

**SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT  
BOARD OF COMMISSIONERS REGULAR MEETING  
Everett Headquarters Building, 2320 California Street  
Zoom Online Platform Option Available**

**June 27, 2023**

**CONVENE REGULAR MEETING – 9:00 a.m. – Commission Meeting Room**

**Virtual Meeting Participation Information**

Join Zoom Meeting:

- Use link  
<https://us06web.zoom.us/j/85775508942?pwd=UURTSFhIam95bWFGUENRStGV0x6Zz09>
- Dial in: (253) 215-8782
- Meeting ID: 857 7550 8942
- Passcode: 585566

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

- A. Updates
  - 1. [Community Engagement](#)
  - 2. [Legislative](#)
  - 3. Other
- B. [Connect Up Quarterly Update](#)
- C. [2023 Wholesale Water Agreement and Rate Proposal with the City of Arlington and City of Granite Falls](#)
- D. [Climate Commitment Act: Cost Burden Forecasting Revisited](#)

**RECONVENE REGULAR MEETING - 1:30 p.m. – Commission Meeting Room/Virtual Meeting Participation**

**2. COMMENTS FROM THE PUBLIC**

Virtual Participation Information:

If you are attending the meeting virtually (using the link or number provided above) please indicate that you would like to speak by clicking “raise hand” and the Board President will call on attendees to speak at the appropriate time. If you are joining by phone, dial \*9 to “raise hand.”

**3. CONSENT AGENDA**

- A. [Approval of Minutes for the Regular Meeting of June 13, 2023](#)
- B. [Bid Awards, Professional Services Contracts and Amendments](#)
- C. [Consideration of Certification/Ratification and Approval of District Checks and Vouchers](#)

**Continued**

**4. PUBLIC HEARING AND ACTION**

- A. [Disposal of Surplus Property – 3<sup>rd</sup> Quarter 2023](#)

**5. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. [Introduction of a Resolution Authorizing the CEO/General Manager to Execute a Wholesale Water Agreement With the City of Arlington](#)
- B. [Consideration of a Resolution Authorizing the CEO/General Manager of Public Utility District No. 1 of Snohomish County to Execute an Interlocal Agreement Between Snohomish County and Public Utility District No. 1 of Snohomish County Concerning Utility Construction Associated With the Jordan Creek Bridge 214 Replacement Project](#)

**6. CEO/GENERAL MANAGER REPORT**

**7. COMMISSION BUSINESS**

- A. [Commission Reports](#)
- B. [Commissioner Event Calendar](#)
- C. [2023 Treasury, Budget, Forecast, and Major Project Status Report – May](#)
- D. [May 2023 District Performance Dashboard](#)

**8. GOVERNANCE PLANNING**

- A. [Governance Planning Calendar](#)

**ADJOURNMENT**

July 7, 2023:

Pacific Northwest Utilities Conference Committee (PNUCC) Meeting (virtual)

The next scheduled regular meeting is July 11, 2023

**Agendas can be found in their entirety on the Snohomish County Public Utility District No. 1 web page at [www.snopud.com](http://www.snopud.com). For additional information contact the Commission Office at 425.783.8611.**



**BUSINESS OF THE COMMISSION**

Meeting Date: June 27, 2023

Agenda Item: 1

**TITLE**

CEO/General Manager’s Briefing and Study Session

**SUBMITTED FOR: Briefing and Study Session**

CEO/General Manager _____	John Haarlow _____	8473 _____
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Executive Limitations, EL-9, Communications and Support to the Board – the CEO/General Manager shall...marshal for the board as many...points of view, issues and options as needed for fully informed Board choices.*

*List Attachments:*

CEO/General Manager’s Briefing and Study Session attachments



SNOHOMISH  
**PUD**

*Energizing Life In Our Communities*

# Community Engagement Report

Laura Zorick, Communications & Marketing Consultant

June 27, 2023





# Past Events

SNOHOMISH  
**PUD**  
*Energizing Life In Our Communities*

# Past Events

## Danger Busters

- Imagine Children's Museum
- June 4, 2023
- Safety and Education along with the ARC trailer



## Marysville Strawberry Festival

- Parade Entry Marysville
- June 17, 2023
- Transportation Staff & Truck Driver





# HIGHLIGHTED EVENT

## Everett Station District Alliance Town Hall Day

- Everett, WA
- June 14, 2023
- Supported by Human Resources, Energy Services & Corp Comm





# Education Team Summary





# Education Team Summary

May 5 - WC Tour - Northshore HS Group

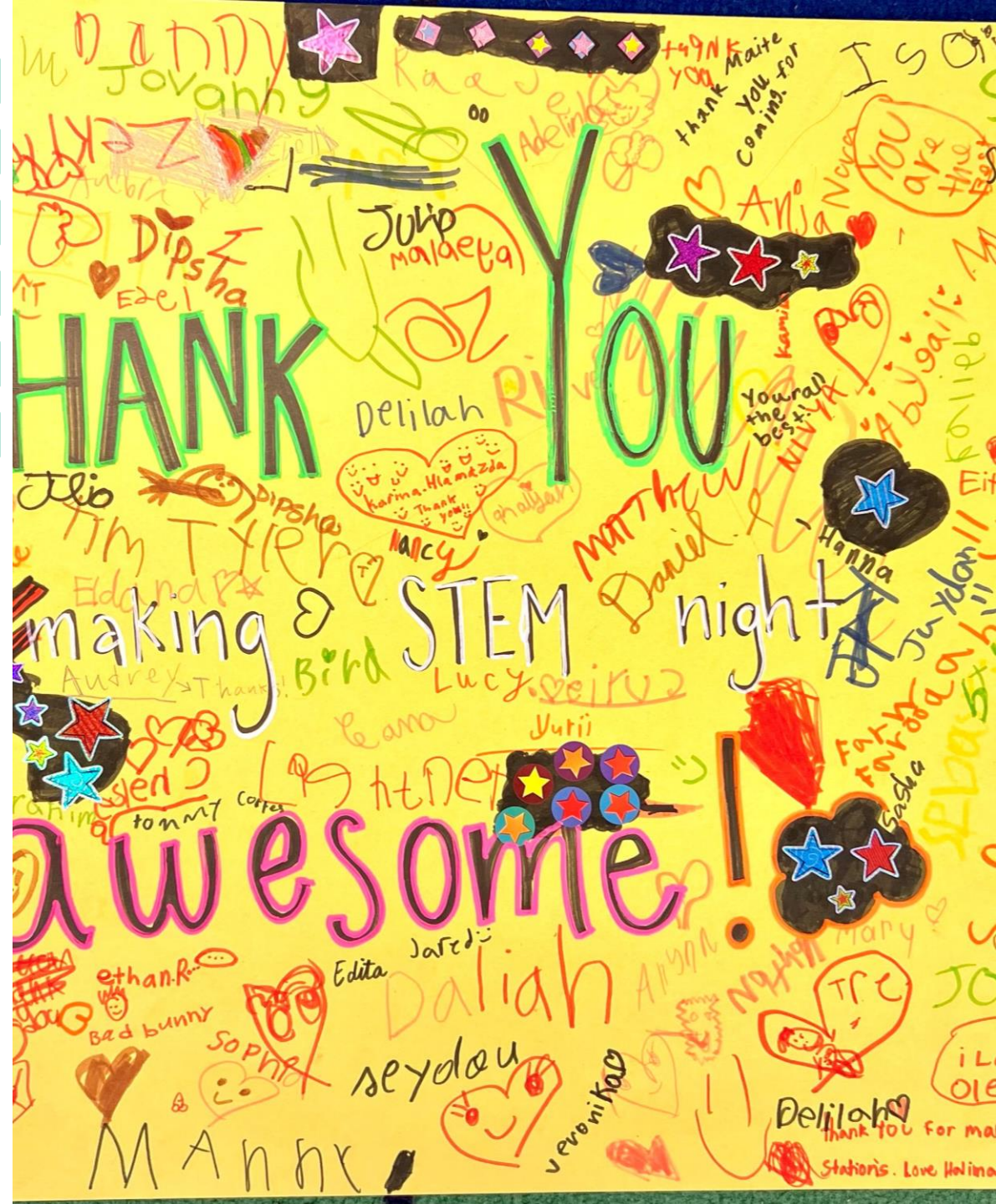
May 9 - STEM Night Elec - Lockwood Elementary

May 18 - Hawthorne Elementary

May 25 - STEM Elec - Challenger/Horizon Elementary

June 1 - Twin Cities Elementary

June 6 - WC Tour - Meadowdale Middle School







# Upcoming Events

SNOHOMISH  
**PUD**  
*Energizing Life In Our Communities*

# Upcoming Events

## Summer Meals Program

- Mukilteo School District
- July 3, 2023

## City of Everett 4<sup>th</sup> of July Parade

- City of Everett
- July 4, 2023

## Sultan Shindig Parade

- City of Sultan
- July 8, 2023

## Kla Ha Ya days Parade

- City of Snohomish
- July 15, 2023

## 3 on 3 Basketball Tournament

- City of Everett
- July 15, 2023

## AquaFest Booth & Parade

- Lake Steven's Event and Parade
- July 28-30, 2023

## State Government Relations Activity Report

### STATE OVERVIEW

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- The Washington State Building Code Council held an emergency meeting on May 24 to delay the implementation of the state's new residential heat pump code change. The new heat pump code would require new homes and apartment be warmed with electric heat pump systems rather than natural gas. The code change was intended to go into effect on July 1 but has been pushed back 120 days. The decision to delay comes on the heels of a federal appeals court ruling overturning similar requirements in California.
- The Washington State Department of Ecology held its second auction for allowances under the Climate Commitment Act. Allowance prices settled at \$56.01, which amounts to over \$557 million in revenue that will be dedicated to decarbonization projects around the state. Thus far, auction proceeds have been significantly higher than originally anticipated – with over \$850 million generated year-to-date. Auctions are held quarterly.

### KEY HEARINGS/PRESS CONFERENCES/MEETINGS

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- May 24 | TVW: [Washington State Building Code Council special council meeting](#)

### INTERESTING READS

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- Seattle Times: [WA council delays new building codes that would require heat pumps](#)
- Washington State Standard: [Former state Sen. John McCoy dies at 79](#)
- Washington State Standard: [Road chief and legislators at odd on spending priorities](#)
- Washington State Standard: [Lead state Senate budget writer will leave Legislature for local government](#)
- The Center Square-Washington: [Washington places second in U.S. News' state ranking](#)
- Washington State Standard: [Washington vies to become a national hub for hydrogen fuel](#)
- Crosscut: [Washington's second carbon auction sold pollution for over \\$500M](#)
- Washington State Standard: [We're No. 1. Washington gas prices are nation's highest](#)
- Washington State Standard: [At Paris Air Show, Washington lands alternative jet fuel facility](#)

## Federal Government Relations Activity Report

### FEDERAL OVERVIEW

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- On May 31, the U.S. government held a virtual listening session to engage stakeholders on efforts to modernize the Columbia River Treaty regime following the 17<sup>th</sup> round of negotiations.
- The U.S. Supreme Court issued a ruling ([Sackett v. Environmental Protection Agency](#)) that limited the ability of the federal government to regulate certain wetlands by adopting a narrow interpretation of “waters of the United States” (“WOTUS”). Following the ruling the Washington State Department of Ecology released a [statement](#) that “wetlands, seasonal streams, and other waters in Washington remain protected under state law...”
- Congress passed, and President Biden signed into law, the [Fiscal Responsibility Act](#), a two-year budget deal that lifted the debt limit through 2024. Of note, the legislation included “[substantive amendments](#)” to the National Environmental Policy Act.
- The Senate confirmed [David Crane](#) to be the Undersecretary for Infrastructure at the Department of Energy (DOE). This position has oversight of DOE’s clean energy investments.

### KEY HEARINGS

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- June 8 | Senate Energy & Natural Resources Committee [hearing](#) on federal response to wildfires.
- June 13 | House Energy & Commerce Subcommittee on Energy, Climate and Grid Security [hearing](#) on the Federal Energy Regulatory Commission with all four commissioners testifying.
- June 13 | House Science, Space & Technology Subcommittee on Energy [hearing](#) on the potential of fusion energy.
- June 16 | House Energy & Commerce Subcommittee on Energy, Climate & Grid Security [field hearing](#) in North Carolina (where two electric substations were attacked resulting in power outages) on enhancing America’s grid security and resilience.

### INTERESTING READS

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- CQ News: [Congress tees up FAA, pipeline safety, rail, supply chain bills](#)
- Reuters: [U.S. Solar Power Installations Soar in Q1 on Easing Panel Importation Gridlock](#)
- Politico: [Biden regulatory agenda previews busy period before election](#)
- Politico: [Congress is stuck on rewriting permit rules. SCOTUS brought its wrecking ball.](#)
- Holland & Knight: [Permitting Reform Outlook, Based on Provisions from Debt Ceiling Compromise](#)
- E&E News: [Bipartisan Bill Would Lay Groundwork for U.S. Carbon Tariffs](#)
- Axios: [The U.S. power grid isn’t ready for climate change](#)
- Roll Call Podcast: [Partisan clash on spending and taxes](#)

## Local Government Relations Activity Report

### LOCAL OVERVIEW

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- The Port of Everett was [awarded \\$5 million](#) in community project funds from the Washington State Legislature to expedite plans to electrify Pier 3 and help modernize its international seaport.
- The Snohomish County Council authorized the County Executive to execute the Right-of-Way Plan for [Interurban Trail Improvements](#) along 13<sup>th</sup> Avenue West/Meadow Road defined as trail widening for non-motorized safety and mobility purposes. The project requires the acquisition of the Right-of-Way of eight parcels and temporary easements from 15 parcels, none of which include Snohomish County PUD (PUD) property.
- The Snohomish County Council authorized the County Executive to execute Amendment No. 2 to an Intergovernmental Service Agreement (Customer Service Contract) with the PUD for additional poles and associated equipment at a new roundabout project near [Granite Falls](#).
- The Mountlake City Council authorized the City Manager to sign an easement with the PUD to relocate a transformer and electrical equipment to service a DISH network for [wireless communication services](#) on a 195' monopole adjacent to Jack Long Park.
- Snohomish County Executive Somers announced a \$6.5 million investment to expand mental health services for young people. This includes increasing the number of mental health care professionals, developing community-driven programs, and addressing the challenges faced by disproportionately impacted populations. The funding comes from American Rescue Plan Act (ARPA) allocation funds. The spending is separated into the following programs with project descriptions [available here](#).
  - Supporting Vulnerable Youth by increasing access to existing programs, \$3,200,000
  - After School Behavioral Health Support, \$1,500,000
  - Onward Learning for homeless high school students, \$1,200,000
  - CASA Sensory Calming Room for abused and neglected children, \$100,000
  - Youth Career Exploration for underserved and low-income youth, \$500,000

### INTERESTING READS

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- Everett Herald: [Everett's Boxcar Park cuts strings with kite flyers due to power lines](#)
- Lynnwood Times: [Lynnwood celebrates ribbon cutting for new Transit Center parking garage](#)
- Everett Herald: [USPS mum on plan to merge rural mail delivery hubs in Snohomish County](#)
- Everett Herald: [Report: Homelessness, mental illness trending up in Snohomish County](#)
- Mukilteo Beacon: [Puget Sound Energy reaches major milestone in its green energy plan](#)
- Fox13 Seattle: [Stillaguamish Tribe begins massive restoration plan for neglected salmon habitat](#)



# Connect Up Program

## Commission Quarterly Update

Kevin Lavering - Program Manager

Tim Epp – Program Manager

June 27, 2023

Last Update – March 21, 2023



# Connect Up Program Quarterly Update

## Purpose of Presentation

- Provide the Commission a progress update of the program

## Expectations of the Board

- Remain updated on recent program activities and next steps

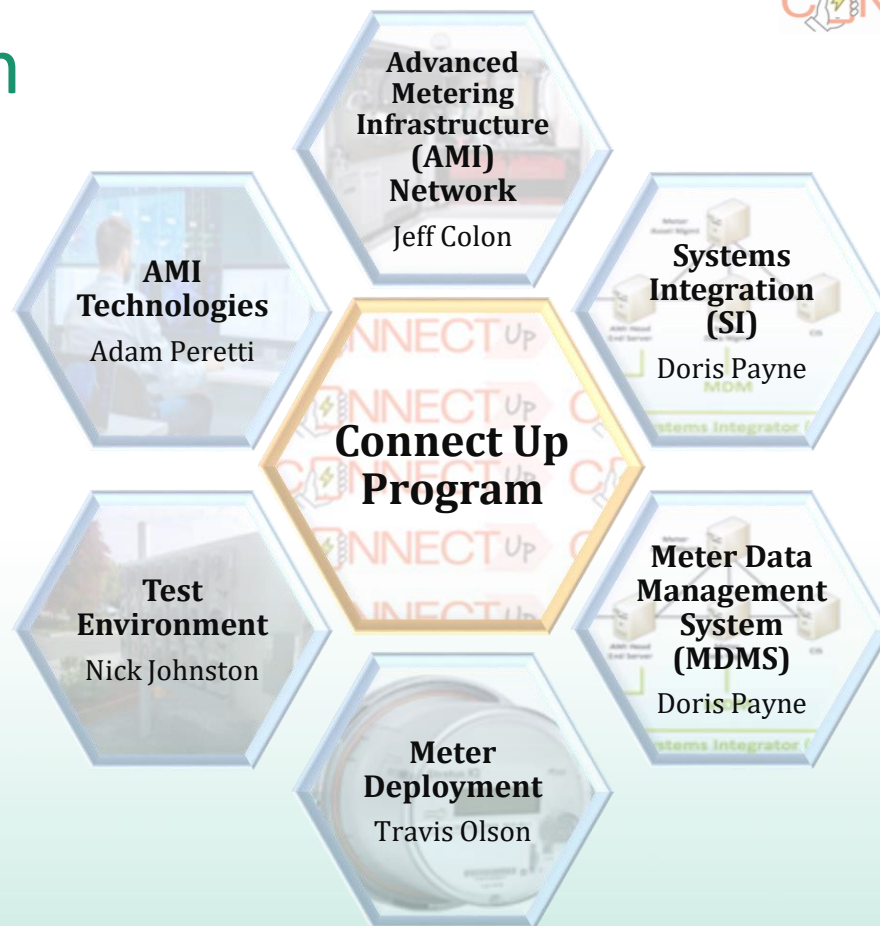


# Agenda

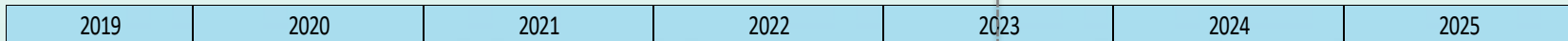
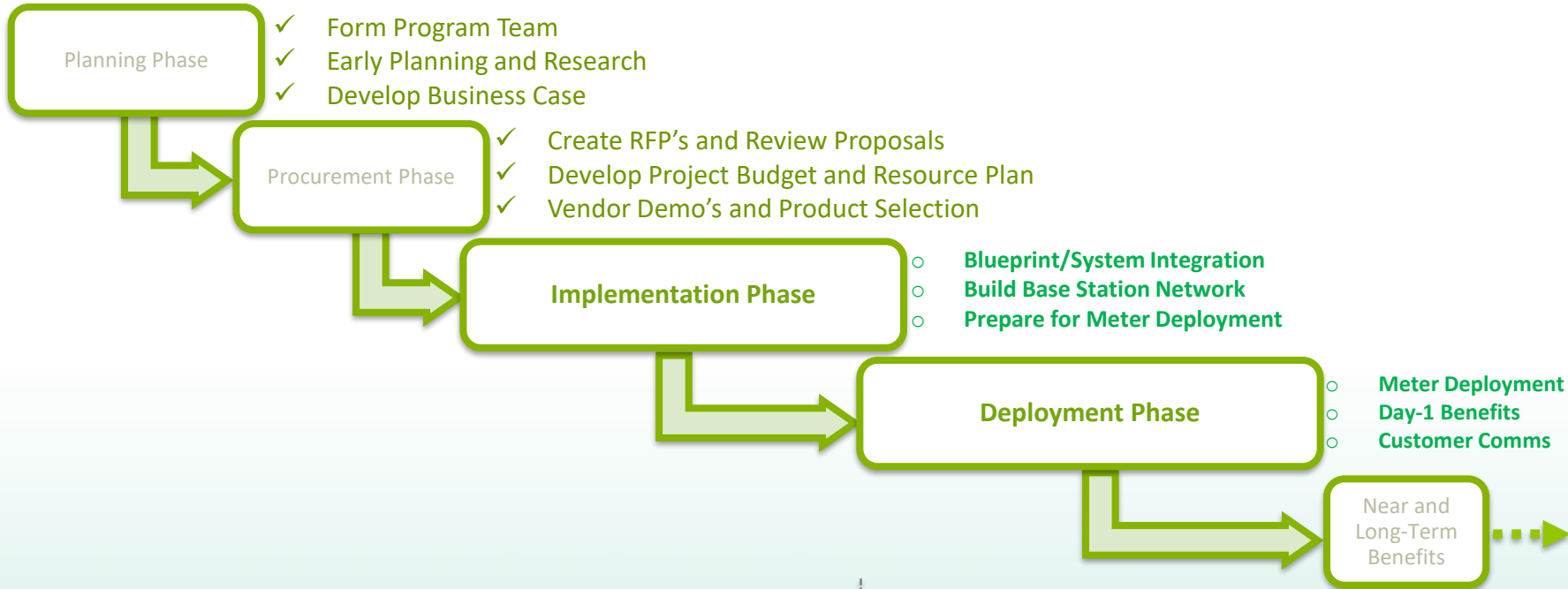
- Program Schedule and Budget Review
- Implementation Phase Progress Report
  - Meter Installation Planning
  - AMI Base Station Network Deployment
  - Systems Integration
  - Training
  - Internal/External Communications
- Next Steps



# Connect Up Program



# High Level Schedule



We are here





# Program Budget

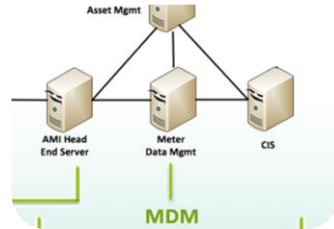
Original Budget (Commission Approved 01/2021)	\$93.211M
Projected Cost Through End of 2025	\$91.386M
Over (Under)	(\$1.824M)



# Implementation Phase Progress



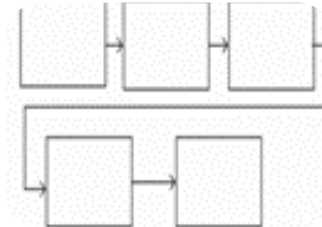
AMI Test Environment



Configure, Integrate and Test Systems



AMI Communications Network Deployment



Develop New Procedures and Train Business on New Processes



Communicate AMI Benefits and Plans to Internal and External Stakeholders



AMI Technologies Group



Meter Deployment





# Implementation Phase

## Recent Accomplishments

- Received 772 electric meters and 3,812/841 water meters/modules to date
- 75th Warehouse ready for Deployment activities
- Friends & Family meters deployment started 6/21/2023
- Offers made to 3 Lead Meter Deployment Technicians
- Water has hired 5 employees for installations and box/lid replacements

## Upcoming Activities

- Advertise Deployment Electrician Request for Proposal
- Meter Technician interviews and hiring activities
- Complete Friends and Family deployment and testing
- Initial Deployment for both Electric and Water begins 8/1/2023

## Meter Installation Planning

## Key District Resources

- Metering & Water
- AMI Technologies
- Facilities
- Warehouse
- Transportation

## Risks and Challenges

- Meter supply chain – Sensus to deliver sustainable quantities starting in August. Overall commitment for 2023 has decreased from 63K electric meters in 45K due to slower planned labor ramp up
- Potential inflationary pressures on Meter Exchanger costs



# Meter Installation Planning



Meter Exchanger vans with new Connect Up branding



# Meter Installation Planning



75<sup>th</sup> Warehouse Operational and ready to start receiving meters







# Implementation Phase

## Recent Accomplishments

- 93 Base stations installed out of 149 (62%)
- Permits issued for 122 sites (81%). Applications submitted/under review - Everett & Edmonds
- AMI network operational for Friends & Family meter deployment areas (Everett, Lake Stevens, Arlington, Granite Falls, Stanwood)
- All base stations, poles and materials received for remaining installations

## Upcoming Activities

- Construction: Continue base station installations. Target production rate is three base stations per week
- Permits: Meet with the Edmonds Public Works Director for further review of submitted permits
- Address public comments for the City of Everett permit process

## AMI Base Station Network Deployment

## Key District Resources

- Telecom
- Line Crews
- T&D Engineering
- Substation Construction (flagging crew)
- AMI Technologies
- Warehouse
- Major Yard

## Risks and Challenges

- Base Station permitting for the City of Edmonds has been delayed. Team will continue to meet with city leaders to address concerns



# AMI Base Station Network Deployment



AMI Site 34



AMI Site 84



AMI Site 115



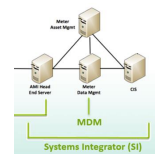
# AMI Base Station Network Deployment

From Left To Right:  
Pat Kelly (Line Foreman),  
Chris Brandley (Equipment  
Operator), Tyler Bordua  
(Entry Helper), Aidan  
Cordero (Entry Helper),  
Norman Bobb (Journeyman  
Lineman), Wyatt Hawthorne  
(Apprentice Lineman),  
Jeremy James (Journeyman  
Lineman).



AMI Site 67 Installation, Hilton Lake Substation, May 9, 2023





# Implementation Phase

## Recent Accomplishments

- All testing complete
- Systems are live!
- Addressing known issues

## Upcoming Activities

- Continue to address issues as they are discovered
- Support meter deployment as needed
- Complete transition of systems support from vendors/consultants to staff

## Systems Integration

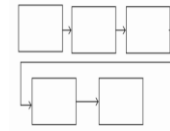
## Key District Resources

- IT
- AMI Technologies
- Finance and Customer Accounting
- Customer Services
- Metering & Meter Deployment

## Risks and Challenges

- Nothing to report!





# Implementation Phase

## Recent Accomplishments

- Training content substantially complete
- Phase 1 training delivery complete
- Phase 2 training delivery underway

## Upcoming Activities

- Complete Phase 2 training delivery
- Complete Phase 3 training content and delivery

## Training

## Key District Resources

- Communications, Training and Change Management
- Customer Accounting
- Customer Services
- AMI Tech, Metering, Telecom

## Risks and Challenges

- Mix of Remote and On-site employees





# Implementation Phase

## Recent Accomplishments

- District-wide letter going out
- Deployment communications underway for customers receiving meters

## Upcoming Activities

- Deployment communications continue
- Connect Up representatives participating in community fairs and festivals
- Monitor communications for effectiveness and adjust as necessary

## Internal and External Communications

## Key District Resources

- Communications and Change Management
- Customer Service
- Customer Experience

## Risks and Challenges

- Media inquiries
- Potential for call volume increase in the Call Center





# Meter Installation Notifications



Customer Name  
Customer Address  
City Here, State, Zip

Dear Customer Name,

**It's time to Connect Up!**

After years of planning and preparing, we are launching the deployment phase of our Connect Up program this fall. This means that soon new advanced meters will be installed on houses and businesses – including yours! – across our service territory.

This is exciting news. Connect Up is the most significant project the PUD has ever tackled, and it will forever change how we engage with you, our customers, and how you think about energy, water and the PUD.

These new meters are a game-changer. Instead of waiting a month to find out how much energy or water your home or business is using, you'll know right away! Advanced meters record usage in 15-minute intervals and communicate directly with the PUD, giving you much-needed information on how and when you use electricity and water.

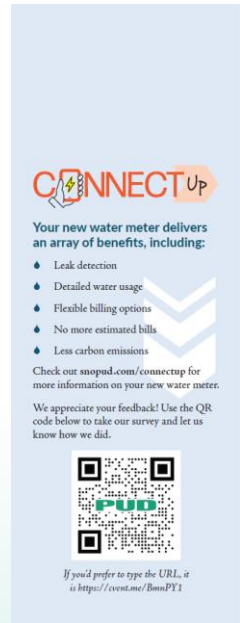
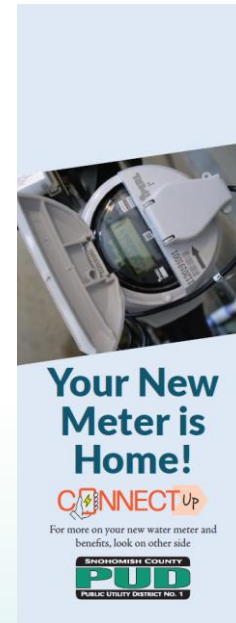
The best part? This information will be on your MySnoPUD account in near real-time, helping you be more aware of your energy and water usage and able to make adjustments before you ever receive a bill!



Advanced meters do more than that. Other benefits you'll enjoy include:

- No more bills based on estimated reads
- A consistent number of days in your billing cycle and ability to choose your billing date

Read on »



## Customer Communications



# Next Steps

- Next Commission Quarterly Update September 2023
- Deployment Electrician Request For Proposal Commission Approval September 2023
- Other Program Next Steps Include:
  - Receive regular meter delivery forecast updates from Sensus
  - Continue the installation of the Base Station network
  - Friends and Family Testing June/July
  - Begin Hiring Process for Electric Meter Exchangers in July
  - Start General Meter Deployment August





# Questions?





# 2023 Wholesale Water Agreement and Rate Proposal with the City of Arlington and City of Granite Falls

Presented by:  
Christina Arndt – Manager, Water Utility

June 27, 2023

# Overview

## Purpose

- Brief the Board on the 2023 Wholesale Water Agreement with the City of Arlington.
- Propose New Wholesale Water Rates for the City of Arlington and the City of Granite Falls.

## Board Action Items

- No action today.
- Public Hearing and Action in July 2023.



# City of Arlington Wholesale Water Agreement



# Arlington Wholesale Water Agreement

- Entered into the original wholesale agreement on July 28, 1998, per Resolution 4770.
- Agreement remained in effect through December 31, 2018, and thereafter unless terminated by mutual agreement or upon 5-years notice by either party.
- City has paid for up to 1,000 gallons per minute (gpm) capacity through one (1) master meter.
- Revised agreement has been reviewed/agreed upon by Legal and the City.



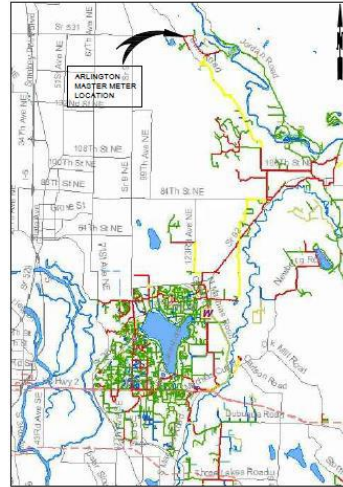
# Changes Included in New Agreement

- Cleaned up the map reflecting the line of demarcation and “point of delivery” of the City’s master meter on 172<sup>nd</sup> St NE.
- Removed the outdated wholesale rate formula with the provision that future wholesale rate adjustments shall be made by the District’s Board of Commissioners from time to time as needed based on a rate review.
- Adjusted the date to provide notice of rate adjustments to the City from 45 days to 60 days.
- Added an Operational Plan calling out communication between the District and the City during operationally impacting events whether planned or emergency.

