudder, and Utility Analyst Landon Snyder provided an update on the 2023 IRP, including operational environment and phase progress findings.

The next steps would be a public outreach open house on November 2, 2023, a final briefing at the November 21, 2023, Commission meeting, and Board consideration of a resolution adopting the 2023 IRP at the December 5, 2023, Commission meeting.

The meeting recessed at 11:19 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Rebecca Wolfe at 1:30 p.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; Acting General Counsel Joe Fina; Assistant General Managers Pam Baley (virtually), Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

Changes to the agenda were made as follows: Item 06B add “At Places” amended Schedule 20 BPA Retail Electric Rates.

2. RECOGNITION/DECLARATIONS

A. Employee of the Month for October – Sarah Mayo

Sarah Mayo was recognized as Employee of the Month for October.

B. Certified Municipal Clerk Accomplishment – Jenny Rich

Jenny Rich was recognized for achieving her Certified Municipal Clerk Designation.

3. COMMENTS FROM THE PUBLIC

- Steven Keeler, Edmonds, provided a document at places, by reference made a part of the packet.

4. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of September 19, 2023

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

Requirements Contract for 28 MVA Power Transformers with Hyundai Corporation USA

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

None

Amendments:

Purchase/Contract No. 4600003656 with Petrocard

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

None

Contract Acceptance Recommendations:

Public Works Contract No. CW2250066 with Sturgeon Electric Co., Inc.

Public Works Contract No. CW2250226 with Davey Tree Surgery Company

Public Works Contract No. CW2252097 with D & G Backhoe, Inc.

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 4A – Approval of the Minutes for the Regular Meeting of September 19, 2023; 4B – Bid Awards, Professional Services Contracts and Amendments; and 4C – Consideration/Ratification and Approval of District Checks and Vouchers.

5. PUBLIC HEARING

A. Open the 2024 Budget Hearing

President Wolfe opened the public hearing.

Chief Financial Officer Scott Jones and Budget & Financial Planning Manager Sarah Bond provided a presentation to introduce the 2024 proposed Electric, Generation, and Water System budgets.

The 2024 Budget remaining hearing schedule was as follows:

November 7, 2023

2024 Proposed Budget Presentation

November 21, 2023

Discuss any potential changes to the 2024 Proposed Budget

December 5, 2023

Adoption of the 2024 Budget

There were no public comments.

A motion unanimously passed continuing the hearing on the 2024 Budget to Tuesday, November 7, 2023, at 1:30 p.m., at 2320 California Street in Everett.

B. Staff Recommendations on New Public Utility Regulatory Policy Acts Standards

President Wolfe opened the public hearing.

Senior Manager, Rates, Economics & Energy Risk Management Peter Dauenhauer presented the formal staff recommendations on the new Public Utility Regulatory Policies Act (PURPA) Standards included in the Infrastructure Investment and Jobs Acts (IIJA) of 2021.

The next step would be a Public Hearing and Action at the October 17, 2023, Commission meeting.

There were no public comments.

A motion unanimously passed continuing the hearing on the Staff Recommendations on New Public Regulatory Policies Act Standards be continued to Tuesday, October 17, 2023, at 1:30 p.m., at 2320 California Street in Everett.

6. PUBLIC HEARING AND ACTION**A. Disposal of Surplus Property – 4th Quarter 2023**

President Wolfe opened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

Based on staff's recommendation that the items are no longer necessary or useful to the District, a motion unanimously passed approving those items listed on Exhibit A of the Disposal of Surplus Property – 4th Quarter 2023 and be sold for high bid or disposed of according to the policy in the 4th Quarter of 2023.

B. Consideration of a Resolution Amending the District's Retail Electric Rate Schedules and Street Lighting Rate Schedules to Pass Through Bonneville Power Administration Rate Increases

President Wolfe opened the public hearing.

Data Scientist Christina Leinneweber presented to the Board the results of the implementation of Bonneville Power Administration (BPA) cost adjustment FY2024-2025.

There being no questions from the Board or the public, the public hearing was closed.

A motion unanimously passed approving Resolution No. 6144 amending the District's Retail Electric Rate Schedules and Street Lighting Rate Schedules to pass through Bonneville Power Administration rate increases.

- C. Consideration of a Resolution Authorizing the Manager, Real Estate Services, to Execute an Easement in Favor of Snohomish County That Allows the County to Operate, Repair, and Maintain a Recreational Trail on a Portion of the Power Line Corridor Property of the District Commonly Known as the PNT Right-of-Way Located in Snohomish County, Washington

President Wolfe opened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

A motion unanimously passed approving Resolution No. 6145 authorizing the Manager, Real Estate Services, to execute an easement in favor of Snohomish County that allows the County to operate, repair, and maintain a recreational trail on a portion of the power line corridor property of the District commonly known as the PNT Right-of-Way located in Snohomish County, Washington.

7. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

8. COMMISSION BUSINESS

A. Commission Reports

There were no Commission reports.

B. Commissioner Event Calendar

Commissioner Wolfe requested to arrive a day early on October 25, 2023, in order to attend the morning portion of the October 26, 2023, Energy Northwest Board meeting. The Board approved the request.

C. 2023 Treasury Budget, Forecast, and Major Project Status Report – August

There were no questions regarding the report.

9. GOVERNANCE PLANNING

A. Governance Planning Calendar

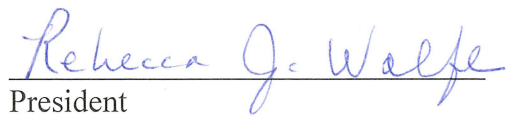
Commissioner Logan requested that the 25MW Battery Storage Project Briefing be moved to the November 7, 2023, Commission meeting.

ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of October 2, 2023, adjourned at 3:09 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 17th day of October, 2023.


Secretary


President

(absent)

Vice President