

**SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT
BOARD OF COMMISSIONERS REGULAR MEETING
Zoom Online Meeting Platform**

May 3, 2022

The Board of Commissioners meeting will be held virtually via Zoom Meeting. Due to the COVID-19 pandemic and Proclamation 20-28.15 issued by Governor Jay Inslee, in-person attendance is not permitted at this time.

CONVENE REGULAR MEETING – 9:00 a.m. – Virtual Meeting Participation Information

Join Zoom Meeting:

- Use link
<https://us06web.zoom.us/j/89809987725?pwd=MHBjQzU0WUE3M08xSIViZVVzTmdNQOT09>
- Dial in: (253) 215-8782
- Meeting ID: 898 0998 7725
- Passcode: 405450

1. GENERAL MANAGER BRIEFING AND STUDY SESSION

- A. Updates
 - 1. Media
 - 2. [Legislative](#)
 - 3. Other
- B. [Insurance Program Overview & 2022 - 2023 Renewal](#)
- C. [Draft Long-Term District Strategy](#)
- D. [Rate Update for Public Electric Vehicle Fast Chargers at PUD Headquarters](#)
- E. [Surplus and Sale of Land for Future County Road](#)
- F. [Puget Sound Energy \(PSE\) Easement for a District Gas Regulator](#)

RECONVENE REGULAR MEETING -1:30 p.m. - Virtual Meeting Participation

2. RECOGNITION/DECLARATIONS

- A. [Employee of the Month for May – Aaron Swaney](#)

3. COMMENTS FROM THE PUBLIC

Virtual Participation Information:

If you are attending the meeting virtually (using the link or number provided above) please indicate that you would like to speak by clicking “raise hand” and the Board President will call on attendees to speak at the appropriate time. If you are joining by phone, dial *9 to “raise hand.”

Continued →

4. CONSENT AGENDA

- A. [Approval of Minutes for the Regular Meeting of April 19, 2022, and the Special Meeting of April 26, 2022](#)
- B. [Bid Awards, Professional Services Contracts and Amendments](#)
- C. [Consideration of Certification/Ratification and Approval of District Checks and Vouchers](#)
- D. [Consideration of a Resolution Designating an Authorized Representative and Alternate for Coordinating Matters Relating to the District's Request for Certain Disaster Assistance Funds from Appropriate Federal and State Agencies for the November 5, 2021 Through December 2, 2021 Severe Storms, Straight-line Winds, Flooding, Landslides and Mudslides](#)

5. PUBLIC HEARING AND ACTION

- A. [Consideration of a Resolution Declaring Certain Property Interests of the District in a Portion of Certain Real Property \(Tax Parcel No. 00373000601302\) Situated in the City of Bothell, Snohomish County, Washington, to be Surplus and Authorizing Transfer of Said Property Interests to Harbour Homes, LLC.](#)

6. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. [1st Quarter 2022 Financial Conditions and Activities Monitoring Report](#)

7. [CEO/GENERAL MANAGER REPORT](#)

8. COMMISSION BUSINESS

- A. [Commission Reports](#)
- B. [Commissioner Event Calendar](#)
- C. [2022 Budget, Forecast, and Major Project Status Report – First Quarter Results](#)

9. GOVERNANCE PLANNING

- A. [Governance Planning Calendar](#)

ADJOURNMENT

The next scheduled regular meeting is May 17, 2022

Agendas can be found in their entirety on the Snohomish County Public Utility District No. 1 web page at www.snopud.com. For additional information contact the Commission Office at 425.783.8611



BUSINESS OF THE COMMISSION

Meeting Date: May 3, 2022

Agenda Item: 1

TITLE:

CEO/General Manager's Briefing and Study Session

SUBMITTED FOR: Briefing and Study Session

CEO/General Manager	John Haarlow	8473
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:	<u>N/A</u>	
Estimated Expenditure:	<u></u>	Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Executive Limitations, EL-9, Communications and Support to the Board – the CEO/General Manager shall...marshal for the board as many...points of view, issues and options as needed for fully informed Board choices.

List Attachments:

CEO/General Manager's Briefing and Study Session attachments

State Government Relations Activity Report

STATE OVERVIEW

- On Apr. 22, the Washington State Building Code Council (SBCC) voted 11-3 to approve the new commercial energy code, which goes into effect July 1, 2023. The SBCC updates state building codes through rulemaking revisions every three years. Notable updates this cycle include policies aimed at reducing fossil fuel use in buildings. Under the revised code, most new commercial buildings and large multifamily buildings must utilize electric heat pumps for space heating and at least 50% of the time, utilize heat pumps for water heating. Later this year, the SBCC will consider updates to the residential energy code.

KEY HEARINGS/PRESS CONFERENCES/MEETINGS

- April 20 | WA Department of Health (DOH) Media Briefing – [Provides a briefing on the latest COVID trends and the states response to the pandemic.](#)
- April 21 | Governor Inslee Panel Discussion – [Discussing the human health impacts of using gas in buildings, and transitioning to 100% clean electricity in homes and offices.](#)
- April 22 | Washington State Building Code Council – [Review and approval of states commercial building energy codes.](#)

INTERESTING READS

- The Economist: [California wants to lead the world on climate policy](#)
- The Spokesman Review: [Washington council significantly restricts use of natural gas heating in new commercial buildings](#)
- The Columbian: [April precipitation boosted snowpack but Southwest Washington fire season unclear](#)
- The Seattle Times: [Energy shift creates opening for 'world's largest batteries'](#)
- Crosscut: [How tribes are harnessing renewable resources for energy — and jobs](#)

Federal Government Relations Activity Report

FEDERAL OVERVIEW

- The Bureau of Land Management release a [report](#) on the growth of clean energy on public lands. The agency is anticipating almost doubling renewable energy capacity by FY2023. The BLM has a target of permitting at least 25 gigawatts of onshore renewable energy by 2025.
- The Environmental Protection Agency (EPA) issued a [draft white paper](#) on control techniques and measures that could reduce greenhouse gas (GHG) emissions from new stationary combustion turbines. These turbines are projected to be a significant part of U.S. electricity generation in future years.
- On April 21, the Federal Energy Regulatory Commission issued a notice of proposed rulemaking to reform the commission's transmission planning and cost allocation requirements. The Northwest Public Power Association reports that "broadly, the NOPR would require transmission providers to conduct regional transmission planning on a sufficiently long-term, forward-looking basis driven by changes in the resource mix and demand. With respect to cost allocation, transmission providers must establish a method and seek agreement from states for the cost allocation of transmission facilities."
- The House and Senate Appropriations Committees and authorizing panels began their FY23 budget hearings for various agencies and departments.
- The Senate Energy and Natural Resources Committee advanced President Joe Biden's nominee, Kathryn Huff, to head the Energy Department's nuclear energy office.

GOVERNMENT RELATIONS ACTIVITIES REPORT (4.18.22-4.29.22)

KEY HEARINGS

- April 27 | [House Science Committee hearing](#) on the Energy Department's infrastructure needs
- April 28 | Senate Appropriations Transportation-HUD Subcommittee [hearing on Biden's fiscal 2023 budget request for the Department of Transportation](#)
- April 28 | House Appropriations Energy-Water Subcommittee [hearing on the president's fiscal 2023 budget request for the Energy Department](#)
- April 29 | House Appropriations Interior-Environment Subcommittee [hearing on President Joe Biden's fiscal 2023 budget request for the EPA](#)

CALENDAR

- The House and Senate were in recess (not in session) the week of April 18

INTERESTING READS

- Politico: [28 votes?! Senate preps for marathon on manufacturing bill](#)
- Politico: [Manchin stirs the pot while other Dems try to resuscitate their party-line vision](#)
- Politico: [White House's \\$33B Ukraine aid bill already tangled up in Congress](#)
- National Law Review: [FERC Issues Proposal to Overhaul Transmission Planning and Cost Allocation](#)
- Washington Post: [Outlook for solar industry is clouded by Commerce Department probe](#)
- U.S. Department of Interior: [Interior Department Outlines Roadmap for Continued Renewable Energy Progress on Public Lands](#)

Local Government Relations Activity Report

LOCAL OVERVIEW

- On April 21, the City of Everett released a [statement](#) crediting the city's Wastewater Treatment Plant staff participation in the PUD's Wastewater Energy Coaching Cohort program with achieving high performance energy savings. The Water Pollution Control Facility saved over 10,400,000 total net kilowatt hours and avoided total energy costs near \$830,000 over the course of a three-year energy savings program that has now concluded. The city was awarded close to \$200,000 in PUD program incentives.
- On April 28, the Sultan City Council authorized the mayor to sign a standard distribution easement and granting permission to the PUD for the installation and maintenance of electrical facilities at a cell tower located at Sultan's water treatment plant. A separate easement between the city and the PUD authorizes the installation of fiber at the same site through a private carrier.
- On April 28, the Sultan City Council authorized the mayor to sign a Memorandum of Understanding with the PUD for interim [Retail Water Service](#).

INTERESTING READS

- Everett Herald: [Thousands in County qualify for housing help but don't get it](#)
- Everett Herald: [Record inflation puts crunch on Snohomish County farms](#)
- Everett Herald: [Arlington electric aircraft maker logs a hefty order](#)
- Everett Herald: [Elected leaders narrow options for Everett light rail station tracks](#)
- Edmonds Beacon: [Community Transit breaks ground on Swift Orange Line in Snohomish County](#)
- Edmonds Beacon: [Deanna Dawson to lead Association of Washington Cities](#)

Insurance Program Overview & 2022 - 2023 Renewal

Presented by: Jim Herrling

Last Discussion: May 18, 2021



Briefing Objectives

- ▶ Asset Protection Overview
 - ▶ Commission Policy EL-7
- ▶ Policy Overview
 - ▶ Excess Liability Insurance
 - ▶ Property
 - ▶ Cyber Insurance
- ▶ Renewal Process
 - ▶ Premium Estimates
 - ▶ Next Steps

Asset Protection -Commission Policy

EL-7

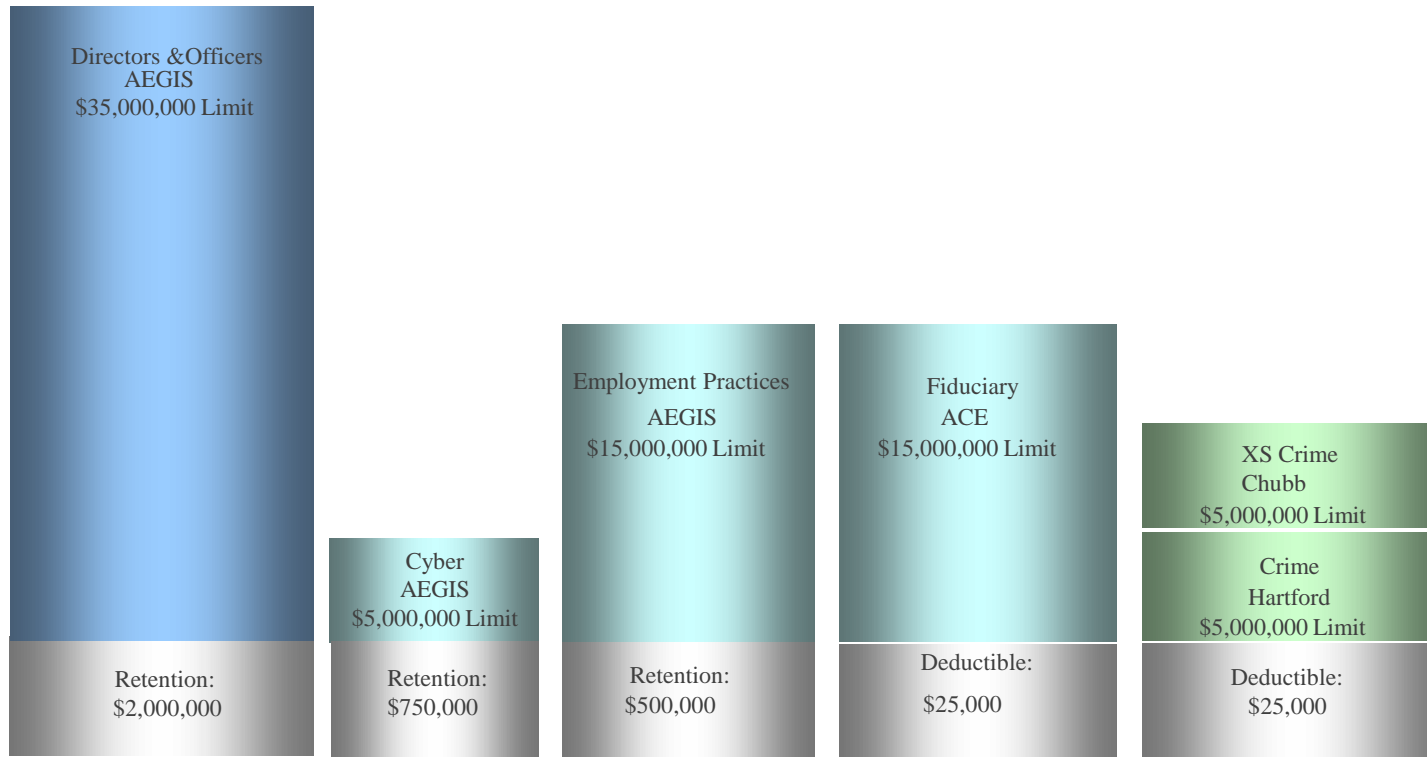
- ▶ The general manager shall not allow corporate assets to be unprotected... Accordingly, he or she shall not fail to maintain:
 - ▶ Excess liability insurance, including minimum coverage per occurrence of \$50 million;
 - ▶ Property insurance (for non-transmission and distribution system assets) for replacement value;
 - ▶ Vehicle Insurance;
 - ▶ Crime and fidelity insurance for personnel with access to material amounts of funds; and
 - ▶ Insurance covering cybersecurity risks.

Program Chart



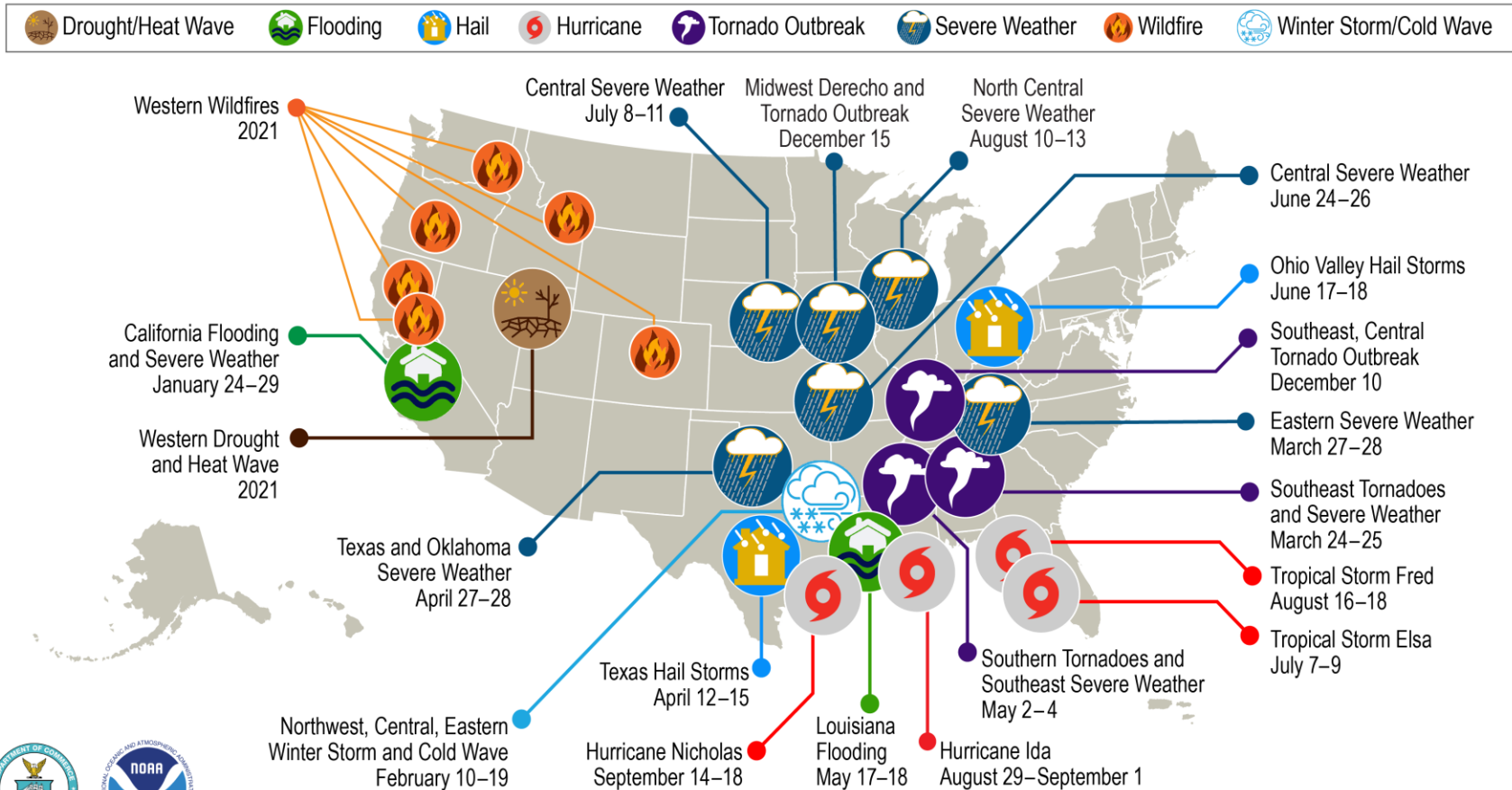
SIR = self insured retention 9/167

Program Chart- Management Liability



Market Challenges

U.S. 2021 Billion-Dollar Weather and Climate Disasters



This map denotes the approximate location for each of the 20 separate billion-dollar weather and climate disasters that impacted the United States in 2021



Significant Impacts in Liability/Property Coverage

- ▶ **Insurance companies sue Avista seeking to recover payouts made over 2020 wildfire in Malden, Pine City - The Spokesman-Review (4-14-22)**
 - ▶ “A primary cause of wildland fires ignited by utility lines is direct or indirect contact between a tree and a power line,” the March 31 lawsuit reads. “This was or should have been known by Avista.”
 - ▶ The state report found the fire, known as the Babb Road Fire, started when a tree branch fell into Avista power lines. The tree was diseased, damaged and infested with insects.
 - ▶ The fire was ultimately pushed southwest toward Malden and Pine City in Whitman County by winds of up to 50 mph.
 - ▶ “Avista had a duty to operate and maintain its overhead electrical lines in a safe and responsible manner,” the lawsuit reads. “Among Avista’s duties in operating its overhead electrical lines was its duty to perform vegetation management and to timely identify and remove any hazard trees that threatened its electrical lines.”

Excess Liability Insurance

- ▶ Covers Damage to Other's Property or Personal Injury
- ▶ Policy Limits/Deductibles
 - ▶ \$50 million (\$35MM+\$15MM) each claim,
 - ▶ \$85 million maximum aggregate (policy year)
 - ▶ Self-insured Retention of \$2 million per occurrence
 - ▶ Water \$250,000 Retention
 - ▶ \$10 Million Self-Insurance Reserve Fund
- ▶ Claims History
 - ▶ 2022 Claim Settlement (2018) - \$2.3 million
 - ▶ 2019 Claim Settlement (2015) - \$6.8 million
 - ▶ 2004 Claim Settlement (1998) - \$2.2 million

Excess Liability Insurance Marketing Efforts

- ▶ Solicited bids from multiple carriers
 - ▶ Aegis - incumbent (industry mutual - Insures 98% of utility industry)
 - ▶ EIM - incumbent (industry mutual)
 - ▶ Other carriers' options studied
 - ▶ Reduction in covered events
- ▶ Would need to replace currently embedded coverages
 - ▶ Pollution
 - ▶ Wildfire
 - ▶ Employment Practices
- ▶ Non-Aegis Premium Estimates
 - ▶ Excess Liability - \$2.075M
 - ▶ Pollution (stand alone)- \$485M
 - ▶ Still Need:
 - ▶ Employment Practices

Property Insurance

- ▶ Covers damage to the District's real and personal property

- ▶ **Policy Limits/Deductible**

- ▶ Real & Personal Property Elec & Gen
- ▶ Water Assets

	<u>Limit</u>	<u>Deductible</u>
Real & Personal Property Elec & Gen	\$400 Million	\$250k
Water Assets	\$400 Million	\$100K

Sub-Limits

- | | | |
|---|---------------|--------------------------------|
| ▶ Earth movement | \$100 Million | 2% or \$250K; 1M Jackson Hydro |
| ▶ Dam | \$100 Million | 2% or \$1 Million |
| ▶ Flood | \$100 Million | \$250k; \$500k AV Zones |
| ▶ Terrorism (Certified & non-certified) | \$400 Million | \$250k |

- ▶ **Transmission and Distribution are excluded** - Most PUDs do not purchase coverage due to cost prohibitive and limited coverage

- ▶ **Claims History**

- ▶ 2013 water damage to Electric Building and Annex - \$689,000
- ▶ 2003 Two substation fires totaling \$1.2 million in damages

Property Insurance Marketing Efforts

- ▶ Quota Share Policy
 - ▶ Currently 5 markets participating:
 - ▶ Starr Tech (Lead), AEGIS, Munich Re, Allianz, EIM
 - ▶ \$400 Million Loss Limit
- ▶ Global Marketing Effort Made to Secure Most Favorable Terms
 - ▶ Incumbent Markets: Starr Tech, AEGIS, Munich Re, Allianz, EIM
 - ▶ Additional carriers Marketed: AIG, Zurich, Swiss Re, HDI, NEIL, HSB, Scor
- ▶ Seeking higher deductibles to determine premium impact (if any)
 - ▶ Best negotiating strategy is to obtain best rate/coverage at lower deductible then negotiate premium at a higher deductible

Cyber Coverage

- ▶ Current coverage: \$5 Million per occurrence/\$250,000 retention
- ▶ Breach Response Services -
 - ▶ Legal/public relations/crisis management, breach notifications, credit monitoring
- ▶ Third Party Liability
 - ▶ Privacy & Security- Failure to prevent access, Personal Health Information
 - ▶ Payment Card Industry - Credit Cards
 - ▶ Media Liability - misappropriation of content on website or online activities
- ▶ First Party Damages
 - ▶ Business Interruption - Income loss & extra expenses - 12 hour waiting period
 - ▶ Contingent Business Interruption
 - ▶ Data Asset Restoration - Costs/expense to restore
 - ▶ Cyber Extortion - Ransomware

Cyber Coverage

- ▶ Market Update:
 - ▶ Limited Market - Very few cyber carriers willing to quote utilities
 - ▶ Cyber carriers increasing retentions; many requiring a \$1M SIR & adding a Ransomware sublimit
- ▶ Incumbent Aegis maintained \$5M limit
 - ▶ Increased the retention from \$250K to \$750K
 - ▶ Option for \$1M SIR, Premium decrease of \$15K
- ▶ Breach Response - No Change
- ▶ Third Party Liability - No Change
- ▶ First Party Damages -
 - ▶ Contingent Business Interruption sublimit from \$5 million to \$500,000
 - ▶ Bricking Event Sublimit from \$5 million to \$500,000

2022-23 Insurance Renewal - Estimates

Exhibit A Summary of Premium Estimates ⁽¹⁾ April 20, 2022

	<u>Carrier</u>	<u>(\$ Millions) Coverage</u>	<u>Self-Ins. Retention/ Deductible</u>	<u>Total 2022-2023 Quotes</u>	<u>Total 2021-2022 Quotes</u>
Excess Liability	AEGIS	\$ 35	\$ 2 Million	\$1,386,400	\$1,095,216
Water - Excess Liability	AEGIS	\$ 35	\$ 250,000	61,600	55,000
Additional Excess Liability	EIM	\$ 15	\$35 Million	135,000	112,310
Public Officials' Liability	AEGIS	\$ 35	\$ 2 Million	132,000	114,553
Employment Practices	AEGIS	\$ 15	\$500,000	72,000	70,000
Property/Boiler & Mach.	Quota share	\$ 400	\$ 250,000	1,403,295	1,323,777
Water - Property	Quota share	\$ 400	\$ 100,000	incl above	incl above
Excess Workers' Comp.	Safety Nat'l	Statutory	\$ 2 Million	150,577	122,247
Cyber	AEGIS	\$ 5	\$750,000	125,000	76,875
Fiduciary	Chubb	\$ 10	\$ 25,000	31,074	29,349
Excess Fiduciary	Atlantic Specialty	\$ 5	\$10 Million	12,274	13,141
Fidelity & Crime	Hartford	\$ 5	\$ 25,000	15,449	15,455
Excess Fidelity & Crime	ACE / Chubb	\$ 5	\$5 Million	11,751	11,881
Non-owned Aircraft	Starr Indemnity	\$ 2	-	4,140 ⁽²⁾	4,140
Hull & Machinery/P&I	Navigators	\$ 1	\$ 5,000	7,049	6,399
Excess P&I	Navigators	\$ 1	\$ 1 Million	5,750	5,000
Vessel Pollution	WQIS	\$ 2	-	2,707	2,410
National Flood Insurance	NFIP	\$ 1	\$ 10,000	70,000	60,639
Total Estimated Premiums				\$ 3,626,065	\$ 3,118,391

(1) The 2022-2023 premiums shown are subject to further modification prior to acceptance by the District.

(2) Non-Owned Aircraft coverage was placed for three years, 2021-2024. The Premium will be paid in three equal installments of \$4140 in June 2021, 2022 and 2023.

Next Steps

- ▶ Continue to work with Broker to obtain best coverage/quotes; pricing and terms will be the same or improved from this presentation.
- ▶ Return to the Board May 17th for approval of Resolution authorizing the General Manager or Treasurer to bind coverage.

FOCUS ON THE FUTURE:

Draft Long-Term District Strategy

May 3, 2022

Presented by:
Laura Lemke
Strategy & Performance Planning

Last presentation:
January 25, 2022



TODAY'S PURPOSE

Our intent today is to share this draft document with the Commission.

The document is intended to capture the Commission and Executive Leadership Team's (ELT) conversations and agreements on long-term strategy elements and priorities that will inform the development of the District's 2023-2027 Strategic Plan.

REQUEST OF THE COMMISSION

Commission confirmation that this draft document appropriately and accurately captures the Commission's input and conversation with the ELT during the March 29, 2021, and January 25, 2022, special meetings.

