

**SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT  
BOARD OF COMMISSIONERS REGULAR MEETING  
Everett Headquarters Building, 2320 California Street  
Zoom Online Platform Option Available**

**July 11, 2023**

**CONVENE REGULAR MEETING – 10:00 a.m. – Commission Meeting Room**

**Virtual Meeting Participation Information**

Join Zoom Meeting:

- Use link  
<https://us06web.zoom.us/j/84675326355?pwd=VHZ5cEpDcHRrR2NzYnNmcVdNRzRJUT09>
- Dial in: (253) 215-8782
- Meeting ID: 846 7532 6355
- Passcode: 417178

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

A. Updates

1. [Media](#)
2. Other

B. [FlexEnergy Pilot Findings](#)

**EXECUTIVE SESSION** – Recess into Executive Session to Discuss Current or Potential Litigation – Training Center Room 1

**RECONVENE REGULAR MEETING - 1:30 p.m. – Commission Meeting Room/Virtual Meeting Participation**

**2. RECOGNITION/DECLARATIONS**

A. [Employee of the Month for July – Robyn Kalina](#)

**3. COMMENTS FROM THE PUBLIC**

If you are attending the meeting virtually (using the link or number provided above) please indicate that you would like to speak by clicking “raise hand” and the Board President will call on attendees to speak at the appropriate time. If you are joining by phone, dial \*9 to “raise hand.”

**4. CONSENT AGENDA**

- A. [Approval of Minutes for the Regular Meeting of June 27, 2023](#)
- B. [Bid Awards, Professional Services Contracts and Amendments](#)
- C. [Formal Bid Award Recommendation to K & D Services, Inc. for Request for Proposal No. 23-1382-KS – Traffic Control for the Stanwood to Camano Project/ASG Bid Protest](#)

**Continued**

- D. [Formal Bid Award Recommendations to Cenveo Worldwide Limited, dba Cenveo for Request for Quotation No. 23-1390-SF – Requirements Contract for Customer Billing and Remittance Envelopes/Southland Envelopes, LLC.](#)
- E. [Consideration of Certification/Ratification and Approval of District Checks and Vouchers](#)

**5. PUBLIC HEARING**

- A. [Introduction of a Resolution Establishing District Rates and Charges for Water Utility Service to the City of Arlington and the City of Granite Falls and Revising Table B-9 of the Utility’s Water Service Policies and Procedures Manual](#)

**6. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. [Consideration of a Resolution Amending the 2021 Clean Energy Implementation Plan With a Revised Climate Commitment Act Appendix](#)
- B. [Consideration of a Resolution Authorizing the CEO/General Manager to Execute a Wholesale Water Agreement With the City of Arlington](#)

**7. [CEO/GENERAL MANAGER REPORT](#)**

**8. COMMISSION BUSINESS**

- A. [Commission Reports](#)
- B. [Commissioner Event Calendar](#)

**9. GOVERNANCE PLANNING**

- A. [Governance Planning Calendar](#)

**ADJOURNMENT**

July 19, 2023:

Public Power Council (PPC) FUEL – Q2 2023 (virtual) 9:30 a.m. – 11:00 a.m.

The next scheduled regular meeting is July 25, 2023

**Agendas can be found in their entirety on the Snohomish County Public Utility District No. 1 web page at [www.snopud.com](http://www.snopud.com). For additional information contact the Commission Office at 425.783.8611**



**BUSINESS OF THE COMMISSION**

Meeting Date: July 11, 2023

Agenda Item: 1

**TITLE**

CEO/General Manager’s Briefing and Study Session

**SUBMITTED FOR: Briefing and Study Session**

CEO/General Manager _____	John Haarlow _____	8473 _____
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Executive Limitations, EL-9, Communications and Support to the Board – the CEO/General Manager shall...marshal for the board as many...points of view, issues and options as needed for fully informed Board choices.*

*List Attachments:*

CEO/General Manager’s Briefing and Study Session attachments

A background image showing a group of people in an office setting. A man with a beard is pointing at a laptop screen, and a woman is looking at the screen. The image is dimmed and serves as a backdrop for the text.

**SNOHOMISH**  
**PUD**

*Energizing Life In Our Communities*

# **Media Report**

Kellie Stickney – Media & Public Relations Liaison

July 11, 2023





# Media Coverage

SNOHOMISH  
**PUD**  
*Energizing Life In Our Communities*

# MEDIA COVERAGE

## Crews Head to Guam

Local coverage in Guam  
recognizing our crews

Multiple stories in APPA's Public  
Power Daily and NWPPA



## MEDIA COVERAGE

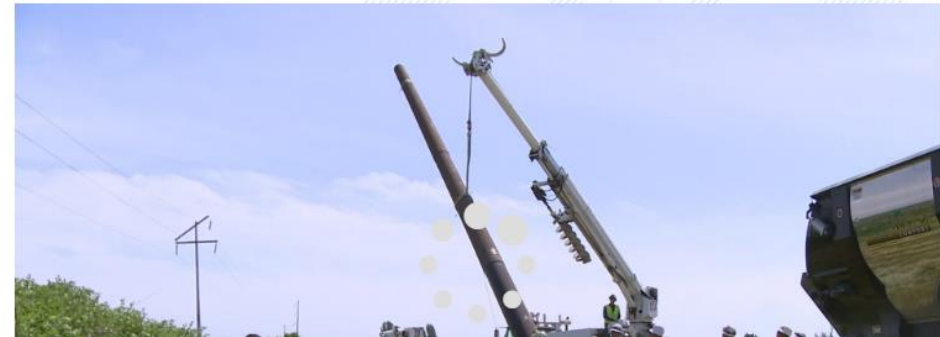
# New Line to Camano Island

Aaron worked with reporter on a feature in Everett Herald

Kellie interviewed by KING-5

### Electrifying new addition coming to Camano Island

A second high voltage transmission line will help keep the power on for storm prone islanders.





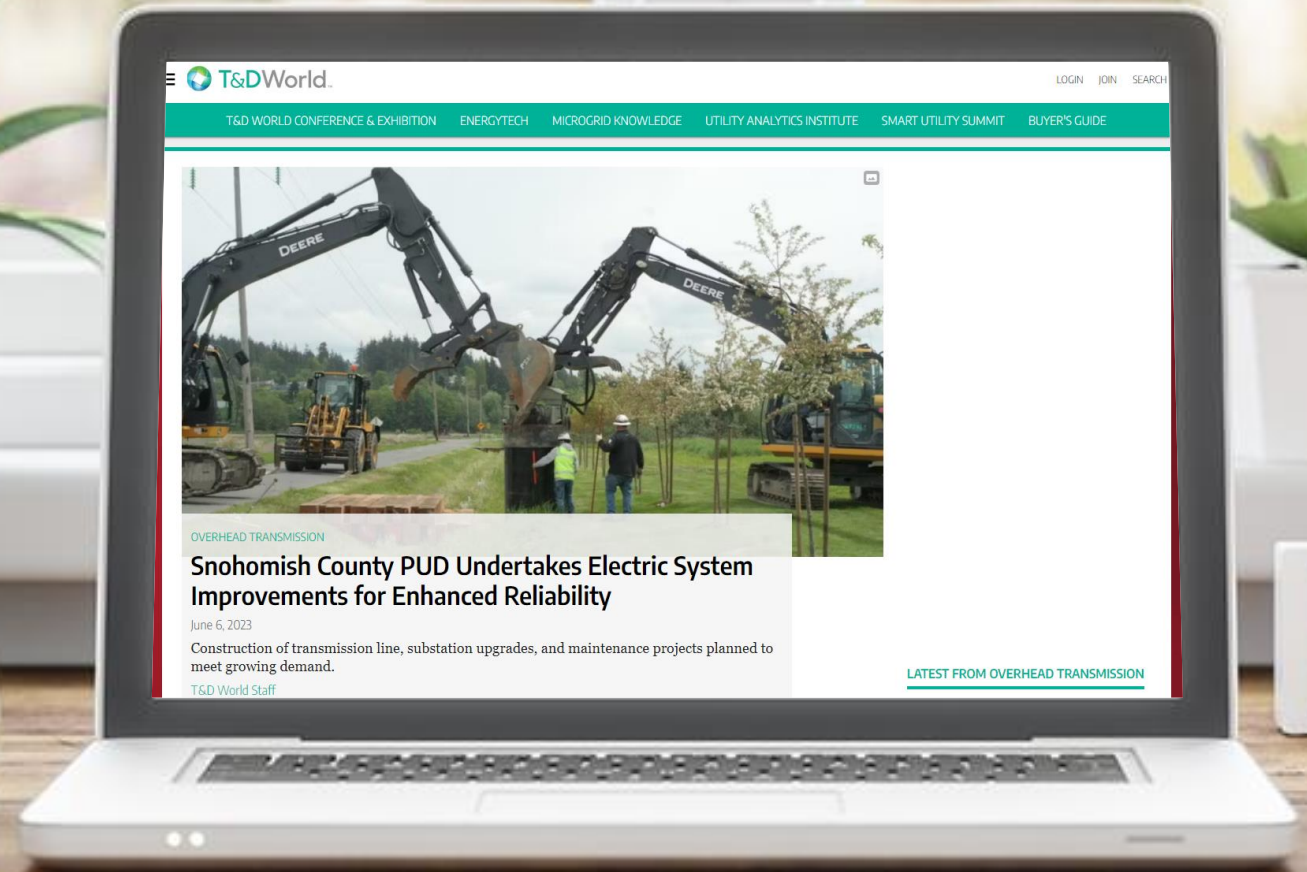
# MEDIA COVERAGE

## Summer Projects

Press release detailing a variety of projects our crews are working on this summer.

Picked up by a number of media outlets, including:

- Everett Herald
- APPA
- NWPPA
- My Edmonds News
- Everett Post
- T&D World



# Media Coverage

## Everett Herald

June Herald column on  
What is a kilowatt-  
hour?

May column on  
Wonderful world of  
water

## Kites!

Worked with Port of  
Everett

Herald story  
highlighted issues with  
kites in power lines

## Misc. Media mentions

Rates story in Seattle  
Times last week

Trade fair story in  
The Herald

Spada Lake snowpack  
story in The Herald



# Publications

SNOHOMISH  
**PUD**  
*Energizing Life In Our Communities*



# PUBLICATION

# The Wire

Hitting mailboxes in July

Focus is on reliability,  
heat event moratorium,  
Connect Up and Run for  
Warmth

**PUD**  
Energizing Life in Our Communities

# THE WIRE

JULY 2023 / SNOFUD.COM

Always striving to improve  
**Reliability**

PUD crews will be working throughout our service area this summer on infrastructure projects that will go a long way to keeping your lights on.

**Camano:** Crews are installing a new high-voltage line that will create a redundant power source for residents and businesses on Camano Island, making their power more reliable during storms and allowing for critical maintenance.

**Arlington:** Crews will complete an upgrade of the Edgecomb Substation to serve growing power demand near the Cascade Industrial Center.

**Monroe:** Crews will finish construction of the new Sky Valley Substation. The new substation is required to meet growing electrical demand in Monroe and the surrounding area.

**Mountlake Terrace:** Crews will extend a new line over I-5 to connect our Ballinger Substation to growing segments of Mountlake Terrace, including the future Sound Transit Light Rail Station.

For more PUD project news, check out [snopud.com/reliability](https://snopud.com/reliability)

**For the sake of reliability, every year across our service area, your PUD also:**

- Trims vegetation along 450+ miles of line to minimize falling trees/branches
- Replaces about 500 aging poles
- Assesses and treats more than 25,000 poles
- Replaces 20 to 30 miles of aging underground cables

View/report outages at [OUTAGEMAPS.SNOFUD.COM](https://OUTAGEMAPS.SNOFUD.COM) or report at 425-783-1001



PUBLICATION

# NWPPA Bulletin

"Snohomish PUD Launches Safety Program with a Custom Approach"

*June 2023 issue*





# FlexEnergy Pilot Findings

July 11, 2023

**Peter Dauenhauer**, Senior Manager

Rates, Economics & Energy Risk Management

**Hillary Olson**, Senior Program Manager

Customer Experience

**Felicienne Ng**, Principal Utility Economist

Rates, Economics & Energy Risk Management

## Previous Presentations

2022-07-19: Year 1 Pilot Update

2021-08-17 / 2021-09-07 : Pilot

Rate Information, Rates Hearing

2021-05-04 DER Pilots Update

# Objectives

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- **Purpose of the Presentation**

- Present a high-level end-of-pilot analysis, conclusions, and proposed next steps to the Board

- **Expectations of the Board**

- Informational Only

# Agenda

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- Intro and Background
- Customer Experience
- Customer Performance
- Pilot Innovations
- Key findings for Customers
- Key findings for the Program
- How does this help us in the future
- What's Next

# FlexEnergy Pilot Goals

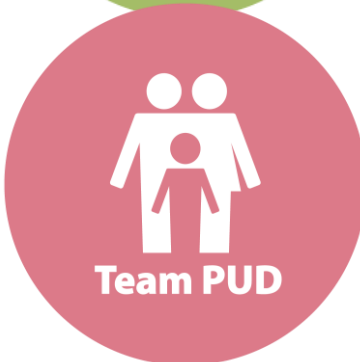
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Engage customers in Utility of the Future experience that rewards customer load flexibility, offers choice of methods to manage usage and bill, and evaluates customer experience



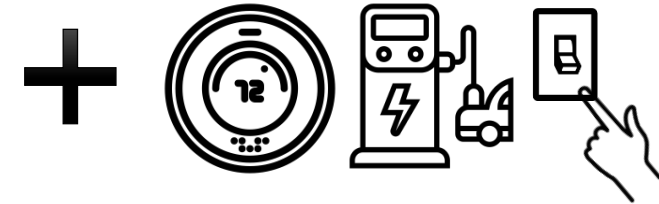
Develop evidence of customer load shifting, and energy use and bill impacts resulting from pricing and demand response signals



Pilot Distributed Energy Resource (DER) aggregation tools and suite of modern technologies/rates to build the capacities of District personnel ahead of Connect Up meter implementation

# FlexEnergy Pilot Background

October 2021 – March 2023



## Time of Day Rate

292 Customers Enrolled  
(308 at inception)

- Ecobee
- Chargepoint
- Behavioral (no tech)



## Demand Response

65 Customers Enrolled  
(68 at inception)

- Google Nest
- EnelX



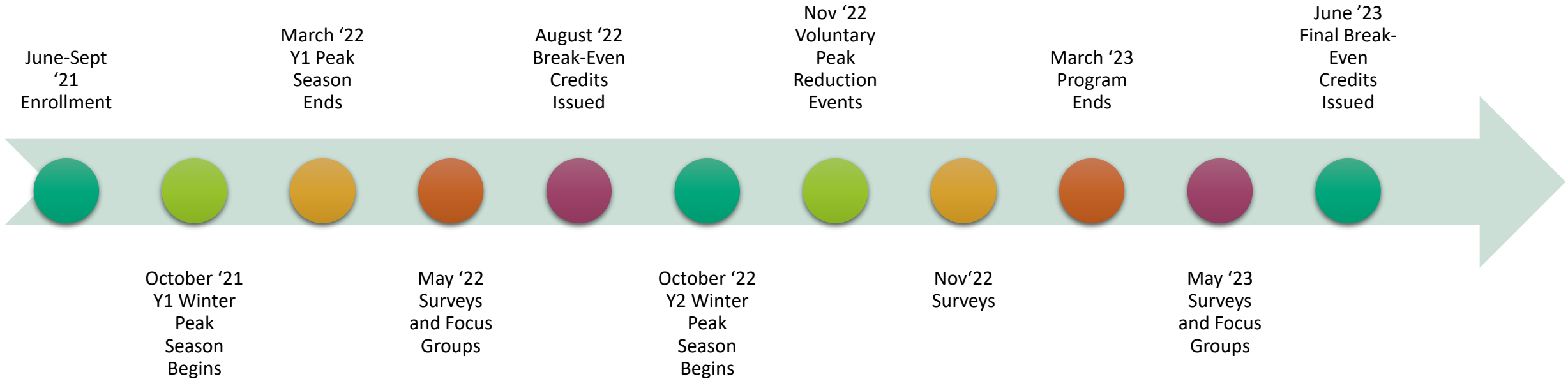
## Critical Peak Pricing Rate

189 Customers Enrolled  
(198 at inception)

- Google Nest
- EnelX
- Behavioral (no tech)



# FlexEnergy Timeline



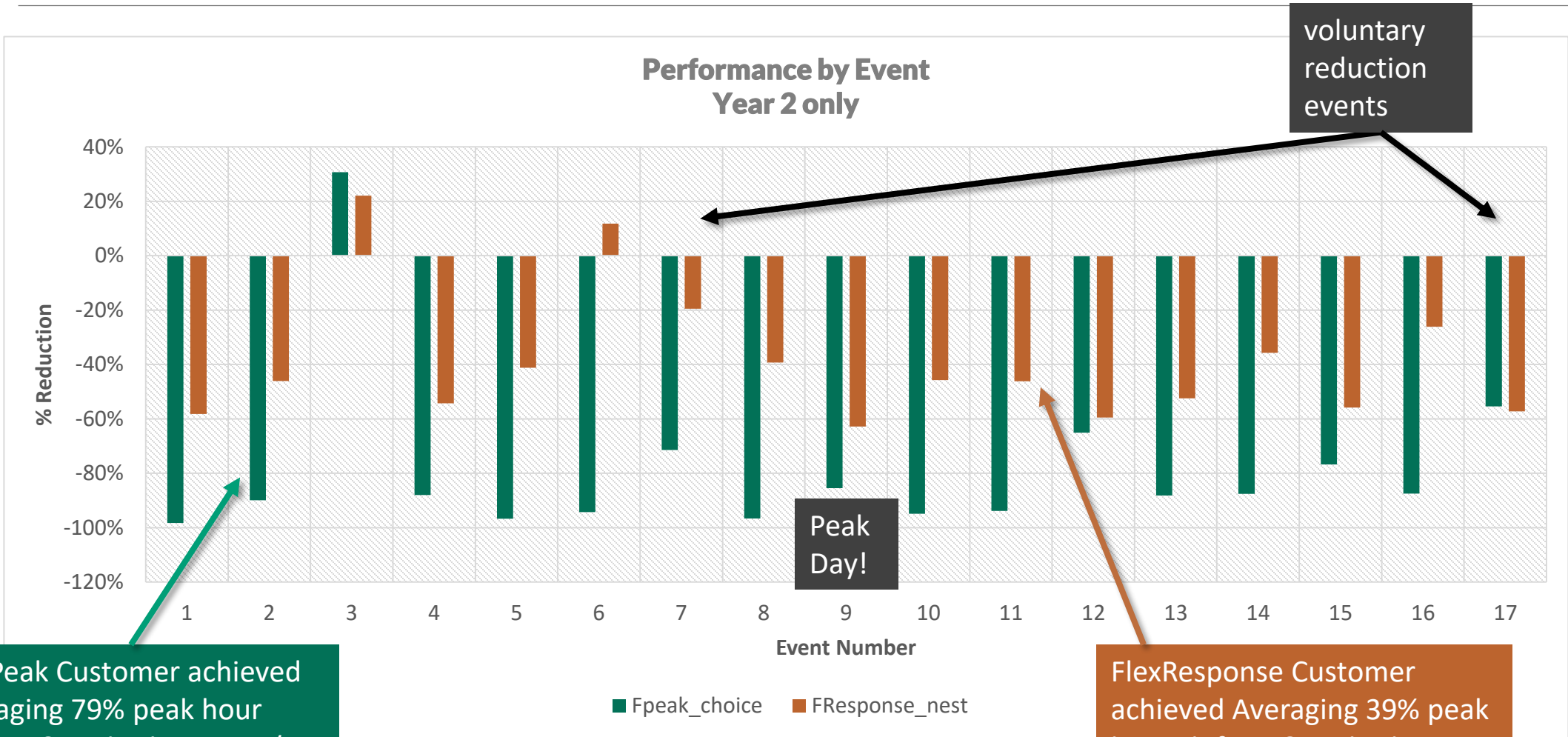


# Questions?

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Next >> Customer Experience and Performance

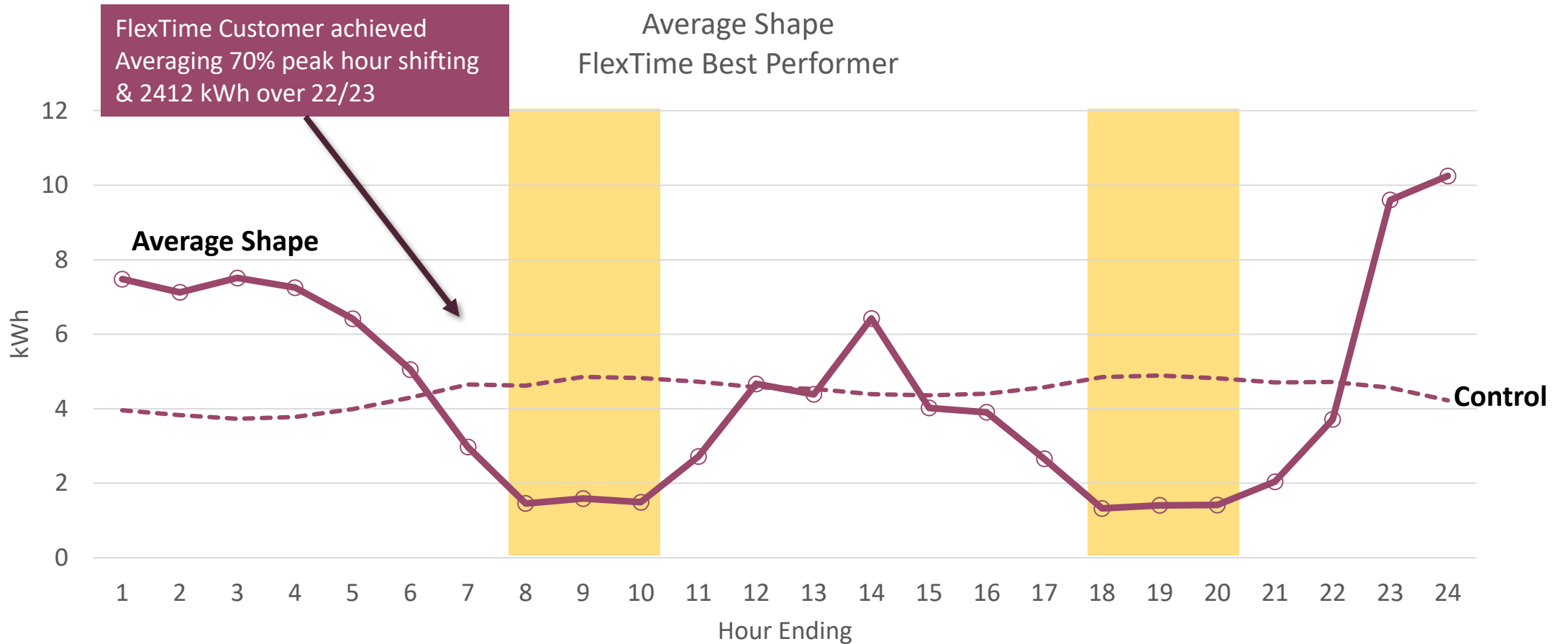
# Customer Performance



FlexPeak Customer achieved Averaging 79% peak hour shifting & 88 kWh over 22/23

FlexResponse Customer achieved Averaging 39% peak hour shifting & 93 kWh over 22/23

# Customer Performance



# Year 2 Shifting Performance

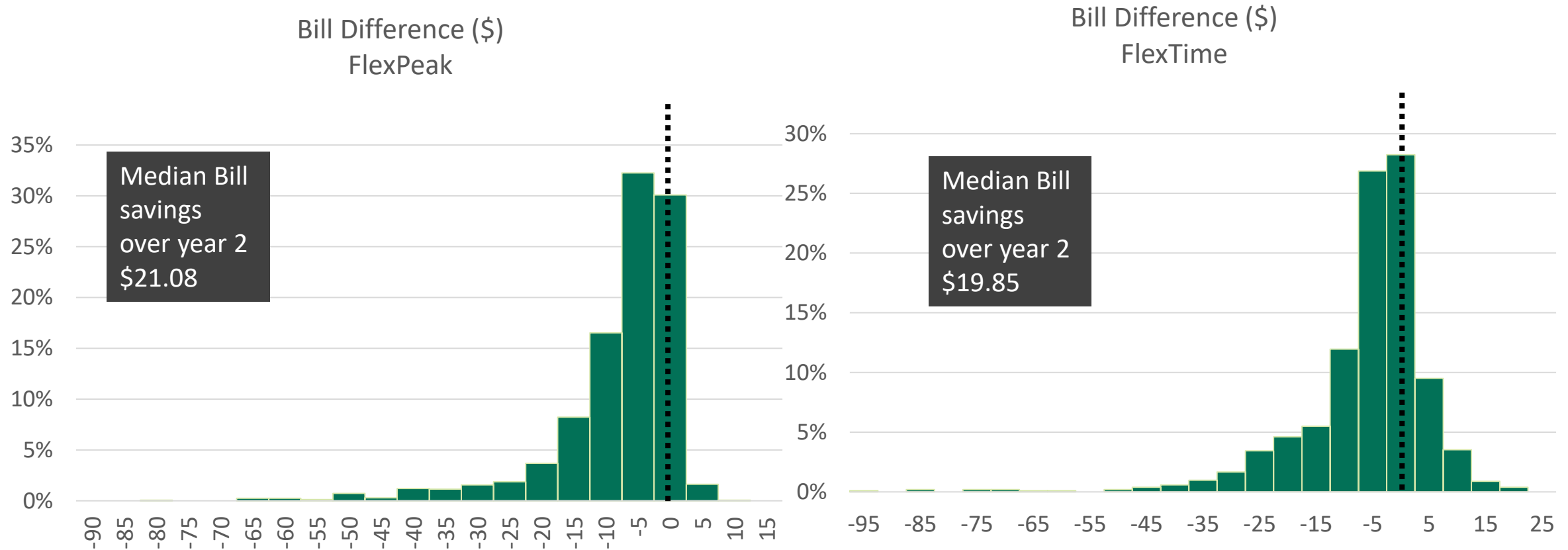
Program	kWh	Control kWh	kWh Reduction	% of Control	Winter Season kWh shifted per customer	Average kWh Reduction Per customer Per Hour
FlexPeak	14,781	19,685	-4,904	-25%	-27	-0.51
FlexResponse	5,385	5,806	-421	-7%	-7	-0.12
FlexTime	334,660	360,064	-25,404	-7%	-100	-0.19