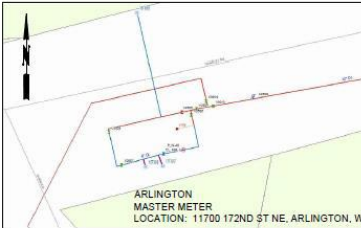




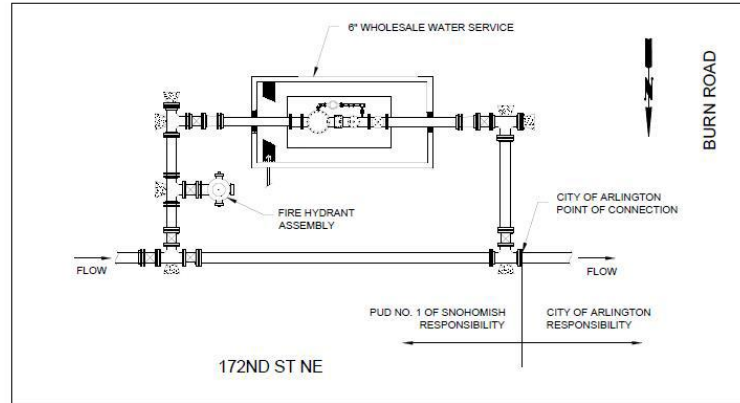
# EXHIBIT B



VICINITY MAP



LOCATION MAP



39/184



# Wholesale Water Rates

## City of Arlington and City of Granite Falls



# Proposed New Wholesale Water Rates

- Common industry standard methodology used to assess and establish wholesale rates for the City of Arlington and the City of Granite Falls.
- Three cost recovery components:
  - Operations & Maintenance Expenses.
  - Depreciation Expense.
  - Return on Investment.
- Allocation of costs based on actual water use and capacity, including peaking and public fire protection related costs.



# Proposed New Wholesale Water Rates

## City of Arlington

100% Variable Cost Recovery		
Total Costs	\$	245,317
Consumption (ccf)		108,261
<b>Variable Charge - \$/ccf</b>	<b>\$</b>	<b>2.27</b>

## City of Granite Falls

100% Variable Cost Recovery		
Total Costs	\$	381,763
Consumption (ccf)		169,435
<b>Variable Charge - \$/ccf</b>	<b>\$</b>	<b>2.25</b>

## Proposed Changes

City	Current Rates	Proposed Rates	% Increase
City of Arlington	\$2.25	\$2.27	1.00%
City of Granite Falls	\$2.20	\$2.25	2.40%

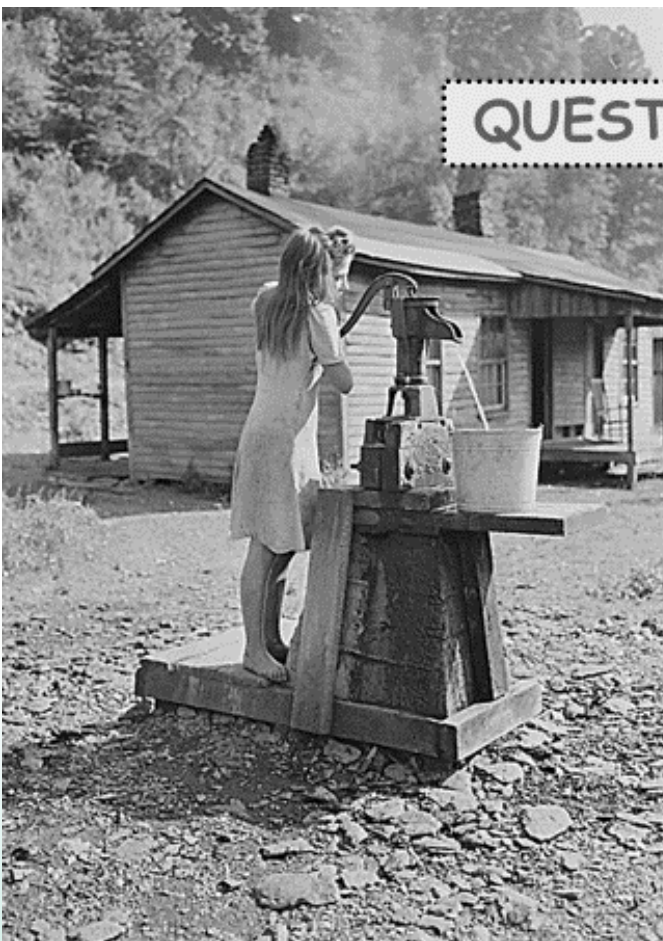


# Next Steps

- July 11, 2023 – Consideration and Action on a Resolution Authorizing the CEO/General Manager to Execute a Wholesale Water Agreement with the City of Arlington.
- July 11, 2023– Public Hearing on Proposed Wholesale Water Rates for the Cities of Arlington and Granite Falls.
- July 25, 2023 – Consideration and Action on a Resolution Amending the District’s Water Utility Wholesale Rates for the Cities of Arlington and Granite Falls.
- September 1, 2023 – New Wholesale Rates for the Cities of Arlington and Granite Falls would take effect.



QUESTIONS?





# Climate Commitment Act: Cost Burden Forecasting Revisited

Ian Hunter, Policy Analyst, Power Supply  
June 27, 2023

Previous Briefing: November 15, 2022



# Today's Agenda

- **Informational briefing, no Commission action needed today**
- **Agenda**
  - Brief review of the Climate Commitment Act (CCA) final rules regarding Cost Burden forecasting.
  - Discussion of utility No-Cost Allowance allocation, specifically Snohomish's share.
  - Staff Recommendation for a clarifying update to the Clean Energy Implementation Plan (CEIP) CCA Appendix.

# Part 1: CCA Review and No Cost Allocation Discussion

# Final Rules: Cost Burden

- Ecology's final rules regarding cost burden:
  - For 2023-2026, utilize a formula based on annual forecasts of:
    - Total retail load, and
    - Resources used to serve that load.
  - Forecasts must be approved by governing board and can be updated through July 30, 2023.
    - Forecasts must be consistent with published CEIP.
  - Ecology will take forecasts and calculate cost burden based on the rule formula.

# What are the sources of Snohomish's potential CCA compliance obligation?

- Snohomish's primary source of attributable greenhouse gas (GHG) is from its BPA purchase.
  - Although predominantly non-emitting and renewable, BPA is imputed a portion of GHGs from its balancing marketing purchases.
- Snohomish may also be attributed GHG based on its own balancing market purchases.



# What did Snohomish forecast previously?

## Snohomish CEIP CCA Appendix (2023)

Total Retail Load	6,769,273 MWh
Total BPA Energy Received	7,086,840 MWh 123,311 MTCO <sub>2</sub>
Balancing Purchases (Est. 5% of Total Retail Load)	338,464 MWh 147,909 MTCO <sub>2</sub>

**Total CCA Emissions**

**271,220 MTCO<sub>2</sub>**

# How did Ecology apply their methodology?

## Ecology No Cost Allowance Allocation (2023)

Total Retail Load	6,769,273 MWh
Total BPA Energy Received	6,769,273 MWh 117,785 MTCO <sub>2</sub>
BPA EIM Balancing Purchases (Approx. 4.5% of BPA energy)	307,190MWh 128,897 MTCO <sub>2</sub>
<b>Total CCA Emissions</b>	<b>246,682 MTCO<sub>2</sub></b>
<b>Delta from SnoPUD Forecast</b>	<b>-24,538 MTCO<sub>2</sub></b>

# What are BPA Energy Imbalance Market (EIM) Balancing Purchases?

- BPA is currently participating in the California Independent System Operator (CAISO) Energy Imbalance Market through which it receives unspecified energy dispatches which are not currently captured in BPA's Asset Controlling Supplier (ACS) calculation.
- Ecology asked BPA to estimate a factor for these unspecified energy transactions, resulting in Ecology including a "BPA EIM Balancing Energy" factor in their calculations for all BPA customers.
  - Approximately 4.5% of BPA's energy delivered to customers is considered EIM-unspecified by Ecology.





# How did this impact our No Cost Allowance allocation?

- As noted in the Ecology calculation slide, the BPA EIM Balancing provides approximately 130,000 No Cost Allowances as part of our received BPA energy.
  - This factor was *not* calculated or forecasted by Snohomish.
- Snohomish included in its forecast GHG from our own balancing energy purchases performed by our trading floor.
  - This forecast was not included in our cost burden by Ecology.
- BPA's EIM balancing energy is a separate source of GHG from Snohomish's balancing purchases referenced above.

# Part 2: Updating the Forecast of Loads and Resources for CCA Compliance

# Recommendation for Forecast Update

- Snohomish staff recommends that the CEIP CCA Appendix be updated in two ways:
  - Utilize most recent load forecast for 2023-2026.
  - Clarify expected compliance application of resources to load.
- Because the CEIP CCA Appendix was added before seeing the Ecology methodology, the forecast of resources exceeds the forecast of load.
- Ecology's methodology only accounts for emissions associated with resources applied to load for purposes of compliance, resulting in Ecology making a determination regarding which of Snohomish's forecasted resources "served load".

# How would we update our forecasts?


- One Update and two clarifications:
  - **Update:** Load Forecast
    - We have seen significant changes in our 2023-2026 load forecast since the end of last year and would want to include the most up-to-date values available.
  - **Clarification:** For compliance purposes, our balancing market purchases would be applied to load first, then the remainder served by BPA.
  - **Clarification:** We would limit our forecast of resources to the amount of our forecasted load.

# Why are Balancing Market purchases applied first?



- Balancing market purchases represent the necessary hourly marketing needed to align our portfolio to load.
- As a Slice customer, the PUD is responsible for remaining load service after our BPA Slice and Block allocations, so we must meet our hourly obligations on our own.
- Over the course of a year, Snohomish makes wholesale purchases of energy to balance its resources to load, many of which are unspecified and may result in an incurred CCA compliance cost.

# What are the specific proposed changes to the CEIP CCA Appendix?

- **Update:** Load forecast value to increase:

Previous Forecast		New Forecast
6,769,273 MWh		6,867,948 MWh

- **Clarification:** Balancing purchases allocated to 5% of Total Retail Load, with remainder served by BPA.

Compliance Allocation of Resources to Load		
Balancing Market Purchases	343,397 MWh	 
BPA Energy Received	6,524,551 MWh	
		6,867,948 MWh



# How would this affect our allocation of No Cost Allowances compared to now?

- The increase in load forecast will slightly increase the amount of BPA energy received, increasing our No Cost Allowances accordingly.
- Because market purchases are considered to have higher carbon content than BPA, our allocation of No Cost Allowances would increase compared to Ecology's forecast.
- If Ecology uses only these calculations, we estimate an approximate increase of 14,000 allowances per year:
  - At the most recent auction price of \$56.01, this is an approximate savings of \$784,140 per year.

# How does BPA EIM Balancing factor into these calculations?

- Snohomish is not responsible for forecasting BPA's portion of unspecified energy associated with BPA's EIM purchases.
- However, if Ecology accepts our revised forecast of loads and resources, they would be likely also add BPA's EIM purchases to our forecast consistent with their methodology.
- This could result in an additional ~120,000 No Cost Allowances allocated to Snohomish, bringing Snohomish's total No Cost Allowance allocation to approximately 380,000 per year.



# No Cost Allowance – 2023 Forecast

- Snohomish Forecast Update:

Snohomish CEIP CCA Appendix Update - 2023		
Balancing Market Purchases	150,064 MTCO2	263,591 MTCO2
BPA Energy Received	113,527 MTCO2	

- Ecology EIM Balancing Factor:

Ecology EIM Balancing Energy Calculation	
BPA EIM Balancing (4.5% of BPA Energy)	124,237 MTCO2

Total No Cost Allowance Allocation	
Snohomish Forecast Update + Ecology EIM Calc	387,829 MTCO2



# How does the Update interact with the CEIP?

- While the update would be found in the Appendix of the CEIP, it would use the same information and data for resources while updating the Load Forecast for CCA compliance purposes.
- The update would not change any CEIP targets or compliance requirements. It is a statutory opportunity to provide up-to-date information to Ecology for purposes of CCA compliance and does not affect Clean Energy Transformation Act (CETA) or CEIP compliance.

# Next Steps

- Staff recommends updating the CEIP Appendix for Cost Burden forecasting of Loads and Resources to include:
  - Updated Load Forecast.
  - Clarification on resource amounts forecasted.
- Staff plans to bring the updated Appendix and resolution for approval at the July 11, 2023, Commission Meeting.

# Questions?



**COMMENTS FROM THE PUBLIC**



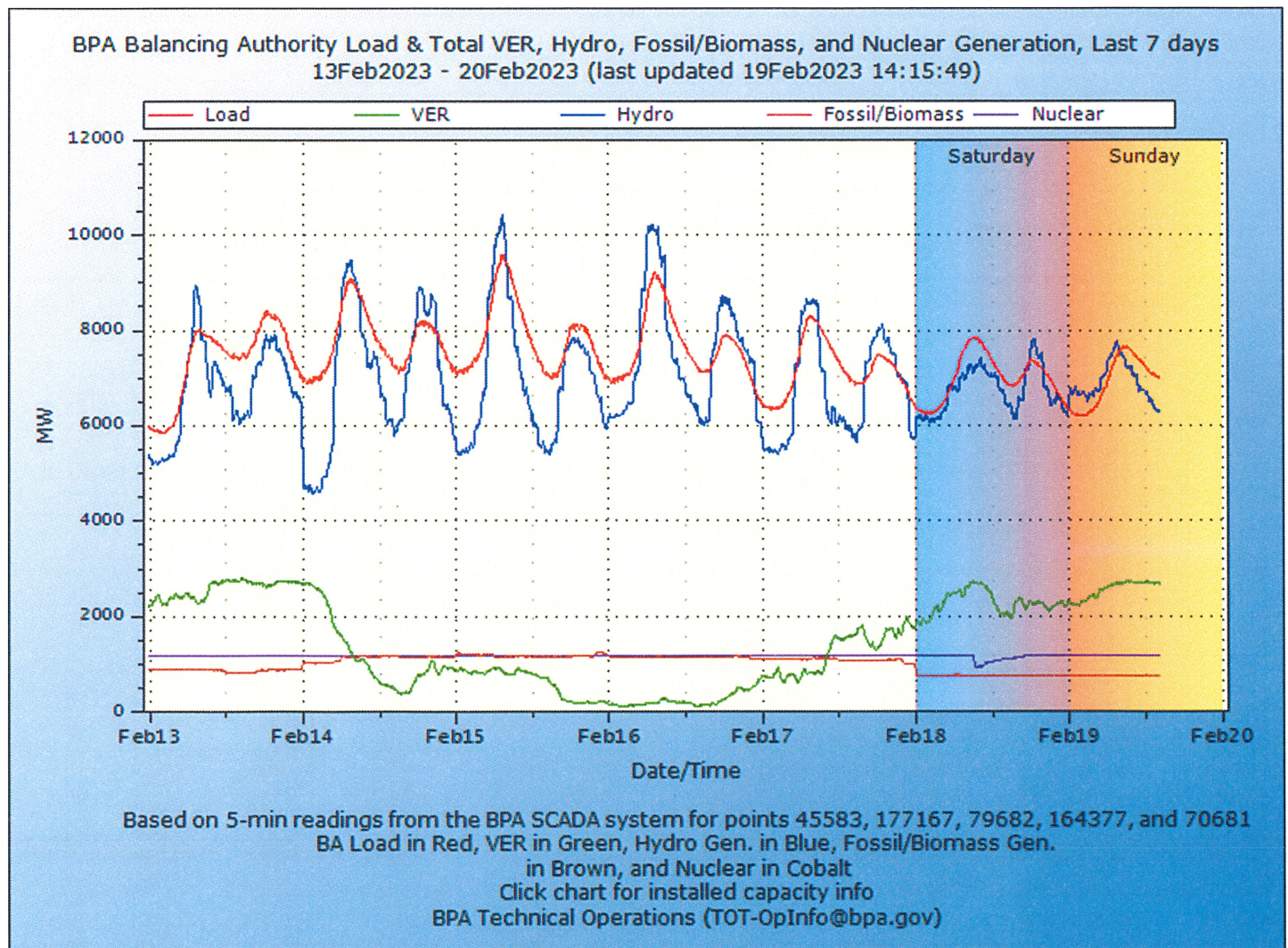
# Acronyms and Glossary

## BPA Transmission Business Practices

2/6/2023

### Variable Energy Resource (VER)

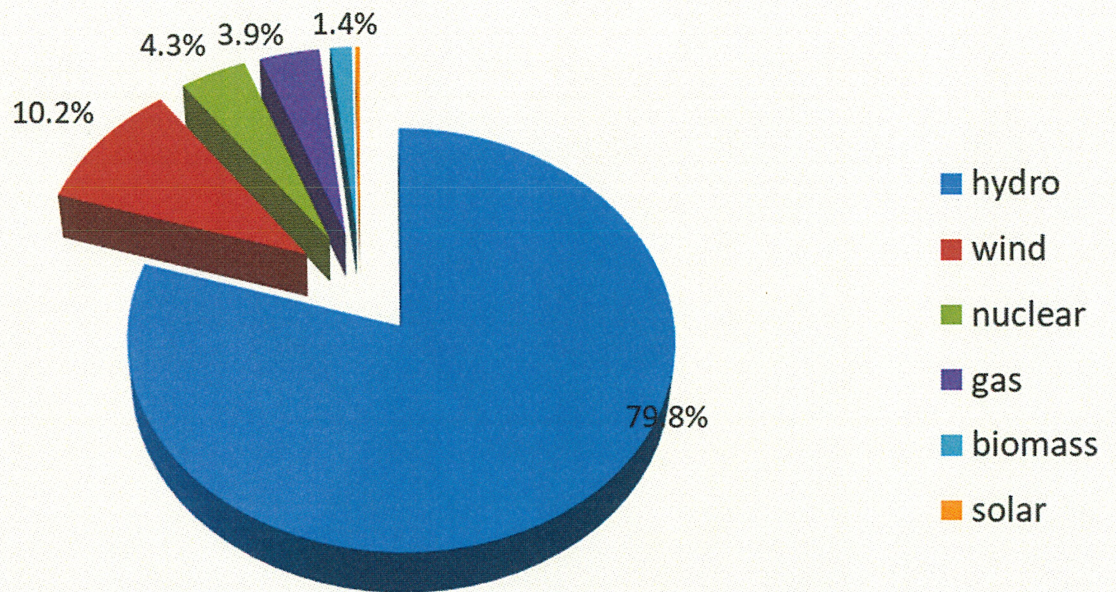
An electric generating facility that is characterized by an energy source that: (1) is renewable; (2) cannot be stored by the facility owner or operator; and (3) has variability that is beyond the control of the facility owner or operator. This includes, for example, wind, solar thermal and photovoltaic, and hydrokinetic generating facilities. This does not include, for example, hydroelectric, biomass, or process steam generating facilities.



You will see that the total generation is always greater than the total BPA load because most of the time BPA is a net exporter of energy. The BPA Load does not include scheduled energy to other balancing authority areas.

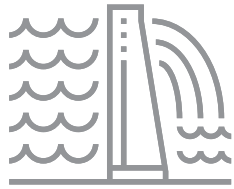


## Generation Capacity Within The BPA Balancing Authority Area, By Type



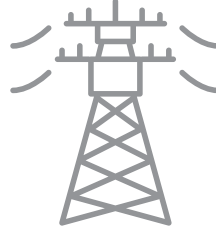
Total Nameplate Generation = 27,773 MW, as of 18 April, 2022; BPA/Technical Operations/TOOC

## Batteries Included



makes up 84% of your power supply.

Energy is generated at a power plant. As a PUD customer, hydropower

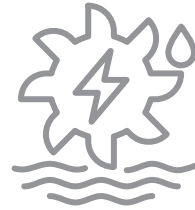


Transmission lines carry high-voltage electricity from a generating source to a substation at the local level.

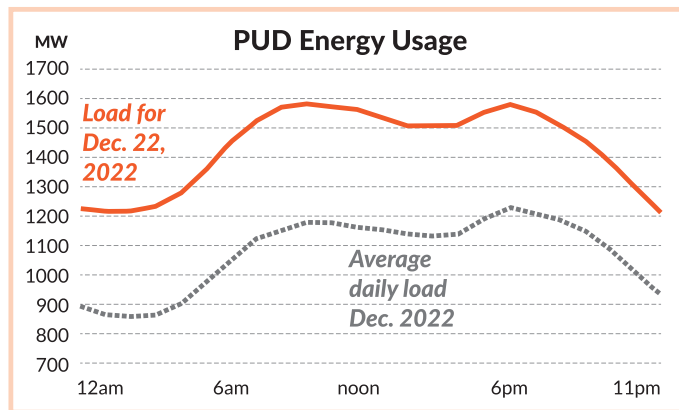
Lithium-ion batteries can be charged with cheap and clean power when demand is low – for example in the middle of the night – then discharged to help meet high demand during peak-usage times.



Pumped hydro storage uses a reservoir, water and gravity to store energy the same way a battery does. When energy is cheap, water is pumped uphill to a reservoir, to be discharged back down the hill through turbines when power is in high demand.



## The problem we're trying to solve



**We must ensure we can meet demand on the coldest and hottest days of the year when energy demand spikes.**

A 25 MW energy storage project has the ability to serve 20,000 average homes for an hour during times of peak demand.

## The many uses of energy storage

- ♦ **Load shifting:** Energy storage allows users to bank energy when it's abundant and more affordable to use at times of high expense/demand.
- ♦ **Renewable integration:** Energy storage can fill the gaps when renewable energy sources such as wind and solar may not be producing – like times of calm/darkness.
- ♦ **Emergency backup:** Energy storage can keep the lights on during power outages and make building microgrids based on renewable energy – like our Arlington Microgrid – feasible.

# Meet Suzy Oversvee, Senior Project Manager



Not afraid to tackle a project new to the PUD, Suzy is a pioneer in the energy world. Her dedication and tenacity have been crucial to completing projects like the PUD’s first-ever Community Solar program and installation of the first DC fast chargers in downtown Everett this past year.

*“I love and appreciate working with so many thoughtful, creative, passionate and patient teammates who volunteer their time and expertise to drive positive change at the PUD and in our community.” – Suzy*

## New PUD Bill Coming!

We listened to PUD customers to improve our bill layout, which we are transitioning to this month. Most pertinent information will be displayed higher up, with detailed info moved down or to the back. Consistent text and icon use will improve readability, making it easier to find what you need. For more information, visit [snopud.com/newbill](http://snopud.com/newbill).



## Your Energy Sources

Hydroelectric	84%
Nuclear <sup>1</sup>	11%
Solar	0%
Wind	2%
Unspecified <sup>1</sup>	4%
Total	100%

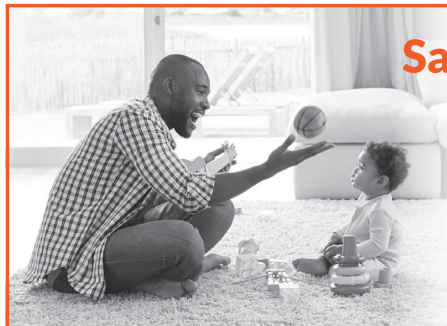


Total may exceed 100% due to rounding. <sup>1</sup>BPA-supplied.

Your energy is some of the cleanest in the nation! Learn more at [snopud.com/clean-energy](http://snopud.com/clean-energy).

## Community Offices Extend Hours

Our offices in Lynnwood, Monroe and Arlington are now open Monday-Friday, 8 am to 5 pm, to make it more convenient for customers to pay their bill or talk to a customer service representative. Stanwood and Snohomish offices remain closed.



## Save up to \$100 per window!

Insulated windows and sliding glass doors can work wonders for your family’s comfort and long-term energy savings.

Your PUD has savings worth looking into for your electrically heated home! Learn more at [snopud.com/weatherization](http://snopud.com/weatherization).



Customer Service: 425-783-1000  
Monday-Friday, 8 am–5:30 pm  
1-877-783-1000 outside Everett and in Western Wa.

Visit us online at [snopud.com](http://snopud.com)

Pay your bill:  
1-888-909-4628  
or online at  
[MY.SNOPUD.COM](http://MY.SNOPUD.COM)





**BUSINESS OF THE COMMISSION**

Meeting Date: June 27, 2023

Agenda Item: 3A

**TITLE**

Approval of the Minutes for the Regular Meeting of June 13, 2023

**SUBMITTED FOR: Consent Agenda**

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	_____	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description: GP-3(4) ... a non-delegable, statutorily assigned Board duty as defined under RCW 54.12.090 – minutes.*

*List Attachments:*  
Preliminary Minutes



**PRELIMINARY  
SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT**

**Regular Meeting**

**June 13, 2023**

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The Regular Meeting was convened by President Rebecca Wolfe at 1:30 p.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley (virtually), Guy Payne, and Brant Wood; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

**\* Items Taken Out of Order**

**\*\*Non-Agenda Items**

The meeting recessed at 1:33 p.m. for technical difficulties and reconvened at 1:38 p.m.

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

A. DEI Update

Chief Executive Officer, Rootworks LLC. Sherelle Gordon updated the Board on the Districts DEI initiative.

B. Interlocal Agreement Snohomish County Bridge 214 Replacement

Principal Engineer Paul Federspiel provided a presentation to the Board regarding a proposed Interlocal Agreement with Snohomish County Public Works for the inclusion of the construction of District water facilities in a County bridge replacement project.

The next step would be consideration for approval of a resolution at the June 27, 2023, Commission Meeting.

**2. RECOGNITION/DECLARATIONS**

A. Employee of the Month for June – Marie Morrison

Marie Morrison was recognized as Employee of the Month for June.

**3. COMMENTS FROM THE PUBLIC**

The following public provided comments:

- Joshua Talley, Mountlake Terrace

**4. CONSENT AGENDA**

A. Approval of Minutes for the Regular Meeting of May 23, 2023, and the Special Meeting of June 6, 2023

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Ariba Contract No. CW2250429 with SHI International Corp.

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Public Works Contract No. CW2247417 with Sam's Tree Care

Public Works Contract No. CW2249278 with Laser

Underground & Earthworks, Inc.

Professional Services Contract No. CW2235869 with USIC Locating Services LLC dba Onecall Holdings, Inc.

Professional Services Contract No. CW2239181 with Capital Architects Group PC dba Capital Group PC

Contract Acceptance Recommendations:

None

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 4A – Approval of the Minutes for the Regular Meeting of May 23, 2023, and the Special Meeting of June 6, 2023; 4B – Bid Awards, Professional Services Contracts and Amendments; and 4C – Consideration/Ratification and Approval of District Checks and Vouchers.

**5. ITEMS FOR INDIVIDUAL CONSIDERATION****A. 1<sup>st</sup> Quarter 2023 Monitoring Report: Financial Conditions and Activities**

Senior Manager, Controller and Auditor Shawn Hunstock provided a presentation on the 1<sup>st</sup> Quarter 2023 Monitoring Report: Financial Conditions and Activities.

Steven Keeler, Edmonds, provided public comment and a document at places, by reference made a part of the packet.

A motion unanimously passed accepting the 1<sup>st</sup> Quarter 2023 Monitoring Report: Financial Conditions and Activities.

**B. Consideration of a Resolution Authorizing the CEO/General Manager of Public Utility District No. 1 of Snohomish County to Execute an Interlocal Agreement With Snohomish County Regarding Miscellaneous Road Maintenance Services**

A motion unanimously passed approving Resolution No. 6129 authorizing the CEO/General Manager of Public Utility District No. 1 of Snohomish County to execute an Interlocal Agreement with Snohomish County regarding miscellaneous Road Maintenance Services.

**6. CEO/GENERAL MANAGER REPORT**

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

**7. COMMISSION BUSINESS****A. Commission Reports**

The Commissioners reported on Commission related activities and Board related topics.

**B. Commissioner Event Calendar**

There were no changes to the Commissioner Event Calendar.

**C. 2023 Treasury Budget, Forecast, and Major Project Status Report – April**

Chief Financial Officer Scott Jones noted a correction in the report and responded to questions.

**8. GOVERNANCE PLANNING**

A. Governance Planning Calendar

There were no changes to the Governance Planning Calendar.

**ADJOURNMENT**

There being no further business or discussion to come before the Board, the Regular Meeting of June 13, 2023, adjourned at 3:04 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 27<sup>th</sup> day of June, 2023.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President



**BUSINESS OF THE COMMISSION**

Meeting Date: June 27, 2023

Agenda Item: 3B

**TITLE**

CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations; Professional Services Contract Award Recommendations; Miscellaneous Contract Award Recommendations; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations

**SUBMITTED FOR: Consent Agenda**

<u>Contracts/Purchasing</u>	<u>Clark Langstraat</u>	<u>5539</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description, GP-3(4) ... non-delegable, statutorily assigned Board duty – Contracts and Purchasing.*

The CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations \$120,000 and Over; Professional Services Contract Award Recommendations \$200,000 and Over; Miscellaneous Contract Award Recommendations \$200,000 and Over; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations contains the following sections:  
Public Works Contract Award Recommendations (Page 1);  
Request for Proposal No. 23-1377-SC with Interwest Construction Inc.

Formal Bid Award Recommendations \$120,000 and Over;



None

Professional Services Contract Award Recommendations \$200,000 and Over (Pages 2-4);  
Request for Proposal No. 23-1342-TC with SCI Networks USA  
Professional Services Contract No. CW2252001 with BHC Consultants, LLC

Miscellaneous Contract Award Recommendations \$200,000 and Over;  
None

Interlocal Agreements and Cooperative Purchase Recommendations (Page 5);  
Contracts:  
Outline Agreement No. 4600003923 with Nokia of America Corporation  
Amendments:  
None

Sole Source Purchase Recommendations;  
None

Emergency Declarations, Purchases and Public Works Contracts;  
None

Purchases Involving Special Facilities or Market Condition Recommendations;  
None

Formal Bid and Contract Amendments (Page 6);  
Professional Services Contract No. CW2250397 with Stillwater Energy, LLC

Contract Acceptance Recommendations (Page 7);  
Public Works Contract No. CW2250226 with Davey Tree Surgery Co.

*List Attachments:*  
June 27, 2023 Report

**Public Works Contract Award Recommendation(s)**  
**June 27, 2023**

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**RFP No. 23-1377-SC**  
Jennings Park Substation  
Site Construction

No. of Bids Solicited:	14	
No. of Bids Received:	7	
Project Leader & Phone No.:	Will Blanchard	Ext. 4303
Estimate:	\$2,608,675.00	

Work consists of furnishing all labor, qualified employees, materials, transportation, traffic control, tools, equipment, supplies and permits necessary to construct a complete and functional substation site and related facilities. Location of the work is 7728 47<sup>th</sup> Avenue NE, Marysville WA 98270.

<u>Contractor</u>	<u>Subtotal (w/o tax)</u>
<b>Award To: Interwest Construction Inc.</b>	<b>\$2,143,675.00</b>
Pellco Construction Inc.	\$2,325,350.00
Granite Construction Company	\$2,653,325.00
Faber Construction Corp.	\$2,719,347.00
Laser Underground & Earthworks Inc.	\$2,886,050.00
MidMountain Contractors Inc.	\$3,099,530.00
Potelco Inc.	\$4,154,519.64

Summary Statement: Staff recommends award to Interwest Construction Inc., the low evaluated bidder, in the amount \$2,143,675.00, plus tax.

