

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

April 18, 2023

The Regular Meeting was convened by President Rebecca Wolfe at 9:00 a.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley (virtually), Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Community Engagement. Communications & Marketing Consultant Laura Zorick reported on District related Community Engagement updates.
2. Legislative. Senior State Government & External Affairs Manager Ryan Collins provided a presentation on the WA State 2023 Key Legislation and Budget Overview.

Commissioner Logan requested information on why Legislature chose Pacific Northwest National Laboratory (PNNL) for the work mentioned in SHB 1117 and if PNNL was hired to do that work.

Commissioner Wolfe requested a list of representatives included in the entities mentioned in SHB 1117.

Mr. Collins stated he would provide the requested information.

- *3. Other. Assistant General Manager Generation, Power, Rates and Transmission Management Jason Zyskowski provided an update on the Power Supply Budget.

B. Energy Risk Management Report

Senior Manager Rates, Economics, and Energy Risk Management Peter Dauenhauer provided an overview of the 2022-2023 Semiannual Report that included Supply, Demand, Market Prices, Peak Week Demand, Forecast Errors Over Time and Forward Prices.

The meeting recessed at 10:09 a.m. and reconvened at 10:14 a.m.

C. Water Supply Update

Short-Term Power Trader Mike Shapley provided a presentation on the District's Water Supply. The information included an Energy Portfolio Mix, a summary of Water Year 2023 (WY'23), and the Water Year 2024 (WY '24) forecast.

D. Commercial & Industrial Time of Day Pilot Extension

Senior Manager Rates, Economics, & Energy Risk Management Peter Dauenhauer and Senior Executive Account Manager, Key Accounts, Customer & Energy Services Tom Hovde provided a presentation on the Commercial and Industrial (C&I) Time of Day Rate Pilot. Information included an extension proposal, initial Time of Day pilot results and load summaries.

The next step would be consideration for approval of a resolution at the May 9, 2023, Commission Meeting.

E. 2022 Audit Results Public Utility District No. 1 of Snohomish County

Senior Manager Controller and Auditor Shawn Hunstock introduced Olga Darlington, with the public accounting firm of Moss Adams, who presented the 2022 financial fiscal year audit results for the District.

The meeting recessed at 11:37 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Rebecca Wolfe at 1:30 p.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley (virtually), Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

2. COMMENTS FROM THE PUBLIC

The following public provided comments:

- Gayla Shoemake, Edmonds

3. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of April 4, 2023

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

Request for Quotation No. 23-1354-HL with IVOXY Consulting, Inc.

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Purchase Order No. 4500083615 with Global Rental Company

Amendments:

None

Sole Source Purchase Recommendations:

Purchase Order No. 4500083614 with West Coast Machinery

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Professional Services Contract No. CW2241611 with Jensen Hughes, Inc.

Miscellaneous No. CW2248985 with NW Cascade Inc./Honey Bucket

Contract Acceptance Recommendations:

Public Works Contract No. CW2248850 with Kemp West, Inc.

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

D. Consideration of a Resolution Approving a Letter of Agreement Between Public Utility District No. 1 of Snohomish County and the International Brotherhood of Electrical Workers, Local No. 77, Regarding the Positions of Lead Meter Deployment Technician and Meter Deployment Technicians 1 and 2

A motion unanimously passed approving Agenda Items 3A – Approval of the Minutes for the Regular Meeting of April 4, 2023; 3B - Bid Awards, Professional Services Contracts and Amendments; 3C – Consideration/Ratification and Approval of District Checks and Vouchers; and 3D - Resolution No. 6120 approving a Letter of Agreement between Public Utility District No. 1 of Snohomish County and the International

Brotherhood of Electrical Workers, Local No. 77, regarding the positions of Lead Meter Deployment Technician and Meter Deployment Technicians 1 and 2.

4. PUBLIC HEARING AND ACTION

A. Disposal of Surplus Property – Supplemental 2nd Quarter 2023

President Wolfe opened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

Based on staff's recommendation that the items are no longer necessary or useful to the District, a motion unanimously passed approving those items listed on Exhibit A of the Disposal of Surplus Property – Supplemental 2nd Quarter 2023 and be sold for high bid or disposed of according to policy in the 2nd Quarter of 2023.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

A. Consideration of a Resolution Declaring Official Intent Under U.S. Treasury Regulations of Public Utility District No. 1 of Snohomish County to Pay or Reimburse Certain Expenditures From Proceeds of Indebtedness; and Providing For Certain Other Matters Related Thereto

A motion unanimously passed approving Resolution No. 6121 declaring official intent under U.S. Treasury regulations of Public Utility District No. 1 of Snohomish County to pay or reimburse certain expenditures from proceeds of indebtedness; and providing for certain other matters related thereto.

B. Consideration of a Resolution Authorizing the CEO/General Manager of Public Utility District No. 1 of Snohomish County to Execute an Amendment of an Interlocal Agreement With the City of Lynnwood Regarding the Relocation of Electrical Distribution Facilities Associated With the Construction of the City's 196th Street SW Improvement Project

A motion unanimously passed approving Resolution No. 6122 authorizing the CEO/General Manager of Public Utility District No. 1 of Snohomish County to execute an amendment of an Interlocal Agreement with the City of Lynnwood regarding the relocation of electrical distribution facilities associated with the construction of the City's 196th Street SW Improvement Project.

6. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

7. COMMISSION BUSINESS

A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

C. March 2023 District Performance Dashboard

There were no questions on the March 2023 District Performance Dashboard.

8. GOVERNANCE PLANNING

A. Governance Planning Calendar

There were no changes to the Governance Planning Calendar.

ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of April 18, 2023, adjourned at 1:54 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 9th day of May, 2023.


Secretary


President


Vice President