

**SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT  
BOARD OF COMMISSIONERS REGULAR MEETING  
Everett Headquarters Building, 2320 California Street  
Zoom Online Platform Option Available**

**November 15, 2022**

**CONVENE REGULAR MEETING – 9:00 a.m. – Commission Meeting Room**

**Virtual Meeting Participation Information**

Join Zoom Meeting:

- Use link  
<https://us06web.zoom.us/j/81991989245?pwd=dWU3alRGNUhvQ2x6djFkQ0ViN1Mydz09>
- Dial in: (253) 215-8782
- Meeting ID: 819 9198 9245
- Passcode: 709830

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

- A. Updates
  - 1. Legislative
  - 2. Other
- B. Dish Wireless, LLC. Master License Agreement
- C. SNO911 Communications Site Co-Location License Agreement
- D. Grants to Utilities for Residential Customer Arrearages
- E. Climate Commitment Act: Cost Burden Forecasting
- F. Western Resource Adequacy Program Update
- G. Connect Up Program Commission Quarterly Update

**RECONVENE REGULAR MEETING - 1:30 p.m. - Commission Meeting Room/Virtual Meeting Participation**

**2. COMMENTS FROM THE PUBLIC**

If you are attending the meeting virtually (using the link or number provided above) please indicate that you would like to speak by clicking “raise hand” and the Board President will call on attendees to speak at the appropriate time. If you are joining by phone, dial \*9 to “raise hand.”

**3. CONSENT AGENDA**

- A. Approval of Minutes for the Special Meeting of October 27, 2022, and the Regular Meeting of November 1, 2022
- B. Bid Awards, Professional Services Contracts and Amendments
- C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

**Continued →**

**4. PUBLIC HEARING**

- A. [Continue Public Hearing on the 2023 Proposed Budget](#)

**5. PUBLIC HEARING AND ACTION**

- A. [Consideration of a Resolution Approving Increased Fees Payable by Licensees of Space on District Utility Poles](#)

**6. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. [Consideration of a Motion Accepting the 3<sup>rd</sup> Quarter 2022 Financial Conditions and Activities Monitoring Report](#)
- B. [Consideration of a Resolution Adopting a Plan or System of Additions to and Extensions of the District's Water Utility; Declaring the Intention of the Board of Commissioners to Form Water Local Utility District No. 65 to Carry Out That Plan; and Fixing the Date, Time, and Place for a Public Hearing on Formation of the Proposed Local Utility District and Confirmation of the Assessment Roll](#)
- C. [Consideration of a Resolution Authorizing the CEO/General Manager of Public Utility District No. 1 of Snohomish County to Execute an Interlocal Agreement With Snohomish County for the Design and Installation of a Portable, Interactive, Renewable Energy Education Microgrid Display to be Housed at the Arlington Microgrid Clean Energy Technology Center](#)

**7. COMMISSION BUSINESS**

- A. [Commission Reports](#)
- B. [Commissioner Event Calendar](#)
- C. [Consideration of a Resolution Establishing the Regular Meeting Dates of the Commission for the Year 2023](#)

**8. GOVERNANCE PLANNING**

- A. [Governance Planning Calendar](#)

**ADJOURNMENT**

November 16 – 18, 2022

Public Power Council (PPC)/Pacific Northwest Utilities Conference Committee (PNUCC) Annual Meetings – Portland, OR

The next scheduled regular meeting is December 6, 2022

**Agendas can be found in their entirety on the Snohomish County Public Utility District No. 1 web page at [www.snopud.com](http://www.snopud.com). The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the Commission Office at 425.783.8611 for special accommodations or additional information.**





## BUSINESS OF THE COMMISSION

Meeting Date: November 15, 2022

Agenda Item: 1

### TITLE:

CEO/General Manager's Briefing and Study Session

### SUBMITTED FOR: Briefing and Study Session

CEO/General Manager	John Haarlow	8473
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	<u>N/A</u>	
Estimated Expenditure:	<u></u>	Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |  |                                     |  |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion               | (Information)                       |  |
| <input type="checkbox"/> Policy Decision                 |                                     |  |
| <input type="checkbox"/> Statutory                       |                                     |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Executive Limitations, EL-9, Communications and Support to the Board – the CEO/General Manager shall...marshal for the board as many...points of view, issues and options as needed for fully informed Board choices.*

*List Attachments:*

CEO/General Manager's Briefing and Study Session attachments

## State Government Relations Activity Report

### STATE OVERVIEW

- On Oct. 31, Governor Inslee lifted the COVID-19 state of emergency. The [statewide face covering](#) order issued by the Department of Health will remain in place for health care and long-term care settings, as well as correctional facilities.
- On Nov. 4, the Washington State Building Code Council (SBCC) voted 9-5 to require heat pump installation (gas or electric) in new single-family dwellings, duplexes and townhouses. There are exceptions provided for dwellings with small heating loads and allowances for backup or supplementary heating. The rule is set to be finalized in January and take effect July 1, 2023.

### KEY HEARINGS/PRESS CONFERENCES/MEETINGS

- Oct. 27 | [WA State Department of Health Briefing](#) on respiratory virus season.
- Nov. 2 | [Governor Inslee Press Conference](#) on housing and homelessness policies for the 2023 legislative session.
- Nov. 3 | [Interview with Secretary of Transportation Roger Milar](#)
- Nov. 4 | [WA State Building Code Council Meeting](#)

### INTERESTING READS

- Seattle Times: [Carbon auctions will bring WA more money than predicted. Transportation could benefit](#)
- Everett Herald: [No Trick. Gov. Inslee ends his COVID-19 state of emergency](#)
- Spokesman Review: [New dwellings in Washington state must be warmed by heat pumps, rather than furnaces, beginning in July, state board rules Friday](#)
- The Center Square | Washington: [Washington revenue up \\$126M since September forecast as recession fears loom](#)
- The Center Square | Washington: [‘We know this is a crisis.’ Inslee pitches homeless reforms for next Legislature](#)

## Federal Government Relations Activity Report

### FEDERAL OVERVIEW

- On Oct. 28, Treasury Secretary Janet Yellen designated Douglas O’Donnell to serve as the acting head of the Internal Revenue Service (IRS). O’Donnell will head the agency until a permanent replacement for outgoing Commissioner Chuck Rettig is confirmed. The IRS received \$80 billion from the Inflation Reduction Act and has oversight of the tax title of the legislation, including issuing guidance on the eligibility and requirements for the clean energy tax credits.
- The U.S. Department of Health and Human Services [announced](#) \$4.5 billion will be put toward the Low-Income Home Energy Assistance Program (LIHEAP). The funds are a combination of regular congressional appropriations, \$100 million from the Bipartisan Infrastructure Law, and emergency funding Congress included in the recently passed continuing resolution.
- The Biden administration announced a \$1.5 billion investment to “build and upgrade America’s national laboratories and advance American leadership in science, research, and innovation”. The administration also released a [new report](#) identifying “five initial priorities that will help enable the United States to meet the President’s goal of cutting greenhouse gases by 50-52 percent in 2030 and get to net-zero emissions by no later than 2050.”
- On Nov. 3, Senators Maria Cantwell and Patty Murray announced that “10 Tribes and 2 Tribal organizations in Washington state will [receive grants](#) from the Bureau of Indian Affairs Branch of Tribal Climate Resilience to help combat the disproportionate impact of climate change on Tribal communities”. The Tulalip Tribes of Washington are among the grant recipients.

## GOVERNMENT RELATIONS ACTIVITIES REPORT (10.17.22-11.10.22)

- On Nov. 8, Senator Cantwell, Representative DelBene, and Representative Schrier [announced](#), “U.S. Forest Service emergency mitigation efforts to prevent landslides and floods along Highway 2 in the area burned by the Bolt Creek Fire will begin on Nov. 10.”

### INTERESTING READS

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- E&E News: [Manchin Eyes Defense Bill for Stalled Permitting Reform](#)
- E&E News: [Schools get \\$1B to quadruple electric bus fleet](#)
- Politico: [Republicans plan an energy agenda designed to keep Democrats on their heels](#)
- AP News: [Biden Spending \\$4.5 billion to help lower home heating costs](#)
- Seattle Times: [WA tribes get \\$11M from feds to help tackle climate change impacts](#)

## Local Government Relations Activity Report

### LOCAL OVERVIEW

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- On Oct. 25, the Edmonds City Council selected [Jenna Nand](#) to fill the vacant Position #7 once held by Laura Johnson. Councilmember Nand owns her own law practice representing start-ups and small businesses.
- On Nov. 1, Snohomish County issued a public notice seeking input on Phase I of [policy amendments](#) being considered as part of the 2024 Comprehensive Plan Update. The policy amendments are population and employment, economic development, and inter-jurisdictional coordination.
- On Nov. 2, Snohomish County Executive Somers announced the County is investing \$7.8 million in American Rescue Plan Act (ARPA) dollars to increase access to [childcare](#), with a focus on social-emotional development and affordability. This \$7.8 million was appropriated by the County Council in 2022 and proposed an additional \$12 million as part of the 2023 budget process.
- On Nov. 2, the Everett City Council approved by consent a resolution to [grant utility easements](#) to the PUD in city-owned parcels of Lower Norton Avenue and authorize the conveyance of another parcel. This supports the development of a new multi-story apartment building. The developer has coordinated with the PUD, Port of Everett, and the City to plan the relocation of power lines and will cover the relocation costs.

### INTERESTING READS

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- Center Square | Washington: [Snohomish County puts \\$7.5M in federal stimulus toward child support services](#)
- MLT News: [Snohomish County Council adopts 2023 county budget](#)
- Everett Herald: [After rough spring start, Snohomish County farmers see mixed results in harvest](#)
- Everett Herald: [Snohomish County-based battery maker awarded \\$100M federal grant](#)
- Everett Herald: [US Energy officials visit Everett nuclear research](#)
- Everett Herald: [Baby formula is less scarce but a lot of work to do to restock shelves](#)



# November 2022 Wind Storm

Aaron Janisko, Senior Mgr, Regional Design and Construction Services  
Mark Flury, Senior Mgr, T&D, System Operations and Engineering





# Agenda

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- Weather Forecast and Preparation
- Storm Impacts
- Initial Restoration Actions
- Mutual Aid
- Damage Assessment
- Safety, Security and Emergency Mgmt
- Final Results
- Next Steps
- Supply Chain



# Weather Forecast and Preparation




## WEATHER RISK OUTLOOK

Risk levels incorporate potential impacts from weather hazards and likelihood of occurrence.

Fri 11/4	Sat 11/5	Sun 11/6	Mon 11/7	Tue 11/8	Wed 11/9	Thu 11/10
Heavy Rain Windy Rivers Rising	Heavy Rain Breezy Rivers Rising Mountain Snow	Receding Rivers Mountain Snow Cooler Temperatures	Cooler Temperatures Rain/Snow Mix Possible	Cooler Temperatures Rain/Snow Mix Possible	Cooler Temperatures Rain/Snow Mix Possible	Cooler Temperatures Rain/Snow Mix Possible

Risk Levels	Little to None	Minor	Moderate	Major	Extreme
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 Wind

**Impacts:**  
Gusty winds may cause power outages and tree and powerline damage. Temporary structures could be damaged.

**Timing:**  
Southerly winds will increase Thursday night. A lull may occur during the day early Friday before picking up again Friday afternoon from the west.

**Confidence:**  
Moderate

Strong winds possible along Admiralty Inlet, Whidbey Island and potentially western Snohomish County Friday evening and Friday night.



# Weather Forecast and Preparation

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- District Field employees were notified on Friday (Nov 4) morning at approximately 10am to be prepared for an “All-Hands Callout” on Friday evening (Nov 4).
- An “All-Hands Callout” was executed in ARCOS at 10pm on Nov 4.
- District staff began contacting mutual aid crews approximately 4 hours after the “All-Hands Callout”





# Storm Impacts

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- Over 100 Breaker Outages
- Approximately 250,000 customers without power
- Wind gusts in excess of 80 mph on Camano Island
- Severe tree damage due to heavy foliage, cumulative impacts of drought years and soil conditions
- Widespread impacts across the service territory





# Initial Restoration Actions

- A Declaration of Emergency was issued
- 17 District Line Crews and 15 service crews were deployed as soon as weather conditions allowed
- Mutual Aid crews were requested from neighboring utilities
- First Mutual Aid assistance arrived on site at approximately noon on Saturday, Nov 5





# Mutual Aid



- Chelan County PUD
- Clark County PUD
- Grays Harbor PUD
- Grant County PUD
- Penn Light PUD
- Okanogan County PUD
- Douglas County PUD
- Benton County PUD
- Lewis County PUD
- Tacoma Power
- Sturgeon Electric
- Wilson Construction
- DJ's Electric
- Magnum Power



# Damage Assessment

Restoration Priorities are based on a number of key considerations:

- Transmission & Breaker Outages
- Critical Customers
- Customer Count
- Geographical Location
- Weather & Road Conditions
- Crew Rest Times
- Daylight and walk-in jobs





Safety is not an Accident.  
Over 33,000 work hours  
in 7 days.  
**ZERO injuries!**





# Safety, Security, and Emergency Mgmt

## Safety

• Crew Visits:	76	
• House Fires:	2	
• Accidents Response:	4	
• Dig-In's:	1	
• Tree Contacts:	1	
• Telcom Guy Incident:	1	
• Equip. / Pers. Trans:	3	
• Cash Drops:	2	
• Crew On-Boardings:	25	
• Crew Debriefs:	26	
• Spill Assists:	6	
• <b><u>Total Jobs:</u></b>		<b><u>147</u></b>

# Safety, Security, and Emergency Mgmt

## Security

- Worked an additional 140 hours of security. Those posts included watches at unsecured facilities and ensuring that Contract and Mutual Aid crews and their equipment was secure when they were on rest periods.

## Emergency Management

- Around the clock presence and coordination between the County, DEM, Safety, Security, and ECC.



# Final Results

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- 70 poles replaced
- 618 cutouts replaced
- 90 transformers replaced
- Over 750 crew jobs complete
- Service crews completed +/- 1100 service jobs
- Warehouse made over 250 deliveries in the field
- 10,259 wire splices
- 27 miles of wire replaced





# Storm History

	August 2015	November 2015	November 2022
Customer Outages	197,000	223,000	250,000
Crew Jobs	587	612	750
Mutual Aid Crews	54	39	30
Wire	67, 367' (13 miles)	114,000' (22 miles)	142,148' (27 miles)
Poles	77	27	70
Transformers	76	70	90
Duration	5.5 Days	7 Days	7 Days



# Next Steps

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- Conduct Focused After Action Reviews (small group)
- Document lessons learned and identify areas of improvement
- Conduct Readout of AAR Results (large group)





# Supply Chain

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- Due to the magnitude of damage, we identified a few wire splices that were getting low in inventory. Local utilities offered reserves if needed. Our manufacturer also prioritized us as emergency and put orders at top of the list.
- Most supply chain challenges we have faced have been underground materials which are generally not a factor during storm restoration.





# Questions?

- [ThankYou Camano.mp4 \(sharepoint.com\)](#)



# Dish Wireless, LLC. Master License Agreement

Beth Haskin, Joint Use & Permits Administrator  
November 15, 2022



- **The purpose of this presentation is to communicate Dish Wireless, LLC.'s (Dish) request to enter into a Master License Agreement (MLA) with the District for wireless antenna attachments on District property or facilities.**
- **The goal is to obtain Board Approval of the Dish Wireless, LLC. MLA at the next Commission Meeting on December 6, 2022.**



- **Master License Agreement (MLA)** is an overall agreement that is required for all wireless type attachments attached to District facilities and/or on District property. It is required to be in place before the District will approve a Site License Acknowledgment (SLA) with a party.
- **SLA** is a type of agreement under the MLA concerning the specific location of a wireless facility on District property or facility. The annual fee for the wireless attachment is stated in the SLA.





- **January 2022 - Dish contacted the District about entering into an MLA and multiple SLAs.**
  - District provided MLA and SLA templates for Dish legal review.
- **June 2022 - Dish contacted District to notify us that their review was complete, and they had no significant requested revisions. Dish requested the matter to move forward.**
  - They are targeting construction summer of 2023 if possible.
- **August 2022 – Presentation and approval put on Commission schedule.**



## Next Steps

- **Recommending Board approval of the Dish Wireless, LLC. MLA at the next Commission Meeting on December 6, 2022.**





# SNO911 Communications Site Co-Location License Agreement

- Presented by Nick Johnston,  
Manager Telecommunications
- November 15, 2022



# Purpose

- Obtain approval of Communications Site Co-Location License Agreement to allow for continued location and operation of District mobile radio system equipment and addition of Advanced Meter Infrastructure (AMI) base stations on Snohomish County 911 (SN0911) facilities.
- Obtain approval of Memo of Understanding (MOU) to address payment of back rent and associated fees to SN0911 and the City of Mountlake Terrace.



# Background

- In 2005, the District, Snohomish County Emergency Radio System (SERS), and the City of Mountlake Terrace signed an agreement for the District's use of SERS Mountlake Terrace radio site with following terms:
  - 5-year term with two 5-year renewals.
  - Renewed in 2020 for an additional 5 years.
  - \$1,184 monthly rent (to City of Mountlake Terrace).
  - \$8,663 annual electricity fee.
  - \$500 monthly utilities fee.
  - 5% increase per year on rent and electricity.



# Background Continued

In 2007, the District and Snohomish County Emergency Radio System (SERS) signed an agreement for the Districts use of SERS Frailey Mountain radio site with the following terms:

- 5-year term with two 5-year renewals (expired October 15, 2022).
- \$5,924 monthly rent.
- \$7,484.14 annual electricity fee.
- \$1,200 annual utility fee.
- \$16,252.14 annual rent and road maintenance to Department of Natural Resources.
- 5% increase per year on rent and electricity.



# Background Continued

In January 2019, SERS and Snohomish County 911 (SN0911) merged.

In January 2021, the District determined the 2005 lease agreement was never fully executed between the parties and brought this to the attention of the other parties.

Rent and fees have not been paid by the District while the parties worked together to negotiate a new agreement.

In 2022, the District applied to add a radio base station for the Advanced Meter Infrastructure (AMI) project to SN0911's Frailey Mountain radio site.



# New Tentative Agreements

- The parties have reached a tentative new agreement entitled “Communications Site Co-Location License Agreement” that will allow the District to continue to use the SERS Frailey Mountain radio site and SERS Mountlake Terrace radio site for the District’s land mobile radio system and add AMI base stations.
- Under the new Agreement, the District will execute Site License Acknowledgments with SN0911 for each radio site. Each SLA will specify the rent and fees for each site, including rental fees to the City of Mountlake Terrace and rent and maintenance fees to the Washington State Department of Natural Resources.
- The parties have also reached a tentative agreement regarding a Memorandum of Understanding (MOU) addressing the District’s responsibility to pay back rent and fees.
  - The District will pay City of Mountlake Terrace back rent and fees in the amount of \$30,659.49 by January 1st, 2023.
  - The District will pay SN0911 back rent and fees in the amount of \$32,288.58.



# Next Steps

- At the December 6, 2022, Commission meeting:
  - Commission consideration of resolution approving Snohomish County 911's Communications Site Co-Location License Agreement and Memorandum of Understanding.





# Grants to Utilities for Residential Customer Arrearages

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Jeff Feinberg - Senior Manager, Energy  
Efficiency & Customer Innovations

November 15, 2022

Previous Presentation: November 1, 2022





# Agenda

- Updated process steps completed to date
- Clarify rules, expectations, and allocation from Commerce
- Set expectations on continuing work to be completed by staff by 12/31/22

- Created Eligible Customer Dashboard and necessary analytics to build prioritization
- Submitted prioritization plan focused on maximizing allocation for all eligible customers based upon a variety of allowable variables
  - LIHEAP/LIHWAP Participation
  - Income Level
  - Age of balance
  - Largest balance
  - Allowable arrearages accrued between 3/2020 - 12/2021

20/229

# Collaboration with Commerce

- **Conditionally received up to \$9.4M allocation**
  - We have the potential to serve between 12,000-60,000 households
- Continue to work with Commerce to refine and document eligible customer criteria and reporting templates
- Ensure all necessary staff has critical questions answered regarding federal and state implications

# Program Next Steps

- Developing Communication strategy with Corp. Comm. for internal and external communication
- Allocate grants to eligible customer balances leveraging Team PUD (Customer Service, Customer Accounting, IT) by 12/31/22
- Report results of households served and final allocation by 3/1/23

# Questions?





# Climate Commitment Act: Cost Burden Forecasting

November 15, 2022

Ian Hunter – Power Analyst

Previous Briefing: October 18, 2022



# Today's Agenda

- **Informational briefing, no Commission action needed today**
- **Agenda**
  - Brief review of the Climate Commitment Act (CCA) final rules regarding Cost Burden
  - Staff Recommendation for cost burden forecast and updating the Clean Energy Implementation Plan (CEIP)

# Final Rules: Cost Burden

- Ecology's final rules regarding cost burden:
  - Utilize a formula based on annual forecasts of:
    - Total retail load, and
    - Resources used to serve that load
  - Forecasts must be approved by governing board, and can be updated through June 2023
    - Forecasts must be consistent with published CEIP
  - Ecology will take forecasts and calculate cost burden based on the rule formula

# Recommendation for Forecast

- Snohomish staff recommends that the Commission update the CEIP to include an Appendix specific to the CCA
- Because the CEIP was drafted prior to final CCA rulemaking, and because CETA was passed before the CCA, the CEIP does not contain any CCA specific considerations
- Updating the CEIP is timely to supply Ecology with data consistent with already approved loads and resources, but delineated in accordance with CCA compliance requirements

# Why update the CEIP?

- Absent a specific forecast, Ecology has identified the CEIP as their preferred source from which to pull data
  - Updating the CEIP would ensure clarity regarding what data should be applied to the formula established in rules; without an updated appendix, forecast data could be inadvertently misapplied or resources improperly excluded
- Applying an update to the CEIP provides helpful context: the load and resource forecasts are not changing, and we would only be clarifying how they apply to the CCA
  - We would be refocusing and examining our forecasted resources' impact upon CCA compliance in addition to CETA compliance



# Why is the forecast important to clarify?

- Because the load and resource forecasts are used to determine the number of No-Cost Allowances Snohomish might receive, it is critical to ensure that the data used is accurate
- Applying Snohomish's CEIP resource portfolio to the CCA compliance requirements, Snohomish staff anticipates a need of approximately 250,000 No-Cost Allowances to mitigate the increased costs to our customers

# What are the sources of Snohomish's potential CCA compliance obligation?

7

- Snohomish's primary source of attributable Greenhouse Gas (GHG) is from its BPA purchase
  - Although predominantly non-emitting and renewable, BPA is imputed a portion of GHGs from its balancing marketing purchases
- Snohomish staff has also included a forecast for balancing market purchases consistent with California's cap-and-trade program

# Potential Compliance Risk

- This forecast comparison assumes a worst-case scenario where the cost burden calculation excludes all imputed BPA GHG, and Snohomish does not receive an operational adjustment

Cost of Allowances	Compliance Cost Risk
\$25	\$6.3 Million
\$40	\$10.1 Million
\$50	\$12.6 Million



# Summary: How would the CEIP be updated?

- Staff proposes adding an appendix containing a forecasted cost burden consistent with the loads and resources as currently established in the CEIP, but incorporated into CCA compliance terms
- The update would:
  - Be an appendix only; it would not change any existing CEIP targets or data
  - Include a forecasted cost burden utilizing the existing resource forecast
  - Include load and resource forecasts delineated for CCA compliance
  - Provide a data source specified as preferential by Ecology for cost burden calculation

# Questions?

# Attachment 1: Preliminary Snohomish Cost Burden Calculation

GHG from BPA	
Snohomish forecasted BPA MWh	7,086,341 MWh
Snohomish forecasted BPA carbon intensity	.0154 MTCO <sub>2</sub> /MWh
No-cost Allowances resulting from BPA GHG	109,129 allowances

Operational Adjustment	
Snohomish Operational Adjustment (5% of total retail load)	328,612 MWh
Unspecified emissions rate	.437 MTCO <sub>2</sub> /MWh
No-cost Allowances resulting from Operational Adjustment	143,603 allowances

<b>Total No-Cost Allowances</b>	<b>252,732 allowances</b>
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# Attachment 2: Cost Burden Calculation in Rules

- The adopted rules contain a Cost Burden Effect formula as follows:

$$\text{Cost Burden Effect} = (\text{Load}_{\text{NG}} \times \text{EF}_{\text{NG}}) + (\text{Load}_{\text{Coal}} \times \text{EF}_{\text{Coal}}) + (\text{Load}_{\text{NE,RE}} \times 0) + (\text{Load}_{\text{Remaining}} \times \text{EF}_{\text{Unspecified}}) + (\text{Load}_{\text{ACS}} \times \text{EF}_{\text{ACS}})$$

Eq. 230-1

Where:

$\text{Load}_{\text{xxx}}$  = Amount of retail electric load served by natural gas (NG), coal, and nonemitting and renewable resources (NE, RE), sources which has a designated asset controlling supplier (ACS) emission factor, and remaining load for which generation source is unknown or unspecified.

$\text{EF}$  = Emission factor for natural gas (NG), coal, asset controlling suppliers (ACS), and unspecified electricity.

- The result of this calculation can vary significantly depending on the source and interpretation of the underlying data

# Western Resource Adequacy Program Update

Garrison Marr  
Senior Manager Power Supply  
November 15, 2022

Prior Briefings: October 20, 2020, and September 7, 2021



# Presentation Overview

## Agenda

- Overview and context of Western Resource Adequacy Program (WRAP)
- Staff analysis on WRAP
- Staff's recommendation to wait on WRAP participation until BPA's agreement is approved by FERC and bind no sooner than BPA.

## For Commission:

- No decisions or actions today
- Staff expect to be back in the Spring to brief on potential program participation





# Background on the Western Resource Adequacy Program (WRAP)

- WRAP is a regional effort to address capacity concerns by creating consistent planning standards and access to a capacity resource pool across participants in the Western United States.
- The District has participated in the development of the WRAP program through all development phases and supported the tariff filing with the Federal Energy Regulator Commission (FERC)
- The program is transitioning from a development phase, to a participation phase.



# Expected WRAP benefits

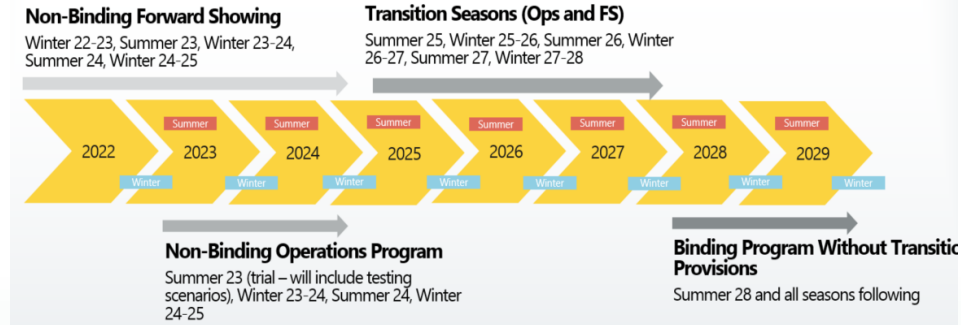
- Once the program is mature and has robust participation, staff analysis finds the program is likely the least cost path to meeting a 1 in 10-year Loss of Load Expectation risk threshold, which is industry standard, due to the regional diversification of the resource pool available to participants
- The program is also expected to produce new capacity markets for participants that can provide new options for the District
- WRAP may also become a component of future organized markets to ensure resource sufficiency
- However, the program must have robust, binding participation to realize these benefits



# The Participation Transition is complicated

- **Binding operations allow for resource sharing and create value.**
- **Participants may choose different binding seasons**, and many participants, including BPA, have indicated they will join in 2027 or 2028.
- **Utilities can participate in the program prior to binding season** to fund and further develop program. BPA will do this but will file non-conforming agreement with FERC.
- Participation agreements **require 2 years of funded participation.**
- District staff would like to ensure the program's tariff filing and BPA's non-conforming agreement are **approved by FERC before committing to District participation.** This is expected by Spring 2023.
- District staff recommend the District **not elect a binding season before BPA** in its potential participation agreement. BPA currently expects to bind in 2027 or 2028, though this could move forward.

## TRANSITION TIMELINE





## Next Steps

- Staff recognize the importance of the regional effort and are seeking a path that limits regulatory approval risk and provides a path to District program participation.
- Staff expect to be back at Commission in Spring 2023.
- Staff will continue operational preparations as if the District could become a binding WRAP participant as early as November 2025.



# Connect Up Program

## Commission Quarterly Update

Kevin Lavinger - Program Manager  
Tim Epp - Senior Manager  
Amanda Bowman - Senior HR Business Partner  
Angie Michaelson - HR Consultant  
November 15, 2022

Last Update – June 21, 2022



# Connect Up Program Quarterly Update

## Purpose of Presentation

- Provide the Commission a progress update of the program
- Description of upcoming contract amendment for Z2 Solutions AMI Consultant

## Expectations of the Board

- Remain updated on recent program activities and next steps
- Approval of Z2 Solutions AMI Consultant amendment on December 6, 2022, Consent Agenda



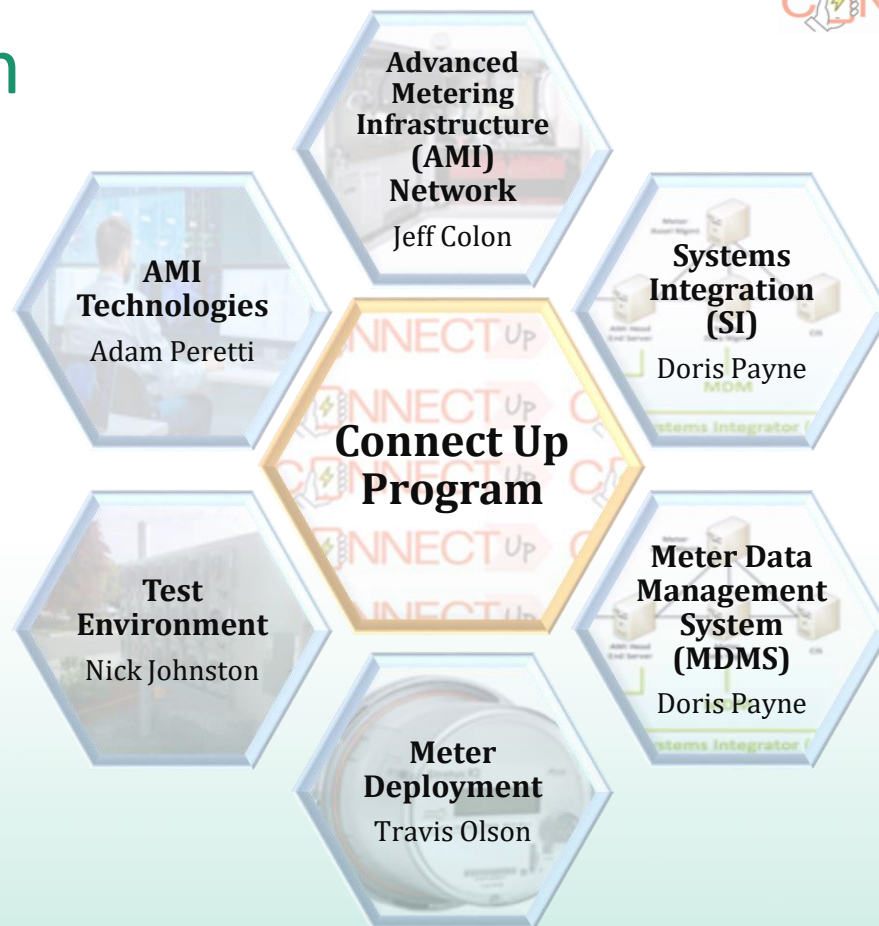


# Agenda

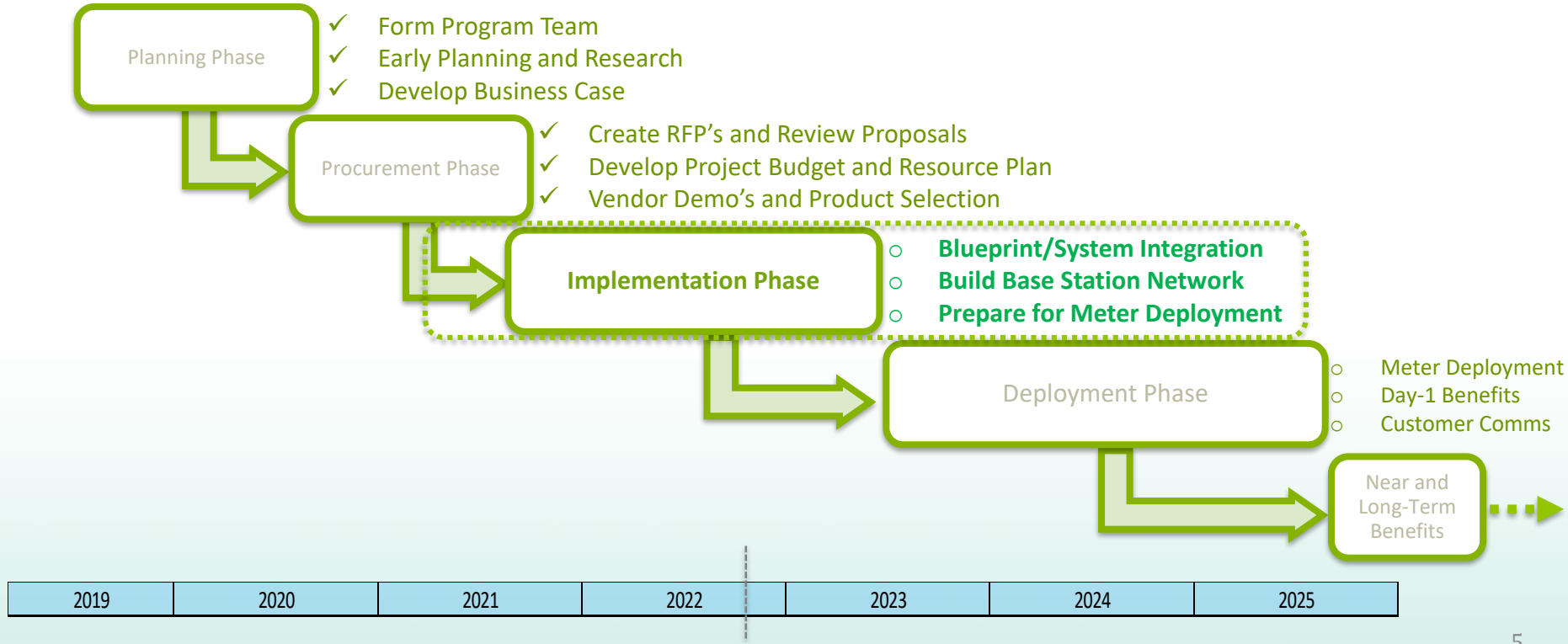
- Schedule and Budget Review
- Implementation Phase Progress Report
  - AMI Base Station Network Deployment
  - Meter Installation Planning
  - Systems Integration
  - Training
  - Internal/External Communications
- Meter Reader Transition
- Z2 Contract Amendment Review – Deployment Phase
- Next Steps



# Connect Up Program

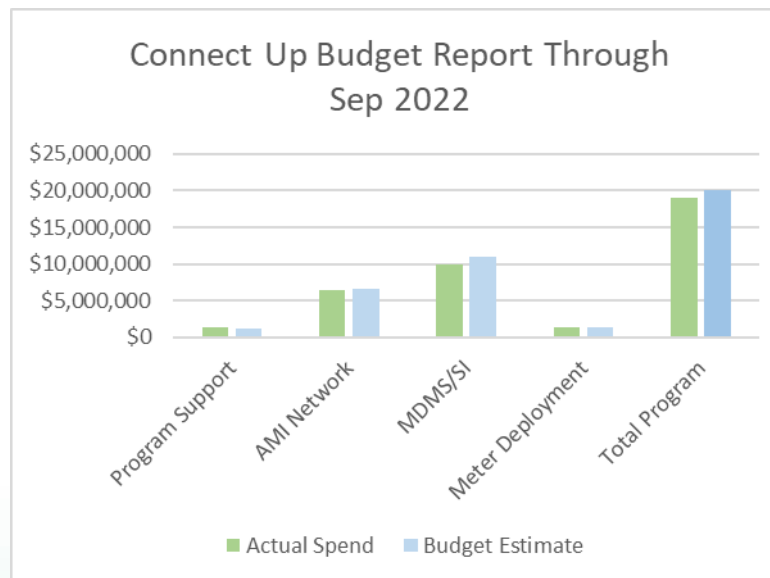


# High Level Schedule



We are here

# Budget



	Program Support	AMI Network	MDMS/SI	Meter Deployment	Total Program
Actual Spend	\$1,358,428	\$6,362,381	\$9,959,505	\$1,419,358	\$19,099,672
Budget Estimate	\$1,235,083	\$6,569,833	\$10,906,262	\$1,416,629	\$20,127,807
					\$1,028,135

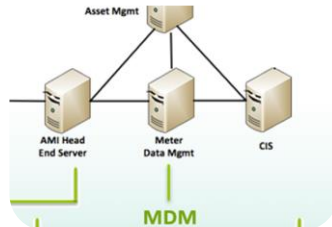




# Implementation Phase Progress



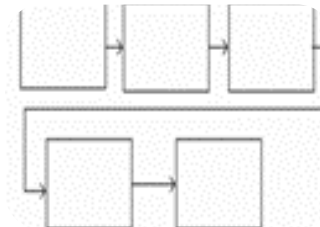
AMI Test Environment



Configure, Integrate and Test Systems



AMI Communications Network Deployment



Develop New Procedures and Train Business on New Processes



Communicate AMI Benefits and Plans to Internal and External Stakeholders



AMI Technologies Group



Meter Deployment





# Implementation Phase

## Recent Accomplishments

- Construction: 58 Base stations installed (41%), and installations are on schedule.
- Network Design: Updated base station locations for use with final RF (Radio Frequency) design analysis.
- Permitting: Applications substantially completed for Everett and Island County.

## Upcoming Activities

- Construction: Continue base station installations. Target production rate is two base stations per week.
- Design: Finalize remaining RF design work with Sensus to achieve optimal network design.

## AMI Base Station Network Deployment

## Key District Resources

- Telecom
- AMI Technologies
- T&D Engineering
- Substation Construction (flagging crew)
- Line Crews
- Warehouse
- Major Yard

## Risks and Challenges

- Schedule: Lead times for permits, base stations and ductile iron poles are anticipated to push network completion to Q3, 2023 (minimal impact to project).



