

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

July 19, 2022

The Regular Meeting was convened by President Tanya Olson at 9:00 a.m. Those attending were Rebecca Wolfe, Vice-President; Sidney Logan, Secretary; CEO/General Manager John Haarlow; General Counsel Anne Spangler; Assistant General Managers Pam Baley, Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones (virtually); Chief Information Officer Kristi Sterling; other District staff; Commission & Executive Services Director Melissa Collins; and Assistant Clerk of the Board Allison Morrison.

*** Items Taken Out of Order**

****Non-Agenda Items**

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Community Engagement. Senior Customer & Energy Services Program Manager Kelly Strand presented a summary of the District's Flex Energy programs.
2. Legislative. Director, Government/External Affairs and Strategy Kim Johnston responded to the Board's questions on the report.
3. Other. Senior Manager, Treasury, Risk Management & Supply Chain Jim Herrling provided an update on the 2022 Electric System Bond Issuance.

B. Everest Camano Site License Agreement Amendment

Manager Telecommunications Nick Johnston briefed the Board on an amendment to the Everest Camano Site License Agreement to include an antenna for the Advanced Meter Infrastructure (AMI) and Distribution Automation (DA) communication network.

The next step would be consideration of a resolution at the August 2, 2022, Commission meeting.

C. City of Arlington – North County Binding Site Plan & Easement Dedication

Commissioner Logan recused himself from this agenda item.

Manager Real Estate Services Maureen Barnes provided a presentation on the North County Binding Site Plan and Easement Dedication with the City of Arlington.

The next step would be a Public Hearing and request for Board approval at the August 2, 2022, Commission meeting.

D. Qualco Clean Fuels Program Agreement

Principal Utility Analyst, Power Supply Adam Cornelius provided an overview of the Clean Fuels Program Agreement with Qualco that included the background and proposed agreement updates.

The resolution will return for Board approval at the August 16, 2022, Commission meeting.

E. Customer Service Regulations Updates

Updates to the Customer Service Regulations was presented by Senior Manager, Customer Experience Cyndy Nance, and Program Manager Tim Epp.

Included were redlined updates to Section 2 Requirements; Section 3 Finances; Section 5 Non-Standard Service; and Section 7 Fees and Charges.

The next step would be to return for Board approval at the August 2, 2022, Commission meeting.

The meeting recessed at 10:13 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting was reconvened by President Tanya Olson at 1:30 p.m. Those attending were Rebecca Wolfe, Vice-President; Sidney Logan, Secretary; CEO/General Manager John Haarlow; General Counsel Anne Spangler; Assistant General Managers Pam Baley, Guy Payne, Brant Wood (virtually), and Jason Zyskowski; Chief Financial Officer Scott Jones (virtually); Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; and Assistant Clerk of the Board Allison Morrison.

*** Items Taken Out of Order******Non-Agenda Items****2. COMMENTS FROM THE PUBLIC**

The following public provided comments.

- Gayla Shoemake, Edmonds
- Ryan Espegard, with Gordon Thomas Honeywell

3. CONSENT AGENDA

- A. Approval of Minutes for the Regular Meeting of July 5, 2022, and the Special Meeting of July 13, 2022

- B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations Over \$25,000:

None

Formal Bid Award Recommendations \$120,000 and Over:

RFQ No. 22-1292-CS with Stella-Jones Corporation

Professional Services Contract Award Recommendations \$200,000 and Over:

Professional Services Contract No. CW2248274 with BHC Consultants, LLC

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Cooperative Purchase Recommendation, Contract No. CW2248477 with Hewlett Packard, Inc.

Cooperative Purchase Recommendation, Contract No. Sourcewell 020221-GEO with Mobilizz, Inc.

Cooperative Purchase Recommendation, Purchase Order No. 4500072362 with Clary Longview Ford

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

RFQ 21-1172-CS with Howard Industries, Incorporated

PSC No. CW2240261 with Jackaren Consulting

PSC No. CW2242009 with OAC Services, Inc.

