

**SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT
BOARD OF COMMISSIONERS REGULAR MEETING
Everett Headquarters Building, 2320 California Street
Zoom Online Platform Option Available**

July 19, 2022

CONVENE REGULAR MEETING – 9:00 a.m. – Commission Meeting Room

Virtual Meeting Participation Information

Join Zoom Meeting:

- Use link
- <https://us06web.zoom.us/j/86744439368?pwd=UVA3MThnTTg4TVVxQ3N0eWlpQVhuZz09>
- Dial in: (253) 215-8782
- Meeting ID: 867 4443 9368
- Passcode: 304198

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

- A. Updates
 - 1. [Community Engagement](#)
 - 2. [Legislative](#)
 - 3. Other
- B. [Everest Camano Site License Agreement Amendment](#)
- C. [City of Arlington – North County Binding Site Plan & Easement Dedication](#)
- D. [Qualco Clean Fuels Program Agreement](#)
- E. [Customer Service Regulations Updates](#)

RECONVENE REGULAR MEETING -1:30 p.m. - Commission Meeting Room/Virtual Meeting Participation

2. COMMENTS FROM THE PUBLIC

Virtual Participation Information:

If you are attending the meeting virtually (using the link or number provided above) please indicate that you would like to speak by clicking “raise hand” and the Board President will call on attendees to speak at the appropriate time. If you are joining by phone, dial *9 to “raise hand.”

Continued →

3. CONSENT AGENDA

- A. [Approval of Minutes for the Regular Meeting of July 5, 2022, and the Special Meeting of July 13, 2022](#)
- B. [Bid Awards, Professional Services Contracts and Amendments](#)
- C. [Consideration of Certification/Ratification and Approval of District Checks and Vouchers](#)
- D. [Consideration of a Resolution Adopting and Approving a Restated Adoption Agreement Regarding the Public Utility No. 1 of Snohomish County 401\(k\) Savings Plan and Trust, an Addendum to the Adoption Agreement, and Two Amendments to the Public Utility No. 1 of Snohomish County 401\(k\) Savings Plan and Trust](#)

4. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. [Consideration of a Resolution Authorizing the CEO/General Manager or His Designee to Execute the Necessary Contracts with Faber Construction Corporation for Construction of the North County Community Office Project](#)

5. [CEO/GENERAL MANAGER REPORT](#)

6. COMMISSION BUSINESS

- A. [Commission Reports](#)
- B. [Commissioner Event Calendar](#)

7. GOVERNANCE PLANNING

- A. [Governance Planning Calendar](#)

[EXECUTIVE SESSION](#) – Recess into Executive Session to discuss the Performance of a Public Employee – Training Center Room 1

ADJOURNMENT

The next scheduled regular meeting is August 2, 2022

Agendas can be found in their entirety on the Snohomish County Public Utility District No. 1 web page at www.snopud.com. The public is invited to attend. Parking and meeting rooms are accessible for persons with disabilities. Contact the Commission Office at 425.783.8611 for special accommodations or additional information.



BUSINESS OF THE COMMISSION

Meeting Date: July 19, 2022

Agenda Item: 1

TITLE:

CEO/General Manager's Briefing and Study Session

SUBMITTED FOR: Briefing and Study Session

CEO/General Manager	John Haarlow	8473
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	<u>N/A</u>	
Estimated Expenditure:	<u></u>	Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Executive Limitations, EL-9, Communications and Support to the Board – the CEO/General Manager shall...marshal for the board as many...points of view, issues and options as needed for fully informed Board choices.

List Attachments:

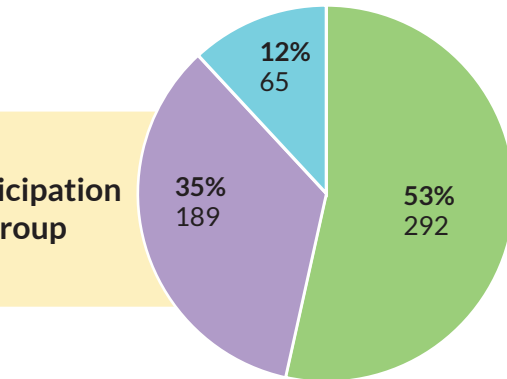
CEO/General Manager's Briefing and Study Session attachments

Year 1 Winter Summary

(November 2021-February 2022)

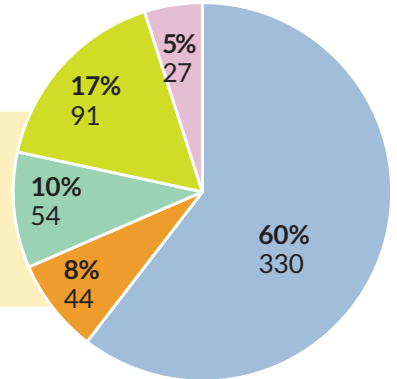
546 PUD Customers Participated

Participation
by Group



- FlexTime (time of day)
- FlexPeak (critical peak pricing)
- FlexResponse (demand response)

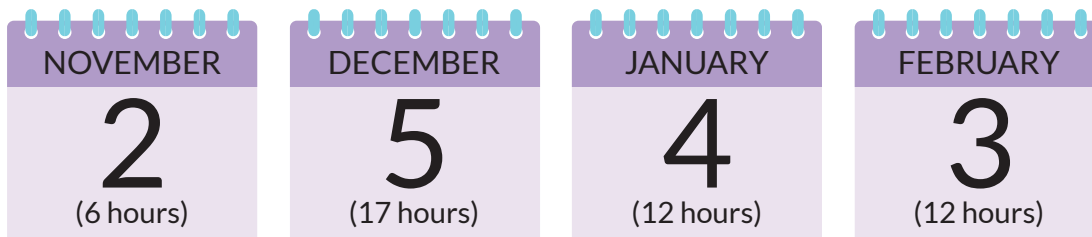
Participation
by Device



- Customer Choice (no technology)
- Google Nest thermostats
- ChargePoint EV chargers
- JuiceBox EV chargers
- Ecobee thermostats

FlexEnergy Peak Events & Hours

14 FlexResponse & FlexPeak Events by Month



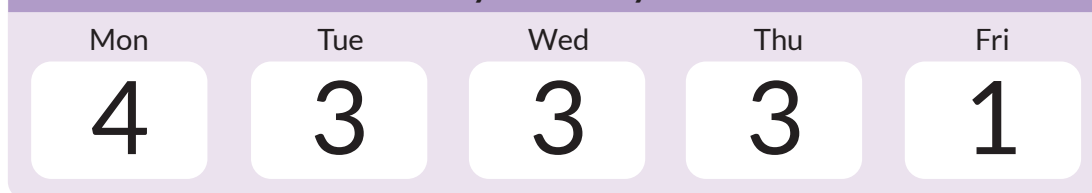
By Duration:

1x 2 hours
7x 3 hours
6x 4 hours

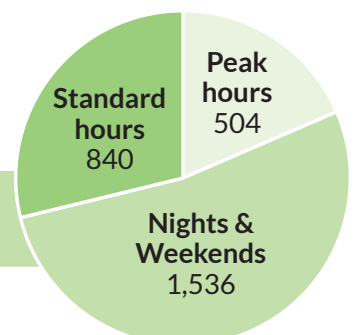
By Time of Day:

8x AM
6x PM

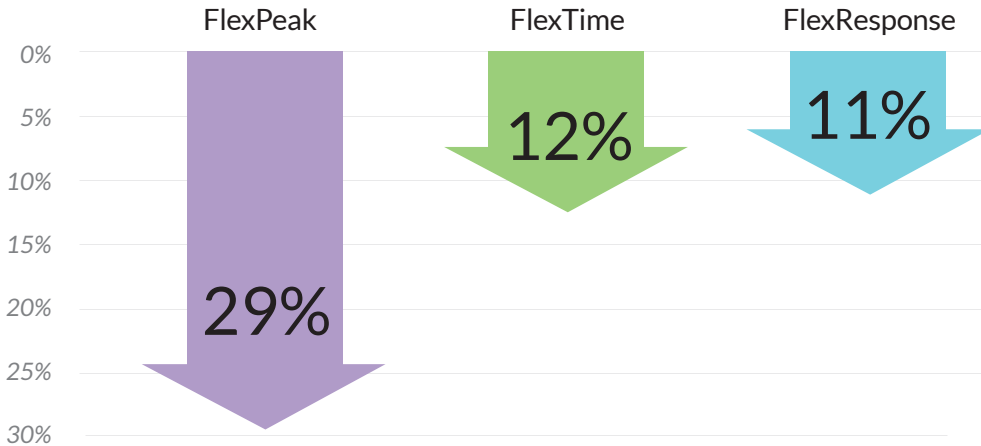
By Weekday:



FlexTime Winter Hourly Summary:



Peak Reduction Achieved



Peak reductions measured during peak periods are matched against a control group.

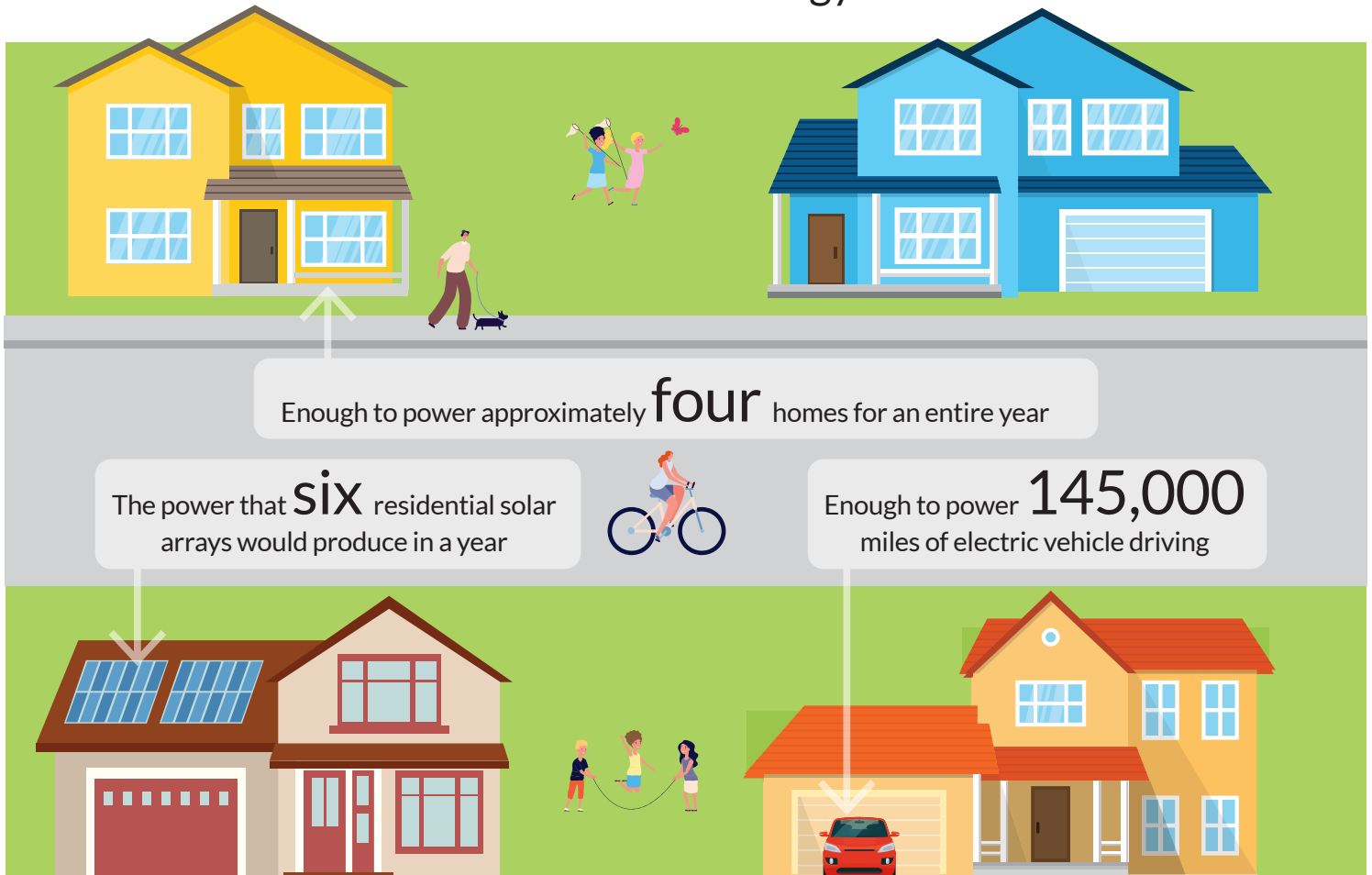
For FlexTime, peak reductions reported include average energy use reductions across all morning and evening peak periods.

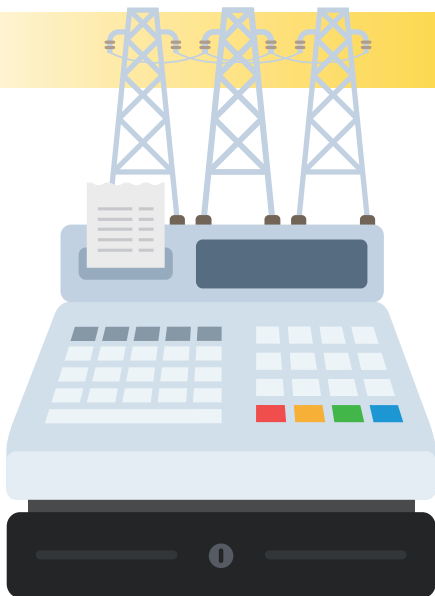
For FlexResponse and FlexPeak, peak reductions reported include average energy use reductions during all peak events called.

During peak events, the PUD's system load was typically 25.8% higher (1,210 MWh) than in other hours (average 962 MWh).

Total Energy Shifted

During the winter peak season, **546** FlexEnergy customers shifted a total of **43 MWh** of energy!





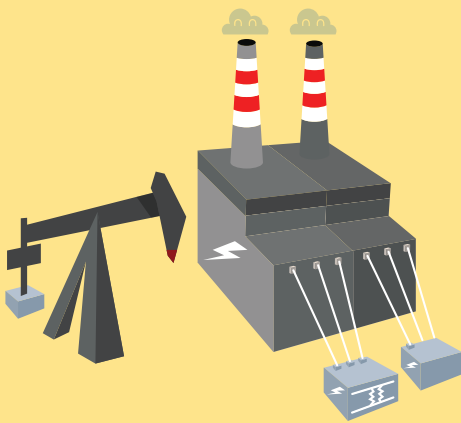
Avoided Costs

Avoided market power purchases

- During peak events, market power purchase prices were typically 54% higher (\$62.32 per MWh) than in other hours (average \$40.44 per MWh).
- On Dec. 20, the PUD called an event when prices were \$126.26 per MWh or 312% higher than average.

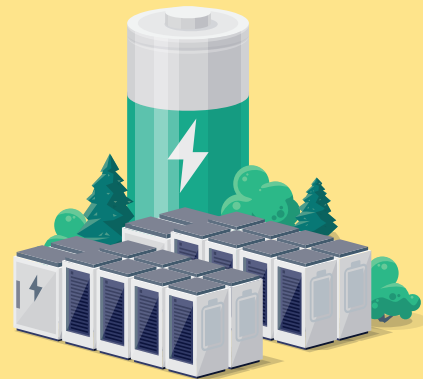
If **546** customers hadn't shifted their energy in the FlexEnergy pilot, these are examples of costs the PUD could have incurred to meet peak demand:

Costs avoided thanks to shifting energy use off-peak



with a natural gas generator:*

\$7,876



with utility battery storage:

\$14,177

What would that mean scaled up?

If **10,000** customers had been part of FlexEnergy, it would have avoided costs of:

Natural gas generator: \$144,514

Utility battery storage: \$260,128

If **100,000** customers had been part of FlexEnergy, it would have avoided costs of:

Natural gas generator: \$1,445,138

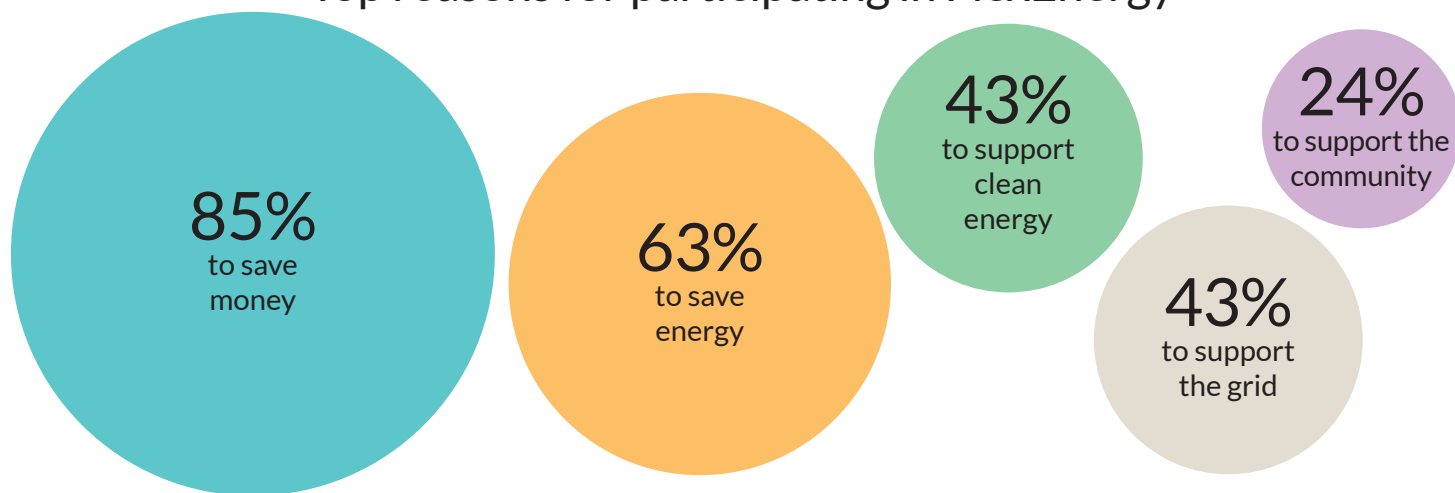
Utility battery storage: \$2,601,284

*The PUD has no plans to build a natural gas generator – it is shown here for illustrative purposes



Customer Feedback

Top reasons for participating in FlexEnergy



Top reasons for leaving FlexEnergy

- 54% Moved from residence
- 27% Preferred Budget Payment Plan or standard PUD rates
- 19% Installed solar or became illegible for other reason



I'd never really thought about peak energy demand.

Now I start my dishwasher later at night instead of right after dinner. I also do my laundry on the weekends, and charge my electric vehicle at off-peak hours.

Customer Testimonial – Jenny L.



Summary based on data
available as of 5/12/2022

Energizing Life in Our Communities

For more about the FlexEnergy pilot programs, visit snopud.com/flexenergy

State Government Relations Activity Report

STATE OVERVIEW

- Washington State Department of Commerce filed [CR 103](#) finalizing use and energy storage rules for the Clean Energy Transformation Act (CETA). This concludes the rulemaking process for CETA.
- On July 1, Governor Inslee issued a [directive](#) on COVID-19 vaccination standards for state employees. The directive requires all new employees of state agencies to be fully vaccinated, including up-to-date boosters, as a condition of employment. All current employees must be fully vaccinated, including boosters, by July 1, 2023. The new directive aligns with the Center for Disease Control and Prevention.
- On July 12, the Northwest Power and Conservation Council was [briefed](#) on an Energy and Environmental Economics (E3) study commissioned by Bonneville Power Administration to analyze potential replacement resources for the services provided by the four lower Snake River dams.

KEY HEARINGS/PRESS CONFERENCES/MEETINGS

- June 29 | Washington State Department of Health [COVID briefing](#)
- June 30 | Governor Jay [Inslee Press Conference](#) on the U.S. Supreme Court decision in West Virginia v. EPA

INTERESTING READS

- Everett Herald: [Judge dismisses GOP lawmakers' challenge of House vax rule](#)
- Everett Herald: [What we know: Washington coronavirus outbreak at a glance](#)
- The Seattle Times: [WA to receive monkeypox vaccines from federal government](#)

Federal Government Relations Activity Report

FEDERAL OVERVIEW

- On June 23, the U.S. Fish and Wildlife Service (USFWS) rescinded a rule that defined “critical habitat” to only include land or water occupied by a species protected by the Endangered Species Act (ESA). The decision, effective July 25, will allow lands currently unoccupied by a species to be designated as critical habitat if the USFWS determines that the habitat could aid species conservation or recovery. In a [press release](#), USFWS said “Critical habitat designations identify those areas and habitat features that are essential for recovery of listed species. Federal agencies must ensure that actions funded, permitted or conducted by those agencies do not destroy or adversely modify designated critical habitats. Critical habitat requirements do not apply to actions on private lands unless those actions involve the authorization or funding of a Federal agency. The ESA recognizes that areas that are either occupied or unoccupied by the species may be needed for recovery and authorizes their designation as critical habitat.”
- On June 30, the Supreme Court issued its ruling in *West Virginia v. Environmental Protection Agency*. In a 6-3 opinion written by Chief Justice Roberts, the Court held that Congress did not give EPA the authority under the Clean Air Act to set emission standards for existing power plants. Specifically, the opinion states “Congress did not grant EPA in Section 111(d) of the Clean Air Act the authority to devise emission caps based on the generation shifting approach the Agency took in the Clean Power Plan”.
- On July 7, Congresswoman Suzan DelBene (WA-01) [toured](#) Snohomish County PUDs clean energy center and microgrid.
- On July 12, Republican members of the House Energy and Commerce Committee, led by Ranking Member Cathy McMorris Rodgers (WA-05), sent a [letter](#) to EPA Administrator Michael Regan asking oversight questions “to assess how the Agency’s actions are affecting electric grid reliability”.

KEY HEARINGS

- June 22 | House Energy and Commerce Subcommittee [hearing](#) on strengthening energy infrastructure efficiency and financing.
- June 22 | Senate Committee on Finance [hearing](#) on the Enhancing American Retirement Now (EARN) Act.
- June 29 | House Appropriations Committee [markup](#) of the Fiscal Year 2023 Interior, Environment, and Related Agencies bill.
- July 13 | Senate Energy and Natural Resources [hearing](#) on solutions for high energy prices.

CALENDAR

- The House of Representatives is scheduled to recess July 29 through Sept 6; the Senate is scheduled to recess Aug 5 through Sept 6.