District Planning Horizon

purpose, vision, anchors, values *(enduring)*

long-term strategy *(10+ years)*

sets strategic priorities and long-term goals

strategic plan *(5 years)*

sets objectives, performance indicators,
and key initiatives

operating plans *(2 years)*

Specific projects, activities,
and budgets

increasing
uncertainty
over time

Long-term Strategy

- The long-term strategy looks out toward 2040 and guides the long-term direction of the District.
- The document covers:
 - Situational context
 - District purpose, vision, anchors, and values
 - Strategic priorities
- The language in this draft document is intended to capture and reflect Commission and ELT conversations and decisions
- The specific language may evolve as we move through the strategic planning process

Snohomish County PUD Long-term Strategy

Draft: April 22, 2022

Electricity and water are vital to life and work in our communities. Our customers rely on our services to be there any time they flip a switch, plug in a device, or open a tap. They trust us to meet their needs and deliver exceptional, dependable value regardless of current or future circumstances.

Our world is changing at an unprecedented pace. If we fail to evolve, we risk being left behind. How do we keep up while staying true to our purpose and values? How do we keep our commitments when the goal posts are continually shifting? How do we navigate the coming challenges and ensure our business and operations remain on solid ground in 20 years?

In 2021, we began developing an updated and comprehensive long-term strategy and strategic plan to guide us in becoming our communities' utility of the future. The work builds on the strengths and achievements of prior strategic planning efforts while expanding the scope to incorporate a unified vision and values and updated strategic priorities.

We believe our strategy positions us for success, and we are eager to implement it. The strategy articulated in this document will inform development of our 2023-2027 Strategic Plan.

A LEGACY OF SERVICE

We are public power and water. Since we were created by a vote of the people in 1936, we have been not-for-profit, community owned, and locally governed. Nearly 90 years later, our mission remains the same: deliver safe, reliable, and environmentally sustainable electricity and water to our communities.

Our 1,140 employees are dedicated to serving Snohomish County and Camano Island, some of the fastest growing communities in the country. Currently we provide electricity to more than 850,000 people and 25,000 businesses through 370,000 electric meters. We directly serve 23,000 water customers and supply wholesale water to eleven local utilities.

The communities we serve have diverse current and future needs. We know that our ability to be successful in the future is intertwined with theirs. We embrace each opportunity to partner with them and work together to achieve a bright future for our customers.

We are the second largest public utility in the Pacific Northwest and the twelfth largest in the United States. That puts us in a unique position to be a leader in advocating for change that creates a better future for our region and the neighbors and friends we serve.

CREATING CLARITY

Having clarity across Team PUD around the fundamental aspects of what we do, why we do it, where we are going, and the commitments that anchor us is fundamental to our ability to succeed. That shared understanding is woven into everything we do and the decisions we make. It underpins our strategy, guides our priorities, and drives us to be better at what we do.

OUR PURPOSE *(what guides us)*

We deliver essential utility services to help our communities thrive.

OUR VISION *(where we are going)*

Be the utility that delights our customers and energizes life in our communities.

By achieving our Vision, we will be the best utility for our communities. We will help our customers and communities creatively meet the future head on, powering a strong economy and environment. Given the opportunity, our customers will rave about our service and the value we provide and would choose us over any other option.

OUR COMMITMENT *(the tenets that anchor us)*

We take seriously our role in supporting the vitality of the communities we serve, today and tomorrow. To fulfill our role, we will:

BE A POWERFUL PARTNER by

- Proactively anticipating and supporting community and customer needs
- Advocating for our communities in the places and ways that matter most
- Serving as a valuable resource for our customers, community partners, and industry peers

PROVIDE EXCEPTIONAL VALUE through

- Fiscally responsible planning and management
- Continual improvement, operational excellence, and innovation
- Environmentally sustainable products, services, operations
- Responsible stewardship of community assets

DELIVER EXCELLENT EXPERIENCES built on

- Reliable, resilient, and dependable water and electricity
- Transparent, proactive communication
- Rates and services designed to meet customers where they are with options relevant to them

BE THE BEST VERSION OF TEAM PUD by

- Always putting community and employee safety first
- Fostering a community-centric, inclusive culture that empowers engaged employees
- Investing in our employees through training, opportunities, and tools that nurture excellence
- Bolstering workforce development efforts in our communities

OUR VALUES *(how we behave)*

We hold ourselves and every member of Team PUD to high standards.

We have **INTEGRITY**. We are a **TEAM**.

Every day we **SERVE** with pride, **RISE** to challenges, **SAFEGUARD** what matters.

We chose to **INCLUDE** all, **SEEK** growth, and be **BOLD**.

LOOKING TO THE FUTURE

Effective strategy empowers an organization to act in the present and succeed in an uncertain future. We know from experience, including the COVID-19 pandemic, the importance of a strategy that enables us to be nimble and adaptable in the face of changing needs and circumstances.

Helping our communities thrive means we must become the utility of their future. Doing so requires that we look beyond our day-to-day operations and consider what the future could hold, what might be asked of us, and what we need to deliver on our Commitment. Only by envisioning the future and planning for what it could bring will we know what must be done today to achieve success tomorrow.

LEVERAGING SCENARIOS TO SHAPE STRATEGY

Our strategy is informed by comprehensive scenario planning efforts designed to help us imagine how our region might change in the next 20 years and identify the resources and capabilities we will need to help our communities thrive in any potential future.

The scenarios we developed told stories about what 2040 might look like in our region and how our communities and customers could change. Our scenarios were not intended to predict the future, but to help us make better decisions in the present.

We asked employees from across our organization to tell us what it would take for us to live up to our Purpose, achieve our Vision, and keep our Commitment in those futures. Employee workshops explored the strategic implications of each scenario and considered what success would require. From there, employees identified the capabilities and resources that were important in multiple scenarios.

The ELT and Commission built on these insights to prioritize long-term opportunities and challenges and identify strategic priorities.

KEY OPPORTUNITIES AND CHALLENGES

These key opportunities and challenges are driven by external forces and their effects on our communities and our operating environment. Any of them could have a major impact on the course and direction of our business and our ability to fulfill our Purpose, achieve our Vision, or deliver on our Commitment. Successfully navigating them requires significant, coordinated organizational responses from our leadership.

Community & Operating Environment

- Quickly growing communities will have diverse needs and new expectations
- Increasing community and customer reliance on electricity will intensify pressure for reliable and resilient service
- Technological change and adoption by our customers, communities, partners, and industry will impact all aspects of our operations
- Regulatory requirements to decarbonize all aspects of District operations
- An increasingly competitive labor market
- Growing operating, maintenance, and capital costs driven by a multitude of factors
- Competition from new entrants into the energy and water utility markets

System Operations, Load, and Supply

- Significant shifts in usage patterns and load growth driven by climate change, population growth, and electrification of transportation, buildings, and industry
- Supply-side resource challenges driven by new regulations, risks to existing resources, integration of new resources, new competition, and transmission constraints
- Increasingly severe and disruptive climate change impacts on our communities and operations
- Ever more sophisticated cyber threats and related regulations and penalties
- Sustained or intermittent supply chain issues

STRATEGIC PRIORITIES:

Together, the Executive Leadership Team and the Commission identified five strategic priorities. We believe this focus will enable us to successfully meet the changing needs of our communities and customers and continue to deliver affordable, reliable, environmentally sustainable utility services.

Our strategic priorities are the basis of our 2023-2027 Strategic Plan. Our next steps will include setting specific objectives and goals for each priority and identifying the key initiatives and activities needed to achieve each objective.

Our five strategic priorities are:

1. Bolster operational reliability and resiliency
2. Enhance and evolve customer experiences
3. Actively help our communities thrive
4. Build a sustainable future with our communities
5. Create the culture and capabilities needed for the future

PRIORITY 1: BOLSTER OPERATIONAL RELIABILITY AND RESILIENCY

Accelerating electrification of transportation, heating, and industry will intensify customer and community dependence on electricity and increase overall energy use. The regional clean energy transformation, climate change, and shifts in energy usage will increase the complexity of our business. Ensuring that energy and water are available whenever and wherever they are needed will require sophisticated planning, new and upgraded infrastructure, and continual improvement of our operating practices. Responsible financial management underpins our ability to fulfil our commitments to our communities.

To deliver on this priority, we need to:

- Build the infrastructure, technology, partnerships, and employee capabilities required to meet the energy and water demands of the future
- Engage in and influence the conversations and regulations driving decarbonization and the clean energy transformation in our communities
- Cultivate a resource portfolio that is cost-effective, reliable, and responsive to the requirements of the future
- Forecast, prepare for, respond to, and recover from major events including cyber-attacks, weather extremes, storms, natural disasters, and sabotage
- Ensure our long-term financial health and stability through robust planning, risk management, and adequate reserves

PRIORITY 2: EVOLVE AND ENHANCE CUSTOMER EXPERIENCES

Our communities are becoming more diverse with evolving customer needs and preferences. At the same time, the standards set by other industries, including online retail and package delivery, are influencing what our customers expect of us. We must keep pace and embrace a customer-centric focus across all aspects of our operations, to deliver excellent experiences and earn our customers' loyalty.

To deliver on this priority, we need to:

- Proactively assess emerging trends to anticipate future customer and community needs and desires
- Hear, understand, and respond to what customers want, need, expect, and value
- Meet our customers where they are by using the communication channels and technology platforms they prefer
- Offer rates, billing options, programs, and services that meet varied customer needs and preferences
- Employ a customer-centric approach when designing internal practices, policies, and procedures
- Ensure equitable customer access to utility services

PRIORITY 3: ACTIVELY HELP OUR COMMUNITIES THRIVE

We have been part of the fabric of our communities since our creation and are committed to providing equitable services and access. Water and power are vital to ensuring Snohomish County and Camano Island thrive today and in the future. Looking to the future we believe we have the opportunity, and responsibility, to become an even more powerful partner.

To deliver on this priority, we need to:

- Build and nurture authentic and meaningful relationships with regional leaders and community stakeholders
- Make responsible resource investments that support the vitality and success of our communities
- Encourage and support service and volunteerism by our employees in our communities
- Appropriately support economic development in our communities
- Support our communities' diverse needs

PRIORITY 4: BUILD A SUSTAINABLE FUTURE WITH OUR COMMUNITIES

We have long prioritized providing affordable carbon-free power to our communities and being sensitive to the natural environment in our planning, construction, and operations. With growing momentum toward electrification, decarbonization, local energy generation and storage, and conservation of natural resources, we are uniquely positioned to help our communities develop or meet their sustainability goals.

To deliver on this priority, we need to:

- Actively work to identify, minimize, and mitigate our adverse impacts and reduce our contributions to climate change
- Understand our communities' evolving priorities and partner with them to support their sustainability goals and efforts
- Advocate for regulations and timelines that balance environmental and societal benefits with operational risks and costs
- Balance achieving aggressive goals with financial prudence and ensuring service levels

PRIORITY 5: CREATE THE CULTURE AND CAPABILITIES NEEDED FOR THE FUTURE

Our employees are the heart of our organization; they are fundamental to our ability to deliver on our commitments and achieve our vision. We must attract, develop, and retain a workforce that embodies our values and reflects the diversity of our communities. Our employees need not only the capabilities and resources to do their jobs safely and effectively, but also access to development and advancement opportunities.

To deliver on this priority, we need to:

- Offer an employee experience that people want to be part of to attract, develop, and retain employees that embody our values and the diversity of our communities
- Create a culture of health, safety, and well-being where employees feel welcomed, valued, and included
- Ensure employees have the knowledge, skills, and technology required for the future and provide equitable access to development and advancement opportunities
- Encourage operational excellence, continual improvement, creativity, and curiosity
- Choose and support leaders who foster employee growth and resiliency

Next Steps

As agreed with the Commission during the January 25, 2022, special meeting the Executive Leadership Team and the Strategy Core Team are developing 2023-2027 objectives for each priority and drafting a strategic plan.

The draft plan will be shared with the Commission for their feedback and review during summer 2022.

Appendix

Prior Presentations & Conversations

January 25, 2022	Special Meeting – Strategic Planning Workshop
January 4, 2022	District Strategy: 2040 Scenario Planning Insights
August 17, 2021	District Strategy Scenario Planning Briefing
March 29, 2021	Special Meeting – Strategy Workshop
December 15, 2020	District Long-Term Strategy Development

RATE UPDATE FOR PUBLIC ELECTRIC VEHICLE FAST CHARGERS AT PUD HEADQUARTERS

Brian Booth, Senior Manager Rates and Risk Management

Shelley Pattison, Manager Strategic Partnerships & Policy

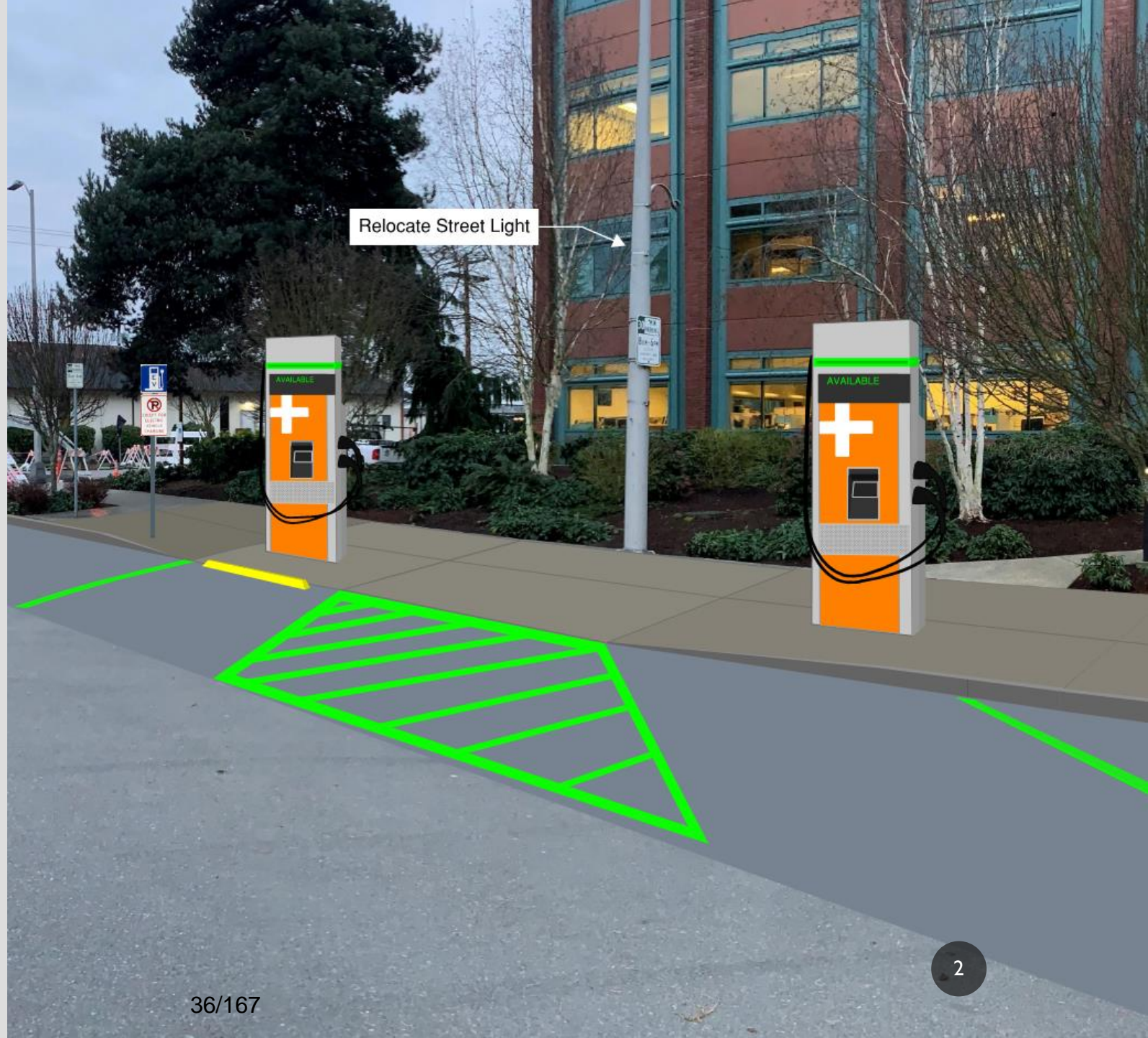
Jerome Drescher, Facilities Engineer

May 3, 2022

Previous Presentation: September 21, 2021

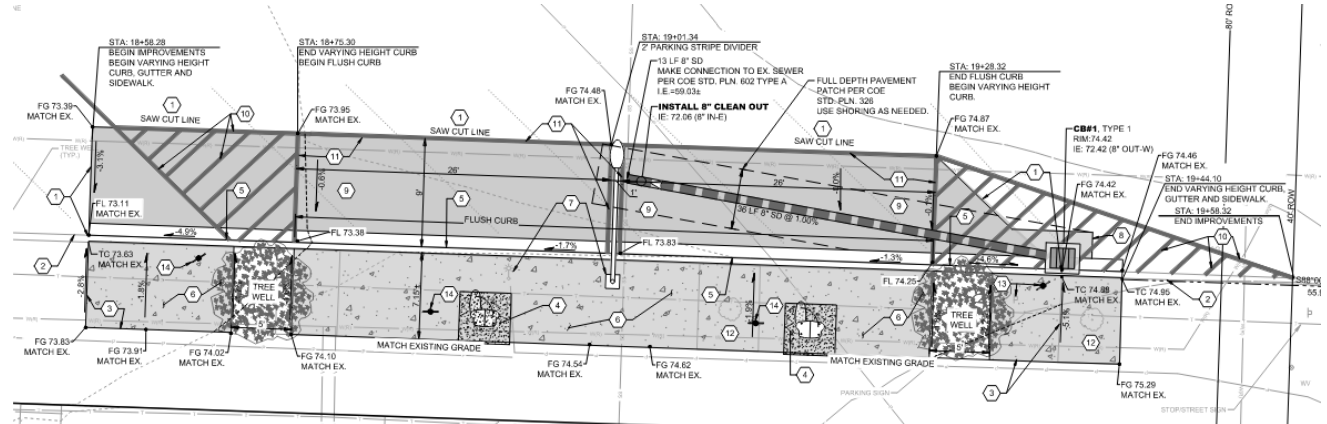
TODAY'S PURPOSE

- Update Commission on project developments and timeline.
- Request Commission approval of rate adjustment.



PROJECT UPDATE

- Design adjusted to comply with American with Disabilities Act (ADA) guidelines and increase accessibility for all.
- Signed construction contract with Forma in April.
- Anticipate installation by end of June. Commissioning and testing to follow.
- Anticipate chargers will be available to public in July.
- Chargers purchased and received last year.



RATE ADJUSTMENT

- Rate approved on June 1st, 2021.
- Rate designed to recover assumed project costs to the District.
- Initial budget based on 2019 cost estimates. Project costs have since increased due to:
 - ADA design updates,
 - Project discoveries with transformer upgrade, and
 - General construction cost increases.
- Propose to adjust rate to reflect project cost increase and maintain regional cost-competitiveness.

UPDATED RATE

- Proposed increase recovers majority of the additional expenses.
- Staff recommends maintaining cost parity with major regional charging networks.

	Energy Charge	Idle Charge
Existing Rates	35 cents / kWh	39 cents per minute
Recommended June 1, 2022	43 cents / kWh	40 cents per minute
Electrify America	43 cents / kWh	40 cents per minute

QUESTIONS?

Surplus and Sale of Land for Future County Road

Maureen Barnes, Manager, Real Estate Services
May 3, 2022



JM1 Holdings, LLC - Property Acquisition

- The purpose of this presentation is to:
 - Inform the Board of an upcoming request to declare surplus a portion of District fee owned land and allow Real Estate Services to execute a Quit Claim Deed for the transfer of the Property
 - Answer any questions in regard to impacts, compensation and long-term maintenance
- Staff recommendation is for Board approval to move forward, schedule a Public Hearing, and vote via a Resolution



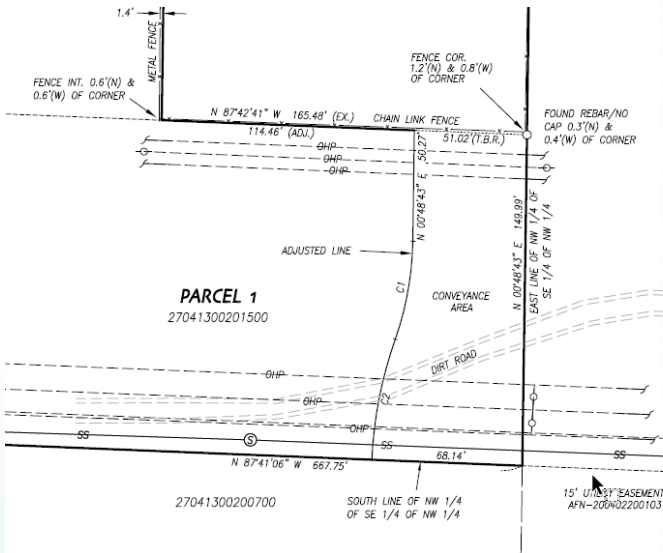
JM1 Holdings, LLC Acquisition - Background

- The District owns 10+ acres, in fee, located off North Rd and 184th St SW in Bothell
- JM1 Holdings, LLC is requesting to purchase a portion of the property which runs along the southeast property line(s)
- The total easement area is 8,500 SF +/-
- Compensation amount is \$63,800

JM1 Holdings, LLC Acquisition - Background

- JM1 Holdings is currently developing the property to the north and south of the District ROW
- They have requested to purchase a portion of ROW for access to the southern parcel
- The County of Snohomish is requesting a road dedication for access off 184th St SW (6th Avenue W)
- The road will be built to County standards, dedicated to the County and give improved access to the District's ROW

Visual Depiction



Facts and Next Steps

- No District equipment, facilities, or access will be impacted
- An Aerial Easement will be retained for O/H lines
- Fencing and gates will be added – this will add additional, secure access to the ROW
- District staff have reviewed and approved this request
- Real Estate Services recommends approving this request
- May 17th, Commission will hold a Public Hearing and vote on this Resolution.

Questions?



Puget Sound Energy (PSE) Easement for a District Gas Regulator

Maureen Barnes, Manager, Real Estate Services
Georgine Rosson, Real Estate Services Agent IV
May 3, 2022



PSE District Gas Regulator Easement

- The purpose of this presentation is to:
 - Inform the Board of an upcoming request to declare surplus a portion of District fee owned land and allow Real Estate Services to execute an easement for a gas regulator
 - Answer any questions in regard to impacts, compensation and long-term maintenance
- Staff recommendation is for Board approval to move forward, schedule a Public Hearing, and vote via a Resolution

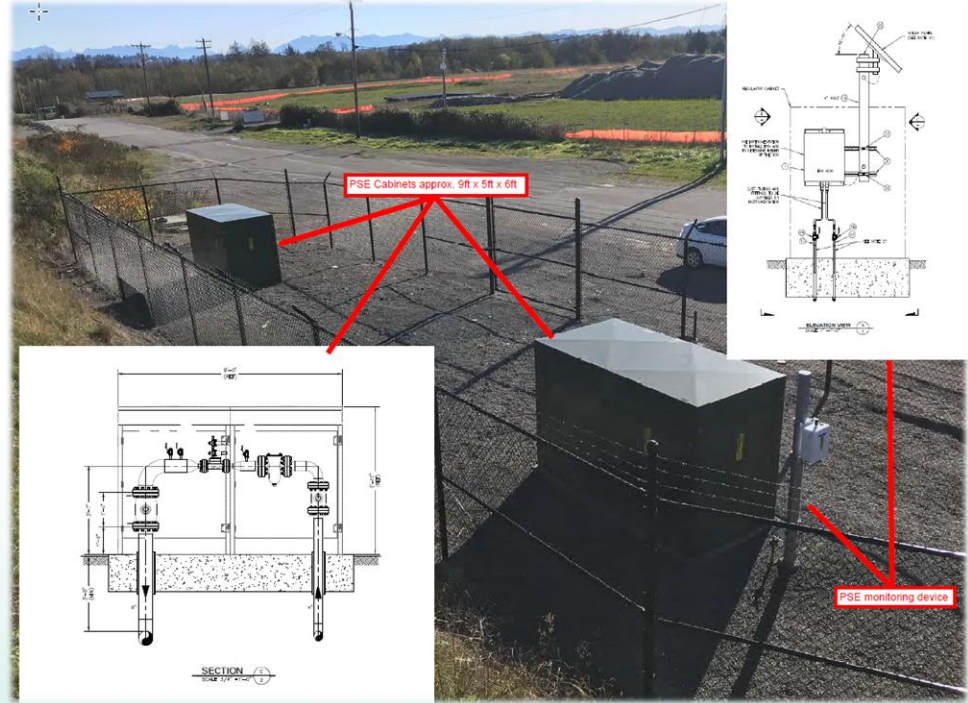
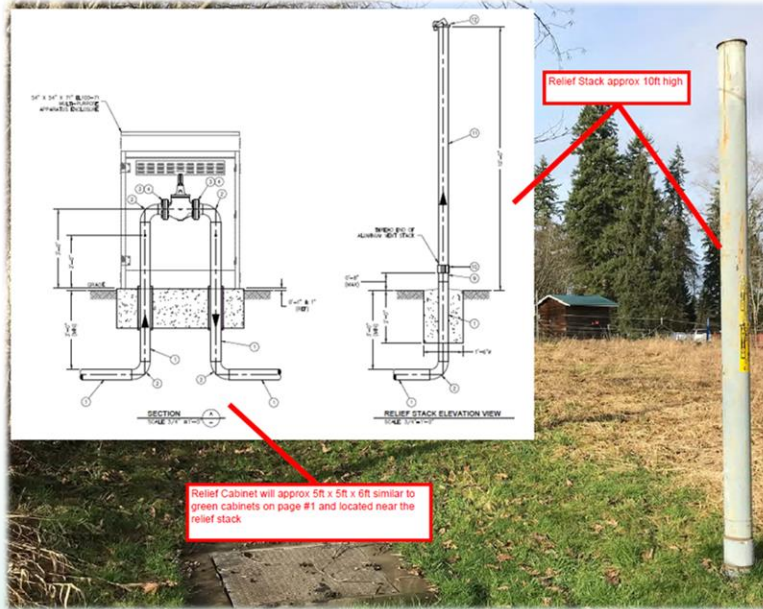
PSE District Gas Regulator Easement - Background