*30.7 Megawatt Hours shifted, equating to 7% for FlexResponse and FlexTime, and 25% FlexPeak*



# Average Monthly Bill Savings in Year 2

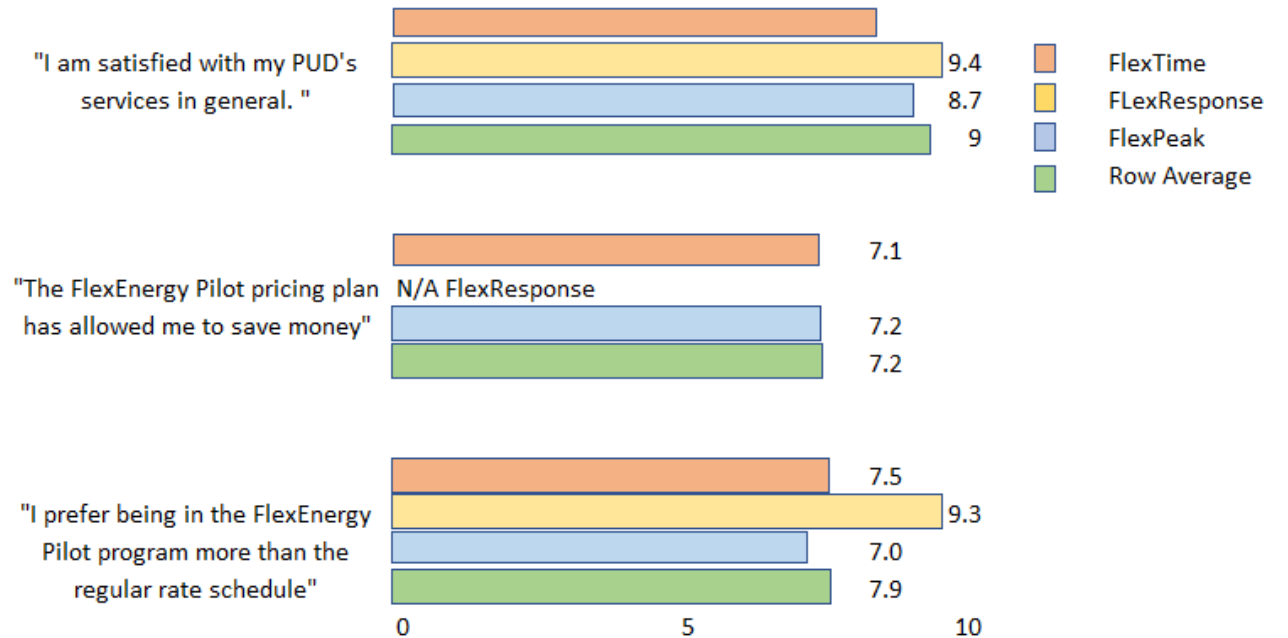


*Most customers saved \$20 - \$30 per year, but some would be better off in Schedule 7*



# Customer Experience – Year to Year

- Timely reporting will result in greater learning, and even greater acceptance
- It takes a village to shift energy, and the village needs to buy-in
- If we are selling the program on energy savings, the savings must be measurable
- Designing clean and easy to understand programs is important
- Customers did not mind the utility communicating directly with their devices



*Households required a one-year learning cycle to adjust behaviors and evaluate tradeoffs between savings and shifting*



# Customer Experience

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- Customers had different motivations and expectations when enrolling in each pilot.
  - FlexResponse: cause-driven and ease of participation
  - FlexPeak: balanced savings and hassle
  - FlexTime: habits and lifestyle change
- Bill savings are important but are not the only input to driving customer satisfaction.
- Customers expressed satisfaction with:
  - participation in a pilot that supports their community
  - reducing the PUD's costs to deliver energy
  - assisting in the transition to a cleaner environment



*Most customers were positive about the program  
and said they would recommend it to their  
neighbors*





# Key District Take-Aways

- Advanced Rates and Demand Response programs
  - Require significant customer education
  - Create new opportunities for the customer utility relationship
- Customer response is dependent on the signal sent and the tools used
- Coordination and Management of Customer Devices is a big lift and leveraging a Distributed Energy Management System (DERMS) provider can be very beneficial
- AMI platform is necessary to implement at scale

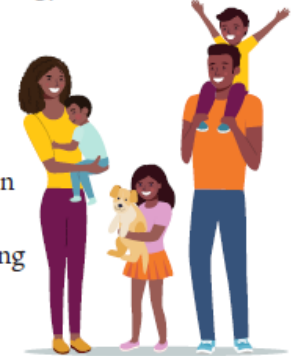


## Tips for Reducing Energy During Peak Periods

Our FlexEnergy customers have given us some fantastic ideas on how to best reduce energy usage during peak hours. We thought it would be great to share them with all FlexEnergy customers.

### Prior to a Peak Period

♦ Make saving energy a family affair! Get everyone in your house involved in shutting off electric devices, closing doors to unoccupied rooms and turning off lights.



♦ Set your coffee machine the night before so your morning brew is ready before peak hours begin.



♦ Pre-heat your electrically heated home in advance of peak periods. Raise the temperature on your thermostat 2-3 degrees a couple of hours before the peak event, then turn it off and ride out the peak period using the

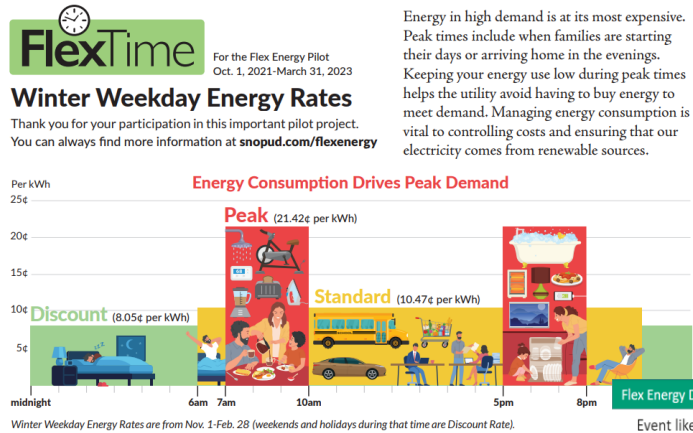
# Questions?

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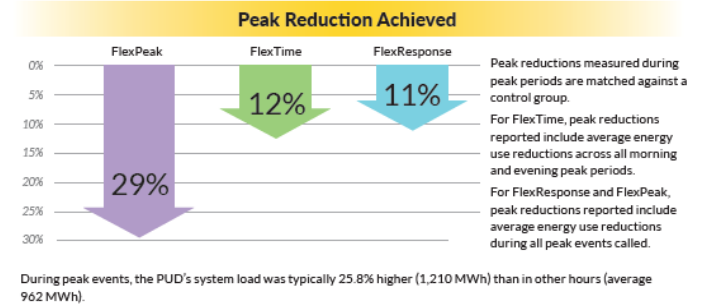
Next >> Innovating for Success

# Customer Experience Innovations

Enhanced Messaging



Program Reports



Customer Dashboard

**Flex Energy Dashboard for Customers - Year Winter 2022/23** Last Refreshed: Jan 27, 2023 07:39 AM PUD

**Event likelihood in the next 10 days**

Date	Day	Likelihood
01/27/2023	Friday	Low
01/28/2023	Saturday	Low
01/29/2023	Sunday	Low
01/30/2023	Monday	Low
01/31/2023	Tuesday	Low
02/01/2023	Wednesday	Medium
02/02/2023	Thursday	Medium
02/03/2023	Friday	Medium
02/04/2023	Saturday	Medium
02/05/2023	Sunday	Medium

**Events and Hours this Winter**

Month	Hours Called	Expected Hours Called
November	12	12
December	16	16
January	8	13
February	0	12

**7-day Weather Outlook**

Average Daily Temp - Historical compared to this year

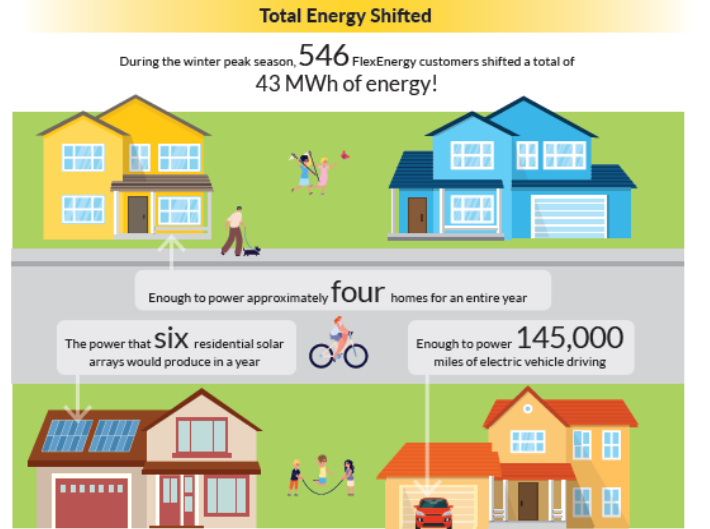
● Historical Average ● This Year - Forecast

This section compares the temperature forecast in the county to the average temperatures in the month. Typically, events are called in the winter when temperatures are below normal and reducing load can help reduce grid impacts.

**Regional Power Pricing Outlook**

Date	Relative Prices
01/07/2023	Low
01/08/2023	Low
01/09/2023	Low
01/10/2023	Low
01/11/2023	Low
01/12/2023	Low
02/01/2023	Extreme
02/02/2023	Extreme
02/03/2023	Extreme
02/04/2023	Extreme
02/05/2023	Extreme

This section shows the regional power prices in the next 10 days. Typically, events are called when prices are relatively higher than normal and when the PUD may have to depend more on the market to cover its energy needs.



2 Snohomish PUD FlexEnergy Year 1 Winter Summary

Customer and Team feedback led to continuous improvement and innovation

# Teamwork makes the dreamwork

- Rates Economics & Energy Risk Management: Peter Dauenhauer, Felicie Ng, (Brian Booth)
- Energy Services: Hillary Olson, (Kelly Strand)
- Corporate Communication: Aaron Swaney, Krysta Rasmussen, Wendy Paris
- Accounting: Joe Hovsepian, Jennifer Baumann
- Analytics: Phil Prentis, Charles Hersrud, Devon Yeager
- IT: Andrew Coughlan
- Metering: Dan Hines & Team
- Meter Reading: Shari Akramoff, Wendy Vlahovich & Team, (Michelle Hagglund)
- Power Supply: Mike Shapley, Greyson Murakami
- Customer Service: Cory Axtman, CER's and entire team
- AMI Technologies: Adam Peretti
- ELT Sponsors: Pam Baley, Jason Zyskowski, Guy Payne



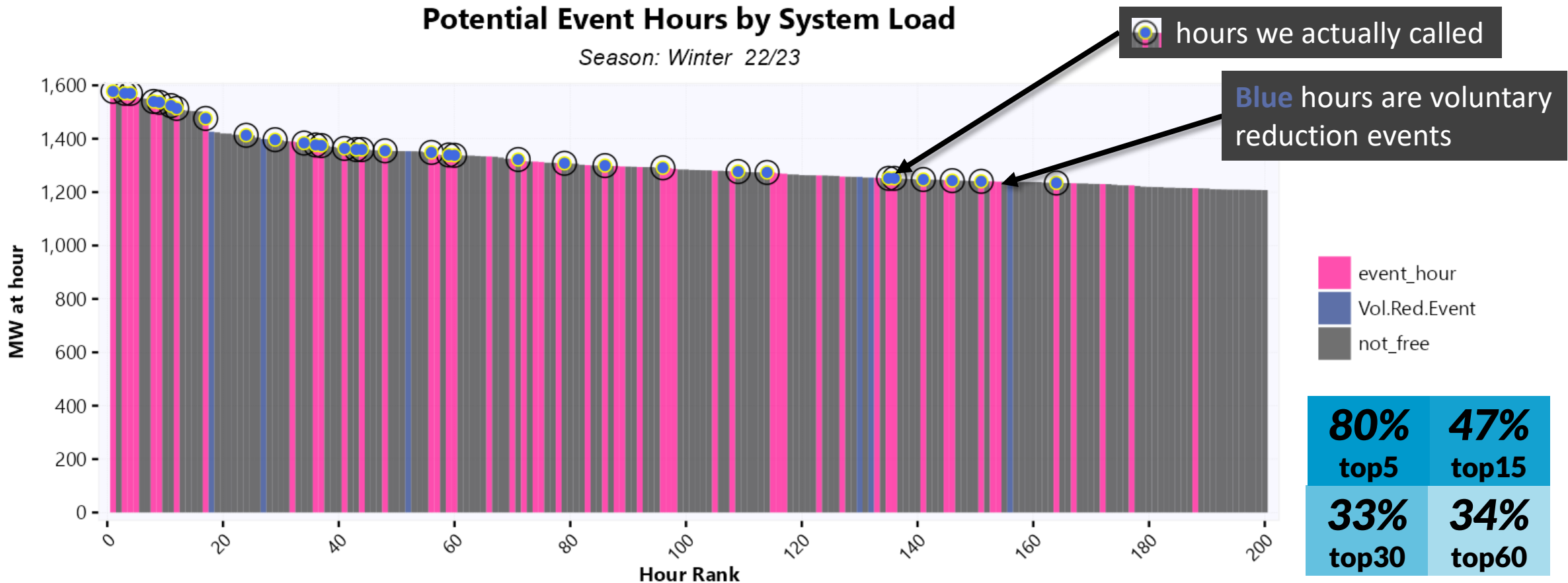
# Questions?

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Next >> Key Program Findings

# Calling Peak Events

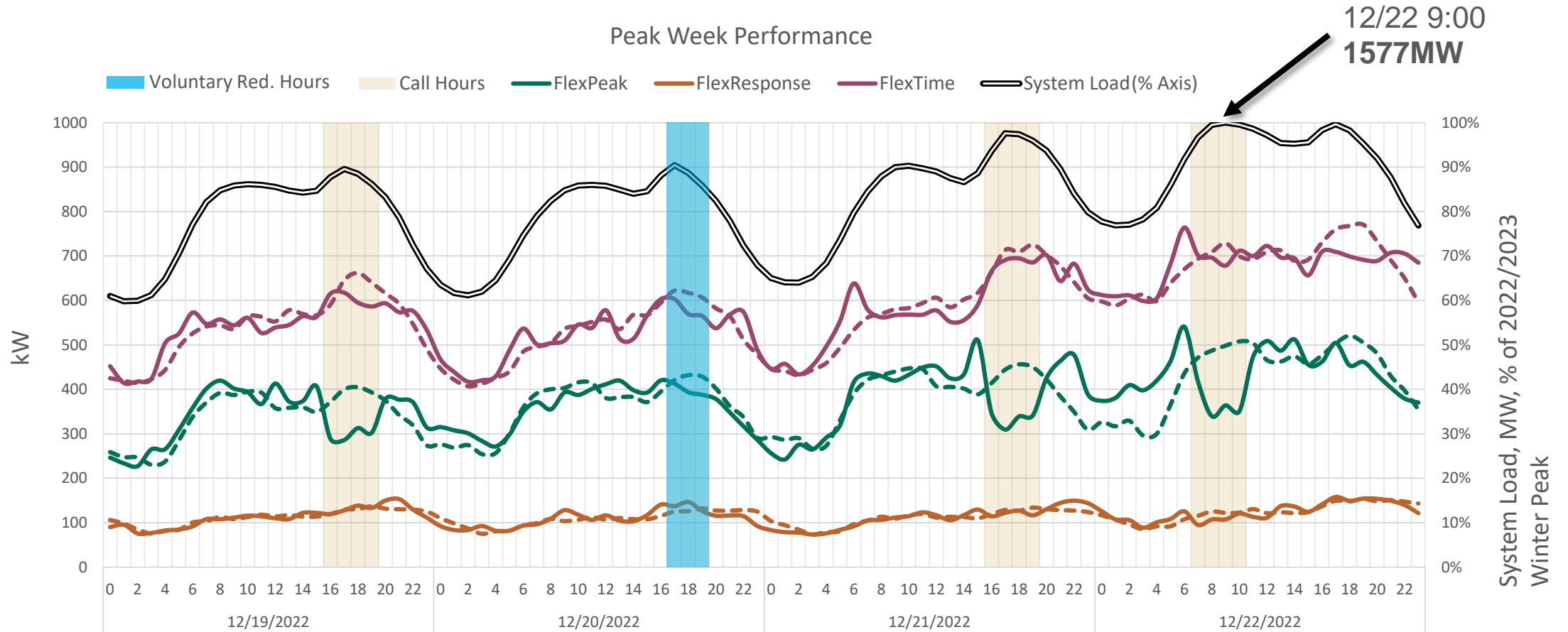
47% top 15 33.3% top 60



*Events were called during many critical hours but not all – due to program constraints and forecasting uncertainty*



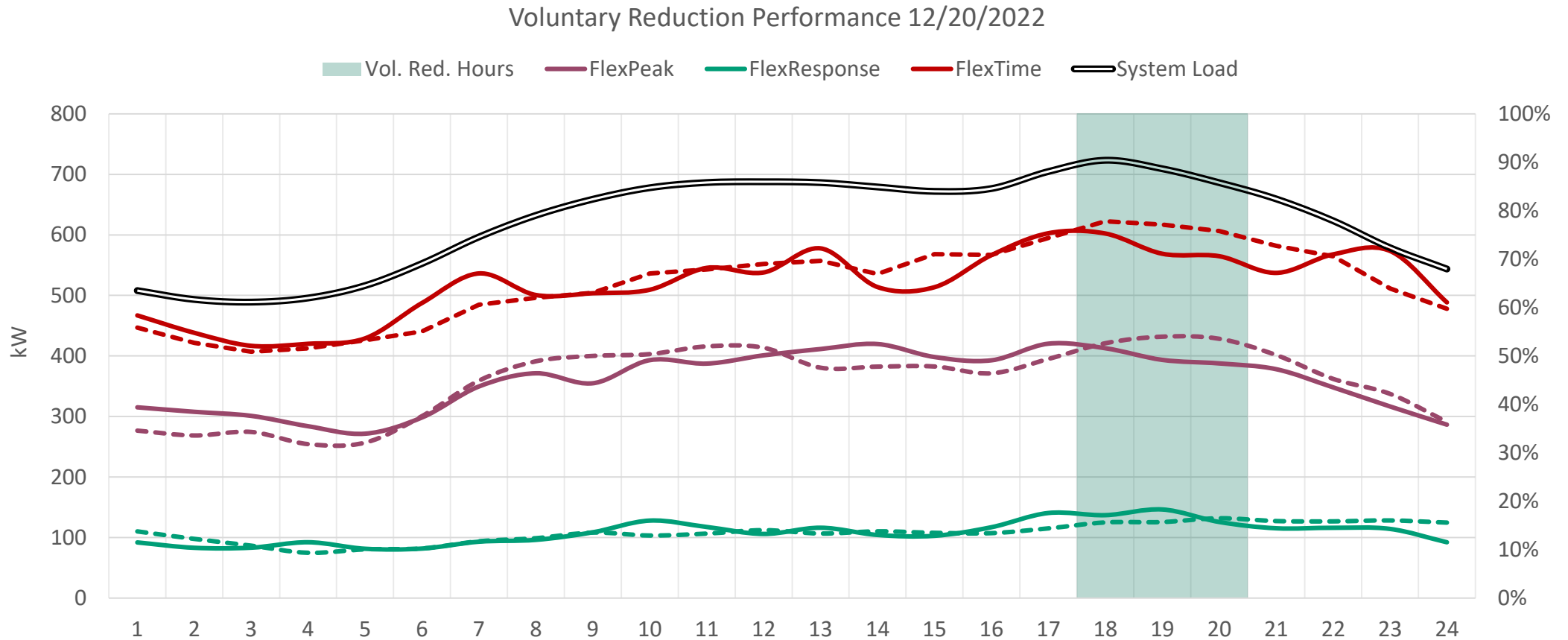
# Highlight: Peak Week 2022-2023



*A huge success in relieving the grid during an exceptionally tough peak week in 2022-2023*



# Highlight: Voluntary Reduction Event



*Voluntary Reduction Events were supported eagerly by some customers but skipped by others – and that’s OK!*



# Key Program Findings

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- **Rate Design Validity** – Each rate was effective at peak shifting, though they had different attributes.
- **Customer Segments** – Customers had different preferences that were matched with different programs.
- **Support Team** – More so than Schedule 7, FlexEnergy required a team effort to ensure an excellent customer experience that meets peak shifting objectives.
- **Education** – Initial and ongoing learning is critical for customers to achieve their goals.
- **Messaging and Information** – Customers asked for more messaging, more options, more information on their usage.

# Preparing for the Future

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- Regional adoption of renewables, distributed energy resources, and retirement of base load generators (coal) suggest price volatility
- Value of flexibility increased, both for customer load, but also other resources
- Advanced rate designs and demand response, such as those in FlexEnergy, support customer engagement when investing in flexible resources
- Future rates must respond to both current needs, but also prepare the District for future needs: electrification, enhanced data availability, regional resource adequacy, climate change...

# What's Next

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- July 27, 2023, 12:00 – 13:00 [July Power Talks: Learn about FlexEnergy and Smart Rate Designs](#)
- Build on learning and success from FlexEnergy, staff will be proposing a generally available Residential Time of Day Rate:
  - Coordinated with Connect Up
  - Revised to meet current and future needs
  - Will be an optional, opt-in rate
- Further Information and Input Gathering:
  - August 2023 – Demand Response Implementation Plan
  - October 2023 – Time of Day Rate Design and Program

# Appendix

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Yes, there's more...

# Time of Day Design

- Seasonal
- Winter Peak
- Three-levels
- Morning and evening 3-hour peak windows
- Nights and weekends discount rate
- ~ 2:1 Peak to Off-peak ratio



# Critical Peak Pricing Design

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- Target Day Ahead Market Peaks, communicate day before event call
- Max: 15 events per season, Nov - Feb
- Max: 3 events per week
- Max: Events lasting 4 contiguous hours
- Max: 60 hours per season, Target = 50 hours
- Calls between 7:00 a.m. through 8:59 p.m.
- Max: 24 hours per month

**Year Round**

**Discount Rate**

9.03 cents/kWh

**Winter Peak Events**

(Nov 1 – Feb 28)  
(Max 15 events)

**Peak Rate**

\$1/kWh



# **EXECUTIVE SESSION**

**Tuesday, July 11, 2023**

Discussion of Current or Potential Litigation - Approximately 60 Minutes



**BUSINESS OF THE COMMISSION**

Meeting Date: July 11, 2023

Agenda Item: 2A

**TITLE**

Employee of the Month for July – Robyn Kalina

**SUBMITTED FOR: Recognition/Declarations**

<u>Human Resources</u>	<u>Traci Brumbaugh</u>	<u>8626</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input checked="" type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

Robyn began her career with the PUD on August 21, 2019, as an Office Support Associate 2.

In April 2020, Robyn was promoted to Office Technician 3, in the Everett Engineering Department of Distribution and Engineering Services, which is the title she continues to hold today.

Robyn will be presented by her manager Brett Smith, Manager Distribution Services.

*List Attachments:*  
Employee Profile

Like a bridge over troubled water, this month's employee of the month is relied upon by many. She was also key in implementing the PUD's private bridge tracking project that is key to making sure our crews stay out of troubled water when responding to emergency calls that require crossing private bridges. Please join us in congratulating Robyn Kalina, Office Technician 3, on being the July 2023 Employee of the Month.

By PUD standards (where you are still a fairly new employee if you've only been here for 10- years) Robyn has only been on Team PUD for a short time, but in that short time, she's had a big impact. Robyn began her career with the PUD on August 21, 2019, as an Office Support Associate 2. In April 2020, Robyn was promoted to Office Technician 3, in the Everett Engineering department of Distribution and Engineering Services.

In her current role Robyn supports engineers in Everett and in the outer offices. Her work is fundamental to getting customers the service that they need - including inspecting customers service for power, switching customers to solar power, and building addresses in SAP. Robyn not only supports our engineers, but she also serves our customers, which she says, "keeps my job fun and interesting and I learn new things every day!"