# Implementation Phase Progress

PUD Communications Technician  
installing AMI Base Station at  
Harbour Pointe Substation





# Implementation Phase

## Recent Accomplishments

- Received first shipment of Production meters
  - 448 x 2S CL200
- Approved 9 of 16 First Article testing (FAT) meters
- Warehouse plan approved & accepted
- Developed Friends & Family Deployment plan

## Upcoming Activities

- Complete 75<sup>th</sup> Warehouse remodel & obtain Certificate of Occupancy (1Q '23)
- Procure 30 vans for Deployment (4Q '22)
- Finalize Hiring & Training plans (2Q '23)
- Finalize Deployment strategy & plans (2Q '23)

## Meter Installation Planning

## Key District Resources

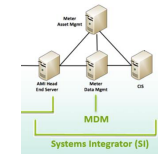
- Metering & Water
- AMI Technologies
- Facilities
- Warehouse
- Transportation

## Risks and Challenges

- Meter supply chain – Status improving. Next vendor update in 1Q '23
- Potential inflationary pressures on Meter Exchanger costs
- Increase in Aclara contract cost. Within project budget







# Implementation Phase

## Recent Accomplishments

- Systems Integration Testing
  - Phase 1 - Complete
  - Phase 2 – Test execution in progress
  - Phase 3 – Planning and prep in progress

## Upcoming Activities

- Systems Integration Testing
  - Phase 3 – Test execution starting Jan 2023
  - Performance testing starting 1Q, 2023
  - User Acceptance Testing starting 2Q, 2023
- Complete Go-Live planning

## Systems Integration

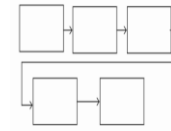
## Key District Resources

- IT
- AMI Technologies
- Finance and Customer Accounting
- Customer Services
- Metering & Meter Deployment

## Risks and Challenges

- Rescheduled Systems Go-Live to 6/9-6/12, 2023
- Orchestration of work across multiple external and District project staff
- Scope management





# Implementation Phase

## Recent Accomplishments

- Change Champions and Testers identified for each business process area
- Training curriculum development underway
- Role (Training, Testing) training has begun

## Upcoming Activities

- Curriculum remains in development
- New business function training for business testers begun

## Training

## Key District Resources

- Communications, Training and Change Management
- Customer Accounting
- Customer Services
- AMI Tech, Metering, Telecom

## Risks and Challenges

- Mix of Remote and On-site employees
- Training systems coordination
- Training data prep
- Testing schedule pressure impacting curriculum





# Implementation Phase

## Recent Accomplishments

- Completed electric meter deployment communication plans
- Latest e-News went out in May
- Connect Up Q&A during John's Third Thursday series
- Created FAQ content around base stations for CSRs

## Upcoming Activities

- Working on water meter deployment communication plan
- Building out Connect Up external website content
- Developing specific deployment communication tools

## Internal and External Communications

## Key District Resources

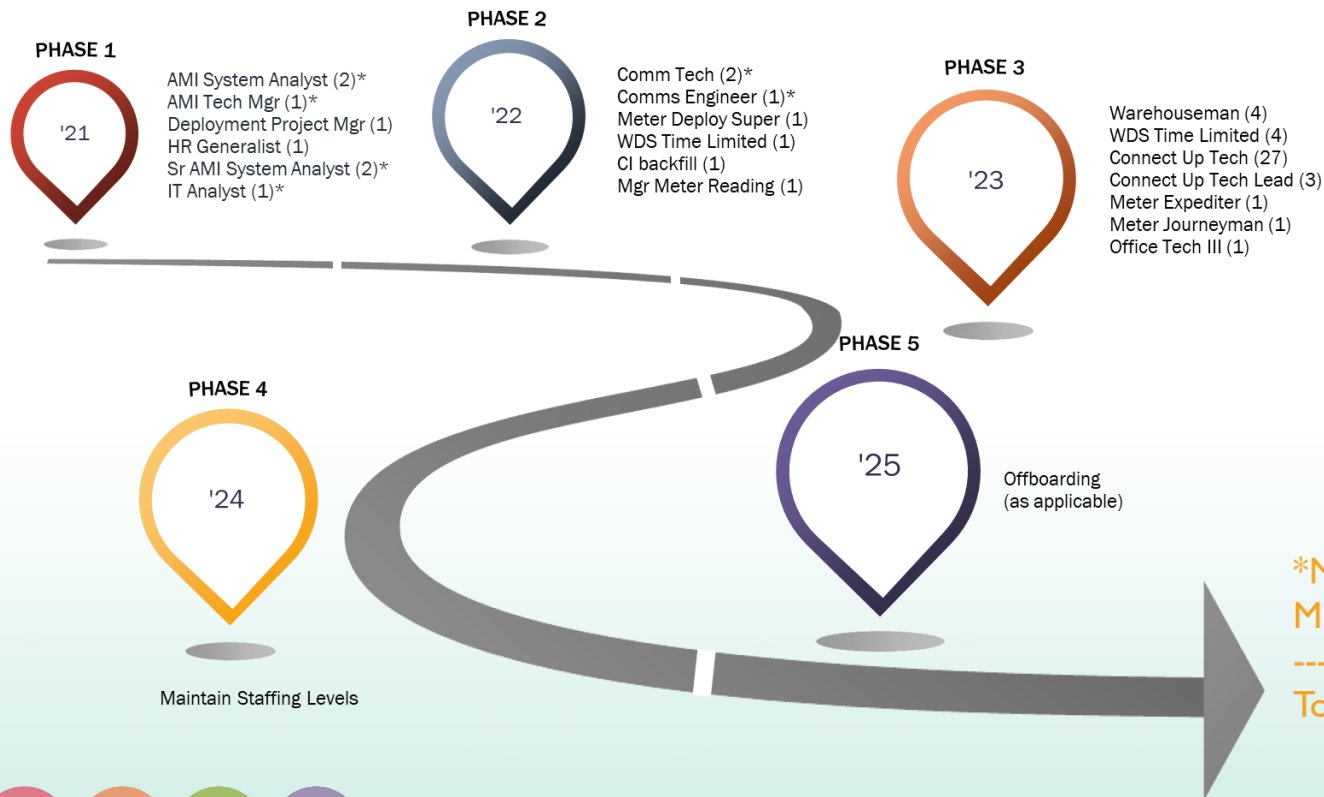
- Communications and Change Management
- Customer Service
- Customer Experience

## Risks and Challenges

- Supply chain issues impacting program timeline
- Envelopes and other supply chain issues impacting customer communications
- Media inquiries



# Connect Up Staffing

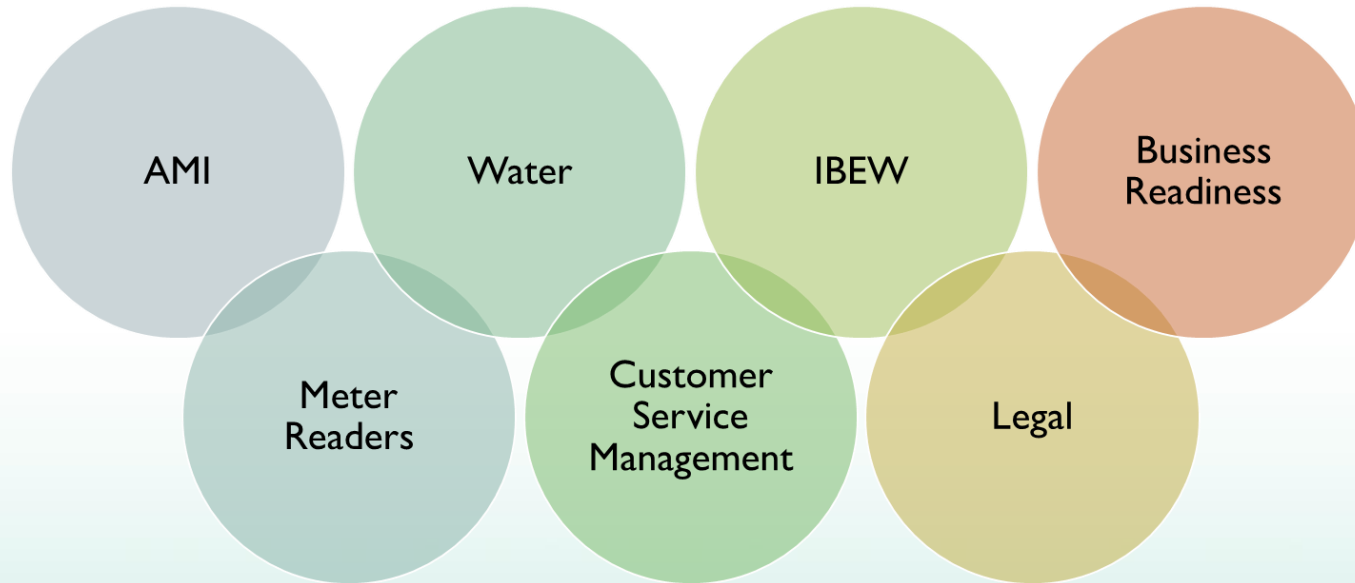


*New FTE's	10
Meter Reader Reduction	-31
<hr/>	
Total Net FTE's	-21





# Internal Partnerships

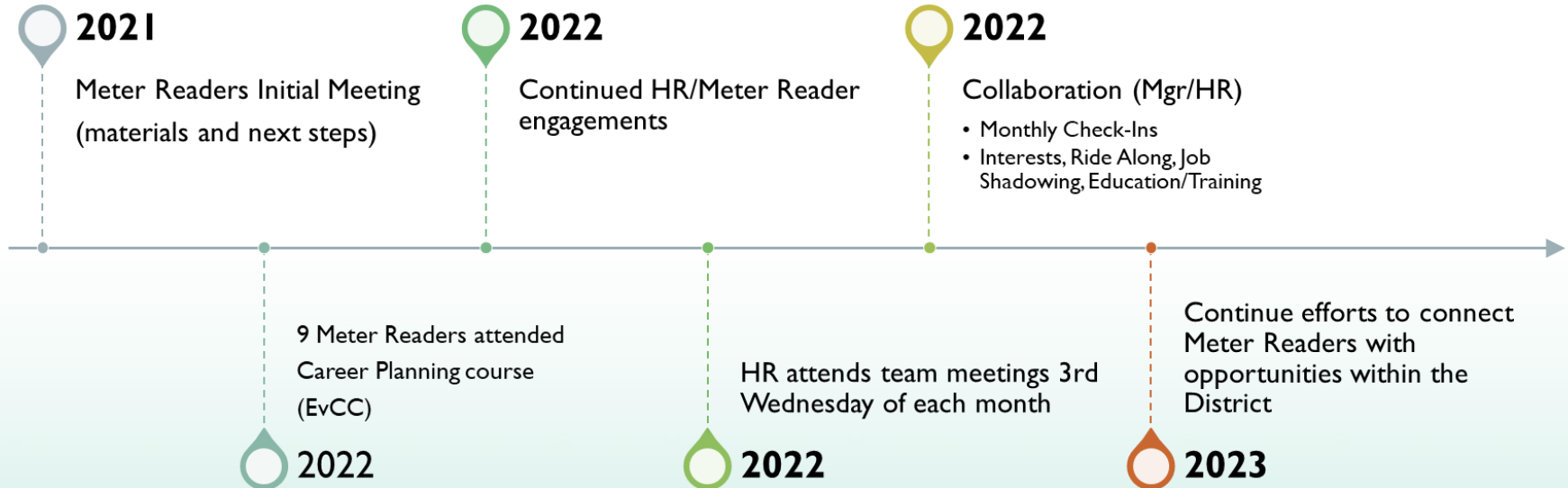


# Community Partnerships

- Apprenticeship & Nontraditional Employment for Women (ANEW)
- Department of Social & Health Services (DSHS)
- DSHS - Division of Vocational Rehabilitation
- Everett Community College
- Hearing, Speech & Deaf Center
- Hope Works
- IBEW Local 77
- National Asian Pacific Center on Aging
- Navy - Fleet & Family Support Center
- Sno-Isle Skills Center
- Tulalip Tribes
- Veterans Affairs/Benefits Administration
- WA Department of L&I (Apprenticeship Section)
- Workforce Snohomish
- WorkSource



# Meter Reading Retention



## Z2 Contract Amendment 4

- December 6, 2022, Consent Agenda – Z2 Solutions, LLC Contract Amendment 4
- Contract History
  - Amendment 1 – Added support for the Procurement Phase of the program
  - Amendment 2 – Added support for Implementation Phase of the program
  - Amendment 3 – Added testing scope (no cost change)
- Adding Deployment Phase Support
  - The contract stated that the “Consultant will also provide Connect Up Program Deployment Phase consulting and technical support pending approval of Deployment Phase. Scope of Work fees and schedule to be determined at a future date”.
  - Key focus areas of the amendment include:
    - Support meter deployment lead and team
    - Network coverage assessment (No meter left behind)
    - System Validation Testing and Acceptance





## Z2 Contract Amendment 4

- Amendment Summary
  - Amendment Amount: \$2,100,000 to support remainder of current Implementation Phase and Deployment Phase (01/2023-09/2025)
  - Total New Contract Value: \$5,635,000
  - Already budgeted in the Connect Up program budget
  - Will be included in the December 6, 2022, Consent Agenda



# Next Steps

- Z2 Amendment 4 on December 6, 2022, Consent Agenda
- Aclara Contract Amendment in January 2023
- Next Commission Quarterly Update March 2023 (No update in December 2023, as originally planned)
- Program Next Steps Include:
  - Continue the installation of the Base Station Network
  - Continue Systems Integration Testing
  - Continue to monitor the meter delivery forecast and update the Meter Deployment Plans and Meter Exchanger Hiring Plans based on this information



# Questions?



**COMMENTS FROM THE PUBLIC**



## **Southern Company subsidiary and TerraPower complete installation of Integrated Effects Test, a key milestone in development of Molten Chloride Fast Reactor**



Share this story



*Project continues pathway of U.S. Department of Energy Advanced Reactor Concepts (ARC-15) program to promote design, construction and operation of Generation-IV nuclear reactors*

Southern Company, through its subsidiary Southern Company Services, and TerraPower have completed installation of the Integrated Effects Test, marking a crucial milestone in the development of TerraPower's first-of-a-kind Molten Chloride Fast Reactor (MCFR). The test is the world's largest chloride salt system developed by the nuclear sector. The project culminates years of separate effects testing and is expected to demonstrate how the MCFR technology will perform in delivering a commercial-scale, cost-effective, carbon-free molten salt reactor energy source by 2035.

"Southern Company's research and development program is committed to advancing next-generation nuclear as part of a diverse technology portfolio supporting our goal of a net-zero future for customers," said Dr. Mark S. Berry, Southern Company Services senior vice president of R&D. "We are honored to engage with TerraPower, the Department of Energy and the other team members to further this goal through the Integrated Effects Test. Collaborations of this kind are critical to making transformational change in our energy system a reality."

#### TerraPower Integrated Effects Test

Located at TerraPower's laboratory in Everett, Washington, the Integrated Effects Test is a nonnuclear, externally heated, up to 1-megawatt multiloop system to support future deployment of a fast-spectrum salt test reactor. The project continues work initiated in 2015 by Southern Company Services and TerraPower under the U.S. Department of Energy (DOE) Advanced Reactor Concepts (ARC-15) award, a multiyear effort to promote the design, construction and operation of Generation-IV nuclear reactors. The project team also includes CORE POWER, EPRI, Idaho National Laboratory, Oak Ridge National Laboratory and Vanderbilt University. The program represents a \$76 million total project investment with a 60%-40% public-private cost share.

"The completion and installation of the Integrated Effects Test is an important step to advancing TerraPower's Molten Chloride Fast Reactor technology," said Jeff Latkowski, TerraPower's senior vice president of innovation programs. "The MCFR will play a pivotal role in decarbonizing heavy industries, and we are proud to work with Southern Company, CORE POWER and other partners to develop the systems necessary to bring new reactors to market."

The next-generation of nuclear reactors promise the same stable value to customers that is derived from the current operating nuclear fleet, can complement intermittent renewable resources on the grid, and hold the potential to provide zero-carbon, high-grade process heat and thermal storage for energy-intensive industrial markets and ocean transportation sectors that currently rely on fossil fuels. Nuclear energy will be central to a sustainable, clean-energy future – providing affordable, reliable, resilient and dispatchable carbon-free power that is available 24 hours a day, making the success of this project integral to achieving a net-zero economy by 2050.

The Integrated Effects Test signals important progress in the technology demonstration road map for TerraPower's MCFR. Data from operation of the test will help validate thermal hydraulic and safety analyses needed for the MCFR. The system will also support development and operation of the Molten Chloride Reactor Experiment at Idaho National Laboratory, a less than 200-kilowatt reactor meant to provide experimental and operational data. Both the Integrated Effects Test and the Molten Chloride Reactor Experiment will inform the design, licensing and operation of an approximately 180-megawatt MCFR demonstration planned for the early 2030s time frame.

A Sept. 9 ribbon-cutting ceremony was attended by representatives from Southern Company, TerraPower, Idaho National Laboratory, the project and construction team, and technology partners. Construction of the Integrated Effects Test was completed by McAbee Construction Inc., and all electrical support was provided by Gulf Electric Company.

In a recorded message during the event, Dr. Kathryn Huff, assistant secretary for the U.S. Department of Energy's Office of Nuclear Energy said, "The IET facility is a huge step forward in commercializing molten salt reactor technology that will help the U.S. transition to a new, clean-energy economy and help position the U.S. as a leader in the development of advanced reactor technologies."

TerraPower's MCFR is one of the most advanced Generation-IV nuclear technologies under development and is separate from TerraPower's Natrium<sup>TM</sup> reactor and integrated energy storage technology. The MCFR is a liquid salt-fueled, salt-cooled fast reactor that will enable operation at low pressures and high temperatures. It offers superior performance, inherent benefits in safety and life-cycle sustainability, reduced capital investment and O&M costs, and has the ability to operate using a number of fuel sources – including depleted and natural uranium or even spent fuel from existing reactors.

### **About TerraPower**

TerraPower is a leading nuclear innovation company that strives to improve the world through nuclear energy and science. Since it was founded by Bill Gates and a group of like-minded visionaries, TerraPower has emerged as an incubator and developer of ideas and technologies that offer energy independence, environmental sustainability, medical advancement and other cutting-edge opportunities. It accepts and tackles some of the world's most difficult challenges. Behind each of its innovations and programs, TerraPower actively works to bring together the strengths and experiences of the world's public and private sectors to answer pressing global needs. Learn more at [terrapower.com](https://terrapower.com).

10/18/2022 02:07PM



Announcements

# TerraPower and PacifiCorp Announce Efforts to Expand Natrium Technology Deployment

October 27, 2022


*The companies are exploring the potential for deployment of 5 additional Natrium™ reactors*

**BELLEVUE, Washington – October 27, 2022** – TerraPower, a nuclear innovation company, and PacifiCorp, a regulated utility, announced today their undertaking of a joint study to evaluate the feasibility of deploying up to five additional Natrium<sup>™</sup> reactor and integrated energy storage systems in the PacifiCorp service territory by 2035.

[Privacy & Cookies Policy](#)

PacifiCorp and TerraPower announced last year their plans to bring the Natrium demonstration plant to Kemmerer, Wyoming, where a PacifiCorp coal-fueled power plant is slated for retirement. The companies' combined commitment to providing carbon-free energy solutions, while maintaining grid reliability and integrating baseload power that can support intermittent energy resources, make the Natrium technology ideal for deployment across PacifiCorp's system.

"This joint study is a significant step toward building the energy grid of the future for PacifiCorp's customers and a tangible example of the promise advanced nuclear brings to utilities serious about leading the nation's energy transition," said TerraPower President and CEO Chris Levesque. "We have been impressed and humbled by our work with the Kemmerer community and PacifiCorp. We look forward to evaluating new potential sites for Natrium plants that have the same energy expertise and capabilities as our demonstration site."

"The study will allow us to explore a carbon-free, dispatchable energy resource that could provide reliable power to our customers," said Gary Hoogeveen, president and CEO of Rocky Mountain Power, a division of PacifiCorp. "This is just a first step, as advanced nuclear power ds to be evaluated through our resource planning processes as well as receive regulatory approval. But it's an exciting opportunity that advances us down the path to a net zero energy future."

By working together on the Natrium demonstration plant and jointly studying the feasibility of adding up to five additional commercial units by 2035, TerraPower and PacifiCorp seek to identify opportunities to reduce cost for PacifiCorp's customers and more broadly deploy advanced Natrium reactors.

The joint study will evaluate, among other things, the potential for advanced reactors to be located near current fossil-fueled generation sites, enabling PacifiCorp to repurpose existing generation and transmission assets for the benefit of its customers. The location of future Natrium plants will be thoroughly explored through this study process, and both companies will engage with local communities before any final sites are selected.

Congress and the Department of Energy under the Biden Administration have taken proactive steps to continue to support the deployment of advanced nuclear technologies as part of a suite of solutions aimed at achieving carbon-free goals. With the p

Act, the bipartisan Infrastructure Investment and Jobs Act, and recent studies on the opportunities of a coal-to-nuclear energy transition, the role for advanced nuclear is clear. TerraPower and PacifiCorp remain committed to bringing the Sodium technology to market and providing reliability and stability to the grid as well as to energy producing communities.

## About TerraPower

TerraPower is a leading nuclear innovation company that strives to improve the world through nuclear energy and science. Since it was founded by Bill Gates and a group of like-minded visionaries, TerraPower has emerged as an incubator and developer of ideas and technologies that offer energy independence, environmental sustainability, medical advancement and other cutting-edge opportunities. It accepts and tackles some of the world's most difficult challenges. Behind each of its innovations and programs, TerraPower actively works to bring together the strengths and experiences of the world's public and private sectors to answer pressing global needs. Learn more at [terrapower.com](https://terrapower.com).

## About PacifiCorp



PacifiCorp provides safe and reliable electric service to 2 million customers in six western states. Through its operating divisions, Rocky Mountain Power in Utah, Wyoming and Idaho; and Pacific Power in Oregon, Washington and California, the company works to meet the growing electricity needs of our customers while protecting and enhancing the environment. More information at [pacificorp.com](https://pacificorp.com).

## Media Contacts

TerraPower  
[press@terrapower.com](mailto:press@terrapower.com)

PacifiCorp  
Media Hotline 801-220-5018

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[1] Sodium reactor is a TerraPower and GE Hitachi technology





## BUSINESS OF THE COMMISSION

Meeting Date: November 15, 2022

Agenda Item: 3A

### TITLE

Approval of the Minutes for the Special Meeting of October 27, 2022, and the Regular Meeting of November 1, 2022

### SUBMITTED FOR: Consent Agenda

Commission _____	Allison Morrison _____	8037 _____
Department _____	Contact _____	Extension _____
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |   |                                     |  |
|---|-------------------------------------|--|
| <input type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion    | (Information)                       |  |
| <input type="checkbox"/> Policy Decision      |                                     |  |
| <input checked="" type="checkbox"/> Statutory |                                     |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description: GP-3(4) ... a non-delegable, statutorily assigned Board duty as defined under RCW 54.12.090 - minutes.*

*List Attachments:*

Preliminary Minutes

**PRELIMINARY  
SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT**

**Special Meeting**

**October 27, 2022**

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The Special Meeting was convened by President Tanya Olson at 10:00 a.m. Those attending were Rebecca Wolfe, Vice President; Sidney Logan, Secretary; CEO/General Manager John Haarlow; Assistant General Manager Jason Zyskowski; other District Staff; and Clerk of the Board Allison Morrison.

**QUALCO ENERGY SITE TOUR**

The Special Meeting recessed at 10:00 a.m. and reconvened at 10:28 a.m. for a Qualco Energy Site tour located at 18117 203<sup>rd</sup> St SE, Monroe, Washington.

**ADJOURNMENT**

There being no further discussion, the Special Meeting of October 27, 2022, adjourned at 12:45 p.m.

Approved this 15<sup>th</sup> day of November, 2022.

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Secretary

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President

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Vice President

**PRELIMINARY  
SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT**

**Regular Meeting**

**November 1, 2022**

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The Regular Meeting was convened by President Tanya Olson at 9:00 a.m. Those attending were Rebecca Wolfe, Vice-President; Sidney Logan, Secretary; CEO/General Manager John Haarlow; Interim General Counsel Joe Fina; Assistant General Managers Pam Baley (virtually), Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

**\* Items Taken Out of Order**

**\*\*Non-Agenda Items**

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

**A. Updates**

1. Media. Communications, Marketing & Business Readiness Director Julie Cunningham reported on District related news and articles.
2. Other. There were no other updates.

**B. Grants to Utilities for Residential Customer Arrearages**

Senior Manager, Energy Efficiency & Customer Innovations Jeff Feinberg provided a presentation on the Legislative framework and process steps for grants to utilities for residential customer arrearages.

Next steps would be to return during the afternoon session with a resolution for Board approval of the contract to receive fund allocation from the Department of Commerce. Once the allocation is finalized, the distribution of funds would be distributed to customer accounts by December 31, 2022, followed by the reporting of results and validation to the Department of Commerce by March 1, 2023.

**C. Commencement of District's Consideration of New PURPA Standards**

Interim General Counsel Joe Fina updated the Board on the new Public Utility Regulatory Policy Act (PURPA) standards enacted on November 15, 2021.

Next steps for the proposed timeline would be formal consideration of the regulatory standards, the process of reviewing the new regulatory standards and preparing the recommendation. Late summer/early fall 2023 hold a hearing and later October/early November 2023 formal action by the Board on the two regulatory standards.

**D. 2023 Pole Attachment Rates**

Data Scientist Felicien Ng provided a presentation on the proposed 2023 pole attachment rates to be effective January 1, 2023.

Next steps would be Board consideration of a resolution at the November 15, 2022, Commission meeting.

**E. Energy Storage Briefing**

The cross-functional Energy Storage Team provided an informational only presentation to the Board on Energy Storage.

Next Steps would include the determination of internal work needed for real estate, permitting, and interconnection for battery storage; with an estimated Request for Proposal (RFP) due by the end of the first quarter of 2023; a continuation of Local Pumped Storage Hydro due diligence and feasibility work. Lastly, an Integrated Resource Plan (IRP) to identify how the electrification load forecast changes future needs and resource responses would begin in 2023.

**EXECUTIVE SESSION**

The Regular Meeting recessed at 10:31 a.m. and reconvened at 10:38 a.m. into Executive Session to discuss current or potential litigation, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 30 minutes, with no public announcements. Those in attendance were Commissioners Tanya Olson, Rebecca Wolfe, and Sidney Logan; CEO/General Manager John Haarlow; Interim General Counsel Joe Fina; Assistant General Counsel Branda Andrade; External Counsel Damon Elder; other District staff; and Clerk of the Board Allison Morrison. The Regular Meeting recessed immediately upon conclusion of the Executive Session at 11:07 a.m.

**RECONVENE REGULAR MEETING**

The Regular Meeting was reconvened by President Tanya Olson at 1:30 p.m. Those attending were Rebecca Wolfe, Vice-President; Sidney Logan, Secretary; CEO/General Manager John Haarlow; Interim General Counsel Joe Fina; Assistant General Managers Pam Baley (virtually), Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

**\* Items Taken Out of Order****\*\*Non-Agenda Items**

Changes to the agenda were made as follows: Item 7B add Proposed Offer of Judgment under Items for Individual Consideration.

**2. RECOGNITION/DECLARATIONS****A. Employee of the Month for November – Carol Biggs**

Carol Biggs was recognized as Employee of the Month for November.

**3. COMMENTS FROM THE PUBLIC**

The following public provided comments:

- Steven Keeler, Edmonds, provided documents at places, by reference made a part of the packet.
- Gayla Shoemake

**4. CONSENT AGENDA****A. Approval of Minutes for the Regular Meeting of October 18, 2022, the Special Meeting of October 20, 2022, and the Special Meeting of October 25, 2022****B. Bid Awards, Professional Services Contracts and Amendments**

Public Works Contract Award Recommendations:

None

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Purchase Order Number 4500080062 with Clary Ford Longview

Outline Agreement Number 4600003656 with Petrocard

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Miscellaneous No. CW2236357 with Accelerated Innovations, LLC

Miscellaneous No. CW2242658 with Puget Sound Energy



Professional Services Contract No. CW2235869 with USIC Locating Services LLC  
dba Onecall Holdings, Inc.

Professional Services Contract No. CW2236354 with Accelerated Innovations

Professional Services Contract No. CW2242397 with Pratt, Day & Stratton PLLC

Professional Services Contract No. CW2244445 with David Evans & Associates, Inc.

Contract Acceptance Recommendations:

None

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 4A – Approval of Minutes for the Regular Meeting of October 18, 2022, the Special Meeting of October 20, 2022, and the Special Meeting of October 25, 2022; 4B – Bid Awards, Professional Services Contracts and Amendments; and 4C - Consideration of Certification/Ratification and Approval of Checks and Vouchers.

## 5. PUBLIC HEARING

A. Continue Public Hearing on the 2023 Proposed Budget

President Olson opened the public hearing.

Chief Financial Officer Scott Jones and Financial Planning Manager Sarah Bond provided a presentation continuing the discussion of the 2023 proposed Electric, Generation, and Water System budgets.

The 2023 Budget remaining hearing schedule was as follows:

November 15, 2022

Discuss any potential changes to the 2023 Proposed Budget

December 6, 2022

Adoption of the 2023 Budget

The Board requested an updated bar graph of other utilities' electric and water rate increases for customers with the same load. Staff responded that the requested information would be provided.

A motion unanimously passed continuing the public hearing on the 2023 Proposed Budget to Tuesday, November 15, 2022, at 1:30 p.m. at 2320 California Street in Everett, WA.

**6. PUBLIC HEARING AND ACTION**

- A. Consideration of a Resolution Declaring a Certain Portions of Two Easements Over Property (Tax Parcel Nos. 27052100400100, 27052100400300, and 27052100400500) Granted Over Northshore School District Property, Located in Woodinville, Snohomish County, Washington, to be Surplus and Authorizing the Release of the Easements in Accordance With an Exchange Agreement With Washington State Department of Transportation

President Olson opened the public hearing.

There being no questions from the Board or the public; the public hearing was closed.

A motion unanimously passed approving Resolution No. 6087 declaring a certain portions of two easements over property (Tax Parcel Nos. 27052100400100, 27052100400300, and 27052100400500) granted over Northshore School District property, located in Woodinville, Snohomish County, Washington, to be surplus and authorizing the release of the easements in accordance with an exchange agreement with Washington State Department of Transportation.

**7. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. Consideration of a Resolution Authorizing the CEO/General Manager or Designee to Execute a Department of Commerce Agreement With Snohomish County PUD Under the Utility Arrearages Grant Program

A motion unanimously passed approving Resolution No. 6088 authorizing the CEO/General Manager or designee to execute a Department of Commerce agreement with Snohomish County PUD under the Utility Arrearages Grant Program.

**\*\*B. Proposed Offer of Judgment**

A motion unanimously passed approving the proposed offer of judgment in the lawsuit brought by Megan Sansaver against Snohomish County Public Utility District No.1 in accordance with the terms and conditions set forth in the confidential memorandum from legal counsel for the District to the CEO/General Manager, dated October 28, 2022, and as discussed during Executive Session.

**8. CEO/GENERAL MANAGER REPORT**

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

CEO/General Manager John Haarlow advised that the Special meeting workshop of November 14, 2022, will be combined with the Special meeting workshop of December 13, 2022.

**9. COMMISSION BUSINESS****A. Commission Reports**

The Board reported on Commission related topics.

**B. Commissioner Event Calendar**

There were no changes to the Commissioner Event Calendar.

**C. 2022 Budget, Forecast, and Major Project Status Report – September Results**

There were no questions on the 2022 Budget, Forecast, and Major Project Status Report.

**10. GOVERNANCE PLANNING****A. Governance Planning Calendar**

There were no changes to Governance Planning Calendar.

**EXECUTIVE SESSION**

The Regular Meeting recessed at 2:56 p.m. and reconvened at 3:02 p.m. into Executive Session to discuss computer and telecommunications security risk assessments, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 90 minutes, with no public announcements. Those in attendance were Commissioners Tanya Olson, Rebecca Wolfe, and Sidney Logan; CEO/General Manager John Haarlow; Interim General Counsel Joe Fina; other District staff; and Clerk of the Board Allison Morrison. The Commission immediately adjourned the Regular Meeting upon the conclusion of the Executive Session.

**ADJOURNMENT**

There being no further business or discussion to come before the Board, the Regular Meeting of November 1, 2022, adjourned at 4:25 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 15<sup>th</sup> day of November, 2022.

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Secretary

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President

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Vice President



## BUSINESS OF THE COMMISSION

Meeting Date: November 15, 2022

Agenda Item: 3B

### TITLE

CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations; Professional Services Contract Award Recommendations; Miscellaneous Contract Award Recommendations; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations

### SUBMITTED FOR: Consent Agenda

<u>Contracts/Purchasing</u>	<u>Clark Langstraat</u>	<u>5539</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:		
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |   |                                     |  |
|---|-------------------------------------|--|
| <input type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion    | (Information)                       |  |
| <input type="checkbox"/> Policy Decision      |                                     |  |
| <input checked="" type="checkbox"/> Statutory |                                     |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description, GP-3(4) ... non-delegable, statutorily assigned Board duty – Contracts and Purchasing.*

The CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations \$120,000 and Over; Professional Services Contract Award Recommendations \$200,000 and Over; Miscellaneous Contract Award Recommendations \$200,000 and Over; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations contains the following sections:

Public Works Contract Award Recommendations;  
None



Formal Bid Award Recommendations \$120,000 and Over;

None

Professional Services Contract Award Recommendations \$200,000 and Over (Pages 1 - 2);

Request for Proposal No. 22-1289-SR with Mercer Health & Benefits LLC

Miscellaneous Contract Award Recommendations \$200,000 and Over (Pages 3 - 6);

Miscellaneous CW2249671 with SuccessFactors, as SAP Company

Miscellaneous Purchase Order Number 4500080349 with Grid Solutions US LLC dba  
GE Renewables Grid LLC ("GE")

Miscellaneous Purchase Order Number 4500080350 with Grid Solutions US LLC dba  
GE Renewables Grid LLC ("GE")

Miscellaneous Purchase Order Number 4500080371 with City of Seattle

Interlocal Agreements and Cooperative Purchase Recommendations (Page 7);

Contracts:

Purchase Order Number 4500080162 with Global Rental Company

Amendments:

None

Sole Source Purchase Recommendations;

None

Emergency Declarations, Purchases and Public Works Contracts (Page 8);

November 4, 2022 Declaration of Major Emergency for a Weather Event

Purchases Involving Special Facilities or Market Condition Recommendations;

None

Formal Bid and Contract Amendments (Page 9 - 14);

Miscellaneous No. CW2223266 with Proofpoint, Inc.

Professional Services Contract No. CW2233244 with Spinal Health Consultants, Inc.

Professional Services Contract No. CW2241172 with Sherelle Gordon dba RootWorks  
LLC

Professional Services Contract No. CW2247494 with Morgan Lewis & Bockius LLP

Contract Acceptance Recommendations (Page 15);

Public Works Contract No. CW2246432 with D & G Backhoe, Inc.

*List Attachments:*

November 15, 2022 Report

Major Emergency Declaration

**Professional Services Contract Award Recommendation(s) \$200,000 And Over  
November 15, 2022**

**RFP 22-1289-SR**

Benefit Consultant for Leave  
Program Support and Analysis

No. of Bids Solicited:	4	
No. of Bids Received:	2	
Project Leader & Phone No.:	Renee MacWatters	Ext. 8556
Contract Term:	NTP – 10/31/2025	

	<u>Consultant</u>	<u>Not-to-Exceed Amount (tax n/a)</u>
<b>Award To</b>	<b>Mercer Health &amp; Benefits LLC</b>	<b>\$412,500.00</b>

**Summary Statement:** The District desires a qualified benefits consultant with leave program design, analysis, and market experience to assist the District, including the Leaves Advisory Committee, with evaluation of current and potential new leave programs (including the recent implementation of the Washington Paid Medical and Family Leave law) in preparation for future labor negotiations.

On May 16, 2022 the District advertised a Request for Proposal to select a consultant that can provide benefits consultation support and analysis for leave programs.

The District received two responses to the RFP:

- Mercer Health & Benefits LLC (Mercer)
- The Partners Group

An evaluation of the proposals compared each respondent's responses to the District's RFP questionnaire, qualifications and skills of consultants proposed for the project, experience working with similar leave program analysis projects, experience working with public sector clients, and competitive pricing structure. Based on that evaluation, both companies who responded were selected for interviews.

Following interviews, the selection team determined that Mercer was the strongest candidate. A summary of key strengths include:

- Consultant staff proposed to work with the PUD had done similar work successfully with other clients.
- Mercer has worked with public sector clients and with unionized workforces on similar projects.
- Expertise in leave administration law and policies.
- Lowest pricing structure.
- Strong references confirming demonstrated success in delivering results for similar projects.

Summary Statement  
(continued):

Staff recommends award to Mercer to provide the required professional consulting services in the amount of \$ 412,500.00. This is in the 2022/2023 budget.

By approval of this bid award recommendation, the Board authorizes the District's CEO/General Manager or his designee to enter into the necessary agreements with Mercer in a form approved by General Counsel, for provision of the necessary consulting services for a not-to-exceed amount of \$412,500.00, in accordance with the terms and conditions described above and additional terms and conditions mutually acceptable to the parties.

**Miscellaneous Contract Award Recommendation(s) \$200,000 And Over  
November 15, 2022**

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**MISC. CW2249671**

SAP SuccessFactors  
(Employee Central)

No. of Bids Solicited:	0	
No. of Bids Received:	0	
IT Project Leader & Phone No.:	Sharon Reijonen	Ext. 8633
Business Leader & Phone No.:	Steve Eaton	Ext. 1763
Estimate:	\$1,984,790.49	

Vendor

Subtotal (w/o tax)

**Award To: SuccessFactors, an SAP Company**

**\$1,984,790.49**

**Summary Statement:**

Success Factors is a cloud-based Human Resource Information System integrated with SAP and other HR service providers. The solution provides end-to-end processes supporting the management of employee data including recruiting, performance management, employee self-service integrations to benefit management, payroll and other reporting and dashboards.

This application is critical to the ongoing support of employees and HR business processes. Staff recommends award to SuccessFactors, an SAP Company to provide the SuccessFactors (Employee Central) cloud services for five years in the amount of \$1,984,790.49 plus tax. The contract includes a true-up of licenses to account for increases the numbers of employees, retirees, contingent workers and student workers. The District will pay for one year at a time with a fixed increase each year of 3.3%.

