

**SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT  
BOARD OF COMMISSIONERS REGULAR MEETING  
Zoom Online Meeting Platform**

**May 17, 2022**

The Board of Commissioners meeting will be held virtually via Zoom Meeting. Due to the COVID-19 pandemic and Proclamation 20-28.15 issued by Governor Jay Inslee, in-person attendance is not permitted at this time.

**CONVENE REGULAR MEETING – 10:00 a.m. – Virtual Meeting Participation Information**

Join Zoom Meeting:

- Use link  
<https://us06web.zoom.us/j/84690970090?pwd=Y0M0blc5cVdNaTdKZ1FjV04zdHxQT09>
- Dial in: (253) 215-8782
- Meeting ID: 846 9097 0090
- Passcode: 898228

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

- A. Updates
  - 1. Community Engagement
  - 2. [Legislative](#)
  - 3. Other
- B. [Verizon Wireless Master License Agreement](#)
- C. [Sultan River Floodplain Activation Project](#)

**RECONVENE REGULAR MEETING -1:30 p.m. - Virtual Meeting Participation**

**2. COMMENTS FROM THE PUBLIC**

Virtual Participation Information:

If you are attending the meeting virtually (using the link or number provided above) please indicate that you would like to speak by clicking “raise hand” and the Board President will call on attendees to speak at the appropriate time. If you are joining by phone, dial \*9 to “raise hand.”

**3. CONSENT AGENDA**

- A. [Approval of Minutes for the Regular Meeting of May 3, 2022](#)
- B. [Bid Awards, Professional Services Contracts and Amendments](#)
- C. [Consideration of Certification/Ratification and Approval of District Checks and Vouchers](#)

**Continued →**

**4. PUBLIC HEARING AND ACTION**

- A. [Consideration of a Resolution Amending Retail Electric Vehicle Charging Rate Schedule 83](#)
- B. [Consideration of a Resolution Declaring a Portion of Certain District Real Property \(Tax Parcel No. 27041300201500\) Situated in the City of Bothell, Snohomish County, Washington, to be Surplus and Authorizing Transfer of the Property to JM1 Holdings, LLC.](#)
- C. [Consideration of a Resolution Declaring Certain Property Interests of the District in a Portion of Certain Real Property \(Tax Parcel No. 28050700105700\) Situated in Snohomish County, Washington, to be Surplus and Authorizing the Granting of an Easement in Favor of Puget Sound Energy, Inc.](#)

**5. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. [Consideration of a Resolution Authorizing the CEO/General Manager or Treasurer of Public Utility District No. 1 of Snohomish County to Purchase Insurance Coverage From Various Providers for and on Behalf of the District](#)
- B. [Consideration of a Resolution Ratifying Declaration of Certain Supplies as Surplus Property and Ratifying the Disposal of Such Supplies](#)
- C. [Consideration of a Resolution Approving a Memorandum of Agreement Between the City of Sultan and Public Utility District No. 1 of Snohomish County Related to Interim Retail Water Service for Certain Buildings at the Henry M. Jackson Hydroelectric Project](#)

**6. [CEO/GENERAL MANAGER REPORT](#)**

**7. COMMISSION BUSINESS**

- A. [Commission Reports](#)
- B. [Commissioner Event Calendar](#)

**8. GOVERNANCE PLANNING**

- A. [Governance Planning Calendar](#)

**ADJOURNMENT**

The next scheduled regular meeting is June 7, 2022

Agendas can be found in their entirety on the Snohomish County Public Utility District No. 1 web page at [www.snopud.com](http://www.snopud.com). For additional information contact the Commission Office at 425.783.8611.



## BUSINESS OF THE COMMISSION

Meeting Date: May 17, 2022

Agenda Item: 1

### TITLE:

CEO/General Manager's Briefing and Study Session

### SUBMITTED FOR: Briefing and Study Session

CEO/General Manager	John Haarlow	8473
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	<u>N/A</u>	
Estimated Expenditure:	<u></u>	Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |  |                                     |  |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion               | (Information)                       |  |
| <input type="checkbox"/> Policy Decision                 |                                     |  |
| <input type="checkbox"/> Statutory                       |                                     |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Executive Limitations, EL-9, Communications and Support to the Board – the CEO/General Manager shall...marshal for the board as many...points of view, issues and options as needed for fully informed Board choices.*

*List Attachments:*

CEO/General Manager's Briefing and Study Session attachments

## State Government Relations Activity Report

### STATE OVERVIEW

- Governor Inslee announced the upcoming rescission of Proclamation [20-28](#) which suspended and waived certain provisions of the Open Public Meetings Act and the Public Records Act due to the covid-19 state of emergency. Provisions of Proclamation 20-28 allowed public agencies to conduct public meetings remotely while also ensuring public access. During the 2022 legislative session, [House Bill 1329](#) passed into law which will allow governing bodies to hold public meetings remotely in certain circumstances after a local, state, or federal state of emergency has been declared without requiring a statewide emergency declaration. The order of rescission is effective at 12:01 AM on June 1, 2022.

### INTERESTING READS

- The Spokesman-Review: [Inspired by the pandemic, Washington updates its public meetings law to make remote participation easier.](#)
- The Seattle Times: [Washington's long-term care program, WA Cares, survives another challenge.](#)
- The Seattle Times: [Washingtonians pay more for gas than most of the country. But why?](#)
- Kitsap Sun: [Gov. Jay Inslee said he won't lift vaccine mandate for state employees yet](#)
- Crosscut: [Washington is the first state to require all-electric heating in new buildings](#)

## Federal Government Relations Activity Report

### FEDERAL OVERVIEW

- On May 4, Secretary of Energy Jennifer Granholm testified on the Department of Energy Fiscal Year 2023 budget request before the Senate Committee on Appropriations Subcommittee on Energy and Water Development where she fielded questions on the issue of high gas prices and the government's efforts to lower costs.
- The White House released a [Permitting Action Plan](#) to accelerate federal permitting and the environmental review process for infrastructure projects. The plan seeks to improve cross-agency communication, including the creation of sector-specific teams to help facilitate coordination on siting, permitting, supply chain, and related issues for:
  - Offshore wind energy and transmission
  - Onshore renewable energy and transmission
  - Broadband
  - Production and processing of critical minerals
  - Transportation
  - Climate-smart infrastructure
- On May 11, during a Senate Appropriations hearing on the Fiscal Year 2023 funding request for the Department of Commerce, U.S. Department of Commerce Secretary Gina Raimondo discussed the ongoing circumvention investigation of crystalline silicon photovoltaic (CSVP) cells and modules for solar panels that are assembled in Malaysia, Thailand, Vietnam, and Cambodia.
- The National Hydropower Association (NHA), Grant PUD, American Rivers, Trout Unlimited, and a Partner with Sonosky, Chambers, Sachse, Endreson & Perry, LLC appeared before the House Energy and Commerce Committee on May 12 to discuss hydropower licensing reforms. According to Politico, "NHA detailed an 'unprecedented' agreement between the industry, river conservationists and Native American Tribes to speed permitting for hydroelectric power.... The proposal appeared to receive bipartisan interest from House lawmakers on Thursday, but they also questioned why more progress hasn't been made since the 2018 America's Water Infrastructure Act was passed....."



## GOVERNMENT RELATIONS ACTIVITIES REPORT (4.29.22-5.13.22)

### KEY HEARINGS

- May 4 | Secretary of Energy Jennifer Granholm [testified](#) before the Senate Committee on Appropriations Subcommittee on Energy and Water Development on the Department of Energy Fiscal Year 2023 budget request.
- May 10 | Secretary of Transportation Pete Buttigieg [testified](#) before the House Appropriations Transportation-HUD Subcommittee on the fiscal 2023 budget for the Transportation Department.
- May 11 | Senate Appropriations Committee's Subcommittee [hearing](#) on Commerce, Justice, Science, and Related Agencies on the Fiscal Year 2023 Funding Request for the Department of Commerce.
- May 12 | House Energy and Commerce Committee's energy subcommittee [hearing](#) on "Modernizing Hydropower: Licensing and Reforms for a Clean Energy Future."

### INTERESTING READS

- CQ News: [Democrats to decouple Ukraine, COVID-19 funds](#)
- E&E News: [Ex-Hill Aide, Seattle Deputy Mayor to lead EPA Region 10](#)
- Seattle Times: [Feds to Fight Inflation with Fastest Rate Hikes in Decades](#)
- E&E News: [FERC chair backs 'transmission monitor' for grid build-out](#)
- E&E News: [DOE updates water heater rule for first time in two decades](#)
- New York Times: [Biden Administration Begins \\$3 Billion Plan for Electric Car Batteries](#)
- Columbia Basin Herald: [Grant PUD chief testifies before House](#)

## Local Government Relations Activity Report

### LOCAL OVERVIEW

- On May 3, the Port of Everett Commission received a briefing regarding the [Mukilteo Waterfront Redevelopment Project](#) stakeholder process, timeline and guiding principles.
- On May 3, the Snohomish County Public Works Committee recommended the County Executive to sign [Motion 22-182](#), an Intergovernmental Service Agreement with the PUD for electrical infrastructure work involving the construction of a roundabout near Granite Falls. On May 11, the Snohomish County Council authorized the County Executive's signature to approve the service agreement with the PUD.
- On May 4, the Everett City Council authorized a call for bids in the amount of \$385,000 for the [Interurban Trail to YMCA Pedestrian Improvement project](#). The project will construct pedestrian improvements between Alta Drive and Colby Avenue. The project includes a new crosswalk at 48<sup>th</sup> and Colby Avenue, and a pedestrian link between the Interurban Trail at Alta Drive and Colby Avenue. The city has an easement for the recreational use of the Interurban Trail with the PUD. The easement expires in 2022 with discussions underway to renew the 25-year updated terms and conditions.
- On May 10, the Port of Everett Commission received a construction site progress update at [Norton Terminal](#) (former KC site).
- The Everett City Council resumed in-person council meetings at their chambers located at 3002 Wetmore Ave., Everett. Community members are now invited to attend and participate in-person or virtually.
- In the most recent 7-day reporting period, Snohomish County reported 220 COVID-19 cases per 100,000 residents. That falls in the medium COVID-19 Community Level risk as outlined by CDC. Health officials have encouraged increased levels of caution around COVID-19, including voluntary masking.

### INTERESTING READS

- Everett Herald: [Sultan seeks solutions to US 2 gridlock again](#)
- Everett Herald: [Everett Council approves improvements for interurban trail](#)
- Everett Herald: [The futures riding on wheels of a bus](#)

# Verizon Wireless Master License Agreement

- Presented by Moe Matthews, Manager Joint Use and Permits
- Presented May 17, 2022
- Last presented to the Board June 10, 1997



- Purpose of Presentation:
  - Master License Agreement (MLA) Approval for Verizon Wireless
- The District and Verizon Wireless executed their MLA on June 11, 1997 . Under this MLA, Verizon Wireless has 11 macro wireless sites that are located either on District poles or properties. This current MLA expires on June 10, 2022.
- District and Verizon Wireless representatives have negotiated a proposed new MLA subject to Commission authorization. If approved, the MLA would expire June 10, 2027.
- Projected annual revenue is approximately \$229,000.00.



## Next Step:

- Commission consideration of resolution authorizing new MLA at the Commission meeting on June 7, 2022.





# Sultan River Floodplain Activation Project

## *WA Recreation & Conservation Office Grant Application*

May 17, 2022

Dawn Presler, Natural Resources

*Last presented: June 16, 2020*

# Purpose & Future Action

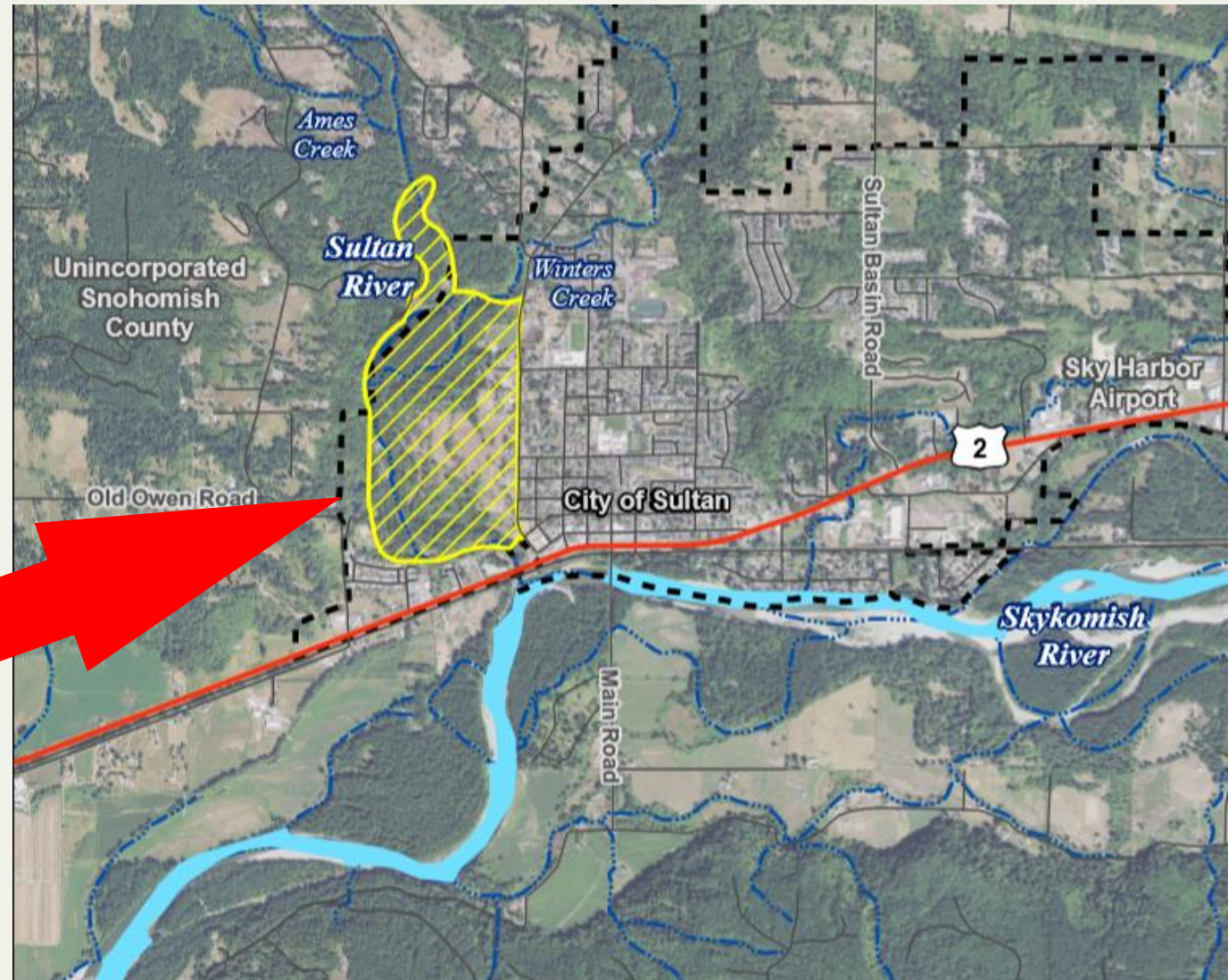
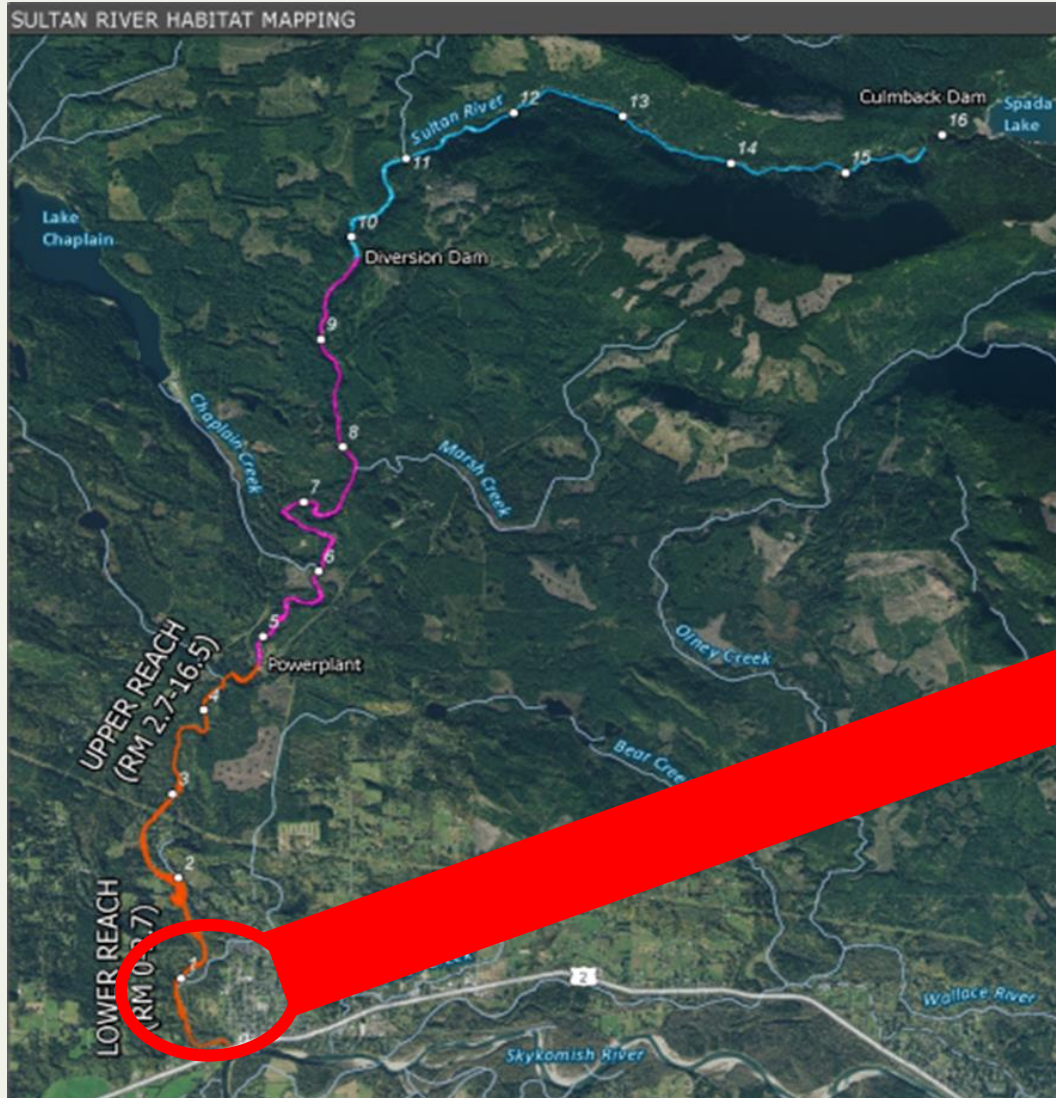
- Today's presentation – provide:
  - update on recent WA Recreation & Conservation Office (RCO) grant for the design of a floodplain activation project, and
  - overview of future grant application
- Future meeting (June 7, 2022) will request Commission approval of submitting grant application (requirement of the grant as was done previously)

# History

- Proposed project builds upon prior efforts in this localized area of the Sultan River
- 2012:
  - Creation or enhancement of over two miles (11,700 feet) of side channel habitat
    - Enhancement of existing side channels with large woody debris structures, boulders
    - Significant revegetation of riparian areas
  - Eight (8) engineered log jams
- 2019:
  - Aquatic Resources Committee (ARC) identified project as a priority project
- 2020-22:
  - Through RCO's \$200K grant for additional work in area, conducted
    - Modeling
    - Cultural resource study
    - Wetland delineation
    - Preliminary designs and specifications
    - Preliminary permitting stages

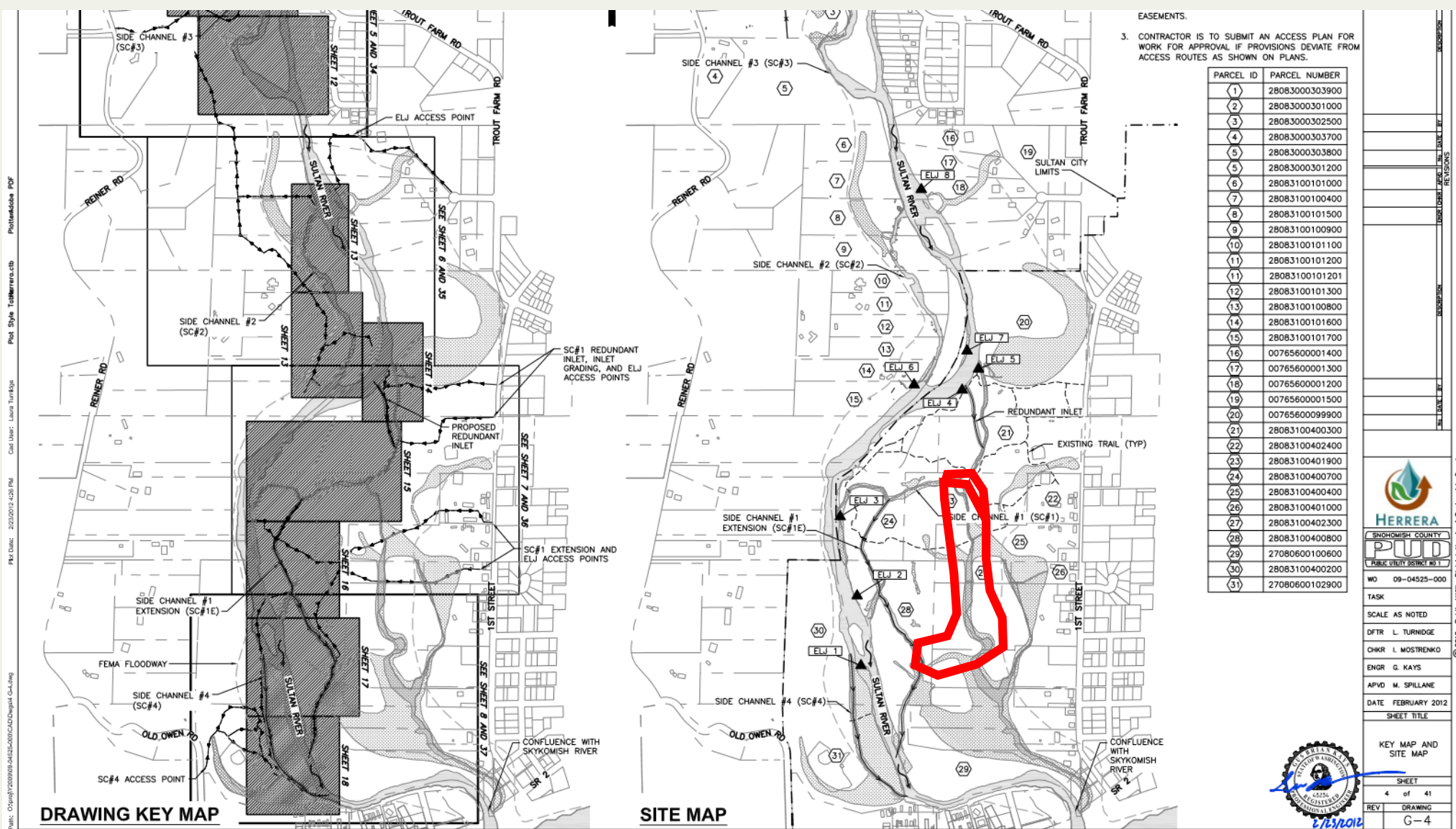


# Specific Location

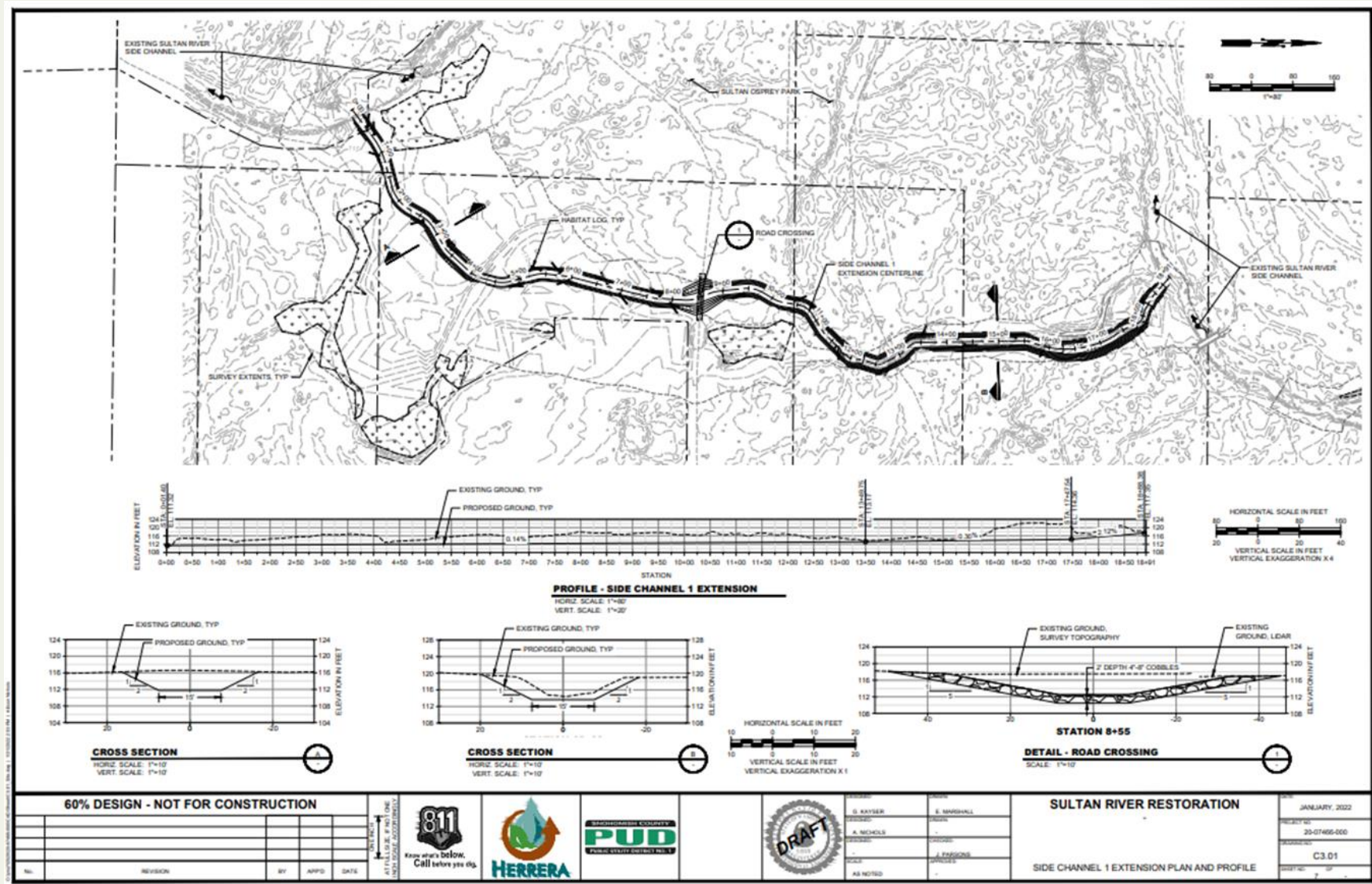




# Location



# Preliminary Designs





# Proposed Channel - Existing Conditions





# Example – 2012 Side Channel Project





# RCO Grant 2022 Application:

## Proposed Elements (River Mile 0.5 – 1.3)

- Finalize permitting, design, specifications
- Construction
  - Restoration/creation of high flow channel - ~1,900 feet
    - Off-channel flow enhancement
    - Boulders
    - Large woody debris
    - Riparian plantings and weed control
- \$765,000 project total cost (\$612K from RCO, \$153K grant match from ARC)



# Commission Resolution

- June 7, 2022 meeting – requesting approval of Resolution authorizing filing grant application with RCO

Questions?

