

# SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

May 23, 2023

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The Regular Meeting was convened by President Rebecca Wolfe at 9:00 a.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley (virtually), Guy Payne, and Brant Wood; Chief Financial Officer Scott Jones; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

**\* Items Taken Out of Order**

**\*\*Non-Agenda Items**

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

A. Updates

1. Community Engagement. Communications & Marketing Consultant Laura Zorick and Environmental Technician Hayley Tengs provided a presentation on District related Community Engagement updates.
2. Legislative. There were no questions regarding the report.
3. Other. There were no other reports.

B. Interlocal Agreement with Snohomish County for Road Maintenance Services

Senior Manager Generation Engineering Operations & Maintenance Brad Spangler briefed the Board on an Interlocal Agreement with Snohomish County for mutual aid road maintenance services.

The next step would be consideration for approval of a resolution at the June 13, 2023, Commission Meeting.

C. 2023 Washington State Legislative Session Context & Review

Senior State Government and External Affairs Manager Ryan Collins provided an overview of the 2023 Legislative Session, Key Legislation, and Budgets.

**EXECUTIVE SESSION**

The Regular Meeting recessed at 9:36 a.m. and reconvened at 9:40 a.m. into Executive Session to discuss legal risks of current practice or proposed action, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 30 minutes, with no public announcements. Those in attendance were Commissioners Rebecca Wolfe, Sidney Logan, and Tanya Olson; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; and Commission & Executive Services Director Melissa Collins. The Regular Meeting recessed immediately upon conclusion of the Executive Session at 10:06 a.m.

**RECONVENE REGULAR MEETING**

The Regular Meeting was reconvened by President Rebecca Wolfe at 1:30 p.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley (virtually), Guy Payne, and Brant Wood; Chief Financial Officer Scott Jones; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

**\* Items Taken Out of Order****\*\*Non-Agenda Items****2. RECOGNITION/DECLARATIONS**

- A. Student Contest Winners – Recognition of the 2023 Student Art and Photography Contest Winners

Public Education Programs Coordinator Heather Herbst introduced the 2023 Art and Photography Student Contest Winners. The winners were recognized, along with their artwork, and presented with a certificate and gift card.

**3. COMMENTS FROM THE PUBLIC**

There were no comments from the public.

**4. CONSENT AGENDA**

- A. Approval of Minutes for the Regular Meeting of May 9, 2023
- B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:  
None

Formal Bid Award Recommendations \$120,000 and Over:  
Request for Quotation No. 23-1353-CS with Carlson Sales Metering proposing  
GE Grid Solutions, LLC  
Professional Services Contract Award Recommendations \$200,000 and Over:  
None  
Miscellaneous Contract Award Recommendations \$200,000 and Over:  
Request for Proposal No. 22-1264-TC with RACOM Corporation  
Interlocal Agreements and Cooperative Purchase Recommendations:  
Contracts:  
None  
Amendments:  
None  
Sole Source Purchase Recommendations:  
None  
Emergency Declarations, Purchases and Public Works Contracts:  
None  
Purchases Involving Special Facilities or Market Condition Recommendations:  
None  
Formal Bid and Contract Amendments:  
Professional Services Contract No. CW2230134 with Nash Consulting Inc.  
Contract Acceptance Recommendations:  
None

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 4A – Approval of the Minutes for the Regular Meeting of May 9, 2023; 4B – Bid Awards, Professional Services Contracts and Amendments; and 4C – Consideration/Ratification and Approval of District Checks and Vouchers.

**5. ITEMS FOR INDIVIDUAL CONSIDERATION**

A. Consideration of a Resolution Authorizing the CEO/General Manager or His Designee to Execute a Contract With the City of Seattle, City Light Department for Provision of Third Party Operating Reserve Services as Permitted Under the District's Transmission Contract With Bonneville Power Administration

A motion unanimously passed approving Resolution No. 6125 authorizing the CEO/General Manager or his designee to execute a contract with the City of Seattle, City Light Department for provision of Third Party Operating Reserve Services as permitted under the District's Transmission Contract with Bonneville Power Administration.

- B. Consideration of a Resolution Temporarily Amending the District's Customer Service Regulations for Electric Service in Order to Incorporate Protocols for Customer Side Repairs That may be Necessary to Implement the Connect Up Program for Advanced Metering Infrastructure

A motion unanimously passed approving Resolution No. 6126 temporarily amending the District's Customer Service Regulations for Electric Service in order to incorporate protocols for Customer Side Repairs that may be necessary to implement the Connect Up Program for Advanced Metering Infrastructure.

- C. Consideration of a Resolution Authorizing the CEO/General Manager and Treasurer of Public Utility District No.1 of Snohomish County to Purchase Insurance Coverage From Various Providers for and on Behalf of the District

Manager, Risk Management Luis Fragoso provided an update to the Board regarding lower coverage amounts.

A motion unanimously passed approving Resolution No. 6127 authorizing the CEO/General Manager and Treasurer of Public Utility District No.1 of Snohomish County to purchase insurance coverage from various providers for and on behalf of the District.

- D. Consideration of a Resolution Authorizing the CEO/General Manager or His Designee to Execute the Closing Agreement Between the State of Washington Department of Revenue and Public Utility District No. 1 of Snohomish County

A motion unanimously passed approving Resolution No. 6128 authorizing the CEO/General Manager or His Designee to execute the closing agreement between the State of Washington Department of Revenue and Public Utility District No. 1 of Snohomish County.

## **6. CEO/GENERAL MANAGER REPORT**

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

## **7. COMMISSION BUSINESS**

### **A. Commission Reports**

The Commissioners reported on Commission related activities and Board related topics.

B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

C. April 2023 District Performance Dashboard

There were no questions on the April 2023 District Performance Dashboard.

**8. GOVERNANCE PLANNING**

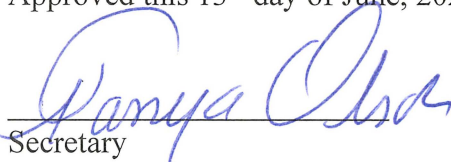
A. Governance Planning Calendar

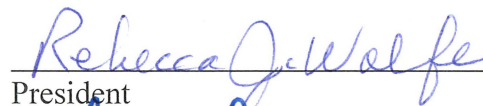
There were no changes to the Governance Planning Calendar.

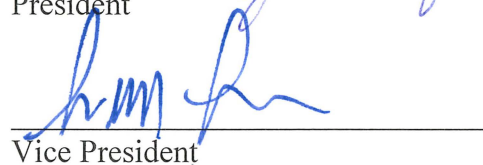
**ADJOURNMENT**

There being no further business or discussion to come before the Board, the Regular Meeting of May 23, 2023, adjourned at 2:18 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 13<sup>th</sup> day of June, 2023.

  
Secretary

  
President

  
Vice President