By approval of this award recommendation, the Board authorizes the District's CEO/General Manager or his designee to enter into the necessary agreements with SuccessFactors, an SAP Company, in a form approved by General Counsel, for provision of the necessary services, in accordance with the terms and conditions described above and additional terms and conditions mutually acceptable to the parties.

**Miscellaneous Contract Award Recommendation(s) \$200,000 And Over  
November 15, 2022**

**MISC. PO 4500080349**

Energy Management  
System (EMS) / Supervisory Control  
and Data Acquisition (SCADA)  
Software Maintenance

No. of Bids Solicited:	0	
No. of Bids Received:	0	
IT Project Leader & Phone No.:	Kevin Luong	Ext. 8289
D&E Lead & Phone No.:	Ramona Marino	Ext. 5028
Estimate:	\$544,630.00	

Purchase of Energy Management System (EMS) / SCADA software maintenance for Information Technologies Services.

<u>Vendor</u>	<u>Subtotal (w/o tax)</u>
<b>Award To: Grid Solutions US LLC dba GE Renewables Grid LLC ("GE")</b>	<b>\$544,630.00</b>

**Summary Statement:** Staff recommends approval to renew the annual software maintenance contract for three years with GE for a not-to-exceed amount of \$544,630.00 plus applicable tax (or \$181,543.33 plus applicable tax per year) supporting the District's enterprise-wide Energy Management System (DMS) / Supervisory Control and Data Acquisition (SCADA) software. The maintenance contract provides technical support, security updates, software fixes and ongoing product releases.

The EMS/SCADA software enables the District to monitor, control and optimize the performance of the electric system to service our customers. The EMS/SCADA system integrates with the Distribution Management System (DMS) for real time confirmed switching and breaker operations as well as to support field operations for distribution switching. The EMS/SCADA system also integrates with the Outage Management System (OMS) to support the visualization of customer outages and the management of field operations in support of outage restoration. Together the EMS/SCADA, OMS, and DMS systems track, group, and display electric system outages and support the management of service restoration activities safely and efficiently.

The EMS/SCADA software was awarded to Areva T&D, Inc. (they were acquired by Alstom, Inc. who was later acquired by our current vendor, GE) in June 2008 as a result of a competitive request for proposal for the procurement of software, hardware, implementation services and five-years of maintenance. After the initial five years of maintenance, the District renewed the maintenance each year. In 2015 and then again in 2021, staff contracted with GE to upgrade the software to improve security in support of the National Electric Reliability Corporation (NERC) Reliability Standards and the Critical Infrastructure Protection (CIP). The upgrades in both cases were needed to ensure ongoing functionality, compliance with NERC standards, and implementing current and future security patches for protection of the power grid.

By entering into a 3-year renewal agreement with GE, we are locking in the renewal costs for the next two years to five percent (5%). We are only required to pay for one renewal year at a time.



**Miscellaneous Contract Award Recommendation(s) \$200,000 And Over  
November 15, 2022**

**MISC. PO 4500080350**

Distribution Management System  
(DMS) Software Maintenance

No. of Bids Solicited:	0	
No. of Bids Received:	0	
IT Project Leader & Phone No.:	Kevin Luong	Ext. 8289
D&E Lead & Phone No.:	Ramona Marino	Ext. 5028
Estimate:	\$506,336.00	

Purchase of Distribution Management System (DMS) software maintenance for Information Technologies Services.

Vendor

Subtotal (w/o tax)

**Award To: Grid Solutions US LLC dba GE  
Renewables Grid LLC ("GE")**

**\$506,336.00**

**Summary Statement:** Staff recommends approval to renew the annual software maintenance contract for three years with GE for a not-to-exceed amount of \$506,366.00 plus applicable tax (or \$168,778.67 plus applicable tax per year) supporting the District's enterprise-wide Distribution Management System (DMS) software. The maintenance contract provides technical support, security updates, software fixes and ongoing product releases.

The DMS supports the District's critical operations by across both transmission and distribution assets. This allows the system operators to show the current state of the electric system in our service territory. The DMS system allows for tagging, switching and visualization of electric grid. This includes the visualization of customer outages, support of managing customer outages and switching operations.

The DMS software was awarded to GE in June 2011 as a result of a competitive request for proposal for the procurement of software, hardware, implementation services and five-years of maintenance. After the initial five years of maintenance, the District renewed the maintenance each year.

By entering into a 3-year renewal agreement with GE, we are locking in the renewal costs for the next two years to five percent (5%). We are only required to pay for one renewal year at a time.

**Miscellaneous Services Award Recommendation(s) \$200,000 And Over  
November 15, 2022**

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**MISC. PO 4500080371**

North Mountain Substation  
Operations & Maintenance  
Charges for 2023

Project Leader & Phone No.:	Bob Anderson	x4309
Estimate:	\$1,200,000.00	

<u>Vendor</u>	<u>Subtotal (w/o tax)</u>
<b>Award To City of Seattle</b>	<b>\$1,200,000.00</b>

Summary Statement: In the late 1980's the Commission determined that the Darrington area should be served by a new substation connected to the Seattle City Light (SCL) transmission system. The North Mountain Substation was built and connected to Seattle's 230kV transmission system. While the District paid for the design and construction of the substation, the portion of the substation operating at 230kV and the entire site was transferred to Seattle ownership. In 1991 three agreements were negotiated covering the operations and maintenance responsibility, energy wheeling, and telecommunication channel capacity. These agreements require the District to cover the O&M expense of operating the 230kV portion of the substation, to pay for wheeling the energy over the SCL transmission system that is used in Darrington and to pay a portion of the communication capacity that is used in the operation of the substation. The agreements have a 30-year term. The new Operations and Maintenance (O&M) Agreement approved by the Commission on June 21, 2022 became effective on November 1, 2022. A new Purchase Order is established each year to cover the funds paid to Seattle.

The \$1,200,000.00 is an estimated amount for the entire year of 2023. It covers the O&M costs, telecommunications capacity, and the energy wheeling charges that SCL assigns to the District for having the North Mountain Substation connected to their 230kV transmission system.

This amount also covers costs associated with the Fence and Security System Upgrade initiated by SCL which will be completed in 2023. This upgrade is needed to replace the 30-year-old fence with an improved one to increase deterrence and resiliency to forced entry. The upgraded Security system will improve detection and assessment capability with 24/7 monitoring by SCL.

## **Cooperative Purchase Recommendations**

### **November 15, 2022**

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State law permits a public agency to purchase from a contract entered into by another public agency as long as the contract is determined to have been awarded in compliance with the bidding requirements of the agency seeking to make the purchase, provided that the requirement for advertising or providing notice for bids is deemed satisfied if the awarding entity advertises according to its own bidding requirements, and either (i) posts the advertisement on any website sponsored by a public agency, purchasing cooperative or similar service provider, or (ii) provides an access link on the state's web portal to the notice. District staff have verified through documentation and/or individual questions to the applicable awarding entity that the bid process used for each purchase recommended below meets the District's procurement requirements.

Accordingly, staff recommends approval of the following contracts/amendments:

**CONTRACTS:**

Global Rental Company	\$413,831.00
Purchase Order Number 4500080162	
Sourcewell Contract #062320-ALT	

Description of Purchase: Purchase of two Altec Personnel Lift Trucks for use by Distribution and Engineering Services Division. These trucks will be fleet additions.

Project Lead: Christina Brueckner, Ext. 5053

## **Emergency Declaration, Purchases, and Public Works Contracts November 15, 2022**

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November 4, 2022, Declaration of Major Emergency for a Weather Event

Mark Flury for Guy Payne, Assistant General Manager, Distribution & Engineering Services

The following is a list of all the companies that were awarded contracts to assist Snohomish County PUD No. 1 in its emergency restoration work for the weather event that began on November 4, 2022:

1. Asplundh Tree Expert, LLC
2. Davey Tree Surgery Company
3. DJ's Electrical, Inc.
4. Kemp West, Inc.
5. Magnum Power, LLC
6. Sturgeon Electric Company, Inc.
7. Wilson Construction Company

### **Mutual Aid**

1. Benton County PUD
2. Chelan County PUD
3. Clark County PUD
4. Douglas County PUD
5. Grant County PUD
6. Grays Harbor PUD
7. Okanogan County PUD
8. Peninsula Light
9. Tacoma Power

It is possible that the contracts listed above may exceed \$50,000.00.

**Formal Bid and Contract Amendment(s)**  
**November 15, 2022**

**MISC No. CW2223266**  
Cyber Security Training  
Services

Contractor/Consultant/Supplier:	Proofpoint, Inc.	
Project Leader & Phone No.:	Kevin Johnston	x8101
Amendment No.:	4	
Amendment:	\$66,860.20	

Approximate Original Contract Amount:	\$ 26,193.44	
Present Contract Amount:	\$ 166,299.44	Original Start/End: 11/16/2015 – 11/15/2016
Amendment Amount:	\$66,860.20	Present Start/End: 11/16/2015 – 11-15/2022
Approximate New Contract Amount:	\$233,159.64	New End Date: 11/15/2025

Summary Statement: Staff recommends approval of Amendment No. 4 to increase the contract amount by \$66,860.20 and extend the term for an additional three years.

Proofpoint is a valued vendor providing direct support to the District's cyber security training and awareness programs. Proofpoint provides more than 20 cyber security, data privacy, and regulatory compliance training courses which are part of the District's annual mandatory training for information security, phishing awareness, sensitive personal information handling, HIPAA and Payment Card Industry (PCI) compliance. Additionally, Proofpoint provides the "PhishAlarm" reporting and screening technologies that allow District cyber security staff visibility into phishing threats. Related to this, Proofpoint also manages District-sponsored phishing awareness campaigns during which staff have an opportunity to practice their phishing awareness skills using simulated phishing emails based on real-world threats.

**Summary of Amendments:**

Amendment No. 1 dated November 7, 2016, renewed the contract for three years, increased the contract amount by \$73,740.00, and added wording to Section 1.4 regarding phishing attacks.

Amendment No. 2 dated May 30, 2018, changed name from Wombat Security Technologies, Inc. to Proofpoint, Inc. and changed the Project Leader to Chris Thorpe.

Amendment No. 3 dated November 15, 2019, renewed the contract for 3 years, and increased the contract amount by \$66,366.00.



**Formal Bid and Contract Amendment(s)**  
**November 15, 2022**

**PSC No. CW2233244**  
Spinal Health Training

Contractor/Consultant/Supplier:	Spinal Health Consultants Inc.
Project Leader & Phone No.:	Stephanie Strom    Ext 5303
Amendment No.:	7
Amendment:	\$168,000.00

Original Contract Amount:	\$70,000.00	
Present Contract Amount:	\$610,000.00	Original Start/End: 3/8/18 – 12/31/18
Amendment Amount:	\$168,000.00	Present Start/End: 3/8/18 – 12/31/22
New Contract Amount:	\$778,000.00	New End Date: 12/31/23

Summary Statement:    Staff recommends approval of Amendment No. 7 to increase the contract by \$168,000.00 and change the contract end date to December 31, 2023. This amendment extends the contract to continue injury prevention training and services provided by the Consultant through 2023.

Summary of Amendments:

Amendment No. 1 dated January 1, 2019 extended contract term to December 31, 2019, increased the contract value by \$99,000.00 and modified Scope of Work to include License Agreement. The contract increase was to cover training completed in 2018, an additional 41 days of training in 2019 and the licensing fee for training resource preparation.

Amendment No. 2 dated May 10, 2019 changed the Project Leader from Rob McManis to Stephanie Strom.

Amendment No. 3 approved by the Commission December 17, 2019 increased the contract by \$70,000.00 and changed the end date to 12/31/20. The contract increase was to cover continuation of the current injury prevention training program that included sessions on nutrition, stress management, biometrics/ergonomics and overall spinal health.

Amendment No. 4 approved by the Commission September 15, 2020 increased the contract by \$35,000.00. The increase added 17.5 days to conduct virtual and outdoor field visits, focusing on injury prevention towards Regional Design and Construction Service Operational Employees that experience injuries at a higher rate due to the risky nature of their work.

Amendment No. 5 approved by the Commission December 1, 2020 increased the contract by \$168,000.00 and changed the contract end date to December 31, 2021. Amending the contract to include injury prevention training and services provided by the Consultant through 2021.

Summary Statement  
(continued):

Amendment No. 6 approved by the Commission December 7, 2021 increased the contract by \$168,000.00 and change the contract end date to December 31, 2022. Additionally amended the contract to include injury prevention training and services provided by the Consultant through 2022.

**Formal Bid and Contract Amendment(s)**  
**November 15, 2022**

**PSC No. CW2241172**  
DEI Initiative (Diversity,  
Equity, Inclusion)

Contractor/Consultant/Supplier:	Sherelle Gordon dba RootWorks LLC		
Project Leader & Phone No.:	Melissa Collins	Ext.	8616
Amendment No.:	3		
Amendment:	\$960,000.00		

Original Contract Amount: \$195,000.00  
Present Contract Amount: \$795,000.00  
Amendment Amount: \$960,000.00  
New Contract Amount: \$1,755,000.00

Original Start/End: 7/13/20-12/31/21  
Present Start/End: 7/13/20-12/31/22  
New End Date: 12/31/24

**Summary Statement:** Staff recommends approval of Amendment No. 3 in the amount of \$960,000.00 to add tasks to the scope of work and extend the contract term for an additional two years.

Consultant will continue DEI work to create, communicate, train, coach, organize, evaluate, and support SNOPUD leadership and staff to create a more welcomed and valued professional community. Additional activities were added for work to continue through December 31, 2024:

The Consultant will provide the following additional services:

**Attendance at monthly standard meetings**

- Inclusion Committee Meeting
- Appointed Committee Meeting
- Commission Meetings as needed
- ELT Weekly Meeting
- ELT Monthly Business Meeting
- HR Monthly Meeting
- Department/Team Mtgs as needed

**Develop learning opportunities to include:**

- Monthly ELT Engagement Norms Train the Leader
- Monthly Senior Leadership Engagement Norms Train the Leader

**Communications**

- Develop DEI content for all communication platforms in coordination with Communications Team

**Staff Engagement**

- Manage DEI email response and coordination
- Create and manage DEI volunteer and ambassador core
- Conduct in person site visits (Monthly)
- Attend special events (Family Picnic Day, Safety Days, Third Thursday)

**Coaching and leadership development**

- Conduct monthly ELT coaching sessions for vision and activity alignment
- Conduct staff coaching/Interdepartmental advisement as needed
- Conduct team facilitated conversations as needed

**Blueprint Implementation/Strategy**

- Create opportunities for Inclusion Committee and other staff members to engage in creating policies and practices that create an environment where everyone can feel welcomed and valued

**Infrastructure development**

- Identify and align key systems and policies relating to DEI
- Evaluate DEI activities for effectiveness and lean processes

**Monthly reporting and administration**

- Provide a monthly briefing on DEI in the utility sector and current activities

**Products:**

- a. Engagement Norms Monthly Train the Leader and Case Statements
- b. Blueprint Implementation process documentation
- c. Inclusion Committee Infrastructure and process documentation
- d. Cultural Events Calendar and communication plan
- e. Communication platform content library
- f. Market analysis and promising practices scan of DEI in the utility sector
- g. Integrated ELT plan for DEI at the PUD

**Summary of Amendments:**

Amendment No. 1 approved by the Commission on December 15, 2020, increased the contract amount by \$150,000.00 due to the increased monthly payment requirement and increased travel from broadening the scope of work.

Amendment No. 2 approved by the Commission on September 7, 2021, increased the contract in the amount of \$450,000.00 and extended the contract term to 12/31/22 due to additional scope and tasks.

**Formal Bid and Contract Amendment(s)**  
**November 15, 2022**

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**PSC No. CW2247494**  
Employment Litigation

Contractor/Consultant/Supplier:	Morgan Lewis & Bockius LLP
Project Leader & Phone No.:	Branda Andrade    Ext. 8657
Amendment No.:	2
Amendment:	\$150,000.00

Original Contract Amount:	\$150,000.00	
Present Contract Amount:	\$150,000.00	Original Start/End: 3/16/22 – 12/23/22
Amendment Amount:	\$150,000.00	Present Start/End: 3/16/22 – 12/23/22
New Contract Amount:	\$300,000.00	New End Date: 12/28/23

Summary Statement:    Staff recommends approval of Amendment No. 2 to increase the contract by \$150,000 and extend contract term to December 28, 2023, for Counsel to continue to represent the District in employment litigation. Counsel is conducting investigations, discovery and preparing necessary pleadings and motions.

Summary of Amendments:

Amendment No. 1 dated July 13, 2022 changed the law firm's name from Calfo Eakes LLP to Morgan Lewis & Bockius.



**Contract Acceptance Recommendations(s)**  
**November 15, 2022**

**Accept Contract(s) as complete and grant approval to release  
Retained fund after full compliance with Departments of Labor  
and Industries, Revenue and Employment Security.**

**PWC No. CW2246432**

WB CIP #55A & CIP 55B DWSRF  
DWL23475 & DWL23480 WARM  
BEACH WATER SYSTEM WATER  
REPLACEMENT PROJECT

Contractor:	D & G Backhoe, Inc.		
Start/End:	2/1/22 – 8/26/22		
Evaluator & Phone No.:	Max Selin	Ext.	3033
No. of Amendments:	4		
Retained Fund:	\$39,007.54		

Original Contract Amount:	\$813,867.97
Total Amendment Amount:	-\$33,717.38
Final Contract Amount:	\$780,150.59

Summary Statement: None

## Major Emergency Declaration

Required notice for the record:

This is to provide the required notice that I have declared a Major Emergency for the weather event that began at 10:00 PM on 11/4/2022.

Weather conditions beyond the control of the District present a real and immediate threat to the District's proper performance of essential functions, including the provision of reliable power to our customers. Thousands of customers are without power and current estimates are that it will take more than 24 hours to repair damage and restore power. In order to expeditiously restore power, all District resources pertinent to the emergency, augmented by contract crews selected pursuant to the guidelines in Directive #70 for emergency public work, have been assigned to the restoration effort. Mutual aid crews may be requested to assist in the restoration effort.

The following notice is required for the waiver of competitive bidding requirements.

DECLARATION OF EMERGENCY  
For the Only Purpose of  
WAIVER OF COMPETITIVE BIDDING REQUIREMENTS

WHEREAS, RCW 39.04.280 authorizes the District to waive statutory competitive bidding requirements in the event of emergency, or pursuant to written policy; and

WHEREAS, Resolution No.4848, Exhibit "A," Resolution Nos. 4885, 5094, and District Directive No.70 authorize the District's General Manager or the General Manager's designee, in the event of an emergency, to waive formal selection and competitive bidding processes, and to award any necessary contracts for professional services, work or purchases or to direct that certain work be done by District personnel; and

WHEREAS, the Assistant General Manager, Distribution & Engineering Services, is the person designated by the District to act in the event of a storm emergency and to direct any necessary emergency response activities; and


WHEREAS, at approximately 10:00 PM, Mark Flury, Incident Commander designated by Guy Payne, AGM of Distribution and Engineering Services, was informed that the District is experiencing a number of significant impacts, including but not limited to, the following events and circumstances, which were unforeseen and beyond the reasonable control of the District:

The occurrence of a significant windstorm within Snohomish County has resulted in transmission outages, substations being de-energized, open distribution breakers, trees and branches falling into distribution lines, fallen electrical lines and disruption of electric power to thousands of customers;  
and

WHEREAS, the above-described conditions and circumstances (a) present a real, immediate threat to the proper performance of the District's essential electric power supply and service functions and (b) will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken,

NOW, THEREFORE, I, Mark Flury, as Incident Commander, find and declare that an emergency situation exists, requiring immediate response by the District, and further, that the requirement for use of competitive selection and bidding shall be waived and contracts may be awarded on behalf of the District, subject to my approval, as required for timely and effective response to such emergency situation, until such time that such emergency is abated. Reasonable precautions shall be taken to secure the lowest price practicable under the circumstances.

Mark Flury



11-4-22

Senior Manager Transmission & Distribution Services  
Snohomish County PUD No. 1  
1802 75th Street SW  
Everett, WA 98203-6264  
425-783-5605



## BUSINESS OF THE COMMISSION

Meeting Date: November 15, 2022

Agenda Item: 3C

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**TITLE:**

Consideration of Certification/Ratification and Approval of District Checks and Vouchers

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**SUBMITTED FOR: Consent Agenda**

General Accounting & Financial Systems

*Department*

Julia Anderson

*Contact*

8027

*Extension*

Date of Previous Briefing: \_\_\_\_\_

Estimated Expenditure: \_\_\_\_\_

Presentation Planned ☐

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**ACTION REQUIRED:**

- ☐ Decision Preparation
- ☐ Policy Discussion
- ☐ Policy Decision
- ☒ Statutory

☐ Incidental  
(Information)

☐ Monitoring Report

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**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description: GP-3(4)(B)(2) a non-delegable, statutorily assigned Board duty to approve vouchers for all warrants issued.*

The attached District checks and vouchers are submitted for the Board's certification, ratification and approval.

*List Attachments:*

Voucher Listing



## CERTIFICATION/RATIFICATION AND APPROVAL

We, the undersigned of the Public Utility District No. 1 of Snohomish County, Everett, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, and the Checks or Warrants listed below are ratified/approved for payment this 15th day of November 2022.

### CERTIFICATION:

Certified as correct:

CEO/General Manager

*Julia A Anderson*

Auditor

*[Signature]*

Chief Financial Officer/Treasurer

### RATIFIED AND APPROVED:

Board of Commissioners:

President

Vice-President

Secretary

TYPE OF DISBURSEMENT	PAYMENT REF NO.	DOLLAR AMOUNT	PAGE NO.
<b>REVOLVING FUND</b>			
Customer Refunds, Incentives and Other	1119473 - 1119683	\$47,796.10	2 - 8
Electronic Customer Refunds		\$8,769.81	9 - 12
<b>WARRANT SUMMARY</b>			
Warrants	8070894 - 8071094	\$2,265,133.71	13 - 19
ACH	6033517 - 6033854	\$5,616,559.87	20 - 30
Wires	7002669 - 7002676	\$23,948,712.85	31
Payroll - Direct Deposit	5300000715 - 5300000715	\$4,312,670.01	32
Automatic Debit Payments	5300000708 - 5300000717	\$3,550,305.72	33
	<b>GRAND TOTAL</b>	<b>\$39,749,948.07</b>	

## Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
10/24/22	1119473	SAUL REVERTE	\$132.55
10/24/22	1119474	WOODWARD BENEFITS LLC	\$98.74
10/24/22	1119475	MALIK GREEN	\$124.18
10/24/22	1119476	MILINDA GIBBLE	\$195.50
10/24/22	1119477	ALDERWOOD HEIGHTS APTS	\$16.00
10/24/22	1119478	JONNY STRAUSS	\$1,395.42
10/24/22	1119479	ESSEX MONTERRA LLC	\$27.01
10/24/22	1119480	LINDA WEST	\$165.76
10/24/22	1119481	KINECT @ LYNNWOOD APARTMENTS, LLC	\$706.25
10/24/22	1119482	ALBANIA ALMONTE	\$33.58
10/24/22	1119483	TERRY CLARK	\$110.90
10/24/22	1119484	MIKE STRYKER	\$17.81
10/24/22	1119485	WASHINGTON HOME OF YOUR OWN	\$202.93
10/24/22	1119486	KENNETH ALLEN	\$28.01
10/24/22	1119487	JONATHAN ENSLEY	\$103.65
10/24/22	1119488	RUCHIRA NAGLE	\$160.00
10/24/22	1119489	OCTAVIA STEVENS	\$597.49
10/24/22	1119490	ANDY YAN	\$32.86
10/24/22	1119491	MAINVUE WA LLC	\$123.92
10/24/22	1119492	MARY HERRICK	\$268.61
10/24/22	1119493	HUSEBY HOMES LLC	\$140.83
10/24/22	1119494	VOID	\$0.00
10/24/22	1119495	CARROLL KUEHN	\$41.85
10/24/22	1119496	JOSE DAVID SANCHEZ AGUILAR	\$81.31
10/24/22	1119497	MCKENNA EATON	\$138.98
10/24/22	1119498	AMANI MAGALEI	\$11.62
10/25/22	1119499	NATHANIEL NEMETH	\$125.27
10/25/22	1119500	GEORGIA NAYLOR	\$166.21
10/25/22	1119501	JOSE SALAS MATA	\$143.55
10/25/22	1119502	ISMAEL AVENDANO GALVEZ	\$42.50
10/25/22	1119503	JORDAN CARLSON	\$72.62
10/25/22	1119504	JACQUELINE BAUN	\$12.99



## Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
10/25/22	1119505	BRENDA COVARRUBIAS G	\$150.06
10/25/22	1119506	FNU PAVANI	\$42.82
10/25/22	1119507	ANGELA CLEMENTS	\$12.47
10/25/22	1119508	MASTON PROPERTIES & CONSTRUCTION LLC	\$186.28
10/25/22	1119509	DOBYNS FAMILY LLC	\$10.01
10/25/22	1119510	GLEIBERMAN PROPERTIES INC	\$45.89
10/25/22	1119511	K. DEAN NEUBAUER	\$16.38
10/25/22	1119512	JOHANNES VANBROEKHOVE	\$10.40
10/25/22	1119513	JON MINERICH	\$125.07
10/25/22	1119514	CARLETON CLAPP	\$596.98
10/25/22	1119515	ANNA SHAFRANSKAYA	\$78.73
10/25/22	1119516	LENNAR NORTHWEST INC	\$8.28
10/25/22	1119517	J M MURPHY INC	\$13.86
10/25/22	1119518	CRISTIAN MENDOZA	\$135.82
10/25/22	1119519	NICOLE DAVID	\$59.74
10/25/22	1119520	DARRIN SMITH	\$14.86
10/25/22	1119521	CANYON HILLS COMMUNITY CHURCH	\$383.88
10/25/22	1119522	BMCH WASHINGTON LLC	\$55.47
10/25/22	1119523	VOID	\$0.00
10/25/22	1119524	RICHARD SULSONA	\$164.17
10/25/22	1119525	GRACE JAIN	\$78.04
10/26/22	1119526	MARY HARRINGTON	\$7.24
10/26/22	1119527	DARIA LYAN	\$77.12
10/26/22	1119528	ANA SICINILAWA	\$102.90
10/26/22	1119529	SKYLAR ODONAHUE	\$149.78
10/26/22	1119530	TIFFANY PACHECO	\$87.86
10/26/22	1119531	SHIRLEY C BAILEY	\$1,694.60
10/26/22	1119532	MARIA GONZALEZ	\$63.48
10/26/22	1119533	MARIANNE LANG	\$339.50
10/26/22	1119534	ROCSANI HOMES LLC	\$164.95
10/26/22	1119535	SEASONS LYNNWOOD, LLC	\$32.57
10/26/22	1119536	KORINA DAMIAN	\$144.02

## Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
10/26/22	1119537	108064 LLC	\$125.19
10/26/22	1119538	ANGIE HOLLAND	\$367.29
10/26/22	1119539	MARGARET WARD	\$135.04
10/26/22	1119540	KRISTA ADELHARDT	\$336.19
10/26/22	1119541	SANTIAGO HERNANDEZ	\$18.78
10/26/22	1119542	ESTATE OF BRUCE E MACOMBER	\$26.42
10/26/22	1119543	TIANJIAN XIA	\$286.98
10/27/22	1119544	KAREN SEXTON	\$65.89
10/27/22	1119545	DOUGLAS CAMPBELL	\$52.00
10/27/22	1119546	UNAL TIRYAKI	\$130.39
10/27/22	1119547	VOLKERT MANAGEMENT INC DBA RPMNPS	\$16.66
10/27/22	1119548	RICHARD LAWRENCE	\$108.06
10/27/22	1119549	CEP III VILLAS 19 LLC	\$6.36
10/27/22	1119550	CHIHUNLY MAIN	\$78.53
10/27/22	1119551	SAMANTHA CORY	\$36.14
10/27/22	1119552	CHRIS LAYMANCE	\$105.13
10/27/22	1119553	BRYAN MCMILLAN	\$33.00
10/27/22	1119554	ARNIE PEREZ	\$136.58
10/27/22	1119555	PENGFEI ZOU	\$141.48
10/27/22	1119556	ALEAH STACEY	\$135.70
10/27/22	1119557	TARAYA CAPLE	\$159.59
10/27/22	1119558	ABIGAIL CONNELL	\$139.90
10/28/22	1119559	SAMUEL MEDINA	\$79.18
10/28/22	1119560	BRECKENRIDGE EVERETT LLC	\$30.07
10/28/22	1119561	FREDDY KAPP	\$55.27
10/28/22	1119562	CONNER HOMES AT MARABELLA LLC	\$42.88
10/28/22	1119563	AUGUSTA GLEN APTS	\$8.43
10/28/22	1119564	TIFFANY SMITH	\$71.87
10/28/22	1119565	JAKE HLAD	\$141.55
10/28/22	1119566	LESLIE DVORAK	\$29.85
10/28/22	1119567	GREENHAVEN OWNER, LLC	\$13.25
10/28/22	1119568	GREENHAVEN OWNER, LLC	\$29.61

## Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
10/28/22	<a href="#">1119569</a>	CONNER HOMES AT MARABELLA LLC	\$102.48
10/28/22	<a href="#">1119570</a>	DAN MONTEITH	\$19.85
10/28/22	<a href="#">1119571</a>	MARJORIE HOLLICRAFT	\$37.47
10/28/22	<a href="#">1119572</a>	HOLLY RICHMOND	\$29.51
10/28/22	<a href="#">1119573</a>	WEIDNER PROPERTY MANAGEMENT LLC	\$12.75
10/28/22	<a href="#">1119574</a>	CORNERSTONE HOMES	\$184.87
10/28/22	<a href="#">1119575</a>	DEEDEE REYNOLDS	\$1,000.00
10/28/22	<a href="#">1119576</a>	ANNE STENSON	\$17.82
10/28/22	<a href="#">1119577</a>	CHRISTOPHER BOURQUE	\$93.84
11/1/22	<a href="#">1119578</a>	SUSAN PETERSON	\$50.00
11/1/22	<a href="#">1119579</a>	DIEGO ANTONIO CRUZ	\$87.02
11/1/22	<a href="#">1119580</a>	SREIT CASCADIA POINTE LLC	\$16.29
11/1/22	<a href="#">1119581</a>	GENE MATTHEWS	\$23.54
11/1/22	<a href="#">1119582</a>	REDFINNOW BORROWER LLC	\$18.28
11/1/22	<a href="#">1119583</a>	KENNETH JOHNSTON	\$26.35
11/1/22	<a href="#">1119584</a>	DAVIS INDUSTRIES INC	\$3,320.35
11/1/22	<a href="#">1119585</a>	FORREST BROWN	\$94.49
11/1/22	<a href="#">1119586</a>	JON KNOX	\$1,818.24
11/1/22	<a href="#">1119587</a>	PULTE HOMES OF WASHINGTON, INC.	\$6.18
11/1/22	<a href="#">1119588</a>	TAYLOR MORRISON NORTHWEST LLC	\$30.58
11/1/22	<a href="#">1119589</a>	CAROL ELLINGSON	\$100.00
11/1/22	<a href="#">1119590</a>	PULTE HOMES OF WASHINGTON, INC.	\$43.05
11/1/22	<a href="#">1119591</a>	DOUGLAS COLEMAN	\$13.52
11/1/22	<a href="#">1119592</a>	PARK 5 APTS - D HAWKINS	\$25.99
11/1/22	<a href="#">1119593</a>	ROGER HOOKER	\$72.50
11/1/22	<a href="#">1119594</a>	BREIT TA MF WALDEN POND LLC	\$22.90
11/1/22	<a href="#">1119595</a>	SYLVIA MEEK	\$19.46
11/1/22	<a href="#">1119596</a>	DAWN PETERSON	\$430.13
11/1/22	<a href="#">1119597</a>	MARVIN SCOTT	\$2,684.35
11/1/22	<a href="#">1119598</a>	MARVIN SCOTT	\$2,654.03
11/1/22	<a href="#">1119599</a>	MARVIN SCOTT	\$2,791.24
11/1/22	<a href="#">1119600</a>	PROJECT PRIDE	\$2,183.86

## Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/2/22	1119601	GRAN INC	\$57.75
11/2/22	1119602	JAMES BOYD	\$128.66
11/2/22	1119603	RUSSELL BENNETT	\$58.41
11/2/22	1119604	TONI ANN SADDLER BIRGANS	\$117.34
11/2/22	1119605	LAURA KING	\$136.85
11/2/22	1119606	WESTGATE VILLAGE LLC	\$11.14
11/2/22	1119607	ADEBOLA ENIKANOLAIYE	\$244.75
11/2/22	1119608	RUYENZI SCHADRACK	\$104.88
11/2/22	1119609	REBECCA TRUNKHILL	\$146.75
11/2/22	1119610	ROBERT ALBEE	\$108.67
11/2/22	1119611	EUN SOOK RA	\$142.95
11/2/22	1119612	PEDRO QUEZADA VALDES	\$17.52
11/2/22	1119613	CARLOS RIVERA	\$59.28
11/2/22	1119614	CHAD DIAS	\$92.06
11/2/22	1119615	GABRIEL CASTRO	\$121.82
11/2/22	1119616	JENNY THAI	\$150.00
11/2/22	1119617	GAIL BASTRUP	\$35.03
11/2/22	1119618	AAKASH DEOGAONKAR	\$148.41
11/2/22	1119619	CDK CONSTRUCTION SERVICES, INC	\$21.52
11/2/22	1119620	JENNIFER CORONA GUTIERREZ	\$107.46
11/2/22	1119621	JASON DAI	\$47.72
11/2/22	1119622	R JAMES	\$18.54
11/2/22	1119623	HOUSING AUTHORITY OF SNO CO	\$7.57
11/2/22	1119624	PATSY LARA	\$567.86
11/2/22	1119625	BROOKE EDWARDS	\$33.07
11/2/22	1119626	ASHLEY HEIER	\$96.92
11/2/22	1119627	JOHN RACETTE	\$561.99
11/2/22	1119628	JAIRO BRICENO AZUAJE	\$44.97
11/2/22	1119629	MICHAEL BLODGETT	\$1,250.84
11/2/22	1119630	JIMMY TENG	\$82.81
11/3/22	1119631	RYAN ERICKSEN	\$45.29
11/3/22	1119632	ALEJANDRA JARAMILLO	\$98.07

## Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/3/22	<a href="#">1119633</a>	DANIEL RAMIREZ	\$211.12
11/3/22	<a href="#">1119634</a>	SYLVIA ERICSON	\$8.79
11/3/22	<a href="#">1119635</a>	GARRON SMITH	\$98.72
11/3/22	<a href="#">1119636</a>	LYNNWOOD BEAVER CREEK LLC	\$17.54
11/3/22	<a href="#">1119637</a>	MARIA FREGOSO	\$121.85
11/3/22	<a href="#">1119638</a>	WAKEFIELD DEVELOPMENT, LLC	\$80.06
11/3/22	<a href="#">1119639</a>	MARTIN KORTEKAAS	\$2,715.92
11/3/22	<a href="#">1119640</a>	JONNY STRAUSS	\$500.00
11/3/22	<a href="#">1119641</a>	MALALO PROPERTIES LLC	\$209.80
11/3/22	<a href="#">1119642</a>	CARRIE ROBINSON	\$538.81
11/3/22	<a href="#">1119643</a>	KATIE GLADSJO	\$19.45
11/3/22	<a href="#">1119644</a>	RITA VEIT	\$45.89
11/3/22	<a href="#">1119645</a>	ORCHARD PROPERTY III LLC	\$226.74
11/3/22	<a href="#">1119646</a>	SCOTT MASTERSON	\$70.46
11/3/22	<a href="#">1119647</a>	PHYLLIS HEBERT	\$656.63
11/3/22	<a href="#">1119648</a>	GUSTAVO SILVA	\$52.72
11/3/22	<a href="#">1119649</a>	LYNNWOOD BEAVER CREEK LLC	\$14.23
11/3/22	<a href="#">1119650</a>	KAREN MUNIZ	\$274.01
11/3/22	<a href="#">1119651</a>	HOLLY RIDGE LLC	\$80.22
11/3/22	<a href="#">1119652</a>	ALAINA HALL	\$149.24
11/3/22	<a href="#">1119653</a>	TOLL BROS., INC.	\$9.00
11/3/22	<a href="#">1119654</a>	MYSTI WHITE	\$99.09
11/3/22	<a href="#">1119655</a>	ELIZABETH MALCOM	\$313.17
11/3/22	<a href="#">1119656</a>	ISLAND PROPERTY MANAGEMENT	\$413.53
11/3/22	<a href="#">1119657</a>	ALS HIGHLANDER OWNER LLC	\$61.08
11/4/22	<a href="#">1119658</a>	SAME INVESTMENT CO LLC	\$28.96
11/4/22	<a href="#">1119659</a>	MARTHA LAKE PROPERTIES LLC	\$14.93
11/4/22	<a href="#">1119660</a>	HOUSEWORX LLC	\$165.50
11/4/22	<a href="#">1119661</a>	SNOHOMISH COUNTY FIRE PROTECTION DIST 15	\$144.07
11/4/22	<a href="#">1119662</a>	VI VI PHUNG	\$147.09
11/4/22	<a href="#">1119663</a>	SREIT MIRABELLA LLC	\$31.21
11/4/22	<a href="#">1119664</a>	PAUL ARMSTRONG	\$8.02

## Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
11/4/22	<a href="#">1119665</a>	RICHARD ARKLEY	\$23.82
11/4/22	<a href="#">1119666</a>	RYAN MOORE	\$146.99
11/4/22	<a href="#">1119667</a>	GREG RIVETT	\$2,215.23
11/4/22	<a href="#">1119668</a>	JAMES SPENCER	\$60.71
11/4/22	<a href="#">1119669</a>	RICHARD LAUCKHART	\$24.89
11/4/22	<a href="#">1119670</a>	HOUSING HOPE	\$67.95
11/4/22	<a href="#">1119671</a>	HASHBANG INC	\$281.32
11/4/22	<a href="#">1119672</a>	SCOTT CRNIC	\$48.28
11/4/22	<a href="#">1119673</a>	BAY EQUITY LLC	\$62.54
11/4/22	<a href="#">1119674</a>	STELLA LINDAL	\$104.72
11/4/22	<a href="#">1119675</a>	RENT A CENTER INC	\$41.23
11/4/22	<a href="#">1119676</a>	RENT A CENTER INC	\$38.29
11/4/22	<a href="#">1119677</a>	BEXAEW BOTHELL RIDGE LP	\$9.09
11/4/22	<a href="#">1119678</a>	ANTHONY STONER	\$288.80
11/4/22	<a href="#">1119679</a>	ALEX BLACK	\$115.45
11/4/22	<a href="#">1119680</a>	KIM POELLOT	\$14.54
11/4/22	<a href="#">1119681</a>	MARK PETTIT	\$73.45
11/4/22	<a href="#">1119682</a>	REDFINNOW BORROWER LLC	\$10.87
11/4/22	<a href="#">1119683</a>	ABDULHAMEED ALRIKABI	\$26.85