INTERESTING READS

- Axios: [Supreme Court reins in Biden’s power on climate change](#)
- National Law Review: [Key Takeaways from U.S. Supreme Court Decision in West Virginia v. EPA](#)
- GreenWire: [Feds overturn Trump-era endangered species ‘habitat’ definition.](#)
- United States Energy and Employment [Report 2022](#)
- National Law Review: [Moving Closer to a Federal Data Privacy Act: House Subcommittee Advances American Data Privacy and Protection Act to Full Committee](#)
- Politico: [McConnell gets GOP backup in his move to snarl bipartisan U.S.-China bill](#)
- E&E Daily: [EPA faces legal dead ends after SCOTUS climate decision](#)
- Seattle Times: [White House weighs in on lower snake river dam breaching in unusual power play](#)
- Politico: [Manchin rejects climate, tax elements of party-line Dem bill](#)

Local Government Relations Activity Report

LOCAL OVERVIEW

- The Puget Sound Regional Council analyzed housing affordability data for their latest [Puget Sound Trend](#) and found that typical rents climbed 61% in the last eight years.
- On June 29, the Snohomish County Council appointed Leah Everett and Christine Eck to the Snohomish County Planning Commission. These are four-year terms that are set to expire on June 29, 2026.
- On July 13, the City of Edmonds planning board met to discuss their Wireless Communications Facilities Code. Edmonds, in partnership with Verizon, have plans to install small wireless cell antennas to help with cell and broadband needs. Snohomish County PUD has been working with the planning board about antenna placement. The PUD's preferred installation space for small cell antenna and radio would be in the communications space, forty inches (40") below the lowest power attachment. This would allow the carriers to install and maintain their equipment without involving Snohomish PUD line crews. PUD staff has communicated this to the City of Edmonds Planning Board and continues to work with City of Edmonds staff on this and other more nuanced wireless code recommendations.

INTERESTING READS

- Everett Herald: [Julie Timm gets 3-year deal as Sound Transits new CEO](#)
- Everett Herald: [Lots of Lake Stevens road work ahead on Highway 9 and 204](#)
- Everett Herald: [Camano Island to get new transmission line and fewer power outages](#)
- Island County: [Potential Impact of Stanwood Dike on Island County](#)
- Everett Herald: [Old batteries get new life as Everett Transit backup energy](#)
- Lynnwood Times: [City of Mukilteo launches Utility Assistance Program](#)
- Everett Herald: [First monkeypox case confirmed in Snohomish County](#)

Everest Camano Site License Agreement Amendment

- Presented by Nick Johnston, Manager
Telecommunications
- July 19, 2022



Purpose

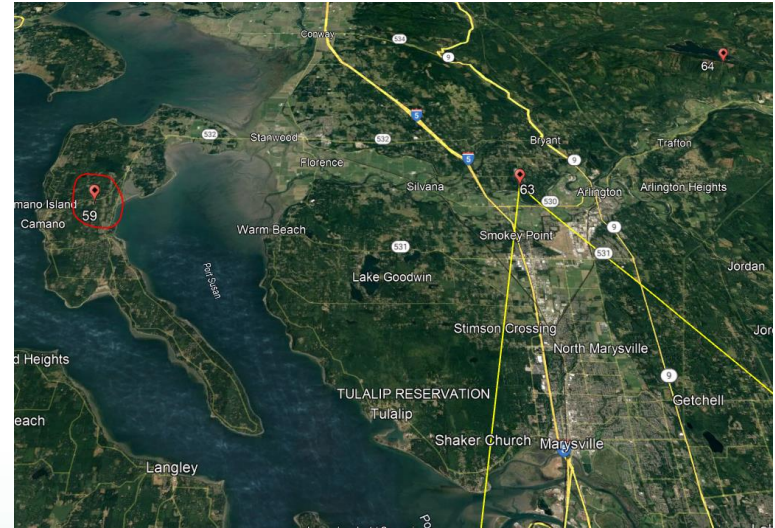
- Amend the Everest Camano Site License Agreement to include an antenna for the Advanced Meter Infrastructure (AMI) and Distribution Automation (DA) communication network.
- July 19, 2022 Commission meeting
 - Inform the commission for future approval.
- August 2, 2022 Commission meeting
 - Commission consideration of resolution authorizing new lease amendment for the addition of an AMI antenna.



Background

3

- The District Operates two land mobile radio systems at Everest's Camano site.
- Tall height increases radio coverage on Camano Island and along West facing waterfront areas like Warm Beach
- District currently building a communication network to support AMI and DA.
- Original license agreement signed in 2009:
 - Initial rate of \$43,084.80 per year (currently at \$63,542.16)
 - 5 year term with 3 additional automatic 5 year renewal periods.
- Site Ownership
 - Verizon Northwest Inc 2008 – 2009
 - Frontier Communications 2009 - 2019
 - EIP Communications I LLC (Everest) 2019 - Present
- First Amendment
 - Executed in May of 2020
 - Replace 8' antenna with a 20' for better VHF radio reception
 - Increase of \$125 per month



AMI Antenna Amendment (2022)

Amendment proposed to Everest Camano Site license agreement that will provide for the following:

- Installation of antenna used for a Sensus FlexNet base station to support AMI and DA.
- Required site for the Districts Connect UP project:
 - 32,675 electric meters.
 - 1,003 water meters.
 - 13 DA devices.
- Increase of \$225 per month



Next Steps

- At the August 2nd Commission meeting:
 - Commission consideration of resolution authorizing new license agreement amendment for the addition of an AMI antenna.



City of Arlington – North County Binding Site Plan & Easement Dedication

Maureen Barnes, Manager, Real Estate Services
Doug Wilson, Senior Project Manager, Facilities
July 19, 2022



North County Campus – Dedication of Easements

- The purpose of this presentation is to:
 - Inform the Board of an upcoming request to declare surplus property interests on a portion of District property and allow Real Estate Services to execute an easement for the transfer of the utilities (water and sewer lines) to the City of Arlington
 - Answer any questions regarding the process of dedication for the final binding site plan of the District's North County Campus
- Staff recommendation is for Board approval to move forward, schedule a Public Hearing, and vote via a Resolution

North County Campus - Background

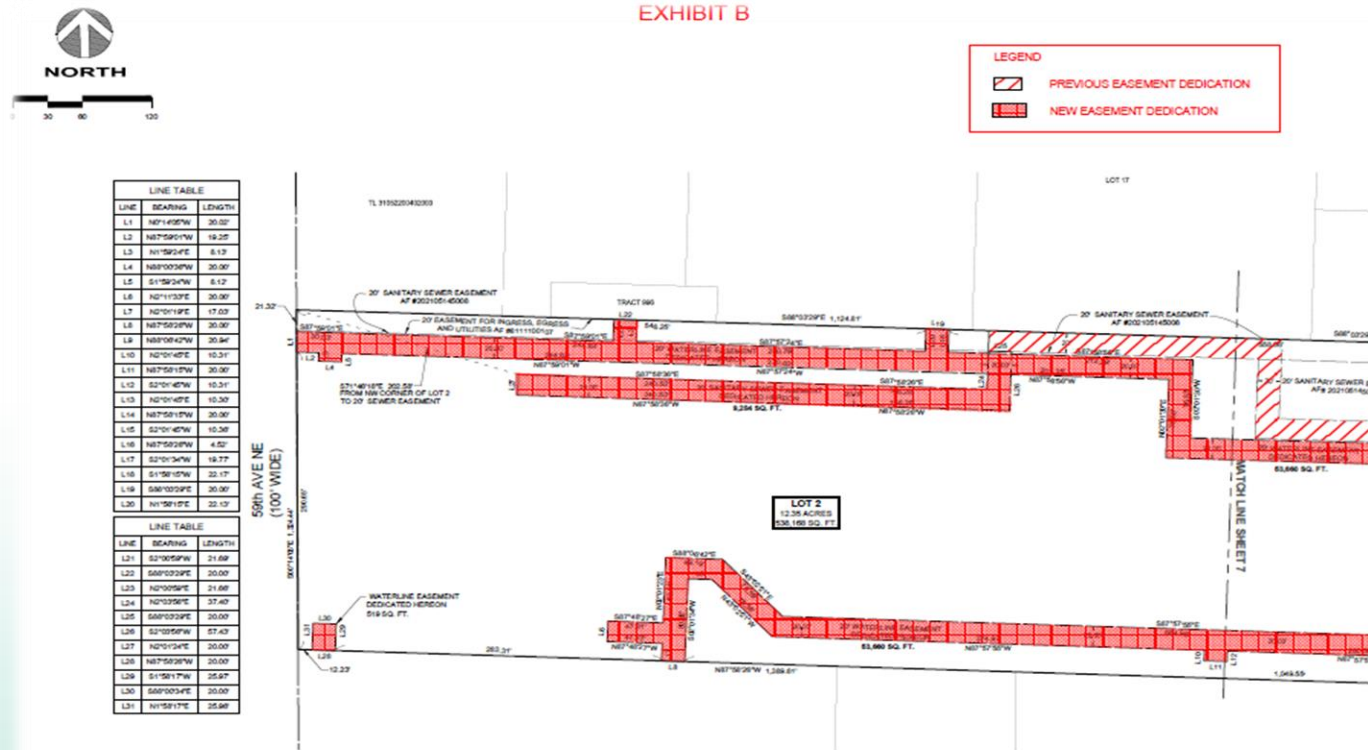
- The property was originally purchased in 2012 and consists of approximately 26 acres.
- The site includes the following:
 - Arlington Micro-Grid
 - Community Solar
 - Clean Energy Center (CEC)
 - Modular Data Center (MDC)
 - North County Community Office
 - District Training Facilities
 - Crosswinds Substation (Future)



North County Campus – Binding Site Plan (BSP)

- Resolution No. 5984 (Nov. 2020) authorized the following
 - Dedication of 60' road right of way (ROW)
 - Granting of utility easements for water and sewer
- As construction has progressed, additional utilities and frontage improvements have been constructed which require dedication to the City of Arlington
- This will allow permitting and construction to continue

Plans – Revised Binding Site Plan (BSP)



Utilities and Frontage Improvements



Dedication and Execution of Easements

- Real Estate Services and Facilities are requesting the Commission hold a Public Hearing at the August 2nd Commission Meeting
- Declare the property interests surplus to the District's current and future needs
- Allow the Manager of Real Estate Service to sign the easements and transfer the utilities to the City of Arlington

Questions?



Qualco Clean Fuels Program Agreement

July 19, 2022

Adam Cornelius

Principal Utility Analyst, Power Supply

Previous Commission Briefings

December 7, 2022

April 20, 2021



Presentation Overview

Headline

- Qualco project participation in environmental program will reduce effective PUD customer cost

Board Expectation

- Briefing provides context for proposed board action on 8/16/22

Agenda

- Qualco background and updates
- Oregon Clean Fuels Program
- Proposed agreement updates



Qualco Agreement Background

- 2008: Qualco began operating biodigester and 450 kW generator
- 2014-2018: PUD's initial power purchase agreement (PPA) for electricity and renewable energy credits (RECs)
 - The Board approved one-year PPA extensions for 2019, 2020, and 2021 under 2018 terms and pricing
- May 2021: Board approves Lease and Operating Agreement and authorizes PUD purchase of new 675 kW generator.
 - PUD retains ownership of electricity and RECs
 - 7-year term through May 30, 2028 with optional extension
 - PPA as amended terminates at commercial operation date of new generator

Project Timeline Update

- Generation crews finalizing installation of electrical and mechanical systems
 - Generator and main feeders are installed
 - Fiber run to powerhouse for system protection complete
- Target Dates
 - Mid-August: begin commissioning
 - Mid-September: commercial operation
- Qualco has replaced old generator with a biogas boiler
 - Provides backup heat to digester when generator is down

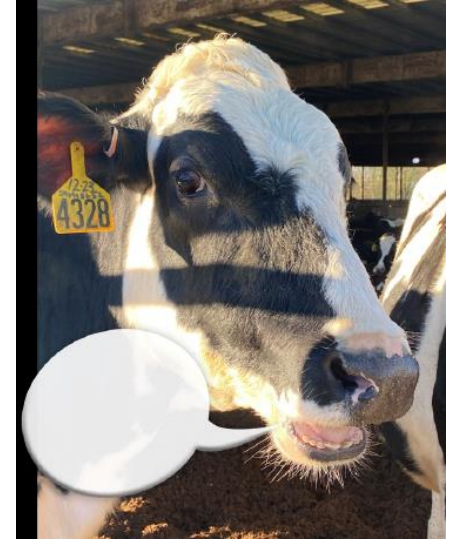


Oregon Clean Fuels Program Overview

- Clean Fuels Program (CFP) reduces greenhouse gas (GHG) emissions associated with transportation fuels
- Oregon sets a GHG emission threshold for transportation fuels
 - Fuels cleaner than the threshold → assigned credits to sell
 - Fuels with higher emissions than the threshold → required to buy credits to “clean up”
- Electricity used for electric vehicle (EV) charging is covered by program
 - Electricity is cleaner than threshold → suppliers of EV charging generate credits.
 - Lower emissions intensity of underlying electricity → more credits are generated.

How does Qualco fit in?

- Most renewable electricity (e.g., wind and solar) has an emissions intensity of zero
- Biodigesters like Qualco have a negative emissions intensity!
 - Qualco digester collects methane from cow manure
 - PUD generator converts methane (very potent GHG) into CO₂ (less potent GHG) → net negative GHG emissions.
- We can sell Qualco RECs to EV charging stations in Oregon and generate CFP credits
- CFP recognizes full value of Qualco's negative emissions intensity
 - Converting RECs to CFP credits → **3x to 5x increase in value**



Agreement with 3Degrees

- 3Degrees is a large supplier of environmental attributes with extensive experience with the CFP
 - 3Degrees will facilitate conversion of RECs into CFP Credits
- Proposed “Environmental Attribute Purchase and Services Agreement” with 3Degrees:
 - PUD:
 - sell Qualco RECs to 3Degrees
 - provide data reporting to 3Degrees
 - 3Degrees:
 - Pays share of revenue from CFP Credits to PUD
 - Manages extensive program compliance obligations with Oregon Department of Environmental Quality
 - Pricing structure protects PUD against lower-than-expected CFP credit value
 - Term ends December 31, 2026

Agreement with Qualco

- To reflect this new opportunity, we propose to sign a new “Clean Fuels Program Reporting Requirements Agreement” with Qualco:
 - PUD:
 - split incremental CFP value with Qualco
 - Qualco:
 - provide data on dairy and digester operations to 3Degrees for program monitoring and compliance reporting
 - Term ends December 31, 2026

Summary of Benefits

- Accessing CFP program reduces effective cost of Qualco generation for PUD customers
- Revenue sharing model incentivizes both the PUD and Qualco to reduce GHG emissions and maximize CFP program value
- Agreement with 3Degrees includes flexibility to switch to a CFP program in a different state (including Washington's program which is currently under development) if the opportunity is greater.

Next Steps

- August 16, 2022
 - We intend to submit proposed resolutions to the Board approving authorization to enter into the aforementioned agreements with 3Degrees and Qualco.

Questions?



Customer Service Regulations Updates

Cyndy Nance, Senior Manager, Customer Experience

Tim Epp, Program Manager

July 19, 2022

Last Presented: June 16, 2020

Background

- The purpose of this presentation is to prepare the Board for future approval of the Customer Service Regulations updates
- Last Updated June 16, 2020.
- More substantial alterations in this year's changes warrant this review.
- Minor edits for formatting, spelling corrections, website addresses, etc will not be called out here.



Section 2 Requirements

- Section 2.2 renamed to be about notifications in general and not just mail.
- Subsection 2.2(b) added to give parameters for and enable the District's use of phone automatic texting and calling capabilities. This opens the door for exciting communication opportunities with our customers for proactive communication during outages, encouraging customer engagement on aging debt before having to disconnect for non-payment, and many more.

(a)(b) If the customer has provided a phone number, including a wireless phone number, to the District, the customer is consenting to receiving autodialed and/or prerecorded voice or SMS messages at that number, to the extent such messages are closely related to the service purchased by the customer or to amounts owed by the customer. Such messages may include, but are not limited to, outage notifications, billing notifications, discount eligibility, and energy efficiency opportunities. A customer may opt out of these notifications by responding to the message or by contacting the District; visit snopud.com/contact for contact information.



Section 3 Finances

- Subsection 3.2(b) Metering System added to Meter malfunctions as a reason bills may be estimated.
 - (b) Bills will be issued monthly. Customers consuming electric power within a suburban street lighting service area will be billed for street lighting in conjunction with billings for electric service. Bills may be estimated when:
 - Meter is not accessible to meter reader
 - Meter ~~or Metering System~~ malfunctions
 - Changes occur in the meter reading schedule
 - Other circumstances beyond District control interfere with meter reading.
- Additional language was added to Subsection 3.7(b) consistent with RCW 54.16.285 and to reduce overlap with other parts of Section 3.7.

(b) When disconnection occurs for non-payment, the ~~District shall make a reasonable effort to notify the~~ customer ~~shall be advised in writing~~ that service will be restored if the customer contacts the District and fulfills other requirements of RCW 54.16.285. ~~In the customer's absence, notice will be left on the premises.~~



Section 3 Finances (continued)

- Language consistent with the Dispute Resolution Procedures was added to Subsection 3.7 (f) regarding under what circumstances a disconnect will be stayed pending a dispute resolution hearing.

(f) Disconnection During Appeal: ~~(See Dispute Resolution Procedure)~~ If, after being notified of a District decision to disconnect service and before actual disconnection of service, a customer states an intent to request a dispute resolution hearing in accordance with Section 9 of the Dispute Resolution Procedures, the disconnection will be stayed until the written request for a hearing is received by the District or for a period of six (6) business days after the date the customer orally stated that a hearing would be requested (whichever is earlier). If no written request for a hearing is received by the District within said time period or if the hearing date is not established for reasons set forth in Section 7 of the Dispute Resolution Procedures, the stay will be lifted and the disconnection may proceed. Otherwise, if a written request for a hearing is received by the District within said time period, the stay of the disconnection shall continue until noon on the fifth business day after the Hearing Officer's written decision on the matter is received by the Office of General Counsel for the District. (See generally Dispute Resolution Procedures)



Section 3 Finances (continued)

- Reference to interest was removed in Subsections 3.10 (f), (g), and (i).
 - (f) ~~The amount of the deposit~~~~Deposit, plus interest~~, will be applied to the account based on evaluation of customer credit history, after 12 months for residential customers and after 24 months for commercial customers.
 - (g) Upon termination of service, an existing deposit, ~~plus accrued interest~~, will be applied to any amounts due and any balance refunded.
 - (i) ~~Interest. Interest will be paid on all deposits. The interest rate paid will be established periodically by the District Treasurer.~~



Section 3 Finances (continued)

- Certain content regarding income qualified customers was removed from Subsections 3.14 (a) and (b) since the provisions are no longer in effect as of July, 2020.

~~(a) Income Qualified Senior Customers~~

~~An "income qualified senior customer" is a person who is 62 years of age or older and whose total household income after allowable deductions (3.14 (c)) does not exceed the criteria set forth below at the time of passage of this resolution and updated annually as described below. Low income senior customers whose completed application has been approved by the District are eligible for the following reductions to Residential Rate Schedule 7:~~

~~| | |
|-------------------------|---------------|
| \$0 to \$9,657 | 60% reduction |
| \$9,657.01 to \$19,316 | 40% reduction |
| \$19,316.01 to \$28,973 | 20% reduction |~~

~~On January 1, 2019 and its anniversaries, the upper household income criteria for the three discount levels shall be adjusted to reflect that year's "Cost of Living Adjustment" (COLA) to Social Security and Supplemental Security Income (SSI) benefits. The percentage published by the U.S. Social Security Administration shall be used to compute these adjustments. For each of the household income criteria for the three discount levels, the adjusted upper criterion shall be computed by increasing or decreasing the criterion then in effect by the COLA and rounding the result to the nearest dollar. The adjusted household income criteria shall be effective January 1st of that year.~~

~~(b) Other Income Qualified Customers~~

~~An "other income qualified customer" is a person whose household income after allowable deductions (3.14 (d)) does not exceed one hundred twenty five percent of the Federal Poverty Guidelines (FPG) published by the U.S. Department of Health and Human Services. Other income qualified customers whose completed applications have been approved by the District are eligible for the following reductions to Residential Rate Schedule 7:~~

~~| | |
|---------------------|---------------|
| 0% to 75% of FPG | 60% reduction |
| 76% to 100% of FPG | 40% reduction |
| 101% to 125% of FPG | 20% reduction |~~


Section 5 Non-Standard Service

- A new Section 5.2 was added to provide customers an option to have advanced meter broadcast communications disabled.

5.2 OPT OUT

- (a) The District's standard meter is an advanced meter with broadcast communications enabled. At its discretion and subject to Eligibility Criteria the District offers a non-standard option for residential electric customers to have meter broadcast communications turned off at their premise. Customers must apply and be approved. Upon application approval, the District will charge monthly meter reading fees (See 7.20) and set the customer's advanced meter to Opt Out mode to disable broadcast communications.
- (b) Eligibility Criteria. The following eligibility criteria must be met in order to qualify and be approved for the non-standard option described in 5.2(a):
- This option is only available to electric residential services for single-family residences or multi-unit residences having 4 units or less. Commercial/industrial, multi-units having more than 4 units, water services, net metering, temporary services, and Hat Island residents are not eligible.
 - Customer must have no more than 1 credit disconnect within a rolling backward 12-month period.
 - Customer must have no record of threats to PUD staff and contractors.
 - Customer must have no access issues preventing a manual read.
 - Customer must have no record of meter tampering.
 - A Customer who elects a self-read monthly meter reading option must miss no more than 2 monthly reads in a rolling backward 12-month period and must submit accurate reads.
- (c) Self-Read Meter Reading. At the time of application, the customer may elect to read their own meter(s) and submit the readings to the District for monthly billing. The District will not be responsible for sending reminders. Missed reads will result in an estimated bill.
- (d) Eligibility Criteria Must Be Maintained. Once non-standard service option is approved by the District, a customer must continue to meet the eligibility criteria listed in 5.2(b). If a customer fails to do so, the District will inform the customer in writing, re-enable broadcast communications and stop meter reading fees. Thereafter, if the customer is able to meet the eligibility criteria again, the customer may reapply for non-standard service option.
- (e) Move Out. If a customer moves from a residence at which non-standard service option has been approved, the approval shall be automatically revoked and broadcast communications will be re-enabled on the meter. If the same customer moves to a new residence in the District's service area and wishes to opt out again, a new application must be submitted to the District.



Section 7 Fees and Charges

- The fees in Sections 7.3, 7.4, and 7.5 were changed.
- A new Section 7.15 was added to address fees related to rewire disconnections.
- New language in Section 7.20 replaces Offsite Meter Reads (OMR) fees with Opt Out fees.