"Robyn is the hub of the wheel here in the Everett Customer Engineering department, she keeps us organized and is a go-to for information," said Brett Smith, Manager Distribution Services Everett Engineering. "She is always willing to lend a hand and does so with an upbeat and positive attitude. She provides excellent customer service and routinely goes above and beyond for internal as well as external customers. Our group is so thankful for Robyn and she is a very deserving employee for this award. Congrats and thank you Robyn!"

On top of her everyday job duties, Robyn was also extensively involved in the Private Bridge Tracking Continual Improvement (CI) Project. In 2019, a CI cross-departmental group formed to develop a system to track and update information on bridges in the PUD's service territory in a centrally accessible location. Prior to this project the data was not centralized, was inconsistent, and was often incorrect. Robyn is currently responsible for maintaining the system that is tracking 200 private bridges throughout the county.

"The private bridge tracking project was an incredible cross-departmental effort that significantly contributes to the safety of our crews in the field. Robyn's efforts on the CI Team, and her continued efforts maintaining the tracking system, is making a difference every day for members of Team PUD," said Guy Payne, AGM Distribution and Engineering. "Kudos to Robyn for the work she does every day to serve both internal and external customers, and for her willingness to go above and beyond by contributing her time and energy to essential continuous improvement projects."

Robyn has also been recognized by her colleagues for her willingness to step up when her department of two recently became a department of one. Her efforts were commended by employees at the Monroe Community Office who had this to say:

Lately, Robyn has been working on her own in a department that had been previously handled by two people. Thanks to her dedication and exceptional work ethic, the stellar service level that

Robyn provides has been unchanged and we love working with her! Robyn pivots from one task to the next swiftly and is very reliable.

“Robyn has always been there for me when I needed assistance,” said Maurice Galeev, Customer Service Representative 3 in the Monroe office. “Her ability to troubleshoot as well as to share her knowledge is truly beneficial not just for me, but for many in the District.”

From major projects to the everyday essentials, Robyn’s colleagues repeatedly mentioned her positive attitude, willingness to help others, and her unfailing reliability.

“Robyn excels in all of her job functions and maintains a great positive attitude and perspective, which is a great addition in all the continuous improvement projects and daily collaborations,” said Jason Wetzel, Senior GIS Specialist. “She always goes above and beyond and takes on a tremendous amount of responsibility and manages everything with ease. Robyn can always be counted on, and is heavily relied upon, for a lot of daily district functions and crucial behind the scenes work that often goes unnoticed by many.”

When Robyn isn’t working hard at the PUD, she volunteers as part of a clinical trial and picks up per diem shifts working in the laboratory at Evergreen Hospital - both activities are motivated by her ardent desire to serve others.

Thank you, Robyn, for your service to members of Team PUD and our community. Please join us in celebrating this well-deserved recognition and congratulating Robyn on being the PUD’s July Employee of the Month.

**COMMENTS FROM THE PUBLIC**

# Healing of Hearts Ministry

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Proposal for the Property on 31st  
Drive South East





# The Detox Shortage Problem

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- There are only 3 detoxes we can take people to at night: Skagit, Oak harbor and Bellingham; provided they have bedspace.
- People are dying every night on drugs. Many because there is no place to detox them.
- Healing of Hearts Ministries was founded to deliver people off of the streets and from drug addiction...And to open detoxes to take people to in order to begin recovery





# P.U.D. Can Help

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- P.U.D. has the authority right now to literally save lives by allowing Healing of Hearts Ministries to build a tiny home detox on the presented and petitioned land at ZERO cost to the State of Washington; as TINY HOMES NATION has agreed to build this tiny home detox for free because they actually care for and believe in the value of human life.



# Healing Of Hearts Ministries

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Stephen Cady, Director

206-294-0881

[hohministrieswa@gmail.com](mailto:hohministrieswa@gmail.com)

15106 48th Pl. W

Lynnwood, WA 98087





**BUSINESS OF THE COMMISSION**

Meeting Date: July 11, 2023

Agenda Item: 4A

**TITLE**

Approval of the Minutes for the Regular Meeting of June 27, 2023

**SUBMITTED FOR: Consent Agenda**

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	_____	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description: GP-3(4) ... a non-delegable, statutorily assigned Board duty as defined under RCW 54.12.090 – minutes.*

*List Attachments:*  
Preliminary Minutes

**PRELIMINARY  
SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT**

**Regular Meeting**

**June 27, 2023**

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The Regular Meeting was convened by President Rebecca Wolfe at 9:00 a.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley (virtually), Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins (virtually); Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Jenny Rich.

**\* Items Taken Out of Order**

**\*\*Non-Agenda Items**

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

A. Updates

1. Community Engagement. Communications & Marketing Consultant Laura Zorick provided a presentation on District related Community Engagement updates.
2. Legislative. Staff responded to questions regarding the report.
3. Other. There were no other reports.

B. Connect Up Quarterly Update

Program Managers Kevin Lavering and Tim Epp provided a quarterly update on Connect Up, including the program's budget, schedule review, and implementation phase progress reports.

The next steps included a deployment electrician request for proposal at a future date, continued installation of the Base Station network, Friends and Family testing in June/July, beginning the hiring process for Electric Meter Exchangers in July, and starting general Meter Deployment in August. The next Quarterly Update is scheduled for September 2023.

The meeting recessed at 9:50 a.m. and reconvened at 10:00 a.m.

C. 2023 Wholesale Water Agreement and Rate Proposal with the City of Arlington and City of Granite Falls

Manager, Water Utility Christina Arndt briefed the Board on the 2023 Wholesale Water Agreement with the City of Arlington and the proposed New Wholesale Water Rates for the City of Arlington and the City of Granite Falls.

The next steps would be a Public Hearing and Action for Board consideration of a resolution on the Wholesale Water Agreement at the July 11, 2023, Commission meeting, a Public Hearing for the proposed Wholesale Water rates at the July 11, 2023, Commission meeting, followed by consideration for approval at the July 25, 2023, Commission meeting and September 1, 2023, the new rates would become effective.

#### D. Climate Commitment Act: Cost Burden Forecasting Revisited

Policy Analyst Ian Hunter provided a presentation reviewing the Climate Commitment Act (CCA) final rules regarding Cost Burden. Included in the discussion was the No-Cost Allowance allocation, specifically Snohomish's share and staff recommendation for clarifying the update to the Clean Energy Implementation Plan (CEIP) CCA Appendix.

The next step would be Board consideration of a resolution for the updated Appendix at the July 11, 2023, Commission meeting.

The meeting recessed at 10:39 a.m.

### **RECONVENE REGULAR MEETING**

The Regular Meeting was reconvened by President Rebecca Wolfe at 1:30 p.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley (virtually), Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins (virtually); Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Jenny Rich.

#### **\* Items Taken Out of Order**

#### **\*\*Non-Agenda Items**

### **2. COMMENTS FROM THE PUBLIC**

The following public provided comments:

- Don Miller, Arlington
- Stephen Keeler, Edmonds, provided documents at places, by reference made a part of the packet.

### **3. CONSENT AGENDA**

- A. Approval of Minutes for the Regular Meeting of June 13, 2023
- B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

Request for Proposal No. 23-1377-SC with Interwest Construction Inc.

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

Request for Proposal No. 23-1342-TC with SCI Networks USA

Professional Services Contract No. CW2252001 with BHC Consultants, LLC

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Outline Agreement No. 4600003923 with Nokia of America Corporation

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Professional Services Contract No. CW2250397 with Stillwater Energy, LLC

Contract Acceptance Recommendations:

Public Works Contract No. CW2250226 with Davey Tree Surgery Co.

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 3A – Approval of the Minutes for the Regular Meeting of June 13, 2023; 3B – Bid Awards, Professional Services Contracts and Amendments; and 3C – Consideration/Ratification and Approval of District Checks and Vouchers.

#### 4. PUBLIC HEARING AND ACTION

A. Disposal of Surplus Property – 3<sup>rd</sup> Quarter 2023

President Wolfe opened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

Based on staff's recommendation that the items are no longer necessary or useful to the District, a motion unanimously passed approving those items listed on Exhibit A of the

Disposal of Surplus Property – 3<sup>rd</sup> Quarter 2023 and be sold for high bid or disposed of according to the policy in the 3<sup>rd</sup> Quarter of 2023.

## **5. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Introduction of a Resolution Authorizing the CEO/General Manager to Execute a Wholesale Water Agreement With the City of Arlington

The motion passed, and Commissioner Logan abstained, to hold this resolution over to the next regular board meeting to accommodate the statutory period required before the adoption.

- B. Consideration of a Resolution Authorizing the CEO/General Manager of Public Utility District No. 1 of Snohomish County to Execute an Interlocal Agreement Between Snohomish County and Public Utility District No. 1 of Snohomish County Concerning Utility Construction Associated With the Jordan Creek Bridge 214 Replacement Project

A motion unanimously passed approving Resolution No. 6130 authorizing the CEO/General Manager of Public Utility District No. 1 of Snohomish County to execute an Interlocal Agreement between Snohomish County and Public Utility District No. 1 of Snohomish County concerning utility construction associated with the Jordan Creek Bridge 214 Replacement Project.

## **6. CEO/GENERAL MANAGER REPORT**

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

## **7. COMMISSION BUSINESS**

- B. Commission Reports

The Commissioners reports on Commission related activities and Board related topics.

- B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

- C. 2023 Treasury, Budget, Forecast, and Major Project Status Report – May

There were no questions regarding the report.



D. May 2023 District Performance Dashboard

There were no questions on the May 2023 District Performance Dashboard.

**8. GOVERNANCE PLANNING**

A. Governance Planning Calendar

Clerk of the Board Allison Morrison stated that the Flex Energy Program and the Time of Day Rates will be moved to July 11, 2023, Commission meeting.

Commissioner Logan inquired about financial risks and Chief Financial Officer Scott Jones responded that a report would follow this fall on our needs and storage.

**ADJOURNMENT**

There being no further business or discussion to come before the Board, the Regular Meeting of June 27, 2023, adjourned at 2:14 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 11<sup>th</sup> day of July, 2023.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President



**BUSINESS OF THE COMMISSION**

Meeting Date: July 11, 2023

Agenda Item: 4B

**TITLE**

CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations; Professional Services Contract Award Recommendations; Miscellaneous Contract Award Recommendations; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations

**SUBMITTED FOR: Consent Agenda**

<u>Contracts/Purchasing</u>	<u>Clark Langstraat</u>	<u>5539</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description, GP-3(4) ... non-delegable, statutorily assigned Board duty – Contracts and Purchasing.*

The CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations \$120,000 and Over; Professional Services Contract Award Recommendations \$200,000 and Over; Miscellaneous Contract Award Recommendations \$200,000 and Over; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations contains the following sections:

- Public Works Contract Award Recommendations (Pages 1-2);
- Request for Proposal No. 23-1356-KS with D & G Backhoe, Inc.
- Request for Proposal No. 23-1372-SC with Trimaxx Construction, Inc.

Formal Bid Award Recommendations \$120,000 and Over (Page 3);  
Request for Quotation No. 23-1386-CS with EC Company

Professional Services Contract Award Recommendations \$200,000 and Over;  
None

Miscellaneous Contract Award Recommendations \$200,000 and Over;  
None

Interlocal Agreements and Cooperative Purchase Recommendations;  
Contracts:  
None  
Amendments:  
None

Sole Source Purchase Recommendations;  
None

Emergency Declarations, Purchases and Public Works Contracts;  
None

Purchases Involving Special Facilities or Market Condition Recommendations;  
None

Formal Bid and Contract Amendments (Page 4);  
Professional Services Contract No. CW2248106 with Oxbow LLC

Contract Acceptance Recommendations (Page 5);  
Public Works Contract No. CW2248950 with D & G Backhoe, Inc.

*List Attachments:*  
July 11, 2023 Report

**Public Works Contract Award Recommendation(s)**  
**July 11, 2023**

**RFP No. 23-1356-KS**

Warm Beach Water System Kayak  
 Reservoir No. 2 Demolition

No. of Bids Solicited:	34	
No. of Bids Received:	3	
Project Leader & Phone No.:	Max Selin	Ext. 3033
Estimate:	\$250,000.00	

This project is located in Stanwood. The primary purpose of the proposed project is to demolish the existing Kayak Reservoir No. 2 and associated infrastructure, which are at the end of their useful life. The project includes demolition of a 20-foot diameter by 55-foot tall reservoir including foundation, associated piping, valves and other appurtenances as well as demolition of other structures, utilities and landscaping adjacent to the reservoir.

<u>Contractor</u>	<u>Subtotal (w/o tax)</u>
<b>Award To: D &amp; G Backhoe, Inc.</b>	<b>\$179,450.00</b>
B & L Utility, Inc.	\$237,000.00
Quilceda Excavation, Inc.	\$259,700.00

Summary Statement: Staff recommends award to D & G Backhoe, Inc., the low evaluated bidder, in the amount \$179,450.00, plus tax. The District has established a contingency allowance of \$25,000.00 for unforeseen additional work that may be discovered during the progress of the project. With this award, if the District utilizes the contingency allowance, the potential contract value shall be \$204,450.00.

**Public Works Contract Award Recommendation**  
**July 11, 2023**

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**RFP No. 23-1372-SC**

Generation Annual Earthworks  
Unit Price Contract

No. of Bids Solicited:	6	
No. of Bids Received:	4	
Project Leader & Phone No.:	Adam Lewis	Ext. 1782
Estimate:	\$875,000.00	

The work consists of furnishing all labor, tools, transportation, equipment, and materials not furnished by the DISTRICT for road restoration, grading, culvert replacement, material transport, slope stabilization, and other miscellaneous small earthwork services for repairs or new construction to augment District crews. This Unit Price contract is valid through December 31, 2023, and may be renewed at the District's sole option for an additional one-year period.

<u>Contractor</u>	<u>Subtotal (w/o tax)</u>
<b>Award To: Trimaxx Construction, Inc.</b>	<b>\$747,450.00</b>
A-1 Landscaping & Construction Inc.	\$795,365.00
Pellco Construction Inc.	\$789,710.00
Laser Underground & Earthworks Inc.	\$853,510.70

Summary Statement: Staff recommends award to Trimaxx Construction Inc., the low evaluated bidder, in the amount \$747,450.00, plus tax.

**Formal Bid Award Recommendation(s) \$120,000 And Over  
July 11, 2023**

**RFQ No. 23-1386-CS**

Eleven Low Voltage Circuit Breakers

No. of Bids Solicited:	4	
No. of Bids Received:	5	
Project Leader & Phone No.:	Jake Dunn	Ext 2641
Material Estimate:	\$305,000.00	

This procurement replaces the existing circuit breakers originally installed in 1984 at the Jackson Hydroelectric Plant, which are at the end of their accepted useful life. Procuring modern, direct replacement breakers will ensure the reliability of critical infrastructure at Jackson. These breakers are the upper-level means of power distribution for all electrical loads in the Plant.

	<b><u>Vendor</u></b>	<b><u>Subtotal (w/o tax)</u></b>
<b>Award To:</b>	<b>EC Company</b>	<b>\$211,508.00</b>
	Burke Electric proposing for ABB	\$221,595.00
	Graybar	\$278,696.00
	Burke Electric proposing for Eaton	\$314,600.00
	North Coast Electric	\$376,607.54

Summary Statement: Staff recommends award to EC Company, the low evaluated responsible bidder meeting the District's specification in the amount of \$211,508.00, plus tax.

**Formal Bid and Contract Amendment(s)**  
**July 11, 2023**

**PSC No. CW2248106**  
Outage Communication  
Implementation Consultant

Contractor/Consultant/Supplier:	Oxbow LLC
Project Leader & Phone No.:	Derek Hermann    Ext. 8337
Amendment No.:	1
Amendment:	\$325,000.00

Original Contract Amount:	\$185,000.00	Original Start/End:	6/15/22 – 12/31/23
Present Contract Amount:	\$185,000.00	Present Start/End:	6/15/22 – 12/31/25
Amendment Amount:	\$325,000.00	New End Date:	12/31/24
New Contract Amount:	\$510,000.00		

Summary Statement:    Staff recommends approval of Amendment No. 1 to add funds of \$325,000.00 and to extend term to December 31, 2024 in support of added scope. The impact to the 2023 budget is approximately \$103,000 with the bulk of the additional scope to be paid in 2024.

Since June 2022, the District has partnered with this consultant to deliver customer outage alerts through the District’s Outage Map. This includes transactional surveys, which measure the customer experience and indicate a satisfaction score of 9.3 out of 10 and a 66% customer opt-in rate when reporting an outage.

With the initial success of our Outage Notifications, District staff has identified additional outage-related functionality and offerings for improved customer experience, which is also being requested by our customers with their own voice in the survey comments and JD Power results.

The Customer Service and Distribution & Engineering teams have developed a roadmap with the consultant for delivering additional features per our customers’ requests. This includes increased frequency and detailed ETR communications to customers during “blue-sky” events, automated and custom outage alerts during storms, city and regional ETRs, and other new processes, roles, and tools.



**Contract Acceptance Recommendations(s)**  
**July 11, 2023**

**Accept Contract(s) as complete and grant approval to release  
Retained fund after full compliance with Departments of Labor  
and Industries, Revenue and Employment Security.**

**PWC No. CW2248950**

2022 Capital Improvement 123<sup>rd</sup> Ave.  
SE & 57<sup>th</sup> Pl. SE Water Main  
Replacement

Contractor:	D & G Backhoe, Inc.		
Start/End:	11/7/22 – 5/10/23		
Evaluator & Phone No.:	Paul Federspiel	Ext.	3032
No. of Amendments:	2		
Retained Fund:	\$40,337.86		

Original Contract Amount:	\$790,401.17
Total Amendment Amount:	\$16,355.96
Final Contract Amount:	\$806,757.13

Summary Statement:                      None.



**Public Works Contract Award Recommendation and Protest Disposition  
July 11, 2023**

**RFP No. 23-1382-KS**

Traffic Control for the Stanwood to Camano Project

No. of Bids Solicited:	22	
No. of Bids Received:	2	
Project Leader & Phone No.:	Trinh Ly	Ext. 4308
Estimate:	\$820,000.00	

The work to be performed is to provide traffic control services in/near the City of Stanwood and Camano Island, in Snohomish and Island Counties, Washington.

<u>Contractor</u>	<u>Subtotal (w/o tax)</u>
<b>Award To: K &amp; D Services, Inc.</b>	<b>\$423,714.60</b>
Advanced Government Services, Inc.	\$739,222.00

Summary Statement: Staff recommends award to K & D Services, Inc., the low evaluated bidder, in the amount \$423,714.60, plus tax.

The bid submitted by K & D was in the amount of \$423,715.90 and contained two minor mathematical extension errors totaling -\$1.30. After correcting this error, K & D remains the low evaluated bidder.

Advanced Government Services, Inc. (AGS) submitted a formal Bid Protest dated July 5, 2023, which conforms to the District’s requirements and is attached hereto for reference. This protest questions the responsiveness of the apparent low bid and asks the District to request additional information from bidders to verify the reasonableness of the pricing.

After reviewing the protest, staff recommend that it be denied for the following reasons:

1. Per the District’s normal and customary practice the bids were reviewed by a project lead familiar with this type of work and staff have confirmed with the apparent low bidder that their pricing covers all the required elements called out in the bid specifications.
2. Deviating from our standard process by requesting additional submissions at the request of a competitor could have negative short and long term effects.. Exposing the underlying bid cost structure, or “takeoffs”, in this manner could have a chilling effect on the District’s bidding process by forcing potential bidders to go to court to protect this information from public disclosure.

For the reasons described above, staff recommends denial of the protest received from Advanced Government Services, Inc and award to K & D Services, Inc. the low evaluated bidder, in the amount of \$423,714.60, plus tax.

Attachment:  
Formal Bid Protest – Advanced Government Services, Inc.



July 5, 2023

Kelly Stainer  
Contracts Purchasing Dept.  
Snohomish County PUD No. 1  
Operations Center  
1802 75<sup>th</sup> St. SE  
Everett, WA 98203-6264

Subject: **AGS Bid Protest related to Intent to Award RFP No. 23-1382-KS**

Dear Kelly:

This letter is to being submitted by Advanced Government Services (“AGS”) as an official **Bid Protest** to Snohomish County PUD’s proposed intent to recommend the award of **RFP No. 23-1382-KS PWC- Traffic Control for the Stanwood to Camano Project** to K&D Services, Inc.

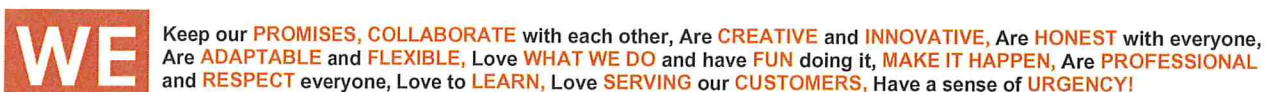
As you know, AGS is an interested party to this RFP and submitted a formal bid proposal on June 20, 2023. Per the bid specifications, AGS provided unit prices that included “all specified equipment, including all signs, cones, barrels, fuel, vehicles, light towers LED Light package, arrow board, PCMS, TMA, barricades, flaggers, traffic control officers, etc. to implement the traffic control as shown on all of the traffic control plans listed in the Special Provision Sheet.” Bid results showed the following:

Engineer’s Estimate: \$820,000.00 (**Exhibit #1**)  
AGS Estimate: \$739,222.00 or 90.1% of Engineer’s Estimate  
K&D Estimate: \$423,715.90 or 51.7% of Engineer’s Estimate

Not understanding how a bid could come in at 51.7% of the Engineer’s Estimate, AGS submitted a request for public records on 6/21/23 with Snohomish County PUD (**Exhibit #2**) to understand how a low bid as submitted could be reasonably possible.

Unfortunately, even after receiving K&D’s bid documentation, the **pricing methodology and format (Exhibit #3)** used do not provide sufficient detail for one to determine if all required traffic control items included in the TCPs were factored into each respective TCP bid price by each bidder. This lack of transparency also prevents a third party from being able to provide a reasonable assurance from a quality and safety standpoint if the right type and quantity of equipment and crew member composition and size are being assumed/included in each respective TCP bid price. Based on the foregoing

8644 Pacific Avenue, Tacoma, WA 98444 | [www.advancedgovernmentsservices.com](http://www.advancedgovernmentsservices.com) | 253-531-9782  
Washington - DBE: D4F0024875 MWBE: M4F0024875 | Oregon - DBE/MBE/WBE: 12664





statements, AGS is requesting SnoPUD to request each Bidder to provide the details or assumptions behind each TCP so that a comparison of the bids can be completed.

I declare under penalty of law for perjury or falsification that the information contained in the protest is true and correct to my personal knowledge, that this protest is filed in good faith and without any intent of delaying the procurement, and that I reasonably believe the protest to be meritorious.

Thank you for your consideration of this Bid Protest request. I look forward to learning of your decision.

Sincerely,

Arti O'Brien  
President





Exhibit #1



## Bid RFP #23-1382-KS - PWC - Traffic Control for the Stanwood to Camano Project

Bid Type **RFP**

Bid Number **23-1382-KS**

Title **PWC - Traffic Control for the Stanwood to Camano Project**

Start Date **May 30, 2023 10:02:46 AM PDT**

End Date **Jun 20, 2023 2:00:00 PM PDT**

Agency **Snohomish County PUD**

Bid Contact **Kelly Stainer**  
(425) 783-5585  
KJStainer@SNOPUD.com  
1802 - 75th Street SW  
Everett, WA 98203

### Questions

0 Questions  
[\[View Questions\]](#)

### Plan Holders

[\[View Plan Holders List\]](#)

### Contractors

[\[View Contractors List\]](#)

### Print Response

[\[Print Submitted Information\]](#)

1.  
May 31, 2023 1:55:45 PM PDT  
 [\[Track Changes\]](#)

2.  
Jun 15, 2023 9:27:57 AM PDT  
 [\[Track Changes\]](#)

3.  
Jun 16, 2023 12:04:47 PM PDT  
 [\[Track Changes\]](#)

### Intent to Award Information

#### Documents

- RFP 23-1382-KS Bid Results.pdf [\[Download\]](#)
- RFP 23-1382-KS Intent to Award.pdf [\[Download\]](#)

#### Vendors

K&D services inc  
[\[View Award Tabulation\]](#)

Information Published on: Jun 30, 2023 11:35:54 AM PDT

#### Description

**Engineer's Estimate:** \$820,000.00

**Project Description:** The work to be performed is to provide traffic control services in/near the City of Stanwood and Camano Island, in Snohomish and Island Counties, Washington.

All requests for clarification or additional information regarding this RFP must be submitted to the District via e-mail to bids@snopud.com. **The District will not guarantee responses to questions received via other forms of communication (phone, voicemail, text, IM, etc.). Do not submit questions via Public Purchase.**

#### Delivery Information

**Bids shall be submitted electronically through the Public Purchase website.** Bids delivered by hand, fax, telephone or email or any postal carrier will **not** be accepted.

