

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

July 11, 2023

The Regular Meeting was convened by President Rebecca Wolfe at 10:00 a.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley (virtually), Guy Payne, and Brant Wood; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins (virtually); Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Media. Media and Public Relations Liaison Kellie Stickney provided a presentation on District related news and articles.
2. Other. There were no other updates.

B. FlexEnergy Pilot Findings

Senior Manager Rates, Economics & Energy Risk Management Peter Dauenhauer and Senior Customer & Energy Services Program Manager Hillary Olson provided a presentation on the FlexEnergy pilot findings.

The next steps included building on learning and success from FlexEnergy to propose a generally available Residential Time of Day Rate. Further information and input gathering for the upcoming Demand Response Implementation Plan and Time of Day Rate Design and Program.

EXECUTIVE SESSION

The Regular Meeting recessed at 11:20 a.m. and reconvened at 11:27 a.m. into Executive Session to discuss current or potential litigation, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 60 minutes, with no public announcements. Those in attendance were Commissioners, Rebecca Wolfe, Sidney Logan, and Tanya Olson; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; and Clerk of the Board Allison Morrison. The Regular Meeting recessed immediately upon conclusion of the Executive Session at 12:13 p.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Rebecca Wolfe at 1:30 p.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley (virtually), Guy Payne, and Brant Wood; Chief Information Officer Kristi Sterling; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Morgan Stoltzner.

*** Items Taken Out of Order******Non-Agenda Items****2. RECOGNITION/DECLARATIONS**

A. Employee of the Month for July – Robyn Kalina

Robyn Kalina was recognized as Employee of the Month for July.

3. COMMENTS FROM THE PUBLIC

The following public provided comments:

- Stephen Cady, Lynnwood, with Healing of Hearts Ministries, provided a document at places, by reference made a part of the packet.
- Ken Sparre, Snohomish

4. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of June 27, 2023

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

Request for Proposal No. 23-1356-KS with D & G Backhoe, Inc.

Request for Proposal No. 23-1372-SC with Trimaxx Construction, Inc.

Formal Bid Award Recommendations \$120,000 and Over:

Request for Quotation No. 23-1386-CS with EC Company

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

None

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Professional Services Contract No. CW2248106 with Oxbow LLC

Contract Acceptance Recommendations:

Public Works Contract No. CW2248950 with D & G Backhoe, Inc.

- C. Formal Bid Award Recommendation to K & D Services, Inc. for Request for Proposal No. 23-1382-KS – Traffic Control for the Stanwood to Camano Project/ASG Bid Protest
- D. Formal Bid Award Recommendations to Cenveo Worldwide Limited, dba Cenveo for Request for Quotation No. 23-1390-SF – Requirements Contract for Customer Billing and Remittance Envelopes/Southland Envelopes, LLC.
- E. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 4A – Approval of the Minutes for the Regular Meeting of June 27, 2023; 4B – Bid Awards, Professional Services Contracts and Amendments; 4C – Formal Bid Award Recommendation to K & D Services, Inc. for Request for Proposal No. 23-1382-KS – Traffic Control for the Stanwood to Camano Project/ASG Bid Protest; 4D - Formal Bid Award Recommendations to Cenveo Worldwide Limited, dba Cenveo for Request for Quotation No. 23-1390-SF – Requirements Contract for Customer Billing and Remittance Envelopes/Southland Envelopes, LLC.; and 4E – Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

5. PUBLIC HEARING

- A. Introduction of a Resolution Establishing District Rates and Charges for Water Utility Service to the City of Arlington and the City of Granite Falls and Revising Table B-9 of the Utility's Water Service Policies and Procedures Manual

President Wolfe opened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

A motion unanimously passed to hold this resolution over to the next regular board meeting to accommodate the statutory period required before the adoption.

6. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consideration of a Resolution Amending the 2021 Clean Energy Implementation Plan With a Revised Climate Commitment Act Appendix

A motion unanimously passed approving Resolution No. 6131 amending the 2021 Clean Energy Implementation Plan with a revised Climate Commitment Act Appendix.

- B. Consideration of a Resolution Authorizing the CEO/General Manager to Execute a Wholesale Water Agreement With the City of Arlington

A motion passed approving Resolution No. 6132 authorizing the CEO/General Manager to execute a Wholesale Water Agreement with the City of Arlington. Commissioner Logan abstained.

7. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

8. COMMISSION BUSINESS

- A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

- B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

9. GOVERNANCE PLANNING

- A. Governance Planning Calendar

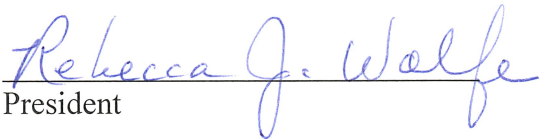
There were no changes to the Governance Planning Calendar

ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of July 11, 2023, adjourned at 2:06 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 25th day of July, 2023.


Secretary


President

(absent)

Vice President