7.3	ROUTINE & CREDIT FIELD DISCONNECTION	\$30.00 No Charge
7.4	SCHEDULED NEXT DAY FIELD RECONNECTION CREDIT: Monday – Friday, Saturdays 8:00am– 2:00pm (excluding holidays) NEW CUSTOMER VACANT: Monday – Friday 8:00am – 5:30pm (excluding holidays) Saturdays (Saturdays (excluding holidays)	\$30.00 <u>\$40.00</u> No Charge \$40.00 <u>\$30.00</u>
7.5	SAME DAY FIELD RECONNECTION	\$70.00 <u>\$80.00</u>
7.15	NON-ROUTINE REWIRE DISCONNECTION/RECONNECTION Residential Service Line Disconnection (during normal business hours) Residential Service Line Reconnection (scheduled for normal business hours, completed on OT) Commercial Service Line Disconnection and Reconnection (during normal business hours or on OT) Residential Service Line Disconnection (scheduled for OT hours)	No Charge No Charge Actual Cost Actual Cost
7.20	RADIO READ OFF SITE METER INSTALLATION (OMR)	\$150.00
7.20	OPT OUT MONTHLY METER READING Opt Out (PUD Read) – 1 Meter Opt Out (Customer Self-Read) 1 Meter Each Additional Meter at Same Premise	 \$25.00 \$5.00 \$5.00



Next Steps

- Incorporate Board feedback
- August 2, 2022 Provide final marked up copy for Board review and resolution for Board approval



Supplemental Slide: Opt Out Background

- The Opt Out Policy was discussed at the April 6, 2021 Commission Meeting.
- The Policy is based on common practices and fees at most utilities with AMI systems, including Seattle City Light and Tacoma Power/Tacoma Public Utilities.
- Changes suggested by the Board, including an exclusion rule for Hat Island residents and a self-read option, have been incorporated into the Policy.
- Staff has verified that the systems purchased can be configured to accommodate the Policy.
- Therefore, the policy content in the new section 5.2 aligns with what the Board discussed on April 6.



Supplemental Slide: Opt Out Highlights

- Customers who qualify are eligible to Opt Out.
- Eligible customers must apply and, unlike many utilities, will not be charged an application fee.
- For those who opt out, there is a \$25 monthly meter reading charge or a \$5 monthly self-read charge.
- Customers must maintain eligibility to remain in Opt Out status.
- Opt Out customers receive an AMI meter with broadcast communications disabled.



COMMENTS FROM THE PUBLIC

**PRELIMINARY
SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT**

Regular Meeting

July 5, 2022

The Regular Meeting was convened by President Tanya Olson at 1:30 p.m. Those attending were Rebecca Wolfe, Vice-President (telephonically); CEO/General Manager John Haarlow; General Counsel Anne Spangler; Assistant General Managers Pam Baley and Guy Payne; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins (telephonically); Assistant Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner. Secretary Sidney Logan was absent.

*** Items Taken Out of Order**

****Non-Agenda Items**

****A moment of silence was observed in honor of District employee Karla Wepking.**

1. COMMENTS FROM THE PUBLIC

Steven Keeler, Edmonds, commented on the Election of Commission Officers for 2023.

2. CONSENT AGENDA

A. Approval of Minutes for the Regular Meeting of June 21, 2022

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations Over \$25,000:

None

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Amendment of Interlocal Agreement with Port of Everett

Purchase Order No. 4500077627 with Global Rental Company

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

None

Contract Acceptance Recommendations:

None

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion passed approving Agenda Items 2A – Approval of the Minutes for the Regular Meeting of June 21, 2022; 2B – Bid Awards, Professional Services Contracts and Amendments; and 2C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

3. PUBLIC HEARING AND ACTION

A. Disposal of Surplus Property – 3rd Quarter 2022

President Olson opened the public hearing.

There being no further questions from the Board or the public; the public hearing was closed.

Based on staff's recommendation that the items were no longer necessary or useful to the District, a motion passed approving those items listed on Exhibits A and B of the Surplus Property Recommendation Report be declared surplus and be sold for high bid or disposed of according to policy in the 3rd Quarter of 2022.

4. ITEMS FOR INDIVIDUAL CONSIDERATION

A. Consideration of a Motion Accepting the Asset Protection Monitoring Report

A motion passed accepting the Asset Protection Monitoring Report.

B. Consideration of a Resolution Creating a Plan of Financing for the Acquisition and Construction of and Certain Additions, Betterments and Improvements to and Renewals, Replacements and Extensions of the District's Electric System; Authorizing the Issuance and Sale of Not to Exceed \$75,000,000 Aggregate Principal Amount of Electric System Revenue Bonds, Series 2022 in One or More Series; Providing For the Terms of the 2022 Bonds; Approving the Execution and Delivery of Certain Documents and Agreements; and Providing for Certain Other Matters Related Thereto

A motion passed approving Resolution No. 6067 creating a plan of financing for the acquisition and construction of and certain additions, betterments and improvements to and renewals, replacements and extensions of the District's Electric system; authorizing

the issuance and sale of not to exceed \$75,000,000 aggregate principal amount of Electric System Revenue Bonds, Series 2022 in one or more series; providing for the terms of the 2022 Bonds; approving the execution and delivery of certain documents and agreements; and providing for certain other matters related thereto.

- C. Consideration of a Resolution Authorizing the Discharge of the Current Trustee, Registrar and Paying Agent for the Currently Outstanding Generation System Revenue Bonds of the District and the Appointment of a Successor Trustee, Registrar and Paying Agent for Such Bonds; Approving the Execution and Delivery of Certain Documents and Agreements; and Providing for Certain Other Matters Related Thereto

A motion passed approving Resolution No. 6068 authorizing the discharge of the current trustee, registrar and paying agent for the currently outstanding Generation System Revenue Bonds of the District and the appointment of a successor trustee, registrar and paying agent for such bonds; approving the execution and delivery of certain documents and agreements; and providing for certain other matters related thereto.

5. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

6. COMMISSION BUSINESS

- A. Commission Reports

There were no Commission reports.

- B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

- C. 2022 Budget, Forecast, and Major Project Status Report – May

The 2022 Budget, Forecast, and Major Project Status Report was not addressed.

7. GOVERNANCE PLANNING

- A. Governance Planning Calendar

There were no changes to the Governance Planning Calendar.

ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of July 5, 2022, adjourned at 1:53 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 19th day of July, 2022.

Secretary

President

Vice President

**PRELIMINARY
SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT**

Special Meeting

July 13, 2022

The Special Meeting was convened by President Tanya Olson at 10:06 a.m. at the District Headquarters Building. Those attending were Rebecca Wolfe, Vice President; Sidney Logan, Secretary; CEO/General Manager John Haarlow; Assistant General Managers Pam Baley, Guy Payne and Jason Zyskowski; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Assistant Clerk of the Board Allison Morrison; and Deputy Clerks of the Board Jenny Rich and Morgan Stoltzner.

DC FAST CHARGERS RIBBON CUTTING CEREMONY

CEO/General Manager John Haarlow and Commissioner Tanya Olson provided opening statements and welcomed guests and staff for the ribbon-cutting dedication of the DC Fast Chargers Station.

ADJOURNMENT

The Special Meeting of July 13, 2022, adjourned at 10:28 a.m.

Approved this 19th day of July, 2022.

Secretary

President

Vice President



BUSINESS OF THE COMMISSION

Meeting Date: July 19, 2022

Agenda Item: 3B

TITLE

CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations; Professional Services Contract Award Recommendations; Miscellaneous Contract Award Recommendations; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations

SUBMITTED FOR: Consent Agenda

<u>Contracts/Purchasing</u>	<u>Clark Langstraat</u>	<u>5539</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|---|-------------------------------------|--|
| <input type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input checked="" type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description, GP-3(4) ... non-delegable, statutorily assigned Board duty – Contracts and Purchasing.

The CEO/General Manager's Report of Public Works Contract Award Recommendations Over \$25,000; Formal Bid Award Recommendations \$120,000 and Over; Professional Services Contract Award Recommendations \$200,000 and Over; Miscellaneous Contract Award Recommendations \$200,000 and Over; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations contains the following sections:

Public Works Contract Award Recommendations Over \$25,000;
None

Formal Bid Award Recommendations \$120,000 and Over (Pages 1-2);
RFQ No. 22-1292-CS with Stella-Jones Corporation

Professional Services Contract Award Recommendations \$200,000 and Over (Page 3);
Professional Services Contract No. CW2248274 with BHC Consultants, LLC

Miscellaneous Contract Award Recommendations \$200,000 and Over;
None

Interlocal Agreements and Cooperative Purchase Recommendations (Page 4-6);
Contracts:

Cooperative Purchase Recommendation, Contract No. CW2248477 with Hewlett Packard, Inc.

Cooperative Purchase Recommendation, Contract No. Sourcewell 020221-GEO with Mobilizz, Inc.

Cooperative Purchase Recommendation, Purchase Order No. 4500072362 with Clary Longview Ford

Amendments:

None

Sole Source Purchase Recommendations;
None

Emergency Declarations, Purchases and Public Works Contracts;
None

Purchases Involving Special Facilities or Market Condition Recommendations;
None

Formal Bid and Contract Amendments (Page 7-11);
RFQ 21-1172-CS with Howard Industries, Incorporated
PSC No. CW2240261 with Jackaren Consulting
PSC No. CW2242009 with OAC Services, Inc.
PSC No. CW2242537 with Robert Half International, Inc. dba Accountemps
PSC No. CW2246475 with Burns & McDonnell Engineering Company, Inc.

Contract Acceptance Recommendations;
None

List Attachments:

July 19, 2022 Report

**Formal Bid Award Recommendation(s) \$120,000 And Over
July 19, 2022**

RFQ No. 22-1292-CS

Full Length Pressure Treated Wood Poles

No. of Bids Solicited:	4	
No. of Bids Received:	2	
Project Leader & Phone No.:	Tyler Reinitz	Ext.4260
Material Estimate:	\$10,000,000.00	

To establish a 5-year unit price requirements contract for treated wood poles of various sizes to support the District's needs.

Vendor

Subtotal (w/o tax)

Stella-Jones Corporation proposing Copper Naphthenate, first year **\$1,489,613.09**

Stella-Jones Corporation proposing DCOI, remainder of five-year contract **\$5,772,494.78**

Summary Statement: The District has evaluated the bid proposals submitted by Stella-Jones Corporation for RFQ 22-1292-CS and recommend awarding in the approximate amount of \$1,489,613.09 plus tax for the first year of the contract with Copper Naphthenate (CuNap) treatment and the approximate amount of \$5,772,294.28 plus tax for the remainder of the five-year contract with DCOI treatment. Total award will be \$7,261,907.37 plus tax.

An older treatment, Pentachlorophenol (Penta), has been discontinued for use by the EPA and has paved the way for newer treatments to come into the utility marketplace. Penta was the most widely used pole treatment up until its discontinuation. Penta has not been available to the general public for many years and could not be used to treat wood products sold to residential consumers and now that has expanded to a total ban.

CuNap is a non-restricted use pesticide that is used to treat wood available to the general public and has recently been the District's only approved treatment for wood poles. Its use is compatible for treating the District's wood poles which will be installed in residential yards and are accessible to the general public and livestock. Currently the District' wood poles are treated with this pesticide in Sheridan, Oregon and transported to the District's various pole yard locations in Washington. Stella-Jones plans to discontinue this treatment potentially if no other utility specifies its use on their poles.

4,5-Dichloro-2-N-Octyl-4-Isothiazolin-3-One (DCOI) is a non-restricted use pesticide that is not persistent in soil and breaks down readily into harmless compounds. DCOI is effective at lower retention levels which translates to fewer chemicals overall in the environment. DCOI has been tested to be approximately 10 times as effective as Penta in treated wood exposed above ground and has been standardized as a wood preservative with the American Wood Preservation Association (AWPA) since 1989 and ground contact uses were added in 2017. It has been used in residential treated lumber applications for many years. It is the goal of

Summary Statement
(continued):

Stella-Jones Corporation to begin the process of converting the Arlington, Washington plant over to DCOI sometime in early 2023, and begin treating wood poles for the District with this pesticide and transport from this location, which is advantageous for both parties in terms of cost and time.

Staff finds that poles treated with either DCOI or CuNap meet District standards and are safe for work by District employees, District contractors and employees of joint utility owners.

Therefore, with this Commission approval, staff may exercise administrative duties for semi-annual price reviews for escalation/de-escalation, based on market conditions at that time that ensures fairness and sustainability for both parties of this contract.

**Professional Services Contract Award Recommendation(s) \$200,000 And Over
July 19, 2022**

PSC No. CW2248274

Kayak Reservoir No. 2
Replacement Project

No. of Bids Solicited:	23	
No. of Bids Received:	23	
Project Leader & Phone No.:	Max Selin	425-397-3033
Contract Term:	NTP – 12-31-2023	

Description: The District requires professional engineering services in association with the Kayak Reservoir No. 2 Replacement Project.

	<u>Consultant</u>	<u>Not-to-Exceed Amount (tax n/a)</u>
Award To	BHC Consultants, LLC	\$313,741.00

Summary Statement: On March 4, 2020, the District advertised A & E Statement of Qualifications (SOQ) No. 10071 to provide Civil/Structural Engineering services. Staff received twenty-three responses to the solicitation.

On January 31, 2022, a team from Water reviewed each respondent's qualifications related to the Kayak Reservoir No. 2 Replacement Project and selected the three most qualified firms. Further evaluation of the short-listed firms resulted in the selection of BHC Consultants, LLC as the most qualified consultant to complete this work for the District.

Staff recommends award to BHC Consultants, LLC., in the amount of \$313,741.00 to allow Consultant to provide professional engineering services in association with the Kayak Reservoir No. 2 Replacement Project.

Cooperative Purchase Recommendations

July 19, 2022

State law permits a public agency to purchase from a contract entered into by another public agency as long as the contract is determined to have been awarded in compliance with the bidding requirements of the agency seeking to make the purchase, provided that the requirement for advertising or providing notice for bids is deemed satisfied if the awarding entity advertises according to its own bidding requirements, and either (i) posts the advertisement on any website sponsored by a public agency, purchasing cooperative or similar service provider, or (ii) provides an access link on the state's web portal to the notice. District staff have verified through documentation and/or individual questions to the applicable awarding entity that the bid process used for each purchase recommended below meets the District's procurement requirements.

Accordingly, staff recommends approval of the following contracts/amendments:

A. CONTRACTS

Awarded Vendor Name: Hewlett Packard, Inc. \$600,000.00
Outline Agreement Number CW2248477
Department of Enterprises (DES) Master Usage Agreement Number K2295
Washington State Participating State Contract #05815-017
NASPO Master Price Agreement Number MNNVP-133
Description of Purchase: Blanket PO for the procurement of desktops, laptops, monitors and peripherals

This contract is used to purchase desktop computers, laptops, monitors and other computing peripheral to support District employee technology needs. The budget estimates for this contract are to buy equipment for the SCADA upgrade project, enhanced engineering workstations, additional equipment to accommodate the District's hybrid work schedules, and purchase 2022-2023 fleet replacements that must be ordered earlier than usual to allow for the pandemic's extended supply chain shortages and delays. We anticipate the budgeted funds to carry us to the end of the existing contract term of February 28, 2023.

Project Lead: Melissa Witzel, x8523

Cooperative Purchase Recommendations

July 19, 2022

State law permits a public agency to purchase from a contract entered into by another public agency as long as the contract is determined to have been awarded in compliance with the bidding requirements of the agency seeking to make the purchase, provided that the requirement for advertising or providing notice for bids is deemed satisfied if the awarding entity advertises according to its own bidding requirements, and either (i) posts the advertisement on any website sponsored by a public agency, purchasing cooperative or similar service provider, or (ii) provides an access link on the state's web portal to the notice. District staff have verified through documentation and/or individual questions to the applicable awarding entity that the bid process used for each purchase recommended below meets the District's procurement requirements.

Accordingly, staff recommends approval of the following contracts/amendments:

A. CONTRACTS

Awarded Vendor Name: Mobilizz, Inc.

\$456,840.00

Contract Number: Sourcewell 020221-GEO

Description of Purchase: Fleet telematics and vehicle locating services subscription, for tracking of District vehicle assets, utilizing 4G network capabilities.

Project Lead: Mark Stephens, ext 5507

Cooperative Purchase Recommendations

July 19, 2022

State law permits a public agency to purchase from a contract entered into by another public agency as long as the contract is determined to have been awarded in compliance with the bidding requirements of the agency seeking to make the purchase, provided that the requirement for advertising or providing notice for bids is deemed satisfied if the awarding entity advertises according to its own bidding requirements, and either (i) posts the advertisement on any website sponsored by a public agency, purchasing cooperative or similar service provider, or (ii) provides an access link on the state's web portal to the notice. District staff have verified through documentation and/or individual questions to the applicable awarding entity that the bid process used for each purchase recommended below meets the District's procurement requirements.

Accordingly, staff recommends approval of the following contracts/amendments:

A. CONTRACTS

Awarded Vendor Name: Clary Longview Ford

Purchase Order Number: 4500072362

Original PO Amount: \$1,142,490.00

New PO Amount: \$ 1,518,690.00

Department of Enterprises (DES) Master Usage Agreement Number KK2295, DES Contract 05916.

Description of Purchase:

Purchase of 30 2023 Ford Transit T15 Cargo Vans for AMI Technologies Department; Vans to be used solely for the deployment and installation of smart meters. There was an unexpected cancellation of 2022 model year vans originally on order. The manufacturer could not hold previous pricing for 2023 model year vans. The requested increase reflects new state contract pricing for vans to be delivered in 2023.

Project Lead: Mark Stephens, xt 5507

Formal Bid and Contract Amendment(s)
July 19, 2022

RFQ 21-1172-CS

Requirements Contract for
Distribution Transformers Padmount
and Overhead Rebid

Contractor/Consultant/Supplier:	Howard Industries, Incorporated
Project Leader & Phone No.:	Cindy Shelton Ext.5545
Amendment No.:	2
Amendment Amount:	\$7,039,180.00

Contract Amount:	\$9,039,180.00	
Amended Contract Amount:	\$7,039,180.00	Previous Start/End: July 20, 2021/July 19, 2022
New Contract Amount:	\$16,078,360.00	Present Start/End: July 20, 2022/July 19, 2023

Summary Statement: Staff recommends approval of Amendment No. 2 to extend the contract for a second year. The new contract amount will support the purchases of Distribution Transformers for the new term.

Summary of Amendments:

Amendment No.1: Approved by the Commission on May 3, 2022. Increased the original contract by \$2,000,000.00 due to an increase in equipment purchases to accommodate longer lead times and price increases from the manufacturer.

Formal Bid and Contract Amendment(s)
July 19, 2022

PSC No. CW2240261

On-Call Inspection Warm Beach
Water Main Construction

Contractor/Consultant/Supplier:	Jackaren Consulting
Project Leader & Phone No.:	Max Selin Ext. 397-3033
Amendment No.:	7
Amendment:	\$30,000.00

Original Contract Amount: \$110,000.00
Present Contract Amount: \$235,000.00
Amendment Amount: \$30,000.00
New Contract Amount: \$265,000.00

Original Start/End: 5/4/20-10/31/20
Present Start/End: 5/4/20-8/31/22
New End Date: 8/31/22

Summary Statement: Staff recommends approval of Amendment No. 7 to increase the contract amount by \$30,000.00 for a new contract total of \$265,000.00. This is being requested for continued inspection services required on the Warm Beach Water System improvement projects.

Summary of Amendments:

Amendment No. 1 dated September 2, 2020 extended the contract term date to 12/31/20 due to pending issuance of a permit from Snohomish County.

Amendment No. 2 dated November 25, 2020 extended the contract term date to 3/1/21 due to delays experienced obtaining permits from Snohomish County.

Amendment No. 3 dated December 14, 2020 assigned the contract from Jackaren Consulting LLC, Inc., to Jackaren Consulting.

Amendment No. 4 dated February 25, 2021 extended the contract term date to 12/31/21 due to continued delays experienced obtaining permits from Snohomish County.

Amendment No. 5 dated September 9, 2021 increased the contract amount by \$50,000.00 for continued support for inspection services for additional Warm Beach water system improvement projects.

Amendment No. 6 approved by Commission on December 21, 2021 extended the contract term to 8/31/22 and increased the contract amount by \$75,000.00 for a new contract total of \$235,000.00. This was due to the continued delays experienced obtaining permits from Snohomish County and for continued inspection services required on the Warm Beach Water System improvement projects.

Formal Bid and Contract Amendment(s)
July 19, 2022

PSC No. CW2242009

North County-Program Project,
and Construction Management
Services

Contractor/Consultant/Supplier:	OAC Services Inc.	
Project Leader & Phone No.:	Jessica Raab	Ext 8293
	Holmgren	
Amendment No.:	3	
Amendment:	\$485,000.00	

Original Contract Amount: \$150,000.00
Present Contract Amount: \$150,000.00
Amendment Amount: \$335,000.00
New Contract Amount: \$485,000.00

Original Start/End: 10/20/20 - 12/31/21
Present Start/End: 10/20/20 – 8/1/22
New End Date: 3/1/24

Summary Statement: Staff recommends approval of Amendment No 3 to increase contract amount by \$335,000.00 and extend contract end date to March 1, 2024. The contractor has taken on additional work to free District staff for other responsibilities.

Summary of Amendments:

Amendment No. 1 dated December 7, 2021 extended the contract end date to 6/1/22 for continued support and updated Exhibit B-Rates.

Amendment No. 2 dated May 3, 2022 extended the contract end date to 8/1/22 for continued support.

Formal Bid and Contract Amendment(s)
July 19, 2022

PSC No. CW2242537

General Accounting
Labor Resources

Contractor/Consultant/Supplier:	Robert Half International Inc. dba Accountemps
Project Leader & Phone No.:	Angela Johnston Ext. 8301
Amendment No.:	3
Amendment:	\$150,000.00

Original Contract Amount: \$199,999.00
Present Contract Amount: \$299,999.00
Amendment Amount: \$150,000.00
New Contract Amount: \$449,999.00

Original Start/End: 12/3/20 – 12/31/21
Present Start/End: 12/3/20 – 12/31/22
New End Date: N/A

Summary Statement: Staff recommends approval of Amendment No. 3 to increase the contract amount by \$150,000.00 for continued support. The increased contract amount is based on the anticipated services for the remainder of this year. Continuing the contract will allow the Finance Department to have continuity in services provided to the District and mitigate risk resulting from the recruitment period related to identified vacancies.

Summary of Amendment:

Amendment No. 1 dated April 26, 2021 extended contract term to December 31, 2022 and added a Senior Accountant Consultant to the scope of work.

Amendment No. 2 dated December 21, 2021 increased the contract amount by \$100,000.00 for continued support.