Electronic submittals shall be limited to the documents specified in the RFP document

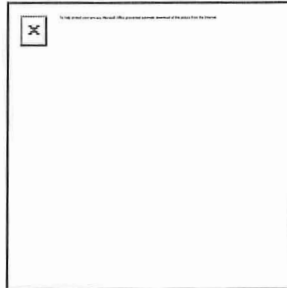


**Douglas Sibert**

---

**From:** SNOHOMISH COUNTY PUD Public Records Center  
<snohomishcountypud@mycusthelp.net>  
**Sent:** Tuesday, June 27, 2023 4:55 PM  
**To:** Douglas Sibert  
**Subject:** Public Records Request :: S000109-062123

--- Please respond above this line ---



06/27/2023

Douglas Sibert  
8644 Pacific Avenue  
Tacoma WA 98444

Re: Public Records Request No. S000109-062123

Dear Douglas Sibert:

The Snohomish County PUD #1 is in receipt of your request for public records received on 6/21/2023 11:57:49 AM in which you request:

“AGS is requesting all submitted bid documentation by K & D Services, Inc. regarding their bid of 6/20/23 for: PWC - Traffic Control for the Stanwood to Camano Project Results.

Thank you.  
Doug”

Your request is being processed. It is anticipated that any responsive records will be provided to you on or before 7/7/2023 5:00:00 PM. If records are ready sooner, or if we need more time to complete your request, we will let you know.

Sincerely,

Sara Di Vittorio  
Public Records Officer  
Assistant General Counsel  
425-783-8682

- 3. The Bidder has given the DISTRICT written notice of all conflicts, errors, or discrepancies that have been discovered in the Contract Documents, and the written resolution thereof by the DISTRICT is acceptable to the Bidder.
- 4. The Work will be completed on or before the indicated completion date or within the indicated Contract Time identified below in the Special Provisions.

The bid amount stated on this proposal form shall prevail over any other stated amount.

**1.0 CONTRACT PRICE**

The quantities specified herein are estimates of the quantities of work which will be awarded under this Contract and are shown for the purpose of comparing bids. Actual quantities of work may vary from the quantities specified herein. No claim may be made against the DISTRICT for any excess or deficiencies of such quantities specified.

Payment at the unit prices agreed upon shall be in full for the completed work and shall cover all expenditures incidental to satisfactory compliance with the Contract, unless otherwise specifically provided by the DISTRICT. All costs and expenses for labor, tools, equipment, materials, and services not identified as bid items in the following Sections shall be considered incidental to the project; no separate payment of any kind shall be made for such incidental items. At no time shall the measurement of payment on bid items include payments to the CONTRACTOR for material items existing but not installed by the CONTRACTOR.

The unit prices set forth shall include all specified equipment, including all signs, cones, barrels, fuel, vehicles, light towers, LED Light package, arrowboard, PCMS, TMA, barricades, flaggers, traffic control officers, etc. to implement the traffic control as shown on all of the traffic control plans listed in the Special Provision Sheet. Since the District is still waiting for WSDOT's traffic control permit, the allowable work hours are unknown. **The District anticipates daytime work hours will be any time between 8:00am and 6:30pm ("A" Bid Items) and nighttime work hours will be any time between 7pm and 5am ("B" Bid Items).**

The undersigned Bidder proposes to furnish all labor, tools, equipment, materials, and services necessary for and incidental to the completion of all work, as specified and fairly and reasonably implied in the Contract Documents, for the following Unit Prices:

- "A" Bid Items = Daytime Work**
- "B" Bid Items = Nighttime Work**

Bid Item	Description	Bid Qty	Bid Unit	Unit Price	Amount
A1	Traffic Control Plan Sheet #1	1	EA	\$	\$
A2	Traffic Control Plan Sheet #2	1	EA	\$	\$
A3	Traffic Control Plan Sheet #3	1	EA	\$	\$
A4	Traffic Control Plan Sheet #4	1	EA	\$	\$
A5	Traffic Control Plan Sheet #5	1	EA	\$	\$
A6	Traffic Control Plan Sheet #6	1	EA	\$	\$
A7	Traffic Control Plan Sheet #7	1	EA	\$	\$
A8	Traffic Control Plan Sheet #8	1	EA	\$	\$

Bid Item	Description	Bid Qty	Bid Unit	Unit Price	Amount
B15	Traffic Control Plan Sheet #15	5	EA	\$	\$
B16	Traffic Control Plan Sheet #16	5	EA	\$	\$
B17	Traffic Control Plan Sheet #17	5	EA	\$	\$
B18	Traffic Control Plan Sheet #18	5	EA	\$	\$
B19	Traffic Control Plan Sheet #19	0	EA	(N/A)	(N/A)
B20	Traffic Control Plan Sheet #20	0	EA	(N/A)	(N/A)

TOTAL CONTRACT PRICE (Excluding Tax) \$ \_\_\_\_\_

**2.0 STANDBY AND ADDITIONAL WORK, HOURLY**

Fill in the hourly rate that the CONTRACTOR will charge for additional personnel and equipment.

Identify Labor Classifications:

<u>Personnel/Equipment</u>	<u>Rate Per Hour</u>	
	<u>Straight</u>	<u>Overtime</u>
TCS	_____	_____
Sign Setter	_____	_____
Flagger/TC Technician/Breaker	_____	_____
TMA Driver	_____	_____
Project Management	_____	_____
Mobilization/Demobilization	_____	_____
Traffic Control Officer	_____	_____
Pilot Car Service (TCS & Truck)	_____	_____
Equipment Operator	_____	_____
Truck for Delivery (fuel included)	_____	_____
Other:	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**3.0 ADJUSTMENT OF CONTRACT PRICE FOR LATE COMPLETION**

The undersigned Bidder agrees that the Total Contract Price specified in the Proposal Form shall be reduced by the liquidated sum of Five Hundred Dollars (\$500) per day for each and every calendar day required to complete the work under this Contract beyond the contract completion date fixed in the Contract. Because of the difficulty in computing the actual costs, expenses and other damages which will result from failure to complete the work under this Contract on time, the said reduction in the Contract Price is hereby estimated, agreed upon and determined in advance by the parties hereto as a reasonable evaluation of both of the loss which the DISTRICT will suffer for each and every calendar day during which the completion of



**BUSINESS OF THE COMMISSION**

Meeting Date: July 11, 2023

Agenda Item: 4D

**TITLE**

Formal Bid Award Recommendations to Cenveo Worldwide Limited, dba Cenveo for Request for Quotation No. 23-1390-SF – Requirements Contract for Customer Billing and Remittance Envelopes/Southland Envelopes, LLC.

**SUBMITTED FOR: Consent Agenda**

<u>Contracts/Purchasing</u>	<u>Clark Langstraat</u>	<u>5539</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description, GP-3(4) ... non-delegable, statutorily assigned Board duty – Contracts and Purchasing.*

*List Attachments:*

- July 11, 2023 Bid Protest Consideration
- Southland Envelopes, LLC. Bid Protest

**Formal Bid Award Recommendation and Protest Disposition**  
**July 11, 2023**

**RFQ No. 23-1390-SF**

Requirements Contract for Customer  
Billing and Remittance Envelopes

No. of Bids Solicited:	31	
No. of Bids Received:	5	
Project Leader & Phone No.:	Robert Crouch	Ext. 8677
Estimate:	\$150,498.90	

Contract for the purchase of Billing and Remittance Envelopes for customer billing statements and customer payments.

<u>Contractor</u>	<u>Base Bid (w/o tax)</u>
<b>Award To Cenvo Worldwide Limited, DBA Cenvo</b>	<b>\$100,603.80</b>
Southland Envelopes, LLC	\$91,467.00
Advantage Color Graphics	\$111,134.13
Smart Source Of California	\$112,329.00
The Master's Touch, LLC	\$141,030.00

**Summary Statement:** The bids submitted by Southland Envelope, Advantage Color Graphics, Smart Source of California and Master's Touch LLC all did not include the required bid security and are deemed non-responsive.

Southland Envelope, LLC submitted a formal bid protest dated July 5, 2023 which conforms to the District’s requirements and is attached hereto for reference. This protest requests that the District deem Southland the low evaluated bidder despite their failure to submit a bid bond or other bid security with their bid as required by the bid document pursuant to RCW 54.04.080.

The Notice to Bidders states that “each bid must be accompanied by proof of bid security....” The Special Provisions state in Section 10 states a bid security is a requirement and refers bidders to Section 6 of the General Bidding Conditions. The General Bidding Conditions Section 6 states that “Each bid shall be accompanied by a bid security....”

Southland’s protest relies on language in the Instruction to Bidders which states “Following bid evaluation, the District will require that the apparent low bidder submit an original Bid Bond or other Bid Security as required in the General Bidding Conditions.” This is language that was added during the pandemic. To allow for all electronic bids the language in the Notice to Bidders was modified with the “proof of bid security” language and the Instructions to Bidders was modified to have the actual security submitted after bid opening by the low bidder.

Summary Statement  
(continued):

During the bid process, another bidder asked a question regarding Bid Security submittal due to the language in the Instruction to Bidders. This question was answered by the District clarifying that bid security "...MUST be present at the time of bid submittal." This answer was added to the District's bid posting and all potential bidders were notified of its availability. Section 18 of the Instruction to Bidders makes it the bidder's responsibility to access the site and review the Questions and Answers. Staff recommends denying the protest because the bidding documents state a bid security is required in multiple places and the sole provision that the bidder claims reliance on was clarified during the bidding period to make it clear that submitting a bid security was a statutory obligation.

For these reasons staff recommends denial of the protest submitted by Southland Envelope, LLC and award to Cenveo Worldwide Limited, DBA Cenveo, the low evaluated responsible bidder meeting the District's specification in the amount of \$100,603.80, plus tax.

The District, at its sole discretion, has the option to renew annually for an additional four years, under the same terms and conditions with annual price reviews. Therefore, with this Commission approval, staff may exercise the options to renew, not to exceed five years, at an approximate amount of \$503,019.00 plus tax and escalation.

Attachment:

Formal Bid Protest – Southland Envelopes, LLC

# Southland Envelope Company, Inc.

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10111 Riverford Road • Lakeside, CA 92040  
(619) 449-3553 • 1-800-836-8356  
www.southlandenvelope.com

Snohomish County Public Utility District 1  
1802-75th Street S.W.  
Everett, WA. 98203

July 1, 2023

Dear Contracts & Purchasing,

Southland Envelope LLC is writing to protest RFQ 23-1390-SF award to Cenveo as the low evaluated responsible bidder. Southland Envelope LLC was the low bidder based on the published bid results.

Southland Envelope LLC: \$91,467.00  
Cenveo Worldwide Limited: \$100,603.80

I declare under penalty of law for perjury or falsification that the information contained in the protest is true and correct to my personal knowledge, that this protest is filed in good faith and without any intent of delaying the procurement, and that I reasonably believe the protest to be meritorious.

*Kevin F Soloman*  
Kevin Soloman  
Vice President of Sales







## CERTIFICATION/RATIFICATION AND APPROVAL

We, the undersigned of the Public Utility District No. 1 of Snohomish County, Everett, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, and the Checks or Warrants listed below are ratified/approved for payment this 11th day of July 2023.

<p><b>CERTIFICATION:</b></p> <p>Certified as correct:</p> <p>CEO/General Manager <i>Shawn Hunstock</i></p> <hr/> <p>Auditor <i>Shari Akramoff, for Scott Jones</i></p> <hr/> <p>Chief Financial Officer/Treasurer</p>	<p><b>RATIFIED AND APPROVED:</b></p> <p>Board of Commissioners:</p> <p>President</p> <hr/> <p>Vice-President</p> <hr/> <p>Secretary</p>
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TYPE OF DISBURSEMENT	PAYMENT REF NO.	DOLLAR AMOUNT	PAGE NO.
<b>REVOLVING FUND</b>			
Customer Refunds, Incentives and Other	1123648 - 1123837	\$37,592.07	2 - 7
Electronic Customer Refunds		\$15,905.75	8 - 11
<b>WARRANT SUMMARY</b>			
Warrants	8074104 - 8074296	\$7,199,144.53	12 - 18
ACH	6038860 - 6039166	\$6,347,688.52	19 - 28
Wires	7002894 - 7002910	\$29,214,424.84	29
Payroll - Direct Deposit	5300000842 - 5300000842	\$4,539,359.10	30
Payroll - Warrants	844958 - 844971	\$22,350.97	30
Automatic Debit Payments	5300000842 - 5300000849	\$3,669,940.93	31
	<b>GRAND TOTAL</b>	<b>\$51,046,406.71</b>	

**Detailed Disbursement Report**

<b>Revolving Fund - Customer Refunds, Incentives and Other</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/20/23	1123648	STILLAGUAMISH TRIBE	\$103.58
6/20/23	1123649	IMPACT PROPERTY MANAGEMENT	\$144.95
6/20/23	1123650	CULPEPPER COURT	\$71.78
6/20/23	1123651	JEREMY CARTER	\$9.99
6/20/23	1123652	SCOT HARRISON	\$54.84
6/20/23	1123653	THE FARM BY VINTAGE LP	\$153.81
6/20/23	1123654	CRYSTAL KATHOL	\$13.40
6/20/23	1123655	SELMA BONHAM	\$40.85
6/20/23	1123656	10227 20TH PARK LLC	\$47.58
6/20/23	1123657	OLIN FIELDS OWNER LLC	\$13.45
6/20/23	1123658	SHARON FOWLER	\$11.46
6/20/23	1123659	LARRY NELSON	\$14.66
6/20/23	1123660	JACK NICHOLLS	\$33.11
6/21/23	1123661	MARIA PONCE INFANTE	\$86.81
6/21/23	1123662	DEAL ENTERPRISES	\$8.01
6/21/23	1123663	JUSTIN STRAND	\$35.81
6/21/23	1123664	ELAINE TANNER	\$128.92
6/21/23	1123665	TRUCK BUILDERS LLC	\$116.10
6/21/23	1123666	BRITTON SANDERS	\$27.80
6/21/23	1123667	HAACK BROTHERS HOMES	\$70.31
6/21/23	1123668	GRETCHEN GIBSON	\$267.35
6/21/23	1123669	HWA KIM	\$496.54
6/21/23	1123670	IH6 PROPERTY WASHINGTON LP	\$20.34
6/21/23	1123671	AUSTIN NOVACK	\$47.54
6/21/23	1123672	PEDRO DE DIOS PEREZ	\$88.50
6/21/23	1123673	SERHII KUSHNARENKO	\$121.47
6/21/23	1123674	HANGAR 128 APARTMENTS, LLC	\$595.78
6/21/23	1123675	JENNIFER BAXTER	\$102.44
6/21/23	1123676	YVONNE MCPHERSON	\$275.65
6/21/23	1123677	DUSTIN GOODWIN	\$73.97
6/21/23	1123678	AI LUN YANG	\$111.91
6/21/23	1123679	EVERETT HOUSING AUTHORITY	\$33.24

**Detailed Disbursement Report**

<b>Revolving Fund - Customer Refunds, Incentives and Other</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/21/23	1123680	CRAIG CORLISS	\$150.13
6/21/23	1123681	JESAUN CLARK	\$47.25
6/21/23	1123682	DEAL ENTERPRISES	\$22.16
6/21/23	1123683	STEPHEN BRENNAN	\$24.57
6/21/23	1123684	WESTAR PROPERTIES	\$96.67
6/21/23	1123685	LINCHU MARY JOHNSON	\$253.38
6/21/23	1123686	DAVID KNOWLES	\$27.15
6/21/23	1123687	RUBY NESS	\$40.00
6/21/23	1123688	CHRIS CARLI	\$22.20
6/21/23	1123689	SOUTHEND HOLDINGS LLC	\$914.62
6/21/23	1123690	WASHINGTON HOME OF YOUR OWN	\$47.93
6/21/23	1123691	SANDRA HERNANDEZ	\$237.53
6/21/23	1123692	CANDACE LANDDECK	\$58.12
6/21/23	1123693	LEONARD RICH	\$40.21
6/21/23	1123694	JASMINE DOWDELL	\$160.14
6/21/23	1123695	LENNAR NORTHWEST INC	\$89.54
6/22/23	1123696	CH GRAND AVENUE LLC	\$6.05
6/22/23	1123697	JOLLY FAMILY CORP	\$78.36
6/22/23	1123698	BILL OTTEN	\$27.62
6/22/23	1123699	NICKI BRINGEDAHL	\$153.95
6/22/23	1123700	ELIZABETH QUIRINO GALVEZ	\$117.14
6/22/23	1123701	SANDRA HURN	\$13.33
6/22/23	1123702	SILVER OAK APARTMENTS, LLC	\$53.74
6/22/23	1123703	JAMSHID PARSA	\$121.57
6/22/23	1123704	LAKESIDE APARTMENT ASSOCIATES LLC	\$186.22
6/23/23	1123705	DARCEL SMALL	\$1,010.82
6/23/23	1123706	MOHAMMED GUMANEH	\$50.28
6/23/23	1123707	BETTE BANGASSER	\$6,116.96
6/23/23	1123708	DRIVELINES NW INC	\$139.41
6/23/23	1123709	DAVID HOLM	\$83.64
6/23/23	1123710	BO KWON	\$20.75
6/23/23	1123711	STACEY TERPSMA	\$193.07

**Detailed Disbursement Report**

<b>Revolving Fund - Customer Refunds, Incentives and Other</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/23/23	1123712	NATHAN KRESSLY	\$147.18
6/23/23	1123713	PUGET PARK LLC	\$23.14
6/23/23	1123714	VIRGINIA JOHNSON	\$42.60
6/23/23	1123715	TLUS RISE PICNIC POINT LP	\$16.96
6/23/23	1123716	SYLVIA ARMSTRONG	\$500.00
6/23/23	1123717	WILLIAMS INVESTMENTS	\$129.64
6/23/23	1123718	LIONEL ALEXANDER	\$152.88
6/23/23	1123719	STILLAGUAMISH TRIBE HOUSING DEPT	\$23.71
6/23/23	1123720	SUNI CHON	\$30.18
6/23/23	1123721	IH4 PROPERTY WASHINGTON, L.P.	\$36.71
6/23/23	1123722	MELINDA LOVE	\$135.01
6/23/23	1123723	PAMELA DEGROOT	\$99.00
6/23/23	1123724	SILTON PROENCA	\$67.57
6/23/23	1123725	ELIZABETH WILLIAMS	\$423.93
6/23/23	1123726	WENDY NGUYEN	\$128.00
6/26/23	1123727	MASTON PROPERTIES & CONSTRUCTION LLC	\$69.02
6/26/23	1123728	CATHERINE SCHARER	\$9.37
6/26/23	1123729	CRYSTAL ALBERTSEN	\$251.29
6/26/23	1123730	CORNERSTONE HOMES	\$93.96
6/26/23	1123731	TRACI GRAHAM	\$80.21
6/26/23	1123732	LORENA RODRIQUEZ	\$18.81
6/26/23	1123733	JODY BARNES	\$163.42
6/26/23	1123734	LYNN ALEXANDER	\$26.99
6/26/23	1123735	ROLAND SMITH	\$34.35
6/26/23	1123736	LAUWRENTIUS MARGETAN	\$73.99
6/26/23	1123737	JOONAM PANG	\$61.20
6/26/23	1123738	DELTA ESTATE TOWNHOMES	\$51.43
6/26/23	1123739	DAVID OZIEL	\$140.40
6/26/23	1123740	JAY WOLFER	\$31.27
6/26/23	1123741	SYLVIA BRIEN	\$175.52
6/26/23	1123742	WILLIAM MCCLANSBURGH	\$691.49
6/26/23	1123743	JASON BURKE	\$92.73

**Detailed Disbursement Report**

<b>Revolving Fund - Customer Refunds, Incentives and Other</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/26/23	1123744	VIKTOR MYRONETS	\$77.77
6/26/23	1123745	JOE HARTWICK	\$208.65
6/26/23	1123746	ELINK REALTY LLC	\$47.90
6/26/23	1123747	SANDRA LARUE	\$95.82
6/26/23	1123748	NIKOLAY GAIDAICHUK	\$221.37
6/26/23	1123749	ROBERT FISH	\$199.00
6/26/23	1123750	ANDREW YUHASZ	\$41.33
6/26/23	1123751	LINDA WISE	\$78.99
6/26/23	1123752	WESTWOOD TOWNHOMES APARTMENTS LLC	\$18.74
6/26/23	1123753	DARRYL NERI	\$33.88
6/26/23	1123754	JUDITH CAMPBELL	\$25.29
6/26/23	1123755	LISA KIRKHAM	\$50.00
6/26/23	1123756	JOANIE JORDAN	\$198.43
6/26/23	1123757	BRIANNA ESPINOZA	\$94.28
6/26/23	1123758	MATT MEYRICK	\$75.91
6/26/23	1123759	SOUTHEND HOLDINGS LLC	\$806.50
6/26/23	1123760	MARY OGRADY-MACK	\$132.00
6/27/23	1123761	SARAH MARSHALL	\$16.25
6/27/23	1123762	FRANKLIN CHAPMAN	\$126.85
6/27/23	1123763	7SPICE LLC	\$453.12
6/27/23	1123764	BRANDON MCMILLIN	\$163.09
6/27/23	1123765	JINHEE LEE	\$113.74
6/27/23	1123766	PACIFIC RIDGE - DRH, LLC	\$21.53
6/27/23	1123767	GERALDINE SCHUB	\$60.00
6/27/23	1123768	ERIN STEWART	\$96.64
6/27/23	1123769	SPENCER VICENCIO	\$115.73
6/27/23	1123770	PACIFIC RIDGE - DRH, LLC	\$100.86
6/27/23	1123771	ELYDEA JOHNSON	\$142.17
6/27/23	1123772	RENU SHANI	\$256.33
6/27/23	1123773	MARIO PEREZ MENDOSA	\$121.81
6/27/23	1123774	JUDITH TENNEY	\$1,083.59
6/27/23	1123775	RENEE PETERSON	\$86.15

**Detailed Disbursement Report**

<b>Revolving Fund - Customer Refunds, Incentives and Other</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/27/23	1123776	ACACIA TERRACE LLC	\$12.71
6/27/23	1123777	ACACIA TERRACE LLC	\$6.18
6/27/23	1123778	ACACIA TERRACE LLC	\$26.57
6/27/23	1123779	CH GRAND AVENUE LLC	\$50.60
6/27/23	1123780	XIAOCHEN WANG	\$7.37
6/27/23	1123781	KASSONDRA GRAHAM	\$31.55
6/27/23	1123782	WAKEFIELD ALDERWOOD LLC	\$72.70
6/27/23	1123783	YUJUAN HUANG	\$277.86
6/27/23	1123784	SR DENTRAIL KELLER	\$640.90
6/27/23	1123785	RAINER HEALTH CARE LLC	\$193.78
6/27/23	1123786	REBEKAH HOOPENGARNER	\$24.03
6/27/23	1123787	AMANDA WALKER	\$39.75
6/27/23	1123788	MYKHAILO PLESHA	\$117.10
6/27/23	1123789	ETHAN SIMPLOT	\$217.18
6/27/23	1123790	GAYLE GITHENS	\$96.30
6/27/23	1123791	WAKEFIELD ALDERWOOD LLC	\$154.17
6/27/23	1123792	WAKEFIELD ALDERWOOD LLC	\$51.27
6/28/23	1123793	SHARLIN WELLINGTON	\$244.19
6/28/23	1123794	KEVIN LANE	\$22.09
6/28/23	1123795	MILL AT MC 1 LLC	\$33.14
6/28/23	1123796	MILL AT MC 3, LLC	\$735.29
6/28/23	1123797	YEVGEN GUDUKHIN	\$22.31
6/28/23	1123798	TRENT DEWEY	\$93.96
6/28/23	1123799	JANICE HYATT	\$95.20
6/28/23	1123800	TERRY LOCKSHIRE	\$65.08
6/28/23	1123801	RM HOMES	\$9.10
6/28/23	1123802	ANDREW MEREMIANIN	\$125.21
6/28/23	1123803	IVELISSE PUEYO	\$67.63
6/28/23	1123804	JOHN L SCOTT RELOCATION	\$24.00
6/28/23	1123805	FRANCISCO MORALES CAMACHO	\$45.74
6/28/23	1123806	LGI HOMES - WASHINGTON, LLC	\$50.64
6/28/23	1123807	LGI HOMES - WASHINGTON, LLC	\$43.59



**Detailed Disbursement Report**

<b>Revolving Fund - Customer Refunds, Incentives and Other</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/28/23	1123808	STEPHEN COX	\$18.94
6/28/23	1123809	MALLORY ANFINSON	\$53.84
6/28/23	1123810	YANA FRIDAY	\$20.13
6/28/23	1123811	STEPHAN CUNANAN	\$176.55
6/28/23	1123812	MAUREEN MCFARLAND	\$24.68
6/28/23	1123813	TAMARA TULLER	\$6,185.41
6/28/23	1123814	JUDITH DERBONNE	\$89.17
6/28/23	1123815	JENNIFER OLEARY	\$64.32
6/28/23	1123816	AGUSTIN PADILLA	\$127.72
6/28/23	1123817	PRIYADARSHINI GANIPINENI	\$186.94
6/29/23	1123818	PIPER BURKETT	\$27.17
6/29/23	1123819	MARILYN ESTRADA	\$107.89
6/29/23	1123820	TORREN ARNESEN	\$80.00
6/29/23	1123821	LARYSA VIKHROVA	\$104.18
6/29/23	1123822	BROCK JOHNSON	\$5.16
6/29/23	1123823	WEST EDGE DEVELOPMENT LLC	\$626.48
6/29/23	1123824	ARTHUR CASEBOLT	\$22.91
6/29/23	1123825	ALICIA YOUNG	\$405.14
6/29/23	1123826	GARNET HENRIQUES	\$124.20
6/29/23	1123827	KARTHIK GAJAM	\$1,086.72
6/29/23	1123828	WUDMA ATARO	\$71.33
6/29/23	1123829	NICHOLAS MAUCERI	\$105.87
6/29/23	1123830	BMCH WASHINGTON LLC	\$35.02
6/29/23	1123831	AUSTIN PIGG	\$58.13
6/29/23	1123832	WATERFRONT PLACE LP	\$190.06
6/29/23	1123833	PATRICIA BENFIELD	\$82.52
6/29/23	1123834	STILLAGUAMISH TRIBE	\$116.80
6/29/23	1123835	WAKEFIELD ALDERWOOD LLC	\$17.70
6/29/23	1123836	DEBORAH STACHOWIC	\$14.42
6/29/23	1123837	EXXEL PACIFIC INC	\$253.34

