

SNOHOMISH COUNTY PUBLIC UTILITY DISTRICT

Regular Meeting

February 1, 2022

The Regular Meeting, held virtually, was convened by President Tanya Olson at 1:30 p.m. Those attending were Rebecca Wolfe, Vice-President; Sidney Logan, Secretary; CEO/General Manager John Haarlow; General Counsel Anne Spangler; Assistant General Managers Pam Baley, Guy Payne, Brant Wood, and Jason Zyskowski; Chief Financial Officer Scott Jones; other District staff; members of the public; Commission & Executive Services Director Melissa Collins; Assistant Clerk of the Board Allison Morrison; and Deputy Clerk of the Board Jenny Rich.

*** Items Taken Out of Order**

****Non-Agenda Items**

**Commissioner Olson read the following statement:

In accordance with the governor's Proclamation 20-28.15, we are holding meetings remotely.

1. CEO/GENERAL MANAGER BRIEFING AND STUDY SESSION

A. Updates

1. Legislative. State Government and External Affairs Associate Clark McIsaac provided a review of the 2021 legislative session and a look ahead to what to expect for the 2022 session.

2. RECOGNITION/DECLARATIONS

A. Team of the Month for February – Energy Control Center – System Operations Team

The Energy Control Center – System Operations Team was recognized as the Team of the Month for February.

3. COMMENTS FROM THE PUBLIC

Gayla Shoemake, Edmonds, commented on the January 25, 2022 Strategy Workshop.

Nancy Johnson, Edmonds, commented on the Climate Crisis.

4. CONSENT AGENDA

- A. Approval of Minutes for the Regular Meeting of January 18, 2022, and the Special Meeting of January 25, 2022

B. Bid Awards, Professional Services Contracts and Amendments

Public Works Contract Award Recommendations Over \$25,000:

None

Formal Bid Award Recommendations \$120,000 and Over:

None

Professional Services Contract Award Recommendations \$200,000 and Over:

None

Miscellaneous Contract Award Recommendations \$200,000 and Over:

None

Interlocal Agreements and Cooperative Purchase Recommendations:

Contracts:

Contract No. CW2246876 with Semaphore Corporation

Amendments:

None

Sole Source Purchase Recommendations:

None

Emergency Declarations, Purchases and Public Works Contracts:

None

Purchases Involving Special Facilities or Market Condition Recommendations:

None

Formal Bid and Contract Amendments:

None

Contract Acceptance Recommendations:

Public Works Contract No. CW2245317 with D & G Backhoe, Inc.

- C. Consideration of Certification/Ratification and Approval of District Checks and Vouchers
- D. Consideration of a Resolution Adopting and Approving an Amended and Restated Snohomish County Public Utility District No. 1 Health Reimbursement Arrangement Plan Document
- E. Consideration of a Resolution Revising the Non-Union Salary Structure Table and Certain Portions of the Salary Administration Program

A motion unanimously passed approving Agenda Items 4A – Approval of Minutes for the Regular Meeting of January 18, 2022, and the Special Meeting of January 25, 2022; 4B – Bid Awards, Professional Services Contracts and Amendments; 4C – Certification/Ratification and Approval of District Checks and Vouchers; 4D – Resolution No. 6048 adopting and approving an amended and restated Snohomish County Public Utility District No. 1 Health Reimbursement Arrangement Plan Document; and 4E – Resolution No. 6049 revising the Non-Union Salary Structure Table and Certain Portions of the Salary Administration Program.

5. PUBLIC HEARING**A. 2022-2026 Water Retail Rate Study Public Hearing**

President Olson opened the public hearing.

Assistant General Manager Water Utility Brant Wood provided a brief overview on the Water Retail Rate Study that included the background and system overview, drivers impacting water rates, overview of the rate study process, key assumptions, fiscal policy targets, summary of findings and water retail rate recommendation.

The next step would be consideration of a resolution authorizing the 2022 Water Utility Retail Rate Increase during the February 15, 2022, Commission meeting.

A motion unanimously passed continuing the public hearing on the 2022 - 2026 Water Utility Retail Rate Study Public Hearing to Tuesday, February 15, 2022, at 1:30 p.m., at 2320 California Street in Everett or at a publicly noticed video conference, if appropriate.

6. CEO/GENERAL MANAGER REPORT

CEO/General Manager John Haarlow reported on District related topics and accomplishments.

7. COMMISSION BUSINESS**A. Commission Reports**

The Commissioners reported on Commission related activities and Board related topics.

B. Commissioner Event Calendar

There were no changes to the Commissioner Event Calendar.

C. Northwest Public Power Association (NWPPA) Resolutions

Commissioner Wolfe presented her proposed changes to the Northwest Public Power Association (NWPPA) resolutions.

Due to technical difficulties the meeting recessed at 3:12 p.m. and reconvened at 3:17 p.m.

After a discussion, Commissioner Logan and Commissioner Olson did not support the recommended changes to be presented to NWPPA.

8. GOVERNANCE PLANNING

A. Governance Planning Calendar

There were no changes to the Governance Planning Calendar.

EXECUTIVE SESSION

The Regular Meeting recessed at 3:38 p.m. and reconvened in Executive Session at 3:45 p.m. to review the performance of a public employee, under the terms set forth in the Open Public Meetings Act. It was anticipated the Executive Session would last approximately 60 minutes, with no public announcements. Those in attendance were Commissioners Sidney Logan, Tanya Olson Rebecca Wolfe; and CEO/General Manager John Haarlow. At 4:45 p.m., the Executive Session was extended 15 minutes. At 5:00 p.m., the Executive Session was extended 10 minutes. The Commission immediately adjourned the Regular Meeting at 5:10 p.m. upon conclusion of the Executive Session.

ADJOURNMENT

There being no further business or discussion to come before the Board, the Regular Meeting of February 1, 2022, adjourned at 5:10 p.m. An audio file of the meeting is on file in the Commission Office and available for review.

Approved this 15th day of February, 2022.

Secretary



President



Vice President