Thank You!

**COMMENTS FROM THE PUBLIC**





## BUSINESS OF THE COMMISSION

Meeting Date: May 17, 2022

Agenda Item: 3A

### TITLE

Approval of the Minutes for the Regular Meeting of May 3, 2022

### SUBMITTED FOR: Consent Agenda

Commission	Allison Morrison	8037
Department	Contact	Extension
Date of Previous Briefing:		
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |   |                                     |  |
|---|-------------------------------------|--|
| <input type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion    | (Information)                       |  |
| <input type="checkbox"/> Policy Decision      |                                     |  |
| <input checked="" type="checkbox"/> Statutory |                                     |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description: GP-3(4) ... a non-delegable, statutorily assigned Board duty as defined under RCW 54.12.090 - minutes.*

*List Attachments:*

Preliminary Minutes

**PRELIMINARY  
SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT**

**Regular Meeting**

**May 3, 2022**

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The Regular Meeting, held virtually, was convened by President Tanya Olson at 9:00 a.m. Those attending were Rebecca Wolfe, Vice-President; Sidney Logan, Secretary; CEO/General Manager John Haarlow; General Counsel Anne Spangler; Assistant General Managers Pam Baley, Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Assistant Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Jenny Rich.

**\* Items Taken Out of Order**

**\*\*Non-Agenda Items**

**\*\*Commissioner Olson read the following statement:**

In accordance with the governor's Proclamation 20-28.15, we are holding meetings remotely.

**1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION**

**A. Updates**

- \*1. Media. Communications, Marketing & Business Readiness Director Julee Cunningham reported on District related news and articles.
- 2. Legislative. Staff responded to Board questions on the Legislative Report.
- 3. Other. There were no other topics.

**B. Insurance Program Overview & 2022-2023 Renewal**

Senior Manager Treasury, Risk Management and Supply Jim Herrling provided an overview of the District's insurance policies and provided staff's recommendations for the renewal period of 2022 through 2023.

The next steps included working with the broker to obtain the best coverage and quotes and to return to the Board on May 17, 2022, for approval of a Resolution authorizing the CEO/General Manager or Treasurer to bind coverage.

**C. Draft Long-Term District Strategy**

Strategy & Performance Planning Leader Laura Lemke presented a draft overview of the District Long-Term Strategy.

Next steps will be developing the 2023-2027 objectives for each priority and drafting a strategic plan. The draft will be shared with the Board for their feedback and review summer of 2022.

D. Rate Update for Public Electric Vehicle Fast Chargers at PUD Headquarters

Senior Manager Rates, Economics and Energy Risk Management Brian Booth provided an update and timeline for the installation of Public Electric Fast Chargers at the District Headquarters.

The next step was to seek Board approval of the rate adjustment at the May 17, 2022, Commission meeting.

E. Surplus and Sale of Land for Future County Road

Manager Real Estate Service Maureen Barnes provided details on a property acquisition with JM1 Holdings, LLC.

The next steps included a Public Hearing and Action on May 17, 2022, for approval of a Resolution declaring the land as surplus and allowing Real Estate Services to execute a Quit Claim Deed for the transfer of the property.

F. Puget Sound Energy (PSE) Easement for a District Gas Regulator

Manager Real Estate Service Maureen Barnes provided a presentation on an easement for a gas regulator with Puget Sound Energy (PSE).

The next steps included a Public Hearing and Action on May 17, 2022, for approval of a Resolution declaring the land surplus and allowing Real Estate Services to execute an easement for the gas regulator.

**\*\*X. COMMENTS FROM THE PUBLIC**

Gayla Shoemake commented on the Lower Snake River Dam (LSRD) workshop.

**RECONVENE REGULAR MEETING**

The Regular Meeting, held virtually, was reconvened by President Tanya Olson at 1:30 p.m. Those attending were Rebecca Wolfe, Vice-President; Sidney Logan, Secretary; CEO/General Manager John Haarlow; General Counsel Anne Spangler; Assistant General Managers Pam Baley, Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Assistant Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Jenny Rich.

**\* Items Taken Out of Order****\*\*Non-Agenda Items**

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In accordance with the governor's Proclamation 20-28.15, we are holding meetings remotely.

**2. RECOGNITION/DECLARATION****A. Employee of the Month for May – Aaron Swaney**

Aaron Swaney was recognized as Employee of the Month for May.

**3. COMMENTS FROM THE PUBLIC**

James Deal commented on the District's Connect-Up Program.

**4. CONSENT AGENDA****A. Approval of Minutes for the Regular Meeting of April 19, 2022, and the Special Meeting of April 26, 2022****B. Bid Awards, Professional Services Contracts and Amendments****C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers**

Public Works Contract Award Recommendations Over \$25,000:

None

Formal Bid Award Recommendations \$120,000 and Over:

Request for Quotation No. 22-1253-CS with Myers Power Products, Incorporated c/o Gore

Electric Company, Inc.

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

None

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments :

Request for Quotation No. 21-1172-CS with Howard Industries, Incorporated

Request for Quotation No. 21-1195-CS with Wireless Structures Consulting, Incorporated

Professional Services Contract No. CW2246129 with Critical Insight dba CI Security

Contract Acceptance Recommendations:

None

- D. Consideration of a Resolution Designating an Authorized Representative and Alternate for Coordinating Matters Relating to the District's Request for Certain Disaster

A motion unanimously passed approving Agenda Items 4A – Approval of the Minutes for the Regular Meeting of April 19, 2022, and the Special meeting of April 26, 2022; 4B – Bid Awards, Professional Services Contracts and Amendments; 4C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers; and 4D – Approving Resolution No. 6054 designating an authorized representative and alternate for coordinating matters relating to the District's request for certain Disaster Assistance Funds from appropriate Federal and State agencies for the November 5, 2021 through December 2, 2021 severe storms, straight-line winds, flooding, and mudslides.

## **5. PUBLIC HEARING AND ACTION**

- A. Consideration of a Resolution Declaring Certain Property Interests of the District in a Portion of Certain Real Property (Tax Parcel No. 00373000601302) Situated in the City of Bothell, Snohomish County, Washington, to be Surplus and Authorizing Transfer of Said Property Interests to Harbour Homes, LLC.

A motion unanimously passed approving Resolution No. 6055 declaring certain property interests of the District in a portion of certain real property (Tax Parcel No. 00373000601302) situated in the City of Bothell, Snohomish County, Washington, to be surplus and authorizing transfer of said property interests to Harbour Homes, LLC.

**6. ITEMS FOR INDIVIDUAL CONSIDERATION****A. 1<sup>st</sup> Quarter 2022 Financial Conditions and Activities Monitoring Report**

Senior Manager Controller & Auditor Julia Anderson provided the 1st Quarter 2022 Financial and Budget report.

A motion unanimously passed accepting the 1<sup>st</sup> Quarter 2022 Financial Conditions and Activities Monitoring Report.

**7. CEO/GENERAL MANAGER REPORT**

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

**8. COMMISSION BUSINESS****A. Commission Reports**

The Commissioners reported on Commission related activities and Board related topics.

**B. Commissioner Event Calendar**

There were no changes to the Commissioner Event Calendar.

**C. 2022 Budget, Forecast, and Major Project Status Report – First Quarter Results**

Staff responded to questions regarding the 2022 Budget, Forecast, and Major Project Status Report.

**\*\*D. Return to In-person Meetings**

Commissioner Olson advised that with Proclamation 20-28 being rescinded effective June 1, 2022, the District would be required to return to in-person meetings. The Board agreed to return to in-person meetings beginning on June 7, 2022.

**\*\*E. Board Training Opportunities**

Commissioner Olson brought to the Board an opportunity to have a refresher and training session with Ann Macfarlane on the best of *Robert's Rules of Order* to provide guidelines, tips, and tools to run effective district board meetings. The cost of \$1,900 is for approximately 3 hours of training. The Board concurred and asked that staff return with a recommendation on available dates.

**9. GOVERNANCE PLANNING****A. Governance Planning Calendar**

There were no changes to the Governance Planning Calendar.

**ADJOURNMENT**

There being no further business or discussion to come before the Board, the Regular Meeting of May 3, 2022, adjourned at 2:46 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 17<sup>th</sup> day of May, 2022.

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Secretary

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President

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Vice President

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Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

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Amendments:

None

Sole Source Purchase Recommendations:

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Contract Acceptance Recommendations:

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## 5. PUBLIC HEARING AND ACTION

- A. Consideration of a Resolution Declaring Certain Property Interests of the District in a Portion of Certain Real Property (Tax Parcel No. 00373000601302) Situated in the City of Bothell, Snohomish County, Washington, to be Surplus and Authorizing Transfer of Said Property Interests to Harbour Homes, LLC.

A motion unanimously passed approving Resolution No. 6055 declaring certain property interests of the District in a portion of certain real property (Tax Parcel No. 00373000601302) situated in the City of Bothell, Snohomish County, Washington, to be surplus and authorizing transfer of said property interests to Harbour Homes, LLC.

**6. ITEMS FOR INDIVIDUAL CONSIDERATION****A. 1<sup>st</sup> Quarter 2022 Financial Conditions and Activities Monitoring Report**

Senior Manager Controller & Auditor Julia Anderson provided the 1st Quarter 2022 Financial and Budget report.

A motion unanimously passed accepting the 1<sup>st</sup> Quarter 2022 Financial Conditions and Activities Monitoring Report.

**7. CEO/GENERAL MANAGER REPORT**

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

**8. COMMISSION BUSINESS****A. Commission Reports**

The Commissioners reported on Commission related activities and Board related topics.

**B. Commissioner Event Calendar**

There were no changes to the Commissioner Event Calendar.

**C. 2022 Budget, Forecast, and Major Project Status Report – First Quarter Results**

Staff responded to questions regarding the 2022 Budget, Forecast, and Major Project Status Report.

**\*\*D. Return to In-person Meetings**

Commissioner Olson advised that with Proclamation 20-28 being rescinded effective June 1, 2022, the District would be required to return to in-person meetings. The Board agreed to return to in-person meetings beginning on June 7, 2022.

**\*\*E. Board Training Opportunities**

Commissioner Olson brought to the Board an opportunity to have a refresher and training session with Ann Macfarlane on the best of *Robert's Rules of Order* to provide guidelines, tips, and tools to run effective district board meetings. The cost of \$1,900 is for approximately 3 hours of training. The Board concurred and asked that staff return with a recommendation on available dates.

**9. GOVERNANCE PLANNING****A. Governance Planning Calendar**

There were no changes to the Governance Planning Calendar.

**ADJOURNMENT**

There being no further business or discussion to come before the Board, the Regular Meeting of May 3, 2022, adjourned at 2:46 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 17<sup>th</sup> day of May, 2022.

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Secretary

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President

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Vice President



## BUSINESS OF THE COMMISSION

Meeting Date: May 17, 2022

Agenda Item: 3B

### TITLE

CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations; Professional Services Contract Award Recommendations; Miscellaneous Contract Award Recommendations; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations

### SUBMITTED FOR: Consent Agenda

<u>Contracts/Purchasing</u>	<u>Clark Langstraat</u>	<u>5539</u>
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:		
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |   |                                     |  |
|---|-------------------------------------|--|
| <input type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion    | (Information)                       |  |
| <input type="checkbox"/> Policy Decision      |                                     |  |
| <input checked="" type="checkbox"/> Statutory |                                     |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description, GP-3(4) ... non-delegable, statutorily assigned Board duty – Contracts and Purchasing.*

The CEO/General Manager's Report of Public Works Contract Award Recommendations Over \$25,000; Formal Bid Award Recommendations \$120,000 and Over; Professional Services Contract Award Recommendations \$200,000 and Over; Miscellaneous Contract Award Recommendations \$200,000 and Over; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations contains the following sections:

Public Works Contract Award Recommendations Over \$25,000 (Pages 1 - 4);  
Instructions to Bidders No. 22-1245-KS with TRICO Companies, LLC  
Request for Proposal No 22-1266-BI with AtWork Commercial Enterprise LLC

Request for Proposal No. 22-1267-SC with Pelco Construction, Inc.  
Request for Proposal No. 22-1277-BI with Kemp West, Inc.

Formal Bid Award Recommendations \$120,000 and Over;  
None

Professional Services Contract Award Recommendations \$200,000 and Over;  
None

Miscellaneous Contract Award Recommendations \$200,000 and Over;  
None

Interlocal Agreements and Cooperative Purchase Recommendations (Pages 5 - 6);  
Contracts:  
Purchase Order No. 4500076554 with Global Rental Company  
Amendments:  
Purchase Order No. 4600001494 with Wright Express (WEX Bank)

Sole Source Purchase Recommendations;  
None

Emergency Declarations, Purchases and Public Works Contracts;  
None

Purchases Involving Special Facilities or Market Condition Recommendations;  
None

Formal Bid and Contract Amendments (Page 7);  
Professional Services Contract No. CW2230203 with Moss Adams LLP

Contract Acceptance Recommendations;  
None

*List Attachments:*  
May 17, 2022 Report

**Public Works Contract Award Recommendation(s) Over \$25,000**  
**May 17, 2022**

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**ITB No. 22-1245-KS**

Jackson Powerhouse Tenant  
Improvement

No. of Bids Solicited:	55	
No. of Bids Received:	2	
Project Leader & Phone No.:	Brad Spangler	Ext. 8151
Estimate:	\$2,300,000.00	

Contractor will provide all labor, equipment, tools, material and incidentals necessary for tenant improvements to approximately 3,000 square feet of existing space in the Jackson Powerhouse. Affected areas include control room, office space, kitchenette, restrooms and support spaces. Project work includes demolition and replacement of existing interior CMU and framed walls, doors, window, flooring, ceiling, HVAC, plumbing and electrical, while protecting existing equipment remaining in service. The location of the work is at 31411 - 166th Ave SE Extended, near the City of Sultan, in Snohomish County, Washington.

<u>Contractor</u>	<u>Base Bid (w/o tax)</u>
<b>Award To TRICO Companies, LLC</b>	<b>\$2,262,000.00</b>
PCL Construction Services, Inc.	\$2,496,783.00

Summary Statement: Staff recommends award to TRICO Companies, LLC, the low evaluated bidder, in the amount of \$2,262,000.00, plus tax, for the Base Bid amount. The District has established a contingency allowance of \$230,000.00 for unforeseen additional work that may be discovered during the progress of the project. With this award, if the District utilizes the contingency allowance, the potential contract value shall be \$2,492,000.00.

Bidders were asked to provide alternate bids for deduction of two construction items and there were mathematical errors on both bidders' alternate bids. Because the District elected not to choose the alternate bids these errors are immaterial and TRICO remains the low evaluated bidder.



**Public Works Contract Award Recommendation(s) Over \$25,000**  
**May 17, 2022**

**RFP No. 22-1266-BI**

2022-2025 Unit Price Generation  
Services Vegetation Management

No. of Bids Solicited:	15	
No. of Bids Received:	1	
Project Leader & Phone No.:	Mike Schutt	Ext. 5816
Estimate:	\$450,615.00	

This project work provides all labor, equipment, tools, material and incidentals necessary for the application of herbicides, mowing and other forms of vegetation control for the Generation Division sites located at Jackson, Woods Creek, Young's Creek, Hancock and Calligan Creeks and other work as directed by the District's project manager.

<u>Contractor</u>	<u>Subtotal (w/o tax)</u>
<b>Award To: AtWork Commercial Enterprise LLC</b>	<b>\$494,280.00</b>

Summary Statement: Staff recommends award to AtWork Commercial Enterprise LLC, the low evaluated bidder, in the amount \$494,280.00, tax n/a.

**Public Works Contract Award Recommendation(s) Over \$25,000**  
**May 17, 2022**

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**RFP No. 22-1267-SC**  
Edgecomb Substation  
Site Improvements

No. of Bids Solicited:	14	
No. of Bids Received:	2	
Project Leader & Phone No.:	Jacob Dahl	Ext. 5277
Estimate:	\$704,000.00	

This project consists of constructing a second bank at Edgecomb Substation. Construction includes partial grounding grid removal, temporary erosion and sedimentation controls, earthwork, storm drainage, concrete slabs and footings, transformer oil spill containment, electrical vault and conduits, grounding system improvements including grounding wells, substation yard crushed rock surfacing and site restoration. The project is located at 16301 51<sup>st</sup> Ave NE, Marysville, WA 98271.

	<u>Contractor</u>	<u>Subtotal (w/o tax)</u>
<b>Award To:</b>	<b>Pellco Construction, Inc.</b>	<b>\$674,150.00</b>
	Interwest Construction, Inc.	\$769,769.00

Summary Statement: Staff recommends award to Pellco Construction, Inc., the low evaluated bidder, in the amount \$674,150.00, plus tax.

**Public Works Contract Award Recommendation(s) Over \$25,000  
May 17, 2022**

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**RFP No. 22-1277-BI**

PWC – Woods Creek –  
Circuit 12-1809 –  
Transmission and Distribution  
Line Clearance

No. of Bids Solicited:	20	
No. of Bids Received:	2	
Project Leader & Phone No.:	Leon Burfiend	Ext. 5657
Estimate:	\$376,820.00	

This contract work consists of providing all labor, materials and equipment necessary to trim, cut, treat, remove, clear, and dispose of trees and brush, as well as perform application of herbicides under and along approximately 45.5 pole miles of the District's Transmission & Distribution System. The specific work location commences from the Woods Creek Substation and runs South along SR 230, South along Tualco Road, South along High Bridge Road, South along High Rock Road Work is located in the vicinities of Monroe and High Rock in Snohomish County, Washington.

<u>Contractor</u>	<u>Subtotal (w/o tax)</u>
<b>Award To Kemp West, Inc.</b>	<b>\$422,038.00</b>
Davey Tree Surgery Company	\$433,325.00

Summary Statement: Staff recommends award to Kemp West, Inc. the low evaluated bidder, in the amount \$422,038.00, tax n/a.

## **Cooperative Purchase Recommendations**

### **May 17, 2022**

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State law permits a public agency to purchase from a contract entered into by another public agency as long as the contract is determined to have been awarded in compliance with the bidding requirements of the agency seeking to make the purchase, provided that the requirement for advertising or providing notice for bids is deemed satisfied if the awarding entity advertises according to its own bidding requirements, and either (i) posts the advertisement on any website sponsored by a public agency, purchasing cooperative or similar service provider, or (ii) provides an access link on the state's web portal to the notice. District staff have verified through documentation and/or individual questions to the applicable awarding entity that the bid process used for each purchase recommended below meets the District's procurement requirements.

Accordingly, staff recommends approval of the following contracts/amendments:

#### **A. CONTRACTS**

Awarded Vendor Name: Global Rental Company \$716,716.00

Purchase Order Number: 4500076554

Sourcewell Contract #062320-ALT.

Description of Purchase:

Purchase of one 4,000 lb. Overhead Wire Puller and one 2,000 lb. Overhead Wire Puller that will be used by Distribution and Engineering Services Division. The 4,000 lb. wire puller replaces an existing overhead wire puller and the 2,000 lb. wire puller is a fleet addition.

Project Lead: Christina Brueckner, ext. 5053

## Cooperative Purchase Recommendations May 17, 2022

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State law permits a public agency to purchase from a contract entered into by another public agency as long as the contract is determined to have been awarded in compliance with the bidding requirements of the agency seeking to make the purchase, provided that the requirement for advertising or providing notice for bids is deemed satisfied if the awarding entity advertises according to its own bidding requirements, and either (i) posts the advertisement on any website sponsored by a public agency, purchasing cooperative or similar service provider, or (ii) provides an access link on the state's web portal to the notice. District staff have verified through documentation and/or individual questions to the applicable awarding entity that the bid process used for each purchase recommended below meets the District's procurement requirements.

Accordingly, staff recommends approval of the following contracts/amendments:

### A. AMENDMENTS

Contractor/Consultant/Supplier: Wright Express (WEX Bank).

Purchase/Contract Number: 4600001494

Amendment No.: 4

Sourcewell Contract No. 080620-WEX

Summary of Original Purchase/Contract: Contract to purchase bulk fuel for storage located at the Operations Center for on-site fueling of District vehicles and equipment.

Summary of Amendment: Amendment to increase the contract amount by \$1,350,000.00 and extend contract term to 7/20/2023.

Project Lead: Chris Yurick, ext. 4471

Original Contract Amount: \$2,000,000.00

Present Contract Amount: \$3,350,000.00

Amendment Amount: \$1,350,000.00

New Contract Amount: \$4,700,000.00

Original Start/End: 7/19/20016-7/20/2020

Present Start/End: 7/19/20016-7/20/2022

New End Date: 7/20/2023

### Summary of Amendments:

Amendment No. 1 dated February 2/21/2020, administrative one-time 10% to pay invoices through end of validity period.

Amendment No. 2 dated August 18, 2021, added \$720,000.00 to target value and extended validity date to July 20, 2021.

Amendment No. 3 dated July 6, 2021, added \$430,000.00 to target value and extend validity date to July 20, 2022.

**Formal Bid and Contract Amendment(s)**  
**May 17, 2022**

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**PSC No. CW2230203**  
Audit of Financial Statements

Contractor/Consultant/Supplier:	Moss Adams LLP
Project Leader & Phone No.:	Julia Anderson      Ext 8027
Amendment No.:	1
Amendment:	\$334,500.00

Original Contract Amount:    \$759,171.43  
Present Contract Amount:    \$759,171.43  
    Amendment Amount:    \$334,500.00  
New Contract Amount:    \$1,093,671.43

Original Start/End:    9/1/17 – 9/30/22  
Present Start/End:    9/1/17 – 9/30/22  
New End Date:    9/30/24

Summary Statement:      Staff recommends approval of Amendment No. 1 to increase the contract by a “Not to Exceed” amount of \$334,500.00 and change the end date to 9/30/24. This covers the continued support of the annual audit of the combined Electric, Generation and Water System financial statements.



## BUSINESS OF THE COMMISSION

Meeting Date: May 17, 2022

Agenda Item: 3C

### TITLE:

Consideration of Certification/Ratification and Approval of District Checks and Vouchers

### SUBMITTED FOR: Consent Agenda

General Accounting & Financial Systems  
*Department*

Julia Anderson  
*Contact*

8027  
*Extension*

Date of Previous Briefing: \_\_\_\_\_

Estimated Expenditure: \_\_\_\_\_

Presentation Planned ☐

### ACTION REQUIRED:

- ☐ Decision Preparation
- ☐ Policy Discussion
- ☐ Policy Decision
- ☒ Statutory

☐ Incidental  
(Information)

☐ Monitoring Report

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description: GP-3(4)(B)(2)a non-delegable, statutorily assigned Board duty to approve vouchers for all warrants issued.*

The attached District checks and vouchers are submitted for the Board's certification, ratification and approval.

*List Attachments:*  
Voucher Listing



## CERTIFICATION/RATIFICATION AND APPROVAL

We, the undersigned of the Public Utility District No. 1 of Snohomish County, Everett, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, and the Checks or Warrants listed below are ratified/approved for payment this 17th day of May 2022.