**Total: \$37,592.07**

**Detailed Disbursement Report**

<b>Revolving Fund - Electronic Customer Refunds</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/21/23	000525205761	YONGZHEN LU	\$72.33
6/21/23	000525205762	CODY MAXWELL	\$7.68
6/21/23	000525205763	SCOTT CARLIN	\$13.30
6/21/23	000525205764	ROB BILL	\$23.40
6/21/23	000525205765	BRAD BRETON	\$238.28
6/21/23	000525205766	MENGISTU BETHLIHEM	\$56.60
6/21/23	000525205767	TORI MULITAUAOPELE	\$43.86
6/21/23	000525205768	JESSICA PARK	\$98.27
6/21/23	000525205769	ANDREA WILSON	\$197.29
6/21/23	000525205770	PEYMAN PARVIZIAN	\$43.12
6/22/23	000525215237	LA LECIA SWINTON	\$61.45
6/22/23	000525215238	JOANNE MATLIN	\$221.00
6/22/23	000525215239	DEBRA RIDDLE	\$57.83
6/22/23	000525215240	MELISSA PENCE	\$363.71
6/23/23	000525222117	BAO FANGZHOU	\$61.15
6/23/23	000525222118	MICHAEL MALVEAUX	\$21.03
6/23/23	000525222119	BRITTANY LARSEN	\$91.73
6/23/23	000525222120	BAO FANGZHOU	\$95.24
6/23/23	000525222121	DENNIS JOHNSTON	\$65.88
6/23/23	000525222122	MARC EDMONDS	\$21.82
6/23/23	000525222123	RICKEY POSTELLE	\$24.78
6/23/23	000525222124	LISA JOEHNK	\$32.00
6/23/23	000525222125	OCEANA ALDAY	\$68.96
6/23/23	000525222126	BLAKE STUTSMAN	\$33.99
6/23/23	000525222127	KIMBERLEY TELFORD	\$623.77
6/23/23	000525222128	LISA TISDEL	\$414.00
6/23/23	000525222129	CHOEUN CHOUN	\$260.42
6/27/23	000525242447	DANIEL BUCA	\$4.73
6/27/23	000525242448	LUIS GARDUNO	\$2.11
6/27/23	000525242449	OLENA MILOVA	\$8.78
6/27/23	000525242450	TIM MUMBRUE	\$74.43
6/27/23	000525242451	OLENA MILOVA	\$56.96

**Detailed Disbursement Report**

<b>Revolving Fund - Electronic Customer Refunds</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/27/23	000525242452	KUNAL MUKHERJEE	\$14.15
6/27/23	000525242453	KELCI ROBERT	\$44.56
6/27/23	000525242454	RILEIGH THOMPSON	\$54.96
6/27/23	000525242455	LUIS GARDUNO	\$44.71
6/27/23	000525242456	GAURAI UDDANWADIKER	\$50.92
6/27/23	000525242457	ZOE IRISH	\$41.18
6/27/23	000525242458	KELCI ROBERT	\$49.48
6/27/23	000525242459	BETHANY POTEET	\$29.86
6/27/23	000525242460	OLENA MILOVA	\$54.77
6/27/23	000525242461	KAITLYN DEWITT	\$7.45
6/27/23	000525242462	DANIEL BUCA	\$43.29
6/27/23	000525242463	KUNAL MUKHERJEE	\$62.67
6/27/23	000525242464	GAURAI UDDANWADIKER	\$66.67
6/27/23	000525242465	ZOE IRISH	\$126.43
6/27/23	000525242466	NOAH MENDOZA	\$32.65
6/27/23	000525242467	RILEIGH THOMPSON	\$65.48
6/27/23	000525242468	LUIS GARDUNO	\$49.06
6/27/23	000525242469	CHAKRADHAR REDDY OBULAREDDY	\$126.81
6/27/23	000525242470	SAMUEL RAMOSMENDEZ	\$102.34
6/27/23	000525242471	BETHANY POTEET	\$35.33
6/27/23	000525242472	KATHRYN ANDERSON	\$123.43
6/27/23	000525242473	DANIEL BUCA	\$65.76
6/27/23	000525242474	JAZZLYN SMITH	\$34.89
6/27/23	000525242475	MICHAEL OTNESS	\$350.09
6/27/23	000525242476	KUNAL MUKHERJEE	\$71.18
6/27/23	000525242477	XIWEN CHEN	\$27.19
6/27/23	000525242478	CHAKRADHAR REDDY OBULAREDDY	\$126.81
6/27/23	000525242479	MARNIE BERG	\$57.22
6/27/23	000525242480	KATHRYN ANDERSON	\$123.43
6/27/23	000525242481	MIGUEL LOMELI	\$581.92
6/27/23	000525242482	SAMUEL RAMOSMENDEZ	\$102.34
6/27/23	000525242483	ABENEZER TSEGAYE	\$70.48

**Detailed Disbursement Report**

<b>Revolving Fund - Electronic Customer Refunds</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/27/23	000525242484	KEITH HARSTON	\$62.94
6/27/23	000525242485	DURIM LLUHANI	\$50.00
6/27/23	000525242486	TAMARA TULLER	\$6,059.48
6/28/23	000525251978	AAA GROWTH LLC	\$232.73
6/28/23	000525251979	NANCY ANDERSSON	\$49.86
6/28/23	000525251980	AMY STROH	\$35.79
6/28/23	000525251981	AMY STROH	\$37.10
6/28/23	000525251982	ALESSANDRA TAGER	\$65.99
6/28/23	000525251983	SATHEESH KUMAR DURAISAMY	\$128.30
6/28/23	000525251984	DONALD CLARK	\$45.26
6/28/23	000525251985	TED PYLES	\$63.05
6/28/23	000525251986	KURTIS CROWE	\$15.37
6/29/23	000525261702	KYLA COOPER	\$99.51
6/29/23	000525261703	CHARLOTTE CLARK	\$13.31
6/29/23	000525261704	RAHLEEK COLON	\$5.00
6/29/23	000525261705	AMBUDHI MANCHANDA	\$710.44
6/29/23	000525261706	WILLIAM CLARK	\$85.62
6/29/23	000525261707	HAVEN BORGAS	\$248.34
6/29/23	000525261708	ALEJANDRO STEVENSON DURAN	\$33.89
6/29/23	000525261709	JESSICA GREENLAND	\$84.54
6/29/23	000525261710	GAYLE MCCURDY	\$147.00
6/29/23	000525261711	M JANE BRISBIN	\$78.68
6/29/23	000525261712	MUNQABAT RIDA	\$175.14
6/29/23	000525261713	KRISTEN FOWLER	\$49.40
6/29/23	000525261714	REBECCA GIOVANNONI	\$214.91
6/29/23	000525261715	LEWING MENDEZ ESPINOSA	\$83.74
6/29/23	000525261716	JESSICA HAYES	\$23.59
6/29/23	000525261717	LAUREN STRAKBEIN	\$54.54
6/29/23	000525261718	KELSEY SCHMIDT	\$242.51
6/29/23	000525261719	MORIAH GUAILLAS	\$43.38
6/29/23	000525261720	ANGELINA OCONNOR	\$47.49
6/29/23	000525261721	JANET CODERRE	\$16.43

### Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
6/29/23	<a href="#">000525261722</a>	SAI DAVULURI	\$73.95
6/29/23	<a href="#">000525261723</a>	LARISSA EVANGELISTA	\$211.40
6/29/23	<a href="#">000525261724</a>	THOMAS SMITH III	\$19.66
<b>Total:</b>			<b>\$15,905.75</b>

**Detailed Disbursement Report**

<b>Accounts Payable Warrants</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/20/23	8074104	SEATTLE PACIFIC HOMES INC	\$1,344.00
6/20/23	8074105	GREENLAND USA INC	\$41,076.58
6/20/23	8074106	ANDAX ENVIRONMENTAL CORP	\$766.05
6/20/23	8074107	CDW LLC	\$278.05
6/20/23	8074108	CLEAN HARBORS ENVIRONMENTAL	\$2,245.82
6/20/23	8074109	CITY OF DARRINGTON	\$6,798.41
6/20/23	8074110	CITY OF EVERETT	\$36.39
6/20/23	8074111	GLOBAL RENTAL COMPANY INC	\$6,813.80
6/20/23	8074112	CITY OF GOLD BAR	\$8,272.38
6/20/23	8074113	CITY OF GOLD BAR	\$436.14
6/20/23	8074114	CITY OF MARYSVILLE	\$167,327.43
6/20/23	8074115	MC MASTER CARR SUPPLY CO	\$199.04
6/20/23	8074116	CITY OF MOUNTLAKE TERRACE	\$66,749.20
6/20/23	8074117	GENUINE PARTS COMPANY	\$566.07
6/20/23	8074118	PACIFIC TOPSOILS INC	\$250.00
6/20/23	8074119	PAPE MACHINERY INC	\$749.23
6/20/23	8074120	PHIPPS CUSTOM SOLUTIONS LLC	\$631.93
6/20/23	8074121	SOUND PUBLISHING INC	\$73.50
6/20/23	8074122	SOUND SECURITY INC	\$568.84
6/20/23	8074123	CITY OF SULTAN	\$29,142.79
6/20/23	8074124	CITY OF TACOMA WASHINGTON	\$115,601.22
6/20/23	8074125	STATE OF WASHINGTON	\$177.25
6/20/23	8074126	WAGNER SMITH EQUIPMENT CO	\$2,638.83
6/20/23	8074127	VALMONT COMPOSITE STRUCTURES INC	\$14,685.00
6/20/23	8074128	ALDERWOOD WATER & WASTEWATER DISTRI	\$35.82
6/20/23	8074129	CITY OF ARLINGTON	\$102,346.29
6/20/23	8074130	BICKFORD MOTORS INC	\$280.59
6/20/23	8074131	CITY OF BOTHELL	\$100,961.56
6/20/23	8074132	CITY OF BRIER	\$15,102.38
6/20/23	8074133	CITY OF EDMONDS	\$140,920.84
6/20/23	8074134	ENGINUITY ADVANTAGE LLC	\$4,907.88
6/20/23	8074135	RYAN SCOTT FELTON	\$44.78

**Detailed Disbursement Report**

<b>Accounts Payable Warrants</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/20/23	8074136	CITY OF INDEX	\$619.33
6/20/23	8074137	GARY D KREIN	\$769.30
6/20/23	8074138	CITY OF LAKE STEVENS	\$102,816.49
6/20/23	8074139	CITY OF LAKE STEVENS	\$41,717.09
6/20/23	8074140	LAKE STEVENS SEWER DIST	\$122.10
6/20/23	8074141	CITY OF MONROE	\$69,020.85
6/20/23	8074142	CITY OF STANWOOD	\$28,838.03
6/20/23	8074143	SUMMIT SAFETY SHOES	\$362.12
6/20/23	8074144	TOWN OF WOODWAY	\$4,918.35
6/20/23	8074145	CITY OF GRANITE FALLS	\$14,350.84
6/20/23	8074146	CROWN CASTLE INTERNATIONAL CORP	\$6,846.32
6/20/23	8074147	THE PAPE GROUP INC	\$564.83
6/20/23	8074148	CITY OF EVERETT	\$584,645.58
6/20/23	8074149	OCCUPATIONAL HEALTH CENTERS OF WA P	\$94.00
6/20/23	8074150	KENDALL DEALERSHIP HOLDINGS LLC	\$3,486.65
6/20/23	8074151	COMMERCIAL GREEN SOLUTIONS LLC	\$32,500.00
6/20/23	8074152	CONCENTRIC LLC	\$626.65
6/20/23	8074153	THE PAPE GROUP	\$41.71
6/20/23	8074154	POPLAR LANE ASSOCIATES LP	\$1,942.00
6/20/23	8074155	TCF ARCHITECTURE PLLC	\$13,390.50
6/20/23	8074156	FLYER PROPERTIES LLC	\$2,371.50
6/20/23	8074157	WACO INDUSTRIAL COATINGS INC	\$926.26
6/20/23	8074158	SAFETY-KLEEN SYSTEMS INC	\$352.64
6/20/23	8074159	APPLIED CONTROL EQUIPMENT LLLP	\$5,980.43
6/20/23	8074160	GLASS BY LUND INC	\$500.00
6/20/23	8074161	GRANITE CONSTRUCTION COMPANY	\$6,371.81
6/20/23	8074162	CITY OF LYNNWOOD	\$166,972.37
6/20/23	8074163	CITY OF MUKILTEO	\$73,450.64
6/20/23	8074164	CITY OF SNOHOMISH	\$38,476.46
6/20/23	8074165	AA REMODELING LLC	\$65.88
6/20/23	8074166	FOREVER GREEN INDOORS INC	\$12,621.41
6/22/23	8074167	LQH LLC	\$6,773.72



**Detailed Disbursement Report**

<b>Accounts Payable Warrants</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/22/23	8074168	JANET ANDERSON OR CRYSTAL RAINWATER	\$17.48
6/22/23	8074169	DISH NETWORK	\$87.79
6/22/23	8074170	EQUIFAX INFORMATION SERVICES LLC	\$7,842.62
6/22/23	8074171	HATLOES DECORATING CENTER INC	\$13,488.94
6/22/23	8074172	CITY OF MOUNTLAKE TERRACE	\$157.38
6/22/23	8074173	GENUINE PARTS COMPANY	\$1,460.70
6/22/23	8074174	PUGET SOUND ENERGY INC	\$1,170.33
6/22/23	8074175	REPUBLIC SERVICES INC	\$113.28
6/22/23	8074176	SNOHOMISH COUNTY	\$10.00
6/22/23	8074177	SNOHOMISH COUNTY	\$10.00
6/22/23	8074178	SEPTIC SERVICES INC	\$755.30
6/22/23	8074179	BICKFORD MOTORS INC	\$128.98
6/22/23	8074180	DIRECTV ENTERTAINMENT HOLDINGS LLC	\$168.99
6/22/23	8074181	EDS MCDOUGALL LLC	\$375.00
6/22/23	8074182	MOUNTAIN PACIFIC BANCORP	\$469.00
6/22/23	8074183	ROM ACQUISITION CORPORATION	\$789.73
6/22/23	8074184	TOTAL LANDSCAPE CORP	\$9,749.55
6/22/23	8074185	ELECTRO TECHNICAL INDUSTRIES INC	\$192,478.67
6/22/23	8074186	CLARY LONGVIEW LLC	\$58,200.49
6/22/23	8074187	METRO GROUP LLC	\$3,935.38
6/22/23	8074188	SUPERIOR GLASS INSTALLATIONS INC	\$1,660.00
6/22/23	8074189	WSB SHEET METAL	\$5,950.00
6/22/23	8074190	BUDDERFLY INC	\$553.77
6/22/23	8074191	MARY WICKLUND	\$18.70
6/27/23	8074192	DAVIS WRIGHT TREMAINE LLP	\$1,890.00
6/27/23	8074193	EAN HOLDINGS LLC	\$1,267.19
6/27/23	8074194	CITY OF EVERETT	\$299,758.76
6/27/23	8074195	GLOBAL RENTAL COMPANY INC	\$32,640.30
6/27/23	8074196	HAT ISLAND COMMUNITY ASSN	\$10.00
6/27/23	8074197	CORE & MAIN LP	\$8,295.34
6/27/23	8074198	KENT D BRUCE	\$47.48
6/27/23	8074199	LANGUAGE LINE SERVICES INC	\$6,367.42

**Detailed Disbursement Report**

<b>Accounts Payable Warrants</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/27/23	8074200	LOWES COMPANIES INC	\$967.36
6/27/23	8074201	LYNNWOOD AUTOMOTIVE LLC	\$99.92
6/27/23	8074202	CITY OF MARYSVILLE	\$398.94
6/27/23	8074203	CITY OF MONROE	\$36.19
6/27/23	8074204	BEACON PUBLISHING INC	\$660.00
6/27/23	8074205	GENUINE PARTS COMPANY	\$1,169.02
6/27/23	8074206	PUGET SOUND ENERGY INC	\$16.76
6/27/23	8074207	REPUBLIC SERVICES INC	\$273.83
6/27/23	8074208	SALISH NETWORKS INC	\$480.35
6/27/23	8074209	SCADA AND CONTROLS ENGINEERING INC	\$29,410.00
6/27/23	8074210	SNOHOMISH COUNTY	\$10.00
6/27/23	8074211	SOUND PUBLISHING INC	\$113.10
6/27/23	8074212	TALLEY INC	\$456.40
6/27/23	8074213	WILBUR-ELLIS HOLDINGS II INC	\$2,101.54
6/27/23	8074214	DOBBS HEAVY DUTY HOLDINGS LLC	\$9,889.31
6/27/23	8074215	ALDERWOOD WATER & WASTEWATER DISTRI	\$118.93
6/27/23	8074216	BICKFORD MOTORS INC	\$9,686.69
6/27/23	8074217	D & G BACKHOE INC	\$223,326.90
6/27/23	8074218	REFUGEE & IMMIGRANT FORUM	\$300.00
6/27/23	8074219	RODLAND MOTOR COMPANY	\$385.86
6/27/23	8074220	SEVEN LAKES WATER ASSOC INC	\$63.00
6/27/23	8074221	TECHPOWER SOLUTIONS INC	\$2,030.39
6/27/23	8074222	WELLSPRING FAMILY SERVICES	\$2,950.12
6/27/23	8074223	WORDEN SAFETY PRODUCTS LLC	\$2,850.00
6/27/23	8074224	WYNNE AND SONS INC	\$197.82
6/27/23	8074225	TRAVIS J MIRANDA	\$7,811.00
6/27/23	8074226	CROWN CASTLE INTERNATIONAL CORP	\$6,846.32
6/27/23	8074227	CASCADE COLLISION CENTER INC	\$3,015.72
6/27/23	8074228	FRITEL AND ASSOCIATES LLC	\$60,543.01
6/27/23	8074229	ENERGY CAPITAL SOLUTIONS LLC	\$5,459.06
6/27/23	8074230	S-R BROADCASTING INC	\$550.00
6/27/23	8074231	PNG MEDIA LLC	\$957.46

**Detailed Disbursement Report**

<b>Accounts Payable Warrants</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/27/23	8074232	OCCUPATIONAL HEALTH CENTERS OF WA P	\$55.00
6/27/23	8074233	BRINKS INC	\$2,389.08
6/27/23	8074234	NORTHWEST FIBER LLC	\$14,633.65
6/27/23	8074235	PERFORMANCE VALIDATON INC	\$360.00
6/27/23	8074236	REACH SPORTS MARKETING GROUP INC	\$895.69
6/27/23	8074237	ACCESS INFO INTERMEDIATE HLDNG I LL	\$1,050.10
6/27/23	8074238	THE PAPE GROUP	\$376.53
6/27/23	8074239	FERGUSON ENTERPRISES LLC	\$326.26
6/27/23	8074240	THOMAS A LITTLE	\$2,000.00
6/27/23	8074241	BLACK & VEATCH CORP	\$15,861.00
6/27/23	8074242	RADIATE HOLDINGS LP	\$171.44
6/27/23	8074243	LEVEL 3 FINANCING INC	\$1,996.06
6/27/23	8074244	ARTHUR J GALLAGHER & CO	\$3,893,725.47
6/27/23	8074245	NOEL R FREDERICK	\$5,037.05
6/27/23	8074246	COMTRAIN TEXAS LLC	\$6,450.00
6/27/23	8074247	THE BARTELL DRUG COMPANY	\$35.65
6/27/23	8074248	CITY OF SNOHOMISH	\$749.44
6/27/23	8074249	AA REMODELING LLC	\$656.00
6/29/23	8074250	GRANDVIEW NORTH LLC	\$2,786.20
6/29/23	8074251	JOEL MARTIN	\$1,963.20
6/29/23	8074252	COSTCO WHOLESALE CORPORATION	\$960.07
6/29/23	8074253	JAC CONSTRUCTION INC	\$2,350.54
6/29/23	8074254	TONY GUZMAN EXCAVATING	\$275.00
6/29/23	8074255	ALLDATA LLC	\$1,320.00
6/29/23	8074256	CDW LLC	\$1,057.24
6/29/23	8074257	COMCAST HOLDING CORPORATION	\$1,486.83
6/29/23	8074258	CITY OF EDMONDS	\$379.01
6/29/23	8074259	CITY OF EVERETT	\$5,947.00
6/29/23	8074260	GLOBAL RENTAL COMPANY INC	\$6,813.80
6/29/23	8074261	CITY OF GOLD BAR	\$362.50
6/29/23	8074262	ISLAND COUNTY	\$209.50
6/29/23	8074263	ISLAND COUNTY	\$209.50

**Detailed Disbursement Report**

<b>Accounts Payable Warrants</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/29/23	8074264	ISLAND COUNTY	\$205.50
6/29/23	8074265	KENT D BRUCE	\$276.86
6/29/23	8074266	LEXISNEXIS RISK DATA MANAGEMENT INC	\$659.40
6/29/23	8074267	MC MASTER CARR SUPPLY CO	\$468.94
6/29/23	8074268	MCMILLEN INC	\$47,926.88
6/29/23	8074269	GENUINE PARTS COMPANY	\$1,188.03
6/29/23	8074270	PUGET SOUND ENERGY INC	\$528.00
6/29/23	8074271	SIX ROBBLEES INC	\$40.81
6/29/23	8074272	SNOHOMISH COUNTY	\$1,588.96
6/29/23	8074273	SOUND PUBLISHING INC	\$164.64
6/29/23	8074274	UNIVERSAL LANGUAGE SERVICE INC	\$44.05
6/29/23	8074275	WAGNER SMITH EQUIPMENT CO	\$12,963.14
6/29/23	8074276	AAA OF EVERETT FIRE	\$243.92
6/29/23	8074277	ALDERWOOD WATER & WASTEWATER DISTRI	\$80.34
6/29/23	8074278	BICKFORD MOTORS INC	\$303.13
6/29/23	8074279	GARY D KREIN	\$769.30
6/29/23	8074280	PROVEN COMPLIANCE SOLUTIONS INC	\$11,817.50
6/29/23	8074281	RUBATINO REFUSE REMOVAL INC	\$680.39
6/29/23	8074282	TOTAL LANDSCAPE CORP	\$3,896.45
6/29/23	8074283	TRUE SURVEY SUPPLY INC	\$347.28
6/29/23	8074284	NATIONAL SAFETY COMPLIANCE INC	\$149.00
6/29/23	8074285	CENTURYLINK COMMUNICATIONS LLC	\$8,722.74
6/29/23	8074286	TEREX GLOBAL GMBH	\$6,969.13
6/29/23	8074287	ACCESS INFO INTERMEDIATE HLDNG I LL	\$4,110.78
6/29/23	8074288	THE PAPE GROUP	\$465.94
6/29/23	8074289	FERGUSON ENTERPRISES LLC	\$180.24
6/29/23	8074290	GROENEVELD LUBRICATION	\$66.22
6/29/23	8074291	BLACK & VEATCH CORP	\$8,715.00
6/29/23	8074292	MOTION INDUSTRIES INC	\$78.90
6/29/23	8074293	RMA GROUP INC	\$10,435.28
6/29/23	8074294	S&P GLOBAL INC	\$23,000.00
6/29/23	8074295	AFL TELECOMMUNICATIONS INC	\$961.45

### Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
6/29/23	8074296	BREEZE FREE INC	\$600.00
<b>Total:</b>			<b>\$7,199,144.53</b>

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/20/23	6038860	DAVEY TREE SURGERY COMPANY	\$755,893.15
6/20/23	6038861	EJ BROOKS COMPANY	\$648.56
6/20/23	6038862	FASTENAL COMPANY	\$239.86
6/20/23	6038863	HARGIS ENGINEERS INC	\$14,950.00
6/20/23	6038864	HOWARD INDUSTRIES INC	\$187,303.67
6/20/23	6038865	IVOXY CONSULTING INC	\$272,303.16
6/20/23	6038866	MOSS ADAMS LLP	\$20,310.00
6/20/23	6038867	NORTH COAST ELECTRIC COMPANY	\$2,296.20
6/20/23	6038868	ON HOLD CONCEPTS INC	\$71.44
6/20/23	6038869	ROBERT HALF INTERNATIONAL INC	\$1,720.00
6/20/23	6038870	ROMAINE ELECTRIC CORP	\$5,060.64
6/20/23	6038871	RWC INTERNATIONAL LTD	\$490.69
6/20/23	6038872	STAR RENTALS INC	\$993.43
6/20/23	6038873	STELLAR INDUSTRIAL SUPPLY INC	\$1,879.77
6/20/23	6038874	TESSCO INCORPORATED	\$1,760.48
6/20/23	6038875	TOPSOILS NORTHWEST INC	\$1,940.70
6/20/23	6038876	TFS ENERGY LLC	\$925.00
6/20/23	6038877	TULLETT PREBON AMERICAS CORP	\$1,000.00
6/20/23	6038878	WEST COAST PAPER CO	\$3,056.10
6/20/23	6038879	WESTERN FACILITIES SUPPLY INC	\$1,178.31
6/20/23	6038880	WW GRAINGER INC	\$122.57
6/20/23	6038881	OTC GLOBAL HOLDINGS LP	\$1,433.00
6/20/23	6038882	OTC GLOBAL HOLDINGS LP	\$1,845.00
6/20/23	6038883	COLEHOUR & COHEN INC	\$41,616.48
6/20/23	6038884	CUZ CONCRETE PRODUCTS INC	\$2,459.25
6/20/23	6038885	DESIGNER DECAL INC	\$1,471.29
6/20/23	6038886	GENERAL PACIFIC INC	\$44,984.05
6/20/23	6038887	LENZ ENTERPRISES INC	\$3,121.10
6/20/23	6038888	PACIFIC MOBILE STRUCTURES INC	\$3,125.50
6/20/23	6038889	PACO VENTURES LLC	\$3,336.90
6/20/23	6038890	POLY BAG LLC	\$73.47
6/20/23	6038891	LOUIS F MATHESON CONSTRUCTION INC	\$199.62