- The District owns 5+/- acres, in fee, located off Beverly Blvd and Wetmore Ave in Everett, adjacent to and north of the Beverly Park Switching Station (1707 Scenic Dr)
- Puget Sound Energy is requesting a 23' X 63' (1,450+/- SF) easement
- This easement will be adjacent to a 10' easement, located on private property, which will include high and intermediate pressure gas mains

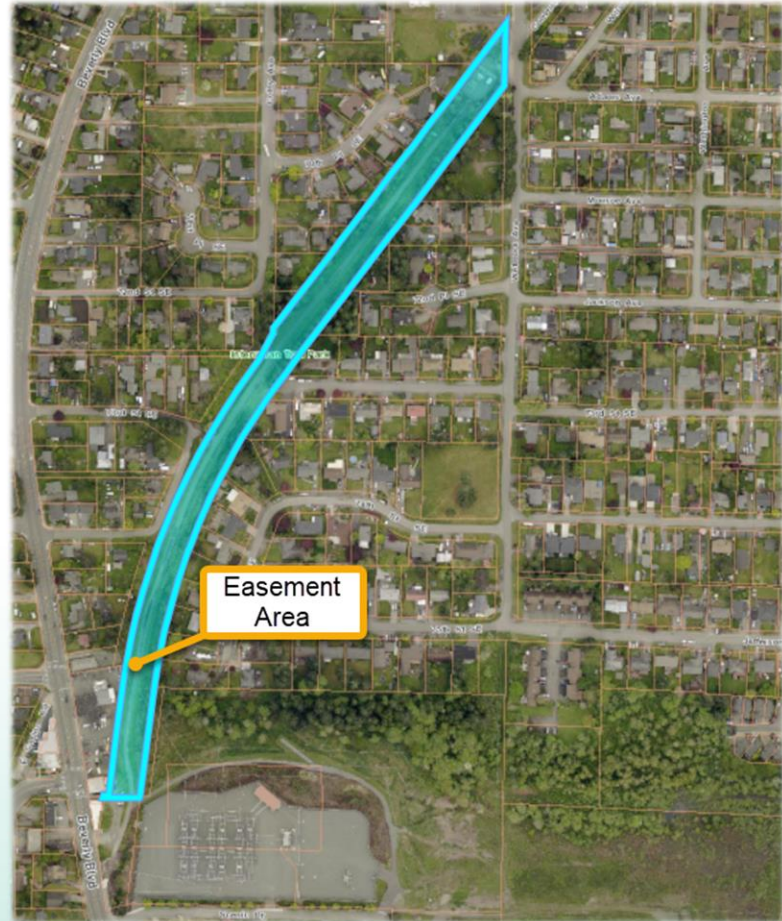
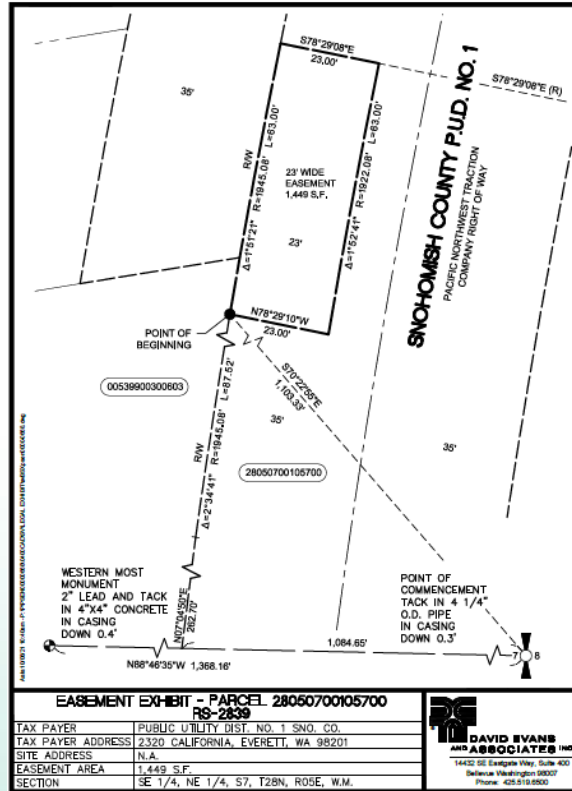
PSE District Gas Regulator Easement - Background

- The parcel is currently encumbered by the Interurban Trail, and easements with the City of Everett and Alderwood Water/Wastewater
- The easement area will be fenced and maintained by PSE
- Compensation amount is \$33,000 and was determined by a MAI designated appraiser

Visual Depiction of Equipment



Location of Easement



Facts and Next Steps

- No District equipment, facilities, or access will be impacted.
- District staff have reviewed and approved this request.
- Legal has reviewed and approved the easement language.
- Real Estate Services recommends approving this request.
- May 17th, Commission will hold a Public Hearing and vote on this Resolution.

Questions?





BUSINESS OF THE COMMISSION

Meeting Date: May 3, 2022

Agenda Item: 2A

TITLE

Employee of the Month for May – Aaron Swaney

SUBMITTED FOR: Recognition/Declarations

Human Resources	Traci Brumbaugh	8626
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:		
Estimated Expenditure:		Presentation Planned <input checked="" type="checkbox"/>

ACTION REQUIRED:

- | | | |
|---|--|--|
| <input type="checkbox"/> Decision Preparation | <input checked="" type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts

The May 2022 Employee of the Month is Aaron Swaney, Media, and Public Relations Liaison.

Aaron began his career with the District on December 11, 2015, as a Communication and Marketing Consultant.

In January 2019, Aaron was promoted to Media and Public Relations Liaison, which is the title he holds today.

Aaron was recognized as a member of the Incident Management Team in November 2020.

Aaron will be presented by his manager Julee Cunningham, Manager Communications, Marketing and Business Readiness Director.

List Attachments:

Employee Profile

When you work in communications, you are often looking for ways to use your talents to shine a light on the work of others. This month, we are turning the tables, and spotlighting one of our communicators, Aaron Swaney, Media and Public Relations Liaison.

Aaron came from the Everett Herald to start his career with the District on December 11, 2015, as a Communication and Marketing Consultant. He was promoted to Media and Public Relations Liaison in 2019. Aaron was recognized as a member of the Incident Management Team in November 2020.

When you ask Aaron's colleagues about him, you will hear many of the same words and phrases:

- Always willing to step up to the next challenge
- Treats everyone with respect and kindness
- Resilient in the face of adversity

"These last few years have been challenging for everyone, but in the face of adversity, Aaron has stepped up and continued to support his colleagues while delivering on exciting new communications programs like Third Thursday and Power Talks," said Julee Cunningham Director of Communications, Marketing and Business Readiness. "Despite internal and external obstacles, Aaron has continued to demonstrate a commitment to teamwork, storytelling and sharing the good news of what's happening at the District with our customers."

Naturally, as a skilled writer, Aaron perhaps sums up his contributions to the District most eloquently.

"I have the best job at the District," said Aaron. "As one of our media liaisons I get to brag about our team members and projects to our customers every day. Talk about an easy job. It's also my job to know a little bit about nearly everything here, so I get to work with nearly every department in some respect and learn about all the amazing projects and programs we have here at the District. Team PUD is full of creative and smart people and I feel blessed to be a part of it."

Demonstrating his willingness to step up to a challenge, Aaron also serves as a member of the Connect Up Team, works storm communications, and manages the District's media relationships with his counterpart, Media and Public Relations Liaison, Kellie Stickney.

"You couldn't ask for a better teammate than Swaney," said Kellie. "In addition to being an excellent writer, Aaron is a great listener, a devoted employee, and an all-around excellent human. Even during a global pandemic where our work was predominately remote, Aaron managed to make me, a new employee, feel like a welcome and included member of the team. I'm grateful knowing that Aaron has my back in any situation."

In addition to being a star communicator, Aaron is also a father of three, an accomplished beer writer for the Everett Herald, and a huge sports fan. Despite a full plate, Aaron continues to make time for others at work and at home.

"I'm married with three kids, so what's spare time?" said Aaron. "I guess in those rare moments when I can get away, I love playing pickleball with my daughter, golfing with my son, kayaking

with buddies, walking Clementine, our English Springer, listening to John Prine and Johnny Cash albums, reading books on World War II and catching a ballgame or two. Oh, and I'll try to squeeze in a craft beer at a local brewery from time to time."

Aaron's work is recognized in his own department and in work groups across the District. As Taylor Ostrander, Process Improvement Manager and recent Employee of the Month, said, "There is no "I" in Aaron! He is a team player through and through that puts the needs of others over his own every day!"

Please join us in congratulating May's Employee of the Month, Aaron Swaney.

COMMENTS FROM THE PUBLIC



BUSINESS OF THE COMMISSION

Meeting Date: May 3, 2022

Agenda Item: 4A

TITLE

Approval of the Minutes for the Regular Meeting of April 19, 2022, and the Special Meeting of April 26, 2022

SUBMITTED FOR: Consent Agenda

Commission _____	Allison Morrison _____	8037 _____
Department _____	Contact _____	Extension _____
Date of Previous Briefing: _____		
Estimated Expenditure: _____		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|---|-------------------------------------|--|
| <input type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input checked="" type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description: GP-3(4) ... a non-delegable, statutorily assigned Board duty as defined under RCW 54.12.090 - minutes.

List Attachments:

Preliminary Minutes

**PRELIMINARY
SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT**

Regular Meeting

April 19, 2022

The Regular Meeting, held virtually, was convened by President Tanya Olson at 10:00 a.m. Those attending were Rebecca Wolfe, Vice-President; Sidney Logan, Secretary; CEO/General Manager John Haarlow; General Counsel Anne Spangler; Assistant General Managers Pam Baley, Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; members of the public; Assistant Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Jenny Rich.

*** Items Taken Out of Order**

****Non-Agenda Items**

****Commissioner Olson read the following statement:**

In accordance with the governor's Proclamation 20-28.15, we are holding meetings remotely.

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Community Engagement. Manager Distribution Services Irene Hinze and Operations Superintendent John Rover reported on the District's recent Community Engagement activities.
2. Legislative. Director, Government External Affairs & Strategy Kim Johnston and Local Government & External Affairs Associate Brenda White responded to Board questions on the Legislative report.
3. Other. There were no other topics.

B. 2021 Audit Results Public Utility District No. 1 of Snohomish County

Senior Manager Controller and Auditor Julia Anderson introduced Olga Darlington, with the public accounting firm of Moss Adams, who presented the 2021 financial fiscal year audit results for the District.

****X. COMMENTS FROM THE PUBLIC**

Gayla Shoemake commented on Smart Meters and a recent Environmental Award received by the District.

EXECUTIVE SESSION

The Regular Meeting recessed at 10:37 a.m. and reconvened at 10:44 a.m. into Executive Session to discuss current or potential litigation, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 20 minutes, with no public announcements. Those in attendance were Commissioners Sidney Logan, Tanya Olson, and Rebecca Wolfe; CEO/General Manager John Haarlow; General Counsel Anne Spangler; other District staff; and Assistant Clerk of the Board Allison Morrison. At 11:04 a.m. the Executive Session was extended 15 minutes. The Executive Session concluded at 11:15 a.m.

RECONVENE REGULAR MEETING

The Regular Meeting, held virtually, was reconvened by President Tanya Olson at 1:30 p.m. Those attending were Rebecca Wolfe, Vice-President; Sidney Logan, Secretary; CEO/General Manager John Haarlow; General Counsel Anne Spangler; Assistant General Managers Pam Baley, Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; Chief Information Officer Kristi Sterling; other District staff; Assistant Clerk of the Board Allison Morrison; and Deputy Clerk of the Board, Jenny Rich.

*** Items Taken Out of Order******Non-Agenda Items**

**Commissioner Olson read the following statement:

In accordance with the governor's Proclamation 20-28.15, we are holding meetings remotely.

2. COMMENTS FROM THE PUBLIC

There were no comments from the public.

3. CONSENT AGENDA

A. Approval of the Minutes for the Regular Meeting of April 5, 2022

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations Over \$25,000:

Request for Proposal No. 22-1261-SC with Pellco Construction, Inc.

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

None

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

Miscellaneous No. CW2243769 with Right! Systems

Contract Acceptance Recommendations:

Public Works Contract No. CW2245390 with B & L Utility, Inc.

C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers

A motion unanimously passed approving Agenda Items 3A – Approval of the Minutes for the Regular Meeting of April 5, 2022; 3B – Bid Awards, Professional Services Contracts and Amendments; and 3C – Consideration of Certification/Ratification and Approval of District Checks and Vouchers.

4. ITEMS FOR INDIVIDUAL CONSIDERATION

A. Consideration of a Motion Accepting the 4th Quarter 2021 Financial Conditions and Activities Monitoring Report

Senior Manager Controller & Auditor Julia Anderson provided the 4th Quarter 2021 Financial and Budget report.

A motion unanimously passed accepting the 4th Quarter 2021 Financial Conditions and Activities Monitoring Report.

****B. Settlement of a Claim**

A motion unanimously passed to approve the proposed settlement of the workers' compensation litigation between Jose Canales and Snohomish County Public Utility District No. 1 in accordance with the terms and conditions set for the in the confidential memorandum from legal counsel for the District to the CEO/General Manager, dated April 12, 2022.

5. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

6. COMMISSION BUSINESS**A. Commission Reports**

The Commissioners reported on Commission related activities and Board related topics.

B. Commissioner Event Calendar

The Board supported Commissioner Wolfe's request to attend a webinar on small modular nuclear reactors.

***C. Consideration of a Resolution Announcing the Office of Commissioner for Public Utility District No. 1 of Snohomish County to be Filled at the Next General Election**

A motion unanimously passed approving Resolution No. 6053 announcing the Office of Commissioner to be filled at the next general election.

7. GOVERNANCE PLANNING**A. Governance Planning Calendar**

There were no changes to the Governance Planning Calendar.

ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of April 19, 2022, adjourned at 2:15 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 3rd day of May, 2022.

Secretary

President

Vice President

**PRELIMINARY
SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT**

Special Meeting

April 26, 2022

The Special Meeting was convened virtually by President Tanya Olson at 9:00 a.m. Those attending were Rebecca Wolfe, Vice President; Sidney Logan, Secretary; CEO/General Manager John Haarlow; General Counsel Anne Spangler; Assistant General Managers Pam Baley, Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; other District staff; Commission & Executive Services Director Melissa Collins; Assistant Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Jenny Rich.

**Commissioner Olson read the following statement:

In accordance with the governor's Proclamation 20-28.15, we are holding meetings remotely.

Lower Snake River Dam (LSRD) Workshop

CEO/General Manager John Haarlow and Assistant General Counsel Jeff Kallstrom provided opening comments for the informational Workshop on the Lower Snake River Dam (LSRD).

Senior Manager Power Supply Garrison Marr and Manager Natural Resources Keith Binkley provided a presentation at places, by reference made part of the packet, which summarized the Overview of Projects and Regional Discussion, Review of Engagement Principles, and Analytical Discussion across Engagement Principles.

ADJOURNMENT

There being no further discussion, the Special Meeting of April 26, 2022, adjourned at 11:05 a.m.

Approved this 3rd day of May, 2022.

Secretary

President

Vice President



BUSINESS OF THE COMMISSION

Meeting Date: May 3, 2022

Agenda Item: 4B

TITLE

CEO/General Manager's Report of Public Works Contract Award Recommendations; Formal Bid Award Recommendations; Professional Services Contract Award Recommendations; Miscellaneous Contract Award Recommendations; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations

SUBMITTED FOR: Consent Agenda

Contracts/Purchasing Clark Langstraat 5539
Department Contact Extension
Date of Previous Briefing: _____
Estimated Expenditure: _____ Presentation Planned ☐

ACTION REQUIRED:

- | | | |
|---|-------------------------------------|--|
| <input type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input checked="" type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description, GP-3(4) ... non-delegable, statutorily assigned Board duty – Contracts and Purchasing.

The CEO/General Manager's Report of Public Works Contract Award Recommendations Over \$25,000; Formal Bid Award Recommendations \$120,000 and Over; Professional Services Contract Award Recommendations \$200,000 and Over; Miscellaneous Contract Award Recommendations \$200,000 and Over; Cooperative Purchase Recommendations; Sole Source Purchase Recommendations; Emergency Declarations, Purchases and Public Works Contracts; Purchases Involving Special Facilities or Market Condition Recommendations; Formal Bid and Contract Amendments; and Contract Acceptance Recommendations contains the following sections:

Public Works Contract Award Recommendations Over \$25,000;
None

Formal Bid Award Recommendations \$120,000 and Over (Page 1);
Request for Quotation No. 22-1253-CS with Myers Power Products, Incorporated c/o Gore
Electric Company, Inc.

Professional Services Contract Award Recommendations \$200,000 and Over;
None

Miscellaneous Contract Award Recommendations \$200,000 and Over;
None

Interlocal Agreements and Cooperative Purchase Recommendations;
Contracts:
None
Amendments:
None

Sole Source Purchase Recommendations;
None

Emergency Declarations, Purchases and Public Works Contracts;
None

Purchases Involving Special Facilities or Market Condition Recommendations;
None

Formal Bid and Contract Amendments (Pages 2 - 4);
Request for Quotation No. 21-1172-CS with Howard Industries, Incorporated
Request for Quotation No. 21-1195-CS with Wireless Structures Consulting, Incorporated
Professional Services Contract No. CW2246129 with Critical Insight dba CI Security

Contract Acceptance Recommendations;
None

List Attachments:
May 3, 2022 Report

**Formal Bid Award Recommendation(s) \$120,000 And Over
May 3, 2022**

RFQ No. 22-1253-CS

One 115 kV Control Enclosure for the Sky
Valley Switching Station

No. of Bids Solicited:	9
No. of Bids Received:	2
Project Leader & Phone No.:	Sanjeev Farwaha Ext. 5502
Material Estimate:	\$880,000.00

Control Enclosure contains protection, control, metering, and communication equipment for monitoring and operating the substations both locally and remotely. This Control Enclosure will be installed in the Sky Valley Switching Station.

Vendor

Subtotal (w/o tax)

Myers Power Products, Incorporated c/o Gore Electric Company, Inc.

\$900,759.00

Electrical Power Products, Incorporated

\$601,035.00

Summary Statement: Electrical Power Products, Incorporated, took exceptions to the District's Specification, therefore staff recommends award to Myers Power Products, Incorporated c/o Gore Electric Company, Inc., the low evaluated responsible bidder meeting the District's specification in the amount of \$900,759.00, plus tax.

Formal Bid and Contract Amendment(s)
May 3, 2022

RFQ 21-1172-CS

Requirements Contract for
Distribution Transformers Padmount
and Overhead Rebid

Contractor/Consultant/Supplier:	Howard Industries, Incorporated	
Project Leader & Phone No.:	Cindy Shelton	Ext.5545
Amendment No.:	1	
Amendment Amount:	\$2,000,000.00	

Original Contract Amount:	\$7,039,180.00	
Amendment Amount:	\$2,000,000.00	Present Start/End: July 20, 2021/July 19, 2022
New Contract Amount:	\$9,039,180.00	

Summary Statement: This contract was awarded in July 2021 and has already reached the estimated dollar volume. Staff recommends approval of Amendment No.1 to increase the original contract by \$2,000,000.00 due to an increase in equipment purchases to accommodate longer lead times and price increases from the manufacturer.

Formal Bid and Contract Amendment(s)
May 3, 2022

RFQ 21-1195-CS

115KV Transmission Steel Poles and Caissons
For North Stanwood and Camano Island Project

Contractor/Consultant/Supplier:	Wireless Structures Consulting, Incorporated	
Project Leader & Phone No.:	Trinh Ly	Ext.4308
Amendment No.:	1	
Amendment Amount:	\$190,896.00	

Original Contract Amount: \$1,144,401.00
Amendment Amount: \$190,896.00
New Contract Amount: \$1,335,297.00

Original Start/End: 10/19/2021 - 3/28/2022

These poles and caissons are being purchased to build 5.3 miles of 115kV line from the North Stanwood substation to the North Camano substation. Construction is scheduled start in June 2022 and continue until July 2023.

Summary Statement: Staff recommends approval of Amendment No.1 to increase the original contract amount to \$1,335,297.00 due to additional structural design which was required after the bid was awarded and an increase in raw material costs since bids were submitted in October 2021.

Formal Bid and Contract Amendment(s)
May 3, 2022

PSC No. CW2246129
Managed Detection and
Response Services

Contractor/Consultant/Supplier:	Critical Insight dba CI Security	
Project Leader & Phone No.:	Kevin Johnston	Ext. 8101
Amendment No.:	1	
Amendment:	\$6,400.00	

Original Contract Amount:	\$392,992.75	
Present Contract Amount:	\$392,992.75	Original Start/End: 11/17/2021 – 11/16/2024
Amendment Amount:	\$ 6,400.00	Present Start/End: 11/17/2021 – 11/16/2024
New Contract Amount:	\$399,392.75	New End Date: N/A

Summary Statement: Staff are seeking approval to increase the contract by \$6,400.00 to implement and use a Microsoft Cloud App Security adapter (MCAS) developed by CI Security to integrate with the Managed Detection and Response (MDR) services through the end of the current term.

The MDR services improve the District's network monitoring and alerting capabilities for detecting real time cyber security threats to protect the District's digital assets, customer information, and data from various forms of attacks, such as malware, ransomware, remote code execution, insider threats, and many others. The MDR services provide real time analysis of perimeter and internal network services through aggregation and analysis. Integrated with District cyber staff response activities, it enables District staff to focus on recovery and resilience in the event of a cyber security incident.

The new adapter is required to enhance aggregation of logs, identity, and user behavior reporting across the full Microsoft 365 suite.



BUSINESS OF THE COMMISSION

Meeting Date: May 3, 2022

Agenda Item: 4C

TITLE:

Consideration of Certification/Ratification and Approval of District Checks and Vouchers

SUBMITTED FOR: Consent Agenda

General Accounting & Financial Systems
Department

Julia Anderson
Contact

8027
Extension

Date of Previous Briefing: _____

Estimated Expenditure: _____

Presentation Planned ☐

ACTION REQUIRED:

- ☐ Decision Preparation
- ☐ Policy Discussion
- ☐ Policy Decision
- ☒ Statutory

☐ Incidental
(Information)

☐ Monitoring Report

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description: GP-3(4)(B)(2)a non-delegable, statutorily assigned Board duty to approve vouchers for all warrants issued.

The attached District checks and vouchers are submitted for the Board's certification, ratification and approval.

List Attachments:
Voucher Listing



CERTIFICATION/RATIFICATION AND APPROVAL

We, the undersigned of the Public Utility District No. 1 of Snohomish County, Everett, Washington, do hereby certify that the merchandise or services hereinafter specified have been received, and the Checks or Warrants listed below are ratified/approved for payment this 3rd day of May 2022.