### CERTIFICATION:

Certified as correct:

CEO/General Manager  
*Angela M. Johnston*

Auditor  
*James L. Herrling*

Chief Financial Officer/Treasurer

### RATIFIED AND APPROVED:

Board of Commissioners:

President

Vice-President

Secretary

TYPE OF DISBURSEMENT	PAYMENT REF NO.	DOLLAR AMOUNT	PAGE NO.
<b>REVOLVING FUND</b>			
Customer Refunds, Incentives and Other	1116864 - 1117075	\$56,934.40	2 - 8
Electronic Customer Refunds		\$8,776.94	9 - 11
<b>WARRANT SUMMARY</b>			
Warrants	8068457 - 8068631	\$1,630,277.76	12 - 17
ACH	6029875 - 6030150	\$4,583,683.00	18 - 26
Wires	7002525 - 7002530	\$6,864,414.74	27
Payroll - Direct Deposit	5300000612 - 5300000612	\$4,043,304.72	28
Payroll - Warrants	844620 - 844635	\$32,831.12	28
Automatic Debit Payments	5300000606 - 5300000613	\$4,250,317.60	29
	<b>GRAND TOTAL</b>	<b>\$21,470,540.28</b>	



## Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
4/25/22	1116864	ROBERT WALLOCH	\$91.29
4/25/22	1116865	PATRICK BRADY	\$4,275.50
4/25/22	1116866	DONALD BARTLETT	\$89.67
4/25/22	1116867	TINA NETTLES	\$808.02
4/25/22	1116868	SAMANTHA KUOCH	\$15.17
4/25/22	1116869	ROBYN-L HICKMAN	\$41.19
4/25/22	1116870	POPLAR LANE APTS	\$45.11
4/25/22	1116871	IBTISAM AL-DAWOODI	\$263.15
4/25/22	1116872	VALERIE DAVIS	\$682.29
4/25/22	1116873	MARY FISHER	\$27.39
4/25/22	1116874	CATHERINE MELLO	\$1,000.00
4/25/22	1116875	MOTIF APARTMENT HOMES, LP	\$180.54
4/25/22	1116876	MARGARET BRADLEY	\$5.00
4/25/22	1116877	ERIKA MILLER	\$43.78
4/25/22	1116878	ESTATE OF ANNE M SICKTICH	\$242.54
4/25/22	1116879	STILLAGUAMISH TRIBE HOUSING DEPT	\$15.37
4/25/22	1116880	HIMALAYAN DOG CHEW LLC	\$2,447.27
4/25/22	1116881	PAM NORTON	\$116.99
4/25/22	1116882	ANNA EICHER	\$151.69
4/25/22	1116883	BRENDA O'CONNELL	\$63.27
4/25/22	1116884	KINGSWOOD APTS	\$108.01
4/25/22	1116885	ADRIAN HENEGAN	\$1.64
4/26/22	1116886	KIRK GEARY	\$10.00
4/26/22	1116887	ANGELA FERRO CAPERA	\$153.81
4/26/22	1116888	SERGEY STRZELETSKI	\$31.20
4/26/22	1116889	GEORGIA ODOM	\$115.46
4/26/22	1116890	HEATHER MOSS	\$189.53
4/26/22	1116891	J&E NORTHWEST LLC	\$274.27
4/26/22	1116892	PRIVATE CAPITAL INVESTMENT, LLC	\$103.10
4/26/22	1116893	LOIS HOPPER	\$120.57
4/26/22	1116894	JIMMY KELLER	\$356.24
4/26/22	1116895	JESSICA FLAGLER	\$148.83

## Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
4/26/22	1116896	DAISY BEACH	\$84.98
4/26/22	1116897	HIMALAYAN DOG CHEW LLC	\$424.81
4/26/22	1116898	PATTY MILLETT	\$6.19
4/26/22	1116899	ALBERT HEDGLIN	\$1,390.74
4/26/22	1116900	ARNIE SUGAR	\$61.94
4/26/22	1116901	PRCP-EVERETT,LLC	\$12.36
4/26/22	1116902	EVAN ROOT	\$43.88
4/26/22	1116903	SANJAY KUMAR	\$44.20
4/26/22	1116904	HEATHER SMITH	\$75.70
4/26/22	1116905	ROSIE DUONG	\$50.75
4/26/22	1116906	MOUNTAIN VALE MANAGEMENT LLC	\$112.25
4/26/22	1116907	HARLAND PAIGE	\$19.41
4/26/22	1116908	MARY BROWN	\$1,298.15
4/26/22	1116909	MARK KELLEY	\$19.12
4/27/22	1116910	CRYSTAL SPRINGS APTS	\$15.87
4/27/22	1116911	CLYDE BARCELOU	\$46.68
4/27/22	1116912	THOMAS GREEN	\$500.00
4/27/22	1116913	TERESA BRIMM	\$86.39
4/27/22	1116914	MEREDITH HALE	\$2,028.00
4/27/22	1116915	THOMAS HUGHES	\$67.97
4/27/22	1116916	BRISTOL SQUARE APTS	\$73.27
4/27/22	1116917	ALDER HAUS APARTMENTS	\$98.78
4/27/22	1116918	CRYSTAL SPRINGS APTS	\$6.18
4/27/22	1116919	RYLEY HYMAN	\$21.63
4/27/22	1116920	HONG GYU KIM	\$78.11
4/27/22	1116921	FRG REED LLC	\$22.83
4/27/22	1116922	YOUN KWEN KOOK	\$47.38
4/27/22	1116923	BMCH WASHINGTON LLC	\$46.72
4/27/22	1116924	BMCH WASHINGTON LLC	\$61.40
4/27/22	1116925	BMCH WASHINGTON LLC	\$24.45
4/27/22	1116926	KAYLA CASEY	\$111.45
4/27/22	1116927	ADAMANT HOMES INC	\$20.85

## Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
4/27/22	1116928	LESLIE PHILLIPS	\$506.51
4/27/22	1116929	CHRISTOPHER OLEARY	\$23.86
4/27/22	1116930	BRADFORD HOFMAN	\$25.43
4/27/22	1116931	VOID	\$0.00
4/27/22	1116932	CRYSTAL SPRINGS APTS	\$6.95
4/27/22	1116933	LAVERNE WEBER	\$47.92
4/27/22	1116934	MARIO LUNA ROJAS	\$255.70
4/27/22	1116935	PAT GOGGIN	\$110.41
4/27/22	1116936	EDWARD MAUCK	\$700.00
4/28/22	1116937	NERMINA KOVAC	\$392.48
4/28/22	1116938	DAN MITCHELL	\$62.43
4/28/22	1116939	MOHAMADREZA MOJARAD	\$224.31
4/28/22	1116940	SUSAN SILVA	\$316.67
4/28/22	1116941	G AND Z LLC	\$84.03
4/28/22	1116942	JOHN MITCHELL	\$92.92
4/28/22	1116943	VOID	\$0.00
4/28/22	1116944	COLEEN HILLMAN	\$23.52
4/28/22	1116945	MATTHEW PHILIPPS	\$76.62
4/28/22	1116946	SELECT HOMES INC	\$282.54
4/28/22	1116947	SILVER OAK APARTMENTS, LLC	\$93.67
4/28/22	1116948	AUGUSTA GLEN APTS	\$16.85
5/2/22	1116949	HA LE	\$63.08
5/2/22	1116950	MSVEF-MF HUNTINGTON PARK WA LP	\$56.40
5/2/22	1116951	MSVEF-MF HUNTINGTON PARK WA LP	\$2,522.67
5/2/22	1116952	NORTH COUNTY PROPERTIES LLC	\$364.30
5/2/22	1116953	PHILIP EKSTEDT	\$59.32
5/2/22	1116954	FRED TOMPKINS	\$4,319.88
5/2/22	1116955	PAUL RENI	\$11.73
5/2/22	1116956	SHERYL OPPEN	\$45.64
5/2/22	1116957	KINH LINH	\$800.82
5/2/22	1116958	CLARA LAMPI	\$37.53
5/2/22	1116959	JASPER LUGO	\$101.80

## Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
5/2/22	1116960	VOID	\$0.00
5/2/22	1116961	ERINN HART	\$87.81
5/2/22	1116962	LINDA KRIPPAEHNE	\$39.12
5/2/22	1116963	MAKENZIE PARKS	\$194.42
5/2/22	1116964	JESSICA IGLESIAS	\$78.95
5/2/22	1116965	SHELBY WOODSIDE	\$29.51
5/2/22	1116966	CITY OF EVERETT	\$61.67
5/2/22	1116967	TULALIP TRIBES OF WASHINGTON	\$48.83
5/2/22	1116968	DOUGLAS PALM	\$2,655.61
5/2/22	1116969	MSVEF-MF HUNTINGTON PARK WA LP	\$870.56
5/2/22	1116970	HEATHER BINCKLEY	\$146.40
5/2/22	1116971	BRIAN STEWART	\$76.31
5/3/22	1116972	ANTON BOROVETS	\$22.39
5/3/22	1116973	MSVEF-MF HUNTINGTON PARK WA LP	\$144.32
5/3/22	1116974	MSVEF-MF HUNTINGTON PARK WA LP	\$79.87
5/3/22	1116975	MSVEF-MF HUNTINGTON PARK WA LP	\$75.09
5/3/22	1116976	MSVEF-MF HUNTINGTON PARK WA LP	\$84.65
5/3/22	1116977	MSVEF-MF HUNTINGTON PARK WA LP	\$2,240.99
5/3/22	1116978	SREIT MIRABELLA LLC	\$53.28
5/3/22	1116979	CASEY KULOLOIA	\$138.84
5/3/22	1116980	YUXIN LI	\$142.69
5/3/22	1116981	VIOLET BUTLER	\$266.19
5/3/22	1116982	LANA COLLINS	\$51.19
5/3/22	1116983	VICTOR VOROBIEV	\$103.35
5/3/22	1116984	DAN BOWMAN	\$31.27
5/3/22	1116985	PATRICK KELLY	\$114.46
5/3/22	1116986	ANDREA ZULLO	\$21.11
5/3/22	1116987	ERP OPERATING LP	\$259.58
5/3/22	1116988	ANASTASIYA TSINKEVICH	\$1,000.81
5/3/22	1116989	PETE SELBECK	\$53.62
5/3/22	1116990	HOYER HOMES LLC	\$22.88
5/3/22	1116991	VICTOR DANIEL ALONSO MARTINEZ	\$68.35

## Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
5/3/22	1116992	JULIA KATZENMAIER	\$51.29
5/3/22	1116993	HUSEBY HOMES LLC	\$24.55
5/3/22	1116994	DEBRA ODLUM	\$77.86
5/3/22	1116995	MCCLELLAN RING CO	\$17.17
5/3/22	1116996	LYNNWOOD BEAVER CREEK LLC	\$42.08
5/3/22	1116997	NUTINICO INC	\$115.64
5/3/22	1116998	JONATHAN JONES	\$158.80
5/3/22	1116999	MICHAEL BUCKNER	\$70.00
5/3/22	1117000	VICTORIA NAVI	\$63.04
5/3/22	1117001	SIDETH SOK	\$17.23
5/3/22	1117002	MEGAN RAMSEY	\$118.07
5/3/22	1117003	DYNASTY HOMES INC	\$35.33
5/3/22	1117004	RICK ROEBKE	\$122.36
5/3/22	1117005	CRYSTAL CREEK ASSOCIATES	\$44.02
5/3/22	1117006	CHRISTOPHER RANEY	\$15.00
5/3/22	1117007	MARGARITA GILLETTE	\$88.00
5/3/22	1117008	PROCESS SOLUTIONS, INC	\$156.86
5/3/22	1117009	RICHARD TRENCHICK	\$729.03
5/3/22	1117010	PEARL SALAS	\$38.19
5/3/22	1117011	JAMES KILLIAN	\$636.38
5/3/22	1117012	JOSEPH KEITH	\$42.28
5/3/22	1117013	BACK OFFICE WALK IN PAYMENTS	\$311.37
5/3/22	1117014	LISA SILLS	\$158.41
5/4/22	1117015	MSVEF-MF HUNTINGTON PARK WA LP	\$117.03
5/4/22	1117016	ESSEX MONTERRA LLC	\$7.18
5/4/22	1117017	SREIT CASCADIA POINTE LLC	\$179.31
5/4/22	1117018	DEZEMBER JOHNSON	\$56.83
5/4/22	1117019	WILLSHIRE G.O., LLC	\$177.62
5/4/22	1117020	LORA HARPER	\$144.02
5/4/22	1117021	WENDY MORALES	\$189.92
5/4/22	1117022	FRANCIS QUEDADO	\$179.49
5/4/22	1117023	JOSEPH DUFF	\$1,200.00

## Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
5/4/22	1117024	THOMAS NGUYEN	\$798.15
5/4/22	1117025	FLAKE PROPERTIES	\$25.94
5/4/22	1117026	ISABELLE DIAZ	\$72.00
5/4/22	1117027	KEVIN STOUT	\$225.00
5/4/22	1117028	VALERIE MCKINZEY	\$98.00
5/4/22	1117029	CHERYL MOZENA	\$137.95
5/4/22	1117030	HAMZAH TARSHI	\$107.27
5/4/22	1117031	ESTATE OF SHAREN ROJAS	\$88.89
5/4/22	1117032	WESTERN MAGNOLIA HOLDINGS LLC	\$122.32
5/4/22	1117033	ANDERSON RODRIGUES	\$60.41
5/4/22	1117034	ALEKSANDR NIKITENKO	\$203.63
5/4/22	1117035	DENISE SULLIVAN	\$781.70
5/4/22	1117036	THE WANG FAMILY GST TRUST	\$10.04
5/5/22	1117037	EVERGREEN PARK TWENTY LLC	\$281.07
5/5/22	1117038	JOHNATHON THOMAS	\$21.63
5/5/22	1117039	EDRIAN BLAKE-YIP	\$16.78
5/5/22	1117040	ROCKY BAJEMA	\$44.60
5/5/22	1117041	SPEEDWAY DEVELOPMENT INC	\$108.26
5/5/22	1117042	HONGYING LI	\$66.22
5/5/22	1117043	TIMEEA BAIAS	\$156.65
5/5/22	1117044	ADRIAN SOPHIA LLC	\$186.70
5/5/22	1117045	DIXIE GERARD	\$456.26
5/5/22	1117046	ARMANDO CHILELLI	\$199.63
5/5/22	1117047	BMCH WASHINGTON LLC	\$158.33
5/5/22	1117048	MUFF GROUP INC	\$84.14
5/5/22	1117049	RM HOMES	\$5.33
5/5/22	1117050	WEIZHU ZHU	\$24.35
5/5/22	1117051	XIAO JING DING	\$50.53
5/5/22	1117052	CODY MEEUSE	\$158.98
5/5/22	1117053	CRYSTAL TEATER	\$25.09
5/6/22	1117054	FRG GROVE LLC	\$8.62
5/6/22	1117055	EVERGREEN PARK TWENTY LLC	\$1,898.53

## Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
5/6/22	<a href="#">1117056</a>	HELLO VIETNAM 9686 LLC	\$110.13
5/6/22	<a href="#">1117057</a>	Q MECH LLC	\$596.81
5/6/22	<a href="#">1117058</a>	MAHESH VIJAYARAGHAVAN	\$56.94
5/6/22	<a href="#">1117059</a>	BRIAN LEWANDOWSKI	\$37.60
5/6/22	<a href="#">1117060</a>	EVERETT HOUSING AUTHORITY	\$18.14
5/6/22	<a href="#">1117061</a>	VOID	\$0.00
5/6/22	<a href="#">1117062</a>	JEFFREY FLICK	\$7.46
5/6/22	<a href="#">1117063</a>	GRONBERG CO LLC	\$21.19
5/6/22	<a href="#">1117064</a>	VIVEK BARAYA	\$38.10
5/6/22	<a href="#">1117065</a>	MCCLELLAN RING CO	\$16.85
5/6/22	<a href="#">1117066</a>	JAMES FOGG	\$527.94
5/6/22	<a href="#">1117067</a>	JOANN SAVAGE	\$188.13
5/6/22	<a href="#">1117068</a>	JULIANA PETTYJOHN	\$24.77
5/6/22	<a href="#">1117069</a>	DEWAR PROPERTIES LLC	\$79.44
5/6/22	<a href="#">1117070</a>	CRAIG KISPERT	\$89.43
5/6/22	<a href="#">1117071</a>	SUBEEN CHO	\$117.32
5/6/22	<a href="#">1117072</a>	REBECCA CLARK	\$535.40
5/6/22	<a href="#">1117073</a>	GLORIA WILLIAMS	\$272.79
5/6/22	<a href="#">1117074</a>	FISERV, INC./CHECKFREE CORPORATION	\$1,900.00
5/6/22	<a href="#">1117075</a>	CAMILLE GREER WILSON	\$18.16

**Total: \$56,934.40**

## Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
4/25/22	000204235904	JACKSON LEWIS	\$157.96
4/25/22	000204235905	NICHOLAS PATTERSON	\$68.18
4/25/22	000204235906	TAWHID AHMED	\$140.52
4/25/22	000204235907	GARRETT CURTIS	\$131.27
4/25/22	000204235908	GABRIEL BENSON	\$51.83
4/26/22	000204243420	ASHLYN ASATO	\$144.86
4/26/22	000204243421	NATE GONZALES	\$39.99
4/26/22	000204243422	KELLY BROWNSON	\$93.46
4/26/22	000204243423	ALEKSANDR MARIN	\$61.82
4/26/22	000204243424	THOMAS AROCHA	\$7.84
4/26/22	000204243425	MATT GIBSON	\$254.00
4/26/22	000204243426	VAUGHN TISDEL	\$100.16
4/26/22	000204243427	JUDITH TILBURY	\$98.35
4/26/22	000204243428	KAIN JUNGQUIST	\$32.28
4/26/22	000204243429	COLIN OBRIEN	\$114.92
4/27/22	000204251006	PURIDET CHAILIAB	\$16.20
4/27/22	000204251007	PURIDET CHAILIAB	\$169.21
4/27/22	000204251008	RAFE DAHLINGER	\$24.52
4/27/22	000204251009	RUSSELL BARNSELEY	\$135.53
4/27/22	000204251010	ALIAS AGOSTO FELIX	\$120.51
4/27/22	000204251011	RAFE DAHLINGER	\$107.64
4/27/22	000204251012	SEBASTIAN WILSON	\$112.96
4/27/22	000204251013	HALEY LANCOURT	\$49.11
4/27/22	000204251014	HAYDEN WALLACE	\$43.37
4/27/22	000204251015	KYLE HAWKINS	\$69.23
4/27/22	000204251016	SEBASTIAN WILSON	\$112.96
4/28/22	000204253964	SUE ENGLERT	\$296.49
4/28/22	000204253965	LUCAS MOE	\$69.10
4/29/22	000204266657	JACOB OCONNELL	\$114.92
4/29/22	000204266658	MARY DOSTAL	\$43.36
4/29/22	000204266659	WALEED ALMUTI	\$155.42
4/29/22	000204266660	DANIELLE GRIST	\$30.38



## Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
4/29/22	000204266661	PAGE OATIS	\$98.32
4/29/22	000204266662	VICTOR RODRIGUEZ	\$102.52
4/29/22	000204266663	CODY BLOMKER	\$225.42
4/29/22	000204266664	ALLISON CLAYTOR	\$250.95
4/29/22	000204266665	ELYSSA ASHWORTH	\$76.79
4/29/22	000204266666	NJEMEH BAH	\$51.10
4/29/22	000204266667	GRANT RUSSELL	\$170.59
4/29/22	000204266668	NIHALI JAIN	\$78.33
5/2/22	000204281137	AKASHA WADE	\$134.19
5/2/22	000204281138	YANG ZHANG	\$29.23
5/2/22	000204281139	STEPHEN KEARNS	\$68.89
5/2/22	000204281140	JOSEPH BEGLEY	\$158.50
5/3/22	000204291391	MONCHAI LEKVIJITTADA	\$146.85
5/3/22	000204291392	VERNAL HENDERSON	\$173.26
5/3/22	000204291393	NGUYET ANH LE	\$21.97
5/3/22	000204291394	SANDRA CARLIN	\$28.72
5/3/22	000204291395	MARIE KELLER	\$744.72
5/4/22	000204300970	PATRICK REINBOLD	\$47.63
5/4/22	000204300971	SARAH GROOME	\$65.53
5/4/22	000204300972	JASON REYNOLDS	\$265.40
5/4/22	000204300973	MARK MILLER	\$105.86
5/4/22	000204300974	JEFFREY A THORESON	\$368.24
5/4/22	000204300975	JONATHAN BROWN	\$420.67
5/4/22	000204300976	TUYEN NGUYEN	\$134.91
5/4/22	000204300977	LORELEI WALKER	\$105.47
5/6/22	000204320249	SUI ZONG	\$122.75
5/6/22	000204320250	JUAN GUERRA	\$33.52
5/6/22	000204320251	ZACHERY SHIMKO	\$116.22
5/6/22	000204320252	DOROTHY NOPSON	\$20.46
5/6/22	000204320253	SUI ZONG	\$139.15
5/6/22	000204320254	SEMEN KORZUNOV	\$18.94
5/6/22	000204320255	JING LIANG	\$33.18

## Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
5/6/22	000204320256	ANDREA HUNT-SHELTON	\$466.77
5/6/22	000204320257	MIROHLAVA RADOVICH	\$36.74
5/6/22	000204320258	CHAU NGUYEN	\$295.28
5/6/22	000204320259	JON MARABLE JR	\$97.57
5/6/22	000204320260	JAYDA PERRY	\$109.48
5/6/22	000204320261	STAN WHITE	\$44.47
Total:			\$8,776.94

## Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
4/26/22	8068457	MATTHEW BENDER & COMPANY INC	\$1,889.98
4/26/22	8068458	DISH NETWORK	\$82.77
4/26/22	8068459	GLOBAL RENTAL COMPANY INC	\$2,967.30
4/26/22	8068460	CORE & MAIN LP	\$12,731.97
4/26/22	8068461	HIGH ROAD PROMOTIONS LLC	\$6,000.00
4/26/22	8068462	KENT D BRUCE	\$6,066.48
4/26/22	8068463	MC MASTER CARR SUPPLY CO	\$950.97
4/26/22	8068464	MILLER PAINT COMPANY INC	\$1,313.20
4/26/22	8068465	CITY OF MONROE	\$1,036.18
4/26/22	8068466	ORIGAMI RISK LLC	\$116,860.16
4/26/22	8068467	ROBERT HALF INTERNATIONAL INC	\$9,386.60
4/26/22	8068468	SCADA AND CONTROLS ENGINEERING INC	\$22,110.00
4/26/22	8068469	SIX ROBBLEES INC	\$140.79
4/26/22	8068470	UNITED SITE SERVICES OF NEVADA INC	\$2,426.30
4/26/22	8068471	OLDCASTLE PRECAST INC	\$21,042.07
4/26/22	8068472	WESCO GROUP INC	\$251.73
4/26/22	8068473	WEST PUBLISHING CORPORATION	\$1,313.36
4/26/22	8068474	BICKFORD MOTORS INC	\$1,734.72
4/26/22	8068475	GARY D KREIN	\$769.30
4/26/22	8068476	LONG PAINTING CO	\$109.74
4/26/22	8068477	WYNNE AND SONS INC	\$98.91
4/26/22	8068478	ZIPPER GEO ASSOCIATES LLC	\$6,883.29
4/26/22	8068479	TNEMEC CO INC	\$567.32
4/26/22	8068480	OCCUPATIONAL HEALTH CENTERS OF WA P	\$27.00
4/26/22	8068481	SSP INNOVATIONS LLC	\$50,000.00
4/26/22	8068482	DOUGLAS KEITH ROUPE	\$750.00
4/26/22	8068483	NORDSTROM HEATING & AIR INC	\$2,650.00
4/26/22	8068484	SNOHOMISH COUNTY AIRPORT	\$15.00
4/26/22	8068485	SUPERIOR GLASS INSTALLATIONS INC	\$450.00
4/26/22	8068486	SUPERIOR GLASS INSTALLATIONS INC	\$300.00
4/29/22	8068487	LENNAR NORTHWEST INC	\$4,933.42
4/29/22	8068488	T-MOBILE WEST LLC	\$9,786.45

## Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
4/29/22	8068489	PULTE GROUP - 1037	\$439.53
4/29/22	8068490	MCIMETRO ACCESS TRANS. SERV. CO	\$91,889.43
4/29/22	8068491	DANIEL HANSEN	\$7,164.19
4/29/22	8068492	FLYER PROPERTIES LLC	\$161.00
4/29/22	8068493	RICKY E DICKS	\$96.00
4/29/22	8068494	ANIXTER INC	\$3,621.39
4/29/22	8068495	COMCAST HOLDING CORPORATION	\$355.67
4/29/22	8068496	CITY OF EDMONDS	\$364.46
4/29/22	8068497	EQUIFAX INFORMATION SERVICES LLC	\$6,721.46
4/29/22	8068498	GLOBAL RENTAL COMPANY INC	\$17,254.30
4/29/22	8068499	LANGUAGE LINE SERVICES INC	\$5,508.80
4/29/22	8068500	VERIZON CONNECT NWF INC	\$1,317.60
4/29/22	8068501	SNOHOMISH COUNTY	\$10.00
4/29/22	8068502	SNOHOMISH COUNTY	\$10.00
4/29/22	8068503	SNOHOMISH COUNTY	\$624.00
4/29/22	8068504	SOUND PUBLISHING INC	\$235.20
4/29/22	8068505	STONEWAY ELECTRIC SUPPLY CO	\$1,647.80
4/29/22	8068506	UNITED SITE SERVICES OF NEVADA INC	\$514.56
4/29/22	8068507	US DEPT OF AGRICULTURE	\$1,814.43
4/29/22	8068508	BICKFORD MOTORS INC	\$316.20
4/29/22	8068509	DIRECTV LLC	\$100.99
4/29/22	8068510	EMERALD SERVICES INC	\$318.55
4/29/22	8068511	HARBOR FREIGHT TOOLS USA INC	\$2,432.00
4/29/22	8068512	GARY D KREIN	\$1,346.28
4/29/22	8068513	NATIONAL BARRICADE CO LLC	\$2,454.75
4/29/22	8068514	NELSON TRUCK EQUIPMENT CO INC	\$50,852.74
4/29/22	8068515	NW TRANSMISSION INC	\$1,513.44
4/29/22	8068516	SNOHOMISH COUNTY	\$1,107.25
4/29/22	8068517	US BANK NA	\$9,901.44
4/29/22	8068518	CHARGEPOINT INC	\$9,053.56
4/29/22	8068519	CROWN CASTLE INTERNATIONAL CORP	\$66.67
4/29/22	8068520	REXEL USA INC	\$265.03

## Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
4/29/22	8068521	PACIFIC ENERGY CONCEPTS LLC	\$15,497.50
4/29/22	8068522	HALEY & ALDRICH INC	\$4,203.71
4/29/22	8068523	CLARY LONGVIEW LLC	\$51,356.67
4/29/22	8068524	KINSHIP GROUP LLC	\$1,844.62
4/29/22	8068525	BRAND INDUSTRIAL SERVICES INC	\$4,214.78
4/29/22	8068526	GREGORY DRILLING INCORPORATED	\$491.75
4/29/22	8068527	UNIVERSAL PROTECTION SERVICE LP	\$1,035.60
4/29/22	8068528	ACCESS INFO INTERMEDIATE HLDNG I LL	\$2,818.44
4/29/22	8068529	THE PAPE GROUP	\$3,163.99
4/29/22	8068530	LIGHTSERVE CORPORATION	\$250.18
4/29/22	8068531	CAROLYN M BURTON TRUST	\$7,422.33
4/29/22	8068532	GRANITE CONSTRUCTION COMPANY	\$9,982.46
4/29/22	8068533	INDUSTRIAL LIGHT & ENERGY INC	\$19,187.33
4/29/22	8068534	R&L GLASS INSTALLATION	\$550.00
5/3/22	8068535	COMCAST HOLDING CORPORATION	\$649.22
5/3/22	8068536	CITY OF EVERETT	\$2,746.39
5/3/22	8068537	GLOBAL RENTAL COMPANY INC	\$10,220.70
5/3/22	8068538	KENT D BRUCE	\$5,433.46
5/3/22	8068539	CITY OF LYNNWOOD	\$165.42
5/3/22	8068540	MC MASTER CARR SUPPLY CO	\$47.19
5/3/22	8068541	GENUINE PARTS COMPANY	\$57.76
5/3/22	8068542	PACIFIC SAFETY SUPPLY INC	\$3,472.84
5/3/22	8068543	ROBERT HALF INTERNATIONAL INC	\$6,140.10
5/3/22	8068544	SIX ROBBLEES INC	\$130.53
5/3/22	8068545	SUBURBAN PROPANE	\$612.98
5/3/22	8068546	UNITED SITE SERVICES OF NEVADA INC	\$225.40
5/3/22	8068547	VALMONT INDUSTRIES INC	\$860.50
5/3/22	8068548	DOBBS HEAVY DUTY HOLDINGS LLC	\$341.68
5/3/22	8068549	AAA OF EVERETT FIRE	\$768.60
5/3/22	8068550	ALDERWOOD WATER & WASTEWATER DISTRI	\$75.62
5/3/22	8068551	BICKFORD MOTORS INC	\$2,594.44
5/3/22	8068552	ENGINUIITY ADVANTAGE LLC	\$1,336.33

## Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
5/3/22	8068553	EDS MCDOUGALL LLC	\$725.00
5/3/22	8068554	JEFFREY HATHAWAY	\$30.66
5/3/22	8068555	KING COUNTY TREASURER	\$15,000.00
5/3/22	8068556	SNOHOMISH HEALTH DISTRICT	\$1,749.44
5/3/22	8068557	PUBLIC UTILITY DIST NO 1 OF	\$12,251.37
5/3/22	8068558	SPRINGBROOK NURSERY AND TRUCKING IN	\$1,896.18
5/3/22	8068559	TECHPOWER SOLUTIONS INC	\$1,426.50
5/3/22	8068560	SWICKARD EVERETT LLC	\$79.92
5/3/22	8068561	EDUTAINMENTLIVE LLC	\$4,200.00
5/3/22	8068562	WAVE BUSINESS SOLUTIONS	\$134.99
5/3/22	8068563	AMERICAN AIR FILTER CO INC	\$345.61
5/3/22	8068564	BAKER HUGHES HOLDINGS LLC	\$6,818.75
5/3/22	8068565	NORTH AMERICAN PROFILES USA INC	\$43,361.00
5/3/22	8068566	MCWANE INC	\$97,471.06
5/3/22	8068567	CRAWFORD & COMPANY	\$358.80
5/3/22	8068568	SUPERIOR SEPTIC SERVICE LLC	\$469.37
5/3/22	8068569	RM DANA COMMERCIAL LLC	\$12,000.00
5/3/22	8068570	FORMA CONSTRUCTION COMPANY	\$93,674.15
5/3/22	8068571	COMMERCIAL GREEN SOLUTIONS LLC	\$120,250.00
5/3/22	8068572	MATT MCMASTER	\$2,764.00
5/3/22	8068573	EVERGREEN STATE SHEET METAL INC	\$124.72
5/3/22	8068574	PNW ENERGY GROUP LLC	\$2,105.33
5/3/22	8068575	DOUGLAS L EKLUND	\$10,000.00
5/3/22	8068576	CITY OF LONGMONT	\$4,722.00
5/3/22	8068577	MCDOWELL DESIGN BUILD INC	\$2,400.00
5/3/22	8068578	LAUREN AKOLZINA	\$1,000.00
5/3/22	8068579	BUTY LIMITED PARTNERSHIP	\$7,422.34
5/3/22	8068580	CAROLYN M BURTON TRUST	\$7,422.33
5/6/22	8068581	LENNAR NORTHWEST INC	\$5,033.42
5/6/22	8068582	MATTHEW BENDER & COMPANY INC	\$2,699.80
5/6/22	8068583	CITY OF EVERETT	\$547.39
5/6/22	8068584	FEDERAL EXPRESS CORP	\$161.15

## Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
5/6/22	8068585	CITY OF MARYSVILLE	\$387.18
5/6/22	8068586	CITY OF MOUNTLAKE TERRACE	\$103.09
5/6/22	8068587	GENUINE PARTS COMPANY	\$405.97
5/6/22	8068588	PUGET SOUND ENERGY INC	\$52,068.43
5/6/22	8068589	CENTURYLINK COMMUNICATIONS LLC	\$2,348.71
5/6/22	8068590	REGIONAL DISPOSAL COMPANY	\$4,866.24
5/6/22	8068591	CITY OF SEATTLE	\$40,228.00
5/6/22	8068592	SIX ROBBLEES INC	\$208.38
5/6/22	8068593	SNOHOMISH COUNTY	\$10.00
5/6/22	8068594	SNOHOMISH COUNTY	\$10.00
5/6/22	8068595	SOUND PUBLISHING INC	\$79.38
5/6/22	8068596	STONEWAY ELECTRIC SUPPLY CO	\$165.32
5/6/22	8068597	TARR ACQUISITION LLC	\$27,606.75
5/6/22	8068598	UNITED SITE SERVICES OF NEVADA INC	\$112.70
5/6/22	8068599	VALLEY ELECTRIC CO OF MT VERNON INC	\$129,645.73
5/6/22	8068600	WESCO GROUP INC	\$337.47
5/6/22	8068601	ALDERWOOD WATER & WASTEWATER DISTRI	\$296.76
5/6/22	8068602	BICKFORD MOTORS INC	\$470.92
5/6/22	8068603	CITY OF BOTHELL	\$803.83
5/6/22	8068604	CITY OF BOTHELL	\$250.23
5/6/22	8068605	NELSON TRUCK EQUIPMENT CO INC	\$152,558.22
5/6/22	8068606	SNOHOMISH COUNTY	\$412.00
5/6/22	8068607	TOTAL LANDSCAPE CORP	\$11,707.24
5/6/22	8068608	US BANK NA	\$4,466.22
5/6/22	8068609	USGS NATIONAL CENTER	\$4,524.25
5/6/22	8068610	QUALITY COATINGS INSPECTION & CONSU	\$1,600.00
5/6/22	8068611	WAVE BUSINESS SOLUTIONS	\$1,275.00
5/6/22	8068612	AMERICAN AIR FILTER CO INC	\$285.74
5/6/22	8068613	KPFF INC	\$450.00
5/6/22	8068614	LANDIS GYR TECHNOLOGY INC	\$3,315.44
5/6/22	8068615	CAMPBELL NISSAN EVERETT INC	\$76.21
5/6/22	8068616	WARD INDUSTRIAL PROCESS AUTOMATION	\$500.00

## Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
5/6/22	8068617	BRINKS INC	\$3,391.68
5/6/22	8068618	NORTHWEST FIBER LLC	\$1,058.52
5/6/22	8068619	CADMAN MATERIALS INC	\$1,444.56
5/6/22	8068620	CLARY LONGVIEW LLC	\$30,058.24
5/6/22	8068621	KENDALL DEALERSHIP HOLDINGS LLC	\$605.72
5/6/22	8068622	SUMMIT ENERGY SERVICES INC	\$4,413.58
5/6/22	8068623	UNIVERSAL PROTECTION SERVICE LP	\$1,035.60
5/6/22	8068624	CONCENTRIC LLC	\$626.12
5/6/22	8068625	UFP WESTERN DIVISION INC	\$18,400.00
5/6/22	8068626	DANIA INC	\$941.00
5/6/22	8068627	GARY PAI-CHIA LIN	\$2,000.00
5/6/22	8068628	GRANITE CONSTRUCTION COMPANY	\$369.73
5/6/22	8068629	HARRIS FORD INC	\$220.65
5/6/22	8068630	NORTHWEST PUMP & EQUIPMENT CO	\$1,919.42
5/6/22	8068631	R&L GLASS INSTALLATION	\$550.00

**Total: \$1,630,277.76**



## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
4/25/22	6029875	CONSOLIDATED ELECTRICAL DISTRIBUTOR	\$6,471.06
4/25/22	6029876	HOWARD INDUSTRIES INC	\$40,618.31
4/25/22	6029877	INTERCONTINENTAL EXCHANGE HOLDINGS	\$3,043.00
4/25/22	6029878	NORTH COAST ELECTRIC COMPANY	\$1,256.75
4/25/22	6029879	RWC INTERNATIONAL LTD	\$2,115.82
4/25/22	6029880	STAR RENTALS INC	\$500.69
4/25/22	6029881	TOPSOILS NORTHWEST INC	\$1,055.73
4/25/22	6029882	TOYOTA TSUSHO MATERIAL HANDLING AME	\$342.58
4/25/22	6029883	TRENCHLESS CONSTR SVCS LLC	\$12,992.06
4/25/22	6029884	GORDON TRUCK CENTERS INC	\$340.78
4/25/22	6029885	ALL BATTERY SALES & SERVICE	\$1,207.88
4/25/22	6029886	AXIS SURVEYING & MAPPING INC	\$8,038.75
4/25/22	6029887	COLEHOUR & COHEN INC	\$19,733.17
4/25/22	6029888	CUZ CONCRETE PRODUCTS INC	\$1,011.03
4/25/22	6029889	DESIGNER DECAL INC	\$4,165.81
4/25/22	6029890	DICKS TOWING INC	\$158.11
4/25/22	6029891	GENERAL PACIFIC INC	\$978.32
4/25/22	6029892	MORGAN SOUND	\$758.48
4/25/22	6029893	NORTHWEST CASCADE INC	\$147.55
4/25/22	6029894	POLY BAG LLC	\$109.39
4/25/22	6029895	SEATTLE AUTOMOTIVE DISTRIBUTING INC	\$406.48
4/25/22	6029896	SENSUS USA INC	\$381.89
4/25/22	6029897	SOUND SAFETY PRODUCTS CO INC	\$3,641.75
4/25/22	6029898	GRAYBAR ELECTRIC CO INC	\$674.61
4/25/22	6029899	ALTEC INDUSTRIES INC	\$7,343.79
4/25/22	6029900	ANIXTER INC	\$337,074.39
4/25/22	6029901	ARC DOCUMENT SOLUTIONS LLC	\$3,749.12
4/25/22	6029902	THE GOODYEAR TIRE & RUBBER CO	\$760.43
4/25/22	6029903	TRAFFIC CONTROL PLAN CO OF WA LLC	\$525.00
4/25/22	6029904	MYTHICS INC	\$320,791.68
4/25/22	6029905	MURRAYSMITH INC	\$3,701.00
4/25/22	6029906	FLEET SERVICE VEHICLE REPAIR LLC	\$1,452.63

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
4/25/22	6029907	CLEAN CRAWL INC	\$915.00
4/25/22	6029908	AA REMODELING LLC	\$1,650.00
4/25/22	6029909	REDAPTIVE INC	\$3,155.00
4/25/22	6029910	ERIC TUCKER	\$407.00
4/26/22	6029911	CENTRAL WELDING SUPPLY CO INC	\$21.47
4/26/22	6029912	DIVERSIFIED INSPECTIONS ITL INC	\$3,825.00
4/26/22	6029913	MOTOR TRUCKS INTL & IDEALEASE INC	\$173.67
4/26/22	6029914	NORTH COAST ELECTRIC COMPANY	\$2,588.22
4/26/22	6029915	RWC INTERNATIONAL LTD	\$23.08
4/26/22	6029916	SEAHURST ELECTRIC CO INC	\$11,610.84
4/26/22	6029917	STELLAR INDUSTRIAL SUPPLY INC	\$2,127.17
4/26/22	6029918	TESSCO INCORPORATED	\$256.80
4/26/22	6029919	TOPSOILS NORTHWEST INC	\$517.52
4/26/22	6029920	WEST COAST PAPER CO	\$932.66
4/26/22	6029921	WW GRAINGER INC	\$86.56
4/26/22	6029922	B&L UTILITY INC	\$8,635.20
4/26/22	6029923	GENERAL PACIFIC INC	\$2,401.88
4/26/22	6029924	HOGLUNDS TOP SHOP INC	\$1,424.66
4/26/22	6029925	RELIANCE MANUFACTURING CORPORATION	\$10,958.81
4/26/22	6029926	RICOH USA INC	\$3,791.64
4/26/22	6029927	LOUIS F MATHESON CONSTRUCTION INC	\$2,118.27
4/26/22	6029928	ROHLINGER ENTERPRISES INC	\$7,303.81
4/26/22	6029929	SEATTLE AUTOMOTIVE DISTRIBUTING INC	\$62.19
4/26/22	6029930	ALTEC INDUSTRIES INC	\$560.16
4/26/22	6029931	ANIXTER INC	\$912.77
4/26/22	6029932	BNSF RAILWAY COMPANY	\$912.16
4/26/22	6029933	QCERA INC	\$1,994.00
4/26/22	6029934	ALAN L MONSON	\$126.27
4/26/22	6029935	REDAPTIVE INC	\$12,182.00
4/26/22	6029936	JESSICA RAAB HOLMGREN	\$71.37
4/26/22	6029937	ROBERT BEIDLER	\$232.32
4/26/22	6029938	KEVIN DAVIS	\$223.57

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
4/26/22	6029939	DUSTIN DEIST	\$313.87
4/27/22	6029940	ALS GROUP USA CORP	\$258.00
4/27/22	6029941	DAY MANAGEMENT CORPORATION	\$1,761.96
4/27/22	6029942	DIVERSIFIED INSPECTIONS ITL INC	\$1,095.00
4/27/22	6029943	FASTENAL COMPANY	\$215.54
4/27/22	6029944	JACO ANALYTICAL LAB INC	\$555.00
4/27/22	6029945	KUBRA DATA TRANSFER LTD	\$39,173.79
4/27/22	6029946	MOSS ADAMS LLP	\$42,500.00
4/27/22	6029947	NELSON DISTRIBUTING INC	\$2,779.85
4/27/22	6029948	NORTHSTAR CHEMICAL INC	\$500.00
4/27/22	6029949	NORTHWEST POWER POOL CORP	\$11,401.27
4/27/22	6029950	NW SUBSURFACE WARNING SYSTEM	\$9,091.92
4/27/22	6029951	PETROCARD INC	\$2,975.06
4/27/22	6029952	LINDE GAS & EQUIPMENT INC	\$378.49
4/27/22	6029953	SEATTLE TIMES COMPANY	\$2,173.59
4/27/22	6029954	PRATT DAY & STRATTON PLLC	\$5,850.50
4/27/22	6029955	TOPSOILS NORTHWEST INC	\$283.91
4/27/22	6029956	GORDON TRUCK CENTERS INC	\$349.95
4/27/22	6029957	WW GRAINGER INC	\$763.06
4/27/22	6029958	INDUSTRIAL SOFTWARE SOLUTIONS I LLC	\$6,354.81
4/27/22	6029959	ANDERSON HUNTER LAW FIRM PS	\$940.16
4/27/22	6029960	BACKGROUND INFORMATION SERVICES INC	\$2,118.70
4/27/22	6029961	CHAMPION BOLT & SUPPLY INC	\$512.11
4/27/22	6029962	CONFLUENCE ENGINEERING GROUP LLC	\$5,094.50
4/27/22	6029963	GOVERNMENT PORTFOLIO ADVISORS	\$8,750.00
4/27/22	6029964	KEMP WEST INC	\$264,808.70
4/27/22	6029965	DAVID JAMES PERKINS	\$2,000.00
4/27/22	6029966	LOUIS F MATHESON CONSTRUCTION INC	\$129.36
4/27/22	6029967	SOUND SAFETY PRODUCTS CO INC	\$10,169.78
4/27/22	6029968	TRICO COMPANIES LLC	\$32,114.16
4/27/22	6029969	GRAYBAR ELECTRIC CO INC	\$18,742.86
4/27/22	6029970	ALTEC INDUSTRIES INC	\$424.46

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
4/27/22	6029971	ANIXTER INC	\$51,880.50
4/27/22	6029972	ARC DOCUMENT SOLUTIONS LLC	\$2,396.39
4/27/22	6029973	SPINAL HEALTH CONSULTANTS INC	\$14,000.00
4/27/22	6029974	ATWORK COMMERCIAL ENTERPRISES LLC	\$22,116.49
4/27/22	6029975	REXEL USA INC	\$11,930.21
4/27/22	6029976	CURTIS A SMITH	\$8,152.66
4/27/22	6029977	GALAXY 1 COMMUNICATIONS	\$67.04
4/27/22	6029978	USIC HOLDINGS INC	\$60,015.08
4/27/22	6029979	GORDON THOMAS HONEYWELL GOVERNMENTA	\$6,800.00
4/27/22	6029980	ALLISON GRINCZEL	\$17.55
4/27/22	6029981	NICHOLAS NICHOLSON	\$290.00
4/28/22	6029982	ASPLUNDH TREE EXPERT LLC	\$51,191.70
4/28/22	6029983	CARDINAL PAINT & POWDER INC	\$698.03
4/28/22	6029984	ON HOLD CONCEPTS INC	\$234.70
4/28/22	6029985	RWC INTERNATIONAL LTD	\$384.46
4/28/22	6029986	SCHWEITZER ENGINEERING LAB INC	\$4,258.63
4/28/22	6029987	STELLA-JONES CORPORATION	\$23,545.33
4/28/22	6029988	TK ELEVATOR CORPORATION	\$3,114.76
4/28/22	6029989	WASTE MANAGEMENT OF WASHINGTON INC	\$5,187.88
4/28/22	6029990	WETLAND RESOURCES INC	\$7,475.00
4/28/22	6029991	WW GRAINGER INC	\$196.34
4/28/22	6029992	DESIGNER DECAL INC	\$6,604.99
4/28/22	6029993	THOMAS D MORTIMER JR	\$2,876.91
4/28/22	6029994	OPEN ACCESS TECHNOLOGY INTL INC	\$846.66
4/28/22	6029995	PACIFIC MOBILE STRUCTURES INC	\$2,077.68
4/28/22	6029996	RMG FINANCIAL CONSULTING INC	\$2,800.00
4/28/22	6029997	TYNDALE ENTERPRISES INC	\$17,984.73
4/28/22	6029998	ALTEC INDUSTRIES INC	\$14,011.29
4/28/22	6029999	ROADPOST USA INC	\$1,005.12
4/28/22	6030000	AL VAN EQUIP NW INC	\$12,873.23
4/28/22	6030001	Z2SOLUTIONS LLC	\$115,095.00
4/28/22	6030002	MICHAEL NASH	\$7,397.54

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
4/28/22	6030003	ARNETT INDUSTRIES LLC	\$4,440.84
4/28/22	6030004	BANK OF AMERICA NA	\$458,851.94
4/28/22	6030005	EIP COMMUNICATIONS I LLC	\$5,295.18
4/28/22	6030006	SHERELLE GORDON	\$32,000.00
4/28/22	6030007	THE ADT SECURITY CORPORATION	\$2,092.72
4/28/22	6030008	MAPBOX INC	\$210.00
4/28/22	6030009	MELISSA COLLINS	\$730.01
4/28/22	6030010	MARK BABB	\$1,690.00
4/28/22	6030011	KURT KAHKLEN	\$1,295.09
4/28/22	6030012	JESSICA RAAB HOLMGREN	\$975.00
4/28/22	6030013	RICHARD ROSENKILDE	\$135.15
4/29/22	6030014	INTERGRAPH CORPORATION	\$517.58
4/29/22	6030015	NORTHWEST POWER POOL CORP	\$1,596.82
4/29/22	6030016	PITNEY BOWES PRESORT SERVICES LLC	\$283.78
4/29/22	6030017	SEAHURST ELECTRIC CO INC	\$24,714.10
4/29/22	6030018	CELLCO PARTNERSHIP	\$1,294.85
4/29/22	6030019	ARNETT INDUSTRIES LLC	\$7,162.23
4/29/22	6030020	CAROL JODOCK	\$8.19
4/29/22	6030021	LISA HORNUNG	\$84.24
4/29/22	6030022	ADAM CORNELIUS	\$159.02
4/29/22	6030023	AUSTIN PEARSON	\$136.00
4/29/22	6030024	LIBERTY MUTUAL GROUP INC	\$27,290.83
5/2/22	6030025	ALS GROUP USA CORP	\$370.60
5/2/22	6030026	CENTRAL WELDING SUPPLY CO INC	\$104.61
5/2/22	6030027	HOWARD INDUSTRIES INC	\$27,355.22
5/2/22	6030028	IVOXY CONSULTING INC	\$374,004.89
5/2/22	6030029	MOTOR TRUCKS INTL & IDEALEASE INC	\$684.78
5/2/22	6030030	NORTH COAST ELECTRIC COMPANY	\$438.71
5/2/22	6030031	ROMAINE ELECTRIC CORP	\$3,296.73
5/2/22	6030032	RWC INTERNATIONAL LTD	\$1,038.95
5/2/22	6030033	TRENCHLESS CONSTR SVCS LLC	\$15,409.41
5/2/22	6030034	WW GRAINGER INC	\$196.34

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
5/2/22	6030035	ENERGY NORTHWEST	\$55,252.00
5/2/22	6030036	GENERAL PACIFIC INC	\$98,867.42
5/2/22	6030037	HOGLUNDS TOP SHOP INC	\$642.92
5/2/22	6030038	ROHLINGER ENTERPRISES INC	\$6,914.35
5/2/22	6030039	SNOHOMISH COUNTY	\$24,471.17
5/2/22	6030040	SOUND SAFETY PRODUCTS CO INC	\$592.25
5/2/22	6030041	WALTER E NELSON CO OF WESTERN WA	\$1,323.02
5/2/22	6030042	ALTEC INDUSTRIES INC	\$601.85
5/2/22	6030043	ANIXTER INC	\$101,506.54
5/2/22	6030044	ARC DOCUMENT SOLUTIONS LLC	\$4,091.58
5/2/22	6030045	ARNETT INDUSTRIES LLC	\$3,602.74
5/2/22	6030046	AMAZON WEB SERVICES INC	\$117.38
5/2/22	6030047	COMPENSATION WORKS CORP	\$20,362.50
5/2/22	6030048	JACKAREN CONSULTING	\$21,330.00
5/2/22	6030049	JOANNE D JONES	\$850.00
5/2/22	6030050	ZACHARY CONLEY	\$28.08
5/3/22	6030051	MOTOR TRUCKS INTL & IDEALEASE INC	\$26.49
5/3/22	6030052	NORTHSTAR CHEMICAL INC	\$2,090.72
5/3/22	6030053	ROMAINE ELECTRIC CORP	\$5,399.99
5/3/22	6030054	SPOK INC	\$370.86
5/3/22	6030055	STELLAR INDUSTRIAL SUPPLY INC	\$759.77
5/3/22	6030056	TRENCHLESS CONSTR SVCS LLC	\$20,998.72
5/3/22	6030057	CELLCO PARTNERSHIP	\$1,652.68
5/3/22	6030058	DICKS TOWING INC	\$445.10
5/3/22	6030059	GENERAL PACIFIC INC	\$20,836.38
5/3/22	6030060	HOGLUNDS TOP SHOP INC	\$137.38
5/3/22	6030061	RELIANCE MANUFACTURING CORPORATION	\$2,056.93
5/3/22	6030062	ROHLINGER ENTERPRISES INC	\$620.98
5/3/22	6030063	GRAYBAR ELECTRIC CO INC	\$178.26
5/3/22	6030064	ANIXTER INC	\$203.97
5/3/22	6030065	SEATTLE NUT & BOLT LLC	\$3,975.06
5/3/22	6030066	TRAFFIC CONTROL PLAN CO OF WA LLC	\$350.00



## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
5/3/22	6030067	API NATIONAL SERVICE GROUP INC	\$271.52
5/3/22	6030068	DS SERVICES OF AMERICA INC	\$3,223.72
5/3/22	6030069	ARNETT INDUSTRIES LLC	\$1,849.14
5/3/22	6030070	PUGET SOUND EXECUTIVE SERVICES INC	\$1,481.00
5/3/22	6030071	TWILIO INC	\$3,899.41
5/3/22	6030072	CALFO EAKES LLP	\$18,305.00
5/3/22	6030073	STX COMMODITIES LLC	\$153,695.00
5/3/22	6030074	HP INC	\$753.92
5/3/22	6030075	REDAPTIVE INC	\$18,989.00
5/3/22	6030076	GEORGE HESPE	\$53.82
5/3/22	6030077	MATTHEW HOFFMAN	\$120.51
5/3/22	6030078	BEAU GARRISON	\$198.35
5/3/22	6030079	KEVIN DAVIS	\$160.00
5/4/22	6030080	HOWARD INDUSTRIES INC	\$43,484.13
5/4/22	6030081	MOTOR TRUCKS INTL & IDEALEASE INC	\$593.35
5/4/22	6030082	NELSON DISTRIBUTING INC	\$1,182.86
5/4/22	6030083	OPEN TEXT INC	\$289.00
5/4/22	6030084	RWC INTERNATIONAL LTD	\$2,481.54
5/4/22	6030085	STELLAR INDUSTRIAL SUPPLY INC	\$613.68
5/4/22	6030086	UNITED PARCEL SERVICE	\$363.15
5/4/22	6030087	GORDON TRUCK CENTERS INC	\$221.11
5/4/22	6030088	WW GRAINGER INC	\$2,973.30
5/4/22	6030089	THE COMPLETE LINE LLC	\$175.84
5/4/22	6030090	EDGE ANALYTICAL INC	\$29.00
5/4/22	6030091	LEGACY2012 LLC	\$1,051.25
5/4/22	6030092	LONGS LANDSCAPE LLC	\$746.75
5/4/22	6030093	NORTHWEST CASCADE INC	\$1,432.75
5/4/22	6030094	ROGER R OLSEN	\$464.62
5/4/22	6030095	TECH PRODUCTS INC	\$374.00
5/4/22	6030096	ANIXTER INC	\$111,982.50
5/4/22	6030097	TRU-CHECK INC	\$413,101.47
5/4/22	6030098	ANDREW JORDAN HARPER	\$493.15

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
5/4/22	6030099	BORDER STATES INDUSTRIES INC	\$184,997.47
5/4/22	6030100	AA REMODELING LLC	\$1,355.00
5/4/22	6030101	CHRISTINA ARNDT	\$313.04
5/4/22	6030102	SHARON AKRAMOFF	\$175.00
5/4/22	6030103	MARK CURFMAN	\$66.70
5/4/22	6030104	LIBERTY MUTUAL GROUP INC	\$15,481.22
5/5/22	6030105	ASPLUNDH TREE EXPERT LLC	\$35,198.19
5/5/22	6030106	HOWARD INDUSTRIES INC	\$1,074.82
5/5/22	6030107	SISKUN INC	\$703.33
5/5/22	6030108	SNOHOMISH COUNTY	\$203.50
5/5/22	6030109	WASHINGTON ST NURSERY & LANDSCAPE A	\$660.00
5/5/22	6030110	BENEFITFOCUS COM INC	\$7,913.03
5/5/22	6030111	BRAKE & CLUTCH SUPPLY INC	\$475.35
5/5/22	6030112	COLEHOUR & COHEN INC	\$6,122.15
5/5/22	6030113	EDGE ANALYTICAL INC	\$440.00
5/5/22	6030114	GENERAL PACIFIC INC	\$89,194.66
5/5/22	6030115	HOGLUNDS TOP SHOP INC	\$522.02
5/5/22	6030116	PORTAGE BAY SOLUTIONS INC	\$713.00
5/5/22	6030117	PUBLIC UTILITY DISTRICT EMPLOYEES	\$1,008.00
5/5/22	6030118	ROHLINGER ENTERPRISES INC	\$6,136.81
5/5/22	6030119	SENSUS USA INC	\$90,380.72
5/5/22	6030120	VISION METERING LLC	\$1,920.00
5/5/22	6030121	OFFICE OF THE SECRETARY OF STATE	\$2,620.00
5/5/22	6030122	ALTEC INDUSTRIES INC	\$8,863.00
5/5/22	6030123	ANIXTER INC	\$6,162.59
5/5/22	6030124	BURNS & MCDONNELL ENGR CO INC	\$7,864.50
5/5/22	6030125	LANE POWELL PC	\$11,781.00
5/5/22	6030126	WORKLOGIX MANAGEMENT INC	\$625.00
5/5/22	6030127	WELLNESS BY WISHLIST INC	\$4,739.21
5/5/22	6030128	KENT ENGINEERING LLC	\$750.00
5/5/22	6030129	ADP INC	\$11,848.72
5/5/22	6030130	BREEZE FREE INC	\$300.00

## Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
5/5/22	6030131	MONICA GORMAN	\$28.67
5/5/22	6030132	CASEY DONOVAN	\$341.22
5/5/22	6030133	SETH MACDUFF	\$341.22
5/5/22	6030134	SHAY CAMPBELL	\$341.22
5/5/22	6030135	JOSE HERNANDEZ MARTINEZ	\$341.22
5/5/22	6030136	JOSEPH KLAHN	\$88.50
5/5/22	6030137	TRESHAWN HARRIS	\$341.22
5/5/22	6030138	JACOB ANSTETT	\$341.22
5/6/22	6030139	HOWARD INDUSTRIES INC	\$54,776.36
5/6/22	6030140	NELSON DISTRIBUTING INC	\$2,825.91
5/6/22	6030141	STAR RENTALS INC	\$7,220.02
5/6/22	6030142	TACOMA SCREW PRODUCTS INC	\$1,177.71
5/6/22	6030143	LENZ ENTERPRISES INC	\$467.53
5/6/22	6030144	ALTEC INDUSTRIES INC	\$3.78
5/6/22	6030145	HCL AMERICA INC	\$27,901.80
5/6/22	6030146	CLEAN CRAWL INC	\$1,540.00
5/6/22	6030147	CM HEATING INC	\$1,650.00
5/6/22	6030148	COZY HEATING INC	\$2,500.00
5/6/22	6030149	KRISTI STERLING	\$858.94
5/6/22	6030150	ELEANOUR HUNSTOCK	\$558.32

**Total: \$4,583,683.00**

## Detailed Disbursement Report

Accounts Payable Wires			
Payment Date	Payment Ref Nbr	Payee	Amount
4/25/22	<a href="#">7002525</a>	US DEPARTMENT OF ENERGY	\$4,358,961.00
4/28/22	<a href="#">7002526</a>	US BANK	\$42,923.45
4/28/22	<a href="#">7002527</a>	WHEAT FIELD WIND POWER PROJECT LLC	\$1,604,160.32
5/5/22	<a href="#">7002528</a>	ICMA-RC	\$225,912.96
5/5/22	<a href="#">7002529</a>	PUBLIC UTILITY DIST NO 1 OF SNOHOMI	\$33,440.73
5/5/22	<a href="#">7002530</a>	ICMA-RC	\$599,016.28
Total:			\$6,864,414.74

## Detailed Disbursement Report

Payroll			
Period End Date	Payment Ref Nbr	Payee	Amount
5/4/22	<a href="#">5300000612</a>	PUD EMPLOYEES - DIRECT DEPOSIT	\$4,043,304.72
5/6/22	844620 - 844635	PUD EMPLOYEES - WARRANTS	\$32,831.12

## Detailed Disbursement Report

Automatic Debit Payments			
Payment Date	Payment Ref Nbr	Payee	Amount
4/25/22	<a href="#">5300000606</a>	STATE OF WA DEPT OF RETIR	\$174,354.01
4/26/22	<a href="#">5300000607</a>	STATE OF WA DEPT OF REVEN	\$2,976,324.98
4/26/22	<a href="#">5300000608</a>	STATE OF WA DEPT OF REVEN	\$99,931.57
4/27/22	<a href="#">5300000609</a>	WELLNESS BY WISHLIST INC	\$6,905.22
5/1/22	<a href="#">5300000610</a>	WELLNESS BY WISHLIST INC	\$4,464.00
5/2/22	<a href="#">5300000611</a>	ELAVON INC DBA MERCHANT S	\$2,353.14
5/4/22	<a href="#">5300000612</a>	ADP INC	\$955,938.31
5/6/22	<a href="#">5300000613</a>	WELLNESS BY WISHLIST INC	\$30,046.37
Total:			<b>\$4,250,317.60</b>



## BUSINESS OF THE COMMISSION

Meeting Date: May 17, 2022

Agenda Item: 4A

### TITLE

Consideration of a Resolution Amending Retail Electric Vehicle Charging Rate Schedule 83

### SUBMITTED FOR: Public Hearing and Action

Rates, Economics & Energy Risk Mgmt	Brian Booth	8286
Department	Contact	Extension
Date of Previous Briefing:	<u>May 3, 2022</u>	
Estimated Expenditure:	<u></u>	Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |   |                                     |  |
|---|-------------------------------------|--|
| <input type="checkbox"/> Decision Preparation       | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion          | (Information)                       |  |
| <input checked="" type="checkbox"/> Policy Decision |                                     |  |
| <input checked="" type="checkbox"/> Statutory       |                                     |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description GP-3(4)(C)(1), a non-delegable, statutorily-assigned Board duty: Rates/Fees. Establish and maintain rates and charges for electric energy and water and various other services, facilities and commodities sold, furnished or supplied by the District.*

The District provides programs to support electric vehicle ownership in Snohomish County. Such support includes information on EVs, comparative fuel costs, and specific models provided on the District's website and in a regular newsletter. The District further provides incentives for the installation of home and commercial EV charging equipment of up to \$1,000 dollars and an exclusive rate schedule that provides temporary relief from demand charges to high-speed charging retailers.

On May 18, 2021, the Board of Commissioners heard and considered information on the cost of acquiring, installing, and operating high-speed charging equipment for public consumption. Staff recommended the creation of a new Rate Schedule 83 to recover such costs through retail electric vehicle charging sales and the commission adopted said Rate Schedule 83 on June 1, 2021.

On May 3, 2022, the Board of Commissioners heard and considered information on the updated scope and cost estimates of the work required to complete the project. Staff has recommended that Rate Schedule 83 be amended to reflect such costs.



*List Attachments:*

Resolution

Exhibit A – Redlined Schedule 83

Presentation – Presented May 3, 2022

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Amending Retail Electric Vehicle Charging  
Rate Schedule 83

WHEREAS, on June 21, 2021, the Board of Commissioners approved Resolution No. 6012 creating Retail Electric Vehicle Charging Rate Schedule 83 after hearing and considering information on the value of electric vehicles (“EVs”) to the District and strategies for incentivizing their adoption; and

WHEREAS, a properly noticed meeting to discuss amending Rate Schedule 83 was held on May 3, 2022, during which the Board of Commissioners heard and considered testimony updating the cost of purchasing, installing, and electrifying equipment used to charge EVs; and

WHEREAS, the Board of Commissioners further heard and considered information on the pricing levels and designs of publicly available fast chargers located in the District’s service territory; and

WHEREAS, the Board of Commissioners, having reviewed and considered information, testimony and evaluation presented and received at its public hearing, has determined that it would be in the best interest of the District and its electric utility customers to amend Rate Schedule 83 to better reflect the costs incurred by the District in providing retail electric vehicle charging service.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County as follows: The District’s Retail Electric Vehicle Charging Rate Schedule 83 shall be amended as attached hereto as Exhibit A and incorporated herein by this reference, effective May 17, 2022.

PASSED AND APPROVED this 17<sup>th</sup> day of May 2022.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary



## SCHEDULE 83 –PUD Retail Electric Vehicle Charging

**(1) AVAILABILITY:** This schedule ("Schedule") is available in all territory served by the PUD for publicly available electric vehicle charging equipment that is operated by the PUD.

**(2) RATE:** The amount due for each charging session shall be the sum of the Energy Charge and the Idle Charge.

- **Energy Charge:** ~~35~~43 cents per kWh
- **Idle Charge:** ~~39~~40 cents per minute of occupancy after 10 minutes of inactivity

**(3) ADJUSTMENTS, LIMITATIONS OF LIABILITY, AND ADDITIONAL TERMS OF SERVICE:** Service under this Schedule is subject to the limitations on liability and other terms and conditions of service defined in the District's electric service regulations and Rate Schedule 82.

**(4) TAX ADDITIONS:** The above rates are subject to proportional increases to compensate for any gross revenue tax imposed by any municipal body or other governmental body having jurisdiction upon the District.

**(5) BPA COST ADJUSTMENT:** From time to time, the Bonneville Power Administration ("BPA") adjusts its wholesale power and transmission rates to the PUD. At the discretion of the Commission, the rates in this Schedule may be adjusted to reflect BPA rate adjustments, either up or down, on the same date the BPA rate changes become effective. The adjusted rate will be developed by incorporating the BPA cost change into the Electric Cost of Service Model and rate design policies adopted by the Commission in the most recent rate proceeding.

**Effective Date:** ~~June 1~~May 17, 2021~~2~~

[Res. No. ~~XXXX~~ (2021)]

# RATE UPDATE FOR PUBLIC ELECTRIC VEHICLE FAST CHARGERS AT PUD HEADQUARTERS

Brian Booth, Senior Manager Rates and Risk Management

Shelley Pattison, Manager Strategic Partnerships & Policy

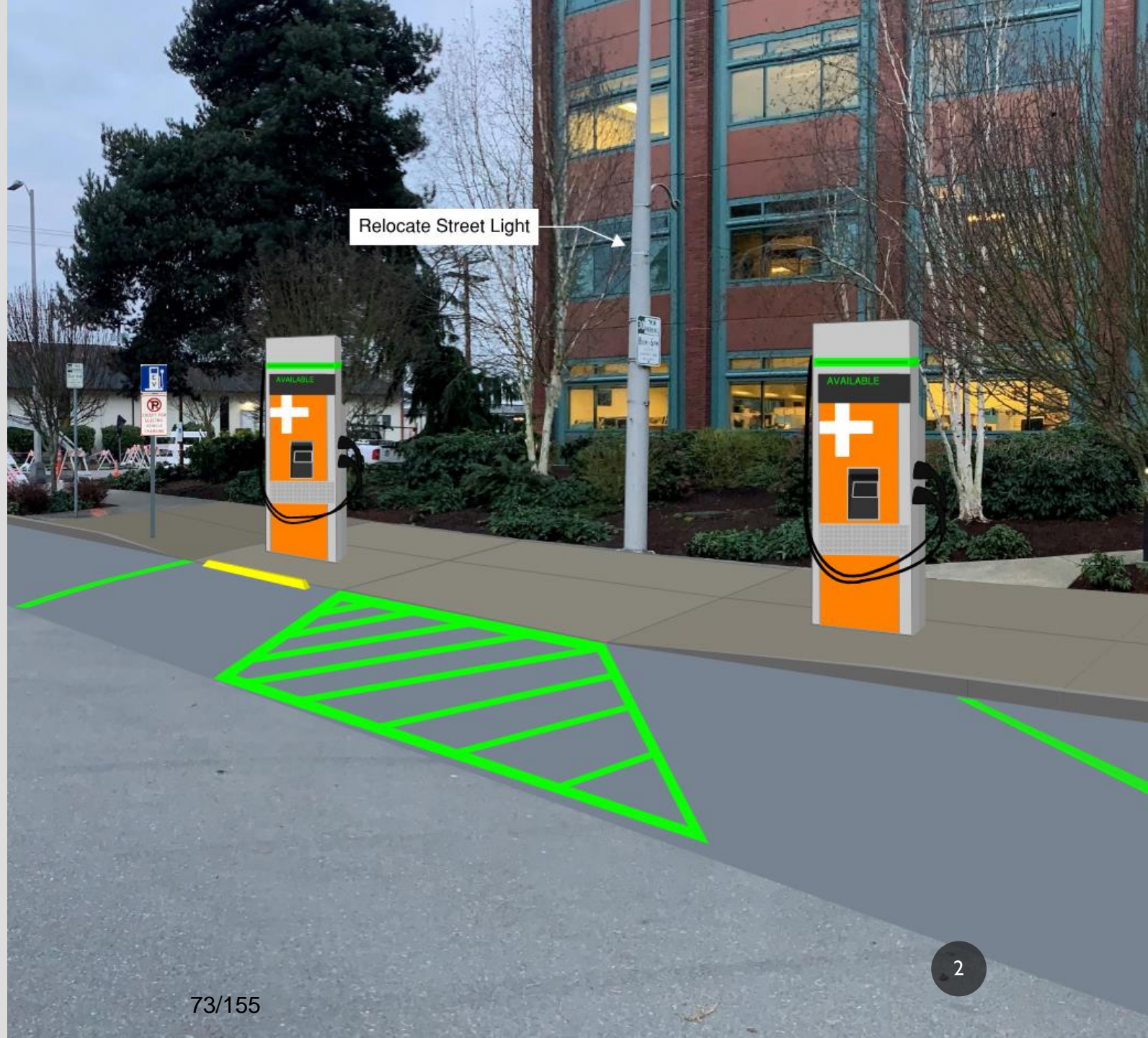
Jerome Drescher, Facilities Engineer

Previously Presented on May 3, 2022

Previous Presentation: September 21, 2021

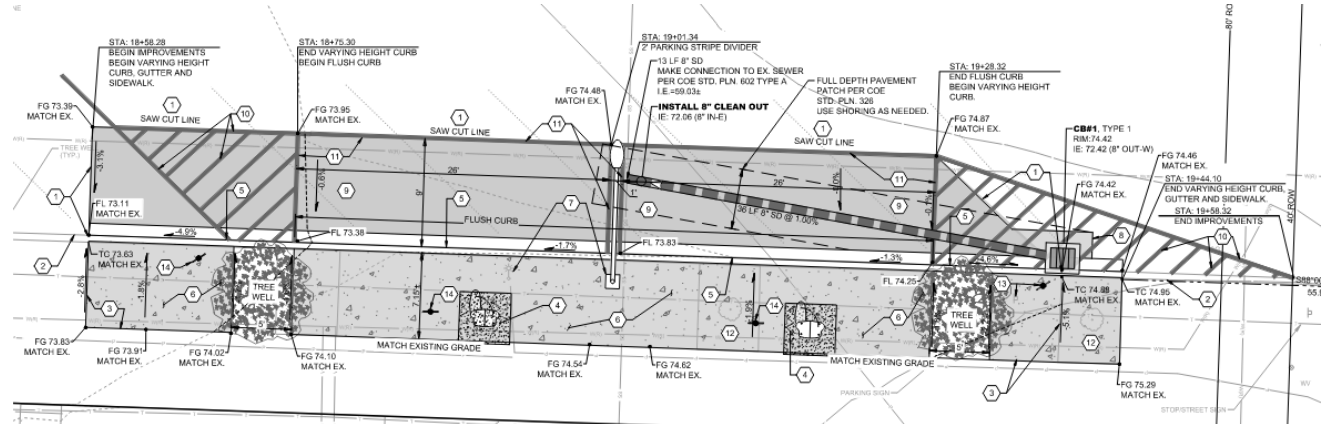
## TODAY'S PURPOSE

- Update Commission on project developments and timeline.
- Request Commission approval of rate adjustment.



# PROJECT UPDATE

- Design adjusted to comply with American with Disabilities Act (ADA) guidelines and increase accessibility for all.
- Signed construction contract with Forma in April.
- Anticipate installation by end of June. Commissioning and testing to follow.
- Anticipate chargers will be available to public in July.
- Chargers purchased and received last year.





# RATE ADJUSTMENT

- Rate approved on June 1st, 2021.
- Rate designed to recover assumed project costs to the District.
- Initial budget based on 2019 cost estimates. Project costs have since increased due to:
  - ADA design updates,
  - Project discoveries with transformer upgrade, and
  - General construction cost increases.
- Propose to adjust rate to reflect project cost increase and maintain regional cost-competitiveness.

## UPDATED RATE

- Proposed increase recovers majority of the additional expenses.
- Staff recommends maintaining cost parity with major regional charging networks.

	Energy Charge	Idle Charge
<del>Existing Rates</del>	<del>35 cents / kWh</del>	<del>39 cents per minute</del>
Recommended June 1, 2022	43 cents / kWh	40 cents per minute
Electrify America	43 cents / kWh	40 cents per minute

QUESTIONS?



## BUSINESS OF THE COMMISSION

Meeting Date: May 17, 2022

Agenda Item: 4B

### TITLE

Consideration of a Resolution Declaring a Portion of Certain District Real Property (Tax Parcel No. 27041300201500) Situated in the City of Bothell, Snohomish County, Washington, to be Surplus and Authorizing Transfer of the Property to JM1 Holdings, LLC.

### SUBMITTED FOR: Public Hearing and Action

Real Estate Services	Maureen Barnes	4373
Department	Contact	Extension
Date of Previous Briefing:	<u>05/03/2022</u>	
Estimated Expenditure:	<u>N/A</u>	Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |  |                                     |  |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion               | (Information)                       |  |
| <input type="checkbox"/> Policy Decision                 |                                     |  |
| <input checked="" type="checkbox"/> Statutory            |                                     |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description, GP-3(4)(F)(1) a non-delegable statutorily assigned Board Duty to authorize acquisition and the disposition of certain properties and payment therefore.*

The District owns a 10 plus acre parcel of real property located off of North Road and 184<sup>th</sup> Street SW, Bothell, Snohomish County, Washington (Tax Parcel No. 27041300201500) ("Property").

JM1 Holdings, LLC ("JM1 Holdings") is utilizing the property to the north and south of the Property for residential development ("Development"). As part of the process in review and approval process, Snohomish County is requiring a road dedication for access to the Development off 184<sup>th</sup> Street SW. JM1 Holdings desires to acquire a small portion of the Property (approximately 8,504 square feet) for purposes of the road dedication.

JM1 Holdings has offered \$63,800 to the District as consideration for the Property plus agreement to pay for the Boundary Line Adjustment associated with the property transfer and all reasonably

necessary improvements to District property resulting from the property transfer as determined by the District (for example: fencing and gates between District Property and property transferred to JM1 Holdings).

If the property is obtained from the District, it is understood that JM1 will construct the road in accordance with the standards of Snohomish County and will transfer ownership to Snohomish County.

After consultation with personnel from various District Departments, there appears to be no anticipated future District use for the Property other than the need to reserve an easement for electric transmission and distribution purposes.

#### RECOMMENDATIONS/FUTURE ACTIONS:

District staff recommends that the property be declared surplus to the needs of the District and that the property be transferred to JM1 Holdings for the offered consideration with the following conditions: the District reserves an aerial electric transmission and distribution easement; JM1 Holdings pay for the Boundary Line Adjustment associated with the property transfer; and that JM1 Holdings pay for any and all improvements reasonably necessary as a result of the property transfer as determined by the District (for example: fencing and a gates between District property and property transferred to JM1 Holdings).

#### *List Attachments:*

Resolution

Exhibit A

Presentation – Presented May 3, 2022

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Declaring a Portion of Certain District Real Property (Tax Parcel No. 27041300201500) Situated in the City of Bothell, Snohomish County, Washington, to be Surplus and Authorizing Transfer of the Property to JM1 Holdings, LLC.

WHEREAS, Public Utility District No. 1 of Snohomish County District (“District”) owns a 10 plus acre parcel of real property located off of North Road and 184<sup>th</sup> Street SW, Bothell, Snohomish County, Washington (Tax Parcel No. 27041300201500) (“Property”); and

WHEREAS, JM1 Holdings, LLC (“JM1 Holdings”) is utilizing the property to the north and south of the Property for residential development (“Development”); and

WHEREAS, as part of the process in review and approval process, Snohomish County is requiring a road dedication for access to the Development off 184<sup>th</sup> Street SW; and

WHEREAS, JM1 Holdings desires to acquire a small portion of the Property (approximately 8,504 square feet) for purposes of the road dedication and legally described on Exhibit “A”; and

WHEREAS, JM1 Holdings has offered \$63,800 to the District as consideration for the Property plus agreement to pay for the Boundary Line Adjustment associated with the property transfer and all reasonably necessary improvements to District property resulting from the property transfer as determined by the District (for example: fencing and gates between District Property and property transferred to JM1 Holdings); and

WHEREAS, if the property is obtained from the District, it is understood that JM1 will construct the road in accordance with the standards of Snohomish County and will transfer ownership to Snohomish County; and

WHEREAS, after consultation with personnel from various District Departments,

there appears to be no anticipated future District use for the Property other than the need to reserve an easement for electric transmission and distribution purposes; and

WHEREAS, District staff recommends that the property be declared surplus to the needs of the District and that the property be transferred to JM1 Holdings for the offered consideration with the following conditions: the District reserves an aerial electric transmission and distribution easement; JM1 Holdings pay for the boundary line adjustment associated with the property transfer; and that JM1 Holdings pay for any and all improvements reasonably necessary as a result of the property transfer as determined by the District (for example: fencing and a gates between District property and property transferred to JM1 Holdings); and

WHEREAS, the Commission held a public hearing to consider declaring the District property legally described on Exhibit A surplus to the needs of the District and to consider transferring the property to the JM1 Holdings for the offered consideration; and

WHEREAS, based upon the information presented and recommendation of staff, the Commission of Public Utility District No. 1 of Snohomish County finds that the District property legally described in Exhibit A:

1. Is no longer necessary, material to, and useful in the District's operations except for the need for aerial electric transmission and distribution easement allowing for continued operation, enlargement, maintenance and use of existing District utilities.
2. Is not required for continued public utility service.
3. Has a fair market value of approximately \$63,800.
4. Should be conveyed to JM1 Holdings by Quitclaim Deed for \$63,800 in consideration from JM1 Holdings with the following conditions: the District reserves an



aerial electric transmission and distribution easement in favor of the District; JM1 Holdings pay for the boundary line adjustment associated with the property transfer; and JM1 Holdings pay for any and all improvements reasonably necessary as a result of the property transfer as determined by the District (for example: fencing and a gates between District property and property transferred to JM1 Holdings).

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County that:

1. The District's interest in the property legally described on attached Exhibit A is surplus to the District's needs except for the need for aerial electric transmission and distribution easement allowing for continued operation, enlargement, maintenance, repair and use of existing District utilities.