**Total: \$47,796.10**



## Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
10/24/22	000523484033	MARIANA OLIVAS	\$143.98
10/24/22	000523484034	RONALD P MANALO	\$117.94
10/24/22	000523484035	JUAN LINERO	\$93.78
10/24/22	000523484036	SERGIO LEMUZ PATINO	\$131.51
10/24/22	000523484037	CATHERINE SCULLY	\$149.97
10/24/22	000523484038	CAMERON JOHNSON	\$77.53
10/24/22	000523484039	ANA GREGORIO	\$98.91
10/24/22	000523484040	MILENA NEIVA CALEGARI	\$121.37
10/24/22	000523484041	JESSI SMITH	\$21.41
10/24/22	000523484042	JEFF JERMULOWSKIE	\$40.96
10/24/22	000523484043	ADAM CZOSEK	\$66.35
10/24/22	000523484044	JAMIE MCKEE	\$163.29
10/24/22	000523484045	BRIAN PECK	\$29.96
10/24/22	000523484046	BRIAN KING	\$17.99
10/24/22	000523484047	ANNMARIE JOHNSTON	\$301.54
10/24/22	000523484048	KATHLEEN PROM	\$5.00
10/24/22	000523484049	JOSHUA SIBLEY	\$45.16
10/24/22	000523484050	JOAN DUCE	\$174.00
10/24/22	000523484051	JODI BISHOP	\$13.43
10/24/22	000523484052	JOHN RASMUSSEN	\$39.55
10/25/22	000523492267	GABRIELLE AUGUSTA	\$155.65
10/25/22	000523492268	ZACKARY BENSON	\$133.43
10/25/22	000523492269	PEYTON TALT	\$145.69
10/25/22	000523492270	PHILIPP MOSER	\$117.77
10/25/22	000523492271	CHRISTOPHER SHARMA	\$75.88
10/25/22	000523492272	BARAK MOSGROVE	\$160.00
10/25/22	000523492273	HECTOR TONG	\$46.62
10/25/22	000523492274	SAEID TAJADDIN	\$22.98
10/25/22	000523492275	SHANNON BATES	\$76.85
10/25/22	000523492276	CHRISTOPHER SHARMA	\$97.26
10/25/22	000523492277	CHRISTOPHER SHARMA	\$194.52
10/25/22	000523492278	CHACEN MCILRATH	\$11.29

## Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
10/25/22	<a href="#">000523492279</a>	ADAM WORZELLA	\$62.34
10/25/22	<a href="#">000523492280</a>	BARAK MOSGROVE	\$63.18
10/25/22	<a href="#">000523492281</a>	JULIANE BOYD	\$40.40
10/25/22	<a href="#">000523492282</a>	TYLER SCHAFFER	\$107.96
10/26/22	<a href="#">000523499582</a>	RYAN KNIGHT	\$75.20
10/26/22	<a href="#">000523499583</a>	DEBABRATA MAHAPATARA	\$66.25
10/26/22	<a href="#">000523499584</a>	LETICIA CARVALHO	\$21.79
10/26/22	<a href="#">000523499585</a>	ELIZABETH DIZON	\$122.91
10/26/22	<a href="#">000523499586</a>	VALERI GDOULSKI	\$23.64
10/26/22	<a href="#">000523499587</a>	MARIE CHURCH	\$162.57
10/27/22	<a href="#">000523508613</a>	GHASSAN MATAR	\$116.37
10/27/22	<a href="#">000523508614</a>	MARK LAWSON	\$430.00
10/31/22	<a href="#">000523529739</a>	JOHN PAUL PACHEACO	\$21.48
10/31/22	<a href="#">000523529740</a>	BRIANNA BRAY	\$12.91
10/31/22	<a href="#">000523529741</a>	PATTY KEEFE	\$53.25
10/31/22	<a href="#">000523529742</a>	ANTHONY OCHOA	\$50.00
10/31/22	<a href="#">000523529743</a>	JENNIFER THORNTON	\$29.01
10/31/22	<a href="#">000523529744</a>	KARINA VEGA	\$117.60
10/31/22	<a href="#">000523529745</a>	MARGARET FINLEY	\$50.30
11/1/22	<a href="#">000523539533</a>	PAYTEN MCLEAN	\$51.70
11/1/22	<a href="#">000523539534</a>	GARRETT CHILDERS	\$117.59
11/1/22	<a href="#">000523539535</a>	BRIAN ALMELIA	\$156.49
11/1/22	<a href="#">000523539536</a>	NICHOLAS HERNANDEZ	\$182.28
11/1/22	<a href="#">000523539537</a>	JASSMIN ZAMORA	\$101.41
11/1/22	<a href="#">000523539538</a>	CODY PERRY	\$127.11
11/1/22	<a href="#">000523539539</a>	ANNA LEE	\$147.09
11/1/22	<a href="#">000523539540</a>	MAYA ZELLANACK	\$128.54
11/1/22	<a href="#">000523539541</a>	KIERSTEN PETRACCA	\$84.78
11/1/22	<a href="#">000523539542</a>	JEFFREY THOMPSON	\$101.72
11/1/22	<a href="#">000523539543</a>	KULLEN KREJCI	\$21.54
11/1/22	<a href="#">000523539544</a>	EDWARD MAXSON	\$99.23
11/1/22	<a href="#">000523539545</a>	ISABEL DANIEL	\$125.95

## Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
11/1/22	000523539546	MAKENZIE LEIBEL	\$12.12
11/1/22	000523539547	SARALYNN GEORGE	\$110.82
11/1/22	000523539548	CAMERON GREEN	\$114.28
11/1/22	000523539549	KIERSTEN PETRACCA	\$31.14
11/1/22	000523539550	FMP LLC	\$248.00
11/1/22	000523539551	LYNN HUBBARD	\$13.22
11/1/22	000523539552	CAMERON GREEN	\$137.88
11/1/22	000523539553	LARRY GARDNER	\$23.19
11/1/22	000523539554	JAMES REYNOLDS	\$68.77
11/1/22	000523539555	ALEXANDER GEORGE	\$125.49
11/1/22	000523539556	ALINA DIA	\$22.81
11/1/22	000523539557	EMILY CHURCH	\$120.82
11/1/22	000523539558	AARON DORSEY	\$48.87
11/1/22	000523539559	LYNN HUBBARD	\$102.91
11/1/22	000523539560	DOLORES MILLER	\$19.19
11/1/22	000523539561	LARRY GARDNER	\$53.00
11/1/22	000523539562	SIDDHESWARAN PERIATHAMBI	\$91.26
11/1/22	000523539563	ALEXANDER BOOTH	\$55.35
11/1/22	000523539564	THOMAS ALEXANDRE	\$160.00
11/2/22	000523551007	ERIN OBRION	\$50.08
11/2/22	000523551008	ROBERT MILLER	\$205.98
11/2/22	000523551009	PENG HUANG	\$19.04
11/2/22	000523551010	HEATHER PAES LEME	\$31.75
11/2/22	000523551011	CRYSTAL ENRIQUEZ	\$203.55
11/3/22	000523560795	TANNER THOMPSON	\$149.98
11/3/22	000523560796	RAVI KAPALLI	\$15.24
11/3/22	000523560797	MELANIE CLAYTON	\$39.95
11/3/22	000523560798	PATRICK NOVACK	\$35.51
11/3/22	000523560799	KODY GROVE	\$34.56
11/3/22	000523560800	JOVELLE DEWEY	\$176.49
11/3/22	000523560801	RONALD WOODARD	\$44.83
11/3/22	000523560802	LINDA COOPER	\$39.57

## Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
Total:			\$8,769.81

## Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
10/25/22	8070894	COLD CREEK HOMES INC	\$2,676.10
10/25/22	8070895	SSGT II 16824 BOTHELL EVERETT HWY	\$7,412.01
10/25/22	8070896	ROB TYLER	\$275.00
10/25/22	8070897	SORENSEN COMPANIES LLC	\$900.00
10/25/22	8070898	BRUCK RICHARDS CHAUDIERE INC	\$80.00
10/25/22	8070899	CLEAN HARBORS ENVIRONMENTAL	\$1,182.02
10/25/22	8070900	COMCAST HOLDING CORPORATION	\$366.87
10/25/22	8070901	D HITTLE & ASSOCIATES INC	\$1,520.00
10/25/22	8070902	DISH NETWORK	\$82.77
10/25/22	8070903	EVERETT ENGINEERING INC	\$1,845.69
10/25/22	8070904	HARGIS ENGINEERS INC	\$6,750.00
10/25/22	8070905	HAT ISLAND COMMUNITY ASSN	\$100.00
10/25/22	8070906	CORE & MAIN LP	\$432.82
10/25/22	8070907	LEXISNEXIS RISK DATA MANAGEMENT INC	\$32.97
10/25/22	8070908	CITY OF MONROE	\$1,349.90
10/25/22	8070909	BEACON PUBLISHING INC	\$660.00
10/25/22	8070910	GENUINE PARTS COMPANY	\$446.53
10/25/22	8070911	VERIZON CONNECT NWF INC	\$14,337.87
10/25/22	8070912	NORTHWEST SALES GROUP INC	\$257.92
10/25/22	8070913	REXEL USA INC	\$5,350.80
10/25/22	8070914	CITY OF ARLINGTON	\$59.65
10/25/22	8070915	RIVERSIDE TOPSOIL INC	\$545.64
10/25/22	8070916	ROBERT HALF INTERNATIONAL INC	\$2,077.66
10/25/22	8070917	SALISH NETWORKS INC	\$480.35
10/25/22	8070918	SIX ROBBLEES INC	\$1,335.86
10/25/22	8070919	SHI INTERNATIONAL CORP	\$12,891.49
10/25/22	8070920	SOUND PUBLISHING INC	\$6,072.22
10/25/22	8070921	TALLEY INC	\$9,535.58
10/25/22	8070922	UNITED SITE SERVICES OF NEVADA INC	\$116.72
10/25/22	8070923	US BANK NA	\$3,741.40
10/25/22	8070924	STATE OF WASHINGTON	\$150.00
10/25/22	8070925	WESCO GROUP INC	\$381.52

## Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
10/25/22	<a href="#">8070926</a>	ALDERWOOD WATER & WASTEWATER DISTRI	\$635.43
10/25/22	<a href="#">8070927</a>	ASCENT GIS INC	\$1,318.80
10/25/22	<a href="#">8070928</a>	BICKFORD MOTORS INC	\$809.60
10/25/22	<a href="#">8070929</a>	CAR WASH ENTERPRISES INC	\$65.00
10/25/22	<a href="#">8070930</a>	COMCAST HOLDINGS CORPORATION	\$15,497.75
10/25/22	<a href="#">8070931</a>	EMERALD SERVICES INC	\$611.48
10/25/22	<a href="#">8070932</a>	EDS MCDOUGALL LLC	\$360.00
10/25/22	<a href="#">8070933</a>	PACIFIC PUBLISHING CO INC	\$730.80
10/25/22	<a href="#">8070934</a>	PROLAND SERVICES INC	\$238.00
10/25/22	<a href="#">8070935</a>	RUBATINO REFUSE REMOVAL INC	\$1,676.78
10/25/22	<a href="#">8070936</a>	SEVEN LAKES WATER ASSOC INC	\$63.00
10/25/22	<a href="#">8070937</a>	SNOHOMISH COUNTY	\$1,190.00
10/25/22	<a href="#">8070938</a>	SPRINGBROOK NURSERY AND TRUCKING IN	\$210.13
10/25/22	<a href="#">8070939</a>	TOTAL LANDSCAPE CORP	\$480.92
10/25/22	<a href="#">8070940</a>	TWELVE THIRTY ONE INCORPORATED	\$245.08
10/25/22	<a href="#">8070941</a>	STATE OF WASHINGTON	\$59.80
10/25/22	<a href="#">8070942</a>	WELLSPRING FAMILY SERVICES	\$2,950.12
10/25/22	<a href="#">8070943</a>	WESTON SERVICES INC	\$4,651.44
10/25/22	<a href="#">8070944</a>	MX TOOLBOX INC	\$1,188.00
10/25/22	<a href="#">8070945</a>	CROWN CASTLE INTERNATIONAL CORP	\$6,846.32
10/25/22	<a href="#">8070946</a>	LOADMAN NW LLC	\$519.28
10/25/22	<a href="#">8070947</a>	KAISER FOUNDATION HEALTH PLAN OF WA	\$44.00
10/25/22	<a href="#">8070948</a>	S-R BROADCASTING INC	\$440.00
10/25/22	<a href="#">8070949</a>	PNG MEDIA LLC	\$610.00
10/25/22	<a href="#">8070950</a>	FSX INC	\$274.75
10/25/22	<a href="#">8070951</a>	WARD INDUSTRIAL PROCESS AUTOMATION	\$12,344.57
10/25/22	<a href="#">8070952</a>	SNOHOMISH COUNTY 911	\$16,757.93
10/25/22	<a href="#">8070953</a>	NW ENERGY COALITION	\$12,500.00
10/25/22	<a href="#">8070954</a>	PETSMART INC	\$2,135.00
10/25/22	<a href="#">8070955</a>	BRINKS INC	\$3,199.06
10/25/22	<a href="#">8070956</a>	CITY OF ARLINGTON	\$117.83
10/25/22	<a href="#">8070957</a>	NORTHWEST CORROSION ENGINEERING LLC	\$4,528.40



## Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
10/25/22	8070958	SUSE LLC	\$27,000.00
10/25/22	8070959	EVERFI INC	\$16,666.00
10/25/22	8070960	CADMAN MATERIALS INC	\$514.16
10/25/22	8070961	SUPERIOR SEPTIC SERVICE LLC	\$469.37
10/25/22	8070962	SKAGIT COUNTY	\$209.50
10/25/22	8070963	METER READING HOLDING I CORP	\$35,196.97
10/25/22	8070964	CREATIVE PULTRUSIONS INC	\$1,705.80
10/25/22	8070965	SUMMIT ENERGY SERVICES INC	\$63.57
10/25/22	8070966	UNIVERSAL PROTECTION SERVICE LP	\$2,384.31
10/25/22	8070967	ACCESS INFO INTERMEDIATE HLDNG I LL	\$3,006.63
10/25/22	8070968	BACKFLOWS NORTHWEST INC	\$220.00
10/25/22	8070969	SOUND GRID PARTNERS LLC	\$12,764.49
10/25/22	8070970	SCAN2CORE INC	\$675.00
10/25/22	8070971	GREGORY A GEORGE	\$200.00
10/25/22	8070972	AGC BIOLOGICS INC	\$3,630.00
10/25/22	8070973	GLASS BY LUND INC	\$700.00
10/25/22	8070974	TULALIP RESORT CASINO	\$2,000.00
10/25/22	8070975	R&L GLASS INSTALLATION	\$750.00
10/25/22	8070976	PRECISION ELECTRIC GROUP INC	\$103.11
10/25/22	8070977	AMERICAN RESIDENTIAL SERVICES LLC	\$1,600.00
10/27/22	8070978	EDMONDS SCHOOL DISTRICT #15	\$33.05
10/27/22	8070979	COMCAST	\$7,793.29
10/27/22	8070980	LEGACY TELECOMMUNICATIONS LLC	\$651.00
10/27/22	8070981	25TH ST LLC	\$73,144.48
10/27/22	8070982	CITY OF EVERETT	\$349.93
10/27/22	8070983	CITY OF MARYSVILLE	\$85.91
10/27/22	8070984	MILLER PAINT COMPANY INC	\$778.09
10/27/22	8070985	GENUINE PARTS COMPANY	\$4,381.36
10/27/22	8070986	NORTHWEST SALES GROUP INC	\$47.42
10/27/22	8070987	CITY OF SEATTLE	\$40,242.00
10/27/22	8070988	SIX ROBBLEES INC	\$762.24
10/27/22	8070989	SOUND PUBLISHING INC	\$99.96

## Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
10/27/22	8070990	BICKFORD MOTORS INC	\$1,993.14
10/27/22	8070991	US BANK NA	\$7,442.50
10/27/22	8070992	CENTURYLINK COMMUNICATIONS LLC	\$221,429.68
10/27/22	8070993	THE PAPE GROUP INC	\$5,875.20
10/27/22	8070994	GEO TEST SERVICES INC	\$4,740.00
10/27/22	8070995	CRAWFORD & COMPANY	\$1,168.40
10/27/22	8070996	CADMAN MATERIALS INC	\$676.08
10/27/22	8070997	LIBERTY MUTUAL GROUP INC	\$16,400.00
10/27/22	8070998	THE PAPE GROUP	\$1,427.03
10/27/22	8070999	TETRA TECH INC	\$31,910.85
10/27/22	8071000	EMERITUS INSTITUTUE OF MGMT PTE LTD	\$2,620.00
11/1/22	8071001	SHRIJI HOLDINGS LLC	\$10,988.77
11/1/22	8071002	ALLEGIS CORP	\$1,938.06
11/1/22	8071003	COMCAST HOLDING CORPORATION	\$355.69
11/1/22	8071004	CITY OF EDMONDS	\$680.49
11/1/22	8071005	CITY OF EVERETT	\$4,498.13
11/1/22	8071006	GLOBAL RENTAL COMPANY INC	\$8,022.70
11/1/22	8071007	CORE & MAIN LP	\$4,448.78
11/1/22	8071008	MYCOFF FRY PARTNERS LLC	\$25,000.00
11/1/22	8071009	GENUINE PARTS COMPANY	\$1,233.88
11/1/22	8071010	PACER SERVICE CENTER	\$67.50
11/1/22	8071011	CENTURYLINK COMMUNICATIONS LLC	\$2,348.71
11/1/22	8071012	SHI INTERNATIONAL CORP	\$334.43
11/1/22	8071013	SOUND PUBLISHING INC	\$76.44
11/1/22	8071014	SOUND SECURITY INC	\$521.00
11/1/22	8071015	US DEPT OF AGRICULTURE	\$1,627.86
11/1/22	8071016	OLDCASTLE PRECAST INC	\$55,754.04
11/1/22	8071017	WESCO GROUP INC	\$243.15
11/1/22	8071018	WILBUR-ELLIS HOLDINGS II INC	\$4,137.19
11/1/22	8071019	ALDERWOOD WATER & WASTEWATER DISTRI	\$75.62
11/1/22	8071020	BICKFORD MOTORS INC	\$2,662.25
11/1/22	8071021	CANYON PARK OWNERS ASSN	\$32,132.55

## Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
11/1/22	8071022	COMCAST HOLDINGS CORPORATION	\$14,061.75
11/1/22	8071023	INTEGRATED SYSTEMS CONTROLS LLC	\$5,498.30
11/1/22	8071024	NORTH SOUND HOSE & FITTINGS INC	\$1,726.40
11/1/22	8071025	SNOHOMISH COUNTY	\$2,936.12
11/1/22	8071026	PUBLIC UTILITY DIST NO 1 OF	\$98.95
11/1/22	8071027	ZIPPER GEO ASSOCIATES LLC	\$2,780.00
11/1/22	8071028	CENTURYLINK COMMUNICATIONS LLC	\$10,345.49
11/1/22	8071029	FABER CONSTRUCTION CORP	\$557,555.70
11/1/22	8071030	NGL ENERGY PARTNERS LP	\$4,143.27
11/1/22	8071031	JENSEN HUGHES INC	\$6,090.00
11/1/22	8071032	JTI COMMERCIAL SERVICES LLC	\$24,104.83
11/1/22	8071033	FSX INC	\$1,787.53
11/1/22	8071034	CAMPBELL NISSAN EVERETT INC	\$197.44
11/1/22	8071035	OCCUPATIONAL HEALTH CENTERS OF WA P	\$137.00
11/1/22	8071036	KENDALL DEALERSHIP HOLDINGS LLC	\$429.26
11/1/22	8071037	UNIVERSAL PROTECTION SERVICE LP	\$117,654.87
11/1/22	8071038	THE PAPE GROUP	\$236.17
11/1/22	8071039	CITY OF MARYSVILLE	\$500.00
11/1/22	8071040	SEATTLE GALVANIZING COMPANY INC	\$218.60
11/3/22	8071041	SELECT HOMES INC	\$471.52
11/3/22	8071042	CCH INCORPORATED	\$960.53
11/3/22	8071043	DELTA STAR INC	\$4,527.88
11/3/22	8071044	DESCHUTES COUNTY TAX COLLECTOR	\$2,251.64
11/3/22	8071045	GLOBAL RENTAL COMPANY INC	\$4,615.80
11/3/22	8071046	JACKSON COUNTY TAXATION OFFICE	\$1,811.06
11/3/22	8071047	KAMAN INDUSTRIAL TECHNOLOGIES	\$3.67
11/3/22	8071048	KENT D BRUCE	\$7,116.50
11/3/22	8071049	LAKE COUNTY TAX COLLECTOR	\$5,039.87
11/3/22	8071050	LANE COUNTY TAX COLLECTOR	\$2,583.43
11/3/22	8071051	LINN COUNTY TAX COLLECTOR	\$2,700.47
11/3/22	8071052	CITY OF LYNNWOOD	\$312.77
11/3/22	8071053	GENUINE PARTS COMPANY	\$455.05

## Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
11/3/22	8071054	PACIFIC AIR SWITCH CORPORATION	\$36,020.82
11/3/22	8071055	ROBERT HALF INTERNATIONAL INC	\$8,824.05
11/3/22	8071056	CITY OF SEATTLE	\$39,483.00
11/3/22	8071057	SHERMAN COUNTY TAX COLLECTOR	\$8,875.50
11/3/22	8071058	SNOHOMISH COUNTY	\$10.00
11/3/22	8071059	SNOHOMISH COUNTY	\$10.00
11/3/22	8071060	SOUND SECURITY INC	\$47.84
11/3/22	8071061	WEST PUBLISHING CORPORATION	\$12,516.77
11/3/22	8071062	AAA OF EVERETT FIRE	\$51.10
11/3/22	8071063	BICKFORD MOTORS INC	\$14,450.07
11/3/22	8071064	D & G BACKHOE INC	\$77,487.47
11/3/22	8071065	EDS MCDUGALL LLC	\$725.00
11/3/22	8071066	KLAMATH COUNTY TAX COLLECTOR	\$2,349.14
11/3/22	8071067	GARY D KREIN	\$769.30
11/3/22	8071068	MARION COUNTY TAX COLLECTOR	\$2,140.99
11/3/22	8071069	SUBNET SOLUTIONS INC	\$29,000.00
11/3/22	8071070	GARTNER GROUP INC	\$50,259.47
11/3/22	8071071	HDR ENGINEERING INC	\$8,318.24
11/3/22	8071072	GRAPHIC TECHNOLOGIES INC	\$22,770.00
11/3/22	8071073	LAMAR TEXAS LTD PARTNERSHIP	\$6,165.00
11/3/22	8071074	NORTHWEST HERITAGE CONSULTANTS LLC	\$4,069.90
11/3/22	8071075	THE PAPE GROUP INC	\$187,915.19
11/3/22	8071076	REXEL USA INC	\$1,337.22
11/3/22	8071077	FERRELLGAS LP	\$269.76
11/3/22	8071078	HALEY & ALDRICH INC	\$30,826.92
11/3/22	8071079	SUPERIOR SEPTIC SERVICE LLC	\$469.37
11/3/22	8071080	KINSHIP GROUP LLC	\$21,169.48
11/3/22	8071081	KENDALL DEALERSHIP HOLDINGS LLC	\$296.94
11/3/22	8071082	PUBLIC STORAGE	\$4,528.00
11/3/22	8071083	CONCENTRIC LLC	\$617.95
11/3/22	8071084	THE PAPE GROUP	\$231.27
11/3/22	8071085	INTERNATIONAL BIBLE CHRISTIAN FELLO	\$5,225.88

## Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
11/3/22	<a href="#">8071086</a>	MATERIALS TESTING & CONSULTING INC	\$2,797.50
11/3/22	<a href="#">8071087</a>	MOBILIZZ INC	\$3,347.48
11/3/22	<a href="#">8071088</a>	FRONTIER ENERGY INC	\$27,002.00
11/3/22	<a href="#">8071089</a>	JOHN H HOERATH	\$2,540.00
11/3/22	<a href="#">8071090</a>	THE BARTELL DRUG COMPANY	\$36.57
11/3/22	<a href="#">8071091</a>	EARTH SAVERS ENERGY SERVICES INC	\$291.82
11/3/22	<a href="#">8071092</a>	EARTH SAVERS ENERGY SERVICES INC	\$55.14
11/3/22	<a href="#">8071093</a>	EARTH SAVERS ENERGY SERVICES INC	\$275.30
11/3/22	<a href="#">8071094</a>	GLASS BY LUND INC	\$400.00
Total:			\$2,265,133.71

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
10/24/22	6033517	ALS GROUP USA CORP	\$60.00
10/24/22	6033518	CENTRAL WELDING SUPPLY CO INC	\$56.97
10/24/22	6033519	HOWARD INDUSTRIES INC	\$107,306.36
10/24/22	6033520	MOTOR TRUCKS INTL & IDEALEASE INC	\$20.32
10/24/22	6033521	NORTH COAST ELECTRIC COMPANY	\$5,045.75
10/24/22	6033522	NORTHSTAR CHEMICAL INC	\$1,214.50
10/24/22	6033523	PUGET SOUND ENERGY INC	\$1,209.98
10/24/22	6033524	ROMAINE ELECTRIC CORP	\$3,807.58
10/24/22	6033525	PROLEC-GE WAUKESHA INC	\$147,540.72
10/24/22	6033526	STAR RENTALS INC	\$799.71
10/24/22	6033527	TOPSOILS NORTHWEST INC	\$1,035.04
10/24/22	6033528	WW GRAINGER INC	\$308.21
10/24/22	6033529	ALLIED ELECTRONICS INC	\$722.65
10/24/22	6033530	CELLCO PARTNERSHIP	\$947.89
10/24/22	6033531	DESIGNER DECAL INC	\$407.18
10/24/22	6033532	EDGE ANALYTICAL INC	\$226.60
10/24/22	6033533	GENERAL PACIFIC INC	\$1,955.12
10/24/22	6033534	HOGLUNDS TOP SHOP INC	\$274.74
10/24/22	6033535	LENZ ENTERPRISES INC	\$70,927.49
10/24/22	6033536	NORTHWEST CASCADE INC	\$791.30
10/24/22	6033537	BEN-KO-MATIC CO	\$200.36
10/24/22	6033538	GARY PETERSEN	\$14,142.95
10/24/22	6033539	GARY PETERSEN	\$5,709.98
10/24/22	6033540	POWER ENGINEERS INC	\$7,012.40
10/24/22	6033541	LOUIS F MATHESON CONSTRUCTION INC	\$8,332.84
10/24/22	6033542	SOUND SAFETY PRODUCTS CO INC	\$2,577.37
10/24/22	6033543	WALTER E NELSON CO OF WESTERN WA	\$1,856.74
10/24/22	6033544	WETHERHOLT & ASSOCIATES INC	\$11,621.25
10/24/22	6033545	GRAYBAR ELECTRIC CO INC	\$2,818.55
10/24/22	6033546	ALTEC INDUSTRIES INC	\$159.08
10/24/22	6033547	ANIXTER INC	\$29,162.96
10/24/22	6033548	THE GOODYEAR TIRE & RUBBER CO	\$123.31



## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
10/24/22	6033549	TRAFFIC CONTROL PLAN CO OF WA LLC	\$875.00
10/24/22	6033550	RESOURCE INNOVATIONS INC	\$133,267.01
10/24/22	6033551	JACKAREN CONSULTING	\$19,010.40
10/24/22	6033552	USIC HOLDINGS INC	\$1,100.00
10/24/22	6033553	ENERGY WORKS LLC	\$1,650.00
10/24/22	6033554	DWANE SMALL	\$259.17
10/24/22	6033555	HENRY SCHULLER	\$40.00
10/24/22	6033556	HILLARY OLSON	\$232.50
10/24/22	6033557	GIUSEPPE FINA	\$339.38
10/24/22	6033558	BRADLEY SPANGLER	\$123.32
10/24/22	6033559	JOHN HAARLOW	\$31.70
10/24/22	6033560	CHRISTINE SCHMIDT	\$1,203.43
10/24/22	6033561	JANET KLOOS	\$45.00
10/25/22	6033562	COMMERCIAL FILTER SALES & SERVICE	\$1,871.90
10/25/22	6033563	DAVID EVANS & ASSOCIATES INC	\$41,476.90
10/25/22	6033564	DOBLE ENGINEERING CO	\$1,146.60
10/25/22	6033565	HOWARD INDUSTRIES INC	\$165,568.75
10/25/22	6033566	PETROCARD INC	\$3,435.14
10/25/22	6033567	ROMAINE ELECTRIC CORP	\$5,769.16
10/25/22	6033568	RWC INTERNATIONAL LTD	\$362.93
10/25/22	6033569	STELLAR INDUSTRIAL SUPPLY INC	\$13,030.62
10/25/22	6033570	STELLA-JONES CORPORATION	\$53,355.87
10/25/22	6033571	TACOMA SCREW PRODUCTS INC	\$164.92
10/25/22	6033572	TOPSOILS NORTHWEST INC	\$517.52
10/25/22	6033573	UNITED PARCEL SERVICE	\$329.97
10/25/22	6033574	WETLAND RESOURCES INC	\$420.00
10/25/22	6033575	WW GRAINGER INC	\$140.93
10/25/22	6033576	AARD PEST CONTROL INC	\$141.77
10/25/22	6033577	COLEHOUR & COHEN INC	\$2,100.00
10/25/22	6033578	THE COMPLETE LINE LLC	\$1,389.14
10/25/22	6033579	CUZ CONCRETE PRODUCTS INC	\$8,811.31
10/25/22	6033580	EDGE ANALYTICAL INC	\$1,030.50

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
10/25/22	6033581	LONE MOUNTAIN COMMUNICATIONS LLC	\$15,574.00
10/25/22	6033582	PACIFIC MOBILE STRUCTURES INC	\$940.67
10/25/22	6033583	POWER ENGINEERS INC	\$10,134.27
10/25/22	6033584	RICOH USA INC	\$2,804.91
10/25/22	6033585	UNITED RENTALS NORTH AMERICA INC	\$471.77
10/25/22	6033586	ANIXTER INC	\$54,251.69
10/25/22	6033587	CAPITAL ARCHITECTS GROUP PC	\$8,658.75
10/25/22	6033588	GRAVITEC SYSTEMS INC	\$6,300.00
10/25/22	6033589	CONSOLIDATED PRESS LLC	\$35,774.48
10/25/22	6033590	BURNS & MCDONNELL ENGR CO INC	\$50,882.01
10/25/22	6033591	BALLARD HARDWARE & SUPPLY INC	\$140.80
10/25/22	6033592	ARNETT INDUSTRIES LLC	\$1,085.81
10/25/22	6033593	TITAN ELECTRIC INC	\$105,746.22
10/25/22	6033594	TT FASTER LLC	\$14,971.05
10/25/22	6033595	AMERICAN CRAWLSPACE & PEST SERVICES	\$735.00
10/25/22	6033596	CLEAN CRAWL INC	\$8,225.00
10/25/22	6033597	COZY HEATING INC	\$1,650.00
10/25/22	6033598	CM AIR PROS LLC	\$18,700.00
10/25/22	6033599	TIMOTHY EPP	\$318.58
10/25/22	6033600	PAMELA HALDI	\$429.49
10/25/22	6033601	LEE BANGHART	\$337.50
10/25/22	6033602	DAWIT QUASHIE	\$2,029.80
10/25/22	6033603	SHARON AKRAMOFF	\$1,454.74
10/25/22	6033604	JANET KLOOS	\$29.36
10/26/22	6033605	CONSOLIDATED ELECTRICAL DISTRIBUTOR	\$2,484.60
10/26/22	6033606	DOBLE ENGINEERING CO	\$42.00
10/26/22	6033607	MR TRUCK WASH INC	\$807.77
10/26/22	6033608	NORTH COAST ELECTRIC COMPANY	\$380.49
10/26/22	6033609	NORTHSTAR CHEMICAL INC	\$1,864.70
10/26/22	6033610	ROMAINE ELECTRIC CORP	\$962.21
10/26/22	6033611	TOPSOILS NORTHWEST INC	\$517.52
10/26/22	6033612	B&L UTILITY INC	\$9,160.80

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
10/26/22	6033613	GREENSHIELDS INDUSTRIAL SUPPLY INC	\$1,239.16
10/26/22	6033614	LENZ ENTERPRISES INC	\$35,764.15
10/26/22	6033615	LONGS LANDSCAPE LLC	\$87.28
10/26/22	6033616	ROHLINGER ENTERPRISES INC	\$1,022.40
10/26/22	6033617	ULINE INC	\$99.67
10/26/22	6033618	WALTER E NELSON CO OF WESTERN WA	\$2,735.19
10/26/22	6033619	GRAYBAR ELECTRIC CO INC	\$8,740.92
10/26/22	6033620	ALTEC INDUSTRIES INC	\$1.01
10/26/22	6033621	MALLORY SAFETY AND SUPPLY LLC	\$1,130.38
10/26/22	6033622	THE GOODYEAR TIRE & RUBBER CO	\$3,300.06
10/26/22	6033623	ICONIX WATERWORKS INC	\$47,333.69
10/26/22	6033624	SPINAL HEALTH CONSULTANTS INC	\$14,000.00
10/26/22	6033625	ROBERT FLAKE	\$136.00
10/26/22	6033626	OSCAR CABRERA	\$136.00
10/26/22	6033627	SUZANNE OVERSVEE	\$250.09
10/26/22	6033628	KRYSTA RASMUSSEN	\$847.21
10/26/22	6033629	AMY LEE	\$20.00
10/26/22	6033630	SHAWN HUNSTOCK	\$567.09
10/27/22	6033631	ANDGAR CORPORATION	\$1,650.00
10/27/22	6033632	ASPLUNDH TREE EXPERT LLC	\$13,423.95
10/27/22	6033633	CENTRAL WELDING SUPPLY CO INC	\$24.73
10/27/22	6033634	DOBLE ENGINEERING CO	\$327.60
10/27/22	6033635	HOWARD INDUSTRIES INC	\$52,365.15
10/27/22	6033636	NORTHSTAR CHEMICAL INC	\$500.00
10/27/22	6033637	NW SUBSURFACE WARNING SYSTEM	\$7,343.97
10/27/22	6033638	PETROCARD INC	\$5,237.48
10/27/22	6033639	S&C ELECTRIC COMPANY	\$5,584.22
10/27/22	6033640	SEATTLE TIMES COMPANY	\$2,173.05
10/27/22	6033641	SPOK INC	\$370.86
10/27/22	6033642	PRATT DAY & STRATTON PLLC	\$8,546.65
10/27/22	6033643	TOPSOILS NORTHWEST INC	\$129.38
10/27/22	6033644	TRENCHLESS CONSTR SVCS LLC	\$31,695.24

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
10/27/22	6033645	WETLAND RESOURCES INC	\$140.00
10/27/22	6033646	WASHINGTON ST NURSERY & LANDSCAPE A	\$2,365.00
10/27/22	6033647	WW GRAINGER INC	\$11.76
10/27/22	6033648	BACKGROUND INFORMATION SERVICES INC	\$2,576.90
10/27/22	6033649	BENEFITFOCUS COM INC	\$5,302.39
10/27/22	6033650	BRAKE & CLUTCH SUPPLY INC	\$1,243.35
10/27/22	6033651	CASCADE SAWING & DRILLING INC	\$2,094.72
10/27/22	6033652	CONFLUENCE ENGINEERING GROUP LLC	\$27,853.50
10/27/22	6033653	ECOLIGHTS NORTHWEST LLC	\$333.16
10/27/22	6033654	EDGE ANALYTICAL INC	\$172.01
10/27/22	6033655	HOGLUNDS TOP SHOP INC	\$1,761.14
10/27/22	6033656	LENZ ENTERPRISES INC	\$82,421.04
10/27/22	6033657	OPEN ACCESS TECHNOLOGY INTL INC	\$846.66
10/27/22	6033658	DAVID JAMES PERKINS	\$3,200.00
10/27/22	6033659	RICHARDSON BOTTLING COMPANY	\$51.58
10/27/22	6033660	LOUIS F MATHESON CONSTRUCTION INC	\$4,694.73
10/27/22	6033661	SENSUS USA INC	\$4,089.31
10/27/22	6033662	TRICO COMPANIES LLC	\$532,207.26
10/27/22	6033663	WIRELESS STRUCTURES CONSULTING	\$47,276.78
10/27/22	6033664	GRAYBAR ELECTRIC CO INC	\$339.37
10/27/22	6033665	ANIXTER INC	\$158,075.72
10/27/22	6033666	ATWORK COMMERCIAL ENTERPRISES LLC	\$58,136.48
10/27/22	6033667	REXEL USA INC	\$145.62
10/27/22	6033668	EQUINOX RESEARCH & CONSULTING	\$14,445.21
10/27/22	6033669	FARWEST LINE SPECIALTIES LLC	\$227.00
10/27/22	6033670	DS SERVICES OF AMERICA INC	\$2,579.92
10/27/22	6033671	CURTIS A SMITH	\$741.83
10/27/22	6033672	QCERA INC	\$1,994.00
10/27/22	6033673	BANK OF AMERICA NA	\$324,743.62
10/27/22	6033674	TWILIO INC	\$15,548.75
10/27/22	6033675	SHERELLE GORDON	\$38,979.70
10/27/22	6033676	FLEET SERVICE VEHICLE REPAIR LLC	\$286.71

