

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

June 27, 2023

The Regular Meeting was convened by President Rebecca Wolfe at 9:00 a.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley (virtually), Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins (virtually); Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Jenny Rich.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Community Engagement. Communications & Marketing Consultant Laura Zorick provided a presentation on District related Community Engagement updates.
2. Legislative. Staff responded to questions regarding the report.
3. Other. There were no other reports.

B. Connect Up Quarterly Update

Program Managers Kevin Lavering and Tim Epp provided a quarterly update on Connect Up, including the program's budget, schedule review, and implementation phase progress reports.

The next steps included a deployment electrician request for proposal at a future date, continued installation of the Base Station network, Friends and Family testing in June/July, beginning the hiring process for Electric Meter Exchangers in July, and starting general Meter Deployment in August. The next Quarterly Update is scheduled for September 2023.

The meeting recessed at 9:50 a.m. and reconvened at 10:00 a.m.

C. 2023 Wholesale Water Agreement and Rate Proposal with the City of Arlington and City of Granite Falls

Manager, Water Utility Christina Arndt briefed the Board on the 2023 Wholesale Water Agreement with the City of Arlington and the proposed New Wholesale Water Rates for the City of Arlington and the City of Granite Falls.

The next steps would be a Public Hearing and Action for Board consideration of a resolution on the Wholesale Water Agreement at the July 11, 2023, Commission meeting, a Public Hearing for the proposed Wholesale Water rates at the July 11, 2023, Commission meeting, followed by consideration for approval at the July 25, 2023, Commission meeting and September 1, 2023, the new rates would become effective.

D. Climate Commitment Act: Cost Burden Forecasting Revisited

Policy Analyst Ian Hunter provided a presentation reviewing the Climate Commitment Act (CCA) final rules regarding Cost Burden. Included in the discussion was the No-Cost Allowance allocation, specifically Snohomish's share and staff recommendation for clarifying the update to the Clean Energy Implementation Plan (CEIP) CCA Appendix.

The next step would be Board consideration of a resolution for the updated Appendix at the July 11, 2023, Commission meeting.

The meeting recessed at 10:39 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Rebecca Wolfe at 1:30 p.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley (virtually), Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins (virtually); Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Jenny Rich.

*** Items Taken Out of Order**

****Non-Agenda Items**

2. COMMENTS FROM THE PUBLIC

The following public provided comments:

- Don Miller, Arlington
- Stephen Keeler, Edmonds, provided documents at places, by reference made a part of the packet.

3. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of June 13, 2023

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:
Request for Proposal No. 23-1377-SC with Interwest Construction Inc.
Formal Bid Award Recommendations \$120,000 and Over:
None
Professional Services Contract Award Recommendations \$200,000 and Over:
Request for Proposal No. 23-1342-TC with SCI Networks USA
Professional Services Contract No. CW2252001 with BHC Consultants, LLC
Miscellaneous Contract Award Recommendations \$200,000 and Over:
None
Interlocal Agreements and Cooperative Purchase Recommendations:
Contracts:
Outline Agreement No. 4600003923 with Nokia of America Corporation
Amendments:
None
Sole Source Purchase Recommendations:
None
Emergency Declarations, Purchases and Public Works Contracts:
None
Purchases Involving Special Facilities or Market Condition Recommendations:
None
Formal Bid and Contract Amendments:
Professional Services Contract No. CW2250397 with Stillwater Energy, LLC
Contract Acceptance Recommendations:
Public Works Contract No. CW2250226 with Davey Tree Surgery Co.

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 3A – Approval of the Minutes for the Regular Meeting of June 13, 2023; 3B – Bid Awards, Professional Services Contracts and Amendments; and 3C – Consideration/Ratification and Approval of District Checks and Vouchers.

4. PUBLIC HEARING AND ACTION

A. Disposal of Surplus Property – 3rd Quarter 2023

President Wolfe opened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

Based on staff's recommendation that the items are no longer necessary or useful to the District, a motion unanimously passed approving those items listed on Exhibit A of the

Disposal of Surplus Property – 3rd Quarter 2023 and be sold for high bid or disposed of according to the policy in the 3rd Quarter of 2023.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Introduction of a Resolution Authorizing the CEO/General Manager to Execute a Wholesale Water Agreement With the City of Arlington

The motion passed, and Commissioner Logan abstained, to hold this resolution over to the next regular board meeting to accommodate the statutory period required before the adoption.

- B. Consideration of a Resolution Authorizing the CEO/General Manager of Public Utility District No. 1 of Snohomish County to Execute an Interlocal Agreement Between Snohomish County and Public Utility District No. 1 of Snohomish County Concerning Utility Construction Associated With the Jordan Creek Bridge 214 Replacement Project

A motion unanimously passed approving Resolution No. 6130 authorizing the CEO/General Manager of Public Utility District No. 1 of Snohomish County to execute an Interlocal Agreement between Snohomish County and Public Utility District No. 1 of Snohomish County concerning utility construction associated with the Jordan Creek Bridge 214 Replacement Project.

6. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

7. COMMISSION BUSINESS

- B. Commission Reports

The Commissioners reports on Commission related activities and Board related topics.

- B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

- C. 2023 Treasury, Budget, Forecast, and Major Project Status Report – May

There were no questions regarding the report.

D. May 2023 District Performance Dashboard

There were no questions on the May 2023 District Performance Dashboard.

8. GOVERNANCE PLANNING

A. Governance Planning Calendar

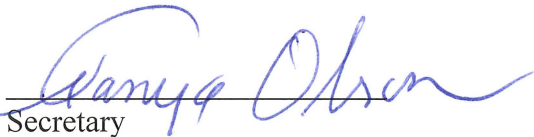
Clerk of the Board Allison Morrison stated that the Flex Energy Program and the Time of Day Rates will be moved to July 11, 2023, Commission meeting.

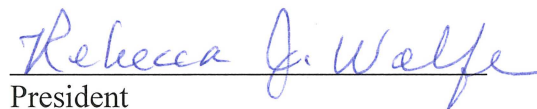
Commissioner Logan inquired about financial risks and Chief Financial Officer Scott Jones responded that a report would follow this fall on our needs and storage.

ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of June 27, 2023, adjourned at 2:14 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 11th day of July, 2023.


Secretary


President


Vice President