2. The consideration to be received by the District from JM1 Holdings, LLC for the property represents the fair market value thereof.

3. The District shall reserve an aerial electric transmission and distribution easement in favor of the District allowing for continued operation, enlargement, maintenance, repair and use of existing District utilities.

4. The Manager of the District's Real Estate Services Department, or her designee, is authorized to take all reasonable and necessary actions to sell and transfer the property legally described in Exhibit A to JM1 Holdings with the following additional conditions: JM1 Holdings pay for all cost and expense for with the boundary line adjustment associated with the property transfer; JM1 Holdings pay for any and all improvements reasonably necessary as a result of the property transfer as determined by the District (for example: fencing and a gates between District property and property transferred to

JM1 Holdings); and that the final form of the quitclaim deed (including reservation of easement) and other documents related to the sale and transfer of the property shall be subject to the review and approval of the District's General Counsel or her designee.

PASSED AND APPROVED this 17<sup>th</sup> day of May, 2022.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary

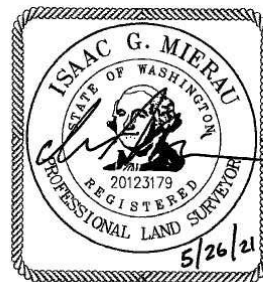
## EXHIBIT A LEGAL DESCRIPTION

THAT PORTION THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 13, TOWNSHIP 27 NORTH, RANGE 4 EAST, W.M., DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID SUBDIVISION;  
THENCE SOUTH  $00^{\circ}48'20''$  WEST, ALONG THE WEST LINE OF SAID SUBDIVISION, A DISTANCE OF 660.45 FEET TO THE SOUTH LINE OF SAID SUBDIVISION;  
THENCE SOUTH  $87^{\circ}41'06''$  EAST, ALONG SAID SOUTH LINE, A DISTANCE OF 667.75 FEET TO THE SOUTHEAST CORNER OF SAID SUBDIVISION AND THE POINT OF BEGINNING;  
THENCE NORTH  $00^{\circ}48'43''$  EAST, ALONG THE EAST LINE OF SAID SUBDIVISION, A DISTANCE OF 149.99 FEET TO THE SOUTHEAST CORNER OF PARCEL B OF SUBDIVISION CREATED BY TESTAMENTARY PROVISIONS OR THE LAWS OF DESCENT, RECORDED UNDER RECORDING NUMBER 201106270281, RECORDS OF SNOHOMISH COUNTY, WASHINGTON;  
THENCE NORTH  $87^{\circ}42'41''$  WEST, ALONG THE SOUTH LINE OF SAID PARCEL B, A DISTANCE OF 51.02 FEET;  
THENCE SOUTH  $00^{\circ}48'43''$  WEST, PARALLEL WITH AND 51.00 DISTANT FROM THE EAST LINE OF SAID SUBDIVISION, A DISTANCE OF 50.26 FEET TO THE BEGINNING OF A CURVE, CONCAVE TO THE WEST, HAVING A RADIUS OF 139.50 FEET;  
THENCE SOUTHERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF  $18^{\circ}34'57''$ , AN ARC LENGTH OF 45.24 FEET TO THE BEGINNING OF A REVERSE CURVE, CONCAVE TO THE EAST, HAVING A RADIUS OF 190.50 FEET;  
THENCE SOUTHERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF  $16^{\circ}48'21''$ , AN ARC LENGTH OF 55.88 FEET TO THE SOUTH LINE OF SAID SUBDIVISION;  
THENCE SOUTH  $87^{\circ}41'06''$  EAST, ALONG SAID SOUTH LINE, A DISTANCE OF 68.14 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED EASEMENT CONTAINS 8,504 SQUARE FEET OR 0.1952 ACRES, MORE OR LESS.

SITUATE IN THE COUNTY OF SNOHOMISH, STATE OF WASHINGTON.



# Surplus and Sale of Land for Future County Road

Maureen Barnes, Manager, Real Estate Services  
Previously Presented on May 3, 2022



# JM1 Holdings, LLC - Property Acquisition

- The purpose of this presentation is to:
  - Inform the Board of an upcoming request to declare surplus a portion of District fee owned land and allow Real Estate Services to execute a Quit Claim Deed for the transfer of the Property
  - Answer any questions in regard to impacts, compensation and long-term maintenance
- Staff recommendation is for Board approval to move forward, schedule a Public Hearing, and vote via a Resolution



## JM1 Holdings, LLC Acquisition - Background

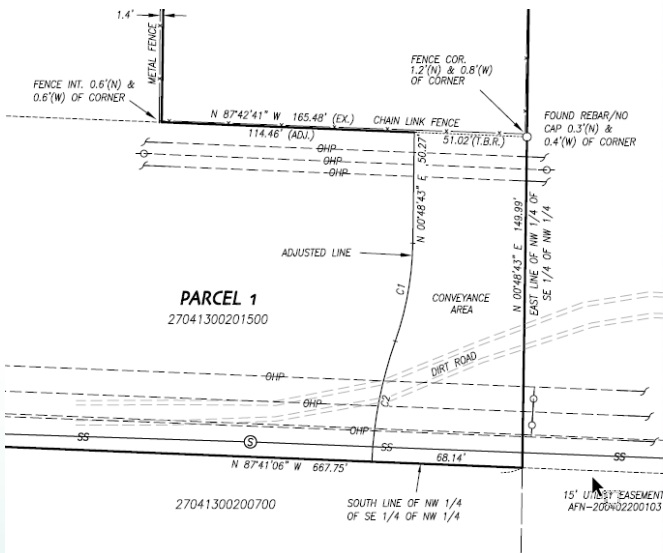
- The District owns 10+ acres, in fee, located off North Rd and 184<sup>th</sup> St SW in Bothell
- JM1 Holdings, LLC is requesting to purchase a portion of the property which runs along the southeast property line(s)
- The total easement area is 8,500 SF +/-
- Compensation amount is \$63,800

# JM1 Holdings, LLC Acquisition - Background

- JM1 Holdings is currently developing the property to the north and south of the District ROW
- They have requested to purchase a portion of ROW for access to the southern parcel
- The County of Snohomish is requesting a road dedication for access off 184<sup>th</sup> St SW (6<sup>th</sup> Avenue W)
- The road will be built to County standards, dedicated to the County and give improved access to the District's ROW



# Visual Depiction



# Facts and Next Steps

- No District equipment, facilities, or access will be impacted
- An Aerial Easement will be retained for O/H lines
- Fencing and gates will be added – this will add additional, secure access to the ROW
- District staff have reviewed and approved this request
- Real Estate Services recommends approving this request
- May 17th, Commission will hold a Public Hearing and vote on this Resolution.

# Questions?





## BUSINESS OF THE COMMISSION

Meeting Date: May 17, 2022

Agenda Item: 4C

### TITLE

Consideration of a Resolution Declaring Certain Property Interests of the District in a Portion of Certain Real Property (Tax Parcel No. 28050700105700) Situated in Snohomish County, Washington, to be Surplus and Authorizing the Granting of an Easement in Favor of Puget Sound Energy, Inc.

### SUBMITTED FOR: Public Hearing and Action

Real Estate Services	Maureen Barnes	4373
Department	Contact	Extension
Date of Previous Briefing:	<u>05/03/2022</u>	
Estimated Expenditure:	<u>N/A</u>	Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |  |                                     |  |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion               | (Information)                       |  |
| <input type="checkbox"/> Policy Decision                 |                                     |  |
| <input checked="" type="checkbox"/> Statutory            |                                     |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Governance Process, Board Job Description, GP-3(4)(F)(1) a non-delegable statutorily assigned Board Duty to authorize acquisition . . . and the disposition of certain properties and payment therefore.*

The District is the owner of certain lands and premises situated in the County of Snohomish, State of Washington, and legally described as follows:

That portion of the Pacific Northwest Traction Co. Right-of-Way located within the Southeast quarter of the Northeast quarter of Section 7, Township 28 North, Range 5 East, W. M.

Assessor's Tax Parcel No. 28050700105700 (a portion of) ("Property").

Puget Sound Energy, Inc. (“PSE”) desires to acquire an easement (“Easement”) from the District across, over, under, upon and through the Property for the purposes of constructing, operating, and maintaining a natural gas district regulator and associated equipment. PSE has offered \$33,000.00 to the District as consideration for the Easement.

District staff recommends that the property interests represented by the Easement be declared surplus to the needs of the District and that the Easement be granted in favor of PSE for the offered consideration.

#### RECOMMENDATIONS/FUTURE ACTIONS:

Staff recommends that the Commission pass a resolution declaring the property interests represented by the Easement to be surplus to the needs of the District and authorizing the granting of the Easement in favor of PSE for the offered consideration.

#### *List Attachments:*

Resolution

Exhibit A

Presentation – Presented on May 3, 2022

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Declaring Certain Property Interests of the District in a Portion of Certain Real Property (Tax Parcel No. 28050700105700) Situated in Snohomish County, Washington, to be Surplus and Authorizing the Granting of an Easement in Favor of Puget Sound Energy, Inc.

WHEREAS, the District is the owner of certain lands and premises situated in the County of Snohomish, State of Washington, and legally described as follows:

That portion of the Pacific Northwest Traction Co. Right-of-Way located within the Southeast quarter of the Northeast quarter of Section 7, Township 28 North, Range 5 East, W. M.

Assessor's Tax Parcel No. 28050700105700 (a portion of) ("Property"); and

WHEREAS, Puget Sound Energy, Inc. ("PSE") desires to acquire an easement ("Easement") from the District across, over, under, upon and through the Property for the purposes of constructing, operating, repairing, replacing, improving, removing, upgrading, extending and maintaining a natural gas district regulator and associated equipment; and

WHEREAS, a copy of the proposed Easement is attached as Exhibit A; and

WHEREAS, PSE has offered \$33,000.00 to the District as consideration for the Easement; and

WHEREAS, District staff recommends that the property interests represented by the Easement be declared surplus to the needs of the District and that the Easement be granted in favor of PSE for the offered consideration; and

WHEREAS, the Commission held a public hearing to consider declaring the District property interests represented by the Easement surplus to the needs of the District and to consider authorizing the granting of the Easement in favor of PSE for the offered consideration; and

WHEREAS, based upon the information presented and recommendation of staff, the Commission of Public Utility District No. 1 of Snohomish County finds that the District's property interests in the Easement (Exhibit A):

1. Are no longer necessary, material to, and useful in the District's operations;
2. Are not required for continued public utility service.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County that:

1. The District's property interests in the Easement (Exhibit A) are surplus to the District's needs; and
2. The Manager of the District's Real Estate Services, or her designee, is authorized to execute the Easement (Exhibit A) in favor of Puget Sound Energy, Inc. for the above referenced consideration and take all other reasonable and necessary actions to complete the transaction; provided that the final form of Easement and all other documents related to said Easement shall be subject to the review and approval of the District's General Counsel or her designee.

PASSED AND APPROVED this 17<sup>th</sup> day of May, 2022.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary



## Attachment A

After recording mail to:

Snohomish County PUD  
Real Estate Services  
P. O. Box 1107  
Everett, WA 98206-1107

### BEVERLY DISTRICT REGULATOR EASEMENT

<i>Grantor(Owner):</i>	<i>Public Utility District No. 1 of Snohomish County</i>
<i>Grantee:</i>	<i>Puget Sound Energy</i>
<i>Legal Description:</i>	<i>SE/NE S7, T28N, R5E, W. M.</i>
<i>Assessor's Tax Parcel Number:</i>	<i>28050700105700 (a portion of)</i>

THIS BEVERLY DISTRICT REGULATOR EASEMENT AGREEMENT ("Easement Agreement") is made this \_\_\_\_ day of \_\_\_\_\_, 2022, between **Public Utility District No. 1 of Snohomish County**, a municipal corporation under the laws of the State of Washington ("District"), and **Puget Sound Energy**, a Washington corporation ("PSE"). The District and PSE are also referred to herein individually as "Party" and collectively as "Parties".

WHEREAS, the District is the owner of certain lands and premises ("Property") situated in the County of Snohomish, State of Washington, and legally described as follows:

**That portion of the Pacific Northwest Traction Co. Right-of-Way located within the Southeast quarter of the Northeast quarter of Section 7, Township 28 North, Range 5 East, W. M.**

**Assessor's Tax Parcel No. 28050700105700 (a portion of).**

WHEREAS, PSE is desirous of acquiring certain rights and privileges across, over, under, upon and through the Property for the purposes of constructing, operating, repairing, replacing, improving, removing, upgrading, extending and maintaining a natural gas district regulator and associated equipment.

NOW, THEREFORE, in consideration of mutual benefits to be derived and in consideration of the performance of the covenants, terms and conditions hereinafter set forth, the District and PSE agree as follows:

1. District Regulator Easement. The District, for good and valuable consideration, receipt of which is hereby acknowledged, hereby conveys and grants to PSE a non-exclusive easement ("Easement") across, over, under, upon and through a portion of Property legally described on attached and incorporated Exhibit "A" ("Easement Area") and graphically depicted in Exhibit "B" for the purposes of constructing, operating, repairing, replacing, improving, removing, upgrading, extending and maintaining a natural gas district regulator and associated equipment, which may include the following; Pipes, pipelines, mains, laterals, conduits, regulators, gauges and rectifiers for gas; fiber optic cable and other lines, cables and facilities for communications; semi-buried or ground-mounted facilities and pads, manholes, meters, fixtures, attachments and any and all other facilities or appurtenances necessary or convenient to any or all of the foregoing, together with the right of ingress to and egress from adjacent property of the District during the construction, reconstruction, repair, operation and/or maintenance of the aforesaid improvements, provided same does not substantially interfere with the District's business operations conducted on the property or with the District's use and quiet enjoyment of its property. PSE agrees to maintain the Easement Area, including trimming/removal of brush and debris. The Interurban Trail, partially located within Easement Area, shall remain open and functioning during construction. During construction, flaggers shall be onsite to escort trail users through the construction site. Construction shall take 4 to 6 weeks to complete, and once complete, PSE will access the Easement Area 2 to 3 times per year using the Beverly Boulevard access point.

2. Owner's Reservation of Rights and Use of Easement Area. The District reserves the right to use the Easement Area in a manner that does not interfere with PSE's use of the Easement Area, and/or interfere with, obstruct or endanger the usefulness of PSE's improvements located within the Easement Area. The District shall not construct or permit to be constructed any structures of any kind in the Easement Area without prior approval of PSE.

3. Construction Work by District. In the event that the District determines that it is necessary to perform work to operate, maintain, repair and/or replace any District equipment, facilities, and/or lines located within the Easement Area, the District shall provide reasonable notice to PSE of such work but shall not be required to obtain PSE's consent prior to carrying out such work.

4. Construction Work by PSE. Prior to commencement of any construction work by PSE within the Easement Area, notification and plans for the same shall be submitted to the District, and no such construction work by PSE shall commence without the District's prior written consent, which consent shall not be unreasonably withheld; provided, however, any changes or revisions in the plans shall be submitted to the District in a timely manner and also be subject to District's prior written consent.

5. Standards of Performance. All work performed by PSE shall meet or exceed current industry standards. Minimum transmission clearances required by the District from an unqualified worker (or machinery) to an energized 115 kV line is 15 feet with a safety watch, and no safety watch if clearance is greater than 20 feet. If a safety watch or pole hold is required, a separate contract between PSE and the District is required.

6. General Indemnification and Hold Harmless.

a. In addition to the indemnification and hold harmless provisions regarding Hazardous Substances in Section 7, PSE shall indemnify, defend, and hold harmless the District from and against any and all liabilities, obligations, claims, damages, demands, penalties, causes of action, costs and expenses, including without limitation, reasonable attorneys' fees and expenses, whether arising out of injury or death to persons or damage to the Property, Easement Area and/or adjoining property or loss of any personal property or otherwise (collectively, "Damages"), arising from and/or related to the negligent acts and/or omissions of PSE and/or its consultants, agents, employees or invitees on, about, or with respect to the Property and Easement Area, except to the extent such Damages arise from or relate to the negligent acts and/or omissions of the District and/or District's agents, employees, or invitees.

b. In the event that PSE and the District are both liable with regard to any particular event, PSE's liability for indemnification of the District under Subsection 6(a) shall be limited to PSE's contributory negligence for the event that can be apportioned to PSE.

c. Solely and expressly for purposes of its duties to indemnify and hold harmless the District as set forth above, PSE expressly waives any immunity it might have under the State Industrial Insurance law, RCW Title 51, in the event that a claim is made against the District for an injury to any employee of PSE. PSE ACKNOWLEDGES THAT THIS WAIVER HAS BEEN MUTUALLY NEGOTIATED BY THE PARTIES.

d. The provisions of this Section shall survive the expiration or termination of this Agreement with respect to any event occurring prior to such expiration or termination.

e. Nothing contained in this Section of this Agreement shall be construed to create a liability or a right of indemnification in any third party.

7. Hazardous Substance Indemnification and Hold Harmless.

a. PSE agrees to defend, indemnify and hold harmless the District from and against Damages associated with the removal or remediation of any Hazardous Substances that have come to be located on the Property, Easement Area and/or adjacent District property as a result of PSE's activities on the Property, Easement Area and/or adjacent District property; provided however, that PSE shall in no way be obligated

to defend, indemnify and hold the District harmless for Damages related to and/or removal and remediation of Hazardous Substances that are already located on the Property, Easement Area and/or adjacent District property or have come to be located on the Property, Easement Area and/or adjacent District property through no act or omission of PSE and/or its consultants, agents, employees, contractors, subcontractors or invitees.

b. For the purposes of this Section and this Easement, "Hazardous Substances" shall include all those substances identified as dangerous or hazardous under the Comprehensive Environmental Response, Compensation, and Liability Act, 42 U.S.C. 9601 et seq., and the Washington Model Toxic Control Act, RCW 70.105D et seq., and shall include gasoline and other petroleum products.

c. The provisions of this Section shall survive the expiration or termination of this Easement Agreement with respect to any event occurring prior to such expiration or termination.

d. Nothing contained in this Section of this Easement Agreement shall be construed to create a liability or a right of indemnification in any third party.

8. Insurance.

a. At all times while this Easement Agreement is in effect, PSE shall carry Automobile and General Liability and Property Damage Insurance covering PSE's use of the Property in the following limits:

- |   |                       |             |             |
|---|-----------------------|-------------|-------------|
| • | Bodily Injury         | each person | \$1,000,000 |
|   | (including death)     | each person | \$1,000,000 |
| • | Property Damage       | each person | \$1,000,000 |
| • | Combined Single Limit |             | \$2,000,000 |

b. When reference is made in said insurance to PSE's "use" of the Easement Area, such reference shall include use of the said Easement Area by PSE, its employees, agents, servants, or business invites. This shall not be construed as expanding any rights or any right to use of the Easement Area beyond that specifically granted in this Easement Agreement.

c. Said insurance shall include the District, its officers, elected officials, employees and agents as additional insureds with respect to PSE's use of the Easement Area under this Easement Agreement.

d. PSE shall provide the District with Certificates of Insurance as evidence of said insurance prior to PSE's use of the Easement Area pursuant to this Easement Agreement. Certificates of Insurance shall be authenticated by the proper officer of the

insurer and shall state in particular those insured, the extent of the insurance, the location and operations to which the insurance applies, the expiration date and the below-mentioned notice of cancellation clause.

e. PSE shall not cause such insurance to lapse or be canceled during its use of the Easement Area under this Easement Agreement without first providing evidence of replacement policies of insurance sufficient to meet the requirements outlined herein.

f. The insurance requirements contained herein shall not in any manner be deemed to limit or qualify the liabilities and/or obligations of PSE under this Easement Agreement.

g. In the event that PSE utilizes a contractor(s) to perform work on the Easement Area under this Easement Agreement, PSE shall require and ensure that said contractor(s) meets the insurance requirements stated herein. PSE shall require said contractor(s) furnishes to PSE with a Certificate of Insurance(s) as evidence of said coverage.

h. In satisfaction of the insurance requirements set forth in this Section 7, PSE may self-insure against such risks in such amounts as are consistent with good risk management practice. PSE shall provide the District with reasonable written evidence that PSE is maintaining such self-insurance.

9. Restoration Provision. To the extent that the Property and/or Easement Area is disturbed and/or damaged by PSE's exercise of its rights hereunder, PSE shall restore the condition of the Property and/or Easement Area as nearly as reasonably possible to its existing condition prior to said exercise of its rights.

10. Title to Property. The District represents to PSE that to the best of District's knowledge, the District is lawfully seized and possessed of the Property; has a good and lawful right and power to sell and convey same; but makes no other representations or warranties as to whether the land has any encumbrances and whether the land has conditions that would be adverse to PSE or whether the land is suitable for PSE's purposes.

11. Term of Easement. Unless terminated in accordance with Section 12, the rights, privileges and authority granted by said easement shall continue to be in force until such time as PSE permanently removes/abandons its district regulator facilities referred to in Section 1, at which time this Easement Agreement, the Easement granted herein, and said rights, privileges and authority shall terminate.

12. Termination of Easement Agreement. This Easement Agreement and the Easement provided herein may be terminated for cause by the District upon 180 days' notice in writing to PSE where cause shall be PSE's abandonment or termination of use of its improvements, or if PSE violates any substantive portion or requirement of this

Easement Agreement and the violation is not remedied within 180 days after PSE receives written notice of the violation from the District.

13. Abandonment. In the event that PSE permanently abandons said district regulator facilities referenced in Section 1, PSE shall notify the District in writing. At that time, the District will record a document terminating this Easement Agreement and Easement granted hereunder with the Auditor of Snohomish County, Washington.

14. Removal and/or Abandonment in place upon Termination. Upon the termination of this Easement Agreement and the Easement granted herein, PSE will complete one of the following two options, which option will be chosen by District in District's sole discretion: (i) remove the district regulator facilities referred to in Section 1 and completely restore the Easement Area to the condition that existed prior to the installation of said district regulator facilities and PSE's use of the Easement Area; or (ii) abandon said district regulator facilities in place in accordance with the highest industry standards and customs used at the time of abandonment and otherwise completely restore the Easement Area to the condition that existed prior to the installation of said district regulator facilities and PSE's use of the Easement Area.

15. No Blasting. PSE agrees for itself, contractors or assigns that it will not perform any blasting or discharge any explosives within the Easement Area.

16. Binding Effect. The Easement provided herein and the rights and obligations under this Easement Agreement are intended to and shall run with the Property and shall benefit and bind the Parties and their respective heirs, successors and assigns. This Easement Agreement and Easement contained herein are not transferable by PSE.

17. Nonwaiver. The failure of either Party to insist upon or enforce strict performance by the other Party of any provision of this Easement Agreement, or to exercise any right under this Easement Agreement, shall not be construed as a waiver or relinquishment to any extent of the first Party's right to assert or rely upon any such provision or right in that or any other instance; rather, the same shall be and remain in full force and effect.

18. Entire Agreement. The District and PSE understand and agree that this document constitutes the whole agreement between them and supersedes all other prior agreements and understandings, whether oral or written, with regard to the subject matter of this Easement Agreement. This Easement Agreement shall not be modified or amended except by written amendment.

19. Fair Meaning. The terms of this Easement Agreement shall be given their fair meaning and shall not be construed in favor of or against either Party hereto because of authorship. This Easement Agreement shall be deemed to have been drafted by all Parties.

20. Severability.

a. If a court of competent jurisdiction holds any part, term or provision of this Easement Agreement to be illegal, or invalid in whole or in part, the validity of the remaining provisions shall not be affected, and the Parties' rights and obligations shall be construed and enforced as if the Easement Agreement did not contain the particular provision held to be invalid.

b. If any provision of this Easement Agreement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

21. Governing Law and Venue. This Easement Agreement shall be governed by and construed in accordance with the laws of the State of Washington. The venue for any action to enforce or interpret this Easement shall lie in the Superior Court of Washington for Snohomish County, Washington.

22. Authority. Each person signing this Easement Agreement, if on behalf of an entity, represents that he/she has full authority to sign this Easement Agreement on behalf of such entity.

{Signatures appear on following pages}

Executed as of the date hereinabove set forth.

