

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

August 8, 2023

The Regular Meeting was convened by President Rebecca Wolfe at 9:00 a.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley (virtually), Guy Payne, and Brant Wood; Chief Information Officer Kristi Sterling; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Media. Media and Public Relations Liaison Aaron Swaney provided a presentation on District related news and articles.
2. Other. There were no other reports.

B. Low Income Weatherization Agreement with Snohomish County

Senior Manager, Energy Services and Customer Innovations Jeff Feinberg presented to the Board information on proposed updates to an agreement with Snohomish County regarding the Low Income Weatherization Program.

The next step would be consideration for approval of a resolution at the August 22, 2023, Commission meeting.

C. Tulalip Microgrid Projects

Principal Engineer Alex Chorey provided an informational only presentation on a potential Tulalip Microgrid Project Partnership.

The next steps would be to continue internal discussions on policy changes around customer owned Distributed Engineering Resources (DERs), capacity resources, and the continued support of the Tulalip Tribes as they develop their microgrid rollout plan.

D. Water Policy Updates

Assistant General Manager Water Utility Brant Wood briefed the Board on the proposed 2023 Water Utility Policy and Procedure updates and a summary of public outreach.

The next step would be consideration for approval of a resolution at the August 22, 2023, Commission meeting.

The meeting recessed at 10:08 a.m. and reconvened at 10:15 a.m.

E. Hat Island Cable Procurement Special Facility Designation

Senior Manager Transmission & Distribution System Operations & Engineering Mark Flury presented information on a proposed resolution designating a portion of the Hat Island Submarine Cable Project to be a “Special Facilities”.

The next steps would be consideration for approval of a resolution at the August 22, 2023, Commission meeting, a Procurement Contract in October 2023, a future Public Works Contract Awards for Cable Installation (Q4 2023), and Site Development (Q1 2024).

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Rebecca Wolfe at 1:30 p.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; Acting General Counsel Jeff Kallstrom; Assistant General Managers Pam Baley (virtually), Guy Payne, and Brant Wood; Chief Financial Officer Scott Jones (virtually); Chief Information Officer Kristi Sterling; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

Changes to the agenda were made as follows: Remove item 05.00 CEO/General Manager Report.

2. COMMENTS FROM THE PUBLIC

There were no comments from the public.

3. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of July 25, 2023

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

Request for Proposal No. 23-1391-SC with A and R Solar SPC

Request for Proposal No. 23-1399-KP with Kemp West, Inc.

Formal Bid Award Recommendations \$120,000 and Over:

Recommend Rejection for Request for Quotation No. 23-1384-CS

Request for Quotation No. 23-1387-CS with Electro-Technical Industries, Inc.

Request for Quotation No. 23-1388-CS with Electrical Power Products, Inc.

Request for Quotation No. 23-1396-CS with Electro Mechanical, LLC

Request for Quotation No. 23-1397-CS with General Pacific, Inc.

Request for Quotation No. 23-1398-BP with General Pacific, Inc.

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

None

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Professional Services Contract No. CW2242575 with Van Ness Feldman LLP

Contract Acceptance Recommendations:

Public Works Contract No. CW2248053 with Interwest Construction Inc.

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 3A – Approval of the Minutes for the Regular Meeting of July 25, 2023; 3B – Bid Awards, Professional Services Contracts and Amendments; and 3C – Consideration/Ratification and Approval of District Checks and Vouchers.

4. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consideration of a Motion Accepting the 2nd Quarter 2023 Financial Conditions and Activities Monitoring Report

Senior Manager, Controller and Auditor Shawn Hunstock provided a presentation on the 2nd Quarter 2022 Financial Conditions and Activities Monitoring Report.

A motion unanimously passed accepting the 2nd Quarter 2023 Financial Conditions and Activities Monitoring Report.

6. COMMISSION BUSINESS

- A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

- B. Commissioner Event Calendar

Commissioner Logan will be attending the Evergreen State Fair on August 28, 2023.

7. GOVERNANCE PLANNING

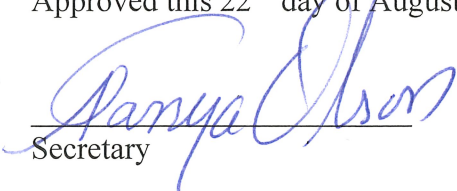
- A. Governance Planning Calendar

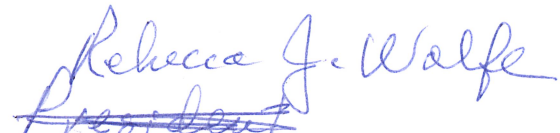
There were no changes to the Governance Planning Calendar.


ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of August 8, 2023, adjourned at 2:08 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 22nd day of August, 2023.


Secretary


~~President~~
President


Vice President