CERTIFICATION:

Certified as correct:

CEO/General Manager
Julia A Anderson

Auditor

Chief Financial Officer/Treasurer

RATIFIED AND APPROVED:

Board of Commissioners:

President

Vice-President

Secretary

TYPE OF DISBURSEMENT	PAYMENT REF NO.	DOLLAR AMOUNT	PAGE NO.
REVOLVING FUND			
Customer Refunds, Incentives and Other	1116706 - 1116863	\$30,849.00	2 - 6
Electronic Customer Refunds		\$11,402.87	7 - 9
WARRANT SUMMARY			
Warrants	8068240 - 8068456	\$4,958,874.94	10 - 16
ACH	6029611 - 6029874	\$3,148,352.45	17 - 25
Wires	7002505 - 7002524	\$28,352,702.72	26
Payroll - Direct Deposit	5300000603 - 5300000603	\$4,270,486.38	27
Payroll - Warrants	844609 - 844619	\$26,812.94	27
Automatic Debit Payments	5300000602 - 5300000605	\$1,093,818.72	28
	GRAND TOTAL	\$41,893,300.02	

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
4/11/22	1116706	RAYMOND M MAXWELL DDS	\$191.07
4/11/22	1116707	BRIGHT STAR KIDS ACADEMY	\$80.23
4/11/22	1116708	NORTHWEST PREFERRED FUNERAL SERVICES INC	\$858.02
4/11/22	1116709	RAN LI	\$94.93
4/11/22	1116710	ALLEGRO ASSOCIATES DE LLC	\$15.17
4/11/22	1116711	BMCH WASHINGTON LLC	\$66.94
4/11/22	1116712	OMNI CONTRACTING SOLUTIONS LLC	\$50.36
4/11/22	1116713	TRACY GILES	\$212.73
4/11/22	1116714	JOHN STEWART REID	\$0.71
4/11/22	1116715	PARITTHA KONGTIANG CHAIGRAJANG	\$643.11
4/11/22	1116716	ED FLETCHER	\$2,153.35
4/11/22	1116717	20225 BOTHELL, LLC	\$133.54
4/11/22	1116718	AMBER WALDNER	\$112.40
4/11/22	1116719	ROBERT LOW	\$96.95
4/12/22	1116720	JENNIFER FREDRICKSON	\$446.41
4/12/22	1116721	AMANDA MARLEY	\$6.32
4/12/22	1116722	OLIVIA FRYE	\$153.27
4/12/22	1116723	MA CEESAY	\$134.18
4/12/22	1116724	CITY OF ARLINGTON	\$187.72
4/12/22	1116725	NINH NGUYEN	\$22.96
4/12/22	1116726	MIKE SHACKELFORD	\$522.78
4/12/22	1116727	CITY OF EVERETT	\$3,154.00
4/12/22	1116728	SHERLENE AXTMAN	\$33.63
4/12/22	1116729	BEN MAGNUSON	\$219.73
4/12/22	1116730	NORTH COUNTY PROPERTIES LLC	\$203.46
4/12/22	1116731	PACIFIC HEIGHTS HOMES LLC	\$33.25
4/12/22	1116732	KIMBERLY HESS	\$47.38
4/13/22	1116733	HEIDI BUTZ	\$29.73
4/13/22	1116734	KELLY BORG	\$49.57
4/13/22	1116735	DAVID HARDING	\$101.32
4/13/22	1116736	HAWA HANSON	\$8.33
4/13/22	1116737	TRI POINTE HOMES WASHINGTON INC	\$11.80

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
4/13/22	1116738	ETTA PINKENS	\$253.94
4/13/22	1116739	BELMARK INDUSTRIES INC	\$17.59
4/13/22	1116740	OLGA RUDNEV	\$19.91
4/13/22	1116741	DAMIEN WILLIS	\$88.79
4/13/22	1116742	SALLY GREENE	\$31.00
4/13/22	1116743	UNITED DOMINION REALTY LP	\$46.84
4/13/22	1116744	SCOTT WALKER	\$87.87
4/13/22	1116745	SOPHIE LEONARD	\$52.22
4/13/22	1116746	WEST COAST BUILDING INC	\$782.93
4/13/22	1116747	JORENE KENNEDY	\$12.15
4/13/22	1116748	ESTATE OF DONELLE R FIORE	\$125.55
4/13/22	1116749	SURREAL SUNSET LLC	\$90.01
4/13/22	1116750	TRI POINTE HOMES WASHINGTON INC	\$40.35
4/13/22	1116751	KEVIN STOUT	\$12.81
4/14/22	1116752	WILLIAM FRENCH	\$119.92
4/14/22	1116753	HEARX WEST LLC	\$35.48
4/14/22	1116754	HEARX WEST LLC	\$25.86
4/14/22	1116755	TERRI HARRISON	\$123.58
4/14/22	1116756	GRONBERG CO LLC	\$93.89
4/14/22	1116757	CHARLES FORD	\$283.12
4/14/22	1116758	SELECT HOMES INC	\$59.20
4/14/22	1116759	ESTATE OF LOREN ANDREAS BUSCH	\$8.27
4/14/22	1116760	PEYTON MAXWELL	\$95.44
4/14/22	1116761	JANICE JANTZEN	\$24.31
4/14/22	1116762	CASEY BLONDIN	\$156.73
4/14/22	1116763	BEVERLY CHASE	\$79.76
4/14/22	1116764	NORTH CREEK LANDING APARTMENTS LLC	\$32.60
4/14/22	1116765	EQUITEGIC HOLDINGS LLC	\$7.21
4/15/22	1116766	KRISTA LINDBERG	\$112.45
4/15/22	1116767	BRENDA CABRAL	\$41.65
4/15/22	1116768	SELECT HOMES INC	\$51.27
4/15/22	1116769	HOUSING AUTHORITY OF SNO CO	\$75.85

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
4/15/22	1116770	SHELBY WILD	\$114.59
4/15/22	1116771	JOHN ARENDS	\$32.51
4/15/22	1116772	AMWA CEDAR POINTE FUND LP	\$74.06
4/15/22	1116773	PATRICIA JOHNSON	\$237.08
4/15/22	1116774	VOID	\$0.00
4/15/22	1116775	NATALIE GOETZ	\$40.65
4/18/22	1116776	DAN GAHN	\$324.00
4/18/22	1116777	STENCZIE MORGAN	\$177.87
4/18/22	1116778	VERN OTTAWAY	\$234.45
4/18/22	1116779	ELMER PRESTON	\$549.29
4/18/22	1116780	ESTATE OF DHARMESH M MEHTA	\$18.52
4/18/22	1116781	CORNERSTONE HOMES	\$382.79
4/18/22	1116782	SIERRA WILMOTH	\$127.99
4/18/22	1116783	JEFFREY SCHMITT	\$6.74
4/18/22	1116784	SABRINA PAWN HERNANDEZ	\$197.70
4/18/22	1116785	PAMELA ARNOLD	\$766.90
4/19/22	1116786	ABIGAIL MORENO	\$125.48
4/19/22	1116787	20225 BOTHELL, LLC	\$21.29
4/19/22	1116788	ROSIE DUONG	\$32.39
4/19/22	1116789	NEXTEL COMMUNICATIONS	\$29.52
4/19/22	1116790	JOHN DANIEL MACK	\$160.85
4/19/22	1116791	MAXIMINO MARTINEZ	\$91.85
4/19/22	1116792	LINDA FOX	\$1,244.31
4/19/22	1116793	RACHAEL LANDRY	\$273.24
4/19/22	1116794	AMALIA GODINES	\$129.15
4/19/22	1116795	TRAVIS WENRICK	\$137.26
4/19/22	1116796	M MICHELLE HYATT	\$346.02
4/19/22	1116797	KATSAM, LLC	\$1,958.42
4/19/22	1116798	JACQUELYN MILLER	\$142.41
4/19/22	1116799	STEVE LUCAS	\$565.67
4/20/22	1116800	SANDRA KOKER	\$56.30
4/20/22	1116801	WADOT CAPITAL INC	\$8.46

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
4/20/22	1116802	ADAM GRIFFIN	\$51.88
4/20/22	1116803	GINGER ABBIATTI	\$110.38
4/20/22	1116804	WILLIAMS INVESTMENTS I LLC	\$68.15
4/20/22	1116805	WOODWAY ESTATES	\$100.20
4/20/22	1116806	SERHII KLUBAN	\$120.50
4/20/22	1116807	ELIZABETH HAWLEY	\$184.30
4/20/22	1116808	DAVID CHAIKOVSKYI	\$15.37
4/20/22	1116809	PACIFIC RIDGE - DRH, LLC	\$60.96
4/20/22	1116810	CATHERINE CALCAGNO	\$17.32
4/20/22	1116811	LISA COOPER	\$98.08
4/20/22	1116812	MARYNA YEVDOKYMENKO	\$8.24
4/20/22	1116813	BKR CONSTRUCTION LLC	\$451.00
4/20/22	1116814	RILYE SCHILLING	\$101.38
4/21/22	1116815	IH6 PROPERTY WASHINGTON LP	\$101.58
4/21/22	1116816	GABRIEL ACEVEDO REYES	\$420.92
4/21/22	1116817	MARBAR ASSOCIATES	\$18.09
4/21/22	1116818	MARY NORTON	\$63.61
4/21/22	1116819	ESSEX MONTERRA LLC	\$158.40
4/21/22	1116820	KATHERINE HOLLAND	\$1,983.61
4/21/22	1116821	RADU CRISTODORU	\$110.03
4/21/22	1116822	PAMELA SMITH	\$9.67
4/21/22	1116823	PULTE HOMES OF WASHINGTON, INC.	\$69.33
4/21/22	1116824	PULTE HOMES OF WASHINGTON, INC.	\$29.71
4/21/22	1116825	CONNIE MCGREGOR	\$138.43
4/21/22	1116826	ANN-MARIE TENORIO	\$177.48
4/21/22	1116827	PACIFIC RIDGE - DRH, LLC	\$43.36
4/21/22	1116828	SELECT HOMES INC	\$51.36
4/21/22	1116829	ALI OSSEIRAN	\$29.53
4/21/22	1116830	GLENN DESGROSEOLLIER	\$148.51
4/21/22	1116831	VOID	\$0.00
4/21/22	1116832	VOID	\$0.00
4/22/22	1116833	CAROLYN HOLMES	\$100.00

Detailed Disbursement Report

Revolving Fund - Customer Refunds, Incentives and Other			
Payment Date	Payment Ref Nbr	Payee	Amount
4/22/22	1116834	JORDAN WEST	\$123.02
4/22/22	1116835	CRAIG OSBJORNSSEN	\$14.98
4/22/22	1116836	ERIC BRYAND	\$137.43
4/22/22	1116837	NOBUYOSHI TANAKA	\$316.91
4/22/22	1116838	DIANE WILLIAMS	\$126.92
4/22/22	1116839	JAMES ANNEBERG	\$11.08
4/22/22	1116840	JAMES WOLD	\$21.87
4/22/22	1116841	GEORGINA SEMINGSON	\$79.98
4/22/22	1116842	TRENT ADAMS	\$25.43
4/22/22	1116843	KENNETH BROWN	\$9.90
4/22/22	1116844	CHRIS BURDETT	\$40.97
4/22/22	1116845	JUDITH DUBOIS	\$1,000.00
4/22/22	1116846	LORETTA BUENO	\$86.45
4/22/22	1116847	BRIAN SPITZER	\$9.59
4/22/22	1116848	KARLA HERRERA	\$31.81
4/22/22	1116849	LOW INCOME HOUSING INSTITUTE	\$56.42
4/22/22	1116850	ZARR LLC	\$458.60
4/22/22	1116851	HOUSING AUTHORITY OF SNO CO	\$72.48
4/22/22	1116852	MATVEY NAZARCHUK	\$95.96
4/22/22	1116853	FAIRFIELD ALDERWOOD COURT LP	\$18.47
4/22/22	1116854	KAILEE SMITH	\$49.33
4/22/22	1116855	TERESA SCOTT	\$24.30
4/22/22	1116856	WILLIAM WIESENBACH	\$93.66
4/22/22	1116857	LGI HOMES - WASHINGTON, LLC	\$346.56
4/22/22	1116858	LGI HOMES - WASHINGTON, LLC	\$268.85
4/22/22	1116859	FOSS PROPERTY MANAGEMENT LLC	\$148.39
4/22/22	1116860	LISA THOMPSON	\$14.22
4/22/22	1116861	KATHY FLETCHER	\$23.14
4/22/22	1116862	KRISTINA SIMMONS	\$142.51
4/22/22	1116863	FORT WAYNE LIMA RD ASSOCIATES LLC	\$186.73

Total: \$30,849.00

Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
4/12/22	000204152623	JACOB BROWN	\$45.68
4/12/22	000204152624	WILLIAM HAMILTON	\$123.36
4/12/22	000204152625	WANDY SUMUAL	\$112.32
4/12/22	000204152626	JACOB BROWN	\$56.30
4/12/22	000204152627	JOSEPH FANKHOUSER	\$154.74
4/12/22	000204152628	AJAY KALANGI	\$33.83
4/12/22	000204152629	SAM KUOCH	\$25.99
4/12/22	000204152630	TUYEN NGUYEN	\$348.06
4/12/22	000204152631	VANESSA ORDUNA	\$45.53
4/12/22	000204152632	ROBERT VARNER	\$473.81
4/12/22	000204152633	ARAVINDA KUMAR GRANDHI	\$257.13
4/12/22	000204152634	ROBERT WOLD	\$31.59
4/12/22	000204152635	WANDY SUMUAL	\$112.32
4/12/22	000204152636	WANDY SUMUAL	\$146.09
4/12/22	000204152637	DARLENE GEYER	\$206.00
4/12/22	000204152638	JACOB BROWN	\$58.14
4/12/22	000204152639	MARNI MUIR	\$247.78
4/13/22	000204159499	NICOLASA GUERRA	\$15.10
4/13/22	000204159500	CLEAR ISREAL	\$172.72
4/13/22	000204159501	RACHELLE MANSKE	\$76.20
4/13/22	000204159502	RAJINDER SHARMA	\$287.09
4/13/22	000204159503	MIRIAM ALSHISHANI	\$15.41
4/13/22	000204159504	BRIER PIZZA LLC	\$684.38
4/13/22	000204159505	SWAPNIL SHEVATE	\$160.00
4/13/22	000204159506	YURAH LIM	\$141.69
4/13/22	000204159507	MIENHSING CHIU	\$84.33
4/13/22	000204159508	CAMELLIA EMBACHER	\$47.71
4/13/22	000204159509	JOHN FRYE II	\$88.78
4/13/22	000204159510	LESLIE GROGAN	\$475.86
4/14/22	000204167200	LATOYA YOUNG	\$132.75
4/14/22	000204167201	EVAN FRANCIS	\$66.24
4/14/22	000204167202	NANDAKUMAR RAJASEKARAN	\$34.33

Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
4/15/22	000204175744	NATHEN LAMB	\$128.72
4/15/22	000204175745	TROY ELKINS	\$103.59
4/15/22	000204175746	ZEYAD IZZELDEEN	\$113.50
4/15/22	000204175747	BRITTANY LOGAN	\$66.94
4/15/22	000204175748	JOHN HINGEY	\$27.87
4/15/22	000204175749	KATHRYN JENKINS	\$41.86
4/15/22	000204175750	CORBIN MARTS	\$62.41
4/15/22	000204175751	SUSAN WAITHIRA	\$14.09
4/15/22	000204175752	MIN ZENG	\$127.60
4/15/22	000204175753	MAIRA FRIAS	\$211.05
4/15/22	000204175754	MARY STOTTLEMYER	\$73.14
4/15/22	000204175755	R BRIAN ROWSE	\$19.10
4/15/22	000204175756	JOHN MUDROVICH	\$130.92
4/18/22	000204191645	VENKATA GANGIPAMULA	\$709.83
4/18/22	000204191646	AMY TITUS	\$33.69
4/18/22	000204191647	MEGHAN BRADFORD	\$81.02
4/18/22	000204191648	AJAY KALANGI	\$20.30
4/19/22	000204200089	SHIXIONG LIU	\$106.44
4/19/22	000204200090	BRENDON WERN	\$77.13
4/19/22	000204200091	BANGDIEN BAILEY	\$61.40
4/19/22	000204200092	KAYLIE FITZPATRICK	\$205.28
4/19/22	000204200093	THORLOFF PETERSON	\$97.91
4/19/22	000204200094	GREGORY MECHAM	\$164.78
4/19/22	000204200095	MOISES ARIZMENDI	\$101.06
4/19/22	000204200096	TYSON CONNER	\$20.72
4/19/22	000204200097	GLENN MORA	\$70.21
4/20/22	000204207658	KANCH PATHOMPORNVIVAT	\$120.57
4/20/22	000204207659	ROBERT ORELLANA	\$119.67
4/20/22	000204207660	CHRISTOPHER GLEESON	\$43.10
4/20/22	000204207661	CHANDLER ROGERS	\$48.04
4/20/22	000204207662	YAJAIRA HODGES	\$118.49
4/20/22	000204207663	KADEN GIARD	\$81.60

Detailed Disbursement Report

Revolving Fund - Electronic Customer Refunds			
Payment Date	Payment Ref Nbr	Payee	Amount
4/20/22	000204207664	YAJAIRA HODGES	\$34.75
4/20/22	000204207665	JIAN WANG	\$8.92
4/20/22	000204207666	ROBERT WHITTINGTON	\$63.52
4/21/22	000204216372	MARC MORAY	\$6.53
4/21/22	000204216373	CARLTON MADSEN	\$5.65
4/21/22	000204216374	CASEY SMITH	\$190.26
4/21/22	000204216375	ALEXANDAR MIHAJLOV	\$68.50
4/22/22	000204224714	BORIS FEDIOUNINE	\$91.99
4/22/22	000204224715	EVELYN DEBENEDETTO	\$2.44
4/22/22	000204224716	YI-CHAO YU	\$32.06
4/22/22	000204224717	JACK FLETCHER	\$13.10
4/22/22	000204224718	EVELYN DEBENEDETTO	\$39.88
4/22/22	000204224719	SHAUNDELL WRIGHT	\$15.48
4/22/22	000204224720	EVELYN DEBENEDETTO	\$39.23
4/22/22	000204224721	ANNETTE FULCE	\$8.98
4/22/22	000204224722	RAIMUNDO SALAZAR	\$58.22
4/22/22	000204224723	THOMAS HARNDEN	\$156.31
4/22/22	000204224724	LEO JOHNSON	\$5.33
4/22/22	000204224725	DEJA JACKSON	\$71.42
4/22/22	000204224726	EVELYN DEBENEDETTO	\$37.27
4/22/22	000204224727	ANURAG SHARMA	\$95.63
4/22/22	000204224728	JACQUELINE EIGENBRODE	\$140.97
4/22/22	000204224729	NICHOLAS WILLIAMS-FLORES	\$48.57
4/22/22	000204224730	MOHAMMAD ALIA	\$1,523.33
4/22/22	000204224731	CHRISTOPHER MEDINA	\$281.24

Total: \$11,402.87

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
4/12/22	8068240	BUSBY INTERNATIONAL INC	\$2,327.76
4/12/22	8068241	CCH INCORPORATED	\$913.54
4/12/22	8068242	CHEMSTATION SEATTLE LLC	\$924.14
4/12/22	8068243	CITY OF EVERETT	\$156.33
4/12/22	8068244	GETTY IMAGES US INC	\$1,800.00
4/12/22	8068245	ISLAND COUNTY	\$205.50
4/12/22	8068246	ISLAND COUNTY	\$10.00
4/12/22	8068247	ISLAND COUNTY	\$207.50
4/12/22	8068248	ISLAND COUNTY	\$10.00
4/12/22	8068249	ISLAND COUNTY	\$207.50
4/12/22	8068250	ISLAND COUNTY	\$10.00
4/12/22	8068251	ISLAND COUNTY	\$207.50
4/12/22	8068252	KAMAN FLUID POWER LLC	\$1,693.04
4/12/22	8068253	GENUINE PARTS COMPANY	\$570.93
4/12/22	8068254	OLYMPIC VIEW WATER SEWER	\$25.24
4/12/22	8068255	PUGET SOUND ENERGY INC	\$2,335.53
4/12/22	8068256	CITY OF ARLINGTON	\$906.89
4/12/22	8068257	REPUBLIC SERVICES INC	\$1,187.11
4/12/22	8068258	ROBERT HALF INTERNATIONAL INC	\$6,249.60
4/12/22	8068259	SALISH NETWORKS INC	\$480.29
4/12/22	8068260	SIX ROBBLEES INC	\$56.53
4/12/22	8068261	SHI INTERNATIONAL CORP	\$5,156.43
4/12/22	8068262	SNOHOMISH COUNTY COUNCIL OF THE	\$2,700.00
4/12/22	8068263	SNOHOMISH COUNTY COUNCIL OF THE	\$6,890.25
4/12/22	8068264	UNITED SITE SERVICES OF NEVADA INC	\$241.76
4/12/22	8068265	UNUM LIFE INSURANCE CO OF AMERICA	\$38,775.24
4/12/22	8068266	STATE OF WASHINGTON	\$300.00
4/12/22	8068267	WESCO GROUP INC	\$711.33
4/12/22	8068268	VALMONT COMPOSITE STRUCTURES INC	\$50,650.00
4/12/22	8068269	AAA OF EVERETT FIRE	\$1,068.90
4/12/22	8068270	BICKFORD MOTORS INC	\$2,675.88
4/12/22	8068271	CITY OF BOTHELL	\$166.81

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
4/12/22	8068272	DIRECTV LLC	\$186.98
4/12/22	8068273	EQUIPMENT SALES COMPANY INC	\$4,735.16
4/12/22	8068274	JEFFREY HATHAWAY	\$43.87
4/12/22	8068275	RUBATINO REFUSE REMOVAL INC	\$7,883.36
4/12/22	8068276	SNOHOMISH COUNTY	\$2,013.65
4/12/22	8068277	CITY OF EVERETT	\$1,879.20
4/12/22	8068278	HDR ENGINEERING INC	\$3,232.10
4/12/22	8068279	SAFETY SOURCE LLC	\$18,720.90
4/12/22	8068280	THE PAPE GROUP INC	\$8,176.35
4/12/22	8068281	ARAMARK UNIFORM & CAREER APPAREL GR	\$5,478.68
4/12/22	8068282	EVERFI INC	\$6,941.00
4/12/22	8068283	QUEEN CITY SHEET METAL & ROOFING IN	\$37,883.10
4/12/22	8068284	KENDALL DEALERSHIP HOLDINGS LLC	\$388.42
4/12/22	8068285	AIM ELECTRIC LLC	\$3,174.37
4/12/22	8068286	HEATERCRAFT PRODUCTS LLC	\$2,827.90
4/12/22	8068287	GB ENTERPRISES OF WASHINGTON LLC	\$500.00
4/12/22	8068288	CITY OF SNOHOMISH	\$749.44
4/15/22	8068289	LANDSVERK QUALITY HOMES, INC	\$7,345.41
4/15/22	8068290	BUSTARD CUSTOM CONSTRUCTION INC	\$4,807.53
4/15/22	8068291	PACIFIC RIDGE - DRH, LLC	\$34,990.50
4/15/22	8068292	COMCAST	\$888.22
4/15/22	8068293	MSR BLISS HOMES LLC	\$17,354.41
4/15/22	8068294	DANIEL GAVRIL MOGOVAN	\$6,203.88
4/15/22	8068295	GREGORY SMITH	\$6,406.71
4/15/22	8068296	ROBERTA L EVANS	\$191.00
4/15/22	8068297	MCIMETRO ACCESS TRANS. SERV. CO	\$473,962.97
4/15/22	8068298	AT&T CORP	\$14,679.29
4/15/22	8068299	CLATSKANIE PEOPLES UTILITY DISTRICT	\$900.00
4/15/22	8068300	CONTECH ENGINEERED SOLUTIONS INC	\$201.47
4/15/22	8068301	CO-OP SUPPLY INC	\$1,006.21
4/15/22	8068302	CITY OF DARRINGTON	\$9,112.67
4/15/22	8068303	CITY OF EVERETT	\$196,963.29

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
4/15/22	8068304	GLOBAL RENTAL COMPANY INC	\$4,172.40
4/15/22	8068305	CITY OF GOLD BAR	\$10,098.08
4/15/22	8068306	CITY OF GOLD BAR	\$415.68
4/15/22	8068307	CITY OF MARYSVILLE	\$227,135.43
4/15/22	8068308	CITY OF MOUNTLAKE TERRACE	\$85,090.50
4/15/22	8068309	GENUINE PARTS COMPANY	\$1,448.93
4/15/22	8068310	NORTHWEST SALES GROUP INC	\$349.08
4/15/22	8068311	PAPE MACHINERY INC	\$367.48
4/15/22	8068312	RIVERSIDE TOPSOIL INC	\$560.01
4/15/22	8068313	CITY OF SEATTLE	\$41,017.00
4/15/22	8068314	SIX ROBBLEES INC	\$140.66
4/15/22	8068315	SKAGIT LAW GROUP PLLC	\$1,615.00
4/15/22	8068316	SNOHOMISH COUNTY	\$616.00
4/15/22	8068317	CITY OF SULTAN	\$31,195.21
4/15/22	8068318	TALLEY INC	\$3,446.06
4/15/22	8068319	UNITED SITE SERVICES OF NEVADA INC	\$112.70
4/15/22	8068320	VALMONT INDUSTRIES INC	\$271.75
4/15/22	8068321	VALMONT COMPOSITE STRUCTURES INC	\$10,140.00
4/15/22	8068322	AABCO BARRICADE CO INC	\$1,539.82
4/15/22	8068323	ALDERWOOD WATER & WASTEWATER DISTRI	\$33.66
4/15/22	8068324	CITY OF ARLINGTON	\$118,864.19
4/15/22	8068325	BICKFORD MOTORS INC	\$684.93
4/15/22	8068326	CITY OF BOTHELL	\$131,121.07
4/15/22	8068327	CITY OF BRIER	\$22,188.69
4/15/22	8068328	EBEY HILL HYDROELECTRIC INC	\$1,566.55
4/15/22	8068329	CITY OF EDMONDS	\$192,170.98
4/15/22	8068330	CITY OF INDEX	\$1,275.22
4/15/22	8068331	CITY OF LAKE STEVENS	\$117,582.41
4/15/22	8068332	CITY OF LAKE STEVENS	\$36,945.64
4/15/22	8068333	LAKE STEVENS SEWER DIST	\$86.00
4/15/22	8068334	CITY OF MONROE	\$81,195.44
4/15/22	8068335	QUALCO ENERGY	\$15,025.00

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
4/15/22	8068336	RIDGE TRUCKING INC	\$1,708.92
4/15/22	8068337	RUBATINO REFUSE REMOVAL INC	\$831.96
4/15/22	8068338	CITY OF STANWOOD	\$36,290.98
4/15/22	8068339	STANWOOD REDI MIX INC	\$5,027.51
4/15/22	8068340	TOWN OF WOODWAY	\$5,302.20
4/15/22	8068341	CITY OF GRANITE FALLS	\$20,045.96
4/15/22	8068342	MACDONALD MILLER FACILITY SOLUTIONS	\$6,533.10
4/15/22	8068343	WAVE BUSINESS SOLUTIONS	\$1,449.65
4/15/22	8068344	CITY OF EVERETT	\$707,714.04
4/15/22	8068345	NORTHWEST FIBER LLC	\$7,474.24
4/15/22	8068346	WASHINGTON STATE DOT	\$508.73
4/15/22	8068347	CADMAN MATERIALS INC	\$1,014.94
4/15/22	8068348	JOINT APPRENTICESHIP & TRAINING	\$52,900.00
4/15/22	8068349	LIBERTY MUTUAL GROUP INC	\$16,400.00
4/15/22	8068350	GREGORY DRILLING INCORPORATED	\$10,198.90
4/15/22	8068351	US BANK/BROOKFIELD RENEWABLE	\$600.00
4/15/22	8068352	UNIVERSAL PROTECTION SERVICE LP	\$1,035.60
4/15/22	8068353	BAXTER AUTO PARTS INC	\$63.65
4/15/22	8068354	CONCENTRIC LLC	\$651.42
4/15/22	8068355	MADSKILLS INC	\$750.00
4/15/22	8068356	THE PAPE GROUP	\$48.32
4/15/22	8068357	ENVELOPE CONVERTING SERVICE INC	\$2,018.39
4/15/22	8068358	CENTRAL PUGET SOUND REGL TRANSIT AU	\$4,000.00
4/15/22	8068359	CITY OF LYNNWOOD	\$225,694.16
4/15/22	8068360	CITY OF MUKILTEO	\$99,071.66
4/15/22	8068361	CITY OF SNOHOMISH	\$52,217.94
4/19/22	8068362	DAVEY TREE SURGERY COMPANY	\$469,507.10
4/19/22	8068363	ENERSYS INC	\$7,151.93
4/19/22	8068364	LYNNWOOD AUTOMOTIVE LLC	\$193.74
4/19/22	8068365	CITY OF MARYSVILLE	\$5,353.91
4/19/22	8068366	MC MASTER CARR SUPPLY CO	\$7,141.36
4/19/22	8068367	GENUINE PARTS COMPANY	\$2,652.59