**Professional Services Contract Award Recommendation(s) \$200,000 And Over  
June 27, 2023**

**PSC No. CW2251815**

Next Generation Telecom Transport  
Project

No. of Bids Solicited:	25
No. of Bids Received:	5
Project Leader & Phone No.:	Eleanour Hunstock, ext. 4428
Contract Term:	6/27/2023 – 12/31/2025

	<u>Consultant</u>	<u>Not-to-Exceed Amount (tax n/a)</u>
<b>Award To:</b>	<b>SCI Networks USA</b>	<b>\$1,400,014.80</b>

**Summary Statement:** This project will replace the telecom transport equipment (GE JungleMUX) used to transport critical utility application data between substations and the energy control center. This equipment is near end-of-life and based on obsolete technology. A modern transport network will alleviate the risk of operating unsupported and obsolete equipment while better serving internal customers to meet their business needs. A modern transport network will provide the increased bandwidth required for security cameras and more data intensive applications like AMI and DA, more security control to help meet the evolving NERC/CIP requirements, more resiliency including full utilization of the Backup Data Center, and greater flexibility to help better optimize the District’s fiber network.

On October 8, 2021, the District advertised a Request for Information (RFI) on the capabilities and pricing for a new telecom transport network. Responses were received from eight of the industry leading manufactures and/or resellers. After a six-month evaluation period including a formal written response, equipment demonstrations, reference checks, and lab testing, Nokia was chosen as the equipment manufacturer to replace the District’s telecom transport network.

On January 13, 2023, the District advertised a Request for Proposal (RFP) to provide Nokia equipment, professional services, and maintenance support for a new telecom transport network. Responses were received from five vendors:

- LightRiver Technologies
- LightSpeed Technologies
- Pacific Network Group dba Banyan Networks
- SCI Networks USA
- World Wide Technology

RFP responses were evaluated based on the criteria defined in the RFP. LightRiver, Banyan Networks and SCI Networks USA were invited to present their proposals, provide Best and Final Offers (BAFO) and allow the District to perform reference checks. SCI was selected to provide professional services based on their past experience, exceptional value, and feedback from current and past clients.

Summary Statement  
(continued):

SCI provides professional services only and does not resell Nokia equipment or maintenance services. Nokia has agreed to honor the discount pricing provided in their RFI response under the National Association of State Procurement Officials (NASPO) Cooperative Purchasing Master Agreement No. 00318. The NASPO agreement provides value to the District by saving the time required to negotiate a new contract and offering additional benefits including one year of warranty service and maintenance (a 7.3% savings). The combined project cost with SCI providing professional services and Nokia providing equipment and maintenance support through NASPO is \$1.5M lower compared to the second lowest BAFO price. The Cooperative Purchase of the Nokia equipment is presented as a separate item in this report.

Staff recommends award to SCI Networks USA for professional services, in the amount of \$1,400,014.80.

**Professional Services Contract Award Recommendation(s) \$200,000 And Over  
June 27, 2023**

**PSC No. CW2252001**

Engineering Service for Burn Road  
726 Zone Reservoir Project

No. of Bids Solicited:	17	
No. of Bids Received:	17	
Project Leader & Phone No.:	Max Selin	Ext. 3033
Contract Term:	NTP – 12/31/24	

The District requires professional engineering services in association with the Burn Road 726 Zone Reservoir Construction Project.

	<u>Consultant</u>	<u>Not-to-Exceed Amount (tax n/a)</u>
<b>Award To</b>	<b>BHC Consultants, LLC</b>	<b>\$374,183.00</b>

Summary Statement: On February 10, 2022, the District advertised Architect & Engineering Statement of Qualifications (SOQ) No. 10091 to provide Civil/Structural Engineering services. Staff received sixteen responses to the solicitation.

On June 8, 2023, a team consisting of, two Principal Engineers, and one Water Superintendent was assembled and each individually reviewed each respondent's qualifications regarding the Burn Road 726 Zone Reservoir Project and short listed the SOQ's to three. The results of the short list SOQ evaluation led to the selection of BHC Consultants, LLC as the most qualified consultant to complete the work for the District.

Staff recommends award to BHC Consultants, LLC., in the amount of \$374,183.00 to allow Consultant to provide professional engineering services in association with the Burn Road 726 Zone Reservoir Project.

## Cooperative Purchase Recommendations June 27, 2023

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State law permits a public agency to purchase from a contract entered into by another public agency as long as the contract is determined to have been awarded in compliance with the bidding requirements of the agency seeking to make the purchase, provided that the requirement for advertising or providing notice for bids is deemed satisfied if the awarding entity advertises according to its own bidding requirements, and either (i) posts the advertisement on any website sponsored by a public agency, purchasing cooperative or similar service provider, or (ii) provides an access link on the state's web portal to the notice. District staff have verified through documentation and/or individual questions to the applicable awarding entity that the bid process used for each purchase recommended below meets the District's procurement requirements.

Accordingly, staff recommends approval of the following contracts/amendments:

### CONTRACTS:

Nokia of America Corporation	\$5,295,093.64
Outline Agreement No.: 4600003923	
NASPO Cooperative Purchasing Master Agreement No. 00318	

### Description of Purchase

This project will replace the telecom transport equipment (GE JungleMUX) used to transport critical utility application data between substations and the energy control center. This equipment is near end-of-life and based on obsolete technology. A modern transport network will alleviate the risk of operating unsupported and obsolete equipment while better serving internal customers to meet their business needs. A modern transport network will provide greater bandwidth used for security cameras and more data intensive applications like AMI and DA, more security control to help meet the evolving NERC/CIP requirements, more resiliency including full utilization of the Backup Data Center, and greater flexibility to help better optimize the District's fiber network.

As detailed elsewhere in this report, the District advertised a Request for Information (RFI) and selected Nokia as the equipment manufacturer to replace the current network. Following the RFI, the District advertised a Request for Proposal (RFP) and selected SCI Networks USA to provide professional services for implementation of the Nokia network. The Professional Services Contract with SCI is presented as a separate item in this report.

Nokia will provide the network equipment directly to the District and has agreed to honor the discount pricing provided in their RFI response under the state's National Association of State Procurement Officials (NASPO) Cooperative Purchasing Master Agreement No. 00318. The NASPO Cooperative Agreement provides value to the District by saving the time required to negotiate a new contract and offering additional benefits including one year of warranty service and maintenance (a 7.3% savings). The combined project cost with SCI providing professional services and Nokia providing equipment and maintenance support through NASPO is \$1.5M lower compared to the second lowest BAFO price.

Staff recommends purchasing equipment and maintenance support from Nokia under the state NASPO contract, in the amount of \$3,126,454.37 for equipment and \$2,168,639.28 for nine-year maintenance support.

Project Lead: Eleanour Hunstock, x4428



**Formal Bid and Contract Amendment(s)**  
**June 27, 2023**

**PSC No. CW2250397**  
Commercial Strategic Energy  
Management Program

Contractor/Consultant/Supplier:	Stillwater Energy LLC
Project Leader & Phone No.:	Kelsey Lewis (425) 261-9203
Amendment No.:	1
Amendment:	\$116,025.00

Original Contract Amount:	\$348,398.00	Original Start/End:	01/26/23 – 12/31/27
Amendment Amount:	\$116,025.00	Present Start/End:	01/26/23 – 12/31/27
New Contract Amount:	\$464,423.00	New End Date:	N/A

The District is launching its first Commercial Strategic Energy Management (CSEM) program in June 2023 with the goal of helping commercial customers save energy by implementing low to no-cost projects. Puget Sound Energy has been running their CSEM program for over a decade and we see an opportunity to increase the benefit to our shared customers by enrolling interested participants in both programs. Highlights of the arrangement are as follows.

**District CSEM program**

- Interested participants with PSE gas complete an enrollment form for PSE’s CSEM program.
- PSE contracts with Stillwater for gas analysis in the District’s CSEM program.
- District program participants receive PSE CSEM program incentives
  - \$10,000 for meeting startup requirements
  - \$.025/therm saved
  - \$2,000/year for training
  - \$10,000 bonus for 3% overall savings.

**PSE CSEM program**

- Interested participants with District electricity complete an enrollment form for the District’s CSEM program.
- The District adds to current contract with Stillwater for electric analysis of up to 20 buildings in PSE’s CSEM program.
- PSE program participants receive District CSEM program incentives
  - \$1,000 Energy Team Meeting milestone incentive
  - \$.025/kWh saved
  - \$25,000 every 2 years for energy tracking equipment

This collaboration improves the customer experience by allowing participants to access multiple utility incentives through one implementer, increases the District’s potential for energy savings in the first cohort by \*1.2-3MM kWh, and allows the District to stay engaged with customers involved in another utility’s program.

Summary Statement: Staff recommends approval of Amendment No. 1 to increase the contract by \$116,025.00.

\*Assumes standard 2-5% energy savings in the first year of SEM

**Contract Acceptance Recommendations(s)**  
**June 27, 2023**

**Accept Contract(s) as complete and grant approval to release  
Retained fund after full compliance with Departments of Labor  
and Industries, Revenue and Employment Security.**

**PWC No. CW2250226**

S. Camano Circuits 12-1530 & 12-1252;  
Transmission & Distribution Line  
Clearance

Contractor:	Davey Tree Surgery Co.
Start/End:	01/03/2023 – 04/11/2023
Evaluator & Phone No.:	Randy Gusa                      Ext.5608
No. of Amendments:	1
Retained Fund:	\$39,783.85

Original Contract Amount:	\$764,977.00
Total Amendment Amount:	\$30,700.00
Final Contract Amount:	\$795,677.00

Summary                      None  
Statement:



**BUSINESS OF THE COMMISSION**

Meeting Date: June 27, 2023

Agenda Item: 3C

**TITLE**

Consideration of Certification/Ratification and Approval of District Checks and Vouchers

**SUBMITTED FOR: Consent Agenda**

<u>General Accounting &amp; Financial Systems</u>	<u>Shawn Hunstock</u>	<u>8497</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>

Date of Previous Briefing: \_\_\_\_\_

Estimated Expenditure: \_\_\_\_\_ Presentation Planned

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description: GP-3(4)(B)(2)a non-delegable, statutorily assigned Board duty to approve vouchers for all warrants issued.*

The attached District checks and vouchers are submitted for the Board’s certification, ratification and approval.

*List Attachments:*  
Voucher Listing



## CERTIFICATION/RATIFICATION AND APPROVAL

We, the undersigned of the Public Utility District No. 1 of Snohomish County, Everett, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, and the Checks or Warrants listed below are ratified/approved for payment this 27th day of June 2023.

**CERTIFICATION:**

Certified as correct:

CEO/General Manager

*Shawn Hunstock*

Auditor

*[Signature]*

Chief Financial Officer/Treasurer

**RATIFIED AND APPROVED:**

Board of Commissioners:

President

Vice-President

Secretary

TYPE OF DISBURSEMENT	PAYMENT REF NO.	DOLLAR AMOUNT	PAGE NO.
<b>REVOLVING FUND</b>			
Customer Refunds, Incentives and Other	1123439 - 1123647	\$46,461.52	2 - 8
Electronic Customer Refunds		\$12,501.54	9 - 11
<b>WARRANT SUMMARY</b>			
Warrants	8073923 - 8074103	\$2,084,104.27	12 - 17
ACH	6038544 - 6038859	\$3,586,082.39	18 - 27
Wires	7002885 - 7002893	\$4,756,034.81	28
Payroll - Direct Deposit	5300000832 - 5300000832	\$4,660,590.30	29
Payroll - Warrants	844946 - 844957	\$39,246.74	29
Automatic Debit Payments	5300000832 - 5300000840	\$3,946,785.02	30
	<b>GRAND TOTAL</b>	<b>\$19,131,806.59</b>	

**Detailed Disbursement Report**

<b>Revolving Fund - Customer Refunds, Incentives and Other</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/5/23	1123439	RUSSELL RAY	\$122.90
6/5/23	1123440	ANDREA VICTOR	\$104.95
6/5/23	1123441	FRAN DROBNICKI HENDERSON	\$43.46
6/5/23	1123442	DAVID DESCHAINE	\$156.66
6/5/23	1123443	OMAR SALEH	\$339.70
6/5/23	1123444	BARBARA JONES	\$139.39
6/5/23	1123445	ELIZABETH MCKAGUE	\$46.87
6/5/23	1123446	BLAKE STANDLEY	\$228.22
6/5/23	1123447	PULTE HOMES OF WASHINGTON, INC.	\$183.21
6/5/23	1123448	PULTE HOMES OF WASHINGTON, INC.	\$122.19
6/5/23	1123449	ANDREW LYNCH	\$650.00
6/5/23	1123450	VOID	\$0.00
6/5/23	1123451	PAUL ENDZELL	\$151.03
6/5/23	1123452	III RICHARD WARD	\$1,252.34
6/5/23	1123453	VOID	\$0.00
6/5/23	1123454	JOUNG CHONG	\$758.60
6/5/23	1123455	ISABELLE DIAZ	\$72.00
6/5/23	1123456	JASON GALLERY	\$471.47
6/5/23	1123457	LUCINDA MCGREGOR	\$30.64
6/5/23	1123458	PACIFIC RIDGE - DRH, LLC	\$13.07
6/5/23	1123459	MCCLELLAN RING CO	\$155.12
6/5/23	1123460	PACIFIC RIDGE - DRH, LLC	\$8.34
6/5/23	1123461	GREGORY PAYNE	\$103.27
6/6/23	1123462	ZACHARY NORDQUIST	\$58.52
6/6/23	1123463	NADEZHDA GORDIYCHENKO	\$304.30
6/6/23	1123464	CAROLYN GRESS	\$42.35
6/6/23	1123465	VIRGINIA KARR	\$281.42
6/6/23	1123466	VOID	\$0.00
6/6/23	1123467	ORCHARD PROPERTY III LLC	\$143.21
6/6/23	1123468	DONALD RUFO	\$41.12
6/6/23	1123469	RYAN MCLAFFERTY	\$20.29
6/6/23	1123470	CHRISTINE CUNNINGHAM	\$340.52

**Detailed Disbursement Report**

<b>Revolving Fund - Customer Refunds, Incentives and Other</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/6/23	1123471	IAN WINTER	\$488.97
6/6/23	1123472	APLINE COTTAGES LLC	\$131.52
6/6/23	1123473	CANINE MATTERS LLC	\$91.91
6/6/23	1123474	SAMUEL SOLOMON	\$19.40
6/6/23	1123475	MAXWEL VATTER	\$144.26
6/6/23	1123476	CRISTINA MOORE	\$280.07
6/6/23	1123477	GATEWAY LLC	\$79.35
6/6/23	1123478	THOMAS NOWAK	\$190.08
6/6/23	1123479	BLAINE RHOADS	\$123.39
6/6/23	1123480	ELSA NOEMI RAMOS ALVAREZ	\$80.05
6/6/23	1123481	NICKYLE TUCKER	\$133.63
6/6/23	1123482	KENSY CACERES	\$29.47
6/6/23	1123483	CORNERSTONE HOMES	\$269.41
6/6/23	1123484	KARIN MCCABE	\$121.00
6/6/23	1123485	TIANA JAY	\$325.75
6/7/23	1123486	NAZARELLI MACIAS	\$68.91
6/7/23	1123487	DARLYNE SMITH	\$20.71
6/7/23	1123488	CRISTIAN STRAVA	\$68.34
6/7/23	1123489	BREANNA LASHLEY	\$53.73
6/7/23	1123490	MARLENE WALLS	\$65.21
6/7/23	1123491	BRIAN EAST	\$239.85
6/7/23	1123492	CODY COMBEN	\$106.45
6/7/23	1123493	LYNNWOOD CHIROPRACTIC CLINIC	\$48.52
6/7/23	1123494	BOTHELL EDGE LLC	\$130.35
6/7/23	1123495	KILLORAN JENKINS	\$126.87
6/7/23	1123496	JILL SMITH	\$9.25
6/7/23	1123497	SLOAN CALE	\$72.89
6/7/23	1123498	DKJ INVESTMENTS INC	\$718.31
6/7/23	1123499	GLORIA WILLIAMS	\$137.75
6/7/23	1123500	FRANCIS SUAREZ	\$1,187.58
6/7/23	1123501	SHIRLEE HOWITZ	\$25.04
6/7/23	1123502	JANET LORENZ	\$440.49



**Detailed Disbursement Report**

<b>Revolving Fund - Customer Refunds, Incentives and Other</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/7/23	1123503	SUDHARMA PABBAREDDY	\$103.99
6/7/23	1123504	BARBARA STEPHENS	\$38.03
6/7/23	1123505	MATTIE REPAS	\$197.03
6/7/23	1123506	SOUTHEND HOLDINGS LLC	\$663.24
6/7/23	1123507	TARYN KILBORN	\$129.19
6/7/23	1123508	DKJ INVESTMENTS INC	\$1,077.05
6/8/23	1123509	SEATTLE SNOHOMISH MILL CO INC	\$17.49
6/8/23	1123510	WAKEFIELD ALDERWOOD LLC	\$15.58
6/8/23	1123511	LOW INCOME HOUSING INSTITUTE	\$72.79
6/8/23	1123512	LINDA KELLY	\$4.34
6/8/23	1123513	WAVE BROADBAND LLC	\$89.26
6/8/23	1123514	SKANSKA CONSTRUCTORS L300	\$529.87
6/8/23	1123515	JAMES EDWARDS	\$60.96
6/8/23	1123516	JEBEAREM REALTY LLC	\$5.03
6/8/23	1123517	EDWIN GATATA	\$90.97
6/8/23	1123518	HAMPTON COURT LLC	\$18.75
6/8/23	1123519	CHANTEL VERBOVANEC	\$2,600.00
6/8/23	1123520	SARAH JOHNSON	\$12.71
6/8/23	1123521	SANDRA HAYNES	\$532.26
6/8/23	1123522	HOUSING AUTHORITY OF SNO CO	\$7.86
6/8/23	1123523	BARBARA MCCORMACK	\$74.82
6/8/23	1123524	SOUTHEND HOLDINGS LLC	\$361.26
6/8/23	1123525	MICHAEL WATSON	\$261.92
6/8/23	1123526	ANA SCHMOELLER	\$108.17
6/8/23	1123527	MATS MATS BAY PROPERTIES, LLC	\$94.42
6/8/23	1123528	WEST EDGE DEVELOPMENT LLC	\$154.84
6/9/23	1123529	VOID	\$0.00
6/9/23	1123530	MARY WOMACK	\$75.35
6/9/23	1123531	ANGEL HERNANDEZ	\$227.06
6/9/23	1123532	TIANQI HE	\$26.39
6/9/23	1123533	GUANGKUN LI	\$49.66
6/9/23	1123534	SOUTHEND HOLDINGS LLC	\$405.72

**Detailed Disbursement Report**

<b>Revolving Fund - Customer Refunds, Incentives and Other</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/9/23	1123535	CINTYA MENDOZA ORTEGA	\$371.01
6/9/23	1123536	HEATHER MERCER	\$7.10
6/9/23	1123537	VOID	\$0.00
6/9/23	1123538	BEX PORTFOLIO LLC	\$14.42
6/9/23	1123539	MICHAEL DINGER	\$60.63
6/9/23	1123540	RYANNA FUTRELL-KINNEY	\$126.84
6/9/23	1123541	DAVE JOHNSON	\$87.55
6/9/23	1123542	SENIOR MANOR LLC	\$46.60
6/9/23	1123543	SENIOR TERRACE LLC	\$316.77
6/9/23	1123544	EVERETT APARTMENTS PROPCO LLC	\$122.07
6/9/23	1123545	HEATHERWOOD APARTMENTS	\$68.30
6/9/23	1123546	S M PROPERTIES	\$32.58
6/9/23	1123547	MSVEF-MF HUNTINGTON PARK WA LP	\$55.65
6/9/23	1123548	EDWARD RASMUSSEN	\$55.26
6/9/23	1123549	DONNA JONES	\$56.02
6/12/23	1123550	LINDA CHRISTIANS	\$456.81
6/12/23	1123551	NICOLE KARMIL	\$257.28
6/12/23	1123552	WILLIAM THOMPSON	\$6.18
6/12/23	1123553	DAMARIS WANDERI	\$35.31
6/12/23	1123554	JEFFREY BRIAN CAMP	\$20.17
6/12/23	1123555	JESSIE RAGLAND	\$10.60
6/12/23	1123556	KEELERS CORNER APTS	\$23.37
6/12/23	1123557	KINECT @ LYNNWOOD APARTMENTS, LLC	\$59.55
6/12/23	1123558	JOSE GOBEA CADENAS	\$329.00
6/12/23	1123559	MICHAEL FAIGLE	\$14.91
6/12/23	1123560	ELDON FASKE	\$575.08
6/12/23	1123561	MICHELE CARDIN	\$1,250.71
6/12/23	1123562	TODD WELTNER	\$69.36
6/13/23	1123563	EVERETT PIPE & STEEL	\$1,859.03
6/13/23	1123564	STILLAGUAMISH TRIBE	\$285.42
6/13/23	1123565	HYUNWOO KIM	\$136.15
6/13/23	1123566	VOID	\$0.00

**Detailed Disbursement Report**

<b>Revolving Fund - Customer Refunds, Incentives and Other</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/13/23	1123567	WADE ANDERSON	\$5.61
6/13/23	1123568	MILTON ROWE	\$56.27
6/13/23	1123569	KAREN ORTMAN	\$16.31
6/13/23	1123570	DANIEL FELIX	\$847.71
6/13/23	1123571	JIHUN CHA	\$177.26
6/13/23	1123572	NICHOLAS DOUGHERTY	\$141.59
6/13/23	1123573	JOSH TRUAX	\$83.58
6/13/23	1123574	25TH STREET LLC	\$50.77
6/13/23	1123575	BIZHU HE	\$76.06
6/13/23	1123576	ROSAN COCKING	\$174.93
6/13/23	1123577	ROBERT STILES	\$173.86
6/13/23	1123578	JACOB KUCA	\$86.27
6/13/23	1123579	STEVEN HARRIS	\$35.86
6/13/23	1123580	NORTH CREEK LANDING APARTMENTS LLC	\$32.29
6/13/23	1123581	DAVID WEAVER	\$109.13
6/13/23	1123582	AVID PROPERTY PARTNERS, LLC	\$41.84
6/13/23	1123583	WEYERHAEUSER MUSE LLC	\$647.41
6/13/23	1123584	LIBERTY GARDEN APARTMENTS	\$212.30
6/13/23	1123585	MARCELO BRAGHIN	\$152.04
6/13/23	1123586	KAREN MELANG	\$41.87
6/13/23	1123587	MONTE CRISTO ESPRESSO	\$117.08
6/13/23	1123588	JASPER LUGO	\$16.00
6/13/23	1123589	STILLAGUAMISH TRIBE	\$90.45
6/13/23	1123590	ASHLEY VAN SICKLE	\$222.79
6/13/23	1123591	WASINEE SRIAPHA	\$143.85
6/13/23	1123592	DOMINICK BROOKS	\$148.07
6/13/23	1123593	ANDRII SHNYT	\$107.32
6/13/23	1123594	TAYLOR KESLER	\$136.47
6/13/23	1123595	KATELAN DUCKWORTH	\$812.62
6/13/23	1123596	MICHAEL ROTUNNA	\$50.83
6/13/23	1123597	ELDRED TYLER	\$146.76
6/14/23	1123598	JAIME GARCIA	\$90.56

**Detailed Disbursement Report**

<b>Revolving Fund - Customer Refunds, Incentives and Other</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/14/23	1123599	DUVALL RIO VISTA LLC	\$2,896.23
6/14/23	1123600	ALEXANDER BOLIVAR	\$44.99
6/14/23	1123601	GLENN PETERSON	\$37.33
6/14/23	1123602	JOSHUA ANDERSON	\$128.93
6/14/23	1123603	ADRIEN WILLIS	\$32.07
6/14/23	1123604	DELBERT LAGUA	\$152.42
6/14/23	1123605	RICHARD CLARK	\$92.76
6/14/23	1123606	MARTIN DEROUIN	\$81.04
6/14/23	1123607	VOID	\$0.00
6/14/23	1123608	BRIXTON EVERETT LLC	\$102.88
6/14/23	1123609	NAOMI CHAMBERS	\$38.03
6/14/23	1123610	VICTORIA SUTTON	\$90.00
6/14/23	1123611	JR JEFFERY SCHLUND	\$60.00
6/15/23	1123612	HECTOR CORONADO	\$74.07
6/15/23	1123613	MELODY MILLER	\$377.63
6/15/23	1123614	DAMIR ZUKANOVIC	\$139.10
6/15/23	1123615	MICHAEL HSIEH	\$21.27
6/15/23	1123616	JACOB BUBB	\$102.80
6/15/23	1123617	ZIQI ZHANG	\$64.35
6/15/23	1123618	MADISON PARK APTS	\$29.45
6/15/23	1123619	CATINA PATTON	\$68.25
6/15/23	1123620	ADRIANNA WAGNER	\$8.38
6/15/23	1123621	RHONDA GETTER	\$2,200.00
6/15/23	1123622	DTG ENTERPRISES INC	\$125.38
6/15/23	1123623	MODESTUS UWAEZUOKE	\$160.00
6/16/23	1123624	SAMANTHA PERNORIO	\$81.05
6/16/23	1123625	JACKIE GILBERT	\$118.00
6/16/23	1123626	MILL POINTE LP	\$9.00
6/16/23	1123627	ANJANI CHALLA	\$409.67
6/16/23	1123628	CORNERSTONE HOMES	\$288.80
6/16/23	1123629	KRISTINA OWENS	\$194.54
6/16/23	1123630	GEORGE SIMPSON	\$415.92

**Detailed Disbursement Report**

<b>Revolving Fund - Customer Refunds, Incentives and Other</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/16/23	1123631	KEVIN BRYSON	\$8.65
6/16/23	1123632	FAINA VULF	\$73.94
6/16/23	1123633	CRYSTAL SPRINGS APTS	\$117.01
6/16/23	1123634	RYAN CARRELL	\$96.18
6/16/23	1123635	N GREGORY ZOOK	\$2,500.00
6/16/23	1123636	NATHANEL LOPEZ	\$152.72
6/16/23	1123637	JAY WOLFER	\$12.16
6/16/23	1123638	VIKING LYNNWOOD LLC	\$56.18
6/16/23	1123639	HOMEBRIDGE FINANCIAL SERVICES INC	\$31.91
6/16/23	1123640	ELIOT LEE	\$12.38
6/16/23	1123641	SENAIT GUANGUL	\$363.64
6/16/23	1123642	HOMEBRIDGE FINANCIAL SERVICES INC	\$80.28
6/16/23	1123643	ALS CASCADIAN OWNER LLC	\$19.96
6/16/23	1123644	DAWN FREY	\$119.15
6/16/23	1123645	EUGENE NORDE	\$1,552.52
6/16/23	1123646	HELEN BENNETT	\$18.71
6/16/23	1123647	STEPHEN ELWOOD	\$26.62

**Total: \$46,461.52**

**Detailed Disbursement Report**

<b>Revolving Fund - Electronic Customer Refunds</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/5/23	000525092211	SHEILA OLSON	\$39.70
6/5/23	000525092212	SHEILA OLSON	\$280.53
6/5/23	000525092213	CHRISTIE BANG	\$81.18
6/5/23	000525092214	SHEILA OLSON	\$100.00
6/5/23	000525092215	HANNAH HOLCA	\$84.84
6/5/23	000525092216	DAWN STYZEJ	\$25.25
6/5/23	000525092217	AMY JOHNSON	\$442.00
6/5/23	000525092218	CONNER WADE	\$86.17
6/5/23	000525092219	BILL WHITE	\$64.84
6/5/23	000525092220	RAMKUMAR SANKARANARAYANAN	\$77.23
6/5/23	000525092221	AUTUMN WEBB	\$68.06
6/5/23	000525092222	KIMHOUR CHOU	\$200.50
6/5/23	000525092223	LYNNE BRADLEY	\$45.84
6/7/23	000525109865	GRIMSTEELEMINING LLC	\$334.16
6/7/23	000525109866	COLLEEN WALKER	\$2,250.00
6/8/23	000525118940	VANESSA MEDINA	\$140.45
6/8/23	000525118941	LINDA DIANA MBOGORI	\$147.46
6/8/23	000525118942	MYA MATHENY	\$127.51
6/8/23	000525118943	BRANDON KAUFMAN	\$143.99
6/8/23	000525118944	RENAUD CHASSE	\$56.82
6/8/23	000525118945	TIMOTHY GARVIE	\$30.19
6/8/23	000525118946	LIN WANG	\$117.32
6/8/23	000525118947	CHRISTOPHER JOHNSON	\$182.62
6/8/23	000525118948	CATINA PATTON	\$68.25
6/8/23	000525118949	DEVON WHEELER	\$29.70
6/8/23	000525118950	JENNIFER RIDER	\$18.30
6/8/23	000525118951	JACKIE BRIONES	\$74.23
6/8/23	000525118952	KATRINA TAYLOR	\$69.01
6/8/23	000525118953	LINDA PRYOR	\$129.36
6/8/23	000525118954	JEFF TOMCZAK	\$44.87
6/8/23	000525118955	JENNIFER MORAN	\$633.41
6/9/23	000525128395	KEEGAN CARLSON	\$12.14



**Detailed Disbursement Report**

<b>Revolving Fund - Electronic Customer Refunds</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/9/23	000525128396	MICHAEL GEMZA	\$300.00
6/9/23	000525128397	WILLIAM SHUKAIT	\$56.36
6/9/23	000525128398	ALBERT FAY	\$22.36
6/9/23	000525128399	JINGWEN ZHAO	\$14.33
6/9/23	000525128400	DEREK WHITE	\$57.50
6/9/23	000525128401	JAY HUETER	\$56.24
6/9/23	000525128402	JACQUELINE ZARAGOZA	\$111.22
6/9/23	000525128403	HARESH MURUGAIYAN SIVAKUMAR	\$168.19
6/9/23	000525128404	RYAN BALCOM	\$35.52
6/9/23	000525128405	BENJAMIN FUGATE	\$99.46
6/12/23	000525143440	CASEY BAUER	\$103.22
6/12/23	000525143441	JANAE ZACKUSE	\$36.20
6/12/23	000525143442	JANAE ZACKUSE	\$84.91
6/13/23	000525152070	GHEORGHE ONIGA	\$131.15
6/13/23	000525152071	GHEORGHE ONIGA	\$51.01
6/13/23	000525152072	FREDDY ALCANTARA	\$72.56
6/13/23	000525152073	JOSH CASEY	\$27.55
6/13/23	000525152074	FERNANDO HENRIQUE TEIXEIRA GOMES	\$172.88
6/13/23	000525152075	CARMEN LORIA OLIVAREZ	\$80.88
6/13/23	000525152076	AMIR BAHANDARI	\$33.66
6/13/23	000525152077	GHEORGHE ONIGA	\$85.00
6/13/23	000525152078	CHANTELLE SALARI	\$16.00
6/13/23	000525152079	DREW SELLING	\$370.00
6/13/23	000525152080	ABIGAIL MARTENY	\$90.67
6/13/23	000525152081	ANGELA CARLSON	\$278.11
6/13/23	000525152082	CARMEN LORIA OLIVAREZ	\$80.88
6/13/23	000525152083	PAUL BRINGHURST	\$100.30
6/13/23	000525152084	CAROLYN RENAUD	\$68.47
6/13/23	000525152085	DARREN SCHIFFERL	\$200.00
6/13/23	000525152086	VIMAL CHAUDHARI	\$40.67
6/14/23	000525161577	FAYAZ RASHEED	\$38.11
6/14/23	000525161578	AMBER FLESHNER	\$44.99