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/20/23	6038892	ROHLINGER ENTERPRISES INC	\$4,363.47
6/20/23	6038893	SENSUS USA INC	\$39,026.37
6/20/23	6038894	SOUND SAFETY PRODUCTS CO INC	\$1,481.39
6/20/23	6038895	TECH PRODUCTS INC	\$1,265.51
6/20/23	6038896	TYNDALE ENTERPRISES INC	\$10,022.28
6/20/23	6038897	ALTEC INDUSTRIES INC	\$5,519.75
6/20/23	6038898	ANIXTER INC	\$61,700.11
6/20/23	6038899	MALLORY SAFETY AND SUPPLY LLC	\$309.77
6/20/23	6038900	AL VAN EQUIP NW INC	\$18,797.74
6/20/23	6038901	THE GOODYEAR TIRE & RUBBER CO	\$7,942.73
6/20/23	6038902	GEORGE H SWANEY	\$2,292.72
6/20/23	6038903	HARNISH GROUP INC	\$2,771.14
6/20/23	6038904	ISSQUARED INC	\$9,222.80
6/20/23	6038905	EIP COMMUNICATIONS I LLC	\$5,520.18
6/20/23	6038906	ORSI LESSEE LLC	\$8,434.80
6/20/23	6038907	ENABLE NOW EXPERT LLC	\$4,860.00
6/20/23	6038908	DC GROUP INC	\$6,614.97
6/20/23	6038909	POWDER COATING INC	\$2,170.97
6/20/23	6038910	TRC ENGINEERS INC	\$502,243.53
6/20/23	6038911	PACHECOS LANDSCAPING LLC	\$984.60
6/20/23	6038912	TEMPEST TELECOM SOLUTIONS LLC	\$5,668.15
6/20/23	6038913	GMES LLC	\$461.59
6/20/23	6038914	JAMES RUIZ	\$1,397.08
6/20/23	6038915	JEFFREY ROBERTS	\$167.00
6/20/23	6038916	SUZANNE FREW	\$116.00
6/20/23	6038917	DANIEL WOOLMAN	\$102.00
6/20/23	6038918	GARTH YORK	\$179.55
6/20/23	6038919	DAWIT QUASHIE	\$116.00
6/20/23	6038920	CHRISTIAN CHMIELEWSKI	\$125.25
6/20/23	6038921	BRYON EASON	\$428.72
6/20/23	6038922	STEPHEN WALLACE	\$167.00
6/20/23	6038923	MORGAN STOLTZNER	\$247.20

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/21/23	6038924	CERIUM NETWORKS INC	\$20,078.46
6/21/23	6038925	CONSOLIDATED ELECTRICAL DISTRIBUTOR	\$4,025.14
6/21/23	6038926	HATCH ASSOCIATES CONSULTANTS INC	\$2,906.00
6/21/23	6038927	HOWARD INDUSTRIES INC	\$38,766.12
6/21/23	6038928	IBEW LOCAL 77	\$82,409.15
6/21/23	6038929	ROBERT HALF INTERNATIONAL INC	\$4,426.66
6/21/23	6038930	ROMAINE ELECTRIC CORP	\$125.63
6/21/23	6038931	SCHWEITZER ENGINEERING LAB INC	\$330.40
6/21/23	6038932	SOUTHERN ELECTRICAL EQUIPMENT CO IN	\$51,007.76
6/21/23	6038933	TESSCO INCORPORATED	\$353.70
6/21/23	6038934	TOPSOILS NORTHWEST INC	\$258.76
6/21/23	6038935	WW GRAINGER INC	\$170.10
6/21/23	6038936	AARD PEST CONTROL INC	\$141.77
6/21/23	6038937	COLEHOUR & COHEN INC	\$26,823.00
6/21/23	6038938	THE COMPLETE LINE LLC	\$108.80
6/21/23	6038939	DESIGNER DECAL INC	\$8,779.92
6/21/23	6038940	EASTSIDE SAW & SALES INC	\$49.64
6/21/23	6038941	FENCE SYSTEMS NW INC	\$506.07
6/21/23	6038942	GENERAL PACIFIC INC	\$592.67
6/21/23	6038943	LENZ ENTERPRISES INC	\$19,295.52
6/21/23	6038944	NORTHWEST CASCADE INC	\$928.70
6/21/23	6038945	PACIFIC MOBILE STRUCTURES INC	\$1,151.73
6/21/23	6038946	OFFICE OF THE SECRETARY OF STATE	\$2,260.00
6/21/23	6038947	GRAYBAR ELECTRIC CO INC	\$32,219.39
6/21/23	6038948	ANIXTER INC	\$16,221.24
6/21/23	6038949	MICHAEL NASH	\$390.00
6/21/23	6038950	USIC HOLDINGS INC	\$866.25
6/21/23	6038951	WELLNESS BY WISHLIST INC	\$1,451.80
6/21/23	6038952	GMES LLC	\$408.83
6/21/23	6038953	XIOLOGIX LLC	\$358.87
6/21/23	6038954	WASHINGTON ENERGY SERVICES COMPANY	\$2,650.00
6/21/23	6038955	AARON JANISKO	\$111.00



**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/21/23	6038956	GIUSEPPE FINA	\$260.91
6/21/23	6038957	MATTHEW KIMBALL	\$887.24
6/21/23	6038958	DUSTIN DEIST	\$125.25
6/21/23	6038959	NICHOLAS HAUG	\$125.25
6/21/23	6038960	JENNIFER KEENE	\$1,506.14
6/21/23	6038961	FREDERICK WILLENBROCK	\$167.34
6/22/23	6038962	ASPLUNDH TREE EXPERT LLC	\$33,901.32
6/22/23	6038963	MR TRUCK WASH INC	\$934.15
6/22/23	6038964	NELSON DISTRIBUTING INC	\$147.16
6/22/23	6038965	NORTHSTAR CHEMICAL INC	\$1,958.85
6/22/23	6038966	PETROCARD INC	\$52,302.30
6/22/23	6038967	RWC INTERNATIONAL LTD	\$197.52
6/22/23	6038968	SOUTHERN ELECTRICAL EQUIPMENT CO IN	\$51,007.76
6/22/23	6038969	STAR RENTALS INC	\$3,332.32
6/22/23	6038970	TOYOTA TSUSHO MATERIAL HANDLING AME	\$915.53
6/22/23	6038971	UNITED PARCEL SERVICE	\$107.92
6/22/23	6038972	VAN NESS FELDMAN LLP	\$10,930.00
6/22/23	6038973	LENZ ENTERPRISES INC	\$46.20
6/22/23	6038974	NORTHWEST CASCADE INC	\$225.00
6/22/23	6038975	DAVID JAMES PERKINS	\$1,600.00
6/22/23	6038976	SOUND SAFETY PRODUCTS CO INC	\$6,886.16
6/22/23	6038977	TECH PRODUCTS INC	\$394.00
6/22/23	6038978	ULINE INC	\$307.52
6/22/23	6038979	SHERMAN & REILLY INC	\$25,815.62
6/22/23	6038980	ALTEC INDUSTRIES INC	\$294.43
6/22/23	6038981	ANIXTER INC	\$10,166.85
6/22/23	6038982	SEATTLE NUT & BOLT LLC	\$567.61
6/22/23	6038983	ARC DOCUMENT SOLUTIONS LLC	\$655.44
6/22/23	6038984	TRAFFIC CONTROL PLAN CO OF WA LLC	\$2,625.00
6/22/23	6038985	RESOURCE INNOVATIONS INC	\$7,783.72
6/22/23	6038986	CURTIS A SMITH	\$5,653.37
6/22/23	6038987	H&E EQUIPMENT SERVICES INC	\$8,048.59

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/22/23	6038988	MARIAN DACCA PUBLIC AFFAIRS LLC	\$6,800.00
6/22/23	6038989	WASHINGTON ENERGY SERVICES COMPANY	\$5,300.00
6/22/23	6038990	LIBERTY MUTUAL GROUP INC	\$35,714.05
6/23/23	6038991	INTERGRAPH CORPORATION	\$2,142.26
6/23/23	6038992	MR TRUCK WASH INC	\$1,698.99
6/23/23	6038993	PITNEY BOWES PRESORT SERVICES LLC	\$751.07
6/23/23	6038994	PUGET SOUND ENERGY INC	\$1,062.70
6/23/23	6038995	SOUTHERN ELECTRICAL EQUIPMENT CO IN	\$102,015.52
6/23/23	6038996	AARD PEST CONTROL INC	\$430.45
6/23/23	6038997	COLEHOUR & COHEN INC	\$5,688.75
6/23/23	6038998	RICOH USA INC	\$1,318.80
6/23/23	6038999	HARNISH GROUP INC	\$1,202.30
6/23/23	6039000	ANDREW JORDAN HARPER	\$1,840.39
6/23/23	6039001	MING K LEUNG	\$764.31
6/23/23	6039002	BREEZE FREE INC	\$3,300.00
6/23/23	6039003	CLEAN CRAWL INC	\$1,491.50
6/23/23	6039004	BRIE'N MILLER	\$197.81
6/23/23	6039005	ROBERT PETERSON	\$27.51
6/23/23	6039006	ANGELA LINDER	\$1,815.40
6/23/23	6039007	AUSTIN PEARSON	\$208.25
6/23/23	6039008	KATIE BRITTEN	\$106.14
6/26/23	6039009	ALS GROUP USA CORP	\$515.60
6/26/23	6039010	CENTRAL WELDING SUPPLY CO INC	\$59.17
6/26/23	6039011	IIA LIFTING SERVICES INC	\$395.00
6/26/23	6039012	MOTOR TRUCKS INTL & IDEALEASE INC	\$55.04
6/26/23	6039013	MR TRUCK WASH INC	\$3,143.14
6/26/23	6039014	RIGHT SYSTEMS INC	\$66,599.40
6/26/23	6039015	RWC INTERNATIONAL LTD	\$487.30
6/26/23	6039016	TOPSOILS NORTHWEST INC	\$388.14
6/26/23	6039017	GORDON TRUCK CENTERS INC	\$292.32
6/26/23	6039018	WW GRAINGER INC	\$124.97
6/26/23	6039019	BRAKE & CLUTCH SUPPLY INC	\$1,088.36

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/26/23	6039020	CUZ CONCRETE PRODUCTS INC	\$2,637.60
6/26/23	6039021	NORTHWEST CASCADE INC	\$137.50
6/26/23	6039022	NORTHWEST HANDLING SYSTEMS INC	\$1,917.76
6/26/23	6039023	RICOH USA INC	\$2,135.22
6/26/23	6039024	WESTERN SAFETY PRODUCTS INC	\$161.93
6/26/23	6039025	ALTEC INDUSTRIES INC	\$1,697.96
6/26/23	6039026	ANIXTER INC	\$35,879.27
6/26/23	6039027	QCERA INC	\$2,053.50
6/26/23	6039028	THE ADT SECURITY CORPORATION	\$14,079.89
6/26/23	6039029	WELLNESS BY WISHLIST INC	\$111.72
6/26/23	6039030	ENABLE NOW EXPERT LLC	\$1,350.00
6/26/23	6039031	BORDER STATES INDUSTRIES INC	\$10,134.97
6/26/23	6039032	DAWN PRESLER	\$208.95
6/26/23	6039033	NICHOLAS BELISLE	\$34.06
6/26/23	6039034	ALLISON MORRISON	\$1,368.44
6/27/23	6039035	ALS GROUP USA CORP	\$180.00
6/27/23	6039036	IIA LIFTING SERVICES INC	\$4,760.00
6/27/23	6039037	FASTENAL COMPANY	\$469.89
6/27/23	6039038	JACO ANALYTICAL LAB INC	\$874.80
6/27/23	6039039	KUBRA DATA TRANSFER LTD	\$39,908.31
6/27/23	6039040	NORTHSTAR CHEMICAL INC	\$525.00
6/27/23	6039041	NORTHWEST POWER POOL CORP	\$1,284.20
6/27/23	6039042	NW SUBSURFACE WARNING SYSTEM	\$7,763.22
6/27/23	6039043	ORRICK HERRINGTON & SUTCLIFFE LLP	\$67,698.50
6/27/23	6039044	ROBERT HALF INTERNATIONAL INC	\$3,352.00
6/27/23	6039045	RWC INTERNATIONAL LTD	\$174.36
6/27/23	6039046	SEATTLE TIMES COMPANY	\$1,667.00
6/27/23	6039047	STELLAR INDUSTRIAL SUPPLY INC	\$4,571.00
6/27/23	6039048	TESSCO INCORPORATED	\$126.01
6/27/23	6039049	TOPSOILS NORTHWEST INC	\$388.14
6/27/23	6039050	TOYOTA TSUSHO MATERIAL HANDLING AME	\$549.50
6/27/23	6039051	GORDON TRUCK CENTERS INC	\$150.68

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/27/23	6039052	VAN NESS FELDMAN LLP	\$17,774.00
6/27/23	6039053	WASHINGTON ST NURSERY & LANDSCAPE A	\$4,125.00
6/27/23	6039054	WW GRAINGER INC	\$740.64
6/27/23	6039055	BACKGROUND INFORMATION SERVICES INC	\$1,195.46
6/27/23	6039056	BRAKE & CLUTCH SUPPLY INC	\$271.61
6/27/23	6039057	GREENSHIELDS INDUSTRIAL SUPPLY INC	\$535.69
6/27/23	6039058	DESIGNER DECAL INC	\$825.35
6/27/23	6039059	LENZ ENTERPRISES INC	\$531.60
6/27/23	6039060	OPEN ACCESS TECHNOLOGY INTL INC	\$893.86
6/27/23	6039061	PACO VENTURES LLC	\$11,005.39
6/27/23	6039062	PAGERDUTY INC	\$1,629.34
6/27/23	6039063	RICOH USA INC	\$1,957.91
6/27/23	6039064	LOUIS F MATHESON CONSTRUCTION INC	\$811.65
6/27/23	6039065	RMG FINANCIAL CONSULTING INC	\$6,675.00
6/27/23	6039066	ROHLINGER ENTERPRISES INC	\$10,902.62
6/27/23	6039067	VISION METERING LLC	\$19,200.00
6/27/23	6039068	UNITED RENTALS NORTH AMERICA INC	\$1,044.01
6/27/23	6039069	GRAYBAR ELECTRIC CO INC	\$603.65
6/27/23	6039070	ANIXTER INC	\$7,727.50
6/27/23	6039071	GRAVITEC SYSTEMS INC	\$9,660.00
6/27/23	6039072	SEATTLE NUT & BOLT LLC	\$619.73
6/27/23	6039073	ARC DOCUMENT SOLUTIONS LLC	\$8,178.76
6/27/23	6039074	SPINAL HEALTH CONSULTANTS INC	\$14,000.00
6/27/23	6039075	MCWANE INC	\$106,818.88
6/27/23	6039076	ATWORK COMMERCIAL ENTERPRISES LLC	\$43,762.66
6/27/23	6039077	REXEL USA INC	\$9,752.53
6/27/23	6039078	PRODIMS LLC	\$4,667.52
6/27/23	6039079	ANDREW JORDAN HARPER	\$407.28
6/27/23	6039080	USIC HOLDINGS INC	\$59,773.80
6/27/23	6039081	MIRO CONSULTING INC	\$2,400.00
6/27/23	6039082	STILLWATER ENERGY LLC	\$11,413.00
6/27/23	6039083	WILLIAM MEYER	\$704.84

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/27/23	6039084	BRANDA ANDRADE	\$766.71
6/27/23	6039085	PAUL MCMURRAY	\$88.50
6/27/23	6039086	PHOENIX MCGUIRE	\$189.91
6/29/23	6039087	ASPLUNDH TREE EXPERT LLC	\$28,094.92
6/29/23	6039088	EXPRESS IMAGING SYSTEMS LLC	\$352.71
6/29/23	6039089	MOTOR TRUCKS INTL & IDEALEASE INC	\$184.61
6/29/23	6039090	NELSON DISTRIBUTING INC	\$404.10
6/29/23	6039091	NW ENERGY EFFICIENCY ALLIANCE INC	\$77,745.01
6/29/23	6039092	ON HOLD CONCEPTS INC	\$1,295.24
6/29/23	6039093	PETROCARD INC	\$36,202.49
6/29/23	6039094	ROBERT HALF INTERNATIONAL INC	\$3,488.39
6/29/23	6039095	RWC INTERNATIONAL LTD	\$98.40
6/29/23	6039096	SONSRAY MACHINERY LLC	\$2,032.74
6/29/23	6039097	STELLA-JONES CORPORATION	\$26,807.53
6/29/23	6039098	TESSCO INCORPORATED	\$190.48
6/29/23	6039099	WASTE MANAGEMENT OF WASHINGTON INC	\$5,687.52
6/29/23	6039100	WEST COAST PAPER CO	\$3,056.10
6/29/23	6039101	WETLAND RESOURCES INC	\$12,365.00
6/29/23	6039102	WW GRAINGER INC	\$861.62
6/29/23	6039103	AARD PEST CONTROL INC	\$283.54
6/29/23	6039104	DESIGNER DECAL INC	\$2,346.37
6/29/23	6039105	GENERAL PACIFIC INC	\$53,909.25
6/29/23	6039106	LEGACY2012 LLC	\$738.75
6/29/23	6039107	LENZ ENTERPRISES INC	\$1,047.60
6/29/23	6039108	LONGS LANDSCAPE LLC	\$300.58
6/29/23	6039109	NORTHWEST CASCADE INC	\$429.87
6/29/23	6039110	PACO VENTURES LLC	\$43,414.47
6/29/23	6039111	POWER ENGINEERS INC	\$35,256.43
6/29/23	6039112	RICOH USA INC	\$205.23
6/29/23	6039113	ROHLINGER ENTERPRISES INC	\$8,668.86
6/29/23	6039114	SWC ENTERPRISES LLC	\$1,220.13
6/29/23	6039115	SEATTLE AUTOMOTIVE DISTRIBUTING INC	\$525.09

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/29/23	6039116	SENSUS USA INC	\$18,779.72
6/29/23	6039117	SNOHOMISH COUNTY	\$50,538.85
6/29/23	6039118	BRENT STAINER	\$875.00
6/29/23	6039119	TYNDALE ENTERPRISES INC	\$10,359.88
6/29/23	6039120	SHERMAN & REILLY INC	\$46,662.35
6/29/23	6039121	ALTEC INDUSTRIES INC	\$4,409.45
6/29/23	6039122	FABER CONSTRUCTION CORP	\$1,874,054.81
6/29/23	6039123	Z2SOLUTIONS LLC	\$36,162.50
6/29/23	6039124	ICONIX WATERWORKS INC	\$2,216.21
6/29/23	6039125	CONSOLIDATED PRESS LLC	\$5,843.99
6/29/23	6039126	MICHAEL NASH	\$11,453.43
6/29/23	6039127	MORSE DISTRIBUTION INC	\$1,643.52
6/29/23	6039128	THE SISNEY GROUP LLC	\$2.76
6/29/23	6039129	REXEL USA INC	\$2,377.65
6/29/23	6039130	BALLARD INDUSTRIAL INC	\$8,832.84
6/29/23	6039131	DS SERVICES OF AMERICA INC	\$6,449.80
6/29/23	6039132	CURTIS A SMITH	\$9,444.10
6/29/23	6039133	TWILIO INC	\$4,128.08
6/29/23	6039134	SHERELLE GORDON	\$32,000.00
6/29/23	6039135	GRIDBRIGHT INC	\$12,453.50
6/29/23	6039136	ZONES IT SOLUTIONS INC	\$43,082.75
6/29/23	6039137	OXBOW LLC	\$17,550.00
6/29/23	6039138	BRAD KIME	\$189.81
6/29/23	6039139	PAMELA HALDI	\$1,256.32
6/29/23	6039140	JEFFREY FEINBERG	\$303.08
6/29/23	6039141	JENNIFER RICH	\$237.37
6/30/23	6039142	HOWARD INDUSTRIES INC	\$214,955.62
6/30/23	6039143	HYDROTEX PARTNERS LTD	\$656.40
6/30/23	6039144	NORTH COAST ELECTRIC COMPANY	\$179.97
6/30/23	6039145	PITNEY BOWES PRESORT SERVICES LLC	\$254.70
6/30/23	6039146	STAR RENTALS INC	\$2,653.50
6/30/23	6039147	PRATT DAY & STRATTON PLLC	\$7,987.35

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
6/30/23	6039148	GORDON TRUCK CENTERS INC	\$395.43
6/30/23	6039149	WW GRAINGER INC	\$282.69
6/30/23	6039150	BENEFITFOCUS COM INC	\$8,003.25
6/30/23	6039151	LENZ ENTERPRISES INC	\$31,786.77
6/30/23	6039152	LONGS LANDSCAPE LLC	\$12,518.28
6/30/23	6039153	POWER ENGINEERS INC	\$10,741.86
6/30/23	6039154	THEODORE BLAINE LIGHT III	\$7,869.00
6/30/23	6039155	BRAVO CONSULTING GROUP LLC	\$11,900.00
6/30/23	6039156	MING K LEUNG	\$383.05
6/30/23	6039157	ALEXANDRA LEGARE	\$279.90
6/30/23	6039158	AP STAMP INC	\$23,034.60
6/30/23	6039159	WASHINGTON ENERGY SERVICES COMPANY	\$2,650.00
6/30/23	6039160	SIRENA FOTHERGILL	\$93.42
6/30/23	6039161	JESSICA SPAHR	\$423.34
6/30/23	6039162	SCOTT SPAHR	\$476.84
6/30/23	6039163	JOSIE ANDERSON	\$90.39
6/30/23	6039164	JONATHAN JONES	\$880.00
6/30/23	6039165	LIBERTY MUTUAL GROUP INC	\$10,070.55
6/30/23	6039166	LIBERTY MUTUAL GROUP INC	\$991.08

**Total: \$6,347,688.52**

## Detailed Disbursement Report

Accounts Payable Wires			
Payment Date	Payment Ref Nbr	Payee	Amount
6/20/23	7002894	THE ENERGY AUTHORITY INC	\$389,739.50
6/20/23	7002895	CITY OF SEATTLE	\$298,727.82
6/20/23	7002896	US DEPARTMENT OF ENERGY	\$125,453.60
6/20/23	7002897	CITY OF TACOMA WASHINGTON	\$2,220.00
6/20/23	7002898	HAMPTON LUMBER MILLS-WA INC	\$84,510.39
6/20/23	7002899	IDAHO POWER COMPANY	\$1,855.00
6/20/23	7002900	LL&P WIND ENERGY INC	\$96,993.66
6/20/23	7002901	CITIGROUP ENERGY INC	\$278,330.00
6/20/23	7002902	AVANGRID RENEWABLES HOLDINGS INC	\$3,607,746.97
6/20/23	7002903	DYNASTY POWER INC	\$746,300.00
6/21/23	7002904	US DEPARTMENT OF ENERGY	\$16,690,939.00
6/21/23	7002905	ICMA-RC	\$242,742.95
6/21/23	7002906	PUBLIC UTILITY DIST NO 1 OF SNOHOMI	\$32,495.37
6/21/23	7002907	ICMA-RC	\$652,318.77
6/23/23	7002908	CRAWFORD & COMPANY	\$160.37
6/26/23	7002909	US DEPARTMENT OF ENERGY	\$4,242,052.00
6/26/23	7002910	WHEAT FIELD WIND POWER PROJECT LLC	\$1,721,839.44
<b>Total:</b>			<b>\$29,214,424.84</b>



### Detailed Disbursement Report

Payroll			
Period End Date	Payment Ref Nbr	Payee	Amount
6/20/23	<a href="#">5300000842</a>	PUD EMPLOYEES - DIRECT DEPOSIT	\$4,539,359.10
6/22/23	844958 - 844971	PUD EMPLOYEES - WARRANTS	\$22,350.97

### Detailed Disbursement Report

Automatic Debit Payments			
Payment Date	Payment Ref Nbr	Payee	Amount
6/20/23	5300000842	ADP INC	\$1,124,557.68
6/22/23	5300000843	WELLNESS BY WISHLIST INC	\$5,753.88
6/23/23	5300000845	WELLNESS BY WISHLIST INC	\$12,172.24
6/22/23	5300000846	STATE OF WA DEPT OF RETIR	\$197,501.07
6/23/23	5300000847	US POSTAL SVC	\$10,000.00
6/27/23	5300000848	STATE OF WA DEPT OF REVEN	\$2,309,118.23
6/29/23	5300000849	WELLNESS BY WISHLIST INC	\$10,837.83
<b>Total:</b>			<b>\$3,669,940.93</b>



In keeping with its statutory obligations, the District retained the services of FCS Group, a respected company specializing in utility rate and fee consulting to assist the Water Utility in developing and recommending new wholesale rates for the City of Arlington and the City of Granite Falls. The proposed rate increases are the result of FCS Group’s in-depth review of the Water Utility’s basis for allocating costs and the wholesale rate costs basis since the last rate adjustment.