**GRANTOR: PUBLIC UTILITY NO. 1 OF SNOHOMISH COUNTY**

By: \_\_\_\_\_  
Name: Maureen Barnes,  
Title: Manager, Real Estate Services  
Date: \_\_\_\_\_

**(REPRESENTATIVE ACKNOWLEDGEMENT)**

State of Washington  
County of Snohomish

I certify that I know or have satisfactory evidence that Maureen Barnes signed this instrument, on oath stated that she was authorized to execute the instrument and acknowledged it as the Manager, Real Estate Services of Public Utility Grantor No. 1 of Snohomish County to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

(Seal or Stamp)

Dated \_\_\_\_\_  
Signature of \_\_\_\_\_  
Notary Public \_\_\_\_\_  
Title Notary Public  
My appointment expires \_\_\_\_\_



**GRANTEE: PUGET SOUND ENERGY, INC.**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**(REPRESENTATIVE ACKNOWLEDGEMENT)**

State of Washington  
County of \_\_\_\_\_

I certify that I know or have satisfactory evidence that \_\_\_\_\_ signed this instrument, on oath stated that (he, she) was authorized to execute the instrument and acknowledged it as the \_\_\_\_\_ of Puget Sound Energy, Inc. and to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

(Seal or Stamp)

Dated \_\_\_\_\_  
Signature of \_\_\_\_\_  
Notary Public \_\_\_\_\_  
Title \_\_\_\_\_ Notary Public  
My appointment expires \_\_\_\_\_

EXHIBIT A  
EASEMENT DESCRIPTION  
SNOHOMISH COUNTY PARCEL 28050700105700

THAT PORTION OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 7, TOWNSHIP 28 NORTH, RANGE 5 EAST, W.M., SNOHOMISH COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST QUARTER CORNER OF SAID SECTION, A TACK IN 4 1/4" PIPE IN MONUMENT CASING FOUND IN PLACE, FROM WHICH THE WESTERN MOST MONUMENT AT THE INTERSECTION OF EAST CASINO ROAD AND PARK DRIVE A 2" LEAD AND TACK IN 4"X4" CONCRETE IN MONUMENT CASING FOUND IN PLACE BEARS NORTH 88°46'35" WEST, 1368.16 FEET DISTANT;

THENCE NORTH 88°46'35" WEST A DISTANCE OF 1084.65 FEET TO THE WESTERLY MARGIN OF PACIFIC NORTHWEST TRACTION COMPANY RIGHT OF WAY;

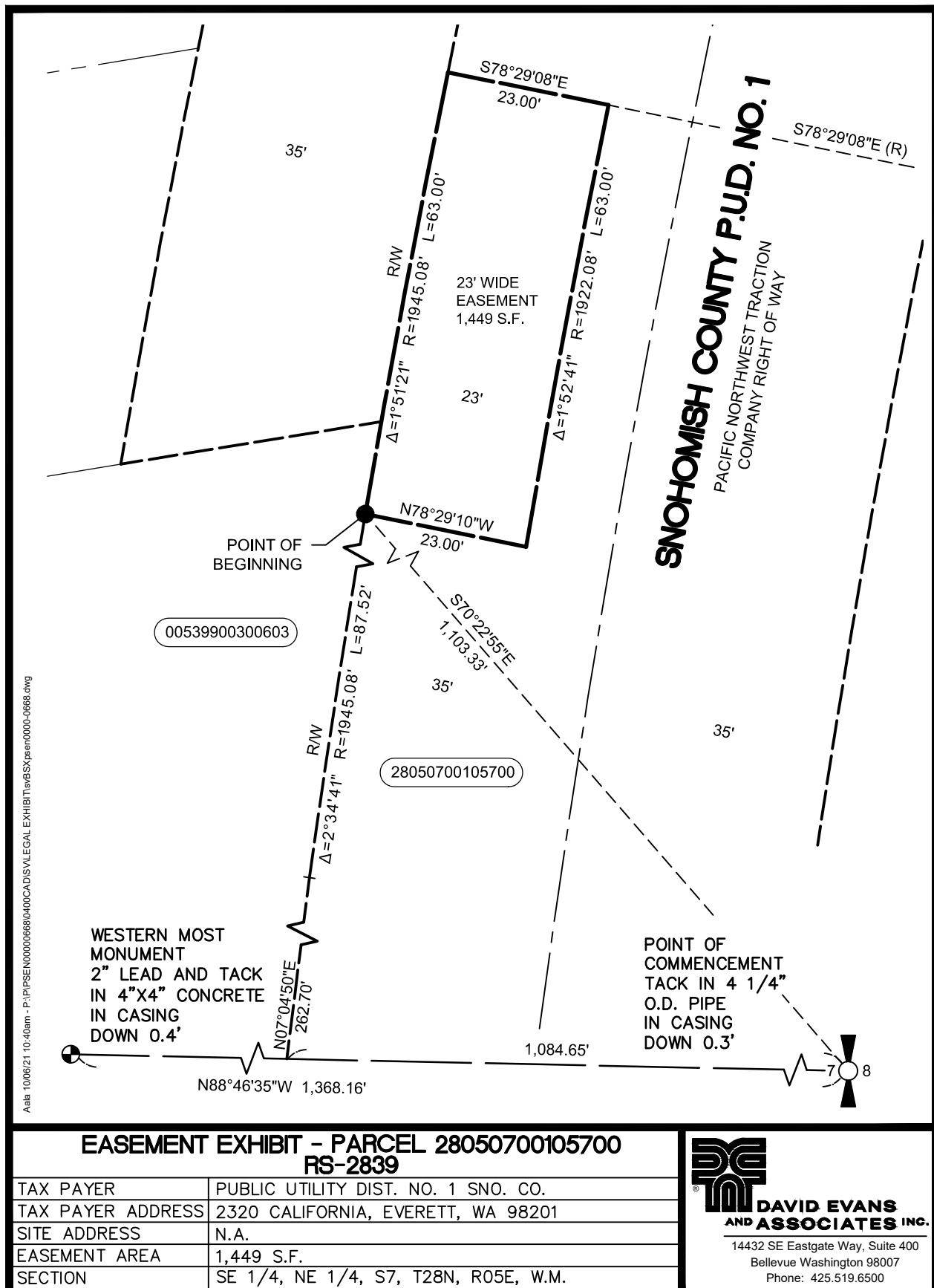
THENCE NORTH 07°04'50" EAST ALONG SAID WESTERLY MARGIN A DISTANCE OF 262.70 FEET TO THE BEGINNING OF A CURVE CONCAVE TO THE SOUTHEAST HAVING A RADIUS OF 1945.08 FEET;

THENCE NORTHEASTERLY ALONG THE ARC OF SAID CURVE AND SAID WESTERLY MARGIN THROUGH A CENTRAL ANGLE OF 2°34'41" A DISTANCE OF 87.52 FEET TO THE **POINT OF BEGINNING**;

THENCE CONTINUING NORTHEASTERLY ALONG THE ARC OF SAID CURVE AND SAID WESTERLY MARGIN THROUGH A CENTRAL ANGLE OF 1°51'21" A DISTANCE OF 63.00 FEET;

THENCE SOUTH 78°29'08" EAST A DISTANCE OF 23.00 FEET TO A NON-RADIAL INTERSECTION WITH AN ARC OF A CURVE CONCAVE TO THE SOUTHEAST FROM WHICH ITS CENTER BEARS SOUTH 78°29'08" EAST, 1922.08 FEET DISTANT;

## Exhibit B



# Puget Sound Energy (PSE) Easement for a District Gas Regulator

Maureen Barnes, Manager, Real Estate Services  
Georgine Rosson, Real Estate Services Agent IV  
Previously Presented on May 3, 2022



# PSE District Gas Regulator Easement

- The purpose of this presentation is to:
  - Inform the Board of an upcoming request to declare surplus a portion of District fee owned land and allow Real Estate Services to execute an easement for a gas regulator
  - Answer any questions in regard to impacts, compensation and long-term maintenance
- Staff recommendation is for Board approval to move forward, schedule a Public Hearing, and vote via a Resolution

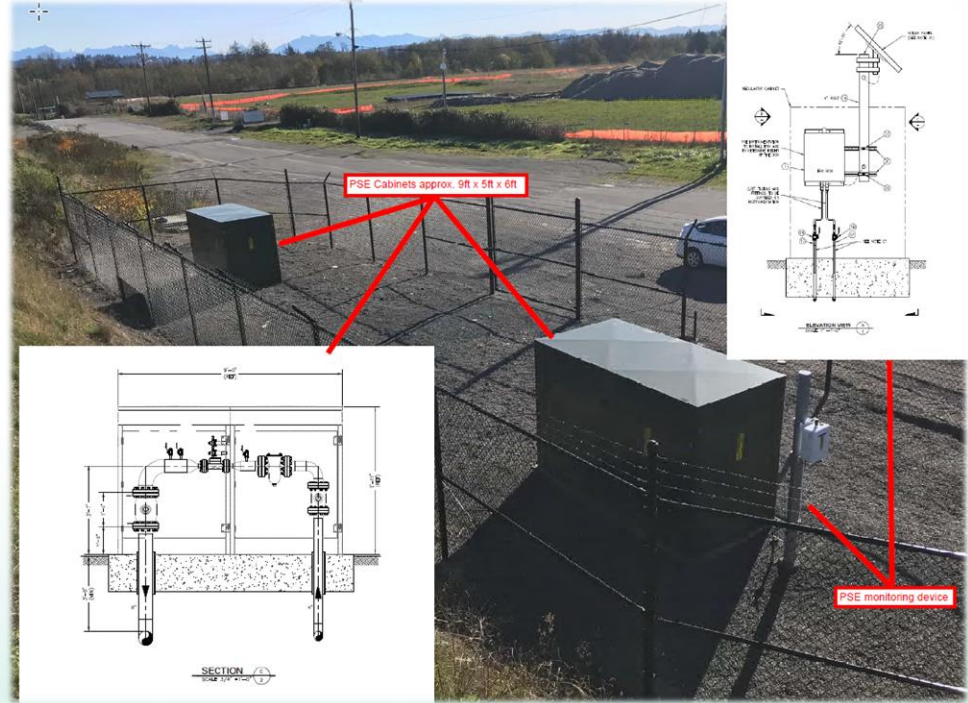
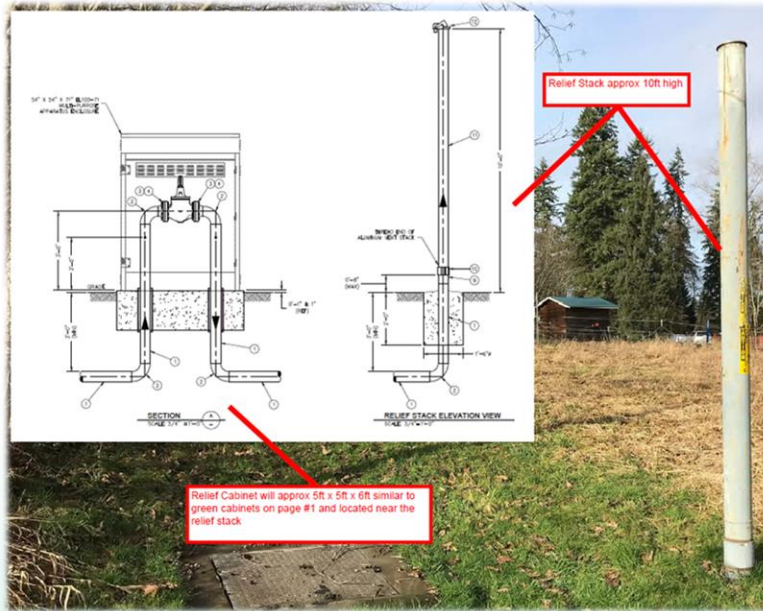
## PSE District Gas Regulator Easement - Background

- The District owns 5+/- acres, in fee, located off Beverly Blvd and Wetmore Ave in Everett, adjacent to and north of the Beverly Park Switching Station (1707 Scenic Dr)
- Puget Sound Energy is requesting a 23' X 63' (1,450+/- SF) easement
- This easement will be adjacent to a 10' easement, located on private property, which will include high and intermediate pressure gas mains

## PSE District Gas Regulator Easement - Background

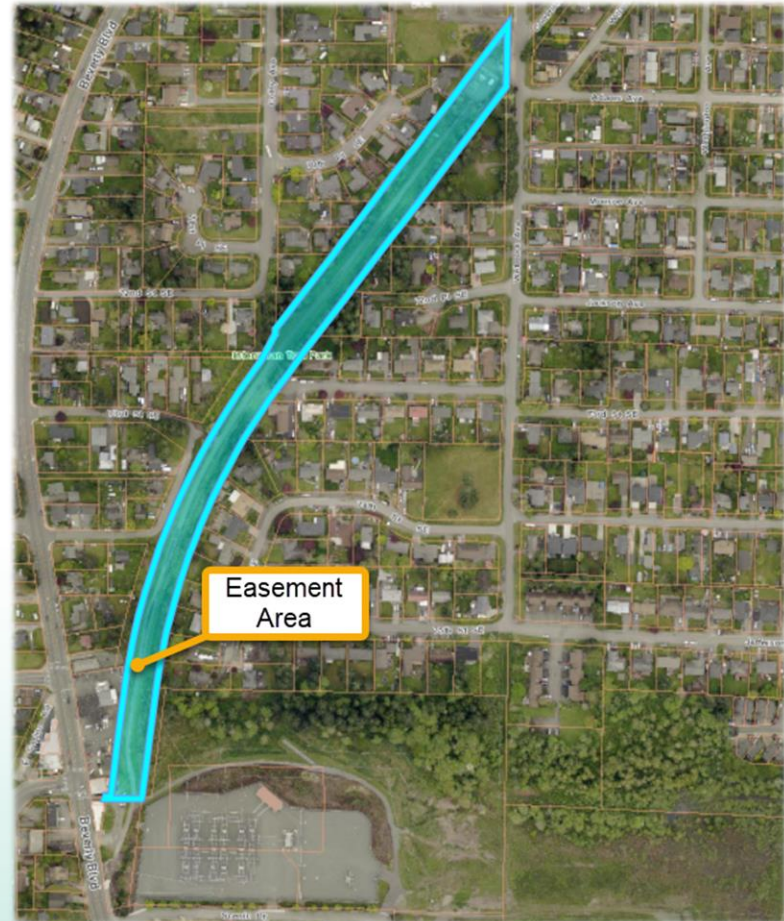
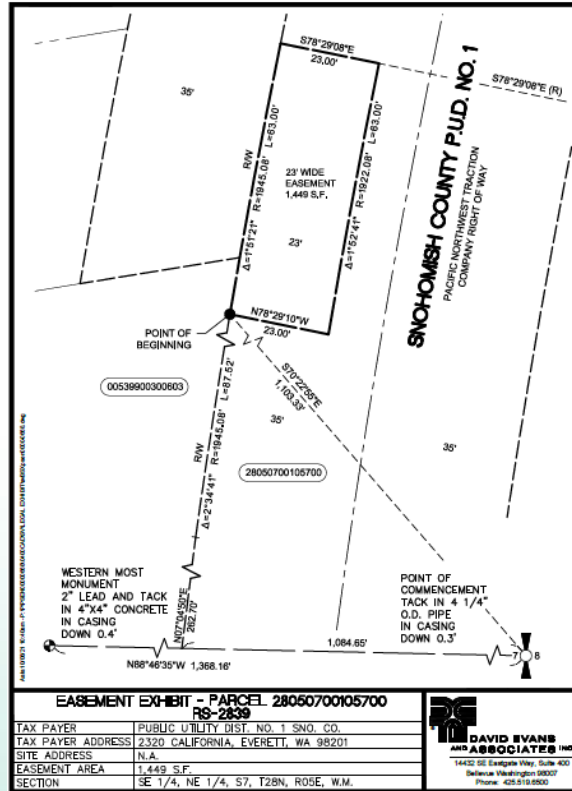
- The parcel is currently encumbered by the Interurban Trail, and easements with the City of Everett and Alderwood Water/Wastewater
- The easement area will be fenced and maintained by PSE
- Compensation amount is \$33,000 and was determined by a MAI designated appraiser

# Visual Depiction of Equipment





# Location of Easement



# Facts and Next Steps

- No District equipment, facilities, or access will be impacted.
- District staff have reviewed and approved this request.
- Legal has reviewed and approved the easement language.
- Real Estate Services recommends approving this request.
- May 17th, Commission will hold a Public Hearing and vote on this Resolution.

# Questions?





## BUSINESS OF THE COMMISSION

Meeting Date: May 17, 2022

Agenda Item: 5A

### TITLE

Consideration of a Resolution Authorizing the CEO/General Manager or Treasurer of Public Utility District No. 1 of Snohomish County to Purchase Insurance Coverage From Various Providers for and on Behalf of the District

### SUBMITTED FOR: Items for Individual Consideration

Finance/Risk Management	Jim Herrling/Jan Barnes	8303/8621
Department	Contact	Extension
Date of Previous Briefing:	<u>May 3, 2022</u>	
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |  |                                     |  |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion               | (Information)                       |  |
| <input type="checkbox"/> Policy Decision                 |                                     |  |
| <input type="checkbox"/> Statutory                       |                                     |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Executive Limitation, EL-7 Asset Protection – The General Manager shall not allow corporate assets to be unprotected, inadequately maintained or unnecessarily risked.*

On May 31, 2022, many of the District's insurance policies will expire. In addition, the District's 2021-2022 national flood insurance policy will expire on June 25, 2022. Staff has worked with the District's insurance broker to obtain proposals for the renewal of these policies, as presented in Exhibit A to the attached Resolution (which proposals may be subject to further modification prior to acceptance by the District). The renewal proposal for the District's excess liability coverage includes an additional premium which will be used to "buy down" the deductible for the Water System to an amount which is more appropriate in light of the revenues available to that System.

After consideration of the proposals, staff recommends that the CEO/General Manager or Treasurer be authorized to accept the offers of certain insurance companies to provide the District with insurance coverage for 2022-2023 at the coverage levels recommended by staff.

*List Attachments*  
Resolution  
Exhibit A

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Authorizing the CEO/General Manager or Treasurer of Public Utility District No. 1 of Snohomish County to Purchase Insurance Coverage From Various Providers for and on Behalf of the District

WHEREAS, the following insurance coverages for Public Utility District No. 1 of Snohomish County (“District”) for the 2021-2022 period will expire on May 31, 2022: excess liability, additional excess liability, public officials liability, employment practices liability, property, boiler and machinery, excess workers’ compensation liability, cyber, fiduciary liability, fidelity and crime, excess fidelity and crime, non-owned aircraft liability, hull and machinery protection and indemnity, hull and machinery excess protection and indemnity insurance, and vessel pollution; and

WHEREAS, coverage for the District’s 2021-2022 national flood insurance expires on June 25, 2022; and

WHEREAS, District staff has reviewed and evaluated various proposals solicited by the District’s insurance broker and recommends the District purchase excess liability, additional excess liability, public officials liability, employment practices liability, property, boiler and machinery, excess workers’ compensation liability, cyber, fiduciary liability, excess fiduciary liability, fidelity and crime, excess fidelity and crime, hull and machinery protection and indemnity, hull and machinery excess protection and indemnity, vessel pollution, and national flood insurance coverages for the 2022-2023 period from the providers and at the general coverage levels more fully set forth in Exhibit A hereto; and

WHEREAS, District staff has reviewed and evaluated various proposals solicited by the District’s insurance broker and recommends the District purchase

non-owned aircraft insurance coverage for the 2021-2024 period from the provider and at the general coverage level set forth in Exhibit A; and

WHEREAS, the Commission has considered staff's recommendation and finds, based upon the information and evaluation provided by District staff, that purchasing excess liability, additional excess liability, public officials liability, employment practices liability, property, boiler and machinery, excess workers' compensation liability, cyber, fiduciary liability, excess fiduciary liability, fidelity and crime, excess fidelity and crime, hull and machinery protection and indemnity, hull and machinery excess protection and indemnity, vessel pollution liability, and national flood insurance coverages for the 2022-2023 period, and non-owned aircraft coverage for the 2021-2024 period, from the providers and at the general coverage levels set forth in Exhibit A, is reasonable and consistent with prudent business practice.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County, Washington, that the CEO/General Manager or Treasurer is authorized to purchase insurance coverages from various providers for coverages including excess liability, additional excess liability, public officials liability, employment practices liability, property, boiler and machinery, excess workers' compensation liability, cyber, fiduciary liability, excess fiduciary liability, fidelity and crime, excess fidelity and crime, hull and machinery protection and indemnity, hull and machinery excess protection and indemnity, and vessel pollution liability policies for terms beginning no earlier than the date hereof and ending no later than June 1, 2023, and national flood insurance for a term beginning no earlier than the date hereof and ending no later than June 25, 2023, and non-owned aircraft liability for a term beginning

no earlier than the date hereof and ending no later than June 1, 2024, all as more fully detailed in Exhibit A hereto, provided that the Treasurer is hereby authorized to approve minor modifications to the coverage levels and/or premium amounts set forth therein prior to acceptance of such policies to the extent such modifications are deemed beneficial to the District, in the reasonable opinion of the Treasurer.

PASSED AND APPROVED this 17<sup>th</sup> day of May, 2022.

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President

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Vice-President

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Secretary



Summary of Premium Estimates <sup>(1)</sup>

May 10, 2022

	<u>Carrier</u>	<u>(\$ Millions) Coverage</u>	<u>Self-Ins. Retention/ Deductible</u>	<u>Total 2022-2023 Quotes</u>	<u>Total 2021-2022 Quotes</u>
Excess Liability	AEGIS	\$ 35	\$ 2 Million	\$1,396,381	\$1,095,216
Water - Excess Liability	AEGIS	\$ 35	\$ 250,000	61,600	55,000
Additional Excess Liability	EIM	\$ 15	\$35 Million	134,800	112,310
Public Officials' Liability	AEGIS	\$ 35	\$ 2 Million	128,230	114,553
Employment Practices	AEGIS	\$ 15	\$500,000	72,000	70,000
Property/Boiler & Mach.	Quota share	\$ 400	\$ 250,000	1,437,884	1,323,777
Water - Property	Quota share	\$ 400	\$ 100,000	incl above	incl above
Excess Workers' Comp.	Safety Nat'l	Statutory	\$ 2 Million	150,577	122,247
Cyber	AEGIS	\$ 5	\$750,000	125,000	76,875
Fiduciary	Chubb	\$ 10	\$ 25,000	31,074	29,349
Excess Fiduciary	Atlantic Specialty	\$ 5	\$10 Million	12,274	13,141
Fidelity & Crime	Hartford	\$ 5	\$ 25,000	15,449	15,455
Excess Fidelity & Crime	ACE / Chubb	\$ 5	\$5 Million	11,751	11,881
Non-owned Aircraft	Starr Indemnity	\$ 2	-	4,140 <sup>(2)</sup>	4,140
Hull & Machinery/P&I	Navigators	\$ 1	\$ 5,000	7,049	6,399
Excess P&I	Navigators	\$ 1	\$ 1 Million	5,750	5,000
Vessel Pollution	WQIS	\$ 2	-	2,707	2,410
National Flood Insurance	NFIP	\$ 1	\$ 10,000	3,175	60,639
<b>Total Estimated Premiums</b>				<b>\$ 3,599,840</b>	<b>\$ 3,118,391</b>

(1) The 2022-2023 premiums shown are subject to further modification prior to acceptance by the District.

(2) Non-Owned Aircraft coverage was placed for three years, 2021-2024. The Premium will be paid in three equal installments of \$4140 in June 2021, 2022 and 2023.

Resolution No. \_\_\_\_\_

Exhibit A

Page 1 of 1

Summary of Premium Estimates <sup>(1)</sup>

May 16, 2022

	<u>Carrier</u>	<u>(\$ Millions) Coverage</u>	<u>Self-Ins. Retention/ Deductible</u>	<u>Total 2022-2023 Quotes</u>	<u>Total 2021-2022 Quotes</u>
Excess Liability	AEGIS	\$ 35	\$ 2 Million	\$1,396,381	\$1,095,216
Water - Excess Liability	AEGIS	\$ 35	\$ 250,000	61,600	55,000
Additional Excess Liability	EIM	\$ 15	\$35 Million	134,800	112,310
Public Officials' Liability	AEGIS	\$ 35	\$ 2 Million	128,230	114,553
Employment Practices	AEGIS	\$ 15	\$500,000	72,000	70,000
Property/Boiler & Mach.	Quota share	\$ 400	\$ 1 Million	1,208,848	1,323,777
Water - Property	Quota share	\$ 400	\$ 100,000	incl above	incl above
Excess Workers' Comp.	Safety Nat'l	Statutory	\$ 2 Million	150,577	122,247
Cyber	AEGIS	\$ 5	\$750,000	125,000	76,875
Fiduciary	Chubb	\$ 10	\$ 25,000	31,074	29,349
Excess Fiduciary	Atlantic Specialty	\$ 5	\$10 Million	12,274	13,141
Fidelity & Crime	Hartford	\$ 5	\$ 25,000	15,449	15,455
Excess Fidelity & Crime	ACE / Chubb	\$ 5	\$5 Million	11,751	11,881
Non-owned Aircraft	Starr Indemnity	\$ 2	-	4,140 <sup>(2)</sup>	4,140
Hull & Machinery/P&I	Navigators	\$ 1	\$ 5,000	7,049	6,399
Excess P&I	Navigators	\$ 1	\$ 1 Million	5,750	5,000
Vessel Pollution	WQIS	\$ 2	-	2,707	2,410
National Flood Insurance	NFIP	\$ 1	\$ 10,000	3,175	60,639
<b>Total Estimated Premiums</b>				<b>\$ 3,370,804</b>	<b>\$ 3,118,391</b>

(1) The 2022-2023 premiums shown are subject to further modification prior to acceptance by the District.

(2) Non-Owned Aircraft coverage was placed for three years, 2021-2024. The Premium will be paid in three equal installments of \$4140 in June 2021, 2022 and 2023.



## BUSINESS OF THE COMMISSION

Meeting Date: May 17, 2022

Agenda Item: 5B

### TITLE

Consideration of a Resolution Ratifying Declaration of Certain Supplies as Surplus Property and Ratifying the Disposal of Such Supplies

### SUBMITTED FOR: Items for Individual Consideration

Risk Management	Jim Herrling	8303
Department	Contact	Extension
Date of Previous Briefing:	<u>April 5, 2022</u>	
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |   |                                     |  |
|---|-------------------------------------|--|
| <input type="checkbox"/> Decision Preparation       | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion          | (Information)                       |  |
| <input checked="" type="checkbox"/> Policy Decision |                                     |  |
| <input type="checkbox"/> Statutory                  |                                     |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Ends Policies EL-1(4) Utilities are responsible.*

Public Utility District No. 1 of Snohomish County (the “District”) acquired a number of rapid test kits for the COVID-19 virus as part of its response to the pandemic, and many of these test kits had an expiration date at the end of April 2022. As of the beginning of April, staff determined that they had approximately 170 test kits remaining, and that they would be unable to use the test kits prior to their expiration. To ensure the kits could be useful, staff proposed disposal by means of offering the test kits to District employees. Staff wanted to ensure that the kits could be used timely prior to their expiration.

At the meeting on April 5, 2022, District staff informed the Board of its proposal for the disposal of the test kits, with its recommendation to request that the Board ratify the actions after the fact. Ratification of the actions taken by staff is appropriate because state law does not require a formal declaration of surplus and public hearing prior to disposal of supplies such as these test kits, as they are below the monetary thresholds set forth in state law. Staff is proposing the ratification, however the District’s policy requires the Board to approve surplus declarations.