Formal Bid and Contract Amendment(s)
July 19, 2022

PSC No. CW2246475

Consultancy Services
For Next Generation Transport
Network RFI

Contractor/Consultant/Supplier:	Burns & McDonnell Engineering Company, Inc
Project Leader & Phone No.:	Eleanour Hunstock 4428
Amendment No.:	1
Amendment:	\$100,090.00

Original Contract Amount: \$109,958.00
Present Contract Amount: \$109,958.00
Amendment Amount: \$100,090.00
New Contract Amount: \$210,048.00

Original Start/End: 1/10/22 - 9/30/22
Present Start/End: 1/10/22 - 9/30/22
New End Date: 3/31/23

Summary Statement: The District's substations currently transport data over a network using legacy technology. This equipment is at or near end-of-life. The telecom department is also seeing requests from internal customers that cannot be met with the current network. The primary objective of this project is to modernize this infrastructure and replace it with packet-based technology. A Request for Information (RFI) was issued to identify the technical solution that will best meet the District's needs.

Burns and McDonnell is currently contracted to provide support for this RFI process including product selection, assistance in product demonstration, and hosting lab testing.

Staff is seeking approval to add additional work to the Consultant's Scope of Work and to add \$100,090.00 to the Contract. With the new Scope, the Consultant will deliver requirements for network design, network physical topology, preliminary bill of materials, and test requirements. These deliverables will be included in Request for Proposal for equipment purchase and professional service solicitation.



BUSINESS OF THE COMMISSION

Meeting Date: July 19, 2022

Agenda Item: 3C

TITLE:

Consideration of Certification/Ratification and Approval of District Checks and Vouchers

SUBMITTED FOR: Consent Agenda

General Accounting & Financial Systems
Department

Julia Anderson
Contact

8027
Extension

Date of Previous Briefing: _____

Estimated Expenditure: _____

Presentation Planned ☐

ACTION REQUIRED:

- ☐ Decision Preparation
- ☐ Policy Discussion
- ☐ Policy Decision
- ☒ Statutory

☐ Incidental
(Information)

☐ Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description: GP-3(4)(B)(2)a non-delegable, statutorily assigned Board duty to approve vouchers for all warrants issued.

The attached District checks and vouchers are submitted for the Board's certification, ratification and approval.

List Attachments:
Voucher Listing



CERTIFICATION/RATIFICATION AND APPROVAL

We, the undersigned of the Public Utility District No. 1 of Snohomish County, Everett, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, and the Checks or Warrants listed below are ratified/approved for payment this 19th day of July 2022.

CERTIFICATION:

Certified as correct:

CEO/General Manager

Julia A Anderson

Auditor

[Signature]

Chief Financial Officer/Treasurer

RATIFIED AND APPROVED:

Board of Commissioners:

President

Vice-President

Secretary

TYPE OF DISBURSEMENT	PAYMENT REF NO.	DOLLAR AMOUNT	PAGE NO.
REVOLVING FUND			
Customer Refunds, Incentives and Other	1117704 - 1117949	\$43,597.62	2 - 9
Electronic Customer Refunds		\$10,685.04	10 - 12
WARRANT SUMMARY			
Warrants	8069354 - 8069510	\$1,299,493.14	13 - 17
ACH	6031099 - 6031363	\$4,324,407.99	18 - 26
Wires	7002576 - 7002583	\$5,214,152.36	27
Payroll - Direct Deposit	5300000650 - 5300000650	\$4,445,541.19	28
Payroll - Warrants	844689 - 844704	\$76,992.18	28
Automatic Debit Payments	5300000646 - 5300000652	\$1,134,734.33	29
	GRAND TOTAL	\$16,549,603.85	

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
6/27/22	1117704	DANIEL ROMERO	\$25.40
6/27/22	1117705	CHRISTINE WEBER	\$3,034.00
6/27/22	1117706	SREIT FULTONS CROSSING LLC	\$27.46
6/27/22	1117707	HOUSING AUTHORITY OF SNO CO	\$145.03
6/27/22	1117708	STANDARD DE LA ROSA VENTURE, L.P.	\$62.52
6/27/22	1117709	20TH POINTE LLC	\$23.82
6/27/22	1117710	WILLIAM LEESE	\$38.42
6/27/22	1117711	FOREST GROVE TRLR PK	\$13.78
6/27/22	1117712	CR ARTERRA COMMUNITIES, LLC	\$166.07
6/27/22	1117713	MICHAEL KROCZAK	\$65.19
6/27/22	1117714	WESTGATE VILLAGE LLC	\$16.29
6/27/22	1117715	WESTGATE VILLAGE LLC	\$27.33
6/28/22	1117716	GISELA FOGLE	\$351.33
6/28/22	1117717	TAMARON RANCH	\$97.88
6/28/22	1117718	HIMALAYAN DOG CHEW LLC	\$1,379.31
6/28/22	1117719	SHERRY KNOX	\$328.47
6/28/22	1117720	KSDP LLC	\$119.17
6/28/22	1117721	MARYLEE LOCKNANE	\$500.00
6/28/22	1117722	KELSEY CRAWFORD	\$24.09
6/28/22	1117723	COLIN MCLAUGHLIN	\$208.00
6/28/22	1117724	JAMES CHESEMORE	\$378.26
6/28/22	1117725	MMA LLC	\$16.14
6/28/22	1117726	SIERRA CONSTRUCTION CO., INC.	\$253.92
6/28/22	1117727	SCANDIA VILLAGE APTS	\$58.47
6/28/22	1117728	KIMBERLY PETTIT	\$646.78
6/28/22	1117729	PUGET SOUND PROFESSIONAL PROPERTIES LLC	\$262.06
6/28/22	1117730	YANCHUN GUO	\$22.44
6/28/22	1117731	BRANDI RASMUSSEN	\$38.19
6/28/22	1117732	ROOSEVELT HOLDINGS LLC	\$245.27
6/28/22	1117733	DAVID WEBB	\$610.36
6/28/22	1117734	PINTO THAI SILVER LAKE LLC	\$188.43
6/28/22	1117735	RUTH YORK	\$65.50

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
6/28/22	1117736	II LARRY WHITE	\$170.27
6/28/22	1117737	PACIFIC RIDGE - DRH, LLC	\$65.96
6/28/22	1117738	TREESAH FREEMAN	\$127.56
6/28/22	1117739	PACIFIC RIDGE - DRH, LLC	\$26.31
6/28/22	1117740	PLATINUM INVESTMENT GROUP LLC	\$509.97
6/28/22	1117741	JUSTIN SNELL	\$123.90
6/28/22	1117742	JESUS GACHUZO	\$128.08
6/28/22	1117743	AARON KHOO	\$47.10
6/28/22	1117744	CAROLYN HIGHLAND	\$405.85
6/29/22	1117745	TERRACE PARK APTS	\$16.85
6/29/22	1117746	SIMON KIDANE	\$23.12
6/29/22	1117747	CRISTINE LARSON	\$602.98
6/29/22	1117748	SOPHIE PAVLETICH	\$25.04
6/29/22	1117749	ANDY GALLANT	\$139.69
6/29/22	1117750	DELTA PROPERTY MANAGEMENT INC	\$49.55
6/29/22	1117751	BOB POIRRIER	\$92.64
6/29/22	1117752	NAHJ BROWN	\$117.18
6/29/22	1117753	PACIFIC HEIGHTS HOMES LLC	\$29.73
6/29/22	1117754	LESHAYA KRUG	\$113.48
6/29/22	1117755	OAK RIDGE PARTNERS LLC	\$56.22
6/29/22	1117756	PACIFIC HEIGHTS HOMES LLC	\$41.39
6/29/22	1117757	BAZAES ERWIN	\$114.21
6/29/22	1117758	ALEXEY SURKOV	\$255.49
6/29/22	1117759	CLIFF NELSON	\$43.50
6/29/22	1117760	B JEANNE MCCREARY	\$92.52
6/29/22	1117761	SHAUDEE M FARANGE	\$83.13
6/29/22	1117762	HEATHER PARKER	\$362.89
6/29/22	1117763	JENNIFER RODRIGUEZ	\$5.79
6/29/22	1117764	MARGARET BUSE	\$202.34
6/29/22	1117765	CHELSIE SILVA	\$30.66
6/29/22	1117766	ALDER HAUS APARTMENTS	\$25.30
6/29/22	1117767	SANDY LABOVSKY	\$29.34

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
6/29/22	1117768	STANDARD DE LA ROSA VENTURE, L.P.	\$42.50
6/29/22	1117769	STANDARD DE LA ROSA VENTURE, L.P.	\$64.22
6/29/22	1117770	DAVID KOHLER	\$15.73
6/29/22	1117771	ANTHONY OVERBY	\$71.80
6/29/22	1117772	ALEXANDER BRIDGE	\$142.19
7/1/22	1117773	BEATRICE SIMPKINS	\$122.26
7/1/22	1117774	ANASTACIA SEAFORTH	\$139.67
7/1/22	1117775	BRIAN SINCLAIR	\$1,046.80
7/1/22	1117776	D CHASE HOWARD	\$484.14
7/1/22	1117777	CHRISTINE BIGSBY	\$17.21
7/1/22	1117778	KENNETH MAYNOR	\$589.90
7/1/22	1117779	ROBERT COLLINGE	\$27.18
7/1/22	1117780	L&L PROPERTY MGMT LLC	\$18.28
7/1/22	1117781	LYNNE CRAIG	\$716.66
7/1/22	1117782	ALEXANDER LOWE	\$230.65
7/1/22	1117783	PIERCE SALAVEA	\$150.40
7/1/22	1117784	MATT ECHELBARGER BUILDING CO IN	\$17.42
7/1/22	1117785	LUIS GONZALEZ	\$22.43
7/1/22	1117786	PM 10TH AVE LLC	\$15.73
7/1/22	1117787	HARBOUR HOMES LLC	\$17.98
7/1/22	1117788	HOUSING AUTHORITY OF SNO CO	\$10.46
7/1/22	1117789	VOID	\$0.00
7/1/22	1117790	VOID	\$0.00
7/1/22	1117791	PROJECT PRIDE	\$808.65
7/1/22	1117792	MARILYN KLIMAN	\$24.87
7/1/22	1117793	DANNY HESS	\$5.55
7/1/22	1117794	TANYA LAMONT	\$0.15
7/1/22	1117795	BOYDEN INVESTMENT CO LLC	\$48.19
7/1/22	1117796	MICHAEL SELTERS	\$374.95
7/1/22	1117797	BRUCE FREED	\$65.12
7/1/22	1117798	THE LANDING AT PORT GARDNER, LLC	\$8.21
7/5/22	1117799	AMWA CEDAR POINTE FUND LP	\$78.76

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
7/5/22	1117800	EVERETT HOUSING AUTHORITY	\$26.97
7/5/22	1117801	EVERETT HOUSING AUTHORITY	\$65.03
7/5/22	1117802	EVERETT HOUSING AUTHORITY	\$20.41
7/5/22	1117803	JAMES CHILDRESS	\$7.15
7/5/22	1117804	KYLE WOLTZEN	\$45.47
7/5/22	1117805	KIA PABLO	\$37.64
7/5/22	1117806	VINTAGE HOUSING DEVELOPMENT INC	\$5.83
7/5/22	1117807	HOLLY MATTIE	\$17.41
7/5/22	1117808	IH5 PROPERTY WASHINGTON, L.P.	\$192.56
7/5/22	1117809	MICHAEL HUMBER	\$53.51
7/5/22	1117810	VIDA LAVOY	\$45.31
7/5/22	1117811	JAN TUGGLE	\$51.75
7/5/22	1117812	TRACY STEVENSON	\$126.93
7/5/22	1117813	SARAH PLATZER	\$67.70
7/5/22	1117814	BRUCE COURTRIGHT	\$358.87
7/5/22	1117815	JOHN STEPHAN	\$16.41
7/5/22	1117816	NICOLE BAXTER	\$50.54
7/5/22	1117817	JAMES TRIBON	\$138.62
7/5/22	1117818	ROBERT REEDY	\$9.36
7/5/22	1117819	TOWN HOUSE APTS	\$27.61
7/5/22	1117820	SEATTLE LAKESIDE LLC	\$173.53
7/5/22	1117821	TIMOTHY LANG	\$93.06
7/5/22	1117822	SUNGEUN PARK	\$371.07
7/5/22	1117823	PRCP-EVERETT,LLC	\$172.46
7/5/22	1117824	STANDARD DE LA ROSA VENTURE, L.P.	\$12.92
7/5/22	1117825	LINDA MARRIOTT	\$64.00
7/5/22	1117826	PULTE HOMES OF WASHINGTON, INC.	\$483.35
7/5/22	1117827	CONNER HOMES AT MARABELLA LLC	\$20.38
7/5/22	1117828	PULTE HOMES OF WASHINGTON, INC.	\$54.42
7/5/22	1117829	PACIFIC RIDGE - DRH, LLC	\$11.39
7/5/22	1117830	ACME HOMES LLC	\$38.51
7/5/22	1117831	LGI HOMES - WASHINGTON, LLC	\$17.42

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
7/5/22	1117832	LGI HOMES - WASHINGTON, LLC	\$32.42
7/5/22	1117833	LGI HOMES - WASHINGTON, LLC	\$47.87
7/5/22	1117834	CYNTHIA YOUNGCLAUS	\$22.18
7/5/22	1117835	MSR WEST LAKE LLC	\$83.21
7/5/22	1117836	MICHELLE ATENDIDO	\$143.77
7/5/22	1117837	WENDI KNEBUSCH	\$89.88
7/5/22	1117838	AK CONSTRUCTION AND REMODEL LLC	\$33.95
7/5/22	1117839	STEVE HELMS	\$3,347.32
7/5/22	1117840	CAMERON GRIFFIN	\$47.83
7/5/22	1117841	MICHAEL SKOJEC	\$44.16
7/5/22	1117842	RANDY BUSHMAN	\$45.24
7/5/22	1117843	ANN ASHFORD	\$45.50
7/5/22	1117844	NICOLE WRIGHT	\$25.81
7/5/22	1117845	HERBERT WEISSE	\$104.46
7/5/22	1117846	GEORGE GALLE	\$710.00
7/6/22	1117847	CHARLIE BERG	\$128.24
7/6/22	1117848	JENNY CRAIG WEIGHT LOSS CENTRE	\$81.45
7/6/22	1117849	KENSINGTON COURT LLC	\$13.29
7/6/22	1117850	JERMAINE MURRAY	\$171.26
7/6/22	1117851	SALTWATER VIEW LLC	\$36.56
7/6/22	1117852	DIANA BECERRA CASTILLO	\$63.14
7/6/22	1117853	ISABELLE DIAZ	\$72.00
7/6/22	1117854	MIKE JONES	\$1,000.00
7/6/22	1117855	ERIC VEGA	\$79.29
7/6/22	1117856	KEISHA SCOTT	\$53.39
7/6/22	1117857	SRIPALREDDY CHADA	\$145.59
7/6/22	1117858	AMANDA DODD	\$13.17
7/6/22	1117859	BECKY MARSHALL	\$277.54
7/6/22	1117860	DANIELLE BLASKE	\$788.07
7/6/22	1117861	VOID	\$0.00
7/6/22	1117862	MILL AT MC 1 LLC	\$24.30
7/6/22	1117863	MILL AT MC 1 LLC	\$48.70

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
7/6/22	1117864	EVERETT HOUSING AUTHORITY	\$79.75
7/6/22	1117865	EVERETT HOUSING AUTHORITY	\$83.34
7/6/22	1117866	EVERETT HOUSING AUTHORITY	\$12.36
7/6/22	1117867	SMOKEY PT COMMERCIAL LLC	\$31.85
7/6/22	1117868	BRIAN HOUCK	\$31.52
7/6/22	1117869	REIKO SMITH	\$1,287.39
7/6/22	1117870	CHITAPORN WILCOX	\$61.26
7/6/22	1117871	CAROL KELSEY	\$7.80
7/6/22	1117872	BARBARA THOMAS	\$170.00
7/6/22	1117873	CHRISTIE MANLEY	\$52.63
7/6/22	1117874	ANESIS SPINE AND PAIN CARE, INC	\$614.12
7/6/22	1117875	JOSEPH ANTHONY LLAMAS	\$45.75
7/6/22	1117876	LOUISE MCBREARTY	\$262.40
7/6/22	1117877	MAIS HAIR SALON	\$59.25
7/6/22	1117878	TYLER BARTON	\$108.94
7/6/22	1117879	S M PROPERTIES	\$39.50
7/6/22	1117880	JAMES FORSLUND	\$338.93
7/6/22	1117881	JAIMIE COOPER	\$75.13
7/6/22	1117882	LONG NGUYEN	\$670.20
7/6/22	1117883	PAUL PEW	\$39.69
7/6/22	1117884	H GORDON BURKE	\$109.35
7/6/22	1117885	MAYA SULLIVAN	\$79.09
7/6/22	1117886	GALEN DREIS	\$87.94
7/6/22	1117887	BRIAN DORSEY	\$14.61
7/6/22	1117888	PULTE HOMES OF WASHINGTON, INC.	\$94.16
7/6/22	1117889	TROY TIPTON	\$10.84
7/6/22	1117890	LAURA HARTLESS	\$139.32
7/6/22	1117891	AJAY TRIPATHI	\$32.48
7/6/22	1117892	JOSE RUBIO	\$148.90
7/6/22	1117893	SHELBYRAE MATHIEU	\$0.15
7/6/22	1117894	GARRISON EID	\$144.40
7/6/22	1117895	MARIA RIVERA	\$115.30

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
7/6/22	1117896	THOMAS BENNETT	\$235.59
7/6/22	1117897	KRISTINE BEIA	\$75.46
7/6/22	1117898	AUSTIN ROTHUS	\$286.56
7/6/22	1117899	THE FARM BY VINTAGE LP	\$266.95
7/6/22	1117900	CHRISTY SIMPSON	\$153.11
7/6/22	1117901	FRANCESCA ROLLINS	\$583.55
7/6/22	1117902	SUSAN PETERSON	\$4.00
7/6/22	1117903	LELEANA RAMIREZ	\$95.54
7/6/22	1117904	MAVERICK HUNTER	\$252.84
7/6/22	1117905	EVERETT HOUSING AUTHORITY	\$95.76
7/6/22	1117906	ALEXANDER CHEN	\$145.40
7/6/22	1117907	ANITA BLUME-RALPH	\$148.23
7/7/22	1117908	MARY ANN TUCKER	\$62.88
7/7/22	1117909	WESTERN BLOSSOM HILL INVESTORS, LP	\$38.52
7/7/22	1117910	NINA REECE	\$148.65
7/7/22	1117911	CATHALEEN SCHMIDMEISTER	\$14.33
7/7/22	1117912	ERICK BEATTY	\$180.24
7/7/22	1117913	ROXY RICCI	\$20.79
7/7/22	1117914	BRIAN CAMUS	\$131.35
7/7/22	1117915	KEVIN SMITH	\$1,209.25
7/7/22	1117916	THOMASINA DEUTSCH	\$70.63
7/7/22	1117917	OSAMA HUSEN	\$45.10
7/7/22	1117918	FENGXIA YANG	\$91.03
7/7/22	1117919	BARBARA MOYER	\$93.02
7/7/22	1117920	SILVER OAK APARTMENTS, LLC	\$82.79
7/7/22	1117921	SANDRA WYATT	\$7.44
7/7/22	1117922	RICHARD ARKLEY	\$27.24
7/7/22	1117923	SREIT FULTONS CROSSING LLC	\$33.95
7/7/22	1117924	PHILLIP BAILEY	\$26.46
7/7/22	1117925	BEN COLWELL	\$30.85
7/7/22	1117926	MANAS DALAI	\$52.16
7/7/22	1117927	FRANK ZUBAL	\$80.00

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
7/7/22	1117928	DANIEL DANGELO	\$487.69
7/7/22	1117929	DEANNA SHACKLEFORD	\$39.58
7/7/22	1117930	PEGGY COOPER	\$19.01
7/7/22	1117931	ANNA LESKI	\$33.78
7/7/22	1117932	FNU THIRINDA	\$78.23
7/7/22	1117933	DONNA STRINGER	\$1,262.89
7/8/22	1117934	HA LE	\$160.74
7/8/22	1117935	WILLIAMS INVESTMENTS	\$111.60
7/8/22	1117936	LOGAN PLATZ	\$31.35
7/8/22	1117937	SHELBYRAE MATHIEU	\$120.65
7/8/22	1117938	JOSE CARLOS AZUA	\$102.39
7/8/22	1117939	SURESH MEENAKSHISUNDARAM	\$144.17
7/8/22	1117940	RODNEY SIMMONS	\$116.05
7/8/22	1117941	TAHOE TOOCH	\$139.94
7/8/22	1117942	JESSICA KO-DALZELL	\$84.00
7/8/22	1117943	JACKSON HEWITT TAX SERVICE LLC	\$93.31
7/8/22	1117944	SEAN REESE	\$84.82
7/8/22	1117945	MOE'S TRUCK REPAIR INC	\$443.45
7/8/22	1117946	WEIDNER PROPERTY MANAGEMENT LLC	\$98.26
7/8/22	1117947	BURKETT COMPANY	\$33.77
7/8/22	1117948	DOREEN ALEXANDER	\$361.36
7/8/22	1117949	ANDERSON SHOPPING CENTER LLC	\$39.90

Total: \$43,597.62

Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
6/27/22	000204655531	KRYSTINA LARSEN	\$11.18
6/27/22	000204655532	LESIA THOMISON	\$45.10
6/27/22	000204655533	KRYSTINA LARSEN	\$66.35
6/27/22	000204655534	KRYSTINA LARSEN	\$132.70
6/27/22	000204655535	LAYLA VAN METER	\$28.19
6/27/22	000204655536	PEI SONG	\$20.40
6/27/22	000204655537	NARAYANA REDDY NANDIGAMA	\$70.84
6/27/22	000204655538	BRENT SORENSEN	\$80.65
6/28/22	000204663565	CHARMAINE TIMBAS	\$3.90
6/28/22	000204663566	CHARMAINE TIMBAS	\$55.64
6/28/22	000204663567	ANGELICA ESMERES	\$12.75
6/28/22	000204663568	CHARMAINE TIMBAS	\$43.58
6/28/22	000204663569	SARAH WILCOX	\$66.20
6/28/22	000204663570	EDDIE BROOK	\$67.61
6/28/22	000204663571	ANGELICA ESMERES	\$54.60
6/28/22	000204663572	MITCH PETTIJOHN	\$75.25
6/28/22	000204663573	SARAH WILCOX	\$59.37
6/28/22	000204663574	JACKIE CANDLIN	\$31.24
6/28/22	000204663575	MITCH PETTIJOHN	\$63.59
6/28/22	000204663576	SHELLEY LEDING	\$264.00
6/28/22	000204663577	SHIU MA	\$11.67
6/28/22	000204663578	REBECCA REYNOLDS	\$79.60
6/28/22	000204663579	DREMA TABER	\$450.00
6/30/22	000204680783	KYUWHAN OH	\$46.45
6/30/22	000204680784	MICHAEL LUKE	\$55.12
6/30/22	000204680785	JANET WRUBLE	\$1,019.88
6/30/22	000204680786	KYUWHAN OH	\$100.33
6/30/22	000204680787	PAT NOONAN	\$37.19
6/30/22	000204680788	ABEL CRUZ	\$143.90
6/30/22	000204680789	DONALD KELLOGG	\$81.84
7/1/22	000204690052	RAQUEL OCONNOR	\$132.91
7/1/22	000204690053	MARION HECK	\$126.92

Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
7/1/22	000204690054	SEAN KNIBBS	\$118.81
7/1/22	000204690055	OBED CUSHING	\$91.00
7/1/22	000204690056	SOROOSH SHAFIAIAN	\$42.87
7/1/22	000204690057	ROBERT DUNCAN	\$14.03
7/1/22	000204690058	SYDNEY MEISTER	\$125.82
7/1/22	000204690059	AUSTIN OKEEFE	\$51.56
7/1/22	000204690060	EDWARD NGUYEN	\$38.92
7/1/22	000204690061	COLE LONG	\$63.83
7/1/22	000204690062	TERRY WEIGELT JR	\$24.00
7/1/22	000204690063	VERA GERASIMOV	\$132.43
7/1/22	000204690064	CHELSEA WIDNESS	\$35.77
7/5/22	000204707813	JACK WEAVER	\$150.78
7/5/22	000204707814	COLLEEN PORTER	\$4,055.78
7/5/22	000204707815	STEPHEN LANG	\$29.24
7/5/22	000204707816	KATIE CHANG	\$71.09
7/5/22	000204707817	SUSAN LASSWELL	\$7.27
7/5/22	000204707818	DAN CLARK	\$81.64
7/5/22	000204707819	MEGAN MALEN	\$72.58
7/5/22	000204707820	LIANGYU PAN	\$46.58
7/5/22	000204707821	KIMBERLY BRODA	\$45.96
7/5/22	000204707822	XIONG JIANG	\$47.27
7/6/22	000204722234	JALEN IRVIN	\$144.29
7/6/22	000204722235	SUET LEUNG	\$130.96
7/6/22	000204722236	TANYA LAMONT	\$25.33
7/6/22	000204722237	IAN BIDDLE	\$129.00
7/6/22	000204722238	MICHAEL CHO	\$57.25
7/6/22	000204722239	HECTOR ARRIAGA PINEDA	\$86.34
7/6/22	000204722240	JINA PARK	\$117.93
7/6/22	000204722241	KATHY ATCHISON	\$157.66
7/6/22	000204722242	ALLYSON WEST	\$672.17
7/6/22	000204722243	VANESSA NARANJO	\$175.85
7/6/22	000204722244	CHANCE SNOWDEN	\$56.59

Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
7/6/22	000204722245	SUSAN PETERSON	\$45.49
Total:			\$10,685.04

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
6/28/22	8069354	J & W RESIDENTIAL LLC	\$2,188.21
6/28/22	8069355	COMCAST HOLDING CORPORATION	\$354.62
6/28/22	8069356	DAVEY TREE SURGERY COMPANY	\$519.01
6/28/22	8069357	CITY OF EDMONDS	\$364.46
6/28/22	8069358	FISHERIES SUPPLY CO	\$284.53
6/28/22	8069359	GLOBAL RENTAL COMPANY INC	\$23,848.30
6/28/22	8069360	KAMAN FLUID POWER LLC	\$513.95
6/28/22	8069361	CITY OF LYNNWOOD	\$312.77
6/28/22	8069362	GENUINE PARTS COMPANY	\$872.42
6/28/22	8069363	PACIFIC NW SCALE CO INC	\$1,099.48
6/28/22	8069364	ROBERT HALF INTERNATIONAL INC	\$9,188.68
6/28/22	8069365	UNITED SITE SERVICES OF NEVADA INC	\$628.73
6/28/22	8069366	DOBBS HEAVY DUTY HOLDINGS LLC	\$1,629.78
6/28/22	8069367	BICKFORD MOTORS INC	\$439.38
6/28/22	8069368	DIRECTV LLC	\$100.99
6/28/22	8069369	ENGINUIITY ADVANTAGE LLC	\$2,518.08
6/28/22	8069370	NATIONAL BARRICADE CO LLC	\$2,454.75
6/28/22	8069371	PUBLIC UTILITY DIST NO 1 OF	\$19,368.66
6/28/22	8069372	THE PINNACLE CONSULTING GROUP INC	\$5,331.66
6/28/22	8069373	PROCESS SOLUTIONS INC	\$13,045.13
6/28/22	8069374	KPFF INC	\$1,900.00
6/28/22	8069375	WELCOME RAMP SYSTEMS INC	\$3,837.51
6/28/22	8069376	JENNY ZIMMERMAN/ OR WENDY VLAHOVICH	\$6.22
6/28/22	8069377	CHARGE NORTHWEST LLC	\$73,491.40
6/28/22	8069378	NORTHWEST FIBER LLC	\$6,416.93
6/28/22	8069379	SUPERIOR SEPTIC SERVICE LLC	\$469.37
6/28/22	8069380	KENDALL DEALERSHIP HOLDINGS LLC	\$180.47
6/28/22	8069381	UNIVERSAL PROTECTION SERVICE LP	\$117,608.88
6/28/22	8069382	CONCENTRIC LLC	\$1,449.62
6/28/22	8069383	HEATERCRAFT PRODUCTS LLC	\$2,872.45
6/28/22	8069384	BACKFLOWS NORTHWEST INC	\$6,215.00
6/28/22	8069385	AMERICAN WIRE GROUP LLC	\$54,469.83

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
7/1/22	8069386	AWARDS OF PRAISE	\$158.64
7/1/22	8069387	COMCAST HOLDING CORPORATION	\$136.67
7/1/22	8069388	EVERETT ENGINEERING INC	\$1,186.50
7/1/22	8069389	CITY OF EVERETT	\$89.75
7/1/22	8069390	HATLOE DECORATING CENTER INC	\$4,514.14
7/1/22	8069391	KENT D BRUCE	\$15,577.67
7/1/22	8069392	MILL SUPPLY INC	\$353.26
7/1/22	8069393	GENUINE PARTS COMPANY	\$19.21
7/1/22	8069394	GENUINE PARTS COMPANY	\$129.51
7/1/22	8069395	PACIFIC SAFETY SUPPLY INC	\$1,707.30
7/1/22	8069396	PUGET SOUND ENERGY INC	\$3,968.80
7/1/22	8069397	CENTURYLINK COMMUNICATIONS LLC	\$2,348.71
7/1/22	8069398	REPUBLIC SERVICES INC	\$351.90
7/1/22	8069399	ROBERT HALF INTERNATIONAL INC	\$1,428.00
7/1/22	8069400	SIX ROBBLEES INC	\$615.07
7/1/22	8069401	SOUND PUBLISHING INC	\$49.98
7/1/22	8069402	SOUTHWIRE COMPANY LLC	\$121,953.28
7/1/22	8069403	UNITED SITE SERVICES OF NEVADA INC	\$112.70
7/1/22	8069404	STATE OF WASHINGTON	\$163.40
7/1/22	8069405	AAA OF EVERETT FIRE	\$51.10
7/1/22	8069406	BICKFORD MOTORS INC	\$1,814.22
7/1/22	8069407	CITY OF BOTHELL	\$166.81
7/1/22	8069408	EMERALD SERVICES INC	\$619.48
7/1/22	8069409	EDS MCDUGALL LLC	\$725.00
7/1/22	8069410	RYAN SCOTT FELTON	\$669.24
7/1/22	8069411	FINE FAMILY LLC	\$20,200.91
7/1/22	8069412	TECHPOWER SOLUTIONS INC	\$346.19
7/1/22	8069413	US BANK NA	\$18,768.11
7/1/22	8069414	RESTORATION CHURCH CAMANO	\$500.00
7/1/22	8069415	CITY OF EVERETT	\$165.60
7/1/22	8069416	HOOTSUITE INC	\$10,666.50
7/1/22	8069417	TARREN MICHAEL ACKERMANN	\$18,884.43

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
7/1/22	8069418	FORMA CONSTRUCTION COMPANY	\$122,597.97
7/1/22	8069419	UNIVERSAL PROTECTION SERVICE LP	\$828.48
7/1/22	8069420	AD SOLUTIONS INC	\$7,245.71
7/1/22	8069421	BARGREEN ELLINGSON	\$200.00
7/1/22	8069422	THE PAPE GROUP	\$308.64
7/1/22	8069423	AMERICAN WIRE GROUP LLC	\$35.76
7/1/22	8069424	CONCENTRIC LLC	\$166.02
7/1/22	8069425	EVERETT HOSPITALITY COMPANY LLC	\$350.00
7/1/22	8069426	ARROW INSULATION INC	\$769.00
7/1/22	8069427	NORTHWEST PUMP & EQUIPMENT CO	\$500.63
7/5/22	8069428	DAVEY TREE SURGERY COMPANY	\$232,549.55
7/5/22	8069429	CORE & MAIN LP	\$1,569.84
7/5/22	8069430	ISLAND COUNTY	\$205.50
7/5/22	8069431	ISLAND COUNTY	\$205.50
7/5/22	8069432	GENUINE PARTS COMPANY	\$234.06
7/5/22	8069433	PITNEY BOWES INC	\$1,210.00
7/5/22	8069434	ROBERT HALF INTERNATIONAL INC	\$3,377.13
7/5/22	8069435	SIEMENS INDUSTRY INC	\$26,485.90
7/5/22	8069436	STEWART TITLE COMPANY	\$329.70
7/5/22	8069437	SUBURBAN PROPANE	\$2,029.19
7/5/22	8069438	UNITED SITE SERVICES OF NEVADA INC	\$586.53
7/5/22	8069439	STATE OF WASHINGTON	\$500.00
7/5/22	8069440	BICKFORD MOTORS INC	\$427.50
7/5/22	8069441	CANON SOLUTIONS AMERICA INC	\$1,087.78
7/5/22	8069442	ENGINUIITY ADVANTAGE LLC	\$2,666.00
7/5/22	8069443	SKOTDAL MUTUAL LLC	\$220.00
7/5/22	8069444	WYNNE AND SONS INC	\$173.09
7/5/22	8069445	PACIFIC CLEANING SERVICES & SUPPLY	\$994.60
7/5/22	8069446	WILLDAN ENERGY SOLUTIONS	\$15,699.26
7/5/22	8069447	BHC CONSULTANTS LLC	\$7,165.50
7/5/22	8069448	SUPERIOR SEPTIC SERVICE LLC	\$469.37
7/5/22	8069449	AMERICAN WIRE GROUP LLC	\$33,778.45

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
7/5/22	8069450	MARY WICKLUND	\$20.90
7/8/22	8069451	PUGET SOUND ENERGY	\$396.58
7/8/22	8069452	ROCHELLE R CHANTHARANGSY	\$2,000.00
7/8/22	8069453	AT&T CORP	\$14,190.29
7/8/22	8069454	CDW LLC	\$1,150.10
7/8/22	8069455	CHEMSTATION SEATTLE LLC	\$973.71
7/8/22	8069456	CNA SURETY COMPANY	\$50.00
7/8/22	8069457	COMCAST HOLDING CORPORATION	\$798.06
7/8/22	8069458	FISHERIES SUPPLY CO	\$142.27
7/8/22	8069459	GLOBAL RENTAL COMPANY INC	\$14,616.70
7/8/22	8069460	RIVERSIDE TOPSOIL INC	\$1,554.77
7/8/22	8069461	ROBERT HALF INTERNATIONAL INC	\$2,062.00
7/8/22	8069462	SIX ROBBLEES INC	\$24.64
7/8/22	8069463	SHI INTERNATIONAL CORP	\$21,529.51
7/8/22	8069464	SNOHOMISH COUNTY COUNCIL OF THE	\$6,850.85
7/8/22	8069465	SUBURBAN PROPANE	\$1,045.87
7/8/22	8069466	SEPTIC SERVICES INC	\$2,051.18
7/8/22	8069467	TALLEY INC	\$8,449.83
7/8/22	8069468	UNITED SITE SERVICES OF NEVADA INC	\$347.93
7/8/22	8069469	UNUM LIFE INSURANCE CO OF AMERICA	\$38,112.84
7/8/22	8069470	STATE OF WASHINGTON	\$10,588.00
7/8/22	8069471	STATE OF WASHINGTON	\$7,848.43
7/8/22	8069472	AAA OF EVERETT FIRE	\$478.06
7/8/22	8069473	BICKFORD MOTORS INC	\$1,311.63
7/8/22	8069474	CITY OF BRIER	\$100.00
7/8/22	8069475	CAR WASH ENTERPRISES INC	\$33.00
7/8/22	8069476	DIRECTV LLC	\$186.98
7/8/22	8069477	THE HO SEIFFERT COMPANY	\$3,530.00
7/8/22	8069478	QUALCO ENERGY	\$500.00
7/8/22	8069479	RUBATINO REFUSE REMOVAL INC	\$723.95
7/8/22	8069480	SNOHOMISH COUNTY	\$2,575.00
7/8/22	8069481	SNOHOMISH COUNTY	\$8,034.00

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
7/8/22	8069482	SNOHOMISH COUNTY	\$2,576.29
7/8/22	8069483	SNOHOMISH COUNTY	\$1,823.10
7/8/22	8069484	PUBLIC UTILITY DIST NO 1 OF	\$2,333.52
7/8/22	8069485	STANWOOD REDI MIX INC	\$2,000.31
7/8/22	8069486	TOTAL LANDSCAPE CORP	\$6,800.29
7/8/22	8069487	CITY OF EVERETT	\$257.40
7/8/22	8069488	SKAGIT FARMERS SUPPLY	\$446.87
7/8/22	8069489	PACIFIC LOGGING LLC	\$2,550.00
7/8/22	8069490	AMERICAN AIR FILTER CO INC	\$332.95
7/8/22	8069491	KPFF INC	\$90.00
7/8/22	8069492	THE PAPE GROUP INC	\$6,071.50
7/8/22	8069493	JENSEN HUGHES INC	\$3,552.50
7/8/22	8069494	FSX INC	\$538.51
7/8/22	8069495	K3BC PROPERTIES LLC	\$4,340.66
7/8/22	8069496	ARAMARK UNIFORM & CAREER APPAREL GR	\$5,021.87
7/8/22	8069497	TARREN MICHAEL ACKERMANN	\$268.25
7/8/22	8069498	NORTHWEST FIBER LLC	\$7,620.31
7/8/22	8069499	KENDALL DEALERSHIP HOLDINGS LLC	\$287.97
7/8/22	8069500	MCKINSTRY ESSENTION LLC	\$102.79
7/8/22	8069501	UNIVERSAL PROTECTION SERVICE LP	\$828.48
7/8/22	8069502	DC TRANSPORT & MATERIALS INC	\$24.23
7/8/22	8069503	HEATERCRAFT PRODUCTS LLC	\$6,034.60
7/8/22	8069504	PACHECOS LANDSCAPING LLC	\$6,375.20
7/8/22	8069505	US BANK/AGILE PEOPLE OPS LIMITED	\$19,120.50
7/8/22	8069506	F&A ENTERPRISES II LLC	\$14,699.00
7/8/22	8069507	GB ENTERPRISES OF WASHINGTON LLC	\$835.00
7/8/22	8069508	ISLAND COUNTY	\$203.50
7/8/22	8069509	ISLAND COUNTY	\$226.60
7/8/22	8069510	MUKILTEO SCHOOL DISTRICT NO 6	\$4,463.85

Total: \$1,299,493.14

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
6/27/22	6031099	ALS GROUP USA CORP	\$145.00
6/27/22	6031100	CENTRAL WELDING SUPPLY CO INC	\$39.56
6/27/22	6031101	CERIUM NETWORKS INC	\$20,078.46
6/27/22	6031102	DAVID EVANS & ASSOCIATES INC	\$13,889.45
6/27/22	6031103	DIVERSIFIED INSPECTIONS ITL INC	\$4,815.00
6/27/22	6031104	JACO ANALYTICAL LAB INC	\$1,080.00
6/27/22	6031105	KUBRA DATA TRANSFER LTD	\$36,119.93
6/27/22	6031106	NORTHSTAR CHEMICAL INC	\$500.00
6/27/22	6031107	NORTHWEST POWER POOL CORP	\$10,840.92
6/27/22	6031108	NW SUBSURFACE WARNING SYSTEM	\$9,609.21
6/27/22	6031109	PETROCARD INC	\$2,193.98
6/27/22	6031110	SPOK INC	\$110.91
6/27/22	6031111	STELLA-JONES CORPORATION	\$20,921.72
6/27/22	6031112	PRATT DAY & STRATTON PLLC	\$2,179.50
6/27/22	6031113	WASHINGTON ST NURSERY & LANDSCAPE A	\$1,155.00
6/27/22	6031114	ALLIED ELECTRONICS INC	\$480.08
6/27/22	6031115	BACKGROUND INFORMATION SERVICES INC	\$1,440.40
6/27/22	6031116	CONFLUENCE ENGINEERING GROUP LLC	\$10,073.25
6/27/22	6031117	EDGE ANALYTICAL INC	\$275.50
6/27/22	6031118	GENERAL PACIFIC INC	\$46,757.55
6/27/22	6031119	KEMP WEST INC	\$2,197.08
6/27/22	6031120	NATIONAL SAFETY INC	\$397.86
6/27/22	6031121	OPEN ACCESS TECHNOLOGY INTL INC	\$846.66
6/27/22	6031122	RICOH USA INC	\$8,999.71
6/27/22	6031123	LOUIS F MATHESON CONSTRUCTION INC	\$1,482.32
6/27/22	6031124	ROHLINGER ENTERPRISES INC	\$618.81
6/27/22	6031125	SNOHOMISH COUNTY	\$46,491.63
6/27/22	6031126	SOUND SAFETY PRODUCTS CO INC	\$1,753.28
6/27/22	6031127	TECH PRODUCTS INC	\$72.50
6/27/22	6031128	WALTER E NELSON CO OF WESTERN WA	\$10,315.84
6/27/22	6031129	GRAYBAR ELECTRIC CO INC	\$3,025.88
6/27/22	6031130	ANIXTER INC	\$20,434.02

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
6/27/22	6031131	TRU-CHECK INC	\$356,242.27
6/27/22	6031132	SPINAL HEALTH CONSULTANTS INC	\$14,000.00
6/27/22	6031133	TRAFFIC CONTROL PLAN CO OF WA LLC	\$1,450.00
6/27/22	6031134	ATWORK COMMERCIAL ENTERPRISES LLC	\$23,550.41
6/27/22	6031135	GOLDFARB & HUCK ROTH RIOJAS PLLC	\$161,082.22
6/27/22	6031136	CURTIS A SMITH	\$8,910.66
6/27/22	6031137	LISTEN AUDIOLOGY SERVICES INC	\$1,860.00
6/27/22	6031138	QCERA INC	\$1,994.00
6/27/22	6031139	TWILIO INC	\$3,669.60
6/27/22	6031140	TITAN ELECTRIC INC	\$9,741.33
6/27/22	6031141	FLEET SERVICE VEHICLE REPAIR LLC	\$1,310.72
6/27/22	6031142	GALAXY 1 COMMUNICATIONS	\$67.04
6/27/22	6031143	THE ADT SECURITY CORPORATION	\$1,231.69
6/27/22	6031144	JACKAREN CONSULTING	\$13,611.60
6/27/22	6031145	USIC HOLDINGS INC	\$70,084.73
6/27/22	6031146	MARIAN DACCA PUBLIC AFFAIRS LLC	\$6,800.00
6/27/22	6031147	CM HEATING INC	\$1,650.00
6/27/22	6031148	HP INC	\$73,013.17
6/27/22	6031149	AA REMODELING LLC	\$4,200.00
6/27/22	6031150	STILLWATER ENERGY LLC	\$11,110.00
6/27/22	6031151	MICHELLE JOHNSON	\$5.00
6/27/22	6031152	LUKE ASCHENBRENNER	\$2.58
6/28/22	6031153	AUTOMATED ENERGY INC	\$600.00
6/28/22	6031154	DAVID EVANS & ASSOCIATES INC	\$24,477.00
6/28/22	6031155	FASTENAL COMPANY	\$296.18
6/28/22	6031156	HOWARD INDUSTRIES INC	\$74,231.96
6/28/22	6031157	NW ENERGY EFFICIENCY ALLIANCE INC	\$55,849.39
6/28/22	6031158	ON HOLD CONCEPTS INC	\$234.70
6/28/22	6031159	GORDON TRUCK CENTERS INC	\$51.91
6/28/22	6031160	WETLAND RESOURCES INC	\$23,070.00
6/28/22	6031161	AARD PEST CONTROL INC	\$283.54
6/28/22	6031162	B&L UTILITY INC	\$117,924.48

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
6/28/22	6031163	DESIGNER DECAL INC	\$3,792.65
6/28/22	6031164	EDGE ANALYTICAL INC	\$551.00
6/28/22	6031165	EVERETT SAFE & LOCK INC	\$326.40
6/28/22	6031166	THOMAS D MORTIMER JR	\$2,880.00
6/28/22	6031167	PACIFIC MOBILE STRUCTURES INC	\$2,134.23
6/28/22	6031168	POWER ENGINEERS INC	\$19,433.41
6/28/22	6031169	STOEL RIVES LLP	\$19,660.50
6/28/22	6031170	GRAYBAR ELECTRIC CO INC	\$4,508.04
6/28/22	6031171	ALTEC INDUSTRIES INC	\$2,883.02
6/28/22	6031172	ANIXTER INC	\$43,086.01
6/28/22	6031173	CUSTOMIZED ENERGY SOLUTIONS LTD	\$12,000.00
6/28/22	6031174	ROADPOST USA INC	\$1,006.08
6/28/22	6031175	Z2SOLUTIONS LLC	\$115,195.01
6/28/22	6031176	MICHAEL NASH	\$12,199.71
6/28/22	6031177	THE SISNEY GROUP LLC	\$3.68
6/28/22	6031178	REXEL USA INC	\$560.86
6/28/22	6031179	SHERELLE GORDON	\$32,000.00
6/28/22	6031180	THE ADT SECURITY CORPORATION	\$179.14
6/28/22	6031181	MAPBOX INC	\$865.50
6/29/22	6031182	HOWARD INDUSTRIES INC	\$30,490.66
6/29/22	6031183	STELLAR INDUSTRIAL SUPPLY INC	\$9,823.96
6/29/22	6031184	STELLA-JONES CORPORATION	\$17,795.43
6/29/22	6031185	GORDON TRUCK CENTERS INC	\$4,079.31
6/29/22	6031186	WEST COAST PAPER CO	\$2,732.55
6/29/22	6031187	GENERAL PACIFIC INC	\$385.86
6/29/22	6031188	MT HOOD FASTENER CO	\$961.01
6/29/22	6031189	SENSUS USA INC	\$69,902.61
6/29/22	6031190	SOUND SAFETY PRODUCTS CO INC	\$129.96
6/29/22	6031191	ALTEC INDUSTRIES INC	\$195.80
6/29/22	6031192	THE GOODYEAR TIRE & RUBBER CO	\$4,371.39
6/29/22	6031193	DS SERVICES OF AMERICA INC	\$3,224.90
6/29/22	6031194	BANK OF AMERICA NA	\$313,194.29

