

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

February 7, 2023

The Regular Meeting was convened by President Rebecca Wolfe at 9:00 a.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; Interim General Counsel Shawn Aronow; Assistant General Managers Pam Baley (virtually), Guy Payne, and Jason Zyskowski; Interim Assistant General Manager Karen Latimer; Chief Financial Officer Scott Jones; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Media. Communications, Marketing & Business Readiness Director Julee Cunningham reported on District related news and articles.
2. Legislative. There were no questions regarding the report.
3. Other. There were no other topics.

B. Job Description & Market Pay Review Project Update

Human Resources Consultant Christy Schmidt gave an update to the Board on the current Job Description & Market Pay Review Project which included what the Compensation Philosophy will be, proposed market comparisons for pay and pay equity project consideration.

The next step would be to return to the Commission with a new recommended salary structure.

C. City of Everett Interurban Recreational Trail Easement Extension

Manager Real Estate Services Maureen Barnes advised the Board of a request to extend the Interurban Trail Easement with the City of Everett for a one-year period.

The next steps would be a Public Hearing and Board consideration of a resolution at the February 21, 2023, Commission meeting.

D. Washington Open Government Training

Assistant General Counsel Sara Di Vitaro provided training on the Open Public Meeting Act, the Public Records Act, and Records Retention requirements, all of which are State required for elected and public records officers.

Those in attendance included Commissioners: Rebecca Wolfe, Sidney Logan, and Tanya Olson; CEO/General Manager John Haarlow; Interim General Counsel Shawn Aronow; Assistance General Managers Pam Baley (virtually), Guy Payne, and Jason Zyskowski; Interim General Manager Karen Latimer; Chief Financial Officer Scott Jones; Human Resources Director Allison Jubb; Commission & Executive Services Director Melissa Collins; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

EXECUTIVE SESSION

The Regular Meeting recessed at 10:38 a.m. and reconvened at 10:44 a.m. into Executive Session to discuss the performance of a public employee, under the terms set forth in the Open Public Meetings Act. Those in attendance were Commissioners Rebecca Wolfe, Sidney Logan, and Tanya Olson. The Executive Session concluded at 11:33 a.m. with no public announcements.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Rebecca Wolfe at 1:30 p.m. Those attending were Sidney Logan, Vice-President; Tanya Olson, Secretary; CEO/General Manager John Haarlow; Interim General Counsel Shawn Aronow Assistant General Managers Pam Baley (virtually), Guy Payne, and Jason Zyskowski; Interim Assistant General Manager Karen Latimer; Chief Financial Officer Scott Jones; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

2. COMMENTS FROM THE PUBLIC

There were no comments from the public.

3. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of February 7, 2023

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

None

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Miscellaneous No. CW2245535 with ACLARA Smart Grid Solutions, LLC

Professional Services Contract No. CW2250580 with ICMA-RC dba MissionSquare Retirement

Professional Services Contract No. CW2244263 with TRC Engineers, Inc.

Professional Services Contract No. CW2245382 with ACLARA Smart Grid Solutions, LLC

Professional Services Contract No. CW2244785 with Ecodocx, LLC

Contract Acceptance Recommendations:

None

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers**D. Consideration of a Resolution Revising the Non-Union Salary Structure Table and Certain Portions of the Salary Administration Program**

A motion unanimously passed approving Agenda Items 3A – Approval of the Minutes for the Regular Meeting of February 7, 2023; 3B – Bid Awards, Professional Services Contracts and Amendments; 3C – Consideration/Ratification and Approval of District Checks and Vouchers; and 3D – Resolution No. 6108 revising the non-union salary structure table and certain portions of the salary administration program.

4. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consideration of a Resolution Designating an Authorized Representative and Alternate for Coordinating Matters Relating to the District's Request for Certain Disaster Assistance Funds From Appropriate Federal and State Agencies for the November 3-8, 2022, Severe Winter Storms, Straight-line Winds, Flooding, Landslides, and Mudslides Event

A motion unanimously passed approving Resolution No. 6109 designating an authorized representative and alternate for coordinating matters relating to the District's request for certain Disaster Assistance Funds from appropriate Federal and State Agencies for the November 3-8, 2022, severe winter storms, straight-line winds, flooding, landslides, and mudslides event.

- B. Consideration of a Resolution Adopting and Authorizing Implementation of the Snohomish County PUD 2023-2027 Strategic Plan

A motion unanimously passed approving Resolution No. 6110 adopting and authorizing implementation of the Snohomish County PUD 2023-2027 Strategic Plan.

5. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments. Mr. Haarlow advised that our Government Relations & External Affairs team would provide a presentation to the Board within the next 30 days regarding the SnoSmart grant and that he would forward a presentation to the Board from Electric Power Research Institute (EPRI) regarding climate change.

6. COMMISSION BUSINESS

- A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

Assistant General Manager Generation, Power, Rates & Transmission Management Jason Zyskowski responded to Board questions regarding the future of Public Power Commission (PPC) virtual meetings.

- B. Commissioner Event Calendar

Commissioner Logan added the Economic Alliance (EASC) event on March 9, 2023.

7. GOVERNANCE PLANNING

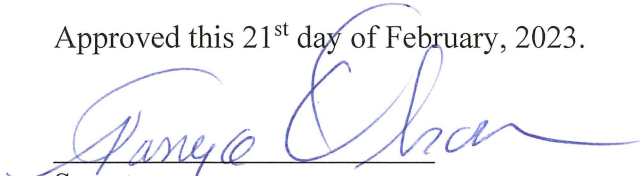
A. Governance Planning Calendar

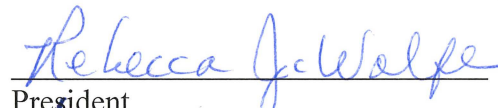
There were no changes to the Governance Planning Calendar.

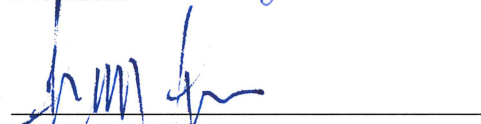
ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of February 7, 2023, adjourned at 2:03 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 21st day of February, 2023.


Secretary


President


Vice President