

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

April 4, 2023

The Regular Meeting was convened by President Rebecca Wolfe at 9:00 a.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley (virtually), Guy Payne (virtually), and Brant Wood; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Media. Media and Public Relations Liaison Aaron Swaney provided a presentation on District related news and articles.
2. Legislative. Senior State Government & External Affairs Manager Ryan Collins responded to the Board's questions on the report.
3. Other. There were no other updates.

B. Water Bond Issuance Reimbursement Resolution

Banking and Fiscal Coordinator Lauren Way provided a presentation on a Water Bond Issuance reimbursement resolution, which included an overview of the Water System Revenue Bonds and the request to reimburse those bonds.

Next steps included returning to the Commission on April 18, 2023, for consideration of a resolution approving the Water System bond reimbursement and a mid-summer presentation to discuss items associated with the issuance.

C. Lynnwood 196th St SW Underground Conversion: Project Wrap-Up and Final Steps

Principal Engineer Andra Flaherty provided a presentation on an underground conversion project with the City of Lynnwood.

The next steps included working on the Final Billing with the City of Lynnwood and returning to the Commission on April 18, 2023, for consideration of a resolution to amend the Interlocal Agreement.

D. Bonneville Power Administration (BPA) Post-2028 Update

Principal Utility Analyst Marie Morrison provided a presentation on the Bonneville Power Administration (BPA) Post-2028 Update.

The next step would be to continue collaboration efforts with Bonneville Power Administration (BPA).

EXECUTIVE SESSION

The Regular Meeting recessed at 10:05 a.m. and reconvened at 10:10 a.m. into Executive Session to discuss legal risks of current practice or proposed action with legal counsel, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 30 minutes, with no public announcements. Those in attendance were Commissioners Rebecca Wolfe, Sidney Logan, and Tanya Olson; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; other District staff; and Clerk of the Board Allison Morrison. The Regular Meeting recessed immediately upon conclusion of the Executive Session at 10:40 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Rebecca Wolfe at 1:30 p.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley (virtually), Guy Payne (virtually), and Brant Wood; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Morgan Stoltzner.

*** Items Taken Out of Order******Non-Agenda Items****2. RECOGNITION/DECLARATIONS****A. Team of the Month for April – Environmental Learning Program Team**

The Environmental Learning Program Team was recognized as the Team of the Month for April.

3. COMMENTS FROM THE PUBLIC

There were no comments from the public.

4. CONSENT AGENDA

A. Approval of Minutes for the Special Meeting of March 20, 2023, and the Regular Meeting of March 21, 2023

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

Request for Proposal No. 23-1349-SC with Kemp West, Inc.

Request for Proposal No. 23-1352-SC with Davey Tree Surgery Company

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

None

Amendments:

None

Sole Source Purchase Recommendations:

Purchase Order No. 4500083111 with Trayer Engineering Corporation

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Professional Services Contract No. CW2242399 with Stoel Rives LLP

Professional Services Contract No. CW2242537 with
Robert Half International, Inc. dba

Accountemps

Professional Services Contract No. CW2247155 with HDR Engineering, Inc.

Contract Acceptance Recommendations:

None

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

- D. Consideration of a Resolution Approving Amendment No. 6 to the Collective Bargaining Agreement Between Public Utility District No. 1 of Snohomish County and the International Brotherhood of Electrical Workers, Local No. 77, for the Period of April 1, 2020, through March 31, 2024

A motion unanimously passed approving Agenda Items 4A – Approval of the minutes for the Special Meeting of March 20, 2023, and the Regular Meeting of March 21, 2023; 4B – Bid Awards, Professional Services Contracts and Amendments; 4C - Consideration of Certification/Ratification and Approval of District Checks and Vouchers; and 4D - Resolution No. 6115 approving Amendment No.6 to the Collective Bargaining Agreement between the Public Utility District No.1 of Snohomish County and the International Brotherhood of Electrical Workers, Local No. 77, for the period of April 1, 2020, through March 31, 2024.

5. PUBLIC HEARING AND ACTION

- A. Consideration of a Resolution Declaring Certain Property Interests Over a Portion of Certain District Real Property (Tax Parcel No. 28051800401200) Situated in the City of Everett, Snohomish County, Washington, to be Surplus and Authorizing Granting of an Easement in Favor of Chick-fil-A, Inc.

President Wolfe opened the public hearing.

There being no questions from the Board or the public; the public hearing was closed.

A motion unanimously passed approving Resolution No. 6116 declaring certain property interests over a portion of certain District Real Property (Tax Parcel No. 28021800401200) situated in the City of Everett, Snohomish County, Washington, to be surplus and authorizing granting of an easement in favor of Chick-fil-A, Inc.

6. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consideration of a Motion Accepting the 4th Quarter 2022 Financial Conditions and Activities Monitoring Report

Senior Manager, Controller and Auditor Julia Anderson provided a presentation on the 4th Quarter 2022 Financial Conditions and Activities Monitoring Report.

A motion unanimously passed accepting the 4th Quarter 2022 Financial Conditions and Activities Monitoring Report.

- B. Consideration of a Resolution Authorizing the CEO/General Manager or His Designee to Execute Third Amendments to the District's Power Purchase Agreements With Hay Canyon Wind, LLC.

A motion unanimously passed approving Resolution No. 6117 authorizing the CEO/General Manager or his designee to execute third amendments to the District's Power Purchase Agreements with Hay Canyon Wind, LLC.

- C. Consideration of a Resolution Appointing Shawn D. Hunstock as Auditor of Public Utility District No. 1 of Snohomish County

A motion unanimously passed approving Resolution No. 6118 appointing Shawn D. Hunstock as Auditor of Public Utility District No. 1 of Snohomish County.

- D. Consideration of a Resolution Authorizing the CEO/General Manager to Execute the Western Resource Adequacy Program Agreement With Western Power Pool Corporation

A motion unanimously passed approving Resolution No. 6119 authorizing the CEO/General Manager to execute the Western Resource Adequacy Program Agreement with Western Power Pool Corporation.

7. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

8. COMMISSION BUSINESS

- A. Commission Reports

There were no Commission Reports.

- B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

9. GOVERNANCE PLANNING

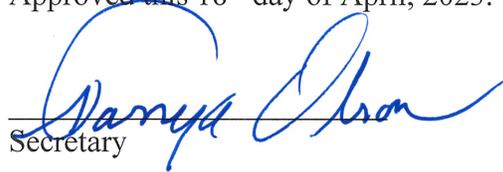
- A. Governance Planning Calendar

There were no changes to the Governance Planning Calendar.

ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of April 4, 2023, adjourned at 2:23 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 18th day of April, 2023.


Secretary


President


Vice President