

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

September 19, 2023

The Regular Meeting was convened by President Rebecca Wolfe at 9:00 a.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley (virtually), Guy Payne, Brant Wood, and Jason Zyskowski (virtually); Chief Information Officer Kristi Sterling; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Other. There were no other updates.

B. Education Program Overview

Education Programs Coordinator Jenni Lamarca provided an overview of the Education Program, which included classroom presentation information, inclusion and teacher workshop activities, community events, and a review of the 2023 – 2024 school year.

C. Snohomish County Interurban Recreational Trail Easement

Manager Real Estate Services Maureen Barnes provided a presentation on the Interurban Trail Easement with Snohomish County.

The next step would be a Public Hearing and Action at the October 2, 2023, Commission meeting for approval of a resolution of the proposed updated 25-year easement.

D. The Public Utility Regulatory Policies Act at Snohomish Public Utility District

Data Scientist Christina Leinneuber provided a presentation on the Public Utility Regulatory Policies Act (PURPA).

The next steps would be a Public Hearing at the October 2, 2023, Commission meeting and a Public Hearing and Action at the October 17, 2023, Commission meeting for consideration of staff recommendations.

E. Supply Chain Update

Manager Contracts and Purchasing, Clark Langstraat; Senior Manager Transmission and Distribution System Operations and Engineering Mark Flury; and Senior Manager Substation, Metering & Telecommunication Services Mark Oens provided a supply chain update which included supply chain issues, impacts, and mitigation strategies.

The meeting recessed at 10:11 a.m. and reconvened at 10:15 a.m.

F. Snopud Reliability 2022

Engineer David Popach provided a presentation on reliability data for 2022, which included other utility comparisons, reliability projects, and a reliability improvement list.

G. Bonneville Power Administration (BPA) Cost Adjustment for FY2024-2025

Principal Utility Analyst Marie Morrison and Data Scientist Christina Leineweber provided a presentation on the Bonneville Power Administration (BPA) cost adjustment for the 2024-2025 fiscal year.

The next steps would be Board consideration of the amended rate schedules at the October 2, 2023, Commission meeting. Implementation of the rates would begin on November 1, 2023.

The meeting recessed at 10:53 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Rebecca Wolfe at 1:30 p.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley (virtually), Guy Payne, Brant Wood, and Jason Zyskowski (virtually); Chief Financial Officer Scott Jones (virtually); Chief Information Officer Kristi Sterling; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

2. RECOGNITION/DECLARATIONS

- A. Consideration of a Resolution Recognizing and Designating the Week of October 2, 2023, Through October 6, 2023, as Customer Service Appreciation Week to Honor and Celebrate District Employees for the Outstanding Customer Service They Have Provided Over the Past 12 Months

A motion unanimously passed approving Resolution No. 6140 recognizing and designating the week of October 2, 2023, through October 6, 2023, as Customer Service Appreciation Week to honor and celebrate District employees for the outstanding customer service they have provided over the past 12 months.

3. COMMENTS FROM THE PUBLIC

There were no comments from the public.

4. CONSENT AGENDA

- A. Approval of Minutes for the Regular Meeting of September 5, 2023
- B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

Contract Workspace No. 2252667 with Roddan Industrial

Formal Bid Award Recommendations \$120,000 and Over:

Request for Quotation No. 23-23-1409-BP with Anixter, Inc.

Request for Quotation No. 23-1410-BP with General Pacific, Inc.

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

None

Amendments:

None

Sole Source Purchase Recommendations:

Purchase Order No. 4500086623 with Traver Engineering Corporation

Purchase Order No. 4500086624 with S&C Electric Company, Inc.

Purchase Order No. 4500086703 with Wesco/Anixter, Inc.

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

None

Contract Acceptance Recommendations:

None

- C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers
- D. Consideration of a Resolution Approving Amendment No. 7 to the Collective Bargaining Agreement Between Public Utility District No. 1 of Snohomish County and the International Brotherhood of Electrical Workers, Local No. 77, for the Period of April 1, 2020, Through March 31, 2024
- E. Consideration of a Resolution Approving Amendments to add Roth Plan Feature to and Remove “First of the Month” Effective Date Rule From the Public Utility District No. 1 of Snohomish County 401(k) Plan and the Public Utility District No. 1 of Snohomish County 457 Deferred Compensation Plan and Trust

A motion unanimously passed approving Agenda Items 4A – Approval of Minutes for the Regular Meeting of September 5, 2023; 4B – Bid Awards, Professional Services Contracts and Amendments; 4C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers; 4D – Resolution No. 6141 approving Amendment No. 7 to the Collective Bargaining Agreement between Public Utility District No. 1 of Snohomish County and the International Brotherhood of Electrical Workers, Local No. 77, for the period of April 1, 2020, through March 31, 2024; and 4E – Resolution No. 6142 approving amendments to add Roth Plan Feature to and remove “First of the Month” effective date rule from the Public Utility District No. 1 of Snohomish County 401(k) Plan and the Public Utility District No. 1 of Snohomish County 457 Deferred Compensation Plan and Trust.

5. CEO/GENERAL MANAGER REPORT

Chief Information Officer Kristi Sterling reported on District related topics and accomplishments.

6. COMMISSION BUSINESS

A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

C. August 2023 District Performance Dashboard

There were no questions regarding the report.

D. Consideration of a Resolution Amending Resolution No. 5924 and Adopting Amendments to the Board of Commissioners Governance Policies Entitled Executive Limitations, Governance Process, Board-CEO/General Manager Linkage Policies, and Board Engagement Plan

Commissioner Logan made a motion to table the Resolution to allow the Board additional time to continue discussion on the amendments requested, and to bring the matter forward for action at a future date. The motion passed unanimously.

7. GOVERNANCE PLANNING

A. Governance Planning Calendar

Clerk of the Board Allison Morrison informed the Board of changes to the Governance Planning Calendar. The 2024 Load Forecast presentation has been moved from the October 17, 2023, Commission meeting to the November 7, 2023, Commission meeting.

ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of September 19, 2023, adjourned at 2:05 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 2nd day of October, 2023.


Secretary


President


Vice President