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
10/27/22	6033677	USIC HOLDINGS INC	\$53,929.62
10/27/22	6033678	MIRO CONSULTING INC	\$5,850.00
10/27/22	6033679	BARNHART CRANE AND RIGGING LLC	\$25,501.51
10/27/22	6033680	UTILITY TRAILER & EQUIP SALES NW LL	\$911.52
10/27/22	6033681	ALAN L MONSON	\$65.94
10/27/22	6033682	MARIAN DACCA PUBLIC AFFAIRS LLC	\$6,800.00
10/27/22	6033683	OXBOW LLC	\$16,537.50
10/27/22	6033684	CARLOS TOSTADO	\$179.65
10/27/22	6033685	MONICA GORMAN	\$96.27
10/27/22	6033686	ALLISON GRINCZEL	\$26.88
10/27/22	6033687	LAURA ZORICK	\$169.21
10/27/22	6033688	WILLIAM BINCKLEY	\$189.91
10/27/22	6033689	JEROME DRESCHER	\$369.40
10/27/22	6033690	MATTHEW DOUGHERTY	\$1,253.50
10/28/22	6033691	KUBRA DATA TRANSFER LTD	\$37,007.01
10/28/22	6033692	TK ELEVATOR CORPORATION	\$752.63
10/28/22	6033693	ANDERSON HUNTER LAW FIRM PS	\$241.00
10/28/22	6033694	B&L UTILITY INC	\$440.00
10/28/22	6033695	LONGS LANDSCAPE LLC	\$300.58
10/28/22	6033696	THOMAS D MORTIMER JR	\$930.00
10/28/22	6033697	PACIFIC MOBILE STRUCTURES INC	\$1,218.70
10/28/22	6033698	RMG FINANCIAL CONSULTING INC	\$2,400.00
10/28/22	6033699	SEMAPHORE CORP	\$1,808.10
10/28/22	6033700	THE GOODYEAR TIRE & RUBBER CO	\$590.07
10/28/22	6033701	Z2SOLUTIONS LLC	\$79,560.00
10/28/22	6033702	CG ENGINEERING PLLC	\$5,040.00
10/28/22	6033703	GOLDFARB & HUCK ROTH RIOJAS PLLC	\$106,450.07
10/28/22	6033704	CURTIS A SMITH	\$6,674.96
10/28/22	6033705	FLEET SERVICE VEHICLE REPAIR LLC	\$1,290.15
10/28/22	6033706	JASON ZYSKOWSKI	\$142.79
10/28/22	6033707	GREGORY MINNICH	\$164.26
10/28/22	6033708	RYDAR HAUGEN	\$40.00

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
10/31/22	6033709	COMMERCIAL FILTER SALES & SERVICE	\$347.12
10/31/22	6033710	DAVID EVANS & ASSOCIATES INC	\$1,525.00
10/31/22	6033711	FASTENAL COMPANY	\$335.63
10/31/22	6033712	MOBILE MINI INC	\$257.66
10/31/22	6033713	MOTOR TRUCKS INTL & IDEALEASE INC	\$1,061.13
10/31/22	6033714	ROMAINE ELECTRIC CORP	\$459.58
10/31/22	6033715	SISKUN INC	\$901.18
10/31/22	6033716	WESSPUR TREE AND EQUIPMENT INC	\$337.61
10/31/22	6033717	WETLAND RESOURCES INC	\$10,455.00
10/31/22	6033718	WW GRAINGER INC	\$165.37
10/31/22	6033719	THE COMPLETE LINE LLC	\$93.42
10/31/22	6033720	GENERAL PACIFIC INC	\$49,317.80
10/31/22	6033721	HOGLUNDS TOP SHOP INC	\$1,321.55
10/31/22	6033722	NORTHWEST CASCADE INC	\$4,350.00
10/31/22	6033723	ROHLINGER ENTERPRISES INC	\$270.21
10/31/22	6033724	ULINE INC	\$274.40
10/31/22	6033725	GRAYBAR ELECTRIC CO INC	\$212.44
10/31/22	6033726	ANIXTER INC	\$20,131.16
10/31/22	6033727	SEMAPHORE CORP	\$1,339.50
10/31/22	6033728	TRU-CHECK INC	\$358,812.74
10/31/22	6033729	ROADPOST USA INC	\$1,024.75
10/31/22	6033730	SEATTLE NUT & BOLT LLC	\$338.49
10/31/22	6033731	TRAFFIC CONTROL PLAN CO OF WA LLC	\$350.00
10/31/22	6033732	MCWANE INC	\$96,488.75
10/31/22	6033733	LISTEN AUDIOLOGY SERVICES INC	\$210.00
10/31/22	6033734	BLUEBERRY TECHNOLOGIES LLC	\$63,875.00
10/31/22	6033735	DC GROUP INC	\$4,512.95
10/31/22	6033736	BRANDON STANIFER	\$125.00
10/31/22	6033737	ANGELA MICHAELSON	\$929.60
10/31/22	6033738	MARIZA HULET	\$1,621.90
10/31/22	6033739	TARIK WAHIDI	\$1,807.18
11/1/22	6033740	FASTENAL COMPANY	\$67.13



## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
11/1/22	6033741	INTERCONTINENTAL EXCHANGE HOLDINGS	\$3,325.00
11/1/22	6033742	ROMAINE ELECTRIC CORP	\$166.39
11/1/22	6033743	S&C ELECTRIC COMPANY	\$3,152.00
11/1/22	6033744	STELLAR INDUSTRIAL SUPPLY INC	\$8,722.17
11/1/22	6033745	WETLAND RESOURCES INC	\$300.00
11/1/22	6033746	EDGE ANALYTICAL INC	\$203.94
11/1/22	6033747	ENERGY NORTHWEST	\$55,659.00
11/1/22	6033748	GENERAL PACIFIC INC	\$69,806.28
11/1/22	6033749	ELECTRICAL TRAINING ALLIANCE	\$2,912.24
11/1/22	6033750	PACIFIC MOBILE STRUCTURES INC	\$10,810.69
11/1/22	6033751	RICOH USA INC	\$287.94
11/1/22	6033752	ROHLINGER ENTERPRISES INC	\$2,083.11
11/1/22	6033753	GRAYBAR ELECTRIC CO INC	\$1,507.70
11/1/22	6033754	ANIXTER INC	\$98,087.49
11/1/22	6033755	GOLDFARB & HUCK ROTH RIOJAS PLLC	\$26,970.06
11/1/22	6033756	CASSIE MARTIN	\$102.52
11/1/22	6033757	REBECCA BURDEN	\$470.68
11/1/22	6033758	KELLY WYLDE	\$32.50
11/1/22	6033759	JOHN HAARLOW	\$506.70
11/1/22	6033760	LIBERTY MUTUAL GROUP INC	\$41,741.18
11/2/22	6033761	ASSOCIATED PETROLEUM PRODUCTS INC	\$44,003.16
11/2/22	6033762	AUTOMATED ENERGY INC	\$600.00
11/2/22	6033763	DAVID EVANS & ASSOCIATES INC	\$20,405.70
11/2/22	6033764	NELSON DISTRIBUTING INC	\$655.86
11/2/22	6033765	NORTHSTAR CHEMICAL INC	\$849.00
11/2/22	6033766	ON HOLD CONCEPTS INC	\$234.70
11/2/22	6033767	ROMAINE ELECTRIC CORP	\$610.90
11/2/22	6033768	TK ELEVATOR CORPORATION	\$2,455.84
11/2/22	6033769	AARD PEST CONTROL INC	\$283.54
11/2/22	6033770	ALLIED ELECTRONICS INC	\$326.05
11/2/22	6033771	EDGE ANALYTICAL INC	\$249.26
11/2/22	6033772	HOGLUNDS TOP SHOP INC	\$1,321.55

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
11/2/22	6033773	LEGACY2012 LLC	\$3,369.50
11/2/22	6033774	LENZ ENTERPRISES INC	\$65,100.26
11/2/22	6033775	LONGS LANDSCAPE LLC	\$31,185.83
11/2/22	6033776	MT HOOD FASTENER CO	\$501.42
11/2/22	6033777	PACIFIC MOBILE STRUCTURES INC	\$1,555.03
11/2/22	6033778	SNOHOMISH COUNTY	\$30,181.32
11/2/22	6033779	TYNDALE ENTERPRISES INC	\$8,743.81
11/2/22	6033780	WALTER E NELSON CO OF WESTERN WA	\$6,143.30
11/2/22	6033781	UNITED RENTALS NORTH AMERICA INC	\$4,731.13
11/2/22	6033782	ALTEC INDUSTRIES INC	\$57.64
11/2/22	6033783	ATWORK COMMERCIAL ENTERPRISES LLC	\$9,304.73
11/2/22	6033784	HARNISH GROUP INC	\$5,366.42
11/2/22	6033785	ROLLUDA ARCHITECTS	\$14,651.78
11/2/22	6033786	MCG ENERGY HOLDINGS LLC	\$241,340.40
11/2/22	6033787	OPENSQUARE HOLDINGS	\$16,765.91
11/2/22	6033788	TARREN ACKERMANN	\$5,443.24
11/2/22	6033789	STILLWATER ENERGY LLC	\$7,150.00
11/2/22	6033790	MATTHEW HOFFMAN	\$1,229.17
11/2/22	6033791	LIBERTY MUTUAL GROUP INC	\$7,277.23
11/3/22	6033792	ASPLUNDH TREE EXPERT LLC	\$62,471.24
11/3/22	6033793	ASSOCIATED PETROLEUM PRODUCTS INC	\$43,724.43
11/3/22	6033794	HOWARD INDUSTRIES INC	\$19,061.06
11/3/22	6033795	JACO ANALYTICAL LAB INC	\$874.80
11/3/22	6033796	NELSON DISTRIBUTING INC	\$5,000.15
11/3/22	6033797	OPEN TEXT INC	\$1,678.50
11/3/22	6033798	TOPSOILS NORTHWEST INC	\$2,328.84
11/3/22	6033799	UNITED PARCEL SERVICE	\$2,477.42
11/3/22	6033800	WILLIAMS SCOTSMAN INC	\$1,526.31
11/3/22	6033801	B&L UTILITY INC	\$5,805.20
11/3/22	6033802	BRAKE & CLUTCH SUPPLY INC	\$897.47
11/3/22	6033803	COLEHOUR & COHEN INC	\$89,906.25
11/3/22	6033804	GREENSHIELDS INDUSTRIAL SUPPLY INC	\$58.39

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
11/3/22	6033805	EDGE ANALYTICAL INC	\$181.28
11/3/22	6033806	ELECTRO-TERM INC	\$1,722.73
11/3/22	6033807	GENERAL PACIFIC INC	\$64,927.82
11/3/22	6033808	HERRERA ENVIRONMENTAL CONSULTANTS I	\$288.54
11/3/22	6033809	LONGS LANDSCAPE LLC	\$12,518.28
11/3/22	6033810	MORGAN SOUND	\$27,147.93
11/3/22	6033811	SEATTLE AUTOMOTIVE DISTRIBUTING INC	\$227.64
11/3/22	6033812	ULINE INC	\$200.27
11/3/22	6033813	GRAYBAR ELECTRIC CO INC	\$7,495.23
11/3/22	6033814	ALTEC INDUSTRIES INC	\$2,598.26
11/3/22	6033815	SEMAPHORE CORP	\$3,318.98
11/3/22	6033816	INTELLIBIND TECHNOLOGIES LLC	\$8,566.00
11/3/22	6033817	HCL AMERICA INC	\$40,980.06
11/3/22	6033818	MYTHICS INC	\$77,039.12
11/3/22	6033819	MCWANE INC	\$90,287.79
11/3/22	6033820	FARWEST LINE SPECIALTIES LLC	\$7.90
11/3/22	6033821	INFOSOL INC	\$225.00
11/3/22	6033822	FRONTIER PRECISION INC	\$250.00
11/3/22	6033823	FUELCARE INC	\$796.78
11/3/22	6033824	GALAXY 1 COMMUNICATIONS	\$75.00
11/3/22	6033825	DC GROUP INC	\$7,509.74
11/3/22	6033826	ARCHECOLOGY LLC	\$270.00
11/3/22	6033827	BORDER STATES INDUSTRIES INC	\$742.83
11/3/22	6033828	MORGAN LEWIS & BOCKIUS LLP	\$30,030.89
11/3/22	6033829	CM AIR PROS LLC	\$3,300.00
11/3/22	6033830	ROBERT MCMANIS	\$1,098.78
11/3/22	6033831	BILL GREENFIELD	\$125.00
11/3/22	6033832	DAWN PRESLER	\$1,778.50
11/3/22	6033833	ADAM PERETTI	\$49.00
11/3/22	6033834	HAIXIAO REN	\$116.00
11/3/22	6033835	ERIC SCHELLBERG	\$77.01
11/3/22	6033836	SCOTT PARKER	\$729.93

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
11/4/22	6033837	MOTOR TRUCKS INTL & IDEALEASE INC	\$237.36
11/4/22	6033838	GENERAL PACIFIC INC	\$4,325.93
11/4/22	6033839	LENZ ENTERPRISES INC	\$22,772.46
11/4/22	6033840	PUBLIC UTILITY DISTRICT EMPLOYEES	\$1,011.00
11/4/22	6033841	OFFICE OF THE SECRETARY OF STATE	\$2,497.50
11/4/22	6033842	WALTER E NELSON CO OF WESTERN WA	\$2,813.44
11/4/22	6033843	ANIXTER INC	\$67,434.88
11/4/22	6033844	HCL AMERICA INC	\$198,109.08
11/4/22	6033845	MICHAEL NASH	\$14,062.34
11/4/22	6033846	DS SERVICES OF AMERICA INC	\$185.83
11/4/22	6033847	WPENGINE INC	\$2,900.00
11/4/22	6033848	SEATOWN ELECTRIC HEATING & AIR CORP	\$2,650.00
11/4/22	6033849	REFINED CONSULTING GROUP	\$5,300.00
11/4/22	6033850	CM AIR PROS LLC	\$4,300.00
11/4/22	6033851	CHILO PLUMLEE	\$189.91
11/4/22	6033852	JASON ZYSKOWSKI	\$291.26
11/4/22	6033853	GEORGE HESPE	\$76.25
11/4/22	6033854	DANIEL LUU	\$568.00

**Total: \$5,616,559.87**

## Detailed Disbursement Report

Accounts Payable Wires			
Payment Date	Payment Ref Nbr	Payee	Amount
10/24/22	7002669	US DEPARTMENT OF ENERGY	\$18,763,676.00
10/25/22	7002670	IDAHO POWER COMPANY	\$525.00
10/27/22	7002671	US DEPARTMENT OF ENERGY	\$4,283,573.00
10/27/22	7002672	US BANK	\$120,957.29
10/27/22	7002673	CRAWFORD & COMPANY	\$10,685.86
11/4/22	7002674	ICMA-RC	\$190,278.15
11/4/22	7002675	PUBLIC UTILITY DIST NO 1 OF SNOHOMI	\$32,632.50
11/4/22	7002676	ICMA-RC	\$546,385.05
Total:			\$23,948,712.85

## Detailed Disbursement Report

Payroll			
Period End Date	Payment Ref Nbr	Payee	Amount
11/3/22	<a href="#">5300000715</a>	PUD EMPLOYEES - DIRECT DEPOSIT	\$4,312,670.01



## Detailed Disbursement Report

Automatic Debit Payments			
Payment Date	Payment Ref Nbr	Payee	Amount
10/25/22	<a href="#">5300000708</a>	STATE OF WA DEPT OF RETIR	\$169,904.01
10/26/22	<a href="#">5300000709</a>	STATE OF WA DEPT OF REVEN	\$2,156,236.50
10/26/22	<a href="#">5300000710</a>	STATE OF WA DEPT OF REVEN	\$40,055.60
10/28/22	<a href="#">5300000711</a>	STATE OF WA DEPT OF REVEN	\$95,979.24
11/1/22	<a href="#">5300000712</a>	WELLNESS BY WISHLIST INC	\$14,026.87
11/1/22	<a href="#">5300000713</a>	US POSTAL SVC	\$10,000.00
11/1/22	<a href="#">5300000714</a>	ELAVON INC DBA MERCHANT S	\$1,781.19
11/3/22	<a href="#">5300000715</a>	ADP INC	\$1,029,144.20
11/4/22	<a href="#">5300000717</a>	WELLNESS BY WISHLIST INC	\$33,178.11
Total:			<b>\$3,550,305.72</b>



## BUSINESS OF THE COMMISSION

Meeting Date: November 15, 2022

Agenda Item: 4A

### TITLE:

Continue Public Hearing on the 2023 Proposed Budget

### SUBMITTED FOR: Public Hearing

Finance Division

Department

Sarah Bond

Contact

8448

Extension

Date of Previous Briefing:

November 1, 2022

Estimated Expenditure:

Presentation Planned ☐

### ACTION REQUIRED:

- ☒ Decision Preparation
- ☐ Policy Discussion
- ☐ Policy Decision
- ☒ Statutory

☐ Incidental  
(Information)

☐ Monitoring Report

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description: GP-3(4) ... a non-delegable, statutorily assigned Board duty as defined under RCW54.16.080 ... budget.*

The 2023 Proposed Budget was introduced at a public hearing on October 3, 2022, and the hearing was continued to November 1, 2022, for a more detailed presentation of the proposed budgets for the Electric and Water Systems. The 2023 Proposed Budget will be presented in two parts: first on November 1 and the second part on November 15. Today's presentation will focus on the Electric and Water Systems Proposed Budget 5-Year Financial and Reserves Forecast. The Board is scheduled to consider adoption of the 2023 Proposed Budget at the December 6, 2022, Regular meeting.

*List Attachments:*

2023 Proposed Budget Presentation 5-Year Financial and Reserves Forecast

# 2023 Budget Public Hearing

November 15, 2022

Previous presentation November 1, 2022

Presented By,

Scott Jones,  
Chief Financial Officer

Sarah Bond, Budget and  
Financial Planning Manager



Energizing Life in Our Communities!

# Purpose of Presentation

**To begin the third of three  
public budget hearings for the  
2023 Proposed Budget.**

**This presentation is for information  
and discussion only.**

**Board approval of the  
2023 Budget will be  
requested  
December 6, 2022.**

## NOTICE OF PUBLIC HEARING ON PROPOSED 2023 BUDGET

NOTICE IS HEREBY GIVEN that the proposed preliminary budget of Public Utility District No. 1 of Snohomish County, Washington, for the calendar year 2023 has been filed with the Commission of said Public Utility District No. 1 at its office at 2320 California Street, Everett, Washington, and may be examined there by requesting a copy from the Clerk of the Board.

FURTHER, MONDAY, OCTOBER 3, 2022, at the hour of 1:30 p.m., at 2320 California Street, Everett, Washington and/or at a publicly noticed video conference meeting, if appropriate, is set as the date, time, and place for said public hearing on the proposed budget, at which time any citizen may appear and be heard for or against the whole or any part thereof.

DATED this 16<sup>th</sup> day of August 2022.

  
Tanya Olson, President

  
Rebecca Wolfe, Vice-President

  
Sidney Logan, Secretary

To be Published: September 20, 2022  
September 27, 2022



# Financial Goals and Strategies



## Long-Term Financial Goals

- ✓ Provide adequate funding to support growth and reliability
- ✓ Ensure reasonable rate increases
- ✓ Maintain adequate reserve levels
- ✓ Support the District's long-term strategic priorities

## Financial Strategies

- ✓ Rate Strategies
- ✓ Cost management
- ✓ Bond and other financing opportunities



## Current Risk Environment

- ✓ Supply chain
- ✓ Labor pipeline
- ✓ Market volatility
- ✓ Generation and water supply
- ✓ Climate impacts

# District-Wide Planning Efforts

Snohomish County Public Utility District No.1

**ELECTRIC SYSTEM CAPITAL PLAN  
2023-2027**

for

Electric System  
Customer Service  
Other System Work  
Telecommunications  
&  
Transportation Services

DISTRIBUTION & ENGINEERING SERVICES DIVISION  
SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT NO. 1  
EVERETT, WASHINGTON  
October 18<sup>th</sup>, 2022

*Our Mission: " We deliver affordable power and water to our customer-owners in a safe, environmentally sustainable and reliable manner while successfully navigating complex change in our industry. We accomplish this by empowering our teams to provide quality service to our community, prudently managing costs while investing for the future, and striving to improve every day".*

2023 Load Forecast



Brian Booth, Sr. Manager – Rates, Economics & Risk Mgmt.  
Felicienne Ng, Principal Utility Economist  
October 3, 2022

64/259

FOCUS ON THE FUTURE:  
**District Long-Term Strategy**

ELT Workshop  
November 10, 2021  
9 am – 12 pm

**SNOHOMISH  
PUD**  
Energizing Life In Our Communities





**2021 Integrated  
Resource Plan**

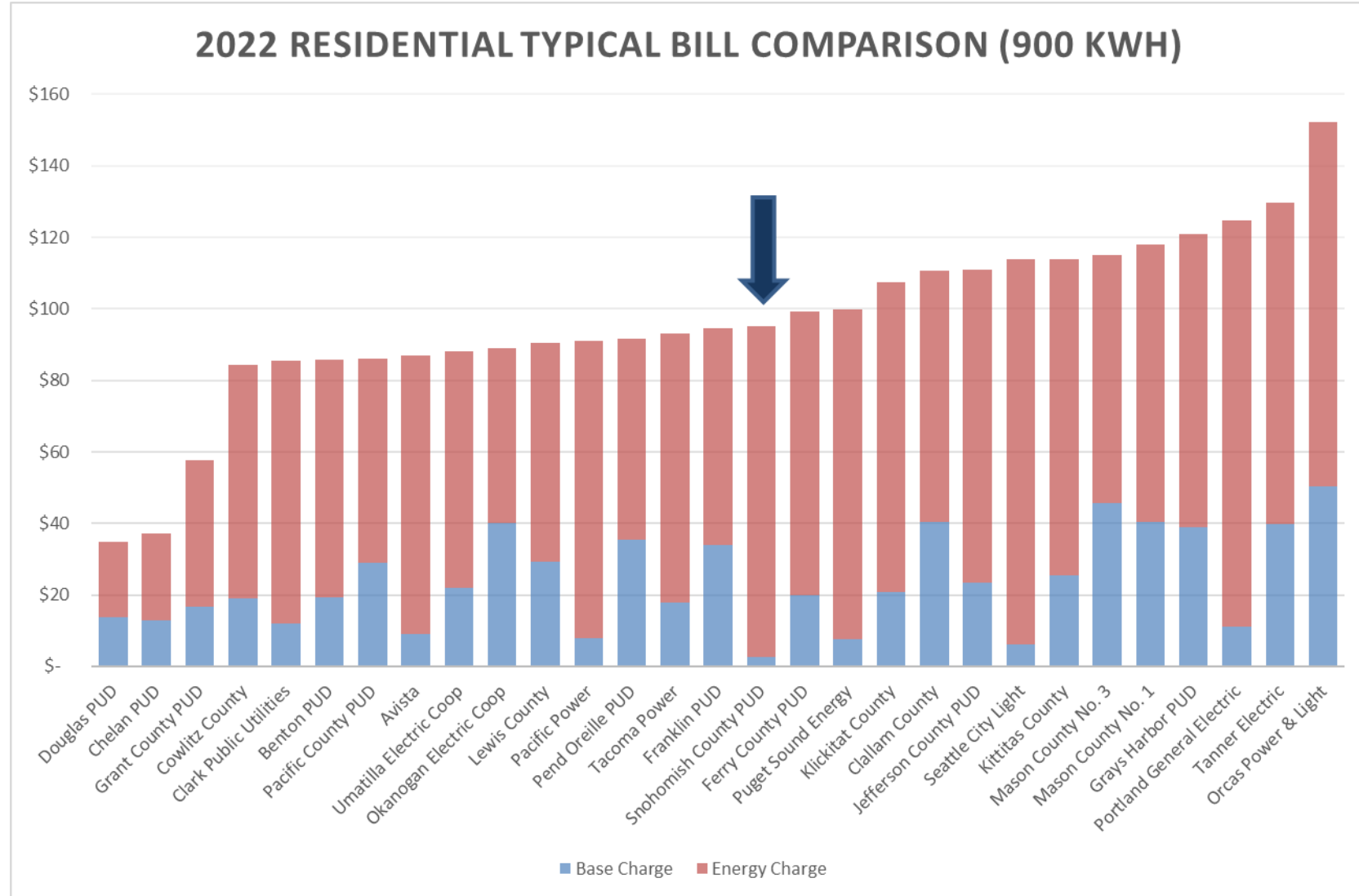
2022-2045 Study Period

Snohomish PUD    Adopted 12/21/21    Forest Supply Department

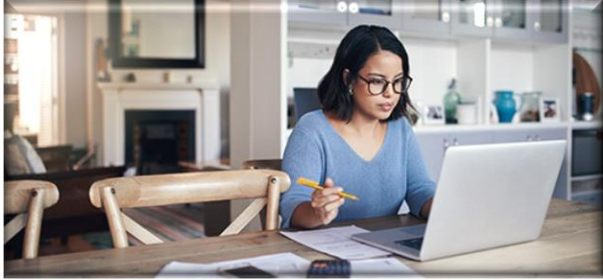


# Peer Utility Bill Comparison

**Our peer utilities are also experiencing growth, cost increases, new technologies, and inflation issues putting pressure on their rates**



# Electric System Forecast Assumptions



## Retail Sales

- Reflects September 2022 load forecast which projects continued growth in residential loads
- Provides continued funding for the income qualified discount program
- Considers the potential long-term impacts of the pandemic, supply chain, and inflation issues and projects small (1.5%-2%), multi-year rate increases, subject to Board approval

## Wholesale Sales

- Forecast revenues are based on P35 hydrology conditions and expected loads with higher than previously forecasted prices

## Other Operating Revenues

- Assumes that miscellaneous service charges for late and reconnection fees will return to normal levels by 2023
- Assumes lower levels of Residential exchange credit 2024-2027

# Electric System Forecast Assumptions

Bonneville  
POWER ADMINISTRATION



## Purchased Power

- 2023 Budget Reflects the impact of the recent settlement and incorporates a slight increase to BPA Power base rates effective October 2023
- Forecast years assume BPA rate increases based on inflation
- Generation system costs remain stable; no major projects in forecast years
- Short-term market purchases are expected to remain higher than historical levels due to increases in both volume and prices (mostly offset by higher market sales)

## Operations and Maintenance (Transmission and Ancillary)

- Forecasted Transmission and Ancillary costs remain flat as a result of the settlement



# Electric System Forecast Assumptions



## Operations and Maintenance (Energy Efficiency)

- Forecast includes adequate funding to continue existing and promote new Energy Efficiency programs to meet target goals

## Operations and Maintenance (Other)

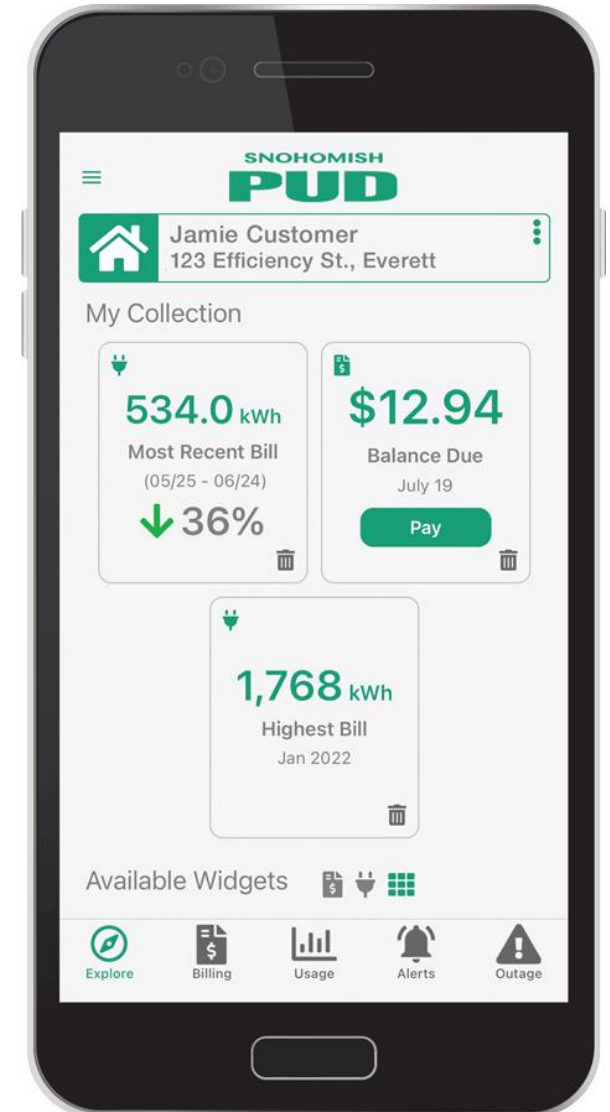
- Reflects the increased cost pressures due to supply chain and inflation issues

## Capital Expenditures

- Funding of major expansion and upgrade projects \$68M - \$78M per year
- Connect Up project begins ramping up in 2023 and continues through 2025
- Provides continued funding for North County Community Office, Facilities Upgrades, and Operations Center Improvements

# Proposed Changes to 2023 Budget

- Energy Retail Sales Adjustment
- BPA Settlement Agreement
  - Block cost increase
  - Credit
- GASB 87 – Leases
- GASB 96 – Cloud Based Software
- FEMA Vehicle Rates
- Potential East County Land Purchase





# 2023 Budget Comparison

## Operating Revenues

Energy Retail Sales	\$ 649,664	\$ 644,664	\$ (5,000)
Energy Wholesale Sales	59,979	60,393	414
Other Operating Revenues	33,660	33,660	0
<b>Total Operating Revenues</b>	<b>\$ 743,303</b>	<b>\$ 738,717</b>	<b>\$ (4,586)</b>

## Operating Expenses

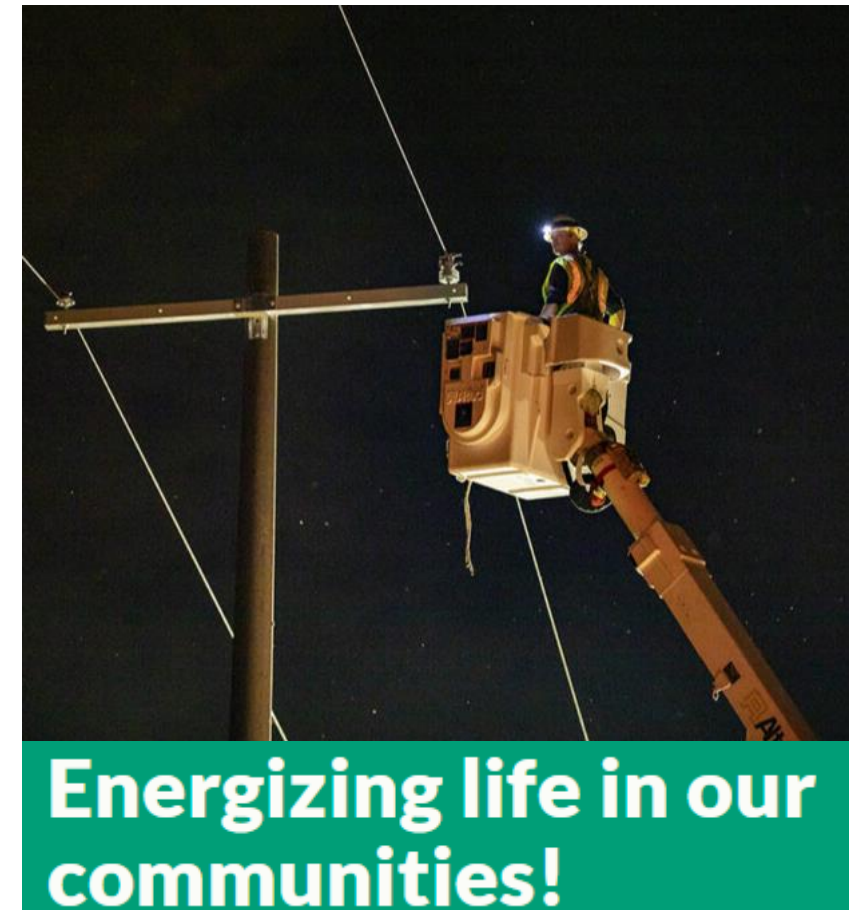
Purchased Power	\$ 342,716	\$ 325,867	\$ (16,849)
Operating & Maintenance	267,551	267,398	(153)
Taxes	40,470	40,163	(307)
Depreciation	61,216	64,214	2,998
<b>Total Operating Expenses</b>	<b>\$ 711,953</b>	<b>\$ 697,642</b>	<b>\$ (14,311)</b>

## Net Operating Income

Interest Income & Other	12,298	12,298	(0)
Interest Charges	(18,177)	(18,335)	(158)
Contributions	32,559	32,559	(0)
<b>Net Income</b>	<b>\$ 58,030</b>	<b>\$ 67,597</b>	<b>\$ 9,567</b>

## Other Cash Expenditures

Capital Expenditures	162,948	174,084	11,136
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# Electric System 2023 Budget and Five-Year Forecast

	2023 Final Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
<b>Operating Revenues</b>					
Energy Retail Sales	\$ 644,664	\$ 661,294	\$ 690,639	\$ 722,628	\$ 750,963
Energy Wholesale Sales	60,393	60,097	46,173	42,956	44,814
Other Operating Revenues	33,660	28,189	29,202	29,325	29,450
<b>Total Operating Revenues</b>	<b>\$ 738,717</b>	<b>\$ 749,579</b>	<b>\$ 766,014</b>	<b>\$ 794,909</b>	<b>\$ 825,228</b>
<b>Operating Expenses</b>					
Purchased Power	\$ 325,867	\$ 333,320	\$ 333,412	\$ 344,318	\$ 347,233
Operating & Maintenance	267,398	277,840	287,060	296,253	304,354
Taxes	40,163	41,195	43,013	45,009	46,768
Depreciation	64,214	66,141	68,125	70,169	72,274
<b>Total Operating Expenses</b>	<b>\$ 697,642</b>	<b>\$ 718,495</b>	<b>\$ 731,609</b>	<b>\$ 755,748</b>	<b>\$ 770,628</b>
<b>Net Operating Income</b>	<b>\$ 41,075</b>	<b>\$ 31,084</b>	<b>\$ 34,406</b>	<b>\$ 39,160</b>	<b>\$ 54,600</b>
Interest Income & Other	12,298	11,202	8,967	7,568	6,475
Interest Charges	(18,335)	(18,705)	(18,667)	(20,449)	(19,555)
Contributions	32,559	33,262	34,178	35,180	36,220
<b>Net Income</b>	<b>\$ 67,597</b>	<b>\$ 56,843</b>	<b>\$ 58,884</b>	<b>\$ 61,460</b>	<b>\$ 77,741</b>
<b>Other Cash Expenditures</b>					
Capital Expenditures	174,084	159,600	150,787	137,753	145,992
Operating Cash Balance	\$ 182,638	\$ 186,841	\$ 154,470	\$ 140,854	\$ 141,211
Days Cash on Hand	177	175	140	123	120
Outstanding Debt Principal	\$ 412,995	\$ 400,180	\$ 385,320	\$ 371,045	\$ 356,350

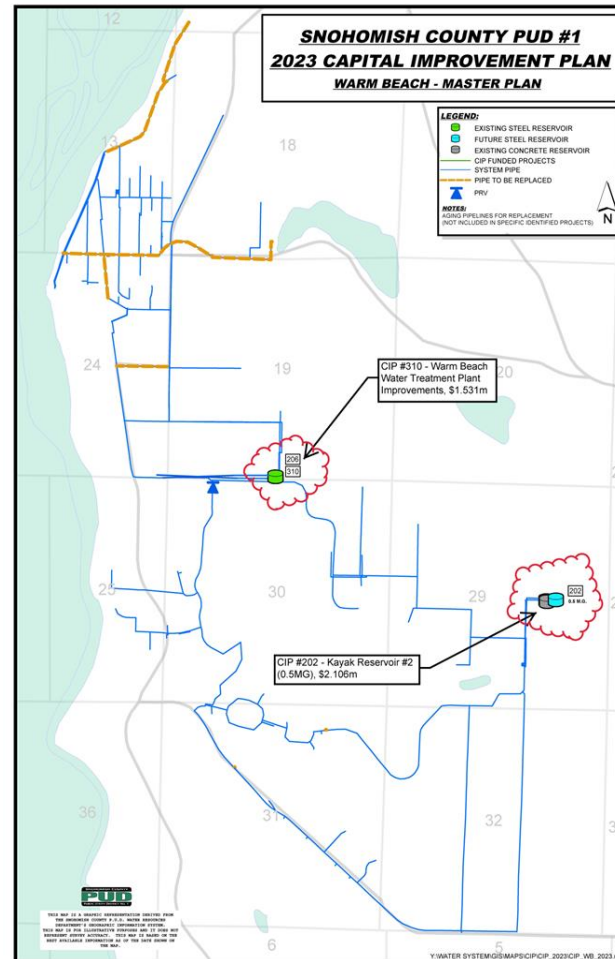
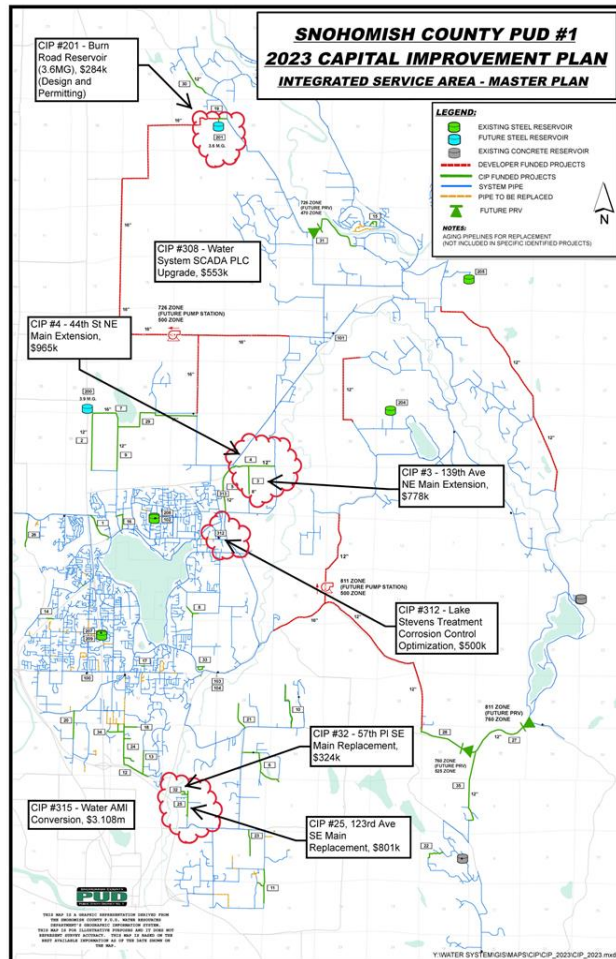