**Detailed Disbursement Report**

<b>Revolving Fund - Electronic Customer Refunds</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/14/23	000525161579	HAILU ABREHA	\$149.70
6/14/23	000525161580	GEORDYN JAMES	\$62.04
6/14/23	000525161581	CLINTON JEFFERSON	\$118.00
6/15/23	000525169670	MAKSAT TAIBEK	\$17.79
6/15/23	000525169671	JUNRAN XU	\$54.51
6/15/23	000525169672	JUNRAN XU	\$31.14
6/15/23	000525169673	LEMENHE ASSEFFA	\$198.63
6/15/23	000525169674	JUNRAN XU	\$49.73
6/15/23	000525169675	JENNIFER KALEO	\$55.57
6/15/23	000525169676	MERRIANNE SOTNICK	\$25.04
6/15/23	000525169677	SUSAN SZOCIK	\$26.92
6/15/23	000525169678	TAYA PONATH	\$1,349.22
6/15/23	000525169679	ALEXANDER LOVELACE	\$71.99
6/15/23	000525169680	MUKUL KUMAR	\$55.30
6/16/23	000525180616	RICHARD ROWE	\$406.27
6/16/23	000525180617	ZACHARY ZUNIGA	\$70.74
6/16/23	000525180618	XOCHIL YANEZ	\$112.85
6/16/23	000525180619	EMILIO ALVERIO	\$208.83
6/16/23	000525180620	MATTHEW NADARESKI	\$19.43
6/16/23	000525180621	BANRION LAOCHRA TRUST	\$83.51

**Total: \$12,501.54**

**Detailed Disbursement Report**

<b>Accounts Payable Warrants</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/6/23	8073923	AT&T CORP	\$51,451.17
6/6/23	8073924	CLEAN HARBORS ENVIRONMENTAL	\$1,507.12
6/6/23	8073925	COMCAST HOLDING CORPORATION	\$506.85
6/6/23	8073926	COONER SALES COMPANY	\$8,200.08
6/6/23	8073927	CITY OF EVERETT	\$3,430.35
6/6/23	8073928	GLOBAL RENTAL COMPANY INC	\$255,512.01
6/6/23	8073929	CORE & MAIN LP	\$1,622.78
6/6/23	8073930	KENT D BRUCE	\$9,547.14
6/6/23	8073931	CITY OF MARYSVILLE	\$157.75
6/6/23	8073932	GENUINE PARTS COMPANY	\$641.64
6/6/23	8073933	NW TANK & ENVIRONMENTAL SERVICES IN	\$310.00
6/6/23	8073934	REPUBLIC SERVICES INC	\$271.12
6/6/23	8073935	RIVERSIDE TOPSOIL INC	\$80.00
6/6/23	8073936	SNOHOMISH COUNTY	\$10.00
6/6/23	8073937	SNOHOMISH COUNTY	\$10.00
6/6/23	8073938	SNOHOMISH COUNTY	\$10.00
6/6/23	8073939	SNOHOMISH COUNTY	\$10.00
6/6/23	8073940	SHI INTERNATIONAL CORP	\$8,147.71
6/6/23	8073941	SOUND PUBLISHING INC	\$385.14
6/6/23	8073942	SNOHOMISH COUNTY SOCIETY OF	\$7,008.83
6/6/23	8073943	TALLEY INC	\$2,721.37
6/6/23	8073944	US BANK NA	\$965.29
6/6/23	8073945	STATE OF WASHINGTON	\$232.55
6/6/23	8073946	STATE OF WASHINGTON	\$9,647.11
6/6/23	8073947	VALMONT COMPOSITE STRUCTURES INC	\$10,776.00
6/6/23	8073948	AUTOMATIC DOOR & GATE COMPANY	\$709.15
6/6/23	8073949	BICKFORD MOTORS INC	\$4,004.34
6/6/23	8073950	THE HO SEIFFERT COMPANY	\$3,685.00
6/6/23	8073951	EMERALD SERVICES INC	\$91.04
6/6/23	8073952	EVERETT ENGINEERING INC	\$6,411.35
6/6/23	8073953	GARY D KREIN	\$3,269.53
6/6/23	8073954	SKOTDAL MUTUAL LLC	\$226.60

**Detailed Disbursement Report**

<b>Accounts Payable Warrants</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/6/23	8073955	TOTAL LANDSCAPE CORP	\$2,173.32
6/6/23	8073956	CLEARRESULT CONSULTING INC	\$30,000.00
6/6/23	8073957	SCREEN PRINTING NORTHWEST INC	\$559.96
6/6/23	8073958	SOUND METRICS CORP	\$4,100.00
6/6/23	8073959	AVO MULTI-AMP CORP DBA MEGGER	\$7,785.01
6/6/23	8073960	WILLDAN ENERGY SOLUTIONS INC	\$4,401.05
6/6/23	8073961	MARTIN ENERGY GROUP SERVICES LLC	\$859.40
6/6/23	8073962	KENDALL DEALERSHIP HOLDINGS LLC	\$52.92
6/6/23	8073963	THE PAPE GROUP	\$96.96
6/6/23	8073964	FRONTIER ENERGY INC	\$15,436.00
6/6/23	8073965	MERCER INC	\$8,078.16
6/6/23	8073966	AINSWORTH INC	\$1,315.70
6/6/23	8073967	MOTION INDUSTRIES INC	\$2,470.19
6/6/23	8073968	B2T SOLUTIONS LLC	\$6,550.00
6/6/23	8073969	NISSAN OF EVERETT LLC	\$249.06
6/6/23	8073970	STANLEY C STEBING	\$6,100.00
6/6/23	8073971	THOMAS LITTLE	\$5,164.00
6/6/23	8073972	SCOTT BALSLEY	\$1,295.00
6/6/23	8073973	JARI K WILLIAMS	\$90,000.00
6/6/23	8073974	BRENNAN HEATING & AC LLC	\$1,650.00
6/8/23	8073975	PACIFIC HEIGHTS HOMES LLC	\$2,218.81
6/8/23	8073976	PAWS	\$8,643.06
6/8/23	8073977	ROBIN B MOORE	\$1,130.34
6/8/23	8073978	AT&T CORP	\$1,044.85
6/8/23	8073979	CO-OP SUPPLY INC	\$1,366.44
6/8/23	8073980	CITY OF EVERETT	\$62.66
6/8/23	8073981	GLOBAL RENTAL COMPANY INC	\$3,681.65
6/8/23	8073982	ISLAND COUNTY	\$205.50
6/8/23	8073983	MUKILTEO WATER & WASTEWATER DIST	\$218.86
6/8/23	8073984	GENUINE PARTS COMPANY	\$731.13
6/8/23	8073985	OLYMPIC VIEW WATER SEWER	\$175.32
6/8/23	8073986	PUGET SOUND ENERGY INC	\$590.02

**Detailed Disbursement Report**

<b>Accounts Payable Warrants</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/8/23	8073987	CITY OF SEATTLE	\$27,163.00
6/8/23	8073988	SILVER LAKE WATER & SEWER DISTRICT	\$105.55
6/8/23	8073989	SIX ROBBLEES INC	\$595.31
6/8/23	8073990	SOUND PUBLISHING INC	\$2,799.50
6/8/23	8073991	TALLEY INC	\$134.31
6/8/23	8073992	AABCO BARRICADE CO INC	\$2,993.08
6/8/23	8073993	BICKFORD MOTORS INC	\$1,855.46
6/8/23	8073994	COMCAST HOLDINGS CORPORATION	\$31,425.00
6/8/23	8073995	LIGHTRIVER TECHNOLOGIES INC	\$25,008.85
6/8/23	8073996	SNOHOMISH COUNTY	\$965.63
6/8/23	8073997	PUBLIC UTILITY DIST NO 1 OF	\$4,428.00
6/8/23	8073998	TOTAL LANDSCAPE CORP	\$25,245.21
6/8/23	8073999	WILLIAMS SCOTSMAN INC	\$257.66
6/8/23	8074000	HDR ENGINEERING INC	\$38,728.35
6/8/23	8074001	REXEL USA INC	\$828.65
6/8/23	8074002	ARAMARK UNIFORM & CAREER APPAREL GR	\$4,974.97
6/8/23	8074003	NORTHWEST FIBER LLC	\$7,653.90
6/8/23	8074004	CLARY LONGVIEW LLC	\$210,738.47
6/8/23	8074005	SELECTIVE INSURANCE COMPANY OF AMER	\$2,969.00
6/8/23	8074006	KENDALL DEALERSHIP HOLDINGS LLC	\$924.83
6/8/23	8074007	CONCENTRIC LLC	\$659.09
6/8/23	8074008	COOLSYS ENERGY SOLUTIONS LLC	\$6,500.00
6/8/23	8074009	LASER UNDERGROUND & EARTHWORKS INC	\$67,167.43
6/8/23	8074010	OTIERNEY COMPANIES LLC	\$533.72
6/8/23	8074011	DYMEK CLOUD INSTITUTE INC	\$375.00
6/8/23	8074012	COMMUNITY FOUNDATION OF	\$1,000.00
6/8/23	8074013	ARROW INSULATION INC	\$2,676.00
6/8/23	8074014	COSTCO WHOLESALE CORP	\$191,000.00
6/8/23	8074015	GLASS BY LUND INC	\$300.00
6/8/23	8074016	WSB SHEET METAL	\$3,312.50
6/13/23	8074017	DANIEL STIVALA	\$35.00
6/13/23	8074018	SMARTCAP ARLINGTON AIRPORT	\$10,012.11

**Detailed Disbursement Report**

<b>Accounts Payable Warrants</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/13/23	8074019	CHARLES MULCAHY	\$2,595.64
6/13/23	8074020	MICHAEL M MARTEL	\$243.00
6/13/23	8074021	ALVARIA INC	\$9,034.02
6/13/23	8074022	CCH INCORPORATED	\$1,560.58
6/13/23	8074023	CITY OF EDMONDS	\$677.79
6/13/23	8074024	CITY OF EVERETT	\$181.25
6/13/23	8074025	CORE & MAIN LP	\$15,367.25
6/13/23	8074026	MILL SUPPLY INC	\$142.76
6/13/23	8074027	CITY OF MONROE	\$1,138.74
6/13/23	8074028	GENUINE PARTS COMPANY	\$544.28
6/13/23	8074029	REPUBLIC SERVICES INC	\$1,025.72
6/13/23	8074030	SNOHOMISH COUNTY	\$6,916.30
6/13/23	8074031	SHI INTERNATIONAL CORP	\$5,547.76
6/13/23	8074032	SOUND PUBLISHING INC	\$220.50
6/13/23	8074033	TARR ACQUISITION LLC	\$27,036.00
6/13/23	8074034	UNUM LIFE INSURANCE CO OF AMERICA	\$36,622.44
6/13/23	8074035	STATE OF WASHINGTON	\$1,441.09
6/13/23	8074036	STATE OF WASHINGTON	\$1,839.35
6/13/23	8074037	WESCO GROUP INC	\$2,198.88
6/13/23	8074038	VALMONT COMPOSITE STRUCTURES INC	\$10,776.00
6/13/23	8074039	BICKFORD MOTORS INC	\$3,564.15
6/13/23	8074040	BILLS BLUEPRINT INC	\$106.27
6/13/23	8074041	CITY OF BRIER	\$68.25
6/13/23	8074042	CAR WASH ENTERPRISES INC	\$68.00
6/13/23	8074043	DIRECTV ENTERTAINMENT HOLDINGS LLC	\$603.52
6/13/23	8074044	ENGINUITY ADVANTAGE LLC	\$5,262.81
6/13/23	8074045	SNOHOMISH COUNTY	\$4,760.00
6/13/23	8074046	WYNNE AND SONS INC	\$158.26
6/13/23	8074047	COMCAST CORPORATION	\$521.77
6/13/23	8074048	ACHILLES USA INC	\$34,937.25
6/13/23	8074049	THE PAPE GROUP INC	\$7,831.48
6/13/23	8074050	UPS SUPPLY CHAIN SOLUTIONS INC	\$135.40

**Detailed Disbursement Report**

<b>Accounts Payable Warrants</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/13/23	8074051	KIDDER MATHEWS INC	\$1,000.00
6/13/23	8074052	JENNIFER DARLENE WENZEL	\$252.56
6/13/23	8074053	BHC CONSULTANTS LLC	\$11,769.35
6/13/23	8074054	CLARY LONGVIEW LLC	\$76,611.85
6/13/23	8074055	KENDALL DEALERSHIP HOLDINGS LLC	\$1,076.15
6/13/23	8074056	CONCENTRIC LLC	\$1,582.56
6/13/23	8074057	COOLSYS ENERGY SOLUTIONS LLC	\$67,011.17
6/13/23	8074058	DC TRANSPORT & MATERIALS INC	\$367.97
6/13/23	8074059	FERGUSON ENTERPRISES LLC	\$328.05
6/13/23	8074060	WEST COAST MACHINERY INC	\$168,945.00
6/13/23	8074061	RJB WHOLESALE INC	\$179,709.43
6/13/23	8074062	ARROW INSULATION INC	\$1,029.00
6/13/23	8074063	BREEZE FREE INC	\$404.00
6/13/23	8074064	BREEZE FREE INC	\$773.00
6/13/23	8074065	GLASS BY LUND INC	\$688.00
6/15/23	8074066	MIETZNER BROTHERS PROPERTIES LLC	\$1,695.15
6/15/23	8074067	DON C CARPENTER	\$1,771.17
6/15/23	8074068	KELLEY COULSON	\$1,650.00
6/15/23	8074069	CDW LLC	\$810.18
6/15/23	8074070	GLOBAL RENTAL COMPANY INC	\$10,330.60
6/15/23	8074071	MILL SUPPLY INC	\$54.10
6/15/23	8074072	GENUINE PARTS COMPANY	\$628.98
6/15/23	8074073	PACIFIC TOPSOILS INC	\$530.00
6/15/23	8074074	PUGET SOUND ENERGY INC	\$5,154.45
6/15/23	8074075	CITY OF ARLINGTON	\$1,594.95
6/15/23	8074076	REPUBLIC SERVICES INC	\$402.76
6/15/23	8074077	SHI INTERNATIONAL CORP	\$4,275.38
6/15/23	8074078	WESTERN ELECTRICAL SERVICES INC	\$4,780.65
6/15/23	8074079	AAA OF EVERETT FIRE	\$119.24
6/15/23	8074080	BICKFORD MOTORS INC	\$107.38
6/15/23	8074081	CITY OF BOTHELL	\$85.12
6/15/23	8074082	CITY OF BOTHELL	\$85.12



**Detailed Disbursement Report**

<b>Accounts Payable Warrants</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/15/23	8074083	CITY OF BOTHELL	\$85.12
6/15/23	8074084	CITY OF BOTHELL	\$170.25
6/15/23	8074085	EBEY HILL HYDROELECTRIC INC	\$942.83
6/15/23	8074086	MILLIMAN INC	\$1,093.51
6/15/23	8074087	QUALCO ENERGY	\$11,793.14
6/15/23	8074088	REX ELECTRIC SERVICE INC	\$11,763.24
6/15/23	8074089	ROM ACQUISITION CORPORATION	\$763.24
6/15/23	8074090	RUBATINO REFUSE REMOVAL INC	\$7,577.62
6/15/23	8074091	PUBLIC UTILITY DIST NO 1 OF	\$5,238.79
6/15/23	8074092	T-MOBILE USA INC	\$1,133.05
6/15/23	8074093	STATE OF WASHINGTON	\$918.20
6/15/23	8074094	ACCORD CONTRACTORS LLC	\$209.80
6/15/23	8074095	LAMAR TEXAS LTD PARTNERSHIP	\$6,220.00
6/15/23	8074096	CASCADE COLLISION CENTER INC	\$4,452.01
6/15/23	8074097	THE PAPE GROUP INC	\$11,339.88
6/15/23	8074098	REXEL USA INC	\$416.14
6/15/23	8074099	WASHINGTON STATE DOT	\$167.86
6/15/23	8074100	KENDALL DEALERSHIP HOLDINGS LLC	\$71.67
6/15/23	8074101	RADIATE HOLDINGS LP	\$3,610.80
6/15/23	8074102	CC BUYER INC	\$12,907.32
6/15/23	8074103	GLASS BY LUND INC	\$1,150.00

**Total: \$2,084,104.27**

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/5/23	6038544	MOTOR TRUCKS INTL & IDEALEASE INC	\$1,055.04
6/5/23	6038545	PETROCARD INC	\$34,550.62
6/5/23	6038546	ROBERT HALF INTERNATIONAL INC	\$1,632.00
6/5/23	6038547	RWC INTERNATIONAL LTD	\$1,154.27
6/5/23	6038548	S&C ELECTRIC COMPANY	\$4,670.75
6/5/23	6038549	SISKUN INC	\$900.91
6/5/23	6038550	SNOHOMISH COUNTY SOCIETY OF	\$3,700.00
6/5/23	6038551	TESSCO INCORPORATED	\$3,259.14
6/5/23	6038552	TOYOTA TSUSHO MATERIAL HANDLING AME	\$6,904.76
6/5/23	6038553	UNITED PARCEL SERVICE	\$30.00
6/5/23	6038554	GORDON TRUCK CENTERS INC	\$13.19
6/5/23	6038555	ALLIED ELECTRONICS INC	\$2,141.51
6/5/23	6038556	BRAKE & CLUTCH SUPPLY INC	\$1,132.93
6/5/23	6038557	COLEHOUR & COHEN INC	\$6,879.81
6/5/23	6038558	DICKS TOWING INC	\$928.51
6/5/23	6038559	EDGE ANALYTICAL INC	\$278.00
6/5/23	6038560	HOGLUNDS TOP SHOP INC	\$87.91
6/5/23	6038561	NORTHWEST CASCADE INC	\$680.66
6/5/23	6038562	NORTHWEST HANDLING SYSTEMS INC	\$5,225.75
6/5/23	6038563	POLY BAG LLC	\$109.49
6/5/23	6038564	RICOH USA INC	\$4,935.06
6/5/23	6038565	SOUND SAFETY PRODUCTS CO INC	\$857.22
6/5/23	6038566	BRENT STAINER	\$500.00
6/5/23	6038567	TECH PRODUCTS INC	\$587.25
6/5/23	6038568	STATE OF WASHINGTON	\$5,364.55
6/5/23	6038569	UNITED RENTALS NORTH AMERICA INC	\$507.32
6/5/23	6038570	GRAYBAR ELECTRIC CO INC	\$2,236.86
6/5/23	6038571	ALTEC INDUSTRIES INC	\$3,369.32
6/5/23	6038572	ANIXTER INC	\$10,697.84
6/5/23	6038573	MALLORY SAFETY AND SUPPLY LLC	\$5,402.68
6/5/23	6038574	THE GOODYEAR TIRE & RUBBER CO	\$2,041.91
6/5/23	6038575	TRAFFIC CONTROL PLAN CO OF WA LLC	\$875.00

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/5/23	6038576	REXEL USA INC	\$906.19
6/5/23	6038577	CURTIS A SMITH	\$4,744.71
6/5/23	6038578	WORKLOGIX MANAGEMENT INC	\$250.00
6/5/23	6038579	AON CONSULTING INC	\$2,756.25
6/5/23	6038580	CONSOR NORTH AMERICA INC	\$379.50
6/5/23	6038581	DIAMOND VOGEL INC	\$452.74
6/5/23	6038582	ENABLE NOW EXPERT LLC	\$2,700.00
6/5/23	6038583	BORDER STATES INDUSTRIES INC	\$27,113.61
6/5/23	6038584	UNIVERSAL PROTECTION SERVICE LP	\$130,208.84
6/5/23	6038585	TEMPEST TELECOM SOLUTIONS LLC	\$11,447.45
6/5/23	6038586	AMERICAN CRAWLSPACE & PEST SERVICES	\$550.00
6/5/23	6038587	CLEAN CRAWL INC	\$612.00
6/5/23	6038588	COZY HEATING INC	\$1,650.00
6/5/23	6038589	GOLDFINCH BROTHERS INC	\$282.40
6/5/23	6038590	JACQUES CONSTRUCTION INC	\$200.00
6/5/23	6038591	CRAWL SPACE CLEANING PROS INC	\$518.00
6/5/23	6038592	KEVIN WATIER	\$574.36
6/5/23	6038593	IRENE HINZE	\$141.48
6/5/23	6038594	CAROLYN BEEBE	\$469.97
6/5/23	6038595	DOUGLAS METCALFE	\$650.00
6/5/23	6038596	REBECCA WOLFE	\$113.28
6/5/23	6038597	MARK CURFMAN	\$105.82
6/5/23	6038598	FREDERICK WILLENBROCK	\$420.24
6/6/23	6038599	CARDINAL PAINT & POWDER INC	\$293.33
6/6/23	6038600	HOWARD INDUSTRIES INC	\$30,825.84
6/6/23	6038601	NELSON DISTRIBUTING INC	\$1,105.52
6/6/23	6038602	NORTH COAST ELECTRIC COMPANY	\$1,313.39
6/6/23	6038603	NORTHSTAR CHEMICAL INC	\$1,037.30
6/6/23	6038604	ROMAINE ELECTRIC CORP	\$754.03
6/6/23	6038605	SCHWEITZER ENGINEERING LAB INC	\$3,694.87
6/6/23	6038606	STELLAR INDUSTRIAL SUPPLY INC	\$4,209.76
6/6/23	6038607	TESSCO INCORPORATED	\$111.60

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/6/23	6038608	TOPSOILS NORTHWEST INC	\$517.52
6/6/23	6038609	WW GRAINGER INC	\$2,287.55
6/6/23	6038610	COLEHOUR & COHEN INC	\$6,975.76
6/6/23	6038611	THE COMPLETE LINE LLC	\$1,142.96
6/6/23	6038612	EDGE ANALYTICAL INC	\$288.00
6/6/23	6038613	GENERAL PACIFIC INC	\$30,053.29
6/6/23	6038614	HOGLUNDS TOP SHOP INC	\$549.49
6/6/23	6038615	KEMP WEST INC	\$607,930.65
6/6/23	6038616	LENZ ENTERPRISES INC	\$676.06
6/6/23	6038617	THOMAS D MORTIMER JR	\$780.00
6/6/23	6038618	NORTHWEST CASCADE INC	\$430.00
6/6/23	6038619	PORTAGE BAY SOLUTIONS INC	\$2,294.00
6/6/23	6038620	PUBLIC UTILITY DISTRICT EMPLOYEES	\$1,685.00
6/6/23	6038621	LOUIS F MATHESON CONSTRUCTION INC	\$598.86
6/6/23	6038622	ROHLINGER ENTERPRISES INC	\$9,037.48
6/6/23	6038623	TECH PRODUCTS INC	\$374.30
6/6/23	6038624	OFFICE OF THE SECRETARY OF STATE	\$2,283.50
6/6/23	6038625	WETHERHOLT & ASSOCIATES INC	\$741.25
6/6/23	6038626	WEX BANK	\$80,414.06
6/6/23	6038627	ALTEC INDUSTRIES INC	\$2,015.12
6/6/23	6038628	ANIXTER INC	\$4,452.87
6/6/23	6038629	CG ENGINEERING PLLC	\$7,800.00
6/6/23	6038630	TRAFFIC CONTROL PLAN CO OF WA LLC	\$1,400.00
6/6/23	6038631	HARNISH GROUP INC	\$343.69
6/6/23	6038632	RESOURCE INNOVATIONS INC	\$13,340.00
6/6/23	6038633	CENVEO WORLDWIDE LIMITED	\$2,531.11
6/6/23	6038634	LANE POWELL PC	\$7,515.00
6/6/23	6038635	SYMEND US INC	\$13,737.50
6/6/23	6038636	NICHOLAS BELISLE	\$34.06
6/6/23	6038637	RICHARD FLURY	\$153.37
6/6/23	6038638	MATTHEW KIMBALL	\$125.00
6/6/23	6038639	SHAINA JOHNSON	\$57.64

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/6/23	6038640	JOHN HAARLOW	\$943.32
6/6/23	6038641	WILLIAM GARBER	\$1,359.58
6/6/23	6038642	DONALD BOBB	\$85.00
6/7/23	6038643	ALS GROUP USA CORP	\$531.00
6/7/23	6038644	CENTRAL WELDING SUPPLY CO INC	\$104.51
6/7/23	6038645	DAVID EVANS & ASSOCIATES INC	\$6,831.67
6/7/23	6038646	HOWARD INDUSTRIES INC	\$137,449.72
6/7/23	6038647	LAKESIDE INDUSTRIES INC	\$1,101.22
6/7/23	6038648	PITNEY BOWES PRESORT SERVICES LLC	\$14,978.29
6/7/23	6038649	ROBERT HALF INTERNATIONAL INC	\$6,091.79
6/7/23	6038650	ROMAINE ELECTRIC CORP	\$1,785.80
6/7/23	6038651	SCHWEITZER ENGINEERING LAB INC	\$1,583.52
6/7/23	6038652	SISKUN INC	\$835.87
6/7/23	6038653	STELLAR INDUSTRIAL SUPPLY INC	\$640.01
6/7/23	6038654	TESSCO INCORPORATED	\$880.15
6/7/23	6038655	TOPSOILS NORTHWEST INC	\$2,070.08
6/7/23	6038656	TRENCHLESS CONSTR SVCS LLC	\$373,652.96
6/7/23	6038657	AARD PEST CONTROL INC	\$1,463.31
6/7/23	6038658	CELLCO PARTNERSHIP	\$1,307.53
6/7/23	6038659	CHAMPION BOLT & SUPPLY INC	\$182.54
6/7/23	6038660	DUNLAP INDUSTRIAL HARDWARE INC	\$101.66
6/7/23	6038661	EDGE ANALYTICAL INC	\$288.00
6/7/23	6038662	LENZ ENTERPRISES INC	\$1,853.30
6/7/23	6038663	LOUIS F MATHESON CONSTRUCTION INC	\$1,159.39
6/7/23	6038664	ROHLINGER ENTERPRISES INC	\$4,704.71
6/7/23	6038665	SOUND SAFETY PRODUCTS CO INC	\$2,859.18
6/7/23	6038666	WESTERN ELECTRICITY COORDINATING CO	\$203.09
6/7/23	6038667	GRAYBAR ELECTRIC CO INC	\$7,943.85
6/7/23	6038668	ANIXTER INC	\$953.93
6/7/23	6038669	DS SERVICES OF AMERICA INC	\$128.01
6/7/23	6038670	OPENSQUARE HOLDINGS LLC	\$14,936.95
6/7/23	6038671	OAC SERVICES INC	\$9,277.26

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/7/23	6038672	QCL INC	\$105.00
6/7/23	6038673	SEATTLES FINEST SECURITY & TRAFFIC	\$666.00
6/7/23	6038674	HM PACIFIC NORTHWEST FKA CADMAN	\$1,299.13
6/7/23	6038675	GRIDBRIGHT INC	\$20,872.50
6/7/23	6038676	ENERGY EXTERIORS NW LLC	\$1,100.00
6/7/23	6038677	CM AIR PROS LLC	\$1,650.00
6/7/23	6038678	LIBERTY MUTUAL GROUP INC	\$23,976.22
6/8/23	6038679	ASPLUNDH TREE EXPERT LLC	\$40,305.08
6/8/23	6038680	DAVID EVANS & ASSOCIATES INC	\$53,137.84
6/8/23	6038681	HOWARD INDUSTRIES INC	\$1,356.17
6/8/23	6038682	NORTHSTAR CHEMICAL INC	\$1,727.17
6/8/23	6038683	RWC INTERNATIONAL LTD	\$248.61
6/8/23	6038684	S&C ELECTRIC COMPANY	\$77,635.56
6/8/23	6038685	TOPSOILS NORTHWEST INC	\$517.52
6/8/23	6038686	TRENCHLESS CONSTR SVCS LLC	\$20,062.93
6/8/23	6038687	GORDON TRUCK CENTERS INC	\$315.41
6/8/23	6038688	WETLAND RESOURCES INC	\$2,240.00
6/8/23	6038689	WW GRAINGER INC	\$189.49
6/8/23	6038690	BRAKE & CLUTCH SUPPLY INC	\$342.89
6/8/23	6038691	CHAMPION BOLT & SUPPLY INC	\$436.38
6/8/23	6038692	COLEHOUR & COHEN INC	\$60,941.00
6/8/23	6038693	EDGE ANALYTICAL INC	\$240.00
6/8/23	6038694	PACIFIC MOBILE STRUCTURES INC	\$1,151.73
6/8/23	6038695	TYNDALE ENTERPRISES INC	\$14,842.63
6/8/23	6038696	GRAYBAR ELECTRIC CO INC	\$2,498.41
6/8/23	6038697	ALTEC INDUSTRIES INC	\$1,353.95
6/8/23	6038698	HARNISH GROUP INC	\$1,094.00
6/8/23	6038699	OPENSQUARE HOLDINGS LLC	\$2,920.87
6/8/23	6038700	GOENGINEER LLC	\$31,536.46
6/8/23	6038701	BREEZE FREE INC	\$250.00
6/8/23	6038702	AA REMODELING LLC	\$600.00
6/8/23	6038703	WASHINGTON ENERGY SERVICES COMPANY	\$350.00



**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/8/23	6038704	JOSHUA ROBERTS	\$288.75
6/8/23	6038705	ALEXIS DICKIE	\$667.62
6/8/23	6038706	LAUREN WAY	\$1,259.00
6/8/23	6038707	SHAWN HUNSTOCK	\$1,719.20
6/9/23	6038708	HOWARD INDUSTRIES INC	\$5,358.72
6/9/23	6038709	UNITED PARCEL SERVICE	\$381.73
6/9/23	6038710	WILLIAMS SCOTSMAN INC	\$326.93
6/9/23	6038711	ECODOCX LLC	\$135,000.00
6/9/23	6038712	HOGLUNDS TOP SHOP INC	\$1,741.92
6/9/23	6038713	SENSUS USA INC	\$12,443.43
6/9/23	6038714	HOME COMFORT ALLIANCE LLC	\$1,500.00
6/9/23	6038715	CHERI NELSON	\$20.96
6/9/23	6038716	JONI WILBURN	\$448.02
6/9/23	6038717	ANN NICHOLS	\$65.50
6/9/23	6038718	AMY BROWN	\$961.64
6/9/23	6038719	CINDY WITTMAN	\$100.87
6/9/23	6038720	CHESNEY ROODZANT	\$49.78
6/9/23	6038721	AMANDA BENNETT	\$41.92
6/9/23	6038722	KIMBERLEY MULLENE	\$86.46
6/12/23	6038723	CENTRAL WELDING SUPPLY CO INC	\$18,439.68
6/12/23	6038724	ELECTRO SWITCH CORP	\$6,875.68
6/12/23	6038725	FASTENAL COMPANY	\$239.86
6/12/23	6038726	HOWARD INDUSTRIES INC	\$19,381.98
6/12/23	6038727	PETROCARD INC	\$2,677.67
6/12/23	6038728	ROMAINE ELECTRIC CORP	\$3,298.52
6/12/23	6038729	S&C ELECTRIC COMPANY	\$77,635.56
6/12/23	6038730	STAR RENTALS INC	\$8,255.33
6/12/23	6038731	TOPSOILS NORTHWEST INC	\$1,164.42
6/12/23	6038732	TRAYER ENGINEERING CORPORATION	\$8,396.00
6/12/23	6038733	GORDON TRUCK CENTERS INC	\$93.66
6/12/23	6038734	WW GRAINGER INC	\$438.20
6/12/23	6038735	THE COMPLETE LINE LLC	\$118.14

