

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

June 13, 2023

The Regular Meeting was convened by President Rebecca Wolfe at 1:30 p.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley (virtually), Guy Payne, and Brant Wood; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

The meeting recessed at 1:33 p.m. for technical difficulties and reconvened at 1:38 p.m.

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. DEI Update

Chief Executive Officer, Rootworks LLC. Sherelle Gordon updated the Board on the Districts DEI initiative.

B. Interlocal Agreement Snohomish County Bridge 214 Replacement

Principal Engineer Paul Federspiel provided a presentation to the Board regarding a proposed Interlocal Agreement with Snohomish County Public Works for the inclusion of the construction of District water facilities in a County bridge replacement project.

The next step would be consideration for approval of a resolution at the June 27, 2023, Commission Meeting.

2. RECOGNITION/DECLARATIONS

A. Employee of the Month for June – Marie Morrison

Marie Morrison was recognized as Employee of the Month for June.

3. COMMENTS FROM THE PUBLIC

The following public provided comments:

- Joshua Talley, Mountlake Terrace

4. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of May 23, 2023, and the Special Meeting of June 6, 2023

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Ariba Contract No. CW2250429 with SHI International Corp.

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Public Works Contract No. CW2247417 with Sam's Tree Care

Public Works Contract No. CW2249278 with Laser

Underground & Earthworks, Inc.

Professional Services Contract No. CW2235869 with USIC Locating Services LLC dba Onecall Holdings, Inc.

Professional Services Contract No. CW2239181 with Capital Architects Group PC dba Capital Group PC

Contract Acceptance Recommendations:

None

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 4A – Approval of the Minutes for the Regular Meeting of May 23, 2023, and the Special Meeting of June 6, 2023; 4B – Bid Awards, Professional Services Contracts and Amendments; and 4C – Consideration/Ratification and Approval of District Checks and Vouchers.

5. ITEMS FOR INDIVIDUAL CONSIDERATION**A. 1st Quarter 2023 Monitoring Report: Financial Conditions and Activities**

Senior Manager, Controller and Auditor Shawn Hunstock provided a presentation on the 1st Quarter 2023 Monitoring Report: Financial Conditions and Activities.

Steven Keeler, Edmonds, provided public comment and a document at places, by reference made a part of the packet.

A motion unanimously passed accepting the 1st Quarter 2023 Monitoring Report: Financial Conditions and Activities.

B. Consideration of a Resolution Authorizing the CEO/General Manager of Public Utility District No. 1 of Snohomish County to Execute an Interlocal Agreement With Snohomish County Regarding Miscellaneous Road Maintenance Services

A motion unanimously passed approving Resolution No. 6129 authorizing the CEO/General Manager of Public Utility District No. 1 of Snohomish County to execute an Interlocal Agreement with Snohomish County regarding miscellaneous Road Maintenance Services.

6. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

7. COMMISSION BUSINESS**A. Commission Reports**

The Commissioners reported on Commission related activities and Board related topics.

B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

C. 2023 Treasury Budget, Forecast, and Major Project Status Report – April

Chief Financial Officer Scott Jones noted a correction in the report and responded to questions.

8. GOVERNANCE PLANNING

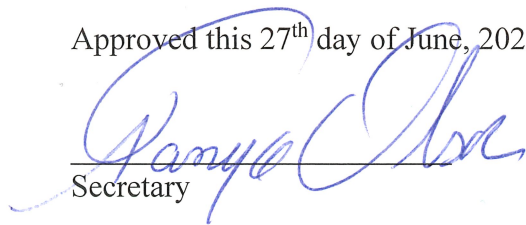
A. Governance Planning Calendar

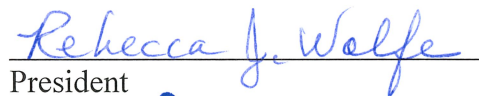
There were no changes to the Governance Planning Calendar.

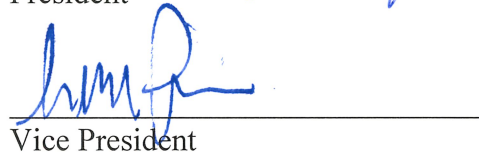
ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of June 13, 2023, adjourned at 3:04 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 27th day of June, 2023.


Secretary


President


Vice President