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
6/30/22	6031195	ASPLUNDH TREE EXPERT LLC	\$2,075.26
6/30/22	6031196	CENTRAL WELDING SUPPLY CO INC	\$69.97
6/30/22	6031197	CONSOLIDATED ELECTRICAL DISTRIBUTOR	\$256.39
6/30/22	6031198	NW ENERGY EFFICIENCY ALLIANCE INC	\$28,517.50
6/30/22	6031199	STAR RENTALS INC	\$2,370.31
6/30/22	6031200	STELLA-JONES CORPORATION	\$7,501.00
6/30/22	6031201	UNITED PARCEL SERVICE	\$144.00
6/30/22	6031202	WASHINGTON ST NURSERY & LANDSCAPE A	\$2,255.00
6/30/22	6031203	EDGE ANALYTICAL INC	\$198.00
6/30/22	6031204	GENERAL PACIFIC INC	\$754.29
6/30/22	6031205	HERRERA ENVIRONMENTAL CONSULTANTS I	\$1,216.17
6/30/22	6031206	HOGLUNDS TOP SHOP INC	\$1,488.90
6/30/22	6031207	NORTHWEST CASCADE INC	\$1,111.05
6/30/22	6031208	PELLCO CONSTRUCTION INC	\$207,754.97
6/30/22	6031209	LOUIS F MATHESON CONSTRUCTION INC	\$676.35
6/30/22	6031210	GRAYBAR ELECTRIC CO INC	\$1,231.41
6/30/22	6031211	MAGNUM POWER LLC	\$73,749.52
6/30/22	6031212	ALTEC INDUSTRIES INC	\$122.38
6/30/22	6031213	CAPITAL ARCHITECTS GROUP PC	\$3,135.00
6/30/22	6031214	OPENSQUARE HOLDINGS	\$38,686.43
6/30/22	6031215	FLEET SERVICE VEHICLE REPAIR LLC	\$174.62
6/30/22	6031216	TRC ENGINEERS INC	\$124,976.08
6/30/22	6031217	RESOUND ENERGY LLC	\$1,148.00
6/30/22	6031218	JEFFREY FEINBERG	\$212.75
6/30/22	6031219	LIBERTY MUTUAL GROUP INC	\$15,639.55
7/1/22	6031220	ASSOCIATED PETROLEUM PRODUCTS INC	\$97,667.52
7/1/22	6031221	ELECTRO-MECHANICAL CORP	\$96,420.77
7/1/22	6031222	STAR RENTALS INC	\$5,255.81
7/1/22	6031223	WEST COAST PAPER CO	\$2,732.55
7/1/22	6031224	COLEHOUR & COHEN INC	\$113,333.29
7/1/22	6031225	NORTHWEST CASCADE INC	\$508.75
7/1/22	6031226	BEN-KO-MATIC CO	\$200.99

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
7/1/22	6031227	POWER ENGINEERS INC	\$953.27
7/1/22	6031228	BREEZE FREE INC	\$500.00
7/1/22	6031229	CLEAN CRAWL INC	\$590.00
7/1/22	6031230	COHEN VENTURES INC	\$15,041.12
7/1/22	6031231	JASON ZYSKOWSKI	\$311.82
7/1/22	6031232	NICHOLAS BELISLE	\$60.84
7/1/22	6031233	JEREMY BABCOCK	\$1,166.89
7/1/22	6031234	YULIYA SENNIKOV	\$100.62
7/1/22	6031235	SIDNEY LOGAN	\$369.36
7/1/22	6031236	CINDY DAYLEY	\$50.00
7/1/22	6031237	LIBERTY MUTUAL GROUP INC	\$2,758.40
7/5/22	6031238	ELECTRO-MECHANICAL CORP	\$155,679.96
7/5/22	6031239	HOWARD INDUSTRIES INC	\$72,747.20
7/5/22	6031240	MOTOR TRUCKS INTL & IDEALEASE INC	\$288.43
7/5/22	6031241	NORTH COAST ELECTRIC COMPANY	\$867.74
7/5/22	6031242	OPEN TEXT INC	\$6,469.50
7/5/22	6031243	PARAMETRIX INC	\$8,075.00
7/5/22	6031244	RWC INTERNATIONAL LTD	\$1,373.15
7/5/22	6031245	STELLAR INDUSTRIAL SUPPLY INC	\$2,800.79
7/5/22	6031246	STELLA-JONES CORPORATION	\$39,778.99
7/5/22	6031247	WEST COAST PAPER CO	\$5,465.10
7/5/22	6031248	ANDERSON HUNTER LAW FIRM PS	\$317.00
7/5/22	6031249	BENEFITFOCUS COM INC	\$7,976.29
7/5/22	6031250	COLEHOUR & COHEN INC	\$14,833.35
7/5/22	6031251	DESIGNER DECAL INC	\$440.70
7/5/22	6031252	EDGE ANALYTICAL INC	\$1,147.00
7/5/22	6031253	GENERAL PACIFIC INC	\$6,228.05
7/5/22	6031254	NORTHWEST CASCADE INC	\$430.00
7/5/22	6031255	PORTAGE BAY SOLUTIONS INC	\$2,588.50
7/5/22	6031256	RICHARDSON BOTTLING COMPANY	\$127.98
7/5/22	6031257	RICOH USA INC	\$4,609.02
7/5/22	6031258	LOUIS F MATHESON CONSTRUCTION INC	\$523.32

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
7/5/22	6031259	ROHLINGER ENTERPRISES INC	\$1,659.65
7/5/22	6031260	SEATTLE AUTOMOTIVE DISTRIBUTING INC	\$213.55
7/5/22	6031261	SENSUS USA INC	\$3,200.28
7/5/22	6031262	WESTERN ELECTRICITY COORDINATING CO	\$224.80
7/5/22	6031263	WETHERHOLT & ASSOCIATES INC	\$3,374.25
7/5/22	6031264	GRAYBAR ELECTRIC CO INC	\$826.72
7/5/22	6031265	ALTEC INDUSTRIES INC	\$195.84
7/5/22	6031266	ANIXTER INC	\$44,308.21
7/5/22	6031267	TRAFFIC CONTROL PLAN CO OF WA LLC	\$1,750.00
7/5/22	6031268	MCWANE INC	\$99,491.57
7/5/22	6031269	MURRAYSMITH INC	\$10,321.50
7/5/22	6031270	DC GROUP INC	\$4,203.68
7/5/22	6031271	AARON JANISKO	\$1,366.30
7/5/22	6031272	ZACHARY MCKINNEY	\$136.00
7/5/22	6031273	SHEILA CRAWFORD	\$100.84
7/5/22	6031274	NICHOLAS LUSCH	\$820.00
7/5/22	6031275	AIDAN CORDERO	\$125.00
7/6/22	6031276	FASTENAL COMPANY	\$28.41
7/6/22	6031277	MOSS ADAMS LLP	\$1,010.65
7/6/22	6031278	NORTH COAST ELECTRIC COMPANY	\$3,524.93
7/6/22	6031279	PERKINS COIE LLP	\$81.90
7/6/22	6031280	SAP AMERICA INC	\$3,096.00
7/6/22	6031281	STAR RENTALS INC	\$5,116.85
7/6/22	6031282	TOPSOILS NORTHWEST INC	\$11,504.57
7/6/22	6031283	TRENCHLESS CONSTR SVCS LLC	\$7,240.51
7/6/22	6031284	ALLIED ELECTRONICS INC	\$241.66
7/6/22	6031285	THE COMPLETE LINE LLC	\$1,662.24
7/6/22	6031286	ECOLIGHTS NORTHWEST LLC	\$1,675.56
7/6/22	6031287	GENERAL PACIFIC INC	\$445,162.30
7/6/22	6031288	BEN-KO-MATIC CO	\$939.39
7/6/22	6031289	PUBLIC UTILITY DISTRICT EMPLOYEES	\$1,002.00
7/6/22	6031290	ROHLINGER ENTERPRISES INC	\$1,098.30

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
7/6/22	6031291	SEATTLE AUTOMOTIVE DISTRIBUTING INC	\$1,229.01
7/6/22	6031292	OFFICE OF THE SECRETARY OF STATE	\$2,577.50
7/6/22	6031293	WALTER E NELSON CO OF WESTERN WA	\$307.61
7/6/22	6031294	ALTEC INDUSTRIES INC	\$1,511.98
7/6/22	6031295	ANIXTER INC	\$29,810.77
7/6/22	6031296	HCL AMERICA INC	\$27,741.15
7/6/22	6031297	CG ENGINEERING PLLC	\$2,971.25
7/6/22	6031298	DIAMOND VOGEL INC	\$416.26
7/6/22	6031299	THE ADT SECURITY CORPORATION	\$6,055.49
7/6/22	6031300	WELLNESS BY WISHLIST INC	\$4,100.23
7/6/22	6031301	STILLY RIVER MECHANICAL INC	\$3,100.00
7/6/22	6031302	BRIE'N MILLER	\$180.18
7/6/22	6031303	GLENN ESTABAYA	\$227.00
7/6/22	6031304	SHELLEY PATTISON	\$51.93
7/6/22	6031305	JENNIFER RICH	\$213.72
7/6/22	6031306	JOHN HAARLOW	\$1,851.16
7/6/22	6031307	MATTHEW HOFFMAN	\$157.39
7/6/22	6031308	CHAD GRABNER	\$528.04
7/6/22	6031309	KELSEY LEWIS	\$54.95
7/6/22	6031310	AMY LEE	\$91.26
7/7/22	6031311	ALS GROUP USA CORP	\$85.00
7/7/22	6031312	ASPLUNDH TREE EXPERT LLC	\$20,013.30
7/7/22	6031313	DAVID EVANS & ASSOCIATES INC	\$6,027.70
7/7/22	6031314	HOWARD INDUSTRIES INC	\$15,161.80
7/7/22	6031315	MOTOR TRUCKS INTL & IDEALEASE INC	\$126.51
7/7/22	6031316	RWC INTERNATIONAL LTD	\$256.48
7/7/22	6031317	TOPSOILS NORTHWEST INC	\$4,528.30
7/7/22	6031318	AARD PEST CONTROL INC	\$104.98
7/7/22	6031319	B&L UTILITY INC	\$2,939.78
7/7/22	6031320	BRAKE & CLUTCH SUPPLY INC	\$54.15
7/7/22	6031321	COLEHOUR & COHEN INC	\$77,163.16
7/7/22	6031322	EDGE ANALYTICAL INC	\$1,032.00

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
7/7/22	6031323	HOGLUNDS TOP SHOP INC	\$3,126.66
7/7/22	6031324	NORTHWEST CASCADE INC	\$2,375.62
7/7/22	6031325	ROHLINGER ENTERPRISES INC	\$758.31
7/7/22	6031326	STATE OF WASHINGTON	\$6,191.25
7/7/22	6031327	ALTEC INDUSTRIES INC	\$654.39
7/7/22	6031328	ANIXTER INC	\$26,921.33
7/7/22	6031329	CENVEO WORLDWIDE LIMITED	\$7,724.87
7/7/22	6031330	LISTEN AUDIOLOGY SERVICES INC	\$1,615.00
7/7/22	6031331	COMPENSATION WORKS CORP	\$22,387.50
7/7/22	6031332	KENT ENGINEERING LLC	\$825.00
7/7/22	6031333	QUALITROL COMPANY LLC	\$4,890.89
7/7/22	6031334	ALAN L MONSON	\$145.07
7/7/22	6031335	VICKI DORSEY	\$81.90
7/7/22	6031336	MONICA GORMAN	\$113.50
7/7/22	6031337	BRIAN MOORE	\$102.00
7/7/22	6031338	SHAWN ARONOW	\$385.70
7/7/22	6031339	KELLY WYLDE	\$57.34
7/7/22	6031340	DILIP KOSHY	\$1,554.00
7/7/22	6031341	ALLISON MORRISON	\$222.56
7/7/22	6031342	DYANEE BOUTON	\$350.00
7/7/22	6031343	ROBERT BEIDLER	\$430.55
7/7/22	6031344	LIBERTY MUTUAL GROUP INC	\$57,613.27
7/8/22	6031345	APPLIED PROFESSIONAL SERV INC	\$1,250.00
7/8/22	6031346	ASPLUNDH TREE EXPERT LLC	\$2,405.93
7/8/22	6031347	CENTRAL WELDING SUPPLY CO INC	\$102.73
7/8/22	6031348	TOPSOILS NORTHWEST INC	\$258.75
7/8/22	6031349	WILLIAMS SCOTSMAN INC	\$1,199.00
7/8/22	6031350	LENZ ENTERPRISES INC	\$33,099.86
7/8/22	6031351	TYNDALE ENTERPRISES INC	\$10,525.64
7/8/22	6031352	WORKLOGIX MANAGEMENT INC	\$2,250.00
7/8/22	6031353	ALAN L MONSON	\$247.28
7/8/22	6031354	BREEZE FREE INC	\$250.00

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
7/8/22	6031355	CLEAN CRAWL INC	\$494.50
7/8/22	6031356	CM HEATING INC	\$3,300.00
7/8/22	6031357	HUGH GIBSON	\$228.15
7/8/22	6031358	CATHERINE PATTERSON	\$4,000.00
7/8/22	6031359	SUE FRESE	\$143.36
7/8/22	6031360	GEORGE HESPE	\$17.55
7/8/22	6031361	SHAINA JOHNSON	\$43.30
7/8/22	6031362	SARAH BURR	\$760.31
7/8/22	6031363	GILLIAN ANDERSON	\$177.29
Total:			\$4,324,407.99

Detailed Disbursement Report

Accounts Payable Wires			
Payment Date	Payment Ref Nbr	Payee	Amount
6/27/22	7002576	CRAWFORD & COMPANY	\$7,500.00
6/29/22	7002577	US BANK	\$62,487.61
7/5/22	7002578	WHEAT FIELD WIND POWER PROJECT LLC	\$2,145,293.12
7/6/22	7002579	ICMA-RC	\$246,939.61
7/6/22	7002580	PUBLIC UTILITY DIST NO 1 OF SNOHOMI	\$33,703.23
7/6/22	7002581	ICMA-RC	\$663,612.00
7/7/22	7002582	US BANK NA	\$2,015,796.41
7/8/22	7002583	ICMA-RC	\$38,820.38
Total:			\$5,214,152.36

Detailed Disbursement Report

Payroll			
Period End Date	Payment Ref Nbr	Payee	Amount
7/5/22	5300000650	PUD EMPLOYEES - DIRECT DEPOSIT	\$4,445,541.19
7/7/22	844689 - 844704	PUD EMPLOYEES - WARRANTS	\$76,992.18

Detailed Disbursement Report

Automatic Debit Payments			
Payment Date	Payment Ref Nbr	Payee	Amount
6/27/22	5300000646	WELLNESS BY WISHLIST INC	\$6,900.57
6/28/22	5300000647	WELLNESS BY WISHLIST INC	\$2,506.58
6/29/22	5300000648	WELLNESS BY WISHLIST INC	\$8,966.36
7/1/22	5300000649	WELLNESS BY WISHLIST INC	\$10,777.48
7/5/22	5300000650	ADP INC	\$1,079,406.79
7/1/22	5300000651	ELAVON INC DBA MERCHANT S	\$790.26
7/8/22	5300000652	WELLNESS BY WISHLIST INC	\$25,386.29
Total:			\$1,134,734.33



BUSINESS OF THE COMMISSION

Meeting Date: July 19, 2022

Agenda Item: 3D

TITLE

Consideration of a Resolution Adopting and Approving a Restated Adoption Agreement Regarding the Public Utility No. 1 of Snohomish County 401(k) Savings Plan and Trust, an Addendum to the Adoption Agreement, and Two Amendments to the Public Utility No. 1 of Snohomish County 401(k) Savings Plan and Trust

SUBMITTED FOR: Consent Agenda

<u>Human Resources</u>	<u>Allison Jubb/Dana Pollow</u>	<u>8735</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:		
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|---|-------------------------------------|--|
| <input type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input checked="" type="checkbox"/> Policy Decision | | |
| <input type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

In 1985 and pursuant to Resolution No. 2867 and Section 401(k) of the Internal Revenue Code, the District established the Public Utility District No. 1 of Snohomish County 401(k) Savings Plan and Trust ("401(k) Plan"). Since then, the District has passed Resolution Nos. 5411(2008), 5664 (2013), 5771 (2016), 5961 (2020) to approve and adopt restated and amended versions of the 401(k) Plan in order, in part, to meet changing legal requirements.

The Bipartisan Budget Act of 2018 ("BBA") was enacted on February 9, 2018. The BBA contained revisions that impacted hardship withdrawals from governmental 401(k) plans. In 2019, the Internal Revenue Service ("IRS") and the Department of the Treasury finalized rules interpreting those changes that require certain amendments to the District's 401(k) Plan regarding hardship withdrawals.

Attached for the Commission's consideration is a resolution to approve and adopt a restatement of the 401(k) Plan's Adoption Agreement, an Addendum to the Adoption Agreement and Basic

Document, Amendment No. 1 to the 401(k) Plan, and Amendment No. 2 to the 401(k) Plan, all with an effective date of July 31, 2022. These changes are necessary to bring the District 401(k) Plan into compliance with federal law changes referred to in the preceding paragraph.

List Attachments:

- Resolution
- Exhibit A
- Exhibit B
- Exhibit C
- Exhibit D

RESOLUTION NO. _____

A RESOLUTION Adopting and Approving a Restated Adoption Agreement Regarding the Public Utility No. 1 of Snohomish County 401(k) Savings Plan and Trust, an Addendum to the Adoption Agreement, and Two Amendments to the Public Utility No. 1 of Snohomish County 401(k) Savings Plan and Trust

WHEREAS, pursuant to Resolution No. 2867 and Section 401(k) of the Internal Revenue Code, Public Utility District No. 1 of Snohomish County (“District”) established Public Utility District No. 1 of Snohomish County 401(k) Savings Plan and Trust (“401(k) Plan”); and

WHEREAS, pursuant to Resolution No. 5411, the District adopted an amended and restated 401(k) Savings Plan and Trust on December 16, 2008, with an effective date of December 1, 2008, for purposes of amending and restating the 401(k) Plan in accordance with the published IRS restatement cycle for governmental plans, to incorporate all previous amendments to the 401(k) Plan, to update the 401(k) Plan for changes in applicable law, and to adopt the standard form of plan document provided by the District’s then-service provider and record keeper (Prudential); and

WHEREAS, pursuant to Resolution No. 5664, the District adopted an amended and restated 401(k) Savings Plan and Trust on December 17, 2013, with an effective date of January 1, 2014, for purposes of amending and restating the 401(k) Plan to the District’s then-service provider’s (ICMA-RC) basic plan document and adoption agreement, with an addendum to preserve 401(k) Plan provisions that deviated from ICMA’s basic plan document and adoption agreement, in order to incorporate all previous amendments that have been made to the 401(k) Plan since the last restatement in 2008, and to conform to ICMA-RC’s

administration practices, where feasible, to ease administration of the provisions of the 401(k) Plan; and

WHEREAS, pursuant to Resolution No. 5771, the District adopted an amended and restated 401(k) Savings Plan and Trust on April 19, 2016, with an effective date of April 30, 2016, in order to incorporate all previous amendments to the 401(k) Plan since the prior restatement in a January 2014, to comply with legal requirements, and in accordance with the published IRS restatement for governmental plans; and

WHEREAS, pursuant to Resolution No. 5961, the District adopted a restated Adoption Agreement for the 401(k) Plan and Addendum to the 401(k) Plan on June 16, 2020, with an effective date for both of July 1, 2020, in order to provide for increased matching contributions, remove annuity forms of payment, to allow participants to take hardship distributions from employer contributions, and to simplify the administration of distributions from the 401 (k) Plan; and

WHEREAS, the District has the authority to amend the 401(k) Plan pursuant to Section 14.01 of the 401(k) Plan's Basic Document; and

WHEREAS, the District desires that the District Commission approve and adopt a restatement of the 401(k) Plan's Adoption Agreement, an Addendum to the Adoption Agreement and Basic Document, Amendment No. 1 to the 401(k) Plan, and Amendment No. 2 to the 401(k) Plan, all with an effective date of July 31, 2022, in order to comply with legal requirements including but not limited to those applying to hardship withdrawals.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County that it hereby approves and adopts:

1. The restated Adoption Agreement for the District's 401(k) Plan in the form

attached hereto as Exhibit A with an effective date of July 31, 2022.

2. The Addendum to the Adoption Agreement and Basic Document in the form attached hereto as Exhibit B with an effective date of July 31, 2022.

3. Amendment No. 1 of the District's 401(k) Plan in the form attached hereto as Exhibit C with an effective date of July 31, 2022.

4. Amendment No. 2 of the District's 401(k) Plan in the form attached hereto as Exhibit D with an effective date of July 31, 2022.

PASSED AND APPROVED this 19th day of July, 2022.

President

Vice-President

Secretary

ICMA Retirement Corporation
doing business as

MissionSquare Retirement Governmental Profit Sharing Plan Adoption Agreement

MissionSquare
RETIREMENT



MissionSquare Retirement Governmental Profit Sharing Plan Adoption Agreement

Plan Number: 106638

The Employer hereby establishes a Profit Sharing Plan to be known as Snohomish County Public Utility District No. 1 401(k) Plan and Trust

_____ (the "Plan") in the form of the MissionSquare Retirement Governmental Profit Sharing Plan.

New Plan or Amendment and Restatement (*Check One*):

☒ Amendment and Restatement

This Plan is an amendment and restatement of an existing defined contribution profit sharing plan. Please specify the name of the defined contribution profit sharing plan which this Plan hereby amends and restates:

Snohomish County Public Utility District No. 1 401(k) Plan and Trust

Effective Date of Restatement. The effective date of the Plan shall be:

July 31, 2022

(Note: The effective date can be no earlier than the first day of the Plan Year in which this restatement is adopted. If no date is provided, by default, the effective date will be the first day of the Plan Year in which the restatement is adopted.)