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
4/19/22	8068368	VERIZON CONNECT NWF INC	\$153.72
4/19/22	8068369	PUGET SOUND ENERGY INC	\$921.02
4/19/22	8068370	RIVERSIDE TOPSOIL INC	\$50.00
4/19/22	8068371	SIX ROBBLEES INC	\$147.34
4/19/22	8068372	US BANK NA	\$3,911.92
4/19/22	8068373	WESCO GROUP INC	\$1,153.69
4/19/22	8068374	DOBBS HEAVY DUTY HOLDINGS LLC	\$71.79
4/19/22	8068375	AAA OF EVERETT FIRE	\$407.91
4/19/22	8068376	BICKFORD MOTORS INC	\$970.49
4/19/22	8068377	CITY OF BRIER	\$100.00
4/19/22	8068378	NATIONAL BARRICADE CO LLC	\$1,606.98
4/19/22	8068379	RIDGE TRUCKING INC	\$1,474.23
4/19/22	8068380	SAFELITE FULFILLMENT INC	\$214.34
4/19/22	8068381	CITY OF EVERETT	\$504.00
4/19/22	8068382	LAMAR TEXAS LTD PARTNERSHIP	\$6,165.00
4/19/22	8068383	JENSEN HUGHES INC	\$38,377.50
4/19/22	8068384	S-R BROADCASTING INC	\$396.00
4/19/22	8068385	HARNISH GROUP INC	\$1,756.80
4/19/22	8068386	MCWANE INC	\$272,630.77
4/19/22	8068387	GEO TEST SERVICES INC	\$763.60
4/19/22	8068388	TARREN MICHAEL ACKERMANN	\$267.07
4/19/22	8068389	CADMAN MATERIALS INC	\$490.68
4/19/22	8068390	METER READING HOLDING I CORP	\$4,437.90
4/19/22	8068391	KENDALL DEALERSHIP HOLDINGS LLC	\$256.20
4/19/22	8068392	THE PAPE GROUP	\$313.33
4/19/22	8068393	ROYAL TRUCK & EQUIPMENT INC	\$252,200.00
4/19/22	8068394	UTILITY TRANSFORMER BROKERS LLC	\$15,460.00
4/19/22	8068395	EVERGREEN STATE SHEET METAL INC	\$2,650.00
4/19/22	8068396	CITY OF MARYSVILLE	\$2,250.00
4/22/22	8068397	KEYSTONE LAND LLC	\$9,578.38
4/22/22	8068398	SELECT HOMES INC	\$4,717.32
4/22/22	8068399	LGI HOMES LLC	\$53,433.00

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
4/22/22	8068400	WEST COAST BUILDING INC	\$83.00
4/22/22	8068401	NICOLE HAMPTON	\$398.00
4/22/22	8068402	THE DAWSON GROUP PS	\$329.00
4/22/22	8068403	MCIMETRO ACCESS TRANS. SERV. CO	\$7,712.03
4/22/22	8068404	AUTOMATED ENERGY INC	\$600.00
4/22/22	8068405	CDW LLC	\$49,615.08
4/22/22	8068406	CITY OF EVERETT	\$27,363.88
4/22/22	8068407	HAT ISLAND COMMUNITY ASSN	\$100.00
4/22/22	8068408	LEXISNEXIS RISK DATA MANAGEMENT INC	\$32.94
4/22/22	8068409	BEACON PUBLISHING INC	\$660.00
4/22/22	8068410	GENUINE PARTS COMPANY	\$78.17
4/22/22	8068411	VERIZON CONNECT NWF INC	\$14,486.09
4/22/22	8068412	PUGET SOUND ENERGY INC	\$32,680.01
4/22/22	8068413	REPUBLIC SERVICES INC	\$348.31
4/22/22	8068414	ROBERT HALF INTERNATIONAL INC	\$2,528.64
4/22/22	8068415	SIX ROBBLEES INC	\$2,291.71
4/22/22	8068416	SKAGIT LAW GROUP PLLC	\$1,357.50
4/22/22	8068417	SNOHOMISH COUNTY	\$10.00
4/22/22	8068418	SNOHOMISH COUNTY	\$2,720.00
4/22/22	8068419	SOUND PUBLISHING INC	\$11,238.61
4/22/22	8068420	SOUND SECURITY INC	\$568.84
4/22/22	8068421	SUBURBAN PROPANE	\$3,629.74
4/22/22	8068422	REFINITIV US LLC	\$5,323.56
4/22/22	8068423	WESCO GROUP INC	\$484.78
4/22/22	8068424	WEST PUBLISHING CORPORATION	\$8,194.69
4/22/22	8068425	DOBBS HEAVY DUTY HOLDINGS LLC	\$70.93
4/22/22	8068426	ALDERWOOD WATER & WASTEWATER DISTRI	\$109.28
4/22/22	8068427	BICKFORD MOTORS INC	\$724.40
4/22/22	8068428	THE HO SEIFFERT COMPANY	\$3,130.00
4/22/22	8068429	EDS MCDOUGALL LLC	\$330.00
4/22/22	8068430	KING BROADCASTING COMPANY	\$11,000.00
4/22/22	8068431	LONG PAINTING CO	\$1,219.32

Detailed Disbursement Report

Accounts Payable Warrants			
Payment Date	Payment Ref Nbr	Payee	Amount
4/22/22	8068432	NORTH COAST ELECTRIC COMPANY	\$257.57
4/22/22	8068433	NORTHWEST TOWER ENGINEERING PLLC	\$13,725.00
4/22/22	8068434	PACIFIC PUBLISHING CO INC	\$730.80
4/22/22	8068435	PROLAND SERVICES INC	\$7,735.00
4/22/22	8068436	SEVEN LAKES WATER ASSOC INC	\$63.00
4/22/22	8068437	T-MOBILE USA INC	\$1,703.98
4/22/22	8068438	WELLSPRING FAMILY SERVICES	\$2,837.52
4/22/22	8068439	COMCAST CORPORATION	\$514.06
4/22/22	8068440	CROWN CASTLE INTERNATIONAL CORP	\$6,245.30
4/22/22	8068441	KAISER FOUNDATION HEALTH PLAN OF WA	\$838.00
4/22/22	8068442	SNOHOMISH COUNTY 911	\$5,924.95
4/22/22	8068443	SEBCO INC	\$5,754.00
4/22/22	8068444	PERFORMANCE VALIDATON INC	\$2,749.50
4/22/22	8068445	FAWN CLARK	\$1,920.00
4/22/22	8068446	DYMEK SOLUTIONS INC	\$1,250.00
4/22/22	8068447	THE GORDIAN GROUP	\$4,748.29
4/22/22	8068448	UNIVERSAL PROTECTION SERVICE LP	\$120,460.11
4/22/22	8068449	CONCENTRIC LLC	\$486.98
4/22/22	8068450	MADSKILLS INC	\$1,500.00
4/22/22	8068451	MICHAEL L VANHULLE	\$333.00
4/22/22	8068452	ACCESS INFO INTERMEDIATE HLDNG I LL	\$1,054.35
4/22/22	8068453	QP HAIR STUDIO LLC	\$700.00
4/22/22	8068454	GLASS BY LUND INC	\$2,100.00
4/22/22	8068455	R&L GLASS INSTALLATION	\$450.00
4/22/22	8068456	STILLWATER ENERGY LLC	\$7,870.00

Total: \$4,958,874.94

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
4/11/22	6029611	ASSOCIATED PETROLEUM PRODUCTS INC	\$42,554.98
4/11/22	6029612	DAVID EVANS & ASSOCIATES INC	\$18,943.19
4/11/22	6029613	MOTOR TRUCKS INTL & IDEALEASE INC	\$1,385.74
4/11/22	6029614	NORTH COAST ELECTRIC COMPANY	\$8,544.52
4/11/22	6029615	NORTHSTAR CHEMICAL INC	\$1,692.62
4/11/22	6029616	NORTHWEST POWER POOL CORP	\$3,850.93
4/11/22	6029617	PETROCARD INC	\$2,329.48
4/11/22	6029618	RWC INTERNATIONAL LTD	\$6,581.80
4/11/22	6029619	STAR RENTALS INC	\$475.74
4/11/22	6029620	TOYOTA TSUSHO MATERIAL HANDLING AME	\$1,982.97
4/11/22	6029621	WILLIAMS SCOTSMAN INC	\$231.34
4/11/22	6029622	WASHINGTON ST NURSERY & LANDSCAPE A	\$2,255.00
4/11/22	6029623	THE COMPLETE LINE LLC	\$1,790.84
4/11/22	6029624	CUZ CONCRETE PRODUCTS INC	\$5,078.25
4/11/22	6029625	DAVIS DOOR SERVICE INC	\$1,690.24
4/11/22	6029626	GENERAL PACIFIC INC	\$111,810.51
4/11/22	6029627	HERRERA ENVIRONMENTAL CONSULTANTS I	\$25,000.00
4/11/22	6029628	POWER ENGINEERS INC	\$9,055.68
4/11/22	6029629	TYNDALE ENTERPRISES INC	\$6,992.72
4/11/22	6029630	ALTEC INDUSTRIES INC	\$913.81
4/11/22	6029631	ANIXTER INC	\$31,192.08
4/11/22	6029632	CAPITAL ARCHITECTS GROUP PC	\$7,566.94
4/11/22	6029633	THE GOODYEAR TIRE & RUBBER CO	\$6,411.39
4/11/22	6029634	MOBILE SOLUTIONS SVCS HOLDINGS LLC	\$8,478.90
4/11/22	6029635	TRAFFIC CONTROL PLAN CO OF WA LLC	\$625.00
4/11/22	6029636	REXEL USA INC	\$466.65
4/11/22	6029637	ARNETT INDUSTRIES LLC	\$16,146.15
4/11/22	6029638	OAC SERVICES INC	\$1,910.06
4/11/22	6029639	AA REMODELING LLC	\$2,400.00
4/11/22	6029640	COHEN VENTURES INC	\$9,880.20
4/11/22	6029641	CINDY DAYLEY	\$279.43
4/12/22	6029642	ASPLUNDH TREE EXPERT LLC	\$1,773.56

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
4/12/22	6029643	DAY MANAGEMENT CORPORATION	\$3,331.33
4/12/22	6029644	MOTOR TRUCKS INTL & IDEALEASE INC	\$1,618.42
4/12/22	6029645	RWC INTERNATIONAL LTD	\$59.83
4/12/22	6029646	STELLAR INDUSTRIAL SUPPLY INC	\$7,227.57
4/12/22	6029647	TESSCO INCORPORATED	\$549.44
4/12/22	6029648	TOPSOILS NORTHWEST INC	\$1,423.18
4/12/22	6029649	TOYOTA TSUSHO MATERIAL HANDLING AME	\$1,422.38
4/12/22	6029650	WASTE MANAGEMENT OF WASHINGTON INC	\$96.87
4/12/22	6029651	AXIS SURVEYING & MAPPING INC	\$14,040.00
4/12/22	6029652	COLEHOUR & COHEN INC	\$27,990.47
4/12/22	6029653	EDGE ANALYTICAL INC	\$264.00
4/12/22	6029654	VOID	\$0.00
4/12/22	6029655	NORTHWEST CASCADE INC	\$430.00
4/12/22	6029656	LOUIS F MATHESON CONSTRUCTION INC	\$1,874.64
4/12/22	6029657	ROHLINGER ENTERPRISES INC	\$25,294.53
4/12/22	6029658	WETHERHOLT & ASSOCIATES INC	\$6,784.00
4/12/22	6029659	GRAYBAR ELECTRIC CO INC	\$875.85
4/12/22	6029660	NORTH COUNTY OUTLOOK INC	\$405.00
4/12/22	6029661	EQUINOX RESEARCH & CONSULTING	\$8,975.71
4/12/22	6029662	THE ADT SECURITY CORPORATION	\$215.87
4/12/22	6029663	BREEZE FREE INC	\$850.00
4/12/22	6029664	CLEAN CRAWL INC	\$2,709.50
4/12/22	6029665	CM HEATING INC	\$7,800.00
4/12/22	6029666	GS HEATING & COOLING LLC	\$1,500.00
4/12/22	6029667	SCOTT SPAHR	\$851.76
4/12/22	6029668	REBECCA BURDEN	\$3,720.00
4/12/22	6029669	LAURA WILSON	\$1,195.00
4/13/22	6029670	MOTOR TRUCKS INTL & IDEALEASE INC	\$548.42
4/13/22	6029671	NELSON DISTRIBUTING INC	\$2,759.12
4/13/22	6029672	NORTH COAST ELECTRIC COMPANY	\$304.59
4/13/22	6029673	SCHWEITZER ENGINEERING LAB INC	\$894.01
4/13/22	6029674	TOPSOILS NORTHWEST INC	\$258.76

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
4/13/22	6029675	UNITED PARCEL SERVICE	\$198.68
4/13/22	6029676	GORDON TRUCK CENTERS INC	\$1,097.44
4/13/22	6029677	BRAKE & CLUTCH SUPPLY INC	\$653.13
4/13/22	6029678	EDGE ANALYTICAL INC	\$198.00
4/13/22	6029679	LONGS LANDSCAPE LLC	\$1,902.67
4/13/22	6029680	NORTHWEST CASCADE INC	\$311.45
4/13/22	6029681	LOUIS F MATHESON CONSTRUCTION INC	\$43.12
4/13/22	6029682	TECH PRODUCTS INC	\$487.24
4/13/22	6029683	GRAYBAR ELECTRIC CO INC	\$16,254.65
4/13/22	6029684	ANIXTER INC	\$61,874.18
4/13/22	6029685	CONSOLIDATED PRESS LLC	\$5,224.84
4/13/22	6029686	CG ENGINEERING PLLC	\$16,700.58
4/13/22	6029687	TRAFFIC CONTROL PLAN CO OF WA LLC	\$700.00
4/13/22	6029688	WORKLOGIX MANAGEMENT INC	\$4,750.00
4/13/22	6029689	EIP COMMUNICATIONS I LLC	\$5,295.18
4/13/22	6029690	THE ADT SECURITY CORPORATION	\$923.78
4/13/22	6029691	KEVIN BAGGETT	\$125.00
4/13/22	6029692	GIUSEPPE FINA	\$185.48
4/13/22	6029693	AUSTIN SCHIMKE	\$577.50
4/14/22	6029694	ALS GROUP USA CORP	\$466.40
4/14/22	6029695	ASPLUNDH TREE EXPERT LLC	\$26,580.64
4/14/22	6029696	CENTRAL WELDING SUPPLY CO INC	\$40.63
4/14/22	6029697	MR TRUCK WASH INC	\$2,536.38
4/14/22	6029698	NORTH COAST ELECTRIC COMPANY	\$3,306.60
4/14/22	6029699	S&C ELECTRIC COMPANY	\$4,026.92
4/14/22	6029700	TOPSOILS NORTHWEST INC	\$258.76
4/14/22	6029701	GORDON TRUCK CENTERS INC	\$194.74
4/14/22	6029702	EDGE ANALYTICAL INC	\$322.00
4/14/22	6029703	HOGLUNDS TOP SHOP INC	\$1,320.34
4/14/22	6029704	LENZ ENTERPRISES INC	\$282.82
4/14/22	6029705	MERCURY FITNESS REPAIR INC	\$528.82
4/14/22	6029706	GRAYBAR ELECTRIC CO INC	\$18,787.39

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
4/14/22	6029707	ALTEC INDUSTRIES INC	\$10,156.31
4/14/22	6029708	FINANCIAL CONSULTING SOLUTIONS GROU	\$525.00
4/14/22	6029709	MURRAYSMITH INC	\$24,630.50
4/14/22	6029710	JACOB LINDELL	\$200.58
4/14/22	6029711	DYLAN SAUNDERS	\$341.22
4/14/22	6029712	BENJAMIN LEWIS	\$341.22
4/14/22	6029713	AUSTIN ALMQUIST	\$341.22
4/14/22	6029714	JENNIFER RICH	\$39.42
4/14/22	6029715	JOHN HAARLOW	\$819.83
4/14/22	6029716	JEREMY JAMES	\$88.50
4/14/22	6029717	NATHANIAL JENSEN	\$88.50
4/14/22	6029718	ANTHONY HAUGSTAD	\$88.50
4/14/22	6029719	COLE WALKER	\$341.22
4/14/22	6029720	CASEY LONG	\$341.22
4/14/22	6029721	ADAM HINZE	\$88.50
4/14/22	6029722	STEPHEN WALLACE	\$88.50
4/14/22	6029723	JORDAN BARDELL	\$88.50
4/15/22	6029724	MR TRUCK WASH INC	\$2,684.25
4/15/22	6029725	TRENCHLESS CONSTR SVCS LLC	\$9,362.43
4/15/22	6029726	CONFLUENCE ENGINEERING GROUP LLC	\$18,510.88
4/15/22	6029727	PACIFIC MOBILE STRUCTURES INC	\$1,858.16
4/15/22	6029728	LOUIS F MATHESON CONSTRUCTION INC	\$3,700.31
4/15/22	6029729	LISTEN AUDIOLOGY SERVICES INC	\$300.00
4/15/22	6029730	ORSI LESSEE LLC	\$7,403.40
4/15/22	6029731	BREEZE FREE INC	\$767.00
4/15/22	6029732	LIBERTY MUTUAL GROUP INC	\$20,072.82
4/18/22	6029733	AVISTA CORPORATION	\$13,150.00
4/18/22	6029734	DOBLE ENGINEERING CO	\$1,015.88
4/18/22	6029735	EJ BROOKS COMPANY	\$3,850.44
4/18/22	6029736	ELECTRO MECHANICAL CORP	\$78,190.78
4/18/22	6029737	FASTENAL COMPANY	\$148.23
4/18/22	6029738	MOTOR TRUCKS INTL & IDEALEASE INC	\$371.08

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
4/18/22	6029739	MR TRUCK WASH INC	\$801.54
4/18/22	6029740	NORTH COAST ELECTRIC COMPANY	\$7,068.45
4/18/22	6029741	PUGET SOUND ENERGY INC	\$1,156.13
4/18/22	6029742	ROMAINE ELECTRIC CORP	\$3,625.93
4/18/22	6029743	RWC INTERNATIONAL LTD	\$631.97
4/18/22	6029744	TESSCO INCORPORATED	\$152.97
4/18/22	6029745	TOPSOILS NORTHWEST INC	\$2,222.59
4/18/22	6029746	TFS ENERGY LLC	\$925.00
4/18/22	6029747	TRENCHLESS CONSTR SVCS LLC	\$31,000.49
4/18/22	6029748	TULLETT PREBON AMERICAS CORP	\$1,000.00
4/18/22	6029749	GORDON TRUCK CENTERS INC	\$125.60
4/18/22	6029750	WEST COAST PAPER CO	\$5,797.44
4/18/22	6029751	WILLIAMS SCOTSMAN INC	\$1,053.65
4/18/22	6029752	WW GRAINGER INC	\$696.82
4/18/22	6029753	OTC GLOBAL HOLDINGS LP	\$897.00
4/18/22	6029754	BP ENERGY CO	\$517,037.50
4/18/22	6029755	BRAKE & CLUTCH SUPPLY INC	\$34.95
4/18/22	6029756	OTC GLOBAL HOLDINGS LP	\$858.75
4/18/22	6029757	COLEHOUR & COHEN INC	\$101,180.96
4/18/22	6029758	DESIGNER DECAL INC	\$4,217.15
4/18/22	6029759	GENERAL PACIFIC INC	\$97,417.90
4/18/22	6029760	LENZ ENTERPRISES INC	\$196.31
4/18/22	6029761	LONE MOUNTAIN COMMUNICATIONS LLC	\$4,002.35
4/18/22	6029762	ELECTRICAL TRAINING ALLIANCE	\$323.60
4/18/22	6029763	NORTHWEST CASCADE INC	\$309.05
4/18/22	6029764	BEN-KO-MATIC CO	\$1,468.10
4/18/22	6029765	ULINE INC	\$696.60
4/18/22	6029766	GRAYBAR ELECTRIC CO INC	\$1,477.49
4/18/22	6029767	ALTEC INDUSTRIES INC	\$703.54
4/18/22	6029768	ANIXTER INC	\$83,189.60
4/18/22	6029769	THE GOODYEAR TIRE & RUBBER CO	\$2,204.89
4/18/22	6029770	ACCELERATED INNOVATIONS LLC	\$34,752.00

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
4/18/22	6029771	MURRAYSMITH INC	\$10,538.00
4/18/22	6029772	WELLNESS BY WISHLIST INC	\$661.14
4/18/22	6029773	SXNQELS L SUWECM KSULILMUMAL AKALMU	\$15,632.00
4/18/22	6029774	ALAN L MONSON	\$27.45
4/18/22	6029775	STILLY RIVER MECHANICAL INC	\$2,500.00
4/18/22	6029776	JANNE AVATARE	\$75.00
4/19/22	6029777	CARDINAL PAINT & POWDER INC	\$112.00
4/19/22	6029778	CENTRAL WELDING SUPPLY CO INC	\$365.05
4/19/22	6029779	FASTENAL COMPANY	\$509.25
4/19/22	6029780	HOWARD INDUSTRIES INC	\$67,537.99
4/19/22	6029781	MOTOR TRUCKS INTL & IDEALEASE INC	\$3,867.15
4/19/22	6029782	STELLAR INDUSTRIAL SUPPLY INC	\$7,425.13
4/19/22	6029783	TESSCO INCORPORATED	\$631.75
4/19/22	6029784	TOPSOILS NORTHWEST INC	\$258.76
4/19/22	6029785	TRENCHLESS CONSTR SVCS LLC	\$70,458.65
4/19/22	6029786	UNITED PARCEL SERVICE	\$144.00
4/19/22	6029787	GORDON TRUCK CENTERS INC	\$1,672.67
4/19/22	6029788	WEST COAST PAPER CO	\$956.36
4/19/22	6029789	AARD PEST CONTROL INC	\$141.64
4/19/22	6029790	BRAKE & CLUTCH SUPPLY INC	\$1,083.07
4/19/22	6029791	CHAMPION BOLT & SUPPLY INC	\$1,311.50
4/19/22	6029792	EDGE ANALYTICAL INC	\$220.00
4/19/22	6029793	GARY PETERSEN	\$14,142.95
4/19/22	6029794	POLY BAG LLC	\$96.84
4/19/22	6029795	ROHLINGER ENTERPRISES INC	\$16,325.06
4/19/22	6029796	SEATTLE AUTOMOTIVE DISTRIBUTING INC	\$102.87
4/19/22	6029797	WEX BANK	\$89,718.38
4/19/22	6029798	GRAYBAR ELECTRIC CO INC	\$22.27
4/19/22	6029799	ALTEC INDUSTRIES INC	\$1,900.18
4/19/22	6029800	ANIXTER INC	\$17,114.14
4/19/22	6029801	BALLARD HARDWARE & SUPPLY INC	\$456.77
4/19/22	6029802	NORTH COUNTY OUTLOOK INC	\$405.00

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
4/19/22	6029803	ROLLUDA ARCHITECTS	\$113,275.61
4/19/22	6029804	CM HEATING INC	\$1,650.00
4/19/22	6029805	SHAWN WIGGINS	\$46.82
4/20/22	6029806	AVIAT US INC	\$5,858.93
4/20/22	6029807	HOWARD INDUSTRIES INC	\$127,438.28
4/20/22	6029808	MR TRUCK WASH INC	\$2,745.00
4/20/22	6029809	RWC INTERNATIONAL LTD	\$42.76
4/20/22	6029810	STELLAR INDUSTRIAL SUPPLY INC	\$2,782.28
4/20/22	6029811	TACOMA SCREW PRODUCTS INC	\$623.31
4/20/22	6029812	TESSCO INCORPORATED	\$92.50
4/20/22	6029813	TOPSOILS NORTHWEST INC	\$776.28
4/20/22	6029814	TRENCHLESS CONSTR SVCS LLC	\$24,426.45
4/20/22	6029815	UNITED PARCEL SERVICE	\$1,091.50
4/20/22	6029816	GORDON TRUCK CENTERS INC	\$447.28
4/20/22	6029817	STATE OF WASHINGTON	\$363.40
4/20/22	6029818	B&L UTILITY INC	\$109,482.00
4/20/22	6029819	BRAKE & CLUTCH SUPPLY INC	\$70.01
4/20/22	6029820	GENERAL PACIFIC INC	\$10,139.26
4/20/22	6029821	LENZ ENTERPRISES INC	\$340.74
4/20/22	6029822	MULTIFORCE SYSTEMS CORP	\$2,572.50
4/20/22	6029823	NORTHWEST CASCADE INC	\$1,184.00
4/20/22	6029824	SEATTLE AUTOMOTIVE DISTRIBUTING INC	\$325.49
4/20/22	6029825	SOUND SAFETY PRODUCTS CO INC	\$1,565.85
4/20/22	6029826	STOEL RIVES LLP	\$3,744.00
4/20/22	6029827	GRAYBAR ELECTRIC CO INC	\$517.29
4/20/22	6029828	ALTEC INDUSTRIES INC	\$1,882.53
4/20/22	6029829	CAPITAL ARCHITECTS GROUP PC	\$6,942.50
4/20/22	6029830	ISSQUARED INC	\$150.41
4/20/22	6029831	REFINED CONSULTING GROUP	\$4,000.00
4/20/22	6029832	KELSEY LEWIS	\$432.12
4/21/22	6029833	ASPLUNDH TREE EXPERT LLC	\$34,523.84
4/21/22	6029834	CONSOLIDATED ELECTRICAL DISTRIBUTOR	\$5,958.19

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
4/21/22	6029835	DAVID EVANS & ASSOCIATES INC	\$4,545.70
4/21/22	6029836	IBEW LOCAL 77	\$74,422.35
4/21/22	6029837	IVOXY CONSULTING INC	\$227,733.94
4/21/22	6029838	S&C ELECTRIC COMPANY	\$4,026.92
4/21/22	6029839	SCHWEITZER ENGINEERING LAB INC	\$8,497.64
4/21/22	6029840	SISKUN INC	\$457.82
4/21/22	6029841	STELLA-JONES CORPORATION	\$24,476.96
4/21/22	6029842	TOPSOILS NORTHWEST INC	\$388.14
4/21/22	6029843	GORDON TRUCK CENTERS INC	\$307.42
4/21/22	6029844	ALL BATTERY SALES & SERVICE	\$300.26
4/21/22	6029845	EDGE ANALYTICAL INC	\$580.00
4/21/22	6029846	HOGLUNDS TOP SHOP INC	\$521.55
4/21/22	6029847	OFFICE OF THE SECRETARY OF STATE	\$2,620.00
4/21/22	6029848	ALTEC INDUSTRIES INC	\$1,364.33
4/21/22	6029849	AL VAN EQUIP NW INC	\$12,873.23
4/21/22	6029850	ICONIX WATERWORKS INC	\$52,893.35
4/21/22	6029851	TRAFFIC CONTROL PLAN CO OF WA LLC	\$450.00
4/21/22	6029852	LIBERTY MUTUAL GROUP INC	\$3,684.18
4/21/22	6029853	USIC HOLDINGS INC	\$275.00
4/21/22	6029854	WELLNESS BY WISHLIST INC	\$2,582.96
4/21/22	6029855	AMERICAN CRAWLSPACE & PEST SERVICES	\$714.00
4/21/22	6029856	CLEAN CRAWL INC	\$764.50
4/21/22	6029857	PATRICK MATHENY	\$125.00
4/21/22	6029858	TRINA STEVENS	\$102.00
4/21/22	6029859	PATRICK ARRINGTON	\$341.22
4/21/22	6029860	ALEXIS DICKIE	\$787.14
4/21/22	6029861	CHRISTIAN CHMIELEWSKI	\$341.22
4/21/22	6029862	RYDAR HAUGEN	\$112.32
4/22/22	6029863	HOWARD INDUSTRIES INC	\$160,298.13
4/22/22	6029864	CELLCO PARTNERSHIP	\$1,071.49
4/22/22	6029865	AL VAN EQUIP NW INC	\$12,873.23
4/22/22	6029866	BREEZE FREE INC	\$1,100.00

