

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

February 21, 2023

The Regular Meeting was convened by President Rebecca Wolfe at 9:00 a.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; Acting General Counsel Joe Fina; Assistant General Manager Pam Baley; Interim Assistant General Manager Karen Latimer (virtually); Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

- *1. Community Engagement. Communications & Marketing Consultant David Krueger reported on District related Community Engagement updates.
- *2. Legislative. Senior State Government & External Affairs Manager Ryan Collins provided a report on Key Legislation.
- *3. Other. Chief Financial Officer Scott Jones provided a Budget Update to the Board.

Senior Manager Customer Experience Derek Hermann provided a presentation at places, by reference made a part of the packet, on the Outage Alerts Go-Live success.

EXECUTIVE SESSION

The Regular Meeting recessed at 10:09 a.m. and reconvened at 10:11 a.m. into Executive Session to discuss the performance of a public employee, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 60 minutes, with no public announcements. Those in attendance were Commissioners, Rebecca Wolfe, Sidney Logan, and Tanya Olson; and CEO/General Manager John Haarlow. At 11:11 a.m. the Executive Session was extended 30 minutes. The Regular Meeting recessed immediately upon conclusion of the Executive Session at 11:34 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Rebecca Wolfe at 1:30 p.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; Acting General Counsel Joe Fina; Assistant General Manager Pam Baley (virtually); Interim Assistant General Manager Karen Latimer (virtually); Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order******Non-Agenda Items****2. RECOGNITION/DECLARATIONS****A. Employee of the Month for February – Curtis Rodorigo**

Curtis Rodorigo was recognized as Employee of the Month for February.

3. COMMENTS FROM THE PUBLIC

There were no comments from the public.

4. CONSENT AGENDA**A. Approval of Minutes for the Regular Meeting of February 7, 2023****B. Bid Awards, Professional Services Contracts and Amendments**

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

None

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts

Addendum to the January 24, 2023, Declaration of Major Emergency for the Highway 2 Powerlines

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Professional Services Contract No. CW2246129 with Critical Insight dba CI Security

Professional Services Contract No. CW2247494 with Morgan Lewis & Bockius LLP

Public Works Contract No. CW2248850 with Kemp West, Inc.

Contract Acceptance Recommendations:

Public Works Contract No. CW2248032 with Reece Construction Company

- C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 4A – Approval of the minutes for the Regular Meeting of February 7, 2023; 4B – Bid Awards, Professional Services Contracts and Amendments; and 4C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

5. PUBLIC HEARING AND ACTION

- A. Consideration of a Resolution Authorizing the Manager, Real Estate Services, to Execute an Easement Amendment of an Easement Previously Granted by the District in Favor of the City of Everett That Allows the City to Operate, Repair, and Maintain a Recreational Trail in a Portion of the Power Line Corridor Property of the District Commonly Known as the PNT Right-of-Way Located in the City of Everett, Snohomish County, Washington

President Wolfe opened the public hearing.

There being no questions from the Board or the public, the public hearing was closed.

A motion unanimously passed approving Resolution No. 6111 authorizing the Manager, Real Estate Services, to execute an Easement Amendment of an Easement previously granted by the District in favor of the City of Everett that allows the City to operate, repair, and maintain a recreational trail in a portion of the Power Line Corridor Property of the district commonly known as PNT Right-of-Way located in the City of Everett, Snohomish County, Washington.

6. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consideration of a Resolution Appointing Tyler S. Wells as Deputy Auditor for the District

A motion unanimously passed approving Resolution No. 6112 appointing Tyler S. Wells as Deputy Auditor for the District.

7. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

8. COMMISSION BUSINESS

- A. Commission Reports

There were no Commission Reports.

- B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

- C. 2022 Budget, Forecast, and Major Project Report Final Results

There were no questions on the 2022 Budget, Forecast, and Major Project Report Final Results.

9. GOVERNANCE PLANNING

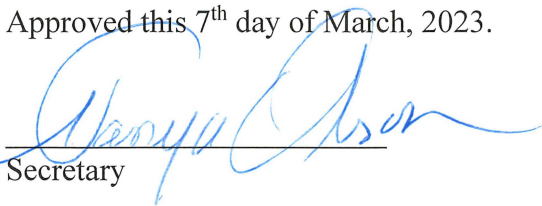
- A. Governance Planning Calendar

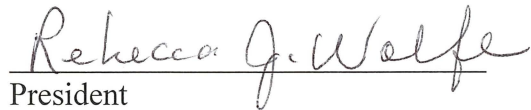
There were no changes to the Governance Planning Calendar.

ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of February 21, 2023, adjourned at 1:55 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 7th day of March, 2023.


Secretary


President


Vice President