☐ New Plan

Effective Date of New Plan. The effective date of the Plan shall be the first day of the Plan Year during which the Employer adopts the Plan, unless an alternate effective date is hereby specified: _____

(Note: An alternate effective date can be no earlier than the first day of the Plan Year in which the Plan is adopted.)

I. EMPLOYER: Public Utility District #1 of Snohomish County

(The Employer must be a governmental entity under Internal Revenue Code § 414(d))

II. SPECIAL EFFECTIVE DATES

Please note here any elections in the Adoption Agreement with an effective date that is different from that noted above.

(Note provision and effective date.)

III. PLAN YEAR

The Plan Year will be:

☒ January 1 – December 31 (**Default**)

☐ The 12 month period ending _____
Month Day

IV. Normal Retirement Age shall be age 65 (not to exceed age 65).**V. COVERED EMPLOYMENT CLASSIFICATIONS**

1. The following group or groups of Employees are eligible to participate in the Plan:

- ☐ All Employees
☐ All Full Time Employees
☐ Salaried Employees
☐ Non union Employees
☐ Management Employees
☐ Public Safety Employees
☐ General Employees
☒ Other Employees (Specify the group(s) of eligible Employees below. Do not specify Employees by name. Specific positions are acceptable.) All Employees, excluding the following: leased (Code 414n). casual or student

The group specified must correspond to a group of the same designation that is defined in the statutes, ordinances, rules, regulations, personnel manuals or other material in effect in the state or locality of the Employer. The eligibility requirements cannot be such that an Employee becomes eligible only in the Plan Year in which the Employee terminates employment. Note: As stated in Sections 4.09 and 4.10, the Plan may, however, provide that Final Pay Contributions or Accrued Leave Contributions are the only contributions made under the Plan.

2. Period of Service required for participation

☒ N/A – The Employer hereby waives the requirement of a Period of Service for participation. Employees are eligible to participate upon employment. (*“N/A” is the default provision under the Plan if no selection is made.*)

☐ Yes. The required Period of Service shall be _____ months (not to exceed 12 months).

The Period of Service selected by the Employer shall apply to all Employees within the Covered Employment Classification.

3. Minimum Age (Select One) – A minimum age requirement is hereby specified for eligibility to participate.

☐ Yes. Age _____ (*not to exceed age 21*).

☒ N/A – No minimum age applies (*“N/A” is the default provision under the Plan if no selection is made.*)

VI. CONTRIBUTION PROVISIONS

1. The Employer shall contribute as follows (Choose all that apply):

Fixed Employer Contributions With or Without Mandatory Participant Contributions.

(If Option B is chosen, please complete section C.)

☐ A. Fixed Employer Contributions. The Employer shall contribute on behalf of each Participant _____ % of Earnings or \$ _____ for the Plan Year (subject to the limitations of Article V of the Plan).

Mandatory Participant Contributions

☐ are required ☐ are not required

to be eligible for this Employer Contribution.

☐ B. Mandatory Participant Contributions for Plan Participation

Required Mandatory Contributions. A Participant is required to contribute (subject to the limitations of Article V of the Plan) the specified amounts designated in items (i) through (iii) of the Contribution Schedule below:

☐ Yes ☐ No

Employee Opt-In Mandatory Contributions. To the extent that Mandatory Participant Contributions are not required by the Plan, each Employee eligible to participate in the Plan shall be given the opportunity, when first eligible to participate in the Plan or any other plan or arrangement of the Employer described in Code section 219(g)(5)(A) to irrevocably elect to contribute Mandatory Participant Contributions by electing to contribute the specified amounts designated in items (i) through (iii) of the Contribution Schedule below for each Plan Year (subject to the limitations of Article V of the Plan):

☐ Yes ☐ No

Contribution Schedule. (Any percentage or dollar amount entered below must be greater than 0% or \$0.)

i. _____ % of Earnings,

ii. \$ _____, or

iii. a whole percentage of Earnings between the range of _____ (*insert range of percentages between 1% and 20% inclusive (e.g., 3%, 6%, or 20%; 5% to 7%)*), as designated by the Employee in accordance with guidelines and procedures established by the Employer for the Plan Year as a condition of participation in the Plan. A Participant must pick a single percentage and shall not have the right to discontinue or vary the rate of such contributions after becoming a Plan Participant.

Employer "Pick up". The Employer hereby elects to "pick up" the Mandatory Participant Contributions¹.

☐ Yes ☐ No (*"Yes" is the default provision under the Plan if no selection is made.*)

☐ C. Election Window (Complete if Option B is selected):

Newly eligible Employees shall be provided an election window of _____ days (no more than 60 calendar-days) from the date of initial eligibility during which they may make the election to participate in the Mandatory Participant Contribution portion of the Plan. Participation in the Mandatory Participant Contribution portion of the Plan shall begin the first of the month following the end of the election window.

An Employee's election is irrevocable and shall remain in force until the Employee terminates employment or ceases to be eligible to participate in the Plan. In the event of re-employment to an eligible position, the Employee's original election will resume. In no event does the Employee have the option of receiving the pick-up contribution amount directly.

¹Neither an IRS opinion letter nor a determination letter issued to an adopting Employer is a ruling by the Internal Revenue Service that Participant contributions that are "picked up" by the Employer are not includable in the Participant's gross income for federal income tax purposes. Pick-up contributions are not mandated to receive private letter rulings; however, if an adopting Employer wishes to receive a ruling on pick-up contributions they may request one in accordance with Revenue Procedure 2012-4 (or subsequent guidance).

[X] Discretionary Employer Contributions

The Employer will determine the amount of Employer Contributions to be made to the Plan for each Plan Year. The amount of Employer Contributions to be allocated to the Account of each Participant will be based on the ratio for the Plan Year that such Participant's Earnings bears to the Earnings of all Participants eligible for such contributions.

[] Fixed Employer Match of After-Tax Voluntary Participant Contributions. (Do not complete this section unless the Plan permits after-tax Voluntary Participant Contributions under Section VI.2 of the Adoption Agreement.)

The Employer shall contribute on behalf of each Participant _____ % of Earnings for the Plan Year (subject to the limitations of Article V of the Plan) for each Plan Year that such Participant has contributed _____ % of Earnings or \$ _____. Under this option, there is a single, fixed rate of Employer Contributions, but a Participant may decline to make the Voluntary Participant Contributions in any Plan Year, in which case no Employer Contribution will be made on the Participant's behalf in that Plan Year.

[] Variable Employer Match of After-Tax Voluntary Participant Contributions. (Do not complete unless the Plan permits after-tax Voluntary Participant Contributions under Section VI.2 of the Adoption Agreement.)

The Employer shall contribute on behalf of each Participant an amount determined as follows (subject to the limitations of Article V of the Plan):

_____ % of the Voluntary Participant Contributions made by the Participant for the Plan Year (not including Voluntary Participant Contributions exceeding _____ % of Earnings or \$ _____);

PLUS _____ % of the contributions made by the Participant for the Plan Year in excess of those included in the above paragraph (but not including Voluntary Participant Contributions exceeding in the aggregate _____ % of Earnings or \$ _____).

Employer Matching Contributions on behalf of a Participant for a Plan Year shall not exceed \$ _____ or _____ % of Earnings, whichever is [] more or [] less.

[] Fixed Employer Match of Participant 457(b) Plan Deferrals. The Employer shall contribute on behalf of each Participant _____ % of Earnings for the Plan Year (subject to the limitations of Article V of the Plan) for each Plan Year that such Participant has deferred _____ % of Earnings or \$ _____ to the Employer's 457(b) deferred compensation plan. Under this option, there is a single, fixed rate of Employer Contributions, but a Participant may decline to make the required 457(b) deferrals in any Plan Year, in which case no Employer Contribution will be made on the Participant's behalf in that Plan Year.

[] Variable Employer Match of Participant 457(b) Plan Deferrals.

The Employer shall contribute on behalf of each Participant an amount determined as follows (subject to the limitations of Article V of the Plan):

_____ % of the elective deferrals made by the Participant to the Employer's 457(b) plan for the Plan Year (not including Participant contributions exceeding _____ % of Earnings or \$ _____);

PLUS _____ % of the elective deferrals made by the Participant to the Employer's 457(b) plan for the Plan Year in excess of those included in the above paragraph (but not including elective deferrals made by a Participant to the Employer's 457(b) plan exceeding in the aggregate _____ % of Earnings or \$ _____).

Employer Matching Contributions on behalf of a Participant for a Plan Year shall not exceed \$ _____ or _____ % of Earnings, whichever is [] more or [] less.

2. Each Participant may make a Voluntary Participant Contribution, subject to the limitations of Section 4.07 and Article V of the Plan

[] Yes [X] No (*"No" is the default provision under the Plan if no selection is made.*)

3. Employer contributions for a Plan Year shall be contributed to the Trust in accordance with the following payment schedule (no later than the 15th day of the tenth calendar month following the end of the calendar year or fiscal year (as applicable depending on the basis on which the Employer keeps its books) with or within which the particular Limitation Year ends, or in accordance with applicable law):

[] Weekly [] Biweekly [] Monthly [] Annually in _____ (*specify month*)

4. Participant contributions for a Plan Year shall be contributed to the Trust in accordance with the following payment schedule (no later than the 15th day of the tenth calendar month following the end of the calendar year or fiscal year (as applicable depending on the basis on which the Employer keeps its books) with or within which the particular Limitation Year ends, or in accordance with applicable law):

[] Weekly [] Biweekly [] Monthly [] Annually in _____ (*specify month*)

5. In the case of a Participant performing qualified military service (as defined in Code section 414(u)) with respect to the Employer:

A. Plan contributions will be made based on differential wage payments:

[] Yes [X] No (*"Yes" is the default provision under the Plan if no selection is made.*)

B. Participants who die or become disabled will receive Plan contributions with respect to such service:

[] Yes [X] No (*"No" is the default provision under the Plan if no selection is made.*)

VII. CASH OR DEFERRED ARRANGEMENT UNDER SECTION 401(K)

(Please note this is only applicable to certain grandfathered 401(k) plans.)

1. This Plan will include a cash or deferred arrangement allowing for Elective Deferrals under section 401(k) of the Code:²

☒ Yes ☐ No (*"No" is the default provision under the Plan if no selection is made.*)

(If "no" is selected, skip to section VIII.)

Each Participant may elect to make Elective Deferrals, not to exceed 99 % of Earnings for the Plan Year, subject to the limitations of Article V of the Plan.

The provisions of the cash or deferred arrangement (the "401(k) feature") may be made effective as of the first day of the Plan Year in which the 401(k) feature is adopted. However, under no circumstances may a salary reduction agreement or other deferral mechanism be adopted retroactively.

2. The Employer will match Elective Deferrals:

☒ Yes ☐ No (*"No" is the default provision under the Plan if no selection is made.*)

The Employer will contribute as follows (choose one, if applicable):

☐ Employer Percentage Match of Elective Deferrals.

The Employer shall contribute on behalf of each Participant an amount determined as follows (subject to the limitations of Article V of the Plan):

 % of the Elective Deferrals made on behalf of the Participant for the Plan Year (not including Elective Deferrals exceeding % of Earnings or \$);

PLUS % of the Elective Deferrals made on behalf of the Participant for the Plan Year in excess of those included in the above paragraph (but not including Elective Deferrals exceeding in the aggregate % of Earnings or \$).

Employer Contributions on behalf of a Participant for a Plan Year shall not exceed \$ or % of Earnings, whichever is ☐ more or ☐ less.

☒ Employer Dollar Match of Elective Deferrals.

The Employer shall contribute on behalf of each Participant an amount determined as follows (subject to the limitations of Article V of the Plan):

\$ 1 for each % of Earnings or \$ 1 that the Employer contributes on behalf of the Participant as Elective Deferrals for the Plan Year (not including Elective Deferrals exceeding 2.5 % of Earnings or \$ N/A);

PLUS \$ for each % of Earnings or \$ that the Employer contributes on behalf of the Participant as Elective Deferrals for the Plan Year in excess of those included in the above paragraph (but not including Elective Deferrals exceeding in the aggregate % of Earnings or \$).

Employer Contributions on behalf of a Participant for a Plan Year shall not exceed \$ or % of Earnings, whichever is ☐ more or ☐ less.

² Under current law, the cash or deferred arrangement option under section 401(k) of the Code is not available to an employer that is a State or local government or political subdivision thereof, or any agency or instrumentality thereof, unless that employer adopted a cash or deferred arrangement before May 6, 1986.

3. The Employer will permit Elective Deferrals and Catch-up Contributions elections to be made during the annual election window of _____ days (at least 30 calendar days). The election window will run from _____ to _____ (insert annual time frame for the election window or multiple time periods) and will not apply retroactively.
4. **Roth Provisions.** As provided in Section 20.03, Participants are permitted to make Roth Elective Deferrals from compensation in the amount or percentage specified in a salary reduction agreement:
- [] Yes [X] No (*"No" is the default provision under the Plan if no selection is made.*)

VIII. Earnings

Earnings, as defined under Section 2.10 of the Plan, shall include:

1. Overtime
- [X] Yes [] No (*"No" is the default provision under the Plan if no selection is made.*)
2. Bonuses
- [X] Yes [] No (*"No" is the default provision under the Plan if no selection is made.*)
3. Other Pay (specifically describe any other types of pay to be included below)
- _____

IX. ROLLOVER PROVISIONS

1. The Employer will permit Rollover Contributions in accordance with Section 4.14 of the Plan:
- [X] Yes [] No (*"Yes" is the default provision under the Plan if no selection is made.*)
2. The Plan will accept a direct rollover contribution to a Designated Roth Account as permitted in Section 20.05(b) (*401(k) plans with Roth feature only*)
- [] Yes [X] No (*"Yes" is the default provision under the Plan if no selection is made.*)
3. The Plan will allow In-Plan Roth Conversions as provided in Section 20.06 (*401(k) plans with Roth feature only*):
- [] Yes [X] No (*"Yes" is the default provision under the Plan if no selection is made.*)

X. LIMITATION ON ALLOCATIONS

If the Employer maintains or ever maintained another qualified plan in which any Participant in this Plan is (or was) a participant or could possibly become a participant, the Employer hereby agrees to limit contributions to all such plans as provided herein, if necessary in order to avoid excess contributions (as described in Section 5.04 of the Plan).

1. If the Participant is covered under another qualified defined contribution plan maintained by the Employer, the provisions of Section 5.04(a) through (e) of the Plan will apply, unless another method has been indicated below.

☐ Other Method. (Provide the method under which the plans will limit total Annual Additions to the Maximum Permissible Amount, and will properly reduce any Excess Amounts, in a manner that precludes Employer discretion.)

2. The Limitation Year is the following 12 consecutive month period: 01/01 - 12/31

XI. VESTING PROVISIONS

The Employer hereby specifies the following vesting schedule, subject to (1) the Code's vesting requirements in effect on September 1, 1974 and (2) the concurrence of the Plan Administrator. *(For the blanks below, enter the applicable percentage - from 0 to 100 (with no entry after the year in which 100% is entered), in ascending order.)*

The following vesting schedule may apply to a Participant's interest in his/her Employer Contribution Account. The vesting schedule does not apply to Elective Deferrals, Catch-up Contributions, Mandatory Participant Contributions, Rollover Contributions, Voluntary Participant Contributions, Deductible Employee Contributions, Employee Designated Final Pay Contributions, and Employee Designated Accrued Leave Contributions, and the earnings thereon.

Period of Service Completed	Percent Vested
Zero	0%
One	0%
Two	0%
Three	100%
Four	%
Five	%
Six	%
Seven	%
Eight	%
Nine	%
Ten	%

XII. WITHDRAWALS AND LOANS

1. Qualified reservist distributions are available under the Plan *(401(k) plans only)*:
[] Yes [X] No *("Yes" is the default provision under the Plan if no selection is made.)*
2. In-service distributions are permitted under the Plan, as provided in Section 9.08, after a Participant attains age (select one of the below options):
[X] 59 ½
[] 70 ½ *("70 ½" is the default provision under the Plan if no selection is made.)*
[] Not permitted at any age
3. A Participant shall be deemed to have a severance from employment solely for purposes of eligibility to receive distributions from the Plan during any period the individual is performing service in the uniformed services for more than 30 days.
[] Yes [X] No *("Yes" is the default provision under the Plan if no selection is made.)*
4. Tax-free distributions of up to \$3,000 for the direct payment of Qualified Health Insurance Premiums for Eligible Retired Public Safety Officers are available under the Plan.
[] Yes [X] No *("No" is the default provision under the Plan if no selection is made.)*
5. In-service distributions of the Rollover Account are permitted under the Plan as provided in Section 9.09
[X] Yes [] No *("No" is the default provision under the Plan if no selection is made.)*
6. The Plan will provide the following with respect to loans:
a. Loans are permitted under the Plan, as provided in Article XIII of the Plan:
[X] Yes [] No *("No" is the default provision under the Plan if no selection is made.)*
b. Designated Roth Accounts will be available as a source for loans under the Plan (401(k) plans with Roth feature only):
[] Yes [X] No *("No" is the default provision under the Plan if no selection is made.)*
7. (401(k) plans only) Hardship withdrawals are permitted under the Plan as provided in Section 9.07 but only if specifically elected by the Employer.
[X] Yes [] No *("No" is the default provision under the Plan if no selection is made.)*
If selected, hardship distributions will be available for the following Accounts:
a. Employer Contribution Account (Nonforfeitable Interest):
[] Yes [X] No *("No" is the default provision under the Plan if no selection is made.)*
b. Participant Elective Deferral Account (not including earnings thereon accrued after December 31, 1988):
[X] Yes [] No *("Yes" is the default provision under the Plan if no selection is made.)*
c. The determination of any deemed immediate and heavy financial need will be expanded to include any immediate and heavy financial need of the Participant's Primary Beneficiary, as provided in Section 9.07(b)(3):
[] Yes [X] No *("Yes" is the default provision under the Plan if no selection is made.)*

XIII. SPOUSAL PROTECTION

The Plan will provide the following level of spousal protection (select one):

- ☐ 1. Participant Directed Election. The normal form of payment of benefits under the Plan is a lump sum. The Participant can name any person(s) as the Beneficiary of the Plan, with no spousal consent required.
- ☒ 2. Beneficiary Spousal Consent Election (Article XII of the Plan will apply if option 2 is selected). The normal form of payment of benefits under the Plan is a lump sum. Upon death, the surviving spouse is the Beneficiary, unless he or she consents to the Participant's naming another Beneficiary. (**"Beneficiary Spousal Consent Election" is the default provision under the Plan if no selection is made.**)
- ☐ 3. QJSA Election (Article XVII). The normal form of payment of benefits under the Plan is a 50% qualified joint and survivor annuity with the spouse (or life annuity, if single). In the event of the Participant's death prior to commencing payments, the spouse will receive an annuity for his or her lifetime. (If option 3 is selected, the spousal consent requirements in Article XII of the Plan also will apply.)

XIV. FINAL PAY CONTRIBUTIONS

(Under the Plan's definitions, Earnings automatically include leave cashouts paid by the later of 2 ½ months after severance from employment or the end of the calendar year. If the Plan will provide additional contributions based on the Participant's final paycheck attributable to Accrued Leave, please provide instructions in this section. Otherwise, leave this section blank.)

The Plan will provide for Final Pay Contributions if either 1 or 2 below is selected.

The following group of Employees shall be eligible for Final Pay Contributions:

- ☐ 1. Employees within the Covered Employment Classification identified in section V of the Adoption Agreement.
- ☐ 2. Other: _____
(This must be a subset of the Covered Employment Classification identified in section V of the Adoption Agreement.)

Final Pay shall be defined as (select one):

- ☐ A. Accrued unpaid vacation
- ☐ B. Accrued unpaid sick leave
- ☐ C. Accrued unpaid vacation and sick leave
- ☐ D. Other (insert definition of Final Pay - must be leave that Employee would have been able to use if employment had continued and must be bona fide vacation and/or sick leave):

☐ **1. Employer Final Pay Contribution.** The Employer shall contribute on behalf of each Participant _____% of their Final Pay to the Plan (subject to the limitations of Article V of the Plan).

☐ **2. Employee Designated Final Pay Contribution.** Each Employee eligible to participate in the Plan shall be given the opportunity at enrollment to irrevocably elect to contribute _____% (insert fixed percentage of Final Pay to be contributed) or up to _____% (insert maximum percentage of Final Pay to be contributed) of Final Pay to the Plan (subject to the limitations of Article V of the Plan). Once elected, an Employee's election shall remain in force and may not be revised or revoked.

Once elected, an Employee's election shall remain in force and may not be revised or revoked.

XV. ACCRUED LEAVE CONTRIBUTIONS

The Plan will provide for unpaid Accrued Leave Contributions annually if either 1 or 2 is selected below. The following group of Employees shall be eligible for Accrued Leave Contributions:

☐ 1. Employees within the Covered Employment Classification identified in section V of the Adoption Agreement.

☐ 2. Other: _____

(This must be a subset of the Covered Employment Classification identified in section V of the Adoption Agreement.)

Accrued Leave shall be defined as (select one):

☐ A. Accrued unpaid vacation

☐ B. Accrued unpaid sick leave

☐ C. Accrued unpaid vacation and sick leave

☐ D. Other (insert definition of Accrued Leave that is bona fide vacation and/or sick leave):

☐ **1. Employer Accrued Leave Contribution.** The Employer shall contribute as follows (choose one of the following options):

☐ For each Plan Year, the Employer shall contribute on behalf of each eligible Participant the unused Accrued Leave in excess of _____ (insert number of hours/days/weeks (circle one)) to the Plan (subject to the limitations of Article V of the Plan).

☐ For each Plan Year, the Employer shall contribute on behalf of each eligible Participant _____ % of un- used Accrued Leave to the Plan (subject to the limitations of Article V of the Plan).

☐ **2. Employee Designated Accrued Leave Contribution**

Each eligible Participant shall be given the opportunity at enrollment to irrevocably elect to annually contribute _____% (insert fixed percentage of unpaid Accrued Leave to be contributed) or up to _____% (insert maximum percentage of unpaid Accrued Leave to be contributed) of unpaid Accrued Leave to the Plan (subject to the limitations of Article V of the Plan). Once elected, an Employee's election shall remain in force and may not be revised or revoked.

XVI. The Employer hereby attests that it is a unit of state or local government or an agency or instrumentality of one or more units of state or local government.

XVII. The Employer understands that this Adoption Agreement is to be used with only the MissionSquare Retirement Corporation Governmental Profit Sharing Plan. This MissionSquare Retirement Corporation Governmental Profit Sharing Plan is a restatement of a previous plan, which was submitted to the Internal Revenue Service for approval on 12/31/2018, and received approval on 6/30/2020.