Detailed Disbursement Report

Accounts Payable ACH			
Payment Date	Payment Ref Nbr	Payee	Amount
4/22/22	6029867	CM HEATING INC	\$1,650.00
4/22/22	6029868	JUSTIN CRAVEN	\$407.00
4/22/22	6029869	BRETT STERNHAGEN	\$407.00
4/22/22	6029870	EDWARD TARANTINO	\$121.00
4/22/22	6029871	RONALD SHEPPARD	\$200.00
4/22/22	6029872	MATTHEW BENZIN	\$1,960.95
4/22/22	6029873	LESLEY MAAS	\$51.98
4/22/22	6029874	JEROME DRESCHER	\$81.32

Total: **\$3,148,352.45**

Detailed Disbursement Report

Accounts Payable Wires			
Payment Date	Payment Ref Nbr	Payee	Amount
4/11/22	7002505	US DEPARTMENT OF ENERGY	\$21,550.00
4/11/22	7002506	ICMA-RC	\$36,573.12
4/12/22	7002507	CRAWFORD & COMPANY	\$7,218.15
4/14/22	7002508	US BANK NA	\$2,005,882.80
4/20/22	7002509	PUBLIC UTILITY DIST NO 1 OF CHELAN	\$49,032.00
4/20/22	7002510	THE ENERGY AUTHORITY INC	\$8,611.25
4/20/22	7002511	CITY OF SEATTLE	\$357,734.26
4/20/22	7002512	US DEPARTMENT OF ENERGY	\$780,386.00
4/20/22	7002513	CITY OF TACOMA WASHINGTON	\$950.00
4/20/22	7002514	EDF TRADING NORTH AMERICA LLC	\$1,500.00
4/20/22	7002515	HAMPTON LUMBER MILLS-WA INC	\$98,184.90
4/20/22	7002516	AVANGRID RENEWABLES LLC	\$1,468,597.20
4/20/22	7002517	LL&P WIND ENERGY INC	\$336,856.06
4/21/22	7002518	US DEPARTMENT OF ENERGY	\$20,036,819.00
4/21/22	7002519	ICMA-RC	\$223,676.12
4/21/22	7002520	PUBLIC UTILITY DIST NO 1 OF SNOHOMI	\$38,825.59
4/21/22	7002521	ICMA-RC	\$601,559.79
4/21/22	7002522	PFAU COCHRAN VERTETIS AMALA PLLC	\$2,000,000.00
4/22/22	7002523	CRAWFORD & COMPANY	\$3,746.48
4/22/22	7002524	LAW OFFICE OF WILLIAM E PIERSON JR	\$275,000.00

Total: \$28,352,702.72

Detailed Disbursement Report

Payroll			
Period End Date	Payment Ref Nbr	Payee	Amount
4/20/22	5300000603	PUD EMPLOYEES - DIRECT DEPOSIT	\$4,270,486.38
4/22/22	844609 - 844619	PUD EMPLOYEES - WARRANTS	\$26,812.94

Detailed Disbursement Report

Automatic Debit Payments			
Payment Date	Payment Ref Nbr	Payee	Amount
4/15/22	5300000602	WELLNESS BY WISHLIST INC	\$11,052.66
4/20/22	5300000603	ADP INC	\$1,060,200.85
4/22/22	5300000604	US POSTAL SVC	\$10,000.00
4/22/22	5300000605	WELLNESS BY WISHLIST INC	\$12,565.21
Total:			\$1,093,818.72



BUSINESS OF THE COMMISSION

Meeting Date: May 3, 2022

Agenda Item: 4D

TITLE

Consideration of a Resolution Designating an Authorized Representative and Alternate for Coordinating Matters Relating to the District's Request for Certain Disaster Assistance Funds From Appropriate Federal and State Agencies for the November 5, 2021 Through December 2, 2021 Severe Storms, Straight-line Winds, Flooding, Landslides, and Mudslides

SUBMITTED FOR: Consent Agenda

Finance J. Herrling/L. Maas 8303/8602
Department *Contact* *Extension*
Date of Previous Briefing: _____
Estimated Expenditure: _____ Presentation Planned ☐

ACTION REQUIRED:

- | | | |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input checked="" type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Utilities are provided at the lowest possible cost consistent with sound business principles (Ends Policy 5.).

From November 5, 2021 – December 2, 2021, Island County Washington experienced significant damage from a severe storm. The District is now eligible for federal and state disaster assistance to recover some of the costs incurred repairing the associated damage.

The Washington State Military Department (State Emergency Management) is responsible for coordinating the disbursement of federal and state disaster assistance funds. They require the District to appoint an authorized representative and an alternate to coordinate the District's request for assistance. The attached resolution appoints Lesley Maas as the District's authorized representative and James Herrling as the alternate for the purpose of requesting federal and state disaster assistance funds associated with the severe storms' damage.

List Attachments:
Resolution

RESOLUTION NO. _____

A RESOLUTION Designating an Authorized Representative and Alternate for Coordinating Matters Relating to the District's Request for Certain Disaster Assistance Funds From Appropriate Federal and State Agencies for the November 5, 2021 Through December 2, 2021 Severe Storms, Straight-line Winds, Flooding, Landslides, and Mudslides

WHEREAS, Federal funding is provided by the Federal Emergency Management Agency ("FEMA") and is administered by the Washington State Military Department ("State Emergency Management") for event number FEMA-4635-DR, which is designated as the "Severe Storms, Straight-line Winds, Flooding, Landslides, and Mudslides"; and

WHEREAS, the District sustained damage to its facilities from and incurred costs in connection with the Severe Storms, Straight-line winds, Flooding, Landslides, and Mudslides and now desires to seek disaster recovery assistance funds from appropriate federal and state agencies; and

WHEREAS, State Emergency Management requires the District to appoint an authorized representative and alternate representative to coordinate the District's request for disaster recovery assistance.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County, Washington, that Lesley M. Maas, Grant Coordinator, is hereby appointed as the District's authorized representative and James L. Herrling, Treasurer and Senior Manager of Treasury, Risk Management and Supply Chain, is hereby appointed the District's alternate representative, each of whom is authorized to execute all contracts, certify completion of contracts, request payments, prepare all required documentation for funding requirements and take all other necessary and appropriate actions with respect to all matters pertaining to the federal and state disaster assistance funds received in connection with the Severe Storm, Straight-line Winds, Flooding, Landslides, and Mudslides; and any such action previously taken by either of them is hereby ratified and confirmed.

PASSED AND APPROVED this 3rd day of May, 2022.

President

Vice-President

Secretary



BUSINESS OF THE COMMISSION

Meeting Date: May 3, 2022

Agenda Item: 5A

TITLE

Consideration of a Resolution Declaring Certain Property Interests of the District in a Portion of Certain Real Property (Tax Parcel No. 00373000601302) Situated in the City of Bothell, Snohomish County, Washington, to be Surplus and Authorizing Transfer of Said Property Interests to Harbour Homes, LLC.

SUBMITTED FOR: Public Hearing and Action

Real Estate Services	Maureen Barnes	4373
Department	Contact	Extension
Date of Previous Briefing:	<u>04/05/2022</u>	
Estimated Expenditure:	<u>N/A</u>	Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input checked="" type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Board Job Description, GP-3(4)(F)(1) a non-delegable statutorily assigned Board Duty to authorize acquisition . . . and the disposition of certain properties and payment therefore.

The District owns a 5.54 acre parcel of real property located off of North Road and South Bellflower Road, Bothell, Snohomish County, Washington ("Property").

Harbour Homes, LLC. ("Harbour Homes") desires to acquire a twenty foot (20') wide easement ("Easement") across the southern and eastern portions of the Property (approximately 5,828 square feet) for purposes of installing, operating and maintaining a sanitary sewer line. Harbour Homes has offered \$20,000 to the District as consideration for the Easement.

If Harbour Homes obtains the Easement, it is understood that Harbour Homes will transfer the Easement to the Alderwood Water and Wastewater District once the final binding site plan for the development that will be served by the sanitary sewer line is approved by Snohomish County.

District staff recommends that the property interests represented by the Easement be declared surplus to the needs of the District and that the Easement be granted in favor of Harbour Homes for the offered consideration.

RECOMMENDATIONS/FUTURE ACTIONS:

Staff recommends that the Commission pass a resolution declaring the property interests represented by the Easement to be surplus to the needs of the District and authorizing granting of the Easement in favor of Harbour Homes for the offered consideration.

List Attachments:

Resolution

Attachment A

RESOLUTION NO. _____

A RESOLUTION Declaring Certain Property Interests of the District in a Portion of Certain Real Property (Tax Parcel No. 00373000601302) Situated in the City of Bothell, Snohomish County, Washington, to be Surplus and Authorizing Transfer of Said Property Interests to Harbour Homes, LLC.

WHEREAS, Public Utility District No. 1 of Snohomish County District (“District”) owns a 5.54 acre parcel of real property located off of North Road and South Bellflower Road, Bothell, Snohomish County, Washington (Tax Parcel No. 00373000601302) (“Property”); and

WHEREAS, Harbour Homes, LLC (“Harbour Homes”) desires to acquire a twenty foot (20’) wide easement (“Easement”) across the southern and eastern portions of the Property (approximately 5,828 square feet) for purposes of installing, operating and maintaining a sanitary sewer line; and

WHEREAS, a copy of the proposed Easement is attached as Attachment A; and

WHEREAS, Harbour Homes has offered \$20,000 to the District as consideration for the Easement; and

WHEREAS, if obtained, it is understood that Harbour Homes will transfer the Easement to the Alderwood Water and Wastewater District once the final binding site plan for the development that will be served by the sanitary sewer line is approved by Snohomish County; and

WHEREAS, District staff recommends that the property interests represented by the Easement be declared surplus to the needs of the District and that the Easement be transferred to Harbour Homes for the offered consideration; and

WHEREAS, the Commission held a public hearing to consider declaring the District property interests represented by the Easement surplus to the needs of the District and to consider transferring the Easement to the Harbour Homes for the offered consideration; and

WHEREAS, based upon the information presented and recommendation of staff, the Commission of Public Utility District No. 1 of Snohomish County finds that the District's property interests in the Easement (Attachment A):

1. Are no longer necessary, material to, and useful in the District's operations;
2. Are not required for continued public utility service.

NOW, THEREFORE, BE IT RESOLVED by the Commission of Public Utility District No. 1 of Snohomish County that:

1. The District's property interests in the Easement (Attachment A) are surplus to the District's needs; and
2. The Manager of the District's Real Estate Services, or her designee, is authorized to execute the Easement (Attachment A) in favor of Harbour Homes for the above referenced consideration and take all other reasonable and necessary actions to complete the transaction; provided that the final form of Easement and all other documents related to said Easement shall be subject to the review and approval of the District's General Counsel or her designee.

PASSED AND APPROVED this 3rd day of May, 2022.

President

Vice-President

Secretary

AFTER RECORDING, PLEASE RETURN TO:
Public Utility District No. 1 of Snohomish County
Real Estate Services/ Attn: C. Biggs
P.O. Box 1107
Everett, Washington 98206-1107

E-_____
WO# NOT#

SEWER LINE EASEMENT

Grantor : Public Utility District No. 1 of Snohomish County,
A Washington State municipal corporation

Grantee: Harbour Homes, LLC, a Washington limited
liability company

Short Legal Description: NE ¼ Sec. 13; Twp. 27N; Range 04E

Tax Parcel No: 00373000601302

THIS SEWER LINE EASEMENT ("Easement") is made this _____ day of _____ 2022, by and between Public Utility District No. 1 of Snohomish County, a Washington State municipal corporation ("District"), and Harbour Homes, LLC, a Washington State limited liability company ("Grantee"). The District and the Grantee are also referred to herein individually as "Party" and collectively as "Parties."

WHEREAS, the District is the owner of certain lands and premises situated in the County of Snohomish, State of Washington, legally described below (hereinafter "Property"):

The North 207.5 feet of Lot 19, Blk. 6, Plat of Alderwood Manor No. 5, according to the plat thereof, recorded in Volume 9 of Plats, Pages 79-83, records of Snohomish County, Washington.

WHEREAS, the District owns, operates and maintains municipal electric high voltage distribution facilities and necessary appurtenances located on its Property; and

WHEREAS, the Grantee desires an easement across the Property to construct a sanitary sewer line crossing, according to the plans submitted by Grantee ("Plans"), said Plans are kept on file by the District and by this reference made a part hereof.

NOW, THEREFORE, the Parties mutually agree to the following

1. Grant of Easement. The District, for good and valuable consideration, receipt of which is hereby acknowledged, hereby conveys and grants to Grantee a non-exclusive easement to construct, operate, maintain, repair, rebuild and improve a sanitary sewer line as described in the Plans, across, over, under and upon the following legally described portion of the District's Property ("Easement Area"):

SEE EXHIBIT'S "A" AND "B" ATTACHED HERETO AND BY THIS REFERENCE MADE A PART HEREOF.

2. Sewer Line Installation and Construction. Grantee will construct and install the sewer line within the Easement Area in a good and workmanlike manner in accordance with the Plans and all applicable federal, state and local laws, rules, and ordinances. Any proposed change to the Plans prior to or during construction and installation of the sewer line shall be submitted by Grantee to the District for its review and approval. Grantee shall not proceed with construction and installation until any proposed Plan change has been approved by the District. Grantee shall provide a copy of as-built plans for the sewer line to the District upon completion of the construction.

3. Grantee Access. Grantee has the right of ingress to and egress from the Easement Area across the adjacent Property of the District where same is reasonably necessary for the purpose of exercising its easement rights described in Section 1.

4. No Unauthorized Uses. Grantee may not use the Easement Area for any other purpose except as specifically described herein and authorized hereunder unless Grantee's proposed additional use has first been approved in writing by the District. The District shall have the right at all times to suspend any or all of Grantee's activities within the Easement Area not expressly permitted or allowed by this Easement.

5. Reservation of Rights. District hereby reserves the right to use the Easement Area for any use not inconsistent with Grantee's permitted use of the Easement Area. In addition, Grantor expressly reserves the right to grant other third parties the right to use all or any portion of the Easement Area for any use not inconsistent with Grantee's permitted use of the Easement Area. Grantee understands and agrees that the Property and Easement Area is now and, except as otherwise set forth herein, will continue to be used as a utility property for utility purposes. Grantee further understands and agrees that the Grantor's utility uses of and activities on the Property include but are not limited to use by heavy trucks and machinery for overhead and underground power line construction, installation, maintenance, repair, replacement, and/or improvement and for distribution and transmission of high voltage electricity. As such, Grantee

agrees all construction, installation, maintenance, repairs and reconstruction of the sewer line and appurtenances within the Easement Area shall be to standards accommodating continued utility uses and activities.

6. Condition of the Easement Area. Grantee accepts the Easement Area and all aspects thereof in "AS IS", "WHERE IS" condition, without warranties, either express or implied, "with all faults", including but not limited to both latent and patent defects, and the existence of hazardous materials, if any. Grantee hereby waives all warranties, express or implied, regarding the title, condition and use of the Easement Area, including, but not limited to any warranty of merchantability or fitness for a particular purpose.

7. Line Clearance. Grantee, its successors in interest, agents, employees, contractors, subcontractors, and assigns shall maintain a minimum working clearance of twenty feet (20') from District high voltage distribution lines at all times for personnel and machinery or greater if required by applicable law and/or regulations.

8. Grounding. Grantee shall ensure that all ferrous materials used/installed in the Easement Area are properly grounded. Any ferrous materials appurtenant to the Grantee's facilities permitted hereunder shall be engineered in such a way to deal with the induction from the high voltage distribution line in a safe manner.

9. Compliance with Law. Grantee, its agents, employees, contractors, subcontractors and assigns shall comply with all applicable federal, state and/or local laws and regulations (including but not limited to applicable sections/regulations of the National Electrical Safety Code, the Washington State Department of Labor and Industry, and the Washington Industrial Safety and Health Act) regarding any activity and/or use within the Easement Area, including but not limited to the construction, installation, maintenance, repair and/or use of the sewer line.

10. Trees and Vegetation in Easement Area. Grantee shall not plant/place any trees and/or vegetation within the Easement Area that have mature heights of over twelve feet (12'). If any trees and/or vegetation are planted/placed within the Easement Area, the District shall have the right to trim or remove the trees and vegetation at Grantee's sole cost and expense. Grantee shall reimburse for such cost and expense within thirty (30) days of receipt of District invoice for same. The District shall not be liable for damage to the plantings as a result of such trimming or removal.

11. Grading, Cutting and Filling. Grantee shall not excavate, trench, grade, cut and/or fill other than that shown on the Plans within the Easement Area without prior written consent from the District.

12. Hazardous Substances. Except for motor fuels used by vehicles and construction equipment and hazardous substances that are used in and/or as a part of the construction, installation, maintenance, repair, and/or use of the sewer line, Grantee and its employees, agents, contractors and subcontractors shall not transport, generate, store, dispose of, release, and/or use any Hazardous Substances within the Easement Area and/or the Property. Grantee shall observe all applicable federal, state and local environmental laws and regulations regarding all use and activities within the Easement Area and on the Property.

13. Prohibition Against Certain Water Features. Grantee shall not construct/install ponds, "V" ditches, water features, and/or open water retention facilities within the Easement Area. Grantee shall not allow water runoff from any source to pool within or flood the Easement Area, or around any of the District's towers or tower foundations, or in any way direct water flow into the Easement Area or toward any District structure.

14. Restoration. Grantee shall, upon completion of any construction on or around the Easement Area, remove all debris and restore the surface of the Easement Area as nearly as possible to the condition in which it existed at the date of this Easement.

15. Grantor Access. Grantee, its successors in interest, agents, employees, contractors, subcontractors and assigns shall not at any time interfere with the Districts' access to and over the Easement Area.

16. Inspection. The District has the right at any time to inspect the Easement Area for the purpose of observing the conditions thereof, and the manner of compliance by Grantee, its successors in interest, agents, employees, contractors, subcontractors and assigns with the terms and conditions of this Easement.

17. Assumption of Risk. Grantee, its successors in interest, agents, employees, subcontractors and assigns, will assume all risk of loss, damage or injury which may result from its use of the Easement Area. It is understood and agreed that any damage to the Districts property, caused by or resulting from the Grantee, its successors in interest, agents, employees, subcontractors and assigns, use of the Easement Area, may be repaired by the District and the actual cost of such repair shall be charged against and be paid by the Grantee or its successors in interest.

14. District Not Liable for Work and Use of Its Machinery and Vehicles in Easement Area. Grantee agrees that the District shall not be liable for any damages to the Grantee's sewer line and facilities by reason of any construction, repairs, alterations, and/or maintenance performed in the Easement Area by the District, its agents and/or representatives. Grantee acknowledges that the District has informed the Grantee of the possibility that heavy machinery or vehicles may drive across or upon Grantee's sewer line and facilities, and that the District has set forth the condition that the sewer line and facilities be constructed to uphold to vehicles weighing at least Seventy One Thousand Five Hundred Pounds (71,500 lbs) and have a width of at least nine feet (9'), and Grantee accepts the risk that damage may occur to the sewer line and facilities as a result of said machinery and vehicles.

15. Liens. Grantee shall keep the Property and the Easement free from any liens arising out of any work performed, materials furnished, or obligations incurred by, through, for or under Grantee, and shall indemnify, hold harmless and agree to defend the District from any liens that may be placed on the Property and/or Easement Area pertaining to any work performed, materials furnished or obligations incurred by, through, for, or under Grantee or any of Grantee's agents. Any such liens shall be released of record within thirty (30) days.

16. Insurance. Grantee will maintain in force the insurance policies and coverage set forth below. Additionally, Grantee will ensure that prior to entering onto the Easement Area or the Property, all of Grantee's Agents and other such parties who assist with the construction,

maintenance or use of the Easement Area are either covered under the terms of Grantee's insurance policies, or that each obtain similar policies and which, at a minimum, provide Grantor the same protections. Grantee agrees to obtain and maintain the following insurance coverage and policies:

a. **Liability Insurance Coverage and Limits.** A commercial general liability insurance policy insuring Grantee's interests against claims for personal injury, bodily injury, death, property damage occurring on, in or about the Easement Area and the ways immediately adjoining the Easement Area, with a "Combined Single Limit" covering personal injury liability, bodily injury liability and property damage liability) of not less than Two Million Dollars (\$2,000,000.00). The District must be endorsed as an additional insured. The coverage set forth above shall be primary coverage and shall apply specifically to the Easement Area, the Property, and adjacent areas.

b. **Workers' Compensation Insurance.** All Workers' Compensation and Employers' Liability Insurance required under applicable Workers' Compensation Acts and/or applicable law. In addition, Grantee shall maintain Employers' Liability Insurance with a minimum limit of not less than Five Hundred Thousand Dollars (\$500,000.00).

c. **Automobile Insurance.** Automobile Liability Insurance with a minimum limit of not less than Two Million Dollars (\$2,000,000.00) Combined Single Limit per accident, and coverage applying to "Any Auto."

d. **Waiver.** Grantee hereby waives and shall cause their respective insurance carriers to waive any and all rights of subrogation, recovery, claims, actions or causes of action against the District for any loss or damage with respect to Grantee's property and the Improvements, including rights, claims, actions and causes of action based on negligence, which loss or damage is (or would have been, had the insurance required by this Agreement been carried) covered by insurance.

e. **Additional Terms.** Neither the amount nor the scope of any of the obligations of Grantee under this Easement or otherwise, shall be limited to the amount of the insurance Grantee is required to maintain hereunder. Any policies or certificates of insurance required under the provisions of this Section must contain an endorsement or provision that not less than thirty (30) days' prior written notice is given to the District prior to cancellation or reduction of coverage or amount of such policy. A certificate issued by the insurance carrier of each policy of insurance required to be maintained by Grantee, stating the limits and other provisions required hereunder and in a form reasonably acceptable to the District, shall be delivered to District within ten (10) days of the date set forth above, and thereafter not later than thirty (30) days prior to the expiration of the term of each such policy. Any policies required hereunder may be made a part of a blanket policy of insurance, so long as such blanket policy contains all of the provisions required herein and does not in any way reduce the coverage, impair the rights of the District hereunder or negate the requirements of this Easement.

17. **General Indemnification and Hold Harmless.**

a. To the fullest extent permitted by law (including RCW 4.24.115), Grantee will indemnify, defend, and hold harmless the District and its elected officials, officers, agents and employees from and against any and all claims, costs (including but not limited to reasonable attorneys' fees and costs), liabilities, and damages that arise from the exercise of the rights granted in this Easement by Grantee, its agents, contractors, subcontractors and permittees to the extent

such claims, costs, liabilities and damages are caused by an act or omission of Grantee, its employees, agents, contractors, subcontractors and/or invitees.

b. Grantee's obligations under this indemnity shall not apply to the extent that any such claims, costs, liabilities and damages arise from the negligence of District, employees, agents contractors, subcontractors and/or invitees.

c. Solely and expressly for purposes of its duties to indemnify and hold harmless the District as set forth above, the Grantee specifically waives any immunity it might have under the State Industrial Insurance law, RCW Title 51, or any similar worker's compensation act, in the event that a claim is made against the District for an injury to any employee of Grantee. THE GRANTEE ACKNOWLEDGES THAT THIS WAIVER HAS BEEN MUTUALLY NEGOTIATED BY THE PARTIES.

d. The provisions of this Section shall survive the expiration, termination and/or abandonment of this Easement with respect to any event occurring prior to such expiration or termination.

e. Nothing contained in this Section of this Easement shall be construed to create a liability or a right of indemnification in any third party.

18. Hazardous Substance Indemnification and Hold Harmless.

a. To the fullest extent permitted by law, the Grantee agrees to defend, indemnify and hold harmless the District and its elected officials, officers, agents and employees from and against any and all claims, costs (including but not limited to reasonable attorney's fees and costs), liabilities, and damages associated with the removal or remediation of any Hazardous Substances that have come to be located on the Property, Easement Area and/or adjacent District property as a result of the Grantee's activities on the Property, Easement Area and/or adjacent District property; provided however, that the Grantee shall in no way be obligated to defend, indemnify and hold the District harmless for Damages related to and/or removal and remediation of Hazardous Substances that are already located on the Property, Easement Area and/or adjacent District property or have come to be located on the Property, Easement Area and/or adjacent District property through no act or omission of the Grantee and/or its consultants, agents, employees, contractors, subcontractors or invitees.

b. Spills/Leaks of Hazardous Substances. Any and all spills and leaks of Hazardous Substances upon the Property, Easement Area and/or adjacent Grantor property by Grantee and/or its contractor(s), shall be contained by Grantee and/or its contractor(s) within one (1) hour of discovery, and shall be reported to the Washington State Department of Ecology and the Grantor. Grantee shall initiate cleanup within 12 hours of discovery. Such spills and leaks shall be cleaned up to not less than the levels required by applicable law and no residual contaminants shall remain that require use of "institutional controls".

c. For the purposes of this Section and this Easement, "Hazardous Substances," means any and all substances, chemicals, wastes, sewage or other materials that are now or hereafter regulated, controlled or prohibited by any Environmental Laws, including, without limitation, any (a) substance defined as a "hazardous substance", "extremely hazardous substance",

“hazardous material”, “hazardous chemical”, “hazardous waste”, “toxic substance” or “air pollutant” by the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. Section 9601, et seq.; the Hazardous Materials Transportation Act, 49 U.S.C. Section 1801, et seq.; the Resource Conservation and Recovery Act, 42 U.S.C. Section 6901, et seq.; the Federal Water Pollution Control Act, 33 U.S.C. Section 1251, et seq.; the Clean Air Act, 42 U.S.C. Section 7401, et seq.; the Emergency Planning and Community Right-to-Know Act, 42 U.S.C. Section 11001, et seq.; the Toxic Substances Control Act, 15 U.S.C. Section 2601 et seq.; the Occupational Safety and Health Act, 29 U.S.C. Section 651 et seq.; or the Occupational Safety and Health Standards, 25 C.F.R. 1910-1000 et seq.; the Model Toxics Control Act, RCW chapter 70.105D, and regulations promulgated thereunder, all as amended to date and as amended hereafter; (b) hazardous substance, hazardous waste, toxic substance, toxic waste or hazardous material, waste, chemical or compound described in any other Environmental Laws; and (c) asbestos, polychlorinated biphenyls, urea formaldehyde insulation, flammable or explosive or radioactive materials, gasoline, oil, motor oil, waste oil, petroleum (including, without limitation, crude oil or any component thereof), petroleum-based products, paints, solvents, lead, cyanide, DDT, printing inks, acids, pesticides, ammonium compounds, and other regulated chemical products.

d. For the purposes of this Section and this Easement, "Environmental Laws" means any and all federal, state and local laws, regulations, ordinances, codes and policies, and any and all judicial or administrative interpretations thereof by governmental authorities, as now in effect or hereinafter amended or enacted, relating to (i) pollution or protection of the environment, natural resources or health and safety; including, without limitation, those regulating, relating to, or imposing liability for emissions, discharges, releases or threatened releases of Hazardous Materials into the environment, or otherwise relating to the manufacture, processing, distribution, use, treatment, storage, disposal, release, transport or handling of Hazardous Materials; and (ii) the use of chemical, electrical, radiological or nuclear processes, radiation, sophisticated electrical and/or mechanical equipment, sonar and sound equipment, lasers, and laboratory analysis and materials.

e. The provisions of this Section shall survive the expiration, termination and/or abandonment of this Easement with respect to any event occurring prior to such expiration or termination.

f. Nothing contained in this Section of this Easement shall be construed to create a liability or a right of indemnification in any third party.