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/12/23	6038736	EDGE ANALYTICAL INC	\$240.00
6/12/23	6038737	GENERAL PACIFIC INC	\$2,753.32
6/12/23	6038738	LENZ ENTERPRISES INC	\$166.63
6/12/23	6038739	LONE MOUNTAIN COMMUNICATIONS LLC	\$12,296.51
6/12/23	6038740	NORTHWEST CASCADE INC	\$5,248.35
6/12/23	6038741	SEATTLE AUTOMOTIVE DISTRIBUTING INC	\$414.54
6/12/23	6038742	SOUND SAFETY PRODUCTS CO INC	\$4,064.46
6/12/23	6038743	TRIANGLE ASSOCIATES INC	\$6,954.20
6/12/23	6038744	WETHERHOLT & ASSOCIATES INC	\$4,460.00
6/12/23	6038745	WIRELESS STRUCTURES CONSULTING	\$39,861.83
6/12/23	6038746	UNITED RENTALS NORTH AMERICA INC	\$15,914.08
6/12/23	6038747	SHERMAN & REILLY INC	\$5,871.57
6/12/23	6038748	GRAYBAR ELECTRIC CO INC	\$867.77
6/12/23	6038749	MAGNUM POWER LLC	\$55,546.40
6/12/23	6038750	ALTEC INDUSTRIES INC	\$352.11
6/12/23	6038751	ANIXTER INC	\$21,702.66
6/12/23	6038752	SEMAPHORE CORP	\$3,995.94
6/12/23	6038753	HARNISH GROUP INC	\$147.26
6/12/23	6038754	GLOBAL INFRASTRUCTURE SOLUTIONS INC	\$5,655.00
6/12/23	6038755	OAC SERVICES INC	\$35,657.10
6/12/23	6038756	SHERELLE GORDON	\$4,772.13
6/12/23	6038757	QCL INC	\$144.50
6/12/23	6038758	HM PACIFIC NORTHWEST FKA CADMAN	\$879.32
6/12/23	6038759	ENABLE NOW EXPERT LLC	\$2,700.00
6/12/23	6038760	GRIDBRIGHT INC	\$2,763.72
6/12/23	6038761	CLEAN CRAWL INC	\$761.50
6/12/23	6038762	COHEN VENTURES INC	\$42,766.12
6/12/23	6038763	CM AIR PROS LLC	\$3,300.00
6/12/23	6038764	KEVIN DAVIS	\$414.58
6/12/23	6038765	TIMOTHY DURAND	\$423.32
6/13/23	6038766	HOWARD INDUSTRIES INC	\$54,019.15
6/13/23	6038767	MOTOR TRUCKS INTL & IDEALEASE INC	\$561.84

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/13/23	6038768	NELSON DISTRIBUTING INC	\$2,461.96
6/13/23	6038769	ORRICK HERRINGTON & SUTCLIFFE LLP	\$99,541.73
6/13/23	6038770	RWC INTERNATIONAL LTD	\$56.69
6/13/23	6038771	SISKUN INC	\$1,197.56
6/13/23	6038772	STELLAR INDUSTRIAL SUPPLY INC	\$2,770.43
6/13/23	6038773	TESSCO INCORPORATED	\$27.74
6/13/23	6038774	TOPSOILS NORTHWEST INC	\$517.52
6/13/23	6038775	TOYOTA TSUSHO MATERIAL HANDLING AME	\$1,138.43
6/13/23	6038776	TRENCHLESS CONSTR SVCS LLC	\$36,081.13
6/13/23	6038777	WASTE MANAGEMENT OF WASHINGTON INC	\$15.82
6/13/23	6038778	HOGLUNDS TOP SHOP INC	\$137.38
6/13/23	6038779	LENZ ENTERPRISES INC	\$2,308.58
6/13/23	6038780	LONGS LANDSCAPE LLC	\$340.00
6/13/23	6038781	NORTHWEST CASCADE INC	\$949.81
6/13/23	6038782	ROGER R OLSEN	\$1,373.76
6/13/23	6038783	PAGERDUTY INC	\$1,728.07
6/13/23	6038784	LOUIS F MATHESON CONSTRUCTION INC	\$2,276.37
6/13/23	6038785	ROHLINGER ENTERPRISES INC	\$22,340.20
6/13/23	6038786	WESTERN SAFETY PRODUCTS INC	\$875.55
6/13/23	6038787	GRAYBAR ELECTRIC CO INC	\$9,776.83
6/13/23	6038788	ALTEC INDUSTRIES INC	\$8,799.93
6/13/23	6038789	ANIXTER INC	\$11,407.51
6/13/23	6038790	SEATTLE NUT & BOLT LLC	\$2,241.96
6/13/23	6038791	HCL AMERICA INC	\$66,926.22
6/13/23	6038792	WESTERN STATES FIRE PROTECTION CO	\$687.50
6/13/23	6038793	PUGET SOUND EXECUTIVE SERVICES INC	\$3,168.00
6/13/23	6038794	K&D SERVICES INC	\$760.87
6/13/23	6038795	HM PACIFIC NORTHWEST FKA CADMAN	\$1,209.55
6/13/23	6038796	ARCHECOLOGY LLC	\$720.00
6/13/23	6038797	AA REMODELING LLC	\$1,200.00
6/13/23	6038798	KHAJA SHAHABUDDIN	\$2,585.00
6/13/23	6038799	ANGELA MICHAELSON	\$482.85

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/13/23	6038800	KYLE FITZHUGH	\$167.00
6/13/23	6038801	MIGUEL MENA ENCARNACION	\$312.76
6/13/23	6038802	CLAUDIU LAZAR	\$119.21
6/14/23	6038803	PARAMETRIX INC	\$18,042.50
6/14/23	6038804	ROBERT HALF INTERNATIONAL INC	\$7,736.70
6/14/23	6038805	ROMAINE ELECTRIC CORP	\$3,740.17
6/14/23	6038806	STELLA-JONES CORPORATION	\$29,677.10
6/14/23	6038807	TESSCO INCORPORATED	\$202.63
6/14/23	6038808	TOPSOILS NORTHWEST INC	\$517.52
6/14/23	6038809	TRENCHLESS CONSTR SVCS LLC	\$114,490.96
6/14/23	6038810	UNITED PARCEL SERVICE	\$45.77
6/14/23	6038811	CELLCO PARTNERSHIP	\$1,764.72
6/14/23	6038812	CUZ CONCRETE PRODUCTS INC	\$2,967.30
6/14/23	6038813	DESIGNER DECAL INC	\$8,792.00
6/14/23	6038814	ECOLIGHTS NORTHWEST LLC	\$443.68
6/14/23	6038815	NORTHWEST CASCADE INC	\$1,044.25
6/14/23	6038816	WALTER E NELSON CO OF WESTERN WA	\$440.74
6/14/23	6038817	ALTEC INDUSTRIES INC	\$47.15
6/14/23	6038818	SEMAPHORE CORP	\$54,067.50
6/14/23	6038819	TRAFFIC CONTROL PLAN CO OF WA LLC	\$175.00
6/14/23	6038820	ISSQUARED INC	\$6,536.93
6/14/23	6038821	CONSOR NORTH AMERICA INC	\$4,039.50
6/14/23	6038822	OPENSQUARE HOLDINGS LLC	\$7,706.42
6/14/23	6038823	DADCO INC	\$3,905.00
6/14/23	6038824	CM AIR PROS LLC	\$1,650.00
6/14/23	6038825	KYLE CAMPANELLI	\$130.00
6/14/23	6038826	MICHAEL SORENSON	\$403.00
6/15/23	6038827	ASPLUNDH TREE EXPERT LLC	\$45,835.90
6/15/23	6038828	MOTOR TRUCKS INTL & IDEALEASE INC	\$1,493.25
6/15/23	6038829	ROMAINE ELECTRIC CORP	\$1,512.73
6/15/23	6038830	S&C ELECTRIC COMPANY	\$21,348.08
6/15/23	6038831	SCHWEITZER ENGINEERING LAB INC	\$5,167.56

**Detailed Disbursement Report**

<b>Accounts Payable ACH</b>			
<b>Payment Date</b>	<b>Payment Ref Nbr</b>	<b>Payee</b>	<b>Amount</b>
6/15/23	6038832	TOPSOILS NORTHWEST INC	\$776.28
6/15/23	6038833	TRENCHLESS CONSTR SVCS LLC	\$30,956.32
6/15/23	6038834	GORDON TRUCK CENTERS INC	\$113.05
6/15/23	6038835	VAN NESS FELDMAN LLP	\$2,316.50
6/15/23	6038836	WESTERN FACILITIES SUPPLY INC	\$706.99
6/15/23	6038837	LENZ ENTERPRISES INC	\$6,832.39
6/15/23	6038838	GARY PETERSEN	\$11,710.70
6/15/23	6038839	GARY PETERSEN	\$2,773.30
6/15/23	6038840	SUMMIT LAW GROUP PLLC	\$2,445.50
6/15/23	6038841	TECH PRODUCTS INC	\$1,591.00
6/15/23	6038842	ALTEC INDUSTRIES INC	\$531.70
6/15/23	6038843	MALLORY SAFETY AND SUPPLY LLC	\$182.12
6/15/23	6038844	CONSOR NORTH AMERICA INC	\$3,012.75
6/15/23	6038845	QCL INC	\$105.00
6/15/23	6038846	HALEY & ALDRICH INC	\$240.00
6/15/23	6038847	POWDER COATING INC	\$884.47
6/15/23	6038848	ADP INC	\$10,226.46
6/15/23	6038849	SINH TRAN	\$853.78
6/15/23	6038850	CHASE LAMORENA	\$189.81
6/15/23	6038851	JEROME DRESCHER	\$102.18
6/16/23	6038852	HOWARD INDUSTRIES INC	\$100,443.11
6/16/23	6038853	STELLAR INDUSTRIAL SUPPLY INC	\$765.18
6/16/23	6038854	ANIXTER INC	\$4,121.53
6/16/23	6038855	LIBERTY MUTUAL GROUP INC	\$13,640.23
6/16/23	6038856	ALEXANDRA LEGARE	\$890.39
6/16/23	6038857	AA REMODELING LLC	\$875.00
6/16/23	6038858	HOME COMFORT ALLIANCE LLC	\$2,650.00
6/16/23	6038859	KEVIN LAVERING	\$247.63

**Total: \$3,586,082.39**

## Detailed Disbursement Report

Accounts Payable Wires			
Payment Date	Payment Ref Nbr	Payee	Amount
6/5/23	<a href="#">7002885</a>	WHEAT FIELD WIND POWER PROJECT LLC	\$1,381,035.16
6/6/23	<a href="#">7002886</a>	ICMA-RC	\$283,543.66
6/6/23	<a href="#">7002887</a>	PUBLIC UTILITY DIST NO 1 OF SNOHOMI	\$27,822.26
6/6/23	<a href="#">7002888</a>	ICMA-RC	\$686,892.72
6/6/23	<a href="#">7002889</a>	MOBILIZZ INC	\$13,527.29
6/9/23	<a href="#">7002890</a>	US BANK NA	\$2,303,923.34
6/9/23	<a href="#">7002891</a>	ICMA-RC	\$43,891.80
6/14/23	<a href="#">7002892</a>	CRAWFORD & COMPANY	\$1,764.49
6/16/23	<a href="#">7002893</a>	MOBILIZZ INC	\$13,634.09
<b>Total:</b>			<b>\$4,756,034.81</b>

### Detailed Disbursement Report

Payroll			
Period End Date	Payment Ref Nbr	Payee	Amount
6/6/23	<a href="#">5300000832</a>	PUD EMPLOYEES - DIRECT DEPOSIT	\$4,660,590.30
6/7/23	844946 - 844957	PUD EMPLOYEES - WARRANTS	\$39,246.74



## Detailed Disbursement Report

Automatic Debit Payments			
Payment Date	Payment Ref Nbr	Payee	Amount
6/6/23	<a href="#">5300000832</a>	ADP INC	\$1,110,135.82
6/5/23	<a href="#">5300000833</a>	ELAVON INC DBA MERCHANT S	\$1,499.05
6/6/23	<a href="#">5300000834</a>	WELLNESS BY WISHLIST INC	\$3,000.00
6/7/23	<a href="#">5300000835</a>	WELLNESS BY WISHLIST INC	\$5,793.47
6/8/23	<a href="#">5300000836</a>	WELLNESS BY WISHLIST INC	\$281.25
6/8/23	<a href="#">5300000837</a>	US POSTAL SVC	\$110,000.00
6/9/23	<a href="#">5300000838</a>	WELLNESS BY WISHLIST INC	\$37,402.16
6/12/23	<a href="#">5300000839</a>	STATE OF WA DEPT OF RETIR	\$2,051,101.00
6/13/23	<a href="#">5300000840</a>	STATE OF WA DEPT OF REVEN	\$627,572.27
<b>Total:</b>			<b>\$3,946,785.02</b>



**BUSINESS OF THE COMMISSION**

Meeting Date: June 27, 2023

Agenda Item: 4A

**TITLE:**

Disposal of Surplus Property – 3<sup>rd</sup> Quarter 2023

**SUBMITTED FOR: Public Hearing and Action**

<u>Materials Management &amp; Warehouse</u>	<u>Claudio Lazar</u>	<u>5005</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>

Date of Previous Briefing: \_\_\_\_\_

Estimated Expenditure: \_\_\_\_\_ Presentation Planned

**ACTION REQUIRED:**

- |  |                                     |  |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion               | (Information)                       |  |
| <input type="checkbox"/> Policy Decision                 |                                     |  |
| <input checked="" type="checkbox"/> Statutory            |                                     |  |

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description, GP-3(4) --- non-delegable, statutorily assigned Board duty.*

Request approval to award the 2023 3<sup>rd</sup> Quarter Salvage Materials Bid. The bid details and award recommendation are included on Exhibit "A".

*List Attachments:*  
Exhibit A

# SURPLUS PROPERTY RECOMMENDATIONS 3rd QUARTER SALVAGE MATERIALS BID

## 2023 3rd QUARTER SALVAGE MATERIALS BID AWARD RECOMMENDATIONS

The successful bidder for the 3rd QUARTER SALVAGE MATERIALS BID 2023 is: Pacific Iron & Metal

This contract covers the scrapping of SALVAGE materials (Aluminum, Steel, Brass, Copper, etc.) and would begin July 1, 2023, and ends September 30, 2023. The bid is for the loading, hauling, transporting, and recycling of all salvage metals that are being scrapped in 3<sup>rd</sup> Quarter.

The District expects to scrap approximately 13,000 lbs. of Bare AL, 66,000 lbs. of WP AL, 50,000 lbs. of Steel, 2,000 lbs. of Meters, 800 lbs. of Brass, 2,000 lbs. of Cont. Brass, 6,000 lbs. of Bare CU, and 7,200 lbs. of WP CU.

The receiving facilities that will be recycling or disposing of meters must meet all applicable local, state and/or federal regulations. All scrapped material shall be recycled, and non-recyclable disposed of in an environmentally friendly manner.

We received two bids in total, Pacific Iron & Metal submitted the high bid. The staff recommends awarding the 2023 3rd QUARTER SALVAGE MATERIALS BID to Pacific Iron & Metal.



**BUSINESS OF THE COMMISSION**

Meeting Date: June 27, 2023

Agenda Item: 5A

**TITLE:**

Introduction of a Resolution Authorizing the CEO/General Manager to Execute a Wholesale Water Agreement With the City of Arlington

**SUBMITTED FOR: Items for Individual Consideration**

<u>Water Utility</u>	<u>Christina Arndt</u>	<u>3001</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process: Board Job Description: Board Job Description GP-3(4), A non-delegable, statutorily assigned Board duty: Subsection (E), Contracts.*

By way of background, in July 1998, the District entered into a Wholesale Water Agreement with the City of Arlington (“1998 Wholesale Water Agreement”) to provide for the sale of water to the City. By its terms, the 1998 Wholesale Water Agreement “shall be effective from the date of execution by authorized representatives of both parties hereto and shall continue in effect through 2018 and thereafter unless terminated by mutual agreement or upon 5-year written notice by either party.”

Since entering the 1998 Wholesale Water Agreement, both parties have undertaken and completed water system improvements and comprehensive water system plan updates, among other changes which warrant updating the terms and conditions of the 1998 Wholesale Water Agreement. The

proposed Wholesale Water Agreement Between Public Utility District No. 1 of Snohomish County and City of Arlington (the “2023 Wholesale Water Agreement”) (“Exhibit 1” attached hereto) would replace in its entirety the 1998 Agreement. The following are the major changes reflected in the proposed agreement:

Master Meter: Exhibit B and Agreement text is revised to reflect the line of demarcation and “point of delivery” of the City’s Master Meter on 172<sup>nd</sup> St NE.

Wholesale Rate Adjustment: The historic Wholesale rate formula is removed from the 2023 Agreement and the future wholesale rate shall be adjusted by the District’s Board of Commissioners from time to time as needed. It is the District’s intent to adjust the wholesale water rate no more than one (1) time per year and only as needed based on an associated rate case which would be provided to the District’s Board of Commissioners for its consideration. The District will provide the City 60 days’ notice prior to implementing any proposed change to the wholesale water rate.

This proposed Agreement for the sale of water to the City of Arlington is subject to a couple of requirements under title 54 RCW that are particular to public utility districts. RCW 54.16.040 states in relevant part that any contract for the sale of water by the District to any publicly or privately owned public utility that sells water to the public “shall only be made pursuant to a resolution of the commission authorizing such contract, which resolution shall be introduced at a meeting of the commission at least ten days prior to the date of the adoption of the resolution: PROVIDED FURTHER, That it shall first make adequate provision for the needs of the District, both actual and prospective.”

As set forth under RCW 54.16.040, the attached resolution is being introduced at the June 27, 2023, Regular Meeting of the Board of Commissioners, and the proposed date of adoption of the resolution is July 11, 2023, at least ten days between introduction and action on the proposed resolution.

Further, District staff confirm that the District’s Water System has sufficient supply and capacity to provide the requested water service throughout the terms of the proposed Agreement while meeting the needs of its other existing and anticipated retail and wholesale customers.

*List Attachments:*

Resolution

Exhibit 1

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Authorizing the CEO/General Manager to  
Execute a Wholesale Water Agreement With the City of Arlington

WHEREAS, Public Utility District No. 1 of Snohomish County (the “District”) originally entered into a Wholesale Water Agreement with the City of Arlington (the “City”) on July 28, 1998. Since then, the parties have undertaken and completed water system improvements among other changes; and

WHEREAS, the 1998 Wholesale Water Agreement (the “1998 Agreement”) by its terms “shall continue in effect through 2018 and thereafter unless terminated by mutual agreement or upon 5-year written notice by either party;” and

WHEREAS, high quality, dependable water supply is important to serve the City’s water service customers and to accomplish the goals of the long-term comprehensive plans of the City, the District, and Snohomish County. The City currently has multiple water sources to supply its existing water utility customers, and as the number of customers grows, additional water supply will be needed to provide service; and

WHEREAS, District staff have reviewed and revised the terms of the proposed Wholesale Water Agreement to clarify the terms and conditions under which the District will continue to supply water to the City. Representatives of the City have also had an opportunity to provide input on the proposed Agreement; and

WHEREAS, the Parties mutually desire to terminate the 1998 Agreement in its entirety and replace it with this proposed Wholesale Water Agreement between Public Utility District No. 1 of Snohomish County and City of Arlington (the “2023 Wholesale Water Agreement”); and

WHEREAS, staff recommend that the District enter into the 2023 Wholesale Water Agreement attached hereto as Exhibit “1” and incorporated herein by this reference providing for the sale of water by the District to the City of Arlington on a wholesale basis through July 31, 2043; and

WHEREAS, RCW 54.16.040 states in relevant part that any contract for the sale of water by the District to any publicly or privately owned public utility that sells water to the public “shall only be made pursuant to a resolution of the commission authorizing such contract, which resolution shall be introduced at a meeting of the commission at least ten days prior to the date of the adoption of the resolution; PROVIDED FURTHER, That it shall first make adequate provision for the needs of the District, both actual and prospective;” and

WHEREAS, a resolution authorizing the proposed 2023 Wholesale Water Agreement was introduced at a properly noticed meeting of the Board of Commissioners on June 27, 2023, at least ten days prior to the date of the adoption of the resolution as required by RCW 54.16.040; and

WHEREAS, the District’s Integrated Water System has sufficient supply and capacity to provide water to the City without impairing service to the District’s other retail and wholesale water service customers, and the District is willing and able to provide the desired water supply; and

WHEREAS, the Board of Commissioners has reviewed the proposed 2023 Wholesale Water Agreement with the City of Arlington and finds that it is in the best interest of the District and its ratepayers to sell water to the City on the terms and subject to the conditions set forth in the proposed 2023 Wholesale Water Agreement, and that the District’s Integrated Water System has sufficient supply and capacity to provide the requested water service throughout



the term of the proposed 2023 Wholesale Water Agreement while meeting the needs of its other existing and anticipated retail and wholesale customers.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Public Utility District No. 1 of Snohomish County, Washington, hereby approves the sale of water by the District to the City of Arlington on a wholesale basis, and hereby authorizes the District’s CEO/General Manager or his designee to:

1. Execute the above referenced 2023 Wholesale Water Agreement Between Public Utility District No. 1 of Snohomish County and City of Arlington in a form substantially similar to the Agreement attached hereto as Exhibit “1”; provided that the final form of the Agreement shall be subject to review and approval by the District’s General Counsel or his designee; and

2. Take any and all other actions necessary to complete the 2023 Wholesale Water Agreement.

PASSED AND APPROVED this 11<sup>th</sup> day of July 2023.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary

**Exhibit 1**

**WHOLESALE WATER AGREEMENT BETWEEN  
PUBLIC UTILITY DISTRICT NO. 1 OF SNOHOMISH COUNTY  
AND THE CITY OF ARLINGTON**

**THIS AGREEMENT** is made and entered into this \_\_\_ day of \_\_\_\_\_, 2023, by and between the Public Utility District No. 1 of Snohomish County, a Washington municipal corporation (the “District”), and the City of Arlington (the “City”). The District and the City are also referred to herein individually as “Party” and collectively as “Parties.”

WHEREAS, the City and the District previously entered into a Wholesale Water Agreement on July 28, 1998; and

WHEREAS, the Parties understand that changes have occurred since the Wholesale Water Agreement (the “1998 Agreement”) was entered in 1998; and

WHEREAS, the Parties agree that such changes warrant and necessitate modifications to the 1998 Agreement; and

WHEREAS, high quality, dependable water supply is important to serve the City’s water utility customers and to accomplish goals of the long-term comprehensive plans of the City, District, and Snohomish County; and

WHEREAS, the City currently has multiple water sources to supply its existing water utility customers, but as the number of customers grows, additional water supply will be needed to provide service; and

WHEREAS, the City desires to purchase water wholesale from the District for said purpose and the District is willing to sell water wholesale to the City, for said purpose, under the terms of this Agreement. The total capacity for wholesale water the City may obtain from the District is 1,000 gallons per minute; and

WHEREAS, the Parties agree that it is in the best public interest to do so; and

WHEREAS, the Parties mutually desire to terminate the 1998 Agreement in its entirety and replace it with this new Wholesale Water Agreement (“Agreement”).

NOW, THEREFORE, for the mutual benefits to be derived, the Parties agree as follows:

**Section 1. Definition of Terms**

As used in this Agreement, the following words and phrases shall have the meanings indicated below unless the context shall clearly indicate that another meaning is intended.

1.1 Cubic Foot: shall mean a unit of measurement of water equal to 7.48 gallons.

1.2 Demand:

1.2.1 **Average Daily Demand**: shall mean the total annual amount of water received by the City from the District (in cubic feet), divided by the number of days in that year.

1.2.2 **Peak Day Demand**: shall mean the amount of water purchased by the City from the District (in cubic feet) on the day of each year on which the City receives the greatest amount of water from the District.

1.2.3 **Peaking Factor**: shall mean Peak Day Demand divided by the Average Daily Demand.

1.3 Equivalent Residential Unit ("ERU"): shall mean the volume of water demand and use deemed and agreed by the District and the City to be characteristic of a single-family residential unit, and, notwithstanding any provision to the contrary in the District's Policies Manual, shall equal an average water consumption of 800 cubic feet per month. A single-family residential unit shall include, for example, but not limited to, an apartment unit, a condominium unit, a single-family house, and/or each discrete living unit of a multiplex residential structure. ERUs applicable to non-residential water users shall be as established in Appendix B of the District's Policies Manual.

1.4 General Facilities Charge ("GFC"): shall be that charge normally levied to each new ERU connecting to a District water system representing a proportionate share of the cost of providing the additional source, storage, and transmission components necessary to provide service to new customers. The GFC shall be applied as established in Appendix B of the District's Policies Manual. Any additional capacity requests from the City shall be made per Section 8 (Future Capacity Changes) of this Agreement.

1.5 Water Service Area: shall mean that area identified in the most current edition of the North Snohomish County Coordinated Water System Plan ("CWSP") as the City's water service area, or as amended thereafter through subsequent amendments to the North Snohomish County CWSP.

1.6 Master Meter: shall mean the water volume measuring device and appurtenances, including a rate of flow control valve placed in the District's water main at the point of connection with the City's water system. The Master Meter site marks the location of delivery between the District's water system and the City's water system.

1.7 May: shall mean permissive.

1.8 Shall: shall mean mandatory.

1.9 Policies Manual: shall mean the current version of the *District's Policies and Procedures Manual for the Administration of Water Services*, as may be amended by the

District from time to time.

**Section 2. Delivery and Use of Water**

The City agrees to consume water from the District in a manner that minimizes the City's Peaking Factor. This is accomplished through: a) a rate of flow control valve included with the Master Meter that shall be adjusted to provide increments of supply in accordance with this agreement; and b) through the City's use of the intertie as its base source of water supply, with demands in excess of water provided hereunder being supplied from the City's other water sources.

**Section 3. Master Meter and Point of Delivery**

3.1 All water supply delivered by the District to the City shall be delivered and measured through the existing Master Meter. The Master Meter is located at the boundary between the Arlington Water Service Area and the District's Water Service Area on Burn Road, at the intersection of Burn Road and 172<sup>nd</sup> Street NE, as shown on the Master Meter Location Map attached hereto as Exhibit "A." The line of demarcation and "Point of Delivery" between the District's water system and the City's water system shall be as shown on the Master Meter drawing attached hereto as Exhibit "B." The City shall be responsible for constructing all connections between the City's water system and the Point of Delivery to its water system.

3.2 Access to the Master Meter and appurtenances, including flow recorders shall be made available to the City at all reasonable times. The Master Meter and rate of flow control valve shall be checked for accuracy on a frequency recommended by the meter manufacturer or up to once per year as requested by the City, as part of normal maintenance. Master Meter test data shall be available to the City at all reasonable times, upon request.

**Section 4. Quantity, Pressure and Reliability**

4.1 The District shall attempt at all times to provide water to the City at hydraulic grade line elevations between 650 and 726 feet above mean sea level at the Master Meter connection. The District's water system will have sufficient storage and hydraulic capacity to supply water in accordance with the rate and schedule contained in Section 2.

4.2 It shall be the responsibility of the City to install and maintain such control valves and appurtenances in its water system as may be needed to regulate the pressure to conform to the needs of the City's water system and customers. The District shall not be responsible for any loss or damage related to failure of the City to install and maintain all control valves required for system and customer protection.

4.3 Additional requirements are set forth in the Wholesale Water Operating Plan, attached hereto as Exhibit "C" and incorporated herein, to address the basic operational needs of the District's water facilities and the City's water facilities as they relate to the Agreement. If conditions change, the Administrators may modify the Wholesale Water Operating Plan by mutual agreement set forth in writing and signed by both Parties.

If peak flow ratios (i.e.: peak flow/average flow) become an issue that adversely affects the District's ability to deliver water under the conditions of this Agreement, the District may review and modify the Wholesale Water Operating Plan, attached hereto as Exhibit "C," in such a manner to reduce the adverse effects of peaking. If this effort is unsuccessful, the District reserves the right to review and amend the wholesale water rate.

4.4 The District's System will be designed, maintained, and operated by the District in a manner consistent with municipal water system standards and applicable rules and regulations in order to provide reliability of service to the City. However, it is understood and agreed that the District can make no guarantee as to pressure, quantity, or continuity of service because of the possibility of accidents or unforeseen failures to the District's or City of Everett's water systems. The District shall not be held liable for losses or damage from a deficiency or failure to supply water due to accidents, acts of God, and any other forces or conditions beyond the reasonable control of the District. Each party is required to notify the other party of events, operational changes and/or emergencies that may impact the operation of the City or the District as set forth in the Wholesale Water Operating Plan attached hereto as Exhibit C.

4.5 In the event of planned shutdowns or other operational changes, the District shall notify the City as outlined in the Wholesale Water Operating Plan attached hereto as Exhibit C, and schedule such work to minimize the potential disruption of service to the City. The City is responsible for notifying its customers of any disruptions in service.

#### **Section 5. Water Quality**

The water supplied by the District to the City under this Agreement shall meet all state and federal drinking water standards at the Point of Delivery. The City, to the extent allowed by law, shall be responsible for maintaining water quality beyond the Point of Delivery and assurance of compatibility of delivered water with that supplied by the City; and the City shall hold the District harmless from and against any claims, losses, or damages arising from or relating to the introduction into its system of water or other substances beyond the Point of Delivery.

#### **Section 6. Wholesale Water Rate and Billing**

6.1 Wholesale Water Rate: The wholesale water rate to be paid by the City to the District shall be per 100 cubic feet ("CCF") of water, delivered to the City at the Master Meter. The District's water rates are set forth in the Table B-9 of the District's Policies Manual.

6.2 Wholesale Rate Adjustments: The wholesale water rate per CCF may be adjusted by the District's Board of Commissioners from time to time and as provided herein. The District will provide notice to the City of any proposed adjustments to the wholesale water rate as set forth in this Section.

Although it is not the District's intent to adjust the wholesale water rate more than one

(1) time per year and notwithstanding anything else to the contrary herein, should the purchase cost of water to the District increase or decrease at any time during the term of this Agreement, such change in cost per 100 CCF of water shall be reflected by a corresponding equal increase or decrease in the wholesale water rate, effective upon the date such change becomes applicable to the District. The District shall provide notice to the City of the increase or decrease in the wholesale water rate as set forth in this Section.

The District agrees that the City's wholesale water rate shall not be higher than the commodity charge component of the District's retail water rate for its residential customers.

6.3 **Billing Period:** The Master Meter shall be read by the District and the results recorded at the end of each monthly billing cycle. Billing to the City will be issued on a monthly basis. Payment to the District shall be due within 30 days of issuance of the billing invoice. A payment shall be deemed delinquent if more than ten (10) days past due. Delinquent wholesale water charge amounts shall accrue interest on the unpaid balance, from the date of delinquency until paid, at the rate of one percent (1%) per month, or twelve percent (12%) per year.

