

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

March 7, 2023

The Regular Meeting was convened by President Rebecca Wolfe at 9:00 a.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; General Counsel Colin Willenbrock; Assistant General Managers Pam Baley (virtually), Guy Payne, Interim Assistant General Manager Karen Latimer; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Media. Communications, Marketing & Business Readiness Director Julie Cunningham reported on District related news and articles.

The meeting recessed at 9:41 a.m. and reconvened at 9:46 a.m.

2. Legislative. Senior State Government & External Affairs Manager Ryan Collins responded to the Board's questions on the report.
3. Other. There were no other topics.

*B. WABS/Snohomish PUD – Worksite Tours

Kim Griggs with Washington Alliance for Better Schools (WABS) provided a presentation on the career path program which included worksite tours at the District.

*C. Camano Island Seaside Smarties Presentation

The Camano Island Seaside Smarties presented a prototype for an energy-saving app called the 'Smarties Energy App' or 'SEA App'. The app would integrate with the home energy meter and let PUD customers know real time about their home's energy use. It would send notifications when a customer makes smart energy decisions and has conserved energy. It would then set goals for the customer and reward them in multiple ways to motivate people to conserve energy.

D. Sultan River Floodplain Activation Project

Senior Environmental Coordinator Dawn Presler provided a presentation on the Sultan River Floodplain Activation Project that included a recap of the project history and updates on the grant application for the floodplain design.

The next step would be to return to the Commission on March 21, 2023, for consideration of a resolution authorizing the signing of the grant approval award agreement.

E. South Everett Community Solar Project Update

Senior Customer and Energy Services Program Manager Suzy Oversvee and Customer and Energy Services Program Manager Kelsey Lewis updated the Board on the South Everett Community Solar project.

The next steps would be publishing the request for construction proposals, evaluation of the bids, and return to the Commission for review and approval.

The meeting recessed at 10:20 a.m. and reconvened at 10:25 a.m.

F. SnoSmart: Snohomish PUD's Secure Modern Automated & Reliable Technology Project

Principal Engineer John Hieb and Senior Customer and Energy Services Program Manager Suzy Oversvee provided information to the Board on a federal smart grid grant opportunity.

Commissioner Wolfe requested a copy of the original concept paper submission to the Department of Ecology. The board concurred and staff responded that they would provide the information.

The next step would be submission of the grant application on March 15, 2023.

G. Organized Market Updates

Senior Manager Power Supply Garrison Marr introduced the Organized Market Update presentation.

Commissioner Olson requested that a future educational session be presented to the board. The Board concurred.

Principal Utility Analyst Adam Cornelius gave an informational briefing on the ongoing discussions around regional organized market development.

The next step would be to return to the Commission on March 21, 2023, for consideration of a resolution to sign the Southwest Power (SPP) Markets+ Phase 1 funding agreement.

The meeting recessed at 11:48 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Rebecca Wolfe at 1:30 p.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; General Counsel Colin Willenbrock; Assistant General Manager, Guy Payne, and Interim Assistant General Manager Karen Latimer (virtually); Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

2. RECOGNITION/DECLARATIONS

A. Employee of the Month for March – Grayson Steele

Grayson Steele was recognized as Employee of the Month for March.

3. COMMENTS FROM THE PUBLIC

There were no comments from the public.

4. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of February 21, 2023

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

Instructions to Bidders No. 22-1335-KS with Shinn Mechanical, Inc.

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

Professional Services Contract No. CW2250709 with Northwest Tower Engineering PLLC

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

None

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Professional Services Contract No. CW2249619 with Orrick, Herrington & Sutcliffe LLP

Miscellaneous Contract No. 76646 with Origami Risk, LLC

Contract Acceptance Recommendations:

Public Works Contract No. CW2242612 with Asplundh Tree Expert, LLC

Public Works Contract No. CW2243663 with PELLCO Construction, Inc.

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 4A – Approval of the minutes for the Regular Meeting of February 21, 2023; 4B – Bid Awards, Professional Services Contracts and Amendments; and 4C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

5. COMMISSION BUSINESS

A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

6. GOVERNANCE PLANNING

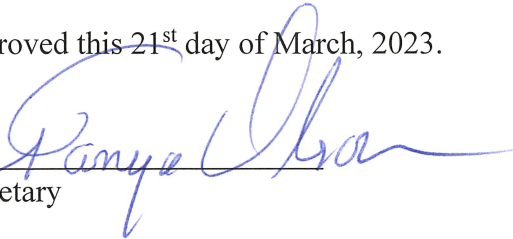
A. Governance Planning Calendar

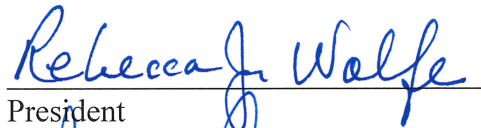
An Organized Markets Workshop will be added to the “To be scheduled” portion of the calendar.


ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of March 7, 2023, adjourned at 1:56 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 21st day of March, 2023.


Secretary


President


Vice President