19. Automatic Termination. This Easement shall automatically terminate upon the earliest to occur of the following: (i) Grantee's removal of the sewer line from the Easement Area; or (ii) abandonment by Grantee of the sewer line for a period of one (1) year. Upon termination and if requested by the District, Grantee shall deliver a quit claim deed to the District in a form suitable for recording to confirm such termination.

20. Default by Grantee. If the Grantee has defaulted or is in default or breach of any of its obligations stated herein, and the District has provided Grantee written notice of Grantee's default, and thirty (30) days have expired since Grantee received written notice from the District regarding Grantee's default and Grantee has failed to cure its default within the thirty (30) day period, the District, at its option, may: pursue any remedy available at law or in equity; pursue the remedy of specific performance or injunction; seek declaratory relief; pursue an action for damages for loss; and/or terminate this Easement. If Grantor chooses to terminate this

Easement, Grantor may unilaterally record an instrument terminating this Easement, and Grantee grants unto the District an irrevocable power of attorney, said power being coupled with an interest, for the purpose of recording a termination of easement instrument, so long as conditions/items stated in the first sentence of this Section have occurred.

21. Removal of the Sewer Line. Upon the termination of this Easement, Grantee will complete one of the following two options, which option will be chosen by the District in District's sole discretion: (i) remove the sewer line and facilities and completely restore the Easement Area to the condition that existed prior to the installation of the sewer line and facilities and Grantee's use of the Easement Area, all pursuant to the restoration provisions of this Agreement; or (ii) abandon the sewer line and facilities in accordance with the highest industry standards and customs used at the time of abandonment and completely restore the Easement Area to the condition that existed prior to the installation of the sewer line and facilities and Grantee's use of the Easement Area, all pursuant to the restoration provision of this Easement.

22. Nonwaiver. The failure of either Party to insist upon or enforce strict performance by the other Party of any provision of this Easement, or to exercise any right under this Easement, shall not be construed as a waiver or relinquishment to any extent of the first Party's right to assert or rely upon any such provision or right in that or any other instance; rather, the same shall be and remain in full force and effect.

23. Notices. Any notice required herein or permitted to be given or served by either Party hereto upon the other shall be: (i) hand (deemed delivered on receipt); (ii) overnight mail (deemed delivered one business day after deposit is made with a national courier, such as USPS, FedEx and UPS); or (iii) by electronic mail with confirmation of receipt, provided that any notice sent electronically shall also be sent by one of the foregoing methods by not later than the next business day (deemed delivered on the day of receipt, if received on or prior to 5:00 PM, Pacific time, on a business day and deemed delivered the next business day if received after 5:00 PM, Pacific time) as follows:

If to the District: Attention - Manager, Real Estate Services
1802 75th St. SW
Everett, WA 98203
mlbarnes@snopud.com

If to the Grantee: Attention – Jamie Waltier, VP Land Acquisition and Construction
18329 98th Ave. SE Suite 300
Bothell, WA 98011
jwaltier@harbourhomes.com

The employees and/or addresses to which notices are to be mailed to either Party hereto may be changed by such Party by giving written notice thereof to the other Party in the manner above provided.

24. Entire Agreement. The District and the Grantee understand and agree that this document constitutes the whole agreement between them and supersedes all other prior agreements and understandings, whether oral or written, with regard to the subject matter of this

Easement. This Easement shall not be modified or amended except by written amendment executed by the Parties.

25. Interpretation. This Easement and each of the terms and provisions of it are deemed to have been explicitly negotiated by the Parties, and the language in all parts of this Easement shall, in all cases, be construed according to its fair meaning and not strictly for or against either of the Parties hereto. The captions and headings in this Easement are used only for convenience and are not intended to affect the interpretation of the provisions of this Easement. This Easement shall be construed so that wherever applicable the use of the singular number shall include the plural number, and vice versa, and the use of any gender shall be applicable to all genders.

26. Severability.

a. If a court of competent jurisdiction holds any part, term or provision of this Easement to be illegal, or invalid in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Easement did not contain the particular provision held to be invalid.

b. If any provision of this Easement is in direct conflict with any statutory provision of the State of Washington, that provision which may conflict shall be deemed inoperative and null and void insofar as it may conflict, and shall be deemed modified to conform to such statutory provision.

27. Binding Effect. This Easement and the rights and obligations under this Easement are intended to and shall run with the Property and shall benefit and bind the Parties and their respective heirs, successors and assigns.

28. Governing law and Venue. This Easement shall be governed by and construed in accordance with the laws of the State of Washington. The venue for any action to enforce or interpret this Easement shall lie in the Superior Court of Washington for Snohomish County, Washington.

29. Authority. Each Party signing this Easement, if on behalf of an entity, represents that they have full authority to sign this Easement on behalf of such entity.

IN WITNESS WHEREOF, this instrument has been executed the day and year first above written.

SIGNATURES ON FOLLOWING PAGES

PUBLIC UTILITY DISTRICT NO. 1
OF SNOHOMISH COUNTY

By: _____

Maureen Barnes, Manager, Real Estate Services

STATE OF WASHINGTON)
) ss
COUNTY OF SNOHOMISH)

On this day personally appeared before me Maureen Barnes, to me known to be to be the Manager, Real Estate Services of PUBLIC UTILITY DISTRICT NO.1 OF SNOHOMISH COUNTY, the company that executed the foregoing instrument, to be the free and voluntary act and deed of said company, for the uses and purposed therein mentioned, and on oath stated that he is authorized to execute the said instrument and that the seal affixed is the seal of said company.

Given under my hand and official seal this ____ day of April, 2022.

NOTARY PUBLIC

Printed Name: _____

In and For the State of Washington

Residing at: _____

My Commission Expires: _____

HARBOUR HOMES, LLC

By: _____

Name: _____

Title: _____

STATE OF WASHINGTON)
) ss
COUNTY OF SNOHOMISH)

On this day personally appeared before me _____, to me known to be to be the _____ of HARBOUR HOMES, LLC, the company that executed the foregoing instrument, to be the free and voluntary act and deed of said company, for the uses and purposed therein mentioned, and on oath stated that he is authorized to execute the said instrument and that the seal affixed is the seal of said company.

Given under my hand and official seal this _____ day of May, 2022.

NOTARY PUBLIC
Printed Name: _____
In and For the State of Washington
Residing at: _____
My Commission Expires: _____

EXHIBIT A
20 FOOT SANITARY SEWER EASEMENT LEGAL DESCRIPTION

**D.R. STRONG
CONSULTING ENGINEERS
KIRKLAND WA 98033**

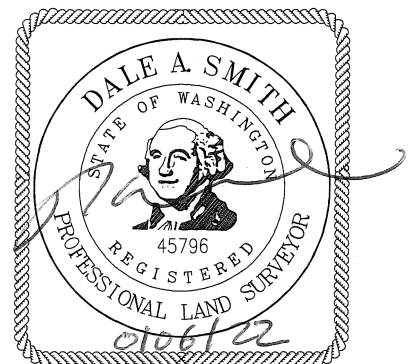
DRS Project No. 20097
01/06/2022

LEGAL DESCRIPTION: SANITARY SEWER EASEMENT

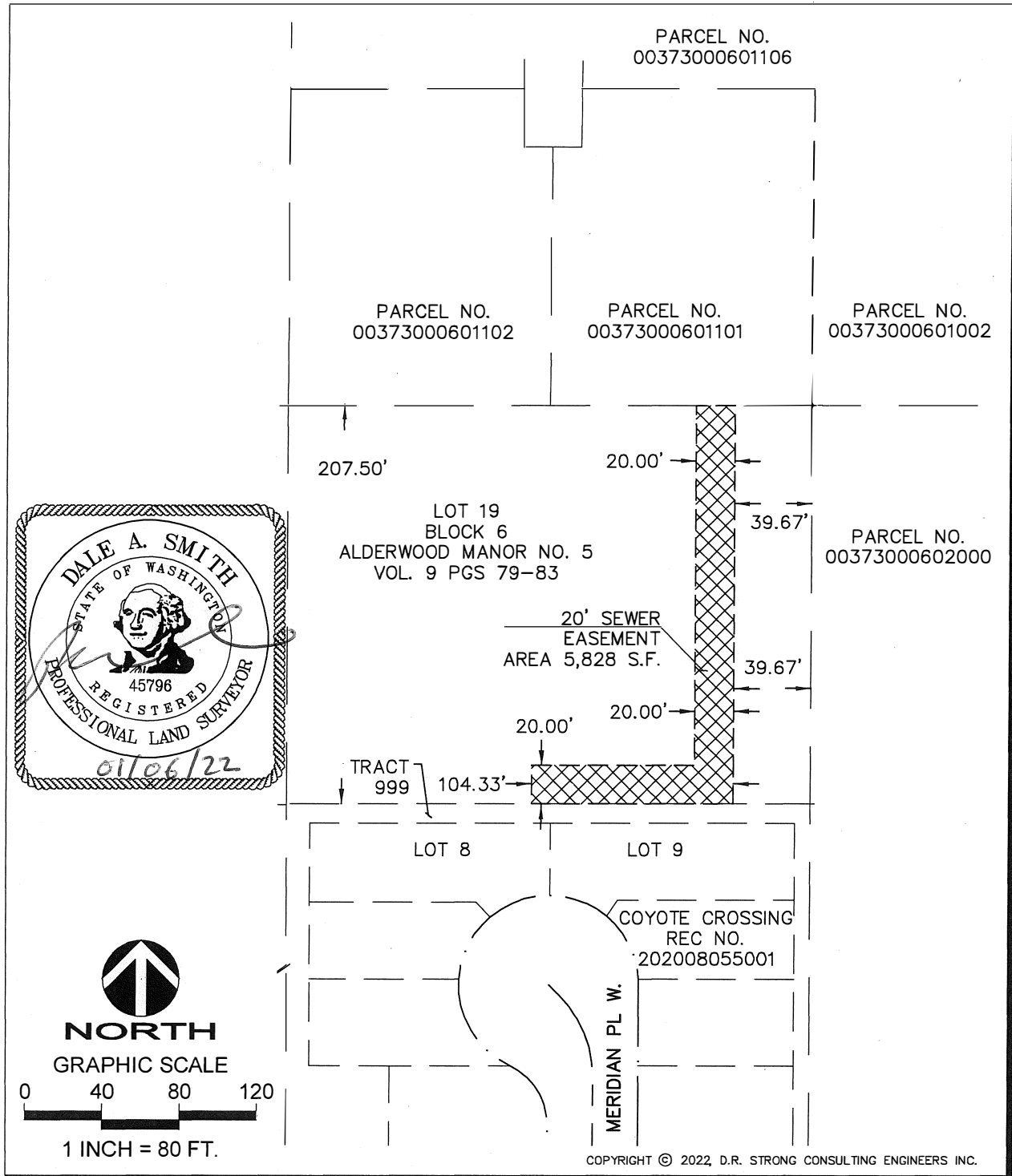
That Portion Of The North 207.50 Feet Of Lot 19, Block 6, Per The Plat Of Alderwood Manor Number 5, Recorded In Volume 9 Of Plats, Pages 79-83 In Snohomish County, WA, Described As Follows:

The West 20.00 Feet Of The East 59.67 Feet of the North 207.50 Feet Of Said Lot 19;
Together With The South 20.00 Feet Of The West 84.33 Feet Of The East 144.00 Feet Of The North 207.50 Feet Of Said Lot 19.

Containing Approximately 5,828 Square Feet, (0.1338 Acres).



R:\2019\0\20097\2\Documents\Legals\2_Ex B_Sewer Esmt_20097.doc



**COYOTE RIDGE PRD
SANITARY SEWER ESMT**

**20' SANITARY SEWER ESMT
EXHIBIT C**



**D.R. STRONG
CONSULTING ENGINEERS**

ENGINEERS PLANNERS SURVEYORS
620 - 7th AVENUE KIRKLAND, WA 98033
O 425.827.3083 F 425.827.3423

PROJECT SURVEYOR: DAS
DRAFTED BY: DAS
FIELD BOOK: N/A
DATE: 01/06/2022
PROJECT NO.: 20097

DRAWING: EXHIBIT B
SHEET: 1 OF 1



BUSINESS OF THE COMMISSION

Meeting Date: May 3, 2022

Agenda Item: 6A

TITLE

Consideration of a Motion Accepting the 1st Quarter 2022 Financial Conditions and Activities Monitoring Report

SUBMITTED FOR: Items for Individual Consideration

Finance	Julia Anderson	8027
Department	Contact	Extension
Date of Previous Briefing:	<u>April 19, 2022</u>	
Estimated Expenditure:		Presentation Planned <input checked="" type="checkbox"/>

ACTION REQUIRED:

- | | | |
|---|-------------------------------------|---|
| <input type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input checked="" type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Executive Limitation 5 – Financial Conditions and Activities

List Attachments:

Internal Monitoring Report – Financial Conditions and Activities (EL-5)
Financial and Budget Results – First Quarter 2022



GOVERNANCE INTERNAL MONITORING REPORT

Report Date: 04/26/2022

Policy Type: Executive Limitations

Reporting Method: ☒ Executive Report ☐ External Audit ☐ Direct Inspection

Policy Title: Financial Conditions and Activities (EL-5)

Date of Policy: April 27, 1999

Frequency: Quarterly

Global Policy Prohibition: *With respect to the actual, ongoing financial condition and activities, the General Manager shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from Board priorities established in the Ends Policy.*

Interpretation: The General Manager shall ensure that the District's financial position and results are consistent with Board policy and priorities and are fiscally prudent.

Compliance: This report constitutes my assurance that, as reasonably interpreted, these conditions have not occurred and further, that the data submitted below are accurate as of this date, March 31, 2022.

Signed Melissa A. Collins for
John A. Haarlow, CEO

04/29/2022
Date

Signed J. Scott Jones
J. Scott Jones, CFO

04/26/2022
Date

Summary Data: See attached financial and budget results.

1. **Policy Prohibition:** *Accordingly, she or he shall not use any rate stabilization fund reserves without Board authorization.*

Interpretation: The District shall hold in reserves any amounts designated by the Board for the Rate Stabilization Reserve. This reserve shall be reduced only by Commission action.

Conclusion: During the 1st quarter of 2022 this Executive Limitation was followed with no exceptions.

Summary Data: The Rate Stabilization fund was not reduced during the 1st quarter of 2022.

2. **Policy Prohibition:** *Accordingly, she or he shall not pay any judgment or settle any claim with funds from the District's self-insurance fund unless authorized by the Board.*

Interpretation: No claim settlement will be paid out of the District's self-insured retention fund without first obtaining commission approval.

Conclusion: During the 1st quarter of 2022, this Executive Limitation was followed with no exceptions.

Summary Data: The Self Insurance Fund totals \$10.0 million as of March 31, 2022. No claims were paid out of the District's Self-insured Retention Fund during the 1st quarter of 2022. All other claims settlements authorized by the Risk Management department were paid from the department's annual claims settlement budget.

3. **Policy Prohibition:** *Accordingly, she or he shall not fail to present the Board in Executive Session, on at least a quarterly basis, a report regarding all significant lawsuits filed against the District and any other legal issues which could result in significant financial exposure for the District.*

Interpretation: Lawsuits that could materially affect the financial viability of the District will be reported to the Commission. Also included will be any other potential legal issues that may pose significant concerns in the future.

Conclusion: During the 1st quarter of 2022, this Executive Limitation was followed with no exceptions.

Summary Data: This requirement is being met quarterly by a confidential litigation memorandum to the Board and General Manager from the General Counsel who has assumed the responsibility for ensuring that the Commission is kept current on any significant pending or potential litigation or issues that could result in significant exposure for the District. Cases on that memorandum are discussed in Executive Session on an as-needed basis.

4. **Policy Prohibition:** *Accordingly, she or he shall not fail to settle payroll and debts in a timely manner.*

Interpretation: Payroll and all other accounts payable will be paid in a timely manner.

Conclusion: During the 1st quarter of 2022, this Executive Limitation was followed with no exceptions.

Summary Data: Payroll and all other payables were made in a timely manner during the 1st quarter of 2022.

5. **Policy Prohibition:** *Accordingly, she or he shall not allow tax payments or other government-authority ordered payments or filings to be overdue or inaccurately filed.*

Interpretation: Tax payments will be made in a timely manner, avoiding penalties and interest.

Conclusion: During the 1st quarter of 2022, this Executive Limitation was followed with no exceptions.

Summary Data: During this quarter all applicable local, state, and federal tax payments and obligations were made in a timely manner.

6. **Policy Prohibition:** *Accordingly, she or he shall not fail to aggressively pursue receivables after a reasonable grace period to the extent it is cost effective to do so.*

Interpretation: Accounts receivable are handled according to written District Policies, Procedures, and Guidelines. Past due accounts receivable are pursued in a cost-effective manner based on credit guidelines, customer circumstance, and staffing availability.

Conclusion: During the 1st quarter of 2022, this Executive Limitation was followed with no exceptions.

Summary Data: The District is making every effort to pursue receivables while maintaining compliance with the Board of Commissioner's direction on customer assistance in response to the COVID-19 pandemic and proclamation 20-23.2 which prohibits disconnection of residential service due to nonpayment as well as late fees and disconnection fees.

7. **Policy Prohibition:** *Accordingly, she or he shall not, without prior approval of the Board, compromise or settle:*

A. *An employee claim when a lawsuit has been filed.*

B. *An employee claim where a lawsuit has not been filed when the settlement is greater than \$25,000, including attorney fees or other expenses, but not including the value of any outplacement or educational assistance, increased length of notice of termination or other non-cash benefits. Such settlements shall be recorded with the Board as incidental reports within thirty (30) calendar days of the settlement.*

C. *A claim against the District when a lawsuit has been filed where the settlement is greater than \$25,000, including attorney fees or other expenses.*

- D.** *Any other demand or claim by or against the District for a monetary amount greater than \$100,000.*

Interpretation: General Counsel and Risk Management will ensure that the Commission shall be informed when an employee files a lawsuit, a settlement greater than \$25,000 is made with an employee, a lawsuit greater than \$25,000 is filed, or any other demand greater than \$100,000 is made against the District.

Conclusion: During the 1st quarter of 2022, this Executive Limitation was followed with no exceptions.

Summary Data: This requirement is being met by General Counsel in Executive Session. General Counsel has assumed the responsibility for ensuring that the Commission is kept current on any employee claims when a lawsuit is filed, employee settlements greater than \$25,000, and any lawsuits or potential claims greater than \$100,000 with the exception of claims handled by Risk Management.

- 8. Policy Prohibition:** *Accordingly, she or he shall not execute modifications to the collective bargaining agreements between the District and the International Brotherhood of Electrical Workers (IBEW) that:*

- A.** *Relate to compensation including, but not limited to, wages or benefits;*
- B.** *Are unbudgeted; or*
- C.** *Cumulatively exceed \$100,000 in any fiscal year.*

Interpretation: The District's Collective Bargaining Agreement (CBA) with IBEW Local #77 will not be modified without approval of the Board of Commissioners when the modifications involve any one of the following:

- Changes to the wage rate(s) for any Union Classification
- Changes to the overtime rate for any Union Classification
- Any new job classification and corresponding wage rate
- Any change to the formula for the District's contribution for health and welfare benefits
- An increase in the District's budget
- Contractual changes which result in an accumulation of cost changes which exceed \$100,000 annually

Compensation changes which involve items other than the above (e.g., tool allowance, boot/clothing allowances, fair share premiums, rest time, stand-by time, travel time, high time) do not require approval from the Board of Commissioners.

Conclusion: There have been no incidents of non-compliance with this Policy Prohibition during the 1st quarter of 2022 reporting year.

Summary Data:

- State law requires that changes in wage rates require approval of the Board of Commissioners. This includes establishing wage rates for new classifications. No proposed wage changes for union classifications have been made without the approval of the Board of Commissioners and our current overtime rate has not been changed.
- The formula for the District's contribution for health and welfare benefits is outlined in the CBA. No changes in this formula have occurred without approval from the Commission.

SNOHOMISH PUD

Energizing Life In Our Communities

Financial and Budget Results - First Quarter 2022

Presented by Julia Anderson,
Senior Manager, Controller,
Auditor

May 3, 2022

Last Presented April 19, 2022



Board of Commissioners:

Tanya “Toni” Olson • Rebecca Wolfe • Sidney “Sid” Logan

Statement of Operations

Electric and Generation Systems








YTD Through March 31, 2022
(millions)

	2021	Actual vs. Prior Year		2022	Actual vs. Budget		Budget
Operating Revenues							
Retail Sales	\$ 185		+3	\$ 188	-7		\$ 195
Wholesale Revenue	10		+6	16		+4	12
Other Revenues	8		+1	9		+0	9
Total Operating Revenues	\$ 203		+10	\$ 213			\$ 215
Operating Expenses							
Operation and Maintenance	\$ 68	-1		\$ 67		+4	\$ 63
Purchased Power	79		+1	80	-6		86
Depreciation Expense	16		+1	17		+1	16
Taxes	12		+0	12		+0	12
Total Operating Expenses	\$ 175		+1	\$ 176			\$ 177
Net Operating Income	28		+9	37			38
Other Income & Expense	\$ 0		+1	\$ 1	-5		\$ 6
Interest Income	0	-5		(5)	-11		6
Interest Charges	(4)		+4	0		+6	(6)
Capital Contributions	7		+1	8		+0	8
Net Income	\$ 31		+10	\$ 41			\$ 52
Adjustments to Net Income							
Capital Expenditures	\$ 20		+8	\$ 28	-13		\$ 41

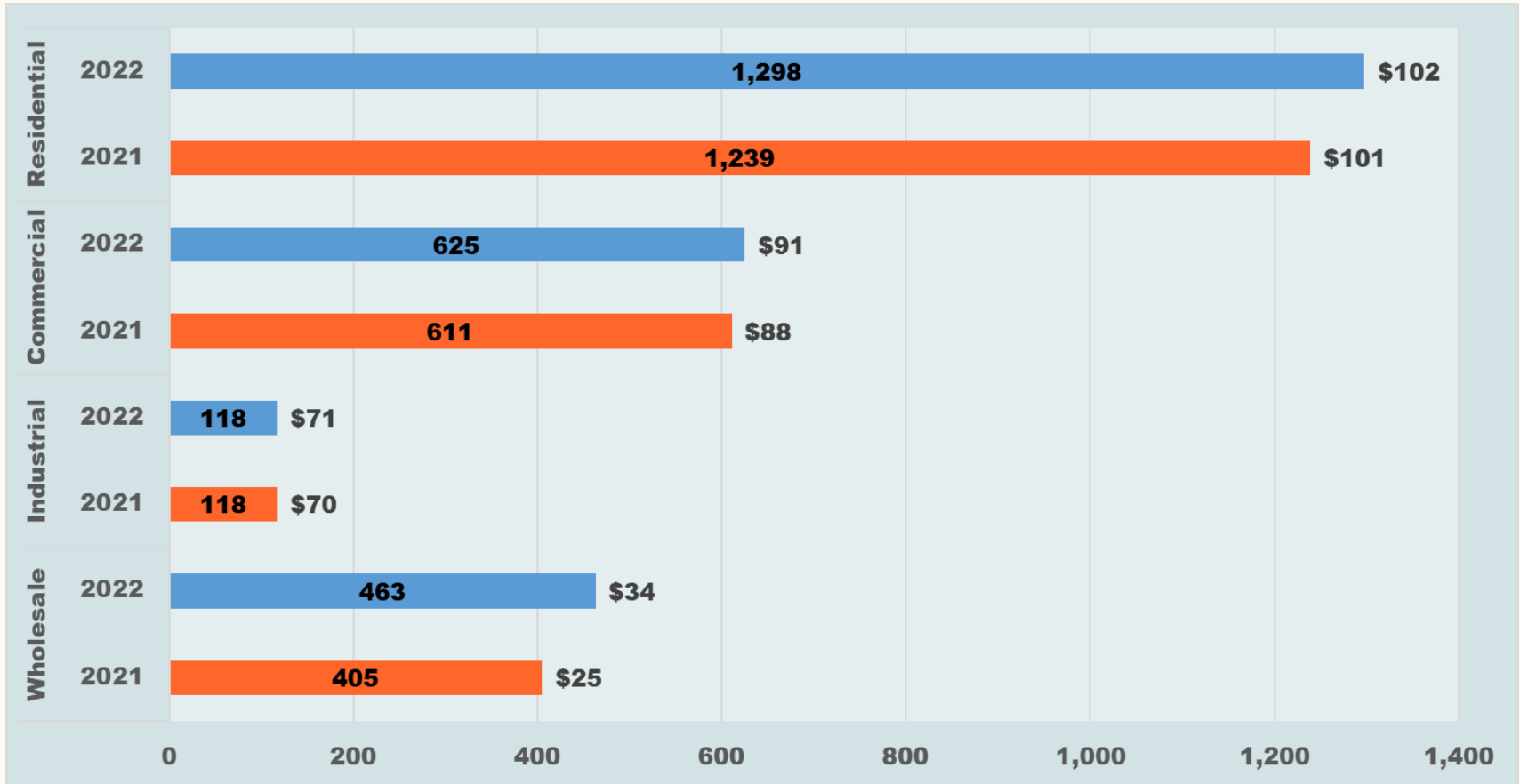
Statement of Operations

Electric and Generation Systems

YTD Through March 31, 2022
(millions)




