

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

August 2, 2022

The Regular Meeting was convened by President Tanya Olson at 9:01 a.m. Those attending were Rebecca Wolfe, Vice-President, (virtually); Sidney Logan, Secretary (virtually); CEO/General Manager John Haarlow; General Counsel Anne Spangler; Assistant General Managers Pam Baley (virtually), Guy Payne (virtually), and Jason Zyskowski (virtually); Chief Financial Officer Scott Jones (virtually); Chief Information Officer Kristi Sterling (virtually); other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Assistant Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

- A. Great District Board Meetings - Training with Ann Macfarlane, Professional Registered Parliamentarian, Jurassic Parliament

Ann Macfarlane, Professional Registered Parliamentarian, delivered a presentation on Board Meeting training and procedures that was provided at places, by reference made a part of the packet.

The meeting recessed at 10:02 a.m. and reconvened at 10:15 a.m.

The meeting recessed at 11:18 a.m. and reconvened at 11:21 a.m.

The Regular Meeting recessed at 11:27 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Tanya Olson at 1:30 p.m. Those attending were Rebecca Wolfe, Vice-President (virtually); Sidney Logan, Secretary; CEO/General Manager John Haarlow; General Counsel Anne Spangler; Assistant General Managers Pam Baley (virtually), Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones (virtually); Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Assistant Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

*** Items Taken Out of Order**

****Non-Agenda Items**

2. RECOGNITION/DECLARATIONS

- A. Employee of the Month for August – Hope Linder

Hope Linder was recognized as the Employee of the Month for August.

B. Certified Municipal Clerk Accomplishment – Allison Morrison

Allison Morrison was recognized for achieving her Certified Municipal Clerk Designation.

3. COMMENTS FROM THE PUBLIC

The following public provided comments:

- Gayla Shoemake, Edmonds

4. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of July 19, 2022

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations Over \$25,000:

None

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

Recommend Rejection for Request for Proposal No. 22-1296-SF

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

None

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Miscellaneous No. 76965 with Benefitfocus.com, Inc.

Professional Services Contract No. CW2242399 with Stoel Rives LLP.Contract

Acceptance Recommendation:

None

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 4A – Approval of the Minutes for the Regular Meeting of July 19, 2022; Item 4B – Bid Awards, Professional Services Contracts and Amendments; and 4C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

5. PUBLIC HEARING AND ACTION

- A. Consideration of a Resolution Declaring Certain Property Interests Over a Portion of Certain District Property (Tax Parcel Nos. 31052200405500 and 31052200405400) with an Address of 17601 59th Ave NE, Arlington, Washington, and in Sewer Lines and Water Lines on Said Property, to be Surplus and Authorizing the Transfer of Ownership of the Utility Lines and Granting of Utility Easements in Favor of the City of Arlington

Commissioner Logan recused himself from this agenda item.

President Olson opened the public hearing.

There being no questions from the Board or the public; the public hearing was closed.

A motion passed approving Resolution No. 6071 declaring certain property interests over a portion of certain District property (Tax Parcel Nos. 31052200405500 and 31052200405400) with an address of 17601 59th Ave NE, Arlington, Washington, and in sewer lines and water lines on said property, to be surplus and authorizing the transfer of ownership of the utility lines and granting of utility easements in favor of the City of Arlington.

6. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consideration of a Resolution Amending the District's Customer Service Regulations for Electric Service

A motion unanimously passed approving Resolution No.6072 amending the District's Customer Service Regulations for electric service.

7. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

8. COMMISSION BUSINESS

A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

C. 2022 Budget, Forecast, and Major Project Status Report – June - Second Quarter Results

Staff responded to questions regarding the 2022 Budget, Forecast, and Major Project Status Report.

9. GOVERNANCE PLANNING

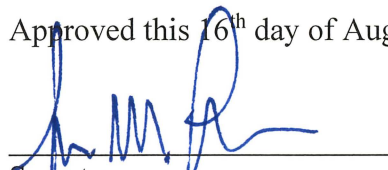
A. Governance Planning Calendar

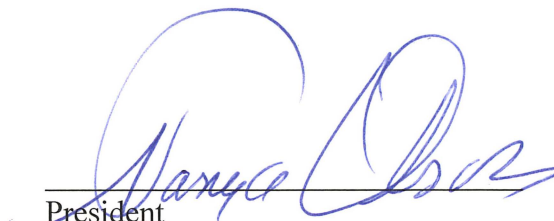
There were no changes to the Governance Planning Calendar.

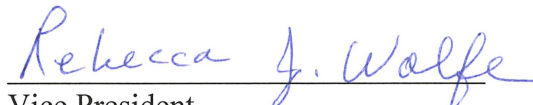
ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of August 2, 2022, adjourned at 2:10 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 16th day of August, 2022.


Secretary


President


Vice President