# 2023 Electric System Reserve Forecast

\$Millions

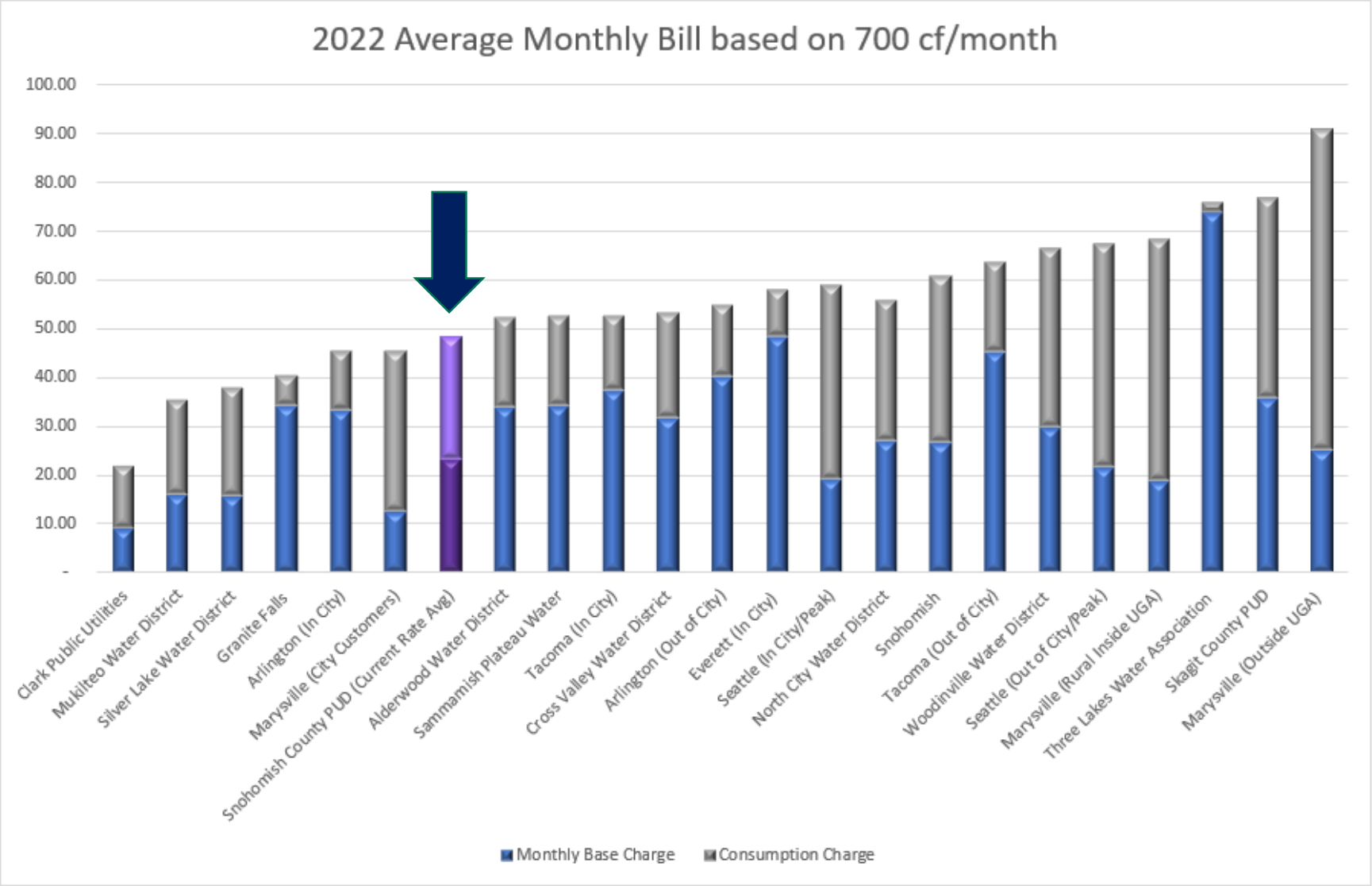
Description of Reserve	2023 Proposed Budget
<b>Operating Reserves</b> represent the funds set aside to provide adequate working capital for operational liquidity, seasonal revenue and expenditures fluctuations and other unforeseen events not addressed by other reserves	<b>182</b>
<b>Debt Management Reserve</b> represents funds that have been set aside to defer financing, redeem debt, or replenish revenue fund as needed	<b>80</b>
<b>Sinking Reserves</b> – represent the funds set aside on a calculated schedule in or to meet known, significant periodic payments	<b>15</b>
<b>Project Reserves</b> – may be utilized to fund projects as approved by the Commission, either through the adopted budget or otherwise directed by the Commission	<b>61</b>
<b>Contingency Reserve</b> – represents funds set aside to mitigate risk exposure, including risks associated with natural disasters and water quality issues	<b>125</b>
<b>Bond Debt Service Reserves</b> – represent funds set aside to fulfill the District's obligation to establish debt service reserve funds	<b>21</b>

# Water System Five-Year Financial and Reserves Forecast



# Peer Utility Bill Comparison

Our peer utilities are also experiencing growth, cost increases, new technologies, and inflation issues putting pressure on their rates



# Water System Forecast Assumptions

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## Retail Sales

- Reflects annual growth rate of approximately 1.5% each year, 2023-2027
- Assumes placeholders for a series of small, multi-year rate increases, subject to Board approval beginning 2023

## Wholesale Sales

- Wholesale sales revenues reflect similar growth rate projections to the cities of Arlington and Granite Falls

## Purchased Water

- Includes a series of rate increases from the City of Everett
- Reflects increased demand due to growth

## Operating and Maintenance

- Reflects increasing costs in 2023 due to shared services for the Electric System

## Capital Expenditures

- Continued emphasis on the main replacement program
- Reflects AMI 2023-2025

## Bond Issue

- \$7M in 2023 and \$13M in 2025 to help fund capital projects





# Water System Five-Year Forecast

## Operating Revenues

	2023 Proposed Budget	2024 Forecast	2025 Forecast	2026 Forecast	2027 Forecast
Water Retail Sales	\$ 13,282	\$ 13,744	\$ 14,174	\$ 14,399	\$ 14,628
Water Wholesale Sales	503	511	519	526	532
Other Operating Revenues	370	377	385	392	400
<b>Total Operating Revenues</b>	<b>\$ 14,156</b>	<b>\$ 14,633</b>	<b>\$ 15,078</b>	<b>\$ 15,317</b>	<b>\$ 15,560</b>

## Operating Expenses

Purchased Water	\$ 3,680	\$ 3,877	\$ 4,051	\$ 4,226	\$ 4,408
Operations & Maintenance	8,129	8,379	9,680	10,171	10,576
Taxes	720	735	757	765	778
Depreciation	3,647	3,830	3,906	3,985	4,064
<b>Total Operating Expenses</b>	<b>\$ 16,177</b>	<b>\$ 16,821</b>	<b>\$ 18,395</b>	<b>\$ 19,147</b>	<b>\$ 19,825</b>

<b>Net Operating Income</b>	<b>\$ (2,021)</b>	<b>\$ (2,189)</b>	<b>\$ (3,317)</b>	<b>\$ (3,830)</b>	<b>\$ (4,265)</b>
-----------------------------	-------------------	-------------------	-------------------	-------------------	-------------------

Other Income & Expense	102	171	233	294	300
Interest Charges	593	575	1,075	1,034	3,419
Contributions	5,394	4,711	4,749	4,563	4,594
<b>Net Income</b>	<b>\$ 2,882</b>	<b>\$ 2,119</b>	<b>\$ 590</b>	<b>\$ (7)</b>	<b>\$ (2,790)</b>

Capital Expenditures	14,028	15,593	13,549	7,484	7,106
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# Water System Reserve Forecast

Description of Reserve	2023 Proposed Budget (\$Thousands)
<b>Operating Reserves</b> represent the funds set aside to provide adequate working capital for operational liquidity, seasonal revenue and expenditures fluctuations and other unforeseen events not addressed by other reserves	6,200
<b>Sinking Reserves</b> – represent the funds set aside on a calculated schedule in or to meet known, significant periodic payments	226
<b>Project Reserves</b> – may be utilized to fund projects as approved by the Commission, either through the adopted budget or otherwise directed by the Commission	15,000
<b>Contingency Reserve</b> – represents funds set aside to mitigate risk exposure, including risks associated with natural disasters and water quality issues	1,500
<b>Bond Debt Service Reserves</b> – represent funds set aside to fulfill the District's obligation to establish debt service reserve funds	694

# **2023 Budget Public Hearing Remaining Schedule**

**December 6, 2022 – Request approval of the 2023 Budget**



## BUSINESS OF THE COMMISSION

Meeting Date: November 15, 2022

Agenda Item: 5A

### TITLE:

Consideration of a Resolution Approving Increased Fees Payable by Licensees of Space on District Utility Poles

### SUBMITTED FOR: Public Hearing and Action

<u>Rates, Economics, and Energy Risk Mgmt</u>	<u>Brian Booth</u>	<u>8286</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	<u>November 1, 2022</u>	
Estimated Expenditure:	<u></u>	Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |   |                                     |  |
|---|-------------------------------------|--|
| <input type="checkbox"/> Decision Preparation       | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion          | (Information)                       |  |
| <input checked="" type="checkbox"/> Policy Decision |                                     |  |
| <input checked="" type="checkbox"/> Statutory       |                                     |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description GP-3(4)(C)(1), a non-delegable, statutorily-assigned Board duty: Rates/Fees. Establish and maintain rates and charges for electric energy and water and various other services, facilities, and commodities sold, furnished or supplied by the District.*

Since 2008, RCW 54.04.045 has prescribed the cost allocation methodologies that locally controlled utilities in the State of Washington, including Public Utility District No. 1 of Snohomish County (“the District”), must use in developing fees for 3<sup>rd</sup> party wireline pole attachments. Per the statute, the District must develop non-discriminatory cost-based fees. Such fees are calculated by averaging the results of the Federal Communications Commission’s Telecom methodology and the American Public Power Association’s methodology.

District staff is proposing that the annual attachment fees for wholly-owned poles increase from \$27.98 to \$29.39 per attachment, and fees for jointly-owned poles increase from \$15.38 to \$16.16 per attachment. The prior rate adjustment was in 2020. A number of factors can be attributed to this rate increase, including but not limited to the District’s cost of poles, general and administrative expenses, and maintenance costs.

## RECOMMENDATIONS/FUTURE ACTIONS:

Staff recommends that the District Board of Commissioners pass the attached resolution authorizing revision of the joint use fee schedule.

### *List Attachments:*

Resolution

Exhibit A – Redlined

Presentation – Presented November 1, 2022

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Approving Increased Fees Payable by  
Licensees of Space on District Utility Poles

WHEREAS, Public Utility District No. 1 of Snohomish County ("District") enters into license and permit agreements ("License Agreements") with cable television system operators and others ("Licensees") granting the Licensees the nonexclusive right to use space on poles owned by the District for the purpose of attaching to such pole facilities and equipment used by the Licensees in connection with their operations; and

WHEREAS, the Application Fees, Contact Fees and Unauthorized Contact Penalty Fees (collectively "Fees") that the District currently charges were established by Resolutions No. 5336 and 5478; and

WHEREAS, RCW 54.04.045 defines the methodology for setting pole attachment fees by Public Utility Districts; and

WHEREAS, District staff proposed adjustment of said Fees in compliance with said state law for District-Owned and Jointly Owned poles; and

WHEREAS, on November 1, 2022, the Commission held a hearing to consider any oral and written comments made by Licensees and members of the public with respect to the Fee adjustments proposed by District staff; and

WHEREAS, the Commission has reviewed the types and amounts of proposed Fees to be paid by Licensees and has considered the recommendations of staff regarding the same.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County that the Application Fees, Annual Contact Fees and Unauthorized Contact Penalty Fees to be paid for space on District utility poles after January 1, 2023, as set forth in the attached Exhibit “A,” Joint Use Fee Schedule, are hereby adopted.

BE IT FURTHER RESOLVED that such Fees shall continue in effect unless and until modified by the Commission.

PASSED AND APPROVED this 15<sup>th</sup> day of November, 2022.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary



**Joint Use Fee Schedule**  
**Effective January 1, ~~2020~~2023**

**Wireline Equipment Annual Contact Fees**  
**(Formerly Known as ‘Exhibit “B”’)**

**Administrative & Engineering Review Fee:** \$185.00 plus \$12.00 for each pole per application within the same Section, Township and Range.

**Communication Cable (aerial rate)**

Each contact fee provides six inches of vertical space on a pole and provides for a maximum of 2" cross section of cable/messenger diameter. Additional pole space required to provide minimum clearances per Exhibit "C" or cables of large diameter will result in additional contact fees.

Wholly-owned District Pole (a pole solely owned by the District): ~~\$27.98~~29.39 per contact

Jointly-owned Pole (a pole jointly owned by the District and another owner): ~~\$15.38~~16.16 per contact

**Auxiliary Equipment (non-aerial rate)**

Each contact fee provides one foot of vertical space on the pole. Equipment requiring more than one vertical foot of space on the pole will be charged additional contact fees. Power supplies, junction cabinets, and splice boxes are considered auxiliary equipment. Power supplies, for example, require an average of 2 feet of space per attachment.

Wholly-owned District Pole: \$ ~~27.98~~29.39 per contact/foot

Jointly-owned Pole: \$ ~~15.38~~16.16 per contact/foot

**Unauthorized Contact Penalty (Bootleg)**

\$370.00 bootleg application fee per pole and 5 (five) years back rent at current wholly-owned District pole rate.

**Wireless Telecommunications Equipment Annual Contact Fees**  
**(Formerly Known as ‘Exhibit “A”’)**

The following sets forth the ranges of Annual Fees (unless otherwise specified) for the use of various types of District property and facilities for installation of wireless telecommunications equipment or facilities used for providing FCC-licensed frequencies, on a per-site basis.

Where a range of fees rather than a fee certain is provided, the actual fee for each site or other use of District facilities will be negotiated between the District and the Licensee or user based on the current and projected values of the following factors, to the extent applicable at the time the applicable site license agreement is executed by the District and the Licensee: location and other site-specific factors; height requirements for proposed Licensee equipment; amount of space used, or rendered unusable by others; the length of the proposed license term, in light of the then-current market conditions; the aggregate number of sites proposed to be licensed by the Licensee; and any other factors affecting the interests of the District, in the sole discretion of the District.

1. Use of unimproved space on District property for construction and/or installation of Licensee antennae support structures, antennae and related facilities:

(a) \$8,000 to \$12,000 per initial 1,000 square feet (or portion thereof); and

(b) Prorated amount of base fee for square footage in excess of 1,000 square feet used or rendered unusable to others.

2. Attachment of Licensee equipment or facilities to existing District facilities:

(a) Macro antennas on distribution poles above the electrical space: \$4,000 to \$8,000 per pole.

(b) Small cell (5G) antennas within the communication space or on Street Light standards: [One-time application fee of \\$100 dollars plus ongoing annual contact fee of](#) \$148.50 or \$270 per pole, depending on whether the pole is wholly or jointly owned and what arrangements for revenue-sharing have been made among the owners.

(c) Equipment on District poles in the Electrical Space or on Street Lights: \$60 to \$125 per installation.

(d) Rack space in District communications shelters: \$235 to \$500 per vertical unit.

(e) Other facilities: \$4,000 to \$14,000 plus a fee for usable square footage of \$100 to \$500 per square foot.

(f) Unimproved ground space for use for equipment shelters and other facilities serving installations described in subsections 2(a) and (c) above: \$25 to \$75 per square foot.

# 2023 Pole Attachment Rates

Felicienne Ng, Principal Utility Economist

Beth Haskin, Joint Use and Permits Administrator

Previously Presented on November 1, 2022

Prior Presentation December 17, 2019



# Purpose and Expectations

- This presentation is to update the Commission on the new pole attachment rates that will go into effect January 1, 2023
- Seeking Commission approval of the new pole attachment rates on November 15, 2022



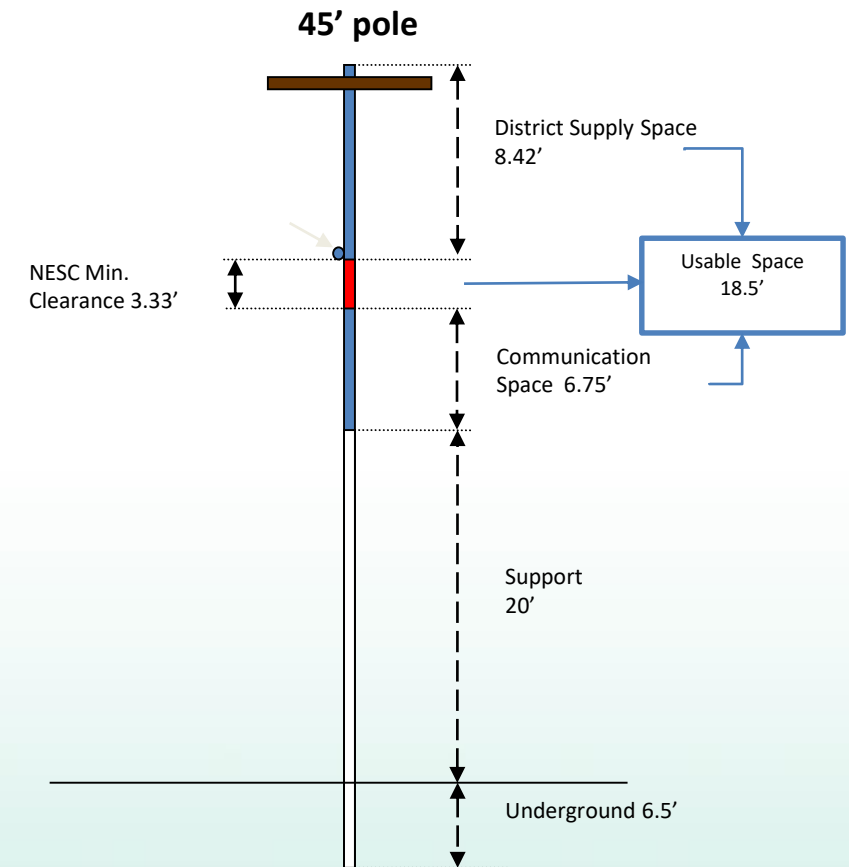
# Background

- The District currently has 86,734 attachments
  - 26,957 on District owned poles
  - 59,777 on Jointly owned poles (District's share: 55%)
  - Approx. \$1.7M of revenue in total
- Last rate increase was in 2020
  - Did not update last year due to minimal change
- Pole attachment rates have been reviewed annually since 2018



# Rate Methodology

- Washington State Method - RCW 54.04.045
  - Enacted June 2008
  - 50% FCC (Federal Communications Commission) Cable Attachment Method
    - Established in 1978
    - Formula only considers usable space of the pole
    - Intended to provide subsidies for cable attachments to foster growth
  - 50% APPA (American Public Power Association) Shared Cost Method
    - Equal allocation of common space





# Snohomish Assumptions

- Space Occupied
  - Standard FCC & APPA assumptions use 1 linear foot per attachment
  - District and attachers have agreed to use ½ linear foot to allow for more attachments
  - This reduces the attachment rate
- Pole Size
  - Standard FCC & APPA assumptions use 37.5ft
  - District uses 45ft
  - This reduces the attachment rate
- Safety Space
  - District did not factor the NESC (National Electrical Safety Code) Safety Space of 3.33ft as 'Unusable Space' - prior agreement with customers
  - This reduces the attachment rate



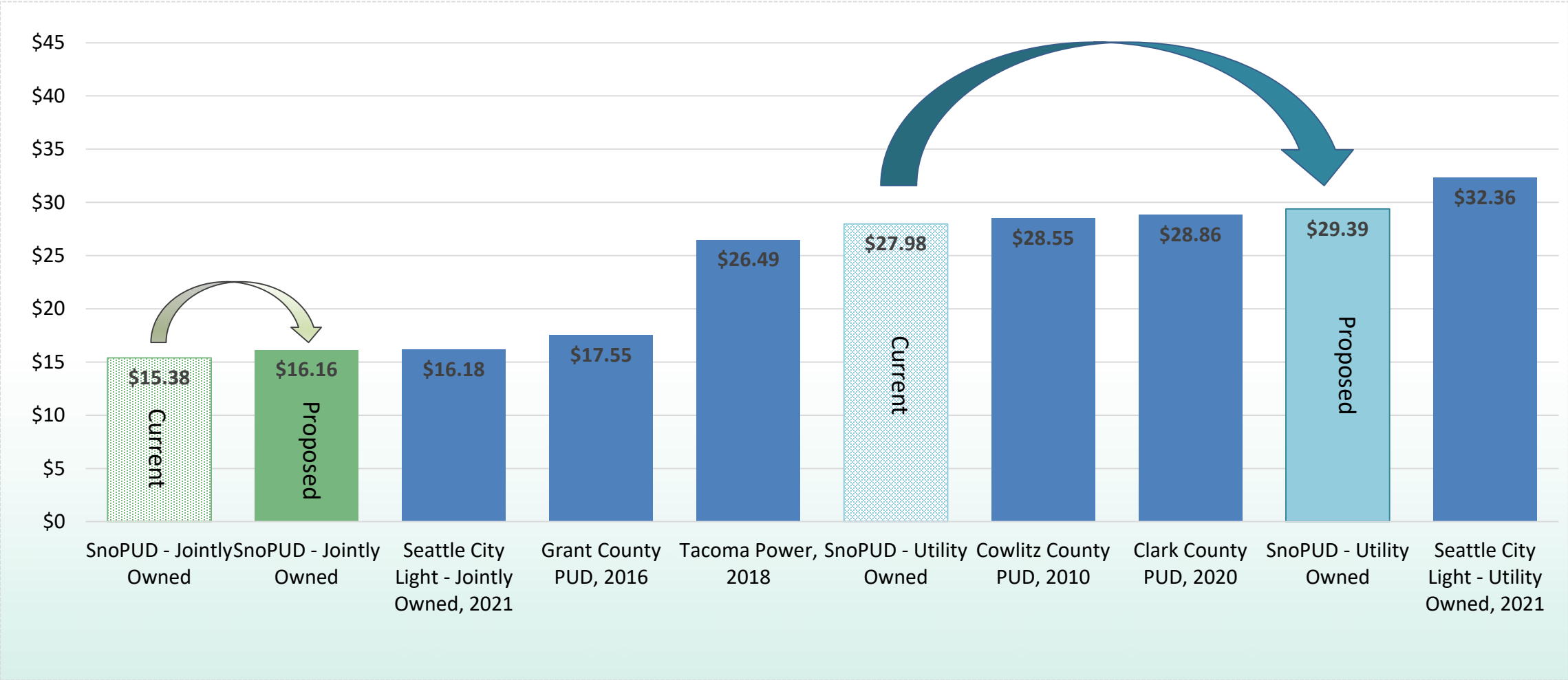
# New Rates

	DISTRICT OWNED POLES	JOINTLY OWNED POLES
Current Rate	\$27.98	\$15.38
Proposed Rate	\$29.39	\$16.16
% Change	5%	5%

- Expected annual revenue increase: \$105k
- Attachers were notified of rate increase on July 1, 2022



# Rate Comparison



# QUESTIONS?





## BUSINESS OF THE COMMISSION

Meeting Date: November 15, 2022

Agenda Item: 6A

### TITLE

Consideration of a Motion Accepting the 3<sup>rd</sup> Quarter 2022 Financial Conditions and Activities Monitoring Report

### SUBMITTED FOR: Items for Individual Consideration

Finance	Julia Anderson	8027
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	<u>August 16, 2022</u>	
Estimated Expenditure:		Presentation Planned <input checked="" type="checkbox"/>

### ACTION REQUIRED:

- |   |                                     |   |
|---|-------------------------------------|---|
| <input type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input checked="" type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion    | (Information)                       |   |
| <input type="checkbox"/> Policy Decision      |                                     |   |
| <input type="checkbox"/> Statutory            |                                     |   |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Executive Limitation 5 – Financial Conditions and Activities

#### *List Attachments:*

Internal Monitoring Report – Financial Conditions and Activities (EL-5)  
Financial and Budget Results – Third Quarter 2022



GOVERNANCE  
INTERNAL MONITORING REPORT

Report Date: 11/8/2022

Policy Type: Executive Limitations

Reporting Method: ☒ Executive Report ☐ External Audit ☐ Direct Inspection

Policy Title: Financial Conditions and Activities (EL-5)

Date of Policy: April 27, 1999

Frequency: Quarterly

**Global Policy Prohibition:** *With respect to the actual, ongoing financial condition and activities, the General Manager shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from Board priorities established in the Ends Policy.*

**Interpretation:** The General Manager shall ensure that the District's financial position and results are consistent with Board policy and priorities and are fiscally prudent.

**Compliance:** This report constitutes my assurance that, as reasonably interpreted, these conditions have not occurred and further, that the data submitted below are accurate as of this date, September 30, 2022.

Signed John Haarlow  
John A. Haarlow, CEO

11/08/2022  
Date

Signed J. Scott Jones  
J. Scott Jones, CFO

11/08/2022  
Date

**Summary Data:** See attached financial and budget results.

1. **Policy Prohibition:** *Accordingly, she or he shall not use any rate stabilization fund reserves without Board authorization.*

**Interpretation:** The District shall hold in reserves any amounts designated by the Board for the Rate Stabilization Reserve. This reserve shall be reduced only by Commission action.

**Conclusion:** During the 3rd quarter of 2022 this Executive Limitation was followed with no exceptions.



**Summary Data:** The Rate Stabilization fund was not reduced during the 3rd quarter of 2022.

2. **Policy Prohibition:** *Accordingly, she or he shall not pay any judgment or settle any claim with funds from the District's self-insurance fund unless authorized by the Board.*

**Interpretation:** No claim settlement will be paid out of the District's self-insured retention fund without first obtaining commission approval.

**Conclusion:** During the 3rd quarter of 2022, this Executive Limitation was followed with no exceptions.

**Summary Data:** The Self Insurance Fund totals \$10.0 million as of September 30, 2022. No claims were paid out of the District's Self-insured Retention Fund during the 3rd quarter of 2022. All other claims settlements authorized by the Risk Management department were paid from the department's annual claims settlement budget.

3. **Policy Prohibition:** *Accordingly, she or he shall not fail to present the Board in Executive Session, on at least a quarterly basis, a report regarding all significant lawsuits filed against the District and any other legal issues which could result in significant financial exposure for the District.*

**Interpretation:** Lawsuits that could materially affect the financial viability of the District will be reported to the Commission. Also included will be any other potential legal issues that may pose significant concerns in the future.

**Conclusion:** During the 3rd quarter of 2022, this Executive Limitation was followed with no exceptions.

**Summary Data:** This requirement is being met quarterly by a confidential litigation memorandum to the Board and General Manager from the General Counsel who has assumed the responsibility for ensuring that the Commission is kept current on any significant pending or potential litigation or issues that could result in significant exposure for the District. Cases on that memorandum are discussed in Executive Session on an as-needed basis.

4. **Policy Prohibition:** *Accordingly, she or he shall not fail to settle payroll and debts in a timely manner.*

**Interpretation:** Payroll and all other accounts payable will be paid in a timely manner.

**Conclusion:** During the 3rd quarter of 2022, this Executive Limitation was followed with no exceptions.

**Summary Data:** Payroll and all other payables were made in a timely manner during the 3rd quarter of 2022.

5. **Policy Prohibition:** *Accordingly, she or he shall not allow tax payments or other government-authority ordered payments or filings to be overdue or inaccurately filed.*

**Interpretation:** Tax payments will be made in a timely manner, avoiding penalties and interest.

**Conclusion:** During the 3rd quarter of 2022, this Executive Limitation was followed with no exceptions.

**Summary Data:** During this quarter all applicable local, state, and federal tax payments and obligations were made in a timely manner.

6. **Policy Prohibition:** *Accordingly, she or he shall not fail to aggressively pursue receivables after a reasonable grace period to the extent it is cost effective to do so.*

**Interpretation:** Accounts receivable are handled according to written District Policies, Procedures, and Guidelines. Past due accounts receivable are pursued in a cost-effective manner based on credit guidelines, customer circumstance, and staffing availability.

**Conclusion:** During the 3rd quarter of 2022, this Executive Limitation was followed with no exceptions.

**Summary Data:** The District is pursuing receivables once again, and resuming disconnections for non-payment, after pausing during the COVID-19 and proclamation 20-23.2 which prohibited disconnection of residential service due to nonpayment as well as late fees and disconnection fees. Resolution 6072, Effective September 1, 2022, allowed our regular process of collections. Our current ratio of net bad debts written off to total revenue year-to-date is 0.53% as of September 30, 2022.

7. **Policy Prohibition:** *Accordingly, she or he shall not, without prior approval of the Board, compromise or settle:*

A. *An employee claim when a lawsuit has been filed.*

B. *An employee claim where a lawsuit has not been filed when the settlement is greater than \$25,000, including attorney fees or other expenses, but not including the value of any outplacement or educational assistance, increased length of notice of termination or other non-cash benefits. Such settlements shall be recorded with the Board as incidental reports within thirty (30) calendar days of the settlement.*

- C. *A claim against the District when a lawsuit has been filed where the settlement is greater than \$25,000, including attorney fees or other expenses.*
- D. *Any other demand or claim by or against the District for a monetary amount greater than \$100,000.*

**Interpretation:** General Counsel and Risk Management will ensure that the Commission shall be informed when an employee files a lawsuit, a settlement greater than \$25,000 is made with an employee, a lawsuit greater than \$25,000 is filed, or any other demand greater than \$100,000 is made against the District.

**Conclusion:** During the 3rd quarter of 2022, this Executive Limitation was followed with no exceptions.

**Summary Data:** This requirement is being met by General Counsel in Executive Session. General Counsel has assumed the responsibility for ensuring that the Commission is kept current on any employee claims when a lawsuit is filed, employee settlements greater than \$25,000, and any lawsuits or potential claims greater than \$100,000 with the exception of claims handled by Risk Management.

8. **Policy Prohibition:** *Accordingly, she or he shall not execute modifications to the collective bargaining agreements between the District and the International Brotherhood of Electrical Workers (IBEW) that:*
- A. *Relate to compensation including, but not limited to, wages or benefits;*
- B. *Are unbudgeted; or*
- C. *Cumulatively exceed \$100,000 in any fiscal year.*

**Interpretation:** The District's Collective Bargaining Agreement (CBA) with IBEW Local #77 will not be modified without approval of the Board of Commissioners when the modifications involve any one of the following:

- Changes to the wage rate(s) for any Union Classification
- Changes to the overtime rate for any Union Classification
- Any new job classification and corresponding wage rate
- Any change to the formula for the District's contribution for health and welfare benefits
- An increase in the District's budget
- Contractual changes which result in an accumulation of cost changes which exceed \$100,000 annually

Compensation changes which involve items other than the above (e.g., tool allowance, boot/clothing allowances, fair share premiums, rest time, stand-by time, travel time, high time) do not require approval from the Board of Commissioners.

**Conclusion:** There have been no incidents of non-compliance with this Policy Prohibition during the 3rd quarter of 2022 reporting year.

**Summary Data:**

- State law requires that changes in wage rates require approval of the Board of Commissioners. This includes establishing wage rates for new classifications. No proposed wage changes for union classifications have been made without the approval of the Board of Commissioners and our current overtime rate has not been changed.
- The formula for the District's contribution for health and welfare benefits is outlined in the CBA. No changes in this formula have occurred without approval from the Commission.

# SNOHOMISH PUD

*Energizing Life In Our Communities*

## Financial Results - Third Quarter 2022

Presented by Julia Anderson,  
Senior Manager, Controller &  
Auditor

November 15, 2022

Last Presented August 16, 2022



Board of Commissioners:

Tanya “Toni” Olson • Rebecca Wolfe • Sidney “Sid” Logan

165/229

# Statement of Operations

## Electric and Generation Systems

YTD Through September 30, 2022  
(millions)





	2021	Actual vs. Prior Year		2022
Operating Revenues				
Retail Sales	\$454		+13	\$467
Wholesale Revenue	33		+30	63
Other Revenues	21		+2	23
Total Operating Revenues	\$508		+45	\$553
Operating Expenses				
Operation and Maintenance	\$181	-3		\$178
Purchased Power	247		+3	250
Depreciation Expense	48		+2	50
Taxes	29		+1	30
Total Operating Expenses	\$505		+3	\$508
Net Operating Income	\$3		+42	\$45
Other Income (Expense)	\$2			\$2
Interest Income (Expense)	(12)	-6		(18)
Capital Contributions	21	-2		19
Net Income	\$14		+34	\$48
Capital Expenditures	\$82		+3	\$85



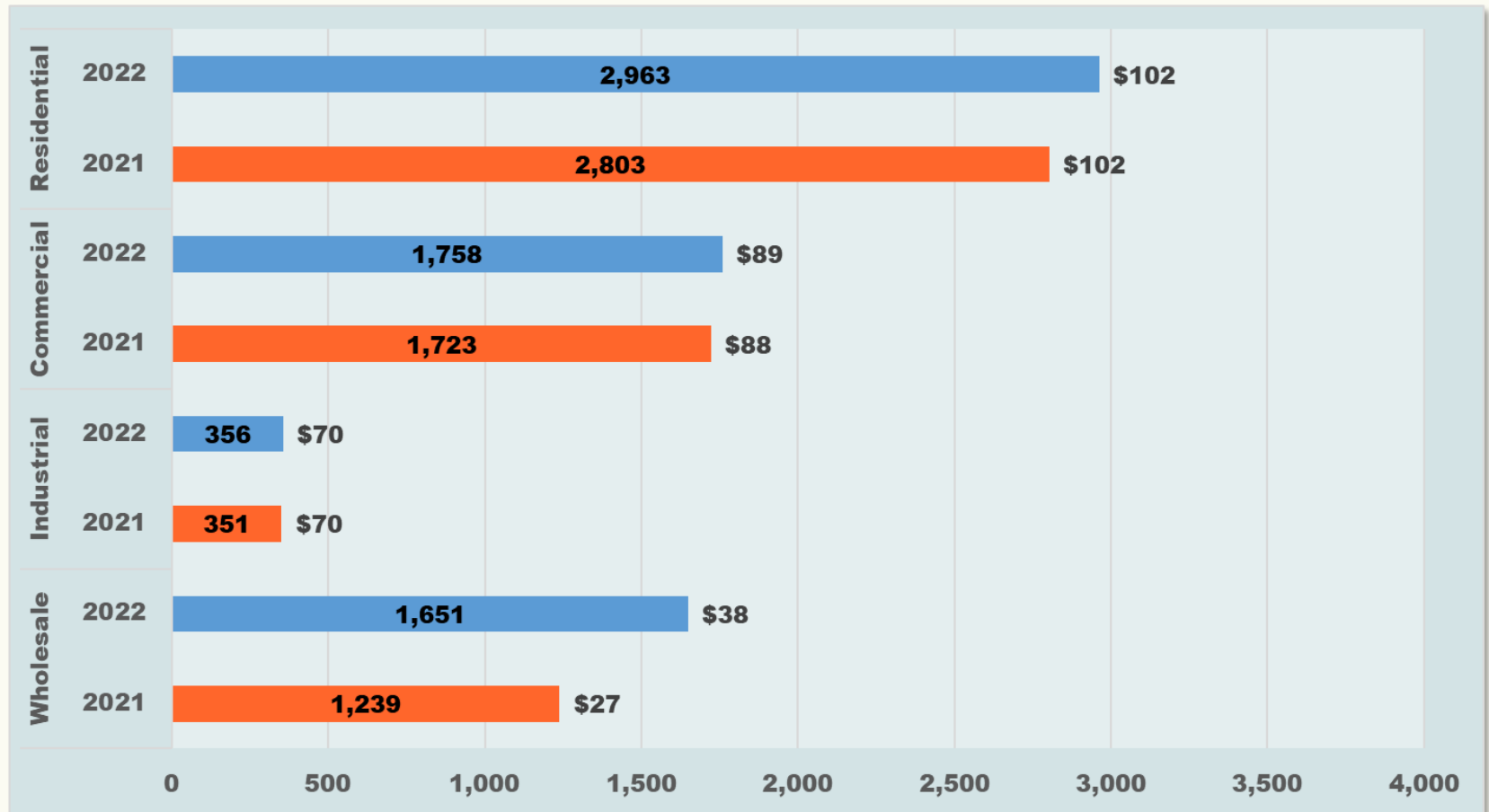
# Statement of Operations

## Electric and Generation Systems

YTD Through September 30, 2022  
(millions)






	2021	Actual vs. Prior Year		2022
<b>Operating Revenues</b>				
Retail Sales	\$ 454		+13	\$ 467
Wholesale Revenue	33		+30	63
Other Revenues	21		+2	23
<b>Total Operating Revenues</b>	<b>\$ 508</b>		<b>+45</b>	<b>\$ 553</b>

# Megawatt Hours – Billed (000's) and Revenue per MWh YTD Through September 30, 2022



# Statement of Operations Electric and Generation Systems

YTD Through September 30, 2022  
(millions)

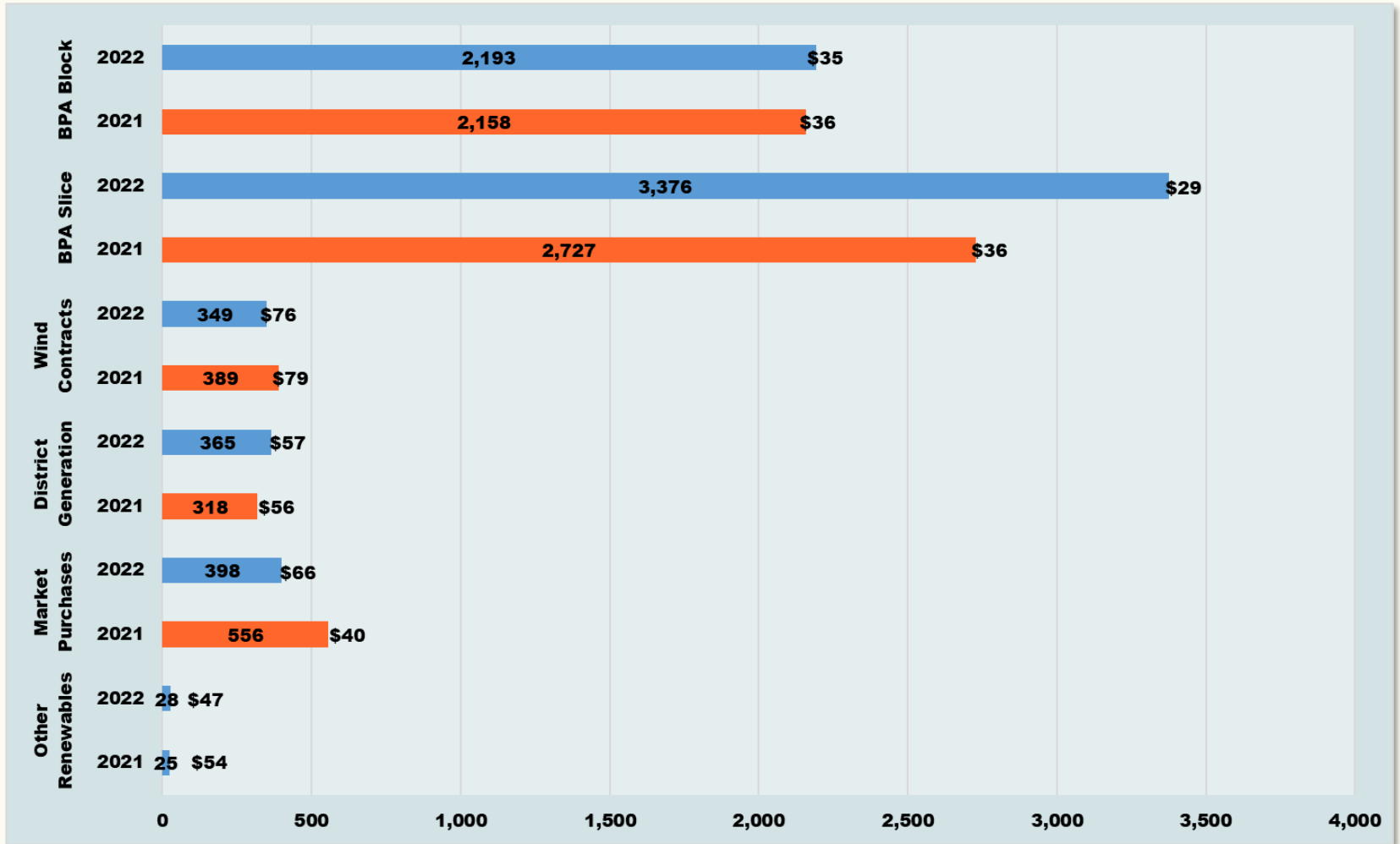
	2021	Actual vs. Prior Year		2022
<b>Operating Expenses</b>				
Operation and Maintenance	\$ 181	-3		\$ 178
Purchased Power	247		 +3	250
Depreciation Expense	48		 +2	50
Taxes	29		 +1	30
<b>Total Operating Expenses</b>	<b>\$ 505</b>		 <b>+3</b>	<b>\$ 508</b>