	2021	Actual vs. Prior Year		2022	Actual vs. Budget		Budget
Operating Revenues							
Retail Sales	\$185		+3	\$188	-7		\$195
Wholesale Revenue	10		+6	16			12
Other Revenues	8		+1	9	+0		9
Total Operating Revenues	203		+10	213	-2		215

Megawatt Hours – Billed (000's) and Revenue per MWh YTD Through March 31, 2022



Statement of Operations Electric and Generation Systems

YTD Through March 31, 2022
(millions)

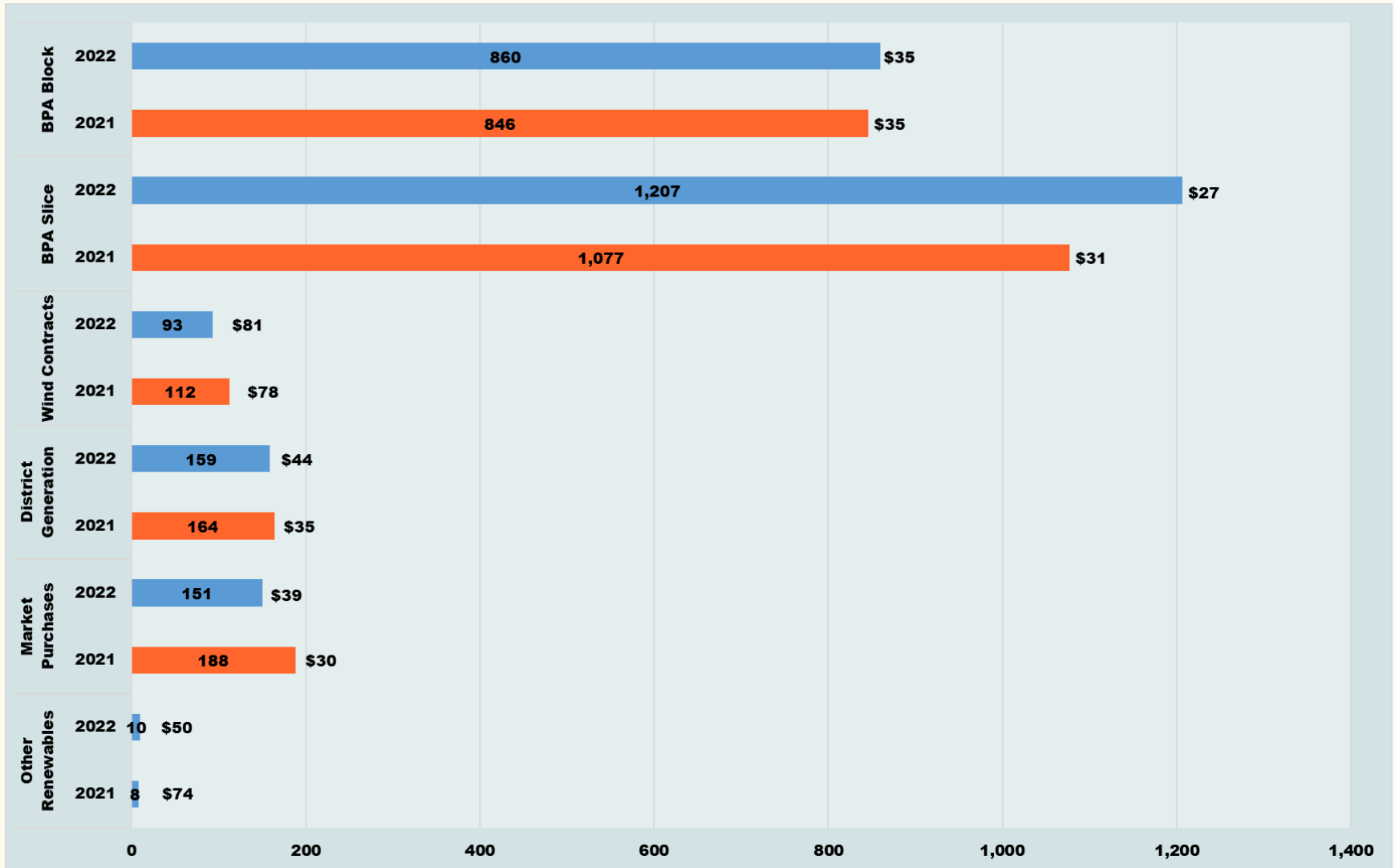
	2021	Actual vs. Prior Year		2022	Actual vs. Budget		Budget
Operating Expenses							
Operation and Maintenance	\$ 68	-1		\$ 67	+4		\$ 63
Purchased Power	79		+1	80	-6		86
Depreciation Expense	16		+1	17	+1		16
Taxes	12		+0	12	+0		12
Total Operating Expenses	\$ 175		+1	\$ 176	-1		\$ 177

Megawatt Hours – Power Supply

(000's)

and Cost per MWh

YTD Through March 31, 2022



Statement of Operations

Electric and Generation Systems

YTD Through March 31, 2022
(millions)

	2021	Actual vs. Prior Year		2022	Actual vs. Budget		Budget
Other Income & Expense	\$ 0		+1	\$ 1	-5		\$ 6
Interest Income	0	-5		(5)	-11		6
Interest Charges	(4)		+4	0		+6	(6)
Capital Contributions	7		+1	8	+0		8
Capital Expenditures	\$ 20		+8	\$ 28	-13		\$ 41

Statement of Operations

Electric and Generation Systems

YTD Through March 31, 2022
(millions)

	2021	Actual vs. Prior Year	2022	Actual vs. Budget	Budget
Operating Revenues					
Retail Sales	\$ 185	+3	\$ 188	-7	\$ 195
Wholesale Revenue	10	+6	16	+4	12
Other Revenues	8	+1	9	+0	9
Total Operating Revenues	\$ 203	+10	\$ 213	-2	\$ 215
Operating Expenses					
Operation and Maintenance	\$ 68	-1	\$ 67	+4	\$ 63
Purchased Power	79	+1	80	-6	86
Depreciation Expense	16	+1	17	+1	16
Taxes	12	+0	12	+0	12
Total Operating Expenses	\$ 175	+1	\$ 176	-1	\$ 177
Net Operating Income	28	+9	37	-1	38
Other Income & Expense	\$ 0	+1	\$ 1	-5	\$ 6
Interest Income	0	-5	(5)	-11	6
Interest Charges	(4)	+4	0	+6	(6)
Capital Contributions	7	+1	8	+0	8
Net Income	\$ 31	+10	\$ 41	-11	\$ 52
Adjustments to Net Income					
Capital Expenditures	\$ 20	+8	\$ 28	-13	\$ 41

Financial Condition Indicators

Electric and Generation Systems

	As of March 31,	
	2021	2022
Reserves (in millions)		
Operating Reserves (Revenue Fund)	\$ 152	\$ 152
Operating Reserves (Debt Management Fund)	80	80
Contingency Reserves	125	125
Benefits Reserves	36	38
Sinking Reserve	14	15
Bond Debt Service Reserves	20	24
Project Reserves	11	87
Current Ratio - Electric and Generation	2.7	2.3
<i>(Current Assets / Current Liabilities)</i>		
Debt Indicators including Generation System		
Outstanding Bonds (in millions)	\$ 403	\$ 483
Debt to Capital Assets Ratio	0.16	0.19
Senior Lien Debt Service Coverage (12 mos ended)	3.2x	3.7x
Bond Rating		
Fitch	AA-	AA-
Standard & Poors	AA-	AA
Moody's	Aa2	Aa2

Electric System Operating Indicators

	Through March 31 - YTD	
	2021	2022
Megawatt-Hours Billed		
Retail MWh Sales - Billed	1,974,899	2,050,456
Wholesale MWh Sales	404,628	462,931
Total MWh Sales - YTD	2,379,527	2,513,387
Net Write Offs to Sales (12 months) %	0.15%	0.36%
Net Write Offs (12 months)	\$ 918,189	\$ 763,541
Avg Power Cost/KWh	\$ 0.035	\$ 0.035
New Customer Connections	1,060	2,125
Total Active Customers	365,139	372,293

Statement of Operations Water System

YTD Through March 31, 2022
(thousands)

	2021	Actual vs. Prior Year		2022	Actual vs. Budget		Budget
Operating Revenues							
Retail Sales	\$ 2,973		+120	\$ 3,093	-190		\$ 3,283
Wholesale Revenue	149	-3		146		+22	124
Other Revenues	73		+11	84	-11		95
Total Operating Revenues	\$ 3,195		+128	\$ 3,323	-179		\$ 3,502
Operating Expenses							
Operation and Maintenance	\$ 1,622		+73	\$ 1,695	-122		\$ 1,817
Purchased Water	559		+62	621		+56	565
Depreciation Expense	812		+19	831		-3	834
Taxes	168	-2		166	+6		160
Total Operating Expenses	\$ 3,161		+152	\$ 3,313	-63		\$ 3,376
Net Operating Income	\$ 34	-24		\$ 10	-116		\$ 126
Other Income & Expense	\$ 16	-137		\$ (121)	-144		\$ 23
Interest Charges	(67)		+253	186		+277	(91)
Capital Contributions	1,922	-1,192		730	-557		1,287
Net Income	\$ 1,905	-1,100		\$ 805	-540		\$ 1,345
Adjustments to Net Income							
Capital Expenditures	\$ 2,638	-485		\$ 2,153		+254	\$ 1,899

Water System Financial Condition Indicators

	March 31 - YTD	
	2021	2022
Reserves (in thousands)		
Operating Reserve (Revenue Fund)	\$ 7,228	\$ 8,512
Contingency Reserves	1,500	1,500
Sinking Reserve	733	817
Bond Debt Service Reserve	418	418
Project Reserve	14,986	16,566
Current Ratio		
(Current Assets/Current Liabilities)	2.7	2.4
Debt Indicators		
Outstanding Water System Debt (in thousands)	\$ 13,076	\$ 14,398
Debt to Capital Assets Ratio	0.08	0.08
Senior Lien Debt Service Coverage	5.2x	4.6x
Bond Rating		
Moody's	Aa2	Aa2
Standard & Poors	AA	AA

Water System Operating Indicators

	March 31 - YTD	
	2021	2022
Water System Cubic Feet Sold (in thousands)		
Retail	41,869	43,207
Wholesale	6,243	6,440
Water System Rates/CCF		
Retail (includes surcharges)	\$ 7.10	\$ 7.16
Wholesale	\$ 2.40	\$ 2.27
Purchased Water Cost per CCF	\$ 1.58	\$ 1.64
New Customer Connects - YTD	202	603
Total Active Customers	22,644	23,045



BUSINESS OF THE COMMISSION

Meeting Date: May 3, 2022

Agenda Item: 7

TITLE

CEO/General Manager's Report

SUBMITTED FOR: CEO/General Manager Report

CEO/General Manager	John Haarlow	8473
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:		
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|---|--|--|
| <input type="checkbox"/> Decision Preparation | <input checked="" type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

The CEO/General Manager will report on District related items.

List Attachments:
None



BUSINESS OF THE COMMISSION

Meeting Date: May 3, 2022

Agenda Item: 8A

TITLE

Commission Reports

SUBMITTED FOR: Commission Business

Commission	Allison Morrison	8037
<i>Department</i>	<i>Contact</i>	<i>Extension</i>
Date of Previous Briefing:		
Estimated Expenditure:		Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|---|--|--|
| <input type="checkbox"/> Decision Preparation | <input checked="" type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

The Commissioners regularly attend and participate in meetings, seminars, and workshops and report on their activities.

List Attachments:
None



BUSINESS OF THE COMMISSION

Meeting Date: May 3, 2022

Agenda Item: 8B

TITLE:

Commissioner Event Calendar

SUBMITTED FOR: Commission Business

Commission	<u>Allison Morrison</u>	<u>8037</u>
Department	Contact	Extension
Date of Previous Briefing:	<u></u>	
Estimated Expenditure:	<u></u>	Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

The Commissioner Event Calendar is enclosed for Board review.

List Attachments:

Commissioner Event Calendar

Commissioner Event Calendar – 2022

May 2022

May 4 - 6:

Public Power Council/PNUCC Meetings
Portland, OR
(Logan)

May 22-25:

NWPPA Annual Conference
Coeur d'Alene, ID
(Logan)

May 2022

Commissioner Event Calendar – 2022

June 2022

June 1 - 3:

Public Power Council/PNUCC Meetings
Virtual

June 10 - 15:

APPA National Conference
Nashville, TN
(Logan)

June 2022

Commissioner Event Calendar – 2022

July 2022

July 2022

****For Planning Purposes Only and Subject to Change at any Time****

Commissioner Event Calendar – 2022

August 2022

August 3 - 5:

Public Power Council/PNUCC Meetings
Portland, OR

August 2022

Commissioner Event Calendar – 2022

September 2022

August 31 – September 2:

Public Power Council/PNUCC Meetings

Virtual

September 2022

Commissioner Event Calendar – 2022

October 2022

October 5 - 7:

Public Power Council/PNUCC Meetings

Virtual

October 2022

****For Planning Purposes Only and Subject to Change at any Time****

Commissioner Event Calendar – 2022

November 2022

November 16 - 18:

Public Power Council/PNUCC Annual Meetings
Portland, OR

November 2022

****For Planning Purposes Only and Subject to Change at any Time****

Commissioner Event Calendar – 2022

December 2022

December 2022

****For Planning Purposes Only and Subject to Change at any Time****

2022 Budget, Forecast, and Major Project Status

Update to Board of Commissioners

(\$000's)

	YTD Budget through March	YTD Results through March
Operating Revenues		
Energy Retail Sales	\$ 194,771	\$ 187,933
Energy Wholesale Sales	11,558	15,750
Other Operating Revenues	9,155	8,546
Total Operating Revenues	\$ 215,484	\$ 212,230
Operating Expenses		
Purchased Power	\$ 87,097	\$ 85,420
Operations & Maintenance	63,114	66,003
Taxes	11,973	12,372
Depreciation	14,858	15,063
Total Operating Expenses	\$ 177,042	\$ 178,858
Net Operating Income	\$ 38,442	\$ 33,372
Interest Income & Other	1,685	(3,408)
Interest Charges	(4,412)	(59)
Contributions	8,217	7,778
Net Income	\$ 43,932	\$ 37,683
 Capital Expenditures	 \$ 39,721	 \$ 27,261

ELECTRIC SYSTEM HIGHLIGHTS THROUGH MARCH

- Energy Retail Sales results appear lower than budget in the first quarter due to timing and adjustment to billings; actual consumption was higher than budget due to colder weather.
- Energy Wholesale Sales volumes were higher than expected resulting from surplus BPA Slice and Jackson generation.
- Purchased Power and Operations & Maintenance expenses were generally aligned with budget expectations.
- Interest Income and Charges are largely impacted by mark-to-market adjustments and a true-up related to debt amortization.
- Capital Expenditures are below budget through March due to the timing of project spending. We anticipate spending will increase in the second quarter and reduce this budget variance.



2022 BUDGET and PROJECTION EXPECTATIONS

- Energy Retail Sales are expected to be slightly higher than budget, but weather uncertainty could impact results.
- Energy Wholesale Sales are expected to be over budget by the end of the year based on first quarter results.
- Purchased Power expenditures are expected to remain close to budget but are very dependent on unanticipated weather and extreme market conditions.
- Operations & Maintenance expenditures are expected to be over-budget by the end of the year largely due to supply chain issues.
- Capital Expenditures are currently forecasted to be under budget. See pages 3-5 for additional information on selected projects.

(\$000's)

2022 Budget	2022 Projection
-------------	-----------------

Operating Revenues

Energy Retail Sales	\$ 624,652	\$ 628,215
Energy Wholesale Sales	45,931	50,123
Other Operating Revenues	36,622	36,012
Total Operating Revenues	\$ 707,204	\$ 714,350

Operating Expenses

Purchased Power	\$ 325,237	\$ 325,690
Operations & Maintenance	246,781	251,998
Taxes	38,901	39,300
Depreciation	59,433	59,638
Total Operating Expenses	\$ 670,352	\$ 676,626

Net Operating Income

Interest Income & Other	6,740	3,937
Interest Charges	(17,608)	(17,608)
Contributions	32,867	30,632
Net Income	\$ 58,852	\$ 54,685

Capital Expenditures	\$ 159,383	\$ 148,437
----------------------	------------	------------



FORECASTED STATUS OF SELECTED MAJOR PROJECTS AND PROGRAMS

Distribution and Engineering

- **Substation, Metering, and Telecom Projects:** The new Twin City Substation has been completed. The Harbour Point substation upgrade has started. Seven substation projects are scheduled for this year, with one complete and another recently started. Design is ongoing for 2023 construction of seven system reliability projects, circuit switcher replacements, and the North Mountain new breaker. Also, two other projects are in design and expected to start construction in late 2022. These include adding a second transformer to Edgcomb supporting new loads in North County and the new Sky Valley substation station in the Monroe area. Several fiberoptic projects are being built in 2022 to reduce the risk of a single point of failure. Fiber will also be extended from the Monroe office to Qualco to be used for a future substation.
- **Distribution Overhead and Underground Line Projects:** Material constraints in early 2022 have hampered the release of non-critical underground system work. The Distribution group is focusing efforts on overhead construction including concentrating on the BO pole program. 115 BO poles were replaced in the first quarter. Other notable ongoing distribution projects include the City of Lynnwood 196th St SW undergrounding project, the Ballinger Substation 5th Feeder Circuit tie, the Twin City distribution feeder project, the Sky Valley Distribution feeder project, the SR 530 Franchise relocation project, the Stillaguamish Tribe's 236th St NE relocation project, the County's 43rd Ave SE relocation project, and the Amazon commercial project in Arlington.
- **Hat Island Cable Replacement:** The design team, along with the support of a team of consultants, is reviewing alternate alignments. Engineering design and permitting of a new alignment is planned to occur in 2022.
- **Connect Up Program:** The Meter Deployment Project conducted Sensus training for Metering/AMI Technologies and placed additional orders for 50K Aclara meters for mitigation purposes. We continue to work with Sensus to mitigate the supply chain issue related to meter microprocessors. The Systems Integration Project approved all design documents on March 28, 2022. This project's Build and Configuration work is in progress but is behind schedule (Utegration is about 6 weeks late), which will most likely impact the start of the Testing and Training stage. Utegration is putting together a change order requesting the scheduling of these milestones. The AMI Network Project has installed 18 out of 141 Base Stations and is on schedule.
- **Transportation:** Projects and capital spend are on track to meet budget of about \$10M for 2022.

Facilities

- **North County Community Office:** Design is complete, and the project is now being prepared for bid. Construction is planned to begin this summer and will be completed by early 2024. Budget this year is \$14M.
- **Electric Building Phase 2 Roof Replacement:** Project has been paused until May 2022 due to manufacturer delays with remaining parts. The updated schedule shows completion in mid-July pending receipt of remaining materials.

FORECASTED STATUS OF SELECTED MAJOR PROJECTS AND PROGRAMS CONTINUED

Generation

- **Jackson Powerhouse Valve Rebuild Project:** This project was completed in April. It was on schedule, under budget, and recorded no injuries or accidents.
- **Jackson Powerhouse Tenant Improvements:** This is set to go to bid April 28th with a project estimate of \$2M.
- **Qualco Biogas-Electric Generation Project:** Some work has been completed, but still waiting on some parts and also completion of fiber optic communications to support system protection requirements.



(\$000's)

	YTD Budget through March	YTD Results through March
Operating Revenues		
Water Retail Sales	\$ 3,284	\$ 3,093
Water Wholesale Sales	124	146
Other Operating Revenues	95	84
Total Operating Revenues	\$ 3,503	\$ 3,323
Operating Expenses		
Purchased Water	\$ 565	\$ 620
Operations & Maintenance	1,818	1,696
Taxes	160	166
Depreciation	834	826
Total Operating Expenses	\$ 3,377	\$ 3,308
Net Operating Income	\$ 126	\$ 15
Interest Income & Other	23	(126)
Interest Charges	(91)	186
Contributions	1,287	730
Net Income	\$ 1,345	\$ 805
 Capital Expenditures	 1,899	 2,153

WATER SYSTEM HIGHLIGHTS THROUGH MARCH

- Water Retail sales are running slightly behind budget due to cold, wet weather and a delayed, smaller rate increase than budgeted.
- Water Wholesale Sales reflect higher than budgeted sales to the City of Arlington in the first quarter.
- Interest Income and Charges reflect mark-to-market impacts and adjustments to debt amortization.
- Contributions are lower than budget due to less than usual developer activity in the service area.
- Capital Expenditures are higher than budget year-to-date due to early work on two Warm Beach projects; capital spend is expected to be close to budget by year end.





BUSINESS OF THE COMMISSION

Meeting Date: May 3, 2022

Agenda Item: 9A

TITLE

Governance Planning Calendar

SUBMITTED FOR: Governance Planning

Commission	Allison Morrison	8037
Department	Contact	Extension
Date of Previous Briefing:	_____	
Estimated Expenditure:	_____	Presentation Planned <input type="checkbox"/>

ACTION REQUIRED:

- | | | |
|--|-------------------------------------|--|
| <input checked="" type="checkbox"/> Decision Preparation | <input type="checkbox"/> Incidental | <input type="checkbox"/> Monitoring Report |
| <input type="checkbox"/> Policy Discussion | (Information) | |
| <input type="checkbox"/> Policy Decision | | |
| <input type="checkbox"/> Statutory | | |

SUMMARY STATEMENT:

Identify the relevant Board policies and impacts:

Governance Process, Agenda Planning, GP-4: To accomplish its job products with a governance style consistent with Board policies, the Board will follow an annual agenda

The Planning Calendar is enclosed for Board review.

List Attachments:

Governance Planning Calendar

Governance Planning Calendar – 2022

To Be Scheduled

- Compensation Philosophy Discussion

To Be Scheduled

Governance Planning Calendar – 2022

May 3, 2022

Morning Session:

- Media
- **Legislative**
- District Long-Term Strategy Briefing
- PUD-Owned EV Fast Charger Update
- Future Right of Way with Snohomish County
- Beverly Park Substation Easement
- ~~City of Lake Stevens Water Parcel Sale~~
(moved to June 7)
- **2022-2023 Insurance Renewals**

Afternoon Session:

- Public Hearing and Action:
 - Harbour Homes Sewer Easement
- Monitoring Report:
 - 1st Quarter Financial Conditions and Activities Monitoring Report
- Governance Planning Calendar

May 17, 2022

Morning Session:

- Community Engagement
- **Legislative**
- Verizon Wireless Master License Agreement

Afternoon Session:

- Public Hearing and Action:
 - PUD-Owned EV Fast Chargers
 - Future Right of Way with Snohomish County
 - Beverly Park Substation Easement
 - ~~City of Lake Stevens Water Parcel Sale~~
(moved to June 21)
- Governance Planning Calendar

Governance Planning Calendar – 2022

June 7, 2022

Morning Session:

- Media
- North County Community Office Update
- City of Lake Stevens Water Parcel Sale
- North Mountain Substation Operations & Maintenance
- CEF3 Grants for Feasibility Studies

Afternoon Session:

- Governance Planning Calendar

June 21, 2022

Morning Session:

- Community Engagement
- Connect Up Quarterly Update

Afternoon Session:

- Public Hearing and Action:
 - Disposal of Surplus Property – 3rd Quarter
 - City of Lake Stevens Water Parcel Sale
- Monitoring Report:
 - Asset Protection Monitoring Report
- Governance Planning Calendar

Governance Planning Calendar – 2022

July 5, 2022

Morning Session:

- Media

Afternoon Session:

- Governance Planning Calendar

July 19, 2022

Morning Session:

- Community Engagement
- Energy Risk Management Report
- Water Supply Update

Afternoon Session:

- Governance Planning Calendar

Governance Planning Calendar – 2022

August 2, 2022

Morning Session:

- Media
- Strategic Plan Review

Afternoon Session:

- Monitoring Report:
→ 2nd Quarter Financial Conditions and
Activities Monitoring Report
- Governance Planning Calendar

August 16, 2022

Morning Session:

- Community Engagement

Afternoon Session:

- 2023 Preliminary Budget – Report of Filing and
Notice of Public Hearing
- Governance Planning Calendar

Governance Planning Calendar – 2022

September 6, 2022

Morning Session:

- Media

Afternoon Session:

- Governance Planning Calendar

September 20, 2022

Morning Session:

- Community Engagement
- Connect Up Quarterly Update

Afternoon Session:

- Public Hearing and Action:
 - Disposal of Surplus Property – 4th Quarter
- Governance Planning Calendar

Governance Planning Calendar – 2022

October 3, 2022

Morning Session:

- Media

Afternoon Session:

- Public Hearing:
→ Open 2023 Proposed Budget Hearing
- Governance Planning Calendar

October 18, 2022

Morning Session:

- Community Engagement
- Energy Risk Management Report – 3rd Quarter 2022
- Water Supply Update

Afternoon Session:

- Governance Planning Calendar

Governance Planning Calendar – 2022

November 1, 2022

Morning Session:

- Media

Afternoon Session:

- Public Hearing:
→Continue Public Hearing on the 2023 Proposed Budget
- Monitoring Report:
→3rd Quarter Financial Conditions and Activities Monitoring Report
- Governance Planning Calendar

November 15, 2022

Morning Session:

- Community Engagement

Afternoon Session:

- Public Hearing:
→Continue Public Hearing on the 2023 Proposed Budget
- Adopt Regular Commission Meeting Dates for the Year 2023
- Governance Planning Calendar

Governance Planning Calendar – 2022

December 6, 2022

Morning Session:

- Media
- Finance Audit Activity
- Connect Up Quarterly Update

Afternoon Session:

- Public Hearing and Action:
→ Adopt 2023 Budget
- Monitoring Report:
→ Financial Planning and Budgeting Monitoring Report
- Elect Board Officers for the Year 2023
- Proposed 2023 Governance Planning Calendar

December 20, 2022

Morning Session:

- Community Engagement

Afternoon Session:

- Public Hearing and Action:
→ Disposal of Surplus Property - 1st Quarter
→ Confirm Final Assessment Roll for LUD No. 65
- Adopt 2023 Governance Planning Calendar

Governance Planning Calendar – 2022

2022 Year-at-a-Glance Calendar

January

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

	Holiday
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Commission Meetings

For Planning Purposes Only and Subject to Change at any Time