The Plan Administrator will inform the Employer of any amendments to the Plan made pursuant to Section 14.05 of the Plan or of the discontinuance or abandonment of the Plan. The Employer understands that an amendment(s) made pursuant to Section 14.05 of the Plan will become effective within 30 days of notice of the amendment(s) unless the Employer notifies the Plan Administrator, in writing, that it disapproves of the amendment(s). If the Employer so disapproves, the Plan Administrator will be under no obligation to act as Administrator under the Plan.

- XVIII.** The Employer hereby appoints the MissionSquare Retirement Corporation as the Plan Administrator pursuant to the terms and conditions of the MissionSquare Retirement Corporation Governmental Profit Sharing Plan.

The Employer hereby agrees to the provisions of the Plan.

- XIX.** The Employer understands that it must complete a new Adoption Agreement upon first adoption of the Plan. Additionally, upon any modifications to a prior election, making of new elections, or restatements of the Plan, a new Adoption Agreement must be completed. The Employer hereby acknowledges it understands that failure to properly fill out this Adoption Agreement may result in disqualification of the Plan.

- XX.** An adopting Employer may rely on an Opinion Letter issued by the Internal Revenue Service as evidence that the Plan is qualified under section 401 of the Internal Revenue Code only to the extent provided in Rev. Proc. 2017-41. The Employer may not rely on the Opinion Letter in certain other circumstances or with respect to certain qualification requirements, which are specified in the Opinion Letter issued with respect to the Plan and in Rev. Proc. 2017-41.

In Witness Whereof, the Employer hereby causes this Profit Sharing Plan Adoption Agreement to be executed.

EMPLOYER SIGNATURE & DATE

Signature of Authorized Plan Representative: _____

Print Name: _____

Title: _____

Attest: _____

Date: ____/____/____.

For inquiries regarding adoption of the plan, the meaning of plan provisions, or the effect of the Opinion Letter, contact:

MissionSquare Retirement
777 N. Capitol St. NE Suite 600
Washington, DC 20002
800-326-7272

52582-0621-W1304

Public Utility District No. 1 of Snohomish County 401(k) Savings Plan and Trust
Addendum to Adoption Agreement and Basic Document
Page 1

**Public Utility District No. 1 of Snohomish County
401(K) Savings Plan and Trust**

Addendum to Adoption Agreement and Basic Document

Preamble

This Addendum to Adoption Agreement (“Addendum”) is part of the MissionSquare Retirement Governmental Profit Sharing Plan & Trust Adoption Agreement adopted by Public Utility District No. 1 of Snohomish County, ICMA Plan Number 106388 (the “Adoption Agreement” or “AA”), to amend and restate the Public Utility District No. 1 of Snohomish County 401(K) Savings Plan and Trust (the “Plan”).

The form of Adoption Agreement and its related MissionSquare Retirement Governmental Profit Sharing Plan & Trust Basic Document constitute the Volume Submitter Profit Sharing Plan.

As used in this Addendum “Basic Document” or “BD” means the MissionSquare Retirement Governmental Profit Sharing Plan & Trust Basic Document.

Amendments to Adoption Agreement and Basic Document

As set forth below, this Addendum amends the Adoption Agreement and Basic Document.

1. Effective Date of this Addendum

Except as otherwise specified in this Addendum, this Addendum is effective July 31, 2022.

2. Amendments to Adoption Agreement

The Adoption Agreement is amended as provided below.

2.1 Amendment to AA § VII

The second paragraph of Adoption Agreement Section VII.2 is amended as follows:

\$1.00 for each \$1.00 that the Employer contributes on behalf of the Participant as Elective Deferrals for each pay period (not including Elective Deferrals exceeding 2.5% of Earnings for each pay period).

Effective January 1, 2023, the second paragraph of Adoption Agreement Section VII.2 is amended as follows:

\$1.00 for each \$1.00 that the Employer contributes on behalf of the Participant as Elective Deferrals for each pay period (not including Elective Deferrals exceeding 3% of Earnings for each pay period).

Public Utility District No. 1 of Snohomish County 401(k) Savings Plan and Trust
 Addendum to Adoption Agreement and Basic Document
 Page 2

3. Amendments to Basic Document

3.1 Amendment to Basic Document Article II

Basic Document Article II is amended to add new Sections 2.25, to read as follows:

2.25 Domestic Partner. A “state registered domestic partner” within the meaning of RCW 26.60.025.

3.2 Amendment to Basic Document Article XVI

Basic Document Article XVI is amended to add new Basic Document Section 16.13, to read as follows:

16.13 Domestic Partners. The term “spouse” includes a Domestic Partner, *except* to the extent that treating a Domestic Partner as a spouse would cause the Plan to fail to satisfy the Code’s plan qualification requirements (Code §§ 401, *et seq*). For example, and without limiting the generality of the foregoing, the term “spouse” does *not* include Domestic Partner for purposes of Basic Document Sections 10.02, 10.03, 10.04 and 10.05.

4. Effect of Addendum

Except as amended above, the Adoption Agreement and Basic Document remain in full force and effect.

“EMPLOYER”

**PUBLIC UTILITY DISTRICT NO. 1 OF
SNOHOMISH COUNTY**

By: _____

Print Name: _____

Title _____

Dated _____, 2022

MissionSquare Retirement

777 North Capital St., NE
 Washington, DC 20002-4290
 202-962-8096

By: _____

Print Name: _____

Title _____

Dated _____, 2022

ICMA-RC is now



MISSIONSQUARE RETIREMENT GOVERNMENTAL PROFIT-SHARING PLAN HARDSHIP WITHDRAWAL AMENDMENT #1 (AMENDMENT #1)

Regulations published by the Department of the Treasury and Internal Revenue Service in 2019 (TD 9875) require certain changes to the Plan's hardship withdrawal feature for hardship withdrawals made on or after January 1, 2020. The amendment below incorporates these required changes into the terms of the MissionSquare Retirement Governmental Profit-Sharing Plan (the Plan).

Plan Section 9.07, Hardship Withdrawals, is amended in its entirety to read as follows, effective as of January 1, 2020 unless a different date is specified:

9.07 Hardship Withdrawals.

- (a) Where elected by the Employer in the Adoption Agreement for a profit-sharing plan containing a 401(k) arrangement, distribution of nonforfeitable amounts attributable to Employer Contributions and/or Elective Deferrals (including Catch-up Contributions but not including earnings attributable to Elective Deferrals accrued after December 31, 1988, unless the Employer elects to permit Employees to distribute earnings attributable to Elective Deferrals for hardship withdrawals made on or after January 1, 2020) may be made to a Participant in the event of hardship. A hardship distribution may only be made on account of an immediate and heavy financial need of the Employee and where the distribution is necessary to satisfy the immediate and heavy financial need.
- (b) Special Rules:
 - (1) The following are the only financial needs considered immediate and heavy (or as otherwise provided for under Treasury Regulation section 1.401(k)-1(d)(3) (ii)(B) or any subsequent guidance thereto):
 - (i) Expenses for medical care (within the meaning of section 213(d) of the Code) previously incurred or necessary to obtain medical care for the Employee, the Employee's spouse or dependents;
 - (ii) Costs directly related to the purchase (excluding mortgage payments) of a principal residence for the Employee;
 - (iii) Payment of tuition and related educational fees for the next twelve (12) months of post-secondary education for the Employee, the Employee's spouse, children or dependents;
 - (iv) Payments necessary to prevent the eviction of the Employee from, or a foreclosure on the mortgage of, the Employee's principal residence;
 - (v) Payments for funeral or burial expenses for the Employee's deceased parent, spouse, child or dependent;
 - (vi) Expenses to repair damage to the Employee's principal residence that would qualify for a casualty loss deduction under Code section 165 (determined without regard to whether the loss exceeds 10 percent of adjusted gross income and for distributions made on or after January 1, 2018, determined without regard to Code section 165(h)); and
 - (vii) For distributions made on or after January 1, 2020, expenses and losses (including loss of income) incurred by the Employee on account of a disaster declared by the Federal Emergency Management Agency (FEMA) under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, provided that the Employee's principal residence or principal place of employment at the time of the disaster was located in an area designated by FEMA for individual assistance with respect to the disaster.

- (2) For hardship withdrawals made on or after January 1, 2020, a distribution will be considered as necessary to satisfy an immediate and heavy financial need of the Employee only if:
- (i) The distribution is not in excess of the amount of an immediate and heavy financial need, including amounts necessary to pay any federal, state, or local income taxes or penalties reasonably anticipated to result from the distribution;
 - (ii) The Employee has obtained all distributions, other than hardship distributions, and unless the employer elects otherwise for hardship withdrawals made on or after January 1, 2020, all nontaxable loans under all plans maintained by the Employer; and
 - (iii) The Employee has provided to the Plan Administrator a representation, in writing (including by using an electronic medium as defined in Treasury Regulation section 1.401(a)-21(e)(3)), that he or she has insufficient cash or other liquid assets reasonably available to satisfy the need and the Plan Administrator does not have actual knowledge that is contrary to the representation.
- (3) Distributions for Financial Hardship. Unless otherwise elected by the Employer, the determination of any deemed immediate and heavy financial need described in Treasury Regulation section 1.401(k)-1(d)(3)(ii)(B)(1), (3), or (5) (relating to medical, tuition, and funeral expenses, respectively) includes any immediate and heavy financial need of a Participant's Primary Beneficiary.

EMPLOYER SIGNATURE & DATE**Signature of Authorized Plan Representative:** _____**Print Name:** _____**Title:** _____**Attest:** _____**Date:** ____ / ____ / ____ (MM/DD/YYYY)

ICMA-RC is now



MISSIONSQUARE RETIREMENT GOVERNMENTAL PROFIT-SHARING PLAN HARDSHIP WITHDRAWAL AMENDMENT #2 (AMENDMENT #2)

Note: This amendment is to be completed only by Employers operating a profit-sharing plan containing a 401(k) arrangement who also have adopted the hardship withdrawal provision.

A. DISTRIBUTION OF EARNINGS ON ELECTIVE DEFERRALS

Pursuant to section 9.07(a), the Plan will permit an Employee to distribute earnings on Elective Deferrals and Catch-Up Contributions in the event of a financial hardship:

☐ Yes ☐ No (**"Yes" is the default provision under the Plan if no selection is made**)

B. LOANS PRECEDING HARDSHIP WITHDRAWALS

Pursuant to section 9.07(b)(2)(ii), the Plan will permit an Employee to receive a hardship withdrawal without regard to whether the Employee obtains all nontaxable loans under all plans maintained by the Employer:

☐ Yes ☐ No (**"Yes" is the default provision under the Plan if no selection is made**)

C. EFFECTIVE DATE

If an Employer selects "Yes" to A or B (by checking a box or by default), such selection shall become effective as of the earlier of: (1) the date this amendment is signed and received by the Plan Administrator; or (2) the "Special Effective Date" provided in the following paragraph.

Special Effective Date. If an Employer previously adopted the changes in A or B (i.e., prior to this restatement), provide the date on which such amendment or amendments were signed and received by the Plan Administrator.

Do not provide a Special Effective Date if the Employer has not previously adopted the changes in A or B.

A. Distribution of Earnings on Elective Deferrals: ____/____/____(MM/DD/YYYY)

B. Loans Preceding Hardship Withdrawals: ____/____/____(MM/DD/YYYY)

EMPLOYER SIGNATURE & DATE

Print Name: _____

Title: _____

Attest: _____

Date: ____/____/____(MM/DD/YYYY)



BUSINESS OF THE COMMISSION

Meeting Date: July 19, 2022

Agenda Item: 4A

TITLE

Consideration of a Resolution Authorizing the CEO/General Manager or His Designee to Execute the Necessary Contracts with Faber Construction Corporation for Construction of the North County Community Office Project

SUBMITTED FOR: Items For Individual Consideration

Facilities Jason Zyskowski/Serkan Braun 4332
Department Contact Extension
Date of Previous Briefing: _____
Estimated Expenditure: _____ Presentation Planned ☐

ACTION REQUIRED:

- | | | |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input checked="" type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Ends Policy 2: Utilities are dependable.

The District has been planning for the last several years for the construction of a new community office campus in Arlington, Washington, also known as the North County Community Office Project.

The District published an Invitation to Bid for the Project, which includes all labor, equipment, tools, material and incidentals necessary for new construction of a 2-story 28,900 square foot Office Building, 11,630 square foot Warehouse, 29,260 square foot Loading Dock, 2,250 square foot pre-engineered Heated Parking building and 1,830 square foot Fuel Island. The initial site infrastructure development was completed in 2021. The location of the work is at 17601 59th Ave NE, in the City of Arlington, in Snohomish County, Washington. Of the five bids received, staff recommends award to Faber Construction Corporation.

	<u>Contractor</u>	<u>Base Bid</u>	<u>Bid Amount (w/o tax)</u>
Award To	Faber Construction Corporation	\$27,233,000.00	\$28,798,000.00
	Tiger Construction, Ltd.	\$28,101,500.00	\$29,515,500.00
	Spee West Construction	\$28,073,000.00	\$29,535,000.00
	Colacurcio Brothers, Inc.	\$28,273,000.00	\$29,977,000.00
	TRICO Companies, LLC	\$29,207,000.00	\$30,807,000.00

Staff recommends award to Faber Construction Corp., the low evaluated bidder, in the amount \$28,798,000.00, plus tax for the Bid Amount. The District has established a contingency allowance of \$1,850,000.00 for unforeseen additional work that may be discovered during the progress of the project. With this award, if the District utilizes the contingency allowance, the potential contract value shall be \$30,648,000.00.

Bidders were asked to provide additive alternate bids for three construction items: a Fuel Island, a Photovoltaic Power Generating System, and a Heated Storage Building. The Bid Amount includes these three construction items.

The bid submitted by Spee West Construction Co. did not include bid security and is therefore rejected. Only attachments included were two surety pages that typically follow a bid bond, which also did not reference a bid bond number. The bid bond itself was absent.

List Attachments:
Resolution

RESOLUTION NO. _____

A RESOLUTION Authorizing the CEO/General Manager or His Designee to Execute the Necessary Contracts with Faber Construction Corporation for Construction of the North County Community Office Project

WHEREAS, Public Utility District No. 1 of Snohomish County (the “District”) has been planning the construction of a new community office campus in Arlington, Washington; and

WHEREAS, after completing initial site infrastructure in 2021, the District published an Invitation to Bid for the balance of the Project, which includes all labor, equipment, tools, material and incidentals necessary for new construction of a 2-story 28,900 square foot Office Building, 11,630 square foot Warehouse, 29,260 square foot Loading Dock, 2,250 square foot pre-engineered Heated Parking building and 1,830 square foot Fuel Island; and

WHEREAS, Staff recommends award to Faber Construction Corp., the low evaluated bidder, in the amount \$28,798,000.00, plus tax for the Bid Amount, and the District has established a contingency allowance of \$1,850,000.00 for unforeseen additional work that may be discovered during the progress of the project, so that if the District utilizes the contingency allowance, the potential contract value shall be \$30,648,000.00; and

WHEREAS, based on Staff’s recommendation, the Commission finds that the award of the Bid to Faber Construction Corporation is in the best interest of the District and its customers.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County, Washington, that the CEO/General Manager or his Designee is authorized to execute the necessary contracts for the construction of the North County Community Office Project in a form approved by the General Counsel.

PASSED AND APPROVED this 19th day of July, 2022.

President

Vice-President

Secretary



BUSINESS OF THE COMMISSION

Meeting Date: July 19, 2022

Agenda Item: 5

TITLE

CEO/General Manager's Report

SUBMITTED FOR: CEO/General Manager Report

CEO/General Manager	John Haarlow	8473
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:		
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|---|--|--|
| <input type="checkbox"/> Decision Preparation | <input checked="" type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

The CEO/General Manager will report on District related items.

List Attachments:
None



BUSINESS OF THE COMMISSION

Meeting Date: July 19, 2022

Agenda Item: 6A

TITLE

Commission Reports

SUBMITTED FOR: Commission Business

Commission

Department

Allison Morrison

Contact

8037

Extension

Date of Previous Briefing: _____

Estimated Expenditure: _____

Presentation Planned ☐

ACTION REQUIRED:

- ☐ Decision Preparation
- ☐ Policy Discussion
- ☐ Policy Decision
- ☐ Statutory

☒ Incidental
(Information)

☐ Monitoring Report

SUMMARY STATEMENT:

The Commissioners regularly attend and participate in meetings, seminars, and workshops and report on their activities.

List Attachments:

None



BUSINESS OF THE COMMISSION

Meeting Date: July 19, 2022

Agenda Item: 6B

TITLE:

Commissioner Event Calendar

SUBMITTED FOR: Commission Business

Commission

Department

Allison Morrison

Contact

8037

Extension

Date of Previous Briefing: _____

Estimated Expenditure: _____

Presentation Planned ☐

ACTION REQUIRED:

- ☒ Decision Preparation
- ☐ Policy Discussion
- ☐ Policy Decision
- ☐ Statutory

☐ Incidental
(Information)

☐ Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

The Commissioner Event Calendar is enclosed for Board review.

List Attachments:

Commissioner Event Calendar

Commissioner Event Calendar – 2022

July 2022

July 7:

Arlington Microgrid Tour with
Congresswoman DelBene
Arlington, WA 2:15 p.m. – 3:15 p.m.
(Olson)

July 13:

Economic Alliance – Port Report
Everett, WA 4:00 p.m. – 6:00 p.m.
(Logan/Olson)

July 23:

Team PUD Family Day
Everett, WA 11:00 a.m. – 2:00 p.m.
(Olson/Wolfe)

July 27:

New Employee Orientation Program
Virtual 8:45 a.m. – 10:00 a.m.
(Olson)

July 2022

Commissioner Event Calendar – 2022

August 2022

August 3 - 5:

Public Power Council/PNUCC Meetings

Portland, OR

(Logan)

August 17:

PUD Safety Days

Everett, WA 8:30 a.m. – 3:30 p.m.

(Olson/Logan)

August 2022

Commissioner Event Calendar – 2022

September 2022

August 31 – September 2:

Public Power Council/PNUCC Meetings
Virtual

September 15:

Hopeworks EV Fast Chargers Ribbon Cutting
Everett, WA 3:00 p.m. – 5:00 p.m.
(Logan/Olson/Wolfe)

September 2022

Commissioner Event Calendar – 2022

October 2022

October 5 - 7:

Public Power Council/PNUCC Meetings

Virtual

October 2022

****For Planning Purposes Only and Subject to Change at any Time****

Commissioner Event Calendar – 2022

November 2022

November 16 - 18:

Public Power Council/PNUCC Annual Meetings
Portland, OR

November 2022

****For Planning Purposes Only and Subject to Change at any Time****

Commissioner Event Calendar – 2022

December 2022

December 2022

****For Planning Purposes Only and Subject to Change at any Time****



BUSINESS OF THE COMMISSION

Meeting Date: July 19, 2022

Agenda Item: 7A

TITLE

Governance Planning Calendar

SUBMITTED FOR: Governance Planning

Commission	Allison Morrison	8037
Department	Contact	Extension
Date of Previous Briefing:		
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Agenda Planning, GP-4: To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda

The Planning Calendar is enclosed for Board review.

List Attachments:

Governance Planning Calendar

Governance Planning Calendar – 2022

To Be Scheduled

- Compensation Philosophy Discussion

To Be Scheduled

- Broadband

Governance Planning Calendar – 2022

August 2, 2022

Morning Session:

- Board Training with Ann Macfarlane

Afternoon Session:

- Monitoring Report:
→ 2nd Quarter Financial Conditions and Activities Monitoring Report
- Public Hearing and Action:
→ North County Binding Site Plan Dedication of Utility Easements
- Governance Planning Calendar

August 16, 2022

Morning Session:

- Community Engagement
- Legislative
- Strategic Plan Review
- 2021 Reliability Data
- Sale of 2018 Surplused Parcel of Land Located in Lynnwood

Afternoon Session:

- 2023 Preliminary Budget – Report of Filing and Notice of Public Hearing
- Governance Planning Calendar

Governance Planning Calendar – 2022

September 6, 2022

Morning Session:

- Media
- Joint Ownership Pole Attachment Agreement with Ziply

Afternoon Session:

- Governance Planning Calendar

September 20, 2022

Morning Session:

- Community Engagement
- Legislative
- Connect Up Quarterly Update
- DEI Update

Afternoon Session:

- Public Hearing and Action:
 - Disposal of Surplus Property – 4th Quarter
- Governance Planning Calendar

Governance Planning Calendar – 2022

October 3, 2022

Morning Session:

- Media

Afternoon Session:

- Public Hearing:
 - Open 2023 Proposed Budget Hearing
- Governance Planning Calendar

October 5, 2022

Special Meeting:

- Arlington Microgrid and Clean Energy Center Ribbon Cutting

Governance Planning Calendar – 2022

October 18, 2022

Morning Session:

- Community Engagement
- Legislative
- Energy Risk Management Report
- Water Supply Update

Afternoon Session:

Governance Planning Calendar

Governance Planning Calendar – 2022

November 1, 2022

Morning Session:

- Media

Afternoon Session:

- Public Hearing:
→Continue Public Hearing on the 2023 Proposed Budget
- Monitoring Report:
→3rd Quarter Financial Conditions and Activities Monitoring Report
- Governance Planning Calendar

November 15, 2022

Morning Session:

- Community Engagement
- Legislative

Afternoon Session:

- Public Hearing:
→Continue Public Hearing on the 2023 Proposed Budget
- Adopt Regular Commission Meeting Dates for the Year 2023
- Governance Planning Calendar

Governance Planning Calendar – 2022

December 6, 2022

Morning Session:

- Media
- Finance Audit Activity
- Connect Up Quarterly Update

Afternoon Session:

- Public Hearing and Action:
→ Adopt 2023 Budget
- Monitoring Report:
→ Financial Planning and Budgeting Monitoring Report
- Elect Board Officers for the Year 2023
- Proposed 2023 Governance Planning Calendar

December 20, 2022

Morning Session:

- Community Engagement
- Legislative

Afternoon Session:

- Public Hearing and Action:
→ Disposal of Surplus Property - 1st Quarter
→ Confirm Final Assessment Roll for LUD No. 65
- Adopt 2023 Governance Planning Calendar

Governance Planning Calendar – 2022

2022 Year-at-a-Glance Calendar

January

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

 Holiday

#

Commission Meetings

For Planning Purposes Only and Subject to Change at any Time

EXECUTIVE SESSION

Tuesday, July 19, 2022

At the Conclusion of the Afternoon Session of the Regular Meeting

Discussion of the Performance of a Public Employee - Approximately 60 minutes.