

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

September 5, 2023

The Regular Meeting was convened by President Rebecca Wolfe at 9:00 a.m. Those attending were Sidney Logan (virtually), Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley (virtually), Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones (virtually); Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Media. Media and Public Relations Liaison Aaron Swaney provided a presentation on District related news and articles.
2. Other. There were no other updates.

B. New Fiber Optics Agreement

Telecommunications Manager Nick Johnston provided a presentation on a proposed Master License Agreement (MLA) with Wave Broadband to continue leasing fiber optic cable.

The next step would be Board consideration of a resolution at the September 19, 2023, Commission Meeting.

C. Connect Up Quarterly Update

Program Managers Kevin Lavinger and Tim Epp provided a quarterly update on Connect Up, including the program's budget, schedule review, and implementation phase progress reports.

The next steps included a deployment electrician public works contract for Board approval in September/October 2023, continuation of regular meter delivery forecasts from Sensus, continued installation of the Base Station network, and general Meter Deployment through 2025. The onboarding of Electric Meter Exchangers will begin in November 2023. The next Quarterly Update is scheduled for December 2023.

The meeting recessed at 9:52 a.m. and reconvened at 9:57 a.m.

D. Organized Market Updates

Principal Utility Analyst Adam Cornelius gave an informational briefing on the ongoing discussions around regional organized market development.

The next steps included the Q4 2023 Markets+ Phase 1 Development, BPA Day Ahead Market Policy process, and post-2023 policy record of decision. Looking toward Q1 2024 and beyond: filing processes and BPA Day Ahead Market conclusions, District market readiness efforts, and announcement of the market participation decisions.

The meeting recessed at 10:57 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Rebecca Wolfe at 1:30 p.m. Those attending were Sidney Logan (virtually), Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley (virtually), Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones (virtually); Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

Changes to the agenda were made as follows: Item 01.00 add "At Places" amended 20230905 Agenda.

2. RECOGNITION/DECLARATIONS

A. Employee of the Month for September – David Fawcett

David Fawcett was recognized as Employee of the Month for September.

3. COMMENTS FROM THE PUBLIC

There were no comments from the public.

4. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of August 22, 2023, and the Special Meeting of August 24, 2023

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

Recommend Rejection for Invitation to Bid No. 23-1393-HL

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Contract Number CW2252715 with ADT Security Corporation dba ADT Commercial LLC

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Professional Services Contract No. CW2224420 with Wetland Resources, Inc.

Miscellaneous No. CW2225685 with Tru-Check Inc.

Contract Acceptance Recommendations:

None

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 4A – Approval of the Minutes for the Regular Meeting of August 22, 2023, and the Special Meeting of August 24, 2023; 4B – Bid Awards, Professional Services Contracts and Amendments; and 4C – Consideration/Ratification and Approval of District Checks and Vouchers.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consideration of a Resolution Authorizing the CEO/General Manager of Public Utility District No. 1 of Snohomish County to Execute an Interlocal Agreement With Snohomish County Regarding the Relocation of a Culvert in the Vicinity of 188th Street NW, Snohomish County, Washington

A motion unanimously passed approving Resolution No. 6137 authorizing the CEO/General Manager of Public Utility District No. 1 of Snohomish County to execute an Interlocal Agreement with Snohomish County regarding the relocation of a culvert in the vicinity of 188th Street NW, Snohomish County, Washington.

- B. Consideration of a Resolution Creating a Plan of Financing for the Acquisition and Construction of and Certain Additions, Betterments and Improvements to and Renewals, Replacements and Extensions of the District's Water System: Authorizing the Issuance and Sale of not to Exceed \$20,000,000 Aggregate Principal Amount of Water System Revenue Bonds, Series 2023, in one or More Series; Providing for the Terms of the 2023 Bonds; Amending Sections 2.1 of Resolution No. 3825; Approving the Execution and Delivery of Certain Documents and Agreements; and Providing for Certain Other Matters Related Thereto

An amended 20230905 Agenda was provided at places, by reference made a part of the packet.

A motion unanimously passed approving Resolution No. 6138 creating a plan of financing for the acquisition and construction of and certain additions, betterments and improvements to and renewals, replacements and extensions of the District's Water System: authorizing the issuance and sale of not to exceed \$20,000,000 aggregate principal amount of Water System Revenue Bonds, Series 2023, in one or more series; providing for the terms of the 2023 Bonds; amending sections 2.1 of Resolution No. 3825; approving the execution and delivery of certain documents and agreements; and providing for certain other matters related thereto.

- C. Consideration of a Resolution Revising and Renaming the Salary Administration Program to Compensation Program for Non-Represented Employees, the Non-Represented Position Titles and Grades, and the Non-Represented Salary Structure Table

A motion unanimously passed approving Resolution No. 6139 revising and renaming the Salary Administration Program to Compensation Program for non-represented employees, the non-represented position titles and grades, and the non-represented salary structure table.

6. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

7. COMMISSION BUSINESS**A. Commission Reports**

The Commissioners reported on Commission related activities and Board related topics.

B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

C. Consideration of a Motion Authorizing the General Counsel to Execute the Commissioners Electronic Communications Protocol

A motion passed approving the motion authorizing the General Counsel to execute the Commissioners Electronic Communications Protocol. The vote was Commissioner Wolfe; Aye, Commissioner Logan; Nay, Commissioner Olson; Aye.

D. Introduction of a Resolution Amending Resolution No. 5924 and Adopting Amendments to the Board of Commissioners Governance Policies Entitled Executive Limitations, Governance Process, Board CEO/General Manager Linkage Policies, and Board Engagement Plan

The Board discussed the proposed changes to the Governance Policies. Further discussion and potential approval would take place at the September 19, 2023, Commission meeting.

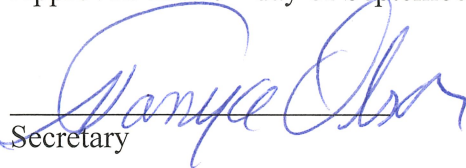
8. GOVERNANCE PLANNING**A. Governance Planning Calendar**

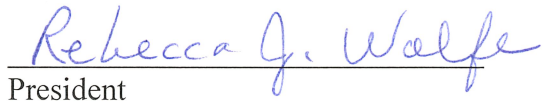
There were no changes to the Governance Planning Calendar.

ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of September 5, 2023, adjourned at 2:37 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 19th day of September, 2023.


Secretary


President


Vice President