District staff have reviewed and agree with the findings of the FCS Group rate study and recommendations. District staff propose a 1.00 percent wholesale water service rate increase for the City of Arlington and a 2.40 percent wholesale water service rate increase for the City of Granite Falls effective September 1, 2023, to address the above factors. The proposed rate increases would result in an adjustment to the rates as follows: the proposed 2023 Wholesale Water Rate for the City of Arlington will increase from \$2.25 per 100 cubic feet (“CCF”) to \$2.27/CCF and the Wholesale Water Rate for the City of Granite Falls will increase from \$2.20/CCF to \$2.25/CCF as shown in Exhibit “A” to the proposed Resolution Establishing District Rates and Charges for Water Utility Service to the City of Arlington and the City of Granite Falls and Revising Table B-9 of the Utility’s Water Service Policies and Procedures Manual which is attached hereto.

The District Wholesale Water Agreements with the City of Arlington and the City of Granite Falls recognize the Board of Commissioners authority and obligation to establish rates and include terms providing for water rate adjustments from time to time based on annual reviews of the rate base and capacity/consumption, and 60-days’ notice prior to implementing any proposed rate changes.

Both the City of Arlington and the City of Granite Falls were notified by the District of the proposed rate adjustments in May 2023 (thereby satisfying the notice requirements under the Agreements), as well as the public meeting on June 27, 2023, to present and review the proposed water rate adjustments, and the July 11, 2023, public hearing.

*List Attachments:*

Resolution

Exhibit A – Redlined Wholesale Water Rates

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Establishing District Rates and Charges for Water Utility Service to the City of Arlington and the City of Granite Falls and Revising Table B-9 of the Utility's Water Service Policies and Procedures Manual

WHEREAS, the Board of Commissioners of Public Utility District No. 1 of Snohomish County (the "District") has adopted resolutions authorizing the CEO/General Manager to execute Wholesale Water Agreements with the City of Arlington and the City of Granite Falls; and

WHEREAS, new wholesale water rates for the City of Arlington and the City of Granite Falls need to be established, and certain references contained in Table B-9 Wholesale Water Service of the Utility's Water Service Policies and Procedures Manual are outdated and/or superfluous; and

WHEREAS, the District has full and exclusive authority under RCW 54.16.030 to regulate and control the use, distribution, and price of its Water Utility services, and has the power and obligation under RCW 54.24.080, to establish, maintain, and collect rates or charges for water and other services supplied by the District, which shall be fair, nondiscriminatory, and adequate to provide revenues sufficient for payment of its lawful obligations, to fund its planned improvements, and to provide quality water service to its existing and new water service customers; and

WHEREAS, the District has retained the services of FCS Group, a company specializing in utility rate and fee consulting, to assist the Water Utility in developing and recommending a new wholesale rate for the City of Arlington and the City of Granite Falls consistent with state law. District staff has reviewed and agrees with the findings of the FCS Group rate study and recommendation, and has hereby proposed the wholesale rates for the

City of Arlington and the City of Granite Falls as well as the minor revisions to Table B-9 as described in attached Exhibit “A,” effective September 1, 2023, to address the factors set forth above; and

WHEREAS, the City of Arlington and the City of Granite Falls were notified in May 2023, of the District’s recommended adjustments to the Wholesale Water Rates, thus satisfying the timing and notice requirements included in the respective Wholesale Water Agreements; and

WHEREAS, on June 27, 2023, a public meeting was held to review the recommended changes to the City of Arlington and the City of Granite Falls’ Wholesale Water Rates for Water Utility service; and

WHEREAS, on July 11, 2023, a public hearing was held to review the recommended changes to the City of Arlington and the City of Granite Falls’ Wholesale Water Rates, and to provide District water service customers the opportunity to comment thereon; and

WHEREAS, the Board of Commissioners has considered the information and comments provided at such meetings; and

WHEREAS, the Board of Commissioners finds that the proposed amendment of the District’s Wholesale Water Utility Rates for the City of Arlington and the City of Granite Falls is appropriate and consistent with the respective Wholesale Water Agreements, and is reasonable, proper and in the best interests of the District and its customers.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Public Utility District No. 1 of Snohomish County, as follows:

Section 1. The District’s rates for Wholesale Water Utility service and certain references contained in Table B-9 Wholesale Water Service of the District’s Water Service Policies and Procedures Manual shall be revised as set forth in Exhibit “A”, which is attached

hereto and incorporated herein by this reference.

Section 2. The rate amendments hereby imposed shall become effective for the service described, beginning September 1, 2023, and such rate amendments shall remain in effect until further revised. All water consumption prior to September 1, 2023, shall be billed at the rates in effect prior to such date.

Section 3. Existing rates not revised by this resolution shall remain in effect unchanged.

PASSED AND APPROVED this 25<sup>th</sup> day of July, 2023.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary

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**Table B-9**  
**Wholesale Water Service <sup>(1,2)</sup>**

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**Commodity Charge**

City of Granite Falls ~~\$2.20~~ \$2.25/CCF

**Footnotes:**

- <sup>(1)</sup> Available only for wholesale water service for resale by a wholesale customer to its retail water customers.
- <sup>(2)</sup> Rates are subject to proportional increases to compensate for any gross revenue tax imposed by any municipal body upon the District.
- <sup>(3)</sup> Wholesale service to Granite Falls is subject to terms as defined in the Wholesale Water Agreement between the District and the City of Granite Falls, as amended from time to time.

**Commodity Charge**

City of Arlington <sup>(3,4)</sup> ~~\$2.25~~ \$2.27/CCF <sup>(5)</sup>

**Footnotes:**

- <sup>(1)</sup> Available only for wholesale water service for resale by a wholesale customer to its retail water customers.
- <sup>(2)</sup> Rates are subject to proportional increases to compensate for any gross revenue tax imposed by any municipal body upon the District.
- <sup>(3)</sup> Water will be supplied through one master meter.
- <sup>(4)</sup> Wholesale service to Arlington is subject to terms as defined in the Wholesale Water Agreement between the District and the City of Arlington, as amended from time to time, ~~including, but not limited to, Section 3 thereof.~~
- ~~<sup>(5)</sup> The actual rate for each year will be based on the average costs of the preceding year for each of the wholesale cost components as described in Exhibit 2 of the Wholesale Water Agreement with the City of Arlington.~~

**Commodity Charge**

City of Snohomish \$2.85/CCF

**Footnotes:**

- <sup>(1)</sup> Available only for wholesale water service for resale by a wholesale customer to its retail water customers.
- <sup>(2)</sup> Wholesale service to Snohomish is subject to terms as defined in the Wholesale Water Agreement between the District and the City of Snohomish, as amended from time to time.





required. Revision of the Appendix to the CEIP would not change any CEIP targets or introduce new data or forecasts into the CEIP. Rather, the revision would provide up-to-date load forecast information, as well as clarify those resources to be considered for compliance purposes.

*List Attachments:*

Resolution

Exhibit A

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Amending the 2021 Clean Energy Implementation Plan With a Revised Climate Commitment Act Appendix

WHEREAS, the Board of Commissioners adopted a Clean Energy Implementation Plan (“CEIP”) on December 21, 2021, in Resolution No. 6041 in accordance with the requirements of the Clean Energy Transformation Act (“CETA”); and

WHEREAS, the District is subject to the requirements of the Climate Commitment Act (“CCA”); and

WHEREAS, the Board of Commissioners adopted a Climate Commitment Act Appendix to the CEIP on December 6, 2022, in Resolution No. 6096; and

WHEREAS, the final regulations regarding CCA compliance became effective October 31, 2022; and

WHEREAS, the CEIP was adopted prior to enactment of final CCA regulations; and

WHEREAS, District Staff proposes to revise the attached Appendix to the CEIP to provide up-to-date information and better clarify and arrange required data sources for calculation of the “cost burden” in the CCA final regulations; and

WHEREAS, District Staff does not propose to change or add new information or targets for purposes of CETA compliance; and

WHEREAS, the Board of Commissioners finds the proposed Appendix revision to be reasonable and in the interest of the District and its customers.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Public Utility District No.1 of Snohomish County, the proposed revised Appendix to the 2021 Clean Energy Implementation Plan as attached herein as Exhibit A is hereby approved and adopted.

PASSED AND APPROVED this 11<sup>th</sup> day of July, 2023.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary

Appendix E: Climate Commitment Act – Forecast of Loads and Resources

**Overview**

When crafting the Clean Energy Implementation Plan (CEIP), the Climate Commitment Act (CCA) had not finalized rulemaking, leaving the exact methodology for determining a utility’s cost burden uncertain. The final CCA rulemaking published<sup>1</sup> on September 29, 2022 suggests that the Department of Ecology (Ecology) will rely on forecasts of loads and resources gathered from utility CEIPs. Further clarification came upon issuance of Ecology’s No Cost Allowance allocation schedule<sup>2</sup> on April 24, 2023.

The purpose of this Appendix is to identify the applicable and appropriate forecasts of loads and resources from the CEIP for use in calculating the PUD’s cost burden.

Through continuing dialogue with Ecology and studying the No Cost Allowance allocation methodology, Snohomish PUD (the PUD) is updating its forecast of Loads and Resources in this Appendix, and plans to submit these updates to Ecology ahead of the July 30, 2023 statutory deadline.

**Forecast of Loads**

Since the initial forecast of loads in the IRP and CEIP, significant changes to the forecast have occurred. As such, Snohomish PUD is including an update to its forecast of loads and including the 2026 period:

	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
Total Retail Load (MWh)	6,867,948	6,932,388	7,053,614	7,118,507

**Forecast of Balancing Unspecified Market Purchases**

The PUD anticipates unspecified balancing purchases made directly by the PUD will be used to integrate renewables on an operational basis as needed. The PUD forecasts these operational purchases utilizing a percentage of total retail load, similar to the methodology<sup>3</sup> utilized by the California Cap and Trade program to estimate market purchase amounts. Balancing market purchases made by the PUD are assumed to be unspecified.

	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
5% of Total Retail Load (MWh)	343,397	346,619	352,681	355,925
Unspecified Energy Emissions Factor (MTCO <sub>2</sub> /MWh)	.437	.437	.437	.437
<b>Total PUD Unspecified Emissions (MTCO<sub>2</sub>)</b>	<b>150,064</b>	<b>151,473</b>	<b>154,122</b>	<b>155,539</b>

<sup>1</sup> [CR-103Permanent \(wa.gov\)](#)

<sup>2</sup> [Allowance Allocation to Electric Utilities for the First Compliance Period \(Revised\)](#)

<sup>3</sup> [15-Day Cap and Trade Attachment C](#) Pg. 10, Section “Surplus Power”

Forecast of Bonneville Power Administration Electricity Received

The PUD anticipates that, in alignment with our CEIP assumptions, the balance of load would be served by our Bonneville Power Administration contract. The associated carbon content is forecasted based on BPA’s most recent ACS value calculated with the California Air Resources Board<sup>4</sup>.

	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
BPA Energy Received (MWh)	6,524,551	6,585,769	6,700,933	6,762,582
BPA ACS Factor (MTCO <sub>2</sub> / MWh)	.0174	.0174	.0174	.0174
<b>Total BPA Emissions (MTCO<sub>2</sub>)</b>	<b>113,527</b>	<b>114,592</b>	<b>116,596</b>	<b>117,669</b>

Note: The PUD notes that Ecology’s No Cost Allowance methodology adds a quantity of unspecified energy associated with BPA’s Energy Imbalance Market purchases that are not accounted for in BPA’s ACS factor. The numbers above do not include this factor or calculation, as the PUD is not in a position to make those calculations. However, the PUD does expect that Ecology will apply this EIM adjustment after receiving this forecast consistent with its posted calculation methodology. It should further be noted that the PUD’s Balancing Market Purchases are made on an hourly, daily, weekly, or longer-term basis, which distinguishes them from BPA’s EIM Balancing Market Purchases are made on a sub-hour basis.

Total Cost Burden Based on CEIP Forecast of Loads and Resources

Below is a summation of the anticipated Cost Burden based on the forecasts of load and resources:

	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
Total PUD Unspecified Emissions (MTCO <sub>2</sub> )	<b>150,064</b>	<b>151,473</b>	<b>154,122</b>	<b>155,539</b>
Total BPA Emissions (MTCO <sub>2</sub> )	<b>113,527</b>	<b>114,592</b>	<b>116,596</b>	<b>117,669</b>
<b>Cost Burden (MTCO<sub>2</sub>)</b>	<b>263,591</b>	<b>266,065</b>	<b>270,718</b>	<b>273,208</b>

Administrative Cost Burden

Under the CCA final rule, utilities can receive allowances based on their administrative costs of “establishing and maintaining compliance accounts, tracking compliance, managing compliance instruments, and meeting the reporting and verification requirements of this chapter.” The information required to calculate this administrative cost is not found in the CEIP and therefore is not included in this Appendix. The PUD anticipates working separately with Ecology to identify the appropriate data for calculating the administrative cost burden.

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<sup>4</sup> [Mandatory GHG Reporting - Asset Controlling Supplier | California Air Resources Board](#)



Master Meter: Master Meter Location Map and Agreement text are revised to reflect the line of demarcation and “point of delivery” of the City’s master meter on 172<sup>nd</sup> St NE.

Wholesale Rate Adjustment: The historic Wholesale rate formula is removed from the 2023 Agreement and the future wholesale rate may be adjusted by the District’s Board of Commissioners from time to time as needed. It is the District’s intent to adjust the wholesale rate no more than one (1) time per year and only as needed based on an associated rate case which would be presented to the District’s Board of Commissioners for consideration and action. The District will provide the City of Arlington 60 days’ notice prior to implementing any proposed change to the wholesale water rate.

This proposed Agreement for the sale of water to the City of Arlington is subject to a couple of requirements under title 54 RCW that are particular to public utility districts. RCW 54.16.040 states in relevant part that any contract for the sale of water by the District to any publicly or privately owned public utility that sells water to the public “shall only be made pursuant to a resolution of the commission authorizing such contract, which resolution shall be introduced at a meeting of the commission at least ten days prior to the date of the adoption of the resolution: PROVIDED FURTHER, That it shall first make adequate provision for the needs of the District, both actual and prospective.”

As required under RCW 54.16.040, the attached resolution is introduced at the June 27, 2023, Regular Meeting of the Board of Commissioners at least ten days prior to July 11, 2023, the proposed date of adoption of the resolution.

Further, District staff confirm that the District’s Water System has sufficient supply and capacity to provide the requested water service throughout the terms of the proposed Agreement while meeting the needs of its other existing and anticipated retail and wholesale customers.

*List Attachments:*

- Resolution
- Exhibit 1



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Authorizing the CEO/General Manager to Execute a Wholesale Water Agreement with the City of Arlington

WHEREAS, Public Utility District No. 1 of Snohomish County (the “District”) originally entered into a Wholesale Water Agreement with the City of Arlington (the “City”) on July 28, 1998. Since then, the parties have undertaken and completed water system improvements among other changes; and

WHEREAS, the 1998 Wholesale Water Agreement (the “1998 Agreement”) by its terms “shall continue in effect through 2018 and thereafter unless terminated by mutual agreement or upon 5-year written notice by either party;” and

WHEREAS, high quality, dependable water supply is important to serve the City’s water service customers and to accomplish the goals of the long-term comprehensive plans of the City, the District, and Snohomish County. The City currently has multiple water sources to supply its existing water utility customers, and as the number of customers grows, additional water supply will be needed to provide service; and

WHEREAS, District staff have reviewed and revised the terms of the proposed Wholesale Water Agreement to clarify the terms and conditions under which the District will continue to supply water to the City. Representatives of the City have also had an opportunity to provide input on the proposed Agreement; and

WHEREAS, the Parties mutually desire to terminate the 1998 Agreement in its entirety and replace it with this proposed Wholesale Water Agreement between Public Utility District No. 1 of Snohomish County and City of Arlington (the “2023 Wholesale Water Agreement”); and

WHEREAS, staff recommend that the District enter into the 2023 Wholesale Water Agreement attached hereto as Exhibit “1” and incorporated herein by this reference providing for the sale of water by the District to the City of Arlington on a wholesale basis through July 31, 2043; and

WHEREAS, RCW 54.16.040 states in relevant part that any contract for the sale of water by the District to any publicly or privately owned public utility that sells water to the public “shall only be made pursuant to a resolution of the commission authorizing such contract, which resolution shall be introduced at a meeting of the commission at least ten days prior to the date of the adoption of the resolution; PROVIDED FURTHER, That it shall first make adequate provision for the needs of the District, both actual and prospective;” and

WHEREAS, a resolution authorizing the proposed 2023 Wholesale Water Agreement was introduced at a properly noticed meeting of the Board of Commissioners on June 27, 2023, at least ten days prior to the date of the adoption of the resolution as required by RCW 54.16.040; and

WHEREAS, the District’s Integrated Water System has sufficient supply and capacity to provide water to the City without impairing service to the District’s other retail and wholesale water service customers, and the District is willing and able to provide the desired water supply; and

WHEREAS, the Board of Commissioners has reviewed the proposed 2023 Wholesale Water Agreement with the City of Arlington and finds that it is in the best interest of the District and its ratepayers to sell water to the City on the terms and subject to the conditions set forth in the proposed 2023 Wholesale Water Agreement, and that the District’s Integrated Water System has sufficient supply and capacity to provide the requested water service throughout

the term of the proposed 2023 Wholesale Water Agreement while meeting the needs of its other existing and anticipated retail and wholesale customers.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Public Utility District No. 1 of Snohomish County, Washington, hereby approves the sale of water by the District to the City of Arlington on a wholesale basis, and hereby authorizes the District’s CEO/General Manager or his designee to:

1. Execute the above referenced 2023 Wholesale Water Agreement Between Public Utility District No. 1 of Snohomish County and City of Arlington in a form substantially similar to the Agreement attached hereto as Exhibit “1”; provided that the final form of the Agreement shall be subject to review and approval by the District’s General Counsel or his designee; and

2. Take any and all other actions necessary to complete the 2023 Wholesale Water Agreement.

PASSED AND APPROVED this 11<sup>th</sup> day of July 2023.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary

**Exhibit 1**

**WHOLESALE WATER AGREEMENT BETWEEN  
PUBLIC UTILITY DISTRICT NO. 1 OF SNOHOMISH COUNTY  
AND THE CITY OF ARLINGTON**

**THIS AGREEMENT** is made and entered into this \_\_\_ day of \_\_\_\_\_, 2023, by and between the Public Utility District No. 1 of Snohomish County, a Washington municipal corporation (the “District”), and the City of Arlington (the “City”). The District and the City are also referred to herein individually as “Party” and collectively as “Parties.”

WHEREAS, the City and the District previously entered into a Wholesale Water Agreement on July 28, 1998; and

WHEREAS, the Parties understand that changes have occurred since the Wholesale Water Agreement (the “1998 Agreement”) was entered in 1998; and

WHEREAS, the Parties agree that such changes warrant and necessitate modifications to the 1998 Agreement; and

WHEREAS, high quality, dependable water supply is important to serve the City’s water utility customers and to accomplish goals of the long-term comprehensive plans of the City, District, and Snohomish County; and

WHEREAS, the City currently has multiple water sources to supply its existing water utility customers, but as the number of customers grows, additional water supply will be needed to provide service; and

WHEREAS, the City desires to purchase water wholesale from the District for said purpose and the District is willing to sell water wholesale to the City, for said purpose, under the terms of this Agreement. The total capacity for wholesale water the City may obtain from the District is 1,000 gallons per minute; and

WHEREAS, the Parties agree that it is in the best public interest to do so; and

WHEREAS, the Parties mutually desire to terminate the 1998 Agreement in its entirety and replace it with this new Wholesale Water Agreement (“Agreement”).

NOW, THEREFORE, for the mutual benefits to be derived, the Parties agree as follows:

**Section 1. Definition of Terms**

As used in this Agreement, the following words and phrases shall have the meanings indicated below unless the context shall clearly indicate that another meaning is intended.

1.1 Cubic Foot: shall mean a unit of measurement of water equal to 7.48 gallons.

1.2 Demand:

1.2.1 **Average Daily Demand**: shall mean the total annual amount of water received by the City from the District (in cubic feet), divided by the number of days in that year.

1.2.2 **Peak Day Demand**: shall mean the amount of water purchased by the City from the District (in cubic feet) on the day of each year on which the City receives the greatest amount of water from the District.

1.2.3 **Peaking Factor**: shall mean Peak Day Demand divided by the Average Daily Demand.

1.3 Equivalent Residential Unit ("ERU"): shall mean the volume of water demand and use deemed and agreed by the District and the City to be characteristic of a single-family residential unit, and, notwithstanding any provision to the contrary in the District's Policies Manual, shall equal an average water consumption of 800 cubic feet per month. A single-family residential unit shall include, for example, but not limited to, an apartment unit, a condominium unit, a single-family house, and/or each discrete living unit of a multiplex residential structure. ERUs applicable to non-residential water users shall be as established in Appendix B of the District's Policies Manual.

1.4 General Facilities Charge ("GFC"): shall be that charge normally levied to each new ERU connecting to a District water system representing a proportionate share of the cost of providing the additional source, storage, and transmission components necessary to provide service to new customers. The GFC shall be applied as established in Appendix B of the District's Policies Manual. Any additional capacity requests from the City shall be made per Section 8 (Future Capacity Changes) of this Agreement.

1.5 Water Service Area: shall mean that area identified in the most current edition of the North Snohomish County Coordinated Water System Plan ("CWSP") as the City's water service area, or as amended thereafter through subsequent amendments to the North Snohomish County CWSP.

1.6 Master Meter: shall mean the water volume measuring device and appurtenances, including a rate of flow control valve placed in the District's water main at the point of connection with the City's water system. The Master Meter site marks the location of delivery between the District's water system and the City's water system.

1.7 May: shall mean permissive.

1.8 Shall: shall mean mandatory.

1.9 Policies Manual: shall mean the current version of the *District's Policies and Procedures Manual for the Administration of Water Services*, as may be amended by the

District from time to time.

**Section 2. Delivery and Use of Water**

The City agrees to consume water from the District in a manner that minimizes the City's Peaking Factor. This is accomplished through: a) a rate of flow control valve included with the Master Meter that shall be adjusted to provide increments of supply in accordance with this agreement; and b) through the City's use of the intertie as its base source of water supply, with demands in excess of water provided hereunder being supplied from the City's other water sources.

**Section 3. Master Meter and Point of Delivery**

3.1 All water supply delivered by the District to the City shall be delivered and measured through the existing Master Meter. The Master Meter is located at the boundary between the Arlington Water Service Area and the District's Water Service Area on Burn Road, at the intersection of Burn Road and 172<sup>nd</sup> Street NE, as shown on the Master Meter Location Map attached hereto as Exhibit "A." The line of demarcation and "Point of Delivery" between the District's water system and the City's water system shall be as shown on the Master Meter drawing attached hereto as Exhibit "B." The City shall be responsible for constructing all connections between the City's water system and the Point of Delivery to its water system.

3.2 Access to the Master Meter and appurtenances, including flow recorders shall be made available to the City at all reasonable times. The Master Meter and rate of flow control valve shall be checked for accuracy on a frequency recommended by the meter manufacturer or up to once per year as requested by the City, as part of normal maintenance. Master Meter test data shall be available to the City at all reasonable times, upon request.

**Section 4. Quantity, Pressure and Reliability**

4.1 The District shall attempt at all times to provide water to the City at hydraulic grade line elevations between 650 and 726 feet above mean sea level at the Master Meter connection. The District's water system will have sufficient storage and hydraulic capacity to supply water in accordance with the rate and schedule contained in Section 2.

4.2 It shall be the responsibility of the City to install and maintain such control valves and appurtenances in its water system as may be needed to regulate the pressure to conform to the needs of the City's water system and customers. The District shall not be responsible for any loss or damage related to failure of the City to install and maintain all control valves required for system and customer protection.

4.3 Additional requirements are set forth in the Wholesale Water Operating Plan, attached hereto as Exhibit "C" and incorporated herein, to address the basic operational needs of the District's water facilities and the City's water facilities as they relate to the Agreement. If conditions change, the Administrators may modify the Wholesale Water Operating Plan by mutual agreement set forth in writing and signed by both Parties.

If peak flow ratios (i.e.: peak flow/average flow) become an issue that adversely affects the District's ability to deliver water under the conditions of this Agreement, the District may review and modify the Wholesale Water Operating Plan, attached hereto as Exhibit "C," in such a manner to reduce the adverse effects of peaking. If this effort is unsuccessful, the District reserves the right to review and amend the wholesale water rate.