# Megawatt Hours – Power Supply

(000's)

## and Cost per MWh



YTD Through September 30, 2022



# Statement of Operations

## Electric and Generation Systems

YTD Through September 30, 2022  
(millions)

	2021	Actual vs. Prior Year		2022
Other Income (Expense)	\$2			\$2
Interest Income (Expense)	(12)	-6		(18)
Capital Contributions	21	-2		19
Capital Expenditures	\$ 82		+3	\$ 85

# Statement of Operations

## Electric and Generation Systems

YTD Through September 30, 2022  
(millions)

	2021	Actual vs. Prior Year		2022
<b>Operating Revenues</b>				
Retail Sales	\$454		+13	\$467
Wholesale Revenue	33		+30	63
Other Revenues	21		+2	23
<b>Total Operating Revenues</b>	<b>\$508</b>		<b>+45</b>	<b>\$553</b>
<b>Operating Expenses</b>				
Operation and Maintenance	\$181	-3		\$178
Purchased Power	247		+3	250
Depreciation Expense	48		+2	50
Taxes	29		+1	30
<b>Total Operating Expenses</b>	<b>\$505</b>		<b>+3</b>	<b>\$508</b>
<b>Net Operating Income</b>	<b>\$3</b>		<b>+42</b>	<b>\$45</b>
Other Income (Expense)	\$2			\$2
Interest Income (Expense)	(12)	-6		(18)
Capital Contributions	21	-2		19
<b>Net Income</b>	<b>\$14</b>		<b>+34</b>	<b>\$48</b>
Capital Expenditures	\$82		+3	\$85



# Financial Condition Indicators

## Electric and Generation Systems

	<u>As of September 30 -YTD</u>	
	2021	2022
<b>Reserves (in millions)</b>		
Operating Reserves (Revenue Fund)	\$141	\$154
Operating Reserves (Debt Management Fund)	80	80
Contingency Reserves	125	125
Benefits Reserves	37	39
Sinking Reserve	29	31
Bond Debt Service Reserves	24	27
Project Reserves	99	145
<b>Current Ratio - Electric and Generation</b>	2.3	2.2
<i>(Current Assets / Current Liabilities)</i>		
<b>Debt Indicators including Generation System</b>		
Outstanding Bonds (in millions)	\$505	\$550
Debt to Capital Assets Ratio	0.20	0.21
Senior Lien Debt Service Coverage (12 mos ended)	3.6x	4.6x
<b>Bond Rating</b>		
Fitch	AA-	AA-
Standard & Poors	AA-	AA
Moody's	Aa2	Aa2

# Electric System Operating Indicators

	Through September 30 - YTD	
	2021	2022
<b>Megawatt-Hours Billed</b>		
Retail MWh Sales - Billed	4,897,321	5,100,827
Wholesale MWh Sales	1,239,070	1,650,915
<b>Total MWh Sales - YTD</b>	<b>6,136,391</b>	<b>6,751,742</b>
<b>Net Write Offs to Sales (YTD) %</b>	0.29%	0.53%
<b>Net Write Offs (YTD)</b>	\$1,804,731	\$2,929,636
<b>Avg Power Cost/kWh</b>	\$0.041	\$0.038
<b>New Customer Connections</b>	4,320	3,907
<b>Total Active Customers</b>	368,399	374,075

# Statement of Operations Water System

YTD Through September 30, 2022  
(thousands)

	September 30 - YTD		
	2021	2022	Variance
<b>Operating Revenues</b>			
Retail Sales	\$10,727	\$ 10,847	\$ 120
Wholesale Revenue	575	537	(38)
Other Revenues	278	310	32
<b>Total Operating Revenues</b>	<b>\$11,580</b>	<b>\$ 11,694</b>	<b>\$ 114</b>
<b>Operating Expenses</b>			
Operation Expense	\$3,364	\$ 3,707	\$ 343
Purchased Water	2,623	2,783	160
Maintenance Expense	1,559	1,619	60
Depreciation Expense	2,448	2,540	92
Taxes	612	585	(27)
<b>Total Operating Expenses</b>	<b>\$10,606</b>	<b>\$ 11,234</b>	<b>\$ 628</b>
<b>Net Operating Income/(Loss)</b>	<b>\$ 974</b>	<b>\$ 460</b>	<b>\$ (514)</b>
Other Income & Expense	\$ (11)	\$ (3)	\$ 8
Interest Income	57	(247)	(304)
Interest Charges	(201)	80	281
Capital Contributions	5,429	2,315	(3,114)
<b>Net Income</b>	<b>\$6,248</b>	<b>\$ 2,605</b>	<b>\$ (3,643)</b>

# Water System Financial Condition Indicators

	September 30 - YTD	
	2021	2022
<b>Reserves (in thousands)</b>		
Operating Reserve (Revenue Fund)	\$6,503	\$6,951
Contingency Reserves	1,500	1,500
Sinking Reserve	1,545	1,655
Bond Debt Service Reserve	418	418
Project Reserve	16,939	16,992
<b>Current Ratio</b>		
(Current Assets/Current Liabilities)	2.9	2.7
<b>Debt Indicators</b>		
Outstanding Water System Debt (in thousands)	\$15,624	\$15,386
Debt to Capital Assets Ratio	0.09	0.09
Senior Lien Debt Service Coverage	5.8x	3.5x
<b>Bond Rating</b>		
Moody's	Aa2	Aa2
Standard & Poors	AA	AA

# Water System Operating Indicators

	September 30 - YTD	
	2021	2022
<b>Water System Cubic Feet Sold (in thousands)</b>		
Retail	175,235	168,334
Wholesale	25,160	24,158
<b>Water System Rates/CCF</b>		
Retail (includes surcharges)	\$6.12	\$6.44
Wholesale	\$2.29	\$2.22
<b>Purchased Water Cost per CCF</b>	\$1.60	\$1.63
<b>New Customer Connects - YTD</b>	448	292
<b>Total Active Customers</b>	22,890	23,253



## BUSINESS OF THE COMMISSION

Meeting Date: November 15, 2022

Agenda Item: 6B

### TITLE

Consideration of a Resolution Adopting a Plan or System of Additions to and Extensions of the District's Water Utility; Declaring the Intention of the Board of Commissioners to Form Water Local Utility District No. 65 to Carry Out That Plan; and Fixing the Date, Time, and Place for a Public Hearing on Formation of the Proposed Local Utility District and Confirmation of the Assessment Roll

### SUBMITTED FOR: Items for Individual Consideration

Water Utility	Christina Arndt	3001
Department	Contact	Extension
Date of Previous Briefing:		
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |  |                                     |  |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion               | (Information)                       |  |
| <input type="checkbox"/> Policy Decision                 |                                     |  |
| <input checked="" type="checkbox"/> Statutory            |                                     |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description: GP-3(4)(D)(1) a non-delegable, statutorily assigned Board duty – Local Utility Districts. Form and establish the method of procedure in all matters relating to local utility districts.*

This year's non-contiguous LUD has three properties with assessments totaling \$32,405. The property owners included within LUD 65 has since disconnected from their private groundwater well because the well either ran low or failed entirely. The non-contiguous LUD provides property owners with the opportunity to spread assessments over 20 years resulting in annual payments averaging \$695, including interest.

All property owners sign a Water Connection Contract. The Connection Contract is written such that it qualifies as a signed LUD petition. Since only those requesting financing for water service have signed Contracts, the LUD has 100 percent property owner support. To expedite the process,

applicants also waive the requirement to publish the notice of public hearing in The Herald once each week for two consecutive weeks and agree instead to receive a written notice.

The Resolution will set 1:30 p.m., December 20, 2022, at the PUD's Headquarters Building, or at a publicly noticed video conference meeting, if appropriate, as the time, date, and place for a public hearing on formation of Non-Contiguous LUD No. 65, and confirmation of the final assessment roll.

*List Attachments:*

- Resolution
- Exhibit A
- Exhibit B
- Exhibit C
- Exhibit D



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Adopting a Plan or System of Additions to and Extensions of the District's Water Utility; Declaring the Intention of the Board of Commissioners to Form Water Local Utility District No. 65 to Carry Out that Plan; and Fixing the Date, Time, and Place for a Public Hearing on Formation of the Proposed Local Utility District and Confirmation of the Assessment Roll

WHEREAS, the owners of the land described in the Preliminary Assessment Roll in Exhibit "A" hereto have requested a connection to the District's water system either through direct attachment to a supply pipeline serving the District's water supply main or attachment to an existing District-installed main, and the owners have entered into a Water Connection Contract as shown in Exhibit "D" establishing the terms for such connection, requesting financing for public improvements installed for the benefit of their property through the formation of a water local utility district, and waiving publication of notice of the hearing establishing the local utility district and confirming the assessment roll; and

WHEREAS, pursuant to the terms of such Water Connection Contract, the District has completed construction of such improvements; and

WHEREAS, the Board of Commissioners of the District has considered the information presented by staff regarding the feasibility of extending and adding to the District's system of distribution of water to lands described in Exhibit "A", and has determined the method of distributing the cost and expense thereof against the District and against the local utility district proposed to be created within such lands, and has determined that the cost and expense of constructing and installing such additions to the District's Water Utility, and to acquire the necessary easements and facilities in connection therewith, shall be paid from Water Utility Revenues and from the proceeds of assessments levied on property specially benefited thereby; and

WHEREAS, the plan of improvements proposed to be financed through the formation of the proposed Water Local Utility District is shown in the Feasibility Study in Exhibit “B” hereto; and

WHEREAS, the Commission has considered the recommendations of staff and determined that the formation of such local utility district is appropriate and in the best interests of the District.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County, Washington, as follows:

Section 1. The plan for additions to the existing distribution system of the District, consisting of the installation of a meter, pressure reducing valve, and service line, all as more fully described in Exhibit “B,” appears to be financially and economically feasible and is hereby adopted.

Section 2. The cost of carrying out the plan provided in Section 1 hereof, including all construction and installation, general facilities charge, distribution system charge, meter installation fees, and overhead and general expenses, is hereby declared to be \$32,405.

Section 3. The cost of the plan provided in Section 1 hereof and hereby adopted, shall be met, and defrayed from Water Utility Revenues and from the proceeds of assessments levied and assessed against all property within the local utility district referred to in Section 6 hereof, legally and properly assessable therefore and specifically benefited by such improvement, as provided by the laws of the State of Washington and the resolutions of the District. The entire principal and interest on such assessments as well as penalties for late payment shall be paid into a local improvement revenue fund, which shall be created and established in the office of the Snohomish County Treasurer, to be known as “Local Utility

District No. 65 (Water Distribution System) – Non-Contiguous” and shall be used for paying principal and interest on District warrants and/or notes, inter-fund loans and bonds to be issued in payment of the cost and expense of the plan provided in Section 1. The assessments in such local utility district may be paid in cash, without penalty, interest or cost, any time within 30 days from the first day of publication of notice by the Treasurer of Snohomish County, Washington, that the assessment roll is in his or her hands for collection or if not then paid may, at the option of the several property owners, be paid in twenty equal annual installments and with interest at the rate of 4.0 percent per annum. The levying, collection and enforcement of all assessments in such local utility district shall be in the manner now or hereafter provided by law or resolution of the District.

Section 4. The method of assessment shall be made against the property within said local utility district on a per buildable lot basis. Each assessment shall include a general facilities charge, which represents the charge imposed by the District for access to the source, storage and transmission facilities of the District’s Water Utility; distribution system charge, which represents the average cost per lot for new distribution systems installed; a service connection charge, which is the average cost of installation of a meter, pressure reducing valve, service line; when applicable, a charge to cover the cost of a county right-of-way permit; and a \$200 LUD administration charge to recover costs associated with administering the LUD including formation costs and annual fees charged by the Snohomish County Treasurer.

Section 5. It is the intention of the Board of Commissioners of the District to approve, ratify and confirm the construction of the additions to the District’s integrated water system as described in Section 1 of this Resolution and described in Exhibit “B” attached hereto.

Section 6. The Board of Commissioners of the District hereby declares its intention to form a local utility district to be known and designated as Local Utility District No. 65 of Snohomish County, Washington and as fully described and set forth in the Draft Resolution forming such local utility district, which is attached hereto as Exhibit “C.”

Section 7. Not to exceed 100 percent of the cost of the improvements described in Section 1 hereof shall be borne by assessments against the property within the proposed local utility district specially benefited by such improvements. Actual assessments may vary from assessment estimates so long as they do not exceed a figure equal to the increased true and fair value the improvement adds to the property assessed.

Section 8. A public hearing shall be held by the Commission in the Commission Meeting Room, Headquarters Building, 2320 California Street, Everett, Washington, or at a publicly noticed video conference meeting, if appropriate, at 1:30 p.m. on the 20<sup>th</sup> day of December, 2022, for the purpose of determining whether the above-described proposed local utility district shall be established and, if appropriate, confirming the proposed assessment roll, as set forth in Exhibit “A” hereto.

The Secretary of the Board of Commissioners of the District is hereby authorized and instructed to cause notice of the adoption of this Resolution to be given to each owner or reputed owner of any lot, tract, parcel of land, or any other property within the proposed local utility district, and to mail such notice at least 15 days before the date fixed for the public hearing to the owner or reputed owner of the property shown on the tax rolls of the County Treasurer of Snohomish County, at the address shown therein as required by law.

PASSED AND APPROVED this 15<sup>th</sup> day of November, 2022.

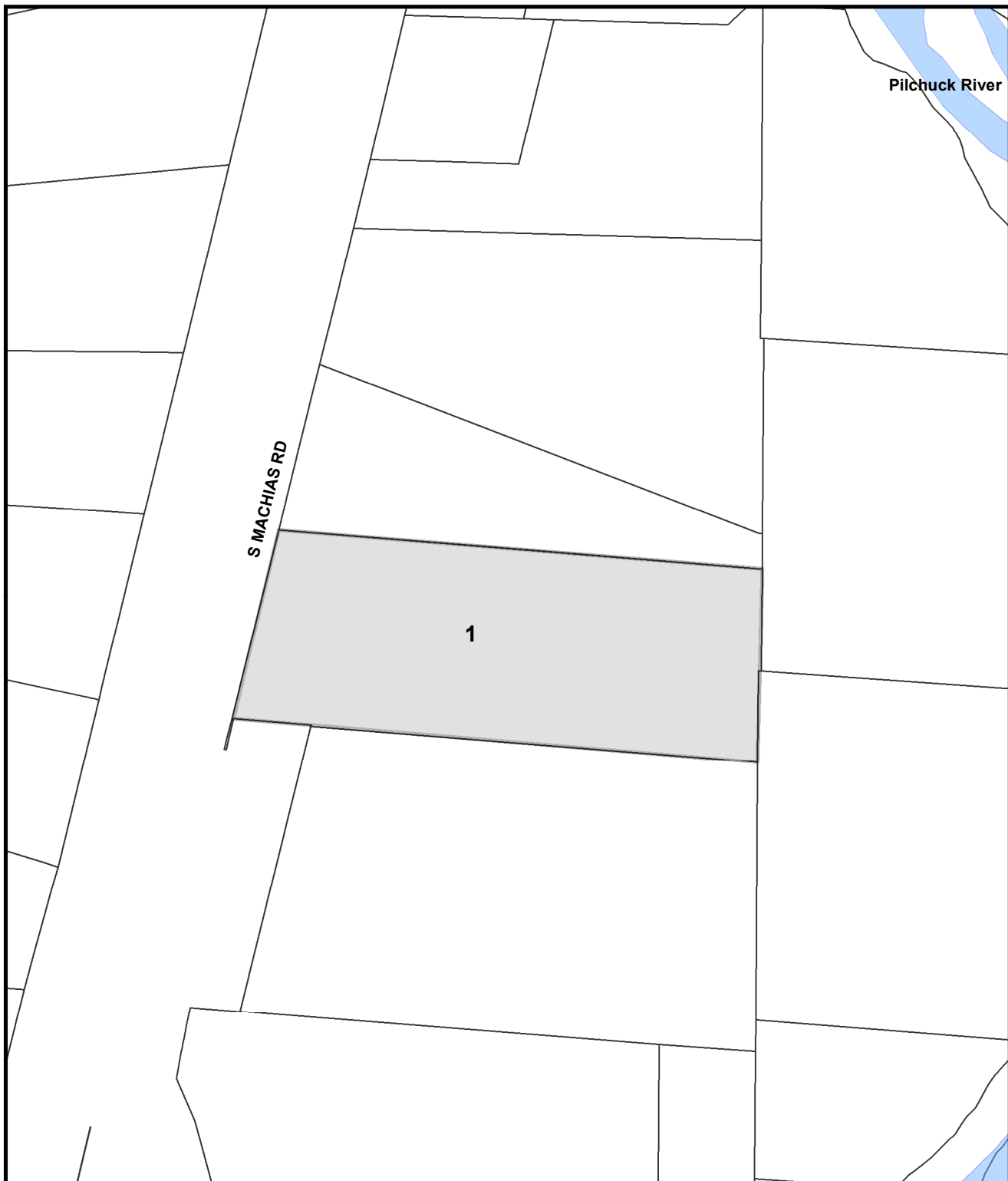
\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary

<p align="center"><b>Preliminary Assessment Roll for Lots Within Boundaries of 2022 Non-Contiguous LUD 65 of Public Utility District No. 1 of Snohomish County, Washington</b></p>
--

<u>Tax Account No.</u>	<u>Legal Description</u>	<u>Recorded Owner &amp; Mailing Address</u>	<u>Assessment</u>
290616-004-015-00	Section 16 Township 29 Range 06 Quarter SE - N 200FT OF S 795FT OF TH PART SW1/4 SE1/4 E OF NP RY LESS CO RD TGW FDP FOR TAX PURPOSES ONLY: TH PTN N1/2 SE1/4 SE1/4 SD SEC 16 EXC CO RD & EXC N1/2PTN LY W OF PILCHUCK RIV BEING MORE PARTICULARLY DAF: BEG AT MOST SWLY COR ABV DESC PAR ALSO BEING SW COR NW1/4 SE1/4 SE1/4 TH N01*12 24W ALG W LN SD PAR DIST 104.43FT TH N88*47 36E DIST 3.50FT TO ELN OF W 3.50FT SD PAR TH S01*12 24E ALG SD E LN DIST 104.65FT TO S LN SD PAR TH N87*38 23W ALG SD LN DIST 3.51FT TO POB PER QCD'S REC AFN 200810070178 & 200909240407	Michael Downing 131 S Machias Rd Snohomish, WA 98290	\$ 9,790.00
300603-002-020-00	SEC 03 TWP 30 RGE 06PTN GOVT LOT 5 3-30-6 & PTN SE1/4 NE1/4 4-30-6 BEING LOT 8 OF LTS 25 (6-80) REC AF NO 8204285010 VOL 15 OF SURV PGS 249-251	Tabatha McDougall 14727 136th St NE Arlington, WA 98223	\$12,825.00
300610-002-003-00	Section 10 Township 30 Range 06 Quarter NE - TH PTN NE1/4 NW1/4 DAF: COM NE COR SD SUB; TH N88*53 37W ALG N LN THOF 15.05FT TO WLY R/W 155TH AVE NE, TPB; TH CONT N88*53 37W ALG SD N LN 456.71FT;TH S28*09 59E 65.00FT; TH S47*24 41W 286.32FT; TH S26*24 25E 417.27FT TO INT A STRT LN BTW SW COR & NE COR SD SUB; TH N37*08 01E ALG SD LN 613.81FT; TH S88*53 37E PLW N LN SD SUB FOR 88.94FT TO WLYR/W OF 155TH AVE NE; TH N03*42 02W ALG SD R/W 128.62FT TO TPB; EXC ANY PTN THOF LY WHN R/W - AKA PAR 1 OF SNO CO BLA 00-109033 REC AFN 200102270505	Justin & Kerri Mullene 12330 155th Ave NE Arlington, WA 98223	\$9,790.00
<b>TOTAL</b>			<b>\$ 32,405.00</b>



Snohomish County PUD  
Water Resources

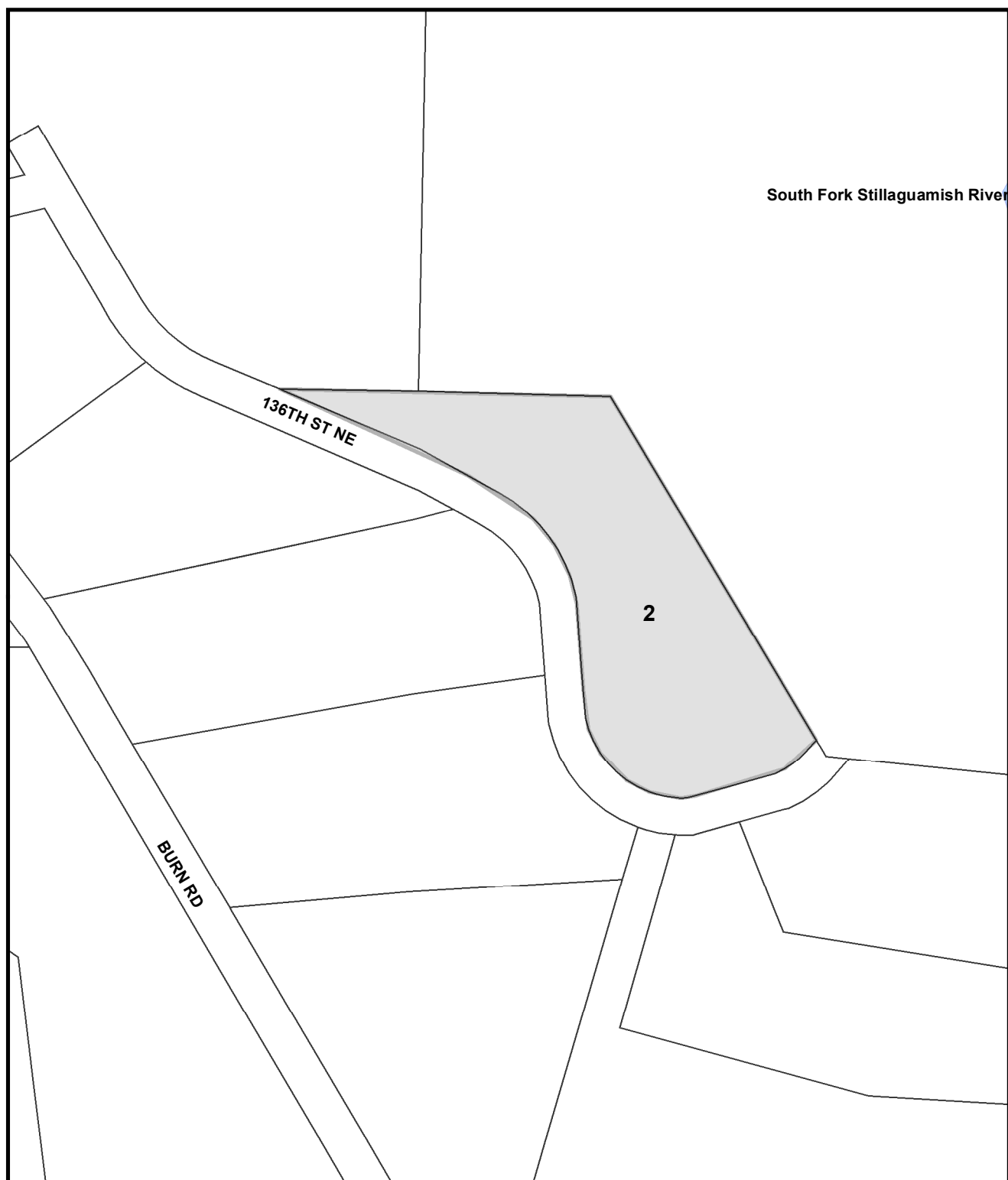
**NON-CONTIGUOUS  
LUD NO. 65**

**TAX ACCOUNT #:**

**290616-004-015-00**

**ATTACHMENT 1 TO EXHIBIT "A" PRELIMINARY ASSESSMENT ROLL**





Snohomish County PUD  
Water Resources

**NON-CONTIGUOUS  
LUD NO. 65**

**TAX ACCOUNT #:**

**300603-002-020-00**

**ATTACHMENT 2 TO EXHIBIT "A" PRELIMINARY ASSESSMENT ROLL**



Snohomish County PUD  
Water Resources

**NON-CONTIGUOUS  
LUD NO. 65**

**TAX ACCOUNT #:**

**300610-002-003-00**

**ATTACHMENT 3 TO EXHIBIT "A" PRELIMINARY ASSESSMENT ROLL**

**EXHIBIT B**

PUBLIC UTILITY DISTRICT NO. 1 OF SNOHOMISH COUNTY

WATER UTILITY

**NON-CONTIGUOUS  
WATER LUD NO. 65**

FEASIBILITY STUDY REPORT

November, 2022

Feasibility Study  
Non-Contiguous LUD No. 65  
November 2022

## **1. INTRODUCTION AND BACKGROUND**

The properties included in Local Utility District (LUD) No. 65 are located in unincorporated Snohomish County in the Snohomish and Arlington areas. The properties are attached to the District's main on S Machias Road, 136<sup>th</sup> Street NE and 155<sup>th</sup> Avenue NE (See attached maps of property locations).

Research by the District's Office of General Counsel determined that an LUD was the only mechanism through which the District could offer financing for attachment to District water service, and that an LUD need not include contiguous parcels. Thus, the concept of a Non-Contiguous LUD was developed to allow voluntary participation by property owners wishing to take permanent service from an existing District water supply main.

Participants have been provided with a Water Connection Contract (See Attachment 2). The Water Connection Contract is written such that the property owner's signature qualifies as a signed LUD petition. Since only those requesting financing for water service have signed Contracts, the LUD has 100 percent property owner support.

## **2. COST**

The cost per customer varies depending upon which main the service is connecting to.

The following fees for connection are charged at the 2022 rates:

There are two properties connecting to the distribution main; one each on S Machias Road and 155<sup>th</sup> Avenue NE. The connection fees total \$9,790 for each property and consist of a General Facilities Charge (GFC) of \$3,645, a Distribution System Charge (DSC) of \$4,210, a Service Connection Charge (SCC) of \$1,355 (for a ¾" meter), a Snohomish County Right-of-way permit costing \$100, a pressure reducing valve costing \$280, and a LUD Administrative fee of \$200.

There is one property connecting to the distribution main on 136<sup>th</sup> Street NE. The connection fees total \$12,825 for the property and consist of a General Facilities Charge (GFC) of \$3,645, a Distribution System Charge (DSC) of \$4,210, a Service Connection Charge (SCC) of \$1,520 (for a 1" meter), a Snohomish County Right-of-way permit costing \$100, an Interim Connection Agreement (ICA) costing \$3,150, and a LUD Administrative fee of \$200.

The GFC represents a pro-rata share of the cost of funding transmission, storage and water source improvements, which are required to serve the LUD properties. The DSC is based on the average cost per lot for new distribution systems installed in the District's rural service area (this amount will vary based on when the District-installed water main extension was completed or if the property was located in an area where another LUD-financed main was installed). The SCC is the average cost of installation of a meter and a service line from the main to the property line. The LUD administrative fee provides

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recovery of costs associated with administering the LUD, including formation costs and annual fees charged by the Snohomish County Treasurer's Office.

<b>No. of Properties</b>	<b>Connection Fee</b>	<b>Assessment</b>
2	2022 Standard SF Connection Fee w/ ¾" Meter and PRV	\$19,580.00
1	2022 Standard SF Connection Fee w/ 1" Meter and ICA	\$12,825.00
<b>3 TOTAL</b>		<b>\$32,405.00</b>

2022 Standard SF Connection Fee w/ ¾" Meter and PRV

General Facilities Charge	\$ 3,645.00
Distribution System Charge	\$ 4,210.00
Service Connection Charge (1")	\$ 1,355.00
County Right-of-Way Permit	\$ 100.00
Pressure Reducing Valve	\$ 280.00
LUD Administrative Fee	<u>\$ 200.00</u>
	\$ 9,790.00

2022 Standard SF Connection Fee w/1" Meter and ICA

General Facilities Charge	\$ 3,645.00
Distribution System Charge	\$ 4,210.00
Service Connection Charge (1")	\$ 1,520.00
County Right-of-Way Permit	\$ 100.00
Interim Connection Agreement	\$ 3,150.00
LUD Administrative Fee	<u>\$ 200.00</u>
	\$12,825.00

### 3. FINANCING

Bonds will not be sold for this LUD since the District incurs no substantial costs in providing the new customer service attachments to existing facilities. Once the final assessment roll has been approved, the Snohomish County Treasurer will be notified, and the Treasurer will in turn notify the property owners. Following a 30-day opportunity to pay the assessment off in-full with no interest or penalty, the first annual installment would be due 12 months following that notice. The interest rate charged to the property owners would be established by the District at the public hearing on the final assessment roll. An interest rate of approximately 4.0 percent is anticipated. As the Treasurer collects assessment payments, the proceeds are forwarded to the District.

Since the assessment will be secured by a senior lien on the property, in second position behind general property taxes, the District may foreclose on a parcel if the assessment is not paid. For all parcels included in the LUD, the value of the property exceeds by several

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times the amount of the assessment. Further, District policy provides for disconnection of water service in the event of default, hence the District is well protected from possible non-payment.

#### **4. ECONOMIC FEASIBILITY**

For an LUD to be economically feasible, the assessed parcel's value must be increased by at least as much as the amount of the assessment. By signing the Connection Contract, all owners stipulate and agree that the benefits to their property exceed the estimated cost of the assessment. Further, all property owners applying for a District water connection via the non-contiguous local utility district method agree that the benefits to their property will be greater than the estimated cost of the improvements. Property owners also acknowledge and agree that water service options other than direct connection to the District's system are more expensive and provide less benefit than a direct connection to the District's water system.

#### **5. PRELIMINARY ASSESSMENT ROLL**

The preliminary assessment is attached as Exhibit "A".

#### **6. RATES**

All customers in this LUD will pay the District's standard single-family water rate. Rates currently in effect for a single-family residential water service include a \$23.33 minimum monthly charge and \$3.57 per 100 cubic feet (748 gallons) of water usage. An average single-family household using 700 cubic feet per month would see a monthly bill of \$48.32 per month, or \$579.84 per year.

#### **7. SUMMARY AND RECOMMENDATION**

The proposed LUD is financially, economically and technically feasible. The District will not issue bonds for the LUD, and will collect assessment payments over the projected 20-year life of the LUD. It is recommended that the LUD be formed and the properties assessed as outlined in the Feasibility Report.

**EXHIBIT C**

## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Ordering, Approving, Ratifying and Confirming the Construction and Installation of the Plan or System of Additions to the District's Water Utility, as Adopted on November 15, 2022, and Applicable to the Local Utility District Hereinafter Described, Forming Local Utility District No. 65 of Snohomish County, Washington, and Confirming the Final Assessment Roll

WHEREAS, by Resolution No. \_\_\_\_\_ passed by the Board of Commissioners of the District on November 15, 2022, a plan or system of additions and related appurtenances to the District's Water Utility, all in accordance with the Feasibility Study in "Exhibit B" thereto, which by this reference is made a part hereof, was adopted, which resolution also declared the intention of the Board of Commissioners to form Local Utility District No. 65 in connection with carrying out such plan; and

WHEREAS, the boundaries and a general description of the proposed local utility district, together with the names and addresses of the owners of all lots, parcels, or tracts of land or other property within such local utility district, as shown on the tax rolls of the County Treasurer, and the legal descriptions and proposed annual assessments for all such lots, parcels or tracts of land or other property within the proposed local utility district, are as set forth in the Final Assessment Roll in "Exhibit A" attached hereto and by this reference incorporated herein; and

WHEREAS, on November 16, 2022, written notice of the hearing to form such proposed local utility district and adopt related assessment rolls was sent by first class mail, U.S. postage prepaid, to the owners of all lots, parcels, or tracts of land or other property within the proposed local utility district; and

WHEREAS, the publication of such notice has been waived in writing by each and every member of the proposed local utility district; and

WHEREAS, no protest petition signed by fifty percent (50%) or more of the property owners within such proposed local utility district was filed with the Secretary of the Board of Commissioners on or before twelve o'clock noon on the date fixed for hearing; and



Resolution No. \_\_\_\_\_

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WHEREAS, on December 20, 2022, commencing at 1:30 p.m., the Commission conducted a hearing on such proposed local utility district, and considered all timely written objections and oral arguments presented for or against the formation of such district and for or against the proposed assessment roll for such district; and

WHEREAS, under the State Environmental Policy Act, WAC 197-11-800 (16) and -800 (23)(b), no environmental checklist was prepared prior to the formation and construction of Local Utility District No. 65; and

WHEREAS, the Commission finds that it is reasonable and proper and in the best interest of the District to form Local Utility District No. 65 as hereinbefore described, and to confirm the assessment roll for such local utility district;

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County, Washington, as follows:

Section 1. The construction of the plan or system of additions to and extensions of the District's Water Utility as adopted in Resolution No. \_\_\_\_\_ and as more particularly set forth in "Exhibit B" thereto, is hereby approved, ratified and confirmed.

Section 2. The proposed Local Utility District No. 65 of Snohomish County, Washington, as more particularly described in "Exhibit A," appears to be financially and economically feasible, and is hereby formed.

Section 3. The cost and expense of carrying out the plan or system provided in Section 1, including construction and installation, overhead and general expenses and engineering and legal expenses, is hereby declared to be \$32,405. Not to exceed 100 percent of such cost and expense shall be borne by assessments against property within said local utility district specially benefited by the improvement. The Commission finds that the cost and expense to be borne by each lot is not greater than the benefit to be conferred on each lot.

Section 4. Assessment shall be made against the property within said local utility district on a per buildable lot basis. Each assessment shall include, in addition to a proportionate share of the cost of facilities constructed as part of the plan or system described in Section 1 hereof, a general facilities charge, which represents the charge imposed by the District for access to the source, storage and transmission facilities of the

Resolution No. \_\_\_\_\_

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District's Water Utility. A connection charge shall also be levied for each service connection. The Board of Commissioners hereby finds that such method of assessment is equitable and proper and fairly reflects the special benefits to the respective assessed properties.

Section 5. The proposed final assessment roll and assessments for Local Utility District No. 65 as set forth in the attached "Exhibit A" is fair and reasonable and is hereby approved and confirmed.

Section 6. The assessments in such utility district may be paid in cash, without penalty, interest or cost, at any time within thirty days from the first day of publication of notice by the Treasurer of Snohomish County, Washington, that the assessment roll is in his or her hands for collection, and if not then paid, such assessments may, at the option of the several property owners, be paid in 20 equal annual installments; that the first of such installments be due one year after the expiration of the aforesaid 30-day period, and subsequent installments shall be due annually after such date; that the sum remaining unpaid at the expiration of such 30-day period shall bear interest at the rate 4.0 percent per annum, and interest on the unpaid amount shall be due on the due date of the first installment of principal and each year thereafter on the due date of each installment of principal; that assessments or installments thereof, when delinquent, in addition to such interest, shall bear a penalty in the amount of 12 percent per annum on the outstanding delinquent balance; and that the owner of any lot, tract or parcel of land or other property charged with any such assessment may redeem it from all liability for the unpaid amount of the assessment, at any time after the 30-day period allowed for payment of the assessment without penalty or interest, by paying the entire unpaid amount of the assessment to the Snohomish County Treasurer, with interest thereon to the date of maturity of the installment next falling due.

Section 7. The cost of the plan described in Section 1 hereof shall be met and defrayed from the District's Water Utility General fund and the proceeds of assessments levied and assessed against all property within the local utility district created by Section 2 hereof, legally and properly assessable therefore and specially benefited by said improvement, as provided by the laws of the State of Washington and the resolutions of the District. The entire principal of and interest on such assessments, as well as penalties

Resolution No. \_\_\_\_\_

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for late payment, shall be paid into a local improvement fund which is hereby created and established in the office of the Snohomish County Treasurer to be known as “Utility Local Improvement District No. 65, (Water Distribution System) – Non-Contiguous” and shall be used for the sole purpose of paying the cost of the plan described in Section 1, and/or paying principal of and interest on District warrants and/or notes, inter-fund loans or bonds issued in payment of the cost and expense of such improvements; and the Snohomish County Treasurer is hereby authorized and directed to remit to the District, on or prior to the tenth day of the month following receipt thereof, for use for such purposes, any and all monies received by the Treasurer from time to time in said fund.

Section 8. The Secretary of the Board of Commissioners of the District is hereby authorized and directed to certify unto the Snohomish County Treasurer and any and all public authorities or others interested in LUD No. 65 or properties contained therein as to the giving of all notices, the manner and form of all resolutions or proceedings and any other information or material which may be necessary or appropriate with respect thereto.

PASSED AND APPROVED this 20<sup>th</sup> day of December, 2022.