6.4 **Review of Wholesale Water Rate Changes:** The District shall provide to the City documentation to support any proposed change in the wholesale water rate. The City shall have the opportunity to comment on any proposed change. The District shall endeavor to provide the City 60 days notice prior to implementing any proposed change to the wholesale water rates.

## **Section 7. Use of City's Existing Water Sources**

It is understood that the City intends to retain and utilize its existing sources and water rights in addition to water purchased from the District, and to support reasonably uniform daily and seasonal demand for water from the District.

## **Section 8. Future Capacity Changes**

Should the City's water supply require additional capacity in the future, all costs associated with additional capacity and meter upsizing shall be borne solely by the City. Any upgrades to the Master Meter shall be per the District's most current version of its "Water Resources Standards and Specifications for Design and Construction." In addition, any desired increase in capacity by the City will be subject to the District's ability to provide additional capacity and adjustment of the wholesale water rate as described in Section 6 above.

## **Section 9. Administrators**

Each Party to this Agreement shall designate an individual (an "Administrator"), who may be designated by title or position, to oversee and administer such Party's participation in this Agreement. The Parties' initial Administrators shall be the following individuals:

District's Initial Administrator:

AGM, Water Utility  
 PUD No. 1 of Snohomish County  
 PO Box 1107 ms/LS  
 Everett, WA 98206-1107

City's Initial Administrator:

James X. Kelly, PE  
 Public Works Director, City of Arlington  
 154 West Cox Ave  
 Arlington, WA 98223

Each Party may change its Administrator at any time by delivering written notice of such Party's new Administrator to the other Party.

#### **Section 10. Notices**

10.1 All notices required to be given in writing by any Party to the other Party pertaining to the administration of this Agreement shall be delivered either in person, by United States mail, or by electronic mail (email) to the applicable Administrator. Notice delivered in person shall be deemed given when accepted by the recipient. Notice by United States mail shall be deemed given as of the date the same is deposited in the United States mail, postage prepaid, and addressed to the Administrator at the addresses set forth in Section 9 of this Agreement. Notice delivered by email shall be deemed given as of the date and time received by the recipient.

10.2 Notices and other communications pertaining to the day-to-day management of facilities, coordinated work and other operational changes shall be subject to the Wholesale Water Operating Plan attached hereto as Exhibit C.

#### **Section 11. Indemnity**

11.1 Nothing herein shall be interpreted to create indemnity or cross indemnity agreements between the Parties. In the event of claim, loss or liability alleged to have arisen out of the ownership or operation of the District's water supply system or the City's water supply system, the Parties agree that their liability shall be borne in accordance with and as determined under applicable Washington State and federal laws.

11.2 Notwithstanding any other provision of this Agreement, neither the City nor the District shall be liable under or pursuant to this Agreement for any indirect, incidental, special, exemplary or consequential damages, including but not limited to damages for lost profits or benefits, even if such party has been advised of the possibility or existence of such damages.

#### **Section 12. Uncontrollable Forces or State or Federal Law Changes**

Neither of the Parties hereto shall be considered in default in respect to any obligations hereunder if prevented from fulfilling such obligations by reason of uncontrollable forces or conditions, or material changes in Washington State or federal law. Parties rendered unable to fulfill any obligation hereunder by reason of an uncontrollable force or condition, or material change in state or federal law shall exercise due diligence to deal with such



uncontrollable force or condition with all reasonable dispatch and to take actions consistent with the purpose of this Agreement.

**Section 13. Severability**

If any provision of this Agreement or the application thereof to any person or circumstance shall, for any reason and to any extent, be found invalid or unenforceable, the remainder of this Agreement and the application of that provision to other persons or circumstances shall not be affected thereby, but shall instead continue in full force and effect, to the extent permitted by law.

**Section 14. Assignment**

Neither this Agreement nor any right or privilege herein shall be assigned by any Party without the written consent of the other Party.

**Section 15. Resolution of Disputes**

The parties may elect to submit any disputes to binding arbitration or other alternative dispute resolution measures agreeable to both Parties. Each Party agrees to bear its own costs, and any common costs of arbitration or alternative dispute resolution measure shall be borne by the Parties. Disputes between the Parties not submitted by mutual agreement to binding arbitration or such an alternative process shall be resolved by application to the Superior Court of the State of Washington, with venue in Snohomish County. This contract shall be enforced and interpreted in accordance with the laws of the United States and the State of Washington. The prevailing Party in any dispute which proceeds to judgment in superior court shall be entitled to reasonable attorney fees and costs.

**Section 16. Term**

This Agreement shall be effective from the date of execution by authorized representatives of both parties hereto and shall continue in effect through December 31, 2043, unless terminated by mutual agreement or upon five (5)-years written notice by either Party.

**Section 17. Exhibits**

Exhibits referred to throughout this Agreement, are attached hereto and incorporated herein as though fully set forth at each reference.

**Section 18. Miscellaneous**

18.1 Headings. The headings used herein are for convenience of reference only and shall not affect the meaning or interpretation of this Agreement.

18.2 No Third-Party Beneficiaries. Except as expressly set forth in this Agreement, none of the provisions of this Agreement shall inure to the benefit of or be

enforceable by any third party.

18.3 Waivers. Except as otherwise provided herein or as agreed to by the Parties, no provision of this Agreement may be waived except as documented or confirmed in writing. Any waiver at any time by a party of its right with respect to a default under this Agreement, or with respect to any other matter arising in connection therewith, shall not be deemed a waiver with respect to any subsequent default or matter. Either Party may waive any notice or agree to accept a shorter notice than specified in this Agreement. Such waiver of notice or acceptance of shorter notice by a Party at any time regarding a notice shall not be considered a waiver with respect to any subsequent notice required under this Agreement.

18.4 Invalid Provision. The invalidity or unenforceability of any provision of this Agreement shall not affect the other provisions hereof, and this Agreement shall be construed in all respects as if such invalid or unenforceable provisions were omitted.

18.5 Amendment. No change, amendment, or modification of any provision of this Agreement shall be valid unless set forth in a written amendment to this Agreement signed by both Parties.

18.6 Assignment and Subcontracts. Neither Party may assign this Agreement or assign or subcontract all or any part of such Party's rights or obligations under this Agreement, without the prior written consent of the other Party, which consent shall not be unreasonably withheld. Without in any way limited the foregoing, this Agreement shall be binding upon and shall inure to the benefit of the Parties hereto and their respective successors and permitted assigns.

18.7 Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

18.8 Signature Authority. Each of the undersigned signatories represents and warrants that he or she has all necessary and proper authorization to execute and deliver this Agreement on behalf of the Party of which he or she is signing.

18.9 Rule of Construction. No provision of the Agreement shall be construed in favor or against either of the Parties hereto by reason of the extent to which any such party or its counsel participated in the drafting thereof or by reason of the extent to which such provision or any other provision or provisions of this Agreement is or are inconsistent with any prior draft thereof.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Public Utility District No. 1  
of Snohomish County

City of Arlington

By: \_\_\_\_\_

By: \_\_\_\_\_

John Haarlow, CEO/General Manager

Mayor

By: \_\_\_\_\_

City Clerk

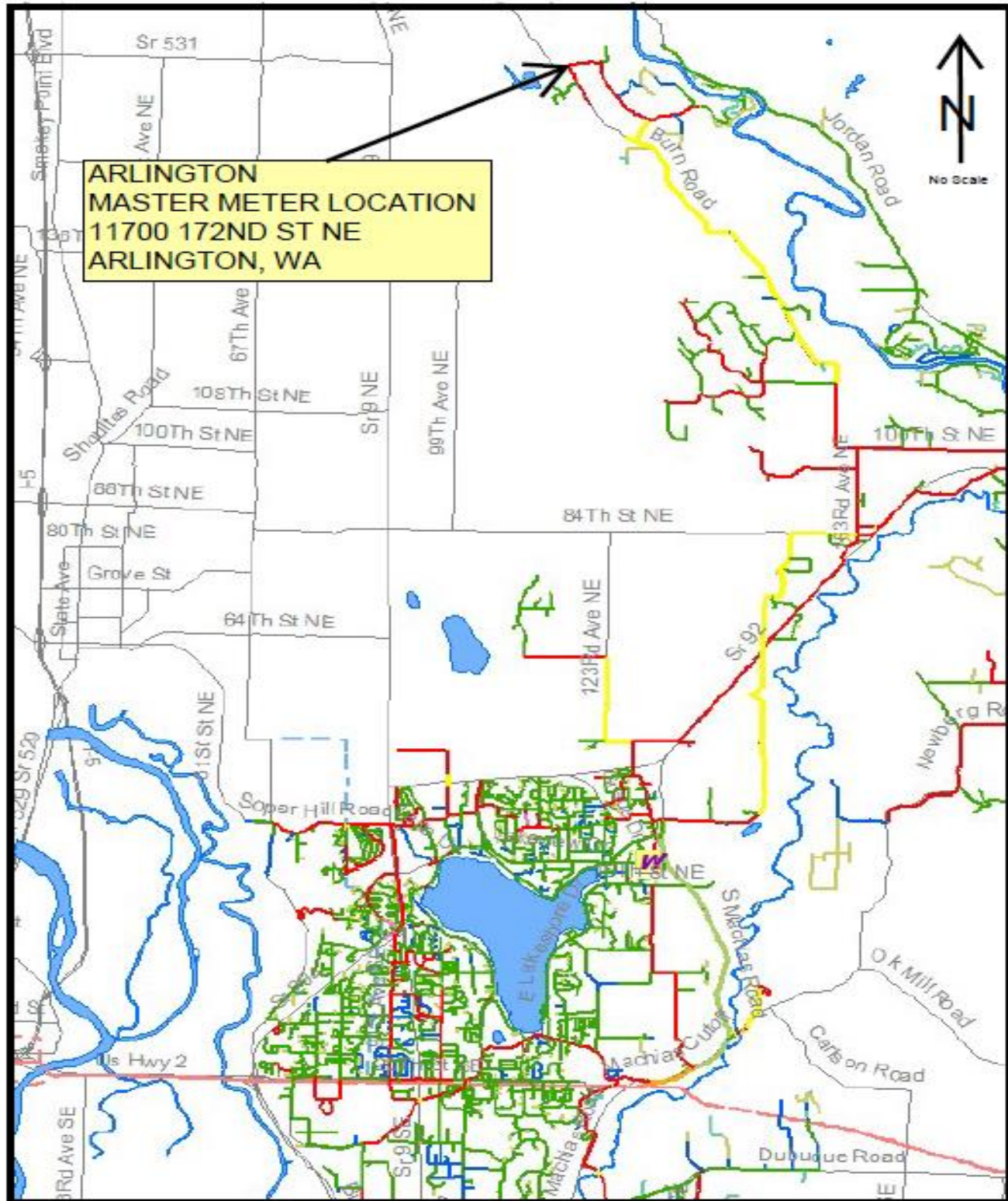
APPROVED AS TO FORM:

By: \_\_\_\_\_

By: \_\_\_\_\_

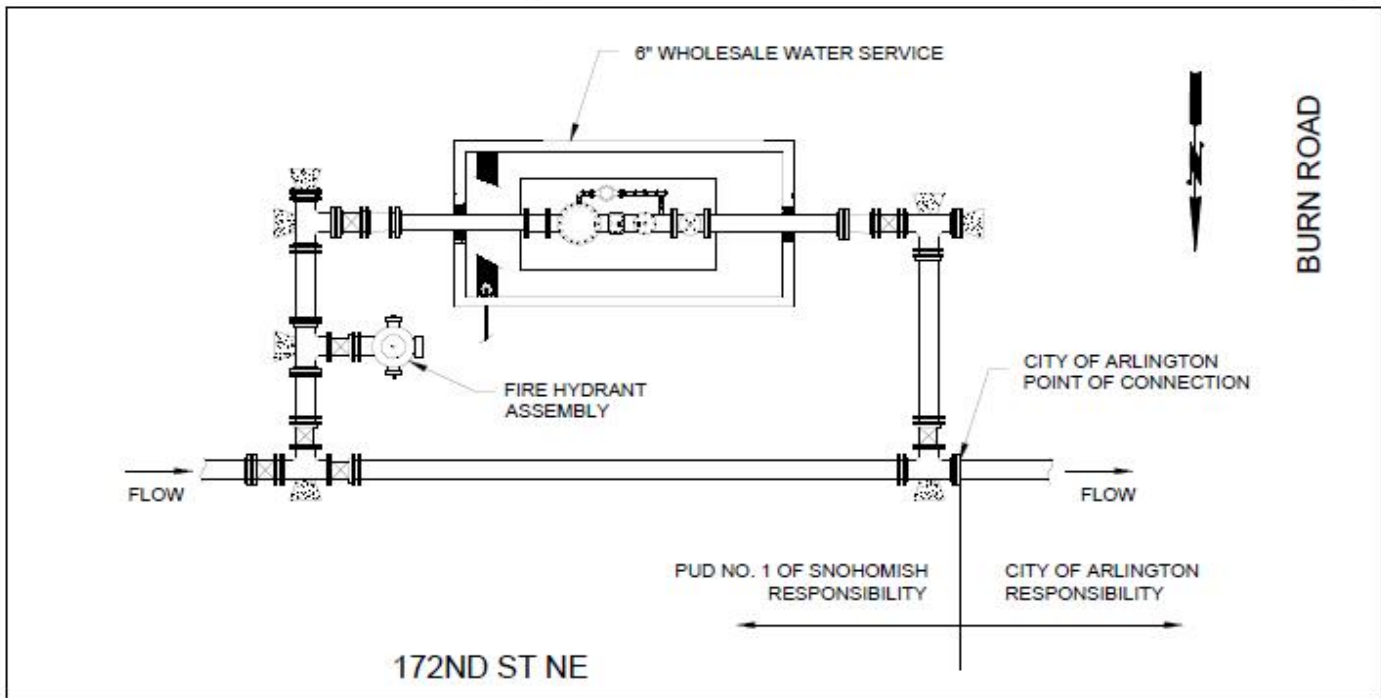
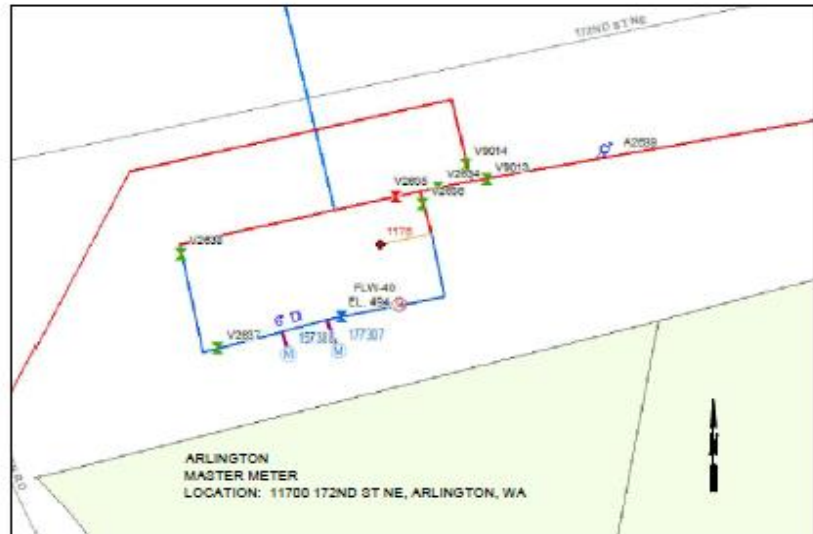
Assistant General Counsel

# EXHIBIT A



## LOCATION MAP

# EXHIBIT B



## MASTER METER DRAWING

## Exhibit C

**WHOLESALE WATER OPERATING PLAN  
BETWEEN PUBLIC UTILITY DISTRICT NO. 1 OF SNOHOMISH COUNTY  
AND THE CITY OF ARLINGTON**

The purpose of this Wholesale Water Operating Plan (the “Operating Plan”) is to provide additional criteria and processes under which the District and the City shall manage their facilities, coordinate work, and notify the other Party regarding urgent or planned shutdowns, or other operational changes that may affect water operations and/or facilities.

**1. Operations Contacts**

The following persons shall serve as the points of contact for notification of all events/operational changes that impact the operation of the City or the District under normal and emergency conditions, and oversight of this Operating Plan:

**District’s Operations Contact:**

Water Superintendent (Karen Latimer)  
425-397-3005 (office) or 425-309-2882 (cell)  
[kjlatimer@snopud.com](mailto:kjlatimer@snopud.com) (email)  
After hours only: 425-879-6735  
Main water number: 425-397-3000

In the event the District’s Operations Contact is unreachable, please contact the Alternate Contact:

Water Crew Coordinator (Lee Ervin)  
425-397-3051 (office) or 425-327-4499 (cell)  
[ljervin@snopud.com](mailto:ljervin@snopud.com) (email)

**City of Arlington’s Operations Contact**

Water Treatment Plant Lead (Bill Cochinella)  
360-403-3533 (office) or 425-754-8346 (cell)  
[bcochinella@arlingtonwa.gov](mailto:bcochinella@arlingtonwa.gov) (email)  
After hours: 360-403-3556  
Main water number: 360-403-3526

In the event the City of Arlington’s Operations Contact is unreachable, please contact the Alternate Contact:

Water Treatment Operator II (Zach Resch)  
360-403-3519 (office) or 360-391-4803 (cell)  
[zresch@arlingtonwa.gov](mailto:zresch@arlingtonwa.gov) (email)

## 2. Responsibilities of the City of Arlington

- a. The City of Arlington shall maintain and repair all its Facilities starting at the Point of Delivery from the District's water system.
- b. The City of Arlington shall provide the District's Operations Contact advance oral or written notice of any proposed event/operational occurrence that will result in a flow change (increase or decrease) as follows:
  - i. For flow changes less than 300 gallons per minute (gpm), no notification is required.
  - ii. For flow changes equal to or greater than 300 gpm, at least four (4) hours' notice is required.
- c. If the City is unable to provide advance notice to the District of any proposed event/operational occurrence as required in subsection b., the City shall immediately notify the District subject to the requirements in Section 5. Emergencies.

## 3. Responsibilities of the District

- a. The District shall provide the City's Operations Contact at least 24-hours oral or written notice of any proposed event/operational occurrence that will result in an impact to City water operations except for an emergency shutdown.
- b. The District shall immediately notify the City whenever it experiences or initiates an operational change outside the normal operating parameters of the District's supply.
- c. The District shall own, maintain, and operate a Master Meter and rate of flow control valve.
- d. The District shall respond to the City's flow change notifications by managing flows in a manner that is consistent with the "Wholesale Water Agreement Between Public Utility District No. 1 And City of Arlington."

## 4. Shutdowns

- a. For any planned shutdowns that impact the City, the District shall:
  - i. Communicate with the City's Operations Contact listed in Section 1 about plans that may impact them at least 24-hours in advance to allow for any necessary coordination.
  - ii. Strive to avoid planned shutdowns on Fridays through Sundays.



- b. The District shall immediately inform the City if an emergency shutdown is necessary.
- c. Data sharing
  - i. Each party shall provide the other party their system's digital communications, if requested, as described below:

Status of flow, storage, and pumping

## 5. **Emergencies**

- a. The District shall notify the City's Operations Contact listed in Section 1 whenever it experiences or initiates an operational change outside the normal operating parameters of the District's supply system. The District shall inform the City's Operations Contact if it believes that an emergency shutdown is necessary.
- b. The City shall be responsible for modifying or shutting down its operations during a shutdown emergency as defined in Section 4.a. above.
- c. Whenever the City believes an emergency shutdown of its operations is necessary, its Operations Contact shall immediately inform the District's Operations Contact of the pending emergency shutdown.
- d. The City shall be responsible for contacting the District's Operations Contact and coordinating the re-start of its operations following any emergency shutdown.
- e. The City shall be responsible for any damage to the District's water system caused by their negligent operation of facilities. The District shall be responsible for any damage to the City's facilities caused by negligent operations of the District's water supply system.



**BUSINESS OF THE COMMISSION**

Meeting Date: June 23, 2023

Agenda Item: 6A

**TITLE:**

Consideration of a Resolution Authorizing the CEO/General Manager of Public Utility District No. 1 of Snohomish County to Execute an Interlocal Agreement Between Snohomish County and Public Utility District No. 1 of Snohomish County Concerning Utility Construction Associated With the Jordan Creek Bridge 214 Replacement Project

**SUBMITTED FOR: Items for Individual Consideration**

<u>Water Resources - Engineering</u>	<u>Paul Federspiel</u>	<u>3032</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:		
Estimated Expenditure:	<u>\$242,400</u>	Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description: GP-3(4) ... non-delegable, statutorily assigned Board duties: Subsection (E), Contracts. Commission action is required for an interlocal agreement by RCW 39.34.030(2) and RCW 39.34.080.*

Snohomish County is undertaking a bridge replacement project of the Jordan Creek Bridge 214 across the Jordan Creek, located in Snohomish County (the "Project"). As a result of the County's proposed Project, which consists of the design and construction of a new bridge, the County has informed the District that the existing water main and appurtenances that are within the county Right-of-way and the project site will require relocation and replacement as the result of the bridge replacement project.

Under the terms of the County Franchise, the District agrees that "it will promptly, at its sole cost and expense, protect, support, temporarily disconnect, relocated, or removed from any Public Right-of-way any of the Franchisee Facilities when so required by the County due to any of the following reasons: (i) traffic conditions, (ii) public safety, (iii) dedications of new rights-of-way

and the establishment and/or improvement thereof by the County, (iv) widening and/or improvement of existing rights-of-way by the County, (v) right-of-way vacations, (vi) freeway construction, (vii) change or establishment of road grad, or (viii) the construction of any County public improvement or structure.”

Given the District’s facilities in the Project’s construction limits include a water main supported by the existing bridge and other appurtenances located in the approaches to the existing bridge and the timing of such work, the parties believe that it is more efficient and mutually beneficial for the County to include the replacement of the District’s existing water main and appurtenances into the construction contract versus each party undertaking the work separately. Thus, the County has agreed to include the District’s design for and the construction thereof of the District water mains and appurtenances in conjunction with the proposed Project. The 179-linear feet of 12-inch diameter insulated high density polyethylene water mains to be suspended under the replacement bridge, the approximately 150-linear feet of 8-inch ductile iron water main necessary to connect to the existing water mains on both sides of the new bridge and appurtenances (the “Utility Work”) will be designed by the District and constructed by the County’s contractor, with the District providing inspection assistance.

The County proposes to enter into an Interlocal Agreement with the District that would provide for the District’s design of the Utility Work to be included in the County’s construction plans and specifications and the County’s contractor to construct the water mains and appurtenances, and for the District to reimburse the County for costs associated with the Utility Work.

*List Attachments:*

- Resolution
- Exhibit A

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Authorizing the CEO/General Manager of Public Utility District No. 1 of Snohomish County to Execute an Interlocal Agreement Between Snohomish County Concerning Utility Construction Associated With the Jordan Creek Bridge 214 Replacement Project

WHEREAS, Snohomish County (the “County”) is undertaking a road improvement project (TIP # F.01.18) to replace Jordan Creek Bridge 214, (the “Project”) located in Snohomish County, Washington; and

WHEREAS, the County roadway improvements include removing and replacing a bridge that supports District water facilities, thereby necessitating that the District relocate and replace certain water mains and appurtenances (the “Utility Work”); and

WHEREAS, the District holds franchises for occupancy of public road rights-of-way and is required, as a condition of its franchises and state law, to relocate its facilities at its own expense to accommodate public road improvements; and

WHEREAS, the County is the lead agency for the design and construction of the Project, and the County and the District believe that it would be more efficient if the work were completed in a single project versus each party undertaking its own separate project; and

WHEREAS, based upon the information and recommendation of staff, the Board finds that it is in the best interest of the public and the District to include necessary items of Utility Work in the County’s construction contract proposed for the Project; and

WHEREAS, the County and the District agree that the County will complete the Project, with the District reimbursing the County for the costs of the Utility Work, all in accordance with the terms and conditions of an interlocal agreement; and

WHEREAS, both the County and the District are authorized to enter into agreements for joint and cooperative action pursuant to the provisions of chapter 39.34 RCW; and

WHEREAS, the District is authorized by RCW 54.16.090 to enter into agreements with municipalities such as the County for the purpose of carrying out any of the District’s powers authorized by Title 54 RCW.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County, Washington, that the CEO/General Manager, or his designee, is authorized to:

1. Execute, in the name of the District, an Interlocal Agreement Between Snohomish County and Public Utility District No.1 of Snohomish County Concerning Utility Construction Associated With the Jordan Creek Bridge 214 Replacement Project in substantially the form attached as Exhibit “A” and incorporated by this reference; and
2. Execute any other documents and take any other actions necessary to relocate and replace said water facilities.

PASSED AND APPROVED this 27<sup>th</sup> day of June, 2023.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary

INTERLOCAL AGREEMENT BETWEEN SNOHOMISH COUNTY AND PUBLIC UTILITY DISTRICT  
NO. 1 OF SNOHOMISH COUNTY CONCERNING UTILITY CONSTRUCTION ASSOCIATED WITH  
THE JORDAN CREEK BRIDGE 214 REPLACEMENT PROJECT

This INTERLOCAL AGREEMENT concerning utility construction associated with the Jordan Creek Bridge 214 Replacement Project, hereinafter referred to as the "Agreement," is made and entered into by and between Public Utility District No. 1 of Snohomish County, a municipal corporation of the State of Washington, hereinafter referred to as the "District," and Snohomish County, a political subdivision of the State of Washington, hereinafter referred to as the "County," and collectively as the "Parties".

**RECITALS**

- A. The County has a project (TIP #F.01.18 ) to replace Jordan Bridge 214 , (the "Project"), the location of which is depicted in Exhibit A.
- B. The District has a franchise for occupancy of County rights-of-way for utility facilities ("Franchise"). Pursuant to the terms of the Franchise, the County requires that the District relocate certain existing 8" water mains and appurtenances, as further described in Exhibit B (the "Utility Work").
- C. The County and the District agree that it will be more efficient and mutually beneficial to the Parties for the County to construct the Utility Work during construction of the Project.

**AGREEMENT**

NOW, THEREFORE, in consideration of the respective agreements set forth below and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the County and the District agree as follows:

**1. Requirements of Interlocal Cooperation Act**

1.1 Purpose of Agreement. This Agreement is authorized by and entered into pursuant to the Interlocal Cooperation Act, chapter 39.34 RCW. The purpose and intent of this Agreement is to set forth the mutual obligations, responsibilities, and rights of the County and District for performance of the Utility Work the location of which is depicted in Exhibit A and described in Exhibit B attached hereto and incorporated by this reference.

1.2 No Separate Entity Necessary. The Parties agree that no separate legal or administrative entities are necessary to carry out this Agreement.

1.3 Ownership of Property. The parties agree that the District shall have ownership of the new waterline. Except as expressly provided to the contrary in this Agreement, any real or personal property used or acquired by either party in connection with the performance of this Agreement will remain the sole property of such party, and the other party shall have no interest therein.

1.4 Administrators. Each party to this Agreement shall designate an individual (an "Administrator"), which may be designated by title or position, to oversee and administer such party's participation in this Agreement. The Parties' initial Administrators shall be the following individuals:

County's Initial Administrator:

Tim Tipton, PE, SE  
Snohomish County DPW  
3000 Rockefeller Avenue M/S 607  
Everett, Washington 98201  
425-388-3049  
tim.tipton@snoco.org

District's Initial Administrator:

Paul Federspiel, P.E.  
Snohomish County Public Utility District No. 1  
3301 Old Hartford Road  
Lake Stevens 98258  
Mail: P.O. Box 1107 M/S LS  
Everett, WA 98206-1107  
425-397-3032  
PAFederspiel@SNOPUD.com

Either party may change its Administrator at any time by delivering written notice pursuant to Section 12 of this Agreement, of such party's new Administrator to the other party.

**2. Effective Date and Duration**

2.1 Effective Date. As provided by RCW 39.34.040, this Agreement shall take effect when it has: (i) been duly executed by both Parties, and (ii) either filed with the County Auditor or posted on the County's Interlocal Agreements website.

2.2 Duration. This Agreement shall remain in effect until all obligations of the Parties are discharged, unless earlier terminated pursuant to the provisions of Sections 10 or 11 below; PROVIDED, that the Parties' obligations after December 31<sup>st</sup> of the year in which this Agreement becomes effective, are contingent upon each Parties' local legislative appropriation of necessary funds to fund this Agreement in accordance with applicable laws.

**3. County Responsibilities**

3.1 Lead Agency. Pursuant to WAC 197-11-926(1), the County shall serve as the lead agency for all aspects of planning, administration and construction, including SEPA, and to the extent applicable, NEPA review, for the Project, and shall perform the Utility Work described in Exhibit B on the District's behalf in conjunction with the Project, the ("Services").



The County shall be responsible for compliance with the Local Agency Guidelines and the 2022 edition of the Standard Specifications for Road, Bridge, and Municipal Construction (as modified by the County for County projects) published by the Washington State Department of Transportation (WSDOT), during the design and construction phases of the Project.

3.2 Permits. The County shall be responsible for obtaining all required agency permits needed for the Project and Utility Work, except any permits or approvals required by the District.

3.3 Services. For purposes of this Agreement, Construction activities performed by the County with respect to the Utility Work shall be referred to as the "Construction Services." Together, the Design Services and the Construction Services may be referred to as the "Services." The Utility Work, including the plans and specifications shall comply with the current version of the Public Utility District No. 1 of Snohomish County Water Resources Standards and Specifications for Design and Construction.

3.4 Construction Services. The County shall perform for the District the "Construction Services," namely, construction contract administration, inspection, and construction activities for the Utility Work. The County shall solely determine the schedule for the Construction Services. Except where required by law, the County shall not be responsible for providing any notification (e.g. flyers, etc.) regarding the Construction Services to residents, businesses, or other third parties that may be affected by the Utility Work.

3.5 Preconstruction Meeting. After awarding the contract, the County will arrange a preconstruction conference with the successful contractor(s), the ("Contractor(s)") and invite the District to attend and participate.

3.6 Inspection of Project Construction. The County shall inspect the construction of the Utility Work based upon the plans and specifications provided by the District. The County will provide copies to the District of all daily inspection reports for work involving the Utility Work on a weekly or other agreed upon interval. Inspection of construction by the County shall not constitute a guarantee or warranty of the adequacy of performance. The County shall provide the District at least five (5) working days notice in advance of any inspection of the Utility Work for the purpose of scheduling a District inspector.

3.7 Deviation from Project Design. The County shall be responsible for obtaining District approval for all deviations from the Utility Work design documentation affecting the District's Utility Work, including but not limited to deviations from the approved plans and specifications, and all other approved design documentation.

3.8 Independent Contractor. The County shall perform all Services under this Agreement as an independent contractor and not as an agent, employee, or servant of the District. The County has the express right to direct and control the County's activities in providing the agreed Services in accordance with the specifications set out in this Agreement.

3.9 Sub-Contracting. The County may, in its sole discretion, hire one or more consultants, and/or sub-consultants, contractors and/or sub-contractors to perform some or all of the Services.

3.10 As-built Plans. The County shall provide the District a hard copy of the "as-built" plans/mark-up sheets showing the completed Utility Work, PROVIDED that construction of the Utility Work has been completed under the terms of this Agreement. If the Agreement is terminated prior to completion of the Utility Work, the County shall provide the District a hard copy of the "as-built" plan sheets of that work completed prior to the termination date.

