

# SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

**Regular Meeting**

**March 21, 2023**

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The Regular Meeting was convened by President Rebecca Wolfe at 9:00 a.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Guy Payne and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

**\* Items Taken Out of Order**

**\*\*Non-Agenda Items**

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

A. Updates

1. Community Engagement. Communications and Marketing Consultant Laura Zorick reported on District related Community Engagement updates.
2. Legislative. Senior State Government & External Affairs Manager Ryan Collins provided a presentation on the WA State 2023 Legislative Mid-Session Review which included information on Key Legislation and Government Activities.
3. Other. Chief Financial Officer Scott Jones reported on Silicon Valley Bank and its potential impacts.

Assistant General Counsel Jeff Kallstrom provided an update on the Western Resource Adequacy Program (WRAP).

B. Hay Canyon Wind Contract Amendment

Power Analyst Ian Hunter provided a presentation on the Hay Canyon Wind contract amendment, which included an overview of the current Power Purchase Agreement (PPA), Avangrid joining the Energy Imbalance Market (EIM), and amendments to the current contract.

The next step would be to return to the Commission on April 4, 2023, for consideration of a resolution authorizing the amendment to the Hay Canyon Wind Agreement.

C. Safety – Looking Back and Looking Ahead

Senior Manager Safety, Security and Emergency Management Rob Beidler provided a Safety update that included safety statistics, planned training, and projects.

The meeting recessed at 10:28 a.m. and reconvened at 10:33 a.m.

D. Surplus and Sale of an Easement to Chick-fil-A at Everett Mall Way

Manager, Real Estate Services Maureen Barnes provided a presentation on the surplus and sale of an easement to Chick-fil-A.

The next step would be a Public Hearing and Action for Board consideration of a resolution at the April 4, 2023, Commission meeting.

E. Juneteenth as a District Paid Holiday

Inclusion Committee Chair Quinton Harrington provided a presentation on Juneteenth as a District paid holiday. The presentation included historical information on Juneteenth, how it is celebrated and budget implications.

The next step is consideration of a resolution amending the current Collective Bargaining Agreement (CBA) to add Juneteenth as a paid holiday at the April 4, 2023, Commission meeting. If approved, Directive No. 39 would be amended to include all District employees.

F. Connect Up Quarterly Update

Program Managers Kevin Lavering and Tim Epp provided a quarterly update on Connect Up, including the program's budget, schedule review, and implementation phase progress reports.

The next steps included a Connect Up Go-Live date of June 9-12, 2023, continued installations of the Base Station network, Friends and Family testing in June or July, and a return to the Board for the next quarterly update in June 2023.

The meeting recessed at 11:30 a.m.

**RECONVENE REGULAR MEETING**

The Regular Meeting was reconvened by President Rebecca Wolfe at 1:30 p.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; General Counsel Colin Willenbrock; Assistant General Managers Guy Payne and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

**\* Items Taken Out of Order****\*\*Non-Agenda Items****2. COMMENTS FROM THE PUBLIC**

The following public provided comments:

- Gayla Shoemake, Edmonds

**3. CONSENT AGENDA**

- A. Approval of Minutes for the Regular Meeting of March 7, 2023
- B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

Request for Proposal No. 22-1300-HL with KloudGin, Inc.

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

None

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Professional Services Contract No. CW2241901 with Robert Half International Inc. dba RH Technology  
Contract Acceptance Recommendations:  
Public Works Contract No. CW2246964 with Osmose Utilities Services, Inc.

- C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 3A – Approval of Minutes for the Regular Meeting of March 7, 2023; 3B – Bid Awards, Professional Services Contracts and Amendments; and 3C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

#### **4. PUBLIC HEARING AND ACTION**

- A. Disposal of Surplus Property – 2<sup>nd</sup> Quarter 2023

President Wolfe opened the public hearing.

Staff responded to Board questions on the report.

There being no further questions from the Board or the public, the public hearing was closed.

Based on staff's recommendations that the items were no longer necessary or useful to the District, a motion unanimously passed approving those items listed on Exhibits A and B of the Surplus Property Recommendation Report be declared surplus and be sold for high bid or disposed of according to the policy in the 2<sup>nd</sup> Quarter of 2023.

#### **5. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Consideration of a Resolution Authorizing the CEO/General Manager or Designee to Execute a Water Resources Streamflow Restoration Program Agreement Between the State of Washington Department of Ecology and Public Utility District No. 1 of Snohomish County – Sultan River Floodplain Activation Construction Project

A motion unanimously passed approving Resolution No. 6113 authorizing CEO/General Manager or Designee to execute a Water Resources Streamflow Restoration Program Agreement between the State of Washington Department of Ecology and Public Utility District No. 1 of Snohomish County – Sultan River Floodplain Activation Construction Project.

- B. Consideration of a Resolution to Authorize the CEO/General Manager or His Designee to Execute the Phase 1 Funding Agreement for Markets+ With the Southwest Power Pool, Inc.

A motion unanimously passed approving Resolution No. 6114 to authorize the CEO/General Manager or His Designee to execute a Phase 1 Funding Agreement for Markets+ with the Southwest Power Pool, Inc.

**6. CEO/GENERAL MANAGER REPORT**

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

**7. COMMISSION BUSINESS**

- A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

- B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

- C. February 2023 District Performance Dashboard

There were no questions on the February 2023 District Performance Dashboard.

**8. GOVERNANCE PLANNING**

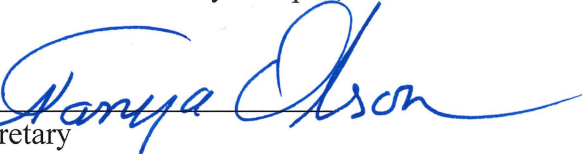
- A. Governance Planning Calendar

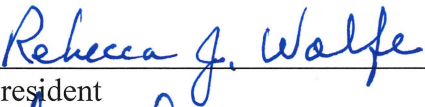
There were no changes to the Governance Planning Calendar.

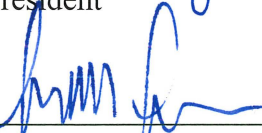
**ADJOURNMENT**

There being no further business or discussion to come before the Board, the Regular Meeting of March 21, 2023, adjourned at 1:57 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 4<sup>th</sup> day of April, 2023.

  
Secretary

  
President

  
Vice President