*List Attachments:*  
Resolution

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Ratifying Declaration of Certain Supplies as  
Surplus Property and Ratifying the Disposal of Such Supplies

WHEREAS, Public Utility District No. 1 of Snohomish County (the “District”) acquired a number of rapid test kits for the COVID-19 virus as part of its response to the pandemic, and many of these test kits had an expiration date at the end of April, 2022; and

WHEREAS, As of early April, 2022, District staff had approximately 170 such test kits remaining, and determined that they would have been unable to use the remaining test kits prior to their expiration, and wished to have sufficient time to dispose of the kits by offering them to District employees prior to their expiration date; and

WHEREAS, staff and the CEO/General Manager proposed to dispose of the test kits prior to expiration by offering them to District employees, in furtherance of keeping District workplaces safe; and

WHEREAS, on April 5, 2022, staff informed the Board of its proposal for the disposal of the test kits, with its recommendation to request that the Board ratify the actions after the fact; and

WHEREAS, state law does not require a formal declaration of surplus and public hearing prior to disposal of supplies such as these test kits, as they are below the monetary thresholds set forth in state law, however the District’s policy requires the Board to approve surplus declarations; and

WHEREAS staff request that the Board now ratify the District’s actions in surplus and disposing of the COVID-19 test kits.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No.1 of Snohomish County, that the District’s decision to declare surplus the District’s supply of approximately 170 COVID-19 test kits set to expire at the end of

Resolution No. \_\_\_\_\_

- 2 -

April 2022, and to distribute such kits to the District's employees, is hereby ratified and affirmed.

PASSED AND APPROVED this 17th day of May 2022.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary



## BUSINESS OF THE COMMISSION

Meeting Date: May 17, 2022

Agenda Item: 5C

### TITLE

Consideration of a Resolution Approving a Memorandum of Agreement Between the City of Sultan and Public Utility District No. 1 of Snohomish County Related to Interim Retail Water Service for Certain Buildings at the Henry M. Jackson Hydroelectric Project

### SUBMITTED FOR: Items for Individual Consideration

Water/Generation	<u>Brant Wood/Brad Spangler</u>	<u>3003/8151</u>
Department	Contact	Extension
Date of Previous Briefing:	<u>May 10, 2022 (memo)</u>	
Estimated Expenditure:	<u></u>	Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |   |                                     |  |
|---|-------------------------------------|--|
| <input type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion    | (Information)                       |  |
| <input type="checkbox"/> Policy Decision      |                                     |  |
| <input type="checkbox"/> Statutory            |                                     |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Governance Policy-3 (4) non-delegable, statutorily assigned duties.*

District Generation staff has identified a need for domestic water service at the “blue” and “brown” buildings located at the Henry M. Jackson Hydroelectric Project (“Jackson Project”), and retail water service can be provided by the City of Sultan (“City”) using a water pipeline that crosses the Jackson Project. Staff has applied for and been approved for a water service from the City.

In 2001, the City and the District collaborated on the construction of the water supply pipeline in two phases. The first phase extends from the City of Everett’s supply point to a point of attachment to phase two, which is the City’s portion of the pipeline, which then extends to the City’s water reservoirs. Sultan has purchased all the water in the pipeline.

Because the proposed retail water service for the Jackson Project buildings is located on the District’s portion of the pipeline, a Memorandum of Agreement is necessary for the District to install the water service connection and meter box, before the City can install its regular water

service meter and begin providing retail water service. District water utility staff have determined is it not feasible for the District to provide the retail water service for the Jackson Project buildings at this time because it would trigger retail service, capacity, and large City payment obligations under the 2001 Construction Agreement that are premature and unwarranted. The Memorandum of Agreement does provide for “Interim” retail water service, however, in case the District does in the future provide retail service in that area.

*List Attachments:*

Resolution

Exhibit A



RESOLUTION NO. \_\_\_\_\_

A RESOLUTION Approving a Memorandum of Agreement  
Between the City of Sultan and Public Utility District No. 1 of  
Snohomish County Related to Interim Retail Water Service for  
Certain Buildings at the Henry M. Jackson Hydroelectric Project

WHEREAS, Public Utility District No. 1 of Snohomish County (the “District”) has a need for retail water service at certain ancillary buildings located at the Henry M. Jackson Hydroelectric Project (“Jackson Project”), and retail water service can be provided by the City of Sultan (“City”) using a water pipeline that crosses the Jackson Project; and

WHEREAS, due to a preexisting agreement for future capacity, the District owns the portion of the water pipeline in this location, while the City owns and controls the water; thereby necessitating an agreement under which the District will install the water service connection and meter box, before the City can install its regular water service meter and begin providing retail water service; and

WHEREAS, Staff recommend approval of the Memorandum of Agreement with the City of Sultan for interim retail water service in substantially the form set forth as Exhibit “A.”

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Public Utility District No. 1 of Snohomish County, that the proposed Memorandum of Agreement with the City of Sultan for Interim Retail Water service is hereby approved and the CEO/General Manager or his designee is authorized to execute the proposed Memorandum of Agreement in substantially the form set forth as Exhibit “A” hereto.

PASSED AND APPROVED this 17<sup>th</sup> day of May, 2022.

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Secretary

**MEMORANDUM OF AGREEMENT  
BETWEEN  
PUBLIC UTILITY DISTRICT NO. 1 OF SNOHOMISH COUNTY  
AND  
THE CITY OF SULTAN  
FOR INTERIM RETAIL WATER SERVICE**

This MEMORANDUM OF AGREEMENT (“MOA”) is entered into between PUBLIC UTILITY DISTRICT NO. 1 OF SNOHOMISH COUNTY (hereinafter “District”), a Washington municipal corporation, and the City of Sultan (hereinafter “City”). The District and the City are also referred to herein individually as “Party” and collectively as “Parties.”

WHEREAS, the District has ancillary structures at its Jackson Hydroelectric Project (“Jackson Project”) that require domestic water service; and

WHEREAS, the District and the City previously entered a Water Supply Pipeline Construction, Operation and Maintenance Agreement (“Pipeline Agreement”) in June 2001, that allowed the Parties to combine resources and expertise to design, construct, operate and maintain a water pipeline project for their mutual benefits; and

WHEREAS, pursuant to the Pipeline Agreement the District owns the 16-inch water pipeline from the tap into the City of Everett No. 5 Pipeline, extending onto the Jackson Project site and down 116<sup>th</sup> SE to the point that the water pipeline attaches to the City’s 12-inch water main (“Phase 1”). This portion of water pipeline that is owned and maintained by the District currently has no water service connections. Thus, the City of Everett delivers and measures through its master meter at the tap the water that is sent through the pipeline and directly charges the City its current wholesale rate for all water used; and

WHEREAS, the District desires to purchase water retail from the City for the purpose of serving its ancillary structures at the Jackson Project and the City is willing to sell water retail to the District, for said purpose, and under the terms of this Agreement; and

WHEREAS, the Parties mutually agree that this Agreement is separate and apart from, and does not change, amend, modify and/or waive any of the terms and conditions of the Pipeline Agreement or either Party’s current approved future or retail water service area.

NOW, THEREFORE, for the mutual benefits to be derived, the Parties agree as follows:

**Section 1 – Delivery and Use of Water**

The City shall deliver water to the District for use at its Jackson Project and the District shall pay the City for delivery of water at the City’s current, applicable retail water rate.

## **Section 2 – Service and Meter**

2.1 All water supply delivered by the City to the District shall be delivered and measured through a 5/8" x 3/4" meter. The District shall be responsible for installing the water service connection and meter box on its 16-inch water main in the location depicted on the Exhibit attached hereto. The City shall be responsible for installing and maintaining the City's standard 5/8" x 3/4" water service meter in the District box. The Parties will make reasonable efforts to coordinate the work, including providing the other Party with a minimum of 24-hours notice to allow the Party to inspect the work.

2.2 Subject to the terms and conditions of the Pipeline Agreement, when the District commences use of the Project pipeline (other than occasional, temporary minor water withdrawals from a pipeline hydrant by the District for Jackson project purposes), this connection shall revert to the District. The District will then change out the City's water meter with a District water meter.

## **Section 3 – Retail Water Rate and Billing**

3.1 Retail Water Rate. The retail water rate paid by the District to the City shall be per one hundred cubic feet (ccf) of water, delivered to the District through the new retail water meter described in Section 2 above. The City's water rates are set forth in its current water rate ordinance as may be adjusted from time to time with approval of the City Council.

3.2 Billing Period. The service meter shall be read by the City and the results recorded at the end of each monthly billing cycle. Billing to the District will be issued on a monthly basis and sent to the Administrator identified in Section 5 for processing and payment. Payment to the City shall be due within 30-days of issuance of the billing invoice.

## **Section 4 - Term**

This Agreement shall be effective from the date of execution by authorized representatives of both Parties hereto and shall continue in effect through December 31, 2032, unless terminated by mutual agreement or upon 120-days written notice by either Party.

## **Section 5 - Administrators**

Each Party to this Agreement shall designate an individual (an “Administrator”), who may be designated by title or position, to oversee and administer such Party’s participation in this Agreement. The Parties’ initial Administrators shall be the following individuals:

District Administrator

Brant Wood  
AGM, Water Utility  
[bewood@snopud.com](mailto:bewood@snopud.com)  
(425) 397-3003

Attn: Brant Wood, Water Utility  
P.O. Box 1107  
Everett, WA 98206

City of Sultan’s Administrator

Nate Morgan  
Public Works Director  
[nate.morgan@ci.sultan.wa.us](mailto:nate.morgan@ci.sultan.wa.us)  
(360) 793-2262

Each Party may change its Administrator at any time by delivering written notice of such Party’s new Administrator to the other Party.

## **Section 6 - Notices**

All written notices required to be given by any Party to the other Party under this Agreement shall be in writing and shall be delivered either in person, by United States Mail, or by electronic mail (email) to the applicable Administrator or the Administrator’s designee. Notice delivered in person shall be deemed given when accepted by the recipient. Notice by United States Mail shall be deemed given as of the date the same is deposited in the United States Mail, postage prepaid, and addressed to the Administrator, or their designee, at the addresses set forth in Section 5 of this Agreement. Notice delivered by mail shall be deemed given as of the date and time received by the recipient.

## **Section 7 - Indemnity**

7.1 Nothing herein shall be interpreted to create indemnity or cross indemnity agreements between the Parties. In the event of claim, loss or liability alleged to have arisen out of the ownership or operation of the District’s water supply system or the City’s water supply system, the Parties agree that their liability shall be borne in accordance with and as determined under applicable Washington State and federal laws.

7.2 Notwithstanding any other provision of this Agreement, neither the District nor the City shall be liable under or pursuant to this Agreement for any indirect, incidental, special, exemplary or consequential damages, including but not limited to damages for lost profits or benefits, even if such party has been advised of the possibility or existence of such damages.

## **Section 8 – Exhibits**

Exhibits referred to throughout this Agreement are attached hereto and incorporated herein as though fully set forth at each reference.

## **Section 9 - Miscellaneous**

9.1 Headings. The headings used herein are for convenience of reference only and shall not affect the meaning or interpretation of this Agreement.

9.2 No Third-Party Beneficiaries. Except as expressly set forth in this Agreement, none of the provisions of this Agreement shall inure to the benefit of or be enforceable by a third party.

9.3 Waivers. Except as otherwise provided herein or as agreed to by the Parties, no provision of this Agreement may be waived except as documented or confirmed in writing. Any waiver at any time by a party of its right with respect to a default under this Agreement, or with respect to any other matter arising in connection therewith, shall not be deemed a waiver with respect to any subsequent default or matter. Either Party may waive any notice or agree to accept a shorter notice than specified in this Agreement. Such waiver of notice or acceptance of shorter notice by a Party at any time regarding a notice shall not be considered a waiver with respect to any subsequent notice required under this Agreement.

9.4 Amendment. No change, amendment or modification of any provision of this Agreement shall be valid unless set forth in a written amendment to this Agreement signed by both Parties.

9.5 Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

9.6 Signature Authority. Each of the undersigned signatories represents and warrants that he or she has all necessary and proper authorization to execute and deliver this Agreement on behalf of the Party of which he or she is signing.

9.7 Rule of Construction. No provision of the Agreement shall be construed in favor or against either of the Parties hereto by reason of the extent to which any such Party or its counsel participated in the drafting thereof or by reason of the extent to which such provision or any other provision or provisions of this Agreement is or are inconsistent with any other prior draft thereof.

This Agreement shall have no effect on any prior agreements between the Parties, and more specifically, this Agreement shall not be construed to change, amend, modify and/or waive any of the terms and conditions of the Pipeline Agreement or either Party's approved current approved future or retail water service area.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed this \_\_\_\_\_  
day of \_\_\_\_\_, 2022.

PUBLIC UTILITY DISTRICT NO. 1  
OF SNOHOMISH COUNTY

CITY OF SULTAN

By: \_\_\_\_\_

Brant Wood

Assistant General Manager  
Water Utility

By: \_\_\_\_\_

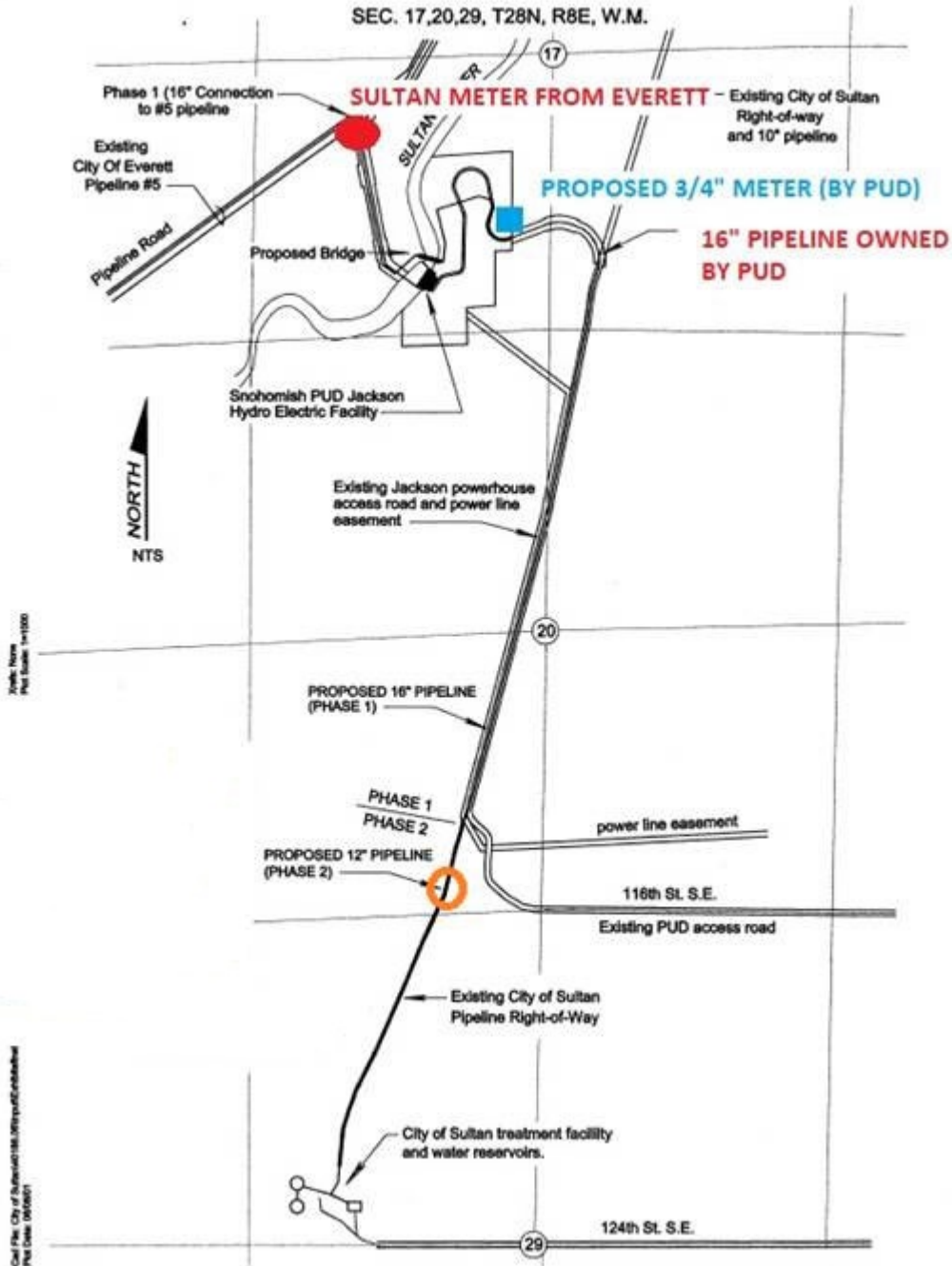
Russel Wiita  
Mayor

APPROVED AS TO FORM

By: \_\_\_\_\_

Shawn J. Aronow  
Assistant General Counsel

**EXHIBIT**







## BUSINESS OF THE COMMISSION

Meeting Date: May 17, 2022

Agenda Item: 6

### TITLE

CEO/General Manager's Report

### SUBMITTED FOR: CEO/General Manager Report

CEO/General Manager	John Haarlow	8473
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:		
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Decision Preparation | <input checked="" type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion    | (Information)                                  |  |
| <input type="checkbox"/> Policy Decision      |  |  |
| <input type="checkbox"/> Statutory            |  |  |

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

The CEO/General Manager will report on District related items.

*List Attachments:*  
None



## BUSINESS OF THE COMMISSION

Meeting Date: May 17, 2022

Agenda Item: 7A

### TITLE

Commission Reports

### SUBMITTED FOR: Commission Business

Commission	Allison Morrison	8037
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:		
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

### ACTION REQUIRED:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Decision Preparation | <input checked="" type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion    | (Information)                                  |  |
| <input type="checkbox"/> Policy Decision      |  |  |
| <input type="checkbox"/> Statutory            |  |  |

### SUMMARY STATEMENT:

The Commissioners regularly attend and participate in meetings, seminars, and workshops and report on their activities.

*List Attachments:*  
None



## BUSINESS OF THE COMMISSION

Meeting Date: May 17, 2022

Agenda Item: 7B

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**TITLE:**

Commissioner Event Calendar

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**SUBMITTED FOR: Commission Business**

Commission

*Department*

Allison Morrison

*Contact*

8037

*Extension*

Date of Previous Briefing: \_\_\_\_\_

Estimated Expenditure: \_\_\_\_\_

Presentation Planned ☐

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**ACTION REQUIRED:**

- ☒ Decision Preparation
- ☐ Policy Discussion
- ☐ Policy Decision
- ☐ Statutory

☐ Incidental  
(Information)

☐ Monitoring Report

---

**SUMMARY STATEMENT:**

Identify the relevant Board policies and impacts:

The Commissioner Event Calendar is enclosed for Board review.

*List Attachments:*

Commissioner Event Calendar

# Commissioner Event Calendar – 2022

## May 2022

### May 4 - 6:

Public Power Council/PNUCC Meetings  
Portland, OR  
(Logan)

### May 10:

Economic Alliance – Honoring Asian History Month &  
Asian Diversity  
Virtual 8:30 a.m. – 9:30 a.m.  
(Logan)

### May 18:

PUD Customer Breakfast  
Virtual 8:00 a.m. – 9:00 a.m.  
(Wolfe)

### May 18:

Economic Alliance - Snohomish County Update  
Virtual 9:30 a.m. – 11:00 a.m.  
(Wolfe)

### May 18:

Conference of State Legislators: Microgrid Tour  
Arlington, WA 9:30 a.m. – 12:30 p.m.  
(Logan/Olson)

## May 2022

### May 22-25:

NWPPA Annual Conference  
Coeur d'Alene, ID  
(Logan)

# Commissioner Event Calendar – 2022

## June 2022

June 1 - 3:

Public Power Council/PNUCC Meetings  
Virtual

June 10 - 15:

APPA National Conference  
Nashville, TN  
(Logan)

## June 2022

# Commissioner Event Calendar – 2022

**July 2022**

**July 2022**

**\*\*For Planning Purposes Only and Subject to Change at any Time\*\***

# Commissioner Event Calendar – 2022

## August 2022

August 3 - 5:

Public Power Council/PNUCC Meetings  
Portland, OR

## August 2022

# Commissioner Event Calendar – 2022

## September 2022

August 31 – September 2:

Public Power Council/PNUCC Meetings

Virtual

## September 2022



# Commissioner Event Calendar – 2022

## October 2022

October 5 - 7:

Public Power Council/PNUCC Meetings

Virtual

## October 2022

# Commissioner Event Calendar – 2022

## November 2022

November 16 - 18:

Public Power Council/PNUCC Annual Meetings  
Portland, OR

## November 2022

**\*\*For Planning Purposes Only and Subject to Change at any Time\*\***

# Commissioner Event Calendar – 2022

**December 2022**

**December 2022**

**\*\*For Planning Purposes Only and Subject to Change at any Time\*\***



## BUSINESS OF THE COMMISSION

Meeting Date: May 17, 2022

Agenda Item: 8A

### TITLE

Governance Planning Calendar

### SUBMITTED FOR: Governance Planning

Commission

Department

Allison Morrison

Contact

8037

Extension

Date of Previous Briefing:

Estimated Expenditure:

Presentation Planned ☐

### ACTION REQUIRED:

- ☒ Decision Preparation
- ☐ Policy Discussion
- ☐ Policy Decision
- ☐ Statutory

☐ Incidental  
(Information)

☐ Monitoring Report

### SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

*Governance Process, Agenda Planning, GP-4: To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda ....*

The Planning Calendar is enclosed for Board review.

*List Attachments:*

Governance Planning Calendar

# Governance Planning Calendar – 2022

## To Be Scheduled

- Compensation Philosophy Discussion

## To Be Scheduled

- Board Training with Ann Macfarlane

# Governance Planning Calendar – 2022

## June 7, 2022

### Morning Session:

- Media
- North County Community Office Update
- City of Lake Stevens Water Parcel Sale
- North Mountain Substation Operations & Maintenance
- CEF3 Grants for Feasibility Studies

### Afternoon Session:

- Governance Planning Calendar

## June 21, 2022

### Morning Session:

- Community Engagement
- Connect Up Quarterly Update

### Afternoon Session:

- Public Hearing and Action:
  - Disposal of Surplus Property – 3<sup>rd</sup> Quarter
  - City of Lake Stevens Water Parcel Sale
- Monitoring Report:
  - Asset Protection Monitoring Report
- Governance Planning Calendar

# Governance Planning Calendar – 2022

## July 5, 2022

### Morning Session:

- Media

### Afternoon Session:

- Governance Planning Calendar

## July 19, 2022

### Morning Session:

- Community Engagement
- ~~Energy Risk Management Report (moved to October 18)~~
- ~~Water Supply Update (moved to October 18)~~

### Afternoon Session:

- Governance Planning Calendar

# Governance Planning Calendar – 2022

## August 2, 2022

### Morning Session:

- Media
- Strategic Plan Review

### Afternoon Session:

- Monitoring Report:  
→ 2<sup>nd</sup> Quarter Financial Conditions and  
Activities Monitoring Report
- Governance Planning Calendar

## August 16, 2022

### Morning Session:

- Community Engagement

### Afternoon Session:

- 2023 Preliminary Budget – Report of Filing and  
Notice of Public Hearing
- Governance Planning Calendar



# Governance Planning Calendar – 2022

## September 6, 2022

### Morning Session:

- Media

### Afternoon Session:

- Governance Planning Calendar

## September 20, 2022

### Morning Session:

- Community Engagement
- Connect Up Quarterly Update
- DEI Update

### Afternoon Session:

- Public Hearing and Action:
  - Disposal of Surplus Property – 4<sup>th</sup> Quarter
- Governance Planning Calendar

# Governance Planning Calendar – 2022

## October 3, 2022

### Morning Session:

- Media

### Afternoon Session:

- Public Hearing:  
→ Open 2023 Proposed Budget Hearing
- Governance Planning Calendar

## October 18, 2022

### Morning Session:

- Community Engagement
- Energy Risk Management Report —~~3<sup>rd</sup>~~ Quarter  
2022
- Water Supply Update

### Afternoon Session:

- Governance Planning Calendar

# Governance Planning Calendar – 2022

## November 1, 2022

### Morning Session:

- Media

### Afternoon Session:

- Public Hearing:  
→Continue Public Hearing on the 2023 Proposed Budget
- Monitoring Report:  
→3<sup>rd</sup> Quarter Financial Conditions and Activities Monitoring Report
- Governance Planning Calendar

## November 15, 2022

### Morning Session:

- Community Engagement

### Afternoon Session:

- Public Hearing:  
→Continue Public Hearing on the 2023 Proposed Budget
- Adopt Regular Commission Meeting Dates for the Year 2023
- Governance Planning Calendar

# Governance Planning Calendar – 2022

## December 6, 2022

### Morning Session:

- Media
- Finance Audit Activity
- Connect Up Quarterly Update

### Afternoon Session:

- Public Hearing and Action:  
→ Adopt 2023 Budget
- Monitoring Report:  
→ Financial Planning and Budgeting Monitoring Report
- Elect Board Officers for the Year 2023
- Proposed 2023 Governance Planning Calendar

## December 20, 2022

### Morning Session:

- Community Engagement

### Afternoon Session:

- Public Hearing and Action:  
→ Disposal of Surplus Property - 1<sup>st</sup> Quarter  
→ Confirm Final Assessment Roll for LUD No. 65
- Adopt 2023 Governance Planning Calendar

# Governance Planning Calendar – 2022

## 2022 Year-at-a-Glance Calendar

January

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

 Holiday

 #

Commission Meetings

**\*\*For Planning Purposes Only and Subject to Change at any Time\*\***