4.4 The District's System will be designed, maintained, and operated by the District in a manner consistent with municipal water system standards and applicable rules and regulations in order to provide reliability of service to the City. However, it is understood and agreed that the District can make no guarantee as to pressure, quantity, or continuity of service because of the possibility of accidents or unforeseen failures to the District's or City of Everett's water systems. The District shall not be held liable for losses or damage from a deficiency or failure to supply water due to accidents, acts of God, and any other forces or conditions beyond the reasonable control of the District. Each party is required to notify the other party of events, operational changes and/or emergencies that may impact the operation of the City or the District as set forth in the Wholesale Water Operating Plan attached hereto as Exhibit C.

4.5 In the event of planned shutdowns or other operational changes, the District shall notify the City as outlined in the Wholesale Water Operating Plan attached hereto as Exhibit C, and schedule such work to minimize the potential disruption of service to the City. The City is responsible for notifying its customers of any disruptions in service.

#### **Section 5. Water Quality**

The water supplied by the District to the City under this Agreement shall meet all state and federal drinking water standards at the Point of Delivery. The City, to the extent allowed by law, shall be responsible for maintaining water quality beyond the Point of Delivery and assurance of compatibility of delivered water with that supplied by the City; and the City shall hold the District harmless from and against any claims, losses, or damages arising from or relating to the introduction into its system of water or other substances beyond the Point of Delivery.

#### **Section 6. Wholesale Water Rate and Billing**

6.1 Wholesale Water Rate: The wholesale water rate to be paid by the City to the District shall be per 100 cubic feet ("CCF") of water, delivered to the City at the Master Meter. The District's water rates are set forth in the Table B-9 of the District's Policies Manual.

6.2 Wholesale Rate Adjustments: The wholesale water rate per CCF may be adjusted by the District's Board of Commissioners from time to time and as provided herein. The District will provide notice to the City of any proposed adjustments to the wholesale water rate as set forth in this Section.

Although it is not the District's intent to adjust the wholesale water rate more than one

(1) time per year and notwithstanding anything else to the contrary herein, should the purchase cost of water to the District increase or decrease at any time during the term of this Agreement, such change in cost per 100 CCF of water shall be reflected by a corresponding equal increase or decrease in the wholesale water rate, effective upon the date such change becomes applicable to the District. The District shall provide notice to the City of the increase or decrease in the wholesale water rate as set forth in this Section.

The District agrees that the City's wholesale water rate shall not be higher than the commodity charge component of the District's retail water rate for its residential customers.

6.3 Billing Period: The Master Meter shall be read by the District and the results recorded at the end of each monthly billing cycle. Billing to the City will be issued on a monthly basis. Payment to the District shall be due within 30 days of issuance of the billing invoice. A payment shall be deemed delinquent if more than ten (10) days past due. Delinquent wholesale water charge amounts shall accrue interest on the unpaid balance, from the date of delinquency until paid, at the rate of one percent (1%) per month, or twelve percent (12%) per year.

6.4 Review of Wholesale Water Rate Changes: The District shall provide to the City documentation to support any proposed change in the wholesale water rate. The City shall have the opportunity to comment on any proposed change. The District shall endeavor to provide the City 60 days notice prior to implementing any proposed change to the wholesale water rates.

## **Section 7. Use of City's Existing Water Sources**

It is understood that the City intends to retain and utilize its existing sources and water rights in addition to water purchased from the District, and to support reasonably uniform daily and seasonal demand for water from the District.

## **Section 8. Future Capacity Changes**

Should the City's water supply require additional capacity in the future, all costs associated with additional capacity and meter upsizing shall be borne solely by the City. Any upgrades to the Master Meter shall be per the District's most current version of its "Water Resources Standards and Specifications for Design and Construction." In addition, any desired increase in capacity by the City will be subject to the District's ability to provide additional capacity and adjustment of the wholesale water rate as described in Section 6 above.

## **Section 9. Administrators**

Each Party to this Agreement shall designate an individual (an "Administrator"), who may be designated by title or position, to oversee and administer such Party's participation in this Agreement. The Parties' initial Administrators shall be the following individuals:



District's Initial Administrator:

City's Initial Administrator:

AGM, Water Utility  
 PUD No. 1 of Snohomish County  
 PO Box 1107 ms/LS  
 Everett, WA 98206-1107

James X. Kelly, PE  
 Public Works Director, City of Arlington  
 154 West Cox Ave  
 Arlington, WA 98223

Each Party may change its Administrator at any time by delivering written notice of such Party's new Administrator to the other Party.

### **Section 10. Notices**

10.1 All notices required to be given in writing by any Party to the other Party pertaining to the administration of this Agreement shall be delivered either in person, by United States mail, or by electronic mail (email) to the applicable Administrator. Notice delivered in person shall be deemed given when accepted by the recipient. Notice by United States mail shall be deemed given as of the date the same is deposited in the United States mail, postage prepaid, and addressed to the Administrator at the addresses set forth in Section 9 of this Agreement. Notice delivered by email shall be deemed given as of the date and time received by the recipient.

10.2 Notices and other communications pertaining to the day-to-day management of facilities, coordinated work and other operational changes shall be subject to the Wholesale Water Operating Plan attached hereto as Exhibit C.

### **Section 11. Indemnity**

11.1 Nothing herein shall be interpreted to create indemnity or cross indemnity agreements between the Parties. In the event of claim, loss or liability alleged to have arisen out of the ownership or operation of the District's water supply system or the City's water supply system, the Parties agree that their liability shall be borne in accordance with and as determined under applicable Washington State and federal laws.

11.2 Notwithstanding any other provision of this Agreement, neither the City nor the District shall be liable under or pursuant to this Agreement for any indirect, incidental, special, exemplary or consequential damages, including but not limited to damages for lost profits or benefits, even if such party has been advised of the possibility or existence of such damages.

### **Section 12. Uncontrollable Forces or State or Federal Law Changes**

Neither of the Parties hereto shall be considered in default in respect to any obligations hereunder if prevented from fulfilling such obligations by reason of uncontrollable forces or conditions, or material changes in Washington State or federal law. Parties rendered unable to fulfill any obligation hereunder by reason of an uncontrollable force or condition, or material change in state or federal law shall exercise due diligence to deal with such

uncontrollable force or condition with all reasonable dispatch and to take actions consistent with the purpose of this Agreement.

**Section 13. Severability**

If any provision of this Agreement or the application thereof to any person or circumstance shall, for any reason and to any extent, be found invalid or unenforceable, the remainder of this Agreement and the application of that provision to other persons or circumstances shall not be affected thereby, but shall instead continue in full force and effect, to the extent permitted by law.

**Section 14. Assignment**

Neither this Agreement nor any right or privilege herein shall be assigned by any Party without the written consent of the other Party.

**Section 15. Resolution of Disputes**

The parties may elect to submit any disputes to binding arbitration or other alternative dispute resolution measures agreeable to both Parties. Each Party agrees to bear its own costs, and any common costs of arbitration or alternative dispute resolution measure shall be borne by the Parties. Disputes between the Parties not submitted by mutual agreement to binding arbitration or such an alternative process shall be resolved by application to the Superior Court of the State of Washington, with venue in Snohomish County. This contract shall be enforced and interpreted in accordance with the laws of the United States and the State of Washington. The prevailing Party in any dispute which proceeds to judgment in superior court shall be entitled to reasonable attorney fees and costs.

**Section 16. Term**

This Agreement shall be effective from the date of execution by authorized representatives of both parties hereto and shall continue in effect through December 31, 2043, unless terminated by mutual agreement or upon five (5)-years written notice by either Party.

**Section 17. Exhibits**

Exhibits referred to throughout this Agreement, are attached hereto and incorporated herein as though fully set forth at each reference.

**Section 18. Miscellaneous**

18.1 Headings. The headings used herein are for convenience of reference only and shall not affect the meaning or interpretation of this Agreement.

18.2 No Third-Party Beneficiaries. Except as expressly set forth in this Agreement, none of the provisions of this Agreement shall inure to the benefit of or be

enforceable by any third party.

18.3 Waivers. Except as otherwise provided herein or as agreed to by the Parties, no provision of this Agreement may be waived except as documented or confirmed in writing. Any waiver at any time by a party of its right with respect to a default under this Agreement, or with respect to any other matter arising in connection therewith, shall not be deemed a waiver with respect to any subsequent default or matter. Either Party may waive any notice or agree to accept a shorter notice than specified in this Agreement. Such waiver of notice or acceptance of shorter notice by a Party at any time regarding a notice shall not be considered a waiver with respect to any subsequent notice required under this Agreement.

18.4 Invalid Provision. The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions hereof, and this Agreement shall be construed in all respects as if such invalid or unenforceable provisions were omitted.

18.5 Amendment. No change, amendment, or modification of any provision of this Agreement shall be valid unless set forth in a written amendment to this Agreement signed by both Parties.

18.6 Assignment and Subcontracts. Neither Party may assign this Agreement or assign or subcontract all or any part of such Party's rights or obligations under this Agreement, without the prior written consent of the other Party, which consent shall not be unreasonably withheld. Without in any way limited the foregoing, this Agreement shall be binding upon and shall inure to the benefit of the Parties hereto and their respective successors and permitted assigns.

18.7 Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

18.8 Signature Authority. Each of the undersigned signatories represents and warrants that he or she has all necessary and proper authorization to execute and deliver this Agreement on behalf of the Party of which he or she is signing.

18.9 Rule of Construction. No provision of the Agreement shall be construed in favor or against either of the Parties hereto by reason of the extent to which any such party or its counsel participated in the drafting thereof or by reason of the extent to which such provision or any other provision or provisions of this Agreement is or are inconsistent with any prior draft thereof.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Public Utility District No. 1  
of Snohomish County

City of Arlington

By: \_\_\_\_\_

By: \_\_\_\_\_

John Haarlow, CEO/General Manager

Mayor

By: \_\_\_\_\_

City Clerk

APPROVED AS TO FORM:

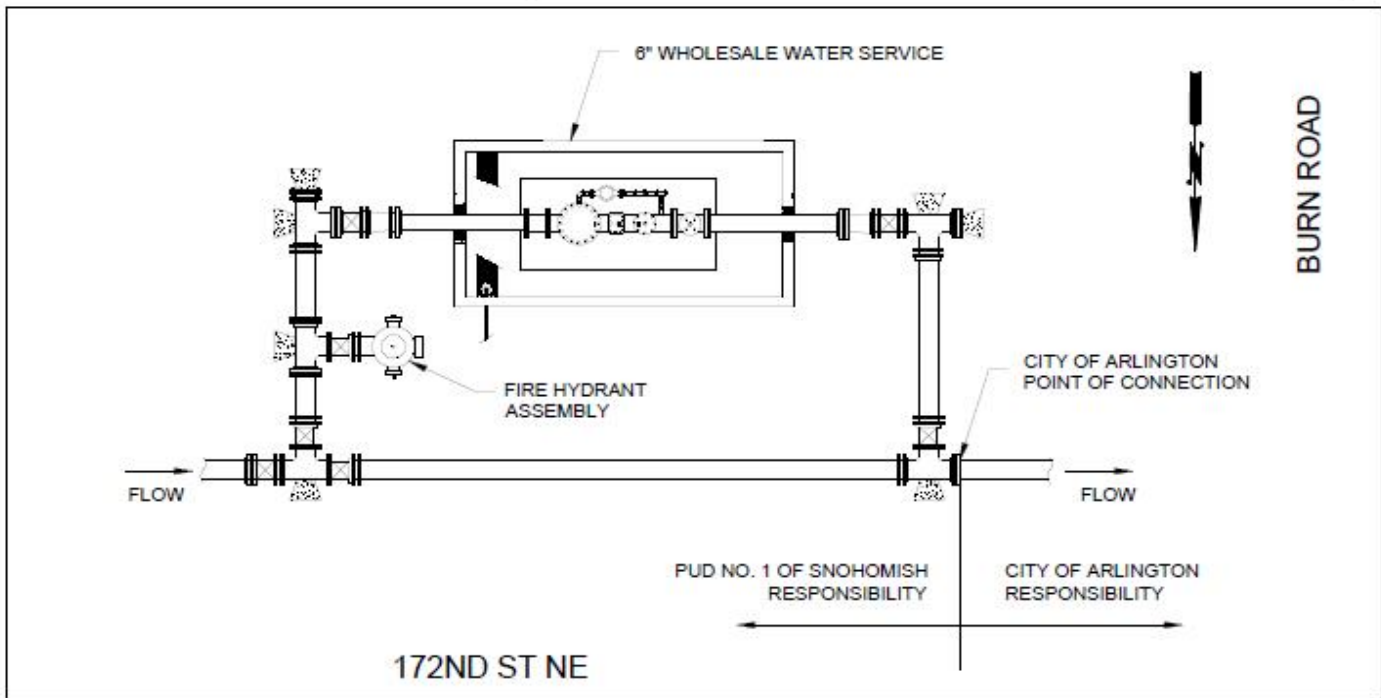
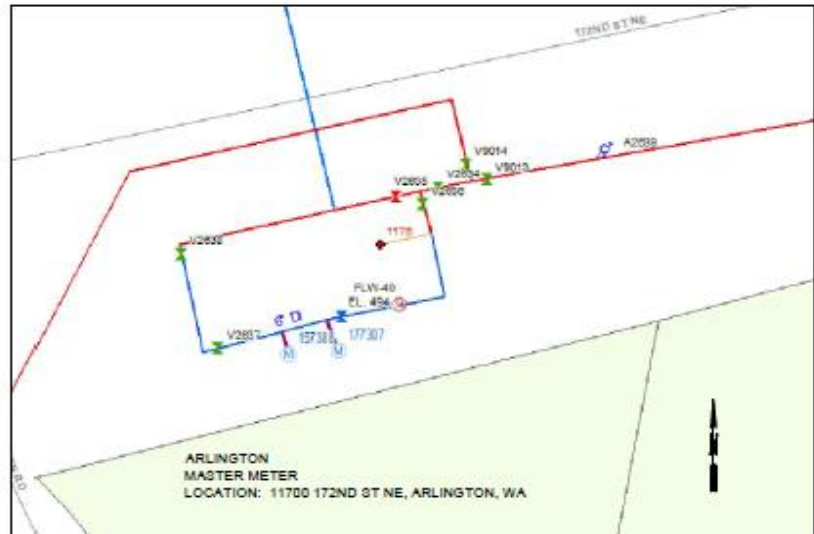
By: \_\_\_\_\_

By: \_\_\_\_\_

Assistant General Counsel



# EXHIBIT B



## MASTER METER DRAWING

## Exhibit C

**WHOLESALE WATER OPERATING PLAN  
BETWEEN PUBLIC UTILITY DISTRICT NO. 1 OF SNOHOMISH COUNTY  
AND THE CITY OF ARLINGTON**

The purpose of this Wholesale Water Operating Plan (the “Operating Plan”) is to provide additional criteria and processes under which the District and the City shall manage their facilities, coordinate work, and notify the other Party regarding urgent or planned shutdowns, or other operational changes that may affect water operations and/or facilities.

**1. Operations Contacts**

The following persons shall serve as the points of contact for notification of all events/operational changes that impact the operation of the City or the District under normal and emergency conditions, and oversight of this Operating Plan:

**District’s Operations Contact:**

Water Superintendent (Karen Latimer)  
425-397-3005 (office) or 425-309-2882 (cell)  
[kjlatimer@snopud.com](mailto:kjlatimer@snopud.com) (email)  
After hours only: 425-879-6735  
Main water number: 425-397-3000

In the event the District’s Operations Contact is unreachable, please contact the Alternate Contact:

Water Crew Coordinator (Lee Ervin)  
425-397-3051 (office) or 425-327-4499 (cell)  
[ljervin@snopud.com](mailto:ljervin@snopud.com) (email)

**City of Arlington’s Operations Contact**

Water Treatment Plant Lead (Bill Cochinella)  
360-403-3533 (office) or 425-754-8346 (cell)  
[bcochinella@arlingtonwa.gov](mailto:bcochinella@arlingtonwa.gov) (email)  
After hours: 360-403-3556  
Main water number: 360-403-3526

In the event the City of Arlington’s Operations Contact is unreachable, please contact the Alternate Contact:

Water Treatment Operator II (Zach Resch)  
360-403-3519 (office) or 360-391-4803 (cell)  
[zresch@arlingtonwa.gov](mailto:zresch@arlingtonwa.gov) (email)



**2. Responsibilities of the City of Arlington**

- a. The City of Arlington shall maintain and repair all its Facilities starting at the Point of Delivery from the District's water system.
- b. The City of Arlington shall provide the District's Operations Contact advance oral or written notice of any proposed event/operational occurrence that will result in a flow change (increase or decrease) as follows:
  - i. For flow changes less than 300 gallons per minute (gpm), no notification is required.
  - ii. For flow changes equal to or greater than 300 gpm, at least four (4) hours' notice is required.
- c. If the City is unable to provide advance notice to the District of any proposed event/operational occurrence as required in subsection b., the City shall immediately notify the District subject to the requirements in Section 5. Emergencies.

**3. Responsibilities of the District**

- a. The District shall provide the City's Operations Contact at least 24-hours oral or written notice of any proposed event/operational occurrence that will result in an impact to City water operations except for an emergency shutdown.
- b. The District shall immediately notify the City whenever it experiences or initiates an operational change outside the normal operating parameters of the District's supply.
- c. The District shall own, maintain, and operate a Master Meter and rate of flow control valve.
- d. The District shall respond to the City's flow change notifications by managing flows in a manner that is consistent with the "Wholesale Water Agreement Between Public Utility District No. 1 And City of Arlington."

**4. Shutdowns**

- a. For any planned shutdowns that impact the City, the District shall:
  - i. Communicate with the City's Operations Contact listed in Section 1 about plans that may impact them at least 24-hours in advance to allow for any necessary coordination.
  - ii. Strive to avoid planned shutdowns on Fridays through Sundays.



- b. The District shall immediately inform the City if an emergency shutdown is necessary.
- c. Data sharing
  - i. Each party shall provide the other party their system's digital communications, if requested, as described below:

Status of flow, storage, and pumping

## 5. **Emergencies**

- a. The District shall notify the City's Operations Contact listed in Section 1 whenever it experiences or initiates an operational change outside the normal operating parameters of the District's supply system. The District shall inform the City's Operations Contact if it believes that an emergency shutdown is necessary.
- b. The City shall be responsible for modifying or shutting down its operations during a shutdown emergency as defined in Section 4.a. above.
- c. Whenever the City believes an emergency shutdown of its operations is necessary, its Operations Contact shall immediately inform the District's Operations Contact of the pending emergency shutdown.
- d. The City shall be responsible for contacting the District's Operations Contact and coordinating the re-start of its operations following any emergency shutdown.
- e. The City shall be responsible for any damage to the District's water system caused by their negligent operation of facilities. The District shall be responsible for any damage to the City's facilities caused by negligent operations of the District's water supply system.



**BUSINESS OF THE COMMISSION**

Meeting Date: July 11, 2023

Agenda Item: 7

**TITLE**

CEO/General Manager’s Report

**SUBMITTED FOR: CEO/General Manager Report**

CEO/General Manager _____	John Haarlow _____	8473 _____
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

The CEO/General Manager will report on District related items.

*List Attachments:*  
None



**BUSINESS OF THE COMMISSION**

Meeting Date: July 11, 2023

Agenda Item: 8A

**TITLE**

Commission Reports

**SUBMITTED FOR: Commission Business**

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

The Commissioners regularly attend and participate in meetings, seminars, and workshops and report on their activities.

*List Attachments:*  
None



**BUSINESS OF THE COMMISSION**

Meeting Date: July 11, 2023

Agenda Item: 8B

**TITLE**

Commissioner Event Calendar

**SUBMITTED FOR: Commission Business**

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

The Commissioner Event Calendar is enclosed for Board review.

*List Attachments:*

Commissioner Event Calendar

# Commissioner Event Calendar – 2023

## July 2023

July 7:

PNUCC Meeting

Virtual

(Olson/Logan)

July 19:

PPC FUEL – Q2 2023

Virtual 9:30 a.m. – 11:00 a.m.

(Wolfe/Olson)

July 26-27:

Energy Northwest Board Meeting

Pasco, WA

(Wolfe)

## July 2023

# Commissioner Event Calendar – 2023

## August 2023

August 2 - 3:

Public Power Council Meetings

Portland, OR

August 4:

PNUCC Meeting

Virtual

## August 2023

# Commissioner Event Calendar – 2023

## September 2023

September 6 - 8:  
Public Power Council/PNUCC Meetings  
Portland, OR

## September 2023

Empty calendar grid for September 2023.

# Commissioner Event Calendar – 2023

October 2023
<p><u>October 4 - 5:</u> Public Power Council Meetings Portland, OR</p> <p><u>October 6:</u> PNUCC Meeting Virtual</p>

October 2023



# Commissioner Event Calendar – 2023

## November 2023

November 1 - 3:

Public Power Council/PNUCC Meetings  
Portland, OR

## November 2023

# Commissioner Event Calendar – 2023

**December 2023**

**December 2023**

**\*\*For Planning Purposes Only and Subject to Change at any Time\*\***



**BUSINESS OF THE COMMISSION**

Meeting Date: July 11, 2023

Agenda Item: 9A

**TITLE**

Governance Planning Calendar

**SUBMITTED FOR: Governance Planning**

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	_____	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Agenda Planning, GP-4: To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda ....*

The Planning Calendar is enclosed for Board review.

*List Attachments:*  
Governance Planning Calendar

# Governance Planning Calendar – 2023

## To Be Scheduled

- ~~Compensation Philosophy and Structure~~  
(scheduled for August 22)

## To Be Scheduled

- Organized Markets Workshop

# Governance Planning Calendar – 2023

## July 11, 2023

### Morning Session:

- Media
- ~~Amendment to the Low-Income Weatherization Agreement with Snohomish County~~
- FlexEnergy Pilot Program Results

### Afternoon Session:

- Public Hearing:  
→City of Arlington and City of Granite Falls Wholesale Water Utility Rates
- Governance Planning Calendar

## July 25, 2023

### Morning Session:

- Community Engagement
- Legislative
- ~~FlexEnergy Pilot Program Results (moved to July 11)~~
- 2023 IRP Update

### Afternoon Session:

- Public Hearing and Action:  
→City of Arlington and City of Granite Falls Wholesale Water Utility Rates
- Monitoring Report:  
→Asset Protection Monitoring Report
- Governance Planning Calendar

# Governance Planning Calendar – 2023

## August 8, 2023

### Morning Session:

- Media

### Afternoon Session:

- Monitoring Report:  
→2<sup>nd</sup> Quarter Financial Conditions and  
Activities Monitoring Report
- Governance Planning Calendar

## August 22, 2023

### Morning Session:

- Community Engagement
- Legislative
- Compensation Philosophy and Structure  
Recommendations
- Time of Day and DRIP

### Afternoon Session:

- Public Hearing:  
→2024 Preliminary Budget – Report of Filing  
and Notice of Public Hearing
- Governance Planning Calendar

# Governance Planning Calendar – 2023

**August 24, 2023**

Special Meeting:

- Jackson Hydro Site Tour

# Governance Planning Calendar – 2023

## September 5, 2023

### Morning Session:

- Media
- Connect Up Quarterly Update

### Afternoon Session:

- Governance Planning Calendar

## September 19, 2023

### Morning Session:

- Community Engagement
- Legislative

### Afternoon Session:

- Public Hearing and Action:
  - Disposal of Surplus Property – 4<sup>th</sup> Quarter
- Governance Planning Calendar



# Governance Planning Calendar – 2023

## October 2, 2023

### Morning Session:

- Media
- Pole Attachment Rates

### Afternoon Session:

- Public Hearing:  
→Open 2024 Proposed Budget Hearing
- Governance Planning Calendar

## October 17, 2023

### Morning Session:

- Community Engagement
- **Legislative**
- Energy Risk Management Report
- Water Supply Update

### Afternoon Session:

- Public Hearing and Action:  
→Pole Attachment Rates
- Governance Planning Calendar

# Governance Planning Calendar – 2023

## November 7, 2023

### Morning Session:

- Media

### Afternoon Session:

- Public Hearing:  
→Continue Public Hearing on the 2024 Proposed Budget
- Monitoring Report:  
→3<sup>rd</sup> Quarter Financial Conditions and Activities Monitoring Report
- Governance Planning Calendar

## November 21, 2023

### Morning Session:

- Community Engagement
- Legislative

### Afternoon Session:

- Public Hearing:  
→Continue Public Hearing on the 2024 Proposed Budget
- Adopt Regular Commission Meeting Dates for the Year 2024
- Governance Planning Calendar

# Governance Planning Calendar – 2023

## December 5, 2023

### Morning Session:

- Media

### Afternoon Session:

- Public Hearing and Action:  
→ Adopt 2024 Budget
- Monitoring Report:  
→ Financial Planning and Budgeting Monitoring Report
- Elect Board Officers for the Year 2024
- Proposed 2024 Governance Planning Calendar

## December 19, 2023

### Morning Session:

- Community Engagement
- Legislative
- Connect Up Quarterly Update

### Afternoon Session:

- Public Hearing and Action:  
→ Disposal of Surplus Property - 1<sup>st</sup> Quarter  
→ Confirm Final Assessment Roll for LUD No. 66
- Adopt 2024 Governance Planning Calendar

# Governance Planning Calendar – 2023

## 2023 Year-at-a-Glance Calendar

January

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Holiday

#

Commission Meetings

\*\*For Planning Purposes Only and Subject to Change at any Time\*\*