3.11 Notification of Project Completion. The County, in accordance with Section 12 of this Agreement, shall notify the District when the Utility Work has been completed.

3.12 Correction of Deficiencies Identified by District. The County shall be responsible for correcting any deficiencies in the Utility Work identified by the District that were the result of the Contractor(s) not conforming to the District's approved plans and specifications.

3.13 Invoicing. The County shall be responsible for invoicing the District for the reimbursement of all actual costs incurred by the County that are associated with the Utility Work in accordance with the terms of Section 5 of this Agreement.

3.14 Project Records. The County will retain the original electronic plan sheets and all other Utility Work records.

#### **4. District Responsibilities**

4.1 Plans and Specifications. The District will submit to the County all necessary documents to complete the Utility Work, including the Water Utility's Standards and Specifications for Design and Construction for incorporation (found at <https://www.snopud.com/account/services/water/get-water/policies-and-procedures/>, Appendix A: Standards & specifications for design & construction) into the plans and specifications for the Utility Work.

4.2 Franchise Agreement. The District shall comply with the terms of the franchise agreement between the District and the County, including but not limited to, County design standards and specifications, and Chapter 136-40 WAC, "Standards of Good Practice-Accommodation of Utilities on County Road Right of Way".

4.3 Cooperation with the County's Contractor(s). The District shall make all reasonable efforts to cooperate with the Contractor(s) in facilitating the Utility Work and make necessary personnel available so as to not delay the Contractor(s)'s construction schedule. The District shall be responsible for any costs to the County for delays to the Project resulting from delays to the Utility Work that are caused by the District.

4.4 Acceptance of Project Construction. The District, within ten (10) working days after notification by the County of the completion of the Utility Work shall issue written notification to the County of any deficiencies or of acceptance of the work in accordance with Section 12 of the Agreement. If notification has not been received by the County within the ten (10) day period, the Utility Work shall be considered complete and accepted by the District as of the close of business on day ten (10).

4.5 District Provided Inspector. The District will furnish an inspector for the Utility Work. All costs for such inspection will be borne solely by the District. All contact between said inspector and the County's Contractor(s) shall be through the County's on-site representative who shall be identified at the preconstruction conference. The District shall be solely responsible for the operation of the water facilities connected to the District system. The County's on-site representative will apprise the District's inspector of any foreseeable activities that may necessitate the presence of the inspector, namely isolating and de-energizing the water mains to be relocated/replaced, filling of the water mains, pressure testing the water mains (per District Standards and Specification for Design and Construction) using equipment supplied by the County Contractor(s), sterilization, flushing and collecting samples for bacteriological purity tests, and visual leak inspection after connecting to the existing system.

4.6 Future Improvements, Maintenance, Repairs, or Corrections. The cost of any future improvements, maintenance, repairs, or corrections to any utility facilities covered under the terms of this Agreement shall be the exclusive responsibility of the District from the date of acceptance of the Utility Work by the District unless covered under the contract performance period.

4.7 Reimbursement of County Costs. The costs shown in Exhibit B are estimated costs and the District shall be responsible for reimbursing the County for all actual costs associated with the Utility Work in accordance with the terms of Section 5 of this Agreement.

## **5. Estimate, Segregation, and Payment of Cost of Services**

5.1 Estimated Cost of Services. The estimated cost of Services associated with the Utility Work are as described in Exhibit B; PROVIDED, the estimated costs will be adjusted to conform to the successful bidder's proposal. Costs for additional Services associated with changes to the Utility Work requested by the District are in addition to those estimated costs as shown in Exhibit B and shall be paid by the District.

5.2 Invoicing and Payment. The County shall invoice the District monthly, or on any other schedule that is mutually convenient and agreed to by the parties, showing actual expenditures on the Utility Work during the previous period. Invoices shall be based on the County Contractor(s)'s payments, equipment, materials, and labor expended on the Utility Work, plus County expenditures in support of the Utility Work as described more specifically

in Section 5.3 below. Invoices shall include supporting documentation of expenses incurred and be sent to the District's Administrator identified in Section 1.4 of this Agreement.

Invoices shall be paid by the District within thirty (30) days of receipt by the District without offset or deduction for any reason. Notice of any potential dispute regarding such payment request shall be made in writing within the same time period. Payment by the District shall not constitute agreement as to the appropriateness of any item or acceptance of the work so represented. At the time of final audit, all required adjustments related to any potential dispute for which notice has been timely given shall be made and reflected in a final payment.

**5.3 District Reimbursement of Costs for Services Performed by County Staff Consultants, Sub-Consultants, Contractors, or Sub-Contractors.**

**5.3.1 County Staff.** The District shall reimburse the County for the costs of the Services provided by County staff on a time and materials basis plus an administrative overhead fee pursuant to Section 5.4 of this Agreement. The County agrees that only those costs directly attributed to the Services associated with the Utility Work and allowed under accepted accounting procedures will be charged to the District. By way of example, those costs directly attributed may include, but are not limited to, the following types of cost components:

- (a) Salaries, wages, benefits of all County employees engaged therein;
- (b) Travel expenses, including mileage of County employees;
- (c) Materials, when provided by the County;
- (d) County-owned machinery and equipment, for which the County equipment rental rate shall be included in computing the cost of the machinery and equipment;
- (e) Other costs and incidental expenses; including depreciation on County machinery and equipment;
- (f) The full cost to the County of rental machinery and equipment, together with any operator furnished therewith;
- (g) The cost of equipment, supplies, and related expenses when purchased by the County; and
- (h) The cost of permits required from other agencies, except the District.

**5.3.2 Consultants, Sub-Consultants, Contractors or Sub-Contractors.** The District shall reimburse the County for One hundred percent (100%) of the final cost of all contract items related to the Utility Work, as shown in the bid proposal of the successful bidder.

5.4 Administrative Costs for Services Performed by County Staff. For the purpose of fixing the compensation to be paid by the District to the County for the County performing Services, it is agreed that there shall be included in each billing, to cover administrative costs, an amount not to exceed the County administrative rate. This rate is currently set at twenty percent (20%) of the total labor cost, including benefits, to the County for only those County employees performing Services for the District under this Agreement. The administrative rate is not included in charges for materials, equipment, or payments to contractors or subcontractors. This rate may be reasonably adjusted annually to reflect changes in actual administrative costs without the need for a formal amendment of this Agreement.

5.5 Extra Work. There may be unforeseen conditions requiring immediate resolution during the construction phase of the Utility Work such as construction disputes and claims, changed conditions and changes in the construction work. Reimbursement for increased construction engineering and/or construction contract amounts for the Utility Work shall be limited to costs covered by a modification, change order or extra work order approved as described below.

5.5.1 Should it be determined that any change from the contract plans and specifications for the Utility Work is required, the County, through the Director of Engineering Services, shall have authority to make such changes up to the amount of the "Contingency" shown in Exhibit B.

5.5.2 Any change in the Utility Work, that would result in an increased cost to the District in excess of \$10,000 per incident, or that would result in a total of cumulative incidents that is greater than the "Contingency" amount in Exhibit B, will require a binding Letter of Agreement, signed by both the County Public Works Director or designee and the District's General Manager or designee, describing the changed scope of work and the estimated change in the Utility Work cost.

5.5.3 In the event of a claim by the Contractor(s), each party shall be responsible for its proportionate share based on its proportionate responsibility for the claim.

5.6 Upon completion of the Project, the County shall submit a final invoice to the District in accordance with Sections 5 and 6 of this Agreement.

**6. Audit and Final Invoice by County and Review and Acceptance by District of Project Completion**

6.1 Audit and Final Billing. Upon completion of the Project, the County shall conduct a final audit in accordance with standards of the Washington State Department of Transportation. At the time of the final audit, all adjustments required shall be made and shall be reflected in a final billing to the District. The County shall, upon the completion of the audit, provide the District with a copy of the audit and a final invoice

6.2 Review and Acceptance. The District shall have thirty (30) days from receipt of the audit and final invoice to review and notify the County, pursuant to Section 12 of this Agreement, if it accepts or has comments on the audit and final invoice for the Project.

6.3 Deemed Acceptance. Within thirty (30) days of receipt of the audit and final billing, the District shall notify the County in writing of any objections to the audit and/or billing. If no objections are timely filed, the District shall make final payment to the County and such final payment shall constitute an acceptance by the District of the County's costs and accounting.

## 7. Indemnification/Hold Harmless

7.1 Indemnification/Hold Harmless. Each Party shall protect, defend, indemnify, and hold harmless the Other Party, its officers, officials, employees, and agents, from any and all claims, demands, suits, penalties, losses, damages, judgments, or costs of any kind whatsoever (hereinafter "claims"), arising out of or in any way resulting from the Indemnifying Party's officers, employees, agents, contractors and/or subcontractors of all tiers, consultants and/or sub-consultants, acts or omissions, performance or failure to perform this Interlocal Agreement, to the maximum extent permitted by law or as defined by RCW 4.24.115, now enacted or as hereinafter amended.

7.2 Waiver of Immunity Under Industrial Insurance Act. The indemnification provisions of Section 7.1 above are specifically intended to constitute a waiver of each party's immunity under Washington's Industrial Insurance Act, Title 51 RCW, as respects the other party only, and only to the extent necessary to provide the indemnified party with a full and complete indemnity of claims made by the indemnitor's employees. The parties acknowledge that these provisions were specifically negotiated and agreed upon by them.

7.3 Survival. The provisions of this Section 7 shall survive the expiration or earlier termination of this Agreement.

## 8. Insurance

Each party shall maintain its own insurance and/or self-insurance for its liabilities from damage to property and /or injuries to persons arising out of its activities associated with this Agreement as it deems reasonably appropriate and prudent. The maintenance of, or lack thereof of insurance and/or self-insurance shall not limit the liability of the indemnifying part to the indemnified party(s).

## 9. Compliance with Laws

In the performance of its obligations under this Agreement, each party shall comply with all applicable federal, state, and local laws, rules, and regulations.

## 10. Default and Remedies

10.1 Default. If either Party fails to perform any act or obligation required to be performed by it hereunder, the other party shall deliver written notice of such failure to the non-performing party. The non-performing party shall have thirty (30) days after its receipt of such notice in which to correct its failure to perform the act or obligation at issue, after which time it shall be in default ("Default") under this Agreement; provided, however, that if the non-performance is of a type that could not feasibly be cured within said thirty (30) day period, then the non-performing party shall not be in Default if it commences cure within said thirty (30) day period and thereafter diligently pursues cure to completion.

10.2 Remedies. In the event of a party's Default under this Agreement, then after giving notice and an opportunity to cure pursuant to Section 10.1 above, the non-Defaulting party shall have the right to exercise any or all rights and remedies available to it in law or equity.

## 11. Early Termination

11.1 Notice of Early Termination. Either party may terminate this Agreement at any time, with or without cause, upon providing not less than thirty (30) days' written notice to the other party pursuant to Section 12 of this Agreement. The termination notice shall specify the date on which the Agreement shall terminate.

11.2 Calculation of Costs Due Upon Termination. Upon early termination of this Agreement as provided in this Section 11, the District shall pay the County for all Services performed up to the date of termination, as well as the costs of all non-cancelable obligations or penalties incurred by the County as a result of the cancellation of Services. The County shall invoice the District within sixty (60) days after the date of termination of all remaining costs including non-cancelable costs. Non-cancelable obligations shall mean the County's contractual obligations for construction or equipment associated with the Project or Utility Work that either cannot be canceled or if cancellable, would require the payment of a penalty such as, but not limited to, the following:

11.2.1 The cost to the County of rental machinery and equipment, together with any operator furnished therewith if applicable;

11.2.2 The cost of equipment or supplies that can't be returned, when purchased by the County;



11.2.3 The cost or penalties incurred for the return of equipment or supplies, when purchased by the County;

11.2.4 Payment to consultants, sub-consultants, contractors or sub-contractors for work performed on behalf of the County; or

11.2.5 If the District terminates this Agreement after award of the construction contract by the County, the District shall be responsible for all costs incurred by the County in executing the necessary contract changes to delete the Project from the County's bridge replacement contract.

11.3 Payment After Termination. No payment shall be made by the District for any expense incurred or Services performed following the effective date of termination unless the District further authorizes Services in writing or the expenses are determined to be non-cancelable obligations pursuant to Section 11.2 of this Agreement.

## 12. Notices

All notices required to be given by any party to the other party under this Agreement shall be in writing and shall be delivered either in person, by United States mail, or by electronic mail (email) to the applicable Administrator or the Administrator's designee. Notice delivered in person shall be deemed given when accepted by the recipient. Notice by United States mail shall be deemed given as of the date the same is deposited in the United States mail, postage prepaid, and addressed to the Administrator, or their designee, at the addresses set forth in Section 1.4 of this Agreement. Notice delivered by email shall be deemed given as of the date and time received by the recipient.

## 13. Miscellaneous

13.1 Entire Agreement; Amendment. This Agreement constitutes the entire agreement between the parties regarding the subject matter hereof, and supersedes any and all prior oral or written agreements between the parties regarding the subject matter contained herein. Except as allowed in Section 5.5.2, this Agreement may not be modified or amended in any manner except by a written document signed by the party against whom such modification is sought to be enforced.

13.2 Governing Law and Venue. This Agreement shall be governed by and enforced in accordance with the laws of the State of Washington. The venue of any action arising out of this Agreement shall be in the Superior Court of the State of Washington, in and for Snohomish County.

13.3 Interpretation. This Agreement and each of the terms and provisions of it are deemed to have been explicitly negotiated by the parties, and the language in all parts of this Agreement shall, in all cases, be construed according to its fair meaning and not strictly for or

against either of the parties hereto. The captions and headings in this Agreement are used only for convenience and are not intended to affect the interpretation of the provisions of this Agreement. This Agreement shall be construed so that wherever applicable the use of the singular number shall include the plural number, and vice versa, and the use of any gender shall be applicable to all genders.

13.4 Severability. If any provision of this Agreement or the application thereof to any person or circumstance shall, for any reason and to any extent, be found invalid or unenforceable, the remainder of this Agreement and the application of that provision to other persons or circumstances shall not be affected thereby, but shall instead continue in full force and effect, to the extent permitted by law.

13.5 No Waiver. A party's forbearance or delay in exercising any right or remedy with respect to a Default by the other party under this Agreement shall not constitute a waiver of the Default at issue. Nor shall a waiver by either party of any particular Default constitute a waiver of any other Default or any similar future Default.

13.6 No Assignment. This Agreement shall not be assigned, either in whole or in part, by either party without the express written consent of the other party, which may be granted or withheld in such party's sole discretion. Any attempt to assign this Agreement in violation of the preceding sentence shall be null and void and shall constitute a Default under this Agreement.

13.7 Warranty of Authority. Each of the signatories hereto warrants and represents that he or she is competent and authorized to enter into this Agreement on behalf of the party for whom he or she purports to sign this Agreement.

13.8 No Joint Venture. Nothing contained in this Agreement shall be construed as creating any type or manner of partnership, joint venture or other joint enterprise between the parties.

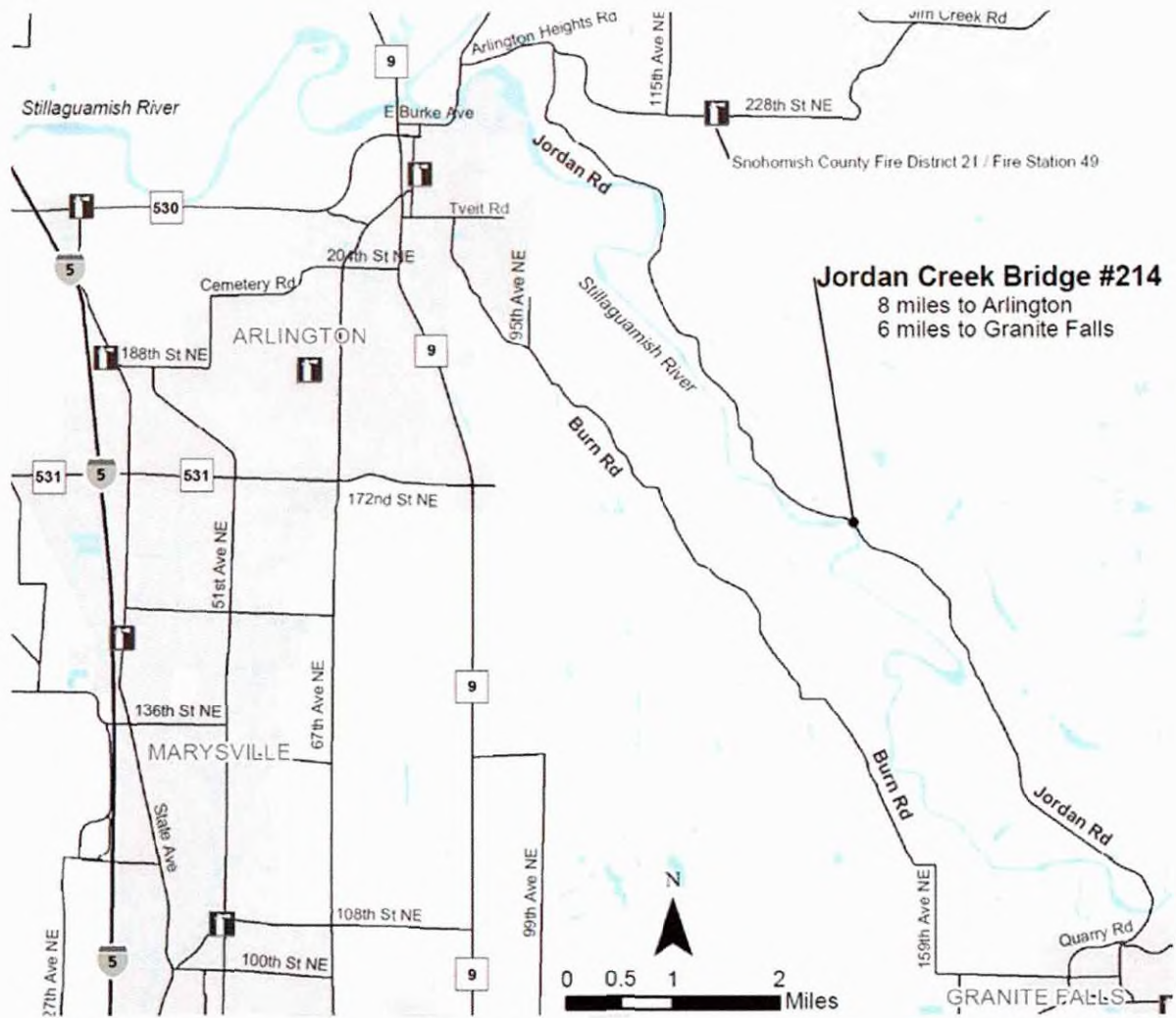
13.9 No Third Party Beneficiaries. This Agreement and each and every provision hereof are for the sole benefit of the District and the County. No other persons or parties shall be deemed to have any rights in, under, or to this Agreement.

13.10 Execution in Counterparts. This Agreement may be executed in two or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same agreement.

13.11 Records. The Parties shall maintain all records pertaining to the Project and Utility Work for a period not less than six (6) years from the final payment to the County by the District or the date the Agreement is terminated, whichever is later. The Parties shall keep all records available for either public disclosure requests pursuant to RCW 42.56 (aka the Public Records Act) or inspection and audit by the State. Copies of all records, accounts, documents or other data pertaining to the Project shall be furnished upon request. If any litigation, claim, or audit is commenced, the records and accounts along with supporting documentation shall be retained by the Parties until all litigation, claim or audit finding has



**EXHIBIT A**  
**Project Location Map**



**EXHIBIT B**  
**DESCRIPTION AND ESTIMATED COSTS\* OF UTILITY WORK (District ref# \_\_\_\_\_)**

Relocate approximately 150 L.F. of 8-inch water main pipe and associated appurtenances at proposed Jordan Creek Bridge 214 replacement.

ITEM NO.	ITEM	Approx Qty.	Unit	Unit Cost	COST
1	MOBILIZATION	1	L.S.	\$15,076.68	\$15,076.68
2	DR9 HDPE PIPE FOR WATER MAIN 10 IN. DIAM. With insulation	134	L.F.	\$288.00	\$38,592.00
3	DR9 HDPE PIPE FOR WATER MAIN 10 IN. DIAM.	45	L.F.	\$59.44	\$2,674.80
4	8" CL 52 DUCTILE IRON (D.I.) WATER MAIN	142	L.F.	\$150.00	\$21,300.00
5	HYDRANT ASSEMBLY	1	EACH	\$7,800.00	\$7,800.00
6	GATE VALVE 8 IN.	6	EACH	\$2,200.00	\$13,200.00
7	UTILITY SUPPORT SYSTEM	1	L.S.	\$50,000.00	\$50,000.00
8	GATE VALVE 8 IN. - TEMPORARY	1	EACH	\$2,200.00	\$2,200.00
9	TEMPORARY WATERLINE	150	L.F.	\$100.00	\$15,000.00
A	<b>Subtotal Of Bid items</b>				<b>\$165,843.48</b>
B	<b>Contingency (15% of Line A Amount)</b>				<b>\$24,876.52</b>
C	<b>Subtotal of Bid Items and Contingency</b>				<b>\$190,720.00</b>
D	<b>Sales Tax (9.1% of Line C Amount)</b>				<b>\$17,355.52</b>
E	<b>Construction Subtotal of Bid Items, Contingency and Sales Tax</b>				<b>\$208,075.52</b>
F	<b>Construction Inspection &amp; Contract Admin (15% of Line C Amount)</b>				<b>\$28,608.00</b>
G	<b>Administrative Overhead (20% of Line F Amount)</b>				<b>\$5,721.60</b>
H	<b>Total Estimated Cost Of Utility Work* (Lines E, F, G)</b>				<b>\$242,405.12</b>

\* Note: This estimate is based on the County's 30% design and will be adjusted to conform to the successful bidder's proposal and all County expenditures invoiced to the District will be actual expenditures.



**BUSINESS OF THE COMMISSION**

Meeting Date: June 27, 2023

Agenda Item: 6

**TITLE**

CEO/General Manager’s Report

**SUBMITTED FOR: CEO/General Manager Report**

CEO/General Manager _____	John Haarlow _____	8473 _____
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

The CEO/General Manager will report on District related items.

*List Attachments:*  
None



**BUSINESS OF THE COMMISSION**

Meeting Date: June 27, 2023

Agenda Item: 7A

**TITLE**

Commission Reports

**SUBMITTED FOR: Commission Business**

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	_____	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

The Commissioners regularly attend and participate in meetings, seminars, and workshops and report on their activities.

*List Attachments:*  
None



**BUSINESS OF THE COMMISSION**

Meeting Date: June 27, 2023

Agenda Item: 7B

**TITLE**

Commissioner Event Calendar

**SUBMITTED FOR: Commission Business**

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	_____	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

The Commissioner Event Calendar is enclosed for Board review.

*List Attachments:*

Commissioner Event Calendar



# Commissioner Event Calendar – 2023

## June 2023

### June 7 - 8:

Public Power Council Meetings  
Virtual  
(Wolfe/Olson/Logan)

### June 8:

EASC Public Officials Reception & Legislative  
Wrap Up  
Everett, WA 4:00 p.m. – 7:00 p.m.  
(Logan/Wolfe)

### June 16 - 21:

APPA National Conference  
Seattle, WA  
(Logan/Wolfe)

### June 22:

Master Builders Crab Feed & Elected Officials  
Reception  
Mukilteo, WA 4:30 p.m. – 7:00 p.m.  
(Logan)

## June 2023

### June 29:

New Employee Orientation Program  
Virtual 8:45 a.m. – 10:00 a.m.  
(Logan)

# Commissioner Event Calendar – 2023

## July 2023

July 7:

PNUCC Meeting

Portland, OR

## July 2023

# Commissioner Event Calendar – 2023

## August 2023

### August 2 - 3:

Public Power Council Meetings

Portland, OR

### August 4:

PNUCC Meeting

Virtual

## August 2023

# Commissioner Event Calendar – 2023

## September 2023

September 6 - 8:  
Public Power Council/PNUCC Meetings  
Portland, OR

## September 2023

# Commissioner Event Calendar – 2023

October 2023
<p><u>October 4 - 5:</u> Public Power Council Meetings Portland, OR</p> <p><u>October 6:</u> PNUCC Meeting Virtual</p>

October 2023

# Commissioner Event Calendar – 2023

## November 2023

November 1 - 3:

Public Power Council/PNUCC Meetings  
Portland, OR

## November 2023

# Commissioner Event Calendar – 2023

**December 2023**

**December 2023**

**\*\*For Planning Purposes Only and Subject to Change at any Time\*\***

# 2023 Treasury, Budget, Forecast, and Project Status Report

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Report to the  
Board of  
Commissioners

June 27, 2023



Energizing Life in Our Communities!





# Highlights May 2023

Overall, May 2023 results were positive compared to budget, slightly improving year-to-date results and partially mitigating some of the market power issues experienced through April.

District staff are continuing to monitor results, reduce costs where possible and identify potential deferrals to help mitigate the impacts of the first four months. The 2023 Forecast reflects the latest assumptions around spending and revenues.



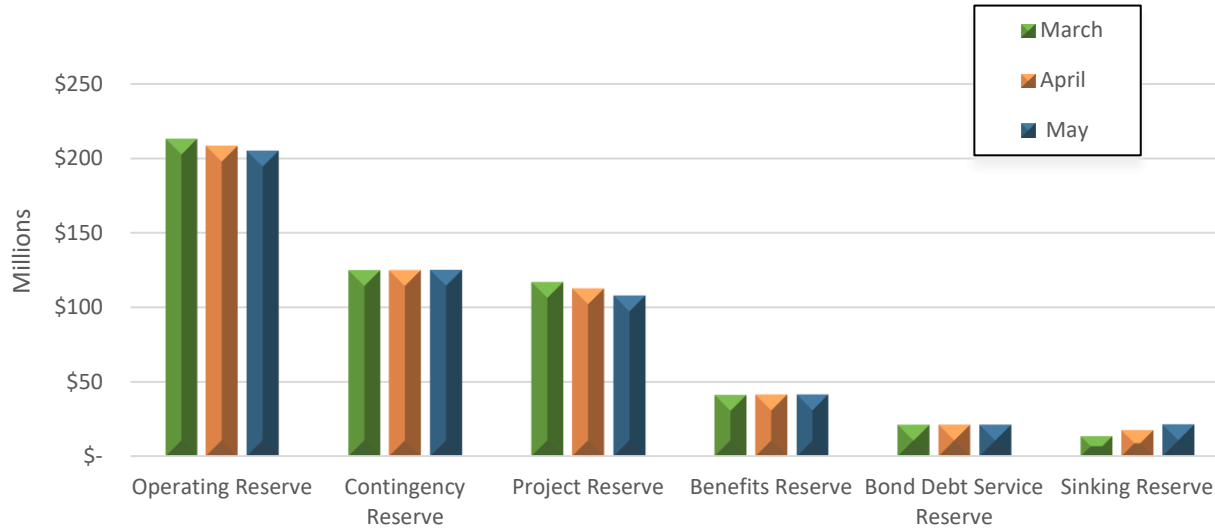
# Electric System Treasury Report

## Key Performance Indicators

**Revenue Fund**  
**Days Cash on Hand**  
 5/31/23: 120 Days  
 Requirement: 120 Days

**Return on Investments**  
 5/31/23: 2.84%  
 5/31/22: 0.90%

### Investment Portfolio Balance Trends by Month Prior Three Months



### ELC Revenue Fund Change Prior Three Months



- The total Electric System investment portfolio has decreased \$28.8 million since December 31, 2022, primarily due to significant wholesale market energy purchases.
  - Total disbursements through May 31, 2023, are 28% above the five-year average.
- Proceeds received from the 2021 and 2022 bond issuances, held in the Project Reserve, are transferred to the Revenue Fund (within the Operating Reserve) as eligible capital expenditures are paid.
  - \$21.6 million transferred from the Project Reserve to the Revenue Fund through May 31, 2023.
  - \$103.8 million of bond funds remain to be spent, expected to be transferred to the Revenue Fund through 2025.

- On average, the Revenue Fund (within the Operating Reserve) experiences the strongest operating cash inflows within the first quarter of each year, followed by periods of cash outflows in warmer months as consumption decreases and District capital construction increases.
- The average return on District investments continues to rise as investments are made at favorable interest rates observed in the current market environment.
  - \$5.6 million of cash interest income has been earned year-to-date, compared to \$1.4 million through 05/31/2022.

# Electric System Budget and Forecast

- Energy Retail Sales results appear lower than budget through May due to timing and adjustments to billings; actual consumption was slightly higher than budget due to colder weather.
- Energy Wholesale Sales were higher than budget during May which helped mitigate low revenues through April.
- Purchased Power results in May were consistent with the budget; YTD results reflect significantly higher power costs due to low hydro generation, more than planned market purchases and higher market prices through April.
- Operations & Maintenance underspending YTD reflects efforts to manage and reduce costs where possible.
- Interest Income & Other reflects higher investment income as a result of favorable market conditions.

	(\$000's)		(\$000's)	
	YTD Budget through May	YTD Results through May	2023 Budget	2023 Projection
<b>Operating Revenues</b>				
Energy Retail Sales	\$ 300,897	\$ 294,288	\$ 644,664	\$ 638,055
Energy Wholesale Sales	26,764	26,744	60,393	74,594
Other Operating Revenues*	26,063	28,857	56,737	62,051
<b>Total Operating Revenues</b>	<b>\$ 353,724</b>	<b>\$ 349,889</b>	<b>\$ 761,793</b>	<b>\$ 774,699</b>
<b>Operating Expenses</b>				
Purchased Power*	\$ 163,634	\$ 186,321	\$ 349,166	\$ 401,650
Operations & Maintenance	112,592	108,830	267,934	263,031
Taxes	19,719	19,640	40,163	40,084
Depreciation	26,756	27,191	64,214	64,649
<b>Total Operating Expenses</b>	<b>\$ 322,701</b>	<b>\$ 341,982</b>	<b>\$ 721,477</b>	<b>\$ 769,414</b>
<b>Net Operating Income</b>	<b>\$ 31,023</b>	<b>\$ 7,907</b>	<b>\$ 40,317</b>	<b>\$ 5,285</b>
Interest Income & Other	5,124	10,549	12,298	18,648
Interest Charges	(7,639)	(7,321)	(18,335)	(18,285)
Contributions	13,566	9,519	32,559	28,390
<b>Net Income</b>	<b>\$ 42,074</b>	<b>\$ 20,654</b>	<b>\$ 66,839</b>	<b>\$ 34,038</b>
Capital Expenditures	\$ 68,496	\$ 58,462	\$ 174,372	\$ 146,902

*Capital variance explanations on subsequent slides*

\* 2023 Budget numbers reflect a modification from the approved budget; a \$23M credit has been moved from Purchased Power to Other Operating Revenues to reflect the actual accounting treatment of the RDC (Reserve Distribution Clause) credit from Bonneville Power Administration. The accounting treatment was not known when the 2023 budget was finalized; this adjustment will improve variance reporting.