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President

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Vice-President

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Secretary

## EXHIBIT D



**WATER CONNECTION CONTRACT  
FOR  
NON-CONTIGUOUS LOCAL UTILITY DISTRICT**

THIS Contract is entered into between the Public Utility District No. 1 of Snohomish County, Washington (the District), and \_\_\_\_\_(Applicant(s), for the purpose of establishing the terms for connection to the District's water system through direct access to a District-funded water supply pipeline.

Applicant declares and warrants as follows:

- (1) Applicant's service address is: \_\_\_\_\_
- (2) Applicant's mailing address is: \_\_\_\_\_
- (3) Property tax account number is: \_\_\_\_\_
- 4) Applicant's telephone number is:  
(H) \_\_\_\_\_  
(W) \_\_\_\_\_
- (5) The legal description of the property is: \_\_\_\_\_

The Applicant and the District agree as follows:

- (1) Applicant requests District water service through direct connection to the supply pipeline.
- (2) Applicant agrees to pay the District the following amounts per residential unit:
  - a. General Facilities Charge \$
  - b. Distribution Service Charge \$
  - c. Service Connection Fee \$
  - d. County Right-of-Way Permit \$
  - e. Pressure Reducing Valve \$
  - e. ICA \$
  - f. LUD Administration Fee \$ 200

Financing is available through participation in a non-contiguous Local Utility District (LUD) to owners of existing single-family residences adjacent to a District-funded water supply pipeline. The dwelling must serve as the residence of the Applicant or of Applicant's lessee and must be a residence that cannot otherwise be served from an ancillary water distribution main in a cost-effective manner.

Applicant agrees that the benefits to Applicant's property will be greater than the cost of the improvements as described by this Contract when the District-constructed improvements have been installed.

Applicant acknowledges and understands that the District-constructed improvements consist of a direct water service access from the District's supply pipeline to a water meter at the edge of the right-of-way

within which the supply pipeline is constructed. Applicant understands and acknowledges that the responsibility to run a service line from the District's water meter to the Applicant's residence is solely the Applicant's responsibility.

Applicant acknowledges and declares that water service options other than connection to the District's system are more expensive or provide less benefit than connection to the District's water system. Applicant also acknowledges that a direct connection to the District's supply pipeline is both financially and economically feasible and accepts the District's determination that such is the case.

Applicant hereby waives publication of notice of a hearing establishing a non-contiguous Local Utility District and agrees that written notice by first class U.S. Mail, postage pre-paid, to Applicant's address as indicated above, sent at least 15 days prior to the hearing on the formation of the Local Utility District and confirmation of the assessment roll shall be sufficient notice for constructive compliance with applicable law.

### ASSESSMENT

Applicant understands and agrees that an assessment will be levied in the total amount of \$\_\_\_\_\_ for the water connection rights and services described herein and a lien established upon Applicant's real property as described above, securing such assessment. The levying, collection and enforcement of all assessments are performed by the Snohomish County Treasurer's Office. Payment of such assessment amount may be made without penalty, interest, or cost at any time within 30 days of the first day of notification by the Treasurer's Office that the assessment roll has been placed in his/her hands for collection. If not paid within the 30-day period, assessments will be billed by the Treasurer's Office in 20 equal annual installments beginning in 2023 and continuing each and every year thereafter until the total assessment, plus interest accrued at the rate of 4.0% compounded annually on the declining unpaid balance, is paid in full.

#### Delinquent Payment – Penalty -- Termination of Water Service – Collection Agency Fee

Applicant understands and agrees that water service obtained through the non-contiguous local utility district process is for the sole benefit and improvement of property. Applicant also agrees that if an assessment payment is delinquent, reasonable collection methods may be used, including charging a penalty of 12 percent per annum on the outstanding delinquent balance, disconnection of water service, assignment to a collection agency with the addition of a collection agency fee that will be 30% of the amount of the claim assigned as authorized by Section 19.16.500 of the Revised Code of Washington, or legal action (Policies & Procedures for Administration of Water Service, Section 2.4.9, and Appendix B, Table B-10)

<http://www.snopud.com/home/watermain/waterpolicies.ashx?p=1214>.

Entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Public Utility District No. 1  
Of Snohomish County

By: \_\_\_\_\_  
Representative

By: \_\_\_\_\_  
Applicant

By: \_\_\_\_\_  
Applicant

State of Washington )  
§

County of Snohomish )

I certify that I know or have satisfactory evidence that \_\_\_\_\_ and \_\_\_\_\_, Applicant(s), is/are the person(s) who appeared before me, and said person(s) acknowledged that (he/she/they) signed this instrument and acknowledged it to be (his/her/their) free and voluntary act for the uses and purposes mentioned in this instrument.

Date: \_\_\_\_\_

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Signature of Notary Public in and for the State of Washington

Residing at \_\_\_\_\_

My appointment expires \_\_\_\_\_



## BUSINESS OF THE COMMISSION

Meeting Date: November 15, 2022

Agenda Item: 6C

### TITLE

Consideration of a Resolution Authorizing the CEO/General Manager of Public Utility District No. 1 of Snohomish County to Execute an Interlocal Agreement With Snohomish County for the Design and Installation of a Portable, Interactive, Renewable Energy Education Microgrid Display to be Housed at the Arlington Microgrid Clean Energy Technology Center

### SUBMITTED FOR: Items for Individual Consideration

<u>Government Affairs / Generation</u>	<u>Brenda White / Scott Gibson</u>	<u>8011 / 8835</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	<u>October 5, 2022</u>	
Estimated Expenditure:	<u>\$100,000</u>	Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |  |                                     |  |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion               | (Information)                       |  |
| <input type="checkbox"/> Policy Decision                 |                                     |  |
| <input checked="" type="checkbox"/> Statutory            |                                     |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description: GP-3(4) ... non-delegable, statutorily assigned Board duties: Subsection 6, Contracts. Commission action is required for an interlocal agreement by RCW 39.34.030(2).*

A member of the Snohomish County Council proposed providing the District with funds to develop an educational, interactive microgrid display (“Display”) to be housed at the Arlington Microgrid Clean Energy Technology Center as a Council Project budgeted by Snohomish County. The District and Snohomish County have negotiated an Interlocal Agreement whereby the County will provide funding in the form of \$75,000 reimbursement of expenditures for the District to design a microgrid display (“Display”) with an estimated cost of \$100,000, the design parameters of which are set forth below.



The project's goal is to create an interactive computerized, internet-ready Display that demonstrates a working microgrid. The Display will be educational for children and adults and answer the questions: what is a microgrid; how does a microgrid work; how does a microgrid supplement the overall power grid; and how does a microgrid benefit the community?

In addition to contributing \$75,000, the County will have input into the design, be invited to and participate in the introduction of the Display to the public and receive attribution on or near the Display for their contributions to the project. The District will contribute \$25,000 of the cost, hire the design consultants, oversee the design efforts and construction of the Display, establish guidelines for public use of the Display and own the Display. Construction of the Display is to be complete by December 31, 2023. The full initial project cost of \$100,000 has been included in the 2023 Generation budget for approval by the Commission as a part of the annual budget process.

The attached resolution authorizes the CEO/General Manager or designee to enter into an Interagency Agreement with Snohomish County for this project as further described above, in substantially the form attached to the resolution.

*List Attachments:*

Resolution  
Exhibit A

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Authorizing the CEO/General Manager of Public Utility District No. 1 of Snohomish County to Execute an Interlocal Agreement With Snohomish County for the Design and Installation of a Portable, Interactive, Renewable Energy Education Microgrid Display to be Housed at the Arlington Microgrid Clean Energy Technology Center

WHEREAS, the District and Snohomish County (the “County”) have negotiated an Interlocal Agreement (“Agreement”) whereby the County through the County Council will provide funding in the form of \$75,000 reimbursement of expenditures for the District to design a microgrid display (“Display”) with an estimated cost of \$100,000 to be housed at the Arlington Microgrid Clean Energy Technology Center (“Center”) and used at schools, fairs, and other events, contingent upon the District meeting the provisions set forth in the Agreement; and

WHEREAS, County Ordinance 22-001 appropriated \$5,000,000 for “Council Projects” and the Display will be one such Council Project, funded through the County General funds; and

WHEREAS, the project’s goal is to create a Display that: educates children and adults; has an interactive computerized, internet-ready component; demonstrates a working microgrid; and which answers the questions what is a microgrid, how does a microgrid work, how does a microgrid supplement the overall power grid, how does a microgrid benefit the community; and

WHEREAS, in addition to the \$75,000 in funding, the County through the County Council will provide: input into the Display design; the attribution to the County’s financial participation; and participate in initial introduction of the Display to the public; and

WHEREAS, the District will be responsible for: providing all funds over \$75,000, expected to be \$25,000; issuing an RFP to hire a consultant to design and build the Display; developing the concept for the Display in consultation with others; overseeing the design and construction of the Display; owning the Display; establishing guidelines for public use of the Display; completing the Display by December 31, 2023; and

WHEREAS, the full initial project cost of \$100,000 will be included in the 2023 Generation budget; and

WHEREAS, based on information and staff's recommendation the Board of Commissioners of the District finds that it would be in the best interest of the District and its ratepayers to enter into the Agreement for the above-described Display project; and

WHEREAS, both the County and the District are authorized to enter into the Agreement pursuant to the Interlocal Cooperation Act, chapter 39.34 RCW.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Public Utility District No.1 of Snohomish County, Washington, that the CEO/General Manager, or his designee, is authorized to execute in the name of the District the Agreement with Snohomish County regarding the design, construction, and funding of the Display in substantially the form attached as Exhibit "A" and incorporated by this reference.

Resolution No. \_\_\_\_\_

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PASSED AND APPROVED this 15<sup>th</sup> day of November, 2022.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary

**INTERLOCAL AGREEMENT BETWEEN SNOHOMISH COUNTY AND PUBLIC  
UTILITY DISTRICT #1 OF SNOHOMISH COUNTY FOR A MICROGRID DISPLAY**

This interlocal agreement between Snohomish County and Public Utility District #1 of Snohomish County for the design and installation of a portable, interactive renewable energy education microgrid display (“Display” or “Project”) to be housed at the Arlington Microgrid Clean Energy Technology Center (“Center”) (this “Agreement”), is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2022, by and between SNOHOMISH COUNTY, a political subdivision of the State of Washington (the “County”), and PUBLIC UTILITY DISTRICT #1 OF SNOHOMISH COUNTY, a Washington municipal corporation (the “District”), and collectively referred to as the “Party” or “Parties”.

**RECITALS**

**A.** Whereas on February 23, 2022, the County Council adopted Ordinance 22-001, relating to the 2022 budget, making a supplemental appropriation in General Fund 002 to provide expenditure authority for unanticipated funds; and

**B.** Whereas in Ordinance 22-001, the Council appropriated \$5,000,000 for “Council Projects; and

**C.** Whereas the District is a public utility that owns the Center, a facility focused on renewable energy that provides educational presentations in the county; and

**D.** Whereas the County, through the County Council, and the District want to collaborate on the design of the Display for use both at the Center and as a portable educational display for schools, fairs and other events; and

**E.** Whereas the District has agreed to procure the services necessary to complete the design and build the Display, to own the Display, store it, and utilize it both at the Center and as a portable educational display at schools, fairs and other events; and

**F.** Whereas the County Council has determined that providing funding for the Display will increase energy resource awareness and educational opportunities for Snohomish County residents; and

**G.** Whereas the District has provided the following: Proof of Insurance (**Attachment A**, incorporated herein by this reference); and project description (**Attachment B**, incorporated herein by this reference); and

**H.** Whereas the Display will be housed in the Center. Snohomish County has agreed to provide **SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00)** of General funds (the “Funds”) in support of this project; and

**I.** Pursuant to this Agreement and **Chapter 39.34 RCW**, the County wishes to provide, and the District wishes to accept, the above-described Funds from the County.

## Exhibit A

**AGREEMENT**

NOW, THEREFORE, in consideration of the respective agreements set forth below and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the County and the District agree as follows:

**1. Purpose of Agreement.**

1.1 Purpose of Agreement. This Agreement is authorized by and entered into pursuant to the Interlocal Cooperation Act, chapter 39.34 RCW. The purpose and intent of this Agreement is to set forth the mutual obligations, responsibilities, and rights of the County and District as they relate to the County's provision of funds to the District for the District's design and construction of the Display.

1.2 No Separate Entity Necessary. The Parties agree that no separate legal or administrative entities are necessary to carry out this Agreement.

1.3 Ownership of Property. The parties agree that the District shall have ownership of the Display. Except as expressly provided to the contrary in this Agreement, any real or personal property used or acquired by either party in connection with the performance of this Agreement will remain the sole property of such party, and the other party shall have no interest therein.

1.4 Administrators. Each party to this Agreement shall designate an individual (an "Administrator"), which may be designated by title or position, to oversee and administer such party's participation in this Agreement. The Parties' initial Administrators shall be the following individuals:

**County's Initial Administrator:****District's Initial Administrator:**

Kara Main-Hester, Chief RRO  
 Snohomish County Office of  
 Recovery and Resilience  
 3000 Rockefeller Ave. MS 407  
 Everett, WA 98201  
 (425) 262-2991 phone  
[Kara.main-hester@snoco.org](mailto:Kara.main-hester@snoco.org)

Scott Gibson  
 Public Utility District No.1 of  
 Snohomish County  
 2320 California Street  
 Everett, WA 98201  
 (425) 783-8835 Phone  
[HSgibson@snopud.com](mailto:HSgibson@snopud.com)

**2. Effective Date and Duration.**

2.1 Effective Date. As provided by RCW 39.34.040, this Agreement shall take effect when it has: (i) been duly executed by both Parties, and (ii) either filed with the County Auditor or posted on the County's Interlocal Agreements website.

2.2 Duration. This Agreement shall remain in effect until June 30, 2024, unless earlier terminated pursuant to the provisions of **Sections 11 or 12** below; PROVIDED, that the Parties' obligations after December 31<sup>st</sup> of the year in which this Agreement becomes effective, are contingent upon each Party's local legislative appropriation of necessary funds to fund this Agreement in accordance with applicable laws.

### **3. County Responsibilities**

3.1 Funding: The County has agreed to provide \$75,000 in funds for this project to be spent on eligible expenses as set forth in Attachment B.

3.2 Design Input: The County, through the County Council, will provide input to the selected consultant and the District regarding the design of the Display; and

3.3 Participate in Promoting and Launching the Display: County will provide input into the attribution to be given the County on and/or near the display as well as participating in the initial introduction of the Display to the public.

### **4. District Responsibilities.**

#### **4.1 Project Management: The District shall:**

- 4.1.1 Issue a Request for Proposal to hire a consultant to design and build the Display.
- 4.1.2 Develop with the consultant the concept for the Display in consultation with engineers, educators and communications staff at Snohomish County and the District.
- 4.1.3 Once a concept is agreed upon, oversee the consultant's design and construction of the Display. District shall ensure that Display is easily portable, easily storable, and educational for both children and adults. District shall ensure that Display is interactive with a computerized, internet-ready component and a working demonstration of a microgrid in action.
- 4.1.4 Ensure the educational component addresses the following questions: what is a microgrid; how does a microgrid work; how does a microgrid supplement the overall power grid; how does a microgrid benefit the community.

4.2 District's Financial Commitment. The District certifies to the County that the District will have sufficient monies to complete the Display by the Display deadline identified in **Section 4.3** below. The total project cost is estimated at approximately **\$100,000**. The District will contribute any funds needed over the County's contribution from the District's general fund budget in addition to contributing staff time to solicit RFPs, hire a design build consultant, and oversee the project to completion.

4.3 Display Deadline. On or before December 31, 2023, the District shall complete the Display.

4.4 Recognition of County as Financial Sponsor. The District shall recognize the County as a financial sponsor of the Project as follows:



## Exhibit A

- 4.4.1 Upon completion of the Project, the District shall install a physical attribution on the display in a form approved by the County that indicates that the County is a financial sponsor of the Project, and shall include the County as a financial sponsor in any electronic or media that contains credits to financial/artistic/technical or other contributors;
- 4.4.2 The District shall invite the County to all events promoting the inauguration of the Display and recognize the County at all such events as a financial sponsor of the Project; and
- 4.4.3 The District shall recognize the County as a financial sponsor in all brochures, banners, posters, and other promotional material related to the Project.

4.5 Project Maintenance. The District shall be responsible for on-going improvements to, and maintenance of, the Display. The County makes no commitment to support the Display beyond what is provided for in this Agreement and assumes no obligation for future support of the Display, except as expressly set forth in this Agreement.

4.6 Availability to County Residents. The District shall establish guidelines for public use. The Display will be available to County residents consistent with the guidelines.

## **5. Payment.**

5.1 Payment. The County will remit to the District an amount that shall not exceed seventy-five thousand dollars (\$75,000.00). Payment shall be on a reimbursement basis based on invoices from the District with supporting documentation of the charges. Photocopies of invoices, and electronic copies of invoices shall be acceptable documentation.

5.2 No Overpayments. In the event an overpayment is made, the District shall remit to the County an amount of equal to the amount of the overpayment. In no case shall the District retain funds that it does not utilize for the Display.

5.3 Accounting. The District shall maintain a system of accounting and internal controls that complies with generally accepted accounting principles and governmental accounting and financial reporting standards and provisions concerning preservation and destruction of public documents in accordance with applicable laws, including Chapter 40.14 RCW.

5.4 Recordkeeping. The District shall maintain adequate records to document the expenditure of the funds on the activities listed in **Section 1** of this Agreement. At the completion of the project the District will provide a report to the County accounting for the expenditure of the Funds. The records shall be maintained by the District in accordance with its record retention policies. The County, or any of its duly authorized representatives, shall have access to books, documents, or papers and records of the District relating to this Agreement for purposes of inspection, audit, or the making of excerpts or transcripts.

5.5 Audit and Repayment. The District shall return funds disbursed to it by the County under this Agreement upon the occurrence of any of the following events:

## Exhibit A

5.5.1 If overpayments are made; or

5.5.2 If an audit of the Project by the State or the County determines that the funds have been expended for purposes not permitted by applicable law, the State, the County, or this Agreement.

In the case of 5.5.1 or 5.5.2, the County shall make a written demand upon the District for repayment, and the District shall be obligated to repay to the County the funds demanded within sixty (60) calendar days of the demand. The County's right to demand repayment from the District may be exercised as often as necessary to recoup from the District all funds required to be returned to the County.

The District is solely responsible for seeking repayment from any subcontractor.

**6. Independent Contractor.**

The District will perform all work associated with the Display as an independent contractor and not as an agent, employee, or servant of the County. The District shall be solely responsible for control, supervision, direction and discipline of its personnel, who shall be employees and agents of the District and not the County. The County shall only have the right to ensure performance.

**7. Indemnification/Hold Harmless.**

The District shall assume the risk of, be liable for, and pay all damage, loss, costs and expense of any Party arising out of the activities under this Agreement and all construction and use of the Display. The District shall hold harmless, indemnify and defend the County, its officers, elected and appointed officials, employees and agents from and against all claims, losses, lawsuits, actions, counsel fees, litigation costs, expenses, damages, judgments, or decrees by reason of damage to any property or business and/or any death, injury or disability to or of any person or Party, including but not limited to any employee, arising out of or suffered, directly or indirectly, by reason of or in connection with this Agreement and the execution of the Display contemplated by this Agreement; PROVIDED, that the above indemnification does not apply to those damages solely caused by the negligence or willful misconduct of the County, its elected and appointed officials, officers, employees or agents. This indemnification obligation shall include, but is not limited to, all claims made against the County in connection with this Agreement by an employee or former employee of District, and District, by mutual negotiation, expressly waives all immunity and limitation on liability, as respects the County only, under any industrial insurance act, including Title 51 RCW, other Worker's Compensation act, disability benefit act, or other employee benefit act of any jurisdiction which would otherwise be applicable in the case of such claim.

The indemnification, protection, defense and save harmless obligations contained herein shall survive the expiration, abandonment or termination of this Agreement.

**8. Liability Related to District Ordinances, Policies, Rules and Regulations.**

In executing this Agreement, the County does not assume liability or responsibility for or in any way release the District from any liability or responsibility which arises in whole or in part from the existence or effect of District ordinances, policies, rules or regulations. If any cause, claim, suit, action or administrative proceeding is commenced in which the enforceability and/or validity of any such District ordinance, policy, rule or regulation is at issue, the District shall defend the same at its sole expense and, if judgment is entered or damages are awarded against the District, the County, or both, the District shall satisfy the same, including all chargeable costs and reasonable attorney's fees.

**9. Insurance.**

The DISTRICT shall, upon request of and acceptance by the County, provide the County a letter certifying the DISTRICT'S self-insurance program.

**10. Compliance with Laws.**

In the performance of its obligations under this Agreement, each Party shall comply with all applicable federal, state, and local laws, rules, and regulations.

**11. Default and Remedies.**

11.1 Default. If either the County or the District fails to perform any act or obligation required to be performed by it hereunder, the other Party shall deliver written notice of such failure to the non-performing Party. The non-performing Party shall have twenty (20) days after its receipt of such notice in which to correct its failure to perform the act or obligation at issue, after which time it shall be in default ("Default") under this Agreement; provided, however, that if the non-performance is of a type that could not reasonably be cured within said twenty (20) day period, then the non-performing Party shall not be in Default if it commences cure within said twenty (20) day period and thereafter diligently pursues cure to completion.

11.2 Remedies. In the event of a Party's Default under this Agreement, then after giving notice and an opportunity to cure pursuant to **Section 11.1** above, the non-Defaulting Party shall have the right to exercise any or all rights and remedies available to it in law or equity.

**12. Early Termination.**

12.1 Termination for Convenience: In the event the District or the County decides that it wants to terminate this Agreement for any reason, the District or the County may do so by providing written notice. The District will refund to the County all Funds previously provided by the County for the Display within thirty (30) days of issuing the notice terminating the agreement.

12.2 Termination for Breach. In the event the District fails to complete the Display by June 30, 2024, commits a Default as described in **Section 11**, or otherwise fails to appropriate the funds necessary to complete the Display, the County may terminate this Agreement immediately by delivering written notice to the District. Within thirty (30) days of such early termination, the District shall return to the County all Funds previously provided by the County to the District for the Display.

**13. Dispute Resolution.**

In the event differences between the Parties should arise over the terms and conditions or the performance of this Agreement, the Parties shall use their best efforts to resolve those differences on an informal basis. If those differences cannot be resolved informally, the matter may be referred for mediation to a mediator mutually selected by the Parties. If mediation is not successful or if a Party waives mediation, either of the Parties may institute legal action for specific performance of this Agreement or for damages. The prevailing Party in any legal action shall be entitled to a reasonable attorney's fee and court costs.

**14. Notices.**

All notices required to be given by any Party to the other Party under this Agreement shall be in writing and shall be delivered either in person, by United States mail, or by electronic mail (email) to the applicable Administrator or the Administrator's designee. Notice delivered in person shall be deemed given when accepted by the recipient. Notice by United States mail shall be deemed given as of the date the same is deposited in the United States mail, postage prepaid, and addressed to the Administrator, or their designee, at the addresses set forth in **Section 3** of this Agreement. Notice delivered by email shall be deemed given as of the date and time received by the recipient.

**15. Miscellaneous.**

15.1 Entire Agreement; Amendment. This Agreement constitutes the entire agreement between the Parties regarding the subject matter hereof and supersedes any and all prior oral or written agreements between the Parties regarding the subject matter contained herein. This Agreement may not be modified or amended in any manner except by a written document executed with the same formalities as required for this Agreement and signed by the Party against whom such modification is sought to be enforced.

15.2 Conflicts between Attachments and Text. Should any conflicts exist between any attached exhibit or schedule and the text or main body of this Agreement, the text or main body of this Agreement shall prevail.

15.3 Governing Law and Venue. This Agreement shall be governed by and enforced in accordance with the laws of the State of Washington. The venue of any action arising out of this Agreement shall be in the Superior Court of the State of Washington, in and for Snohomish County. In the event that a lawsuit is instituted to enforce any provision of this Agreement, the prevailing Party shall be entitled to recover all costs of such a lawsuit, including reasonable attorney's fees.

15.4 Interpretation. This Agreement and each of the terms and provisions of it are deemed to have been explicitly negotiated by the Parties, and the language in all parts of this Agreement shall, in all cases, be construed according to its fair meaning and not strictly for or against either of the Parties hereto. The captions and headings in this Agreement are used only for convenience and are not intended to affect the interpretation of the provisions of this Agreement. This Agreement shall be construed so that wherever applicable the use of the singular number shall include the plural number, and vice versa, and the use of any gender shall be applicable to all genders.

## Exhibit A

15.5 Severability. If any provision of this Agreement or the application thereof to any person or circumstance shall, for any reason and to any extent, be found invalid or unenforceable, the remainder of this Agreement and the application of that provision to other persons or circumstances shall not be affected thereby, but shall instead continue in full force and effect, to the extent permitted by law.

15.6 No Waiver. A Party's forbearance or delay in exercising any right or remedy with respect to a Default by the other Party under this Agreement shall not constitute a waiver of the Default at issue. Nor shall a waiver by either Party of any particular Default constitute a waiver of any other Default or any similar future Default.

15.7 No Assignment. This Agreement shall not be assigned, either in whole or in part, by either Party without the express written consent of the other Party, which may be granted or withheld in such Party's sole discretion. Any attempt to assign this Agreement in violation of the preceding sentence shall be null and void and shall constitute a Default under this Agreement.

15.8 Warranty of Authority. Each of the signatories hereto warrants and represents that he or she is competent and authorized to enter into this Agreement on behalf of the Party for whom he or she purports to sign this Agreement.

15.9 No Joint Venture. Nothing contained in this Agreement shall be construed as creating any type or manner of partnership, joint venture or other joint enterprise between the Parties.

15.10 No Separate Entity Necessary. The Parties agree that no separate legal or administrative entities are necessary to carry out this Agreement.

15.11 Ownership of Property. Except as expressly provided to the contrary in this Agreement, any real or personal property used or acquired by either Party in connection with its performance under this Agreement will remain the sole property of such Party, and the other Party shall have no interest therein.

15.12 No Third-Party Beneficiaries. This Agreement and each and every provision hereof is for the sole benefit of the District and the County. No other persons or parties shall be deemed to have any rights in, under or to this Agreement.

15.13 Public Records. This Agreement and all public records associated with this Agreement shall be available from the County for inspection and copying by the public where required by the Public Records Act, Chapter 42.56 RCW (the "Act"). To the extent that public records then in the custody of the District are needed for the County to respond to a request under the Act, as determined by the County, the District agrees to make them promptly available to the County. If the District considers any portion of any record provided to the County under this Agreement, whether in electronic or hard copy form, to be protected from disclosure under law, the District shall clearly identify any specific information that it claims to be confidential or proprietary. If the County receives a request under the Act to inspect or copy the information so identified by the District and the County determines that release of the information is required by the Act or otherwise appropriate, the County's sole obligations shall be to notify the District(a) of the request and (b) of the date that such information will be released to the requester unless the District obtains a court order to enjoin that disclosure pursuant to RCW 42.56.540. If the District fails to timely obtain a court order enjoining disclosure, the County will release the requested information on the date specified.

## Exhibit A

The County has, and by this section assumes, no obligation on behalf of the District to claim any exemption from disclosure under the Act. The County shall not be liable to the District for releasing records not clearly identified by the District as confidential or proprietary. The County shall not be liable to the District for any records that the County releases in compliance with this section or in compliance with an order of a court of competent jurisdiction.

15.14 Prevailing Wage. District shall comply with Washington State Prevailing Wage laws to the extent those laws apply to any services for which the District contracts. Compliance with this section is material to this Agreement, any breach of this **Section 15.14** is cause for County termination under **Section 12**.

15.15 Execution in Counterparts. This Agreement may be executed in two or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same agreement.

*(Signature Page to follow)*

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first above written.

**COUNTY:****DISTRICT:**

**Snohomish County, a political  
subdivision of the State of Washington**

**Public Utility District No. 1 of  
Snohomish County, a Washington  
public utility district**

\_\_\_\_\_  
Name: Dave Somers

Title: Executive

\_\_\_\_\_  
Name:

Title:

**Approved as to insurance  
and indemnification provisions:**

**Attest/Authenticate**

\_\_\_\_\_  
Risk Management

\_\_\_\_\_  
Name:

Title:

**Approved as to Form:**

**Approved as to Form:**

\_\_\_\_\_  
Deputy Prosecuting Attorney

\_\_\_\_\_  
Office of the District General Counsel



## Exhibit A

**Attachment A**  
**Proof of Insurance***Your Community Energy Partner*

October 4, 2022

Snohomish County  
3000 Rockefeller Ave  
Everett, WA 98201-4046

RE: Public Utility District #1 of Snohomish County certification of self-insurance

To Whom It May Concern,

Public Utility District No. 1 of Snohomish County maintains a comprehensive program of risk retention and insurance. Snohomish PUD's casualty insurance program covering public liability, including auto liability, bodily injury, and property damage insurance, has substantial limits in place. The self-insured retention is currently \$2,000,000 per occurrence. Excess insurance protection is maintained above this self-insurance retention, consistent with other utilities of our size. Additionally, the District is self-insured for Workers Compensation and Employers Liability. The applicable limits are \$2,000,000 each accident for bodily injury/each employee for bodily injury by disease.

If you would like to discuss this matter or need additional information, please call me at (425) 783-8605.

Thank you for your consideration.

Cordially,

A handwritten signature in black ink, appearing to read "Luis Fragoso". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Luis Fragoso  
Manager, Risk Management  
Public Utility District No.1 of Snohomish County

**Attachment B**  
**Project Description**  
**MICROGRID DISPLAY**

Snohomish County PUD will develop a portable interactive renewable energy education microgrid display that teaches children and adults about renewable energy.

The District may only receive reimbursement according to the following:

1. The District will be reimbursed by the County for eligible expenses incurred in executing Display work in an amount not to exceed the Contract Maximum of **\$75,000.00**.
2. Eligible expenses for which the District may request reimbursement:
  - a. Design, engineering, architectural, and planning costs;
  - b. Construction management and observation (from external sources only);
  - c. Construction costs including the following:
    - i. Labor and materials;
    - ii. Taxes on Project goods and services;
    - iii. Signage and reprographics.
  - d. Technology equipment and software to operate the display
3. Sufficient documentation of eligible expenses shall include itemized invoices from third parties, if any, for all eligible expenditures for which the District seeks reimbursement.

<b>ITEM</b>	<b>COUNTY</b>	<b>DISTRICT</b>	<b>PROJECT TOTAL</b>
1. Completion of Microgrid Display as described above	\$75,000.00	\$25,000	<b>\$100,000</b>
<b>Total</b>	<b>\$75,000.00</b>	<b>\$25,000</b>	<b>\$100,000</b>



## BUSINESS OF THE COMMISSION

Meeting Date: November 15, 2022

Agenda Item: 7A

### TITLE

Commission Reports

### SUBMITTED FOR: Commission Business

Commission	Allison Morrison	8037
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	_____	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Decision Preparation | <input checked="" type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion    | (Information)                                  |  |
| <input type="checkbox"/> Policy Decision      |  |  |
| <input type="checkbox"/> Statutory            |  |  |

### SUMMARY STATEMENT:

The Commissioners regularly attend and participate in meetings, seminars, and workshops and report on their activities.

*List Attachments:*  
None



## BUSINESS OF THE COMMISSION

Meeting Date: November 15, 2022

Agenda Item: 7B

---

**TITLE:**

Commissioner Event Calendar

---

**SUBMITTED FOR: Commission Business**

Commission

Allison Morrison

8037

*Department*

*Contact*

*Extension*

Date of Previous Briefing: \_\_\_\_\_

Estimated Expenditure: \_\_\_\_\_

Presentation Planned ☐

---

**ACTION REQUIRED:**

- ☒ Decision Preparation
- ☐ Policy Discussion
- ☐ Policy Decision
- ☐ Statutory

☐ Incidental  
(Information)

☐ Monitoring Report

---

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

The Commissioner Event Calendar is enclosed for Board review.

*List Attachments:*

Commissioner Event Calendar

# Commissioner Event Calendar – 2022

## November 2022

### November 8:

Economic Alliance of Snohomish County – Coffee  
Chats - ST3 Light Rail Extension  
Virtual 8:30 a.m. – 9:30 a.m.  
(Wolfe)

### November 9:

Economic Alliance of Snohomish County – State of  
the Station  
Everett, WA 12:00 p.m. – 2:00 p.m.  
(Logan/Olson)

### November 14:

APPA – 2022 Midterm Elections Webinar  
Virtual 2:00 p.m. – 3:00 p.m.  
(Wolfe/Logan)

### November 16 - 18:

Public Power Council/PNUCC Annual Meetings  
Portland, OR  
(Wolfe/Logan)

## November 2022

# Commissioner Event Calendar – 2022

**December 2022**

**December 2022**

**\*\*For Planning Purposes Only and Subject to Change at any Time\*\***



## BUSINESS OF THE COMMISSION

Meeting Date: November 15, 2022

Agenda Item: 7C

### TITLE

Consideration of a Resolution Establishing the Regular Meeting Dates of the Commission for the Year 2023

### SUBMITTED FOR: Commission Business

Commission	<u>Allison Morrison</u>	<u>8037</u>
Department	Contact	Extension
Date of Previous Briefing:	<u></u>	
Estimated Expenditure:	<u></u>	Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |  |                                     |  |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion               | (Information)                       |  |
| <input type="checkbox"/> Policy Decision                 |                                     |  |
| <input type="checkbox"/> Statutory                       |                                     |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts: *Governance Process, GP-4, Agenda Planning, GP-4: "To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda..." GP-4(2) states, "The cycle will start with the Board's development of its agenda for the next year."*

The following dates are offered for the Board's consideration in setting the regular 2023 Commission meeting schedule, which is for two meetings per month.

January 10, 24	July 11, 25
February 7, 21	August 8, 22
March 7, 21	September 5, 19
April 4, 18	October 2*, 17
May 9, 23	November 7, 21
June 13, 27	December 5, 19

\*Monday

List Attachments:

Resolution  
2023 Calendar



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Establishing the Regular Meeting Dates of the  
Commission for the Year 2023

WHEREAS, in order to keep the public informed of regularly scheduled Commission meetings, the Commission of Public Utility District No. 1 of Snohomish County, Washington, annually adopts a regular meeting calendar; and

WHEREAS, the Commission desires to adopt its regular calendar for the year 2023.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County, Washington, that regular meetings of the Commission for the period January 1, 2023, through December 31, 2023, shall be held on the following dates commencing at 9:00 a.m. or at such other specific time or times upon those dates as shall be provided in the published agenda for such regular meetings:

January 10, 24	July 11, 25
February 7, 21	August 8, 22
March 7, 21	September 5, 19
April 4, 18	October 2*, 17
May 9, 23	November 7, 21
June 13, 27	December 5, 19

\*Monday

BE IT FURTHER RESOLVED all regular meetings of the Commission, as scheduled above, shall be held at an appropriate location in the Snohomish County Public Utility District's Everett Headquarters Building, 2320 California Street, Everett, Washington or held virtually via teleconference if necessary; provided, that the Commission may schedule additional or special meetings at such time, dates, and locations as it deems necessary or appropriate and may revise the time, date, and location of any regularly scheduled meetings set forth above as it deems necessary or appropriate.

PASSED AND APPROVED this 15<sup>th</sup> day of November, 2022.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary

## 2023 Year-at-a-Glance Calendar

**January**

S	M	T	W	T	F	S
	1	2	3	4	5	6
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**February**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

**March**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**April**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

**May**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**June**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**July**

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**August**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**September**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**October**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**November**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**December**

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Holiday	#	Commission Meetings
APPA National Conference (June 16 - 21; Seattle, WA)		APPA Legislative Rally (February 27 - March 1; Washington D.C.)
ENW Board of Directors Meetings - (Olympia, WA & Tri-Cities, WA)	#	PPC/PNUCC Meetings - (Portland, OR)
NWPPA Annual Conference - (May 14 - 17; Anchorage, AK)		



## BUSINESS OF THE COMMISSION

Meeting Date: November 15, 2022

Agenda Item: 8A

### TITLE

Governance Planning Calendar

### SUBMITTED FOR: Governance Planning

Commission	Allison Morrison	8037
Department	Contact	Extension
Date of Previous Briefing:		
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |  |                                     |  |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion               | (Information)                       |  |
| <input type="checkbox"/> Policy Decision                 |                                     |  |
| <input type="checkbox"/> Statutory                       |                                     |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Governance Process, Agenda Planning, GP-4: To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda ....*

The Planning Calendar is enclosed for Board review.

*List Attachments:*

Governance Planning Calendar

# Governance Planning Calendar – 2022

## To Be Scheduled

- Compensation Philosophy Discussion

## To Be Scheduled

# Governance Planning Calendar – 2022

## November 15, 2022

### Morning Session:

- Community Engagement
- Legislative
- Dish Network MLA
- Connect Up Quarterly Update
- SNO911 MLA
- Utility Grants for Customer Arrearages
- Climate Commitment Act: Allowance Forecast
- Western Resource Adequacy Program Participation Discussion

### Afternoon Session:

- Public Hearing:  
→Continue Public Hearing on the 2023 Proposed Budget
- Public Hearing and Action:  
→Pole Attachment Rates
- Monitoring Report:  
→3<sup>rd</sup> Quarter Financial Conditions and Activities Monitoring Report
- Adopt Regular Commission Meeting Dates for the Year 2023
- Governance Planning Calendar

## December 6, 2022

### Morning Session:

- Media
- Finance Audit Activity
- ~~2023-2027 Strategic Plan Approval~~ (will be rescheduled to January 2023)
- Net Billing Pilot Extension

### Afternoon Session:

- Public Hearing and Action:  
→Adopt 2023 Budget
- Monitoring Report:  
→Financial Planning and Budgeting Monitoring Report
- Elect Board Officers for the Year 2023
- Proposed 2023 Governance Planning Calendar

# Governance Planning Calendar – 2022

## December 13, 2022

### Special Meeting:

- Broadband

## December 20, 2022

### Morning Session:

- Community Engagement
- Legislative
- 2023 Rate Discussion

### Afternoon Session:

- Public Hearing and Action:
  - Disposal of Surplus Property - 1<sup>st</sup> Quarter
  - Confirm Final Assessment Roll for LUD No. 65
  - Net Billing Pilot Extension
- Adopt 2023 Governance Planning Calendar

# Governance Planning Calendar – 2022

## 2022 Year-at-a-Glance Calendar

January

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

 Holiday

 #

Commission Meetings

\*\*For Planning Purposes Only and Subject to Change at any Time\*\*