PSC No. CW2242537 with Robert Half International, Inc. dba Accountemps

PSC No. CW2246475 with Burns & McDonnell Engineering Company, Inc.

Contract Acceptance Recommendations:

None

- C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers
- D. Consideration of a Resolution Adopting and Approving a Restated Adoption Agreement Regarding the Public Utility No. 1 of Snohomish County 401(k) Savings Plan and Trust, an Addendum to the Adoption Agreement, and Two Amendments to the Public Utility No. 1 of Snohomish County 401(k) Savings Plan and Trust

Commissioner Olson moved to take Agenda Item 3B - Bid Awards, Professional Services Contracts and Amendments as an individual item.

A motion unanimously passed approving Agenda Items 3A – Approval of the Minutes for the Regular Meeting of July 5, 2022, and the Special Meeting of July 13, 2022; 3C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers; and 3D – Approving Resolution No. 6069 Adopting and Approving a Restated Adoption Agreement Regarding the Public Utility No. 1 of Snohomish County 401(k) Savings Plan and Trust, an Addendum to the Adoption Agreement, and Two Amendments to the Public Utility No. 1 of Snohomish County 401(k) Savings Plan and Trust.

A motion unanimously passed approving Agenda Item 3B – Bid Awards, Professional Services Contracts and Amendments.

4. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Consideration of a Resolution Authorizing the CEO/General Manager or His Designee to Execute the Necessary Contracts with Faber Construction Corporation for Construction of the North County Community Office Project

A motion unanimously passed approving Resolution No. 6070 authorizing the CEO/General Manager or his designee to execute the necessary contracts with Faber Construction for construction of the North County Community Office Project.

5. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

6. COMMISSION BUSINESS

- A. Commission Reports

The Commissioners reported on Commission related activities and Board related topics.

B. Commissioner Event Calendar

Commissioner Wolfe advised that she would be attending Safety Days.

7. GOVERNANCE PLANNING

A. Governance Planning Calendar

A Qualco Ribbon Cutting would be added to the Governance Planning Calendar, under to be scheduled.

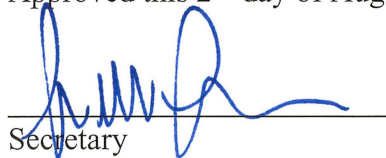
EXECUTIVE SESSION

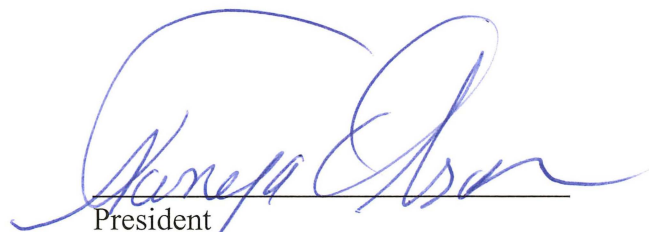
The Regular Meeting recessed at 2:11 p.m. and reconvened at 2:22 p.m. into Executive Session to discuss the performance of a public employee, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 60 minutes, with no public announcements. Those in attendance were Commissioners Tanya Olson, Rebecca Wolfe, and Sidney Logan; General Counsel Anne Spangler; other District staff; and Commission & Executive Services Director Melissa Collins. At 3:22 p.m. the Executive Session was extended by 15 minutes. At 3:35 p.m. the Executive Session was extended by 15 minutes. At 3:48 p.m. the Executive Session was extended an additional 15 minutes. The Commission immediately adjourned the Regular Meeting upon the conclusion of the Executive Session.

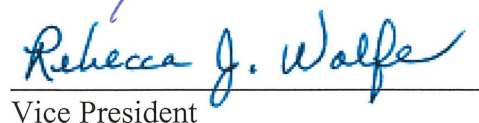
ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of July 19, 2022, adjourned at 3:53 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 2nd day of August, 2022.


Secretary


President


Vice President