# Electric System Project Status Reports (\$000's)

YTD Budget	YTD Results	2023 Budget	2023 Forecast
\$8,781	\$9,354	\$21,076	\$19,565

## Substation, Metering, and Telecom Projects:

The Harbour Pointe Upgrade has been completed and energized and the Edgecomb 2<sup>nd</sup> Bank (transformer & switchgear) electrical assembly is in progress (this is a project to support new load). Electrical assembly is underway for the new Sky Valley Substation, completion is expected to be this summer. Civil site construction will be starting in July for the new Jennings Park substation. Ten substation System Reliability projects are planned for 2023; design and construction are ongoing. Seven other major substation projects are currently in the design phase.

Telecom will be completing two fiber optic builds to reduce the risk of a single point of failure while adding capacity. The radio replacement project will begin construction with the initial purchase of base station equipment and staging. The first phase of the next generation substation transport project will start later this year with the purchase of equipment for the network's core sites. Telecom is on schedule to complete the AMI Network buildout by September 2023.

YTD Budget	YTD Results	2023 Budget	2023 Forecast
\$26,585	\$24,333	\$63,804	\$51,136

## Transmission and Distribution Projects:

Approximately 408 bad order poles and 4.6 miles of depreciated cable have been replaced to-date. Some BO pole and cable work has been deferred to help with the forecasted 2023 budget shortfall. Contract work associated with the Ballinger Substation 5<sup>th</sup> feeder has been completed. District crews are on track to complete installation of feeder cable across I-5 and the pulling of fiber optic cable from the substation this fall. Relocation of ~41 poles to accommodate Snohomish County's 35<sup>th</sup> Ave W road improvement project was completed in early April. Crews completed the installation of the underground distribution system getaways associated with the new Sky Valley substation, as well as the construction of a new double-circuit overhead distribution line along Chain Lake Road. The remaining Sky Valley distribution work, located south of SR2, should be completed this year. Several projects, including the SR530 Control Zone relocation, the Alderwood 188<sup>th</sup> ST Multi-circuit system reconductor, will also be substantially deferred until next year to comply with 2023 budget constraints.



# Electric System Project Status Reports (\$000's)

YTD Budget	YTD Results	2023 Budget	2023 Forecast
\$6,635	\$8,027	\$15,923	\$17,469

## Regional Design and Construction:

The District connected 1,246 new meters in the first quarter of 2023 which included two large multi family units (80 and 85 units respectively). One of the complexes required an upgrade to 3 phase 120/208v services with relocated poles on the frontage, a loop feed and equipment designed for EV chargers in all units. The other complex required two 3-phase transformers with capability for EV charging.

YTD Budget	YTD Results	2023 Budget	2023 Forecast
\$2,083	2,711	\$5,000	\$5,921

## Emergency Work and Major Storms:

Emergency (Call Out) work is outpacing budget. There were no major storms through May 2023.



# Electric System Project Status Reports (\$000's)

YTD Budget	YTD Results	2023 Budget	2023 Forecast
\$7,805	\$5,977	\$18,733	\$24,041

## Connect Up Program:

Systems Integration Production Go-Live cutover was successfully completed June 10-12. Sensus meters yearly delivery forecast remains steady, with 60K+ meters scheduled for delivery in 2023 and sustainable quantities starting delivery late July/early August. Friends and Family meter installation and testing will start at the end of June, with general meter installations starting in August. The AMI Network Project has installed 90 base stations and is on schedule.

YTD Budget	YTD Results	2023 Budget	2023 Forecast
\$3,730	\$3,411	\$8,952	\$7,734

## Transportation:

The 2023 forecast was adjusted downward \$2M reflecting the supply chain issues facing the industry.

YTD Budget	YTD Results	2023 Budget	2023 Forecast
\$437	\$23	\$1,048	\$842

## Information Technology Systems:

The District's network, computer, and storage infrastructure requires regular investments in order to remain reliable, secure, compliant, and maintainable. IT will spend the entire capital budget by the end of the year in order to keep infrastructure up-to-date. The spend includes the award of an RFQ to replace old SAN Fabric infrastructure. The capital spend also includes the KloudGin Schedule & Dispatch project currently in progress.





# Electric System Project Status Reports (\$000's)

YTD Budget	YTD Results	2023 Budget	2023 Forecast
\$11,946	\$7,570	\$30,393	\$26,856

## Facilities - North County Local Office:

The new community office is moving quickly. The office building plumbing and electrical rough in is ongoing for the next month along with building envelope enclosure. Warehouse structural steel and framing is continuing in addition to the fuel island canopy concrete slab. We are still trending toward completion in summer of 2024.

YTD Budget	YTD Results	2023 Budget	2023 Forecast
\$1,187	\$364	\$10,717	\$1,092

## Facilities - Other Projects:

Other facilities projects include the Crew Dispatch and Vegetation Management office relocation projects. Crew Dispatch will be moving into their remodeled space in the beginning of June.

- The Ops waterline replacement is out to bid for construction.
- The District masterplan is in the beginning stages which will help us plan for our development, remodeling and space needs.



# Generation System Budget and Forecast

## Highlights Through May 2023

- Wholesale Sales are lower than budget due to lower expenditures through May as well as higher than budgeted investment income.
- Operations & Maintenance expenditures remain slightly behind budget through May.

	(\$000's)		(\$000's)	
	YTD Budget through May	YTD Results through May	2023 Budget	2023 Forecast
<b>Operating Revenues</b>				
Wholesale Sales	11,019	10,280	26,446	25,707
Other Operating Revenues	-	41	-	41
<b>Total Operating Revenues</b>	<b>\$ 11,019</b>	<b>\$ 10,321</b>	<b>\$ 26,446</b>	<b>\$ 25,748</b>
<b>Operating Expenses</b>				
Operations & Maintenance	3,983	3,882	9,559	8,589
Taxes	41	37	98	94
Depreciation	2,517	2,550	6,041	6,074
<b>Total Operating Expenses</b>	<b>\$ 6,541</b>	<b>\$ 6,469</b>	<b>\$ 15,698</b>	<b>\$ 14,757</b>
<b>Net Operating Income</b>	<b>\$ 4,478</b>	<b>\$ 3,852</b>	<b>\$ 10,748</b>	<b>\$ 10,991</b>
Interest Income & Other	292	555	700	944
Interest Charges	(1,734)	(1,352)	(4,162)	(3,881)
Contributions	21	47	50	76
<b>Net Income</b>	<b>\$ 3,057</b>	<b>\$ 3,102</b>	<b>\$ 7,336</b>	<b>\$ 8,130</b>
Capital Expenditures	2,435	1,950	5,845	4,600

Capital variance explanations on subsequent slides



# Generation System Project Status Reports (\$000's)

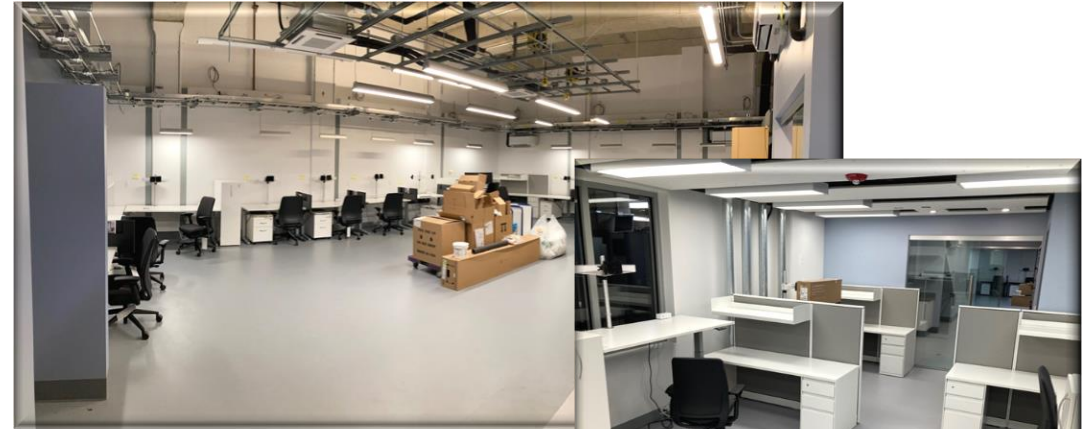
YTD Budget	YTD Results	2023 Budget	2023 Forecast
\$2,435	\$1,950	\$5,845	\$4,600

## Jackson Powerhouse Tenant Improvements:

TRICO Companies LLC achieved Substantial Completion of the office renovation in January 2023, furniture was installed in February, and the Powerhouse staff moved in during March. Supply chain has delayed final completion, currently scheduled for July 2023.

## Cone Valves and Generator Replacement Project:

The 48-inch and 10-inch Fixed-Hood Cone Valves have been received, and the generator is en-route. The installation contract for the valves and generator has been awarded to Shinn Mechanical, and their installation is currently scheduled for July 2023 inside the Valve Chamber of Culmback Dam.



# Water System Budget and Forecast

## Highlights Through May 2023

- Water Retail Sales are running slightly behind budget due to cold, wet weather and a delayed rate increase.
- Water Wholesale Sales reflect higher than budgeted sales to the City of Arlington.
- Purchased Water is higher than budget due to the larger than budgeted rate increase from the City of Everett.
- Contributions are lower than budget due to less developer activity in the service area.

	(\$000's)		(\$000's)	
	YTD Budget through May	YTD Results through May	2023 Budget	2023 Forecast
<b>Operating Revenues</b>				
Water Retail Sales	\$ 5,534	\$ 5,463	\$ 13,282	\$ 13,211
Water Wholesale Sales	210	382	503	675
Other Operating Revenues	154	145	370	361
<b>Total Operating Revenues</b>	<b>\$ 5,898</b>	<b>\$ 5,990</b>	<b>\$ 14,155</b>	<b>\$ 14,247</b>
<b>Operating Expenses</b>				
Purchased Water	\$ 1,533	\$ 1,619	\$ 3,680	\$ 4,111
Operations & Maintenance	3,387	3,369	8,129	7,936
Taxes	300	298	720	786
Depreciation	1,520	1,493	3,647	3,621
<b>Total Operating Expenses</b>	<b>\$ 6,740</b>	<b>\$ 6,779</b>	<b>\$ 16,176</b>	<b>\$ 16,454</b>
<b>Net Operating Income</b>	<b>\$ (842)</b>	<b>\$ (789)</b>	<b>\$ (2,021)</b>	<b>\$ (2,207)</b>
Interest Income & Other	43	434	102	499
Interest Charges	(247)	(61)	(593)	(422)
Contributions	2,247	1,350	5,394	4,497
<b>Net Income</b>	<b>\$ 1,201</b>	<b>\$ 934</b>	<b>\$ 2,882</b>	<b>\$ 2,367</b>
Capital Expenditures	3,601	2,624	14,446	13,433

Capital variance explanations on subsequent slides

# Water System Project Status Reports (\$000's)

YTD Budget	YTD Results	2023 Budget	2023 Forecast
\$3,601	\$2,624	\$14,446	\$13,433

## Projects Completed:

The Lake Stevens Well Rehab Project was completed in the first quarter of 2023 and the treatment plant was back online end of March.

## Projects in process:

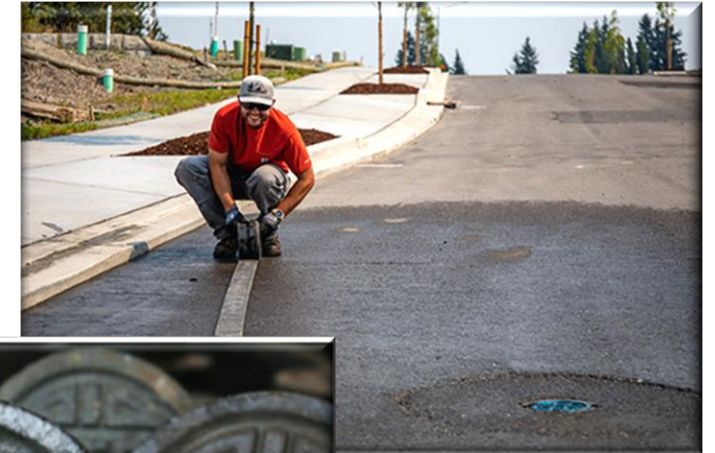
Design work has begun on the Lake Stevens Treatment Plant Building Expansion work and the project is with Contracts to be reviewed and go out to bid.

The AMI/Connect Up Water project has ongoing work with testing in progress. Four time-limited staff have been onboarded and the box/lid replacements are in progress.

Existing electrical and SCADA has been relocated on the Kayak Reservoir #2 Demo work, the project is with Contracts to be reviewed and go out to bid.

Design work and permit submittals have been completed-to-date on the Kayak Reservoir #2 Replacement project.

The Water Main Replacements 44th St NE/139th Ave NE work has had design work begun and the project is with Contracts to be reviewed and go out to bid.



**4**

Reported Injuries

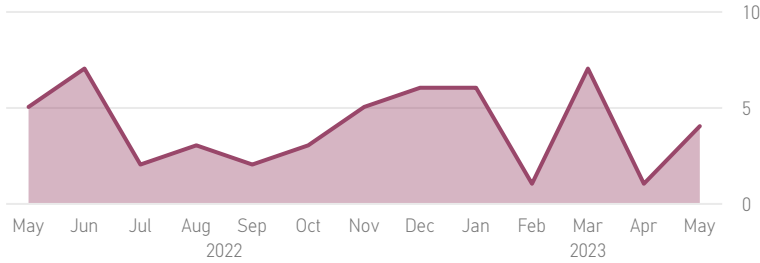
**2**

Preventable Vehicle Accidents

**Safety Incidents** (reporting month)

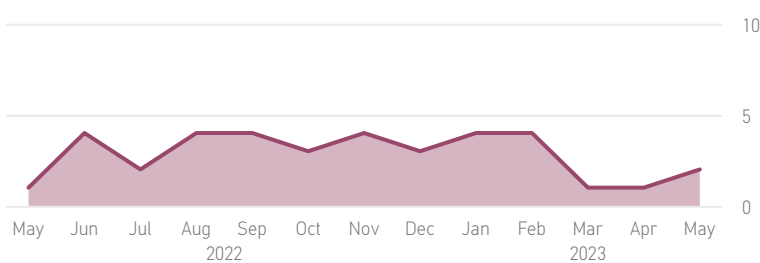
**Are we reducing the number of injuries?**

The graph below shows the number of **reported injuries** by month.



**Are we reducing the number of vehicle accidents?**

The graph below shows the number of **preventable accidents** by month.



**90%**

First Call Resolution ^

**70%**

% Payments via CSS Tools

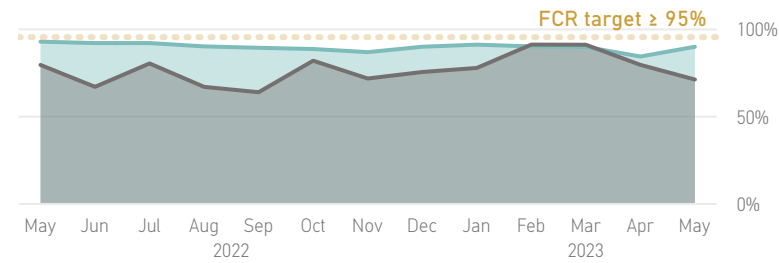
**732**

JD Power Overall Cust Sat

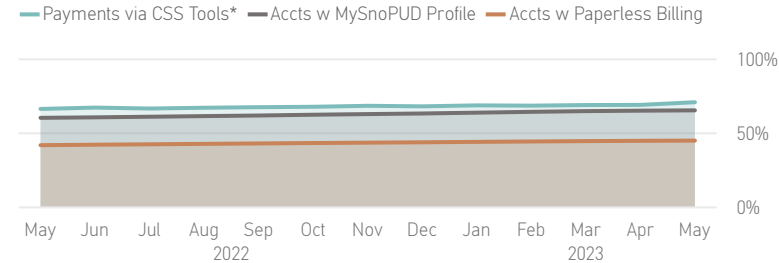
**Customer Experience** (most recent month / report)

**What is our customers' call center experience?**

**First call resolution (FCR)** = no call back w/in 2 days. **Service Level** = answered w/in 30 sec.



**Are customers using the self-service tools we offer?**



\* Includes payments made via MySnoPUD, One-Time Payment, and IVR

**How satisfied are our customers?**

District Overall Customer Satisfaction compared to our peer utilities, according to JD Power. Our target is a score  $\geq 800$ .

	2022: Q1	2023: Q1
District	744	732
West Mid-Size Avg	739	717

^ Call data through May 8, 2023 only.

**99.970 %**

Electric System Uptime

**0.2 %**

Electric Cust w/6+ Outages

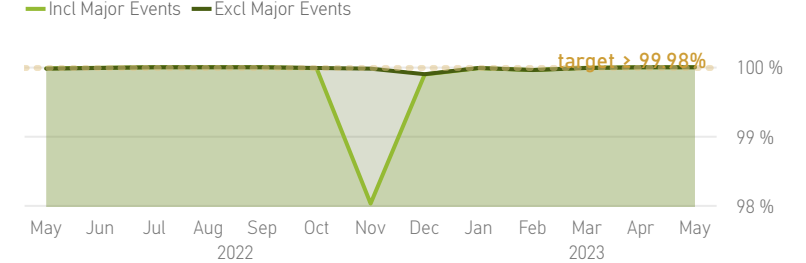
**0.71**

Water Outages per 1,000 Cust

**System Reliability** (performance over last 12 months)

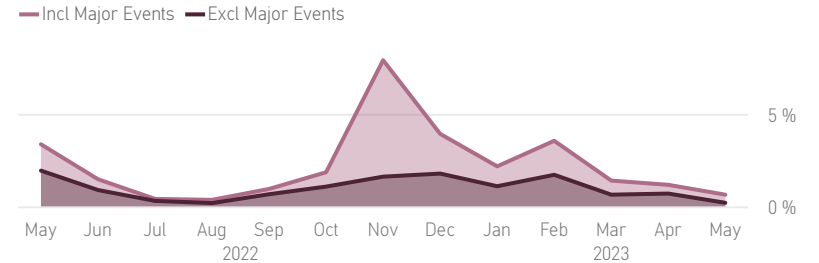
**What is our customers' experience of electric system reliability?**

The % of time that power was available to customers. Downtime excludes planned outages.



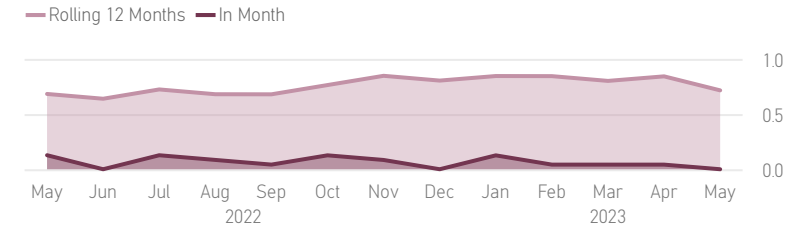
**What % of electric customers experienced 6+ outages in the last 12 months?**

Includes unplanned outages that lasted one minute or more.



**What is our customer's experience of water system reliability?**

The number of emergency outages per 1,000 customers.





# 2023 District Monthly Performance Dashboard

performance through **May 2023** (data as of June 13, 2023)

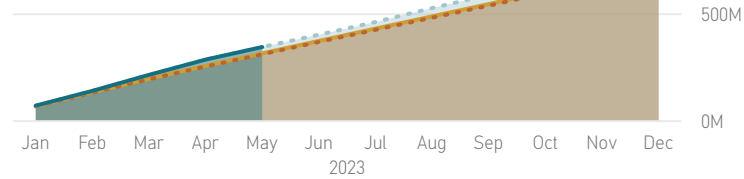


## Electric Financial Performance (compared to YTD approved budget)

**110 %** % Operating Budget Spent  
**85 %** % Capital Budget Spent  
**104 %** % Sales Revenue Budget Met\*

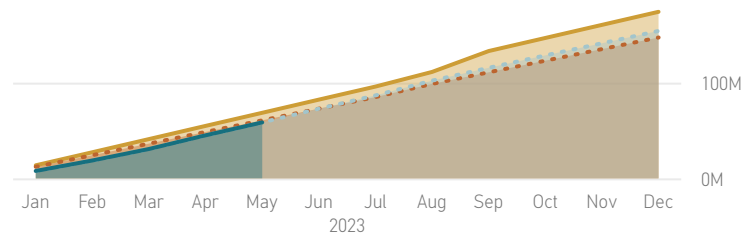
### Operating Spending

Approved Budget Budget Target Actual + Forecast Actual



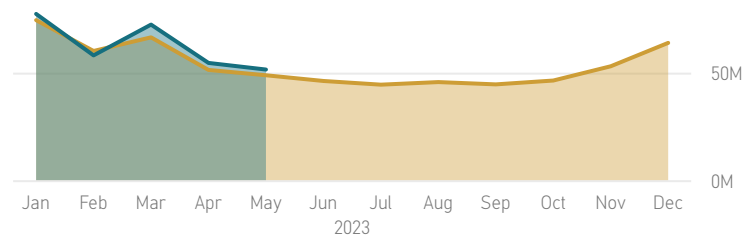
### Capital Spending

Approved Budget Budget Target Actual + Forecast Actual



### Billed Revenue \*

Budget Billed

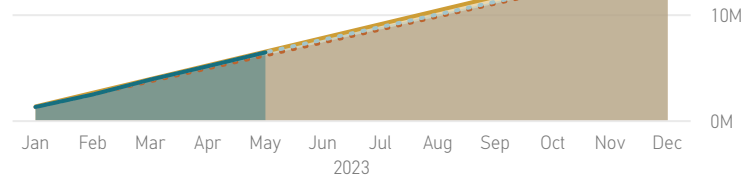


## Generation Financial Performance (compared to YTD approved budget)

**99 %** % Operating Budget Spent  
**80 %** % Capital Budget Spent

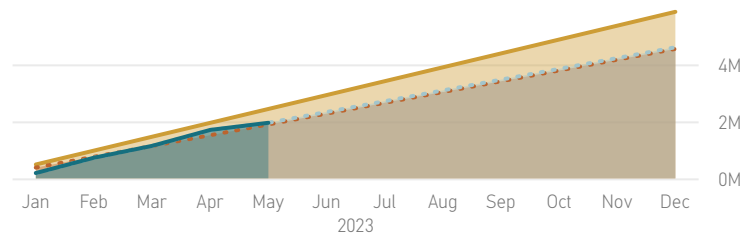
### Operating Spending

Approved Budget Budget Target Actual + Forecast Actual



### Capital Spending

Approved Budget Budget Target Actual + Forecast Actual

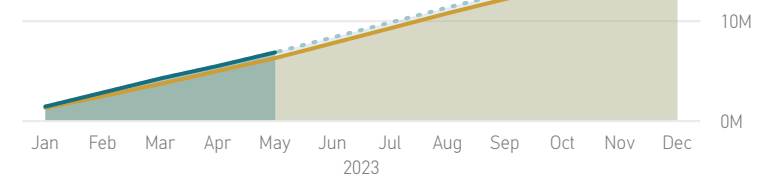


## Water Financial Performance (compared to YTD approved budget)

**109 %** % Operating Budget Spent  
**73 %** % Capital Budget Spent  
**104 %** % Sales Revenue Budget Met\*

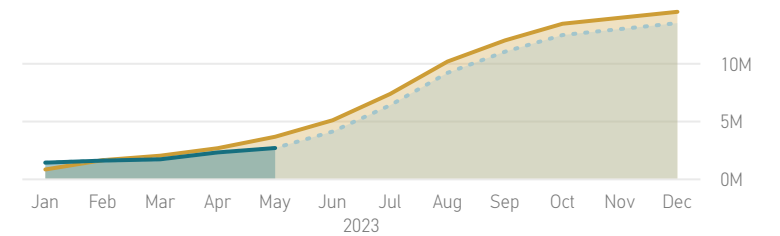
### Operating Spending

Approved Budget Actual + Forecast Actual



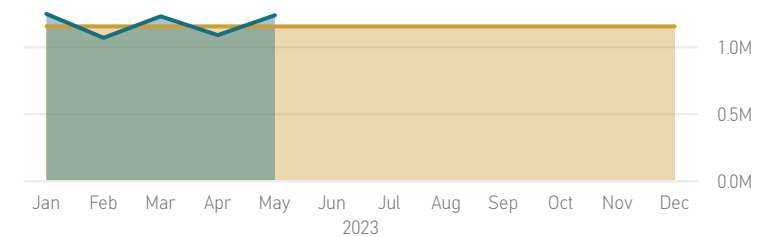
### Capital Spending

Approved Budget Actual + Forecast Actual



### Billed Revenue

Budget Billed



\* Excludes unbilled revenue adjustment. Electric revenue includes retail sales only. Water includes retail and wholesale.

## DASHBOARD OVERVIEW

This dashboard is intended to provide key performance metrics that give insight into overall District Performance in relation to our strategic priorities.

The dashboard is updated to the most recent past month when financial close is complete. This is typically between the 10th and 15th of the month.

If you have questions about the dashboard or the data, please reach out to Laura Lemke.

## KPI TEXT COLOR

If a target has been set for a key performance metrics (KPI), the metrics in the top bar will change color depending on how we're performing against the target.

**Orange** indicates that we are not meeting the target, **green** indicates that we are. The targets are shown in the supporting graphs. For the operating and capital budget metrics, if the % budget is below 85% or above 105% the KPI will be **orange**, otherwise it will be **black**. KPIs without targets will always be **black**.

## DEFINITIONS AND ADDITIONAL RESOURCES

### Call Center Metrics:

First Call Resolution - A call is considered to have been resolved on the first call if there are no additional calls from the same incoming phone number within 2 business days.

Service Level - Service level calculates the percent of incoming calls that are answered by a customer service rep within 30 seconds of the customer entering the hold queue.

### Customer Self-Service (CSS) Metrics:

Payments via CSS Tools - This metric tracks customer adoption and use of PUD payment channels. It does not include electronic payments that customers make through their own bank portal or PUD payment partner sites.

Accounts with MySnoPUD Profile - This tracks the portion of active PUD accounts in a given month that were associated to one or more MySnoPUD profiles as of the last day of the month.

Accounts with Paperless Billing - This tracks the portion of active PUD accounts in a given month that receive only an electronic bill as of the last day of the month.

**JD Power Overall Customer Satisfaction:** This metric summarizes the customer satisfaction research conducted by JD Power. The number shown is the YTD number for the study year. The District also conducts its own customer satisfaction research. For more info contact Auya Nyachuba in Business Readiness.

### Electric System Reliability Metrics:

System Uptime - This calculation is also known as Average Service Availability Index (ASAI). ASAI measures the average availability of the sub-transmission and distribution systems that serve customers. Essentially, it calculates the % of time that power is on in a given period of time. The target is based on an annual SAIDI target of less than 105. SAIDI measures the average minutes of outage experienced by customers during a one year period.

Customers Experiencing Multiple Outages - This calculation is also known as CEMI-5. It measures how many customers experience more than five (5) power interruptions of one minute or more in the past year.

**Water Outages:** This calculation multiplies the number of unplanned water outages each month by 1000 and then divides it by the number of active water connections.

**Budget and Financial Metrics:** These metrics reflect the close of the month.



**BUSINESS OF THE COMMISSION**

Meeting Date: June 27, 2023

Agenda Item: 8A

**TITLE**

Governance Planning Calendar

**SUBMITTED FOR: Governance Planning**

<u>Commission</u>	<u>Allison Morrison</u>	<u>8037</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	_____	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

**ACTION REQUIRED:**

- Decision Preparation
- Policy Discussion
- Policy Decision
- Statutory
- Incidental (Information)
- Monitoring Report

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Agenda Planning, GP-4: To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda ....*

The Planning Calendar is enclosed for Board review.

*List Attachments:*  
Governance Planning Calendar



# Governance Planning Calendar – 2023

## To Be Scheduled

- Compensation Philosophy and Structure

## To Be Scheduled

- Organized Markets Workshop

# Governance Planning Calendar – 2023

## July 11, 2023

### Morning Session:

- Media
- Amendment to the Low-Income Weatherization Agreement with Snohomish County

### Afternoon Session:

- Public Hearing:  
→City of Arlington and City of Granite Falls Wholesale Water Utility Rates
- Governance Planning Calendar

## July 25, 2023

### Morning Session:

- Community Engagement
- FlexEnergy Pilot Program Results
- Time of Day Rates

### Afternoon Session:

- Public Hearing and Action:  
→City of Arlington and City of Granite Falls Wholesale Water Utility Rates
- Monitoring Report:  
→Asset Protection Monitoring Report
- Governance Planning Calendar

# Governance Planning Calendar – 2023

## August 8, 2023

### Morning Session:

- Media

### Afternoon Session:

- Monitoring Report:  
→2<sup>nd</sup> Quarter Financial Conditions and  
Activities Monitoring Report
- Governance Planning Calendar

## August 22, 2023

### Morning Session:

- Community Engagement

### Afternoon Session:

- Public Hearing:  
→2024 Preliminary Budget – Report of Filing  
and Notice of Public Hearing
- Governance Planning Calendar

# Governance Planning Calendar – 2023

**August 24, 2023**

Special Meeting:

- Jackson Hydro Site Tour

# Governance Planning Calendar – 2023

## September 5, 2023

### Morning Session:

- Media

### Afternoon Session:

- Governance Planning Calendar

## September 19, 2023

### Morning Session:

- Community Engagement

### Afternoon Session:

- Public Hearing and Action:
  - Disposal of Surplus Property – 4<sup>th</sup> Quarter
- Governance Planning Calendar

# Governance Planning Calendar – 2023

## October 2, 2023

### Morning Session:

- Media
- Pole Attachment Rates

### Afternoon Session:

- Public Hearing:  
→Open 2024 Proposed Budget Hearing
- Governance Planning Calendar

## October 17, 2023

### Morning Session:

- Community Engagement
- Energy Risk Management Report
- Water Supply Update

### Afternoon Session:

- Public Hearing and Action:  
→Pole Attachment Rates
- Governance Planning Calendar

# Governance Planning Calendar – 2023

## November 7, 2023

### Morning Session:

- Media

### Afternoon Session:

- Public Hearing:  
→Continue Public Hearing on the 2024 Proposed Budget
- Monitoring Report:  
→3<sup>rd</sup> Quarter Financial Conditions and Activities Monitoring Report
- Governance Planning Calendar

## November 21, 2023

### Morning Session:

- Community Engagement

### Afternoon Session:

- Public Hearing:  
→Continue Public Hearing on the 2024 Proposed Budget
- Adopt Regular Commission Meeting Dates for the Year 2024
- Governance Planning Calendar



# Governance Planning Calendar – 2023

## December 5, 2023

### Morning Session:

- Media

### Afternoon Session:

- Public Hearing and Action:  
→ Adopt 2024 Budget
- Monitoring Report:  
→ Financial Planning and Budgeting Monitoring Report
- Elect Board Officers for the Year 2024
- Proposed 2024 Governance Planning Calendar

## December 19, 2023

### Morning Session:

- Community Engagement

### Afternoon Session:

- Public Hearing and Action:  
→ Disposal of Surplus Property - 1<sup>st</sup> Quarter  
→ Confirm Final Assessment Roll for LUD No. 66
- Adopt 2024 Governance Planning Calendar

# Governance Planning Calendar – 2023

## 2023 Year-at-a-Glance Calendar

**January**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**February**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

**March**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**April**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**May**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**June**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**July**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**August**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**September**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**October**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**November**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**December**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Holiday	#	Commission Meetings
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\*\*For Planning Purposes Only and Subject to Change at any Time\*\*